

INFORMATION		Office use only:
Site street address/location		Application #
		Assessor's R# (9 digits)
Name of owner	Name of applicant (if different than owner)	Special Purpose Overlay Districts
Phone	Phone	During development <input type="checkbox"/> Yes <input type="checkbox"/> No Related application #
Email	Email	Single Family Residential <input type="checkbox"/> Yes <input type="checkbox"/> No

TYPE OF TREE REMOVAL		REPLACEMENT STANDARDS	# TREES TO BE REMOVED	# TREES TO BE REPLACED
<input type="checkbox"/>	Street Tree A tree within the public right-of-way between the curb (or edge of roadway) and the property line.	Trees must be replaced. Average spacing: 1 tree per 30 feet, excluding driveways. Minimum size of tree: 1.75 inch caliper (2 inches if in intersection or clear vision area). Species: per the approved list.		
<input type="checkbox"/>	Parking Lot Tree A tree was approved as part of a parking lot plan.	Trees must be replaced per the approved parking lot plan. Minimum size of tree to be planted: 2 inch caliper. Species: per the approved list.		
<input type="checkbox"/>	Buffer Tree An evergreen or deciduous tree that has been approved as part of a buffering and screening plan.	Trees must be replaced per the approved landscaping plan. Minimum size of tree to be planted: 2.5 inch caliper if deciduous, 8 feet if evergreen. Species: per the approved list.		
<input type="checkbox"/>	Landscaping Tree A tree on a commercial site that is part of a landscaping plan.	Trees must be replaced per the approved landscaping plan. Minimum size of tree to be planted: as shown on the approved landscaping plan. Species: per the approved landscaping plan.		
<input type="checkbox"/>	Perimeter Tree An existing tree that has a Diameter at Breast Height (DBH) of 8 inches or greater, located within 5 feet of either side of a property line. Does not include trees on developed single-family lots (unless required by subdivision approval).	Each tree under 24 inches in diameter removed must be replaced by 1 tree. Each tree 24 inches or larger shall be replaced at the rate of 1 caliper inch per 4 inches of tree removed. For example, a 24 inch tree will be replaced with a 6 caliper inch tree. Minimum size of tree to be planted: 1.75 inch caliper.		
<input type="checkbox"/>	Hazard Tree in Overlay District A hazard tree is dead, dying, or unstable and within striking distance of a target or has been diagnosed with a communicable disease. A Hazard Tree has the potential to cause property damage, personal injury, or fatality in the event of a failure. An arborist report and mitigation plan must be submitted.	In the Hillside Physical Constraint Overlay District, stumps should be left to preserve slope stability and replacement is required. Findings are attached. In the Habitat Conservation Area and ESRAs, mitigation planting (including trees and shrubs) is required. Findings are attached.		
<input type="checkbox"/>	Hazard Tree not in Overlay District See above. An arborist report must be submitted.	Replacement trees are not required but are recommended.		

CONDITIONS OF APPROVAL FOR ALL TREE REMOVALS

- The applicant shall obtain any applicable Oregon Department of Forestry permits for sales of wood cut. Contact Mollala office at (503) 829-2216.
- The applicant shall obtain approval from the applicable jurisdiction for any work to be performed adjacent to or in the right-of-way. Along Highway 26 contact the Oregon Department of Transportation at (503) 665-1823. For questions about a safety plan for work affecting a City right-of-way, contact Don Bilyeu at (503) 618-2630.
- When removing trees you are required to comply with the Migratory Bird Treaty Act.
- The federal Migratory Bird treaty Act (MBTA) (Title 16 United States Code Ch. 7) authorizes the Secretary of the Interior to protect and regulate the taking of migratory birds. The MBTA is administered by the U.S. Fish and Wildlife Service. It renders taking of migratory birds, their occupied nests, and their eggs illegal except when authorized by a federal permit. Under the MBTA, take is defined as the death or injury of a migratory bird species or their eggs. For more information, contact the U.S. Fish and Wildlife Service Region 1 office at (503) 872-2715.
- Lack of replacement as agreed may be subject to Code Enforcement action under the provisions of Sections 9.1060 and 2.0008.
- Other condition of approval: _____ .

FINDINGS (For office use only):	
For Commercial/Industrial/Institutional properties (evidence is REQUIRED):	
<input type="checkbox"/>	The tree shows an advanced state of decline with insufficient live foliage, branches, roots, or other tissues to sustain life (attach an arborist report).
<input type="checkbox"/>	The tree is infested with pests or disease that left untreated can lead to death (attach an arborist report).
<input type="checkbox"/>	The tree has sustained physical damage that will cause the tree to die or enter an advanced state of decline (attach an arborist report).
<input type="checkbox"/>	The tree blocks vision for motorists and the problem cannot be ameliorated by pruning (attach photographs showing problem).
<input type="checkbox"/>	The tree causes sidewalk upheaval (attach photographs showing problem).
<input type="checkbox"/>	There is a crime prevention concern associated with the required tree that cannot be ameliorated with proper pruning techniques (attach evidence of crime concern and an arborist report regarding pruning).
<input type="checkbox"/>	The tree interferes with right-of-way objects, such as driveways and light poles.
<input type="checkbox"/>	The tree presents a potential hazard for property or people.
<input type="checkbox"/>	HCA findings attached.
<input type="checkbox"/>	Other reason as approved by the Manager: _____
Reason for placement and number of trees (if deviation from standard):	
<input type="checkbox"/>	Planter strip is less than 3 feet wide (attach photograph showing measurements of strip).
<input type="checkbox"/>	Infrastructure conflicts (attach photographs showing 811 markings or printout showing public facilities).
<input type="checkbox"/>	Planting all the required trees would create tree crowding that would affect tree health or interfere with the use of the property in a way that cannot be avoided by pruning or other accepted arboricultural practices (attach an arborist report).
When replacing a required tree on Commercial/Industrial/Institutional properties is not feasible (see above):	
<input type="checkbox"/>	Fee-in-lieu of replacement: Section 9.1023(H), 9.1033(h) & 9.1035(C).
	Amount (\$300/tree): _____ Date: _____ Received by: _____

CERTIFICATION AND APPROVAL	
I affirm that I have read and understand the permit exemption limitations. I also verify that I am the property owner or an authorized representative of the property owner in this matter.	
_____ Applicant signature or _____ Owner signature	_____ Development Planning Manager/Designee <i>Signature indicates approval to proceed with the project, as described in the attached documentation. Compliance with conditions is required.</i>
Submittal date	Approval date