

Meeting Minutes

Monday, March 25th, 2024
6:30pm
Online Meeting via Zoom

I. Call to Order

A regular session of the Gresham Planning Commission was called to order by Chair Stacey Rustad-Smith on the 25th of March, 2024 online via Zoom. The meeting was digitally recorded, and minutes were prepared by Hayley Hamann.

COMMISSIONERS PRESENT: Stacey Rustad-Smith, Chair
Tim Kamp, Vice-Chair
John Hartsock
Greg Schroeder
Frank Stevens
Doug Walker

COMMISSIONERS ABSENT: Kayla Brown

COUNCIL LIAISONS PRESENT: Jerry Hinton

STAFF PRESENT: Steve Fancher, Assistant City Manager
Hayley Hamann, Administrative Assistant
Sharron Monohon, Budget and Finance Director
Carrie Pak, Watershed Public Works Manager
Mark Takahata, Capital Improvement Program Analyst
Terra Wilcoxson, Comprehensive Planning Manager
Ellen Van Riper, City Attorney
Mike Whiteley, Water Public Works Manager

II. Type IV Public Hearing: 2024/25-2028/29 Capital Improvement Program (CIP) (CWP-24-00105)

Chair Rustad-Smith reviewed the opening statement.

Order of Procedure

Application number CWP-24-00105 is an application to adopt the 2024/25-2028/29 Capital Improvement Program (CIP) for the City of Gresham, Oregon. Projects are being proposed for the following programs: Wastewater Collection and Treatment Plan, Water, Transportation, Footpaths and Bikeways, Parks, Trails and Open Space, General Development, Stormwater, and Urban Renewal.

- No Commissioners wished to make any disclosure or abstain from participating or voting on this application.
- No Commissioners declared any contact with any person or party involved in the hearing, other than staff.
- No Commissioners wished to object to the jurisdiction of the Commission to hear on the subject matter,



Staff Presentation

Sharron Monohon and team gave a high-level presentation on the Capital Improvement Program, including some points covered from the work session. The presenting team also highlighted changes that had come up between the work session and the hearing. Program areas, projects within those program areas, and funding sources were all reiterated to the Commission during this presentation.

Staff Recommendation

Staff recommends approval of CWP-24-00105 adopting City of Gresham Capital Improvement Program projects for Fiscal Years 2024/25-2028/29 including:

- The Corrected City of Gresham Capital Improvement Program projects for Fiscal Years 2024/25-2028/29 dated March 21, 2024, and
- The Revised Staff Report dated March 25, 2024

To the City Council.

Public Comments

There were no public comments.

Commissioner Discussion

Chair Rustad-Smith, Vice-Chair Kamp, and Commissioner Hartsock all asked various questions to staff. Carrie Pak, Mike Whiteley, and Sharron Monohon answered questions from their respective departments.

Motion

The Commission closed the hearing.

Vice-Chair Kamp Motioned that the Planning Commission recommend approval of CWP-24-00105 to the City Council, including the Corrected City of Gresham Capital Improvement Program projects for Fiscal Years 2024/25-2028/29 dated March 21, 2024, and the Revised Staff Report dated March 25, 2024.

Chair Rustad-Smith Seconded.

Commissioner Hartsock	Abstained
Commissioner Kamp	Aye
Commissioner Rustad-Smith	Aye
Commissioner Schroeder	Aye
Commissioner Stevens	Aye
Commissioner Walker	Aye

The motion passed 5:1 (abstention).

III. Other Commission Business

Minutes Review:

There was no discussion on the subject, and no changes to be made to the draft minutes.

Chair Rustad-Smith moved that the Planning Commission approve meeting minutes from the following dates: January 22, 2024; February 26, 2024; and March 11, 2024.

Commissioner Stevens Seconded the motion.

The motion passed unanimously.

Staff Check-In

Stepping in for Mary Phillips as Staff Liaison for this meeting, Terra Wilcoxson gave the Planning Commission reminders of next meeting dates and potential agenda items. The second update given was that a flyer has been made for recruitment for the Planning Commission and subcommittees.

Council Liaison Check-In

Councilor Hinton reported that the City of Gresham will be receiving federal funding of one million dollars for wastewater treatment plant improvements, two million dollars for Gradin Sports Park, and three million dollars for transportation upgrades on 181st Avenue. He also announced that he learned at his recent trip to DC with lobbyists that the Federal Government will be funding the I5 Bridge replacement. Councilor Hinton also shared that the Gresham Police Department just solved a cold case from 1980.

Subcommittee Liaison Check-In

Commissioner Schroeder reported that the Urban Forestry Subcommittee met recently and gave a quick update.

Commissioner Round-Robin

Vice-Chair Kamp reminded the Commission that the Public Safety Levy would be on the ballots in May.

IV. Adjourn

The meeting adjourned at 7:31pm.

Chairperson

Recording Assistant

Date

Date

A full recording of this meeting is available upon request.