

**RENTAL LICENSE APPLICATION:
RESIDENTIAL RENTAL PROPERTY**

This application is for property owners who maintain or operate residential rental unit(s) within Gresham city limits.



Business License Section
1333 NW Eastman Parkway
Gresham OR 97030-3813
503-618-2370

A residential unit is a dwelling containing one or more separate living quarters, one or more of which is rented, leased or let in exchange for full or partial monetary compensation. These shall include rental houses, cottages, mobile homes, duplexes, apartments, condominiums and rooms in a lodging house. (Gresham Revised Code 9.55.010-030)

Rental License Rate Table:

- 1-2 Residential Rental Units: \$55 per unit per year
- Next 3-12 RRU's: \$45 per unit per year
- Next 13-100 RRU's: \$35 per unit per year
- Next 101-200 RRU's: \$30 per unit per year
- Next 201+ RRU's: \$20 per unit per year

RENTAL LICENSE AMOUNT DUE: \$

Rental Property Information

Property Name			Number of Units	
Address				
Mailing Address				
Business Phone		Fax Number		
E-mail				
Website				
Emergency Contact		Emergency Phone		

Owner Information

Name				
Address				
Mailing Address				
Home Phone		Cell Phone		
Email		Fax		

By typing my name, I agree and understand that:

- All information is true, correct and complete based on all information of which I have knowledge. I understand that falsifying any information on this application may result in revocation of the rental license.
- The rental license is a separate application and not in lieu of or approval for any other licenses or permits which may be required.
- The rental property shall comply with all Federal, State and Municipal laws.
- The rental property may receive notification of/is subject to random mandatory inspection by the City's Rental Housing Inspection Program.

Property Owner/Rep: _____ Date: _____

SUBMITTAL

Online Submittal

Email application to: BusinessLicense@GreshamOregon.gov.
Once the application is processed, you will be sent a link and account number for online payment.

Regular Mail/In Person

Mail or deliver application and payment to:
City of Gresham Business Licensing
1333 NW Eastman Pkwy, Gresham, OR 97030

OFFICE USE ONLY:

Rental License #:	Paid:	<input type="checkbox"/> Cash / <input type="checkbox"/> Check / <input type="checkbox"/> _____
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