

# CITY OF GRESHAM

## City of Gresham, Oregon

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### Fees and Charges

Updated 7-1-18

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## **City of Gresham, Oregon**

The City of Gresham provides a full range of municipal services to the community which includes police and fire protection, planning and zoning regulation, building inspection and regulation, water, wastewater, and stormwater management services, street maintenance and improvement, and parks and recreational activities

This Master Fees and Charges booklet consolidates all City of Gresham fees and charges, adopted by Council resolutions, for the various services that the City provides.

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**Administrative and Miscellaneous Fees**

**Nomination Petition or Declaration of Candidacy** *Res. 3044*

*GRC 2.08.020*

- Fee for declaration of candidacy for an elective city position \$10

**Passbook Retainage** *Res. 3044*

*GRC 2.80.900*

- Set fee for establishing account \$50
- Variable fee per month \$10
- Securities in Lieu of Retention \$35

**Returned Non-Sufficient Funds (NSF) Check** *Res. 3044*

*GRC 2.90.010*

- Returned NSF Payment Fee \$25

**Liens** *Res. 3044*

*GRC 2.90.010; GRC 2.92.050*

- Lien Search \$30
- Release of Lien \$35

**Late Payment and Collection Costs on Delinquent Receivables** *Res. 3044*

*GRC 2.92.010; GRC 2.92.020*

- Late Payment Charge 1.5% per month, compounded monthly
- Delinquent Receivables Collection Cost Actual Cost

**Review of Demands for Compensation Under Article 2.98** *Res. 2741, 2687, 2760*

*GRC 2.98.040*

- Application Fee, per demand \$2,172 + the cost of an appraisal

**Review of Demands for Compensation Under Article 2.99** *Res. 2964*

*GRC 2.99.070*

- Processing fee, per demand Actual Cost. A \$5,000 deposit is required.

**Towing & Impounding of Vehicles** *Res. 2614*

*GRC Article 8.35*

- Release fee \$100

See Resolution No. 3039 for information on the maximum allowable rates private companies may charge for service. More detailed information is also available at [GreshamOregon.gov/Police-Services-and-Resources](http://GreshamOregon.gov/Police-Services-and-Resources) on the Towing tab.

GENERAL – ADMINISTRATIVE AND MISCELLANEOUS

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**Qualification Application Fee**

Res. 2730; 2760

GRC 2.80.900

- Application fee \$100

**Passport Fees**

*Please note that all passport fees are set by the U.S. Passport Services and are the same at all Passport Acceptance Facilities.*

	Application Fee	Execution Fee	Total
Passport Book (age 16 and older)	\$110	\$35	\$135
Passport Book (under age 16)	\$80	\$35	\$105
Passport Card (age 16 and older)	\$30	\$35	\$55
Passport Card (under age 16)	\$15	\$35	\$40

- Application Fee - check or money order, or cashier's check payable to U.S. Department of State. **Please note: cash or credit cards are not accepted.**
- Execution Fee - check or money order, or cashier's check payable to City of Gresham, or cash. **Please note: credit cards are not accepted.**

**Additional Fees**

\$60.00 to expedite the passport application (recommended if your travel date is within six weeks of application).

\$24.70 to have your application mailed via Express Mail to US Passport Services

\$15.89 to have your Passport returned to you via Express Mail.

\$15.00 to have your Passport photo taken (includes a set of 2).

Business Licenses and Other Charges

<b>General Business License</b>		<i>Res. 2590, 2535, 2687</i>
<i>GRC 9.05.030</i>		
• Annual charge	\$75 base fee plus \$3 per employee working on site with first two employees exempt. As used herein, an owner shall be considered an employee.	
• Business license transfer <i>GRC 9.05.060</i>	\$15	
<b>Amusement Device License</b>		<i>Res. 2989</i>
<i>GRC 9.40.020</i>		
• Annual charge per amusement device	\$25	
<b>Auto Dealer Application Endorsement</b>		<i>Res. 2535, 2687</i>
<i>GRC 9.30.020</i>		
• Initial fee	\$33	
<b>Chicken Permit Fee</b>	\$50	<i>Res. 2997</i>
<i>GRC Article 7.17</i>		
<b>Liquor License Application Review</b>		<i>Res. 2535</i>
<i>GRC 9.10.040</i>		
• Initial fee	\$100	
• Change to existing license	\$75	
• Renewal Fee	\$35	
<b>Marijuana Businesses</b>		<i>Res. 3230</i>
<i>GRC 9.63</i>		
Medical / Recreational		
• Completeness review*	\$260	
• Registration application*	\$5,130	
• Registration renewal application*	\$5,130	
• Registration update	\$260	
• Regularly scheduled inspections inside normal business hours	No Charge	
• Re-inspection	\$410 per site visit	
• Inspections outside of normal business hours when requested by the business	\$620 per site visit	
• Background check administrative fee	\$110 each after the first 10	

\* *These fees are non-refundable.*

## GENERAL – BUSINESS LICENSES AND OTHER CHARGES

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### Laboratories / Research Facilities

- Completeness review\* \$0
- Registration application\* \$520
- Registration renewal application\* \$520
- Registration update \$260
- Regularly scheduled inspections inside normal business hours No Charge
- Re-inspection \$410 per site visit
- Inspections outside of normal business hours when requested by the business \$620 per site visit

\* These fees are non-refundable.

### Mobile Home Park License

Res. 2535

GRC 9.55.070 (2)

- First 10 spaces \$10 each
- Next 20 spaces \$5 each
- Next 20 spaces \$2.50 each
- All spaces in excess of 50 spaces \$1 each

### Payday Lender Business Annual Permit Fee

Res. 2826

GRC 9.90.030

- Annual fee \$1,500 per location

### Precious Metal and Gem Dealer or Second Hand Dealer Permit

Res. 2535

GRC 9.15.035

- One location \$25
- Each additional location \$25
- Annual renewal fee for each permit \$25

### Residential Rental Property License

Res. 3042, 3119

GRC 9.55.060; GRC 9.55.070(1)

- 1-2 Residential Rental Units (RRU) \$55 per unit/per year
- Next 3-12 RRU's \$45 per unit/per year
- Next 13-100 RRU's \$35 per unit/per year
- Next 101-200 RRU's \$30 per unit/per year
- Next 201 or more RRU's \$20 per unit/per year
- Owner occupied dwellings containing one or more sleeping units or rooming units rented, leased or let in exchange for monetary or other compensation \$55 per dwelling unit/per year

GENERAL – BUSINESS LICENSES AND OTHER CHARGES

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**Social Game License** *Res. 2535*

*GRC 9.35.040*

- Annual charge \$25

**Street and Sidewalk Vendors Permit** *Res. 2535*

*GRC 9.45.030*

- Initial fee \$25

**Handling Fee for Transferring Residential Rental Property License for a Rental Property Which Has Been Sold or Transferred** *Res. 3042*

- Standard Fee \$14

**Marijuana Sales or Transfers** *Res. 3231*

*GRC 9.62.030*

3% of the gross taxable sales of a marijuana dispensary.

**Transient Lodgings and Privilege Tax** *Res. 2535*

*GRC 9.60.020*

- 6% of gross income collected on transient lodging

**Delinquent Penalty**

*GRC 9.60.080*

10% of the amount of tax due plus second delinquency penalty of 15 % of the amount of tax due if not paid within 30 days of first penalty (see GRC 9.60.080 for additional penalties that may be imposed).



Public Records Requests

**Customer History of Utility Account**

Res. 3044

GRC 2.84.020

- Research Fees Actual Cost

**Police & Fire Records**

GAR 6.20.070

Police & Fire Department charges for reports and photographs are greater than other departments because of the significant amount of staff time required to screen the materials and blank out those parts which are not authorized for release. The General Public Records Fee applies to other types of records from these departments.

Reports

- Accident report, all fire reports \$10 for first 10 pages  
\$1 for each additional page
- Other police reports \$10 for first 10 pages  
\$1 for each additional page

Photographs

- Printed Actual cost of duplication plus \$5 service charge
- CD \$5

Background Checks

- Local background check \$5 per name
- Letters relating to local background check \$5 per letter

CAD call printouts \$1 per page

**General Public Records Fee Schedule**

GAR 6.20.060

For all departments (except for Police & Fire as noted above) the following schedule applies. One sheet copied on two sides constitutes two pages.

Copies of Standard Public Records

- 8.5 x 11 (per page, per side) \$0.25
- 8.5 x 14 (per page, per side) \$0.25
- 11 x 17 (per page, per side) \$0.50
- Color copies (per page up to 11x17) \$1.50

Electronic Records (Data or Audio)

- Audio cassette recordings \$5
- CD/DVD (readily available) \$5
- Electronic searches of City server \$5 plus actual employee costs plus overhead

**GENERAL - PUBLIC RECORDS REQUESTS**

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- VHS tape \$15
- Microfiche/Microfilm per page \$0.35

City of Gresham Map

- |                   | <u>Black &amp; White</u> | <u>Color</u> |
|-------------------|--------------------------|--------------|
| • A Size 8.5 x 11 | \$1                      | \$2          |
| • B Size 11 x 17  | \$1                      | \$2          |
| • C Size 18 x 24  | \$4                      | \$8          |
| • D Size 24 x 36  | \$5.50                   | \$10.50      |
| • E Size 36 x 48  | \$8                      | \$12         |
- 
- Digitized Aerial Quarter Section Map \$200, no charge if e-mailed

Special Publications

- |  |       |                             |
|--|-------|-----------------------------|
| • Gresham Revised Code (GRC)   | \$100 | Hard copy book and contents |
|  | \$75  | Annual Subscription         |
| • City Charter   | \$5   |                             |
| • City Budget (non-resident fee)   | \$25  | Printed                     |
|  | \$5   | CD                          |
| • City CAFR (non-resident fee)   | \$25  | Printed                     |
|  | \$5   | CD                          |
| • Public Works Standards packet<br>(Design Standards, Standard<br>Construction Specifications,<br>and Standard Drawings) | \$75  | Printed, plus postage       |
|  | \$25  | CD, plus postage            |
| • Comprehensive Plan, Volumes I-IV   | \$20  | Printed, per volume         |
|  | \$15  | CD, per volume              |
| • Community Development Plan Map<br>(zoning & other land use maps)   | \$8   | Black & White               |
|  | \$25  | Color                       |
| • Certified Copies   | \$5   | Plus copy cost              |
| • Business License Listing   | \$10  | New                         |
|  | \$25  | Comprehensive               |

The fee for copies of large documents that contain color copies or are taken to a commercial copy business will be the actual cost plus estimated staff time.

**Postage** Actual cost; \$5 minimum

## GENERAL - PUBLIC RECORDS REQUESTS

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### **Research Fees; Supplemental Labor Fees**

*GAR 6.20.060*

Standard per-page copy fees include staff time to retrieve and photocopy records. However, if a request requires additional staff time, research, or attorney review, additional labor fees will be charged based on the schedule below.

- Level 1 request: up to 30 minutes                      Copy cost only
- Level 2 request: 30 min to 2 hours                      Copy cost + \$35 per hour
- Level 3 request: over 2 hours                              Copy cost + employee cost, benefits, & overhead

**Use of City Facilities**

**Fees for Use of Conference Rooms**

*GAR 7.05.040*

Basic fees are for cost recovery of heating or cooling (utilities), building maintenance and security expenses generated by use of the facilities outside of regular business hours (8 a.m. to 5 p.m. Monday through Friday).

- City Hall
  - Regular business hours No charge
  - Outside regular business hours \$70 per hour
  - Outside regular business hours \$35 per hour if an official City meeting is taking place elsewhere in the building
  
- Council Chambers or Council Conference Room
  - Regular business hours No charge
  - Outside regular business hours \$20 per hour if hired security guard not required
  - Outside regular business hours \$40 per hour if hired security guard is retained for the duration

Additional fees are applicable to any conference room facility in either building.

- Set up fee for multiple or unusual room configuration \$25 per hour Contact person must notify the City on the *Application for Building Use* form or at least 24 hours in advance of room use
  
- Equipment charge \$25 per day For use of television, portable microphone system, VCR, or other audio-visual equipment
  
- Extra maintenance fee \$50 per hour For extra maintenance required as a result of room use

There are no basic fees for the use of any of the conference rooms by the City of Gresham or City sub-units, or groups conducting business for the City (official City meetings) and no basic fees for the use of the Council Chambers or Council Conference Room by the Gresham Barlow School District.

**Fees for Use of Other Facilities**

*GAR 7.05.045*

The application fee is subject to waiver by the Manager. The Manager may elect to charge an additional deposit for clean up and repairs.

- Application Fee \$30 per event

**Police**

**Burglary and Robbery Alarm System Fees**

*Res. 2862, 2687*

*GRC Article 10.20*

- Burglary alarm permit fee \$32
- Robbery alarm permit fee \$32
- Late fee \$29
  - Failure to obtain permit within 30 days of system becoming operative
  - Renewing Burglary/Robbery Alarm Permit more than 30 days past expiration date
  - For non-payment of Excessive False Alarm Fee within 30 days of notice of penalty for excessive false alarm
- Excessive false alarm fees
  - 1<sup>st</sup> false alarm \$61
  - 2<sup>nd</sup> false alarm \$90
  - 3<sup>rd</sup> false alarm \$119
  - 4<sup>th</sup> false alarm \$235
  - 5<sup>th</sup> or subsequent false alarms \$352 per false alarm

**Fire and Life Safety**

**Fire Safety Inspection**

Res. 2687, 2722, 2878

GRC 10.25.090

- Ultra Low Hazard \$45  
Occupancy classification groups: B or M (less than 800 sq. ft.); R1 (8 units or less with no common areas (OFC Chapter 2, Section 202))
  
- Low Hazard \$93  
Occupancy classification groups: A, B, E, F2, I, or M (less than 12,000 sq.ft), R1, S2, S6, or SR (OFC Chapter 2, Section 202)
  
- Moderate Hazard \$366  
Occupancy classification groups: F1; H4 (less than 3,000 sq. ft), M (over 12,000 sq. ft.), S1, S3, S5 (OFC Chapter 2, Section 202)
  
- High Hazard \$607  
Occupancy classification groups: H (OFC Chapter 2, Section 202)
  
- Special Inspections \$45  
Hood and duct, system issues, etc.

**Reinspections**

Res. 2687, 2878

- First Re-Inspection \$45
- Second Re-Inspection \$93

**Business License Inspection**

Res. 2687, 2878

GRC 10.25.090

- Initial Inspection \$93

**Inspection Violations**

Res. 2687, 2878

GRC 10.25.070

- Failure to abate violations after a second re-inspection in the time allowed for nuisance abatement in GRC Article 7.50 \$487 per month the violation continues

**Fire Alarm Systems**

Res. 2878, 3195

GRC 10.26.030

- Excessive False Fire Alarms \$357 each after 2<sup>nd</sup> false alarm in the year previous to false alarm occurrence
- Late Fee \$25 charged if fine not paid within 30 days from notice of fine

PUBLIC SAFETY – FIRE AND LIFE SAFETY

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**Confined Space Rescue**

*Res. 2878*

*GRC 10.27.010*

- Confined Space Rescue Service \$10 per confined space  
annual subscriber
- Confined Space Rescue Service \$123 per hour per apparatus plus the rate  
non-subscriber per hour for each responder

**Miscellaneous Fees**

*Res. 2687, 2878*

*GRC Article 10.25*

- Aircraft refueling vehicles \$92 OFC Chapter 1, Section 105.6.3
- Special places of assembly \$120 OFC Chapter 1, Section 105.6.34
- Special events (i.e. Farmers Market) \$75 OFC Chapter 1 Section 105.6.13
- Carnivals and Fairs \$120 OFC Chapter 1, Section 105.6.4
- Explosives or blasting agents \$184 OFC Chapter 1, Section 105.6.14
- Fireworks
  - Wholesale \$244 OFC Chapter 1, Section 105.6D
  - Fireworks Display \$120 OFC Chapter 1, Section 105.6B
  - Retail \$75 OFC Chapter 1, Section 105.6C
- Flammable or Combustible Liquids \$93 OFC Chapter 1, Section 105.6.16  
*To use or operate, repair or modify a pipeline for the transportation of flammable or combustible liquids*
- Change of flammable or combustible liquid content \$93 OFC Chapter 1, Section 1.05.6.16
- Fumigation or thermal insecticidal fogging \$93 OFC Chapter 1, Section 105.6.19
- Mall, covered \$75 OFC Chapter 1, Section 105.6.9
  - *Placing or constructing temporary kiosks, display booths, concession equipment or the like in the mall*
  - *To use as a place of assembly*
  - *To use open-flame or flame-producing devices*
  - *To display any liquid- or gas-fueled powered equipment*
- Motor vehicle fuel-dispensing stations \$93 OFC Chapter 1, Section 105.6.16  
*To dispense flammable or combustible liquids, liquefied petroleum gases or compressed natural gas at motor vehicle fuel-dispensing stations*

## PUBLIC SAFETY – FIRE AND LIFE SAFETY

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- Open burning \$93 OFC Chapter 1, Section 105.6.30  
*Where burning is conducted on public property or the property of someone other than the permit applicant, the permit applicant shall demonstrate that permission has been obtained by the appropriate government agency; the owner, the owner's authorized agent. When limits for atmospheric conditions or hours restrict burning, such limits shall be designated in the permit restrictions.*
- Pyrotechnical special effects material (theatrical) \$245 OFC Chapter 1, Section 105.6.36
- Radioactive Materials \$245  
*To store or handle at any installation more than 1 microcurie (37,000 becquerel) of radioactive material not contained in a sealed source or more than 1 millicurie (37,000,000 becquerel) of radioactive material in a sealed source or sources, or any amount of radioactive material or which a specific license from the Nuclear Regulatory Commission is required.*
- Seasonal Sales \$75  
*To operate a seasonable business selling Christmas trees and other holiday ornaments.*
- Tents and Membrane Structures \$75 OFC Chapter 1, Section 105.6.43  
May be waived if part of another permit



**Structural**

**Oregon Structural Specialty Code (OSSC)**

*Res. 2685, 2928*

*GRC Article 10.05*

Building permit fees shall be charged based on the total valuation of work to be performed.

- \$1 to \$500 \$31
- \$501 to \$2,000 \$31 for the first \$500  
\$3 for each additional \$100 or fraction thereof up to and including \$2,000
- \$2,001 to \$25,000 \$76 for the first \$2,000  
\$6 for each additional \$1,000 or fraction thereof up to and including \$25,000
- \$25,001 to \$50,000 \$214 for the first \$25,000  
\$5 for each additional \$1,000 or fraction thereof up to and including \$50,000
- \$50,001 to \$100,000 \$339 for the first \$50,000  
\$4 for each additional \$1,000 or fraction thereof up to and including \$100,000
- \$100,001 and up \$539 for the first \$100,000  
\$4 for each additional \$1,000 or fraction thereof

**Oregon Residential Specialty Code (ORSC) and Multi-Family Residences**

*Res. 2685, 2928*

*GRC Article 10.05*

Building permit fees shall be charged based on the total valuation of work to be performed.

- \$1 to \$500 \$49
- \$501 to \$2,000 \$49 for the first \$500  
\$4 for each additional \$100 or fraction thereof up to and including \$2,000
- \$2,001 to \$25,000 \$109 for the first \$2,000  
\$10 for each additional \$1,000 or fraction thereof up to and including \$25,000
- \$25,001 to \$50,000 \$339 for the first \$25,000  
\$8 for each additional \$1,000 or fraction thereof up to and including \$50,000





**BUILDING AND HOUSING - STRUCTURAL**

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101 to 1,000 cubic yards	\$29	for the first 100 cubic yards
	\$14	for each additional 100 or fraction thereof
1,001 to 10,000 cubic yards	\$155	for the first 1,000 cubic yards
	\$13	for each additional 1,000 or fraction thereof
10,001 to 100,000 cubic yards	\$272	for the first 10,000 cubic yards
	\$49	for each additional 10,000 or fraction thereof
100,001 cubic yards or more	\$713	for the first 100,000 cubic yards
	\$29	for each additional 10,000 or fraction thereof

**Miscellaneous fees for OSSC and ORSC**

*Res. 2685, 2928*

*GRC Article 10.05*

Fee for items C, D, E, F and G includes plan review and 2 inspections. Fee for items H, I and K includes plan review.

A. Demolition of Structure	\$44.25
B. Construction Trailer	\$44.25
C. Patio Covers, 201-400 sf Grade level	\$44.25
D. Carports, 201-400 sf	\$44.25
E. Detached Garages, 201-400 sf	\$66.37
F. Accessory Structures, 201-400 sf Non-habitable i.e. shops, tool sheds	\$66.37
G. Decks, up to 400 sf From 30 inches to 8 feet above grade, measured to top of deck surface	\$66.37
H. Wall signs	\$44.25
I. Pole signs	\$66.37
J. Pre Re-Roof Inspection	\$66.37

**BUILDING AND HOUSING - STRUCTURAL**

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K. Re-Roof or Re-siding, partial or whole, per building  
No structural repairs, changes or corrections allowed. \$66.37

**Plan Review fee for OSSC and ORSC**  
*GRC Article 10.05*

*Res. 2685, 2760, 2928*

- Plan Review Fee  
65% of the permit fee shall be added to each permit fee for every permit issued, payable at the time of application.  
  
The plan review fee shall cover the cost of plan and specification review, plan review processing and recording.
- Administrative/Plan Review Fee  
50% of the Plan Review Fee specified above shall be charged when plan reviews are performed by a licensed plan reviewer pursuant to ORS 455.465 (and subsequent statutes).
- Additional Plan Review Fee  
\$123 per hour, minimum charge one-half hour.  
Required by changes, additions or revisions to approved plans.
- Master Plan Administrative Fee  
Fees specified in “Plan Review Fees” above will be reduced by 25% when an Oregon Residential Master Plan procedure is followed.  
  
See Resolution No. 2928 Attachment A.
- Reissue Administrative Fee  
Fees specified in “Plan Review Fees” above will be reduced by 20% when an Oregon Residential Master Plan procedure is followed.  
  
See Resolution No. 2928 Attachment B.
- Site Plan Review Fee  
Shall be paid at time of application  
\$60 Major (single family residence)  
\$31 Minor (includes single family miscellaneous, remodel and addition)

**Inspection for OSSC and ORSC**  
*GRC Article 10.05*

*Res. 2685, 2928*

- Inspections outside of normal business hours \$225 per site visit
- Reinspection fee\* \$94 per inspection

## BUILDING AND HOUSING - STRUCTURAL

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- Inspections for which no fee is specifically indicated \$94 per hour, minimum charge one-half hour
  - Requested inspection fee\*\* \$225 per site visit
  - Each additional inspection over the allowable number per permit \$94 per inspection
  - Exempt area fire and life safety plan review and inspection 40% of the required building permit fee
- \* May be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from approved plans, etc. In those instances where a reinspection fee has been assessed, no additional inspection of the work will be performed, nor will the Certificate of Occupancy be issued, until required fees are paid.
- \*\* Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the Building Official of the fee specified.

### **30-Day Temporary Permit or Temporary Certificate of Occupancy** GRC Article 10.05

*Res. 2685, 2928*

- Initial certificate or permit \$200
- First 30-day extension \$200
- Each additional extension \$400

### **Miscellaneous Non-Permit/Inspection Fees for OSSC and ORSC** GRC Article 10.05

*Res. 2685, 2760, 2928*

- Hearing Fee, Board of Appeals \$123
- Certificate of Occupancy \$50 new permit not required
- Deferred Submittals \$250 for each deferred item, to cover processing and reviewing. The fee is in addition to the plan review fee based on the total project value.
- Phased Permits \$500 minimum for each separate phased portion of the project. There is also a charge of 10% of the total project building permit fee not to exceed \$1,500 for each phase.

**Investigation fees for OSSC and ORSC**

*Res. 2928, 3195*

*GRC Article 10.05*

Except for emergency work, whenever any work has been commenced without first obtaining the permit required by code, a special investigation shall be made before a permit may be issued for such work.

An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be charged as follows:

\$94 per hour as needed to be charged in ½ hour  
increments with a minimum of 1 hour

The payment of an investigation fee shall not exempt any person from compliance with all other provisions of the code requirements, nor from any penalty prescribed by law.

**Surcharge for OSSC and ORSC**

*Res. 2928*

*GRC Article 10.05*

In addition to the above permit fee charges, there is imposed the total of all surcharges imposed by the State on the total of the fee authorized by *Permit Fees of Oregon Structural Specialty Code and Oregon Residential Specialty Code*.

**Mechanical**

**Oregon Residential Mechanical Specialty Code**  
*GRC Chapter 10*

*Res. 2685, 2760, 2928*

The minimum permit fee is \$38.

- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• New Construction for Single Family Residential Dwelling</li> </ul> | <ul style="list-style-type: none"> <li>\$239</li> <li>\$85</li> </ul> | <ul style="list-style-type: none"> <li>Standard Gas Installation</li> <li>Basic Electric Installation</li> </ul> |
|---|---|--|
  
- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li>• Furnaces (installation, relocation, or replacement of each furnace)</li> </ul> | <ul style="list-style-type: none"> <li>\$23</li> <li>\$18</li> </ul> | <ul style="list-style-type: none"> <li>Forced Air or Gravity-type Furnace</li> <li>Floor Furnace, Vented Wall Furnace or Recessed Wall Heater, Room Heater, Unit Heaters (fuel, not electric). In wall, in-duct, suspended, etc.</li> </ul> |
|---|--|---|
  
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| <ul style="list-style-type: none"> <li>• Woodstoves, Pellet Stoves, Wood Fireplace/Insert</li> </ul> | <ul style="list-style-type: none"> <li>\$41</li> </ul> | <ul style="list-style-type: none"> <li>For the installation, relocation or replacement of each woodstove, fireplace stove, or factory built fireplace, including hearth and wall shield</li> </ul> |
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| <ul style="list-style-type: none"> <li>• Flue/Vent/Liner</li> </ul> | <ul style="list-style-type: none"> <li>\$17</li> </ul> | <ul style="list-style-type: none"> <li>For the installation, relocation or replacement of each furnace, HVAC, boiler, unit heater, water heater, gas fireplace, chimney</li> </ul> |
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| <ul style="list-style-type: none"> <li>• Residential Boiler (radiator or hydronic system)</li> </ul> | <ul style="list-style-type: none"> <li>\$23</li> </ul> | <ul style="list-style-type: none"> <li>For the installation, relocation or replacement of each boiler (water heater) not exceeding 120 gallons, water temperature of 210 F., for 20,000 BTU input</li> </ul> |
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| <ul style="list-style-type: none"> <li>• Alterations</li> </ul> | <ul style="list-style-type: none"> <li>\$23</li> </ul> | <ul style="list-style-type: none"> <li>Alteration of existing HVAC install, relocation or replace air handler, heat exchanger, furnace/burner</li> </ul> |
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| <ul style="list-style-type: none"> <li>• Heat Pumps</li> </ul> | <ul style="list-style-type: none"> <li>\$38</li> </ul> | <ul style="list-style-type: none"> <li>For the installation, relocation or replacement of a ducted heat pump, including compressor, exchanger, and ducts attached thereto</li> </ul> |
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| <ul style="list-style-type: none"> <li>• Air Conditioning</li> </ul> | <ul style="list-style-type: none"> <li>\$18</li> </ul> | <ul style="list-style-type: none"> <li>For the installation, relocation or replacement of each condensing or evaporation air conditioner, except portable type</li> </ul> |
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**Plan Review fees for OMSC and ORSC**  
*GRC Chapter 10*

*Res. 2685, 2928*

- Plan Review Fee 65% of the permit fee shall be added to each permit fee for every permit issued, payable at the time of application. The plan review fee shall cover the cost of plan and specification review, plan review processing and recording.
- Additional Plan Review Fee \$123 per hour, minimum charge one-half hour. Required by changes, additions or revisions to approved plans.
- Administrative/Plan Review Fees Plan review fees for OMSC are included in the permit fees above. Additional plan review is required for unusual conditions. When plan reviews are performed by a licensed plan reviewer pursuant to ORS 455.465 (and subsequent statutes) an administrative fee equal to 25% of the permit fee shall be charged for process and recording the plan review.

**Inspection for OMSC and ORSC**  
*GRC Chapter 10*

*Res. 2685, 2928*

- Inspections outside of normal business hours \$225 per site visit
- Reinspection fee\* \$94 per inspection
- Inspections for which no fee is specifically indicated \$94 per hour, minimum charge one-half hour
- Requested inspection fee\*\* \$225 per site visit
- Each additional inspection over the allowable number per permit \$94 per inspection

\* May be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from approved plans, etc. In those instances where a reinspection fee has been assessed, no additional inspection of the work will be performed, nor will the Certificate of Occupancy be issued, until required fees are paid.

\*\* Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the Building Official of the fee specified.

**Investigation for OMSC and ORSC**

*Res. 2928, 3195*

*GRC Chapter 10*

Except for emergency work, whenever any work has been commenced without first obtaining the permit required by code, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be as follows:

\$94 per hour as needed to be charged in ½ hour increments with a minimum of 1 hour

The payment of an investigation fee shall not exempt any person from compliance with all other provisions of the code requirements, nor from any penalty prescribed by law.

**Surcharge for OMSC and ORSC**

*Res. 2928*

*GRC Chapter 10*

In addition to the above permit fee charges, there is imposed the total of all surcharges imposed by the State on the total of the fee authorized by *Permit Fees of Oregon Mechanical Specialty Code and Oregon Residential Specialty Code*.

**Electrical**

**New Residential Single/Multi-Family Dwelling Unit Electrical Code**

*Res. 2685, 2928*

*GRC Chapter 10*

- 1,000 sf or less (4 inspections /permit)      \$188
- Each add'l 500 sf or fraction thereof      \$39
- Limited Energy Installation,  
One or Two Family  
(2 inspections per permit)      \$39
- Multi-Family (2 inspections per permit)      \$50
- Each Manufactured Home/Modular  
Dwelling Service/Feeder not  
included in *Permit Fees for  
Manufactured Home Siting Permits*      \$87

**Services or Feeders Installation, Alteration or Relocation**

*Res. 2685, 2928*

*GRC Chapter 10*

- 200 amps or less  
(2 inspections per permit)      \$109
- 201 amps to 400 amps  
(2 inspections per permit)      \$135
- 401 amps to 600 amps  
(2 inspections per permit)      \$200
- 601 amps to 1,000 amps  
(3 inspections per permit)      \$267
- Over 1,000 amps or volts  
(4 inspections per permit)      \$530
- Reconnect only  
(1 inspection per permit)      \$69

## BUILDING AND HOUSING - ELECTRICAL

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### **Temporary Services or Feeders Installation, Alteration or Relocation** *GRC Chapter 10*

*Res. 2685, 2928*

- 200 amps or less \$103  
(2 inspections per permit)
- 201 amps to 400 amps \$136  
(2 inspections per permit)
- 401 amps to 600 amps \$169  
(3 inspections per permit)
- Over 600 amps or 1,000 volts \$198  
(4 inspections per permit)

### **Branch Circuits – New, Alteration or Extension Per Panel** *GRC Chapter 10*

*Res. 2685, 2928*

- Fee for Branch Circuits \$14  
with Purchase of Service  
or Feeder Fee
- Fee for Branch Circuits \$86  
without Purchase of Service  
or Feeder Fee
- Each Additional Branch Circuit \$14

### **Miscellaneous (Service or Feeder Not Included)** *GRC Chapter 10*

*Res. 2685, 2928*

- Installation of Single (1) \$22.12  
Branch Circuit (1 inspection per permit)
- Each Pump or Irrigation \$86  
Circle (2 inspections per permit)
- Each Sign or Outline Lighting \$103
- Signal Circuit(s)/Limited Energy \$86  
Panel, Alteration or Extension  
(2 inspections per permit)

## BUILDING AND HOUSING - ELECTRICAL

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### **Master Electrical Permit**

*Res. 2685, 2928*

*GRC Chapter 10*

Time spent traveling to and from the site and any associated office time shall be included.

- One Time Set Up Fee \$100
- Minimum Charge for Inspections \$154 per hour

### **Minor Label Inspections**

*Res. 2685, 2928*

*GRC Chapter 10*

Minor label inspections shall be conducted in accordance with Oregon Administrative Rules established by the Tri-County Building Industry Services Board. The rate of reimbursement for the inspections is set by the Tri-County Building Industry Services Board.

### **Plan Review for Oregon Electrical Specialty Code (OESC)**

*Res. 2685, 2928*

*GRC Chapter 10*

- Plan Review Fees Where an application is made and a plan is required, in addition to the fees under OESC above, the applicant shall pay an additional plan review fee equal to 25% of the permit fee.
- Additional Plan Review Fees An hourly fee of \$123 shall be charged for additional plan reviews required by changes, additions or revisions to approved plans (minimum half-hour charge).

### **Inspection for OESC**

*Res. 2685, 2928*

*GRC Chapter 10*

Hourly charges carry a minimum charge of one-half hour.

- Inspections outside of normal business hours \$225 per site visit
- Reinspection fee\* \$94 per inspection
- Inspections for which no fee is specifically indicated \$94 per hour
- Requested inspection fee\*\* \$225 per site visit
- Each additional inspection over the allowable number per permit \$94 per inspection

\* May be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from approved plans, etc. In those instances where a reinspection fee has been assessed,

no additional inspection of the work will be performed, nor will the Certificate of Occupancy be issued, until required fees are paid.

\*\* Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the Building Official of the fee specified.

**Investigation for OESC**

*Res. 2685, 2928, 3195*

*GRC Chapter 10*

Except for emergency work, whenever any work has been commenced without first obtaining the permit required by code, a special investigation shall be made before a permit may be issued for such work.

An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be charged as follows:

\$94 per hour as needed to be charged in ½ hour increments with a minimum of 1 hour

The payment of an investigation fee shall not exempt any person from compliance with all other provisions of the code requirements, nor from any penalty prescribed by law.

**Surcharge for OESC**

*Res. 2685, 2928*

*GRC Chapter 10*

In addition to the above permit fee charges, there is imposed the total of all surcharges imposed by the State on the total of the fee authorized by *Permit Fees for Oregon Electrical Specialty Code*.





**BUILDING AND HOUSING - PLUMBING**

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- Rain drain or footing drain \$74 Each additional 100 feet or fraction thereof  
**Replacement of existing water supply lines within the building** Res. 2685, 2928  
*GRC Chapter 10*

- Single family dwelling \$61 Minimum first floor  
 \$23 Each additional floor
- Commercial/Industrial \$74 First 5 fixture branches  
*fixture branch includes hot* \$18 Each additional fixture branch  
*and cold water* \$79 Each solar unit

**Medical Gas System** Res. 2685, 2760, 2928  
*GRC Chapter 10*

Fees shall be charged based on the total valuation of work to be performed.

Total Valuation of Work to be Performed

Medical Gas System Fees

\$1 to \$500	\$55	
\$501 to \$2,000	\$55	for the first \$500
	\$7	for each additional \$100 or fraction thereof up to and including \$2,000
\$2,001 to \$25,000	\$148	for the first \$2,000
	\$20	for each additional \$1,000 or fraction thereof up to and including \$25,000
\$25,001 to \$50,000	\$603	for the first \$25,000
	\$16	for each additional \$1,000 or fraction thereof up to and including \$50,000
\$50,001 to \$100,000	\$994	for the first \$50,000
	\$11	for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 and up	\$1,514	for the first \$100,000
	\$10	for each additional \$1,000 or fraction thereof

**Miscellaneous** Res. 2685, 2928  
*GRC Chapter 10*

The minimum charge for any permit issued pursuant to the Oregon Plumbing Specialty Code (OPSC) shall be \$57.

- Sewer cap, catch basin, area drain, \$74  
 drywells, leach line, trench drain,  
 manholes, backflow preventer,

**BUILDING AND HOUSING - PLUMBING**

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- backwater valve, ejectors, sump
- Replacement water heater (includes electrical and/or mechanical fee for all in-kind replacement) \$22.12
- Backflow preventer/valve for irrigation only \$22.12

**Plan Review for OPSC**

*Res. 2685, 2928*

*GRC Chapter 10*

- Plan Review Fees Where an application is made and a plan is required, in addition to the fees under OPSC above, the applicant shall pay an additional plan review fee equal to 25% of the permit fee.
- Additional Plan Review Fees An hourly fee of \$123 shall be charged for additional plan reviews required by changes, additions or revisions to approved plans (minimum half-hour charge).

**Inspection for OPSC**

*Res. 2685, 2928*

*GRC Chapter 10*

- Prefabricated structural site and connection of the (includes site development prefabricated structure) 50% of applicable category
- Inspections outside of normal business hours \$225 per site visit
- Reinspection fee\* \$94 per inspection
- Inspections for which no fee is specifically indicated \$94 per hour, minimum charge one-half hour
- Requested inspection fee\*\* \$225 per site visit
- Extra inspections over the allowable number per permit \$94 per inspection

**Minor Label Inspections**

*GRC Chapter 10*

Minor label inspections shall be conducted in accordance with Oregon Administrative Rules established by the Tri-County Building Industry Services Board. The rate of reimbursement for the inspections is set by the Tri-County Building Industry Services Board.

## BUILDING AND HOUSING - PLUMBING

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- \* May be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from approved plans, etc. In those instances where a reinspection fee has been assessed, no additional inspection of the work will be performed, nor will the Certificate of Occupancy be issued, until required fees are paid.
- \*\* Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the Building Official of the fee specified.

### **Investigation for OPSC**

*Res. 2685, 2928, 3195*

#### *GRC Chapter 10*

Except for emergency work, whenever any work has been commenced without first obtaining the permit required by code, a special investigation shall be made before a permit may be issued for such work.

An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be charged as follows:

\$94 per hour as needed to be charged in ½ hour increments with a minimum of 1 hour

The payment of an investigation fee shall not exempt any person from compliance with all other provisions of the code requirements, nor from any penalty prescribed by law.

### **Surcharge for OPSC**

*Res. 2685, 2928*

#### *GRC Chapter 10*

In addition to the above permit fee charges, there is imposed the total of all surcharges imposed by the State on the total of the fee authorized by *Permit Fees for Oregon Plumbing Specialty Code*.

**Manufactured Homes**

**Manufactured Home Siting Permits**

*Res. 2685, 2928*

*GRC Chapter 10*

Includes the concrete slab, runners or foundations when they comply with the prescriptive requirements of the Oregon Manufactured Dwelling and Park Code, electrical feeder, plumbing connections and all cross-over connections.

- Installation and setup of home \$310

**Surcharge for Manufactured Home Siting Permits**

*Res. 2685, 2928*

*GRC Chapter 10*

In addition to the above permit fee charges, there is imposed the total of all surcharges imposed by the State on the total of the fee authorized above. Also imposed is an additional state code development, training and maintenance fee per ORS 455.220(2).

**Solar**

**Permit Fees for Oregon Solar Installation Specialty Code**  
*GRC Chapter 10.05.105*

*Res. 2685, 3037*

**Residential Solar and Residential Wind**

- 5 kva or less \$109  
(includes 2 inspections)
- 5.01 to 15 kva \$135  
(includes 2 inspection)
- 15.01 to 25 kva \$200  
(includes 2 inspection)
- Structural Attachment – \$94  
Prescriptive Only  
(includes 1 inspection)

**Commercial Solar**

- 5 kva or less \$109  
(includes 2 inspections)
- 5.01 to 15 kva \$135  
(includes 2 inspection)
- 15.01 to 25 kva \$200  
(includes 2 inspection)
- 26 kva to 100 kva \$6.25 per kva
- 101 kva or greater no additional charge per kva

**Commercial Wind**

- 5 kva or less \$109  
(includes 2 inspections)
- 5.01 to 15 kva \$135  
(includes 2 inspections)
- 15.01 to 25 kva \$200  
(includes 2 inspections)
- 25.01 kva to 50 kva \$267  
(includes 2 inspections)

## BUILDING AND HOUSING - SOLAR

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- Systems over 50 kva \$530  
(includes 2 inspections)

### **Investigation for Oregon Solar Installation Specialty Code** *GRC Chapter 10*

*Res. 3037*

Except for emergency work, whenever any work has been commenced without first obtaining the permit required by code, a special investigation shall be made before a permit may be issued for such work.

An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by the *Oregon Solar Installation Specialty Code*.

The payment of an investigation fee shall not exempt any person from compliance with all other provisions of the code requirements, nor from any penalty prescribed by law.

### **Surcharge for Oregon Solar Installation Specialty Code** *GRC Chapter 10*

*Res. 3037*

In addition to the above permit fee charges, there is imposed the total of all surcharges imposed by the State on the total of the fee authorized by the *Oregon Solar Installation Specialty Code*.

### **Plan Review for Oregon Solar Installation Specialty Code** *GRC Chapter 10*

*Res. 3037*

- Plan Review Fees  
Where an application is made and a plan is required, in addition to the fees under the Oregon Solar Installation Specialty Code above, the applicant shall pay an additional plan review fee equal to 25% of the electrical permit fee and 65% of the structural permit fee. The plan review fee shall cover the cost of the plan and specification review, plan review processing and recording. Payment of the plan review fee shall be made at the time of application.
- Additional Plan Review Fees  
An hourly fee of \$123 shall be charged for additional plan reviews required by changes, additions or revisions to approved plans (minimum half-hour charge).

### **Inspection for Oregon Solar Installation Specialty Code** *GRC Chapter 10*

*Res. 2685, 3037*

- Each additional inspection over the allowable number of inspections provided per permit \$94 per site visit

## BUILDING AND HOUSING - SOLAR

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- Inspections outside of normal business hours \$225 per site visit
- Reinspection Fee \$94 per inspection

A reinspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc. In those instances where a reinspection fee has been assessed, no additional inspection of the work will be performed, nor will the Certificate of Occupancy be issued, until required fees are paid.

# RENTAL LICENSE FEES

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## Rental License Fees

### **Residential Rental Property License**

*Res. 2687, 3119*

*GRC 9.55.070*

Exceptions to the licensing and inspection requirements are set forth in GRC 9.55.060(4).

- First 1-2 Rental Housing Units (RRU) \$55 per unit per year
- Next 3-12 RRUs \$45 per unit per year
- Next 13-100 RRUs \$35 per unit per year
- Next 100 – 200 RRUs \$30 per unit per year
- Next 201 or more RRUs \$20 per unit per year
- Owner occupied dwellings containing one or more sleeping units or rooming units rented, leased or let in exchange for monetary or other compensation \$55 per dwelling unit/per year

### **Handling Fee for Transferring Residential Rental Property License for a Rental Property Which Has Been Sold or Transferred**

*Res. 2687, 3042*

*GRC 9.55.060*

- Standard Fee \$14

### **Late Payment Fee**

*GRC 9.55.070*

\$5 per account for each 30 days in which payment is delinquent or 10% per annum on the delinquent amount, whichever is greater

### **Residential Rental Property Inspection**

*Res. 2687, 3042*

*GRC 9.55.070*

- Residential rental property inspection No charge
- Tenant inspection consent form \$50 per unit

*A per unit fee to pay for the cost to the city to obtain tenant's consent to inspect the property shall be charged in the event the owner or designated agent fails to take all reasonable steps to secure tenant consent.*

Rescheduling for failure of owner or agent to attend any scheduled inspection

- First 1-2 RRUs \$50 per unit
- Next 3 or more RRUs \$10 per unit



**Development**

*Res. 2687, 2973, 3038, 3078, 3082, 3147, 3196*

**Development Permit Fees, Multiple Applications**

*GCDC 2.009*

When two or more applications are submitted at the same time, the appropriate fee for each action shall be charged.

• Accessory Dwellings	\$1,068	
• Amateur Radio and CB Antenna	\$94	Type I Permit
	\$891	Type II Permit
• Annexation	\$5,970	Base Fee
	\$5,708	Expedited
	\$537	Pre-Application Conference
• Appeals <sup>1</sup>	\$250	Appeal of a Type I or Type II Decision
	\$2,307	Appeal of a Type III Decision
• Building Moving	\$891	
• Building Permits	\$183	Non-subdivision Single Family
	\$359	Multi-family
	\$359	Commercial
	\$359	Other
	\$359	Grading
	\$271	Occupancy - Final
• Condominium Conversion	\$1,775	Preliminary
	\$891	Plat

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<sup>1</sup> Recognized Neighborhood Association Waiver. An appeal fee may be waived for a neighborhood association recognized under GRC Article 2.60, if all of the following are met:

1. The recognized neighborhood association has standing to appeal;
2. The appeal is not being made on behalf of an individual;
3. The decision to appeal was made by a vote of the general membership, of the governing board, or of a land use subcommittee of the neighborhood association in an open meeting as authorized in the association’s written by-laws; and
4. The appeal contains the signature of the chairperson or the contact person of the recognized neighborhood association confirming the vote to appeal as required in paragraph 3, above.

## DEVELOPMENT

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• Development in Conformance with Previous Approval	\$1,775 \$359	Check Conditions Resubmittal Fee (after first response)
• DMV/FEMA/LUCS/Business License Signoff	\$90	
• Early Assistance Design Advice	\$500	
• Expansion of a Non-Conforming Use	\$183 \$1,333	Type I-SFR Type II
• Establishing a Non-Conforming Use	\$891	
• Food & Beverage Carts / Interim Uses	\$94	Inspection, reinspection
• Future Street Plan	\$2,662	
• Historic Landmarks		
○ Alteration Review – Type III	\$3,546	
○ Demolition Review – Type III	\$3,546	
○ Removal from list – Type I	\$900	
○ Removal from List - Type II	\$1,775	
○ Request for designation/status change (at owner’s request)	No Charge	
• Home Occupations	\$1,333 \$183 \$1,687	New applications Renewal – Type I Renewal – Type II
• Institutional Master Plan and Final	\$6,316	
• Institutional Master Plan Modification	\$2,659	
• Institutional Master Plan Limited Review	\$1,775	
• Land Divisions (tentative plan)		
• Partitions & subdivisions - preliminary plan	\$7,088 + \$359 per lot	
• Final plat (subdivision)		
○ Base fee	\$1,421	
○ Per lot over 3 lots	\$94	

## DEVELOPMENT

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• Lot line adjustment/consolidation		
○ Preliminary plan	\$1,421	
○ Final Map	\$359	
• Planned unit development base fee	\$10,631 + applicable land division fees	
• Extension of tentative plan approval	\$625	
• Inactive status request	\$537	
• Reinstatement request	\$537	
• Phased subdivision	\$891	
• Open Space Dedication	\$449	
• Optional Design Commission Consultation	\$500	50% of fee will be refunded upon submittal of a development permit application.
• Phasing/Staging Request (Other)	\$891	
• Plan Map Amendment	\$11,516	
• Pre-Application Conference	\$537	Voluntary (Minor)
	\$1,509	Required (Major)
• Pre-App Conference Follow Up	Half of original fee (same site & applicant)	
• Project Management Fee	\$8,848 base fee + negotiated hourly rate	
• Request to Research Records (deposit in the amount of estimated fees required prior to commencing work)	\$74	Administrative/clerical staff, hourly rate
	\$183	Professional staff, hourly rate
• Resource Utilization Permit	\$3,546	
• Resubmittal fee	\$537	After first incomplete application
	\$1,068	After second incomplete application
	\$359	Other
	\$1,421	Modification Proposal
	\$891	Re-notification Fee
	\$1,775	Public Hearing Reschedule

## DEVELOPMENT

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• Satellite Antennae	\$94 \$891	Permit Yard/Height Exception
• Signs	\$94 \$3,546	Permit Change to non-conforming exceptional sign
• Site Design Review	\$359 \$998 \$1,775 \$8,858  \$8,858	Site Design Review A Site Design Review B Site Design Review C Site Design Review D Base Fee plus .0055 of project value to \$5M plus .0013 of project value over \$5M Site Design Review E Base Fee plus .0055 of project value to \$5M plus .0013 of project value over \$5M
• Extension of Approval	\$625	
• Solar Access	\$1,775 \$271	Permit Extension of Approval
• Special Purpose Districts	\$1,775 \$5,318	Base fee for review of any Special Purpose and Pleasant Valley and Springwater ESRA District reports Deposit for consultant reports
• Special Purpose District Adjustments	\$891 \$1,421 \$4,431	Type I – HPC/FP Type II – HCA/OS Type III revision of district boundary
• Special Use Review	\$891 \$2,838 \$6,203	Type I Type II Type III
• Street, Plat, or Other Vacation	\$3,546	

## DEVELOPMENT

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• Temporary Permits <sup>2</sup>	\$803 \$271	Initial permit, health hardship dwellings Renewal, health hardship dwellings
• Tree Fund Fee	\$300	
• Trees - Removal	\$1,775 \$3,546	Base fee Deposit for consultant
• Trees – Significant	No Fee	
• Traffic Report Submittal	\$2,015 \$3,546	Base fee Deposit for consultant (if applicable)
• Use Permits	\$425 \$213 \$750 \$1,110 \$750 \$1,110	Initial Permit, temporary or intermittent use Type I Permit Renewal, temporary or intermittent use Type I Food and beverage cart - Type I Food and beverage cart - Type II Interim use – Type I Interim use – Type II
• Variance	\$1,103 \$5,318 \$713 \$1,598 \$1,463 \$713	Minor – Type II Major – Type III Yard setback Private street in condominium Modification of regulations Solar yard setback exception
• Written Interpretation/Land Use District or Other	\$271	
• Site Inspection Fee	\$271	Per visit, to determine compliance with Conditions of approval

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<sup>2</sup> Fee Waiver for Temporary or Intermittent Use Permits: The manager may waive the fee for a temporary or intermittent use permit when the applicant is a charitable organization. Charitable organization is defined as:

- a. A corporation or community chest, fund, or foundation organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary or educational purposes, or for the prevention of cruelty to children or animals, of which no part of the net earnings inures to the benefit of a private shareholder or individual, no substantial part of the activities is carrying on propaganda or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office, including the publishing or distribution of statements.
- b. Civic leagues or organizations not organized for profit, but operated exclusively for the promotion of social welfare, and the net earnings of which are devoted exclusively to charitable, educational or recreational purposes.

**DEVELOPMENT**

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- Unlisted Development Permits and Procedures for any development permit, action, or procedure not specifically listed
 

\$998	Type I
\$1,775	Type II
\$5,318	Type III

**Property Tax Exemption**

*Res. 2687, 2760, 2928*

*GRC Article 10.50*

- New, Transit, Supportive, Multiple-Unit Housing or Mixed Use Development
  - Pre-application conference fee \$118
  - Application fee \$2,094

**Public Facilities**

*Res. 2973*

*GCDC 2.009*

Actual costs will be charged for plan check, administration, and inspections by Development Engineering and DES inspectors. The manager may require a deposit.

- Street Lights At cost deposit in the amount of estimated actual costs required prior to final plat
- Street Signs
 

\$220	Per street sign face
\$99	Per stop sign or other sign
- Erosion Control Fees
 

\$243	Single family/duplex
\$633	All others 1 acre or less
\$115	Each additional acre or fraction thereof

(plan review/compliance inspections)
- Erosion Control extra inspections At cost For inspections required due to non-compliance with Erosion Control Plan
- Pre-Design Conference \$340 For public facilities
- Review of Reports and Preparation of Documents (easements, vacates, agreements, etc.)
 

\$143	Base fee
\$720	Required deposit, based on 5 rights of way, hours at an hourly rate of \$143
- Coordination for recording legal documents \$60 plus recording costs

Construction/Connection Permits

*Res. 2973*

- Water \$123  
*Plus Water Division Connection Permit Fee and installation charges as set by the fee resolution for GRC Chapter 5. Extra deposit required for estimated installation charges.*
- Wastewater \$82  
*Plus Wastewater Division Connection Permit Fee and inspection charges.*

## DEVELOPMENT

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- Storm \$50
- Street Opening \$306  
*Plus actual cost of administration, plan review and inspection if actual costs exceed \$150.*
- Approach \$118 for driveway in public right-of-way
- Sidewalk \$118
- Encroachment \$123

### **Street Naming and Addressing (Numbering) and Review**

*Res. 2687, 2973*

For review, assignment, and notification of new addresses.

- Division/Subdivision Street Names \$63 base fee + \$10 per lot
- Dwelling Address, 1 – 3 units \$50 per address
- Dwelling Address, 3 or more units \$75 base fee per address  
\$10 per unit number for first 50 units  
\$6 per unit number thereafter
- Commercial Address \$75 base fee per address or range assigned  
\$50 per tenant address or unit number thereafter
- Requested Change of Address \$245 per address
- Miscellaneous Review of Address \$20 per address

*For commercial tenant improvement, commercial addition, demolition, and temporary construction, office, or sales trailer permits – does not include a new address or additional addresses needed due to new current construction.*

**System Development Charges**

To estimate the SDCs for your project, try our online SDC calculator: [GreshamOregon.gov/sdc](http://GreshamOregon.gov/sdc)

**Parks**

Res. 3275

GRC Article 11.05

The following Parks SDCs are established based on the Parks SDC methodology report attached to Resolution No. 3275. Indexing for these rates was approved by Council action on May 1, 2018, effective July 1, 2018.

	<u>Residential</u>	
Current City Limits*	\$4,086	per dwelling unit
Pleasant Valley**	\$5,533	per dwelling unit
Springwater***	\$7,095	per dwelling unit

**Stormwater**

Res. 3279, 3315

GRC Article 11.05

The following Stormwater SDCs are established based on the Stormwater SDC methodology report attached to Resolution No. 3279.

	<u>Total</u>	<u>Improvement</u>	<u>Reimbursement</u>	
Existing City*	\$1,169	\$499.23	\$669.77	per DRU
Pleasant Valley**	\$1,961	\$1,914.51	\$46.49	per DRU
Springwater***	\$2,026	\$2,026	\$0	per DRU

One drainage residential unit (DRU) equals 2,500 square feet of impervious surface.

\* City limits of Gresham except for the Pleasant Valley and Springwater Plan Districts as they existed on January 1, 2006. Also includes the Kelley Creek Headwaters Plan Area.

\*\* The Pleasant Valley Plan District as defined by the Gresham Community Development Plan, Volume 3, Section 4.1400.

\*\*\* The Springwater Plan District as defined by the Gresham Community Development Plan, Volume 3, Section 4.1500.



## SYSTEM DEVELOPMENT CHARGES

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### Wastewater

Res. 2756, 2686, 2833, 3085, 3264, 3316

#### GRC Article 11.05

System development charges for each user class shall be determined on a dwelling unit (DU) or flow basis. Where there is no user class established for a new customer, the manager shall evaluate and assign the appropriate SDC.

### Wastewater SDC by Water Meter Size

#### GRC 11.05

The following Wastewater SDCs are established based on the Wastewater SDC Methodology report attached to Resolution No. 3264.

	<u>Total</u>	<u>Improvement</u>	<u>Reimbursement</u>
¾" (1 equivalent DU)	\$6,141	\$4,099.51	\$2,041.49
1"	\$10,234	\$6,831.28	\$3,402.72
1.5"	\$24,563	\$16,395.99	\$8,167.01
2"	\$38,891	\$25,959.70	\$12,931.30
3"	\$89,039	\$59,434.05	\$29,604.95
4"	\$153,514	\$102,472.14	\$51,041.86
6"	\$327,497	\$218,607.15	\$108,889.85
8"	\$573,118	\$382,561.42	\$190,556.58

### Water

Res. 3264, 3316

#### GRC Article 11.05

The following Water SDCs are established based on the Water SDC Methodology report attached to Resolution No. 3264.

	<u>Total</u>	<u>Improvement</u>	<u>Reimbursement</u>
¾" (1 equivalent DU)	\$4,618	\$2,512.52	\$2,105.48
1"	\$7,696	\$4,186.83	\$3,509.17
1.5"	\$18,471	\$10,049.55	\$8,421.45
2"	\$29,245	\$15,911.72	\$13,333.28
3"	\$66,954	\$36,427.77	\$30,526.23
4"	\$115,438	\$62,806.54	\$52,631.46
6"	\$246,268	\$133,987.77	\$112,280.23
8"	\$430,968	\$234,477.79	\$196,490.21

**SYSTEM DEVELOPMENT CHARGES**

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**Transportation**

*Res. 2509, 3282, 3314*

*GRC Article 11.05*

The following Transportation SDCs are established based on the methodologies attached to Resolution No. 3282.

**Current City Limits\***

<u>Land Use Description</u>	<u>Total</u>	<u>Improvement</u>	<u>Reimbursement</u>	<u>Variable</u>
Adult cabaret	\$155,831	\$151,975	\$3,856	per 1,000 sq ft GFA
Bank	\$33,963	\$33,123	\$840	per 1,000 sq ft GFA
Car wash, automated	\$55,940	\$54,556	\$1,384	per 1,000 sq ft GFA
Care facility	\$1,399	\$1,364	\$35	per dwelling unit
Convenience store	\$91,900	\$89,626	\$2,274	per 1,000 sq ft GFA
Food/drink w/drive through	\$53,942	\$52,607	\$1,335	per 1,000 sq ft GFA
Fueling station	\$7,992	\$7,794	\$198	per fueling position
Hotel / Motel	\$2,398	\$2,339	\$59	per room
Housing, attached	\$2,398	\$2,339	\$59	per dwelling unit
Housing, detached	\$3,996	\$3,897	\$99	per detached home
Industrial	\$1,998	\$1,949	\$49	per 1,000 sq ft GFA
Marijuana retailer, rec	\$159,826	\$155,871	\$3,955	per 1,000 sq ft GFA
Office	\$5,994	\$5,846	\$148	per 1,000 sq ft GFA
Park / open space	\$9,990	\$9,743	\$247	per 1,000 sq ft GFA
Place of worship	\$2,199	\$2,145	\$54	per 1,000 sq ft GFA
Retail and services	\$9,990	\$9,743	\$247	per 1,000 sq ft GFA
School, K-12	\$4,796	\$4,677	\$119	per 1,000 sq ft GFA
School, post-secondary	\$9,990	\$9,743	\$247	per 1,000 sq ft GFA
Truck stop	\$53,942	\$52,607	\$1,335	per 1,000 sq ft GFA
Video lottery	\$53,542	\$52,217	\$1,325	per 1,000 sq ft GFA

\* Current city limits of Gresham except for Pleasant Valley and Springwater Plan Districts as they existed on January 1, 2006.

**Pleasant Valley\*\***

<u>Land Use Description</u>	<u>Total</u>	<u>Improvement</u>	<u>Reimbursement</u>	<u>Variable</u>
Adult cabaret	\$230,160	\$228,433	\$1,727	per 1,000 sq ft GFA
Bank	\$50,164	\$49,788	\$376	per 1,000 sq ft GFA
Car wash, automated	\$82,622	\$82,002	\$620	per 1,000 sq ft GFA
Care facility	\$2,066	\$2,051	\$15	per dwelling unit
Convenience store	\$135,736	\$134,718	\$1,018	per 1,000 sq ft GFA
Food/drink w/drive through	\$79,672	\$79,074	\$598	per 1,000 sq ft GFA
Fueling station	\$11,804	\$11,715	\$89	per fueling position
Hotel / Motel	\$3,542	\$3,515	\$27	per room
Housing, attached	\$3,542	\$3,515	\$27	per dwelling unit
Housing, detached	\$5,902	\$5,858	\$44	per detached home
Industrial	\$2,952	\$2,930	\$22	per 1,000 sq ft GFA
Marijuana retailer, rec	\$236,062	\$234,291	\$1,771	per 1,000 sq ft GFA
Office	\$8,853	\$8,787	\$66	per 1,000 sq ft GFA



**Parks & Recreation**

**Group Picnic Reservation Fees**

*Res. 2516*

*GRC 6.10.010*

<u>No. in Group</u>		<u>Non-Refundable Application Fee</u>	<u>Reservation Fee</u>	<u>Total Per Session</u>
2-100	Resident	\$15	\$15	\$30
	Non-Resident	\$30	\$30	\$60
101-150	Resident	\$15	\$30	\$45
	Non-Resident	\$30	\$60	\$90
151+	Resident	\$15	\$40	\$55
	Non-Resident	\$30	\$80	\$110

**Community Garden**

\$25 for use of one plot per year

*GRC 6.10.040*

**Reservations for Sports Facilities in City Parks** *Res. 2869*

*GRC 6.10.020*

1. There is a 1 hour minimum reservation. An hour may stop or start on the hour or half hour.
2. Fees are due at the time of reservation for Recreational Users, Tournaments, and For Profits.
3. Field reservation fees are non-refundable due to weather.
4. Cancellations may be made in writing no later than two weeks from the date of the reservation. Refunds or cancellations will be paid within 60 days.

Fees for reservations of sports facilities in City parks shall be charged as follows:

- Recreational user \$7 per hour
- Youth resident organized sport groups \$7 per hour
- Youth non-resident organized sports groups \$14 per hour
- Adult resident organized sports groups \$12 per hour
- Adult non-resident organized sports groups \$18 per hour

PARKS

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- Tournaments \$18 per hour
- For profit \$18 per hour

**Reservations for Special Events** *Res. 2516*  
*GRC 6.10.030*

	<u>Resident</u>	<u>Non-Resident</u>
• Non-Refundable Application Fee	\$30	\$40
• Refundable Security Deposit	\$250	\$250
• Organization Participant Fee	5% of event entry fee	5% of event entry fee
• City Support Staff Service Fee	\$40/hour	\$40/hour
• Facility Rental Fee per Session	\$30	\$60

**Waiver of Reservation Fees for Group Picnic, Sports Facilities, & Special Events** *Res. 2516, 2869*

The applicants shall submit their written waiver request with their permit application to the manager at least 30 days prior to the date of the requested use. The manager may consider a waiver of all or part of the fees based on these criteria:

1. The applicant provides evidence of financial hardship with the inability to pay, or is a recipient of financial public assistance.
2. The applicant intends to dedicate 100% of the revenue of the event or activities to be held at the city facility for non-profit benefit, or to support community service purposes.
3. The activity or event is planned and/or sponsored by the city, other government entities, or a school district.
4. The applicant enters into an agreement with the city for the applicant to provide maintenance services in lieu of the fees (only relates to sports facilities).

**Recreational Services** *Res. 2516*  
*GRC 6.10.040*

The manager may set program fees using one of these criteria:

1. 100% Cost Recovery: the cost of the program or activities will be established to cover the entire cost of the program including but not limited to staff, equipment, supplies and materials, transportation, program administration, scholarship support or other related program support costs; or
2. Less than 100% Cost Recovery: the cost of the program or activities may be established to cover less than 100% of the cost of the program. The manager may elect to set the individual program or activity fees to cover less than the full cost of the program. This may be done when it is determined that there is sufficient funding through donations or through approved city budget funds that will support the remainder of the costs of the program.

PARKS

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**Vending or Concession Permit**  
*GRC 6.13.030*

*Res. 2516*

- Non-Refundable Application Fee           \$40
- Refundable Security Deposit           \$250
- Vending/Concession Fee           \$250 or 10% of gross receipts, whichever is greater
- City Support Staff Service Fee       \$40/hour (if needed)
- Electrical Hookup                   \$10/day for 110V  
  \$20/day for 220V

**Waiver of Vending or Concession Fees**

*Res. 2516*

The manager may consider a waiver of all or part of the fees based on the following criteria:

1. The applicant intends to dedicate 100% of the concession-generated revenue to a Gresham-based, non-profit organization's benefit, or to support a Gresham community service purpose. The manager may require written proof of benefit such as a letter of intent regarding use of the revenue
2. The concession generated revenue will benefit a city sponsored or co-sponsored program or activity.

The applicants shall submit their written request with their permit application to the manager at least 30 days prior to the date of the requested use or the request may be denied.

**Garbage and Recycling**

**License Fee for Haulers**  
GRC 7.25.120

5% of gross receipts

**Monthly Charges**  
GRC 7.25.135

*Res. 3311*

See Resolution No. 3311 for information on the maximum allowable rates private companies may charge for service. Detailed information is available at [GreshamOregon.gov/Haulers-and-Rates](http://GreshamOregon.gov/Haulers-and-Rates).

**Local Improvement Districts & Reimbursement Districts**

**Local Improvement District Penalty Fees**      *Res. 2759*

*GRC 11.10.090*

- Penalty on delinquent accounts                      18%              per annum

**Bancrofted Assessments**

*Res. 2759, 2687*

*GRC 11.10.260*

- LID breakout for apportioning \$202 per lot assessment balance among newly created lots. Fee to be paid prior to land division and is non-refundable.

**Financing/Deferral of System Development**

*Res. 2759, 2687*

*GRC 2.92.200*

- Processing Fee
  - Standard Agreement                      \$434
  - Non-standard Agreement                      Actual cost
- Breakout fee for apportioning financing/deferral balance among newly created lots                      \$202              per lot

**Reimbursement District Administration**

*Res. 2759, 2687*

*GRC 11.15.140*

- Reimbursement District formation                      Actual Cost
- Reimbursement agreement Administrative fee                      \$63              per reimbursement collected
- Breakout fee for apportioning financing/deferral balance among newly created lots                      \$202              per lot



**City Utilities**

**Delinquent User Charge Collection**

*Res. 2847, 2760*

*GRC 3.60.095(3); GRC 4.50.060(3); GRC 5.50.070(4)*

- Penalty for sending delinquent notice      \$5 per billing
- Late payment charge      9% per annum, compounded monthly
- Collection fee      Actual cost OR 20% of total amount due
- Penalty for delivery of red tag notice to turn off water      \$15 per account plus \$0.50 per notice

**Stormwater**

**Stormwater Permit Fees**

*Res. 2907*

*GRC 3.30.015*

- Connection system use permit not obtained                      50% of the SDC charge

**Stormwater User Charge Calculation**

*Res. 2759, 3271*

*GRC 3.60.015; GRC 3.60.035*

- Drainage Residential Unit (DRU)                      \$10.60 per month  
= 2,500 sf of impervious surface
- Single dwelling units existing as of July 1, 1994                      One DRU
- New single dwelling units                      (Area of the building footprint)(1.3) + 650 sf  
Round to the nearest 100 sf and convert to a DRU
- Measuring the impervious area                      \$25

**Stormwater User Charge Control and Avoidance**

*Res. 2759*

*GRC 3.60.045*

Single Dwelling Unit and Duplex Credits

- **Quick Credit.** Single dwelling unit and duplex customers that are served by on-site mitigation facilities are eligible for a credit equal to 27% of the monthly user charge if the customer certifies the following:
  1. No impervious areas, including roofs, walks or driveways, drain, either directly or indirectly, to the street or other elements of the public stormwater system.
  2. The on-site mitigation facilities have adequate capacity to retain the net stormwater from a 10 year, 24 hour storm event.
  3. No floor or appliance drains are connected to the on-site mitigation facilities.
  4. The customer’s use of the on-site mitigation facilities meets all city, county, state, and federal water quality requirements.
- **Prorated Credits.** Single dwelling unit and duplex customers who meet the above criteria for a portion of the impervious area on their property will be eligible for a prorated credit. The prorated credit shall be based on the percentage of impervious area that is served by the on-site mitigation facilities.
- **Quick Credits.** Quick credits will take effect at the beginning of the billing cycle that the city receives that credit application from the customer, if the application is received at least 30 days prior to the end of the billing cycle. If the city receives the application after that date, the quick credit will start at the beginning of the next billing cycle.

Other Credits

- Credits shall be granted for on-site mitigation facilities that exceed city design requirements providing:
  1. The on-site mitigation facilities meet all city, county, state, and federal water quality requirements.
  2. The on-site mitigation facilities are built to city public safety standards or the approved equivalent.
  3. The customer establishes a maintenance program that will maintain the on-site mitigation facility to its operational capacity.
- The following formulas shall be used in calculating the on-site mitigation adjustments for those customers meeting the above requirements:

1. 
$$F = \frac{I}{DRU} \times R$$

2. 
$$C = F \times P \times \left[ 1 - \frac{Q_D}{Q_P} \right]$$

3. 
$$AF = F - C$$

- F monthly user fee for the property without credits
- I total impervious area on the site in square feet
- DRU 2,500 square feet (average amount of impervious area on a residential parcel)
- R rate per DRU
- C credit amount subtracted from monthly user fee (F)
- P maximum credit percentage, 27%
- Q<sub>P</sub> peak runoff rate released from the site for pre-development condition
- Q<sub>D</sub> peak runoff rate from the developed site with improvements in place
- AF adjusted user fee including credits

- The following information must be submitted to the Stormwater Division in order to be eligible for a service charge credit:
  1. An approved drainage plan
  2. Run-off calculations for pre- and post-development site conditions
  3. A complicated stormwater utility user fee credit calculation work sheet
  4. A certification of system capacity by a registered civil engineer
  5. A completed application including a certification by the customer as to the accuracy of the credit application materials
- Once received by the City, the application will be reviewed and if approved, will be reflected in a rate adjustment retroactive to the date the application was received. Where the credit is not approved or requires revisions by the applicant, the City will so notify the customer.

Application Fee

- There are no application fees for Quick or Prorated Credits.
- The application fee for Other Credits is \$63 plus \$6 per DRU for a maximum of \$1,129.

**Water**

**Water Consumption Charges**

Res. 3272

GRC 5.50.010(1)

• Bi-monthly water use charge per hundred cubic feet (ccf)	Single family residential and dedicated irrigation	
	\$2.51	0-34 ccf
	\$3.03	35-54 ccf
	\$3.79	more than 54 ccf
	\$2.51	Duplex and triplex
	\$2.34	Multi-family
	\$2.38	General commercial
	\$2.70	Public and institutional
	\$2.41	Industrial

**Water Service Charge**

Res. 3272

GRC 5.50.010(2)

• Monthly water service based on meter size	\$17.66	5/8" – 3/4"
	\$22.21	3/4"
	\$31.11	1"
	\$53.38	1-1/2"
	\$80.15	2"
	\$142.62	3"
	\$231.79	4"
	\$454.84	6"
	\$847.41	8"
	\$1,317.42	10"
	\$1,882.32	12"

**Fire Flow Charge**

Res. 3272

GRC 5.50.010(3)

• Monthly fire flow charge based on Gallons per minute (gpm)	\$2.64	0-500 gpm
	\$5.29	501-1000 gpm
	\$27.26	1001-1500 gpm
	\$67.42	1501-2500 gpm
	\$152.31	2501-3500 gpm
	\$186.64	more than 3500 gpm

**Water Turn On and Off; Discontinuance**

Res. 2847

GRC 5.45.090(2); GRC 5.50.100; GRC 5.50.070

• Turning off water illegally turned on	\$50	plus cost of any damages to water meter, waterline, or city equipment
• Turning on after normal working hours	\$90	
• Discontinuance of service	\$30	

**Cross Connection Control Program**  
*GRC 5.55.030; GRC 5.55.035*

*Res. 2508, 2687, 3272*

- Inspection of new backflow prevention assembly installation, per installed assembly
 

\$25	1/2" – 2" assemblies
\$150	3" and larger assemblies
  
- Backflow prevention assembly annual inspection and testing by City at customer's request
 

\$100 per assembly
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- Monthly cross connection control program fee
 

\$1 per backflow prevention assembly
--------------------------------------
  
- Temporary use of a backflow prevention assembly
 

3/4" & 1"	\$63 for 3 days and \$19 per day thereafter (\$63 minimum deposit)
2" & 3"	\$99 for 3 days and \$25 per day thereafter (\$99 minimum deposit)
4" & 6"	\$63 per day plus \$306 installation (\$369 minimum deposit)

**Other Water Services**  
*GRC 5.50.110*

*Res. 2508*

- Water Support Services 

Actual Cost
-------------
- Water Facility Adjustment 

Actual Cost
-------------
- Water Facility Excavation and Potholing 

Actual Cost
-------------

**Water Permit Fees**  
*GRC Chapter 5*

*Res. 2508, 2687, 2907*

See Development, Public Facilities Design and Inspections for water connection permit fees charged by Development Engineering.

- Connection permit
 

Water system connection permit	
\$15	Residential
\$33	Commercial/Industrial
  
- Connection permit not obtained
 

50% of the SDC charge
-----------------------
  
- Connecting metering device not Approved by the City
 

\$25
------
  
- Water meter testing
 

\$63	Small meters (3/4" and 1" size)
Actual Cost	Larger meters (1-1/2" and larger), deposit required

Actual cost of installing the fire protection metering device, and connecting to city water system. Deposit required.

**Installation**

<u>Meter size</u>	<u>Connect to Existing Service Waterline</u>	<u>Tap Water Main &amp; Install Service Waterline up to 18 ft</u>	<u>Service Waterline Beyond 18 ft</u>
5/8" x 3/4"	\$190	\$2,000	plus \$20/ft
3/4"	\$190	\$2,000	plus \$20/ft
1"	\$251	\$2,061	plus \$20/ft

For three or more installations in which the developer wishes to participate in the cost of installing the waterline, the installation fee shall be actual cost. The installation fee for the larger meters shall be actual costs.

**Fire Hydrants**

*Res. 2508, 2687*

*GRC Article 5.30*

- Fill station user fee \$50 per fill, plus the highest consumption charge for each hundred cubic feet of water established for single-family and irrigation consumption pursuant to the Water Use charges.
- Use permit fee \$33
- Meter rental fee \$63 per month starting when delivered or installed
- Meter installation fee \$50 (3/4" to 3" meter size)
- Not returning fire hydrant meter \$15 for each day meter is not returned after expiration of the use permit. The fee begins on the fifth working day after the expiration date and is not to exceed the cost of replacing the meter.
- Water consumption rate The highest consumption charge for each hundred cubic feet of water established for single-family and irrigation consumption pursuant to the Water Use charges.
- Testing fire hydrant flow \$148 per hydrant tested
- Installation and relocation Actual cost to remove fire hydrant and install new fire hydrant. Deposit required.

**Wastewater**

**Wastewater Monthly Charges**  
*GRC 4.50.010(2); GRC 4.50.020*

*Res. 2756, 2847,3087,3221, 3270*

- Residential Service Charge \$18.87 per dwelling unit  
 Single-family, duplexes,  
 Triplexes, manufactured homes
  
- General Flow and Strength Charges (per hundred cubic feet, HCF)
  - Residential service only \$ .56
  
  - Low Strength (less than 400 mg/  
 1 combined BOD and SS) \$3.28 multi-family, multi-family manufactured  
 home park, condominium, general  
 commercial, hospitals, car wash, laundries, schools
  
  - Medium Strength (400 - 1,100 mg/  
 1 combined BOD and SS) \$5.53 taverns, mortuaries, industrial laundries
  
  - High Strength (greater than 1,100 mg/  
 1 combined BOD and SS) \$6.82 restaurants, bakeries
  
- Monitored commercial and industrial
 

Volume	\$2.29	Flow per 1,000 gallons
	\$0.48	BOD per lb
	\$0.47	SS per lb

For customers with 2006 annual average wastewater flows greater than 500,000 gpd, the Flow Charge will be multiplied by the Flow Factor for service period ending on or after:

1/1/2013	\$1.00
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- Contract volume
 

(Wood Village and Fairview)	\$0.33	Flow per 1,000 gallons
	\$0.36	BOD per lb
	\$0.35	SS per lb
	\$0.63	Depreciation charge per 1,000 gallons of contracted average dry weather flow capacity

- No user class or water usage record established for a customer
 

The manager shall evaluate and assign the appropriate monthly sewer user charge based on discharge to the system. For all user classes, the user charge shall not be less than the equivalent of that charged for a single residential dwelling unit prorated over the billing period.

CITY UTILITIES - WASTEWATER

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- Inflow and infiltration \$5.03 per service account
- Billing service charges \$4.50 per service account  
(GRC 4.50.020)

- Monitored commercial and industrial, contract volume and manual billings are no longer applicable – basic service charges will apply.

**Pretreatment Fees (Wastewater)**

*Res. 2687, 2756, 3087*

*GRC 4.45.040(2); GRC 4.45.200*

- Monitoring, inspections, and surveillance procedures Actual cost

Industrial waste discharge permit  
Significant Industrial User

- New permit \$1,033
- Renewal \$607
- Annual Fee \$468
- Modification requested by permittee\* \$300

Non-Significant Industrial User

- New permit \$500
- Renewal \$250
- Annual Fee None
- Modification requested by permittee\* \$125

Non-Significant Categorical Industrial User

- New permit \$500
- Renewal \$250
- Annual Fee None
- Modification requested by permittee\* \$125

\*Except there shall be no charge for the modification due to the purchase of additional capacity or changes in company name.

- Filing Appeals \$123
- Reviewing accidental discharge procedures and construction Actual cost
- Non-return of preliminary reports or environmental survey \$100



- Industrial pretreatment enforcement response plan – administrative penalties

First offense	Written notice	
Second offense (total of the following amounts, as applicable)	\$125	pH, plus
	\$175	Per constituent*
	\$125	Reporting violations
Third offense (total of the following amounts, as applicable)	\$250	pH, plus
	\$350	Per constituent*
	\$250	Reporting violations
Fourth offense (total of the following amounts, as applicable)	\$500	pH, plus
	\$700	Per constituent*
	\$500	Reporting violations
Fifth offense** (total of the following amounts, as applicable)	\$1,000	pH, plus
	\$1,400	Per constituent*
	\$1,000	Reporting violations

\* Per constituent that exceeds the daily maximum/monthly average discharge permit limit

\*\* Stoppage of sewer and/or water service if additional capacity is not purchased or if appropriate pretreatment facilities are not scheduled and, thereafter, constructed in a timely fashion as determined by the Agency and as further described herein. Penalty fees continue until permit limits are met.

**Wastewater Permit Fees**

*Res. 2687, 2756, 2907*

*GRC 4.10.010(1); GRC 4.10.030; GRC 4.10.040; GRC 4.10.070; GRC 4.20.030*

See Development, Public Facilities Design and Inspections for wastewater connection permit fees charged by Development Engineering.

- Connection permit/inspection
 

New connections permit fee	\$15	Single family
	\$33	Other, per connection
Sewer connection inspection fee	\$33	Single family
	\$63	Other, per connection
Increase in discharge permit fee	\$63	
- Connection permit not obtained: 50% of the SDC charge
- Dye test inspection: \$93
- Old building sewer testing: Actual cost (deposit required)

**Transportation**

**Transportation Fees**

*Res. 2509, 2586, 2687*

*GRC 6.35.040(9)*

See Development, Public Facilities Design and Inspections for fees charged by Development Engineering.

- Street opening permits \$33  
*Actual costs will be charged for administration, engineering review of street design and construction methods, inspection, and traffic impact mitigation. The manager may require a deposit.*
- Sidewalk permit \$118
- Approach permit \$118 For driveway in public right-of-way
- Encroachment permit One of the following as determined by the city:  
Actual estimated cost, when costs can be documented;  
The existing fee for a process with similar costs; or  
\$123
- Street lights Actual cost (deposit required)
- Street signs \$197 Per street sign face  
\$75 Per stop sign  
\$75 Other signage per sign

**Utility Licenses**

**Application, Amendment, Renewal and Transfer Fees**

*Res. 3273*

*GRC 6.30.070(4); GRC 6.30.080(5)*

- Initial application for license \$250
- Amendment, renewal or transfer of license \$250

**License Fee and Privilege Tax**

*Res. 3273*

*GRC 6.30.110*

- Gas 7% of gross revenues. That portion of the license fee that is greater than the first 5.4% of the gross revenue shall be dedicated by the City to the City’s Streetlight Program.
- Electric 7% of gross revenues. That portion of the license fee that is greater than the first 5.9% of the gross revenue shall be dedicated by the City to the City’s Streetlight Program, and, for that portion of the license fee that is greater than the first 3.9% of the gross revenue, the calculation of the license fee shall only include the first 1200 megawatt hours of electrical power consumption of each customer each month.
- Rockwood Water PUD 5% of user fees collected.
- City of Gresham (Water, wastewater, stormwater) 8% of user fees collected. The portion of the license fee that is greater than the first 8% of the gross revenue shall be dedicated by the City to the City’s Transportation Program.
  - Effective January 1, 2018 8% of user fees collected.
  - Effective January 1, 2019 9% of user fees collected.
  - Effective January 1, 2020 10% of user fees collected.
- Transmission lines of City of Portland and Lusted Water District The manager may impose a transmission line license fee if in the best interest of the City.
- Telecommunication utility 7% of gross revenues as defined by ORS 221.515
- All other communication service providers 5% of gross revenues.

## CITY UTILITIES – UTILITY LICENSES

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- **Transmission Line**  
(GRC 6.30.110(1)(b))  
A utility that uses the rights-of-way for a transmission line but that line's primary purposes is not to service customers within the city shall pay a license fee of \$2.50 per lineal foot within the public right-of-way per year.
- **Privilege tax**  
(GRC 6.30.110(6))  
A utility operating without a license shall pay a privilege tax in the applicable amount for the type of utility described above or, if none are applicable, 5% of gross revenues collected for utility services provided within the city.

### **Wireless Communication Facility Utility License** *GRC Article 6.30*

*Res. 3273*

- **Initial application and amendment**  
Actual costs of processing application.  
The manager may require a deposit
- **Renewal or transfer**  
\$250
- **License Fee**  
The manager shall negotiate a lump sum annual license fee for each wireless communication facility utility license based on the following criteria:
  - Fees charged for similar facilities in other jurisdictions
  - Consistent with fees for similar facilities in the City of Gresham
  - The extent equipment will be located in the public rights of way.

The license fee shall be deposited into the Transportation fund.