



Department of Environmental Services
1333 NW Eastman Parkway
Gresham, OR 97030

Right-of-way Permit

Application & Permit to Occupy or Perform Operations in a
Public Right-of-way

- Sidewalk/Driveway Approach Street Opening
 Sidewalk Code Violation Utility Connection (in easement)

APPLICANT INFORMATION

NAME:		DATE:	
ADDRESS:		PHONE:	
		FAX:	
		E-MAIL:	
NAME OF CONTRACTOR:		CONTRACTOR CONTACT PERSON:	
Business License #:		CCB #:	

CONSTRUCTION TO INCLUDE (check all that are applicable):

- Sidewalk Approach Conduit Gravity Sewer Waterline

CONSTRUCTION ALONG OR ACROSS

Site or Nearest Address	Between/At/Near	Side of Street	Distance From		Buried Cable/Pipe	
			Center Line	Right-of-way Line	Depth	Size/Kind

DETAILED INFORMATION AND SPECIAL COMMENTS

See Attachment

THIS RIGHT-OF-WAY PERMIT IS SUBJECT TO GENERAL TERMS AND CONDITIONS (see reverse side). By acceptance of this permit the applicant acknowledges receipt of the General Terms and Conditions, has had an opportunity to review them, agrees that they are part of this permit, and agrees to be bound by them. If the General Terms and Conditions are not on the reverse or attached to this permit, call 503-618-2299 to receive a copy. A copy of this permit must be at the work site at all times during construction. Call 503-618-2299 twenty-four (24) hours prior to commencing work.

Do not write below this line – for City use ONLY

RETURN PRINTED APPLICATION TO:		INSPECTOR:	
PERSON PERFORMING WORK: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor		TRAFFIC CONTROL PLAN? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Application/Permit No.:	Issue Date:	Fee:	Receipt No.:
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No If no, reason:			
<input type="checkbox"/> Attachments Included	<input type="checkbox"/> No Insurance Required	<input type="checkbox"/> No Bond Required	

RIGHT-OF-WAY PERMIT
GENERAL TERMS AND CONDITIONS

1. Unless this permit is issued in association with a land use permit, the permit is valid for 90 days from date of issue or as specified in an attachment. If this permit is issued in association with a land use permit, it is valid for the term of that land use permit.
2. CALL 503-618-2299 FOR INSPECTIONS.
3. IMPORTANT NOTE: EXCAVATORS MUST POTHOLE TO LOCATE UNDERGROUND UTILITY FACILITIES. In addition, Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center if the work involves excavation. Those rules are set forth in Oregon Administrative Rules (OAR) 952-001-0010 through OAR 952-001-0090. You may obtain copies of the rules by calling the center. (Note: The telephone number for the Oregon Utility Notification Center is 503-232-1987.)
4. This permit is issued by the City of Gresham subject to Gresham Revised Code (GRC) Chapter 6.35, the City's *Public Works Standards (including ADA requirements)*, and the Terms and Conditions contained herein and/or attached hereto, and is accepted and approved by applicant subject to same.
5. I hereby give the City unconditional and absolute permission to enter the property described herein at any time to conduct inspections of any and all work being done. I understand that if inspectors are refused access, the City may immediately revoke this permit without any further notice and without any hearing prior to revocation. I also understand that any refusal to allow entry or access under this permit constitutes a violation of the GRC.
6. The applicant is advised that other persons, companies, districts, and utilities occupy the public right-of-way. The applicant shall immediately notify the facility owner if facilities are encountered. Relocation of existing facilities will be at applicant's expense.
7. The applicant shall be responsible and liable for all accidents, environmental clean-up, damages or injuries to any person or property resulting from the construction, maintenance, repair, operation or use of a facility for which the applicant may be legally liable. The applicant shall indemnify and hold harmless City of Gresham, its City Councilors and all officers, employees or agents against any and all damages, claims, demands, actions, causes of action, costs and expenses of whatsoever nature which they or any of them may sustain by reasons of the acts, conduct or operation of the applicant, his agents or employees in connection with the construction, maintenance, repair, operation or use of said facility.
8. Unless waived as indicated on the Right-of-way Permit form, the applicant shall provide insurance and bonds as required by GRC 6.35.050.
9. The spreading of mud or debris upon any street is strictly prohibited and violation shall be cause for immediate cancellation of the permit. Clean up shall be at the applicant's expense. The street shall be cleaned of all dirt and debris at the end of each workday, or more frequently if so determined by the City.
10. Asphalt pavement replacement shall be a minimum of 4" of hot AC, or match existing AC depth, whichever is greater, compacted in lifts not to exceed 3".
11. Sidewalk must be four (4) inches thick, 3,300 lb. ready-mix concrete and sloped 2% from top of curb to back of walk.
12. An approach must be constructed with six (6) inches thick, 3,300 lb. ready-mix concrete with a minimum width of 12 feet. Curb to be removed to its entire depth and replaced to a height of one (1) inch above pavement. All existing edges are to be sawn. All damage to pavement must be repaired within two (2) days of completion of approach. Non-residential approaches to be reinforced with 6" x 6" 10-gauge reinforcing mesh. A 12" x 12" #4-rebar grid may be substituted for the reinforcing mesh.
13. Upon completion of the work, the work site must be restored equivalent to original condition or better.
14. If an archaeological site or object is found during construction, construction shall be immediately suspended and the City of Gresham notified.