

Rental Housing Inspection Process



NO VIOLATIONS

- *Case resolved*

VIOLATIONS

- Notice of Violation, checklist issued



NO VIOLATIONS

- Violations resolved
- Thank you letter sent
- *Case resolved*

VIOLATIONS

- Civil Penalty Warning issued



NO VIOLATIONS

- Violations resolved
- Thank you letter sent
- *Case resolved*

VIOLATIONS

- Civil Penalty issued



OUTSTANDING PENALTY/FEES?

- Delinquent penalty/fees become a lien
- Collection on account begins

NOTHING OUTSTANDING

- Violations resolved
- Fees paid
- *Case resolved*

NOTHING OUTSTANDING

- Violations resolved
- Fees paid
- *Case resolved*

VIOLATIONS

Enforcement decision made by lead/Dept. Director:

- Additional civil penalties
- Abatement/injunction, etc.

Day 120+

ACTIONS

- The City may exercise all remedies as allowed by code to resolve violations
- Collections continue to be collected on lien delinquent Civil Penalty fees until violations are resolved and all fees are paid in full