



**CITY OF GRESHAM
DEPARTMENT OF ENVIRONMENTAL SERVICES
DEVELOPMENT ENGINEERING
MEMORANDUM**

PROJECT: _____ **PROJECT NO.** _____

DATE:

TO:

FROM:

RE: DESIGN MODIFICATION REQUEST

Development Proposal:

Request:

Applicable Standards:

Justification for Modification:

Recommendation:

(Development Engineer)

Kenneth Koblitz

- I concur with the requested modification.
- I do not concur with the requested modification.
- I have no recommendation at this time.

- I concur with the requested modification.
- I do not concur with the requested modification.
- I have no recommendation at this time.

(Senior Engineer)

- I approve the requested modification.
- I do not approve the requested modification.

For official use only:

Once approved and before this Design Modification is valid, a scanned copy must be placed in the project folder in Y:Development Engineering Projects.

Date placed in folder: _____ By: _____