



DEVELOPMENT PERMIT APPLICATION

Urban Design & Planning
 1333 NW Eastman Pkwy., Gresham, Oregon 97030
 Phone: (503) 618-2780 Fax: (503) 618-2224
 www.greshamoregon.gov/udp/development-planning

File #:

Planner:

APPLICANT INFORMATION (Please type or print in dark ink)

Name of Applicant		Name of Representative/Contact		Please contact the Representative/Contact listed for additional Information. Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of Firm		Name of Firm		
Mailing Address		Mailing Address		
City, State, Zip		City, State, Zip		Project # _____ Work Order # _____
Phone _____ Fax _____	Phone _____ Fax _____			PROCEDURE Type I <input type="checkbox"/> Type III <input type="checkbox"/>
E-mail _____		E-mail _____		Type II <input type="checkbox"/> Type IV <input type="checkbox"/>
				Pre-App # _____

SITE	Land Use Designation	PROPOSAL: _____ _____ _____
State ID#		
Assessor's R# (9 digits)	Special Purpose Districts	
Site Address/Location		
Site Size		

ATTACHMENTS

- Narrative description (see checklist)*
- Plans, maps, special reports (see checklist)*
- Proof of ownership (deed to all properties)
- Neighborhood Proof of Meeting
- Fee
- Submittal Checklist

ALL SUBMITTALS MUST BE IN COMPLETED, FOLDED PACKETS.
 (rolled plans will NOT be accepted)

PREVIOUS ACTIONS:

YOUR APPLICATION MAY NOT BE ACCEPTED IF ALL ABOVE ATTACHMENTS ARE NOT INCLUDED.

Notarized Letter of Authorization, if no owner signature below

* When completeness review is complete, the planner will advise applicant the number of additional plans/narratives needed for further processing. Please refer to the Submittal Checklist given to you at your Pre-Application Conference or call the Permit Center at 503-618-2780 for additional information.

By signing, I/we authorize the City of Gresham employees, Hearings Officer, Planning Commissioners, Design Commissioners and all other City of Gresham officers, agents, authorized representatives and/or independent contractors to enter the site described above for inspection of site in conjunction with this land use application.

NOTARIZED SIGNATURES

State of Oregon County of Multnomah		
Signed and sworn to (or affirmed) before me on _____, 2015 by _____ as _____ of _____.		
X	X	Notary Stamp
Applicant Signature	Representative Signature (if signing on behalf of owner)	Notary Signature: _____
		My Commission Expires: _____

APPLICATION FEES

Submitted To:			
Date Paid:			
Total Non-refundable Fee			\$ _____