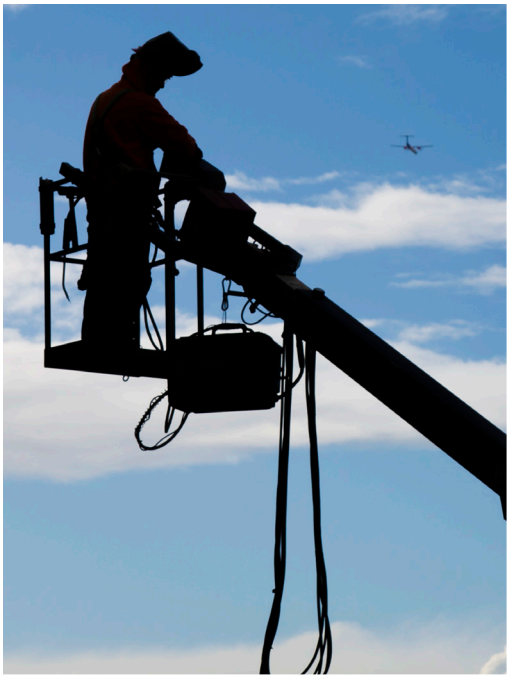

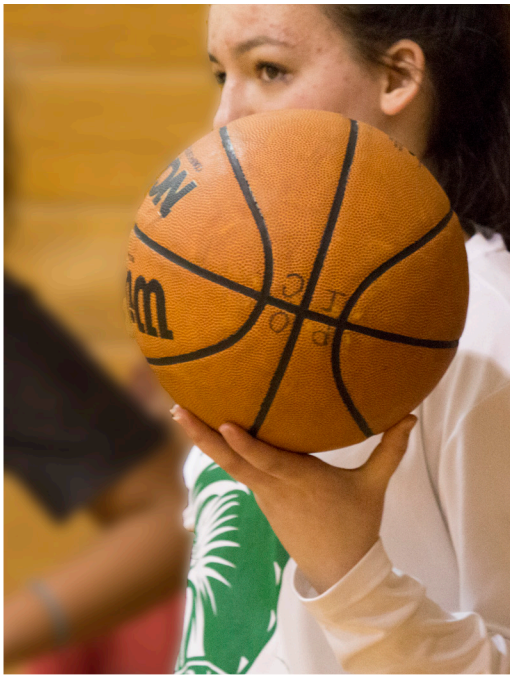

ADOPTED BUDGET

FISCAL YEAR 2016/17

CITY OF GRESHAM

CITY OF GRESHAM

OREGON

Adopted Budget for Fiscal Year 2016/17

BUDGET COMMITTEE

Shane Bemis	Jan Baker
Karylinn Echols	Curt Hugo
Kirk French	Jared Koga
Jerry Hinton	Sue O'Halloran
Mario Palmero	Janine Ross
Lori Stegmann	Paul Warr-King
David Widmark	Don West

INVESTMENT IN

COMMUNITY SAFETY

& QUALITY OF LIFE

INVESTMENT IN

INFRASTRUCTURE

& COMMUNITY

APPEARANCE

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CITY OF
GRESHAM
OREGON

BUDGET MESSAGE

BUDGET MESSAGE

Fiscal Year 2016/17

The great poet William Wordsworth once said, "Life is divided into three terms—that which was, which is, and which will be. Let us learn from the past to profit by the present, and from the present, to live better in the future."

Our pioneer ancestors traveled along the Oregon Trail to settle here, in what would one day become Oregon's fourth largest city. Their very lives depended on their ability to be collaborative, practical, nimble and inventive. Today, more than ever, we are driven to continually improve the quality of life for this dynamic community that we serve, and we draw upon the lessons learned by Gresham's first residents. I'm humbled by the fundamental public trust this community has placed in us in local government—and compelled to go beyond to make this city better.

The steps we've taken already, from innovations and efficiencies in emergency services such as the Quick Response Vehicle pilot program to the collaboration with our partners to provide opportunities for children and families, will guide us as we chart unknown territory in the future.

The adopted budget for Fiscal Year 2016/17 builds on our inventive solutions to stretching limited resources as far as they can take us, while still providing effective services to our community. We're building on our present achievements towards a better future, continually challenging ourselves to go beyond to serve the public. This year's budget provides a snapshot for the many efficiencies we've implemented, and the investments we have identified as priorities for the future.

Inventive

- The City's economic development strategy paid off this year when Subaru chose Gresham Vista Park to locate their 600,000 square foot facility. Subaru's $33 million investment in Gresham is critical to our efforts, along with those of our valued partner, the Port of Portland, to secure future jobs and investments at this site. Our 66-day industrial review guarantee, the first in Oregon, was key to this win, along with our other economic development incentives. Continued investment in economic growth is paying off—in 2015, Gresham saw triple the amount of commercial construction and went from $71 million in new business projects in 2014 to $155 million in 2015.

- In Fiscal Year 2015/16, we completed the conversion of our streetlight system to energy-saving LEDs, which saves the City $500,000 a year. This complex project touched every neighborhood and business district in the city, and we realized significant cost savings in the implementation. Already we're hearing from citizens who appreciate the brighter look and feel of the new lights.

Collaborative

- Our Neighborhood Enhancement Action Team, NEAT for short, expands our approach to neighborhood livability by making efficient use of the talented and dedicated staff already on board here at the City. This cross-departmental team of code compliance, law enforcement, rental housing and others will partner and take an innovative approach to enhancing the quality of life of citizens with an on-the-ground, hands-on approach. They will focus on the most complex issues affecting our neighborhoods—abandoned properties, homeless camps, chronic nuisance residential and multi-family issues—and strategize complex solutions.

- After many years of partnership with the Trust for Public Lands, Metro, National Forest Service and the Buttes Conservancy, along with the support of Gresham's citizens, I'm pleased to announce the grand opening of Hogan Butte Nature Park is scheduled for 2017. This new park will offer incredible views of the Gresham skyline, Mt. Rainier, Mt. Jefferson, Mt. Hood, Mt. St. Helens, Mt. Adams and the Columbia River Gorge and will connect our residents and visitors with the stunning natural environment at Hogan Butte. Our staff diligently pursued multiple grants and nurtured key partnerships to add this new amenity to Gresham.

- In this budget, we debut our Pathways to Employment initiatives. The City is one of Gresham's largest employers, offering more than 530 family wage jobs in a wide range of occupations from utility workers to public safety officers and more. As our community grows and changes, we recognize that diverse perspectives lead to greater innovation and creativity. I'm inspired by the many talented Gresham youth that will soon be joining our workforce and am convinced their talents, energy and fresh perspective will make the City a better place. We'll partner with local high schools to highlight career opportunities and the benefits of a career in public service and attend job fairs and other outreach events to promote the City. We're also designing our Police and Fire Cadet programs to allow more of these talented young people to explore careers in public safety.

Nimble

- When America's first publicly funded, paid fire department was established in Boston, MA in 1679, they were constructed and organized with one primary purpose—to put out fires. Today, we find that the majority of calls answered by our Fire and Emergency Services department are related to medical emergencies. This budget continues our innovative Quick Response Vehicle pilot program. The vehicle travels throughout the city, responding to medical emergency calls for service and is staffed with a Fire Lieutenant and a Firefighter Paramedic. This frees up the fully-staffed, fully-equipped fire engines to respond to high-priority emergency calls. The QRV unit operates between 7:30 a.m. and 5:30 p.m., the time when most emergency medical service calls are received. We're collecting data on this

program to analyze if this is a more practical, efficient and nimble way to provide services to our residents.

- This budget represents many hours of hard work by City staff forecasting the year ahead. But sometimes, no amount of planning can prepare us for what lies ahead. When historic rainfalls on December 7 washed out Kane Drive, a critical north-south arterial, we took immediate action not only to ensure the safety of our residents, but to strategize solutions for the 30,000 residents who drive on that street each and every day. I could not be prouder of our City staff, who banded together across departments and worked for a month straight, nights and weekends, through Christmas, New Year and an ice and snowstorm to get Kane Drive open again. During the repair, we moved more than 10,390 cubic tons of material, and trucks traveled nearly 5,000 miles to and from the site. Throughout it all, our staff diligently documented every aspect of the process, setting the stage to maximize federal reimbursement for this unexpected event. The repair is temporary, and the permanent fix remains one of our top priorities.

Practical

- I mentioned some of our key successes in attracting economic development and growth to Gresham. This budget allows us to capitalize on that growth by adding three FTE positions to our Infrastructure Development program. These positions ensure we can continue to work on the master plans for private development in areas such as Pleasant Valley and collaborate with private developers on the need for public infrastructure that allows this growth to occur.

- This year's budget provides our City Council with a framework to move forward and address a critical issue in our community: street maintenance. Like many cities in our region, Gresham is faced with local streets that have aged to the point of requiring significant repairs or complete reconstruction. In this budget, we've increased funds for pavement maintenance and street reconstruction to the extent we can, as these investments in maintenance now help us avoid more costly repairs in the future. However, there comes a point at which simply fixing potholes and pavement cracks isn't enough—now is the time to identify the critical areas in need of repair and strategize funding solutions.

- Ever-changing technology tools present us with an opportunity to be more efficient, responsive, and sometimes, provide us the building blocks to allow us to re-imagine the way we conduct business. This summer, we'll debut the all-new GreshamOregon.gov, which you can now view on your tablet or smartphone, and which, thanks to input from citizens and web design specialists, is re-organized to allow you to easily and quickly find information, access our services like permits and passports, pay a bill, and report a problem. In Fiscal Year 2016/17, we'll continue making progress on our Strategic Technology Initiative, implementing new GIS mapping tools and maximizing productivity through technology

training for employees. By far the biggest technology investment on our plate is the replacement of our enterprise resource planning system, which supports our core business functions including financials, budget, payroll, personnel, land and parcel management, building and planning, and more. This system is critical to the delivery of our services, and a replacement will help us improve our business processes and leverage modern technology to serve our citizens.

While I am excited about the work ahead of us and the opportunities we face, I remain mindful of the community's ever-changing and growing need for services, and the challenge to provide fiscally responsible solutions to a city with one of Oregon's lowest property tax rates. Look at recent headlines to see how cities across the nation are grappling with this very issue of long-term funding challenges—sometimes with disastrous blows to both public safety and public trust. We must forge a different path here in Gresham.

I've launched a challenge to all of us working in public service here at the City of Gresham: How can we reconsider, reimagine and reengineer our current services and structures to reflect the needs and opportunities we face as a community? I began by quoting William Wordsworth and I end with Albert Einstein: "The world as we have created it is a process of our thinking. It cannot be changed without changing our thinking."

Let us change our thinking and pave the way to service delivery focused on the needs of today—and the future. With your leadership, we will begin this exploration alongside our professional and dedicated City staff and the community that we serve.

Respectfully submitted,

Erik Kvarsten

Gresham City Manager

Operating Budget – Adjusted Comparison – FY 2016/17 vs FY 2015/16

The City's budget includes 24 different operating funds. These funds are primarily used to separately track and account for revenues and expenditures that are dedicated to a specific service, function or program. The highlights described below are based on the total of all operating funds combined in order to provide a summary level view, however, it is important to remember that most revenues cannot be used for other purposes or comingled with other programs.

The net change in the City's combined operating budget for fiscal year 2016/17 – after adjusting for all of the duplications that result from the overlap of fund accounting requirements and state budget law – is an increase of 4.5%, or approximately $5.0 million citywide. Increased grants and other special revenues in the Designated Purpose Fund and increased development activity and the associated staffing and expenditures needed to meet the demand represent a significant portion of the budgeted changes for fiscal year 2016/17.

Key changes by expenditure category are described below:

Personnel Services

- Salary related expenses reflect a total increase of 3.75 FTE, including two development engineering specialists and one engineering technician in the Infrastructure Development Fund. Other staffing changes include a 0.5 FTE position in Human Resources and an additional 0.25 FTE position in Economic Development.

- The fiscal year 2016/17 budget also reflects a full year of the four FTE positions added to the Building Fund mid-year in fiscal year 2015/16 to meet increased development demands. The two grant-funded FTE police officers added mid-year are also now reflected for a full year, as well as the two limited term positions added mid-year in Urban Design and Planning.

- Limited term staffing changes are reflected in Urban Renewal to support increased project activity, in Police to allow for the transition during recruitment and selection of a new chief, and in Information Technology to implement Technology Strategic Plan projects. Also included is a grant funded position in Citywide Services related to homeless services.

- Changes across all salary related line items, including the added positions, represent an increase of just under $1.88 million, or 3.9% citywide.

Employee Benefits

- Benefit related expenses are expected to increase by approximately $1.7 million. Many expenses related to benefits are based on payroll costs and employee demographics, so most budgeted changes are the result of the personnel changes identified above as well as changes in demographics.

- The budget reflects an assumed increase for the health and dental insurance line-items. The city is currently in the process of soliciting and negotiating rates for all the offered health and dental insurance plans. Costs are based primarily on actuarial analysis that accounts for usage trends and market costs as well as reserve requirements. Changes in recent years to establish self-funded health and dental plans continue to show lower costs than what would likely have been experienced without the change to the current self-funded structure.

Professional and Technical Services

- This category of the fiscal year 2016/17 budget shows an increase of approximately $1,360,000 on a citywide basis. These increases are from several sources and are described below.

- Increased appropriations related to grants and special revenues in the Designated Purpose Fund are the primary changes in this category. In this fund, the significant change in the Professional Services line-item is an increased appropriation of Community Service Fees of $208,000 in Economic Development. Additional Designated Purpose Fund appropriations for Outsourced Services totaling approximately $175,000 are shown in Citywide Services, Environmental Services and Community Development.

- Improved services for utility customers are reflected in the Outsourced Services line-item in the Stormwater, Water, Wastewater and Utility Financial Services Funds. This appropriation allows for additional work related to leak detection, automated calling services and other customer support programs. Also in the Professional Services line-item in Utility Financial Services is an additional appropriation to allow for credit card usage for customers who pay their utility bills on-line.

- The budget for fiscal year 2016/17 shows a decrease of $175,000 in Information Technology for Outsourced Services based on the year's anticipated implementation needs for Technology Strategic Plan projects and relying on some limited term staffing instead of contracted services. Professional Services in this fund shows an increase for firewall and HTE system support needs.

- The budgeted amount for public safety dispatch services from Portland's Bureau of Emergency Communications is shown to decrease by $264,000 since increases for fiscal year 2015/16 did not occur as anticipated. This expense is shared by Police and Fire.

- Community Development Block Grants included in this category are $100,000 lower in fiscal year 2016/17, based on the anticipated use of the award received from the federal government.

- Other changes in Outsourced services include increases in the Stormwater Fund and Streetlight Fund for contracted maintenance related to private pond facilities and streetlights respectively.

Property Services

- The Property Services category shows a minor change for fiscal year 2016/17 of $25,000.

- Utility services overall show a decrease of $183,000. Streetlight Fund utility services are expected to decrease by an additional $230,000 due to the completion of the streetlight replacement project and the resulting savings from installing LED light fixtures. This is partially offset by increases in Parks, Facilities and Urban Renewal.

- Vehicle repair and maintenance expenses are budgeted to increase by $91,000 to match the actual experience in recent years and reflects the size, age and composition of city fleet and equipment.

- Communication systems show an increase in Information Technology related to the phone replacement project and a reduction in Police following the completion of the radio encryption project.

Other Services

- This category is expected to increase by approximately $102,000 for fiscal year 2016/17.

- Insurance/Fees and Premiums for Workers' Compensation and Liability Management are budgeted to increase by $65,000. All changes are based on anticipated fees and premiums expected in fiscal year 2016/17.

- Training and associated costs are budgeted to increase approximately $26,500 on a citywide basis.

- Community outreach shows a decrease of $43,000 as a result of a one-time grant funded amount budgeted for fiscal year 2015/16.

- Other changes in this category include increases related to customer assistance and other utility related activities as well as membership in the Regional Disaster Preparedness Organization.

Supplies

- The net decrease in this category is approximately $88,000 for fiscal year 2016/17.

- The city-wide desktop computer replacement project has now been completed, resulting in a decrease of $285,000 to this category for fiscal year 2016/17.

- While the Water Fund continues to benefit significantly from utilizing the groundwater system to manage peak water demands, it is anticipated that the cost of the water purchase from the City of Portland will increase by $238,500.

- With fuel costs expected to remain lower than previously experienced, the fuel appropriation for fiscal year 2016/17 has been decreased by $142,000.

- Other changes include uniforms and protective equipment in Police and Fire and pavement marking and signs in Transportation.

Other Operating

- Workers' compensation and liability claims are budgeted based on actuarial analysis which indicates an increase of $187,000 for workers compensation and $50,800 for liability.

Capital Outlay (Non-CIP)

- The budget for capital outlay varies greatly from year to year depending on vehicle and equipment replacements planned, as well as the availability of grant funding that may be used for new vehicle or equipment purchases.

- This category shows an increase overall of approximately $772,000. Scheduled vehicle and equipment replacements in the Equipment Replacement Fund are $392,000 higher in fiscal year 2016/17. An additional $475,000 is also included in the Designated Purpose Fund and reflects a proposed grant to replace self-contained breathing apparatus equipment for Fire. Other program areas, including Transportation, Infrastructure Development and Police are showing fewer new equipment purchases for fiscal year 2016/17.

Operating Budget – Non-Adjusted Comparison – FY 2016/17 vs. FY 2015/16

Because of the interactions between fund accounting requirements and state budget laws, certain expenditures are reflected twice in the City's operating budget. On one hand this duplication of budgeted expenditures adds transparency from an auditing and internal control standpoint – money cannot move between funds without being budgeted, tracked and clearly tied to its intended purpose. On the other hand, it serves to make the City's budget appear larger than it really is, and may be misleading when looking from an outside perspective.

Two key areas are double counted in the City's Operating Budget.

- Internal service charges are used to allocate the costs of shared support functions such as human resources, accounting, fleet maintenance, payroll, and information technology services. These costs are reflected twice – once in the fund providing the service such as the Information Technology Fund, and again when costs are allocated to the fund receiving the service such as the Water or Building Fund. More information on internal service charge allocations can be found in the City's *Internal Service Charge Manual*.

- The health and dental insurance costs are also reflected twice. First when each operating fund pays their share to the City's health or dental fund, and again when the health and dental funds pay claims and associated expenses to the outside providers. The budget for the health and dental funds are based on anticipated claims, demographics and reserve requirements.

Non-Operating Budget Comparison – FY 2016/17 vs. FY 2015/16

The non-operating portion of the budget can show wide variations from year to year, depending on the timing of one-time actions such as capital improvement projects, availability of grant funding, issuance and/or repayment of debt, and interactions between the City and the Gresham Redevelopment Commission.

Key items of note for fiscal year 2016/17 are described below:

Capital Improvement Projects

- The Transportation Construction Fund includes an increased appropriation for street surfacing and for local street reconstruction. The fund overall, however, shows a reduced appropriation due to the conclusion of the Streetlight Replacement project, which was completed for significantly less than originally anticipated.

- The Stormwater Construction Fund shows an increased appropriation, primarily related to culvert improvements on Kane Drive needed as a result of the December 7, 2015 storm. Efforts are underway to secure reimbursement from the Federal Highway Administration for the temporary project that was completed in January as well as the upcoming permanent repair project.

- The Water Construction Fund shows an increased appropriation of approximately $3.2 million. Primary changes are due to the SE Orient Waterline and the Intermediate Transmission Main project.

- The Parks Capital Fund reflects the use of grants and system development charges for the Hogan Butte Nature Park project. It also includes appropriation for potential projects related to the Sports Park and the Gresham Fairview Trail. Grant applications for these projects have been submitted but awards have not yet been secured.

- The Urban Renewal Capital budget is approximately $11.4 million in fiscal year 2016/17. The primary change is an increase in appropriation for the Catalyst Site project.

- More information on capital project budgets can be found in the *Capital Funds* section of this document, or in the City's *5-Year Capital Improvement Program* document.

Interfund Transfers

- This category varies widely from year to year depending on the amount of grant activity, capital construction, system development charge expenditure, debt issuance or repayment, and other actions that require sending money from one fund to another. Many changes in Interfund Transfers for fiscal year 2016/17 are driven by changes in various capital programs described in the Capital section above. Additional changes in Interfund Transfers are associated with debt actions described in the Debt Service paragraph below.

Contingency

- A separate contingency is appropriated in individual funds based on that fund's operating budget. For infrastructure related funds this is typically set at 15% of the operating budget. For other funds the contingency is typically set at or near 5% of the operating budget. The General Fund is set at 1.5% due to the size of the operating budget.

Debt Service

- Fiscal year 2016/17 shows an increase in appropriation. There are several special one-time actions budgeted in fiscal year 2016/17. These include repayment of the unused streetlight debt proceeds, a possible renewal of the line of credit, and the potential payoff of the stormwater portion of the line-of-credit following reimbursement for the temporary repairs on Kane Drive.

Unappropriated

- Funds shown as unappropriated represent an ending fund balance or future reserve, and cannot be accessed or utilized during the fiscal year. The amount includes funds identified for future uses such as equipment or infrastructure replacement.

Other Requirements

- Previously this category budgeted for funds being loaned to the Gresham Redevelopment Commission. In 2015, the GRDC received a bond rating of A2 from Moody's, which enabled the Commission to directly issue their own debt. As a result, there are no plans for the City to borrow funds on behalf of the GRDC in fiscal year 2016/17.

RESOURCES & REQUIREMENTS ALL FUNDS

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Taxes	29,909,441	31,697,395	32,506,000	34,021,200	34,021,200	34,021,200
Licenses and Permits	2,083,579	2,616,957	2,533,900	2,747,100	2,747,100	2,747,100
Intergovernmental Revenue	31,370,363	36,777,878	53,462,035	56,824,277	56,824,277	56,824,277
Charges for Services	43,052,409	44,906,794	45,304,220	48,735,720	48,735,720	48,735,720
Utility License Fees	9,100,065	9,117,451	9,339,900	9,276,200	9,276,200	9,276,200
Interest Income	1,566,741	1,757,068	2,064,470	1,947,005	1,947,005	1,947,005
Miscellaneous Income	2,401,227	3,430,160	2,804,780	4,258,300	4,258,300	4,258,300
Interfund Transfers	30,616,138	37,080,949	69,642,242	77,623,280	77,623,280	77,623,280
Internal Service Charges	28,051,642	33,021,604	34,983,577	37,736,472	37,736,472	37,736,472
Other Resources	20,481,107	25,785,820	38,497,825	33,494,007	33,494,007	33,494,007
Beginning Balance	133,637,093	151,997,888	154,671,647	154,554,978	154,554,978	154,554,978
Total Resources	332,269,805	378,189,964	445,810,596	461,218,539	461,218,539	461,218,539
Requirements						
Office Governance & Mgmt	1,633,555	1,560,403	2,046,475	2,149,042	2,149,042	2,149,042
City Attorney's Office	3,487,949	3,488,161	4,468,948	4,847,067	4,847,067	4,847,067
Finance and Mgmt Svcs	9,041,478	8,981,925	10,855,185	11,457,568	11,457,568	11,457,568
Information Tech	2,546,537	2,979,416	4,082,687	4,276,501	4,276,501	4,276,501
City-wide Services	8,038,922	10,801,437	12,494,559	13,613,160	13,613,160	13,613,160
Police	26,250,862	27,797,863	31,931,093	33,414,749	33,414,749	33,414,749
Fire and Emergency Svcs	18,946,327	19,294,298	21,264,837	22,634,210	22,634,210	22,634,210
Urban Renewal	868,606	863,941	1,843,575	2,033,917	2,033,917	2,033,917
Urban Design & Planning	2,094,226	2,133,748	3,760,602	4,522,777	4,522,777	4,522,777
Community Development	4,743,097	5,127,487	7,044,341	7,267,742	7,267,742	7,267,742
Economic Development Srvc	611,374	689,542	1,680,187	1,937,026	1,937,026	1,937,026
Parks	0	2,401,386	2,696,650	2,922,143	2,922,143	2,922,143
Environmental Services	37,427,703	35,891,055	40,727,107	41,574,571	41,574,571	41,574,571
Total Operations	115,690,636	122,010,662	144,896,246	152,650,473	152,650,473	152,650,473
Capital Improvement Proje	18,294,464	21,417,004	84,018,200	92,343,000	92,343,000	92,343,000
Interfund Transfers	30,616,138	37,080,949	69,642,242	77,623,280	77,623,280	77,623,280
Contingency	0	0	8,838,316	10,197,197	10,197,197	10,197,197
Debt Service	10,987,179	29,576,167	16,869,600	17,589,340	17,589,340	17,589,340
Unappropriated	151,997,888	161,847,340	114,582,362	110,815,249	110,815,249	110,815,249
Other Requirements	4,683,500	6,257,842	6,963,630	0	0	0
Total Non-operating	216,579,169	256,179,302	300,914,350	308,568,066	308,568,066	308,568,066
Total Requirements	332,269,805	378,189,964	445,810,596	461,218,539	461,218,539	461,218,539

The "All Funds" display shows a combined view of all budget revenues and expenses. It should be noted however, that most proceeds are dedicated to a specific service, function or project and cannot be used for other purposes. In addition, because of fund accounting requirements, certain revenues and expenses such as interfund transfers are duplicated or triplicated in this summary. The magnitude of that double counting combined with other one-time events limits the usefulness of year-to-year comparisons. Please refer to pages 5-9 of this document for further explanation of this report.

GENERAL FUND & POLICE, FIRE AND PARKS FUND

General Fund

The budget is consistent with a multi-year plan established in fiscal year 2011/12 that has a three-pronged approach of service reductions, cost containment and new revenues. Following service reductions in fiscal year 2011/12 and new fee resources first available for fiscal year 2013/14, successive years have focused on maintaining services, select enhancements, and improving efficiency through targeted investments.

Property tax revenue increases for fiscal year 2016/17 are expected to return to more typical growth patterns than have been experienced over the last few years, primarily due to the majority of properties having fully recovered Real Market Values losses from the recession. This leveled-off trend will continue unless significant new development occurs to add new assessed value.

Business income taxes are predicted to increase, signaling a strong economic environment in the Portland Metro area. Utility license fee revenues are expected to decrease slightly, primarily due to Telephone and Cable Utility license fees continuing a downward trend as technology changes. Intergovernmental Revenue is anticipated to increase based on service contracts.

Slightly higher than anticipated revenues over the last few years, combined with lower than anticipated expenditures, have provided the fund balance needed to maintain service levels in fiscal year 2016/17.

As presented, this budget meets all financial policies related to beginning balance and contingency. Restoration of the rainy day reserve is not yet practicable. Any forecasted fund balance that exceeds minimum requirements at the end of fiscal year 2016/17 is required to help fund services in future years. Forward-looking discussions will continue regarding the fundamental General Fund services and how they are provided in the future.

Police, Fire and Parks Fund

This fund has been collecting revenue since February 2013 for the Police, Fire and Parks fee that was implemented December 2012. Financial forecasts, based on actual billings to date, show that the revenue is expected to meet the forecast.

BUSINESS FUNDS

Rental Inspection

Revenues for Rental Inspections are projected to remain roughly the same as the past two or three years. Gresham is expected to continue to experience an evolving rental market with some new multifamily housing coming on line, and some single family rental housing dropping off.

Civil Penalty revenues continue to be collected, reflecting ongoing code enforcement efforts.

Current service levels for the Rental Program are sustainable through fiscal year 2016/17; however, current resources are insufficient to meet current service efforts. Fund reserves will be drawn upon to balance resources to requirements. An increase to the inspection fee is not anticipated in the budget.

An increase in inspection fees and the assumption of routine inflationary indexing, or a reduction in service delivery, will be necessary in the near future.

Urban Design and Planning

Service revenues for Urban Design and Planning are projected to remain steady from the previous fiscal year. Development related resources are not predicted to return to pre-recession averages within the next three to five years. Fee revenues declined approximately 70% after fiscal year 2007/08 and, while slowly recovering, are projected to remain at low levels for some time to come without significant projects occurring.

The budget for fiscal year 2016/17 allows for planning related activity to continue at current service levels from fiscal year 2015/16, following reductions that took place during fiscal year 2011/12. Services at this level are sustainable over a three to five year horizon with the assumption of stable, ongoing General Fund support. Additionally, the Transportation Planning function has been moved to this fund from the Transportation Fund, funded by a combination of grants, General Fund support, and Urban Design and Planning revenues.

Partially due to the downturn in construction and development activities throughout the City, and the continuing low level of fee and development related revenues, the fiscal year 2016/17 budget for the Urban Design and Planning Fund expects to receive approximately 75% of its operating resources from the General Fund.

Building

This Building program is designed to be self-supporting with development related fees and charges. Revenues are projected to continue recovering in fiscal year 2016/17. During fiscal year 2015/16 a supplement budget was approved to allow for increased staffing as needed to address increasing permit activity. This budget continues that staffing level. Activity is expected to grow at a moderate pace over the next few years.

The programs within the Building Fund will require close monitoring to ensure expense levels remain within resources on an ongoing sustainable level.

The forecast assumes a modest level of development activity is underway. The budget includes funding for temporary or outsourced services to address any specialized or peak demands that may occur.

Urban Renewal

Real Market Values have grown in recent years allowing assessed value to recover and increase at a normal pace. Growth in assessed value is appearing to stabilize. Tax resources growth over the current year forecast is expected to be around eight percent, and assessed value of the area is expected to grow approximately three percent in fiscal year 2016/17. These percentages are in the range of an ordinary pattern of growth, positively affecting the urban renewal tax collections.

Tax increment revenues are heavily influenced by the value of new construction and increases to the market value of existing property, which allows assessed value to rise to a controlled extent. The economy is sustaining, as fiscal year 2016/17 resources are expected to show growth from the increase in assessed value of both existing and new properties coming on the tax rolls.

Barring the unexpected, taxable value should continue to expand by around three percent a year into the near future. Overall, tax increment revenue has been significantly less than anticipated to date in this urban renewal area. This projection contrasts with the robust growth originally predicted for the area. While continued fallout from the Great Recession or more localized reasons could be a pointed to as the reason, this economic growth pattern is wide spread and might be considered the new normal.

Resources for programs and projects administered by the City on behalf of the Urban Renewal Commission have been enhanced in the short term as the Commission approves development of the Catalyst and Stark Street sites. The funding of projects in the UR Capital Fund reflect these priorities.

Resources for operations, the current level of resources for projects, and grant programs reflected in the fiscal year 2016/17 budget are not currently expected to remain sustainable through the life of the Urban Renewal Area. While this operational level can likely be maintained for the next few years, it is probable there will be limited funding into the future for development support, grants, and capital programs. Additional resources or careful consideration of projects and programs will be needed.

INFRASTRUCTURE FUNDS

Transportation

Transportation fund revenues are primarily from vehicle related gas taxes, registration fees, and charges. In fiscal year 2016/17 available resources are expected to be similar to fiscal year 2015/16. This reflects a return to a more normal pattern for Transportation revenues after weathering recent years of significant dips and recovery.

The fiscal year 2016/17 budget displays operating expenses lower than fiscal year 2015/16 levels. This primarily reflects the move of the Transportation Planning function to Urban Design and Planning; so it is no longer funded out of the Transportation Fund. These operational savings have been reallocated to the capital program for pavement maintenance and restoration.

In addition, utility payments of approximately $600,000 made by Transportation annually to the Stormwater Fund are being evaluated and may be discontinued in the future. While the Transportation capital program reflects this change and allocates the resources to pavement maintenance and restoration, the actual cessation of the $600,000 transfer would have an impact on the finances of the Stormwater Fund that would need to be addressed prior to fully implementing the Transportation capital program.

Utilization of operating reserves starting in fiscal year 2016/17 is anticipated in order to maintain service levels. Services at the level in the adopted budget are expected to be sustainable for at least a three to five year horizon. Beyond that, it's likely the current service level will be not be sustainable unless legislative revenue actions take place. Inflationary pressures are likely to cause expenses to outstrip

projected resources when combined with the lack of further reserves to draw upon. An ongoing increase in services or projects using these one-time reserves is not sustainable for the long term.

The capital budget for the upcoming fiscal year includes significantly ramped up pavement preservation and restoration work from recent funding levels.

Transportation grants fund about 4.3 million of project expenses in fiscal year 2016/17. The Five-Year CIP document reflects that grants are not expected to be as readily accessible in the future as they have been in the past due to financial pressures at the State and Federal levels. Local competition for funding will likely limit resources. However, additional grant awards beyond what is shown should be expected during the next five years.

Funds used to match or leverage grants, especially system development charges, which have been constrained for the past few years, are showing improvement with the economy in recovery.

The continued use of debt for the growth component of capital projects was proposed in order to bring greater predictability to project timing and to have funds available for grant matches. Debt in the Transportation fund is repaid fully with System Development charges. Short-term debt was rolled into long-term financing at the end of fiscal year 2014/15. This approach is expected to ease cash flow volatility without negatively impacting other transportation work.

Streetlight

Utility license fee revenue, which consists of electric and natural gas license fees, is expected to decrease slightly from the fiscal year 2015/16 budget, continuing a trend of a relatively flat funding. Revenues are expected to be sufficient to fund operating expenses in fiscal year 2016/17.

The capital replacement of streetlight fixtures and poles is anticipated to be complete in early summer 2016. This project will be completed significantly under budget. Fiscal year 2016/17 includes the repayment of unused bond funds once the project is complete.

The LED project will result in significant savings in electricity costs associated with operation of the streetlight system. The project will stabilize the streetlight program finances, which were under pressure due to rising costs.

Infrastructure Development

The Infrastructure Development program supplies engineering, survey, and inspection services to private and City construction projects. It is partially self-supporting with development related fees and charges. The remaining costs of these services are supported by the Transportation and Utility funds.

Development related activity and the related service revenues for fiscal year 2016/17 are expected to continue their upward inclination as development activities carry on. These resources or service levels are not at historic levels, with activity intensities not predicted to return to pre-recession levels in the foreseeable future.

Staffing reductions over the past few years are now being reversed. The adopted budget reflects new and vacant positions being restored as development activity dictates. Development activity generates resources to support these services; therefore staffing levels reflect current demand for service.

The present level of development activity will be closely monitored to ensure inspection services and staffing is appropriate for the level of construction activity in Gresham.

An inflationary adjustment to the inspection fee is not anticipated in the budget. Increasing development fees for the effect of inflation would reduce the need for subsidies from the Transportation and Utility funds.

Water

Drinking water services are budgeted in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and an annually adopted Five-Year Capital Improvement Program.

Current service levels for the water utility are sustainable for several years primarily due to a three-year rate adjustment adopted late in the year 2014. Services are expected to be sustainable though the planning horizon, assuming routine rate increases continue to be enacted.

Consumer conservation and a moderate economic climate are expected to dampen the effect of the rate increase on revenue growth in fiscal year 2016/17. The growth percentage of operating revenue should be expected to be lower than any given proposed rate increase due to declining per-capita water use.

Interest and system development charge revenues are now in recovery and are expected to bring in greater resources than what has been experienced in the aftermath of the Great Recession. These resources will be significantly less than pre-recession trends. Interest earnings fund an important portion of asset replacement capital. System development charges are used to pay eligible debt in the Water Fund.

The adopted operating expenditures of fiscal year 2016/17 compared to fiscal year 2015/16 reflects a combination of operating increases at normal inflationary levels, and a noticeable increase in the cost of wholesale water from Portland. Based on wholesale rate forecasts provided by the City of Portland, water purchase costs will increase at a greater rate than inflationary trends into the future.

Capital debt expenses have switched from an intense use of intergovernmental notes (such as loans from the State of Oregon) to more traditional installment debt instruments. The use of short term debt will continue to fund a number of growth and maintenance capital projects. This line of credit will likely be rolled into long term debt in fiscal year at the end of this decade.

System development charge revenue for infrastructure expansion projects has appeared to normalize. Within the Five-Year CIP a number of growth projects can be found with the priority on the continued development of our own water sources. The ability to increase support for growth related activities without affecting rates will be quite limited due to relatively low receipt of system development charge revenues.

Routine, moderate, annual rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably while avoiding unexpected sharp increases in rates in the future.

Stormwater

Stormwater services are budgeted in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and an annually adopted Five-Year Capital Improvement Program.

Revenues are expected to be stable and within normal parameters for fiscal year 2016/17. Resources are expected to rise from the three year rate increase adopted in 2014.

The adopted operating expenditures of fiscal year 2016/17 compared to fiscal year 2015/16 reflects operating increases at below inflationary levels. Current service levels are maintained for Stormwater operations in fiscal year 2016/17.

The Stormwater utility receives payments of approximately $600,000 annually from the Transportation program, however, these payments are being evaluated and may be discontinued in the future. If the payments are discontinued, the lost revenue would need to be restored through additional rate adjustments if service delivery is to remain unchanged.

Increasing interest and system development charge revenues show the effects of continuing economic activity. While the system development resources are significantly less than pre-recession trends demands for new infrastructure are also correspondently less. Interest earnings fund an important portion of asset replacement capital.

A key element of the capital program in fiscal year 2016/17 is the Kane Drive culvert replacement project, which is anticipated to be largely reimbursed through the Federal Highway Administration. An additional project related to the Fairview Creek Wetland Mitigation Bank is expected to be funded by debt with repayment by the sale of wetland credits to the Port of Portland.

Debt repayment begins in fiscal year 2016/17 on a five million dollar interest free loan from the State for groundwater protection projects. This new expense was a primary factor in the rate increase enacted in late 2014.

Growth related construction activity and system development charge revenue for debt to support growth activity will be constrained for some time. In particular, the ability to increase support of growth related construction activity without affecting rates will be limited due to the moderate intake, and volatile nature of system development charge revenues.

Annual moderate rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably while avoiding unexpected sharp rate increases in the future.

Wastewater

Wastewater services are budgeted in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and an annually adopted Five-Year Capital Improvement Program.

FUND STATUS OVERVIEW

System resources are expected to be stable and within normal parameters for fiscal year 2016/17. The stable local economy is expected to continue to contribute limited resource growth in fiscal year 2016/17.

Operating expenditures are increasing at slightly above inflationary levels in fiscal year 2016/17 as compared to fiscal year 2015/16. General operating expenses show moderate growth with expenses related to technology improvements showing the greatest increase.

Current service levels for the wastewater utility are sustainable for several years, primarily due to a three year rate package adopted in late 2014. Services for the planning horizon are projected to be sustainable, assuming moderate rate increases continue to be enacted. Little growth above what would be expected from rate increases is expected in the near term due to stable commercial activities.

Capital expenses related to maintenance and replacement of aging infrastructure are the primary construction projects for fiscal year 2016/17, and are expected to continue for some years to come. Resources to fund significant growth related construction activity are expected to be extremely constrained to non-existent for some time to come.

System development charge revenues, which are wholly directed to repay growth related debt, are running significantly under pre-recession trends and are not expected to return in the foreseeable future. These resources are traditionally used to repay debt. Operating reserves originally set aside for construction expenses are now targeted for installment debt. Capital funding is therefore restricted. The ability to maintain payment of existing debt without impacting customer rates was significantly challenged by declining interest earnings and system development charge resources.

Annual rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably, and debt covenants met, while avoiding unexpected sharp increases in rates in the future.

SUPPORT FUNDS

The budget for Support Funds for fiscal year 2016/17 reflects the continuing trend of focused strategies for broad based cost containment. The majority of support related activity is expected to continue at current service levels. The budget appropriation in Information Technology allows for the continued implementation of the Strategic Technology Initiative.

SPECIAL REVENUE AND NON-OPERATING FUNDS

Increasing system development charge revenues continue to show the effects of expanding economic activity. The prolonged slump in development activity has ended. Current forecasts indicate that these revenues will stabilize during the next two or three years but are not expected to return to pre-recession levels.

There is budgetary authority included in the System Development Charge Fund to allow for potential SDC credits associated with developer built infrastructure in Pleasant Valley and Springwater. It is expected that the majority of system development revenues coming from green field developments will be from the redemption of credits for infrastructure donations, rather than cash sales.

Grant resources are anticipated to increase in fiscal year 2016/17. This increase is primarily in the Transportation and Parks areas.

For the long-term, it is assumed that grants will become more limited based on expected funding constraints at the State and Federal levels. In particular, Transportation grants are likely to decline with the ongoing Federal funding issues. CDBG and HOME program resources, which are expected to remain stable in fiscal year 2016/17, will require close monitoring as these resources depend on Federal budget actions.

The budget reflects the continued use of short-term debt through a renewal of the line of credit. This short term debt financing is primarily used for Urban Renewal projects, but is also assumed for Transportation, Water and Stormwater capital projects in the budget.

CAPITAL FUNDS

The fiscal year 2016/17 budget for capital funds reflects the continuation of projects that were started, but not completed, in fiscal year 2015/16 as well as a number of proposed new projects.

In the near-term, many projects are focused on repair and maintenance of existing facilities and compliance with regulatory requirements to help ensure reliable and efficient services can be provided now and into the future.

Sizable appropriations are budgeted for the General Development Fund for fiscal year 2016/17. This action allows system development charge credits to be issued as private developers construct qualifying public infrastructure needed to serve the Pleasant Valley and Springwater areas. City initiated projects in these areas are not anticipated.

In the long-term, the moderate pace of the economy has pushed off the need for infrastructure expansion. System Development Charge revenues have shown improvement but have not returned to pre-recession levels. As a result, many growth related projects continue to be deferred, either due to a decline in the need to expand infrastructure to accommodate development or the limited funding available for growth related projects.

The usage of short-term debt, through a line of credit, is assumed within the budget in certain capital funds. This allows needed projects to continue without being delayed by the uncertain cash flow from growth related revenues.

BUDGET PRINCIPLES & STRATEGIES

Protect and preserve essential services that impact daily lives and property values

- Provide the best possible service delivery.
- Preserve community investment for future generations.
- Protect and sustain community livability.
- Capitalize community capacity – engage and involve citizens.

Enhance fiscal sustainability through multi-year financial planning and decision-making

- Evaluate the impact of current revenue and expenditure actions within a long-term context.
- Continue to pursue and implement cost containment measures including limiting contract and health care cost increases.
- Invest in and leverage opportunities to reduce future capital needs and ongoing operating costs.
- Pursue revenues necessary to maintain essential services while longer-term options are considered through the Long-Term Financial Planning for Operations Council Work Plan project.

Support aggressive pursuit of investment and employment for community prosperity and fiscal health

- Economic Development – business retention and outreach.
- State and Federal legislative efforts.
- Small Business Assistance and Incentive Programs.
- Support of Rockwood-West Gresham Urban Renewal Area plan.

Position the organization for the future

- Continue to adapt the organization to expand leadership opportunities and leverage resources.
- Support advocacy for fiscal reform and access to resources, including state legislative tax reform.
- Pursuit of federal, state, county and metro grant funds and low interest loans.

Support adopted Council Work Plan and governance process

- 2016 Council Work Plan – The most recent Work Plan adopted in February 2016, outlines 20 projects in two categories.

COUNCIL WORK PLAN

The Gresham City Council adopts an annual Work Plan to guide and showcase the City's portfolio of public improvement efforts. The purpose of the Work Plan is to align the daily work of the organization with the visions and aspirations of the Gresham City Council and Gresham Redevelopment Commission. In addition to providing clear direction to City staff, the Work Plan provides transparency and accountability to the City's constituency.

The 2016 Work Plan continues some projects from the 2015 Work Plan, and incorporates input from our dedicated Council Citizen Advisory Committees. New projects respond to the Council's vision in which the Gresham community continues to grow, flourish and create a prosperous future together.

Projects on the 2016 Council Work Plan are organized into two categories.

Investment in Community Safety and Quality of Life features eight projects.

- Children and Families
- Economic Development Strategy
- Housing Policy Update
- Long-Term Financial Planning for Operations
- Homelessness
- Hogan Butte Nature Park
- Reaching a Diverse Community
- Innovations in Fire and Emergency Services

Investment in Infrastructure and Community Appearance features twelve projects.

- Street Maintenance
- Urban Redevelopment
- Disaster Preparedness
- Springwater
- System Development Charges
- Development Code Improvement Project - 8
- Fiber/Digital Inclusion
- Community Livability
- Pleasant Valley
- Right-of-Way Fees
- Legislative Priorities
- Development Code Improvement Project - 9

The complete 2016 Council Work Plan along with project updates and related information can be found on the Mayor and Council page of the City's website.

Budget Process

Key steps related to the budget development process are described below.

Process Design – July/August

- Review and evaluate prior year's process.
- Establish outline of process for the upcoming year.

Fund Evaluation and Financial Forecasting – September/October/November

- Review year-end close information.
- Evaluate financial status of each fund.
- Develop preliminary revenue forecasts for all funds.

Develop Budget Proposals –December/January/February

- Departments complete their estimates of next year's operating costs.
- Department proposals are adjusted based on finalized revenue forecasts and other funding constraints.
- Capital projects are developed.

Balance Funds and Finalize Proposed Budget – March/April

- Capital Improvement Program (CIP) is reviewed by Planning Commission.
- Proposed budget is prepared.
- First year of Five-Year CIP is incorporated into annual budget.

Proposed Budget – April/May

- Budget Committee reviews and deliberates Proposed Budget in public meetings.
- Budget Committee reviews the first year of the Five-Year CIP.
- Budget Committee makes revisions and approves budget and property tax rate.

Budget and Five-Year CIP Adoption – June

- Public hearing for citizen comments prior to adopting budget.
- Public hearing and an enactment reading for final adoption of the Five-Year CIP.
- Council adopts budget.

Budget Implementation - July

- All local governments in Oregon begin their fiscal year on July 1.
- Budget is implemented as adopted.
- If needed, amendments may be authorized by action of the City Council.

BUDGET STRUCTURE

Fund Structure

The City's budget for fiscal year 2016/17 is organized into a total of 43 separate funds. A fund is a means to separately track and account for financial information and to demonstrate that revenues and expenditures are balanced. Each fund records the receipt of specific revenues and tracks related expenditures. The use of separate funds allows for greater management, tracking and oversight of specific funding sources related to programs, projects, and activities. This allows for timely access to information needed for decision-making and helps ensure accountability and appropriate use of specific revenues.

The 43 funds are grouped into six primary categories, based on their purpose, function and particular characteristics. Each category is displayed as a separate section within this document. The categories included are:

- General Fund and Police, Fire and Parks Fund
- Business Funds
- Infrastructure Funds
- Central Support Funds
- Special Revenue and Non-Operating Funds
- Capital Funds

Department Structure

City operations are organized into separate departments. A department is an organizational unit that is responsible for a major operational function. There are 13 departments reflected in the City's budget. The Office of Governance and Management is displayed as two separate departmental units to provide clarity in functions. Since fiscal year 2014/15, Parks has been shown as its own department.

The departments included in the budget are:

- Office of Governance and Management
  - Governance
  - Citywide Services
- City Attorney's Office
- Finance and Management Services
- Information Technology
- Police
- Fire and Emergency Services
- Urban Renewal Administration

- Urban Design and Planning
- Community Development
- Economic Development Services
- Parks
- Environmental Services

Further details regarding each of the City's departments may be found in the *Expenditure Information* section of this document.

Fund/Department Crosswalk

The Budget document displays information both by fund and by department. The following list shows the funds by category and displays which departments operate in each fund.

General Fund and Police, Fire and Parks Fund

Fund	Department
General	• Police • Fire and Emergency Services • Community Development • Economic Development Services • Parks • Environmental Services (Parks) – inactive
Police, Fire and Parks	• Police • Fire and Emergency Services • Parks • Environmental Services (Parks) - inactive

Business Funds

Fund	Department
Rental Inspection	• Community Development

Urban Design and Planning	• Urban Design and Planning
Building	• Community Development
Urban Renewal Support	• Urban Renewal

Infrastructure Funds

Fund	**Department**
Transportation	• Environmental Services
Streetlight	• Environmental Services
Infrastructure Development	• Environmental Services
Water	• Environmental Services
Stormwater	• Environmental Services
Wastewater	• Environmental Services

Central Support Funds

Fund	**Department**
Facilities and Fleet Management	• Finance and Management Services • Fire and Emergency Services
Workers' Compensation	• City Attorney's Office
Health Insurance Benefits	• Citywide Services
Information Technology	• Information Technology
Dental Insurance Benefits	• Citywide Services
Liability Management	• City Attorney's Office
Equipment Replacement	• Finance and Management Services
Legal Services	• City Attorney's Office
Utility Financial Services	• Finance and Management Services

Administrative Services	• Office of Governance and Management
	  o Governance
	  o Citywide Services
	• Finance and Management Services

Special Revenue and Non-Operating Funds

Fund	**Department**
System Development Charge	• Non-Operating
Grants	• Non-Operating
Dedicated Revenue	• Community Development • Environmental Services
Designated Purpose	• Office of Governance and Management • Citywide Services • Police • Fire and Emergency Services • Urban Design and Planning • Community Development • Economic Development Services • Parks • Environmental Services
General Government Debt	• Non-Departmental - Debt
City Backed Urban Renewal	• Non-Departmental - Debt
Pension Bond Debt Service	• Non-Departmental - Debt
Water Debt Service	• Non-Departmental - Debt
Stormwater Debt Service	• Non-Departmental - Debt
Wastewater Debt Service	• Non-Departmental - Debt
City Facility Debt Service	• Non-Departmental - Debt
Dedicated Stimulus – inactive (included for historical purposes)	• Police - inactive

Capital Funds

Fund	Department
Footpaths and Bike Routes	• Non-Departmental - Capital
Parks	• Non-Departmental - Capital
General Development	• Non-Departmental - Capital
Transportation Construction	• Non-Departmental - Capital
City UR Capital Improvement	• Non-Departmental - Capital
Water Construction	• Non-Departmental - Capital
Stormwater Construction	• Non-Departmental - Capital
Wastewater Construction	• Non-Departmental - Capital
City Facility Capital Improvement	• Non-Departmental - Capital
IT System Replacement	• Non-Departmental - Capital
Public Facility Improvement – inactive (included for historical purposes)	• Non-Departmental - Capital
Local Improvement District – inactive (included for historical purposes)	• Non-Departmental – Capital

Summary Fund Information

Each fund must be balanced. That is, total requirements must match total resources. Information is displayed in a consistent manner for each fund. All information is shown for four years – audited data from the two most recently completed fiscal years (labeled Actual), the revised budget for the current fiscal year, and the proposed budget for the upcoming fiscal year. The approved budget and the City Council adopted budget will be completed as action is taken.

The top section of the Resources and Requirements by Fund reports shows "Resources." These are grouped into categories based on the type and/or source of revenue. Next the report shows "Requirements." These are grouped into two main categories. The first section shows requirements or expenditures allocated to individual departments, these are often collectively referred to as Operating Expenses. The second section shows non-departmental items including capital projects, transfers between funds, debt service, contingencies and unappropriated amounts.

Standardized Budget Reports

Oregon Budget Law determines the information that is required to be presented in a budget, and prescribes the format for data presentation. The example below explains the information presented in the standardized budget reports.

Budget Report Format

NOTE: All tables in the budget present the same four year columns in format prescribed by Oregon Budget Law.

Resources	Actual	Actual	Revised Budget	City Manager Proposed	Budget Committee Approved	City Council Adopted
110 General Fund						
Taxes			28,046,100			0
Licenses and Permits			331,000			0
Intergovernmental Revenue	7,983,910	7,982,089	7,877,700			0
Charges for Services	297,697	243,115	207,800	203,100	0	0
Utility License Fees	6,973,968	6,808,352	8,868,000	8,962,000	0	0
Interest Income	81,742	103,831	50,000	75,000	0	0
Miscellaneous Income	142,406	152,206	72,300	74,600	0	0
Interfund Transfers	533,486	696,299	547,100	561,050	0	0
Internal Service Charges	411,083	612,854	665,142	676,723	0	0
Other Resources/ Loan Pro	5,332,095	0	0	0	0	0
Beginning Balance	6,349,255	8,681,276	6,233,000	6,129,000	0	0
Total General Fund		342	52,898,142	53,551,773	0	0
Requirements						
Police	21,481,952	22,473,936	24,069,093	25,001,360	0	0
Fire and Emergency Svcs	14,777,824	15,961,719	16,555,432	16,935,869	0	0
Community Development	836,365	965,430	964,415	965,028	0	0
Economic Development Srvc	480,878	642,641	849,642	808,296	0	0
Environmental Services	2,019,285	1,977,522	2,335,471	2,355,504	0	0
Total	39,596,304	42,021,248	44,774,053	46,066,057	0	0
Interfund Transfers	2,196,735	3,509,381	2,969,833	3,024,425	0	0
Contingency	0	0	673,000	691,000	0	0
Debt Service			0		0	0
Unappropriated				01	0	0
Total	15,549,222	11,040,094	8,124,089	7,485,716	0	0
	55,145,526	53,061,342	52,898,142	53,551,773	0	0

Actual: Audited data from prior fiscal year

Revised Budget: Includes budget adjustments through supplemental budgets or council resolution

Requirements: Includes salaries, supplies and support charges

Contingency: Budgeted amount to cover unforeseen events; must be authorized by Council

Unappropriated: The fund balance: resources minus requirements

Interfund Transfers: Transfers from one fund to another; purposes described in separate report "Description of Interfund Transfers"

Actual Resources and Requirements

Budgeted Estimates

ORGANIZATIONAL CHANGES

Program Structure

Reorganizations that occurred during the last several years are displayed in this document. These changes may limit the ability to readily make comparisons between specific areas within the four years of data displayed in this document. Resulting organizational changes that occurred will first appear in the budget document in the following fiscal year (i.e. changes that occurred in fiscal year 2015/16 first appeared in the fiscal year 2016/17 budget column). In order to help clarify the net results of the changes, some details are described below.

Fiscal Year 2015/16 Organizational Changes

These changes are first reflected in fiscal year 2016/17.

Transportation Planning

The Transportation Planning function has been relocated from Department of Environmental Services to Urban Design and Planning. This change has an impact on two departments within the three different funds.

Changes by Department

All Personnel and related materials and services expenditures related to transportation planning and transportation planning grants have been moved from the Environmental Services Department to the Urban Design and Planning Department.

Changes by Fund

Personnel and related materials and services expenditures related to the primary Transportation Planning functions have been moved from the Transportation Fund to the Urban Design and Planning Fund.

Personnel and related materials and services expenditure changes for Transportation Planning grants occurred within the Designated Purpose Fund.

Fiscal Year 2014/15 Organizational Changes

There were no organizational changes in fiscal year 2014/15.

Fiscal Year 2013/14 Organizational Changes

These changes are first reflected in fiscal year 2014/15.

Parks

The management of Parks was restructured and relocated from the Environmental Services Department to the Finance and Management Services Department. This change has an impact on three departments within the same funds. To facilitate transparency, Parks has been set up as its own department for budgeting purposes.

Changes by Department

Personnel and related materials and services expenditures have been moved from the Environmental Services Department to the Parks Department.

Changes by Fund

All changes occurred within the same fund. These changes occurred in the General Fund, the Police, Fire and Parks Fund or the Designated Purpose Fund.

Emergency Management

Emergency Management transitioned from the management of the Office of Neighborhoods and Community Engagement to Fire and Emergency Services. For budgeting purposes, this function will remain in the Citywide Services Department in the Administrative Services Fund. The only change is that Emergency Management was moved from the Neighborhoods and Community Engagement Division.

Changes by Department

All changes occurred within the same department.

Changes by Fund

All changes occurred within the same fund.

CITY OF
GRESHAM
OREGON

REVENUE INFORMATION

GRESHAM ECONOMIC TRENDS

The City of Gresham uses ongoing financial forecasting and modeling to estimate revenues for all operating funds. A variety of industry and economic indicators, historical analysis, as well as forecasts from other jurisdictions such as the State of Oregon and Multnomah County are used to develop these financial models. Forecasts for General, Business and Infrastructure type funds are developed for a multi-year horizon. General and Business oriented funds are modeled for a minimum of five years, while infrastructure focused funds utilize a 20 year minimum forecast period. These financial forecasts help form the basis on which the annual budget is built.

Volatility and uncertainty are apt adjectives in describing the current economy. Stock market losses, job growth, rising housing prices, economic weakness in the Pacific Rim, and industry growth lead to a conflicting picture. Even so, the Portland metro area and Gresham specifically are in a relatively strong position. Job gain and wage increases are being seen across the metro area and widespread among the various industries. Initial unemployment claims are at or near record lows and overall unemployment rates are declining. Non-manufacturing sectors are seeing strong growth. The current weakness in the manufacturing industry is mainly limited to the energy and mining sectors, thus insulating Oregon from the majority of this downside risk at this time.

Looking forward over the next year, there continue to be mixed signals. While overall employment indicators are strong, other indicators are less robust. The manufacturing sector is showing some signs of slowing, leading to some concern for the economic outlook over the next several years. Both the State of Oregon's Index of Leading Indicators and University of Oregon's Index of Economic Indicators are slightly more positive than they have been over the last 12 months, indicating that economic growth is expected in Oregon over the next 6-12 months; but both indices point to the manufacturing sector as one to watch. Cost of housing is also applying pressure to the economy by limiting discretionary consumer spending. Gresham could expect the local multifamily sector to react to our relatively affordable market by employing various methods of upgrading to capture higher rents. As the number of housing permits issued continues to increase, this could alleviate some of the pressure of housing costs as supply catches up with demand. Overall, the consensus of leading economic surveys is that the probability of a recession in the next 12 months is low.

The General Fund revenues are not strongly driven by economic performance. While many of the revenue sources have elements impacted by the economy, such as property taxes, State Shared Revenue, or Utility License fees, strong economic or weak growth does not drive large swings in revenue, but more modest dips and rises in revenue levels. This is the case today – the General fund is experiencing moderate growth across the majority of the revenue categories. Property Tax growth is expected to moderate and return to more normal growth patterns as the majority of property values have recovered from the losses experienced during the recession. The State of Oregon is continuing to predict modest growth to State Shared Revenues overall, and Utility License fees will see inflationary size increases as the utilities receive modest rate increases. The Business Income Tax is the outlier in the General Fund as the most economically driven revenue. Multnomah County is forecasting very strong growth in fiscal year 2015/16, but a much more conservative growth rate for fiscal year 2016/17 of approximately 1%. All of these combined, reflect a forecast that shows only modest growth that is in line with historical growth trends for the General Fund.

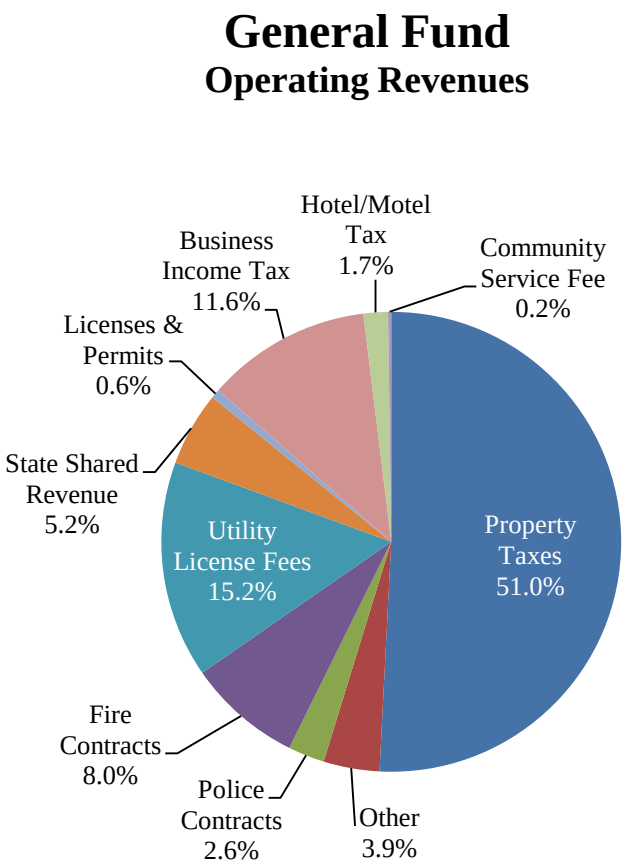
Transportation fund revenues are primarily from vehicle related gas taxes, registration fees, and charges. In fiscal year 2016/17 available resources are expected to be similar to fiscal year 2015/16. Revenues are forecasted to remain flat, with individual revenue streams showing only minor shifts up or down from the previous year. This reflects a normal trend for Transportation revenues. Left to themselves, gas taxes and fee resources show a tendency to rise modestly as the economy is in a state of sustained upturn, and to decline sharply in a downturn. Gas tax resources stay flat or decline over time as increases in regular population and economic growth are counterbalanced by a general reduction in multiple vehicle ownership, changing driving habits and gains in fuel efficiency. However, over the long-run, these revenues do increase overall owing to irregular legislative actions that increase the fees and charges.

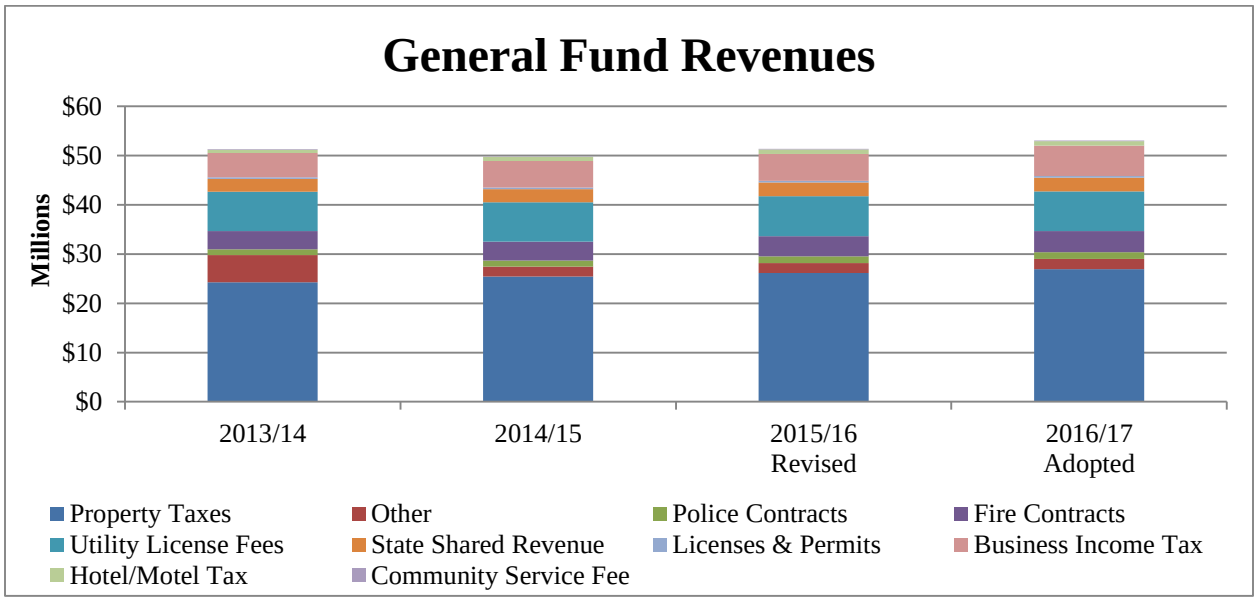
Development related services now have settled into a pattern of a higher activity level. Construction permit applications have seen a dramatic increase over the course of the last 12 – 18 months. This has led to an increased revenue stream and work load for staff. Revenues driven by construction activity, such as system development charges, building permits, plan review, and building and infrastructure inspection fees have all seen increases. This trend is expected to continue for the next year at approximately the same levels with dips and rises in specific revenue streams as the types of construction activity fluctuate. This, in turn, causes variations in the demand for different development services provided by the city. The Building Fund and Infrastructure Development Fund revenues are expected to remain strong, while Urban Design & Planning fees are expected to dip slightly since several large one-time projects increased the revenue stream over the last several years. Large projects may appear on the horizon as we progress through the year that would alter the forecast in an upward trajectory.

Overall, Oregon's economy remains strong and in modest recovery mode. While most revenue streams have not yet recovered to pre-recessionary levels, the City's revenue forecasts reflect the strength and activity of the economy. The majority of the City's revenues are somewhat protected from general economic volatility, so it is expected that there will be continued moderate growth for Gresham. Economic vitality is strengthening within the city limits, especially development related growth, and has the strong potential to create more robust growth patterns across all of the city's operating funds over the longer-term.

GENERAL FUND REVENUES

- General Fund revenues total $53,038,223 for fiscal year 2016/17.
- Revenues for the current fiscal year are projected to be approximately 1.0% higher than budgeted, due to an overall uptick in revenues.
- The revenue for fiscal year 2016/17 is a 2.3% increase over the projected revenues for fiscal year 2015/16. In particular this increase appears in revenues from property taxes, business income tax and state shared revenues.





PROPERTY TAXES

Property Tax Limitation

Prior to fiscal year 1997/98, property taxes were based on an annual amount to be collected (a tax base). The tax rate was determined by dividing the tax base by the market value of real property in Gresham. Starting in fiscal year 1997/98, the tax base was replaced with a permanent property tax rate. Gresham's permanent property tax rate is $3.6129 per thousand dollars of assessed valuation. A residential property's assessed valuation is limited to an increase of no more than 3% per year on existing structures. Assessors give new construction the same relative assessed value to market value discount as existing properties by calculating a county-wide Changed Property Ratio.

Assumptions

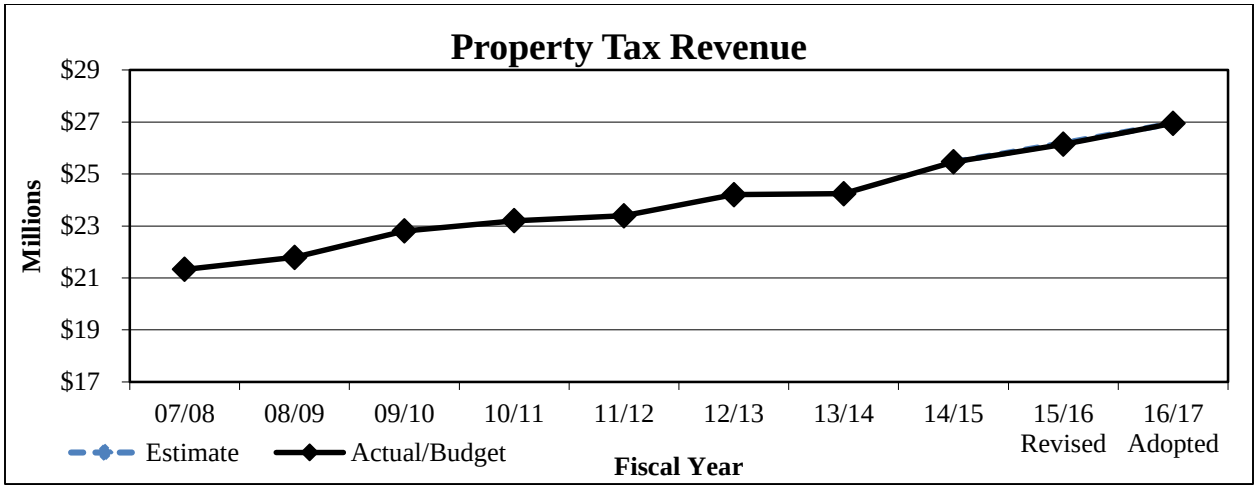
- The property taxes levied are not fully collected due to discounts and delinquencies. The property tax revenues are reduced by an uncollected amount of 5.6%, based on historic trends.
- Based on legislative limits and current property trends, the property tax revenues assume a 3.0% increase in existing taxable assessed value (TAV). It is anticipated that many residential real market values (RMV) have stabilized and are increasing again, therefore the TAV of those properties is recovering. This forecast also accounts for the fact that Urban Renewal in Gresham has frozen the growth of TAV on approximately one tenth of the tax base in the City.
- For fiscal year 2016/17, the property tax revenue is budgeted at $26,952,200 including amounts received from delinquent accounts, and is a 2.9% increase from the fiscal year 2015/16 forecast.

Economic Factors

- Market values in the housing sector have stabilized and housing starts for the region are increasing. Practical implications are that the development of residential and commercial properties may not add as much to the taxable assessed value as has been experienced historically, but is likely to add more value than in the last several years.

Major Influences

- Development, economic climate and assessed value.

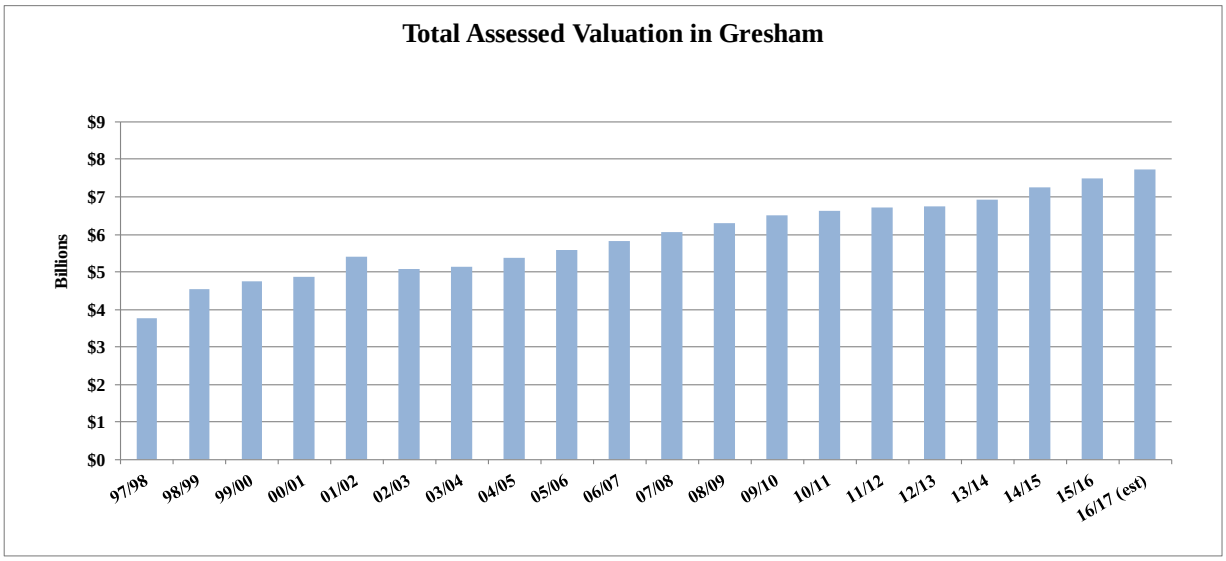


COMPUTATION OF PROPERTY TAXES AND RATES

OPERATING TAX AUTHORITY		2015/16 ACTUAL
2015 Assessed Value (AV)		$7,480,437,095 [1]
Permanent Tax Rate		3.6129
Property Tax Authority		27,026,071
Compression and other Adjustments		(7,822) [2]
Total Amount to Be Raised		27,018,250
Less allowance for discounts	2.5%	(675,456)
Less allowance for delinquencies	3.1%	(837,566)
AVAILABLE FOR APPROPRIATION		**25,505,228**

OPERATING TAX AUTHORITY		2016/17 ESTIMATED
2015 Assessed Value (AV)		$7,480,437,095 [1]
Estimated AV Increases/Decreases for Existing Properties		209,737,391
Estimated AV of New Construction		26,600,000
Estimated 2016 Assessed Value (AV)		7,716,774,486
Permanent Tax Rate		3.6129
Property Tax Authority		27,879,935
Compression and other Adjustments		(22,731) [2]
Total Amount to Be Raised		27,857,204
Allowance for discounts	2.5%	(696,430)
Allowance for delinquencies	3.1%	(863,573)
AVAILABLE FOR APPROPRIATION		**26,297,200**

Notes:
1. Net assessed value after adjustments for urban renewal excess value.
2. Other adjustments include appeals, loss due to Measure 5 compression and other adjustments.



HOTEL/MOTEL TAX

Gresham receives a lodging tax of 6% of room rates, calculated on the first thirty days of any stay.

Assumptions

- Over the last several years there has been increase in travel as the economy recovers.
- It is anticipated that the increasing trend in travel will continue in fiscal year 2016/17.

Economic Factors

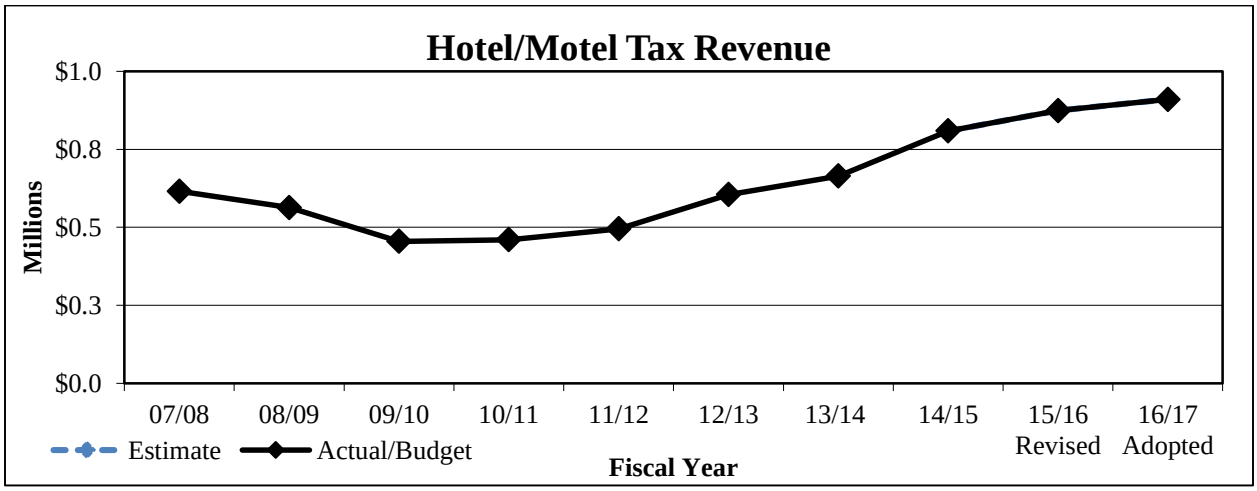
- Tourism is affected by gasoline prices and personal income.
- Business travel improves when the economic environment improves.

Major Influences

- Market saturation and economic climate.

Highlights

- For fiscal year 2016/17, collections are expected to be $910,000.



BUSINESS INCOME TAX

Multnomah County Business Income Tax is 1.45% of business net income. A tax rate of 0.6% is shared among all jurisdictions and 0.85% belongs solely to Multnomah County. In total, about 11% of the tax is distributed to cities in east Multnomah County based on population and assessed value. Currently Gresham receives approximately 78% of the east county portion.

Assumptions

- Recent forecasts made by the State of Oregon and Multnomah County indicate that the revenue will steadily improve over the next few years.

Economic Factors

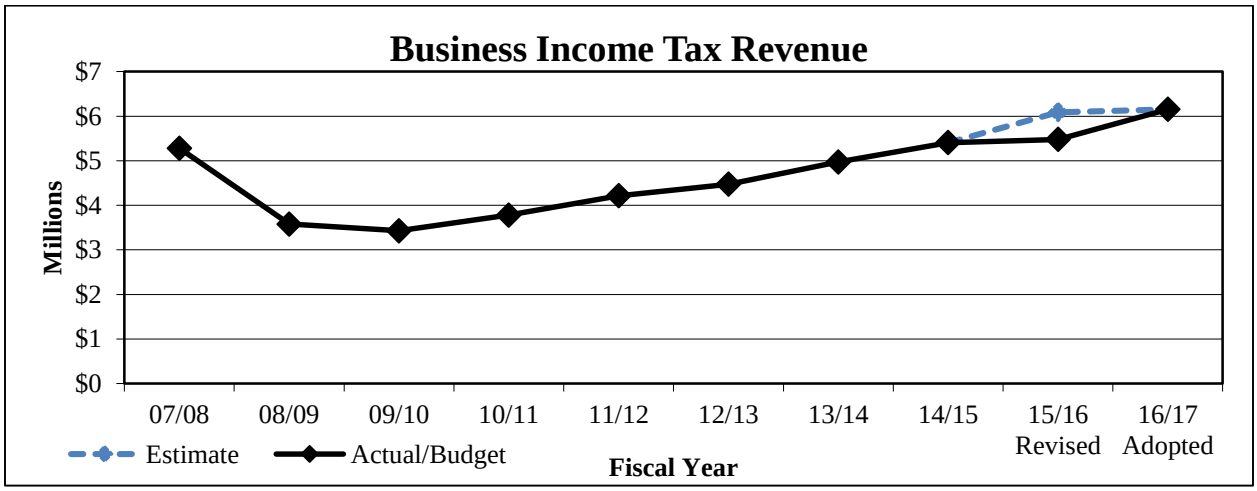
- The volatility of Business Income Tax revenue reflects regional economic fluctuations.
- The tax is determined on the level of federally taxable business income.

Major Influences

- Population and assessed valuation (relative to rest of East County), county policy and economic climate.

Highlights

- For fiscal year 2015/16, the revenue from the Business Income Tax is forecasted to be higher than the budgeted amount.
- For fiscal year 2016/17, the Business Income Tax revenue is expected to be $6,154,000.



LICENSES & PERMITS

Gresham receives revenue from the following licenses and permits:

- Business License
- Mobile Home
- Liquor License
- Amusement Machines

Assumptions

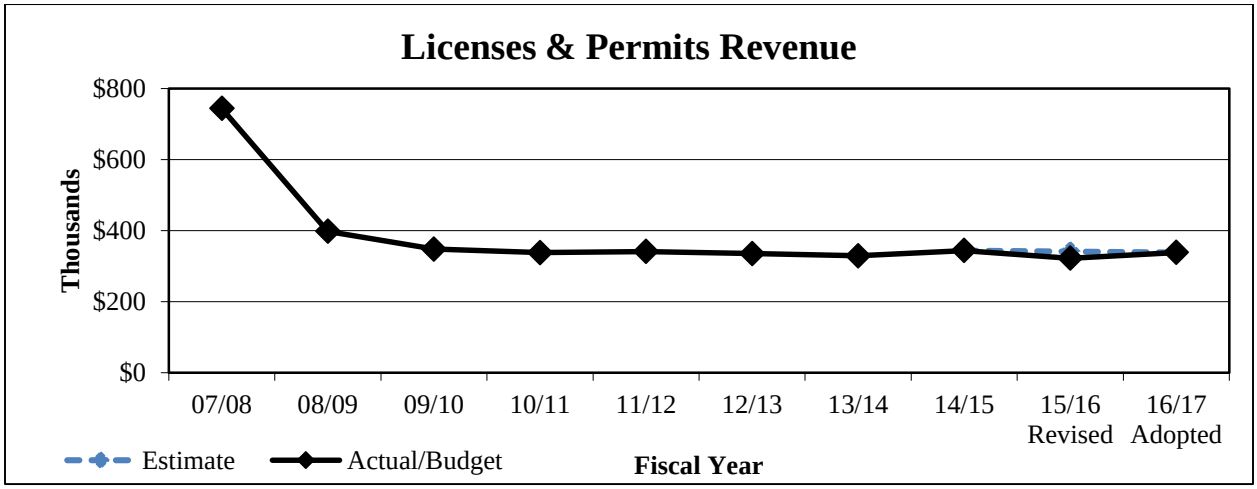
- Licenses and permits revenues are expected to continue in the same pattern as the last several years.

Major Influences

- Internal policy, economic climate and collection rate.

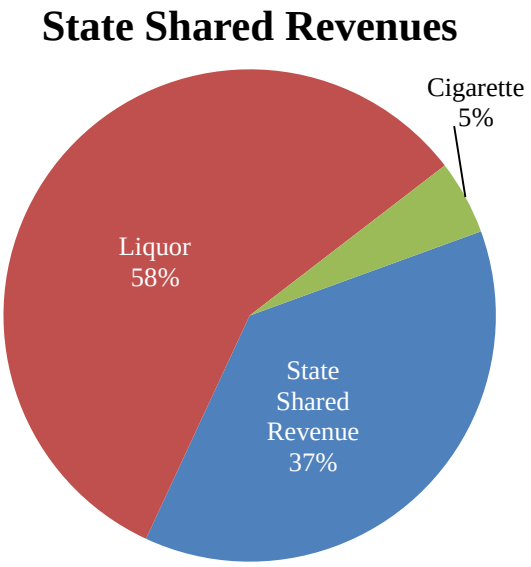
Highlights

- Beginning in fiscal year 2008/09 rental license revenue previously allocated to the General Fund was reallocated to the Rental Inspection Fund. This is reflected in the drop from fiscal year 2007/08 to fiscal year 2008/09.
- Anticipated revenue from Licenses & Permits in the General Fund is expected to be $338,500 in fiscal year 2016/17.



STATE SHARED REVENUES

Gresham receives the following State Shared Revenues:



State Shared Revenue - a distribution from the State of Oregon for statewide collections of Liquor Tax. State Shared Revenue is one of two means by which liquor taxes collected by the State are shared with local governments. State Shared Revenue is 14% of liquor tax distributed to cities based on a formula defined in the Oregon Revised Statutes. The formula for state revenue sharing compares the recipient city's consolidated property tax rate, per capita income and population against the statewide average.

Liquor Tax - one of two separate distributions to cities from taxes collected by the state-run Liquor Control Commission. The distributions are 20% of the State's liquor receipts given as revenues to cities on a per capita basis, the "Liquor Tax," and 14% of the State's liquor receipts given to cities on a formula basis (see State Shared Revenue).

Cigarette Tax - cities receive two cents of the state-imposed $1.18 per pack cigarette tax. The cities' first distribution of one cent per package was adopted in 1967; a second cent for cities was added in 1986. The State distribution to localities is on a per capita basis.

911 Tax – during the 2012 Oregon Legislative Session SB 1550 was passed, requiring 911 Tax distributions be paid directly to the service provider starting on January 1, 2013. Gresham contracts with the City of Portland's Bureau of Emergency Communications (BOEC) for 911 and dispatch services. Gresham will now receive a credit on its billings from BOEC in the amount of its 911 Tax distribution and will no longer receive the revenue directly.

Assumptions

- Forecasts from the State of Oregon and the League of Oregon Cities are evaluated as well as historical trends for these revenues.
- Assumes that the State's financial policies do not change the revenue distribution to local governments.

Economic Factors

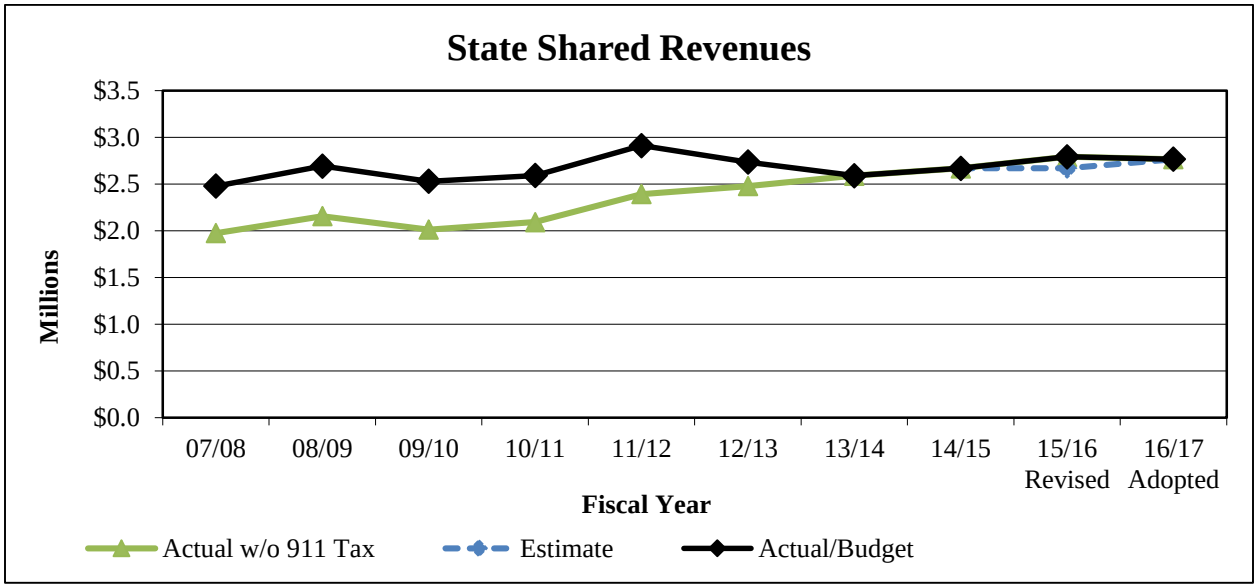
- Liquor sales are affected by household income levels.
- A continuing decrease in cigarette tax revenue is expected due to changes in consumer behavior.

Major Influences

- Liquor and cigarette prices, consolidated property tax rate, per capita income and population (relative to State), economic climate and state policy.

Highlights

- In fiscal year 2015/16 the revenues are estimated to be slightly lower than the budgeted amount due to liquor sales not increasing as quickly as the State of Oregon's forecast.
- In fiscal year 2016/17 State Shared Revenue and Liquor Tax are expected to increase from the fiscal year 2015/16 estimates to $1,037,000 and $1,595,000 respectively. Cigarette Tax revenue is expected to be $135,000. There will be no revenue from 911 Taxes. Overall, state shared revenues are expected to increase approximately 3.6%, or $97,000, from the 2015/16 forecast.



COMMUNITY SERVICE FEE

The Strategic Investment Program Agreement entered into by Multnomah County, the City of Gresham, and Microchip Technology Inc. provided for the payment of a Community Service Fee equal to 25% of the property taxes abated, not to exceed $2 million in any tax year.

A similar agreement existed with LSI Logic, until the plant was sold to ON Semiconductor in 2006. ON Semiconductor does not participate in the program and is taxed on its full assessed value.

Note: Community Service Fee revenue associated with Enterprise Zones is accounted for in the Designated Purpose Fund and used for economic development and job creation activities in the City, in consultation with other taxing jurisdictions and service providers.

Assumptions

- $100,000,000 cap on taxable assessed value for Microchip Technology, with 3% growth each year.

Economic Factors

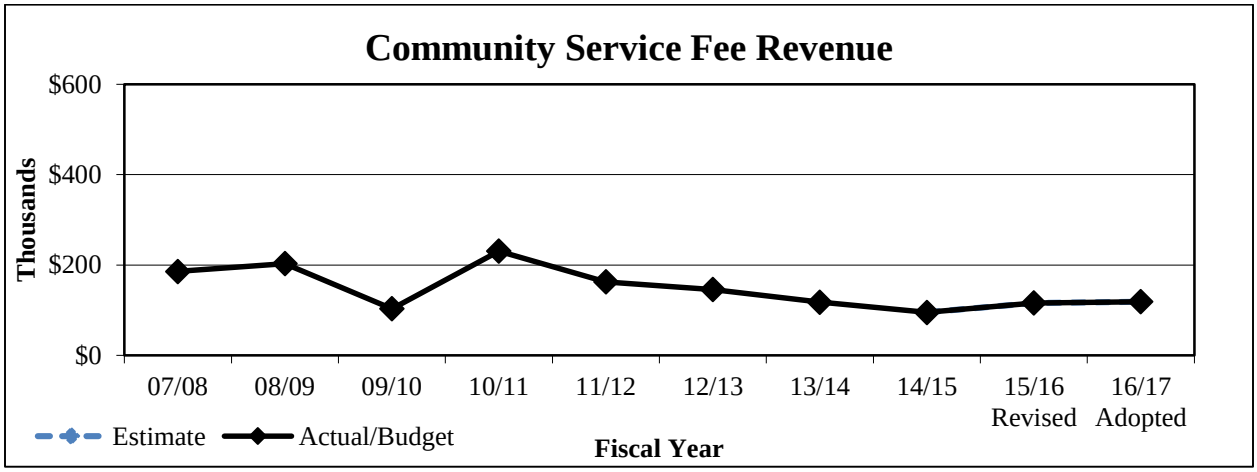
- The property's assessed value fluctuates based on the equipment depreciation and investment.

Major Influences

- Equipment investment schedule, assessed value and economic climate.

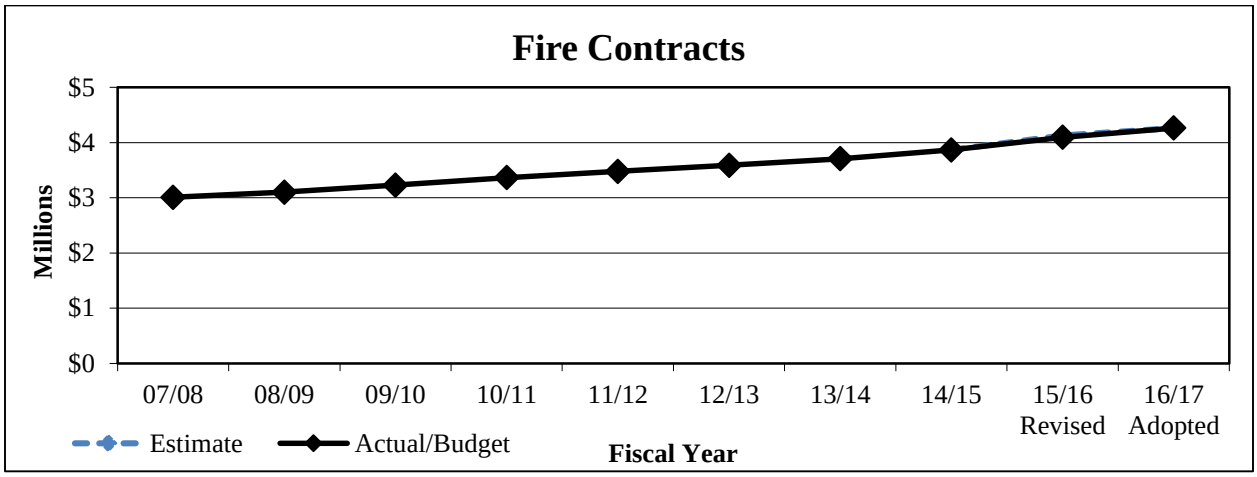
Highlights

- In fiscal year 2015/16 the Community Service Fee revenue was equal to the budgeted amount.
- For fiscal year 2016/17, the Community Service Fee is expected to be $119,000 which is $3,000 more than received in fiscal year 2015/16.



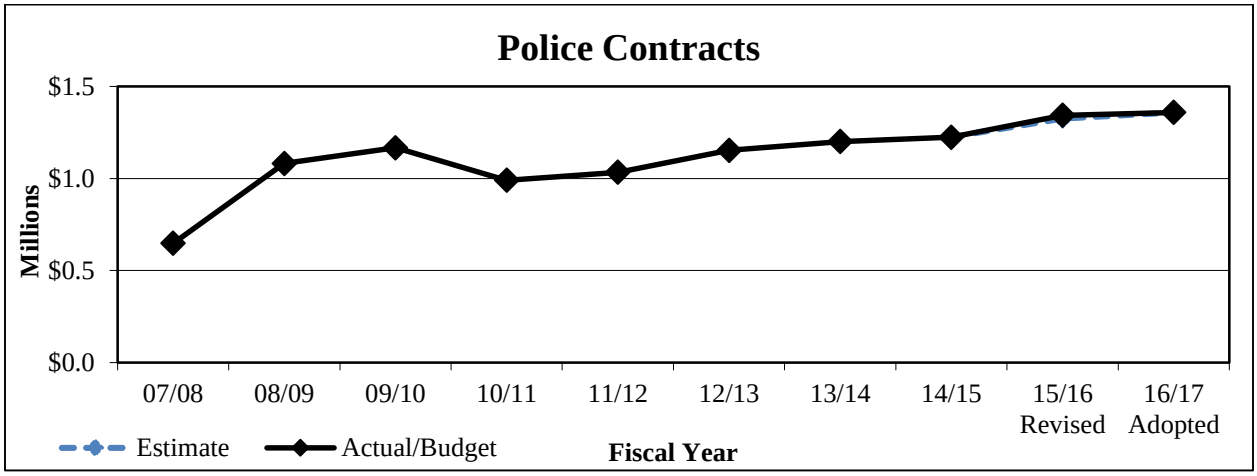
FIRE SERVICE CONTRACTS

- The cities of Wood Village, Troutdale and Fairview each have an intergovernmental agreement with Gresham to receive fire and emergency services that was renewed in fiscal year 2015/16.
- Fire District 10 has an intergovernmental agreement with Gresham to receive fire and emergency services that was renewed in fiscal year 2015/16.
- The total of the contracts is budgeted at approximately $4.5 million for fiscal year 2016/17.



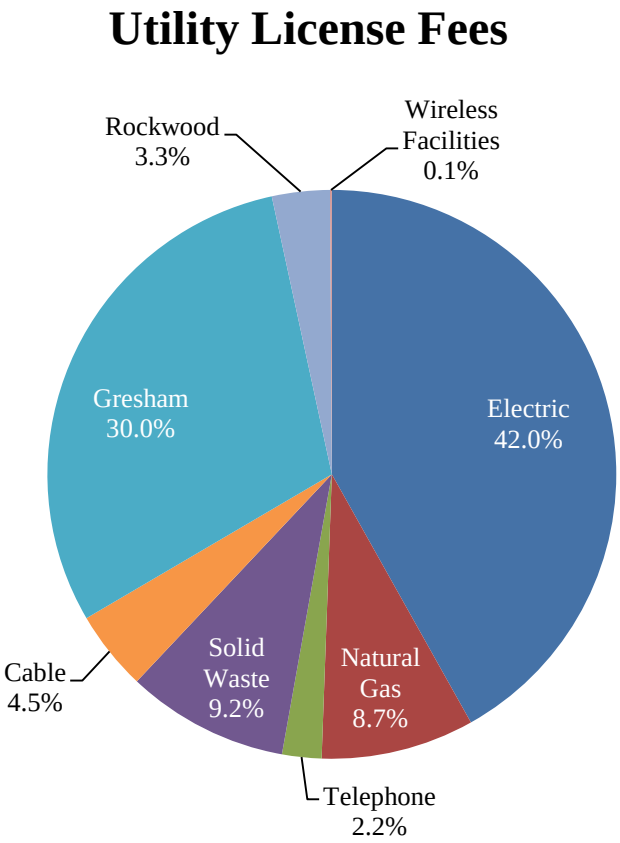
POLICE SERVICE CONTRACTS

- Each of the school districts in Gresham, Gresham-Barlow, Centennial, and Reynolds, have an intergovernmental agreement with the City for School Resource Officers.
- Tri Met has an intergovernmental agreement with Gresham to receive transit police services that was revised in fiscal year 2015/16 to include an additional officer.
- The total of the four contracts is budgeted at approximately $1.36 million for fiscal year 2016/17.
- The fluctuations over the years are due to changes in the level of services required by each contracting jurisdiction.



UTILITY LICENSE FEES

Gresham currently receives the following utility license fees:



Electric - Portland General Electric (PGE) payments are made annually based on a percentage of the total electric utility revenue received in the prior calendar year from Gresham PGE Customers. The total license fee is 5.0%, divided between the General Fund (3.9%) and the Streetlight Fund (1.1%). In fiscal year 2001/02, the license fee paid to the General Fund increased from 3.5% to 3.9%; the streetlight portion remained at 1.1%

Natural Gas - Northwest Natural (NWNG) payments are made quarterly based on a percentage of the actual revenues. The license fee is 5.0%, with the revenue distribution divided between the General Fund (3.4%) and the Streetlight Fund (1.6%). In fiscal year 2001/02, the license fee paid to the General Fund was increased from 3.0% to 3.4%.

Telephone - The telephone license fee is 7.0% of actual telecommunications revenue received from Gresham customers. Telecommunication providers make fee payments quarterly.

Cable – The license is administered by Mt. Hood Cable Regulatory Commission (MHCRC). The cable utility license fee is 5.0%, charged on gross revenue. The revenue Gresham receives is the license fee net of MHCRC administrative costs.

Solid Waste - The solid waste haulers license fee is 5.0%, charged on gross quarterly revenue. Garbage collection and recycling programs are provided by private companies for a defined area within the city limits. The hauler rates are set by Gresham City Council. A separate charge is assessed to the haulers to pay the costs of the Solid Waste and Recycling Program. Those charges are reported in the Dedicated Revenue Fund.

Gresham - A 7% utility license fee is charged to municipally owned utilities within the city limits. It is applied to Gresham's water, wastewater and stormwater utilities**.** The license fee was changed from 5% to 7% in June 2011.

Rockwood – A 5% utility license fee is charged to the Rockwood Water Public Utility District for water utilities.

Wireless Facilities – A utility license fee is charged to wireless facilities located in the right-of-way.

Assumptions

- Electric and natural gas utility license fee revenues are expected to increase due to scheduled rate increases by the utility providers.
- Telephone utility license fee revenues are expected to remain relatively flat. These revenues have been decreasing over the last few years as the number of land lines has decreased. Cell phones are not charged a license fee.
- Gresham utility license fee revenues are expected to increase slightly from the fiscal year 2015/16 forecast.
- Solid waste license fee revenues are expected to increase slightly from fiscal year 2015/16.
- Cable license fee revenues are expected to increase slightly.

Economic Factors

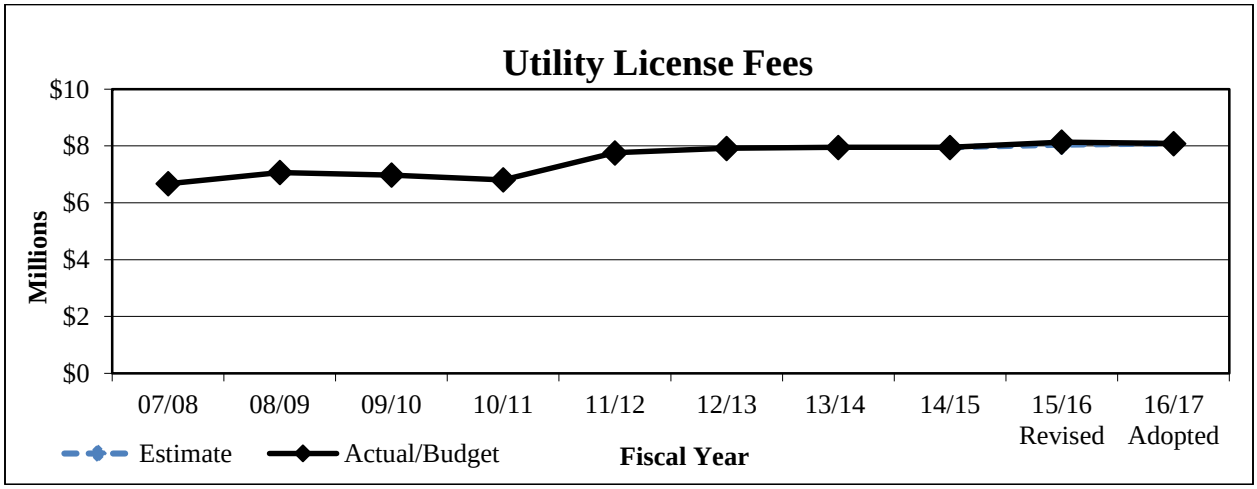
- Increases or decreases in housing and population.
- Weather conditions affect consumption and therefore affect the fee revenue.
- Rate changes impacted by the cost of providing services.

Major Influences

- Wholesale costs, consumer behavior, weather conditions, rate changes, federal and state legislation.

Highlights

- Fiscal year 2015/16 utility license revenue is expected to be less than budgeted due to lower than expected electric utility license fee revenues.
- Utility license fee revenue is budgeted at $8.1 million in fiscal year 2016/17.



OTHER REVENUE

- Other intergovernmental agreements, including traffic, parking and alarm fines and hazmat response, will be approximately $676,000.
- Other charges for services, including fire inspection, passport and vehicle release fee, generate approximately $218,000.
- Interest and miscellaneous income are estimated at $150,000 and $73,400 respectively.
- Interfund Transfers are budgeted at $210,000. Of this, $135,000 comes from the Grants Fund. $75,000 is transferred from the three utility funds to pay for confined space rescue services provided by the Fire Department.
- Internal Service Charge revenue is budgeted at approximately $755,000.

BEGINNING BALANCE

- Beginning fund balance for the General Fund is estimated to be about $8.86 million. It is the unspent balance carried forward from the prior fiscal year to be used as working capital for the fiscal year until revenues are received. For the General Fund there is no significant revenue received until October of each year.

POLICE, FIRE & PARKS FUND REVENUES

On December 4, 2012 the City Council passed a 17-month temporary fee supporting Public Safety and Parks. Council voted to extend the fee on June 5, 2014. This fee is charged to residences and businesses through the Utility Billing System. The revenue is split between the Police, Fire and Parks departments, with 95% going to public safety and 5% to parks

Assumptions

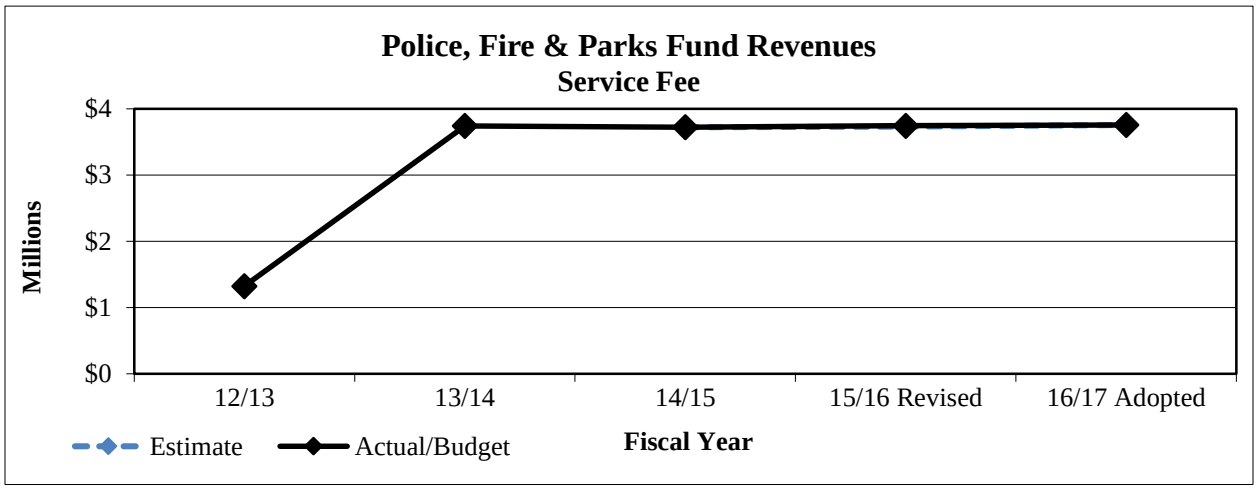
- For fiscal year 2016/17, this fund recognizes revenue of approximately $3.75 million, consistent with previous years.

OTHER REVENUE

- Interfund transfers are budgeted at $1.75 million from the General Fund for the support of these functions.

BEGINNING BALANCE

- The beginning fund balance for the Police, Fire and Parks Fund is estimated to be about $690,000. This reflects the unspent remainder carried forward from the prior fiscal year and allows for working capital within normal billing cycles.



Note: The Police, Fire and Parks Fee was implemented mid-year in fiscal year 2012/13.

RENTAL INSPECTION FUND REVENUES

The Rental Inspection Fund was created in the latter half of fiscal year 2007/08. The fund accounts for the Rental Housing Inspection Program, which carries out mandatory inspections of rental units in Gresham to address concerns about substandard housing.

Licenses and Permits

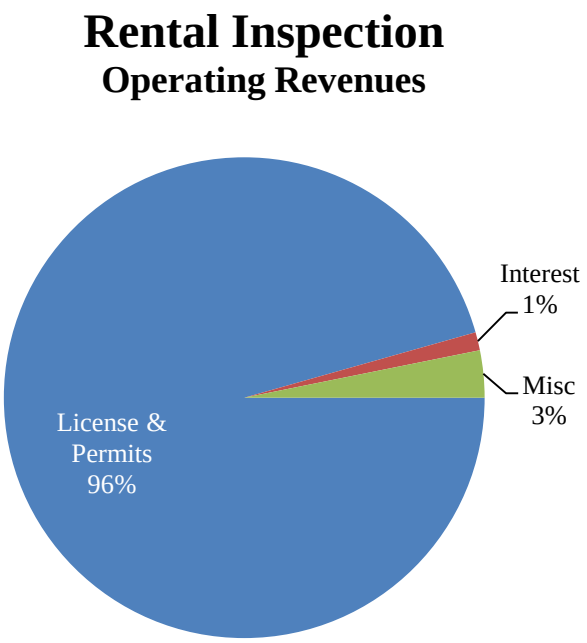
- Revenue from rental licenses is anticipated to be $713,000 for fiscal year 2016/17. This is a slight increase compared to the revenue expected in fiscal year 2015/16.
- The decreases in revenues since fiscal year 2012/13 are due to the enactment of a fee reduction in that year.

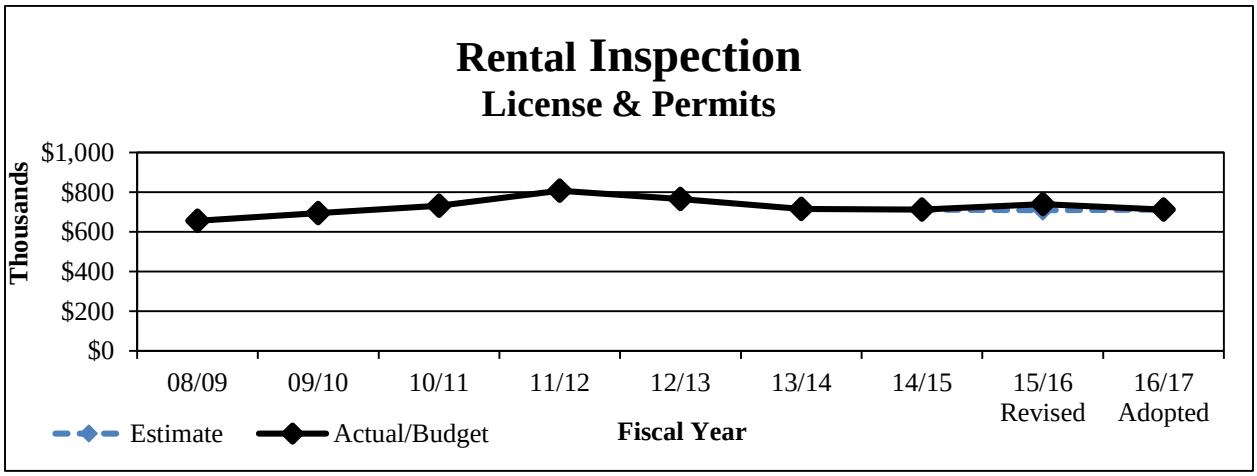
Other Revenue

- Other miscellaneous income is primarily comprised of civil penalty fees and interest budgeted at $32,700 for fiscal year 2016/17.

Beginning Balance

- Beginning balance is estimated at $604,400 carryover from the prior fiscal year. These funds are expected to be used to sustain the program over the next five years.





URBAN DESIGN AND PLANNING FUND REVENUES

In fiscal year 2009/10 the Urban Design & Planning Fund was created and the Private Development Fund was closed. All revenue and expenditure activity from the Private Development Fund, as well as all General Fund planning activity, was moved to the Urban Design & Planning Fund.

Charges for Services

- Development planning fees supply the revenue for this fund, categorized as Charges for Services. These fees are anticipated at $571,000 in fiscal year 2016/17. Revenues for plan reviews and checks are down almost 40% from fiscal year 2007/08 due to the recession. These revenues have not fully recovered and have been volatile over the last several years.

Interfund Transfers

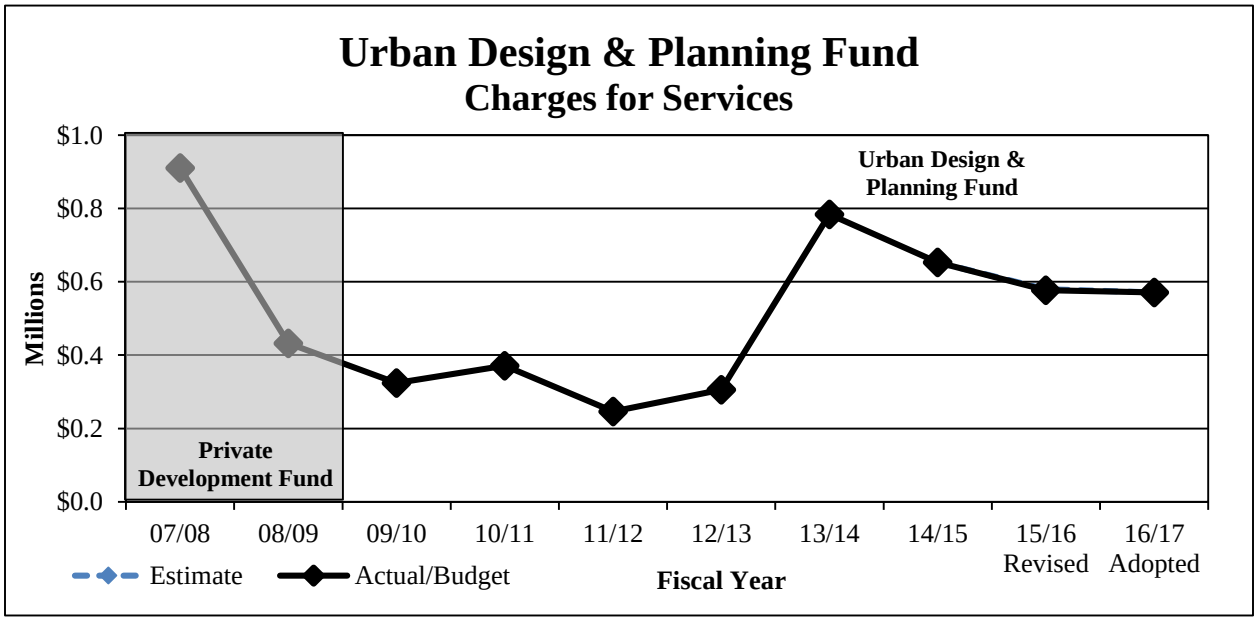
- Interfund transfers are budgeted at $2.3 million from the General Fund in support of planning activity, including transportation planning.

Other Revenue

- Other miscellaneous and interest income is budgeted at $27,700 for fiscal year 2016/17.

Beginning Balance

- Beginning balance is estimated at $1.4 million carryover from the prior fiscal year.



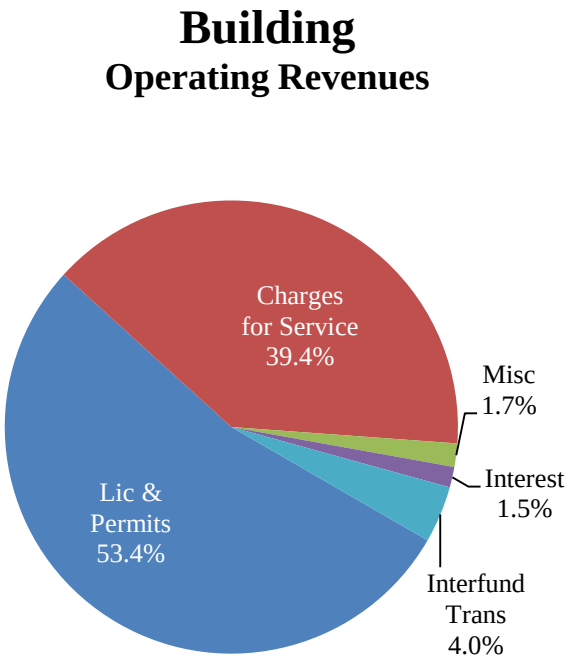
BUILDING FUND REVENUES

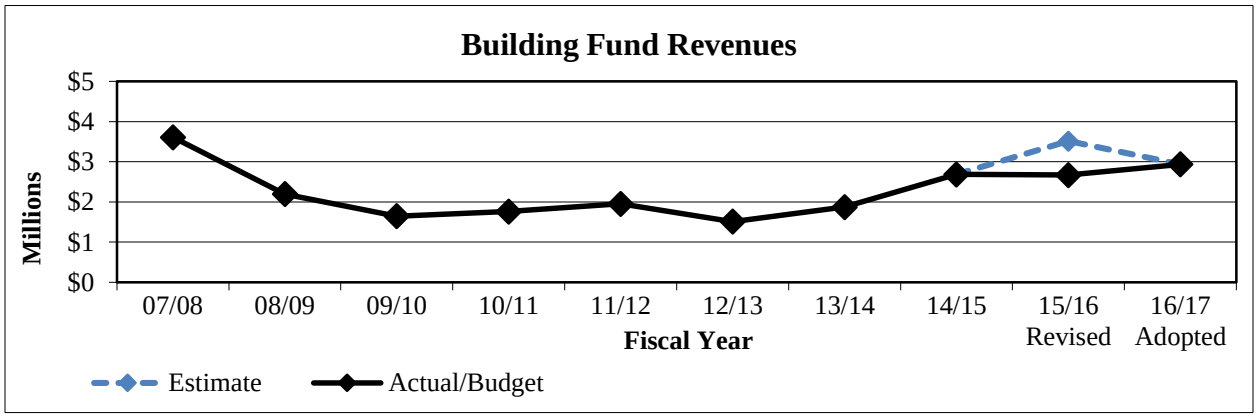
Licenses and Permits

- Permits are issued for building development activities, including construction plan review and building inspection.
- For fiscal year 2016/17, revenue from Licenses and Permits is expected to be about $1.7 million. Permits fees and licenses have been low over the last few years due to depressed construction activity. Activity has picked up in fiscal years 2014/15 and 2015/16. Higher activity levels are expected to continue in fiscal year 2016/17.

Charges for Services

- Building plan review fees and electrical inspection fees are used to pay for services provided.
- For fiscal year 2016/17, revenue for charges for services is expected to be $1.25 million.





Other Revenue

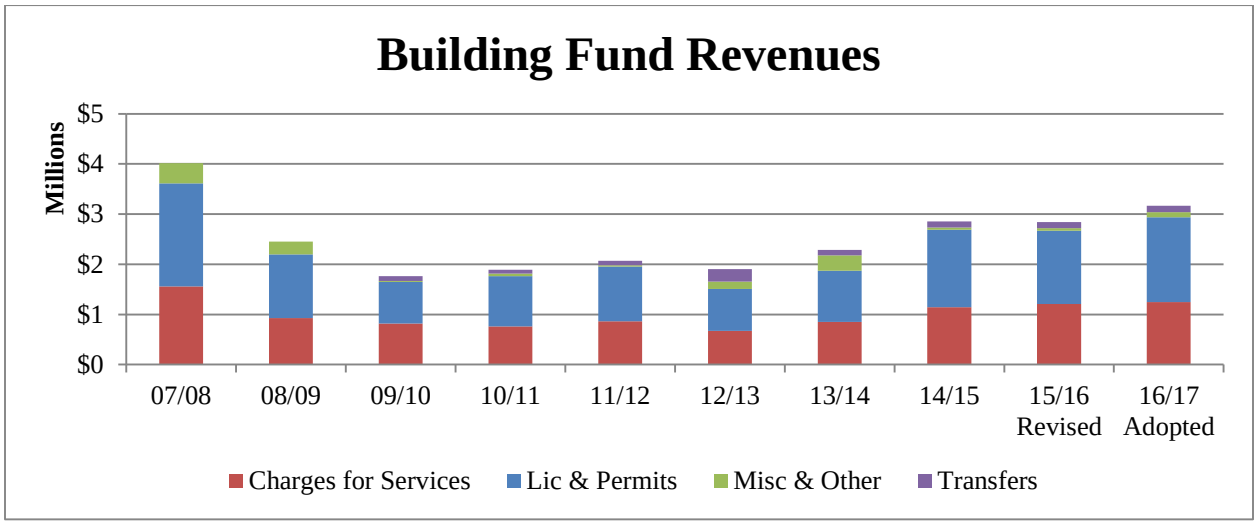
- Other miscellaneous and interest income is budgeted at $102,300 for fiscal year 2016/17.

Interfund Transfers

- Interfund transfers are $127,900, transferred from the Urban Design & Planning Fund for Permit Center services.

Beginning Balance

- Beginning balance is estimated at $2.5 million carryover from the prior fiscal year.



URBAN RENEWAL SUPPORT FUND REVENUES

The Urban Renewal (UR) Support Fund accounts for services that the City of Gresham provides to the Rockwood/West Gresham Urban Renewal Area, which was authorized by voters in November 2003.

Intergovernmental Revenue

- The UR Support Fund is funded by an intergovernmental agreement between the City of Gresham and the Rockwood/West Gresham Urban Renewal Area. Reimbursements from the Urban Renewal Area are used for operating the agency and are budgeted at approximately $2.3 million for fiscal year 2016/17.

Debt Proceeds

- The Gresham Redevelopment Commission (GRDC) has begun issuing its own debt and secured a line of credit. The GRDC will not need to rely on the city for financing arrangement as in the past. For fiscal year 2016/17 there are no debt proceeds budgeted that are secured on behalf of Urban Renewal by the city.

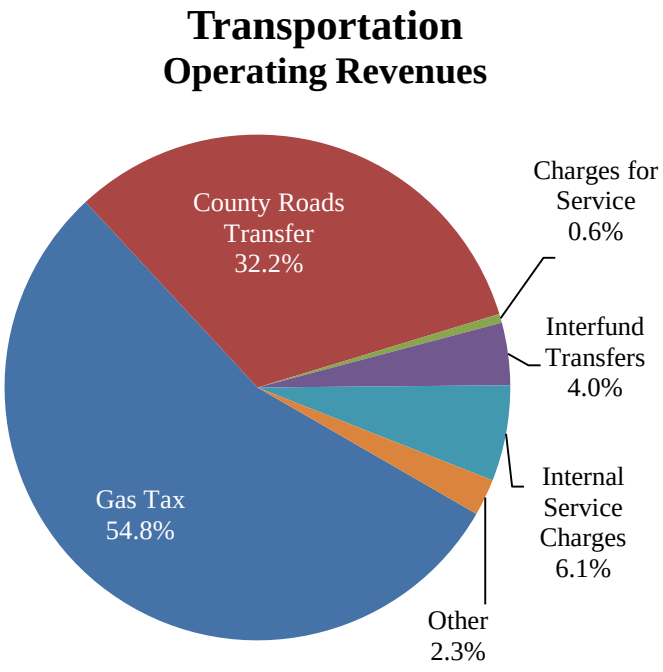
Beginning Balance

- Beginning balance is estimated at $65,500 carryover from the prior fiscal year.

TRANSPORTATION FUND REVENUES

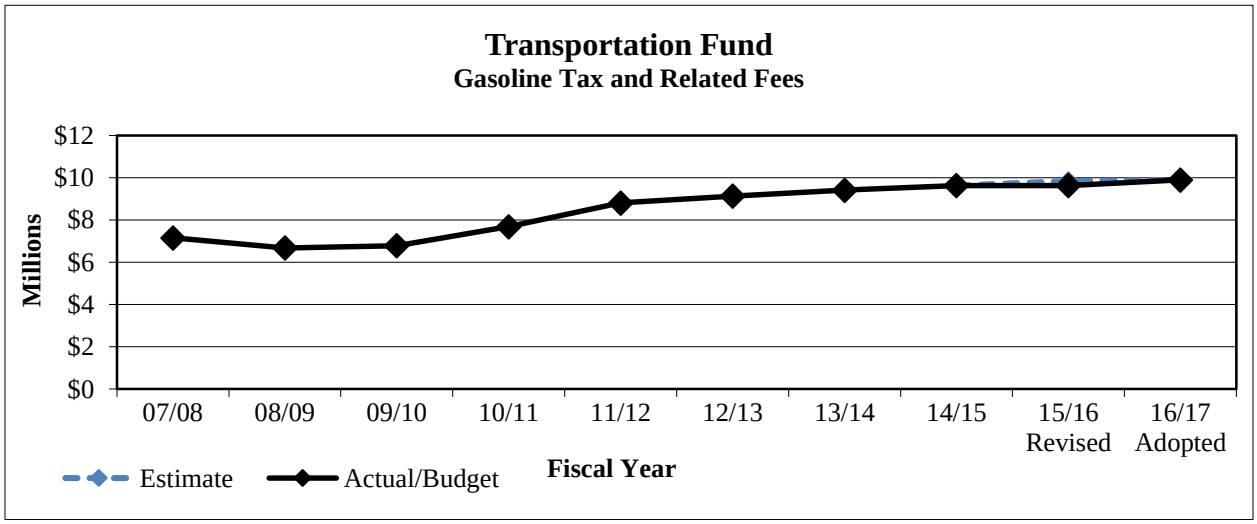
Gasoline Tax and Related Fees

- The principal source of intergovernmental revenue is an apportionment of road related taxes from the State of Oregon. The State passes on to the City a portion of the weight mile, motor fuels (gas), vehicle registration, and other related fees it collects. These taxes may be used only for road operations and maintenance.
- The Jobs and Transportation Act, which was passed during the 2009 Legislative Session, accounts for the projected higher motor fuels usage taxes as shown in the graphs below. Those additional resources have phased in and year to year resources are now expected to be relatively flat or declining.
- For fiscal year 2016/17, Gresham's share of the gasoline tax and registration fees is expected to be about $6.2 million.



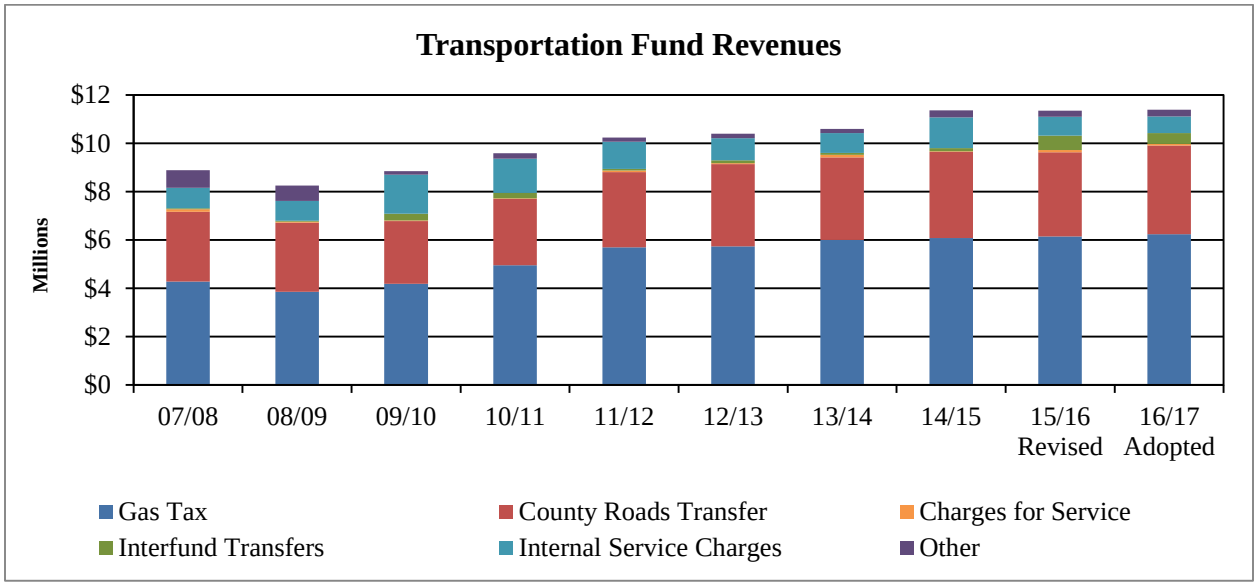
County Pass-Through resources

- Gresham anticipates receiving about $3.7 million from Multnomah County to cover street maintenance expenses as part of the County Roads transfer agreement.



Internal Service Charges, Interfund Transfers, Beginning Balance and Other Revenues

- Internal Service Charges (ISC) for this fund are engineering reimbursements for staff charges and overhead to capital improvement projects. For fiscal year 2016/17, the revenue is estimated at $698,000.
- Interest, Miscellaneous and Charges for Service are other revenue sources in the Transportation Fund. These revenues are approximately $267,000 in fiscal year 2016/17.
- Interfund transfers into the fund are approximately $453,000 in fiscal year 2016/17. This includes $329,300 in pass-through funding from the System Development Charge Fund for construction debt principal and interest payments, $52,700 from the Stormwater Fund to pay for additional street sweeping which facilitates storm water management, and $71,600 from the Streetlight Fund for reimbursements for staffing of streetlight functions.
- Beginning balance is approximately $10.1 million, estimated as carryover from the prior fiscal year. These funds are earmarked for capital construction projects over the next five-year capital improvement program period, fiscal years 2016/17 through 2020/21.



STREETLIGHT FUND REVENUES

Utility License Fees

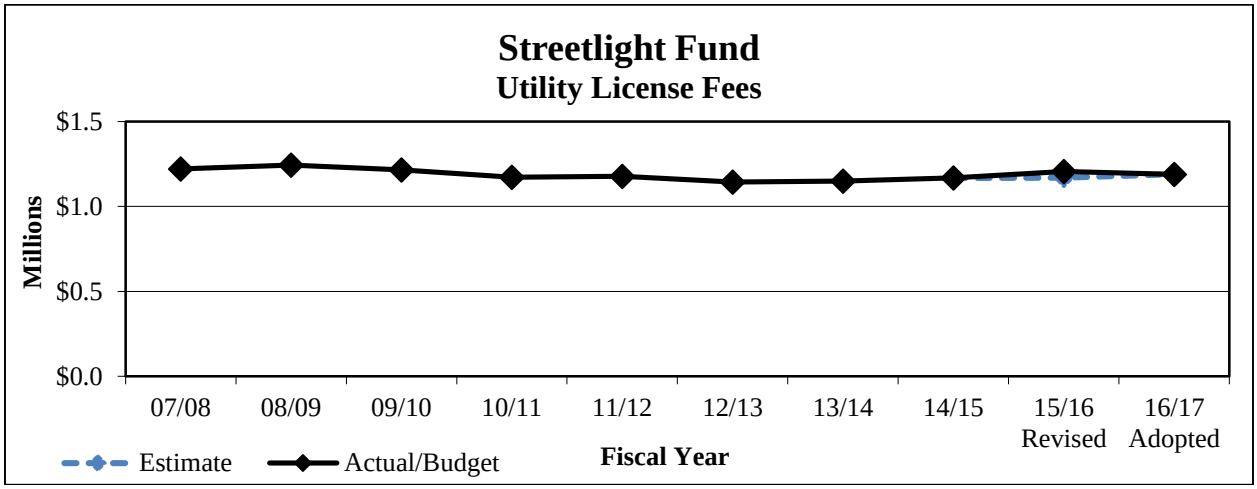
- The electric utility license fee is assessed on prior year electric utility revenues; a rate of 1.1% is designated for the Streetlight Fund.
- The natural gas utility license fee is assessed on quarterly natural gas utility revenues; a rate of 1.6% is designated for the Streetlight Fund.
- Fiscal year 2015/16 utility license revenue is slightly less than the budgeted amount.
- For fiscal year 2016/17, Gresham's utility license fee revenue for this fund is expected to be $1.2 million. These revenues have shown a flat trend over the last years. A slight increase over the forecasted amount for fiscal year 2015/16 is expected in fiscal year 2016/17 due to utility rate increases. These resources share the same trends as utility license fees in the General Fund.

Other Revenues

- Interest revenue is budgeted at $41,100 for fiscal year 2016/17.
- Intergovernmental revenue, budgeted at $200,000, is an interest subsidy from the Federal government associated with the bonds issued to replace streetlight fixtures in the City.

Beginning Balance

- Beginning balance is estimated at $4.3 million, carryover from the prior fiscal year. The portion of these funds are proceeds from the bond issuance and will be returned to bond holders since the Streetlight Replacement project will be completed significantly under budget.



INFRASTRUCTURE DEVELOPMENT FUND REVENUES

Charges For Services

- Plan checks and site design review fees are anticipated to supply about $547,000 in revenue for fiscal year 2016/17.

Interfund Transfers

- Interfund transfers total $1.1 million for services for the Department of Environmental Services. $283,900 is from each of the Water, Wastewater, Stormwater and Transportation Funds.

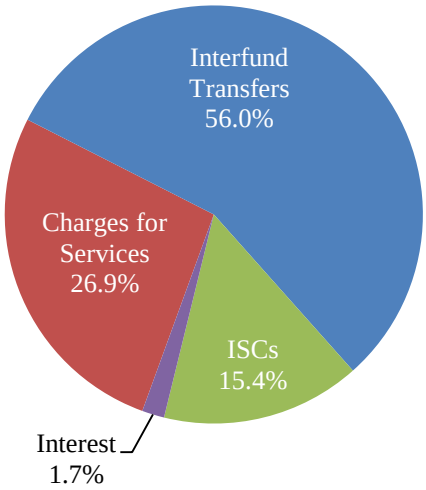
Other Revenue

- Interest income is budgeted at $35,000 for fiscal year 2016/17.
- Internal Service Charges are construction inspection reimbursements for city projects, estimated at $313,000 from the Capital Improvement Funds.

Beginning Balance

- Beginning balance is estimated at $1.7 million, carryover from the prior fiscal year.

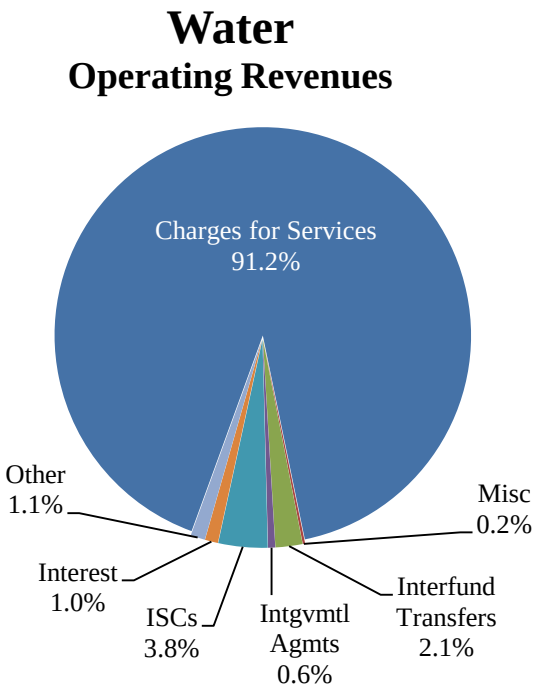
Infrastructure Development
Operating Revenues

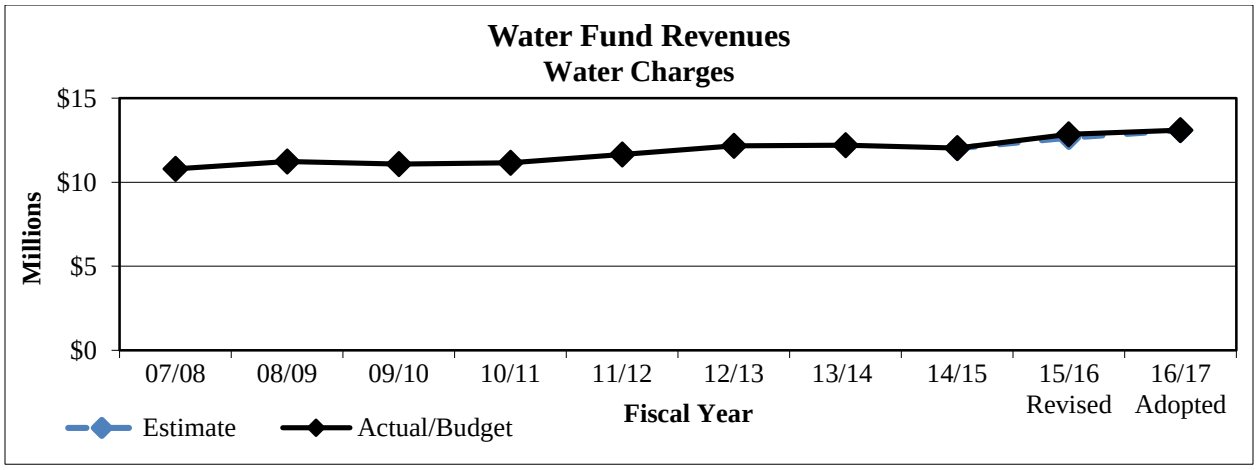


WATER FUND REVENUES

Water Sales

- Revenue received from water utility customers pays for the City's water collection and distribution system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- For fiscal year 2016/17 a rate increase of 3% is scheduled for January 1, 2017.
- Fiscal year 2016/17 revenues are budgeted at $13.1 million.





Interfund Transfers

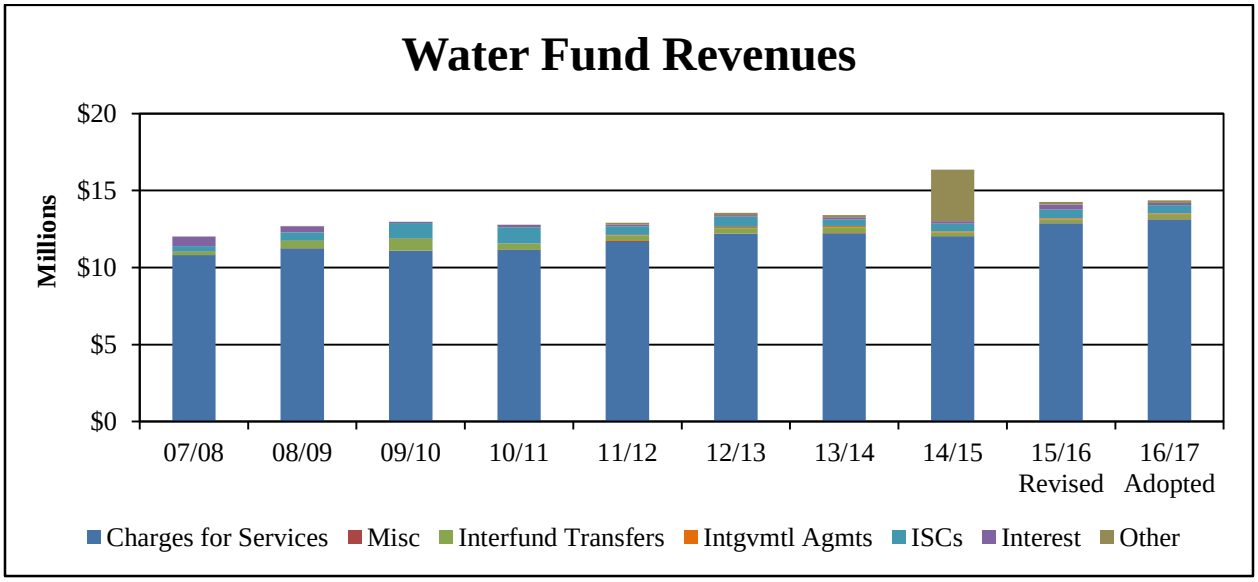
- Interfund transfers total $300,800. These are transfers from the System Development Charge Fund for debt payments.

Other Water Fund Revenue

- Internal Service Charges are engineering and inspections reimbursements for staff charges and overhead to capital improvement projects, estimated at $548,000.
- Other charges for services, estimated at $150,000, are primarily for meter and line installation charges.
- Interest income is budgeted at $146,000.
- Other income for fiscal year 2015/16 is expected to be approximately $122,500 for the repayment of an interfund loan.

Beginning Balance

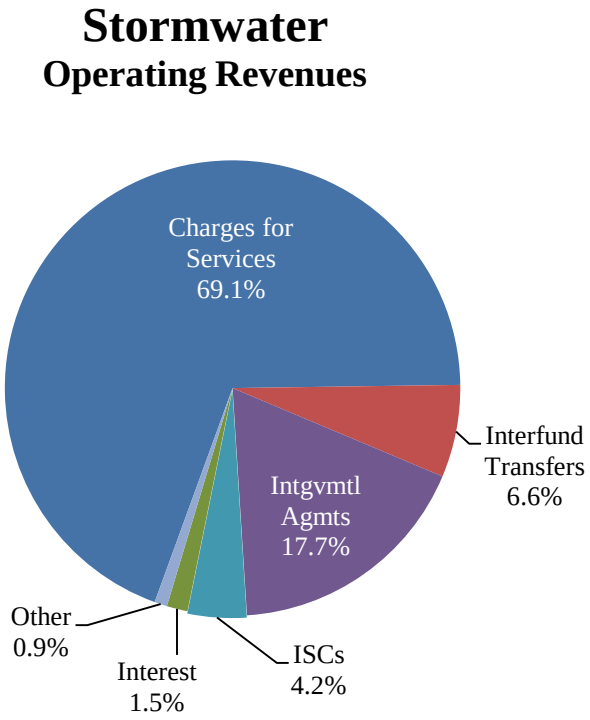
- Beginning balance is estimated at $14.5 million carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements for system reliability, regulatory compliance and long-term utility operations.



STORMWATER FUND REVENUES

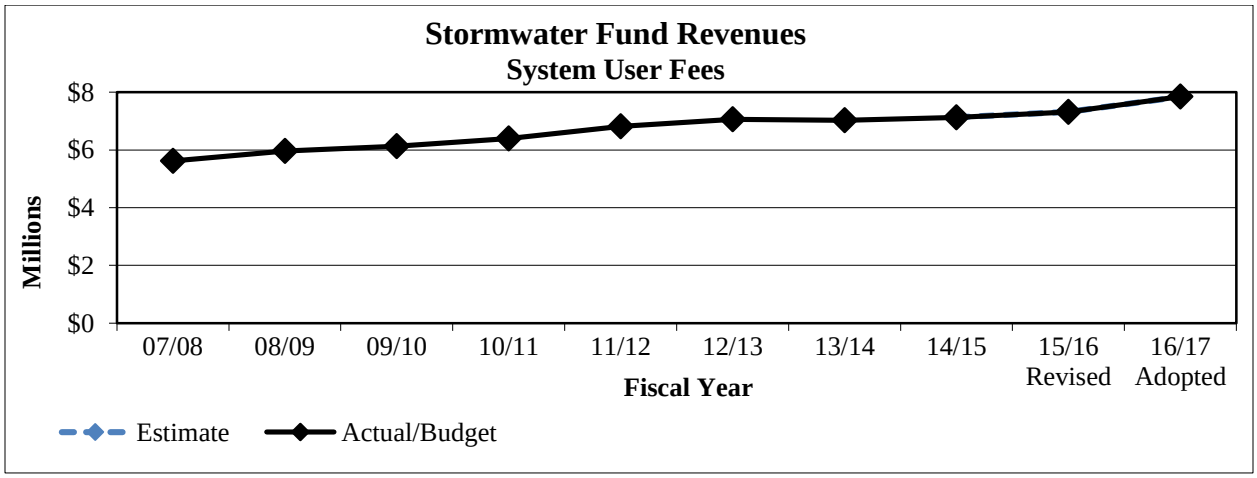
Stormwater System User Fees

- Revenue received from stormwater customers pays for the City's storm drain system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- For fiscal year 2016/17 a rate increase of 2.5% is scheduled for January 1, 2017.
- Fiscal year 2016/17 revenues are budgeted at $7.8 million.



Interfund Transfers

- Transfers from the Transportation Fund total $597,000 for management of street runoff and $146,800 from the System Development Charge Fund for debt repayment.

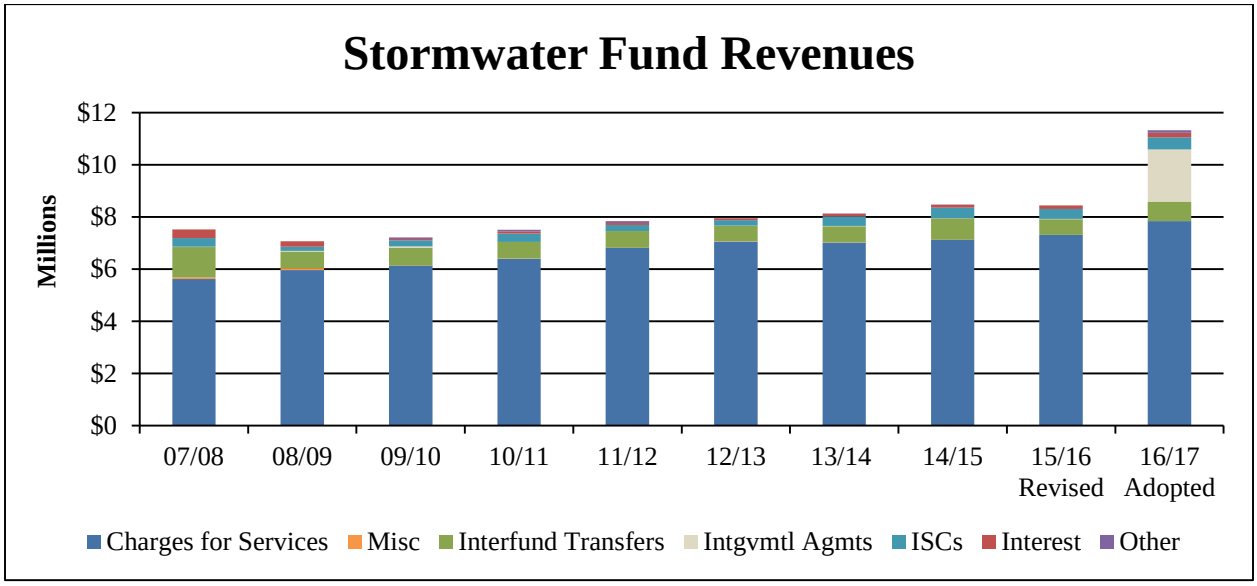


Other Revenue

- Internal Service Charges are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at $474,000.
- Interest, fees and miscellaneous income comprise the approximately $168,000 in other income.
- Other charges for services are estimated at $16,700 for fiscal year 2016/17.
- Intergovernmental revenue is budgeted at $2 million. This is potential revenue from the Federal Highway administration to reimburse the costs of the temporary repairs to Kane Drive.

Beginning Balance

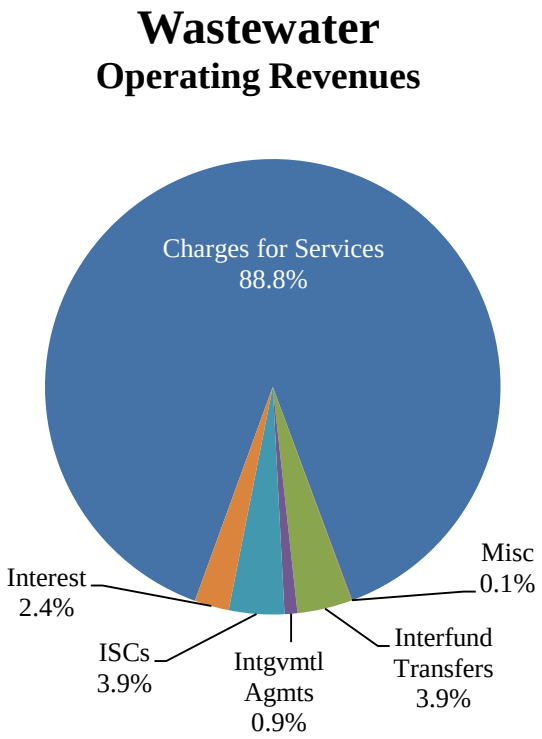
- Beginning balance is estimated at $11.2 million carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements needed for system reliability, regulatory compliance and long-term utility operations.

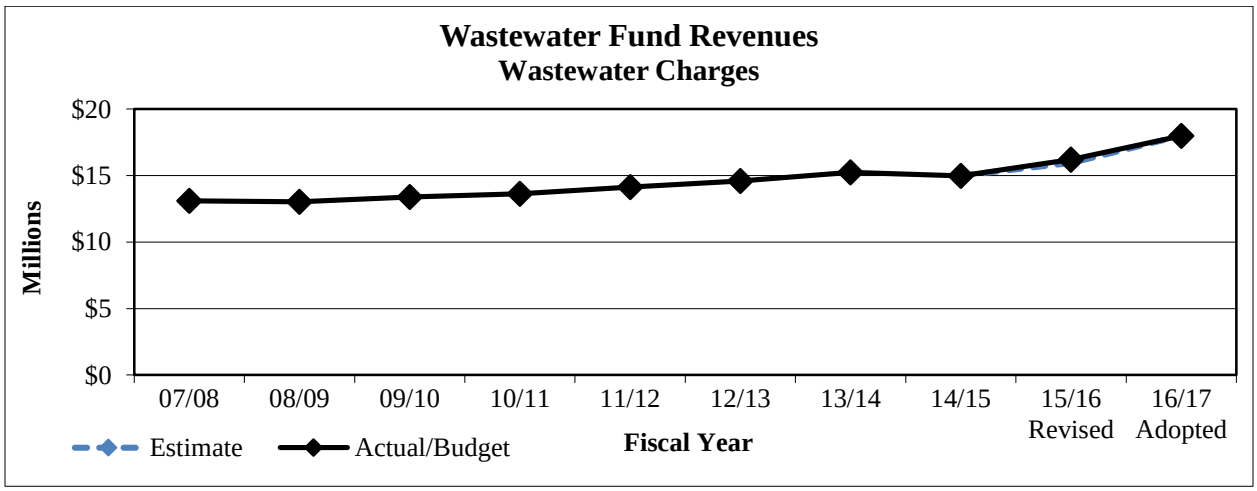


WASTEWATER FUND REVENUES

Wastewater Charges

- Revenue received from wastewater utility customers pays for the City's wastewater collection and treatment system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- For fiscal year 2016/17 a rate increase of 4.5% is scheduled for January 1, 2017.
- Fiscal year 2016/17 revenues are budgeted at $17.0 million.





Interfund Transfers

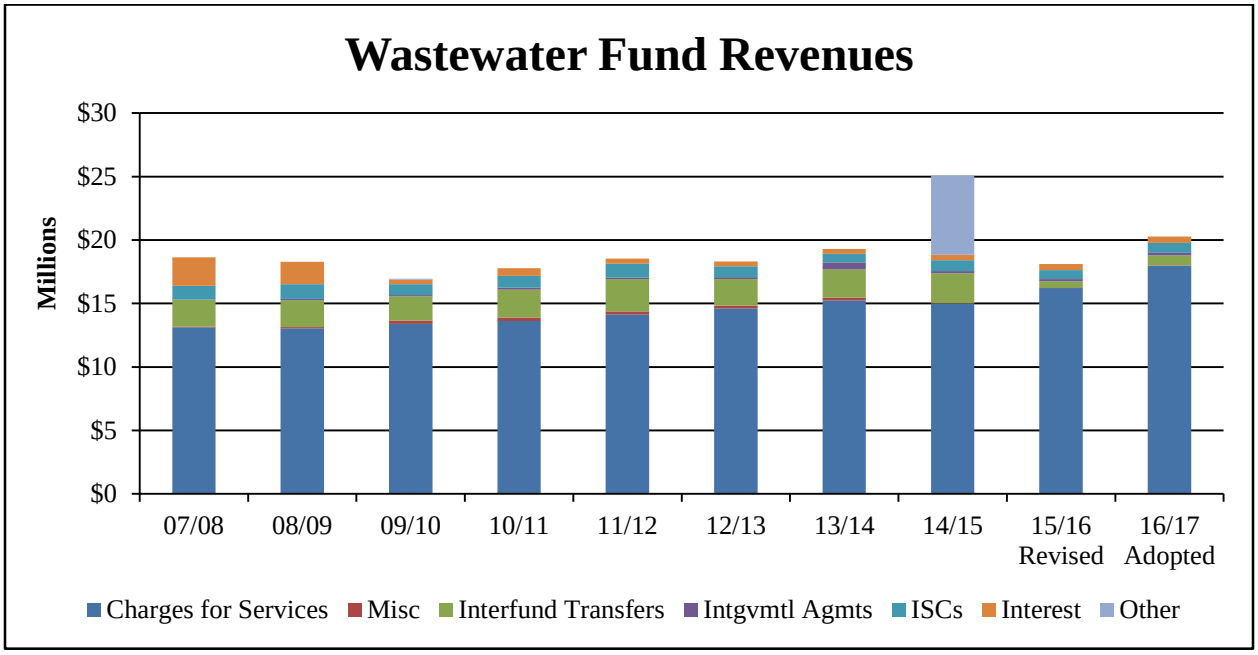
- Interfund Transfers are $789,500, transferred from the System Development Charges Fund for debt payments.

Other Revenue

- Internal Service Charges are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at $797,000.
- Interest, intergovernmental agreements and miscellaneous income comprise the $1.7 million in other income, including proceeds from the sale of energy credits.

Beginning Balance

- Beginning fund balance is estimated at $33.0 million, carryover from the prior fiscal year. The amount includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other modifications needed for system reliability, regulatory compliance and long-term utility operations.



FACILITIES AND FLEET MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $3.6 million to pay for the operation and maintenance of all city-owned buildings and the City Hall reception area, and maintenance and fuel costs of city-owned vehicles.

Intergovernmental Revenue

- Gresham-Barlow School District owns and occupies a portion of the Public Safety and Schools building maintained by the City of Gresham. An intergovernmental agreement for maintenance and utilities is the basis for the budgeted fiscal year 2016/17 payments from Gresham-Barlow School District of $93,000.

Other Revenue

- The Headstart Program rents a city-owned building for $3,500 per year.
- Clear Wire leases roof-top space at City Hall for an antenna; $24,300 is anticipated in fiscal year 2016/17.
- $75,000 is budgeted from insurance reimbursements for accident repairs made to the City's fleet.
- The General Fund transfers $193,500 into the fund to pay for maintenance and utilities at the five fire stations that are not included in the internal service charge calculation.

Beginning Balance

- Beginning balance is estimated at $0. Previously, the beginning balance was allocated as a debt reserve for the Public Safety and Schools Building roof replacement. This reserve was transferred to the City Facilities Debt Service Fund where all debt service payments related to the Public Safety and Schools Building roof replacement will be made starting in fiscal year 2015/16. The remainder was transferred to the City Facility Capital Improvement Fund to fund capital repair and replacement projects on city facilities.

WORKERS' COMPENSATION FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $1.4 million to pay for the City's self-insured Workers' Compensation Program. Requirements are for operating costs and maintenance of a reserve to pay for on-the-job injury claims.
- The City is self-insured for workers' compensation claims. The City purchases excess insurance for any claim that exceeds $500,000.
- Workers' compensation costs are allocated to operating funds as a unit of personnel costs.

Other Revenue

- Interest earnings and miscellaneous income are expected to be $120,900 in fiscal year 2016/17.

Beginning Balance

- The Workers' Compensation Fund has a beginning balance of $1.9 million in fiscal year 2016/17, which is anticipated to be used for unexpected claim expenses.

HEALTH INSURANCE BENEFITS FUND

Internal Service Charges

- Funding for the City's self-insured health program is generated through the internal service charge mechanism. Allocations are based on anticipated costs and employee demographics. These charges are budgeted at $7.6 million for fiscal year 2016/17.

Other Revenue

- Investment earnings, employee cost sharing, charges for retiree participation and reimbursements are budgeted at $1.2 million.

Beginning Balance

- Beginning balance is budgeted at $516,600 for fiscal year 2016/17. These funds are used as a reserve for future claims. The State of Oregon requires self-insured plans to maintain adequate reserve levels.

INFORMATION TECHNOLOGY FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $4.1 million to recover the cost to provide the computing infrastructure used by all City staff, maintain business software applications, provide internet access and website maintenance, telephone and email access service, help-desk support to staff and elected officials and geographic information system services.

Other Revenue

- Miscellaneous revenue is estimated at $2,050.

Beginning Balance

- The Information Technology Fund is estimated to have a beginning balance of $341,000.

DENTAL INSURANCE BENEFITS FUND

Internal Service Charges

- Funding for the City's self-insured dental program are generated through the internal service charge mechanism. Allocations are based on anticipated costs and employee demographics. These charges are budgeted at $711,000 for fiscal year 2016/17.

Other Revenue

- Charges for retiree participation and other miscellaneous income are budgeted at $54,000.

Beginning Balance

- Beginning balance is budgeted at $170,000 for fiscal year 2015/16. These funds are used as a reserve for future claims.

LIABILITY MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $1.4 million to recover the cost to provide loss control and liability coverage, and to pay for insurance premiums for excess coverage.

Other Revenue

- Interest earnings are expected to bring in about $26,800. Insurance reimbursements are anticipated to be $19,200 in fiscal year 2016/17.

Beginning Balance

- The beginning balance is estimated at $651,500, a reserve that is maintained by the fund for unexpected claims.

EQUIPMENT REPLACEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $2.9 million to reserve for the replacement of City vehicles and other capital equipment. Not all City vehicles and equipment have been covered by this fund in past years, most notably certain fire apparatus.

Other Revenue

- Interest earnings and auction proceeds are expected to bring in about $156,000 in fiscal year 2016/17.

Beginning Balance

- The beginning fund balance of $13.4 million is the reserve for future equipment purchases.

LEGAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $1.0 million to recover the cost to provide legal services to the organization by the City Attorney's Office.

Beginning Balance

- The beginning fund balance is estimated at $138,000.

UTILITY FINANCIAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect $2.3 million from the three utility funds to recover the cost to provide financial accounting and analysis, billing, collection, customer services and sewer assessment administration for the utility system.

Other Revenue

- Delinquency penalty fees are expected to bring in about $355,000. Loan processing fees and lien checks are expected to bring in $109,000. Interest income is expected to generate $11,000.

Beginning Balance

- The Utility Financial Services Fund typically does not budget a fund balance.

ADMINISTRATIVE SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect $7.3 million to recover the cost to provide organization-wide services, such as accounting, budgeting, human resources, communications, city management and governance.

Interfund Transfers

- For fiscal year 2016/17, the fund will collect about $207,000 for grants and administrative services provided to self-insured employee benefit plans.

Other Revenue

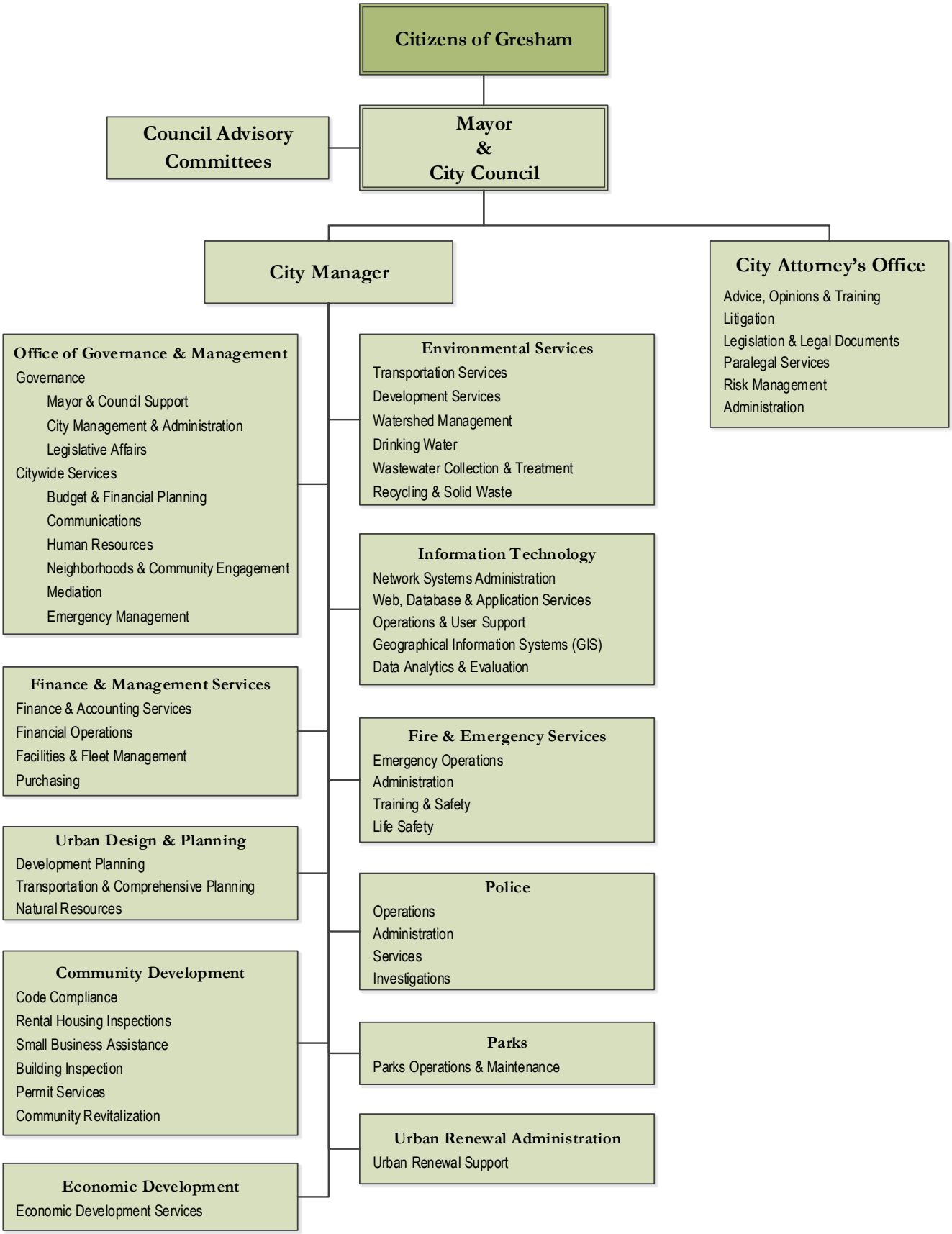
- Other income received in the Administrative Services Fund includes $25,000 for the mediation program.

Beginning Balance

- The beginning fund balance is estimated at $1,530,000, carryover from the prior fiscal year. A portion of this beginning balance may help support the upcoming citywide Enterprise Resource Planning system replacement project.

EXPENDITURE INFORMATION

CITY OF GRESHAM



OFFICE OF GOVERNANCE & MANAGEMENT

MISSION STATEMENT

Strategically guide the organization by providing leadership and facilitating community participation in government. Proactively partner with customers, deliver quality service, create innovative solutions and promote mutual respect and diversity.

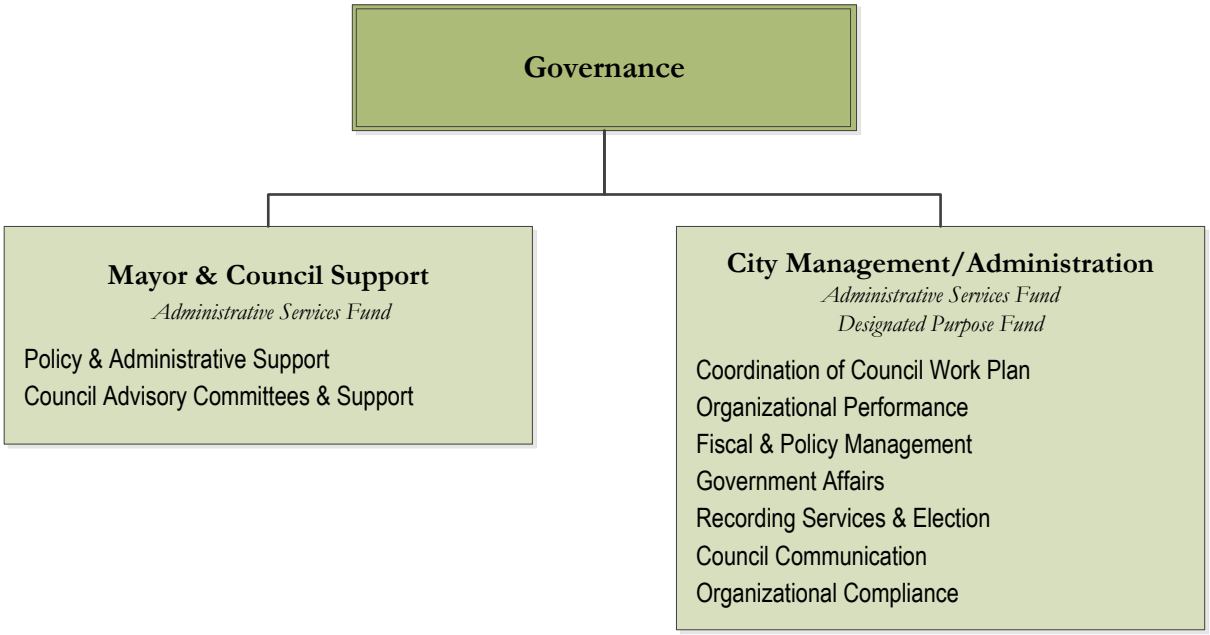
GENERAL DESCRIPTION

The Office of Governance & Management (OGM) consists of the Mayor and Council, who are elected by the citizens and supported and assisted by the appointed City Manager. The City Manager carries out Council policy by coordinating overall operations of City services and implementing public policy and directing the affairs of the City in support of Council goals and objectives. The Office of Governance and Management supports the Mayor and Council by assisting elected officials in policy development and external governmental matters, providing citywide coordination of major new development initiatives and directing effective legislative strategies to advance and protect the interests of the City of Gresham. In addition, OGM also provides citywide services in the areas of organizational planning and improvement, organizational compliance, community outreach, recording services, public information, internal communications, human resources, budget preparation, financial planning, mediation services, emergency management and preparedness, and neighborhood and volunteer programs.

For budgeting purposes, OGM is displayed as two separate departments. This is intended to better illustrate the different functions and types of services provided by this department.

The two areas are:

- Governance and Administration.
- Citywide Services.



DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Governance

The City Council is the legislative branch of the City government. The Mayor, who is elected to a four-year term, serves as the chief official and presides over City Council meetings. There are six councilors, who serve at large and are elected to staggered four-year terms.

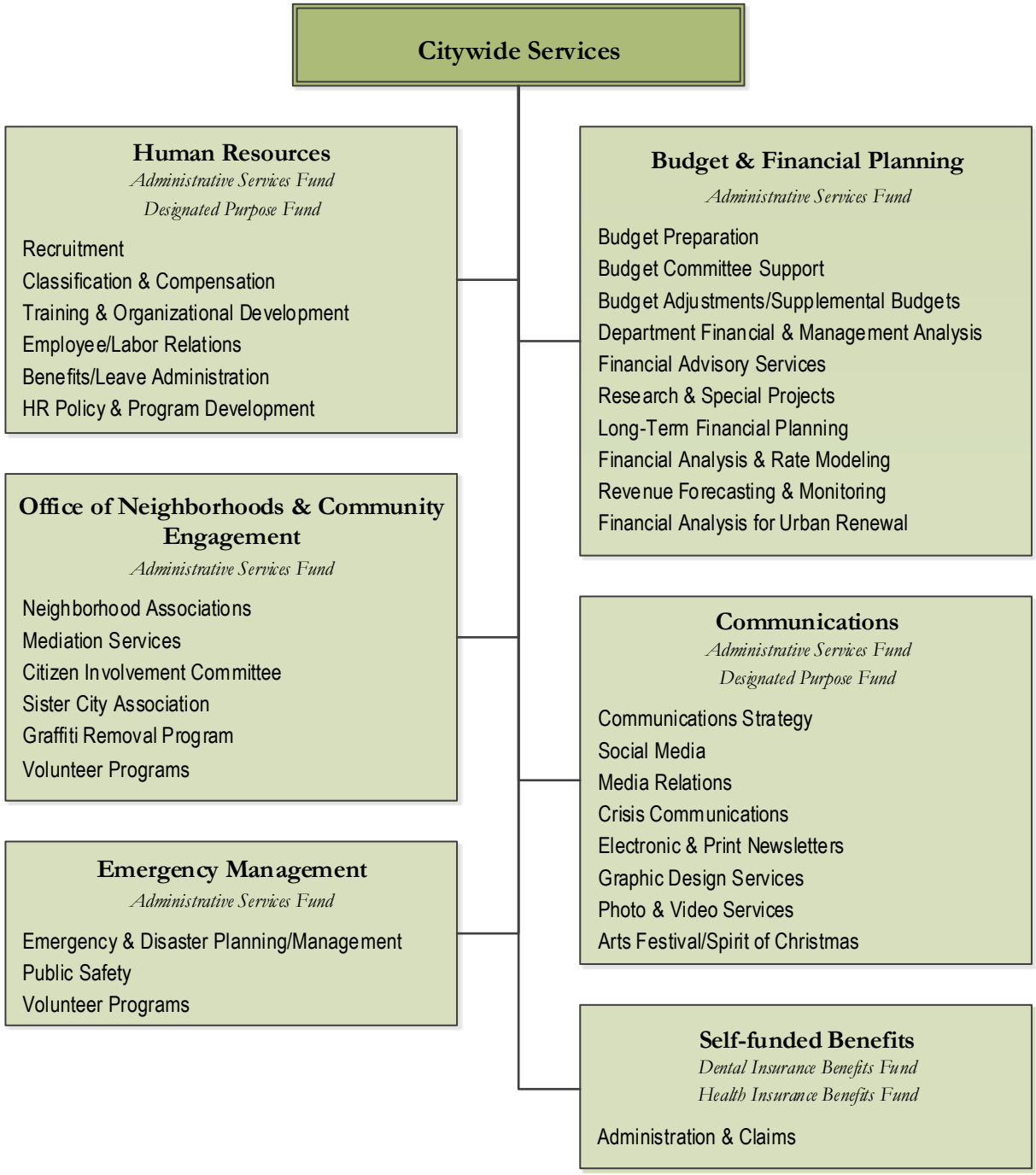
The seven-member City Council is the official policy-making body of the City. They represent the interests of citizens and are responsible for the broad direction of City operations. The Council appoints the City Manager and City Attorney, sets goals, adopts ordinances and resolutions, authorizes contracts and adopts the annual budget. The City Council also functions as the Gresham Redevelopment Commission (GRDC) that oversees activities within the Urban Renewal Area (URA).

City Management/Administration

The City Manager and staff focus on the implementation of the Council's officially adopted Work Plan and policy by coordinating and directing efforts of appropriate citywide resources.

Key issues and work plan for fiscal year 2016/17 include:

- Facilitate the Council Work Plan.
- Oversee efficient delivery of City services.
- Report citywide organizational performance.
- Advocate for federal, state, and local support of City services, especially transportation, public safety and economic development.
- Oversee multi-year financial planning and decision making.


Citywide Services
Human Resources
Administrative Services Fund
Designated Purpose Fund
Recruitment
Classification & Compensation
Training & Organizational Development
Employee/Labor Relations
Benefits/Leave Administration
HR Policy & Program Development
Office of Neighborhoods & Community Engagement
Administrative Services Fund
Neighborhood Associations
Mediation Services
Citizen Involvement Committee
Sister City Association
Graffiti Removal Program
Volunteer Programs
Emergency Management
Administrative Services Fund
Emergency & Disaster Planning/Management
Public Safety
Volunteer Programs
Budget & Financial Planning
Administrative Services Fund
Budget Preparation
Budget Committee Support
Budget Adjustments/Supplemental Budgets
Department Financial & Management Analysis
Financial Advisory Services
Research & Special Projects
Long-Term Financial Planning
Financial Analysis & Rate Modeling
Revenue Forecasting & Monitoring
Financial Analysis for Urban Renewal
Communications
Administrative Services Fund
Designated Purpose Fund
Communications Strategy
Social Media
Media Relations
Crisis Communications
Electronic & Print Newsletters
Graphic Design Services
Photo & Video Services
Arts Festival/Spirit of Christmas
Self-funded Benefits
Dental Insurance Benefits Fund
Health Insurance Benefits Fund
Administration & Claims

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Human Resources

Human Resources develops, administers and provides a wide range of programs and services in the areas of recruitment and selection, classification and compensation, benefit and leave administration, employee and labor relations, training, and organizational development.

Key issues and work plan for fiscal year 2016/17 include:

- Develop benefit plan strategies including the City's self-funded medical plans.
- Ensure health care reform compliance.
- Coordinate employee training and development programs centered on public stewardship, citizen service, supervisory and leadership skills, teamwork and communications.
- Perform recruitment, outreach and new employee functions. Enhance the new employee orientation process through on-line onboarding, in-house training and organizational orientation programs.
- Develop and formalize new pathways to employment through outreach to schools and community groups. Develop and revise City's employment practices and classification structures to find new entry points to employment.
- Complete job family reviews, employee classification reviews and classification market studies.
- Respond to employee relations and labor relations issues, assist supervisors/manager on employee performance issues, and manage and resolve grievances with union representatives.
- Perform Human Resource policy and program development, including Gresham Employee Manual revisions as needed.

Office of Neighborhoods and Community Engagement

The Office of Neighborhoods and Community Engagement (ONCE) supports strong neighborhoods, authentic engagement and community problem-solving. The Office of Neighborhoods and Community Engagement is the coordinator for the City's Neighborhood Association program, Title VI program, volunteer efforts and community engagement initiatives. The office also serves as the staff liaison to the Citizen Involvement Committee.

Key issues and work plan for fiscal year 2016/17 include:

- Continue to grow and support existing Neighborhood Associations, offer leadership training and re-activate inactive associations.
- Work with staff and community partners to implement a plan for engaging diverse communities.
- Coordinate the City's Title VI plan in partnership with the City Attorney's Office.
- Work with the Citizen Involvement Committee to track engagement efforts and improve public outreach.

- Work with Neighborhood Associations and the Citizen Involvement Committee to promote disaster preparedness initiatives in our neighborhoods.
- Partner with regional volunteer coordination programs such as Volunteer Match and Hands On Greater Portland to build a network of volunteer opportunities in Gresham.
- Continue to coordinate the Green and Clean citywide day of service dedicated to improving our community.
- Identify new ways for the City to engage its residents through the use of technology.

Mediation

The Mediation Program provides services to resolve conflicts involving neighbors, businesses, housing issues, families and employee disputes. In addition, the program conducts public and employee workshops on conflict management to increase the skills of the citizenry. The Mediation program serves all of East Multnomah County through intergovernmental agreements.

Key issues and work plan for fiscal year 2016/17 include:

- Continue to provide foreclosure mediation locally for Oregon's Foreclosure Avoidance Mediation Program.
- Provide mediation locally for the Second Home program, serving homeless youth in the Gresham/Barlow School District.
- Provide mediation services for the local division of DHS, serving foster family youth.
- Provide truancy mediation services through Wilkes Elementary School and the Reynolds School District.
- Train and mentor volunteer mediators for a variety of conflict solutions.
- Design and deliver a training series for the citizens of Gresham and other east county cities to learn and practice conflict resolution skills.
- Promote the mediation program to a wider audience through media and marketing efforts.
- Provide support and training in the principles of mediation to Gresham Neighborhood Associations.

Emergency Management

The Office of Emergency Management provides the City with training, exercises, planning efforts and regional collaboration to help the City mitigate, prepare for, respond to and recover from disasters and large-scale emergencies. The Office of Emergency Management also facilitates access to federal grant funds, assists City departments with emergency response planning, emergency management volunteers, and provides public education and outreach.

Key issues and work plan for fiscal year 2016/17 include:

- Continue to assist City departments with responses to disasters and large-scale emergencies.

- Work with all service areas within the City to enhance participation in filling Emergency Operations Center (EOC) positons and conduct the second EOC Academy in the fall of 2016.
- Actively participate with County, State and regional partners to increase inter-agency and inter-disciplinary information sharing to maximize our planning, training and exercising efforts.
- Support the Regional Disaster Preparedness Organization (RDPO) in their efforts to increase coordination between public, private and non-profit sectors in preparedness, response and recovery.

Budget & Financial Planning

The Budget and Financial Planning Division incorporates financial planning, analysis, and budget development into one functional area. This allows for a closer partnership between departments to provide city management with a higher level of expertise for complex financial analyses and increased monitoring of resources. The division also prepares the City budget and supplemental budgets in compliance with state laws, and works with the Finance Committee throughout the year to provide a foundation for the budget process.

Budget and Financial Planning is responsible for updating, analyzing, and monitoring financial plans utilized by programs throughout the City. In addition, the division provides financial and management analysis to all departments. Analytical and budget support is also provided to the Rockwood/West Gresham Urban Renewal Area.

Key issues and work plan for fiscal year 2016/17 include:

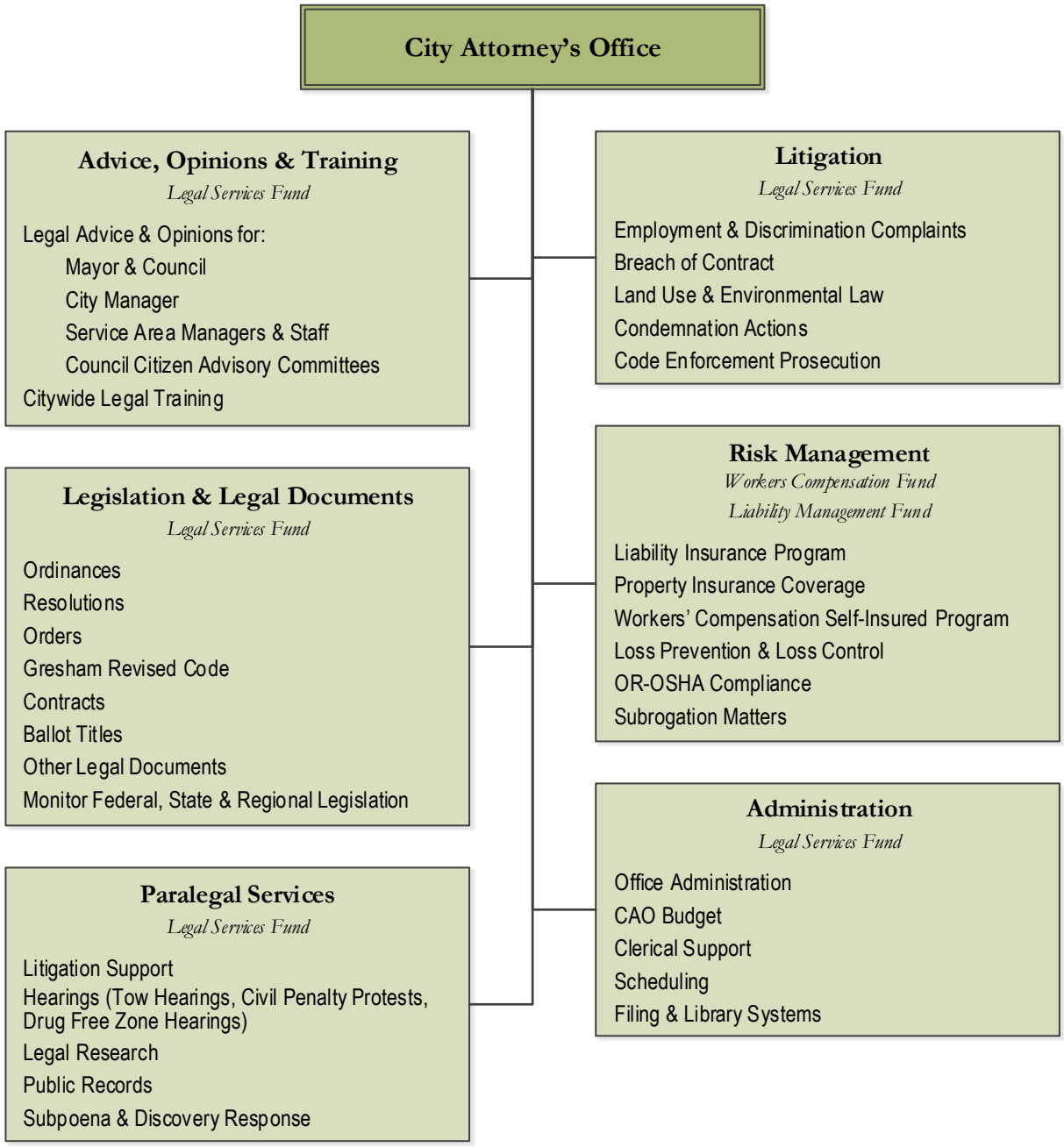
- Continued development, refinement, monitoring, and reporting of financial plans to ensure sustainability.
- Prepare and monitor the annual budget and related functions.
- Continue collaborative evaluation and implementation of cost saving measures and operational improvement opportunities throughout the organization.
- Support Enterprise Resource Planning system replacement selection and implementation.
- Provide analytical support for all City departments.
- Provide analytical support for Council Work Plan projects.
- Provide staff support to the Finance Committee.

Communications

The Communications Division provides comprehensive strategic communications services that include media relations, marketing, crisis communications, public relations, brand management, graphic design publications, video production, photography, web communication strategy and content development, social media strategy, and community events. Communications manages the City's efforts to provide the public with timely information about its goals, initiatives and activities.

Key issues and work plan for fiscal year 2016/17 include:

- Ensure all audiences have easy and timely access to City information via the platform of their choice.
- Promote a strong, positive image of the City and the overall community to residents, the region/state and employers.
- Support the Council Work Plan.
- Advise and consult with departments regarding initiatives, programs and services.
- Advance the City's use of digital communication tools and multimedia production.



MISSION STATEMENT

Identify, anticipate, and respond to the legal needs of the City of Gresham by providing high quality, timely, and cost-effective legal and risk management services.

GENERAL DESCRIPTION

The City Attorney's Office (CAO) provides services to the Council, City Manager, Service Area Managers and staff, and Council Citizen Advisory Committees. Services include legal advice and

opinions, the creation, review and approval of all written contracts and legal documents, the preparation of ordinances, resolutions and other documents, the defense and representation of City officers and employees, the initiation of legal actions as directed by Council, citywide legal training and supervision of outside legal counsel.

Risk Management is responsible for the liability insurance program, self-insured workers' compensation program, property insurance, loss control, OR-OSHA compliance and citywide safety issues. Risk Management will continue their efforts to make safety and loss control a priority in the day to day operations of the organization. The City Manager and City Attorney are committed to raising staff awareness of risk, safety and liability issues and implementing operational changes where warranted.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

The goal of CAO for fiscal year 2016/17 continues to be providing high quality, timely and cost effective legal and risk management services. The office strives to practice preventive law by anticipating potential legal issues and identifying solutions before problems arise.

Legal Services

Key issues and work plan for fiscal year 2016/17 include:

- Provide legal support to Council Work Plan projects and significant operational decisions including urban redevelopment, homelessness, community livability, system development charges, right of way fees, and various land use planning projects. Monitor marijuana issues and recommend Code changes as needed.
- Provide legal support to enforcement efforts throughout the organization.

Risk Management

Key issues and work plan for fiscal year 2016/17 include:

- Maintain sufficient financial reserves for liability and workers' compensation claims.
- Maintain cost-effective property and liability insurance coverage.
- Support risk management efforts throughout the organization.

FINANCE & MANAGEMENT SERVICES

MISSION STATEMENT

Deliver excellent stewardship of public funds and City assets by providing quality, efficient financial and asset management services.

GENERAL DESCRIPTION

Finance & Management Services (FMS) oversees the City's financial, facilities, and fleet infrastructures. Finance and Management Services has the primary responsibility to provide business services to all City departments. Of equal importance, the department acts in a fiduciary capacity as the steward of public funds.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Financial Management, Accounting Services and Financial Operations

Financial Management and Accounting Services provides financial advisory services as requested, administers the City's and Urban Renewal Area's investment and debt portfolios, manages daily financial operations, publishes interim and annual financial reports, oversees the annual external audit, provides grant and capital asset accounting, develops cost accounting plans and provides accounting services to the Rockwood/West Gresham Urban Renewal Area.

Financial Operations ensures the timely collections of City revenues and payment of City obligations, including payroll. It also administers bad debt collection and title and lien searches, as well as manages billing and collections for City utilities, assessments, financing agreements, business licensing and passports.

Key Issues and work plan for fiscal year 2016/17 include:

- Supporting Enterprise Resource Planning (ERP) system replacement selection and implementation.
- Continued promotion of the new 'Your Online Utilities (Y.O.U.)', e-bill, and AutoPay for the City's 24,000 utility billing customers.
- Explore ways for improved relations with utility customers.
- Implement utility billing improvements including Consumption Based Wastewater Rate billing and automated billing reminder services.
- Support the Council Work Plan and the Rockwood-West Gresham Urban Renewal Area by providing accounting, auditing and financial advisory services.
- Support the Finance Committee.
- Update the City's investment policy.
- Continue to evaluate and implement best practices for utility billing.

Facilities & Fleet Management

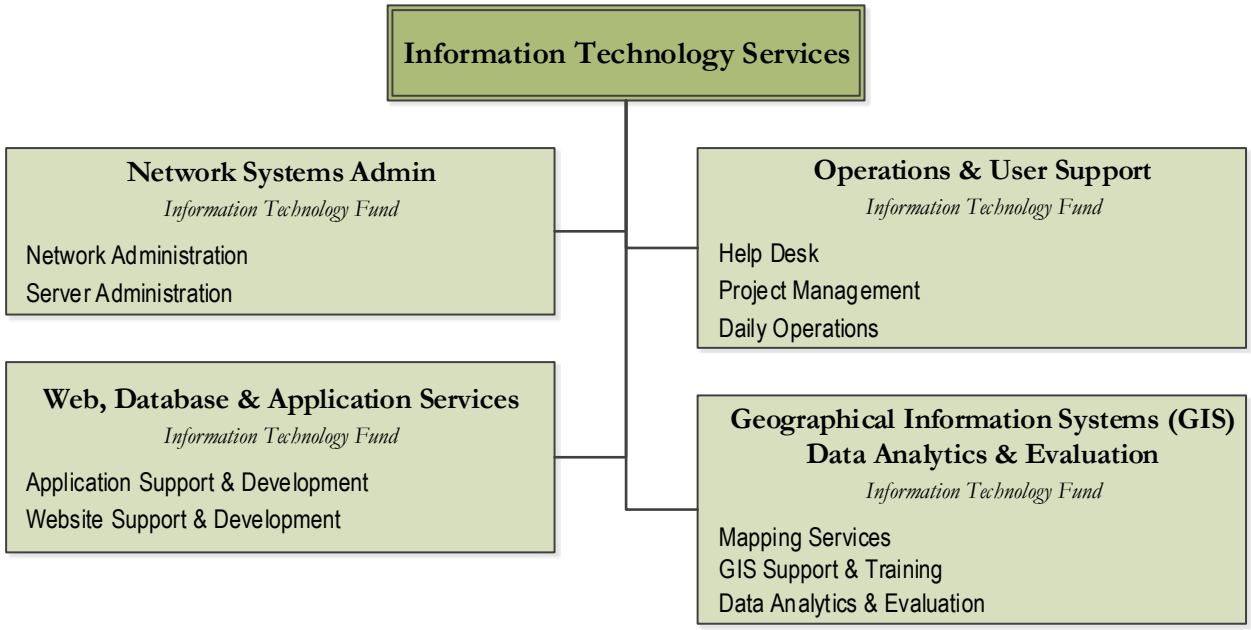
The Facilities Division serves to keep City properties open, accessible, secure, and operational for use by City employees and the general public. The goal is to provide a manageable level of repair and maintenance, within budgetary constraints, that will keep facilities functional, clean, comfortable, efficient and safe while minimizing deterioration over the life of the asset. Facilities staff provides on-call emergency response on a 24/7 basis. The division is also responsible for staffing City Hall front-lobby reception and security, providing directions to the public and answering the City's main phone line.

The budget continues to delegate the responsibility for the repair and maintenance support of five of the six fire stations to Fire and Emergency Services. Facilities staff supports Station 71 located in the Public Safety Building.

The Fleet Division provides repair and maintenance services to the City's fleet of vehicles and fire apparatus. In addition, it provides funding and management for fueling operations as well as 24/7 on-call emergency response. As a long term strategy, management will continue to pursue opportunities for the purchase of fuel efficient vehicles, including hybrids and all electric vehicles, and review maintenance procedures to extend the life of existing vehicles.

Key Issues and work plan for fiscal year 2016/17 include:

- Continue the Strategic Energy Management partnership (year 2 of 3 years) and continue to explore and evaluate energy and fuel efficient technology for use by City facilities and fleet.
- Service City facilities and fleet for optimal functionality and safety, while minimizing deterioration.
- Implement proposed findings from fleet services study.
- Complete major capital improvements in accordance with fiscal year 2016/17 facilities plan.
- Continue to coordinate with departments on vehicle acquisition efficiencies and deployments.



MISSION STATEMENT

As the stewards of the City's technology, our mission is to provide comprehensive technology services and solutions that empower our partners to serve the citizens of Gresham.

GENERAL DESCRIPTION

Information Technology (IT) provides services in the areas of desktop computing, network services, core business systems, electronic communications, computing security, telecommunications, website, systems integration and applications/database support, information systems and analysis, and mapping tools. Together these services provide the technology infrastructure to support City operations.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

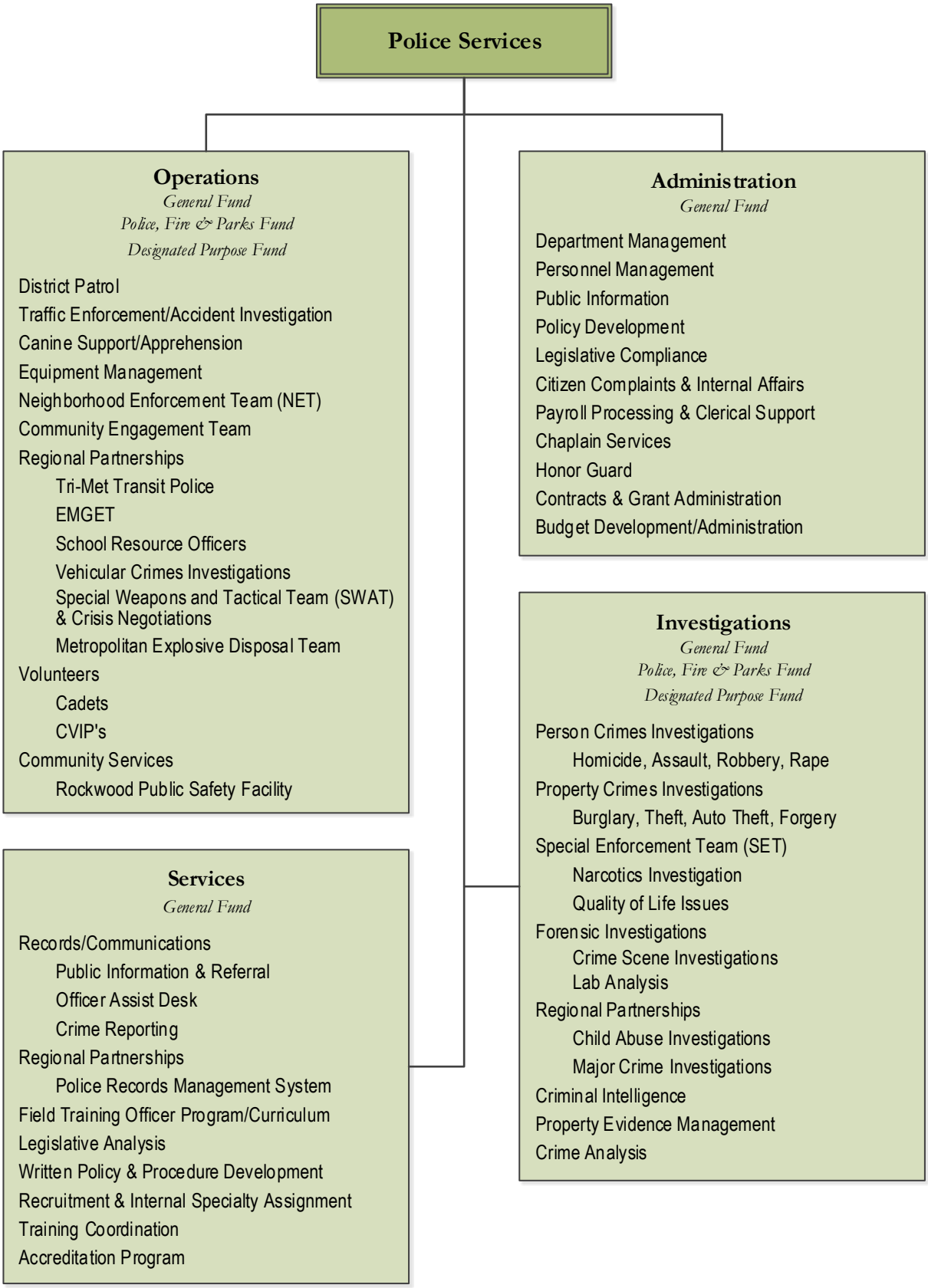
Information Technology works in small cross-division problem solving teams. Project teams are composed of staff members whose skillsets match the project at hand. These agile groups can also include members from other departments as needed.

For fiscal year 2016/17, IT will continue to focus resources on updating the City's technology infrastructure as well as providing operational support across all levels and departments in the City.

Key issues and work plan for fiscal year 2016/17:

- Continue implementation of the Strategic Technology Initiative and Three-Year Technology Strategic Plan.
- Implement new GIS mapping tools.
- Develop standards for project and program evaluation.

- Be a partner in the enterprise resource planning system replacement project.
- Implement and support department projects, such as asset management.
- Develop and implement remote access and connectivity standards to support field work and mobile functionality
- Provide technology training for all City departments.
- Upgrade the City's phone system.


Police Services
Operations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund
District Patrol
Traffic Enforcement/Accident Investigation
Canine Support/Apprehension
Equipment Management
Neighborhood Enforcement Team (NET)
Community Engagement Team
Regional Partnerships
Tri-Met Transit Police
EMGET
School Resource Officers
Vehicular Crimes Investigations
Special Weapons and Tactical Team (SWAT) & Crisis Negotiations
Metropolitan Explosive Disposal Team
Volunteers
Cadets
CVIP's
Community Services
Rockwood Public Safety Facility
Administration
General Fund
Department Management
Personnel Management
Public Information
Policy Development
Legislative Compliance
Citizen Complaints & Internal Affairs
Payroll Processing & Clerical Support
Chaplain Services
Honor Guard
Contracts & Grant Administration
Budget Development/Administration
Investigations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund
Person Crimes Investigations
Homicide, Assault, Robbery, Rape
Property Crimes Investigations
Burglary, Theft, Auto Theft, Forgery
Special Enforcement Team (SET)
Narcotics Investigation
Quality of Life Issues
Forensic Investigations
Crime Scene Investigations
Lab Analysis
Regional Partnerships
Child Abuse Investigations
Major Crime Investigations
Criminal Intelligence
Property Evidence Management
Crime Analysis
Services
General Fund
Records/Communications
Public Information & Referral
Officer Assist Desk
Crime Reporting
Regional Partnerships
Police Records Management System
Field Training Officer Program/Curriculum
Legislative Analysis
Written Policy & Procedure Development
Recruitment & Internal Specialty Assignment
Training Coordination
Accreditation Program

POLICE SERVICES

MISSION STATEMENT

Provide police services that involve the community in problem solving aimed at enhancing public safety and the quality of life, and which respect the Constitutional rights of all citizens.

GENERAL DESCRIPTION

Services provided by the Police Department primarily fall into two priorities - enforcement and investigation, followed by proactively addressing neighborhood livability issues. Programs that enable the department to address these priorities are Administration, Operations, Investigations and Services.

Administration

Police Administration provides overall management, administration, policy and direction, and audits the appropriate and effective use of police resources. Although the Command Staff of the department is one of the leanest in the Portland Metropolitan area, they continue to provide excellent oversight and management. Primary activities of Police Administration, which support the line functions of the department, include personnel management, investigation and resolution of citizen complaints and issues regarding the department and its members, establishment of community and regional partnerships, assurance that all legislative requirements are met, dissemination of information concerning crimes in the community, volunteer assistance in death notifications/crisis counseling, clerical support to the operational units of the department, coordination of officers' schedules for court and grand jury appearances and departmental payroll. Grant management and administration are also included in this program area.

Operations

The Operations Division is primarily responsible for the initial response to calls for police services. Services provided by full-time officers include routine and directed patrol, traffic enforcement and investigation, education programs, canine support in high risk situations and area searches, restraint of criminal street gang activities, proactive approach to problems on school grounds and adjoining properties through the use of school resource officers, special emergency response to high risk incidents, cadets, Tri-Met transit police, neighborhood livability issues and the acquisition, inventory and repair of equipment.

Investigations

The Investigation Division provides support to the Operations Division through follow-up investigation of crimes against persons and property, investigation of neighborhood crimes and suspicious activity, forensic investigations, control over property and evidence, participation in multi-agency investigative teams and analysis of data to assist in solving crimes and identifying crime trends.

Services

The Services Division supports the entire department in the areas of police records and communications, fiscal services including budget development and purchasing, recruitment and internal special duty selections, coordination of training and maintenance of training records to meet State requirements, assurance that the State's training standards are met, planning, research and analysis, development of written policies and procedures, as well as, other management related support services.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

The fiscal year 2016/17 budget maintains the same level of service in the police Department. The department will continue to provide excellent core service law enforcement to the community while continuing to adjust resources in the most effective manner using best practices, continue to improve and refine its policies, practices, and processes, and incorporate evolving technology. By doing so, the department will focus on the highest priorities of the community and department – enforcement, investigation and neighborhood livability.

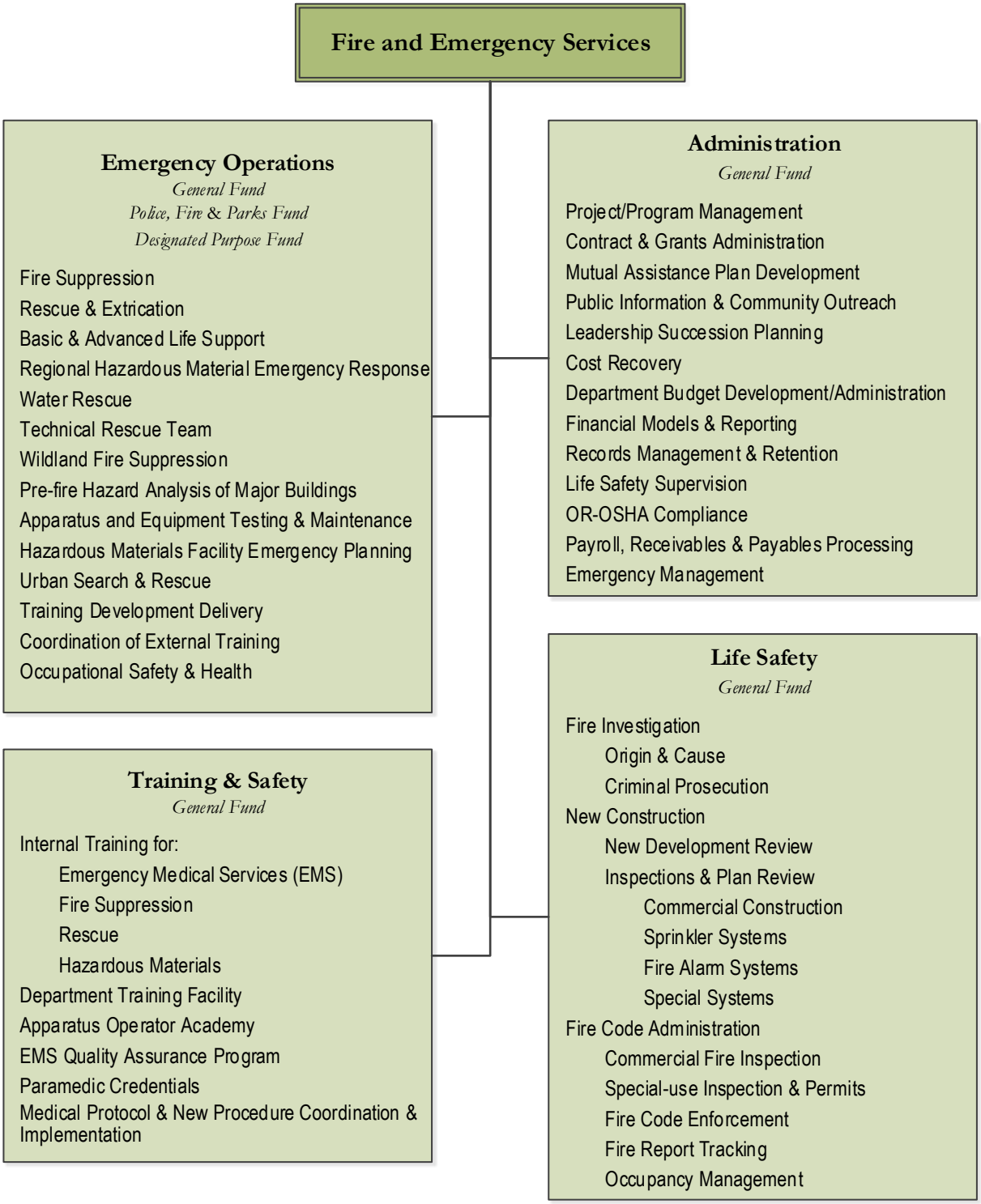
Key issues and work plan for fiscal year 2016/17 include:

- Continue efforts in addressing neighborhood livability issues.
- Continue to increase the Citizen Volunteers in Policing Program and expand their responsibilities and programs.
- Continue investigating strategies for effective practices for gang prevention/abatement programs for the Council Work Plan project, Gang Prevention and Intervention.
- Continue partnering with Portland Opportunities Industrialization Center (POIC) to provide street-level gang outreach services to address the Council Work Plan project, Gang Prevention and Intervention.
- Increase enforcement efforts for criminal street gang activity through coordinated enforcement missions with the East Metro Gang Enforcement Team (EMGET) to address the Council Work Plan project, Gang Prevention and Intervention.
- Continue partnerships with the local schools and enhance the efforts of the School Resource Officers in the areas of gang prevention and student truancy issues.
- Continue working with local apartment managers and owners through the Landlord Mentoring Program, which partners successful apartment managers with managers who are struggling to clean up their complex.
- Address gang related violence in apartment complexes by continuing to have the Special Enforcement Team host community structured forums that educate landlords and apartment complex managers on how to manage their properties and hold tenants accountable.
- Investigate criminal activity associated with illegal drug use, which includes robbery, burglary, vehicle theft and identity theft.
- Address traffic problems, which continue to be a community concern.
- Continue to meet increasing demand for service, including timely response to calls for service, investigation and successful prosecution of crimes.

In order to address these issues, the department plans to:

- Continue the Special Enforcement Team to quickly respond to tips from citizens of on-going illegal drug issues and other criminal activity in order to enhance neighborhood livability and the neighborhoods quality of life.

- Use directed enforcement to address areas in the City that have a higher than average number of calls for service and demand a greater number of police resources.
- Pursue funding opportunities to implement new technology to enhance department operations and increase efficiency.
- Continue the work of the Gang Enforcement Team to directly address one of the community's top issues – gang related crime.
- Continue and expand the Neighborhood Enforcement Team (NET) to help make neighborhoods more livable and safe by using preventive and proactive measures.
- Establish a Community Resource Team that will work to strengthen Gresham communities through a coordinated response to issues from multiple disciplines.
- Respond to neighborhood traffic problems and complaints, as well as provide directed enforcement to reduce the problems caused from driving under the influence (DUII) and other driving offenses that endanger citizens and motorists.
- Continue participating in regional partnerships that deal directly with many of the growing issues facing the community including major crimes, gangs, and crimes against children.
- Provide training to employees so they are able to meet the ever-changing demands of law enforcement.
- Continue to recruit and hire the most qualified individuals.


Fire and Emergency Services
Emergency Operations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund
Fire Suppression
Rescue & Extrication
Basic & Advanced Life Support
Regional Hazardous Material Emergency Response
Water Rescue
Technical Rescue Team
Wildland Fire Suppression
Pre-fire Hazard Analysis of Major Buildings
Apparatus and Equipment Testing & Maintenance
Hazardous Materials Facility Emergency Planning
Urban Search & Rescue
Training Development Delivery
Coordination of External Training
Occupational Safety & Health
Administration
General Fund
Project/Program Management
Contract & Grants Administration
Mutual Assistance Plan Development
Public Information & Community Outreach
Leadership Succession Planning
Cost Recovery
Department Budget Development/Administration
Financial Models & Reporting
Records Management & Retention
Life Safety Supervision
OR-OSHA Compliance
Payroll, Receivables & Payables Processing
Emergency Management
Training & Safety
General Fund
Internal Training for:
Emergency Medical Services (EMS)
Fire Suppression
Rescue
Hazardous Materials
Department Training Facility
Apparatus Operator Academy
EMS Quality Assurance Program
Paramedic Credentials
Medical Protocol & New Procedure Coordination & Implementation
Life Safety
General Fund
Fire Investigation
Origin & Cause
Criminal Prosecution
New Construction
New Development Review
Inspections & Plan Review
Commercial Construction
Sprinkler Systems
Fire Alarm Systems
Special Systems
Fire Code Administration
Commercial Fire Inspection
Special-use Inspection & Permits
Fire Code Enforcement
Fire Report Tracking
Occupancy Management

FIRE & EMERGENCY SERVICES

MISSION STATEMENT

The mission of Gresham Fire and Emergency Services is to protect lives, property and the environment.

GENERAL DESCRIPTION

Fire and Emergency Services (FES) provides fire prevention, fire suppression and emergency medical services to the cities of Gresham, Fairview, Wood Village, Troutdale and the area encompassed by Fire District 10. The service area covers sixty square miles, serving approximately 140,000 people.

Fire and Emergency Services operates six fire stations within its service area and also provides staffing for one of the three shifts at Portland Fire Station 31, a joint operation with Portland Fire and Rescue. Each engine company provides Advanced Life Support and has a trained firefighter/paramedic assigned to the crew.

In addition, FES provides the following specialty rescue and response services:

- Technical Rescue Team (including confined space for industrial users and high-angle rope rescue).
- Water Rescue.
- Regional Hazardous Materials Team to respond to chemical spills and biological incidents at fixed sites, such as manufacturing facilities, and transportation accidents, including interstate and rail.
- Urban Search and Rescue (USAR) for structural collapse as a component of a regional response team.
- Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) response including Mass Casualty.

Administration

Fire Administration maintains the department's day-to-day operations by providing overall management, leadership succession planning, mutual assistance plan development, public information, community outreach, contract and grant administration, cost recovery, financial models and project management.

Primary activities of Fire Administration support the front-line functions of the department and include personnel management, development of policies and procedures, assurance that all legislative requirements are met, information concerning emergency events, administrative support and departmental payroll and accounts payable.

Supervision of the Life Safety Division and maintaining Oregon OSHA compliance are the responsibility of Fire Administration. Fire Administration also interacts with other City departments and provides coordination with other state and local government agencies.

Emergency Operations

The Emergency Operations Division is responsible for the initial response to calls for emergency medical or fire suppression services. Approximately 75% of all incidents that FES responds to are calls for emergency medical services (EMS). Because medical emergencies are often time-critical, it is important that EMS arrive as quickly as possible. All firefighters in the department are trained at the minimum level of Emergency Medical Technician (EMT), with many certified as paramedics, to provide patient care in the field. All Gresham engine companies are an Advanced Life Support (ALS) unit, which means that each has a firefighter/paramedic on board. The Emergency Operations Division provides fire suppression, emergency medical services, and the following specialized responses: technical rescue (confined space, high and low angle rope rescue, and structural collapse), water rescue, hazardous materials response, and wildland fire.

Training and Safety

Training is provided to maintain response readiness and proficiency at all levels. Emergency medical technician and paramedic training is provided to maintain State certification.

Life Safety

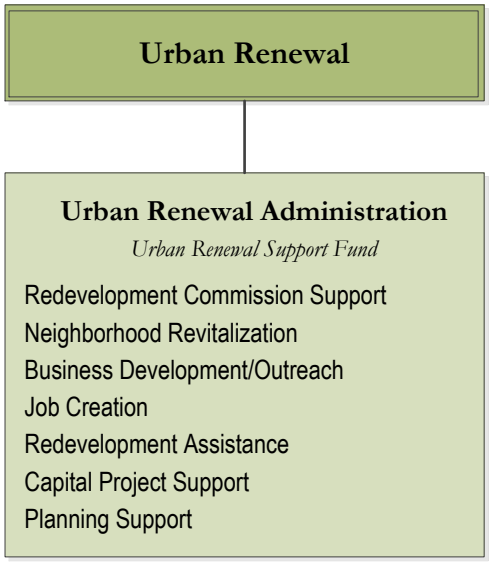
The Life Safety Division applies the fire codes to new construction to ensure appropriate fire suppression access and that the water supply and safety features, such as alarms and sprinkler systems, are code compliant. Fire investigation and determining causes is conducted for known arson fires, those involving a significant fire loss, and fire fatalities.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Though thinly staffed in Administration, Training and Life Safety, Gresham Fire has been able to maintain an adequate level of fire and emergency medical services to the City and neighboring communities. Fire and Emergency Services will continue to strive to deliver excellent customer service and emergency services. Service delivery methods will be continually evaluated to determine operational and administrative efficiencies.

Key issues and work plan for fiscal year 2016/17 include:

- Evaluate the Quick Response Vehicle concept for the potential to reduce costs and improve response times.
- Improve public relations by developing opportunities for firefighters to connect with the public during the course of their normal duties at the fire stations and out in the community.
- Assess the effectiveness of School Fire Inspections, which is presently the responsibility of the State Fire Marshal.
- Continue exploration and pursuit of grant funding opportunities to meet the increasing demands of emergency service delivery to a growing community.
- Purchase a new Fire Engine, scheduled for replacement, and funded through the Equipment Replacement Fund.



GENERAL DESCRIPTION

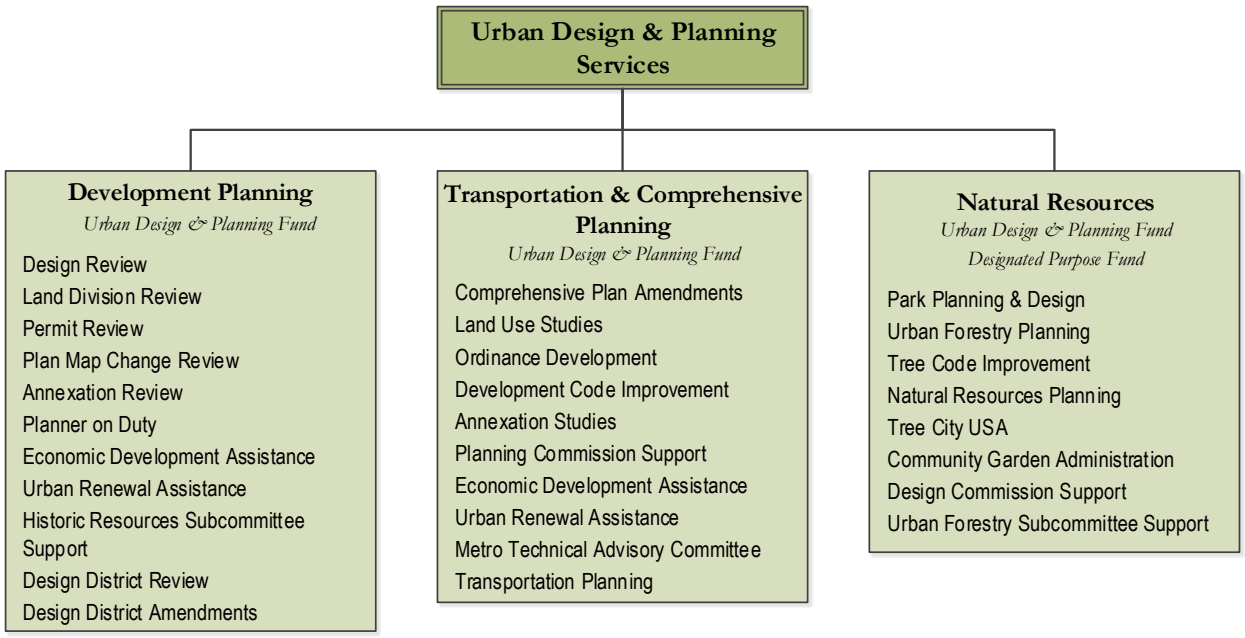
Urban renewal is a public funding mechanism aimed at partnering with private development to promote job creation and community revitalization. Rockwood-West Gresham is the City's first Urban Renewal Area (URA), established through a citywide vote in November 2003. The URA is approximately 1,200 acres, spanning from Yamhill Street in the south to Marine Drive to the north, centered along the 181st Street corridor. The Rockwood-West Gresham Renewal Plan (Plan) serves as the guiding document. The City Council, in its role as Gresham Redevelopment Commission (GRDC), oversees implementation of the Plan. An advisory committee makes policy and project recommendations to the GRDC. The GRDC contracts with the City of Gresham for services to administer the Urban Renewal program, with the URA reimbursing the City for the costs incurred by staff and program administration.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Key issues and work plan for fiscal year 2016/17 include:

- Catalyst Site Development - this project continues efforts to redevelop the Rockwood Catalyst Site at SE 187th and Stark Street and has three distinct components:
  - Continue to identify potential end-users and financial tools to initiate new development on the site;
  - Negotiate and enter into a binding development agreement with the selected developer, RKm Development, to develop the site;
  - Work with RKm Development to continue the design, community engagement, and permitting processes for the project.

- Stark Street Property Redevelopment - This project will help renew and revitalize the Stark Street corridor, enhancing property values and attracting additional private investment.
  - The GRDC purchased the 3.8 acre Drake's 7 Dees property at 16519 SE Stark Street and 312 SE 165th Avenue and is in the process of selling a portion of the site to Boys & Girls Clubs of Portland Metropolitan Area to develop a new facility for youth services in Rockwood. The GRDC recently completed the sale of another portion of the site to Open Meadow Alternative Schools Inc. which began construction on a new school facility in late 2015. This project will allow Boys & Girls Clubs of Portland Metropolitan Area and Open Meadow to bring expanded youth services to Rockwood;
  - Identify potential partners for redevelopment of the remaining third parcel on the site.



MISSION STATEMENT

Your partners in creating a greater Gresham.

GENERAL DESCRIPTION

Urban Design & Planning (UDP) collaborates with residents, elected officials and other community stakeholders to help create and implement a land use planning program that addresses the needs, wants and visions of the Gresham community. The department provides a wide variety of land use planning-related services including development planning, comprehensive planning, and urban design and natural resources planning.

As a result of on-going development activity and preparations for additional development-related opportunities, Urban Design & Planning is experiencing a greater demand for service than originally anticipated. In fiscal year 2015/16 supplemental budget appropriations were passed that allow for up to two additional limited term positions in order to ensure that service delivery goals and economic development objectives can be met in a timely and effective manner.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Development Planning

Development Planning is responsible for processing all land development permits within the City. Development Planning works with residents, City officials, regulatory agencies, advisory committees and developers to ensure that the City's goals are implemented through the land use regulations designed to guide and direct land development within Gresham.

Major functions include:

- Review and process all land development permit applications in accordance with the Gresham Community Development Code and render land use decisions for applications allowing administrative review and coordinate all agency and public comments.
- Respond to inquiries from residents, applicants and developers regarding land use regulations within the City.
- Make public presentations before hearing bodies on land use applications requiring a public hearing.
- Participate in Development Code amendment projects.
- Assist with business license review, small business assistance, building permit review, sign permit review and Code compliance actions.
- Provide staff support for the Historic Resources Subcommittee.
- Support Economic Development and Urban Renewal programs with predevelopment assistance.

Key issues and work plan for fiscal year 2016/17 include:

- Continue to focus on streamlining the land development application process and providing excellent customer service.
- Continue to focus on increasing the skills and knowledge needed to implement new Design District regulations.

Comprehensive Planning

Comprehensive Planning is responsible for facilitating land use policy, plans, design standards and changes to the Gresham Community Development Code to guide and direct new development in Gresham. This work is undertaken in collaboration with residents, the Planning Commission, elected officials and other community stakeholders to maintain a high quality of life.

Major functions include:

- Work with residents, elected officials and other community stakeholders to update the City's Comprehensive Plan, which provides the legislative foundation for Gresham's land use program and Community Development Code.
- Develop land use studies and plans and new Development Code with provisions that:
  - Foster economic development by retaining existing jobs and attracting new ones.
  - Encourage high quality buildings and public spaces.
  - Enhance public safety.
  - Protect the natural environment.
- Make public presentations before Council advisory groups, neighborhood associations, community organizations, and hearing bodies on Comprehensive Plan amendment projects.

- Coordinate with Metro, Multnomah County and other government partners on regional planning and policy.
- Support Economic Development and Urban Renewal programs with special projects assistance.
- Provide staff support for the Planning Commission.

Key issues and work plan items for fiscal year 2016/17 include:

- Address obstacles to desired development related to corridors and the Downtown, Rockwood, and Civic Neighborhood centers through the Council Corridors and Centers and Urban Redevelopment Work Plan items.
- Assess the feasibility of the 2005 Springwater Plan given changes in economic conditions and development.
- Continue Powell–Division Transit and Development Project.
- Conclude Development Code Improvement Project -8, and transition to Project -9, a multiyear effort to improve the effectiveness of the Development Code. Project -9 will focus on the sign code, the design review process, design review standards, and modifications of the review process for approved designs.

Urban Design / Natural Resources

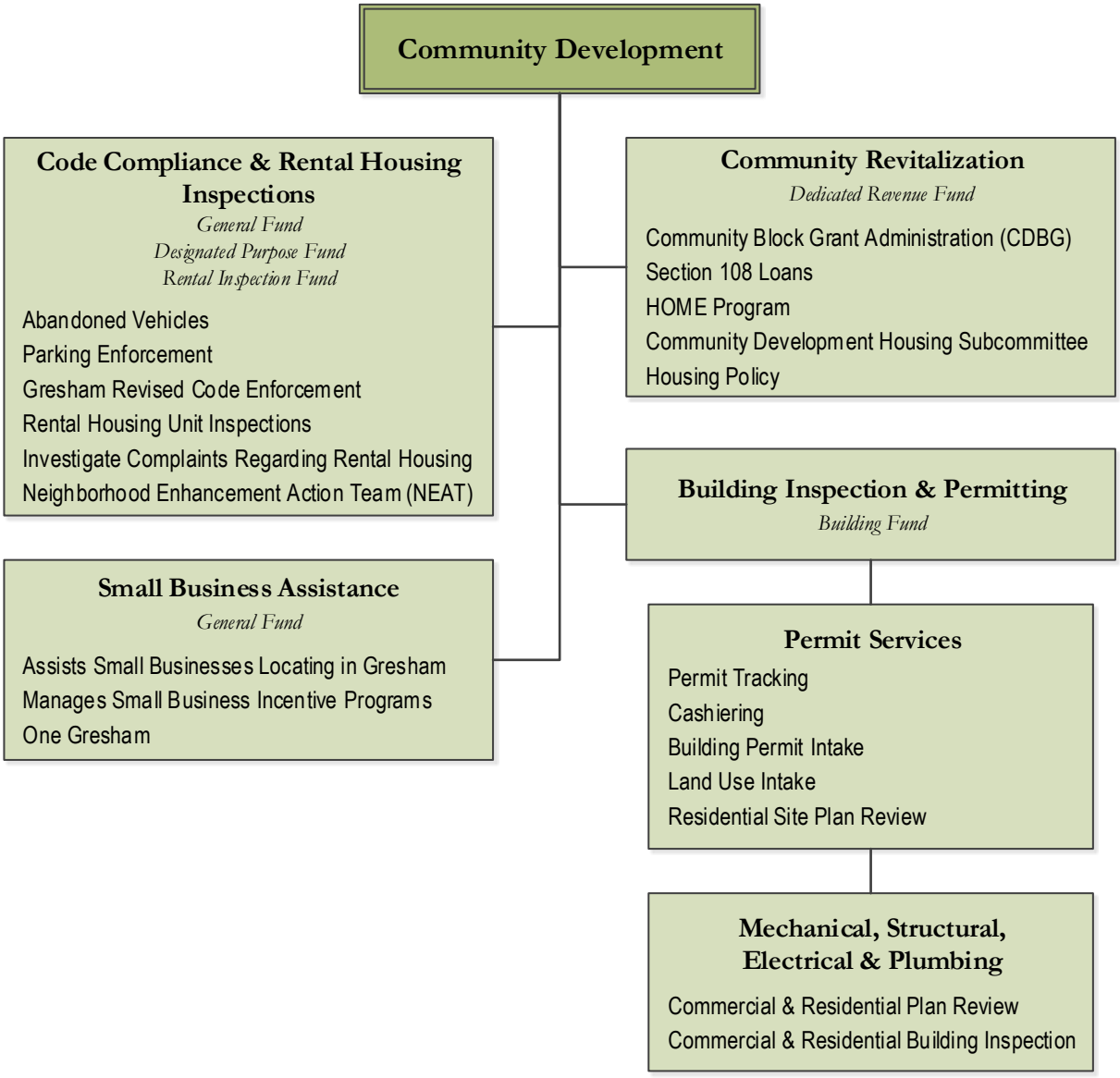
The Urban Design/Natural Resources program is responsible for facilitating the quality of the built environment and enhancement of the community's natural resources. This work is undertaken in collaboration with residents, elected and appointed officials and other community stakeholders to maintain a high quality of life.

Major functions include:

- Implement the City's Design Districts by review of development applications in the Design Districts.
- Develop plans and new Development Code related to urban design issues.
- Support park planning and design projects.
- Perform natural resource and urban forestry planning.
- Administer the Tree City USA Program.
- Administer the Community Gardens program.
- Provide staff support for the Design Commission.
- Provide staff support for the Urban Forestry Subcommittee.

Key issues and work plan for fiscal year 2016/17 include:

- Develop code amendments that conserve the scenic views of Gresham Butte through the Gresham Butte Park Project.



MISSION STATEMENT

Your partners in creating solutions for quality development and a healthy business climate.

GENERAL DESCRIPTION

Community Development is responsible for the orderly growth of Gresham through code compliance, inspection and plan review. The department provides a wide variety of development services including: development plan review through final inspection, issuing building permits and performing building inspections, maintaining compliance with City Code through code enforcement, small business assistance and performing rental housing inspections.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Building Development

The Building Development Division includes the City's permit center and building inspections. The division administers State and City building codes and related ordinances to safeguard life and property values by regulating building construction. These efforts are key in making Gresham an enjoyable and aesthetically pleasing place in which to work, live and play. Staff issues construction-related permits and provides plan review and inspection services with regard to building, plumbing, mechanical and electrical construction in Gresham and the majority of unincorporated East Multnomah County.

The construction segment of the economy experienced a higher demand for service than originally anticipated for fiscal year 2015/16. The demand for service is impacting plan reviews, building inspections and permit processing functions. This is expected to continue into fiscal year 2016/17. In fiscal year 2015/16 supplemental budget appropriations were passed that allow for up to four full-time positions in order to ensure that service delivery goals and economic development objectives can be met in a timely and effective manner. These positions address reviewing proposed construction plans, inspecting construction projects for compliance with applicable building codes and the associated administration function of processing permit submittals and customer service support. In addition, the fiscal year 2016/17 budget includes funding for temporary services to address any specialized or peak demands that may occur.

Key issues and work plan for fiscal year 2016/17:

- Continue to provide consistent, thorough and complete plan review/inspections in a timely manner.
- Continue expansion of public outreach and education efforts on plan review and inspections.
- Continue implementation/refinement related to electronic plan review (ePlans) for commercial, residential and industrial projects.
- Maintain the ability respond promptly to increased workload and major projects.
- Promote desired development in corridors and the Downtown, Rockwood and Civic Neighborhood centers through the Corridors and Centers – Retail / Office Strategy Council Work Plan Item.

Code Compliance

Code Enforcement is responsible for responding to citizens' concerns about a wide variety of potential City Code violations, which include land use, nuisances, parking and abandoned vehicles, in order to resolve problems and insure compliance. In addition to inspecting and notifying property owners of non-compliance with City Codes, the division provides information to assist property owners in resolving compliance issues. The Code Compliance Division continues to approach its workload on a priority based service view to meet the needs of the City.

Neighborhood Enhancement Action Team (NEAT) was created in fiscal year 2015/16 to address livability issues within Gresham. NEAT is a proactive unit that works closely with property owners, property management companies and neighborhood associations to combat those issues. Code

Compliance works in partnership with the Police Department and other City teams, including Rental Housing, Department of Environmental Services, Mediation Services, City Attorney's Office, Office of Neighborhood Involvement, and with the Gresham Homeless Action Team. NEAT uses creative and collaborative methods to solve neighborhood issues.

Key issue and work plan for fiscal year 2016/17:

- Continue application and review of assessment-based enforcement policies to increase compliance with City codes.
- Implementation of City Code and Ordinances related to passage of Ballot Measure 91, the legalization and regulation of marijuana. This is a Council Work plan item.
- Continuation of the Neighborhood Enforcement Action Team (NEAT).

Rental Housing Inspections

The Rental Housing Inspection Program was instituted by Council in February 2008 to address substandard rental housing and provide assurance that basic habitability standards are met. This program ensures that all residential rental properties in Gresham are maintained to minimum standards of fire, health, and life safety. The program allows for annual mandatory inspection of rental housing units selected by a random statistical sampling. It also includes a complaint-driven component with the highest possible protections for those reporting violations. Inspections focus primarily on fire safety and egress, structural, electrical, mechanical, and plumbing, health and sanitation issues, including the presence of interior dampness and mold, insect and rodent infestation and accumulation of trash.

The Rental Housing Program worked through the implementation of several program components related to the fee reduction adopted in fiscal year 2012/13. With all components now in place, it is anticipated that the service level in fiscal year 2016/17 will be approximately the same as in the prior year.

Key issue and work plan for fiscal year 2016/17:

- Continue implementation of the Rental Housing Program revisions including the incentive program for well-performing rental properties.

Small Business Assistance

The Small Business Assistance program helps fill vacant storefronts, attracts new small business development, designated City Centers and creates a vibrant, dynamic business environment. The establishment and expansion of small businesses within these core commercial centers bring new customers and activities that benefit existing businesses.

Key issue and work plan for fiscal year 2016/17:

- Continue outreach to the small business community that results in additional vacant Gresham storefronts being filled with thriving enterprises.
- Continue implementation and enhancement of the Small Business Assistance Center mobile application.
- Administration of incentive programs when available.

Community Revitalization

The Community Revitalization Program coordinates delivery of Federal assistance through Community Development Block Grant (CDBG) and HOME grant funding. The program invests approximately $1.5 million annually in community services, public infrastructure, economic development and affordable housing for Gresham residents.

Key issues and work plan for fiscal year 2016/17 include:

- Administer CDBG and HOME grant programs in accordance with Federal regulations.
- Provide staff support to the Community Development and Housing Subcommittee.
- Administer the Section 108 Program and support Section 108 policy development and provide loan program assistance.
- Provide annual Fair Housing training for landlords.

MISSION STATEMENT

Creating solutions for quality development and a healthy business climate.

GENERAL DESCRIPTION

Economic Development Services (EDS) is responsible for business recruitment, retention and relationships with the local business community, with a focus on traded sector industrial companies.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

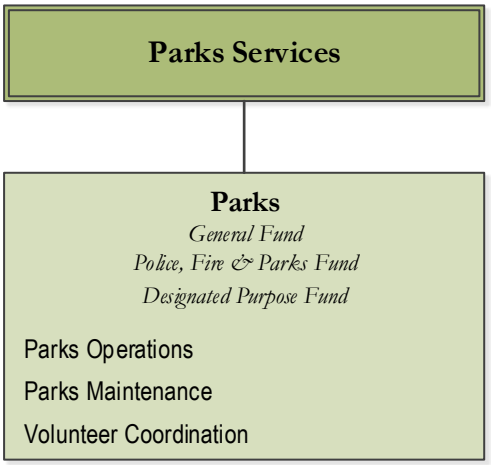
The Economic Development team coordinates the efforts for Gresham to generate community wealth, protect property values and foster regional links in order to create a balanced and diverse industry base that provides family wage jobs.

The team has four major areas of focus:

- Business Retention and Expansion.
- Business Recruitment.
- Business Assistance.
- Development Assistance.

Key issues and work plan for fiscal year 2016/17:

- Ensure Gresham is the most competitive jurisdiction in the region for industrial development by continuing work on economic development strategies.
- Aggressive marketing of the advantages for both large and small industrial and commercial companies to locate in the City of Gresham.
- Economic Development Strategy Council Work Plan Item. Recruitment efforts to include major office employers and targeted retail anchor tenants, in addition to traded sector businesses.
- Aggressively market Gresham industrial sites to clean technology companies, manufacturers and professional service companies, consistent with City's Traded Sector Strategy.
- Management of Traded Sector investment incentive programs.



MISSION STATEMENT

Maintain and operate public park infrastructure and open space properties for safe and enjoyable recreational opportunities and oversee and implement programs essential for protection of the environment.

GENERAL DESCRIPTION

The Parks Department maintains over 314 acres of active parks, 8 miles of trails, and is the community steward for over 800 acres of natural areas. The department also coordinates with community volunteers, when available, on maintenance and operation related activities.

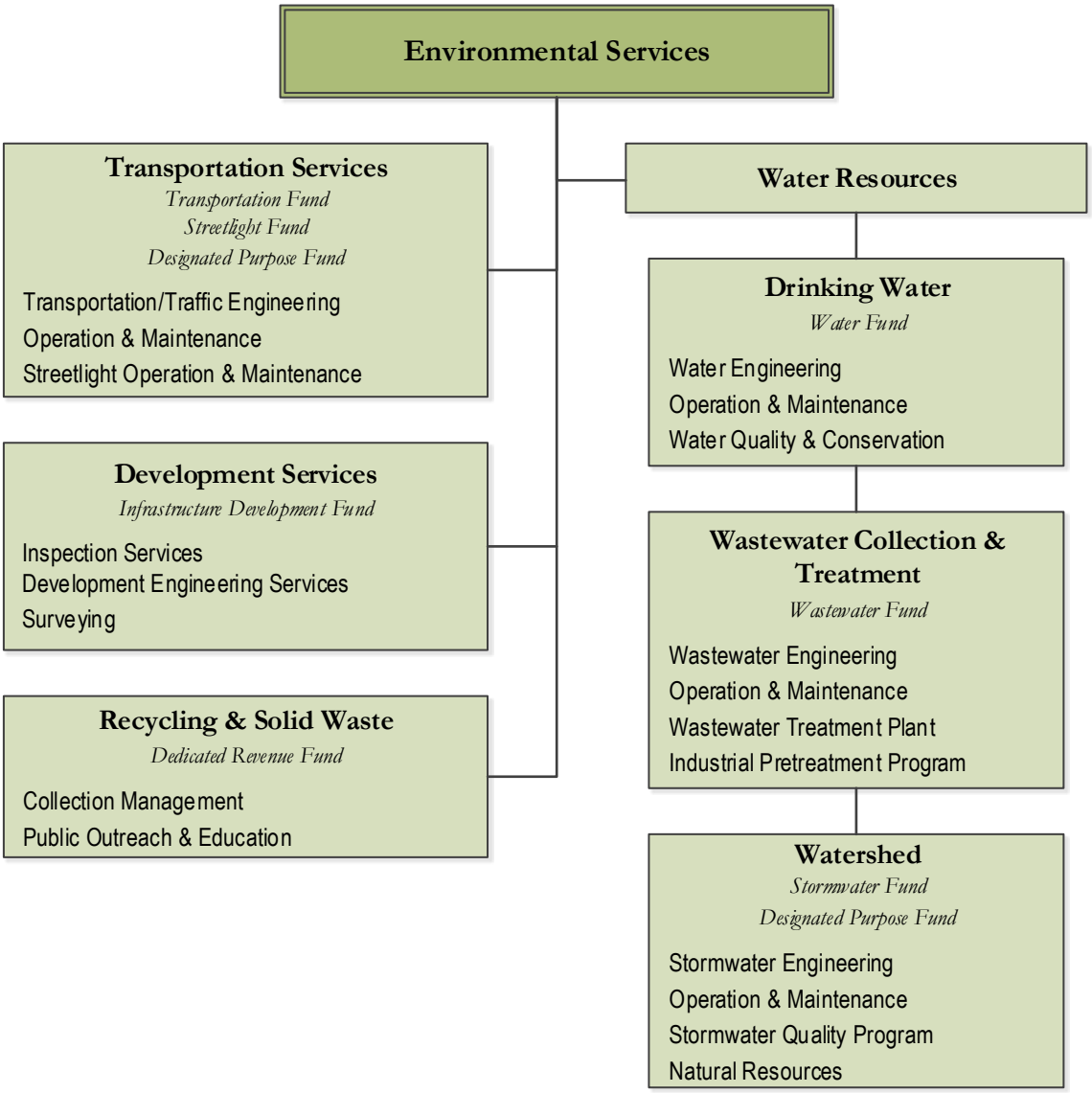
Operating expenditures for Parks are budgeted in the General Fund. Parks related capital improvement projects are budgeted in the Park CIP Fund with resources from system development charges, grants, loans, and private donations.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

The fiscal year 2016/17 budget maintains the current staffing level for Parks and continues to focus on maintaining existing and new parks facilities.

Key issues and work plan for fiscal year 2016/17:

- Focus maintenance activities on safety, code compliance, and asset preservation in order to provide safe and enjoyable recreation opportunities.
- Incorporate new parks and assets, such as the Wy'East Way Bike/Ped Path, Futsal Court, and Hogan Butte Nature Park into the City's maintenance and management plan.
- Continue to build relationships with community partners.
- Continue to support the Volunteer Program to maximize parks maintenance resources.



MISSION STATEMENT

Meet the essential needs of the community by efficiently providing clean water, safe transportation, waste disposal and other core public services while protecting the environment.

GENERAL DESCRIPTION

The Department of Environmental Services (DES) provides services in the areas of transportation, storm and surface water, drinking water, wastewater collection and treatment, park design and construction, and recycling and solid waste. DES operates and maintains existing infrastructure systems as well as plans, designs, and manages the construction or implementation of new or upgraded facilities required to meet the needs of our customers. The service areas within DES are supported by shared

administration, public works construction inspection, and development review and permitting. Together, these core services provide a better quality of life for our customers and the public.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2016/17

Recycling and Solid Waste

The Recycling and Solid Waste Program manages the City's solid waste collection system and provides waste reduction and recycling information and assistance to Gresham residents, businesses and schools in Gresham and Wood Village. The program regulates private haulers, sets collection service standards and provides cost and service data to Council for use in setting rates.

The Recycling and Solid Waste Program is funded by collection rates that are passed through by payments from the haulers and Metro cost-sharing grants.

Key issues and work plan for fiscal year 2016/17 include:

- Review additional waste prevention initiatives.
- Continue implementation of state and regional mandated education and outreach programs.
- Continue promotion of community event recycling resources within the City.
- Continue expansion of voluntary Commercial Food Waste program.
- Continue expansion and deepen existing GREAT Business program.

Transportation

The Transportation Program plans, constructs, operates, and maintains Gresham's transportation system, including slightly over 900 lane miles of streets, 143 electronic traffic control devices, median landscaping, and over 20,000 signs. Operating expenditures for the program are budgeted in the Transportation Fund, and are primarily funded by State gasoline taxes and vehicle registration fees. Transportation-related capital improvement projects, budgeted in the Transportation Construction Fund, are funded through system development charges, grants, and gasoline taxes.

This budget was developed using priorities gathered from input from City Council, Council advisory committees, the City's pavement inspection and assessment program, and interdepartmental coordination with the water utilities, along with the 2013 Transportation Systems Plan. The capital portion has been reviewed by the City of Gresham Planning Commission for approval.

The budget is shaped by the following goals:

- Safety
- Maximization of street system condition
- Economic development
- Effective, efficient system operations
- Equity
- Sustainability

- Community health and viability

Key issues and work plan for fiscal year 2016/17 include:

- Continue emphasis on core operational maintenance needs related to safety, including signal and sign repairs, striping, sweeping, installation of rectangular rapid flashing beacons (RRFBs) at certain mid-block crosswalks, and medians maintenance. These projects are consistent with sustainable practices such as reducing travel times, increasing commute options, and enhancing community appearance.
- Continue pavement preservation, including asphalt inlays, crack seals, slurry seals, patching and pothole repair of streets. Preparation work for contracted street surfacing improvements is scheduled to be completed by City crews for this fiscal year. A more aggressive program of pavement preservation is planned for fiscal year 2016/17. A new program to reconstruct local streets with poor pavement condition is also being initiated. Additional funding is still needed to maintain the system at a level that prevents overall system degradation in future years.
- Follow through on action items from the Transportation System Plan (TSP) related to corridor planning, active transportation and funding.
- Continue capital improvement projects that increase operational efficiency, traffic capacity, and safety with a significant portion being funded by grants.

Streetlights

The Streetlight Program operates, maintains, constructs, and replaces Gresham's 8,000+ streetlight poles and light fixtures. The City has converted its streetlights to LED fixtures, which results in significant ongoing cost savings.

Key issues and work plan for fiscal year 2016/17 include:

- Assumption of streetlight-related maintenance responsibilities from PGE.
- Setting aside funding for future long-term needs
- Prioritizing and completing select infill streetlight projects to enhance vehicular and pedestrian safety.

Infrastructure Development Services

The Infrastructure Development Program includes construction inspection services, which inspect all public and private infrastructure construction within the public right-of-way, and development engineering services that provide for the review and approval of the design and construction of privately constructed public facilities including streets, wastewater, water, and storm drainage systems. Land surveying services are also included in this program.

Development engineering related services are funded primarily through developer fees, with support coming from utility rates and gasoline taxes. Surveying services are funded primarily through charges to capital projects, utility rates, and gasoline taxes. Public Works Inspections services are funded through all of those sources since they serve both capital and private development projects.

Key issues and work plan for fiscal year 2016/17 include:

- Continue to work closely with Google as necessary to coordinate City information needed for the Google Fiber project.
- Review and update codes, public works standards and business practices to ensure high quality infrastructure, responsive customer service and development.
- Review development plans with electronic plan (e-Plan) review software, which increases productivity, predictability and precision through database management and visual software tools.
- Work with Environmental Services Divisions to simplify the City's SDC methodologies for ease of implementation by developers and staff.
- Continue to work on process improvements throughout development services.

Drinking Water

The Drinking Water Program plans for and provides safe, reliable water to the community through construction, operation, maintenance, capital improvement, protection, and conservation of the public drinking water system.

The program provides water services to approximately 70,300 Gresham residents and businesses. The distribution and storage system includes eight water reservoirs (seven active) that can store 27 million gallons of water, eight pump stations, and over 230 miles of waterlines.

Most of the City's drinking water supply is Bull Run Watershed surface water, purchased from the Portland Water Bureau. This supply is supplemented with Cascade groundwater from three wells and a treatment facility that are jointly owned by Gresham and the Rockwood Water People's Utility District (PUD).

Operating expenses in the Drinking Water Program are budgeted in the Water Fund and are primarily funded with utility rates. Water-related capital improvement projects are budgeted in the Water Construction Fund and are funded through utility rates and system development charges.

Key issues and work plan for fiscal year 2016/17 include:

- Evaluate the reliable production yield from the test well completed in fiscal year 2015/16 and begin discussions with Rockwood Water PUD on future development and cost sharing opportunities for drinking water well design and construction.
- Continue Well Field Protection Program activities with the cities of Portland and Fairview, to help ensure the safety of groundwater supplies for east county citizens.
- Install a water transmission line to bring Intermediate Service Level to serve the Pleasant Valley area.
- Retrofit the existing foundation at Hunter's Highland Reservoir to meet current seismic requirements.
- Complete prioritized projects from the Capital Maintenance Plan.

- Continue system maintenance activities related to hydrants, valves, meters and service connections. Continue to utilize leak detection technology to find and repair leaks and support conservation efforts to further reduce unaccounted for water loss.
- Continue participation in local and regional emergency preparedness and response programs and community activities.

Stormwater and Natural Resources

The Watershed Program provides flood protection through continual improvement and maintenance of the City's stormwater system and works to monitor and improve the water quality and habitat of 75 miles of streams and 674 acres of riparian corridors to meet state and federal water quality and Endangered Species Act regulations. Gresham's stormwater system handles 4.3 billion gallons of runoff each year and protects water quality under the Clean Water Act and Safe Drinking Water Act regulations. The stormwater system includes approximately 9,000 catch basins, 225 miles of drainage pipes, 1,100 drywells, 120 rain gardens and numerous regional and local storm water treatment and flood-control facilities.

Operating expenditures for the Watershed Program are budgeted in the Stormwater Fund and are primarily funded through stormwater rates. Stormwater-related capital improvement projects are budgeted in the Stormwater Construction Fund and are funded through stormwater utility rates, system development charges, and grants or similar partnerships with external stakeholders.

Key issues and work plan for fiscal year 2016/17 include:

- Continue development and implementation of a new program to maintain private stormwater ponds and underground filters that are currently owned by multiple property owners.
- Design and permit the Kane Drive culvert replacement project.
- Design and begin construction on the Fairview Creek Wetland Mitigation Bank, complying with federal and state mitigation permit requirements and Mitigation Bank Instrument terms.
- Comply with the City's National Pollution Discharge Elimination System (NPDES) permit for discharge of stormwater to surface waters. This includes ongoing efforts to: implement erosion control and business inspections to prevent pollutant releases; conduct stream, storm, and wildlife monitoring; conduct tree planting for stream shade benefits; and conduct residential and business education efforts to reduce the use of toxic products and to incorporate native plant and onsite stormwater management techniques that benefit biodiversity and stream health.
- Implement programs to promote pollution prevention with businesses and proper maintenance of private stormwater facilities. The permit also requires additional emphasis on "green infrastructure" for new development and retrofitting the existing streets and other impervious surfaces, and a new focus on improving stream bank stability to reduce sediment levels in the City's creeks.
- Develop and implement a water quality retrofit program that will focus on opportunities to increase stormwater quality treatment and flow reduction in conjunction with other City CIP projects and on City properties.

- Develop updated stormwater design standards, Water Quality Manual and an easy-to-use sizing tool for stormwater facilities to assist developers in meeting stormwater standards.
- Continue development of a condition assessment program to determine storm pipe rehabilitation and repair needs, including a detailed TV inspection program of high priority pipe areas.

Wastewater Collection and Treatment

The Wastewater Program provides planning, design, operation, maintenance, management and capital improvement of the City's wastewater collection and treatment facilities. The treatment plant serves over 119,000 customers within the cities of Gresham, Wood Village, Fairview and portions of Portland. The plant treats approximately 13 million gallons of wastewater daily. The collection portion of the program maintains approximately 310 miles of mains, trunks and interceptors, 128 miles of service laterals, seven lift stations and approximately 6,700 sewer manholes within Gresham.

Operating expenses in the Wastewater Program are budgeted in the Wastewater Fund and are primarily funded by utility rates. Wastewater-related capital improvement projects, budgeted in the Wastewater Construction Fund, are funded through utility rates and system development charges. The condition of wastewater infrastructure is assessed by in-house staff as part of the Program's asset management system, which is a determining factor the Oregon State Department of Environmental Quality uses when evaluating whether or not to assess fines for sanitary sewer overflows.

Key issues and work plan for fiscal year 2016/17 include:

- Continue implementation of comprehensive and sustainable asset management practices for the wastewater collection, conveyance and treatment systems.
- Continue compliance with NPDES permit requirements. A permit renewal application was submitted to the DEQ in November 2012, and a new permit was issued by the DEQ in 2014.
- Continue implementation of the City's Industrial Pretreatment Program, which involves working with existing and potential new permitted industries, to ensure ongoing protection of the wastewater collection system and plant.
- Continue proactive work with customers in order to prevent clogged lines and prevent hazardous and illegal sewer system overflows due to Fats, Oils and Grease (FOG), and to ensure compliance with the federal Clean Water Act and City Code.
- Continue repair and replacement of aging infrastructure and catching up on evaluations of pipe condition, including smoke testing, TV inspection and pipe repair projects.
- Continue prioritization and replacement of sewer lines with the worst asset condition score and highest consequence of failure score. Sewer lines with the worst scores and needing to be replaced were generally built during the 1950's.

General Fund & Police Fire and Parks Fund

General Fund

The General Fund is the principal operating fund of the City. Major revenues include property taxes, intergovernmental agreements, utility license fees, state shared revenues, and business income taxes. Other revenues include charges for services and licenses/permits. The *Revenue Information* section of this document presents detailed information about General Fund revenues.

The money received by the General Fund is used for public services such as police and fire protection, emergency response, parks maintenance, economic development, code compliance, and community planning.

Police, Fire & Parks Fund

The Police, Fire & Parks Fund was established during fiscal year 2012/13 to clearly track and account for usage of the Police, Fire and Parks fee that was adopted in December 2012. Ninety-five percent of the revenues are used to maintain public safety services, while the remaining five percent supports parks maintenance. The revenue is split between Police and Fire services in an amount proportionate to their respective operating budgets.

The adopted budget reflects the following expenditures within this fund:

Police

Targeting Gang Activity

- Three positions related to the enforcement and prevention of gang activity are included in this fund. The positions focus on gang prevention through coordination with other regional partners, investigation of gang related activity and providing support at the new Rockwood Public Safety Facility. A contract with the Portland Opportunities Industrialization Center (POIC) is also included to provide street-level gang outreach services. These expenditures complement other gang enforcement activities that are funded through grants.

Addressing Crimes that Impact Neighborhood Livability

- This budget includes the four personnel for the Special Enforcement Team (SET). The SET consists of a Sergeant and three Detectives whose overall mission is to address and resolve on-going neighborhood livability issues and improve the quality of life in the city. Through the use of short and long term strategies, they investigate and initiate prosecution of street to mid-level drug dealers and manufacturers directly impacting the City of Gresham. They also conduct investigations on problem residences, apartment complexes and businesses that are continually requiring Gresham Police response and resources.
- Two Neighborhood Enforcement Team (NET) members are included in this fund. The NET's primary goal is to make neighborhoods more livable and safe by addressing long-term issues that impact neighborhoods, including abandoned houses, overgrown lots, and drug and nuisance houses.

Maintaining Police Response Times

- This fund contains fourteen patrol positions needed to maintain Police Department response times.

Fire

Keeping Fire Stations Open

- This fund contains eighteen positions that staff two Gresham Fire Stations. These positions are needed to keeps these fire stations open, operating, and responding to citizens in a timely manner.

Parks

Keeping Parks Clean, Safe and Accessible

- This fund contains three positions that are critical to maintaining the operations and functionality of Gresham's Parks and maintaining neighborhood livability.

Combined and Fund Specific Views

The first portion of this section displays combined information for both funds. The second portion shows information only for the General Fund. The third portion shows only the Police, Fire and Parks Fund information.

Combined Reports

General Fund

and

Police, Fire & Parks Fund

General Fund and Police, Fire & Parks Fund

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Taxes	29,909,238	31,697,311	32,506,000	34,021,200	34,021,200	34,021,200
Licenses and Permits	339,286	343,887	322,500	338,500	338,500	338,500
Intergovernmental Revenue	8,363,186	8,607,704	8,996,000	9,416,000	9,416,000	9,416,000
Charges for Services	4,017,902	3,990,006	3,958,000	3,973,200	3,973,200	3,973,200
Utility License Fees	7,950,441	7,950,355	8,134,900	8,087,200	8,087,200	8,087,200
Interest Income	109,276	118,263	152,000	154,500	154,500	154,500
Miscellaneous Income	73,854	178,600	72,700	123,400	123,400	123,400
Contributions and Donatio	0	0	0	0	0	0
Interfund Transfers	102,781	1,916,754	1,973,800	1,960,000	1,960,000	1,960,000
Internal Service Charges	570,811	554,236	734,097	754,923	754,923	754,923
Other Resources	3,641,138	0	0	0	0	0
Beginning Balance	9,672,684	10,590,242	8,734,000	9,549,500	9,549,500	9,549,500
Total Resources	64,750,597	65,947,358	65,583,997	68,378,423	68,378,423	68,378,423
Requirements						
Police	24,789,497	26,675,354	30,052,979	31,645,397	31,645,397	31,645,397
Fire and Emergency Svcs	18,316,087	18,625,236	20,689,003	21,952,431	21,952,431	21,952,431
Community Development	929,264	903,620	1,045,196	1,081,885	1,081,885	1,081,885
Economic Development Srvc	608,858	681,518	900,187	949,026	949,026	949,026
Parks	0	2,361,785	2,596,650	2,822,143	2,822,143	2,822,143
Environmental Services	2,297,566	0	0	0	0	0
Total Operations	46,941,272	49,247,513	55,284,015	58,450,882	58,450,882	58,450,882
Interfund Transfers	7,156,568	5,191,089	5,084,700	5,484,500	5,484,500	5,484,500
Contingency	0	0	744,000	877,000	877,000	877,000
Debt Service	62,515	0	0	0	0	0
Unappropriated	10,590,242	11,508,756	4,471,282	3,566,041	3,566,041	3,566,041
Total Non-operating	17,809,325	16,699,845	10,299,982	9,927,541	9,927,541	9,927,541
Total Requirements	64,750,597	65,947,358	65,583,997	68,378,423	68,378,423	68,378,423

COMBINED VIEW BY DIVISION

	General Fund	Police, Fire & Parks Fund	Total
Police			
Administration	1,072,136	-	**1,072,136**
Police Investigations	3,171,666	659,149	**3,830,815**
Police Operations	14,392,406	2,557,512	**16,949,918**
Police Records	1,810,745	-	**1,810,745**
Police Services	1,075,214	-	**1,075,214**
Support Services	6,906,569	-	**6,906,569**
Department Total	**28,428,736**	**3,216,661**	**31,645,397**
Fire and Emergency Svcs			
Emergency Operations	12,761,556	2,460,692	**15,222,248**
Fire Administration	699,641	-	**699,641**
Life Safety Division	546,561	-	**546,561**
Support Services	4,145,257	-	**4,145,257**
Training & Safety	1,338,724	-	**1,338,724**
Department Total	**19,491,739**	**2,460,692**	**21,952,431**
Community Development			
Code Compliance	567,268	-	**567,268**
Development Srvcs Admin	229,870	-	**229,870**
Support Services	284,747	-	**284,747**
Department Total	**1,081,885**	**-**	**1,081,885**
Economic Development Srvc			
Economic Development	801,882	-	**801,882**
Support Services	147,144	-	**147,144**
Department Total	**949,026**	**-**	**949,026**
Parks			
Parks Operations	1,747,499	293,811	**2,041,310**
Support Services	780,833	-	**780,833**
Department Total	**2,528,332**	**293,811**	**2,822,143**

COMBINED VIEW BY CATEGORY

	General Fund	Police, Fire & Parks Fund	Total
Police			
Personnel Services	19,007,520	3,057,961	**22,065,481**
Materials & Services	9,421,216	158,700	**9,579,916**
Department Total	**28,428,736**	**3,216,661**	**31,645,397**
Fire and Emergency Svcs			
Personnel Services	14,039,761	2,440,992	**16,480,753**
Materials & Services	5,369,478	19,700	**5,389,178**
Capital Outlay	82,500	-	**82,500**
Department Total	**19,491,739**	**2,460,692**	**21,952,431**
Community Development			
Personnel Services	724,713	-	**724,713**
Materials & Services	357,172	-	**357,172**
Department Total	**1,081,885**	**-**	**1,081,885**
Economic Development Srvc			
Personnel Services	448,230	-	**448,230**
Materials & Services	500,796	-	**500,796**
Department Total	**949,026**	**-**	**949,026**
Parks			
Personnel Services	917,254	291,311	**1,208,565**
Materials & Services	1,611,078	2,500	**1,613,578**
Department Total	**2,528,332**	**293,811**	**2,822,143**

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police Department						
Personnel Services						
10-01 Full-Time Employees	9,638,393	10,258,892	11,087,837	11,342,673	11,342,673	11,342,673
10-03 Overtime	968,909	1,104,464	1,661,100	1,722,300	1,722,300	1,722,300
10-04 Limited Term	398	84,991	99,133	194,912	194,912	194,912
10-05 Temp/Seasonal	43,733	54,891	50,000	54,500	54,500	54,500
10-10 Shift Differential	13,720	13,741	20,000	20,000	20,000	20,000
10-12 Certificate Pay	455,241	498,117	525,219	560,921	560,921	560,921
10-30 Acting In Capacity	12,167	15,373	23,283	18,175	18,175	18,175
10-32 Working Out of Class Pay	146	65	0	0	0	0
10-36 Field Training Officer	0	0	35,500	36,400	36,400	36,400
10-46 Premium Pay	164,526	183,117	196,718	197,954	197,954	197,954
10-61 Accrued Compensated Absen	8,903	37,800	219,300	225,000	225,000	225,000
10-69 Comp Cashed Out	156,492	149,307	0	0	0	0
Total Personnel Services	11,462,628	12,400,758	13,918,090	14,372,835	14,372,835	14,372,835
Employee Benefits						
11-01 FICA	873,047	939,489	1,059,675	1,092,959	1,092,959	1,092,959
11-02 Tri-Met Payroll Tax	86,371	91,431	100,896	118,565	118,565	118,565
11-09 PERS - Pension Bond Pymt	441,303	455,845	479,660	507,136	507,136	507,136
11-10 PERS-ER	834,941	885,660	1,188,222	1,302,332	1,302,332	1,302,332
11-11 PERS-EE	666,995	725,280	833,118	860,093	860,093	860,093
11-20 Health Insurance	2,012,155	2,327,837	2,496,323	2,788,278	2,788,278	2,788,278
11-21 Dental Insurance	248,113	298,778	302,001	306,338	306,338	306,338
11-22 Life Insurance	14,874	15,896	17,298	16,456	16,456	16,456
11-27 Workers' Comp	424,091	499,410	496,500	510,617	510,617	510,617
11-30 Long Term Disability	28,741	30,215	32,436	34,618	34,618	34,618
11-31 FSA-Admin Fee	954	1,129	1,134	1,385	1,385	1,385
11-35 HRA/VEBA	166,404	158,434	145,533	153,869	153,869	153,869
11-88 Comp Earned Acct	0	268	0	0	0	0
Total Employee Benefits	5,797,989	6,429,672	7,152,796	7,692,646	7,692,646	7,692,646
Prof and Tech Services						
20-06 Professional Services	188,191	251,486	316,627	388,345	388,345	388,345
20-08 Med and Psych Costs	4,923	0	5,000	5,000	5,000	5,000
20-10 Public Safety Dispatch	1,585,395	1,618,740	1,984,914	1,803,600	1,803,600	1,803,600
20-15 Outsourced Serv & Labor	13,617	48,753	50,000	50,000	50,000	50,000
20-20 Permits and Licenses	2,860	350	720	720	720	720
20-26 Invest Res/Drug Seiz	14,775	24,099	2,000	10,000	10,000	10,000
Total Prof and Tech Services	1,809,761	1,943,428	2,359,261	2,257,665	2,257,665	2,257,665
Property Services						
21-06 Telephone/Cell Phone	137,496	131,005	142,500	164,350	164,350	164,350
21-20 Building R and M	4,302	9,681	14,500	15,000	15,000	15,000
21-21 Equipment R and M	14,000	11,561	16,050	22,150	22,150	22,150
21-22 Motor Vehicle R and M	16,463	8,104	18,500	20,500	20,500	20,500

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police Department						
21-23 Com Systems R and M	226,223	157,300	289,150	226,250	226,250	226,250
21-30 Towing and Storage	10,054	16,288	10,500	16,700	16,700	16,700
21-40 Equipment Rent/Lease	22,690	24,882	31,350	31,350	31,350	31,350
21-43 Bldg/Office Rent/Lease	6,999	3,642	8,000	10,000	10,000	10,000
Total Property Services	438,227	362,463	530,550	506,300	506,300	506,300
Other Services						
22-02 Photographic/Art	0	0	700	700	700	700
22-04 Printing	20,376	20,338	17,635	21,435	21,435	21,435
22-06 Records Mgt/Microfilming	8,348	14,834	30,000	30,000	30,000	30,000
22-08 Advertising	0	685	3,650	5,650	5,650	5,650
22-12 Dues and Memberships	7,473	5,940	8,475	8,475	8,475	8,475
22-14 Training and Education	51,415	46,390	75,420	86,077	86,077	86,077
22-21 Uniform Cleaning	37,489	34,744	41,750	41,750	41,750	41,750
22-22 Low Income Assistance	3,970	3,411	27,800	27,800	27,800	27,800
22-24 Meals	28,218	26,742	33,961	36,518	36,518	36,518
22-25 Mileage	3,231	3,297	5,500	5,500	5,500	5,500
22-26 Promo/Incentive Programs	2,748	3,084	3,100	3,100	3,100	3,100
22-27 Lodging	19,583	25,466	41,075	51,700	51,700	51,700
22-29 Airfare	10,990	9,020	9,825	12,875	12,875	12,875
22-31 Rental Cars	3,876	1,315	4,420	4,615	4,615	4,615
22-34 Contributions/City Match	3,245	3,000	3,000	3,000	3,000	3,000
Total Other Services	200,962	198,266	306,311	339,195	339,195	339,195
Supplies						
23-01 Office Supplies	18,402	15,421	16,050	16,050	16,050	16,050
23-02 Copier/Printer/Fax Supp	13,614	13,560	19,000	19,000	19,000	19,000
23-10 Gas, Oil, Lube	0	42	0	0	0	0
23-11 Tires	233	60	6,000	6,000	6,000	6,000
23-13 Veh Repairs/Minor Equip	11,637	373	12,500	12,500	12,500	12,500
23-14 Minor Equip and Tools	173,183	89,239	84,200	92,200	92,200	92,200
23-20 Operating/Tech/Scientific	33,331	33,676	28,700	28,700	28,700	28,700
23-21 Amm/Supplies and Related	91,741	112,663	139,600	142,600	142,600	142,600
23-23 Animal Supp/Related Exp	9,791	6,286	8,000	8,000	8,000	8,000
23-24 First Aid and Safety	24,431	19,965	12,000	15,000	15,000	15,000
23-25 Other Operating	34	0	0	0	0	0
23-26 Protective Equip/Uniforms	152,385	82,299	133,505	163,180	163,180	163,180
23-44 R and M Supplies	109	21	500	500	500	500
23-60 Books and Publications	8,167	1,823	3,560	4,560	4,560	4,560
23-61 Post/Pack/Del/Courier	792	2,162	1,150	1,150	1,150	1,150
23-62 Employee Service Awards	10,920	7,046	10,500	10,500	10,500	10,500
23-63 Comp Equip/Software/Maint	67,385	43,230	46,050	68,000	68,000	68,000
Total Supplies	616,155	427,866	521,315	587,940	587,940	587,940
Internal Service Charge						
29-04 Property Management	356,816	359,186	391,614	421,854	421,854	421,854

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police Department						
29-06 Vehicle Maintenance	386,042	371,558	414,374	500,060	500,060	500,060
29-07 Vehicle Fuels	330,335	326,236	289,060	215,743	215,743	215,743
29-08 Equipment Replacement	536,725	686,080	683,439	842,847	842,847	842,847
29-11 Computer Replacement Chg	80,842	67,525	75,075	54,738	54,738	54,738
29-12 Information Services	805,838	1,085,960	1,225,303	1,315,257	1,315,257	1,315,257
29-21 Liability Mgmnt Charge	257,032	277,460	301,162	321,579	321,579	321,579
29-22 Legal	129,044	156,813	198,650	212,549	212,549	212,549
29-24 City Administration	382,101	412,578	431,506	536,708	536,708	536,708
29-25 Financial Services	324,878	325,401	344,162	380,378	380,378	380,378
29-27 General Support Services	150,306	154,456	172,296	183,902	183,902	183,902
29-29 City-Wide Services	632,205	674,328	738,015	903,201	903,201	903,201
Total Internal Service Charge	4,372,164	4,897,581	5,264,656	5,888,816	5,888,816	5,888,816
Capital Outlay						
30-08 Equipment	91,611	15,320	0	0	0	0
Total Capital Outlay	91,611	15,320	0	0	0	0
Total Requirements	24,789,497	26,675,354	30,052,979	31,645,397	31,645,397	31,645,397

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	7,542,552	7,618,768	8,224,237	8,308,060	8,308,060	8,308,060
10-02 Part-Time Employees	21,284	31,206	36,020	36,743	36,743	36,743
10-03 Overtime	1,682,345	1,253,024	1,428,625	1,631,500	1,631,500	1,631,500
10-04 Limited Term	1,215	138,154	0	0	0	0
10-05 Temp/Seasonal	10,035	0	0	0	0	0
10-12 Certificate Pay	430,845	450,671	493,146	529,869	529,869	529,869
10-16 On Call Pay	9,920	8,847	13,329	13,329	13,329	13,329
10-30 Acting In Capacity	2,110	271	4,500	0	0	0
10-32 Working Out of Class Pay	2,483	0	10,500	10,750	10,750	10,750
10-36 Field Training Officer	14,801	3,892	15,000	15,000	15,000	15,000
10-46 Premium Pay	116,963	120,199	120,887	131,566	131,566	131,566
10-61 Accrued Compensated Absen	803	8,600	230,000	230,000	230,000	230,000
Total Personnel Services	9,835,356	9,633,632	10,576,244	10,906,817	10,906,817	10,906,817
Employee Benefits						
11-01 FICA	716,772	710,173	804,569	828,781	828,781	828,781
11-02 Tri-Met Payroll Tax	70,644	69,711	76,763	90,090	90,090	90,090
11-09 PERS - Pension Bond Pymt	325,505	359,306	358,016	385,370	385,370	385,370
11-10 PERS-ER	798,243	758,673	970,951	1,104,286	1,104,286	1,104,286
11-11 PERS-EE	575,446	561,548	623,228	646,298	646,298	646,298
11-20 Health Insurance	1,362,760	1,500,384	1,646,479	1,839,250	1,839,250	1,839,250
11-21 Dental Insurance	175,546	200,556	204,800	208,818	208,818	208,818
11-22 Life Insurance	7,496	7,670	8,385	8,412	8,412	8,412
11-27 Workers' Comp	237,203	280,395	304,822	322,147	322,147	322,147
11-30 Long Term Disability	21,039	21,471	23,801	24,878	24,878	24,878
11-31 FSA-Admin Fee	1,008	1,151	1,092	1,126	1,126	1,126
11-35 HRA/VEBA	92,253	95,085	111,344	114,480	114,480	114,480
Total Employee Benefits	4,383,915	4,566,123	5,134,250	5,573,936	5,573,936	5,573,936
Prof and Tech Services						
20-06 Professional Services	5,550	50	0	50	50	50
20-08 Med and Psych Costs	3,000	0	4,400	4,400	4,400	4,400
20-10 Public Safety Dispatch	712,279	727,260	892,372	810,030	810,030	810,030
20-15 Outsourced Serv & Labor	32,380	25,739	25,000	27,420	27,420	27,420
20-20 Permits and Licenses	415	11,327	1,496	13,500	13,500	13,500
Total Prof and Tech Services	753,624	764,376	923,268	855,400	855,400	855,400
Property Services						
21-04 Utility Services	6,241	72	1,000	1,000	1,000	1,000
21-06 Telephone/Cell Phone	85,068	101,244	96,700	114,100	114,100	114,100
21-20 Building R and M	25,173	16,861	17,125	20,000	20,000	20,000
21-21 Equipment R and M	41,145	47,280	74,580	79,930	79,930	79,930
21-22 Motor Vehicle R and M	29,186	27,118	40,000	40,000	40,000	40,000
21-23 Com Systems R and M	131,793	116,692	147,250	147,250	147,250	147,250

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fire and Emergency Svcs Department						
21-30 Towing and Storage	0	100	0	100	100	100
21-40 Equipment Rent/Lease	20,882	6,880	10,100	11,000	11,000	11,000
21-43 Bldg/Office Rent/Lease	0	348	0	350	350	350
Total Property Services	339,488	316,595	386,755	413,730	413,730	413,730
Other Services						
22-02 Photographic/Art	200	494	200	700	700	700
22-04 Printing	2,843	2,245	3,950	3,950	3,950	3,950
22-08 Advertising	250	175	0	175	175	175
22-10 Insurance/Fees & Premiums	0	0	120	120	120	120
22-12 Dues and Memberships	2,951	4,108	4,076	5,601	5,601	5,601
22-14 Training and Education	23,694	16,974	30,300	34,900	34,900	34,900
22-16 Community Outreach	0	1,065	1,700	1,700	1,700	1,700
22-22 Low Income Assistance	2,647	2,378	19,700	19,700	19,700	19,700
22-24 Meals	6,994	5,479	9,950	10,650	10,650	10,650
22-25 Mileage	300	143	750	850	850	850
22-26 Promo/Incentive Programs	642	1,803	4,100	4,550	4,550	4,550
22-27 Lodging	1,363	2,953	11,000	11,000	11,000	11,000
22-29 Airfare	1,786	752	7,200	7,200	7,200	7,200
22-31 Rental Cars	632	0	300	300	300	300
Total Other Services	44,302	38,569	93,346	101,396	101,396	101,396
Supplies						
23-01 Office Supplies	2,843	4,151	5,000	5,200	5,200	5,200
23-02 Copier/Printer/Fax Supp	3,773	1,629	5,000	5,000	5,000	5,000
23-03 Paper	0	326	0	325	325	325
23-12 Veh Supplies and Parts	10,371	0	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	4,743	16,964	7,250	13,250	13,250	13,250
23-14 Minor Equip and Tools	110,497	116,196	110,500	128,250	128,250	128,250
23-20 Operating/Tech/Scientific	35,701	35,534	40,910	49,710	49,710	49,710
23-24 First Aid and Safety	97,499	87,572	105,400	105,400	105,400	105,400
23-25 Other Operating	0	45	0	0	0	0
23-26 Protective Equip/Uniforms	172,117	152,767	168,602	196,252	196,252	196,252
23-44 R and M Supplies	0	371	1,000	1,000	1,000	1,000
23-60 Books and Publications	4,456	4,497	4,800	5,500	5,500	5,500
23-61 Post/Pack/Del/Courier	685	606	800	875	875	875
23-62 Employee Service Awards	9,261	11,301	10,000	11,350	11,350	11,350
23-63 Comp Equip/Software/Maint	18,310	14,609	20,300	57,800	57,800	57,800
Total Supplies	470,256	446,568	480,562	580,912	580,912	580,912
Internal Service Charge						
29-04 Property Management	176,105	175,087	182,115	194,344	194,344	194,344
29-06 Vehicle Maintenance	228,291	249,511	269,989	304,609	304,609	304,609
29-07 Vehicle Fuels	98,603	102,571	94,130	75,298	75,298	75,298
29-08 Equipment Replacement	359,489	482,521	551,452	597,865	597,865	597,865
29-11 Computer Replacement Chg	25,127	19,425	22,871	24,213	24,213	24,213

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fire and Emergency Svcs Department						
29-12 Information Services	318,828	420,489	482,902	515,033	515,033	515,033
29-16 Internal Prof Svcs	1,224	29	0	0	0	0
29-21 Liability Mgmnt Charge	162,006	184,270	189,029	216,364	216,364	216,364
29-22 Legal	28,368	62,243	71,645	81,152	81,152	81,152
29-24 City Administration	266,189	306,314	303,401	382,639	382,639	382,639
29-25 Financial Services	226,324	241,590	241,987	271,186	271,186	271,186
29-27 General Support Services	104,710	114,675	121,144	131,111	131,111	131,111
29-29 City-Wide Services	440,422	500,648	518,913	643,926	643,926	643,926
Total Internal Service Charge	2,435,686	2,859,373	3,049,578	3,437,740	3,437,740	3,437,740
Capital Outlay						
30-08 Equipment	47,274	0	0	58,500	58,500	58,500
30-10 Motor Vehicles	1,500	0	45,000	0	0	0
30-12 Hardware and Software	4,686	0	0	24,000	24,000	24,000
Total Capital Outlay	53,460	0	45,000	82,500	82,500	82,500
Total Requirements	18,316,087	18,625,236	20,689,003	21,952,431	21,952,431	21,952,431

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	334,386	364,239	370,522	376,247	376,247	376,247
10-03 Overtime	38	764	7,000	7,000	7,000	7,000
10-04 Limited Term	62,688	31,093	64,272	78,588	78,588	78,588
10-05 Temp/Seasonal	16,962	78	0	0	0	0
10-32 Working Out of Class Pay	1,443	3,035	3,095	0	0	0
10-46 Premium Pay	1,134	1,157	0	0	0	0
10-61 Accrued Compensated Absen	0	1,600	0	0	0	0
10-69 Comp Cashed Out	0	66	0	0	0	0
Total Personnel Services	416,651	402,032	444,889	461,835	461,835	461,835
Employee Benefits						
11-01 FICA	31,759	30,277	33,721	34,754	34,754	34,754
11-02 Tri-Met Payroll Tax	3,016	2,900	3,221	3,805	3,805	3,805
11-09 PERS - Pension Bond Pymt	14,749	15,072	14,240	16,211	16,211	16,211
11-10 PERS-ER	26,497	27,134	36,943	36,428	36,428	36,428
11-11 PERS-EE	23,821	23,969	26,694	27,710	27,710	27,710
11-20 Health Insurance	84,949	93,940	118,081	109,980	109,980	109,980
11-21 Dental Insurance	10,065	12,112	14,956	14,917	14,917	14,917
11-22 Life Insurance	530	524	609	611	611	611
11-27 Workers' Comp	9,344	8,370	7,570	8,274	8,274	8,274
11-30 Long Term Disability	1,154	1,141	1,261	1,364	1,364	1,364
11-31 FSA-Admin Fee	61	61	61	52	52	52
11-35 HRA/VEBA	6,547	6,489	7,682	8,772	8,772	8,772
Total Employee Benefits	212,492	221,989	265,039	262,878	262,878	262,878
Prof and Tech Services						
20-06 Professional Services	27,754	4,269	30,000	30,000	30,000	30,000
20-15 Outsourced Serv & Labor	7,390	16,183	14,400	14,400	14,400	14,400
Total Prof and Tech Services	35,144	20,452	44,400	44,400	44,400	44,400
Property Services						
21-06 Telephone/Cell Phone	4,183	4,239	6,100	6,100	6,100	6,100
21-21 Equipment R and M	0	1,849	200	600	600	600
21-22 Motor Vehicle R and M	600	187	0	0	0	0
21-23 Com Systems R and M	0	0	1,500	1,500	1,500	1,500
21-30 Towing and Storage	679	0	1,400	1,400	1,400	1,400
21-40 Equipment Rent/Lease	2,596	2,166	3,850	3,850	3,850	3,850
21-44 Voice Mail Rent/Lease	800	960	1,200	1,200	1,200	1,200
Total Property Services	8,858	9,401	14,250	14,650	14,650	14,650
Other Services						
22-02 Photographic/Art	0	0	1,060	1,060	1,060	1,060
22-04 Printing	916	1,307	5,500	5,500	5,500	5,500
22-08 Advertising	0	535	7,250	7,250	7,250	7,250

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Community Development Department						
22-12 Dues and Memberships	75	435	700	1,000	1,000	1,000
22-14 Training and Education	625	3,134	3,900	4,300	4,300	4,300
22-24 Meals	288	1,098	500	1,000	1,000	1,000
22-25 Mileage	16	148	200	400	400	400
22-26 Promo/Incentive Programs	114	1,533	4,200	4,200	4,200	4,200
22-27 Lodging	410	2,582	400	400	400	400
22-29 Airfare	154	486	0	0	0	0
Total Other Services	2,598	11,258	23,710	25,110	25,110	25,110
Supplies						
23-01 Office Supplies	1,115	516	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	210	868	900	900	900	900
23-14 Minor Equip and Tools	6,818	3,351	2,000	2,700	2,700	2,700
23-20 Operating/Tech/Scientific	851	665	525	925	925	925
23-26 Protective Equip/Uniforms	0	352	800	800	800	800
23-60 Books and Publications	14	535	800	800	800	800
23-61 Post/Pack/Del/Courier	71	218	1,800	1,800	1,800	1,800
23-62 Employee Service Awards	55	136	425	425	425	425
23-63 Comp Equip/Software/Maint	4,205	310	1,400	1,900	1,900	1,900
Total Supplies	13,339	6,951	11,150	12,750	12,750	12,750
Internal Service Charge						
29-04 Property Management	15,292	15,996	16,301	17,144	17,144	17,144
29-06 Vehicle Maintenance	7,890	7,561	8,077	10,380	10,380	10,380
29-07 Vehicle Fuels	9,101	9,767	8,932	6,317	6,317	6,317
29-08 Equipment Replacement	8,071	9,920	13,273	13,627	13,627	13,627
29-11 Computer Replacement Chg	4,342	3,677	3,455	4,177	4,177	4,177
29-12 Information Services	37,394	48,353	52,724	61,726	61,726	61,726
29-21 Liability Mgmnt Charge	11,537	12,458	12,194	13,112	13,112	13,112
29-22 Legal	95,983	70,124	75,859	67,992	67,992	67,992
29-24 City Administration	12,974	14,136	13,039	17,617	17,617	17,617
29-25 Financial Services	11,030	11,149	10,400	12,486	12,486	12,486
29-27 General Support Services	5,103	5,292	5,206	6,037	6,037	6,037
29-29 City-Wide Services	21,465	23,104	22,298	29,647	29,647	29,647
Total Internal Service Charge	240,182	231,537	241,758	260,262	260,262	260,262
Total Requirements	929,264	903,620	1,045,196	1,081,885	1,081,885	1,081,885

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Economic Development Srvc Department						
Personnel Services						
10-01 Full-Time Employees	120,008	211,558	249,436	292,268	292,268	292,268
10-02 Part-Time Employees	21,824	22,038	12,061	0	0	0
10-04 Limited Term	35,689	0	0	0	0	0
10-30 Acting In Capacity	287	0	0	0	0	0
10-46 Premium Pay	0	750	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	1,164	0	0	0	0	0
Total Personnel Services	178,972	234,346	262,997	293,768	293,768	293,768
Employee Benefits						
11-01 FICA	13,454	17,916	20,015	22,404	22,404	22,404
11-02 Tri-Met Payroll Tax	1,279	1,705	1,904	2,421	2,421	2,421
11-09 PERS - Pension Bond Pymt	10,478	10,305	9,136	9,583	9,583	9,583
11-10 PERS-ER	5,555	8,649	11,490	14,824	14,824	14,824
11-11 PERS-EE	8,038	14,127	15,780	17,626	17,626	17,626
11-20 Health Insurance	37,408	53,102	60,583	69,481	69,481	69,481
11-21 Dental Insurance	4,642	7,794	8,117	8,327	8,327	8,327
11-22 Life Insurance	263	325	414	366	366	366
11-27 Workers' Comp	5,032	5,580	4,308	4,410	4,410	4,410
11-30 Long Term Disability	516	671	758	877	877	877
11-31 FSA-Admin Fee	31	21	21	43	43	43
11-35 HRA/VEBA	2,306	3,396	4,071	4,100	4,100	4,100
Total Employee Benefits	89,002	123,591	136,597	154,462	154,462	154,462
Prof and Tech Services						
20-06 Professional Services	53,208	70,268	180,000	180,000	180,000	180,000
Total Prof and Tech Services	53,208	70,268	180,000	180,000	180,000	180,000
Property Services						
21-06 Telephone/Cell Phone	115	19	2,000	2,000	2,000	2,000
21-21 Equipment R and M	900	0	100	100	100	100
21-40 Equipment Rent/Lease	116	0	5,400	5,400	5,400	5,400
Total Property Services	1,131	19	7,500	7,500	7,500	7,500
Other Services						
22-02 Photographic/Art	0	0	2,500	2,500	2,500	2,500
22-04 Printing	1,381	259	2,500	2,500	2,500	2,500
22-08 Advertising	500	1,085	2,000	2,000	2,000	2,000
22-12 Dues and Memberships	67,310	58,385	64,495	64,495	64,495	64,495
22-14 Training and Education	4,493	3,922	7,000	7,000	7,000	7,000
22-24 Meals	3,014	2,358	3,000	3,000	3,000	3,000
22-25 Mileage	414	397	500	500	500	500
22-26 Promo/Incentive Programs	13,580	6,228	28,500	28,500	28,500	28,500
22-27 Lodging	1,381	1,314	3,400	3,400	3,400	3,400
22-29 Airfare	826	716	10,000	10,000	10,000	10,000

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Economic Development Srvc Department						
22-31 Rental Cars	12	0	0	0	0	0
22-71 Visitor Info Svcs-Chamber	52,000	52,000	52,000	52,000	52,000	52,000
Total Other Services	144,911	126,664	175,895	175,895	175,895	175,895
Supplies						
23-01 Office Supplies	495	92	900	900	900	900
23-02 Copier/Printer/Fax Supp	0	0	500	500	500	500
23-14 Minor Equip and Tools	818	578	500	900	900	900
23-20 Operating/Tech/Scientific	431	20	0	0	0	0
23-60 Books and Publications	22	0	400	400	400	400
23-61 Post/Pack/Del/Courier	0	0	1,000	1,000	1,000	1,000
23-62 Employee Service Awards	0	22	50	50	50	50
23-63 Comp Equip/Software/Maint	2,995	7	500	500	500	500
Total Supplies	4,761	719	3,850	4,250	4,250	4,250
Internal Service Charge						
29-04 Property Management	24,751	16,920	18,108	18,071	18,071	18,071
29-11 Computer Replacement Chg	3,277	2,775	1,989	2,022	2,022	2,022
29-12 Information Services	26,523	34,239	34,437	30,943	30,943	30,943
29-21 Liability Mgmnt Charge	9,556	7,776	8,152	8,137	8,137	8,137
29-22 Legal	24,529	14,314	13,409	10,568	10,568	10,568
29-24 City Administration	12,374	13,137	14,653	16,981	16,981	16,981
29-25 Financial Services	10,521	10,361	11,687	12,035	12,035	12,035
29-27 General Support Services	4,868	4,918	5,851	5,818	5,818	5,818
29-29 City-Wide Services	20,474	21,471	25,062	28,576	28,576	28,576
Total Internal Service Charge	136,873	125,911	133,348	133,151	133,151	133,151
Total Requirements	608,858	681,518	900,187	949,026	949,026	949,026

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Parks Department						
Personnel Services						
10-01 Full-Time Employees	0	489,241	491,196	495,509	495,509	495,509
10-02 Part-Time Employees	0	24,757	29,520	28,956	28,956	28,956
10-03 Overtime	0	1,523	2,500	3,000	3,000	3,000
10-04 Limited Term	0	41,890	0	75,612	75,612	75,612
10-05 Temp/Seasonal	0	114,264	133,000	116,650	116,650	116,650
10-14 Crew Leader Pay	0	457	100	500	500	500
10-16 On Call Pay	0	7,753	7,250	7,250	7,250	7,250
10-30 Acting In Capacity	0	2,639	2,400	2,500	2,500	2,500
10-32 Working Out of Class Pay	0	0	100	100	100	100
10-61 Accrued Compensated Absen	0	1,100	0	45,000	45,000	45,000
Total Personnel Services	0	683,624	666,066	775,077	775,077	775,077
Employee Benefits						
11-01 FICA	0	51,762	50,497	58,805	58,805	58,805
11-02 Tri-Met Payroll Tax	0	4,943	4,822	6,387	6,387	6,387
11-09 PERS - Pension Bond Pymt	0	22,534	23,078	24,270	24,270	24,270
11-10 PERS-ER	0	42,306	55,027	61,049	61,049	61,049
11-11 PERS-EE	0	34,028	34,264	44,230	44,230	44,230
11-20 Health Insurance	0	127,092	195,373	168,951	168,951	168,951
11-21 Dental Insurance	0	15,915	17,195	18,227	18,227	18,227
11-22 Life Insurance	0	878	866	928	928	928
11-27 Workers' Comp	0	48,825	48,445	36,505	36,505	36,505
11-30 Long Term Disability	0	1,578	1,611	1,791	1,791	1,791
11-31 FSA-Admin Fee	0	101	101	139	139	139
11-35 HRA/VEBA	0	9,720	10,380	12,206	12,206	12,206
Total Employee Benefits	0	359,682	441,659	433,488	433,488	433,488
Prof and Tech Services						
20-06 Professional Services	0	16	40,600	47,675	47,675	47,675
20-08 Med and Psych Costs	0	400	750	750	750	750
20-15 Outsourced Serv & Labor	0	260,971	311,800	309,800	309,800	309,800
20-20 Permits and Licenses	0	7,982	1,250	1,250	1,250	1,250
20-22 Assessments and Fees	0	2,115	0	2,115	2,115	2,115
Total Prof and Tech Services	0	271,484	354,400	361,590	361,590	361,590
Property Services						
21-04 Utility Services	0	197,675	180,600	215,000	215,000	215,000
21-06 Telephone/Cell Phone	0	7,729	8,200	8,700	8,700	8,700
21-20 Building R and M	0	6,154	13,500	13,500	13,500	13,500
21-21 Equipment R and M	0	11,553	21,100	21,100	21,100	21,100
21-22 Motor Vehicle R and M	0	0	250	250	250	250
21-23 Com Systems R and M	0	1,661	2,000	3,000	3,000	3,000
21-25 Park R and M	0	87,907	175,000	179,500	179,500	179,500
21-40 Equipment Rent/Lease	0	1,817	7,500	7,500	7,500	7,500

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Parks Department						
21-51 Traffic Signals	0	0	500	500	500	500
Total Property Services	0	314,496	408,650	449,050	449,050	449,050
Other Services						
22-02 Photographic/Art	0	0	150	150	150	150
22-04 Printing	0	980	900	1,000	1,000	1,000
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	0	1,875	2,000	2,180	2,180	2,180
22-14 Training and Education	0	3,044	4,700	5,000	5,000	5,000
22-16 Community Outreach	0	41	100	100	100	100
22-22 Low Income Assistance	0	306	2,500	2,500	2,500	2,500
22-24 Meals	0	653	2,000	2,000	2,000	2,000
22-25 Mileage	0	264	250	250	250	250
22-26 Promo/Incentive Programs	0	0	450	450	450	450
Total Other Services	0	7,163	13,250	13,830	13,830	13,830
Supplies						
23-01 Office Supplies	0	557	3,000	3,000	3,000	3,000
23-02 Copier/Printer/Fax Supp	0	146	750	750	750	750
23-03 Paper	0	161	100	100	100	100
23-10 Gas, Oil, Lube	0	6,889	5,000	6,000	6,000	6,000
23-11 Tires	0	113	500	500	500	500
23-12 Veh Supplies and Parts	0	50	100	100	100	100
23-13 Veh Repairs/Minor Equip	0	129	2,000	2,000	2,000	2,000
23-14 Minor Equip and Tools	0	6,944	15,750	18,250	18,250	18,250
23-20 Operating/Tech/Scientific	0	5,741	7,250	7,250	7,250	7,250
23-24 First Aid and Safety	0	2,516	4,000	4,000	4,000	4,000
23-25 Other Operating	0	30	0	0	0	0
23-26 Protective Equip/Uniforms	0	406	1,000	1,000	1,000	1,000
23-41 Signs	0	260	4,500	4,500	4,500	4,500
23-44 R and M Supplies	0	18,768	20,000	20,000	20,000	20,000
23-60 Books and Publications	0	0	300	300	300	300
23-61 Post/Pack/Del/Courier	0	0	500	500	500	500
23-62 Employee Service Awards	0	0	100	100	100	100
23-63 Comp Equip/Software/Maint	0	71	700	700	700	700
Total Supplies	0	42,781	65,550	69,050	69,050	69,050
Internal Service Charge						
29-04 Property Management	0	201,406	206,927	226,581	226,581	226,581
29-06 Vehicle Maintenance	0	35,740	30,736	39,679	39,679	39,679
29-07 Vehicle Fuels	0	30,911	28,142	23,080	23,080	23,080
29-08 Equipment Replacement	0	83,564	87,252	99,257	99,257	99,257
29-11 Computer Replacement Chg	0	2,965	3,535	2,718	2,718	2,718
29-12 Information Services	0	51,650	59,218	61,246	61,246	61,246
29-16 Internal Prof Svcs	0	260	0	0	0	0
29-21 Liability Mgmnt Charge	0	74,522	74,308	81,115	81,115	81,115

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Parks Department						
29-22 Legal	0	20,426	27,968	28,313	28,313	28,313
29-24 City Administration	0	33,714	33,013	42,330	42,330	42,330
29-25 Financial Services	0	26,591	26,331	30,000	30,000	30,000
29-27 General Support Services	0	12,622	13,182	14,504	14,504	14,504
29-29 City-Wide Services	0	55,104	56,463	71,235	71,235	71,235
Total Internal Service Charge	0	629,475	647,075	720,058	720,058	720,058
Capital Outlay						
30-08 Equipment	0	53,080	0	0	0	0
Total Capital Outlay	0	53,080	0	0	0	0
Total Requirements	0	2,361,785	2,596,650	2,822,143	2,822,143	2,822,143

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	482,582	0	0	0	0	0
10-03 Overtime	1,924	0	0	0	0	0
10-04 Limited Term	16,477	0	0	0	0	0
10-05 Temp/Seasonal	110,828	0	0	0	0	0
10-14 Crew Leader Pay	320	0	0	0	0	0
10-16 On Call Pay	7,116	0	0	0	0	0
10-46 Premium Pay	119	0	0	0	0	0
10-69 Comp Cashed Out	322	0	0	0	0	0
Total Personnel Services	619,688	0	0	0	0	0
Employee Benefits						
11-01 FICA	47,105	0	0	0	0	0
11-02 Tri-Met Payroll Tax	4,485	0	0	0	0	0
11-09 PERS - Pension Bond Pymt	22,289	0	0	0	0	0
11-10 PERS-ER	40,088	0	0	0	0	0
11-11 PERS-EE	30,594	0	0	0	0	0
11-20 Health Insurance	110,745	0	0	0	0	0
11-21 Dental Insurance	13,079	0	0	0	0	0
11-22 Life Insurance	749	0	0	0	0	0
11-27 Workers' Comp	43,128	0	0	0	0	0
11-30 Long Term Disability	1,456	0	0	0	0	0
11-31 FSA-Admin Fee	117	0	0	0	0	0
11-35 HRA/VEBA	9,303	0	0	0	0	0
Total Employee Benefits	323,138	0	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	11,587	0	0	0	0	0
20-08 Med and Psych Costs	155	0	0	0	0	0
20-15 Outsourced Serv & Labor	224,939	0	0	0	0	0
20-20 Permits and Licenses	1,202	0	0	0	0	0
20-22 Assessments and Fees	3,865	0	0	0	0	0
Total Prof and Tech Services	241,748	0	0	0	0	0
Property Services						
21-04 Utility Services	156,629	0	0	0	0	0
21-06 Telephone/Cell Phone	7,631	0	0	0	0	0
21-20 Building R and M	6,091	0	0	0	0	0
21-21 Equipment R and M	11,413	0	0	0	0	0
21-23 Com Systems R and M	1,823	0	0	0	0	0
21-25 Park R and M	150,851	0	0	0	0	0
21-40 Equipment Rent/Lease	6,591	0	0	0	0	0
Total Property Services	341,029	0	0	0	0	0

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Environmental Services Department						
Other Services						
22-04 Printing	118	0	0	0	0	0
22-12 Dues and Memberships	1,830	0	0	0	0	0
22-14 Training and Education	1,745	0	0	0	0	0
22-22 Low Income Assistance	348	0	0	0	0	0
22-24 Meals	1,258	0	0	0	0	0
Total Other Services	5,299	0	0	0	0	0
Supplies						
23-01 Office Supplies	989	0	0	0	0	0
23-02 Copier/Printer/Fax Supp	302	0	0	0	0	0
23-03 Paper	20	0	0	0	0	0
23-10 Gas, Oil, Lube	4,585	0	0	0	0	0
23-12 Veh Supplies and Parts	62	0	0	0	0	0
23-13 Veh Repairs/Minor Equip	367	0	0	0	0	0
23-14 Minor Equip and Tools	9,920	0	0	0	0	0
23-20 Operating/Tech/Scientific	6,296	0	0	0	0	0
23-24 First Aid and Safety	2,974	0	0	0	0	0
23-25 Other Operating	41	0	0	0	0	0
23-26 Protective Equip/Uniforms	586	0	0	0	0	0
23-41 Signs	4,221	0	0	0	0	0
23-44 R and M Supplies	19,251	0	0	0	0	0
23-60 Books and Publications	80	0	0	0	0	0
Total Supplies	49,694	0	0	0	0	0
Internal Service Charge						
29-04 Property Management	200,848	0	0	0	0	0
29-06 Vehicle Maintenance	35,429	0	0	0	0	0
29-07 Vehicle Fuels	28,574	0	0	0	0	0
29-08 Equipment Replacement	89,077	0	0	0	0	0
29-11 Computer Replacement Chg	4,543	0	0	0	0	0
29-12 Information Services	42,425	0	0	0	0	0
29-16 Internal Prof Svcs	3,771	0	0	0	0	0
29-21 Liability Mgmnt Charge	66,783	0	0	0	0	0
29-22 Legal	31,781	0	0	0	0	0
29-24 City Administration	31,365	0	0	0	0	0
29-25 Financial Services	26,668	0	0	0	0	0
29-27 General Support Services	12,338	0	0	0	0	0
29-29 City-Wide Services	51,894	0	0	0	0	0
Total Internal Service Charge	625,496	0	0	0	0	0

General Fund and Police, Fire & Parks Fund Combined

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Environmental Services Department						
Capital Outlay						
30-08 Equipment	91,474	0	0	0	0	0
Total Capital Outlay	91,474	0	0	0	0	0
Total Requirements	2,297,566	0	0	0	0	0

CITY OF
GRESHAM
OREGON

General Fund

RESOURCES & REQUIREMENTS BY FUND

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
110 General Fund						
Taxes	29,909,238	31,697,311	32,506,000	34,021,200	34,021,200	34,021,200
Licenses and Permits	329,144	343,887	322,500	338,500	338,500	338,500
Intergovernmental Revenue	8,363,186	8,607,704	8,996,000	9,416,000	9,416,000	9,416,000
Charges for Services	277,170	267,489	213,000	218,000	218,000	218,000
Utility License Fees	7,950,441	7,950,355	8,134,900	8,087,200	8,087,200	8,087,200
Interest Income	104,853	116,507	150,000	150,000	150,000	150,000
Miscellaneous Income	73,854	128,600	72,700	73,400	73,400	73,400
Interfund Transfers	102,781	166,754	223,800	210,000	210,000	210,000
Internal Service Charges	570,811	554,236	734,097	754,923	754,923	754,923
Other Resources	3,641,138	0	0	0	0	0
Beginning Balance	8,357,508	10,156,802	8,232,000	8,860,000	8,860,000	8,860,000
Total General Fund	59,680,124	59,989,645	59,584,997	62,129,223	62,129,223	62,129,223
Requirements						
Police	22,211,275	23,836,188	27,002,704	28,428,736	28,428,736	28,428,736
Fire and Emergency Svcs	16,489,152	16,399,896	18,424,031	19,491,739	19,491,739	19,491,739
Community Development	929,264	903,620	1,045,196	1,081,885	1,081,885	1,081,885
Economic Development Srvc	608,858	681,518	900,187	949,026	949,026	949,026
Parks	0	2,105,772	2,331,599	2,528,332	2,528,332	2,528,332
Environmental Services	2,065,690	0	0	0	0	0
Total	42,304,239	43,926,994	49,703,717	52,479,718	52,479,718	52,479,718
Interfund Transfers	7,156,568	5,191,089	5,084,700	5,484,500	5,484,500	5,484,500
Contingency	0	0	744,000	877,000	877,000	877,000
Debt Service	62,515	0	0	0	0	0
Unappropriated	10,156,802	10,871,562	4,052,580	3,288,005	3,288,005	3,288,005
Total	17,375,885	16,062,651	9,881,280	9,649,505	9,649,505	9,649,505
Total General Fund	59,680,124	59,989,645	59,584,997	62,129,223	62,129,223	62,129,223

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 21 Police Department						
Requirements by Division						
Administration Div.	898,953	1,052,714	1,094,742	1,072,136	1,072,136	1,072,136
Support Services Div.	5,237,558	5,852,836	6,240,816	6,906,569	6,906,569	6,906,569
Police Operations Div.	11,338,249	11,800,989	13,875,259	14,392,406	14,392,406	14,392,406
Police Investigations Div.	2,693,060	2,710,917	3,016,567	3,171,666	3,171,666	3,171,666
Police Records Div.	1,498,217	1,542,395	1,742,246	1,810,745	1,810,745	1,810,745
Police Services Div.	545,238	876,337	1,033,074	1,075,214	1,075,214	1,075,214
Police Dept. Total	22,211,275	23,836,188	27,002,704	28,428,736	28,428,736	28,428,736

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	14,686,365	16,054,675	18,115,511	19,007,520	19,007,520	19,007,520
Materials & Services	7,433,299	7,766,193	8,887,193	9,421,216	9,421,216	9,421,216
Capital Outlay	91,611	15,320	0	0	0	0
Police Dept. Total	22,211,275	23,836,188	27,002,704	28,428,736	28,428,736	28,428,736

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	8,199,605	8,640,764	9,365,932	9,576,356	9,576,356	9,576,356
10-03 Overtime	747,365	1,087,641	1,661,100	1,722,300	1,722,300	1,722,300
10-04 Limited Term	398	24,253	23,650	120,510	120,510	120,510
10-05 Temp/Seasonal	38,105	54,891	50,000	54,500	54,500	54,500
10-10 Shift Differential	13,720	13,741	20,000	20,000	20,000	20,000
10-12 Certificate Pay	381,477	393,286	403,780	436,292	436,292	436,292
10-30 Acting In Capacity	9,827	13,108	23,283	18,175	18,175	18,175
10-32 Working Out of Class Pay	146	65	0	0	0	0
10-36 Field Training Officer	0	0	35,500	36,400	36,400	36,400
10-46 Premium Pay	138,510	146,671	156,821	164,400	164,400	164,400
10-61 Accrued Compensated Absen	8,903	7,100	219,300	225,000	225,000	225,000
10-69 Comp Cashed Out	156,492	123,721	0	0	0	0
Total Personnel Services	9,694,548	10,505,241	11,959,366	12,373,933	12,373,933	12,373,933
Employee Benefits						
11-01 FICA	739,091	797,572	910,978	941,756	941,756	941,756
11-02 Tri-Met Payroll Tax	73,939	77,882	86,688	102,065	102,065	102,065
11-09 PERS - Pension Bond Pymt	441,303	455,845	479,660	507,136	507,136	507,136
11-10 PERS-ER	660,029	728,494	975,135	1,092,280	1,092,280	1,092,280
11-11 PERS-EE	560,783	613,200	715,379	739,943	739,943	739,943
11-20 Health Insurance	1,695,955	1,944,366	2,074,600	2,310,890	2,310,890	2,310,890
11-21 Dental Insurance	208,717	254,373	250,656	253,198	253,198	253,198
11-22 Life Insurance	12,702	13,390	14,498	13,838	13,838	13,838
11-27 Workers' Comp	424,091	499,410	496,500	510,617	510,617	510,617
11-30 Long Term Disability	24,673	25,297	27,225	29,095	29,095	29,095
11-31 FSA-Admin Fee	786	896	882	1,082	1,082	1,082
11-35 HRA/VEBA	149,748	138,441	123,944	131,687	131,687	131,687
11-88 Comp Earned Acct	0	268	0	0	0	0
Total Employee Benefits	4,991,817	5,549,434	6,156,145	6,633,587	6,633,587	6,633,587
Prof and Tech Services						
20-06 Professional Services	188,191	191,486	253,127	261,045	261,045	261,045
20-08 Med and Psych Costs	4,923	0	5,000	5,000	5,000	5,000
20-10 Public Safety Dispatch	1,585,395	1,618,740	1,984,914	1,803,600	1,803,600	1,803,600
20-15 Outsourced Serv & Labor	13,617	48,753	50,000	50,000	50,000	50,000
20-20 Permits and Licenses	2,860	350	720	720	720	720
20-26 Invest Res/Drug Seiz	14,775	24,099	2,000	10,000	10,000	10,000
Total Prof and Tech Services	1,809,761	1,883,428	2,295,761	2,130,365	2,130,365	2,130,365
Property Services						
21-06 Telephone/Cell Phone	137,496	131,005	142,500	164,350	164,350	164,350
21-20 Building R and M	4,302	9,681	14,500	15,000	15,000	15,000
21-21 Equipment R and M	14,000	11,561	16,050	22,150	22,150	22,150
21-22 Motor Vehicle R and M	16,463	8,104	18,500	20,500	20,500	20,500
21-23 Com Systems R and M	226,223	157,300	289,150	226,250	226,250	226,250
21-30 Towing and Storage	10,054	16,288	10,500	16,700	16,700	16,700

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Police Department						
21-40 Equipment Rent/Lease	22,690	24,882	31,350	31,350	31,350	31,350
21-43 Bldg/Office Rent/Lease	6,999	3,642	8,000	10,000	10,000	10,000
Total Property Services	438,227	362,463	530,550	506,300	506,300	506,300
Other Services						
22-02 Photographic/Art	0	0	700	700	700	700
22-04 Printing	20,376	20,338	17,635	21,435	21,435	21,435
22-06 Records Mgt/Microfilming	8,348	14,834	30,000	30,000	30,000	30,000
22-08 Advertising	0	685	3,650	5,650	5,650	5,650
22-12 Dues and Memberships	7,473	5,940	8,475	8,475	8,475	8,475
22-14 Training and Education	51,415	46,390	75,420	86,077	86,077	86,077
22-21 Uniform Cleaning	37,489	34,744	41,750	41,750	41,750	41,750
22-24 Meals	28,218	26,742	33,961	36,518	36,518	36,518
22-25 Mileage	3,231	3,297	5,500	5,500	5,500	5,500
22-26 Promo/Incentive Programs	2,748	3,084	3,100	3,100	3,100	3,100
22-27 Lodging	19,583	25,466	41,075	51,700	51,700	51,700
22-29 Airfare	10,990	9,020	9,825	12,875	12,875	12,875
22-31 Rental Cars	3,876	1,315	4,420	4,615	4,615	4,615
22-34 Contributions/City Match	3,245	3,000	3,000	3,000	3,000	3,000
Total Other Services	196,992	194,855	278,511	311,395	311,395	311,395
Supplies						
23-01 Office Supplies	18,402	15,421	16,050	16,050	16,050	16,050
23-02 Copier/Printer/Fax Supp	13,614	13,560	19,000	19,000	19,000	19,000
23-10 Gas, Oil, Lube	0	42	0	0	0	0
23-11 Tires	233	60	6,000	6,000	6,000	6,000
23-13 Veh Repairs/Minor Equip	11,637	373	12,500	12,500	12,500	12,500
23-14 Minor Equip and Tools	173,183	89,239	84,200	92,200	92,200	92,200
23-20 Operating/Tech/Scientific	33,331	33,676	28,700	28,700	28,700	28,700
23-21 Amm/Supplies and Related	91,741	112,663	139,600	142,600	142,600	142,600
23-23 Animal Supp/Related Exp	9,791	6,286	8,000	8,000	8,000	8,000
23-24 First Aid and Safety	24,431	19,965	12,000	15,000	15,000	15,000
23-25 Other Operating	34	0	0	0	0	0
23-26 Protective Equip/Uniforms	152,385	82,299	129,905	159,580	159,580	159,580
23-44 R and M Supplies	109	21	500	500	500	500
23-60 Books and Publications	8,167	1,823	3,560	4,560	4,560	4,560
23-61 Post/Pack/Del/Courier	792	2,162	1,150	1,150	1,150	1,150
23-62 Employee Service Awards	10,920	7,046	10,500	10,500	10,500	10,500
23-63 Comp Equip/Software/Maint	67,385	43,230	46,050	68,000	68,000	68,000
Total Supplies	616,155	427,866	517,715	584,340	584,340	584,340
Internal Service Charge						
29-04 Property Management	356,816	359,186	391,614	421,854	421,854	421,854
29-06 Vehicle Maintenance	386,042	371,558	414,374	500,060	500,060	500,060
29-07 Vehicle Fuels	330,335	326,236	289,060	215,743	215,743	215,743
29-08 Equipment Replacement	536,725	686,080	683,439	842,847	842,847	842,847
29-11 Computer Replacement Chg	80,842	67,525	75,075	54,738	54,738	54,738
29-12 Information Services	805,838	1,085,960	1,225,303	1,315,257	1,315,257	1,315,257

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Police Department						
29-21 Liability Mgmnt Charge	257,032	277,460	301,162	321,579	321,579	321,579
29-22 Legal	129,044	156,813	198,650	212,549	212,549	212,549
29-24 City Administration	382,101	412,578	431,506	536,708	536,708	536,708
29-25 Financial Services	324,878	325,401	344,162	380,378	380,378	380,378
29-27 General Support Services	150,306	154,456	172,296	183,902	183,902	183,902
29-29 City-Wide Services	632,205	674,328	738,015	903,201	903,201	903,201
Total Internal Service Charge	4,372,164	4,897,581	5,264,656	5,888,816	5,888,816	5,888,816
Capital Outlay						
30-08 Equipment	91,611	15,320	0	0	0	0
Total Capital Outlay	91,611	15,320	0	0	0	0
Total Requirements	22,211,275	23,836,188	27,002,704	28,428,736	28,428,736	28,428,736

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Administration Div.	481,364	633,344	685,994	699,641	699,641	699,641
Emergency Operations Div.	12,156,213	11,184,423	12,185,480	12,761,556	12,761,556	12,761,556
Life Safety Division Div.	348,336	381,622	538,068	546,561	546,561	546,561
Support Services Div.	2,997,170	3,499,045	3,712,416	4,145,257	4,145,257	4,145,257
Training & Safety Div.	506,069	701,462	1,302,073	1,338,724	1,338,724	1,338,724
Fire and Emergency Svcs Dept. Total	16,489,152	16,399,896	18,424,031	19,491,739	19,491,739	19,491,739

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	12,394,983	11,976,793	13,465,222	14,039,761	14,039,761	14,039,761
Materials & Services	4,040,709	4,423,103	4,913,809	5,369,478	5,369,478	5,369,478
Capital Outlay	53,460	0	45,000	82,500	82,500	82,500
Fire and Emergency Svcs Dept. Total	16,489,152	16,399,896	18,424,031	19,491,739	19,491,739	19,491,739

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	6,548,904	6,224,373	6,848,355	6,826,000	6,826,000	6,826,000
10-02 Part-Time Employees	18,536	31,206	36,020	36,743	36,743	36,743
10-03 Overtime	1,478,105	1,248,598	1,428,625	1,631,500	1,631,500	1,631,500
10-04 Limited Term	1,215	138,154	0	0	0	0
10-05 Temp/Seasonal	10,035	0	0	0	0	0
10-12 Certificate Pay	375,321	327,148	365,610	394,867	394,867	394,867
10-16 On Call Pay	8,276	8,847	13,329	13,329	13,329	13,329
10-30 Acting In Capacity	1,546	271	4,500	0	0	0
10-32 Working Out of Class Pay	1,091	0	10,500	10,750	10,750	10,750
10-36 Field Training Officer	14,801	2,891	15,000	15,000	15,000	15,000
10-46 Premium Pay	102,839	115,027	115,946	125,013	125,013	125,013
10-61 Accrued Compensated Absen	803	7,700	230,000	230,000	230,000	230,000
Total Personnel Services	8,561,472	8,104,215	9,067,885	9,283,202	9,283,202	9,283,202
Employee Benefits						
11-01 FICA	621,756	596,070	690,194	705,781	705,781	705,781
11-02 Tri-Met Payroll Tax	61,704	58,645	65,843	76,712	76,712	76,712
11-09 PERS - Pension Bond Pymt	325,505	359,306	358,016	385,370	385,370	385,370
11-10 PERS-ER	668,163	625,154	798,542	933,252	933,252	933,252
11-11 PERS-EE	499,486	469,837	532,727	548,881	548,881	548,881
11-20 Health Insurance	1,165,384	1,212,866	1,353,266	1,489,579	1,489,579	1,489,579
11-21 Dental Insurance	150,718	166,097	168,096	167,067	167,067	167,067
11-22 Life Insurance	6,512	6,426	7,137	7,008	7,008	7,008
11-27 Workers' Comp	237,203	280,395	304,822	322,147	322,147	322,147
11-30 Long Term Disability	18,219	17,587	19,811	20,432	20,432	20,432
11-31 FSA-Admin Fee	864	816	756	823	823	823
11-35 HRA/VEBA	77,997	79,379	98,127	99,507	99,507	99,507
Total Employee Benefits	3,833,511	3,872,578	4,397,337	4,756,559	4,756,559	4,756,559
Prof and Tech Services						
20-06 Professional Services	5,550	50	0	50	50	50
20-08 Med and Psych Costs	3,000	0	4,400	4,400	4,400	4,400
20-10 Public Safety Dispatch	712,279	727,260	892,372	810,030	810,030	810,030
20-15 Outsourced Serv & Labor	32,380	25,739	25,000	27,420	27,420	27,420
20-20 Permits and Licenses	415	11,327	1,496	13,500	13,500	13,500
Total Prof and Tech Services	753,624	764,376	923,268	855,400	855,400	855,400
Property Services						
21-04 Utility Services	6,241	72	1,000	1,000	1,000	1,000
21-06 Telephone/Cell Phone	85,068	101,244	96,700	114,100	114,100	114,100
21-20 Building R and M	25,173	16,861	17,125	20,000	20,000	20,000
21-21 Equipment R and M	41,145	47,280	74,580	79,930	79,930	79,930
21-22 Motor Vehicle R and M	29,186	27,118	40,000	40,000	40,000	40,000
21-23 Com Systems R and M	131,793	116,692	147,250	147,250	147,250	147,250
21-30 Towing and Storage	0	100	0	100	100	100
21-40 Equipment Rent/Lease	20,882	6,880	10,100	11,000	11,000	11,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
21-43 Bldg/Office Rent/Lease	0	348	0	350	350	350
Total Property Services	339,488	316,595	386,755	413,730	413,730	413,730
Other Services						
22-02 Photographic/Art	200	494	200	700	700	700
22-04 Printing	2,843	2,245	3,950	3,950	3,950	3,950
22-08 Advertising	250	175	0	175	175	175
22-10 Insurance/Fees & Premiums	0	0	120	120	120	120
22-12 Dues and Memberships	2,951	4,108	4,076	5,601	5,601	5,601
22-14 Training and Education	23,694	16,974	30,300	34,900	34,900	34,900
22-16 Community Outreach	0	1,065	1,700	1,700	1,700	1,700
22-24 Meals	6,994	5,479	9,950	10,650	10,650	10,650
22-25 Mileage	300	143	750	850	850	850
22-26 Promo/Incentive Programs	642	1,803	4,100	4,550	4,550	4,550
22-27 Lodging	1,363	2,953	11,000	11,000	11,000	11,000
22-29 Airfare	1,786	752	7,200	7,200	7,200	7,200
22-31 Rental Cars	632	0	300	300	300	300
Total Other Services	41,655	36,191	73,646	81,696	81,696	81,696
Supplies						
23-01 Office Supplies	2,843	4,151	5,000	5,200	5,200	5,200
23-02 Copier/Printer/Fax Supp	3,773	1,629	5,000	5,000	5,000	5,000
23-03 Paper	0	326	0	325	325	325
23-12 Veh Supplies and Parts	10,371	0	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	4,743	16,964	7,250	13,250	13,250	13,250
23-14 Minor Equip and Tools	110,497	116,196	110,500	128,250	128,250	128,250
23-20 Operating/Tech/Scientific	35,701	35,534	40,910	49,710	49,710	49,710
23-24 First Aid and Safety	97,499	87,572	105,400	105,400	105,400	105,400
23-25 Other Operating	0	45	0	0	0	0
23-26 Protective Equip/Uniforms	172,117	152,767	168,602	196,252	196,252	196,252
23-44 R and M Supplies	0	371	1,000	1,000	1,000	1,000
23-60 Books and Publications	4,456	4,497	4,800	5,500	5,500	5,500
23-61 Post/Pack/Del/Courier	685	606	800	875	875	875
23-62 Employee Service Awards	9,261	11,301	10,000	11,350	11,350	11,350
23-63 Comp Equip/Software/Maint	18,310	14,609	20,300	57,800	57,800	57,800
Total Supplies	470,256	446,568	480,562	580,912	580,912	580,912
Internal Service Charge						
29-04 Property Management	176,105	175,087	182,115	194,344	194,344	194,344
29-06 Vehicle Maintenance	228,291	249,511	269,989	304,609	304,609	304,609
29-07 Vehicle Fuels	98,603	102,571	94,130	75,298	75,298	75,298
29-08 Equipment Replacement	359,489	482,521	551,452	597,865	597,865	597,865
29-11 Computer Replacement Chg	25,127	19,425	22,871	24,213	24,213	24,213
29-12 Information Services	318,828	420,489	482,902	515,033	515,033	515,033
29-16 Internal Prof Svcs	1,224	29	0	0	0	0
29-21 Liability Mgmnt Charge	162,006	184,270	189,029	216,364	216,364	216,364
29-22 Legal	28,368	62,243	71,645	81,152	81,152	81,152
29-24 City Administration	266,189	306,314	303,401	382,639	382,639	382,639

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
29-25 Financial Services	226,324	241,590	241,987	271,186	271,186	271,186
29-27 General Support Services	104,710	114,675	121,144	131,111	131,111	131,111
29-29 City-Wide Services	440,422	500,648	518,913	643,926	643,926	643,926
Total Internal Service Charge	2,435,686	2,859,373	3,049,578	3,437,740	3,437,740	3,437,740
Capital Outlay						
30-08 Equipment	47,274	0	0	58,500	58,500	58,500
30-10 Motor Vehicles	1,500	0	45,000	0	0	0
30-12 Hardware and Software	4,686	0	0	24,000	24,000	24,000
Total Capital Outlay	53,460	0	45,000	82,500	82,500	82,500
Total Requirements	16,489,152	16,399,896	18,424,031	19,491,739	19,491,739	19,491,739

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Development Srvcs Admin Div.	154,074	178,553	224,385	229,870	229,870	229,870
Support Services Div.	264,275	254,979	263,568	284,747	284,747	284,747
Code Compliance Div.	510,915	470,088	557,243	567,268	567,268	567,268
Community Development Dept. Total	929,264	903,620	1,045,196	1,081,885	1,081,885	1,081,885

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	629,143	624,021	709,928	724,713	724,713	724,713
Materials & Services	300,121	279,599	335,268	357,172	357,172	357,172
Community Development Dept. Total	929,264	903,620	1,045,196	1,081,885	1,081,885	1,081,885

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	334,386	364,239	370,522	376,247	376,247	376,247
10-03 Overtime	38	764	7,000	7,000	7,000	7,000
10-04 Limited Term	62,688	31,093	64,272	78,588	78,588	78,588
10-05 Temp/Seasonal	16,962	78	0	0	0	0
10-32 Working Out of Class Pay	1,443	3,035	3,095	0	0	0
10-46 Premium Pay	1,134	1,157	0	0	0	0
10-61 Accrued Compensated Absen	0	1,600	0	0	0	0
10-69 Comp Cashed Out	0	66	0	0	0	0
Total Personnel Services	416,651	402,032	444,889	461,835	461,835	461,835
Employee Benefits						
11-01 FICA	31,759	30,277	33,721	34,754	34,754	34,754
11-02 Tri-Met Payroll Tax	3,016	2,900	3,221	3,805	3,805	3,805
11-09 PERS - Pension Bond Pymt	14,749	15,072	14,240	16,211	16,211	16,211
11-10 PERS-ER	26,497	27,134	36,943	36,428	36,428	36,428
11-11 PERS-EE	23,821	23,969	26,694	27,710	27,710	27,710
11-20 Health Insurance	84,949	93,940	118,081	109,980	109,980	109,980
11-21 Dental Insurance	10,065	12,112	14,956	14,917	14,917	14,917
11-22 Life Insurance	530	524	609	611	611	611
11-27 Workers' Comp	9,344	8,370	7,570	8,274	8,274	8,274
11-30 Long Term Disability	1,154	1,141	1,261	1,364	1,364	1,364
11-31 FSA-Admin Fee	61	61	61	52	52	52
11-35 HRA/VEBA	6,547	6,489	7,682	8,772	8,772	8,772
Total Employee Benefits	212,492	221,989	265,039	262,878	262,878	262,878
Prof and Tech Services						
20-06 Professional Services	27,754	4,269	30,000	30,000	30,000	30,000
20-15 Outsourced Serv & Labor	7,390	16,183	14,400	14,400	14,400	14,400
Total Prof and Tech Services	35,144	20,452	44,400	44,400	44,400	44,400
Property Services						
21-06 Telephone/Cell Phone	4,183	4,239	6,100	6,100	6,100	6,100
21-21 Equipment R and M	0	1,849	200	600	600	600
21-22 Motor Vehicle R and M	600	187	0	0	0	0
21-23 Com Systems R and M	0	0	1,500	1,500	1,500	1,500
21-30 Towing and Storage	679	0	1,400	1,400	1,400	1,400
21-40 Equipment Rent/Lease	2,596	2,166	3,850	3,850	3,850	3,850
21-44 Voice Mail Rent/Lease	800	960	1,200	1,200	1,200	1,200
Total Property Services	8,858	9,401	14,250	14,650	14,650	14,650
Other Services						
22-02 Photographic/Art	0	0	1,060	1,060	1,060	1,060
22-04 Printing	916	1,307	5,500	5,500	5,500	5,500
22-08 Advertising	0	535	7,250	7,250	7,250	7,250
22-12 Dues and Memberships	75	435	700	1,000	1,000	1,000
22-14 Training and Education	625	3,134	3,900	4,300	4,300	4,300

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Community Development Department						
22-24 Meals	288	1,098	500	1,000	1,000	1,000
22-25 Mileage	16	148	200	400	400	400
22-26 Promo/Incentive Programs	114	1,533	4,200	4,200	4,200	4,200
22-27 Lodging	410	2,582	400	400	400	400
22-29 Airfare	154	486	0	0	0	0
Total Other Services	2,598	11,258	23,710	25,110	25,110	25,110
Supplies						
23-01 Office Supplies	1,115	516	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	210	868	900	900	900	900
23-14 Minor Equip and Tools	6,818	3,351	2,000	2,700	2,700	2,700
23-20 Operating/Tech/Scientific	851	665	525	925	925	925
23-26 Protective Equip/Uniforms	0	352	800	800	800	800
23-60 Books and Publications	14	535	800	800	800	800
23-61 Post/Pack/Del/Courier	71	218	1,800	1,800	1,800	1,800
23-62 Employee Service Awards	55	136	425	425	425	425
23-63 Comp Equip/Software/Maint	4,205	310	1,400	1,900	1,900	1,900
Total Supplies	13,339	6,951	11,150	12,750	12,750	12,750
Internal Service Charge						
29-04 Property Management	15,292	15,996	16,301	17,144	17,144	17,144
29-06 Vehicle Maintenance	7,890	7,561	8,077	10,380	10,380	10,380
29-07 Vehicle Fuels	9,101	9,767	8,932	6,317	6,317	6,317
29-08 Equipment Replacement	8,071	9,920	13,273	13,627	13,627	13,627
29-11 Computer Replacement Chg	4,342	3,677	3,455	4,177	4,177	4,177
29-12 Information Services	37,394	48,353	52,724	61,726	61,726	61,726
29-21 Liability Mgmnt Charge	11,537	12,458	12,194	13,112	13,112	13,112
29-22 Legal	95,983	70,124	75,859	67,992	67,992	67,992
29-24 City Administration	12,974	14,136	13,039	17,617	17,617	17,617
29-25 Financial Services	11,030	11,149	10,400	12,486	12,486	12,486
29-27 General Support Services	5,103	5,292	5,206	6,037	6,037	6,037
29-29 City-Wide Services	21,465	23,104	22,298	29,647	29,647	29,647
Total Internal Service Charge	240,182	231,537	241,758	260,262	260,262	260,262
Total Requirements	929,264	903,620	1,045,196	1,081,885	1,081,885	1,081,885

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Division						
Support Services Div.	152,383	141,796	146,792	147,144	147,144	147,144
Economic Development Div.	456,475	539,722	753,395	801,882	801,882	801,882
Economic Development Srvc Dept. Total	608,858	681,518	900,187	949,026	949,026	949,026

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Category						
Personnel Services	267,974	357,937	399,594	448,230	448,230	448,230
Materials & Services	340,884	323,581	500,593	500,796	500,796	500,796
Economic Development Srvc Dept. Total	608,858	681,518	900,187	949,026	949,026	949,026

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Economic Development Srvc Department						
Personnel Services						
10-01 Full-Time Employees	120,008	211,558	249,436	292,268	292,268	292,268
10-02 Part-Time Employees	21,824	22,038	12,061	0	0	0
10-04 Limited Term	35,689	0	0	0	0	0
10-30 Acting In Capacity	287	0	0	0	0	0
10-46 Premium Pay	0	750	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	1,164	0	0	0	0	0
Total Personnel Services	178,972	234,346	262,997	293,768	293,768	293,768
Employee Benefits						
11-01 FICA	13,454	17,916	20,015	22,404	22,404	22,404
11-02 Tri-Met Payroll Tax	1,279	1,705	1,904	2,421	2,421	2,421
11-09 PERS - Pension Bond Pymt	10,478	10,305	9,136	9,583	9,583	9,583
11-10 PERS-ER	5,555	8,649	11,490	14,824	14,824	14,824
11-11 PERS-EE	8,038	14,127	15,780	17,626	17,626	17,626
11-20 Health Insurance	37,408	53,102	60,583	69,481	69,481	69,481
11-21 Dental Insurance	4,642	7,794	8,117	8,327	8,327	8,327
11-22 Life Insurance	263	325	414	366	366	366
11-27 Workers' Comp	5,032	5,580	4,308	4,410	4,410	4,410
11-30 Long Term Disability	516	671	758	877	877	877
11-31 FSA-Admin Fee	31	21	21	43	43	43
11-35 HRA/VEBA	2,306	3,396	4,071	4,100	4,100	4,100
Total Employee Benefits	89,002	123,591	136,597	154,462	154,462	154,462
Prof and Tech Services						
20-06 Professional Services	53,208	70,268	180,000	180,000	180,000	180,000
Total Prof and Tech Services	53,208	70,268	180,000	180,000	180,000	180,000
Property Services						
21-06 Telephone/Cell Phone	115	19	2,000	2,000	2,000	2,000
21-21 Equipment R and M	900	0	100	100	100	100
21-40 Equipment Rent/Lease	116	0	5,400	5,400	5,400	5,400
Total Property Services	1,131	19	7,500	7,500	7,500	7,500
Other Services						
22-02 Photographic/Art	0	0	2,500	2,500	2,500	2,500
22-04 Printing	1,381	259	2,500	2,500	2,500	2,500
22-08 Advertising	500	1,085	2,000	2,000	2,000	2,000
22-12 Dues and Memberships	67,310	58,385	64,495	64,495	64,495	64,495
22-14 Training and Education	4,493	3,922	7,000	7,000	7,000	7,000
22-24 Meals	3,014	2,358	3,000	3,000	3,000	3,000
22-25 Mileage	414	397	500	500	500	500
22-26 Promo/Incentive Programs	13,580	6,228	28,500	28,500	28,500	28,500
22-27 Lodging	1,381	1,314	3,400	3,400	3,400	3,400
22-29 Airfare	826	716	10,000	10,000	10,000	10,000
22-31 Rental Cars	12	0	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Economic Development Srvc Department						
22-71 Visitor Info Svcs-Chamber	52,000	52,000	52,000	52,000	52,000	52,000
Total Other Services	144,911	126,664	175,895	175,895	175,895	175,895
Supplies						
23-01 Office Supplies	495	92	900	900	900	900
23-02 Copier/Printer/Fax Supp	0	0	500	500	500	500
23-14 Minor Equip and Tools	818	578	500	900	900	900
23-20 Operating/Tech/Scientific	431	20	0	0	0	0
23-60 Books and Publications	22	0	400	400	400	400
23-61 Post/Pack/Del/Courier	0	0	1,000	1,000	1,000	1,000
23-62 Employee Service Awards	0	22	50	50	50	50
23-63 Comp Equip/Software/Maint	2,995	7	500	500	500	500
Total Supplies	4,761	719	3,850	4,250	4,250	4,250
Internal Service Charge						
29-04 Property Management	24,751	16,920	18,108	18,071	18,071	18,071
29-11 Computer Replacement Chg	3,277	2,775	1,989	2,022	2,022	2,022
29-12 Information Services	26,523	34,239	34,437	30,943	30,943	30,943
29-21 Liability Mgmnt Charge	9,556	7,776	8,152	8,137	8,137	8,137
29-22 Legal	24,529	14,314	13,409	10,568	10,568	10,568
29-24 City Administration	12,374	13,137	14,653	16,981	16,981	16,981
29-25 Financial Services	10,521	10,361	11,687	12,035	12,035	12,035
29-27 General Support Services	4,868	4,918	5,851	5,818	5,818	5,818
29-29 City-Wide Services	20,474	21,471	25,062	28,576	28,576	28,576
Total Internal Service Charge	136,873	125,911	133,348	133,151	133,151	133,151
Total Requirements	608,858	681,518	900,187	949,026	949,026	949,026

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 41 Parks Department						
Requirements by Division						
Support Services Div.	0	700,574	718,598	780,833	780,833	780,833
Parks Operations Div.	0	1,405,198	1,613,001	1,747,499	1,747,499	1,747,499
Parks Dept. Total	0	2,105,772	2,331,599	2,528,332	2,528,332	2,528,332

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 41 Parks Department						
Requirements by Category						
Personnel Services	0	787,599	845,174	917,254	917,254	917,254
Materials & Services	0	1,265,093	1,486,425	1,611,078	1,611,078	1,611,078
Capital Outlay	0	53,080	0	0	0	0
Parks Dept. Total	0	2,105,772	2,331,599	2,528,332	2,528,332	2,528,332

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Parks Department						
Personnel Services						
10-01 Full-Time Employees	0	325,676	323,215	315,090	315,090	315,090
10-02 Part-Time Employees	0	24,757	29,520	28,956	28,956	28,956
10-03 Overtime	0	1,304	2,500	3,000	3,000	3,000
10-04 Limited Term	0	39,285	0	75,612	75,612	75,612
10-05 Temp/Seasonal	0	114,264	133,000	116,650	116,650	116,650
10-14 Crew Leader Pay	0	339	100	500	500	500
10-16 On Call Pay	0	7,753	7,250	7,250	7,250	7,250
10-30 Acting In Capacity	0	2,332	2,400	2,500	2,500	2,500
10-32 Working Out of Class Pay	0	0	100	100	100	100
10-61 Accrued Compensated Absen	0	0	0	45,000	45,000	45,000
Total Personnel Services	0	515,710	498,085	594,658	594,658	594,658
Employee Benefits						
11-01 FICA	0	39,120	37,765	45,246	45,246	45,246
11-02 Tri-Met Payroll Tax	0	3,735	3,606	4,900	4,900	4,900
11-09 PERS - Pension Bond Pymt	0	22,534	23,078	24,270	24,270	24,270
11-10 PERS-ER	0	27,930	35,424	39,994	39,994	39,994
11-11 PERS-EE	0	24,019	24,185	33,405	33,405	33,405
11-20 Health Insurance	0	85,850	153,272	115,538	115,538	115,538
11-21 Dental Insurance	0	11,633	12,539	12,288	12,288	12,288
11-22 Life Insurance	0	645	632	694	694	694
11-27 Workers' Comp	0	48,825	48,445	36,505	36,505	36,505
11-30 Long Term Disability	0	1,111	1,124	1,250	1,250	1,250
11-31 FSA-Admin Fee	0	59	59	52	52	52
11-35 HRA/VEBA	0	6,428	6,960	8,454	8,454	8,454
Total Employee Benefits	0	271,889	347,089	322,596	322,596	322,596
Prof and Tech Services						
20-06 Professional Services	0	16	40,600	47,675	47,675	47,675
20-08 Med and Psych Costs	0	400	750	750	750	750
20-15 Outsourced Serv & Labor	0	260,971	311,800	309,800	309,800	309,800
20-20 Permits and Licenses	0	7,982	1,250	1,250	1,250	1,250
20-22 Assessments and Fees	0	2,115	0	2,115	2,115	2,115
Total Prof and Tech Services	0	271,484	354,400	361,590	361,590	361,590
Property Services						
21-04 Utility Services	0	197,675	180,600	215,000	215,000	215,000
21-06 Telephone/Cell Phone	0	7,729	8,200	8,700	8,700	8,700
21-20 Building R and M	0	6,154	13,500	13,500	13,500	13,500
21-21 Equipment R and M	0	11,553	21,100	21,100	21,100	21,100
21-22 Motor Vehicle R and M	0	0	250	250	250	250
21-23 Com Systems R and M	0	1,661	2,000	3,000	3,000	3,000
21-25 Park R and M	0	87,907	175,000	179,500	179,500	179,500
21-40 Equipment Rent/Lease	0	1,817	7,500	7,500	7,500	7,500
21-51 Traffic Signals	0	0	500	500	500	500
Total Property Services	0	314,496	408,650	449,050	449,050	449,050

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Parks Department						
Other Services						
22-02 Photographic/Art	0	0	150	150	150	150
22-04 Printing	0	980	900	1,000	1,000	1,000
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	0	1,875	2,000	2,180	2,180	2,180
22-14 Training and Education	0	3,044	4,700	5,000	5,000	5,000
22-16 Community Outreach	0	41	100	100	100	100
22-24 Meals	0	653	2,000	2,000	2,000	2,000
22-25 Mileage	0	264	250	250	250	250
22-26 Promo/Incentive Programs	0	0	450	450	450	450
Total Other Services	0	6,857	10,750	11,330	11,330	11,330
Supplies						
23-01 Office Supplies	0	557	3,000	3,000	3,000	3,000
23-02 Copier/Printer/Fax Supp	0	146	750	750	750	750
23-03 Paper	0	161	100	100	100	100
23-10 Gas, Oil, Lube	0	6,889	5,000	6,000	6,000	6,000
23-11 Tires	0	113	500	500	500	500
23-12 Veh Supplies and Parts	0	50	100	100	100	100
23-13 Veh Repairs/Minor Equip	0	129	2,000	2,000	2,000	2,000
23-14 Minor Equip and Tools	0	6,944	15,750	18,250	18,250	18,250
23-20 Operating/Tech/Scientific	0	5,741	7,250	7,250	7,250	7,250
23-24 First Aid and Safety	0	2,516	4,000	4,000	4,000	4,000
23-25 Other Operating	0	30	0	0	0	0
23-26 Protective Equip/Uniforms	0	406	1,000	1,000	1,000	1,000
23-41 Signs	0	260	4,500	4,500	4,500	4,500
23-44 R and M Supplies	0	18,768	20,000	20,000	20,000	20,000
23-60 Books and Publications	0	0	300	300	300	300
23-61 Post/Pack/Del/Courier	0	0	500	500	500	500
23-62 Employee Service Awards	0	0	100	100	100	100
23-63 Comp Equip/Software/Maint	0	71	700	700	700	700
Total Supplies	0	42,781	65,550	69,050	69,050	69,050
Internal Service Charge						
29-04 Property Management	0	201,406	206,927	226,581	226,581	226,581
29-06 Vehicle Maintenance	0	35,740	30,736	39,679	39,679	39,679
29-07 Vehicle Fuels	0	30,911	28,142	23,080	23,080	23,080
29-08 Equipment Replacement	0	83,564	87,252	99,257	99,257	99,257
29-11 Computer Replacement Chg	0	2,965	3,535	2,718	2,718	2,718
29-12 Information Services	0	51,650	59,218	61,246	61,246	61,246
29-16 Internal Prof Svcs	0	260	0	0	0	0
29-21 Liability Mgmnt Charge	0	74,522	74,308	81,115	81,115	81,115
29-22 Legal	0	20,426	27,968	28,313	28,313	28,313
29-24 City Administration	0	33,714	33,013	42,330	42,330	42,330
29-25 Financial Services	0	26,591	26,331	30,000	30,000	30,000
29-27 General Support Services	0	12,622	13,182	14,504	14,504	14,504

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Parks Department						
29-29 City-Wide Services	0	55,104	56,463	71,235	71,235	71,235
Total Internal Service Charge	0	629,475	647,075	720,058	720,058	720,058
Capital Outlay						
30-08 Equipment	0	53,080	0	0	0	0
Total Capital Outlay	0	53,080	0	0	0	0
Total Requirements	0	2,105,772	2,331,599	2,528,332	2,528,332	2,528,332

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	687,142	0	0	0	0	0
Park Maint and Operations Div.	1,328,356	0	0	0	0	0
Park Administration Div.	50,192	0	0	0	0	0
Environmental Services Dept. Total	2,065,690	0	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 110 General Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	711,298	0	0	0	0	0
Materials & Services	1,262,918	0	0	0	0	0
Capital Outlay	91,474	0	0	0	0	0
Environmental Services Dept. Total	2,065,690	0	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	357,842	0	0	0	0	0
10-03 Overtime	1,300	0	0	0	0	0
10-04 Limited Term	16,477	0	0	0	0	0
10-05 Temp/Seasonal	82,688	0	0	0	0	0
10-14 Crew Leader Pay	296	0	0	0	0	0
10-16 On Call Pay	5,424	0	0	0	0	0
10-46 Premium Pay	83	0	0	0	0	0
10-69 Comp Cashed Out	322	0	0	0	0	0
Total Personnel Services	464,432	0	0	0	0	0
Employee Benefits						
11-01 FICA	35,441	0	0	0	0	0
11-02 Tri-Met Payroll Tax	3,393	0	0	0	0	0
11-09 PERS - Pension Bond Pymt	22,289	0	0	0	0	0
11-10 PERS-ER	24,524	0	0	0	0	0
11-11 PERS-EE	21,282	0	0	0	0	0
11-20 Health Insurance	78,837	0	0	0	0	0
11-21 Dental Insurance	9,239	0	0	0	0	0
11-22 Life Insurance	557	0	0	0	0	0
11-27 Workers' Comp	43,128	0	0	0	0	0
11-30 Long Term Disability	1,096	0	0	0	0	0
11-31 FSA-Admin Fee	93	0	0	0	0	0
11-35 HRA/VEBA	6,987	0	0	0	0	0
Total Employee Benefits	246,866	0	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	11,587	0	0	0	0	0
20-08 Med and Psych Costs	155	0	0	0	0	0
20-15 Outsourced Serv & Labor	224,939	0	0	0	0	0
20-20 Permits and Licenses	1,202	0	0	0	0	0
20-22 Assessments and Fees	3,865	0	0	0	0	0
Total Prof and Tech Services	241,748	0	0	0	0	0
Property Services						
21-04 Utility Services	156,629	0	0	0	0	0
21-06 Telephone/Cell Phone	7,631	0	0	0	0	0
21-20 Building R and M	6,091	0	0	0	0	0
21-21 Equipment R and M	11,413	0	0	0	0	0
21-23 Com Systems R and M	1,823	0	0	0	0	0
21-25 Park R and M	150,851	0	0	0	0	0
21-40 Equipment Rent/Lease	6,591	0	0	0	0	0
Total Property Services	341,029	0	0	0	0	0
Other Services						
22-04 Printing	118	0	0	0	0	0
22-12 Dues and Memberships	1,830	0	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
General Fund						
Environmental Services Department						
22-14 Training and Education	1,745	0	0	0	0	0
22-24 Meals	1,258	0	0	0	0	0
Total Other Services	4,951	0	0	0	0	0
Supplies						
23-01 Office Supplies	989	0	0	0	0	0
23-02 Copier/Printer/Fax Supp	302	0	0	0	0	0
23-03 Paper	20	0	0	0	0	0
23-10 Gas, Oil, Lube	4,585	0	0	0	0	0
23-12 Veh Supplies and Parts	62	0	0	0	0	0
23-13 Veh Repairs/Minor Equip	367	0	0	0	0	0
23-14 Minor Equip and Tools	9,920	0	0	0	0	0
23-20 Operating/Tech/Scientific	6,296	0	0	0	0	0
23-24 First Aid and Safety	2,974	0	0	0	0	0
23-25 Other Operating	41	0	0	0	0	0
23-26 Protective Equip/Uniforms	586	0	0	0	0	0
23-41 Signs	4,221	0	0	0	0	0
23-44 R and M Supplies	19,251	0	0	0	0	0
23-60 Books and Publications	80	0	0	0	0	0
Total Supplies	49,694	0	0	0	0	0
Internal Service Charge						
29-04 Property Management	200,848	0	0	0	0	0
29-06 Vehicle Maintenance	35,429	0	0	0	0	0
29-07 Vehicle Fuels	28,574	0	0	0	0	0
29-08 Equipment Replacement	89,077	0	0	0	0	0
29-11 Computer Replacement Chg	4,543	0	0	0	0	0
29-12 Information Services	42,425	0	0	0	0	0
29-16 Internal Prof Svcs	3,771	0	0	0	0	0
29-21 Liability Mgmnt Charge	66,783	0	0	0	0	0
29-22 Legal	31,781	0	0	0	0	0
29-24 City Administration	31,365	0	0	0	0	0
29-25 Financial Services	26,668	0	0	0	0	0
29-27 General Support Services	12,338	0	0	0	0	0
29-29 City-Wide Services	51,894	0	0	0	0	0
Total Internal Service Charge	625,496	0	0	0	0	0
Capital Outlay						
30-08 Equipment	91,474	0	0	0	0	0
Total Capital Outlay	91,474	0	0	0	0	0
Total Requirements	2,065,690	0	0	0	0	0

Police, Fire & Parks Fund

RESOURCES & REQUIREMENTS BY FUND

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
201 Police, Fire & Parks Fund						
Licenses and Permits	10,142	0	0	0	0	0
Charges for Services	3,740,732	3,722,517	3,745,000	3,755,200	3,755,200	3,755,200
Interest Income	4,423	1,756	2,000	4,500	4,500	4,500
Miscellaneous Income	0	50,000	0	50,000	50,000	50,000
Interfund Transfers	0	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000
Beginning Balance	1,315,176	433,440	502,000	689,500	689,500	689,500
Total Police, Fire & Parks Fund	5,070,473	5,957,713	5,999,000	6,249,200	6,249,200	6,249,200

Requirements						
Police	2,578,222	2,839,166	3,050,275	3,216,661	3,216,661	3,216,661
Fire and Emergency Svcs	1,826,935	2,225,340	2,264,972	2,460,692	2,460,692	2,460,692
Parks	0	256,013	265,051	293,811	293,811	293,811
Environmental Services	231,876	0	0	0	0	0
Total	4,637,033	5,320,519	5,580,298	5,971,164	5,971,164	5,971,164
Unappropriated	433,440	637,194	418,702	278,036	278,036	278,036
Total	433,440	637,194	418,702	278,036	278,036	278,036
Total Police, Fire & Parks Fund	5,070,473	5,957,713	5,999,000	6,249,200	6,249,200	6,249,200

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 21 Police Department						
Requirements by Division						
Police Operations- PFP Div.	2,578,222	2,207,877	2,392,183	2,557,512	2,557,512	2,557,512
Police Investigation- PFP Div.	0	631,289	658,092	659,149	659,149	659,149
Police Dept. Total	2,578,222	2,839,166	3,050,275	3,216,661	3,216,661	3,216,661

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	2,574,252	2,775,755	2,955,375	3,057,961	3,057,961	3,057,961
Materials & Services	3,970	63,411	94,900	158,700	158,700	158,700
Police Dept. Total	2,578,222	2,839,166	3,050,275	3,216,661	3,216,661	3,216,661

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police, Fire & Parks Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	1,438,788	1,618,128	1,721,905	1,766,317	1,766,317	1,766,317
10-03 Overtime	221,544	16,823	0	0	0	0
10-04 Limited Term	0	60,738	75,483	74,402	74,402	74,402
10-05 Temp/Seasonal	5,628	0	0	0	0	0
10-12 Certificate Pay	73,764	104,831	121,439	124,629	124,629	124,629
10-30 Acting In Capacity	2,340	2,265	0	0	0	0
10-46 Premium Pay	26,016	36,446	39,897	33,554	33,554	33,554
10-61 Accrued Compensated Absen	0	30,700	0	0	0	0
10-69 Comp Cashed Out	0	25,586	0	0	0	0
Total Personnel Services	1,768,080	1,895,517	1,958,724	1,998,902	1,998,902	1,998,902
Employee Benefits						
11-01 FICA	133,956	141,917	148,697	151,203	151,203	151,203
11-02 Tri-Met Payroll Tax	12,432	13,549	14,208	16,500	16,500	16,500
11-10 PERS-ER	174,912	157,166	213,087	210,052	210,052	210,052
11-11 PERS-EE	106,212	112,080	117,739	120,150	120,150	120,150
11-20 Health Insurance	316,200	383,471	421,723	477,388	477,388	477,388
11-21 Dental Insurance	39,396	44,405	51,345	53,140	53,140	53,140
11-22 Life Insurance	2,172	2,506	2,800	2,618	2,618	2,618
11-30 Long Term Disability	4,068	4,918	5,211	5,523	5,523	5,523
11-31 FSA-Admin Fee	168	233	252	303	303	303
11-35 HRA/VEBA	16,656	19,993	21,589	22,182	22,182	22,182
Total Employee Benefits	806,172	880,238	996,651	1,059,059	1,059,059	1,059,059
Prof and Tech Services						
20-06 Professional Services	0	60,000	63,500	127,300	127,300	127,300
Total Prof and Tech Services	0	60,000	63,500	127,300	127,300	127,300
Other Services						
22-22 Low Income Assistance	3,970	3,411	27,800	27,800	27,800	27,800
Total Other Services	3,970	3,411	27,800	27,800	27,800	27,800
Supplies						
23-26 Protective Equip/Uniforms	0	0	3,600	3,600	3,600	3,600
Total Supplies	0	0	3,600	3,600	3,600	3,600
Total Requirements	2,578,222	2,839,166	3,050,275	3,216,661	3,216,661	3,216,661

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Emergency Operations- PFP Div.	1,826,935	2,225,340	2,264,972	2,460,692	2,460,692	2,460,692
Fire and Emergency Svcs Dept. Total	1,826,935	2,225,340	2,264,972	2,460,692	2,460,692	2,460,692

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	1,824,288	2,222,962	2,245,272	2,440,992	2,440,992	2,440,992
Materials & Services	2,647	2,378	19,700	19,700	19,700	19,700
Fire and Emergency Svcs Dept. Total	1,826,935	2,225,340	2,264,972	2,460,692	2,460,692	2,460,692

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police, Fire & Parks Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	993,648	1,394,395	1,375,882	1,482,060	1,482,060	1,482,060
10-02 Part-Time Employees	2,748	0	0	0	0	0
10-03 Overtime	204,240	4,426	0	0	0	0
10-12 Certificate Pay	55,524	123,523	127,536	135,002	135,002	135,002
10-16 On Call Pay	1,644	0	0	0	0	0
10-30 Acting In Capacity	564	0	0	0	0	0
10-32 Working Out of Class Pay	1,392	0	0	0	0	0
10-36 Field Training Officer	0	1,001	0	0	0	0
10-46 Premium Pay	14,124	5,172	4,941	6,553	6,553	6,553
10-61 Accrued Compensated Absen	0	900	0	0	0	0
Total Personnel Services	1,273,884	1,529,417	1,508,359	1,623,615	1,623,615	1,623,615
Employee Benefits						
11-01 FICA	95,016	114,103	114,375	123,000	123,000	123,000
11-02 Tri-Met Payroll Tax	8,940	11,066	10,920	13,378	13,378	13,378
11-10 PERS-ER	130,080	133,519	172,409	171,034	171,034	171,034
11-11 PERS-EE	75,960	91,711	90,501	97,417	97,417	97,417
11-20 Health Insurance	197,376	287,518	293,213	349,671	349,671	349,671
11-21 Dental Insurance	24,828	34,459	36,704	41,751	41,751	41,751
11-22 Life Insurance	984	1,244	1,248	1,404	1,404	1,404
11-30 Long Term Disability	2,820	3,884	3,990	4,446	4,446	4,446
11-31 FSA-Admin Fee	144	335	336	303	303	303
11-35 HRA/VEBA	14,256	15,706	13,217	14,973	14,973	14,973
Total Employee Benefits	550,404	693,545	736,913	817,377	817,377	817,377
Other Services						
22-22 Low Income Assistance	2,647	2,378	19,700	19,700	19,700	19,700
Total Other Services	2,647	2,378	19,700	19,700	19,700	19,700
Total Requirements	1,826,935	2,225,340	2,264,972	2,460,692	2,460,692	2,460,692

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 41 Parks Department						
Requirements by Division						
Maintenance & Ops - PFP Div.	0	256,013	265,051	293,811	293,811	293,811
Parks Dept. Total	0	256,013	265,051	293,811	293,811	293,811

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 41 Parks Department						
Requirements by Category						
Personnel Services	0	255,707	262,551	291,311	291,311	291,311
Materials & Services	0	306	2,500	2,500	2,500	2,500
Parks Dept. Total	0	256,013	265,051	293,811	293,811	293,811

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police, Fire & Parks Fund						
Parks Department						
Personnel Services						
10-01 Full-Time Employees	0	163,565	167,981	180,419	180,419	180,419
10-03 Overtime	0	219	0	0	0	0
10-04 Limited Term	0	2,605	0	0	0	0
10-14 Crew Leader Pay	0	118	0	0	0	0
10-30 Acting In Capacity	0	307	0	0	0	0
10-61 Accrued Compensated Absen	0	1,100	0	0	0	0
Total Personnel Services	0	167,914	167,981	180,419	180,419	180,419
Employee Benefits						
11-01 FICA	0	12,642	12,732	13,559	13,559	13,559
11-02 Tri-Met Payroll Tax	0	1,208	1,216	1,487	1,487	1,487
11-10 PERS-ER	0	14,376	19,603	21,055	21,055	21,055
11-11 PERS-EE	0	10,009	10,079	10,825	10,825	10,825
11-20 Health Insurance	0	41,242	42,101	53,413	53,413	53,413
11-21 Dental Insurance	0	4,282	4,656	5,939	5,939	5,939
11-22 Life Insurance	0	233	234	234	234	234
11-30 Long Term Disability	0	467	487	541	541	541
11-31 FSA-Admin Fee	0	42	42	87	87	87
11-35 HRA/VEBA	0	3,292	3,420	3,752	3,752	3,752
Total Employee Benefits	0	87,793	94,570	110,892	110,892	110,892
Other Services						
22-22 Low Income Assistance	0	306	2,500	2,500	2,500	2,500
Total Other Services	0	306	2,500	2,500	2,500	2,500
Total Requirements	0	256,013	265,051	293,811	293,811	293,811

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Maintenance & Operations Div.	231,876	0	0	0	0	0
Environmental Services Dept. Total	231,876	0	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	231,528	0	0	0	0	0
Materials & Services	348	0	0	0	0	0
Environmental Services Dept. Total	231,876	0	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Police, Fire & Parks Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	124,740	0	0	0	0	0
10-03 Overtime	624	0	0	0	0	0
10-05 Temp/Seasonal	28,140	0	0	0	0	0
10-14 Crew Leader Pay	24	0	0	0	0	0
10-16 On Call Pay	1,692	0	0	0	0	0
10-46 Premium Pay	36	0	0	0	0	0
Total Personnel Services	155,256	0	0	0	0	0
Employee Benefits						
11-01 FICA	11,664	0	0	0	0	0
11-02 Tri-Met Payroll Tax	1,092	0	0	0	0	0
11-10 PERS-ER	15,564	0	0	0	0	0
11-11 PERS-EE	9,312	0	0	0	0	0
11-20 Health Insurance	31,908	0	0	0	0	0
11-21 Dental Insurance	3,840	0	0	0	0	0
11-22 Life Insurance	192	0	0	0	0	0
11-30 Long Term Disability	360	0	0	0	0	0
11-31 FSA-Admin Fee	24	0	0	0	0	0
11-35 HRA/VEBA	2,316	0	0	0	0	0
Total Employee Benefits	76,272	0	0	0	0	0
Other Services						
22-22 Low Income Assistance	348	0	0	0	0	0
Total Other Services	348	0	0	0	0	0
Total Requirements	231,876	0	0	0	0	0

CITY OF
GRESHAM
OREGON

Business Funds

Business Funds Revenues

Four funds are grouped under the heading of Business Funds: Rental Inspection Fund, Urban Design & Planning Fund, Building Fund, and Urban Renewal Support Fund. These funds account for community and development services, as well as services provided to the Urban Renewal Commission. The Rental Inspection Fund's revenue is from licenses and permit fees generated by the program. Revenues for the Urban Design & Planning Fund include interfund transfers from the General Fund and other operating funds for planning services and revenues from charges for private development services. The Building Fund's primary revenue is from licenses and permits and charges for services. The Urban Renewal Support Fund's primary revenue is from an intergovernmental agreement with the Urban Renewal Commission. All of these revenues are described in greater detail in the *Revenue Information* section of this document.

Business Funds Expenditures

The Rental Inspection Fund provides annual mandatory inspections of rental units that are selected by statistical sampling to address substandard housing concerns. The Urban Design & Planning Fund provides planning and land use services to private developers and general community and transportation planning. The Building Fund conducts construction plan review, permit issuance and building inspections. The Urban Renewal Support Fund carries out the Rockwood/West Gresham Urban Renewal Plan, with the City's costs being reimbursed by the Urban Renewal Area.

For fiscal year 2016/17, operating expenditures include:

- Rental Inspection Fund.
  - $0.9 million operating budget.
  - 5.9% increase compared to last year's budget.
- Urban Design & Planning Fund.
  - $3.6 million operating budget.
  - 27.3% increase compared to last year's budget. *
- Building Fund.
  - $3.0 million operating budget.
  - 7.6% increase compared to last year's budget.
- Urban Renewal Support Fund.
  - $2.0 million operating budget.
  - 10.3% increase over last year's budget.

* Includes the transfer of Transportation Planning personnel and functions from the Transportation Fund.

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
225 Rental Inspection Fund						
Licenses and Permits	715,960	712,249	740,300	713,000	713,000	713,000
Interest Income	4,917	6,675	12,400	9,100	9,100	9,100
Miscellaneous Income	36,481	28,737	4,100	23,600	23,600	23,600
Beginning Balance	358,022	506,811	619,400	604,400	604,400	604,400
Total Rental Inspection Fund	1,115,380	1,254,472	1,376,200	1,350,100	1,350,100	1,350,100

Requirements						
Community Development	608,569	621,698	832,296	881,613	881,613	881,613
Total	608,569	621,698	832,296	881,613	881,613	881,613
Contingency	0	0	83,000	89,000	89,000	89,000
Unappropriated	506,811	632,774	460,904	379,487	379,487	379,487
Total	506,811	632,774	543,904	468,487	468,487	468,487
Total Rental Inspection Fund	1,115,380	1,254,472	1,376,200	1,350,100	1,350,100	1,350,100

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 225 Rental Inspection Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Support Services Div.	155,881	165,027	173,572	191,272	191,272	191,272
Rental Inspection Program Div.	452,688	456,671	658,724	690,341	690,341	690,341
Community Development Dept. Total	608,569	621,698	832,296	881,613	881,613	881,613

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 225 Rental Inspection Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	449,496	462,500	632,904	666,404	666,404	666,404
Materials & Services	159,073	159,198	199,392	215,209	215,209	215,209
Community Development Dept. Total	608,569	621,698	832,296	881,613	881,613	881,613

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Rental Inspection Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	246,608	245,281	317,814	331,442	331,442	331,442
10-03 Overtime	5,193	3,377	8,000	8,000	8,000	8,000
10-04 Limited Term	21,982	40,698	77,979	86,732	86,732	86,732
10-05 Temp/Seasonal	17,545	15,032	0	0	0	0
10-46 Premium Pay	2,918	2,946	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	8,800	4,100	0	0	0	0
10-69 Comp Cashed Out	810	1,299	0	0	0	0
Total Personnel Services	303,856	312,733	405,293	427,674	427,674	427,674
Employee Benefits						
11-01 FICA	22,141	23,245	30,842	32,551	32,551	32,551
11-02 Tri-Met Payroll Tax	2,122	2,234	2,934	3,524	3,524	3,524
11-09 PERS - Pension Bond Pymt	11,765	12,326	13,530	14,768	14,768	14,768
11-10 PERS-ER	10,697	11,508	17,512	17,754	17,754	17,754
11-11 PERS-EE	16,959	18,440	24,318	25,660	25,660	25,660
11-20 Health Insurance	62,224	62,035	110,619	113,319	113,319	113,319
11-21 Dental Insurance	6,897	8,308	13,333	15,592	15,592	15,592
11-22 Life Insurance	416	452	590	556	556	556
11-27 Workers' Comp	6,924	5,580	5,700	6,345	6,345	6,345
11-30 Long Term Disability	760	847	1,148	1,255	1,255	1,255
11-31 FSA-Admin Fee	57	15	15	11	11	11
11-35 HRA/VEBA	4,678	4,777	7,070	7,395	7,395	7,395
Total Employee Benefits	145,640	149,767	227,611	238,730	238,730	238,730
Prof and Tech Services						
20-06 Professional Services	7,570	1,667	10,900	10,900	10,900	10,900
Total Prof and Tech Services	7,570	1,667	10,900	10,900	10,900	10,900
Property Services						
21-06 Telephone/Cell Phone	1,471	1,474	3,200	3,200	3,200	3,200
21-21 Equipment R and M	0	0	310	310	310	310
21-22 Motor Vehicle R and M	100	468	0	0	0	0
21-23 Com Systems R and M	0	0	1,000	1,000	1,000	1,000
21-30 Towing and Storage	0	0	500	500	500	500
21-40 Equipment Rent/Lease	2,130	1,749	7,000	7,000	7,000	7,000
21-44 Voice Mail Rent/Lease	430	410	500	500	500	500
Total Property Services	4,131	4,101	12,510	12,510	12,510	12,510
Other Services						
22-02 Photographic/Art	0	0	100	100	100	100
22-04 Printing	2,818	1,528	2,800	2,800	2,800	2,800
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	720	333	810	810	810	810
22-14 Training and Education	2,283	2,260	2,100	2,100	2,100	2,100
22-24 Meals	185	53	500	500	500	500
22-25 Mileage	30	41	100	100	100	100

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Rental Inspection Fund						
Community Development Department						
22-26 Promo/Incentive Programs	19	0	1,400	1,400	1,400	1,400
22-27 Lodging	410	158	900	900	900	900
22-29 Airfare	154	0	0	0	0	0
Total Other Services	6,619	4,373	8,910	8,910	8,910	8,910
Supplies						
23-01 Office Supplies	1,163	528	1,600	1,600	1,600	1,600
23-02 Copier/Printer/Fax Supp	45	18	1,200	1,200	1,200	1,200
23-14 Minor Equip and Tools	1,082	535	1,500	1,500	1,500	1,500
23-20 Operating/Tech/Scientific	10	52	800	800	800	800
23-26 Protective Equip/Uniforms	0	168	800	800	800	800
23-60 Books and Publications	110	313	1,500	1,500	1,500	1,500
23-61 Post/Pack/Del/Courier	1,120	253	4,000	4,000	4,000	4,000
23-62 Employee Service Awards	25	61	50	50	50	50
23-63 Comp Equip/Software/Maint	6	8	1,280	1,280	1,280	1,280
Total Supplies	3,561	1,936	12,730	12,730	12,730	12,730
Internal Service Charge						
29-04 Property Management	8,937	9,720	9,939	9,796	9,796	9,796
29-06 Vehicle Maintenance	6,990	6,787	7,797	10,074	10,074	10,074
29-07 Vehicle Fuels	2,732	2,941	2,584	1,841	1,841	1,841
29-08 Equipment Replacement	7,938	14,338	11,397	10,509	10,509	10,509
29-11 Computer Replacement Chg	4,233	3,631	2,909	3,208	3,208	3,208
29-12 Information Services	28,994	37,737	39,732	45,066	45,066	45,066
29-19 Code Enforcement Charge	4,634	4,734	6,100	6,464	6,464	6,464
29-20 Economic Development Chg	2,716	2,744	4,230	5,146	5,146	5,146
29-21 Liability Mgmnt Charge	10,086	10,991	11,387	12,044	12,044	12,044
29-22 Legal	23,249	12,063	12,452	10,568	10,568	10,568
29-24 City Administration	9,410	10,911	11,726	14,847	14,847	14,847
29-25 Financial Services	8,001	8,606	9,352	10,523	10,523	10,523
29-27 General Support Services	3,702	4,085	4,682	5,087	5,087	5,087
29-29 City-Wide Services	15,570	17,833	20,055	24,986	24,986	24,986
Total Internal Service Charge	137,192	147,121	154,342	170,159	170,159	170,159
Total Requirements	608,569	621,698	832,296	881,613	881,613	881,613

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
269 Urban Design & Planning Fund						
Charges for Services	783,717	652,817	577,000	571,000	571,000	571,000
Interest Income	9,760	17,754	17,900	20,700	20,700	20,700
Miscellaneous Income	152	891	2,000	7,000	7,000	7,000
Interfund Transfers	2,059,320	1,992,000	1,992,000	2,277,000	2,277,000	2,277,000
Internal Service Charges	40,084	54,926	0	100,000	100,000	100,000
Beginning Balance	543,337	1,231,044	1,196,500	1,381,000	1,381,000	1,381,000
Total Urban Design & Planning Fund	3,436,370	3,949,432	3,785,400	4,356,700	4,356,700	4,356,700

Requirements						
Urban Design & Planning	2,094,226	2,133,748	2,791,400	3,553,174	3,553,174	3,553,174
Total	2,094,226	2,133,748	2,791,400	3,553,174	3,553,174	3,553,174
Interfund Transfers	111,100	119,700	116,500	127,900	127,900	127,900
Contingency	0	0	112,600	356,000	356,000	356,000
Unappropriated	1,231,044	1,695,984	764,900	319,626	319,626	319,626
Total	1,342,144	1,815,684	994,000	803,526	803,526	803,526
Total Urban Design & Planning Fund	3,436,370	3,949,432	3,785,400	4,356,700	4,356,700	4,356,700

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 269 Urban Design & Planning Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Urban Design & Planning Div.	1,514,786	1,579,807	2,185,168	2,909,113	2,909,113	2,909,113
Support Services Div.	579,440	553,941	606,232	644,061	644,061	644,061
Urban Design & Planning Dept. Total	2,094,226	2,133,748	2,791,400	3,553,174	3,553,174	3,553,174

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 269 Urban Design & Planning Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Personnel Services	1,432,726	1,508,028	1,823,641	2,495,404	2,495,404	2,495,404
Materials & Services	656,814	625,720	950,759	1,040,770	1,040,770	1,040,770
Capital Outlay	4,686	0	17,000	17,000	17,000	17,000
Urban Design & Planning Dept. Total	2,094,226	2,133,748	2,791,400	3,553,174	3,553,174	3,553,174

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Urban Design & Planning Fund						
Urban Design & Planning Department						
Personnel Services						
10-01 Full-Time Employees	863,161	845,954	1,067,315	1,326,276	1,326,276	1,326,276
10-02 Part-Time Employees	0	31	0	74,314	74,314	74,314
10-03 Overtime	8,232	22,861	15,000	20,000	20,000	20,000
10-04 Limited Term	87,472	125,540	151,400	205,611	205,611	205,611
10-05 Temp/Seasonal	0	50	0	9,500	9,500	9,500
10-30 Acting In Capacity	297	191	0	0	0	0
10-32 Working Out of Class Pay	4,120	5,472	4,660	0	0	0
10-46 Premium Pay	0	0	0	1,500	1,500	1,500
10-61 Accrued Compensated Absen	3,200	1,600	0	0	0	0
10-69 Comp Cashed Out	2,196	3,286	0	0	0	0
Total Personnel Services	968,678	1,004,985	1,238,375	1,637,201	1,637,201	1,637,201
Employee Benefits						
11-01 FICA	72,423	75,318	82,037	123,374	123,374	123,374
11-02 Tri-Met Payroll Tax	6,939	7,265	7,870	13,491	13,491	13,491
11-09 PERS - Pension Bond Pymt	36,187	37,258	38,035	39,606	39,606	39,606
11-10 PERS-ER	55,796	61,524	97,304	123,604	123,604	123,604
11-11 PERS-EE	53,791	59,057	65,218	98,231	98,231	98,231
11-20 Health Insurance	162,592	199,616	228,400	369,737	369,737	369,737
11-21 Dental Insurance	21,446	25,831	28,384	43,113	43,113	43,113
11-22 Life Insurance	1,099	1,142	1,293	1,817	1,817	1,817
11-27 Workers' Comp	15,029	16,740	16,388	16,215	16,215	16,215
11-30 Long Term Disability	2,649	2,773	3,095	4,818	4,818	4,818
11-31 FSA-Admin Fee	158	200	126	346	346	346
11-35 HRA/VEBA	35,939	16,319	17,116	23,851	23,851	23,851
Total Employee Benefits	464,048	503,043	585,266	858,203	858,203	858,203
Prof and Tech Services						
20-03 Consultant Review	0	9,174	10,000	10,000	10,000	10,000
20-06 Professional Services	313	609	50,000	50,000	50,000	50,000
20-08 Med and Psych Costs	0	0	500	500	500	500
20-15 Outsourced Serv & Labor	88,249	41,135	250,000	283,000	283,000	283,000
20-20 Permits and Licenses	59	0	0	0	0	0
Total Prof and Tech Services	88,621	50,918	310,500	343,500	343,500	343,500
Property Services						
21-06 Telephone/Cell Phone	1,176	987	2,500	3,000	3,000	3,000
21-20 Building R and M	0	0	1,500	1,500	1,500	1,500
21-21 Equipment R and M	0	0	600	600	600	600
21-40 Equipment Rent/Lease	7,591	6,308	16,000	16,000	16,000	16,000
Total Property Services	8,767	7,295	20,600	21,100	21,100	21,100
Other Services						
22-02 Photographic/Art	0	127	1,000	1,000	1,000	1,000
22-04 Printing	1,040	1,855	5,250	7,750	7,750	7,750
22-08 Advertising	2,254	4,172	7,500	8,250	8,250	8,250

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Urban Design & Planning Fund						
Urban Design & Planning Department						
22-12 Dues and Memberships	5,337	6,722	6,900	10,300	10,300	10,300
22-14 Training and Education	1,973	2,632	11,000	14,100	14,100	14,100
22-16 Community Outreach	173	235	5,000	5,000	5,000	5,000
22-24 Meals	1,540	3,717	2,500	3,000	3,000	3,000
22-25 Mileage	129	959	650	1,450	1,450	1,450
22-26 Promo/Incentive Programs	20	683	2,750	7,000	7,000	7,000
22-27 Lodging	409	5,078	1,800	1,800	1,800	1,800
22-29 Airfare	854	2,019	1,500	1,500	1,500	1,500
22-31 Rental Cars	116	129	1,300	1,300	1,300	1,300
Total Other Services	13,845	28,328	47,150	62,450	62,450	62,450
Supplies						
23-01 Office Supplies	6,033	6,352	6,500	7,000	7,000	7,000
23-02 Copier/Printer/Fax Supp	229	112	1,800	1,800	1,800	1,800
23-03 Paper	11	0	750	950	950	950
23-14 Minor Equip and Tools	1,646	2,840	1,200	1,300	1,300	1,300
23-20 Operating/Tech/Scientific	3	246	400	400	400	400
23-44 R and M Supplies	3	0	0	0	0	0
23-60 Books and Publications	364	1,235	1,750	2,150	2,150	2,150
23-61 Post/Pack/Del/Courier	4,339	3,013	5,900	6,500	6,500	6,500
23-62 Employee Service Awards	826	150	500	500	500	500
23-63 Comp Equip/Software/Maint	3,903	16,125	1,900	4,880	4,880	4,880
Total Supplies	17,357	30,073	20,700	25,480	25,480	25,480
Internal Service Charge						
29-04 Property Management	64,027	63,198	66,465	67,173	67,173	67,173
29-11 Computer Replacement Chg	7,920	7,169	8,452	7,446	7,446	7,446
29-12 Information Services	60,758	76,687	90,371	107,570	107,570	107,570
29-16 Internal Prof Svcs	0	9,163	0	0	0	0
29-19 Code Enforcement Charge	14,811	14,695	18,627	19,958	19,958	19,958
29-20 Economic Development Chg	8,681	8,519	12,918	15,889	15,889	15,889
29-21 Liability Mgmnt Charge	16,100	17,381	18,534	20,175	20,175	20,175
29-22 Legal	238,679	183,672	196,543	178,853	178,853	178,853
29-24 City Administration	30,078	33,870	35,805	45,840	45,840	45,840
29-25 Financial Services	25,573	26,714	28,558	32,488	32,488	32,488
29-27 General Support Services	11,832	12,680	14,297	15,707	15,707	15,707
29-29 City-Wide Services	49,765	55,358	61,239	77,141	77,141	77,141
Total Internal Service Charge	528,224	509,106	551,809	588,240	588,240	588,240
Capital Outlay						
30-12 Hardware and Software	4,686	0	17,000	17,000	17,000	17,000
Total Capital Outlay	4,686	0	17,000	17,000	17,000	17,000
Total Requirements	2,094,226	2,133,748	2,791,400	3,553,174	3,553,174	3,553,174

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
280 Building Fund						
Licenses and Permits	1,020,117	1,545,322	1,464,000	1,689,000	1,689,000	1,689,000
Intergovernmental Revenue	202,194	22,646	0	0	0	0
Charges for Services	853,639	1,142,348	1,207,000	1,246,000	1,246,000	1,246,000
Interest Income	17,520	19,607	15,400	49,300	49,300	49,300
Miscellaneous Income	0	2,457	36,000	53,000	53,000	53,000
Interfund Transfers	111,100	119,700	116,500	127,900	127,900	127,900
Internal Service Charges	84,909	0	0	0	0	0
Beginning Balance	781,008	919,523	875,000	2,464,000	2,464,000	2,464,000
Total Building Fund	3,070,487	3,771,603	3,713,900	5,629,200	5,629,200	5,629,200

Requirements						
Community Development	2,150,964	2,176,582	2,761,775	2,970,311	2,970,311	2,970,311
Total	2,150,964	2,176,582	2,761,775	2,970,311	2,970,311	2,970,311
Interfund Transfers	0	0	20,000	20,000	20,000	20,000
Contingency	0	0	254,866	298,000	298,000	298,000
Unappropriated	919,523	1,595,021	677,259	2,340,889	2,340,889	2,340,889
Total	919,523	1,595,021	952,125	2,658,889	2,658,889	2,658,889
Total Building Fund	3,070,487	3,771,603	3,713,900	5,629,200	5,629,200	5,629,200

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 280 Building Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Bldg Dev Admin Div.	430,529	336,953	489,050	418,129	418,129	418,129
Support Services Div.	601,110	670,714	709,137	676,119	676,119	676,119
Bldg Dev Permit Center Div.	391,929	349,860	471,124	492,270	492,270	492,270
Bldg Dev Bldg/Structural Div.	432,096	428,145	630,118	835,024	835,024	835,024
Bldg Dev Mechanical Div.	143,224	143,387	210,600	279,193	279,193	279,193
Bldg Dev Plumbing Div.	28,323	110,747	125,635	134,892	134,892	134,892
Bldg Dev Electrical Div.	123,753	136,776	126,111	134,684	134,684	134,684
Community Development Dept. Total	2,150,964	2,176,582	2,761,775	2,970,311	2,970,311	2,970,311

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 280 Building Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	1,572,530	1,571,091	2,026,818	2,185,439	2,185,439	2,185,439
Materials & Services	571,405	605,491	734,957	784,872	784,872	784,872
Capital Outlay	7,029	0	0	0	0	0
Community Development Dept. Total	2,150,964	2,176,582	2,761,775	2,970,311	2,970,311	2,970,311

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Building Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	991,160	901,181	1,269,964	1,390,184	1,390,184	1,390,184
10-02 Part-Time Employees	959	0	0	0	0	0
10-03 Overtime	13,447	17,375	9,000	14,000	14,000	14,000
10-04 Limited Term	879	45,133	0	0	0	0
10-05 Temp/Seasonal	15,935	11,314	0	0	0	0
10-12 Certificate Pay	4,310	4,635	11,661	15,344	15,344	15,344
10-30 Acting In Capacity	483	473	0	0	0	0
10-32 Working Out of Class Pay	0	0	0	3,875	3,875	3,875
10-46 Premium Pay	3,118	3,180	0	0	0	0
10-61 Accrued Compensated Absen	12,800	22,600	0	0	0	0
10-69 Comp Cashed Out	553	2,149	0	0	0	0
Total Personnel Services	1,043,644	1,008,040	1,290,625	1,423,403	1,423,403	1,423,403
Employee Benefits						
11-01 FICA	78,094	75,674	94,691	108,266	108,266	108,266
11-02 Tri-Met Payroll Tax	7,425	7,243	10,414	11,728	11,728	11,728
11-09 PERS - Pension Bond Pymt	40,769	40,912	40,713	39,882	39,882	39,882
11-10 PERS-ER	77,058	66,651	93,666	94,199	94,199	94,199
11-11 PERS-EE	61,447	57,731	79,795	85,403	85,403	85,403
11-20 Health Insurance	159,288	188,829	268,344	339,946	339,946	339,946
11-21 Dental Insurance	18,532	24,021	32,394	38,379	38,379	38,379
11-22 Life Insurance	1,217	1,209	1,630	1,590	1,590	1,590
11-27 Workers' Comp	65,096	82,180	88,267	16,215	16,215	16,215
11-30 Long Term Disability	2,833	2,732	4,309	4,171	4,171	4,171
11-31 FSA-Admin Fee	93	118	135	111	111	111
11-35 HRA/VEBA	17,034	15,751	21,835	22,146	22,146	22,146
Total Employee Benefits	528,886	563,051	736,193	762,036	762,036	762,036
Prof and Tech Services						
20-04 Employment Agency Serv	0	0	5,300	5,300	5,300	5,300
20-06 Professional Services	55	0	3,600	3,600	3,600	3,600
20-15 Outsourced Serv & Labor	30,555	10,003	39,600	39,600	39,600	39,600
20-17 Merchant Card Fees	5,164	6,359	5,800	10,000	10,000	10,000
20-20 Permits and Licenses	56	170	1,350	1,350	1,350	1,350
Total Prof and Tech Services	35,830	16,532	55,650	59,850	59,850	59,850
Property Services						
21-06 Telephone/Cell Phone	7,491	7,233	8,950	9,950	9,950	9,950
21-20 Building R and M	0	0	1,400	1,400	1,400	1,400
21-21 Equipment R and M	195	521	1,900	1,900	1,900	1,900
21-22 Motor Vehicle R and M	700	187	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	255	0	1,600	1,600	1,600	1,600
21-40 Equipment Rent/Lease	14,016	4,888	19,100	19,100	19,100	19,100
21-44 Voice Mail Rent/Lease	96	0	0	200	200	200
Total Property Services	22,753	12,829	33,950	35,150	35,150	35,150

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Building Fund						
Community Development Department						
Other Services						
22-02 Photographic/Art	0	0	300	300	300	300
22-04 Printing	882	3,241	3,700	4,100	4,100	4,100
22-06 Records Mgt/Microfilming	0	0	9,500	9,500	9,500	9,500
22-12 Dues and Memberships	3,489	2,172	2,000	2,400	2,400	2,400
22-14 Training and Education	4,364	4,179	12,500	13,400	13,400	13,400
22-24 Meals	989	1,430	1,800	2,200	2,200	2,200
22-25 Mileage	242	67	750	750	750	750
22-26 Promo/Incentive Programs	608	1,010	2,700	3,100	3,100	3,100
22-27 Lodging	1,280	588	1,500	1,900	1,900	1,900
22-29 Airfare	464	0	1,000	1,000	1,000	1,000
22-52 Committee Expenses	0	0	750	750	750	750
Total Other Services	12,318	12,687	36,500	39,400	39,400	39,400
Supplies						
23-01 Office Supplies	1,625	1,660	4,400	4,400	4,400	4,400
23-02 Copier/Printer/Fax Supp	528	972	1,950	2,350	2,350	2,350
23-03 Paper	76	0	1,500	1,500	1,500	1,500
23-12 Veh Supplies and Parts	0	0	500	500	500	500
23-13 Veh Repairs/Minor Equip	0	0	500	500	500	500
23-14 Minor Equip and Tools	493	1,978	2,300	2,700	2,700	2,700
23-20 Operating/Tech/Scientific	28	104	600	600	600	600
23-26 Protective Equip/Uniforms	0	929	1,500	1,500	1,500	1,500
23-44 R and M Supplies	364	0	0	0	0	0
23-60 Books and Publications	280	9,282	3,900	4,700	4,700	4,700
23-61 Post/Pack/Del/Courier	91	161	450	600	600	600
23-62 Employee Service Awards	130	458	1,100	1,100	1,100	1,100
23-63 Comp Equip/Software/Maint	1,644	277	10,000	10,000	10,000	10,000
Total Supplies	5,259	15,821	28,700	30,450	30,450	30,450
Internal Service Charge						
29-04 Property Management	98,715	103,261	104,892	103,769	103,769	103,769
29-06 Vehicle Maintenance	19,276	18,516	20,053	25,797	25,797	25,797
29-07 Vehicle Fuels	12,405	11,327	9,944	7,818	7,818	7,818
29-08 Equipment Replacement	17,726	25,161	31,110	29,262	29,262	29,262
29-11 Computer Replacement Chg	14,639	14,199	12,529	13,689	13,689	13,689
29-12 Information Services	113,165	154,524	167,202	188,555	188,555	188,555
29-19 Code Enforcement Charge	15,752	14,926	17,895	17,276	17,276	17,276
29-20 Economic Development Chg	9,233	8,653	12,410	13,754	13,754	13,754
29-21 Liability Mgmnt Charge	37,856	40,991	41,368	42,816	42,816	42,816
29-22 Legal	31,781	25,412	28,351	29,111	29,111	29,111
29-24 City Administration	31,989	34,405	34,399	39,680	39,680	39,680
29-25 Financial Services	27,198	27,135	27,436	28,123	28,123	28,123
29-27 General Support Services	12,583	12,880	13,735	13,596	13,596	13,596
29-29 City-Wide Services	52,927	56,232	58,833	66,776	66,776	66,776
Total Internal Service Charge	495,245	547,622	580,157	620,022	620,022	620,022

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Building Fund						
Community Development Department						
Capital Outlay						
30-12 Hardware and Software	7,029	0	0	0	0	0
Total Capital Outlay	7,029	0	0	0	0	0
Total Requirements	2,150,964	2,176,582	2,761,775	2,970,311	2,970,311	2,970,311

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
290 Urban Renewal Support Fund						
Intergovernmental Revenue	881,005	822,000	2,117,630	2,275,900	2,275,900	2,275,900
Other Resources	4,683,500	6,257,842	6,963,625	0	0	0
Beginning Balance	95,055	107,454	107,400	65,500	65,500	65,500
Total Urban Renewal Support Fund	5,659,560	7,187,296	9,188,655	2,341,400	2,341,400	2,341,400

Requirements						
Urban Renewal	868,606	863,941	1,843,575	2,033,917	2,033,917	2,033,917
Total	868,606	863,941	1,843,575	2,033,917	2,033,917	2,033,917
Interfund Transfers	0	0	50,000	50,000	50,000	50,000
Contingency	0	0	224,050	192,000	192,000	192,000
Unappropriated	107,454	65,513	107,400	65,483	65,483	65,483
Other Requirements	4,683,500	6,257,842	6,963,630	0	0	0
Total	4,790,954	6,323,355	7,345,080	307,483	307,483	307,483
Total Urban Renewal Support Fund	5,659,560	7,187,296	9,188,655	2,341,400	2,341,400	2,341,400

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 31 Urban Renewal Department						
Requirements by Division						
UR Admin Div.	468,259	456,404	1,339,902	1,503,999	1,503,999	1,503,999
Support Services Div.	400,347	407,537	503,673	529,918	529,918	529,918
Urban Renewal Dept. Total	868,606	863,941	1,843,575	2,033,917	2,033,917	2,033,917

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 31 Urban Renewal Department						
Requirements by Category						
Personnel Services	298,105	335,768	467,253	581,807	581,807	581,807
Materials & Services	570,501	528,173	1,376,322	1,452,110	1,452,110	1,452,110
Urban Renewal Dept. Total	868,606	863,941	1,843,575	2,033,917	2,033,917	2,033,917

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Urban Renewal Support Fund						
Urban Renewal Department						
Personnel Services						
10-01 Full-Time Employees	187,770	166,760	239,346	249,811	249,811	249,811
10-03 Overtime	0	306	0	0	0	0
10-04 Limited Term	15,595	57,521	78,541	144,258	144,258	144,258
10-05 Temp/Seasonal	1,656	4,034	0	0	0	0
10-61 Accrued Compensated Absen	5,600	15,200	0	0	0	0
Total Personnel Services	210,621	243,821	317,887	394,069	394,069	394,069
Employee Benefits						
11-01 FICA	15,583	17,392	24,290	29,999	29,999	29,999
11-02 Tri-Met Payroll Tax	1,475	1,655	2,301	3,247	3,247	3,247
11-09 PERS - Pension Bond Pymt	7,131	5,804	9,981	11,583	11,583	11,583
11-10 PERS-ER	11,627	9,601	15,965	18,762	18,762	18,762
11-11 PERS-EE	8,419	12,416	19,073	23,644	23,644	23,644
11-20 Health Insurance	32,252	33,937	59,693	79,923	79,923	79,923
11-21 Dental Insurance	4,100	4,377	7,573	8,900	8,900	8,900
11-22 Life Insurance	275	311	397	463	463	463
11-27 Workers' Comp	3,000	2,790	4,275	4,935	4,935	4,935
11-30 Long Term Disability	598	652	922	1,182	1,182	1,182
11-31 FSA-Admin Fee	32	42	0	43	43	43
11-35 HRA/VEBA	2,992	2,970	4,896	5,057	5,057	5,057
Total Employee Benefits	87,484	91,947	149,366	187,738	187,738	187,738
Prof and Tech Services						
20-06 Professional Services	43,632	4,819	34,775	46,955	46,955	46,955
20-15 Outsourced Serv & Labor	11,720	10,243	31,850	55,725	55,725	55,725
20-31 Urban Renewal Grant Prog	85,259	100,000	760,045	754,140	754,140	754,140
Total Prof and Tech Services	140,611	115,062	826,670	856,820	856,820	856,820
Property Services						
21-04 Utility Services	22,561	8,037	25,000	38,000	38,000	38,000
21-06 Telephone/Cell Phone	31	0	100	100	100	100
21-20 Building R and M	0	0	4,000	4,000	4,000	4,000
21-21 Equipment R and M	0	0	250	150	150	150
21-40 Equipment Rent/Lease	0	584	1,250	850	850	850
Total Property Services	22,592	8,621	30,600	43,100	43,100	43,100
Other Services						
22-02 Photographic/Art	0	0	2,000	5,000	5,000	5,000
22-04 Printing	195	43	7,500	9,500	9,500	9,500
22-08 Advertising	198	414	1,000	1,500	1,500	1,500
22-12 Dues and Memberships	1,849	263	575	660	660	660
22-14 Training and Education	405	525	2,000	2,750	2,750	2,750
22-24 Meals	222	403	750	1,000	1,000	1,000
22-25 Mileage	25	39	200	200	200	200
22-26 Promo/Incentive Programs	0	0	500	1,500	1,500	1,500
22-27 Lodging	0	1,495	3,000	3,000	3,000	3,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Urban Renewal Support Fund						
Urban Renewal Department						
22-29 Airfare	0	1,118	1,000	1,000	1,000	1,000
22-34 Contributions/City Match	0	0	5,000	5,000	5,000	5,000
22-52 Committee Expenses	126	624	750	1,000	1,000	1,000
Total Other Services	3,020	4,924	24,275	32,110	32,110	32,110
Supplies						
23-01 Office Supplies	161	166	750	750	750	750
23-03 Paper	0	0	0	100	100	100
23-14 Minor Equip and Tools	500	140	250	250	250	250
23-20 Operating/Tech/Scientific	35	17	100	100	100	100
23-44 R and M Supplies	4,058	26	3,000	3,000	3,000	3,000
23-60 Books and Publications	0	0	260	250	250	250
23-61 Post/Pack/Del/Courier	29	0	500	600	600	600
23-63 Comp Equip/Software/Maint	762	274	500	1,630	1,630	1,630
Total Supplies	5,545	623	5,360	6,680	6,680	6,680
Internal Service Charge						
29-04 Property Management	3,106	10,739	10,294	10,223	10,223	10,223
29-11 Computer Replacement Chg	1,639	1,387	1,989	2,120	2,120	2,120
29-12 Information Services	13,221	17,393	21,677	30,078	30,078	30,078
29-16 Internal Prof Svcs	8,517	0	0	0	0	0
29-19 Code Enforcement Charge	77,959	82,133	88,500	88,500	88,500	88,500
29-20 Economic Development Chg	112,417	111,313	172,700	172,700	172,700	172,700
29-21 Liability Mgmnt Charge	2,295	3,588	6,521	9,383	9,383	9,383
29-22 Legal	50,765	35,222	45,784	49,648	49,648	49,648
29-24 City Administration	7,649	8,417	9,113	13,070	13,070	13,070
29-25 Financial Services	105,500	62,800	64,600	66,600	66,600	66,600
29-27 General Support Services	3,009	3,151	3,639	4,478	4,478	4,478
29-29 City-Wide Services	12,656	62,800	64,600	66,600	66,600	66,600
Total Internal Service Charge	398,733	398,943	489,417	513,400	513,400	513,400
Total Requirements	868,606	863,941	1,843,575	2,033,917	2,033,917	2,033,917

Infrastructure Funds

Infrastructure Funds Revenues

Six funds are grouped under the heading of Infrastructure Funds. They include Transportation, Streetlight, Infrastructure Development, Water, Stormwater, and Wastewater. These funds account for services related to the City's infrastructure.

The Transportation Fund's principal sources of revenue are the gasoline tax and maintenance payments from Multnomah County for roads that were transferred to the City's jurisdiction. The Streetlight Fund's revenues come from a portion of the City's utility license fees which are paid by private electric and natural gas utilities operating within Gresham's city limits. The Infrastructure Development Fund's principal revenues come from charges for services and interfund transfers. The Water Fund's revenue comes from water utility customers. The Stormwater Fund revenues come from stormwater fees and related revenues. The Wastewater Fund's revenues are from sewer utility customers and other sources.

Infrastructure Funds Expenditures

The Transportation Fund provides services for street repairs and maintenance, and traffic engineering. The Streetlight Fund operates the City's streetlights. The Infrastructure Development Fund's operating costs are for the Development Engineering Program, the Public Works Construction Inspections Program, and the Surveying Program. The Water Fund operates and maintains the City water collection and distribution system. The Stormwater Fund maintains the storm water drainage system, detention ponds and the restoration of stream banks. The Wastewater Fund manages the City's sanitary sewer collection system and wastewater treatment plant.

For fiscal year 2016/17, operating expenditures include:

- Transportation Fund.
  - $7.6 million operating budget.
  - 4.2% decrease from last year's budget.
- Streetlight Fund.
  - $0.6 million operating budget.
  - 22.9% decrease from last year's budget.
- Infrastructure Development Fund.
  - $2.4 million operating budget.
  - 17.8% increase compared to last year's budget.
- Water Fund.
  - $10.3 million operating budget.
  - 5.2% increase from last year's budget.
- Stormwater Fund.
  - $6.1 million operating budget.
  - 1.5% increase from last year's budget.
- Wastewater Fund.
  - $13.3 million operating budget.
  - 3.6% increase from last year's budget.

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
210 Transportation Fund						
Intergovernmental Revenue	9,473,073	9,741,118	9,698,000	9,966,000	9,966,000	9,966,000
Charges for Services	110,284	34,460	91,300	65,100	65,100	65,100
Interest Income	116,355	142,939	176,000	202,020	202,020	202,020
Miscellaneous Income	2,022	12,949	0	0	0	0
Interfund Transfers	79,496	129,330	589,050	453,600	453,600	453,600
Internal Service Charges	818,707	1,267,467	789,000	698,000	698,000	698,000
Other Resources	0	35,848	0	0	0	0
Beginning Balance	8,894,492	9,721,436	10,384,429	10,101,000	10,101,000	10,101,000
Total Transportation Fund	19,494,429	21,085,547	21,727,779	21,485,720	21,485,720	21,485,720

Requirements						
Environmental Services	7,460,311	7,036,776	7,955,209	7,619,148	7,619,148	7,619,148
Total	7,460,311	7,036,776	7,955,209	7,619,148	7,619,148	7,619,148
Interfund Transfers	2,312,682	1,500,978	5,562,500	6,934,500	6,934,500	6,934,500
Contingency	0	0	1,200,000	1,143,000	1,143,000	1,143,000
Debt Service	0	38,179	0	0	0	0
Unappropriated	9,721,436	12,509,614	7,010,070	5,789,072	5,789,072	5,789,072
Total	12,034,118	14,048,771	13,772,570	13,866,572	13,866,572	13,866,572
Total Transportation Fund	19,494,429	21,085,547	21,727,779	21,485,720	21,485,720	21,485,720

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 210 Transportation Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	356,413	446,429	473,698	517,908	517,908	517,908
Support Services Div.	1,510,493	1,786,213	1,847,969	1,907,534	1,907,534	1,907,534
Transportation Planning Div.	438,802	465,171	530,277	0	0	0
Transportation Maintenanc Div.	2,185,588	2,929,273	3,477,753	3,428,055	3,428,055	3,428,055
Trans Engineering Div.	816,787	751,694	840,110	969,320	969,320	969,320
Traffic Signals Div.	2,152,228	657,996	785,402	796,331	796,331	796,331
Environmental Services Dept. Total	7,460,311	7,036,776	7,955,209	7,619,148	7,619,148	7,619,148

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 210 Transportation Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	3,776,027	4,125,659	4,573,819	4,236,473	4,236,473	4,236,473
Materials & Services	3,576,995	2,784,638	3,261,390	3,323,975	3,323,975	3,323,975
Capital Outlay	107,289	126,479	120,000	58,700	58,700	58,700
Environmental Services Dept. Total	7,460,311	7,036,776	7,955,209	7,619,148	7,619,148	7,619,148

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Transportation Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	2,109,668	2,297,130	2,478,186	2,349,024	2,349,024	2,349,024
10-02 Part-Time Employees	83,668	103,609	134,099	65,245	65,245	65,245
10-03 Overtime	30,255	30,740	58,000	51,000	51,000	51,000
10-04 Limited Term	29,273	90	0	0	0	0
10-05 Temp/Seasonal	152,977	180,897	219,500	210,000	210,000	210,000
10-10 Shift Differential	2,188	0	2,500	2,500	2,500	2,500
10-12 Certificate Pay	0	0	0	300	300	300
10-14 Crew Leader Pay	2,227	2,409	3,000	3,200	3,200	3,200
10-16 On Call Pay	42,361	46,221	42,500	46,000	46,000	46,000
10-30 Acting In Capacity	1,853	2,128	2,500	2,500	2,500	2,500
10-32 Working Out of Class Pay	92	144	500	2,000	2,000	2,000
10-46 Premium Pay	341	57	0	0	0	0
10-61 Accrued Compensated Absen	57,200	71,600	0	0	0	0
10-69 Comp Cashed Out	3,273	2,255	0	0	0	0
Total Personnel Services	2,515,376	2,737,280	2,940,785	2,731,769	2,731,769	2,731,769
Employee Benefits						
11-01 FICA	185,816	201,718	222,502	206,855	206,855	206,855
11-02 Tri-Met Payroll Tax	17,674	19,331	21,291	22,510	22,510	22,510
11-09 PERS - Pension Bond Pymt	95,025	96,644	107,044	107,154	107,154	107,154
11-10 PERS-ER	146,378	152,238	206,983	192,127	192,127	192,127
11-11 PERS-EE	133,681	143,266	163,277	163,905	163,905	163,905
11-20 Health Insurance	492,202	582,226	720,088	639,798	639,798	639,798
11-21 Dental Insurance	58,952	73,086	79,269	68,557	68,557	68,557
11-22 Life Insurance	3,088	3,382	3,616	3,213	3,213	3,213
11-27 Workers' Comp	85,913	71,145	59,135	52,257	52,257	52,257
11-30 Long Term Disability	6,300	6,891	7,575	7,243	7,243	7,243
11-31 FSA-Admin Fee	434	490	481	365	365	365
11-35 HRA/VEBA	35,188	37,962	41,773	40,720	40,720	40,720
Total Employee Benefits	1,260,651	1,388,379	1,633,034	1,504,704	1,504,704	1,504,704
Prof and Tech Services						
20-02 Inspection Fees	0	0	1,500	1,500	1,500	1,500
20-04 Employment Agency Serv	138	0	0	0	0	0
20-06 Professional Services	22,502	22,168	36,500	31,500	31,500	31,500
20-08 Med and Psych Costs	1,059	1,157	2,000	2,000	2,000	2,000
20-15 Outsourced Serv & Labor	1,755,997	519,566	738,000	729,500	729,500	729,500
20-20 Permits and Licenses	1,750	2,007	2,500	3,200	3,200	3,200
20-24 Recording and Title Fees	0	164	0	0	0	0
Total Prof and Tech Services	1,781,446	545,062	780,500	767,700	767,700	767,700
Property Services						
21-04 Utility Services	46,064	47,506	56,500	55,500	55,500	55,500
21-06 Telephone/Cell Phone	18,678	20,275	22,200	22,400	22,400	22,400
21-20 Building R and M	0	2,073	5,700	6,200	6,200	6,200
21-21 Equipment R and M	28,850	20,658	34,500	34,400	34,400	34,400

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Transportation Fund						
Environmental Services Department						
21-22 Motor Vehicle R and M	1,337	984	6,750	2,000	2,000	2,000
21-23 Com Systems R and M	3,045	2,948	4,000	14,600	14,600	14,600
21-24 Transportation R and M	108,179	185,760	250,000	250,000	250,000	250,000
21-30 Towing and Storage	300	450	1,000	3,000	3,000	3,000
21-40 Equipment Rent/Lease	12,906	17,931	15,700	23,200	23,200	23,200
21-41 Motor Vehicle Rent/Lease	0	0	500	500	500	500
21-43 Bldg/Office Rent/Lease	23,713	24,420	26,000	26,000	26,000	26,000
21-51 Traffic Signals	45,496	51,105	67,500	69,500	69,500	69,500
Total Property Services	288,568	374,110	490,350	507,300	507,300	507,300
Other Services						
22-02 Photographic/Art	0	26	1,450	400	400	400
22-04 Printing	2,336	2,579	4,250	1,900	1,900	1,900
22-08 Advertising	346	55	1,900	1,150	1,150	1,150
22-12 Dues and Memberships	5,243	3,817	6,600	3,700	3,700	3,700
22-14 Training and Education	9,290	14,605	21,500	19,000	19,000	19,000
22-16 Community Outreach	0	603	100	100	100	100
22-24 Meals	3,481	2,106	6,600	6,100	6,100	6,100
22-25 Mileage	365	555	2,100	1,300	1,300	1,300
22-26 Promo/Incentive Programs	316	4,830	2,100	1,300	1,300	1,300
22-27 Lodging	1,868	3,092	0	0	0	0
22-28 Recruitment Expenses	2,000	0	0	0	0	0
22-29 Airfare	50	194	0	0	0	0
Total Other Services	25,295	32,462	46,600	34,950	34,950	34,950
Supplies						
23-01 Office Supplies	9,574	2,933	6,100	5,300	5,300	5,300
23-02 Copier/Printer/Fax Supp	1,812	676	3,000	2,300	2,300	2,300
23-03 Paper	20	125	1,250	950	950	950
23-10 Gas, Oil, Lube	6,606	7,114	7,150	7,650	7,650	7,650
23-11 Tires	604	2,658	7,200	4,200	4,200	4,200
23-12 Veh Supplies and Parts	534	320	900	700	700	700
23-13 Veh Repairs/Minor Equip	1,975	2,161	2,500	2,500	2,500	2,500
23-14 Minor Equip and Tools	35,953	28,706	38,400	38,300	38,300	38,300
23-20 Operating/Tech/Scientific	1,388	1,211	3,000	3,000	3,000	3,000
23-24 First Aid and Safety	6,407	6,486	7,700	3,100	3,100	3,100
23-25 Other Operating	83	113	1,550	1,250	1,250	1,250
23-26 Protective Equip/Uniforms	4,181	6,303	5,400	8,400	8,400	8,400
23-40 Pavement Marking	28,138	71,750	60,000	80,000	80,000	80,000
23-41 Signs	42,974	70,508	60,000	75,000	75,000	75,000
23-44 R and M Supplies	1,319	969	6,250	6,250	6,250	6,250
23-60 Books and Publications	513	631	2,350	1,950	1,950	1,950
23-61 Post/Pack/Del/Courier	3,147	1,591	3,000	2,100	2,100	2,100
23-62 Employee Service Awards	407	344	1,000	1,000	1,000	1,000
23-63 Comp Equip/Software/Maint	6,496	9,981	45,400	21,952	21,952	21,952
Total Supplies	152,131	214,580	262,150	265,902	265,902	265,902

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Transportation Fund						
Environmental Services Department						
Internal Service Charge						
29-04 Property Management	186,342	190,132	196,185	211,102	211,102	211,102
29-06 Vehicle Maintenance	64,739	66,126	65,446	72,950	72,950	72,950
29-07 Vehicle Fuels	43,654	48,617	45,331	36,308	36,308	36,308
29-08 Equipment Replacement	250,413	289,115	322,412	303,772	303,772	303,772
29-11 Computer Replacement Chg	20,643	19,772	19,878	19,598	19,598	19,598
29-12 Information Services	152,320	312,479	367,558	403,568	403,568	403,568
29-21 Liability Mgmnt Charge	80,211	89,994	88,997	88,898	88,898	88,898
29-22 Legal	54,391	63,851	88,119	97,900	97,900	97,900
29-24 City Administration	122,325	133,861	124,863	137,653	137,653	137,653
29-25 Financial Services	104,006	105,577	99,589	97,558	97,558	97,558
29-27 General Support Services	48,119	50,114	49,856	47,166	47,166	47,166
29-29 City-Wide Services	202,392	248,786	213,556	231,650	231,650	231,650
Total Internal Service Charge	1,329,555	1,618,424	1,681,790	1,748,123	1,748,123	1,748,123
Capital Outlay						
30-08 Equipment	65,073	53,696	60,000	58,700	58,700	58,700
30-10 Motor Vehicles	42,216	72,783	60,000	0	0	0
Total Capital Outlay	107,289	126,479	120,000	58,700	58,700	58,700
Total Requirements	7,460,311	7,036,776	7,955,209	7,619,148	7,619,148	7,619,148

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
212 Streetlight Fund						
Intergovernmental Revenue	196,590	211,185	225,900	200,000	200,000	200,000
Utility License Fees	1,149,624	1,167,096	1,205,000	1,189,000	1,189,000	1,189,000
Interest Income	55,810	46,817	25,200	41,100	41,100	41,100
Miscellaneous Income	0	142,360	0	0	0	0
Other Resources	7,610,000	0	0	0	0	0
Beginning Balance	1,867,938	8,220,317	6,959,200	4,302,100	4,302,100	4,302,100
Total Streetlight Fund	10,879,962	9,787,775	8,415,300	5,732,200	5,732,200	5,732,200

Requirements						
Environmental Services	963,617	605,127	820,127	632,529	632,529	632,529
Total	963,617	605,127	820,127	632,529	632,529	632,529
Interfund Transfers	1,582,728	3,171,221	6,052,700	3,364,600	3,364,600	3,364,600
Contingency	0	0	123,000	95,000	95,000	95,000
Debt Service	113,300	0	0	0	0	0
Unappropriated	8,220,317	6,011,427	1,419,473	1,640,071	1,640,071	1,640,071
Total	9,916,345	9,182,648	7,595,173	5,099,671	5,099,671	5,099,671
Total Streetlight Fund	10,879,962	9,787,775	8,415,300	5,732,200	5,732,200	5,732,200

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 212 Streetlight Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	110,604	114,478	93,627	80,829	80,829	80,829
Street Lights Div.	853,013	490,649	726,500	551,700	551,700	551,700
Environmental Services Dept. Total	963,617	605,127	820,127	632,529	632,529	632,529

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 212 Streetlight Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Materials & Services	963,617	605,127	820,127	632,529	632,529	632,529
Environmental Services Dept. Total	963,617	605,127	820,127	632,529	632,529	632,529

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Streetlight Fund						
Environmental Services Department						
Prof and Tech Services						
20-06 Professional Services	8,900	0	0	0	0	0
20-15 Outsourced Serv & Labor	0	2,103	25,000	76,000	76,000	76,000
Total Prof and Tech Services	8,900	2,103	25,000	76,000	76,000	76,000
Property Services						
21-04 Utility Services	820,044	481,603	650,000	420,000	420,000	420,000
21-43 Bldg/Office Rent/Lease	0	0	0	4,000	4,000	4,000
21-50 Street Lights	24,069	6,943	50,000	50,000	50,000	50,000
Total Property Services	844,113	488,546	700,000	474,000	474,000	474,000
Other Services						
22-14 Training and Education	0	0	500	500	500	500
Total Other Services	0	0	500	500	500	500
Supplies						
23-63 Comp Equip/Software/Maint	0	0	1,000	1,200	1,200	1,200
Total Supplies	0	0	1,000	1,200	1,200	1,200
Internal Service Charge						
29-19 Code Enforcement Charge	10,955	10,092	9,276	7,129	7,129	7,129
29-20 Economic Development Chg	6,421	5,850	6,433	5,676	5,676	5,676
29-21 Liability Mgmnt Charge	6,505	6,821	5,377	4,285	4,285	4,285
29-22 Legal	0	3,377	2,873	2,592	2,592	2,592
29-24 City Administration	22,247	23,262	17,831	16,375	16,375	16,375
29-25 Financial Services	18,916	18,347	14,221	11,605	11,605	11,605
29-27 General Support Services	8,751	8,709	7,120	5,611	5,611	5,611
29-29 City-Wide Services	36,809	38,020	30,496	27,556	27,556	27,556
Total Internal Service Charge	110,604	114,478	93,627	80,829	80,829	80,829
Total Requirements	963,617	605,127	820,127	632,529	632,529	632,529

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
240 Infrastructure Dev Fund						
Charges for Services	432,821	508,535	389,420	546,920	546,920	546,920
Interest Income	21,083	27,782	33,900	35,000	35,000	35,000
Miscellaneous Income	4,730	1,822	0	0	0	0
Interfund Transfers	1,269,500	850,600	1,071,200	1,135,600	1,135,600	1,135,600
Internal Service Charges	212,022	291,938	310,000	313,000	313,000	313,000
Beginning Balance	1,252,274	1,609,589	1,693,300	1,749,700	1,749,700	1,749,700
Total Infrastructure Dev Fund	3,192,430	3,290,266	3,497,820	3,780,220	3,780,220	3,780,220

Requirements						
Environmental Services	1,582,841	1,587,684	2,058,144	2,425,217	2,425,217	2,425,217
Total	1,582,841	1,587,684	2,058,144	2,425,217	2,425,217	2,425,217
Contingency	0	0	309,000	364,000	364,000	364,000
Unappropriated	1,609,589	1,702,582	1,130,676	991,003	991,003	991,003
Total	1,609,589	1,702,582	1,439,676	1,355,003	1,355,003	1,355,003
Total Infrastructure Dev Fund	3,192,430	3,290,266	3,497,820	3,780,220	3,780,220	3,780,220

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 240 Infrastructure Dev Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	418,832	445,379	471,462	541,937	541,937	541,937
Development Engineering Div.	511,434	543,946	684,507	966,955	966,955	966,955
IDF Inspections Div.	358,490	374,696	583,009	609,068	609,068	609,068
IDF Surveying Div.	294,085	223,663	319,166	307,257	307,257	307,257
Environmental Services Dept. Total	1,582,841	1,587,684	2,058,144	2,425,217	2,425,217	2,425,217

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 240 Infrastructure Dev Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	1,140,317	1,150,684	1,521,033	1,831,926	1,831,926	1,831,926
Materials & Services	397,112	437,000	507,111	593,291	593,291	593,291
Capital Outlay	45,412	0	30,000	0	0	0
Environmental Services Dept. Total	1,582,841	1,587,684	2,058,144	2,425,217	2,425,217	2,425,217

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Infrastructure Dev Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	623,599	626,452	726,840	891,943	891,943	891,943
10-02 Part-Time Employees	66,518	52,880	109,255	186,141	186,141	186,141
10-03 Overtime	21,065	32,878	37,000	37,000	37,000	37,000
10-04 Limited Term	14,952	49,417	116,755	56,285	56,285	56,285
10-05 Temp/Seasonal	31,256	2,580	15,000	15,000	15,000	15,000
10-30 Acting In Capacity	1,777	843	2,000	2,000	2,000	2,000
10-61 Accrued Compensated Absen	17,800	11,200	0	0	0	0
10-69 Comp Cashed Out	1,053	1,433	0	0	0	0
Total Personnel Services	778,020	777,683	1,006,850	1,188,369	1,188,369	1,188,369
Employee Benefits						
11-01 FICA	58,403	57,844	76,274	89,980	89,980	89,980
11-02 Tri-Met Payroll Tax	5,569	5,554	7,289	9,793	9,793	9,793
11-09 PERS - Pension Bond Pymt	34,364	34,757	35,465	36,687	36,687	36,687
11-10 PERS-ER	60,853	57,008	76,871	73,771	73,771	73,771
11-11 PERS-EE	43,189	43,802	59,511	71,302	71,302	71,302
11-20 Health Insurance	111,904	122,282	191,908	279,063	279,063	279,063
11-21 Dental Insurance	13,202	16,469	23,796	33,489	33,489	33,489
11-22 Life Insurance	862	848	1,157	1,300	1,300	1,300
11-27 Workers' Comp	19,210	19,530	21,586	25,291	25,291	25,291
11-30 Long Term Disability	2,077	2,055	2,763	3,403	3,403	3,403
11-31 FSA-Admin Fee	151	147	126	87	87	87
11-35 HRA/VEBA	12,513	12,705	17,437	19,391	19,391	19,391
Total Employee Benefits	362,297	373,001	514,183	643,557	643,557	643,557
Prof and Tech Services						
20-06 Professional Services	966	6,516	15,500	15,500	15,500	15,500
20-15 Outsourced Serv & Labor	14,326	21,474	30,000	45,000	45,000	45,000
20-20 Permits and Licenses	0	0	250	250	250	250
20-24 Recording and Title Fees	0	0	1,500	3,500	3,500	3,500
Total Prof and Tech Services	15,292	27,990	47,250	64,250	64,250	64,250
Property Services						
21-06 Telephone/Cell Phone	3,257	1,729	6,500	6,500	6,500	6,500
21-21 Equipment R and M	390	0	3,000	3,000	3,000	3,000
21-22 Motor Vehicle R and M	87	0	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	0	0	250	250	250	250
Total Property Services	3,734	1,729	10,750	10,750	10,750	10,750
Other Services						
22-04 Printing	256	128	750	750	750	750
22-08 Advertising	248	176	500	500	500	500
22-12 Dues and Memberships	1,359	1,266	2,700	3,200	3,200	3,200
22-14 Training and Education	2,309	2,968	6,500	8,000	8,000	8,000
22-32 Fines/Interest/Penalties	0	2,000	0	0	0	0
Total Other Services	4,172	6,538	10,450	12,450	12,450	12,450

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Infrastructure Dev Fund						
Environmental Services Department						
Supplies						
23-01 Office Supplies	819	786	2,800	2,800	2,800	2,800
23-02 Copier/Printer/Fax Supp	1,450	1,210	2,000	2,000	2,000	2,000
23-12 Veh Supplies and Parts	0	72	2,250	2,250	2,250	2,250
23-13 Veh Repairs/Minor Equip	1,210	1,056	1,750	1,750	1,750	1,750
23-14 Minor Equip and Tools	3,039	5,271	5,500	5,500	5,500	5,500
23-20 Operating/Tech/Scientific	456	72	1,250	1,250	1,250	1,250
23-24 First Aid and Safety	70	319	450	450	450	450
23-26 Protective Equip/Uniforms	0	0	1,250	1,250	1,250	1,250
23-60 Books and Publications	0	87	950	950	950	950
23-61 Post/Pack/Del/Courier	0	0	300	300	300	300
23-62 Employee Service Awards	0	142	250	250	250	250
23-63 Comp Equip/Software/Maint	1,612	495	5,500	7,132	7,132	7,132
23-64 Employee Recognition Prog	0	141	0	0	0	0
Total Supplies	8,656	9,651	24,250	25,882	25,882	25,882
Internal Service Charge						
29-04 Property Management	48,881	48,784	50,666	52,658	52,658	52,658
29-06 Vehicle Maintenance	19,276	18,516	20,053	25,491	25,491	25,491
29-07 Vehicle Fuels	29,103	27,368	22,094	14,632	14,632	14,632
29-08 Equipment Replacement	22,003	19,412	18,187	35,800	35,800	35,800
29-11 Computer Replacement Chg	6,945	6,012	4,475	6,904	6,904	6,904
29-12 Information Services	61,333	72,399	73,834	92,540	92,540	92,540
29-19 Code Enforcement Charge	13,047	12,731	14,772	15,570	15,570	15,570
29-20 Economic Development Chg	7,647	7,380	10,244	12,396	12,396	12,396
29-21 Liability Mgmnt Charge	29,641	31,838	32,054	34,194	34,194	34,194
29-22 Legal	24,103	35,222	57,086	56,228	56,228	56,228
29-24 City Administration	26,494	29,343	28,395	35,763	35,763	35,763
29-25 Financial Services	22,527	23,143	22,648	25,346	25,346	25,346
29-27 General Support Services	10,422	10,985	11,338	12,254	12,254	12,254
29-29 City-Wide Services	43,836	47,959	48,565	60,183	60,183	60,183
Total Internal Service Charge	365,258	391,092	414,411	479,959	479,959	479,959
Capital Outlay						
30-08 Equipment	38,383	0	30,000	0	0	0
30-12 Hardware and Software	7,029	0	0	0	0	0
Total Capital Outlay	45,412	0	30,000	0	0	0
Total Requirements	1,582,841	1,587,684	2,058,144	2,425,217	2,425,217	2,425,217

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
510 Water Fund						
Intergovernmental Revenue	81,896	88,254	80,000	80,000	80,000	80,000
Charges for Services	12,203,843	12,033,405	12,864,000	13,097,800	13,097,800	13,097,800
Interest Income	147,599	170,949	321,000	146,000	146,000	146,000
Miscellaneous Income	167,295	138,869	191,980	188,200	188,200	188,200
Interfund Transfers	375,461	226,678	231,500	300,800	300,800	300,800
Internal Service Charges	420,333	490,769	563,000	548,000	548,000	548,000
Other Resources	0	3,210,342	0	0	0	0
Beginning Balance	12,820,790	14,540,540	16,053,800	14,519,300	14,519,300	14,519,300
Total Water Fund	26,217,217	30,899,806	30,305,280	28,880,100	28,880,100	28,880,100

Requirements						
Environmental Services	8,343,926	8,874,198	9,769,683	10,281,235	10,281,235	10,281,235
Total	8,343,926	8,874,198	9,769,683	10,281,235	10,281,235	10,281,235
Interfund Transfers	3,131,088	5,011,960	2,624,050	3,592,950	3,592,950	3,592,950
Contingency	0	0	1,465,000	1,542,000	1,542,000	1,542,000
Debt Service	201,663	3,214,227	0	0	0	0
Unappropriated	14,540,540	13,799,421	16,446,547	13,463,915	13,463,915	13,463,915
Total	17,873,291	22,025,608	20,535,597	18,598,865	18,598,865	18,598,865
Total Water Fund	26,217,217	30,899,806	30,305,280	28,880,100	28,880,100	28,880,100

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 510 Water Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	429,760	366,490	417,418	458,625	458,625	458,625
New Water Meter Installs Div.	56,082	62,435	88,650	88,450	88,450	88,450
Support Services Div.	1,845,717	2,157,692	2,263,847	2,464,301	2,464,301	2,464,301
Water Operation and Maint Div.	5,509,621	5,760,459	6,441,404	6,674,177	6,674,177	6,674,177
Water Engineering Div.	502,746	527,122	558,364	595,682	595,682	595,682
Environmental Services Dept. Total	8,343,926	8,874,198	9,769,683	10,281,235	10,281,235	10,281,235

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 510 Water Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,925,310	2,894,467	3,146,468	3,263,029	3,263,029	3,263,029
Materials & Services	5,411,972	5,859,828	6,591,715	6,981,706	6,981,706	6,981,706
Capital Outlay	6,644	119,903	31,500	36,500	36,500	36,500
Environmental Services Dept. Total	8,343,926	8,874,198	9,769,683	10,281,235	10,281,235	10,281,235

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Water Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,805,525	1,722,419	1,880,368	1,903,479	1,903,479	1,903,479
10-02 Part-Time Employees	12	0	0	0	0	0
10-03 Overtime	31,807	22,259	35,000	35,000	35,000	35,000
10-04 Limited Term	15,469	21,285	0	0	0	0
10-05 Temp/Seasonal	32,918	15,138	50,000	60,000	60,000	60,000
10-10 Shift Differential	98	818	0	0	0	0
10-12 Certificate Pay	1,835	1,500	1,500	1,500	1,500	1,500
10-14 Crew Leader Pay	976	700	1,000	1,000	1,000	1,000
10-16 On Call Pay	34,374	43,146	38,000	40,000	40,000	40,000
10-30 Acting In Capacity	2,761	4,666	3,500	4,500	4,500	4,500
10-32 Working Out of Class Pay	631	1,406	2,000	2,000	2,000	2,000
10-46 Premium Pay	2,641	207	0	0	0	0
10-61 Accrued Compensated Absen	3,000	56,800	0	0	0	0
10-69 Comp Cashed Out	4,685	2,180	0	0	0	0
Total Personnel Services	1,936,732	1,892,524	2,011,368	2,047,479	2,047,479	2,047,479
Employee Benefits						
11-01 FICA	146,916	138,745	152,308	155,118	155,118	155,118
11-02 Tri-Met Payroll Tax	13,973	13,290	14,561	16,871	16,871	16,871
11-09 PERS - Pension Bond Pymt	69,059	70,166	74,622	73,289	73,289	73,289
11-10 PERS-ER	144,626	136,041	182,295	181,966	181,966	181,966
11-11 PERS-EE	114,376	108,882	117,682	122,848	122,848	122,848
11-20 Health Insurance	380,514	405,120	443,953	475,162	475,162	475,162
11-21 Dental Insurance	44,944	50,430	52,137	51,673	51,673	51,673
11-22 Life Insurance	2,522	2,352	2,512	2,442	2,442	2,442
11-27 Workers' Comp	35,142	41,850	56,662	96,758	96,758	96,758
11-30 Long Term Disability	5,209	4,981	5,454	5,710	5,710	5,710
11-31 FSA-Admin Fee	228	243	251	171	171	171
11-35 HRA/VEBA	31,069	29,843	32,663	33,542	33,542	33,542
Total Employee Benefits	988,578	1,001,943	1,135,100	1,215,550	1,215,550	1,215,550
Prof and Tech Services						
20-06 Professional Services	41,268	27,164	52,000	42,500	42,500	42,500
20-08 Med and Psych Costs	703	1,280	1,000	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	33,459	58,063	80,950	130,450	130,450	130,450
20-20 Permits and Licenses	398	204	2,350	2,650	2,650	2,650
20-22 Assessments and Fees	790	490	430	1,350	1,350	1,350
Total Prof and Tech Services	76,618	87,201	136,730	177,950	177,950	177,950
Property Services						
21-04 Utility Services	92,114	92,434	119,700	114,200	114,200	114,200
21-06 Telephone/Cell Phone	56,175	57,193	62,000	61,800	61,800	61,800
21-20 Building R and M	2,369	4,240	7,500	7,500	7,500	7,500
21-21 Equipment R and M	14,050	15,127	15,700	15,700	15,700	15,700
21-22 Motor Vehicle R and M	237	180	2,000	1,000	1,000	1,000
21-23 Com Systems R and M	2,920	3,067	3,500	3,500	3,500	3,500

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Water Fund						
Environmental Services Department						
21-27 Water Line R and M	179,068	194,716	220,000	220,000	220,000	220,000
21-40 Equipment Rent/Lease	5,730	5,296	9,000	9,200	9,200	9,200
Total Property Services	352,663	372,253	439,400	432,900	432,900	432,900
Other Services						
22-02 Photographic/Art	95	0	500	500	500	500
22-04 Printing	3,350	3,048	6,000	4,750	4,750	4,750
22-08 Advertising	225	105	200	200	200	200
22-12 Dues and Memberships	43,713	42,717	46,800	49,800	49,800	49,800
22-14 Training and Education	9,753	18,510	18,500	21,500	21,500	21,500
22-24 Meals	3,629	2,015	4,500	4,050	4,050	4,050
22-25 Mileage	138	285	1,220	820	820	820
22-26 Promo/Incentive Programs	2,819	3,788	72,000	68,000	68,000	68,000
22-27 Lodging	2,862	4,804	0	2,000	2,000	2,000
22-29 Airfare	804	488	0	0	0	0
22-31 Rental Cars	31	0	0	0	0	0
22-34 Contributions/City Match	1,750	0	0	0	0	0
Total Other Services	69,169	75,760	149,720	151,620	151,620	151,620
Supplies						
23-01 Office Supplies	6,461	2,388	6,000	4,000	4,000	4,000
23-02 Copier/Printer/Fax Supp	2,048	1,678	2,400	2,400	2,400	2,400
23-03 Paper	20	1,638	0	100	100	100
23-10 Gas, Oil, Lube	4,788	5,558	5,000	6,000	6,000	6,000
23-11 Tires	0	217	2,000	1,000	1,000	1,000
23-12 Veh Supplies and Parts	709	274	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	363	3,722	5,000	5,000	5,000	5,000
23-14 Minor Equip and Tools	53,815	36,059	61,500	46,500	46,500	46,500
23-20 Operating/Tech/Scientific	2,125	4,258	3,500	3,500	3,500	3,500
23-24 First Aid and Safety	5,697	5,253	6,200	6,200	6,200	6,200
23-25 Other Operating	127	87	0	0	0	0
23-26 Protective Equip/Uniforms	862	776	2,200	2,200	2,200	2,200
23-41 Signs	0	0	250	250	250	250
23-42 Water Purchase from Port	2,030,832	2,143,628	2,408,462	2,647,000	2,647,000	2,647,000
23-44 R and M Supplies	14,830	14,754	20,000	20,000	20,000	20,000
23-45 Water Purchase Other	184,365	189,423	211,500	211,500	211,500	211,500
23-60 Books and Publications	1,628	911	1,900	1,900	1,900	1,900
23-61 Post/Pack/Del/Courier	1,724	2,253	4,050	4,050	4,050	4,050
23-62 Employee Service Awards	275	344	750	700	700	700
23-63 Comp Equip/Software/Maint	11,719	34,589	94,900	52,392	52,392	52,392
Total Supplies	2,322,388	2,447,810	2,836,612	3,015,692	3,015,692	3,015,692
Internal Service Charge						
29-04 Property Management	162,989	165,370	176,275	184,561	184,561	184,561
29-06 Vehicle Maintenance	54,136	56,471	63,765	76,884	76,884	76,884
29-07 Vehicle Fuels	54,166	54,232	44,737	32,869	32,869	32,869
29-08 Equipment Replacement	97,753	108,515	111,544	149,985	149,985	149,985
29-11 Computer Replacement Chg	14,735	14,185	15,368	14,904	14,904	14,904

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Water Fund						
Environmental Services Department						
29-12 Information Services	152,998	292,691	319,961	341,898	341,898	341,898
29-16 Internal Prof Svcs	2,829	1,365	3,000	3,000	3,000	3,000
29-18 Utility Financial Svcs	514,209	559,505	579,221	643,257	643,257	643,257
29-19 Code Enforcement Charge	56,325	54,255	65,862	64,886	64,886	64,886
29-20 Economic Development Chg	33,012	31,452	45,676	51,660	51,660	51,660
29-21 Liability Mgmnt Charge	123,763	136,993	148,175	150,708	150,708	150,708
29-22 Legal	31,568	29,111	29,309	26,120	26,120	26,120
29-24 City Administration	114,378	125,055	126,605	149,033	149,033	149,033
29-25 Financial Services	97,249	98,631	100,978	105,623	105,623	105,623
29-27 General Support Services	44,992	46,817	50,552	51,066	51,066	51,066
29-29 City-Wide Services	189,243	272,393	254,535	250,800	250,800	250,800
29-60 Utility License Fee	846,789	829,763	893,690	906,290	906,290	906,290
Total Internal Service Charge	2,591,134	2,876,804	3,029,253	3,203,544	3,203,544	3,203,544
Capital Outlay						
30-08 Equipment	6,644	97,185	31,500	36,500	36,500	36,500
30-12 Hardware and Software	0	22,718	0	0	0	0
Total Capital Outlay	6,644	119,903	31,500	36,500	36,500	36,500
Total Requirements	8,343,926	8,874,198	9,769,683	10,281,235	10,281,235	10,281,235

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
540 Stormwater Fund						
Licenses and Permits	1,247	10,000	0	0	0	0
Intergovernmental Revenue	3,036	49	20,000	2,000,000	2,000,000	2,000,000
Charges for Services	7,024,345	7,130,502	7,316,200	7,843,700	7,843,700	7,843,700
Interest Income	95,370	105,774	136,000	168,270	168,270	168,270
Miscellaneous Income	2,285	2,457	0	0	0	0
Interfund Transfers	623,365	814,612	597,000	743,800	743,800	743,800
Internal Service Charges	375,487	413,885	371,000	474,000	474,000	474,000
Other Resources	0	0	0	101,535	101,535	101,535
Beginning Balance	8,222,693	8,444,794	9,059,000	11,168,000	11,168,000	11,168,000
Total Stormwater Fund	16,347,828	16,922,073	17,499,200	22,499,305	22,499,305	22,499,305

Requirements						
Environmental Services	4,759,877	5,081,162	6,025,910	6,115,201	6,115,201	6,115,201
Total	4,759,877	5,081,162	6,025,910	6,115,201	6,115,201	6,115,201
Interfund Transfers	3,143,157	1,517,962	1,526,000	4,385,550	4,385,550	4,385,550
Contingency	0	0	904,000	918,000	918,000	918,000
Unappropriated	8,444,794	10,322,949	9,043,290	11,080,554	11,080,554	11,080,554
Total	11,587,951	11,840,911	11,473,290	16,384,104	16,384,104	16,384,104
Total Stormwater Fund	16,347,828	16,922,073	17,499,200	22,499,305	22,499,305	22,499,305

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 540 Stormwater Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	430,968	385,264	385,110	426,831	426,831	426,831
Support Services Div.	1,390,141	1,768,297	1,859,467	1,863,213	1,863,213	1,863,213
Natural Resources Div.	346,824	273,432	368,153	403,437	403,437	403,437
Water Quality Div.	584,723	603,965	860,351	830,951	830,951	830,951
Stormwater Sys Maint-Plan Div.	1,673,426	1,755,770	2,102,353	2,180,644	2,180,644	2,180,644
Stormwater Engineering Div.	333,795	294,434	450,476	410,125	410,125	410,125
Environmental Services Dept. Total	4,759,877	5,081,162	6,025,910	6,115,201	6,115,201	6,115,201

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 540 Stormwater Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,280,205	2,113,939	2,707,759	2,739,242	2,739,242	2,739,242
Materials & Services	2,454,855	2,883,923	3,309,151	3,362,459	3,362,459	3,362,459
Capital Outlay	24,817	83,300	9,000	13,500	13,500	13,500
Environmental Services Dept. Total	4,759,877	5,081,162	6,025,910	6,115,201	6,115,201	6,115,201

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Stormwater Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,380,309	1,268,470	1,605,367	1,644,391	1,644,391	1,644,391
10-02 Part-Time Employees	5,628	0	34,549	0	0	0
10-03 Overtime	16,479	14,229	19,000	19,000	19,000	19,000
10-04 Limited Term	5,363	27,044	0	0	0	0
10-05 Temp/Seasonal	74,398	49,341	53,000	60,650	60,650	60,650
10-12 Certificate Pay	540	0	0	1,500	1,500	1,500
10-14 Crew Leader Pay	780	938	2,500	2,500	2,500	2,500
10-16 On Call Pay	20,246	11,707	18,200	20,200	20,200	20,200
10-30 Acting In Capacity	2,369	876	2,500	2,500	2,500	2,500
10-32 Working Out of Class Pay	5,097	6,945	8,500	2,000	2,000	2,000
10-46 Premium Pay	641	133	0	0	0	0
10-61 Accrued Compensated Absen	11,200	18,500	0	0	0	0
10-69 Comp Cashed Out	666	2,394	0	0	0	0
Total Personnel Services	1,523,716	1,400,577	1,743,616	1,752,741	1,752,741	1,752,741
Employee Benefits						
11-01 FICA	116,052	106,340	132,209	133,047	133,047	133,047
11-02 Tri-Met Payroll Tax	11,060	10,177	12,624	14,441	14,441	14,441
11-09 PERS - Pension Bond Pymt	60,045	61,419	66,996	63,533	63,533	63,533
11-10 PERS-ER	84,519	73,914	124,513	108,328	108,328	108,328
11-11 PERS-EE	88,018	76,844	101,437	105,165	105,165	105,165
11-20 Health Insurance	285,306	288,660	410,692	427,738	427,738	427,738
11-21 Dental Insurance	32,379	35,795	47,082	46,290	46,290	46,290
11-22 Life Insurance	1,978	1,761	2,226	2,114	2,114	2,114
11-27 Workers' Comp	29,216	30,690	33,127	52,499	52,499	52,499
11-30 Long Term Disability	4,069	3,629	4,755	4,933	4,933	4,933
11-31 FSA-Admin Fee	315	262	317	238	238	238
11-35 HRA/VEBA	43,532	23,871	28,165	28,175	28,175	28,175
Total Employee Benefits	756,489	713,362	964,143	986,501	986,501	986,501
Prof and Tech Services						
20-06 Professional Services	122,306	78,218	206,500	164,000	164,000	164,000
20-08 Med and Psych Costs	608	1,099	1,000	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	266,517	268,997	331,500	448,000	448,000	448,000
20-20 Permits and Licenses	7,192	8,140	9,085	10,085	10,085	10,085
20-22 Assessments and Fees	443	0	0	0	0	0
Total Prof and Tech Services	397,066	356,454	548,085	623,085	623,085	623,085
Property Services						
21-04 Utility Services	35,157	20,500	55,000	23,000	23,000	23,000
21-06 Telephone/Cell Phone	17,936	17,744	21,500	20,000	20,000	20,000
21-20 Building R and M	0	1,308	6,500	6,500	6,500	6,500
21-21 Equipment R and M	13,094	19,256	29,700	29,700	29,700	29,700
21-22 Motor Vehicle R and M	1,117	19	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	2,381	2,066	2,500	2,500	2,500	2,500
21-26 Wastewater R and M	327	93	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Stormwater Fund						
Environmental Services Department						
21-28 Storm Drain R and M	31,721	37,710	55,500	55,500	55,500	55,500
21-40 Equipment Rent/Lease	8,627	5,246	11,500	17,700	17,700	17,700
Total Property Services	110,360	103,942	183,200	155,900	155,900	155,900
Other Services						
22-02 Photographic/Art	0	70	150	150	150	150
22-04 Printing	673	1,883	6,100	6,100	6,100	6,100
22-08 Advertising	3,970	20,509	17,450	18,450	18,450	18,450
22-12 Dues and Memberships	3,572	368	5,400	5,600	5,600	5,600
22-14 Training and Education	13,423	9,399	18,125	21,750	21,750	21,750
22-16 Community Outreach	43,672	38,391	68,250	56,250	56,250	56,250
22-24 Meals	3,425	2,482	3,850	3,850	3,850	3,850
22-25 Mileage	4,124	3,239	4,350	4,350	4,350	4,350
22-26 Promo/Incentive Programs	0	66	500	6,500	6,500	6,500
22-27 Lodging	831	1,335	0	1,500	1,500	1,500
22-34 Contributions/City Match	11,800	36,911	42,500	41,500	41,500	41,500
Total Other Services	85,490	114,653	166,675	166,000	166,000	166,000
Supplies						
23-01 Office Supplies	6,825	4,400	6,600	5,600	5,600	5,600
23-02 Copier/Printer/Fax Supp	2,383	2,015	2,000	2,000	2,000	2,000
23-03 Paper	16	52	100	100	100	100
23-10 Gas, Oil, Lube	6,046	5,508	6,300	6,300	6,300	6,300
23-11 Tires	0	758	200	200	200	200
23-12 Veh Supplies and Parts	1,535	4,287	2,000	2,000	2,000	2,000
23-13 Veh Repairs/Minor Equip	3,355	2,835	3,000	3,000	3,000	3,000
23-14 Minor Equip and Tools	45,681	58,815	33,000	34,000	34,000	34,000
23-20 Operating/Tech/Scientific	1,961	4,673	13,450	5,450	5,450	5,450
23-24 First Aid and Safety	5,805	3,921	3,500	5,000	5,000	5,000
23-25 Other Operating	19,990	29,330	22,000	30,100	30,100	30,100
23-26 Protective Equip/Uniforms	978	3,358	4,500	4,500	4,500	4,500
23-40 Pavement Marking	0	1,637	1,500	1,500	1,500	1,500
23-41 Signs	1,093	4,356	2,250	2,750	2,750	2,750
23-44 R and M Supplies	3,713	3,754	3,500	3,500	3,500	3,500
23-60 Books and Publications	1,341	873	1,950	1,950	1,950	1,950
23-61 Post/Pack/Del/Courier	1,976	2,123	2,900	2,900	2,900	2,900
23-62 Employee Service Awards	527	596	850	850	850	850
23-63 Comp Equip/Software/Maint	4,112	240	31,000	10,695	10,695	10,695
23-64 Employee Recognition Prog	52	41	0	0	0	0
Total Supplies	107,389	133,572	140,600	122,395	122,395	122,395
Internal Service Charge						
29-04 Property Management	171,321	174,315	179,769	191,919	191,919	191,919
29-06 Vehicle Maintenance	48,532	46,810	47,553	55,218	55,218	55,218
29-07 Vehicle Fuels	47,328	45,706	39,360	29,836	29,836	29,836
29-08 Equipment Replacement	112,985	218,285	216,865	158,988	158,988	158,988
29-11 Computer Replacement Chg	19,091	17,931	16,904	16,301	16,301	16,301
29-12 Information Services	134,234	290,327	331,157	334,080	334,080	334,080

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Stormwater Fund						
Environmental Services Department						
29-16 Internal Prof Svcs	1,277	431	0	0	0	0
29-18 Utility Financial Svcs	386,568	420,621	435,443	483,583	483,583	483,583
29-19 Code Enforcement Charge	30,138	29,619	37,957	35,869	35,869	35,869
29-20 Economic Development Chg	17,663	17,171	26,323	28,557	28,557	28,557
29-21 Liability Mgmnt Charge	50,513	54,540	56,963	57,132	57,132	57,132
29-22 Legal	43,939	43,103	57,469	48,053	48,053	48,053
29-24 City Administration	61,200	68,271	72,963	82,385	82,385	82,385
29-25 Financial Services	52,035	53,846	58,194	58,389	58,389	58,389
29-27 General Support Services	24,074	25,559	29,133	28,229	28,229	28,229
29-29 City-Wide Services	101,259	170,084	153,291	138,642	138,642	138,642
29-33 Wastewater Eng Services	0	7,271	0	0	0	0
29-60 Utility License Fee	452,393	491,412	511,247	547,898	547,898	547,898
Total Internal Service Charge	1,754,550	2,175,302	2,270,591	2,295,079	2,295,079	2,295,079
Capital Outlay						
30-08 Equipment	24,817	83,300	9,000	13,500	13,500	13,500
Total Capital Outlay	24,817	83,300	9,000	13,500	13,500	13,500
Total Requirements	4,759,877	5,081,162	6,025,910	6,115,201	6,115,201	6,115,201

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
550 Wastewater Fund						
Taxes	203	84	0	0	0	0
Licenses and Permits	6,969	5,499	7,100	6,600	6,600	6,600
Intergovernmental Revenue	548,979	189,833	171,300	184,300	184,300	184,300
Charges for Services	15,243,073	14,989,980	16,213,300	16,997,000	16,997,000	16,997,000
Interest Income	379,882	426,363	475,700	496,600	496,600	496,600
Miscellaneous Income	217,437	19,847	2,700	1,002,700	1,002,700	1,002,700
Interfund Transfers	2,215,527	2,351,859	532,400	789,500	789,500	789,500
Internal Service Charges	674,982	845,676	709,000	797,000	797,000	797,000
Other Resources	0	6,244,371	0	0	0	0
Beginning Balance	34,889,576	36,599,032	31,714,000	33,026,000	33,026,000	33,026,000
Total Wastewater Fund	54,176,628	61,672,544	49,825,500	53,299,700	53,299,700	53,299,700

Requirements						
Environmental Services	11,258,513	11,782,087	12,863,906	13,325,512	13,325,512	13,325,512
Total	11,258,513	11,782,087	12,863,906	13,325,512	13,325,512	13,325,512
Interfund Transfers	6,188,432	8,034,486	6,918,600	7,857,150	7,857,150	7,857,150
Contingency	0	0	1,930,000	1,999,000	1,999,000	1,999,000
Debt Service	130,651	6,507,625	131,000	135,000	135,000	135,000
Unappropriated	36,599,032	35,348,346	27,981,994	29,983,038	29,983,038	29,983,038
Total	42,918,115	49,890,457	36,961,594	39,974,188	39,974,188	39,974,188
Total Wastewater Fund	54,176,628	61,672,544	49,825,500	53,299,700	53,299,700	53,299,700

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 550 Wastewater Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	460,517	462,115	407,411	444,037	444,037	444,037
Support Services Div.	2,850,588	3,265,626	3,434,602	3,602,338	3,602,338	3,602,338
Wastewater Engineering Div.	518,212	560,397	574,213	614,194	614,194	614,194
Wastewater Maint and Plan Div.	2,594,971	2,591,494	2,933,548	3,013,210	3,013,210	3,013,210
Wastewater Treatmnt Plant Div.	4,834,225	4,902,455	5,514,132	5,651,733	5,651,733	5,651,733
Environmental Services Dept. Total	11,258,513	11,782,087	12,863,906	13,325,512	13,325,512	13,325,512

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 550 Wastewater Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,991,679	3,084,553	3,239,351	3,352,814	3,352,814	3,352,814
Materials & Services	8,242,364	8,683,302	9,571,555	9,934,198	9,934,198	9,934,198
Capital Outlay	24,470	14,232	53,000	38,500	38,500	38,500
Environmental Services Dept. Total	11,258,513	11,782,087	12,863,906	13,325,512	13,325,512	13,325,512

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Wastewater Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,795,903	1,853,424	1,950,839	1,977,763	1,977,763	1,977,763
10-02 Part-Time Employees	55,916	10,216	0	35,240	35,240	35,240
10-03 Overtime	7,944	4,241	9,000	9,000	9,000	9,000
10-04 Limited Term	14,940	20,743	0	0	0	0
10-05 Temp/Seasonal	36,467	36,677	55,000	55,000	55,000	55,000
10-12 Certificate Pay	0	0	0	300	300	300
10-14 Crew Leader Pay	408	284	1,500	1,500	1,500	1,500
10-16 On Call Pay	20,764	22,871	24,000	24,000	24,000	24,000
10-30 Acting In Capacity	2,232	4,335	2,500	3,000	3,000	3,000
10-32 Working Out of Class Pay	366	172	0	0	0	0
10-46 Premium Pay	941	207	0	0	0	0
10-61 Accrued Compensated Absen	33,700	41,800	0	0	0	0
10-69 Comp Cashed Out	1,826	2,342	0	0	0	0
Total Personnel Services	1,971,407	1,997,312	2,042,839	2,105,803	2,105,803	2,105,803
Employee Benefits						
11-01 FICA	146,706	149,293	155,029	159,774	159,774	159,774
11-02 Tri-Met Payroll Tax	13,934	14,267	14,789	17,351	17,351	17,351
11-09 PERS - Pension Bond Pymt	71,190	73,489	77,436	74,436	74,436	74,436
11-10 PERS-ER	120,370	117,890	157,261	158,012	158,012	158,012
11-11 PERS-EE	112,926	112,001	119,270	126,347	126,347	126,347
11-20 Health Insurance	410,263	446,451	484,012	532,654	532,654	532,654
11-21 Dental Insurance	49,638	57,657	58,195	60,829	60,829	60,829
11-22 Life Insurance	2,843	2,702	2,818	2,781	2,781	2,781
11-27 Workers' Comp	56,675	78,120	90,416	74,418	74,418	74,418
11-30 Long Term Disability	5,323	5,224	5,658	6,039	6,039	6,039
11-31 FSA-Admin Fee	270	217	210	258	258	258
11-35 HRA/VEBA	30,134	29,930	31,418	34,112	34,112	34,112
Total Employee Benefits	1,020,272	1,087,241	1,196,512	1,247,011	1,247,011	1,247,011
Prof and Tech Services						
20-06 Professional Services	19,268	54,274	28,750	26,750	26,750	26,750
20-08 Med and Psych Costs	441	1,535	1,000	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	4,027,561	4,114,543	4,600,930	4,727,127	4,727,127	4,727,127
20-20 Permits and Licenses	52,288	51,985	60,725	61,375	61,375	61,375
20-22 Assessments and Fees	8,027	10,335	5,000	8,000	8,000	8,000
Total Prof and Tech Services	4,107,585	4,232,672	4,696,405	4,824,252	4,824,252	4,824,252
Property Services						
21-04 Utility Services	17,284	23,985	20,700	24,800	24,800	24,800
21-06 Telephone/Cell Phone	31,929	30,786	37,500	37,000	37,000	37,000
21-20 Building R and M	174	2,085	6,000	6,500	6,500	6,500
21-21 Equipment R and M	7,908	2,663	26,800	26,800	26,800	26,800
21-22 Motor Vehicle R and M	336	0	500	500	500	500
21-23 Com Systems R and M	2,894	4,129	3,500	3,500	3,500	3,500
21-24 Transportation R and M	0	140	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Wastewater Fund						
Environmental Services Department						
21-26 Wastewater R and M	14,893	20,789	75,000	75,000	75,000	75,000
21-40 Equipment Rent/Lease	8,404	6,145	12,000	11,200	11,200	11,200
Total Property Services	83,822	90,722	182,000	185,300	185,300	185,300
Other Services						
22-02 Photographic/Art	1,651	0	500	500	500	500
22-04 Printing	572	717	1,700	1,700	1,700	1,700
22-08 Advertising	819	1,839	1,250	2,250	2,250	2,250
22-12 Dues and Memberships	25,841	27,204	34,400	34,400	34,400	34,400
22-14 Training and Education	9,997	18,170	21,100	26,100	26,100	26,100
22-24 Meals	3,027	3,116	4,600	4,700	4,700	4,700
22-25 Mileage	156	210	1,350	1,050	1,050	1,050
22-26 Promo/Incentive Programs	29,092	1,682	33,500	44,500	44,500	44,500
22-27 Lodging	3,577	2,265	3,200	3,200	3,200	3,200
22-29 Airfare	0	294	3,200	3,200	3,200	3,200
22-34 Contributions/City Match	1,750	0	0	0	0	0
Total Other Services	76,482	55,497	104,800	121,600	121,600	121,600
Supplies						
23-01 Office Supplies	8,700	2,221	5,500	5,000	5,000	5,000
23-02 Copier/Printer/Fax Supp	1,953	978	2,750	2,750	2,750	2,750
23-03 Paper	15	67	0	0	0	0
23-10 Gas, Oil, Lube	4,538	4,985	5,000	5,000	5,000	5,000
23-11 Tires	93	359	500	500	500	500
23-12 Veh Supplies and Parts	7,505	12,298	5,000	5,000	5,000	5,000
23-13 Veh Repairs/Minor Equip	10,843	6,607	10,000	10,000	10,000	10,000
23-14 Minor Equip and Tools	21,119	28,948	32,150	32,150	32,150	32,150
23-20 Operating/Tech/Scientific	720	2,171	1,350	1,350	1,350	1,350
23-24 First Aid and Safety	7,266	5,416	6,200	6,200	6,200	6,200
23-25 Other Operating	167	274	500	500	500	500
23-26 Protective Equip/Uniforms	1,221	923	1,050	1,350	1,350	1,350
23-40 Pavement Marking	962	436	1,200	1,200	1,200	1,200
23-41 Signs	728	1,860	2,000	2,000	2,000	2,000
23-44 R and M Supplies	32,016	33,635	32,000	32,000	32,000	32,000
23-60 Books and Publications	321	338	2,000	1,750	1,750	1,750
23-61 Post/Pack/Del/Courier	2,421	2,888	3,300	3,200	3,200	3,200
23-62 Employee Service Awards	375	466	750	700	700	700
23-63 Comp Equip/Software/Maint	64,964	56,610	90,500	69,852	69,852	69,852
Total Supplies	165,927	161,480	201,750	180,502	180,502	180,502
Internal Service Charge						
29-04 Property Management	178,665	182,040	177,129	186,692	186,692	186,692
29-06 Vehicle Maintenance	49,317	47,626	49,540	54,249	54,249	54,249
29-07 Vehicle Fuels	46,425	44,395	37,009	28,612	28,612	28,612
29-08 Equipment Replacement	318,686	315,614	331,171	361,792	361,792	361,792
29-11 Computer Replacement Chg	27,794	22,658	23,979	22,104	22,104	22,104
29-12 Information Services	172,706	332,285	382,290	417,111	417,111	417,111
29-16 Internal Prof Svcs	2,989	474	3,000	3,000	3,000	3,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Wastewater Fund						
Environmental Services Department						
29-18 Utility Financial Svcs	922,658	1,003,935	1,039,312	1,154,212	1,154,212	1,154,212
29-19 Code Enforcement Charge	72,143	67,544	83,227	81,572	81,572	81,572
29-20 Economic Development Chg	42,284	39,155	57,719	64,943	64,943	64,943
29-21 Liability Mgmnt Charge	282,999	311,569	318,432	321,155	321,155	321,155
29-22 Legal	37,967	57,900	73,752	61,412	61,412	61,412
29-24 City Administration	146,500	155,680	159,984	187,356	187,356	187,356
29-25 Financial Services	124,560	122,786	127,601	132,784	132,784	132,784
29-27 General Support Services	57,628	58,282	63,880	64,197	64,197	64,197
29-29 City-Wide Services	242,391	352,548	341,725	315,293	315,293	315,293
29-60 Utility License Fee	1,082,836	1,028,440	1,116,850	1,166,060	1,166,060	1,166,060
Total Internal Service Charge	3,808,548	4,142,931	4,386,600	4,622,544	4,622,544	4,622,544
Capital Outlay						
30-08 Equipment	24,470	14,232	53,000	26,500	26,500	26,500
30-10 Motor Vehicles	0	0	0	12,000	12,000	12,000
Total Capital Outlay	24,470	14,232	53,000	38,500	38,500	38,500
Total Requirements	11,258,513	11,782,087	12,863,906	13,325,512	13,325,512	13,325,512

Central Support Funds

CENTRAL SUPPORT FUNDS OVERVIEW

Central Support Funds Revenues

These funds account for services provided by the support departments to other city departments, and are funded by internal service charges allocated to funds receiving service.

Central Support Funds Expenditures

The money received by the central support funds is used for facilities and fleet management, workers' compensation coverage, information technology, liability management, medical and dental self-funded plans, equipment replacement, legal services, utility financial services, and financial and administrative services.

For fiscal year 2016/17, operating expenditures include:

- Facilities and Fleet Management.
  - $3.7 million operating budget.
  - 2.5% increase from last year's budget.

- Workers' Compensation.
  - $2.2 million operating budget.
  - 13.3% increase from last year's budget.

- Health Insurance Benefits.
  - $8.9 million operating budget.
  - 13.1% increase from last year's budget.

- Information Technology.
  - $4.3 million operating budget.
  - 4.8% increase over last year's budget.

- Dental Insurance Benefits.
  - $0.7 million operating budget.
  - 20.1% decrease over last year's budget.

- Liability Management.
  - $1.6 million operating budget.
  - 7.0% increase over last year's budget.

- Equipment Replacement.
  - $3.5 million operating budget.
  - 3.2% increase over last year's budget.

- Legal Services.
  - $1.0 million operating budget.
  - 1.1% increase from last year's budget.

- Utility Financial Services.
  - $2.6 million operating budget.
  - 10.6% increase from last year's budget.

- Administrative Services.
  - $7.6 million operating budget.
  - 5.6% increase over last year's budget.

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
610 Facilities & Fleet Mgmt Fund						
Intergovernmental Revenue	243,334	104,462	93,500	93,000	93,000	93,000
Interest Income	20,860	19,799	0	0	0	0
Miscellaneous Income	144,800	54,313	102,400	102,800	102,800	102,800
Interfund Transfers	226,583	235,917	193,500	193,500	193,500	193,500
Internal Service Charges	3,415,856	3,438,198	3,502,802	3,642,333	3,642,333	3,642,333
Other Resources	9,383	0	0	0	0	0
Beginning Balance	300,806	709,242	908,400	0	0	0
Total Facilities & Fleet Mgmt Fund	4,361,622	4,561,931	4,800,602	4,031,633	4,031,633	4,031,633

Requirements						
Finance and Mgmt Svcs	3,197,920	3,163,349	3,360,502	3,490,833	3,490,833	3,490,833
Fire and Emergency Svcs	185,716	152,784	233,500	193,500	193,500	193,500
Total	3,383,636	3,316,133	3,594,002	3,684,333	3,684,333	3,684,333
Interfund Transfers	245,600	96,200	1,032,600	167,300	167,300	167,300
Contingency	0	0	174,000	180,000	180,000	180,000
Debt Service	23,144	82,168	0	0	0	0
Unappropriated	709,242	1,067,430	0	0	0	0
Total	977,986	1,245,798	1,206,600	347,300	347,300	347,300
Total Facilities & Fleet Mgmt Fund	4,361,622	4,561,931	4,800,602	4,031,633	4,031,633	4,031,633

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Support Services Div.	72,692	112,740	92,909	102,367	102,367	102,367
Vehicle Maintenance Div.	973,358	978,678	1,000,827	1,156,058	1,156,058	1,156,058
Vehicle Fuels Div.	594,428	510,630	595,000	450,000	450,000	450,000
City Facility Services Div.	1,557,442	1,561,301	1,671,766	1,782,408	1,782,408	1,782,408
Finance and Mgmt Svcs Dept. Total	3,197,920	3,163,349	3,360,502	3,490,833	3,490,833	3,490,833

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,114,949	1,075,283	1,161,308	1,214,613	1,214,613	1,214,613
Materials & Services	2,068,726	2,088,066	2,199,194	2,276,220	2,276,220	2,276,220
Capital Outlay	14,245	0	0	0	0	0
Finance and Mgmt Svcs Dept. Total	3,197,920	3,163,349	3,360,502	3,490,833	3,490,833	3,490,833

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Facilities & Fleet Mgmt Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	574,250	546,634	608,301	634,967	634,967	634,967
10-02 Part-Time Employees	44,169	24,757	29,520	28,956	28,956	28,956
10-03 Overtime	36,613	23,365	30,000	30,000	30,000	30,000
10-04 Limited Term	9,022	0	0	0	0	0
10-05 Temp/Seasonal	2,771	20,865	0	0	0	0
10-12 Certificate Pay	2,188	1,500	1,500	1,500	1,500	1,500
10-16 Call Back Pay	51,074	55,371	55,000	55,000	55,000	55,000
10-30 Acting In Capacity	587	637	1,000	1,000	1,000	1,000
10-32 Working Out of Class Pay	2,650	1,687	3,500	1,000	1,000	1,000
10-46 Premium Pay	1,500	2,250	3,000	3,000	3,000	3,000
10-61 Accrued Compensated Absen	0	2,200	0	0	0	0
10-69 Comp Cashed Out	1,939	1,651	0	0	0	0
Total Personnel Services	726,763	680,917	731,821	755,423	755,423	755,423
Employee Benefits						
11-01 FICA	56,931	52,358	55,793	57,573	57,573	57,573
11-02 Tri-Met Payroll Tax	5,394	4,981	5,298	6,225	6,225	6,225
11-09 PERS - Pension Bond Pymt	27,078	28,151	26,421	26,666	26,666	26,666
11-10 PERS-ER	40,798	32,460	43,901	39,706	39,706	39,706
11-11 PERS-EE	43,709	40,309	43,909	45,325	45,325	45,325
11-20 Health Insurance	143,719	150,635	170,990	191,176	191,176	191,176
11-21 Dental Insurance	16,150	17,721	20,111	21,447	21,447	21,447
11-22 Life Insurance	1,049	882	948	941	941	941
11-27 Workers' Comp	16,528	55,800	49,530	55,551	55,551	55,551
11-30 Long Term Disability	1,850	1,638	1,841	1,982	1,982	1,982
11-31 FSA-Admin Fee	149	43	26	13	13	13
11-35 HRA/VEBA	34,831	9,388	10,719	12,585	12,585	12,585
Total Employee Benefits	388,186	394,366	429,487	459,190	459,190	459,190
Prof and Tech Services						
20-06 Professional Services	5,527	8,305	10,000	10,000	10,000	10,000
20-08 Med and Psych Costs	248	85	750	750	750	750
20-15 Outsourced Serv & Labor	387,687	426,827	408,872	455,000	455,000	455,000
20-20 Permits and Licenses	3,892	3,712	4,500	4,500	4,500	4,500
20-22 Assessments and Fees	1,313	0	1,200	1,200	1,200	1,200
Total Prof and Tech Services	398,667	438,929	425,322	471,450	471,450	471,450
Property Services						
21-04 Utility Services	419,567	400,907	478,500	506,120	506,120	506,120
21-06 Telephone/Cell Phone	11,921	13,566	13,500	15,500	15,500	15,500
21-20 Building R and M	61,664	113,089	95,000	110,000	110,000	110,000
21-21 Equipment R and M	8,575	12,484	25,000	25,000	25,000	25,000
21-22 Motor Vehicle R and M	96,615	168,993	100,000	195,000	195,000	195,000
21-23 Com Systems R and M	2,203	1,891	2,000	2,500	2,500	2,500
21-30 Towing and Storage	2,016	3,759	3,000	3,500	3,500	3,500
21-36 Auto Accident Repairs	117,480	68,431	75,000	75,000	75,000	75,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Facilities & Fleet Mgmt Fund						
Finance and Mgmt Svcs Department						
21-40 Equipment Rent/Lease	0	482	2,000	2,000	2,000	2,000
21-43 Bldg/Office Rent/Lease	52,398	0	0	0	0	0
Total Property Services	772,439	783,602	794,000	934,620	934,620	934,620
Other Services						
22-04 Printing	0	431	275	300	300	300
22-12 Dues and Memberships	497	358	1,225	1,225	1,225	1,225
22-14 Training and Education	6,153	7,165	11,700	11,700	11,700	11,700
22-24 Meals	963	69	1,050	1,050	1,050	1,050
22-25 Mileage	165	67	175	175	175	175
22-27 Lodging	0	0	700	700	700	700
22-29 Airfare	679	0	800	800	800	800
22-31 Rental Cars	0	0	100	100	100	100
Total Other Services	8,457	8,090	16,025	16,050	16,050	16,050
Supplies						
23-01 Office Supplies	2,103	725	1,250	1,350	1,350	1,350
23-02 Copier/Printer/Fax Supp	437	765	500	750	750	750
23-10 Gas, Oil, Lube	610,691	525,857	612,000	467,500	467,500	467,500
23-11 Tires	47,475	58,621	75,000	77,250	77,250	77,250
23-12 Veh Supplies and Parts	101,364	111,113	105,000	125,000	125,000	125,000
23-13 Veh Repairs/Minor Equip	4,008	8,352	15,000	15,000	15,000	15,000
23-14 Minor Equip and Tools	23,486	22,926	27,500	27,500	27,500	27,500
23-20 Operating/Tech/Scientific	2,121	4,955	5,000	5,000	5,000	5,000
23-25 Other Operating	25,279	16,636	25,750	25,750	25,750	25,750
23-26 Protective Equip/Uniforms	4,436	5,480	5,500	6,000	6,000	6,000
23-41 Signs	120	262	3,000	3,000	3,000	3,000
23-44 R and M Supplies	20,207	49,868	53,000	53,100	53,100	53,100
23-60 Books and Publications	0	598	200	200	200	200
23-61 Post/Pack/Del/Courier	69	1,718	150	1,650	1,650	1,650
23-63 Comp Equip/Software/Maint	18,281	20,663	18,039	24,900	24,900	24,900
Total Supplies	860,077	828,539	946,889	833,950	833,950	833,950
Internal Service Charge						
29-08 Equipment Replacement	18,762	20,973	8,556	14,043	14,043	14,043
29-11 Computer Replacement Chg	10,324	7,816	8,402	6,107	6,107	6,107
29-16 Internal Prof Svcs	0	117	0	0	0	0
Total Internal Service Charge	29,086	28,906	16,958	20,150	20,150	20,150
Capital Outlay						
30-12 Hardware and Software	14,245	0	0	0	0	0
Total Capital Outlay	14,245	0	0	0	0	0
Total Requirements	3,197,920	3,163,349	3,360,502	3,490,833	3,490,833	3,490,833

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Stations Div.	185,716	152,784	233,500	193,500	193,500	193,500
Fire and Emergency Svcs Dept. Total	185,716	152,784	233,500	193,500	193,500	193,500

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Materials & Services	185,716	152,784	233,500	193,500	193,500	193,500
Fire and Emergency Svcs Dept. Total	185,716	152,784	233,500	193,500	193,500	193,500

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Facilities & Fleet Mgmt Fund						
Fire and Emergency Svcs Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	18,472	49,173	69,500	29,500	29,500	29,500
Total Prof and Tech Services	18,472	49,173	69,500	29,500	29,500	29,500
Property Services						
21-04 Utility Services	71,062	81,509	76,000	82,000	82,000	82,000
21-06 Telephone/Cell Phone	0	43	0	0	0	0
21-20 Building R and M	77,422	2,053	56,000	55,000	55,000	55,000
21-21 Equipment R and M	12,270	17,529	19,500	19,500	19,500	19,500
Total Property Services	160,754	101,134	151,500	156,500	156,500	156,500
Supplies						
23-44 R and M Supplies	6,490	2,477	12,500	7,500	7,500	7,500
Total Supplies	6,490	2,477	12,500	7,500	7,500	7,500
Total Requirements	185,716	152,784	233,500	193,500	193,500	193,500

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
630 Workers' Compensation Fund						
Interest Income	41,676	47,110	59,000	68,000	68,000	68,000
Miscellaneous Income	125,761	62,553	59,200	52,900	52,900	52,900
Internal Service Charges	1,150,000	1,360,000	1,410,000	1,410,000	1,410,000	1,410,000
Beginning Balance	1,679,769	1,511,643	1,372,340	1,854,550	1,854,550	1,854,550
Total Workers' Compensation Fund	2,997,206	2,981,306	2,900,540	3,385,450	3,385,450	3,385,450

Requirements						
City Attorney's Office	1,485,563	1,381,480	1,981,887	2,244,594	2,244,594	2,244,594
Total	1,485,563	1,381,480	1,981,887	2,244,594	2,244,594	2,244,594
Contingency	0	0	510,000	650,000	650,000	650,000
Unappropriated	1,511,643	1,599,826	408,653	490,856	490,856	490,856
Total	1,511,643	1,599,826	918,653	1,140,856	1,140,856	1,140,856
Total Workers' Compensation Fund	2,997,206	2,981,306	2,900,540	3,385,450	3,385,450	3,385,450

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 630 Workers' Compensation Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Division						
Workers' Comp Management Div.	1,485,563	1,381,480	1,981,887	2,244,594	2,244,594	2,244,594
City Attorney's Office Dept. Total	1,485,563	1,381,480	1,981,887	2,244,594	2,244,594	2,244,594

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 630 Workers' Compensation Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Category						
Personnel Services	395,231	223,861	453,109	510,629	510,629	510,629
Materials & Services	1,090,332	1,157,619	1,528,778	1,733,965	1,733,965	1,733,965
City Attorney's Office Dept. Total	1,485,563	1,381,480	1,981,887	2,244,594	2,244,594	2,244,594

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Workers' Compensation Fund						
City Attorney's Office Department						
Personnel Services						
10-01 Full-Time Employees	253,724	145,933	349,814	396,116	396,116	396,116
10-04 Limited Term	0	0	11,788	11,024	11,024	11,024
10-12 Certificate Pay	8,199	2,697	0	0	0	0
10-16 On Call Pay	244	40	0	0	0	0
10-46 Premium Pay	2,049	204	0	750	750	750
10-61 Accrued Compensated Absen	1,100	3,200	0	0	0	0
Total Personnel Services	265,316	152,074	361,602	407,890	407,890	407,890
Employee Benefits						
11-01 FICA	20,024	11,252	27,592	31,133	31,133	31,133
11-02 Tri-Met Payroll Tax	1,897	1,078	2,618	3,361	3,361	3,361
11-10 PERS-ER	20,813	10,656	16,134	17,978	17,978	17,978
11-11 PERS-EE	15,823	8,928	21,696	24,473	24,473	24,473
11-20 Health Insurance	59,261	32,997	19,539	21,764	21,764	21,764
11-21 Dental Insurance	7,557	4,081	2,235	2,298	2,298	2,298
11-22 Life Insurance	379	212	134	133	133	133
11-30 Long Term Disability	770	432	249	265	265	265
11-31 FSA-Admin Fee	14	4	0	0	0	0
11-35 HRA/VEBA	3,377	2,147	1,310	1,334	1,334	1,334
Total Employee Benefits	129,915	71,787	91,507	102,739	102,739	102,739
Prof and Tech Services						
20-06 Professional Services	41,565	32,730	47,250	47,250	47,250	47,250
20-08 Med and Psych Costs	33,562	27,419	50,000	50,000	50,000	50,000
20-15 Outsourced Serv & Labor	4,975	7,289	15,000	15,000	15,000	15,000
Total Prof and Tech Services	80,102	67,438	112,250	112,250	112,250	112,250
Other Services						
22-10 Insurance/Fees & Premiums	140,668	155,020	183,278	201,000	201,000	201,000
22-14 Training and Education	2,000	410	5,000	5,000	5,000	5,000
22-24 Meals	148	162	250	250	250	250
22-26 Promo/Incentive Programs	0	363	750	750	750	750
22-27 Lodging	226	295	500	500	500	500
Total Other Services	143,042	156,250	189,778	207,500	207,500	207,500
Supplies						
23-24 First Aid and Safety	808	20	1,500	1,500	1,500	1,500
23-26 Protective Equip/Uniforms	80	8	0	0	0	0
23-63 Comp Equip/Software/Maint	0	0	750	1,015	1,015	1,015
Total Supplies	888	28	2,250	2,515	2,515	2,515
Other Operating Objects						
24-01 Claims Paid	749,300	798,903	968,500	1,137,600	1,137,600	1,137,600

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Workers' Compensation Fund						
City Attorney's Office Department						
24-03 Claims Outstanding	117,000	135,000	256,000	274,100	274,100	274,100
Total Other Operating Objects	866,300	933,903	1,224,500	1,411,700	1,411,700	1,411,700
Total Requirements	1,485,563	1,381,480	1,981,887	2,244,594	2,244,594	2,244,594

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
640 Health Insurance Benefits Fund						
Interest Income	11,718	13,893	15,000	15,000	15,000	15,000
Miscellaneous Income	690,970	1,374,314	1,106,000	1,163,000	1,163,000	1,163,000
Internal Service Charges	4,747,988	5,614,284	6,772,000	7,592,000	7,592,000	7,592,000
Beginning Balance	0	434,154	448,000	516,600	516,600	516,600
Total Health Insurance Benefits Fund	5,450,676	7,436,645	8,341,000	9,286,600	9,286,600	9,286,600

Requirements						
City-wide Services	5,016,522	7,163,629	7,860,000	8,892,503	8,892,503	8,892,503
Total	5,016,522	7,163,629	7,860,000	8,892,503	8,892,503	8,892,503
Interfund Transfers	0	23,200	23,400	24,000	24,000	24,000
Contingency	0	0	0	370,097	370,097	370,097
Unappropriated	434,154	249,816	457,600	0	0	0
Total	434,154	273,016	481,000	394,097	394,097	394,097
Total Health Insurance Benefits Fund	5,450,676	7,436,645	8,341,000	9,286,600	9,286,600	9,286,600

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 640 Health Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
COG Health Plan Div.	5,016,522	7,163,629	7,860,000	8,892,503	8,892,503	8,892,503
City-wide Services Dept. Total	5,016,522	7,163,629	7,860,000	8,892,503	8,892,503	8,892,503

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 640 Health Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	0	0	0	98,753	98,753	98,753
Materials & Services	5,016,522	7,163,629	7,860,000	8,793,750	8,793,750	8,793,750
City-wide Services Dept. Total	5,016,522	7,163,629	7,860,000	8,892,503	8,892,503	8,892,503

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Health Insurance Benefits Fund						
City-wide Services Department						
Personnel Services						
10-04 Limited Term	0	0	0	64,448	64,448	64,448
Total Personnel Services	0	0	0	64,448	64,448	64,448
Employee Benefits						
11-01 FICA	0	0	0	4,930	4,930	4,930
11-02 Tri-Met Payroll Tax	0	0	0	531	531	531
11-10 PERS-ER	0	0	0	2,288	2,288	2,288
11-11 PERS-EE	0	0	0	3,867	3,867	3,867
11-20 Health Insurance	0	0	0	19,071	19,071	19,071
11-21 Dental Insurance	0	0	0	2,417	2,417	2,417
11-22 Life Insurance	0	0	0	94	94	94
11-30 Long Term Disability	0	0	0	193	193	193
11-35 HRA/VEBA	0	0	0	914	914	914
Total Employee Benefits	0	0	0	34,305	34,305	34,305
Prof and Tech Services						
20-06 Professional Services	107,368	120,541	138,000	5,000	5,000	5,000
20-15 Outsourced Serv & Labor	132,080	144,695	212,000	236,000	236,000	236,000
Total Prof and Tech Services	239,448	265,236	350,000	241,000	241,000	241,000
Other Services						
22-10 Insurance/Fees & Premiums	273,800	361,763	440,000	494,000	494,000	494,000
22-12 Dues and Memberships	0	0	0	400	400	400
22-14 Training and Education	0	0	0	2,250	2,250	2,250
22-26 Promo/Incentive Programs	0	0	0	5,000	5,000	5,000
Total Other Services	273,800	361,763	440,000	501,650	501,650	501,650
Supplies						
23-61 Post/Pack/Del/Courier	181	8	0	100	100	100
Total Supplies	181	8	0	100	100	100
Other Operating Objects						
24-01 Claims Paid	4,503,093	6,536,622	7,070,000	8,051,000	8,051,000	8,051,000
Total Other Operating Objects	4,503,093	6,536,622	7,070,000	8,051,000	8,051,000	8,051,000
Total Requirements	5,016,522	7,163,629	7,860,000	8,892,503	8,892,503	8,892,503

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
650 Information Technology Fund						
Intergovernmental Revenue	8,654	0	4,500	2,050	2,050	2,050
Charges for Services	31,101	22,171	0	0	0	0
Interest Income	7,566	11,455	0	0	0	0
Miscellaneous Income	410	494	0	0	0	0
Interfund Transfers	426,792	0	0	0	0	0
Internal Service Charges	2,285,259	3,391,793	3,819,187	4,141,451	4,141,451	4,141,451
Beginning Balance	389,820	603,065	450,000	341,000	341,000	341,000
Total Information Technology Fund	3,149,602	4,028,978	4,273,687	4,484,501	4,484,501	4,484,501

Requirements						
Information Tech	2,546,537	2,979,416	4,082,687	4,276,501	4,276,501	4,276,501
Total	2,546,537	2,979,416	4,082,687	4,276,501	4,276,501	4,276,501
Contingency	0	0	191,000	208,000	208,000	208,000
Unappropriated	603,065	1,049,562	0	0	0	0
Total	603,065	1,049,562	191,000	208,000	208,000	208,000
Total Information Technology Fund	3,149,602	4,028,978	4,273,687	4,484,501	4,484,501	4,484,501

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 650 Information Technology Fund						
Dept: 18 Information Tech Department						
Requirements by Division						
Information Tech Services Div.	1,013,337	2,409,498	3,322,425	3,444,365	3,444,365	3,444,365
Information Tech Telecomm Div.	255,770	0	0	0	0	0
IT Development Div.	759,652	0	0	0	0	0
Mapping & GIS Services Div.	426,728	482,973	657,168	718,010	718,010	718,010
Support Services Div.	91,050	86,945	103,094	114,126	114,126	114,126
Information Tech Dept. Total	2,546,537	2,979,416	4,082,687	4,276,501	4,276,501	4,276,501

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 650 Information Technology Fund						
Dept: 18 Information Tech Department						
Requirements by Category						
Personnel Services	1,882,538	2,088,012	2,531,797	2,795,006	2,795,006	2,795,006
Materials & Services	660,549	891,404	1,550,890	1,481,495	1,481,495	1,481,495
Capital Outlay	3,450	0	0	0	0	0
Information Tech Dept. Total	2,546,537	2,979,416	4,082,687	4,276,501	4,276,501	4,276,501

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Information Technology Fund						
Information Tech Department						
Personnel Services						
10-01 Full-Time Employees	1,166,163	1,292,394	1,573,673	1,612,581	1,612,581	1,612,581
10-02 Part-Time Employees	1,580	0	0	0	0	0
10-03 Overtime	784	2,401	3,000	3,000	3,000	3,000
10-04 Limited Term	31,656	53,788	61,360	189,502	189,502	189,502
10-05 Temp/Seasonal	39,170	14,268	0	0	0	0
10-14 Crew Leader Pay	0	135	0	0	0	0
10-16 Call Back Pay	37,064	38,669	42,650	43,930	43,930	43,930
10-30 Acting In Capacity	244	285	5,000	500	500	500
10-32 Working Out of Class Pay	8,880	1,316	0	0	0	0
10-46 Premium Pay	1,500	1,955	1,500	0	0	0
10-61 Accrued Compensated Absen	12,100	2,400	0	0	0	0
10-69 Comp Cashed Out	0	497	0	0	0	0
Total Personnel Services	1,299,141	1,408,108	1,687,183	1,849,513	1,849,513	1,849,513
Employee Benefits						
11-01 FICA	96,366	105,885	128,275	140,645	140,645	140,645
11-02 Tri-Met Payroll Tax	9,200	10,177	12,215	15,240	15,240	15,240
11-09 PERS - Pension Bond Pymt	48,713	47,975	56,872	61,476	61,476	61,476
11-10 PERS-ER	53,614	60,901	89,005	88,493	88,493	88,493
11-11 PERS-EE	70,878	82,552	101,230	110,970	110,970	110,970
11-20 Health Insurance	230,512	283,017	350,057	420,100	420,100	420,100
11-21 Dental Insurance	28,049	38,360	45,068	49,904	49,904	49,904
11-22 Life Insurance	1,387	1,507	1,823	1,942	1,942	1,942
11-27 Workers' Comp	20,488	22,320	26,832	25,380	25,380	25,380
11-30 Long Term Disability	3,390	3,816	4,726	5,378	5,378	5,378
11-31 FSA-Admin Fee	253	255	252	173	173	173
11-35 HRA/VEBA	20,547	23,139	28,259	25,792	25,792	25,792
Total Employee Benefits	583,397	679,904	844,614	945,493	945,493	945,493
Prof and Tech Services						
20-06 Professional Services	18,676	17,826	25,200	56,500	56,500	56,500
20-15 Outsourced Serv & Labor	192,532	133,552	662,000	487,000	487,000	487,000
20-20 Permits and Licenses	100,719	2,747	2,500	2,625	2,625	2,625
20-22 Assessments and Fees	150	181	600	400	400	400
Total Prof and Tech Services	312,077	154,306	690,300	546,525	546,525	546,525
Property Services						
21-02 Language Line	2,270	0	0	0	0	0
21-06 Telephone/Cell Phone	101,858	109,449	145,000	126,000	126,000	126,000
21-21 Equipment R and M	1,770	0	2,900	2,000	2,000	2,000
21-23 Com Systems R and M	32,555	27,314	52,500	125,600	125,600	125,600
21-40 Equipment Rent/Lease	0	2,710	5,000	5,000	5,000	5,000
Total Property Services	138,453	139,473	205,400	258,600	258,600	258,600
Other Services						
22-04 Printing	0	449	500	500	500	500

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Information Technology Fund						
Information Tech Department						
22-12 Dues and Memberships	890	479	1,600	1,350	1,350	1,350
22-14 Training and Education	13,874	22,992	35,800	37,100	37,100	37,100
22-20 City Wide Training	0	0	20,000	20,000	20,000	20,000
22-24 Meals	1,880	2,526	1,000	1,000	1,000	1,000
22-25 Mileage	260	303	100	100	100	100
22-27 Lodging	2,901	5,543	3,200	3,200	3,200	3,200
22-29 Airfare	896	3,325	1,600	1,600	1,600	1,600
Total Other Services	20,701	35,617	63,800	64,850	64,850	64,850
Supplies						
23-01 Office Supplies	992	1,062	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	116	192	500	500	500	500
23-03 Paper	0	121	600	400	400	400
23-14 Minor Equip and Tools	14,481	15,896	16,000	20,000	20,000	20,000
23-20 Operating/Tech/Scientific	0	2,605	0	0	0	0
23-25 Other Operating	1,460	0	1,000	1,000	1,000	1,000
23-44 R and M Supplies	709	310	1,000	1,000	1,000	1,000
23-60 Books and Publications	2,964	3,500	950	700	700	700
23-61 Post/Pack/Del/Courier	450	462	750	250	250	250
23-62 Employee Service Awards	90	0	200	200	200	200
23-63 Comp Equip/Software/Maint	128,860	515,047	533,500	547,700	547,700	547,700
23-64 Employee Recognition Prog	225	0	0	0	0	0
23-65 Product Evaluation	17,122	6,163	15,000	10,000	10,000	10,000
Total Supplies	167,469	545,358	572,000	584,250	584,250	584,250
Internal Service Charge						
29-11 Computer Replacement Chg	21,849	16,650	19,390	27,270	27,270	27,270
Total Internal Service Charge	21,849	16,650	19,390	27,270	27,270	27,270
Capital Outlay						
30-12 Hardware and Software	3,450	0	0	0	0	0
Total Capital Outlay	3,450	0	0	0	0	0
Total Requirements	2,546,537	2,979,416	4,082,687	4,276,501	4,276,501	4,276,501

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
660 Dental Insurance Benefits Fund						
Interest Income	0	1,840	0	5,000	5,000	5,000
Miscellaneous Income	0	38,000	108,000	49,000	49,000	49,000
Internal Service Charges	0	695,022	829,000	711,000	711,000	711,000
Beginning Balance	0	0	100,000	170,000	170,000	170,000
Total Dental Insurance Benefits Fund	0	734,862	1,037,000	935,000	935,000	935,000

Requirements						
City-wide Services	0	556,082	912,000	728,973	728,973	728,973
Total	0	556,082	912,000	728,973	728,973	728,973
Interfund Transfers	0	0	11,700	12,000	12,000	12,000
Contingency	0	0	92,000	112,000	112,000	112,000
Unappropriated	0	178,780	21,300	82,027	82,027	82,027
Total	0	178,780	125,000	206,027	206,027	206,027
Total Dental Insurance Benefits Fund	0	734,862	1,037,000	935,000	935,000	935,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 660 Dental Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
COG Dental Plan Div.	0	556,082	912,000	728,973	728,973	728,973
City-wide Services Dept. Total	0	556,082	912,000	728,973	728,973	728,973

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 660 Dental Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	0	0	0	10,973	10,973	10,973
Materials & Services	0	556,082	912,000	718,000	718,000	718,000
City-wide Services Dept. Total	0	556,082	912,000	728,973	728,973	728,973

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Dental Insurance Benefits Fund						
City-wide Services Department						
Personnel Services						
10-04 Limited Term	0	0	0	7,161	7,161	7,161
Total Personnel Services	0	0	0	7,161	7,161	7,161
Employee Benefits						
11-01 FICA	0	0	0	548	548	548
11-02 Tri-Met Payroll Tax	0	0	0	59	59	59
11-10 PERS-ER	0	0	0	254	254	254
11-11 PERS-EE	0	0	0	430	430	430
11-20 Health Insurance	0	0	0	2,119	2,119	2,119
11-21 Dental Insurance	0	0	0	269	269	269
11-22 Life Insurance	0	0	0	10	10	10
11-30 Long Term Disability	0	0	0	21	21	21
11-35 HRA/VEBA	0	0	0	102	102	102
Total Employee Benefits	0	0	0	3,812	3,812	3,812
Prof and Tech Services						
20-06 Professional Services	0	982	5,000	5,000	5,000	5,000
20-15 Outsourced Serv & Labor	0	26,540	36,000	31,000	31,000	31,000
Total Prof and Tech Services	0	27,522	41,000	36,000	36,000	36,000
Other Operating Objects						
24-01 Claims Paid	0	528,560	871,000	682,000	682,000	682,000
Total Other Operating Objects	0	528,560	871,000	682,000	682,000	682,000
Total Requirements	0	556,082	912,000	728,973	728,973	728,973

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
670 Liability Management Fund						
Interest Income	11,082	12,070	25,900	26,800	26,800	26,800
Miscellaneous Income	19,509	3,687	19,200	19,200	19,200	19,200
Internal Service Charges	1,171,314	1,286,587	1,340,000	1,410,100	1,410,100	1,410,100
Beginning Balance	549,925	580,935	609,500	651,500	651,500	651,500
Total Liability Management Fund	1,751,830	1,883,279	1,994,600	2,107,600	2,107,600	2,107,600

Requirements						
City Attorney's Office	1,170,895	1,233,060	1,502,901	1,607,931	1,607,931	1,607,931
Total	1,170,895	1,233,060	1,502,901	1,607,931	1,607,931	1,607,931
Contingency	0	0	184,400	189,100	189,100	189,100
Unappropriated	580,935	650,219	307,299	310,569	310,569	310,569
Total	580,935	650,219	491,699	499,669	499,669	499,669
Total Liability Management Fund	1,751,830	1,883,279	1,994,600	2,107,600	2,107,600	2,107,600

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 670 Liability Management Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Division						
Liability Management Div.	1,170,895	1,233,060	1,502,901	1,607,931	1,607,931	1,607,931
City Attorney's Office Dept. Total	1,170,895	1,233,060	1,502,901	1,607,931	1,607,931	1,607,931

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 670 Liability Management Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Category						
Personnel Services	97,701	106,620	128,110	134,427	134,427	134,427
Materials & Services	1,073,194	1,126,440	1,374,791	1,473,504	1,473,504	1,473,504
City Attorney's Office Dept. Total	1,170,895	1,233,060	1,502,901	1,607,931	1,607,931	1,607,931

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Liability Management Fund						
City Attorney's Office Department						
Personnel Services						
10-01 Full-Time Employees	67,547	71,231	74,214	77,366	77,366	77,366
10-04 Limited Term	0	0	11,788	11,024	11,024	11,024
10-46 Premium Pay	0	0	0	750	750	750
10-61 Accrued Compensated Absen	1,100	3,200	0	0	0	0
Total Personnel Services	68,647	74,431	86,002	89,140	89,140	89,140
Employee Benefits						
11-01 FICA	5,099	5,377	6,508	6,749	6,749	6,749
11-02 Tri-Met Payroll Tax	486	516	623	734	734	734
11-10 PERS-ER	4,169	4,410	6,350	6,662	6,662	6,662
11-11 PERS-EE	4,053	4,274	5,160	5,348	5,348	5,348
11-20 Health Insurance	12,573	14,567	19,539	21,764	21,764	21,764
11-21 Dental Insurance	1,397	1,716	2,235	2,298	2,298	2,298
11-22 Life Insurance	106	111	134	133	133	133
11-30 Long Term Disability	195	206	249	265	265	265
11-35 HRA/VEBA	976	1,012	1,310	1,334	1,334	1,334
Total Employee Benefits	29,054	32,189	42,108	45,287	45,287	45,287
Prof and Tech Services						
20-15 Outsourced Serv & Labor	6,475	10,800	8,000	8,000	8,000	8,000
Total Prof and Tech Services	6,475	10,800	8,000	8,000	8,000	8,000
Other Services						
22-10 Insurance/Fees & Premiums	641,342	760,956	864,164	911,798	911,798	911,798
22-12 Dues and Memberships	130	130	725	725	725	725
22-14 Training and Education	260	435	6,250	6,250	6,250	6,250
22-27 Lodging	226	295	500	500	500	500
Total Other Services	641,958	761,816	871,639	919,273	919,273	919,273
Supplies						
23-63 Comp Equip/Software/Maint	0	0	750	1,015	1,015	1,015
Total Supplies	0	0	750	1,015	1,015	1,015
Other Operating Objects						
24-01 Claims Paid	324,281	172,699	364,002	399,616	399,616	399,616
24-02 Provision Future Claims	80,480	181,125	90,400	105,600	105,600	105,600
24-10 Insur.Claims/Deductible	20,000	0	40,000	40,000	40,000	40,000
Total Other Operating Objects	424,761	353,824	494,402	545,216	545,216	545,216
Total Requirements	1,170,895	1,233,060	1,502,901	1,607,931	1,607,931	1,607,931

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
680 Equipment Replacement Fund						
Interest Income	121,651	147,211	123,020	131,515	131,515	131,515
Miscellaneous Income	216,070	246,162	10,000	25,000	25,000	25,000
Interfund Transfers	3,893,100	247,000	0	0	0	0
Internal Service Charges	2,167,756	2,557,733	2,680,537	2,912,367	2,912,367	2,912,367
Beginning Balance	8,338,739	12,175,864	12,709,095	13,437,610	13,437,610	13,437,610
Total Equipment Replacement Fund	14,737,316	15,373,970	15,522,652	16,506,492	16,506,492	16,506,492

Requirements						
Finance and Mgmt Svcs	2,561,452	2,284,042	3,400,818	3,509,425	3,509,425	3,509,425
Total	2,561,452	2,284,042	3,400,818	3,509,425	3,509,425	3,509,425
Unappropriated	12,175,864	13,089,928	12,121,834	12,997,067	12,997,067	12,997,067
Total	12,175,864	13,089,928	12,121,834	12,997,067	12,997,067	12,997,067
Total Equipment Replacement Fund	14,737,316	15,373,970	15,522,652	16,506,492	16,506,492	16,506,492

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 680 Equipment Replacement Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Equipment Replacement Div.	1,977,605	1,453,826	1,819,925	2,350,366	2,350,366	2,350,366
Technology Replacement Div.	151,516	545,926	450,000	250,000	250,000	250,000
Other Equipment Div.	432,331	284,290	1,130,893	909,059	909,059	909,059
Finance and Mgmt Svcs Dept. Total	2,561,452	2,284,042	3,400,818	3,509,425	3,509,425	3,509,425

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 680 Equipment Replacement Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Materials & Services	275,358	635,465	333,000	50,000	50,000	50,000
Capital Outlay	2,286,094	1,648,577	3,067,818	3,459,425	3,459,425	3,459,425
Finance and Mgmt Svcs Dept. Total	2,561,452	2,284,042	3,400,818	3,509,425	3,509,425	3,509,425

EQUIPMENT REPLACEMENT SCHEDULE FOR FY 2016-2017

			Vehicles	Other Equipment	Computer Equipment	Total
Police Dept.	9	Patrol Cars	413,001			
	1	Patrol SUV	53,938			
	1	SUV	57,889			
	3	Sedans	90,543			
						615,371
Fire Dept.	2	SUVs	84,812			
	1	Fire Pumper	510,673			
		Radios		289,000		
		Fire Equipment (various)		45,051		
						929,536
Infrastructure Development	2	Small Pickup Trucks	57,182			
	1	Large Pickup Truck	30,779			
						87,961
Building Dev.	2	SUVs	57,234			
	1	Small Pickup Truck	26,780			
						84,014
Parks Dept.	1	Cargo Trailer		8,112		
						8,112
Environmental Services Dept.	2	Large Pickup Trucks	75,100			
	1	Midsize Pickup Truck	28,591			
	3	Large Cab & Chassis Trucks	153,244			
	1	Large Pickup Truck w/Bucket	108,150			
		Heavy Duty Machinery (various)		111,964		
		Heavy Duty Equipment		15,000		
						492,049
Information Technology		Servers			200,000	200,000
All Departments		Computer Replacement			50,000	50,000
					Total	2,467,043

Equipment Replacement Carryover from FY 2015-2016

Fire Dept.	1	Mobile Data Computers		15,598		
		Dive Equipment		26,335		
		Radios		121,595		
						163,528
Building Dev.	1	Microfiche Workstation		15,202		
	1	Scanner		8,229		
						23,431
Environmental Services Dept.	1	Large Pickup Truck w/Bucket	108,150			
	3	Midsize Pickup Trucks	82,300			
	1	Vaccon	412,000			
		Heavy Duty Equipment (various)		41,200		
	1	Front End Loader		196,691		
		Permit Tracking		15,082		
						855,423
					Total	1,042,382
	Grand Total FY 2016-2017		$ 2,350,366	$ 909,059	$ 250,000	$ 3,509,425

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Equipment Replacement Fund						
Finance and Mgmt Svcs Department						
Supplies						
23-14 Minor Equip and Tools	154,357	14,542	0	0	0	0
23-63 Comp Equip/Software/Maint	121,001	620,923	333,000	50,000	50,000	50,000
Total Supplies	275,358	635,465	333,000	50,000	50,000	50,000
Capital Outlay						
30-08 Equipment	308,489	194,751	1,226,893	1,109,059	1,109,059	1,109,059
30-10 Motor Vehicles	1,977,605	1,453,826	1,819,925	2,350,366	2,350,366	2,350,366
30-12 Hardware and Software	0	0	21,000	0	0	0
Total Capital Outlay	2,286,094	1,648,577	3,067,818	3,459,425	3,459,425	3,459,425
Total Requirements	2,561,452	2,284,042	3,400,818	3,509,425	3,509,425	3,509,425

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
710 Legal Services Fund						
Charges for Services	4	0	0	0	0	0
Interest Income	2,592	3,928	0	0	0	0
Miscellaneous Income	1,424	0	20,000	0	0	0
Internal Service Charges	898,618	861,259	1,027,160	999,542	999,542	999,542
Beginning Balance	133,868	205,015	75,000	138,000	138,000	138,000
Total Legal Services Fund	1,036,506	1,070,202	1,122,160	1,137,542	1,137,542	1,137,542

Requirements						
City Attorney's Office	831,491	873,621	984,160	994,542	994,542	994,542
Total	831,491	873,621	984,160	994,542	994,542	994,542
Contingency	0	0	138,000	143,000	143,000	143,000
Unappropriated	205,015	196,581	0	0	0	0
Total	205,015	196,581	138,000	143,000	143,000	143,000
Total Legal Services Fund	1,036,506	1,070,202	1,122,160	1,137,542	1,137,542	1,137,542

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 710 Legal Services Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Division						
General Legal Services Div.	793,776	833,373	942,965	950,900	950,900	950,900
Support Services Div.	37,715	40,248	41,195	43,642	43,642	43,642
City Attorney's Office Dept. Total	831,491	873,621	984,160	994,542	994,542	994,542

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 710 Legal Services Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Category						
Personnel Services	777,493	814,710	887,333	916,500	916,500	916,500
Materials & Services	53,998	58,911	96,827	78,042	78,042	78,042
City Attorney's Office Dept. Total	831,491	873,621	984,160	994,542	994,542	994,542

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Legal Services Fund						
City Attorney's Office Department						
Personnel Services						
10-01 Full-Time Employees	522,203	523,754	591,649	608,824	608,824	608,824
10-05 Temp/Seasonal	634	0	0	0	0	0
10-61 Accrued Compensated Absen	0	25,200	0	0	0	0
Total Personnel Services	522,837	548,954	591,649	608,824	608,824	608,824
Employee Benefits						
11-01 FICA	40,065	38,985	44,447	45,522	45,522	45,522
11-02 Tri-Met Payroll Tax	3,843	3,792	4,283	5,017	5,017	5,017
11-09 PERS - Pension Bond Pymt	22,707	24,463	25,818	27,825	27,825	27,825
11-10 PERS-ER	29,553	36,577	51,899	52,860	52,860	52,860
11-11 PERS-EE	28,732	31,425	35,499	36,529	36,529	36,529
11-20 Health Insurance	74,610	97,087	99,247	105,863	105,863	105,863
11-21 Dental Insurance	8,483	12,743	12,797	12,097	12,097	12,097
11-22 Life Insurance	828	859	907	839	839	839
11-27 Workers' Comp	9,000	11,160	11,400	11,280	11,280	11,280
11-30 Long Term Disability	1,531	1,593	1,687	1,826	1,826	1,826
11-31 FSA-Admin Fee	74	84	84	130	130	130
11-35 HRA/VEBA	35,230	6,988	7,616	7,888	7,888	7,888
Total Employee Benefits	254,656	265,756	295,684	307,676	307,676	307,676
Prof and Tech Services						
20-06 Professional Services	30,425	34,430	60,000	40,000	40,000	40,000
20-15 Outsourced Serv & Labor	2,737	3,063	4,000	4,000	4,000	4,000
20-22 Assessments and Fees	393	468	350	375	375	375
Total Prof and Tech Services	33,555	37,961	64,350	44,375	44,375	44,375
Property Services						
21-06 Telephone/Cell Phone	669	736	700	800	800	800
21-21 Equipment R and M	0	0	500	500	500	500
21-23 Com Systems R and M	0	0	250	250	250	250
21-40 Equipment Rent/Lease	3,079	3,343	5,000	5,000	5,000	5,000
Total Property Services	3,748	4,079	6,450	6,550	6,550	6,550
Other Services						
22-02 Photographic/Art	6	0	250	250	250	250
22-04 Printing	43	48	500	600	600	600
22-12 Dues and Memberships	3,005	3,231	6,100	6,100	6,100	6,100
22-14 Training and Education	2,612	1,993	5,000	5,000	5,000	5,000
22-24 Meals	705	757	800	850	850	850
22-25 Mileage	151	511	500	500	500	500
22-27 Lodging	230	667	1,000	1,000	1,000	1,000
Total Other Services	6,752	7,207	14,150	14,300	14,300	14,300
Supplies						
23-01 Office Supplies	578	499	1,000	1,000	1,000	1,000
23-02 Copier/Printer/Fax Supp	0	0	250	250	250	250

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Legal Services Fund						
City Attorney's Office Department						
23-14 Minor Equip and Tools	0	2,001	2,000	2,000	2,000	2,000
23-44 R and M Supplies	0	0	50	50	50	50
23-60 Books and Publications	1,704	2,339	3,200	3,200	3,200	3,200
23-61 Post/Pack/Del/Courier	14	14	250	250	250	250
23-62 Employee Service Awards	335	149	150	0	0	0
23-63 Comp Equip/Software/Maint	1,304	37	1,000	1,530	1,530	1,530
Total Supplies	3,935	5,039	7,900	8,280	8,280	8,280
Internal Service Charge						
29-11 Computer Replacement Chg	6,008	4,625	3,977	4,537	4,537	4,537
Total Internal Service Charge	6,008	4,625	3,977	4,537	4,537	4,537
Total Requirements	831,491	873,621	984,160	994,542	994,542	994,542

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
730 Utility Financial Svcs Fund						
Charges for Services	68,969	106,937	85,000	109,000	109,000	109,000
Interest Income	5,376	8,835	0	11,000	11,000	11,000
Miscellaneous Income	256,578	402,026	307,000	355,000	355,000	355,000
Internal Service Charges	1,823,435	1,984,061	2,053,976	2,281,054	2,281,054	2,281,054
Beginning Balance	180,483	349,476	0	0	0	0
Total Utility Financial Svcs Fund	2,334,841	2,851,335	2,445,976	2,756,054	2,756,054	2,756,054

Requirements						
Finance and Mgmt Svcs	1,853,365	2,097,427	2,350,976	2,599,054	2,599,054	2,599,054
Total	1,853,365	2,097,427	2,350,976	2,599,054	2,599,054	2,599,054
Interfund Transfers	132,000	0	0	0	0	0
Contingency	0	0	95,000	157,000	157,000	157,000
Unappropriated	349,476	753,908	0	0	0	0
Total	481,476	753,908	95,000	157,000	157,000	157,000
Total Utility Financial Svcs Fund	2,334,841	2,851,335	2,445,976	2,756,054	2,756,054	2,756,054

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 730 Utility Financial Svcs Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Cust Svc, Assess & Misc A Div.	93,996	0	0	0	0	0
City Recvbls-Billing Sys Div.	971,204	1,285,353	1,386,518	1,585,135	1,585,135	1,585,135
Titles,Liens and Collect Div.	105,623	130,302	140,838	137,726	137,726	137,726
Utility Accounting Div.	284,746	272,191	367,352	368,282	368,282	368,282
Support Services Div.	397,796	409,581	456,268	507,911	507,911	507,911
Finance and Mgmt Svcs Dept. Total	1,853,365	2,097,427	2,350,976	2,599,054	2,599,054	2,599,054

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 730 Utility Financial Svcs Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,268,449	1,392,263	1,508,481	1,568,417	1,568,417	1,568,417
Materials & Services	584,916	705,164	842,495	1,030,637	1,030,637	1,030,637
Finance and Mgmt Svcs Dept. Total	1,853,365	2,097,427	2,350,976	2,599,054	2,599,054	2,599,054

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Utility Financial Svcs Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	747,181	819,812	861,752	884,786	884,786	884,786
10-02 Part-Time Employees	12,353	11,382	23,525	22,225	22,225	22,225
10-03 Overtime	30,137	22,120	10,250	13,250	13,250	13,250
10-04 Limited Term	0	49,022	63,752	68,860	68,860	68,860
10-05 Temp/Seasonal	0	709	0	0	0	0
10-30 Acting In Capacity	9,236	7,461	500	500	500	500
10-32 Working Out of Class Pay	3,496	422	3,500	2,500	2,500	2,500
10-61 Accrued Compensated Absen	34,500	10,800	0	0	0	0
10-69 Comp Cashed Out	6,060	1,590	0	0	0	0
Total Personnel Services	842,963	923,318	963,279	992,121	992,121	992,121
Employee Benefits						
11-01 FICA	61,375	69,070	72,615	75,387	75,387	75,387
11-02 Tri-Met Payroll Tax	5,863	6,640	6,974	8,174	8,174	8,174
11-09 PERS - Pension Bond Pymt	30,643	30,676	34,582	35,099	35,099	35,099
11-10 PERS-ER	50,303	55,798	74,135	78,004	78,004	78,004
11-11 PERS-EE	48,106	52,335	57,796	59,526	59,526	59,526
11-20 Health Insurance	178,210	196,359	230,836	243,833	243,833	243,833
11-21 Dental Insurance	21,445	24,694	28,337	27,537	27,537	27,537
11-22 Life Insurance	1,116	1,241	1,333	1,315	1,315	1,315
11-27 Workers' Comp	12,000	13,950	18,649	26,005	26,005	26,005
11-30 Long Term Disability	2,213	2,471	2,752	2,927	2,927	2,927
11-31 FSA-Admin Fee	320	302	293	246	246	246
11-35 HRA/VEBA	13,892	15,409	16,900	18,243	18,243	18,243
Total Employee Benefits	425,486	468,945	545,202	576,296	576,296	576,296
Prof and Tech Services						
20-06 Professional Services	33,903	35,665	75,998	162,640	162,640	162,640
20-08 Med and Psych Costs	130	70	150	150	150	150
20-15 Outsourced Serv & Labor	0	0	0	38,000	38,000	38,000
20-19 Meter Reads	38,540	39,165	41,140	43,000	43,000	43,000
20-20 Permits and Licenses	0	0	190	190	190	190
20-24 Recording and Title Fees	2,939	3,226	3,000	3,500	3,500	3,500
Total Prof and Tech Services	75,512	78,126	120,478	247,480	247,480	247,480
Property Services						
21-06 Telephone/Cell Phone	2,077	3,196	2,550	1,750	1,750	1,750
21-21 Equipment R and M	7,576	3,506	4,640	4,640	4,640	4,640
21-40 Equipment Rent/Lease	1,445	5,261	23,230	26,100	26,100	26,100
Total Property Services	11,098	11,963	30,420	32,490	32,490	32,490
Other Services						
22-04 Printing	823	1,823	6,910	6,910	6,910	6,910
22-08 Advertising	0	0	100	100	100	100
22-12 Dues and Memberships	264	491	1,250	1,270	1,270	1,270
22-14 Training and Education	286	1,528	10,850	12,550	12,550	12,550

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Utility Financial Svcs Fund						
Finance and Mgmt Svcs Department						
22-19 Utility Cstmr Assist Prgr	64,231	58,254	75,000	85,000	85,000	85,000
22-24 Meals	18	262	500	500	500	500
22-25 Mileage	0	164	250	250	250	250
22-26 Promo/Incentive Programs	58	286	10,000	10,000	10,000	10,000
22-27 Lodging	0	1,447	3,480	3,480	3,480	3,480
22-29 Airfare	0	478	1,150	1,150	1,150	1,150
Total Other Services	65,680	64,733	109,490	121,210	121,210	121,210
Supplies						
23-01 Office Supplies	9	0	0	0	0	0
23-02 Copier/Printer/Fax Supp	1,077	6,262	1,300	1,400	1,400	1,400
23-03 Paper	19,971	12,466	21,900	21,650	21,650	21,650
23-13 Veh Repairs/Minor Equip	0	0	50	50	50	50
23-14 Minor Equip and Tools	1,163	4,456	8,870	11,600	11,600	11,600
23-20 Operating/Tech/Scientific	264	371	0	0	0	0
23-26 Protective Equip/Uniforms	0	0	200	200	200	200
23-60 Books and Publications	0	0	500	500	500	500
23-61 Post/Pack/Del/Courier	54,989	53,980	75,400	75,400	75,400	75,400
23-63 Comp Equip/Software/Maint	0	107,852	70,850	71,850	71,850	71,850
Total Supplies	77,473	185,387	179,070	182,650	182,650	182,650
Internal Service Charge						
29-04 Property Management	66,635	68,306	73,948	73,835	73,835	73,835
29-06 Vehicle Maintenance	1,747	1,697	1,949	2,519	2,519	2,519
29-07 Vehicle Fuels	2,982	516	468	476	476	476
29-08 Equipment Replacement	5,220	6,805	1,218	1,339	1,339	1,339
29-11 Computer Replacement Chg	10,979	11,724	9,123	9,855	9,855	9,855
29-12 Information Services	118,010	120,604	124,746	143,901	143,901	143,901
29-19 Code Enforcement Charge	13,956	13,218	18,525	18,593	18,593	18,593
29-20 Economic Development Chg	8,180	7,663	12,848	14,803	14,803	14,803
29-21 Liability Mgmnt Charge	16,966	18,727	21,072	22,015	22,015	22,015
29-24 City Administration	28,341	30,466	35,611	42,705	42,705	42,705
29-25 Financial Services	24,097	24,029	28,403	30,266	30,266	30,266
29-27 General Support Services	11,148	11,406	14,219	14,633	14,633	14,633
29-29 City-Wide Services	46,892	49,794	60,907	71,867	71,867	71,867
Total Internal Service Charge	355,153	364,955	403,037	446,807	446,807	446,807
Total Requirements	1,853,365	2,097,427	2,350,976	2,599,054	2,599,054	2,599,054

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
740 Administrative Services Fund						
Intergovernmental Revenue	17,604	11,686	8,900	8,900	8,900	8,900
Charges for Services	19,042	30,520	16,000	16,000	16,000	16,000
Interest Income	17,258	24,018	0	0	0	0
Miscellaneous Income	12,693	12,797	0	0	0	0
Interfund Transfers	595,383	193,825	206,180	207,080	207,080	207,080
Internal Service Charges	5,689,875	6,346,848	6,438,318	7,250,702	7,250,702	7,250,702
Beginning Balance	951,526	1,238,117	600,000	1,530,000	1,530,000	1,530,000
Total Administrative Services Fund	7,303,381	7,857,811	7,269,398	9,012,682	9,012,682	9,012,682

Requirements						
Office Governance & Mgmt	1,623,548	1,539,438	1,978,350	2,051,742	2,051,742	2,051,742
Finance and Mgmt Svcs	1,428,741	1,437,107	1,742,889	1,858,256	1,858,256	1,858,256
City-wide Services	3,002,275	3,066,364	3,518,759	3,737,684	3,737,684	3,737,684
Total	6,054,564	6,042,909	7,239,998	7,647,682	7,647,682	7,647,682
Interfund Transfers	10,700	0	0	180,000	180,000	180,000
Contingency	0	0	29,400	235,000	235,000	235,000
Unappropriated	1,238,117	1,814,902	0	950,000	950,000	950,000
Total	1,248,817	1,814,902	29,400	1,365,000	1,365,000	1,365,000
Total Administrative Services Fund	7,303,381	7,857,811	7,269,398	9,012,682	9,012,682	9,012,682

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Council Support Div.	187,177	148,037	198,194	216,288	216,288	216,288
City Management Div.	984,124	932,231	1,103,408	1,317,889	1,317,889	1,317,889
Mayor & Council Div.	84,383	73,423	253,288	258,307	258,307	258,307
Governmental Relations Div.	167,686	183,161	202,250	208,524	208,524	208,524
Compliance Office Div.	158,165	157,738	171,105	0	0	0
Support Services Div.	42,013	44,848	50,105	50,734	50,734	50,734
Office Governance & Mgmt Dept. Total	1,623,548	1,539,438	1,978,350	2,051,742	2,051,742	2,051,742

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Personnel Services	1,272,535	1,204,868	1,549,244	1,574,754	1,574,754	1,574,754
Materials & Services	344,713	334,570	429,106	476,988	476,988	476,988
Capital Outlay	6,300	0	0	0	0	0
Office Governance & Mgmt Dept. Total	1,623,548	1,539,438	1,978,350	2,051,742	2,051,742	2,051,742

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Administrative Services Fund						
Office Governance & Mgmt Department						
Personnel Services						
10-01 Full-Time Employees	845,290	777,276	870,241	857,352	857,352	857,352
10-03 Overtime	2,302	3,442	0	0	0	0
10-04 Limited Term	6,285	40,738	61,298	65,887	65,887	65,887
10-05 Temp/Seasonal	0	3,060	0	0	0	0
10-07 Elected Officials	0	0	135,200	135,200	135,200	135,200
10-32 Working Out of Class Pay	0	1,487	0	0	0	0
10-61 Accrued Compensated Absen	33,300	3,100	0	0	0	0
Total Personnel Services	887,177	829,103	1,066,739	1,058,439	1,058,439	1,058,439
Employee Benefits						
11-01 FICA	64,935	62,877	82,345	80,659	80,659	80,659
11-02 Tri-Met Payroll Tax	6,209	6,048	7,693	8,722	8,722	8,722
11-09 PERS - Pension Bond Pymt	27,850	30,877	33,982	33,943	33,943	33,943
11-10 PERS-ER	46,777	42,004	67,544	66,796	66,796	66,796
11-11 PERS-EE	51,728	49,392	55,891	55,394	55,394	55,394
11-20 Health Insurance	150,282	146,038	187,624	223,688	223,688	223,688
11-21 Dental Insurance	18,203	19,188	23,558	25,588	25,588	25,588
11-22 Life Insurance	1,348	1,218	1,448	1,288	1,288	1,288
11-27 Workers' Comp	5,924	7,255	7,917	7,612	7,612	7,612
11-30 Long Term Disability	2,476	2,241	2,693	2,769	2,769	2,769
11-31 FSA-Admin Fee	210	126	126	173	173	173
11-35 HRA/VEBA	9,416	8,501	11,684	9,683	9,683	9,683
Total Employee Benefits	385,358	375,765	482,505	516,315	516,315	516,315
Prof and Tech Services						
20-06 Professional Services	83,382	55,710	139,500	179,000	179,000	179,000
20-13 Stipend/Reimbursement	14,196	14,554	5,275	0	0	0
20-15 Outsourced Serv & Labor	5,755	20,454	3,300	3,000	3,000	3,000
20-20 Permits and Licenses	25	6,122	50	50	50	50
20-22 Assessments and Fees	0	3	0	0	0	0
Total Prof and Tech Services	103,358	96,843	148,125	182,050	182,050	182,050
Property Services						
21-06 Telephone/Cell Phone	3,285	3,155	8,900	8,850	8,850	8,850
21-08 Phones and Installations	14	0	0	0	0	0
21-21 Equipment R and M	0	0	300	300	300	300
21-40 Equipment Rent/Lease	7,714	7,516	14,000	13,310	13,310	13,310
Total Property Services	11,013	10,671	23,200	22,460	22,460	22,460
Other Services						
22-02 Photographic/Art	200	455	700	750	750	750
22-04 Printing	10,328	3,837	10,550	10,500	10,500	10,500
22-06 Records Mgt/Microfilming	4,218	4,291	7,500	7,500	7,500	7,500
22-08 Advertising	1,001	4,638	2,500	2,300	2,300	2,300
22-12 Dues and Memberships	105,440	108,125	112,700	113,050	113,050	113,050
22-14 Training and Education	9,628	12,499	15,950	16,400	16,400	16,400

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Administrative Services Fund						
Office Governance & Mgmt Department						
22-16 Community Outreach	0	11,935	0	15,000	15,000	15,000
22-18 Car Allowance	7,394	7,633	7,575	7,649	7,649	7,649
22-24 Meals	12,177	11,658	15,350	14,500	14,500	14,500
22-25 Mileage	1,782	1,881	6,025	3,625	3,625	3,625
22-26 Promo/Incentive Programs	2,300	3,701	3,200	4,800	4,800	4,800
22-27 Lodging	11,676	15,741	18,850	16,650	16,650	16,650
22-29 Airfare	17,180	9,179	14,600	12,500	12,500	12,500
22-31 Rental Cars	469	152	300	300	300	300
22-34 Contributions/City Match	12,500	12,500	12,500	12,800	12,800	12,800
22-56 Art Committee Donation	2,500	2,500	3,000	3,000	3,000	3,000
Total Other Services	198,793	210,725	231,300	241,324	241,324	241,324
Supplies						
23-01 Office Supplies	1,541	1,138	2,250	2,000	2,000	2,000
23-02 Copier/Printer/Fax Supp	640	612	1,750	850	850	850
23-03 Paper	25	102	450	450	450	450
23-14 Minor Equip and Tools	2,017	2,286	1,550	1,900	1,900	1,900
23-20 Operating/Tech/Scientific	615	471	750	750	750	750
23-60 Books and Publications	1,821	2,696	2,900	3,900	3,900	3,900
23-61 Post/Pack/Del/Courier	10,531	198	1,100	1,100	1,100	1,100
23-62 Employee Service Awards	281	125	25	125	125	125
23-63 Comp Equip/Software/Maint	5,789	1,987	7,500	10,900	10,900	10,900
23-64 Employee Recognition Prog	50	0	0	0	0	0
Total Supplies	23,310	9,615	18,275	21,975	21,975	21,975
Internal Service Charge						
29-08 Equipment Replacement	592	704	1,245	352	352	352
29-11 Computer Replacement Chg	7,647	6,012	6,961	8,827	8,827	8,827
Total Internal Service Charge	8,239	6,716	8,206	9,179	9,179	9,179
Capital Outlay						
30-12 Hardware and Software	6,300	0	0	0	0	0
Total Capital Outlay	6,300	0	0	0	0	0
Total Requirements	1,623,548	1,539,438	1,978,350	2,051,742	2,051,742	2,051,742

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
FMS Administration Div.	80,103	68,642	77,883	83,006	83,006	83,006
General Support Services Div.	184,049	233,258	380,094	438,094	438,094	438,094
Cash-Debt Management Div.	223,084	234,624	266,127	272,110	272,110	272,110
Accounts Payable-Payroll Div.	403,220	362,135	377,752	411,283	411,283	411,283
Central Sup-Purchasing Div.	120,697	125,678	128,653	133,363	133,363	133,363
Accounting Div.	202,335	189,680	283,330	284,823	284,823	284,823
Support Services Div.	61,160	66,483	68,494	66,864	66,864	66,864
Licensing & Passports Div.	154,093	156,607	160,556	168,713	168,713	168,713
Finance and Mgmt Svcs Dept. Total	1,428,741	1,437,107	1,742,889	1,858,256	1,858,256	1,858,256

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,158,411	1,135,872	1,284,892	1,332,646	1,332,646	1,332,646
Materials & Services	270,330	301,235	457,997	525,610	525,610	525,610
Finance and Mgmt Svcs Dept. Total	1,428,741	1,437,107	1,742,889	1,858,256	1,858,256	1,858,256

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Administrative Services Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	601,224	571,196	633,258	660,353	660,353	660,353
10-02 Part-Time Employees	52,882	53,708	61,942	63,180	63,180	63,180
10-03 Overtime	4,502	5,365	6,750	7,000	7,000	7,000
10-04 Limited Term	0	814	0	0	0	0
10-30 Acting In Capacity	12,573	10,024	250	250	250	250
10-61 Accrued Compensated Absen	36,600	7,700	0	0	0	0
10-69 Comp Cashed Out	1,092	580	0	0	0	0
Total Personnel Services	708,873	649,387	702,200	730,783	730,783	730,783
Employee Benefits						
11-01 FICA	50,760	48,779	52,465	55,086	55,086	55,086
11-02 Tri-Met Payroll Tax	4,857	4,734	5,084	6,022	6,022	6,022
11-09 PERS - Pension Bond Pymt	24,935	25,754	25,295	25,586	25,586	25,586
11-10 PERS-ER	43,352	42,026	57,090	58,692	58,692	58,692
11-11 PERS-EE	40,491	39,228	42,133	43,246	43,246	43,246
11-20 Health Insurance	147,407	152,482	168,443	181,538	181,538	181,538
11-21 Dental Insurance	17,169	19,096	20,744	20,372	20,372	20,372
11-22 Life Insurance	934	882	964	948	948	948
11-23 Unemployment Insurance	75,713	105,069	160,000	160,000	160,000	160,000
11-27 Workers' Comp	30,217	35,295	35,865	34,956	34,956	34,956
11-30 Long Term Disability	1,955	1,806	2,015	2,140	2,140	2,140
11-31 FSA-Admin Fee	320	261	251	250	250	250
11-35 HRA/VEBA	11,428	11,073	12,343	13,027	13,027	13,027
Total Employee Benefits	449,538	486,485	582,692	601,863	601,863	601,863
Prof and Tech Services						
20-06 Professional Services	102,635	118,122	178,970	241,160	241,160	241,160
20-12 Bond Sale Cost/Loan Fees	16,991	1,996	0	0	0	0
20-15 Outsourced Serv & Labor	0	23,040	30,500	30,500	30,500	30,500
20-20 Permits and Licenses	0	95	0	0	0	0
20-22 Assessments and Fees	5,638	5,508	5,470	5,470	5,470	5,470
Total Prof and Tech Services	125,264	148,761	214,940	277,130	277,130	277,130
Property Services						
21-02 Language Line	0	3,896	11,000	11,000	11,000	11,000
21-06 Telephone/Cell Phone	325	377	0	375	375	375
21-21 Equipment R and M	229	50	1,950	1,950	1,950	1,950
21-40 Equipment Rent/Lease	15,579	17,051	25,200	27,750	27,750	27,750
Total Property Services	16,133	21,374	38,150	41,075	41,075	41,075
Other Services						
22-04 Printing	2,312	1,975	3,500	3,500	3,500	3,500
22-06 Records Mgt/Microfilming	297	2,788	2,200	2,200	2,200	2,200
22-08 Advertising	2,569	1,865	3,000	3,000	3,000	3,000
22-12 Dues and Memberships	1,902	4,168	3,034	3,564	3,564	3,564
22-14 Training and Education	2,899	3,908	12,325	14,875	14,875	14,875

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Administrative Services Fund						
Finance and Mgmt Svcs Department						
22-24 Meals	1,014	1,295	1,645	1,345	1,345	1,345
22-25 Mileage	559	278	700	700	700	700
22-26 Promo/Incentive Programs	11,130	9,781	14,975	14,975	14,975	14,975
22-27 Lodging	195	1,136	4,820	4,020	4,020	4,020
22-29 Airfare	0	234	1,300	1,300	1,300	1,300
22-32 Fines/Interest/Penalties	25	0	0	0	0	0
Total Other Services	22,902	27,428	47,499	49,479	49,479	49,479
Supplies						
23-01 Office Supplies	2,891	2,996	3,625	3,625	3,625	3,625
23-02 Copier/Printer/Fax Supp	7,702	7,145	10,950	10,950	10,950	10,950
23-03 Paper	19,352	18,424	20,550	20,550	20,550	20,550
23-14 Minor Equip and Tools	1,452	1,435	7,150	7,150	7,150	7,150
23-20 Operating/Tech/Scientific	74	420	150	150	150	150
23-25 Other Operating	183	9	0	0	0	0
23-60 Books and Publications	2,086	683	3,230	3,895	3,895	3,895
23-61 Post/Pack/Del/Courier	65,673	66,190	95,319	95,319	95,319	95,319
23-62 Employee Service Awards	587	534	500	715	715	715
23-63 Comp Equip/Software/Maint	23	402	8,600	9,250	9,250	9,250
Total Supplies	100,023	98,238	150,074	151,604	151,604	151,604
Internal Service Charge						
29-08 Equipment Replacement	6,008	0	0	0	0	0
29-11 Computer Replacement Chg	0	5,434	7,334	6,322	6,322	6,322
Total Internal Service Charge	6,008	5,434	7,334	6,322	6,322	6,322
Total Requirements	1,428,741	1,437,107	1,742,889	1,858,256	1,858,256	1,858,256

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
Human Resources Div.	576,278	601,222	662,154	751,935	751,935	751,935
Neighborhoods&Comm Engage Div.	477,886	213,754	266,538	274,917	274,917	274,917
Mediation Services Div.	98,863	110,023	118,248	127,985	127,985	127,985
Emergency Management Div.	0	276,278	309,175	326,659	326,659	326,659
Budget & Financial Plan Div.	1,145,952	1,134,971	1,339,778	1,416,903	1,416,903	1,416,903
Communications Div.	607,463	628,485	718,254	727,253	727,253	727,253
Support Services Div.	95,833	101,631	104,612	112,032	112,032	112,032
City-wide Services Dept. Total	3,002,275	3,066,364	3,518,759	3,737,684	3,737,684	3,737,684

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	2,667,801	2,713,596	2,926,276	3,126,450	3,126,450	3,126,450
Materials & Services	334,474	352,768	592,483	611,234	611,234	611,234
City-wide Services Dept. Total	3,002,275	3,066,364	3,518,759	3,737,684	3,737,684	3,737,684

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Administrative Services Fund						
City-wide Services Department						
Personnel Services						
10-01 Full-Time Employees	1,734,895	1,620,959	1,880,144	1,899,570	1,899,570	1,899,570
10-02 Part-Time Employees	24,136	22,037	0	71,734	71,734	71,734
10-03 Overtime	5,022	6,764	7,500	9,000	9,000	9,000
10-04 Limited Term	39,752	153,742	83,221	109,401	109,401	109,401
10-05 Temp/Seasonal	3,559	27,720	0	0	0	0
10-12 Certificate Pay	49	232	0	0	0	0
10-16 Call Back Pay	701	0	0	0	0	0
10-30 Acting In Capacity	215	65	0	0	0	0
10-32 Working Out of Class Pay	0	5,420	0	0	0	0
10-46 Premium Pay	1,500	1,518	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	68,000	41,400	0	0	0	0
10-69 Comp Cashed Out	1,885	1,930	0	0	0	0
Total Personnel Services	1,879,714	1,881,787	1,972,365	2,091,205	2,091,205	2,091,205
Employee Benefits						
11-01 FICA	137,843	142,243	149,815	159,209	159,209	159,209
11-02 Tri-Met Payroll Tax	13,074	13,574	14,280	17,231	17,231	17,231
11-09 PERS - Pension Bond Pymt	64,122	68,327	69,461	71,868	71,868	71,868
11-10 PERS-ER	111,901	103,557	149,510	160,744	160,744	160,744
11-11 PERS-EE	104,326	102,684	113,643	124,609	124,609	124,609
11-20 Health Insurance	276,000	312,807	362,634	401,830	401,830	401,830
11-21 Dental Insurance	35,739	40,904	44,074	46,574	46,574	46,574
11-22 Life Insurance	2,847	2,807	3,001	2,806	2,806	2,806
11-27 Workers' Comp	13,640	16,040	16,193	15,985	15,985	15,985
11-30 Long Term Disability	5,096	5,234	5,695	6,156	6,156	6,156
11-31 FSA-Admin Fee	446	401	399	346	346	346
11-35 HRA/VEBA	23,053	23,231	25,206	27,887	27,887	27,887
Total Employee Benefits	788,087	831,809	953,911	1,035,245	1,035,245	1,035,245
Prof and Tech Services						
20-06 Professional Services	48,817	21,786	80,000	80,000	80,000	80,000
20-08 Med and Psych Costs	37,420	40,727	39,400	44,040	44,040	44,040
20-15 Outsourced Serv & Labor	12,325	34,350	66,525	39,675	39,675	39,675
20-20 Permits and Licenses	3,255	4,076	3,750	4,150	4,150	4,150
Total Prof and Tech Services	101,817	100,939	189,675	167,865	167,865	167,865
Property Services						
21-06 Telephone/Cell Phone	10,265	10,481	12,800	14,420	14,420	14,420
21-20 Building R and M	729	0	0	0	0	0
21-21 Equipment R and M	84	0	0	0	0	0
21-23 Com Systems R and M	1,410	2,557	4,400	4,400	4,400	4,400
21-40 Equipment Rent/Lease	7,161	4,864	14,600	16,850	16,850	16,850
Total Property Services	19,649	17,902	31,800	35,670	35,670	35,670
Other Services						
22-02 Photographic/Art	237	594	4,700	2,400	2,400	2,400

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Administrative Services Fund						
City-wide Services Department						
22-04 Printing	21,045	21,181	49,850	48,750	48,750	48,750
22-06 Records Mgt/Microfilming	0	24	0	100	100	100
22-08 Advertising	8,617	9,368	17,600	21,950	21,950	21,950
22-12 Dues and Memberships	2,365	3,720	5,050	15,560	15,560	15,560
22-14 Training and Education	8,558	21,806	30,050	30,360	30,360	30,360
22-16 Community Outreach	4,305	7,717	31,000	34,300	34,300	34,300
22-20 City Wide Training	26,544	29,292	35,100	47,100	47,100	47,100
22-24 Meals	7,087	5,871	8,100	8,750	8,750	8,750
22-25 Mileage	529	862	1,350	1,350	1,350	1,350
22-26 Promo/Incentive Programs	19,605	15,359	17,500	17,240	17,240	17,240
22-27 Lodging	3,827	3,666	2,250	2,650	2,650	2,650
22-28 Recruitment Expenses	5,390	24	5,450	5,625	5,625	5,625
22-29 Airfare	1,213	2,241	1,275	2,250	2,250	2,250
22-34 Contributions/City Match	8,612	10,015	11,000	11,000	11,000	11,000
22-52 Committee Expenses	467	0	1,500	1,500	1,500	1,500
Total Other Services	118,401	131,740	221,775	250,885	250,885	250,885
Supplies						
23-01 Office Supplies	1,518	3,111	5,050	5,700	5,700	5,700
23-02 Copier/Printer/Fax Supp	2,749	685	3,500	1,500	1,500	1,500
23-03 Paper	6	0	1,100	750	750	750
23-14 Minor Equip and Tools	13,499	17,775	32,200	23,100	23,100	23,100
23-26 Protective Equip/Uniforms	414	0	500	500	500	500
23-41 Signs	0	77	700	450	450	450
23-60 Books and Publications	1,726	4,028	6,675	6,775	6,775	6,775
23-61 Post/Pack/Del/Courier	35,464	53,302	63,450	67,200	67,200	67,200
23-62 Employee Service Awards	402	550	600	300	300	300
23-63 Comp Equip/Software/Maint	17,386	2,728	13,500	23,360	23,360	23,360
23-64 Employee Recognition Prog	3,103	2,667	3,000	3,000	3,000	3,000
Total Supplies	76,267	84,923	130,275	132,635	132,635	132,635
Internal Service Charge						
29-08 Equipment Replacement	1,684	2,002	3,545	1,002	1,002	1,002
29-11 Computer Replacement Chg	16,387	15,262	15,413	23,177	23,177	23,177
29-16 Internal Prof Svcs	269	0	0	0	0	0
Total Internal Service Charge	18,340	17,264	18,958	24,179	24,179	24,179
Total Requirements	3,002,275	3,066,364	3,518,759	3,737,684	3,737,684	3,737,684

CITY OF
GRESHAM
OREGON

Special Revenue &
Non-operating Funds

Special Revenue Funds & Non-Operating Funds - Revenues and Expenditures

Special revenue funds account for revenues that are legally restricted to expenditures for specific purposes. Non-operating funds account for the proceeds of a specific revenue source, but do not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

Special Revenue Funds

- *System Development Charges Fund* – Accounts for revenue from system development charges earmarked for specific capital expansion projects. System development charges (SDCs) are charged to new land developments for capacity impacts that will be addressed by the Water Construction Fund, Stormwater Construction Fund, Wastewater Construction Fund, Parks Capital Fund and Transportation Construction Fund. Each type of activity has a specific SDC charge. They can also include authority to provide SDC Credits to support development. The revenue remains in separate accounts in the System Development Charges Fund until appropriate expenditures are made. SDC funded projects are identified in advance.
- *Grants Fund* – Accounts for federal, state, and local grants designated for a specific purpose, activity, or facility. This fund receives all grants, which are then transferred on a reimbursement basis to the operating or capital fund for the grant-related expenditure.
- *Dedicated Revenue Fund* – The fund is used for programs that rely on dedicated revenue sources. This fund includes the CDBG and HOME programs and the Solid Waste/Recycling Program.
- *Designated Purpose Fund* – Accounts for monies donated to the City to support specific activities. Some grant funded expenditures are budgeted in this fund. Resources include transfers from the Grants Fund, intergovernmental revenue, and donations from businesses and individuals.

Debt Service Funds

The debt service funds account for the revenues applied to payment of principal and interest on long-term debt, accounted for in the following debt service funds:

- *General Government Debt Fund* – This fund accounts for debt service payments on obligations of governmental funds. Requirements consist of debt service payments.
- *City Backed Urban Renewal Debt Service Fund* – This fund was created to account for debt service on interim funding loaned to the Rockwood/West Gresham Urban Renewal Area. The resources are payments from the Rockwood/West Gresham Urban Renewal District. The decrease in this fund is reflective of the Gresham Redevelopment Commission issuing its own debt directly, instead of relying on the City of Gresham to issue debt on behalf of the Commission.

- *Pension Bond Debt Service Fund* – This fund accounts for debt service on Pension Bonds issued as a means of financing the unfunded actuarial liability with the Oregon Public Employees Retirement System.

- *Water Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Water Fund provide revenue for this fund. Requirements consist of debt service payments. Fiscal year 2014/15 allowed for the early pay-off of an existing water revenue bond. Fiscal year 2016/17 includes appropriation for a renewal of City's line of credit related to water projects.

- *Stormwater Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Stormwater Fund provide revenue for this fund. Requirements consist of debt service payments. Fiscal year 2016/17 includes appropriation for renewal of City's line of credit related to stormwater projects, as well as reimbursement and repayment of the temporary work associated with the reopening of Kane Drive.

- *Wastewater Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Wastewater Fund provide revenue for this fund. Requirements consist of debt service payments. Fiscal year 2016/17 includes appropriation for a renewal of City's line of credit related to wastewater projects.

- *City Facility Debt Service Fund* – Fiscal year 2014/15 reflects a transfer to the Facilities and Fleet Management Fund of the cash remaining following the city hall debt repayment. Fiscal years 2015/16 and 2016/17 reflect the debt service payments on the roof of the Public Safety Building. In fiscal year 2014/15 this payment was budgeted in the Facilities and Fleet Management Fund.

Special Revenue and Non-Operating Funds Issues and Changes

One fund that is now closed is included in this section for historical purposes:

- Dedicated Stimulus Fund.

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
230 System Development Charge Fund						
Charges for Services	1,713,011	3,589,368	1,808,000	3,526,000	3,526,000	3,526,000
Interest Income	102,806	101,821	129,000	93,000	93,000	93,000
Miscellaneous Income	15,240	65,531	20,000	20,000	20,000	20,000
Interfund Transfers	0	0	69,000	0	0	0
Other Resources	0	931,552	18,800,300	17,468,900	17,468,900	17,468,900
Beginning Balance	10,456,115	8,985,935	7,719,000	5,287,000	5,287,000	5,287,000
Total System Development Charge Fund	12,287,172	13,674,207	28,545,300	26,394,900	26,394,900	26,394,900

Requirements						
Interfund Transfers	3,301,237	5,716,138	22,048,660	23,537,300	23,537,300	23,537,300
Unappropriated	8,985,935	7,958,069	6,496,640	2,857,600	2,857,600	2,857,600
Total	12,287,172	13,674,207	28,545,300	26,394,900	26,394,900	26,394,900
Total System Development Charge Fund	12,287,172	13,674,207	28,545,300	26,394,900	26,394,900	26,394,900

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
250 Grants Fund						
Intergovernmental Revenue	3,300,846	6,647,830	18,225,942	21,050,257	21,050,257	21,050,257
Miscellaneous Income	0	1,768	0	0	0	0
Total Grants Fund	3,300,846	6,649,598	18,225,942	21,050,257	21,050,257	21,050,257
Requirements						
Interfund Transfers	3,300,846	6,649,598	18,225,942	21,050,257	21,050,257	21,050,257
Total	3,300,846	6,649,598	18,225,942	21,050,257	21,050,257	21,050,257
Total Grants Fund	3,300,846	6,649,598	18,225,942	21,050,257	21,050,257	21,050,257

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
270 Dedicated Revenue Fund						
Charges for Services	528,937	556,000	584,000	614,000	614,000	614,000
Miscellaneous Income	4,880	0	0	0	0	0
Interfund Transfers	1,219,048	1,574,570	2,461,460	2,318,940	2,318,940	2,318,940
Beginning Balance	227,992	253,552	280,200	349,800	349,800	349,800
Total Dedicated Revenue Fund	1,980,857	2,384,122	3,325,660	3,282,740	3,282,740	3,282,740

Requirements						
Community Development	1,036,155	1,402,371	2,221,504	2,127,413	2,127,413	2,127,413
Environmental Services	691,150	680,601	789,369	795,016	795,016	795,016
Total	1,727,305	2,082,972	3,010,873	2,922,429	2,922,429	2,922,429
Contingency	0	0	75,000	80,000	80,000	80,000
Unappropriated	253,552	301,150	239,787	280,311	280,311	280,311
Total	253,552	301,150	314,787	360,311	360,311	360,311
Total Dedicated Revenue Fund	1,980,857	2,384,122	3,325,660	3,282,740	3,282,740	3,282,740

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Support Services Div.	85,334	61,629	65,373	66,608	66,608	66,608
CDBG/HOME Projects Div.	845,598	1,207,384	1,987,790	1,887,990	1,887,990	1,887,990
Community Revitalization Div.	105,223	133,358	168,341	172,815	172,815	172,815
Community Development Dept. Total	1,036,155	1,402,371	2,221,504	2,127,413	2,127,413	2,127,413

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	9,815	128,137	119,959	122,868	122,868	122,868
Materials & Services	1,026,340	1,274,234	2,101,545	2,004,545	2,004,545	2,004,545
Community Development Dept. Total	1,036,155	1,402,371	2,221,504	2,127,413	2,127,413	2,127,413

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Dedicated Revenue Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	0	78,384	79,955	81,557	81,557	81,557
10-03 Overtime	0	7,447	5,000	5,000	5,000	5,000
10-05 Temp/Seasonal	1,833	4,522	0	0	0	0
10-61 Accrued Compensated Absen	0	3,900	0	0	0	0
10-69 Comp Cashed Out	0	1,017	0	0	0	0
Total Personnel Services	1,833	95,270	84,955	86,557	86,557	86,557
Employee Benefits						
11-01 FICA	140	6,990	6,499	6,622	6,622	6,622
11-02 Tri-Met Payroll Tax	13	662	615	713	713	713
11-09 PERS - Pension Bond Pymt	5,619	2,185	2,866	3,096	3,096	3,096
11-10 PERS-ER	0	7,747	9,508	9,695	9,695	9,695
11-11 PERS-EE	0	5,211	5,097	5,193	5,193	5,193
11-20 Health Insurance	0	6,595	6,543	7,346	7,346	7,346
11-21 Dental Insurance	0	721	765	765	765	765
11-22 Life Insurance	0	78	78	78	78	78
11-27 Workers' Comp	2,210	975	1,302	1,307	1,307	1,307
11-30 Long Term Disability	0	227	232	245	245	245
11-35 HRA/VEBA	0	1,476	1,499	1,251	1,251	1,251
Total Employee Benefits	7,982	32,867	35,004	36,311	36,311	36,311
Prof and Tech Services						
20-06 Professional Services	12,485	4,140	20,000	21,000	21,000	21,000
20-30 CDBG Home Expenditures	845,598	1,207,384	1,987,790	1,887,990	1,887,990	1,887,990
Total Prof and Tech Services	858,083	1,211,524	2,007,790	1,908,990	1,908,990	1,908,990
Property Services						
21-06 Telephone/Cell Phone	173	185	400	400	400	400
21-40 Equipment Rent/Lease	478	429	900	900	900	900
Total Property Services	651	614	1,300	1,300	1,300	1,300
Other Services						
22-04 Printing	0	53	100	100	100	100
22-08 Advertising	793	505	1,300	1,300	1,300	1,300
22-12 Dues and Memberships	1,040	100	2,600	2,600	2,600	2,600
22-14 Training and Education	0	150	1,000	1,000	1,000	1,000
22-24 Meals	592	680	900	900	900	900
22-25 Mileage	228	189	450	450	450	450
22-26 Promo/Incentive Programs	19	0	900	900	900	900
22-27 Lodging	328	818	1,000	1,400	1,400	1,400
22-29 Airfare	25	340	500	500	500	500
Total Other Services	3,025	2,835	8,750	9,150	9,150	9,150
Supplies						
23-01 Office Supplies	185	287	500	700	700	700
23-14 Minor Equip and Tools	500	503	600	800	800	800

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Dedicated Revenue Fund						
Community Development Department						
23-20 Operating/Tech/Scientific	0	2	0	0	0	0
23-60 Books and Publications	0	0	300	300	300	300
23-61 Post/Pack/Del/Courier	0	0	100	100	100	100
23-63 Comp Equip/Software/Maint	0	0	2,500	2,500	2,500	2,500
Total Supplies	685	792	4,000	4,400	4,400	4,400
Other Operating Objects						
24-11 Interest Expense	0	0	10,000	10,000	10,000	10,000
Total Other Operating Objects	0	0	10,000	10,000	10,000	10,000
Internal Service Charge						
29-04 Property Management	8,199	3,837	4,065	3,991	3,991	3,991
29-11 Computer Replacement Chg	1,092	925	497	542	542	542
29-12 Information Services	9,023	8,048	8,017	8,633	8,633	8,633
29-16 Internal Prof Svcs	86,391	0	8,500	8,500	8,500	8,500
29-19 Code Enforcement Charge	2,540	1,147	1,441	1,652	1,652	1,652
29-20 Economic Development Chg	1,489	958	1,000	1,315	1,315	1,315
29-21 Liability Mgmnt Charge	2,419	1,152	1,261	1,397	1,397	1,397
29-22 Legal	32,634	32,805	34,098	30,507	30,507	30,507
29-24 City Administration	5,159	2,527	2,771	3,794	3,794	3,794
29-25 Financial Services	4,386	1,993	2,210	2,689	2,689	2,689
29-27 General Support Services	2,029	946	1,106	1,300	1,300	1,300
29-29 City-Wide Services	8,535	4,131	4,739	6,385	6,385	6,385
Total Internal Service Charge	163,896	58,469	69,705	70,705	70,705	70,705
Total Requirements	1,036,155	1,402,371	2,221,504	2,127,413	2,127,413	2,127,413

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	154,532	151,269	144,749	165,114	165,114	165,114
Recycle at Work Program Div.	153,247	0	0	0	0	0
Dedicated Solid Waste Prg Div.	383,371	529,332	644,620	629,902	629,902	629,902
Environmental Services Dept. Total	691,150	680,601	789,369	795,016	795,016	795,016

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	471,773	478,726	565,032	560,913	560,913	560,913
Materials & Services	219,377	201,875	219,337	234,103	234,103	234,103
Capital Outlay	0	0	5,000	0	0	0
Environmental Services Dept. Total	691,150	680,601	789,369	795,016	795,016	795,016

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Dedicated Revenue Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	175,221	170,942	166,441	161,447	161,447	161,447
10-02 Part-Time Employees	113,000	112,143	160,074	161,806	161,806	161,806
10-03 Overtime	161	537	600	600	600	600
10-04 Limited Term	22,649	13,791	42,400	14,466	14,466	14,466
10-05 Temp/Seasonal	0	261	0	0	0	0
10-30 Acting In Capacity	388	165	400	400	400	400
10-32 Working Out of Class Pay	92	131	0	0	0	0
10-46 Premium Pay	1,205	0	0	0	0	0
10-61 Accrued Compensated Absen	1,500	0	0	0	0	0
Total Personnel Services	314,216	297,970	369,915	338,719	338,719	338,719
Employee Benefits						
11-01 FICA	24,418	22,293	24,355	25,767	25,767	25,767
11-02 Tri-Met Payroll Tax	2,336	2,171	2,371	2,791	2,791	2,791
11-09 PERS - Pension Bond Pymt	12,683	12,676	11,251	11,933	11,933	11,933
11-10 PERS-ER	15,891	16,584	24,750	24,737	24,737	24,737
11-11 PERS-EE	17,702	15,627	19,651	20,323	20,323	20,323
11-20 Health Insurance	65,175	87,714	89,770	109,901	109,901	109,901
11-21 Dental Insurance	7,890	11,792	11,281	13,134	13,134	13,134
11-22 Life Insurance	489	483	479	532	532	532
11-27 Workers' Comp	4,990	6,000	5,111	5,038	5,038	5,038
11-30 Long Term Disability	886	837	903	1,013	1,013	1,013
11-31 FSA-Admin Fee	78	51	86	4	4	4
11-35 HRA/VEBA	5,019	4,528	5,109	7,021	7,021	7,021
Total Employee Benefits	157,557	180,756	195,117	222,194	222,194	222,194
Prof and Tech Services						
20-06 Professional Services	12,252	17,735	15,000	15,000	15,000	15,000
20-15 Outsourced Serv & Labor	18,356	300	8,500	8,500	8,500	8,500
Total Prof and Tech Services	30,608	18,035	23,500	23,500	23,500	23,500
Property Services						
21-04 Utility Services	173	0	0	0	0	0
21-06 Telephone/Cell Phone	1,260	1,215	1,300	1,300	1,300	1,300
21-40 Equipment Rent/Lease	0	994	1,200	1,200	1,200	1,200
Total Property Services	1,433	2,209	2,500	2,500	2,500	2,500
Other Services						
22-02 Photographic/Art	69	50	300	200	200	200
22-04 Printing	13,691	8,592	20,000	16,000	16,000	16,000
22-08 Advertising	2,200	2,700	3,400	3,400	3,400	3,400
22-12 Dues and Memberships	510	285	500	500	500	500
22-14 Training and Education	1,645	3,067	5,200	5,200	5,200	5,200
22-16 Community Outreach	1,295	6,782	3,250	4,250	4,250	4,250
22-20 City Wide Training	10	0	0	0	0	0
22-24 Meals	1,536	985	900	900	900	900

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Dedicated Revenue Fund						
Environmental Services Department						
22-25 Mileage	910	276	900	900	900	900
22-26 Promo/Incentive Programs	54	174	0	0	0	0
22-27 Lodging	203	1,114	0	0	0	0
22-29 Airfare	200	0	0	0	0	0
22-34 Contributions/City Match	3,902	7,425	8,250	8,250	8,250	8,250
Total Other Services	26,225	31,450	42,700	39,600	39,600	39,600
Supplies						
23-01 Office Supplies	345	92	300	300	300	300
23-14 Minor Equip and Tools	2,246	2,783	2,000	2,000	2,000	2,000
23-20 Operating/Tech/Scientific	1,083	2,082	2,500	2,500	2,500	2,500
23-60 Books and Publications	126	0	200	200	200	200
23-61 Post/Pack/Del/Courier	11,998	4,132	8,000	4,500	4,500	4,500
23-63 Comp Equip/Software/Maint	8,454	8,499	9,250	10,860	10,860	10,860
Total Supplies	24,252	17,588	22,250	20,360	20,360	20,360
Internal Service Charge						
29-04 Property Management	17,154	18,396	16,987	17,880	17,880	17,880
29-08 Equipment Replacement	0	0	0	8,000	8,000	8,000
29-11 Computer Replacement Chg	4,568	2,965	3,366	3,148	3,148	3,148
29-12 Information Services	37,489	35,928	38,058	44,246	44,246	44,246
29-19 Code Enforcement Charge	5,553	5,244	5,559	5,910	5,910	5,910
29-20 Economic Development Chg	3,255	3,040	3,855	4,705	4,705	4,705
29-21 Liability Mgmnt Charge	5,046	5,516	5,014	5,591	5,591	5,591
29-22 Legal	19,837	15,601	13,793	7,976	7,976	7,976
29-24 City Administration	11,276	12,088	10,687	13,574	13,574	13,574
29-25 Financial Services	9,588	9,534	8,523	9,620	9,620	9,620
29-27 General Support Services	4,436	4,525	4,267	4,651	4,651	4,651
29-29 City-Wide Services	18,657	19,756	18,278	22,842	22,842	22,842
Total Internal Service Charge	136,859	132,593	128,387	148,143	148,143	148,143
Capital Outlay						
30-10 Motor Vehicles	0	0	5,000	0	0	0
Total Capital Outlay	0	0	5,000	0	0	0
Total Requirements	691,150	680,601	789,369	795,016	795,016	795,016

RESOURCES & REQUIREMENTS BY FUND

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
810 Designated Purpose Fund						
Intergovernmental Revenue	61,922	74,448	164,443	367,500	367,500	367,500
Charges for Services	16,500	17,500	70,000	130,000	130,000	130,000
Interest Income	7,793	6,243	0	0	0	0
Miscellaneous Income	321,832	385,597	321,500	817,500	817,500	817,500
Interfund Transfers	1,532,035	1,913,980	3,381,202	3,372,763	3,372,763	3,372,763
Beginning Balance	665,278	1,014,908	1,363,583	1,237,118	1,237,118	1,237,118
Total Designated Purpose Fund	2,605,360	3,412,676	5,300,728	5,924,881	5,924,881	5,924,881

Requirements						
Office Governance & Mgmt	10,007	20,965	68,125	97,300	97,300	97,300
City-wide Services	20,125	15,362	203,800	254,000	254,000	254,000
Police	1,025,233	1,088,802	1,878,114	1,769,352	1,769,352	1,769,352
Fire and Emergency Svcs	444,524	516,278	342,334	488,279	488,279	488,279
Urban Design & Planning	0	0	969,202	969,603	969,603	969,603
Community Development	18,145	23,216	183,570	206,520	206,520	206,520
Economic Development Srvc	2,516	8,024	780,000	988,000	988,000	988,000
Parks	0	39,601	100,000	100,000	100,000	100,000
Environmental Services	69,902	243,420	444,759	380,713	380,713	380,713
Total	1,590,452	1,955,668	4,969,904	5,253,767	5,253,767	5,253,767
Interfund Transfers	0	0	50,000	74,173	74,173	74,173
Unappropriated	1,014,908	1,457,008	280,824	596,941	596,941	596,941
Total	1,014,908	1,457,008	330,824	671,114	671,114	671,114
Total Designated Purpose Fund	2,605,360	3,412,676	5,300,728	5,924,881	5,924,881	5,924,881

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Gresham Art Committee Div.	5,037	4,683	7,000	7,000	7,000	7,000
Gresham's Centennial Div.	0	0	6,125	2,300	2,300	2,300
Community Events Div.	4,970	16,282	55,000	58,000	58,000	58,000
Regional Cities Advocacy Div.	0	0	0	30,000	30,000	30,000
Office Governance & Mgmt Dept. Total	10,007	20,965	68,125	97,300	97,300	97,300

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Materials & Services	10,007	20,965	68,125	97,300	97,300	97,300
Office Governance & Mgmt Dept. Total	10,007	20,965	68,125	97,300	97,300	97,300

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Office Governance & Mgmt Department						
Prof and Tech Services						
20-06 Professional Services	0	0	0	30,000	30,000	30,000
20-15 Outsourced Serv & Labor	109	9,980	40,000	43,000	43,000	43,000
20-22 Assessments and Fees	0	0	500	500	500	500
Total Prof and Tech Services	109	9,980	40,500	73,500	73,500	73,500
Property Services						
21-40 Equipment Rent/Lease	1,901	0	0	0	0	0
21-43 Bldg/Office Rent/Lease	0	350	0	0	0	0
Total Property Services	1,901	350	0	0	0	0
Other Services						
22-04 Printing	289	702	600	3,100	3,100	3,100
22-08 Advertising	0	4,514	12,500	10,000	10,000	10,000
22-16 Community Outreach	650	2,150	200	125	125	125
22-24 Meals	2,120	2,179	3,400	3,100	3,100	3,100
22-26 Promo/Incentive Programs	1,222	242	1,500	2,200	2,200	2,200
22-62 Gresham 100	0	0	6,125	2,300	2,300	2,300
Total Other Services	4,281	9,787	24,325	20,825	20,825	20,825
Supplies						
23-01 Office Supplies	122	422	1,200	1,200	1,200	1,200
23-14 Minor Equip and Tools	57	22	300	300	300	300
23-41 Signs	2,960	404	0	0	0	0
23-61 Post/Pack/Del/Courier	577	0	1,800	1,475	1,475	1,475
Total Supplies	3,716	848	3,300	2,975	2,975	2,975
Total Requirements	10,007	20,965	68,125	97,300	97,300	97,300

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
Human Resources Div.	20,125	15,362	73,800	34,000	34,000	34,000
Community Livability Div.	0	0	130,000	220,000	220,000	220,000
City-wide Services Dept. Total	20,125	15,362	203,800	254,000	254,000	254,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	1,350	301	35,000	80,000	80,000	80,000
Materials & Services	18,775	15,061	168,800	174,000	174,000	174,000
City-wide Services Dept. Total	20,125	15,362	203,800	254,000	254,000	254,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
City-wide Services Department						
Personnel Services						
10-01 Full-Time Employees	961	245	0	0	0	0
10-04 Limited Term	0	0	20,000	46,231	46,231	46,231
10-46 Premium Pay	19	3	0	0	0	0
Total Personnel Services	980	248	20,000	46,231	46,231	46,231
Employee Benefits						
11-01 FICA	75	19	1,500	3,558	3,558	3,558
11-02 Tri-Met Payroll Tax	7	2	100	381	381	381
11-10 PERS-ER	30	5	700	1,641	1,641	1,641
11-11 PERS-EE	59	10	1,200	2,774	2,774	2,774
11-20 Health Insurance	165	12	9,950	21,262	21,262	21,262
11-21 Dental Insurance	12	1	1,250	2,685	2,685	2,685
11-22 Life Insurance	1	0	50	78	78	78
11-30 Long Term Disability	3	0	50	139	139	139
11-35 HRA/VEBA	18	4	200	1,251	1,251	1,251
Total Employee Benefits	370	53	15,000	33,769	33,769	33,769
Prof and Tech Services						
20-06 Professional Services	13,369	12,633	69,400	21,000	21,000	21,000
20-15 Outsourced Serv & Labor	0	0	45,000	140,000	140,000	140,000
Total Prof and Tech Services	13,369	12,633	114,400	161,000	161,000	161,000
Other Services						
22-12 Dues and Memberships	600	600	600	600	600	600
22-14 Training and Education	1,714	550	1,100	9,000	9,000	9,000
22-16 Community Outreach	0	0	50,000	0	0	0
22-24 Meals	271	141	200	200	200	200
22-25 Mileage	0	73	0	0	0	0
22-27 Lodging	1,417	697	1,500	1,900	1,900	1,900
22-29 Airfare	937	367	1,000	1,000	1,000	1,000
Total Other Services	4,939	2,428	54,400	12,700	12,700	12,700
Supplies						
23-61 Post/Pack/Del/Courier	0	0	0	300	300	300
Total Supplies	0	0	0	300	300	300
Internal Service Charge						
29-16 Internal Prof Svcs	467	0	0	0	0	0
Total Internal Service Charge	467	0	0	0	0	0
Total Requirements	20,125	15,362	203,800	254,000	254,000	254,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 21 Police Department						
Requirements by Division						
Youth Services Grants Div.	0	100,000	50,000	0	0	0
Police Foundation Div.	14,750	22,141	108,753	58,648	58,648	58,648
K-9 Program Div.	0	13,878	19,915	12,000	12,000	12,000
Police Special Invest Div.	11,005	0	39,443	39,500	39,500	39,500
Education Programs Div.	687	434	4,339	3,901	3,901	3,901
Honor Guard Trust Fund Div.	0	90	898	810	810	810
Bullet Proof Vest Partner Div.	6,707	6,121	0	0	0	0
Fed/State Asset Seizure Div.	10,499	1,917	163,658	284,389	284,389	284,389
State Homeland Security Div.	74,721	0	100,000	100,000	100,000	100,000
JAG Div.	73,828	76,120	260,696	196,493	196,493	196,493
EMGET Grant Div.	585,276	638,439	752,800	700,000	700,000	700,000
COPS Grant Div.	247,760	229,662	377,612	373,611	373,611	373,611
Police Dept. Total	1,025,233	1,088,802	1,878,114	1,769,352	1,769,352	1,769,352

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	663,301	672,915	1,065,740	1,010,993	1,010,993	1,010,993
Materials & Services	253,680	393,360	541,290	518,359	518,359	518,359
Capital Outlay	108,252	22,527	271,084	240,000	240,000	240,000
Police Dept. Total	1,025,233	1,088,802	1,878,114	1,769,352	1,769,352	1,769,352

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	377,278	375,011	547,080	561,716	561,716	561,716
10-03 Overtime	57,821	48,251	172,000	110,500	110,500	110,500
10-12 Certificate Pay	13,672	19,002	16,808	19,670	19,670	19,670
10-46 Premium Pay	7,097	5,195	5,210	5,329	5,329	5,329
10-61 Accrued Compensated Absen	10,600	0	0	0	0	0
Total Personnel Services	466,468	447,459	741,098	697,215	697,215	697,215
Employee Benefits						
11-01 FICA	36,126	39,629	54,689	53,198	53,198	53,198
11-02 Tri-Met Payroll Tax	2,065	2,208	4,557	5,744	5,744	5,744
11-10 PERS-ER	32,053	31,488	52,114	57,461	57,461	57,461
11-11 PERS-EE	29,140	28,304	47,570	41,833	41,833	41,833
11-20 Health Insurance	74,915	81,836	109,979	129,871	129,871	129,871
11-21 Dental Insurance	8,818	10,363	47,856	15,635	15,635	15,635
11-22 Life Insurance	619	702	899	818	818	818
11-30 Long Term Disability	654	737	1,263	1,685	1,685	1,685
11-31 FSA-Admin Fee	0	45	42	43	43	43
11-35 HRA/VEBA	4,822	5,623	5,673	7,490	7,490	7,490
11-88 Comp Earned Acct	7,621	24,521	0	0	0	0
Total Employee Benefits	196,833	225,456	324,642	313,778	313,778	313,778
Prof and Tech Services						
20-06 Professional Services	202,804	273,763	187,000	168,198	168,198	168,198
20-15 Outsourced Serv & Labor	0	95,000	50,000	0	0	0
20-26 Invest Res/Drug Seiz	11,000	0	21,000	32,631	32,631	32,631
Total Prof and Tech Services	213,804	368,763	258,000	200,829	200,829	200,829
Property Services						
21-22 Motor Vehicle R and M	0	107	0	0	0	0
Total Property Services	0	107	0	0	0	0
Other Services						
22-04 Printing	659	0	0	0	0	0
22-08 Advertising	2,499	1,810	0	0	0	0
22-14 Training and Education	12,035	198	88,154	34,105	34,105	34,105
22-21 Uniform Cleaning	360	0	0	0	0	0
22-24 Meals	687	854	6,087	7,031	7,031	7,031
22-26 Promo/Incentive Programs	250	250	3,753	3,753	3,753	3,753
22-27 Lodging	443	956	4,250	7,000	7,000	7,000
22-29 Airfare	0	1,341	1,625	4,600	4,600	4,600
22-31 Rental Cars	0	525	325	1,050	1,050	1,050
22-34 Contributions/City Match	14,500	0	0	0	0	0
22-60 Police Rewards	0	0	5,000	5,000	5,000	5,000
Total Other Services	31,433	5,934	109,194	62,539	62,539	62,539

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Police Department						
Supplies						
23-01 Office Supplies	12	0	0	0	0	0
23-14 Minor Equip and Tools	1,647	12,345	153,283	242,181	242,181	242,181
23-23 Animal Supp/Related Exp	0	0	19,915	12,000	12,000	12,000
23-25 Other Operating	77	0	0	0	0	0
23-26 Protective Equip/Uniforms	6,707	6,211	898	810	810	810
Total Supplies	8,443	18,556	174,096	254,991	254,991	254,991
Capital Outlay						
30-08 Equipment	33,531	11,891	271,084	240,000	240,000	240,000
30-10 Motor Vehicles	74,721	0	0	0	0	0
30-16 Other	0	10,636	0	0	0	0
Total Capital Outlay	108,252	22,527	271,084	240,000	240,000	240,000
Total Requirements	1,025,233	1,088,802	1,878,114	1,769,352	1,769,352	1,769,352

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Dept Donation Fund Div.	105,382	46,275	129,732	488,279	488,279	488,279
SAFER Grant Div.	339,142	470,003	212,602	0	0	0
Fire and Emergency Svcs Dept. Total	444,524	516,278	342,334	488,279	488,279	488,279

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	339,142	470,003	212,602	0	0	0
Materials & Services	59,757	10,892	129,732	13,251	13,251	13,251
Capital Outlay	45,625	35,383	0	475,028	475,028	475,028
Fire and Emergency Svcs Dept. Total	444,524	516,278	342,334	488,279	488,279	488,279

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	218,751	308,881	141,556	0	0	0
10-12 Certificate Pay	13,698	20,550	8,980	0	0	0
10-61 Accrued Compensated Absen	27,400	0	0	0	0	0
Total Personnel Services	259,849	329,431	150,536	0	0	0
Employee Benefits						
11-01 FICA	17,634	27,163	11,457	0	0	0
11-02 Tri-Met Payroll Tax	1,672	2,584	1,090	0	0	0
11-10 PERS-ER	4,797	20,518	11,531	0	0	0
11-11 PERS-EE	5,006	21,410	9,032	0	0	0
11-20 Health Insurance	41,475	56,618	23,920	0	0	0
11-21 Dental Insurance	4,330	6,046	2,511	0	0	0
11-22 Life Insurance	350	465	182	0	0	0
11-30 Long Term Disability	664	922	410	0	0	0
11-35 HRA/VEBA	3,365	4,846	1,933	0	0	0
Total Employee Benefits	79,293	140,572	62,066	0	0	0
Other Services						
22-26 Promo/Incentive Programs	2,490	0	0	0	0	0
Total Other Services	2,490	0	0	0	0	0
Supplies						
23-14 Minor Equip and Tools	56,951	10,552	117,120	0	0	0
23-20 Operating/Tech/Scientific	0	340	6,798	13,251	13,251	13,251
23-26 Protective Equip/Uniforms	316	0	5,814	0	0	0
Total Supplies	57,267	10,892	129,732	13,251	13,251	13,251
Capital Outlay						
30-08 Equipment	0	0	0	475,028	475,028	475,028
30-10 Motor Vehicles	45,625	35,383	0	0	0	0
Total Capital Outlay	45,625	35,383	0	475,028	475,028	475,028
Total Requirements	444,524	516,278	342,334	488,279	488,279	488,279

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Planning Grant Div.	0	0	946,566	946,566	946,566	946,566
Park Sponsorship/Donation Div.	0	0	22,636	23,037	23,037	23,037
Urban Design & Planning Dept. Total	0	0	969,202	969,603	969,603	969,603

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Materials & Services	0	0	969,202	969,603	969,603	969,603
Urban Design & Planning Dept. Total	0	0	969,202	969,603	969,603	969,603

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Urban Design & Planning Department						
Prof and Tech Services						
20-06 Professional Services	0	0	810,000	810,000	810,000	810,000
Total Prof and Tech Services	0	0	810,000	810,000	810,000	810,000
Other Services						
22-26 Promo/Incentive Programs	0	0	150	150	150	150
Total Other Services	0	0	150	150	150	150
Supplies						
23-14 Minor Equip and Tools	0	0	22,486	22,887	22,887	22,887
Total Supplies	0	0	22,486	22,887	22,887	22,887
Internal Service Charge						
29-16 Internal Prof Svcs	0	0	136,566	136,566	136,566	136,566
Total Internal Service Charge	0	0	136,566	136,566	136,566	136,566
Total Requirements	0	0	969,202	969,603	969,603	969,603

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Code Compliance Div.	18,145	23,216	78,570	101,520	101,520	101,520
Small Busn Incent Program Div.	0	0	105,000	105,000	105,000	105,000
Community Development Dept. Total	18,145	23,216	183,570	206,520	206,520	206,520

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Materials & Services	18,145	23,216	183,570	206,520	206,520	206,520
Community Development Dept. Total	18,145	23,216	183,570	206,520	206,520	206,520

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Community Development Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	18,145	16,271	78,570	101,520	101,520	101,520
Total Prof and Tech Services	18,145	16,271	78,570	101,520	101,520	101,520
Property Services						
21-20 Building R and M	0	6,945	0	0	0	0
Total Property Services	0	6,945	0	0	0	0
Other Services						
22-76 Downtown - SBIP	0	0	27,500	27,500	27,500	27,500
22-77 Civic Neighborhood - SBIP	0	0	27,500	27,500	27,500	27,500
22-78 Rockwood UR - SBIP	0	0	50,000	50,000	50,000	50,000
Total Other Services	0	0	105,000	105,000	105,000	105,000
Total Requirements	18,145	23,216	183,570	206,520	206,520	206,520

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Division						
Enterprise Zone CSF Proj Div.	2,516	8,024	780,000	988,000	988,000	988,000
Economic Development Srvc Dept. Total	2,516	8,024	780,000	988,000	988,000	988,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Category						
Materials & Services	2,516	8,024	780,000	988,000	988,000	988,000
Economic Development Srvc Dept. Total	2,516	8,024	780,000	988,000	988,000	988,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Economic Development Srvc Department						
Prof and Tech Services						
20-06 Professional Services	2,516	8,024	780,000	988,000	988,000	988,000
Total Prof and Tech Services	2,516	8,024	780,000	988,000	988,000	988,000
Total Requirements	2,516	8,024	780,000	988,000	988,000	988,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 41 Parks Department						
Requirements by Division						
Sports Field Fees Div.	0	39,601	100,000	100,000	100,000	100,000
Parks Dept. Total	0	39,601	100,000	100,000	100,000	100,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 41 Parks Department						
Requirements by Category						
Materials & Services	0	39,601	100,000	100,000	100,000	100,000
Parks Dept. Total	0	39,601	100,000	100,000	100,000	100,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Parks Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	2,631	0	0	0	0
Total Prof and Tech Services	0	2,631	0	0	0	0
Property Services						
21-25 Park R and M	0	36,970	100,000	100,000	100,000	100,000
Total Property Services	0	36,970	100,000	100,000	100,000	100,000
Total Requirements	0	39,601	100,000	100,000	100,000	100,000

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Trans Planning Grant Div.	63,047	243,420	418,450	250,000	250,000	250,000
Sports Field Fees Div.	6,839	0	0	0	0	0
Urban Tree Program Div.	16	0	26,309	30,713	30,713	30,713
Development Coordination Div.	0	0	0	100,000	100,000	100,000
Environmental Services Dept. Total	69,902	243,420	444,759	380,713	380,713	380,713

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Materials & Services	69,902	243,420	444,759	380,713	380,713	380,713
Environmental Services Dept. Total	69,902	243,420	444,759	380,713	380,713	380,713

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Designated Purpose Fund						
Environmental Services Department						
Prof and Tech Services						
20-06 Professional Services	0	99,947	80,000	150,000	150,000	150,000
20-15 Outsourced Serv & Labor	16	0	26,309	130,713	130,713	130,713
Total Prof and Tech Services	16	99,947	106,309	280,713	280,713	280,713
Property Services						
21-25 Park R and M	6,839	0	0	0	0	0
Total Property Services	6,839	0	0	0	0	0
Other Services						
22-14 Training and Education	0	1,460	0	0	0	0
22-24 Meals	0	357	0	0	0	0
22-25 Mileage	0	235	0	0	0	0
22-27 Lodging	0	1,777	0	0	0	0
Total Other Services	0	3,829	0	0	0	0
Internal Service Charge						
29-16 Internal Prof Svcs	63,047	139,644	338,450	100,000	100,000	100,000
Total Internal Service Charge	63,047	139,644	338,450	100,000	100,000	100,000
Total Requirements	69,902	243,420	444,759	380,713	380,713	380,713

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
420 General Government Debt Fund						
Intergovernmental Revenue	11,498	9,943	8,600	8,400	8,400	8,400
Interfund Transfers	780,590	1,654,215	2,174,250	4,526,940	4,526,940	4,526,940
Other Resources	613,561	859,405	0	0	0	0
Beginning Balance	0	8,617	11,600	10,000	10,000	10,000
Total General Government Debt Fund	1,405,649	2,532,180	2,194,450	4,545,340	4,545,340	4,545,340

Requirements						
Debt Service	1,397,032	2,525,051	2,182,850	4,535,340	4,535,340	4,535,340
Unappropriated	8,617	7,129	11,600	10,000	10,000	10,000
Total	1,405,649	2,532,180	2,194,450	4,545,340	4,545,340	4,545,340
Total General Government Debt Fund	1,405,649	2,532,180	2,194,450	4,545,340	4,545,340	4,545,340

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
450 City Backed Urban Renewal Fund						
Intergovernmental Revenue	3,299,535	9,602,578	8,172,200	2,900,000	2,900,000	2,900,000
Interest Income	484	562	0	0	0	0
Beginning Balance	26,754	8,436	8,500	32,800	32,800	32,800
Total City Backed Urban Renewal Fund	3,326,773	9,611,576	8,180,700	2,932,800	2,932,800	2,932,800

Requirements						
Debt Service	3,318,337	9,610,843	8,172,200	2,864,100	2,864,100	2,864,100
Unappropriated	8,436	733	8,500	68,700	68,700	68,700
Total	3,326,773	9,611,576	8,180,700	2,932,800	2,932,800	2,932,800
Total City Backed Urban Renewal Fund	3,326,773	9,611,576	8,180,700	2,932,800	2,932,800	2,932,800

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
490 Pension Bond Debt Service Fund						
Internal Service Charges	1,504,206	1,566,922	1,634,500	1,701,000	1,701,000	1,701,000
Beginning Balance	48	48	0	0	0	0
Total Pension Bond Debt Service Fund	1,504,254	1,566,970	1,634,500	1,701,000	1,701,000	1,701,000

Requirements						
Debt Service	1,504,206	1,566,922	1,634,500	1,701,000	1,701,000	1,701,000
Unappropriated	48	48	0	0	0	0
Total	1,504,254	1,566,970	1,634,500	1,701,000	1,701,000	1,701,000
Total Pension Bond Debt Service Fund	1,504,254	1,566,970	1,634,500	1,701,000	1,701,000	1,701,000

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
511 Water Debt Service Fund						
Interfund Transfers	1,040,000	2,895,000	855,000	600,000	600,000	600,000
Other Resources	0	0	0	200,000	200,000	200,000
Beginning Balance	410,042	350,492	266,400	295,000	295,000	295,000
Total Water Debt Service Fund	1,450,042	3,245,492	1,121,400	1,095,000	1,095,000	1,095,000

Requirements						
Debt Service	1,099,550	3,027,173	876,000	824,100	824,100	824,100
Unappropriated	350,492	218,319	245,400	270,900	270,900	270,900
Total	1,450,042	3,245,492	1,121,400	1,095,000	1,095,000	1,095,000
Total Water Debt Service Fund	1,450,042	3,245,492	1,121,400	1,095,000	1,095,000	1,095,000

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
541 Stormwater Debt Service Fund						
Interfund Transfers	540,000	310,000	420,000	2,725,000	2,725,000	2,725,000
Other Resources	0	0	0	2,000,000	2,000,000	2,000,000
Beginning Balance	378,094	380,274	367,900	85,000	85,000	85,000
Total Stormwater Debt Service Fund	918,094	690,274	787,900	4,810,000	4,810,000	4,810,000

Requirements						
Debt Service	537,820	533,081	639,350	4,673,700	4,673,700	4,673,700
Unappropriated	380,274	157,193	148,550	136,300	136,300	136,300
Total	918,094	690,274	787,900	4,810,000	4,810,000	4,810,000
Total Stormwater Debt Service Fund	918,094	690,274	787,900	4,810,000	4,810,000	4,810,000

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
555 Wastewater Debt Service Fund						
Intergovernmental Revenue	205,947	184,908	191,000	195,000	195,000	195,000
Interest Income	12,094	11,451	20,000	20,000	20,000	20,000
Miscellaneous Income	24,434	47,098	42,000	41,000	41,000	41,000
Interfund Transfers	2,500,000	2,250,000	2,650,000	2,200,000	2,200,000	2,200,000
Other Resources	0	0	0	250,000	250,000	250,000
Beginning Balance	1,048,274	1,191,788	1,092,000	932,000	932,000	932,000
Total Wastewater Debt Service Fund	3,790,749	3,685,245	3,995,000	3,638,000	3,638,000	3,638,000

Requirements						
Debt Service	2,598,961	2,470,898	3,148,900	2,768,600	2,768,600	2,768,600
Unappropriated	1,191,788	1,214,347	846,100	869,400	869,400	869,400
Total	3,790,749	3,685,245	3,995,000	3,638,000	3,638,000	3,638,000
Total Wastewater Debt Service Fund	3,790,749	3,685,245	3,995,000	3,638,000	3,638,000	3,638,000

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
612 City Facility Debt Serv Fund						
Interfund Transfers	0	0	235,800	69,800	69,800	69,800
Beginning Balance	48,417	48,417	0	150,000	150,000	150,000
Total City Facility Debt Serv Fund	48,417	48,417	235,800	219,800	219,800	219,800

Requirements						
Interfund Transfers	0	48,417	0	0	0	0
Debt Service	0	0	84,800	87,500	87,500	87,500
Unappropriated	48,417	0	151,000	132,300	132,300	132,300
Total	48,417	48,417	235,800	219,800	219,800	219,800
Total City Facility Debt Serv Fund	48,417	48,417	235,800	219,800	219,800	219,800

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
255 Dedicated Stimulus Fund						
Intergovernmental Revenue	35,662	0	0	0	0	0
Interfund Transfers	400,470	33,707	0	0	0	0
Total Dedicated Stimulus Fund	436,132	33,707	0	0	0	0
Requirements						
Police	436,132	33,707	0	0	0	0
Total	436,132	33,707	0	0	0	0
Total Dedicated Stimulus Fund	436,132	33,707	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 21 Police Department						
Requirements by Division						
COPS Hiring Recovery Prog Div.	436,132	33,707	0	0	0	0
Police Dept. Total	436,132	33,707	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	436,132	33,707	0	0	0	0
Police Dept. Total	436,132	33,707	0	0	0	0

	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
Dedicated Stimulus Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	284,196	21,032	0	0	0	0
10-12 Certificate Pay	3,648	841	0	0	0	0
10-46 Premium Pay	2,096	0	0	0	0	0
Total Personnel Services	289,940	21,873	0	0	0	0
Employee Benefits						
11-01 FICA	22,049	1,665	0	0	0	0
11-02 Tri-Met Payroll Tax	0	156	0	0	0	0
11-10 PERS-ER	16,540	1,914	0	0	0	0
11-11 PERS-EE	17,259	1,312	0	0	0	0
11-20 Health Insurance	77,250	5,639	0	0	0	0
11-21 Dental Insurance	9,881	784	0	0	0	0
11-22 Life Insurance	426	33	0	0	0	0
11-30 Long Term Disability	0	61	0	0	0	0
11-31 FSA-Admin Fee	48	0	0	0	0	0
11-35 HRA/VEBA	2,739	270	0	0	0	0
Total Employee Benefits	146,192	11,834	0	0	0	0
Total Requirements	436,132	33,707	0	0	0	0

CITY OF
GRESHAM
OREGON

Capital Funds

Capital Improvement Funds Revenues and Expenditures

Capital project funds account for the resources used to improve the public infrastructure, purchase land or buildings. The City budgets the following capital project funds:

- *Footpaths and Bike Routes Fund* – Accounts for projects specific to improving pedestrian and bikeway facilities. One percent of gasoline tax revenue is received in the Footpaths and Bike Routes Fund in compliance with a statewide program dedicated to improving sidewalks, providing bicycle lanes, and increasing pedestrian mobility.
- *Parks Fund* – Accounts for projects to expand or improve Gresham's public parks funded with revenues from system development charges, grants, loan proceeds, and bond measures.
- *General Development Fund* – This fund was established to address the infrastructure needs in the Pleasant Valley and Springwater areas. The revenue is in the form of SDC credits to allow potential development to occur.
- *Transportation Construction Fund* – This fund accounts for transportation related capital projects. Revenues come from gasoline taxes, transfers from the System Development Charges Fund and the Grants Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's streets.
- *City UR Capital Improvement Fund* – This fund accounts for capital expenditures made on behalf of the Gresham Redevelopment Commission (GRDC), under an intergovernmental agreement to carry out the urban renewal plan. The funding is received from the GRDC.
- *Water Construction Fund* – This fund accounts for water-related capital projects. Revenues come from water utility rates, transfers from the System Development Charges Fund and loan proceeds. Expenditures are for maintenance and enhancements to the City's water system.
- *Stormwater Construction Fund* – This fund accounts for stormwater related capital projects. Revenues come from stormwater utility rates, transfers from the System Development Charges Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's stormwater system.
- *Wastewater Construction Fund* – This fund accounts for wastewater related capital projects. Revenues come from wastewater utility rates, transfers from the System Development Charges Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's wastewater system.
- *City Facility Capital Fund* – This fund accounts for capital expenditures related to City-owned facilities such as City Hall, the Public Safety and Schools building, and fire stations.
- *IT System Replacement Fund* – This fund accounts for capital expenditures related to IT systems such as the utility billing system replacement. Expenditures for fiscal year 2016/17 allow for potential projects related to the enterprise resource planning system replacement. Revenue for this citywide project comes from the Administrative Services Fund.

Two funds that are now closed are included in this section for historical purposes:

- Public Facility Improvement Fund
- Local Improvement District Fund

Capital Improvement Funds Issues and Changes

The City of Gresham adopts the Five-Year Capital Improvement Program as a separate document from the budget; however, the two documents are closely linked. The projects scheduled during the first year of the CIP are adopted as part of the City's annual budget.

The Capital Improvement Program is updated on an annual basis. This process includes a Type IV Hearing with the Gresham Planning Commission, which was held on April 11, 2016. A Type IV Hearing is scheduled with the Gresham City Council on May 17, 2016, and an enactment reading and final adoption is scheduled for June 21, 2016.

Following are a few significant projects budgeted for FY 2016/17:

Park Fund

- Construct improvements at the Hogan Butte Nature Park which provide passive recreation facilities for the community.
- Construct phase 4 of the Gresham Fairview Trail which will connect Halsey Boulevard to Sandy Boulevard along 201st Street. This project is subject to a grant award.
- Construct improvements at Gradin Community Sports Park including two softball/Little League baseball fields, concession/restroom building, and other related amenities to create a tournament quality facility for softball/Little League baseball. This project is subject to a grant award.

Transportation Construction Fund

- Street surfacing improvements for citywide pavement preservation projects meant to extend the life of the transportation network.
- Local street pavement reconstruction so that streets may continue to serve their purpose in the transportation system.
- Construct the Division Street Corridor for needed bicycle and pedestrian facilities on Division between Wallula and the Gresham/Fairview trail.
- Construct the NE Cleveland Street improvements from Powell to Stark.

Footpaths and Bike Routes Fund

- Complete the multi-use trail along the MAX light rail tracks connecting Rockwood Town Center, Civic Neighborhood, and Gresham Regional Center by constructing connections to the trail.
- Installation of pedestrian enhancements, especially related to crossings and sidewalks.

General Development Fund

- The capital budget includes the authority to provide system development charge credits as needed to support potential development activity in the Pleasant Valley and Springwater areas. These SDCs are considered credits and are not cash.

City UR Capital Improvement Fund

- Construct improvements to Sandy Boulevard, a major arterial, which will improve functionality of the street network and update the road to current arterial standards.
- Continue efforts to redevelop the Rockwood Catalyst Site including the renovation of the Rockwood Community Office Building.

Water Construction Fund

- Continued replacement of water pipes that have experienced leaks and breaks over the years to reduce water outages and road damage. Replacement of the pipes will improve customer service and reduce expenses associated with reactive repair work.
- Design and construction of the Intermediate Transmission Main which will deliver water from the Butler reservoir to the Pleasant Valley area.
- Construction of a water line on NW 14th to improve the capacity of the Grant Butte Service Level.
- Improvements to the Hunter's Highland reservoir including a foundation retrofit to meet seismic code and the installation of a booster pump to improve operational capacity and water quality.

Stormwater Construction Fund

- Design and Construction of the Kane Drive Culvert will provide a long-term replacement for the temporary improvements that were put in place after the December 7, 2015, storm.
- Continued replacement of stormwater pipes that have experienced leaks and breaks over the years to prevent sink holes and road damage.
- Fairview Creek Wetland Mitigation Bank is slated to improve and restore natural resource conditions for the Fairview Creek and Columbia Slough Watersheds.
- Integrate Low Impact Development practices such as rain gardens, stormwater planters, swales, porous pavement, and pavers for water quality and flood control.
- Assessment of riparian corridors to improve water quality and prevent erosion, preventing loss of land and damage to adjacent infrastructure or homes.

Wastewater Construction Fund

- Continued implementation of the Pipe Rehabilitation/Replacement Project, which replaces 1950's era pipelines that have reached the end of their useful life.
- Repair and replacement of unit processes and equipment at the Wastewater Treatment Plant in order to ensure continued compliance with permit conditions. Significant projects at the treatment plant include the replacement of antiquated equipment in the lower blower building, replacement of aging barscreens which remove debris and trash in the lower plant headworks building, and construction of a vactor decant station that will allow for the safe and efficient disposal of wet solids from vactor trucks and the wastewater treatment plant processes.

- Construction of a sewer line on McKinley Road to service the Pleasant Valley area. This project will also decommission the existing Hunter's Highland lift station, thus, reducing related operational and maintenance costs.

City Facility Capital Fund

- Public Safety and Schools Building elevator upgrades.
- City Hall boiler replacement.
- 150 Powell Building future.
- Station 71 Dorm Remodel.
- Fire District 10 Capital Maintenance Program, per signed agreement.

IT System Replacement Fund

- Allows for potential projects related to enterprise resource planning system replacement

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
211 Footpaths and Bike Routes Fund						
Intergovernmental Revenue	60,620	97,210	97,320	98,700	98,700	98,700
Interest Income	4,164	3,437	5,050	7,600	7,600	7,600
Miscellaneous Income	0	120	0	0	0	0
Interfund Transfers	252,752	1,825,425	3,011,200	1,577,573	1,577,573	1,577,573
Other Resources	26,000	350,000	652,600	330,400	330,400	330,400
Beginning Balance	440,147	502,011	602,200	816,200	816,200	816,200
Total Footpaths and Bike Routes Fund	783,683	2,778,203	4,368,370	2,830,473	2,830,473	2,830,473

Requirements						
Capital Improvement Proje	281,672	2,047,139	4,046,100	2,326,100	2,326,100	2,326,100
Unappropriated	502,011	731,064	322,270	504,373	504,373	504,373
Total	783,683	2,778,203	4,368,370	2,830,473	2,830,473	2,830,473
Total Footpaths and Bike Routes Fund	783,683	2,778,203	4,368,370	2,830,473	2,830,473	2,830,473

FOOTPATHS & BIKE ROUTES CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
605000	Americans W/ Disabilities Curb Ramp	1,223	-	80,000	240,361
608300	MAX Trail	118,330	2,017,674	3,167,676	925,136
610300	Division and 190th Improvements	1,169	-	-	-
610600	Pedestrian Enhancements	4,436	29,465	565,115	412,769
610700	Bicycle Projects	-	-	134,644	138,644
611600	Safe Routes to School - H.B. Lee Elementry School	156,515	-	48,606	-
611800	Division Crosswalk Improvements	-	-	-	535,000
611900	Sidewalk Abatement	-	-	50,000	74,173
Subtotal		281,673	2,047,139	4,046,041	2,326,083
TOTAL		281,673	2,047,139	4,046,041	2,326,083

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
310 Parks Fund						
Interest Income	6,963	8,000	14,000	10,800	10,800	10,800
Interfund Transfers	70,423	608,646	1,115,700	5,044,884	5,044,884	5,044,884
Other Resources	1,409,318	175,682	36,900	0	0	0
Beginning Balance	852,666	941,377	996,600	750,000	750,000	750,000
Total Parks Fund	2,339,370	1,733,705	2,163,200	5,805,684	5,805,684	5,805,684

Requirements						
Capital Improvement Proje	1,397,993	939,396	1,196,800	5,092,400	5,092,400	5,092,400
Interfund Transfers	0	0	118,090	89,100	89,100	89,100
Unappropriated	941,377	794,309	848,310	624,184	624,184	624,184
Total	2,339,370	1,733,705	2,163,200	5,805,684	5,805,684	5,805,684
Total Parks Fund	2,339,370	1,733,705	2,163,200	5,805,684	5,805,684	5,805,684

PARKS CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
Park Development					
724300	Hogan Butte Nature Park Development	-	-	800,000	1,188,738
724400	Gradin Sports Park Development	-	-	-	800,000
Subtotal		-	-	800,000	1,988,738
Trails & Open Space					
716104	Gresham Fairview Trail Phase 4	-	-	-	2,000,000
Subtotal		-	-	-	2,000,000
Other Improvements					
714700	Civic Neighborhood Development	-	-	-	662,900
721000	Civic Neighborhood Station Plaza	-	-	-	136,800
724000	Nadaka Nature Park	48,219	626,394	359,842	303,920
724001	NE Pacific Street Imp @ Nadaka	12,678	222,320	-	-
724100	The Children's Fountain	1,337,096	90,682	36,895	-
Subtotal		1,397,993	939,396	396,737	1,103,620
TOTAL		1,397,993	939,396	1,196,737	5,092,358

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
330 General Development Fund						
Interfund Transfers	0	2,341,252	17,901,300	17,557,900	17,557,900	17,557,900
Total General Development Fund	0	2,341,252	17,901,300	17,557,900	17,557,900	17,557,900

Requirements						
Capital Improvement Proje	0	2,341,252	17,901,300	17,557,900	17,557,900	17,557,900
Total	0	2,341,252	17,901,300	17,557,900	17,557,900	17,557,900
Total General Development Fund	0	2,341,252	17,901,300	17,557,900	17,557,900	17,557,900

GENERAL DEVELOPMENT CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
PV3000	Lower Kelley Creek Trunk	-	-	3,500,000	4,803,191
PV3002	Wastewater Development Coordination	-	-	177,277	177,277
PV4002	Water Development Coordination	-	643,468	1,000,000	1,000,000
PV5016	Transportation Development Coordination	-	496,414	1,200,000	1,200,000
PV7000	Kelley Creek Neighborhood Park (N-6)	-	-	672,467	-
PV7009	Parks Development Coordination	-	944,994	-	1,000,000
PV9000	PV RSMF Pond_172N_014	-	-	1,071,749	-
PV9001	PV RSMF Pond_Lower_001A	-	-	1,002,429	-
PV9031	Stormwater Development Coordination	-	256,376	760,286	760,286
SW3001	Wastewater Development Coordination	-	-	500,000	500,000
SW4001	Water Development Coordination	-	-	1,000,000	1,000,000
SW5004	Hogan Road Widening, Palmquist to Rugg	-	-	2,006,400	2,006,400
SW7005	Springwater Parks Development Coordinatio	-	-	-	100,000
SW9001	Springwater Phase 1 Planning Annex Area 2	-	-	2,191,971	2,191,971
SW9002	Springwater Phase 1 Planning Annex Area 3a	-	-	1,160,334	1,160,334
SW9003	Springwater Natural Resources Protection Pr	-	-	658,333	658,333
SW9004	Stormwater Development Coordination	-	-	1,000,000	1,000,000
Subtotal		-	2,341,252	17,901,246	17,557,792
TOTAL		-	2,341,252	17,901,246	17,557,792

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
360 Transportation Constructi Fund						
Intergovernmental Revenue	2,517	8,024	340,800	381,670	381,670	381,670
Charges for Services	5,221	70,310	0	0	0	0
Miscellaneous Income	0	457	0	0	0	0
Interfund Transfers	3,090,256	3,788,106	16,342,100	10,160,900	10,160,900	10,160,900
Other Resources	130,000	2,350,000	2,012,000	2,084,400	2,084,400	2,084,400
Beginning Balance	1,281,756	1,326,981	1,038,800	2,737,400	2,737,400	2,737,400
Total Transportation Constructi Fund	4,509,750	7,543,878	19,733,700	15,364,370	15,364,370	15,364,370

Requirements						
Capital Improvement Proje	3,182,769	4,001,876	18,458,000	13,789,000	13,789,000	13,789,000
Interfund Transfers	0	0	175,000	610,000	610,000	610,000
Unappropriated	1,326,981	3,542,002	1,100,700	965,370	965,370	965,370
Total	4,509,750	7,543,878	19,733,700	15,364,370	15,364,370	15,364,370
Total Transportation Constructi Fund	4,509,750	7,543,878	19,733,700	15,364,370	15,364,370	15,364,370

TRANSPORTATION CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
Street System Maintenance & Enhancement					
502000	Street Surfacing Improvements	1,365,741	741,586	2,879,600	1,998,477
503600	Neighborhood Traffic Control	298	17,034	43,325	41,730
506300	Substandard Streets Upgrading	-	-	58,000	-
511700	NE Cleveland (Powell - Stark)	50,715	56,177	1,048,762	1,187,772
516000	185th at Sandy Blvd TIF	-	-	376,252	-
523500	190th (Highland to 23rd)	98,946	481,903	1,051,664	162,188
523700	Hood Street (Division to Powell)	16,192	405	43,820	-
524500	Division Street Corridor "Complete Street" Projec	16,404	14,803	1,273,322	1,332,013
525100	NE Hood Ave Extension	10,066	32,095	681,274	623,891
525200	Hogan - Powell to Burnside	-	-	3,500,000	3,500,000
526700	Local Street Reconstruction Program	-	-	-	1,500,000
Subtotal		1,558,362	1,344,003	10,956,019	10,346,071
Other Improvements					
510300	Development Coordination Projects	53,030	8,510	58,417	71,144
514100	Civic Neighborhood T.O.D. TIF	-	-	213,239	213,239
519800	Intersection Improvements	25,583	9,754	1,215,365	2,151,140
519900	Public Right of Way Coordination	28,552	-	152,658	186,858
522600	Study Update TIF	24,936	-	-	-
523800	Signal Maintenance and Upgrade	40,227	33,454	448,876	420,306
524000	Sandy Blvd. TIF Development Credit	-	-	123,300	-
524300	Citywide Streetlight Projects	1,206,784	1,602,222	3,852,811	150,000
524400	Pole Replacement	245,349	1,003,847	1,437,230	50,000
526800	Streetlight Replacement and In-Fill Projects	-	-	-	150,000
526900	Asset Management Software	-	-	-	50,000
Subtotal		1,624,461	2,657,787	7,501,896	3,442,687
TOTAL		3,182,823	4,001,790	18,457,915	13,788,758

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
390 City UR Capital Improvemt Fund						
Intergovernmental Revenue	4,372,265	354,000	4,846,000	7,596,600	7,596,600	7,596,600
Charges for Services	0	0	125,000	0	0	0
Miscellaneous Income	0	11,193	0	0	0	0
Interfund Transfers	0	0	4,084,000	3,744,000	3,744,000	3,744,000
Beginning Balance	9,733	397	400	82,000	82,000	82,000
Total City UR Capital Improvemt Fund	4,381,998	365,590	9,055,400	11,422,600	11,422,600	11,422,600

Requirements						
Capital Improvement Proje	4,381,601	364,916	9,055,000	11,421,600	11,421,600	11,421,600
Unappropriated	397	674	400	1,000	1,000	1,000
Total	4,381,998	365,590	9,055,400	11,422,600	11,422,600	11,422,600
Total City UR Capital Improvemt Fund	4,381,998	365,590	9,055,400	11,422,600	11,422,600	11,422,600

URBAN RENEWAL CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
UR1004	Property Acquisition Fund	1,911,141	-	-	-
UR1030	Public Safety Facility	2,383,882	309	-	-
UR1043	Catalyst Site	63,384	318,695	4,141,179	6,472,463
UR1047	Sandy Boulevard Improvements	-	-	4,444,000	4,443,755
UR1052	Pedestrian Improvements (CDBG)	23,003	-	-	-
UR1053	Stark Street Property Redevelopment	-	45,913	469,726	505,353
Subtotal		4,381,410	364,917	9,054,905	11,421,571
TOTAL		4,381,410	364,917	9,054,905	11,421,571

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
519 Water Construction Fund						
Charges for Services	0	6,525	0	0	0	0
Interest Income	56,521	67,646	126,800	70,400	70,400	70,400
Interfund Transfers	1,461,502	1,819,797	1,383,200	3,898,600	3,898,600	3,898,600
Other Resources	744,519	3,100,000	4,386,300	4,881,800	4,881,800	4,881,800
Beginning Balance	5,703,694	6,768,811	8,058,700	9,081,300	9,081,300	9,081,300
Total Water Construction Fund	7,966,236	11,762,779	13,955,000	17,932,100	17,932,100	17,932,100

Requirements						
Capital Improvement Proje	1,197,425	3,103,189	7,615,400	10,897,100	10,897,100	10,897,100
Unappropriated	6,768,811	8,659,590	6,339,600	7,035,000	7,035,000	7,035,000
Total	7,966,236	11,762,779	13,955,000	17,932,100	17,932,100	17,932,100
Total Water Construction Fund	7,966,236	11,762,779	13,955,000	17,932,100	17,932,100	17,932,100

WATER CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
Water System Maintenance & Enhancement					
400300	Water System Improvements	2,004	25,810	286,071	326,426
400600	Waterline Oversizing	-	-	120,185	145,185
408700	Water Service & Meter Upgrades	6,362	-	179,572	229,572
417000	Viewcrest Dr. (East of Blaine)	-	-	148,202	-
418200	NW Fariss Road	22,554	269,384	9,546	-
422100	SE Orient Waterline	-	-	-	1,246,300
421500	Gabbert Reservoir Replacement Phase I	266,278	-	-	-
425000	Intermediate Service Level Pump Station	195,523	1,857,067	1,057,530	21,247
425600	Minor Capital Maintenance Projects	213,936	574,315	830,092	737,333
425800	NE 8th - Kane to Hacienda	4,250	53,356	164,198	29,024
426000	SE 5th - Spruce to Vista	162,816	-	112,903	-
426200	Large Meter Replacement Phase 2	179,984	-	201,132	-
426400	NE Waterline Replacement Package Phase II	-	-	-	203,544
427100	NW Division St (Capacity Enhancement)	-	-	1,284,420	1,434,420
427600	NW 7th	19,946	241,669	-	-
427700	SE Waterline Replacement Package Phase I	25,309	7,556	324,487	750,000
427800	NE 38th - Hogan to Rene Ave.	-	980	166,130	44,019
427900	SW Florence Eastman to Powell	-	-	-	84,103
428200	SE Kelly s/o 19th	8,680	5,394	124,907	-
428700	Hunters Highland Reservoir Seismic	-	-	500,000	1,194,497
429100	Lusted Site Improvements	-	-	25,000	297,896
429200	South Hills Seismic	-	-	-	250,000
429500	Horizontal Directional Drilling	-	-	150,000	147,958
429800	Hunters Highland Booster	-	-	500,000	141,252
430000	Intermediate Transmission Main	-	-	-	2,000,000
Subtotal		1,107,642	3,035,531	6,184,375	9,282,776
Other Improvements					
416000	Water System and Supply Studies	83,073	56,884	93,382	86,268
420300	Water Facility Security Systems	-	-	100,000	125,000
428800	SCADA Cellular Conversion	-	3,131	346,869	100,000
426600	Water System Master Plan	-	-	-	175,000
427300	Test Wells	7,188	7,139	490,644	578,136
428900	Gresham's Well #2 (Cascade Well #6)	-	-	-	100,000
429400	Condition Assessment - Critical Mains - Phase I	-	-	250,000	250,000
429700	Seismic Resiliency Study	-	-	150,000	149,804
430200	Asset Management Software	-	-	-	50,000
Subtotal		90,261	67,154	1,430,895	1,614,208
TOTAL		1,197,903	3,102,685	7,615,270	10,896,984

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
549 Stormwater Construction Fund						
Charges for Services	0	25,410	0	0	0	0
Interest Income	50,717	67,008	64,000	64,600	64,600	64,600
Miscellaneous Income	0	61	0	0	0	0
Interfund Transfers	2,192,854	1,240,946	1,134,200	5,931,200	5,931,200	5,931,200
Other Resources	863,688	2,270,778	5,394,200	5,938,172	5,938,172	5,938,172
Beginning Balance	5,287,611	6,735,015	7,497,300	7,850,200	7,850,200	7,850,200
Total Stormwater Construction Fund	8,394,870	10,339,218	14,089,700	19,784,172	19,784,172	19,784,172

Requirements						
Capital Improvement Proje	1,659,855	3,063,192	9,846,500	14,614,100	14,614,100	14,614,100
Unappropriated	6,735,015	7,276,026	4,243,200	5,170,072	5,170,072	5,170,072
Total	8,394,870	10,339,218	14,089,700	19,784,172	19,784,172	19,784,172
Total Stormwater Construction Fund	8,394,870	10,339,218	14,089,700	19,784,172	19,784,172	19,784,172

STORMWATER CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
Stormwater System Maintenance & Enhancement					
902400	Minor Drainage Problems	151,011	85,643	207,275	167,432
905200	Burnside to Civic Drive Storm Drain	2,428	-	199,336	199,336
908800	Rehab & Repair of Pipe System	7,580	56,927	955,002	697,806
908900	UIC Implementation	887,761	2,749,557	878,373	737,931
918000	Kane Road Stormline Improvements	242	-	19,982	-
920800	NE Cleveland (18th - 22nd) Stormwater System	-	-	64,700	64,700
920900	Infrastructure Capacity Improvements	-	-	-	141,667
99KANE	Kane Drive Culvert - Temporary Repairs	-	-	2,000,000	-
921200	Kane Drive Culvert Repair Improvements	-	-	-	4,491,600
Subtotal		1,049,022	2,892,127	4,324,668	6,500,472
Other Improvements					
902800	Low Impact Dev Practices Retrofit Program	2,800	6,618	993,010	1,324,411
906101	Stream Stabilization	118,914	43,354	179,869	248,883
909000	Fish Passage Improvements	3,880	-	-	-
910200	Kelly Creek Water Quality Facility	356,129	11,946	224,986	41,530
910300	Columbia Slough Regional Water Quality Facility	11,100	2,993	79,272	67,730
913000	Flood Plain Re-Mapping	2,996	-	9,671	9,671
914100	Stormwater Facility Improvements	1,592	11,771	61,430	74,659
914600	Development Coordination	7,828	12,133	103,641	138,641
915100	Riparian & Wetland Improvement Projects	7,032	39,003	182,887	264,017
919600	Fairview Creek Wetland Mitigation Bank	55,472	36,424	3,095,904	5,076,757
919900	Water Quality Manual & Design Standards	43,295	1,650	160,957	160,957
920600	Fairview Creek Flood Reduction and Master Plan	-	-	296,400	-
920700	Burlingame Creek System Improvements	-	4,967	133,699	129,864
921000	Stormwater Infrastructure Master Plan	-	-	-	526,400
921100	Asset Management Software	-	-	-	50,000
Subtotal		611,038	170,859	5,521,726	8,113,520
TOTAL		1,660,060	3,062,986	9,846,394	14,613,992

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
559 Wastewater Construction Fund						
Interest Income	125,239	115,069	117,200	100,700	100,700	100,700
Miscellaneous Income	0	165,000	380,000	215,000	215,000	215,000
Interfund Transfers	2,962,200	5,467,300	3,808,900	5,316,500	5,316,500	5,316,500
Other Resources	0	0	251,900	238,800	238,800	238,800
Beginning Balance	12,948,544	11,719,922	19,891,300	16,145,200	16,145,200	16,145,200
Total Wastewater Construction Fund	16,035,983	17,467,291	24,449,300	22,016,200	22,016,200	22,016,200

Requirements						
Capital Improvement Proje	4,316,061	4,584,972	14,112,100	15,201,800	15,201,800	15,201,800
Unappropriated	11,719,922	12,882,319	10,337,200	6,814,400	6,814,400	6,814,400
Total	16,035,983	17,467,291	24,449,300	22,016,200	22,016,200	22,016,200
Total Wastewater Construction Fund	16,035,983	17,467,291	24,449,300	22,016,200	22,016,200	22,016,200

WASTEWATER CAPITAL PROJECTS

Projects		Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Proposed Budget 2016/17
Wastewater Treatment Plant					
309700	WWTP Maintenance Project	291,526	298,768	736,718	766,941
315300	WWTP Process Improvements	966	-	-	-
316400	WWTP Solids Process Improvements	183,696	203,512	487,884	1,034,128
317400	WWTP Asset Replacement & Refurbishment	33,346	10,908	549,805	1,206,455
317800	WWTP Outfall MicroHydropower Project	6,462	1,391	-	-
318300	WWTP SCADA System Improvements	1,992	-	-	-
318500	WWTP FOG Recycling Facility, Phase 2	1,070,866	2,497,092	1,126,884	224,134
318600	WWTP Buildings HVAC Upgrades	(2,945)	-	-	-
319300	Vactor Decant Station	-	3,632	350,000	1,000,000
319400	WWTP Lower Blower Building Refurbishment	-	267,313	1,424,411	1,151,702
319700	WWTP Lower Plant Barscreen Replacement	-	-	1,350,000	1,479,981
319800	WWTP Operations and Maintenance Evaluatio	-	-	182,400	181,772
319900	WWTP Master Plan Update	-	-	-	285,000
320000	Biological Biogas Treatment System	-	-	-	110,000
Subtotal		1,585,909	3,282,616	6,208,102	7,440,113
Sewer System Maintenance & Enhancement					
300200	I & I Control Program	334,575	213,942	502,639	654,860
315000	McKinley Sewer Extension	-	-	801,860	801,338
317700	Collection System Asset Refurb/Replacement	382,439	182,982	1,469,487	1,593,964
318400	1950's Pipe Rehabilitation/Maint. Program	1,032,170	729,210	3,206,440	3,820,654
39BELL	Bellavista Trunk - Emergency Response	-	-	200,000	-
318900	Linneman Pump Station Parallel Force Main, Pha	966	-	-	-
319000	Rockwood and 185th Street Pump Station Refurl	848,955	120,379	76,729	-
319100	East Basin Trunk Upgrade Phase II	131,052	55,374	1,394,807	401,945
319600	Kelley Creek Trunk Easements	-	464	251,940	238,797
320700	Wastewater Mainline Extension	-	-	-	200,000
Subtotal		2,730,157	1,302,351	7,903,902	7,711,558
Other Improvements					
320100	Asset Management Software	-	-	-	50,000
Subtotal		-	-	-	50,000
TOTAL		4,316,066	4,584,967	14,112,004	15,201,671

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
611 City Facility Capital Imp Fund						
Miscellaneous Income	62,370	30,000	0	0	0	0
Interfund Transfers	295,600	212,200	846,800	209,500	209,500	209,500
Other Resources	750,000	0	0	0	0	0
Beginning Balance	623,962	987,936	567,000	1,144,200	1,144,200	1,144,200
Total City Facility Capital Imp Fund	1,731,932	1,230,136	1,413,800	1,353,700	1,353,700	1,353,700

Requirements						
Capital Improvement Proje	743,996	657,784	1,282,000	1,263,000	1,263,000	1,263,000
Interfund Transfers	0	0	0	62,000	62,000	62,000
Unappropriated	987,936	572,352	131,800	28,700	28,700	28,700
Total	1,731,932	1,230,136	1,413,800	1,353,700	1,353,700	1,353,700
Total City Facility Capital Imp Fund	1,731,932	1,230,136	1,413,800	1,353,700	1,353,700	1,353,700

CITY FACILITY CAPITAL PROJECTS

Projects	Actual 2013/14	Actual 2014/15	Revised Budget 2015/16	Adopted Budget 2016/17
City Hall Emergency Generator	175,811	-	-	-
City Hall Air Handler Motors	-	-	10,000	-
City Hall Air Conditioning Compressors	-	-	10,000	-
City Hall Variable Frequency Drives	-	-	15,000	-
City Hall Carpeting	-	31,895	60,000	30,000
City Hall Boiler	-	-	-	120,000
City Hall Exterior Preservation	-	-	40,000	-
City Hall Conference Center Refurbishment	9,434	29,984	10,000	-
City Hall Conference Center Wireless PA System	-	-	25,000	-
City Hall Elevator Upgrades	-	-	-	50,000
City Hall - IT Server Room	53,756	-	-	-
City Hall Tri-Met Office Retrofit	-	-	10,000	-
Civic Center Security Upgrades	-	17,508	-	40,000
Civic Center Parking Lot Maintenance	44,063	-	-	20,000
Civic Center Solar Panel Repair	55,181	-	-	-
PSS Building Roof	372,970	358,327	62,000	-
PSS Building Air Conditioning Compressors	-	-	10,000	-
PSS Building Variable Frequency Drives	-	-	15,000	-
PSS Building HVAC Units	-	9,707	-	-
PSS Building Carpeting	-	90,392	30,000	10,000
PSS Building Police Bathroom Retrofit	-	14,903	-	-
PSS Building Exterior Preservation	-	-	30,000	-
PSS Building Boiler	-	-	75,000	-
PSS Building Elevator Upgrades	-	-	50,000	-
PSS Building Fire Alarm System	-	-	-	26,000
Rockwood PSB - Sound Control	-	-	-	10,000
Fleet Shop Retrofit	-	-	50,000	-
Operations Center HVAC Zone Controls	-	-	15,000	-
Operations Center Bay Door Operators	-	-	-	20,000
Station 71 Bay Doors	-	-	-	28,000
Station 71 Bathroom/Dorm Retrofit	-	-	-	80,000
Fire Station HVAC Unit	-	-	5,000	-
Fire District 10 Capital Maintenance	-	-	50,000	-
City Owned Parking Lot Maintenance	30,654	-	-	20,000
Pat Pfeifer Park Building	2,130	105,067	-	-
150 Powell Building	-	-	210,000	-
Carryover FY 15/16	-	-	500,000	809,000
TOTAL	743,999	657,783	1,282,000	1,263,000

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
651 IT System Replacement Fund						
Interfund Transfers	300,000	67,530	265,000	180,000	180,000	180,000
Beginning Balance	1,058,413	236,258	0	0	0	0
Total IT System Replacement Fund	1,358,413	303,788	265,000	180,000	180,000	180,000

Requirements						
Capital Improvement Proje	1,122,155	303,788	265,000	180,000	180,000	180,000
Unappropriated	236,258	0	0	0	0	0
Total	1,358,413	303,788	265,000	180,000	180,000	180,000
Total IT System Replacement Fund	1,358,413	303,788	265,000	180,000	180,000	180,000

PLANNED USE OF SYSTEM DEVELOPMENT CHARGES FY 2016/17

SDC Funded Projects

SDC Type	Project No.	Project Name	Amount
Transportation	510300	Development Coordination Projects	$ 1,000
	524500	Division Street Corridor "Complete Street" Project	10,000
			11,000
Parks	714700	Civic Neighborhood Development	662,900
	716104	Gresham Fairview Trail Phase 4	600,000
	721000	Civic Neighborhood Station Plaza	136,800
	724300	Hogan Butte Nature Park Development	400,000
	724400	Gradin Sports Park Development	344,000
			2,143,700
Stormwater	914600	Development Coordination	35,000
	920900	Infrastructure Capacity Improvements	56,667
	921000	Stormwater Infrastructure Master Plan	263,200
			354,867
		Total Planned Use of System Development Charges:	**$ 2,509,567**

SDC Related Debt Funded Projects

(To be repaid in future years with System Development Charges)

SDC Type	Project No.	Project Name	Amount
Water	400600	Waterline Oversizing	$ 25,000
	416000	Water System and Supply Studies	10,000
	426600	Water System Master Plan	87,500
	427300	Test Wells	97,250
	428900	Gresham's Well #2 (Cascade Well #6)	21,000
	430000	Intermediate Transmission Main	2,000,000
			2,240,750
Transportation	519800	Intersection Improvements	320,000
	519900	Public Right of Way Coordination	34,200
	610600	Pedestrian Enhancements	2,000
	UR1053	Stark Street Property Redevelopment	60,000
			416,200
		Total - SDC Related Debt Funded Projects:	**$ 2,656,950**

Note: Does not include carryover amounts

Projects Funded With SDC Credits

(Credits issued to private developers when they construct qualifying public infrastructure)

SDC Type	Project No.	Project Name	Amount
Wastewater	PV3000	Lower Kelley Creek Trunk	$ 4,803,191
	PV3002	Wastewater Development Coordination	177,277
	SW3001	Wastewater Development Coordination	500,000
			5,480,468
Water	422100	SE Orient Waterline	1,246,300
	PV4002	Water Development Coordination	1,000,000
	SW4001	Water Development Coordination	1,000,000
			3,246,300
Transportation	PV5016	Transportation Development Coordination	1,200,000
	SW5004	Hogan Road Widening, Palmquist to Rugg	2,006,400
			3,206,400
Parks	PV7009	Parks Development Coordination	927,000
	SW7005	Springwater Parks Development Coordination	83,960
			1,010,960
Stormwater	PV9031	Stormwater Development Coordination	760,286
	SW9001	Springwater Phase 1 Planning Annex Area 2	2,191,971
	SW9002	Springwater Phase 1 Planning Annex Area 3a	1,160,334
	SW9003	Springwater Natural Resources Protection Project 4: Hogan and Botefuhr Creeks Wildlife Corridor	658,333
	SW9004	Stormwater Development Coordination	1,000,000
			5,770,924
		Total - Projects Funded With SDC Credits:	**$ 18,715,052**

Note: Does not include carryover amounts

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
320 Public Facility Improvemt Fund						
Interest Income	2,591	2,730	0	0	0	0
Beginning Balance	245,083	236,737	240,000	0	0	0
Total Public Facility Improvemt Fund	247,674	239,467	240,000	0	0	0

Requirements						
Capital Improvement Proje	10,937	9,500	240,000	0	0	0
Unappropriated	236,737	229,967	0	0	0	0
Total	247,674	239,467	240,000	0	0	0
Total Public Facility Improvemt Fund	247,674	239,467	240,000	0	0	0

Resources	2013/14 Actual	2014/15 Actual	2015/16 Revised Budget	2016/17 City Manager Proposed	2016/17 Budget Committee Approved	2016/17 City Council Adopted
380 Local Improvement Distric Fund						
Interest Income	18	19	0	0	0	0
Beginning Balance	1,665	1,683	1,800	0	0	0
Total Local Improvement Distric Fund	1,683	1,702	1,800	0	0	0

Requirements						
Interfund Transfers	0	0	1,800	0	0	0
Unappropriated	1,683	1,702	0	0	0	0
Total	1,683	1,702	1,800	0	0	0
Total Local Improvement Distric Fund	1,683	1,702	1,800	0	0	0

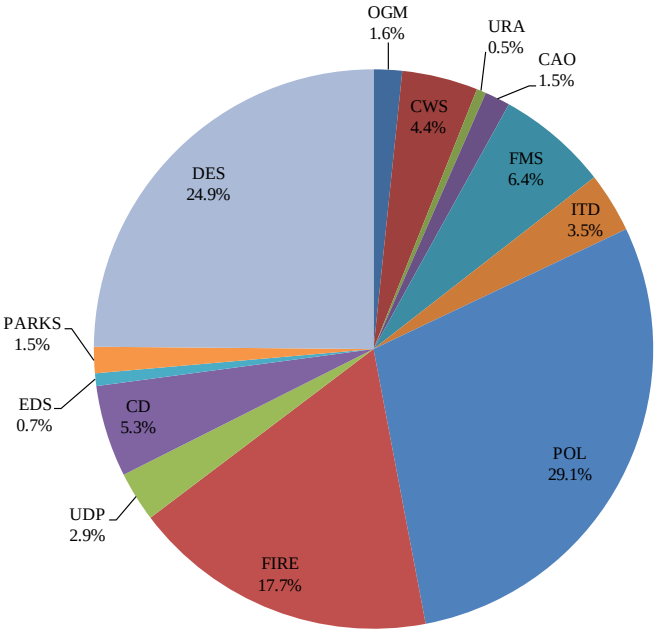
CITY OF
GRESHAM
OREGON

ADDITIONAL INFORMATION

Personnel Allocation by Fund and Department
Fiscal Year 2016/17

	OGM	CWS	URA	CAO	FMS	ITD	Police	Fire	UDP	CD	EDS	Parks	DES	Adopted FY 2016/17
General Fund							129.00	78.75		5.20	4.00	5.30		222.25
Police, Fire and Parks Fund							22.00	18.00				3.00		43.00
Transportation Fund													35.96	35.96
Rental Inspection Fund										4.60				4.60
Infrastructure Development Fund													14.50	14.50
Urban Design & Planning Fund									15.80					15.80
Dedicated Revenue Fund										1.00			4.46	5.46
Building Fund										18.20				18.20
Urban Renewal Support Fund			3.00											3.00
Water Fund													27.93	27.93
Stormwater Fund													24.77	24.77
Wastewater Fund													28.43	28.43
Facilities & Fleet Mngt Fund					10.80									10.80
Workers' Compensation Fund				1.00										1.00
Information Technology Fund						19.00								19.00
Liability Management Fund				1.00										1.00
Legal Services Fund				6.00										6.00
Utility Financial Services Fund					14.25									14.25
Administrative Services Fund	9.00	24.00			10.15									43.15
Designated Purpose Fund							8.00							8.00
TOTAL	9.00	24.00	3.00	8.00	35.20	19.00	159.00	96.75	15.80	29.00	4.00	8.30	136.05	547.10

Full-Time Employees by Department FY 2016/17



OGM	Office of Governance & Mgmt.
CWS	City-wide Services
URA	Urban Renewal Administration
CAO	City Attorney's Office
FMS	Finance & Management Services
ITD	Information Technology Dept.
POL	Police Services
FIRE	Fire & Emergency Services
UDP	Urban Design & Planning
CD	Community Development
EDS	Economic Development Services
PARKS	Parks Department
DES	Dept. of Environmental Services

STAFF RESOURCES

The fiscal year 2016/17 Adopted Budget includes funds for 547.10 Full-Time Equivalent (FTE) permanent positions. The table below illustrates the staff resource allocation.

	Authorized FY 13/14	Authorized FY 14/15	Authorized FY 15/16	Adopted FY 16/17
Police Services	*140.77*	*124.70*	*128.80*	*129.00*
Fire & Emergency Services	*89.50*	*73.50*	*78.41*	*78.75*
Community Development	*4.95*	*4.95*	*5.20*	*5.20*
Economic Development Services	*3.75*	*3.75*	*3.75*	*4.00*
Parks	-	*5.30*	*5.30*	*5.30*
Dept. of Environmental Services	*8.33*	-	-	-
General Fund	247.30	212.20	221.46	222.25
Police Services	*	*22.00*	*22.00*	*22.00*
Fire & Emergency Services	*	*16.00*	*16.00*	*18.00*
Parks	*	*3.00*	*3.00*	*3.00*
Police, Fire and Parks Fund	-	41.00	41.00	43.00
Transportation Fund (DES)	34.90	39.20	38.76	35.96
Rental Inspection Fund (CD)	4.85	4.85	4.60	4.60
Infrastructure Development Fund (DES)	11.50	11.50	11.50	14.50
Dedicated Stimulus Fund (Police)	4.23	0.30	-	-
Urban Design & Planning Fund (UDP)	12.50	12.50	13.00	15.80
Community Development	*1.00*	*1.00*	*1.00*	*1.00*
Dept. of Environmental Services	*5.01*	*4.41*	*4.46*	*4.46*
Dedicated Revenue Fund	6.01	5.41	5.46	5.46
Building Fund (CD)	14.20	14.20	18.20	18.20
Urban Renewal Support Fund (URA)	2.00	3.00	3.00	3.00
Water Fund (DES)	27.71	28.53	27.93	27.93
Stormwater Fund (DES)	23.12	25.40	24.77	24.77
Wastewater Fund (DES)	29.23	29.76	28.43	28.43
Facilities & Fleet Mngt Fund (FMS)	11.90	10.80	10.80	10.80
Workers' Compensation Fund (CAO)	1.00	1.00	1.00	1.00
Information Technology Fund (ITD)	17.00	18.00	19.00	19.00
Liability Management Fund (CAO)	1.00	1.00	1.00	1.00
Legal Services Fund (CAO)	6.00	6.00	6.00	6.00
Utility Financial Services Fund (FMS)	13.85	14.25	14.25	14.25
Office of Governance & Mgmt.	*9.00*	*9.00*	*9.00*	*9.00*
City-wide Services	*24.50*	*23.50*	*23.50*	*24.00*
Finance & Management Services	*10.75*	*10.15*	*10.15*	*10.15*
Administrative Services Fund	44.25	42.65	42.65	43.15
Police Services	*7.00*	*7.00*	*8.20*	*8.00*
Fire & Emergency Services	*6.00*	*6.00*	*2.34*	-
Designated Purpose Fund	13.00	13.00	10.54	8.00
	525.55	534.55	543.35	547.10

* Positions paid for through the Police, Fire and Parks Fund in fiscal year 2013/14 are included in the General Fund total.

Reconciliation of FTE Changes
FY 2015/16 Adopted to FY 2016/17 Adopted Budget

	Additions FTE	Reductions FTE	Total FTE
Total FY 2015/16 FTE - Adopted Budget			**537.35**
FY 2015/16 Supplemental Budget			
Police Department			
COPS Grant Police Officers	2.00		
Community Development Department			
Building Inspector II	2.00		
Plans Examiner II	1.00		
Permit Technician II	1.00		
Total FY 2015/16 FTE - Revised Budget			**543.35**
FY 2016/17 Adopted Budget			
Department of Citywide Services			
Administrative Assistant II	0.50		
Department of Economic Development Services			
Administrative Assistant II	0.25		
Department of Environmental Services			
Development Engineering Specialist	2.00		
Engineering Technician III	1.00		
Total FY 2016/17 FTE - Adopted Budget			**547.10**

TEN-YEAR TRENDS – FTE PER 1,000 POPULATION

The City Charter contains language that allows the City to employ up to 6.5 Full-Time Equivalent (FTE) persons per 1,000 population, using the following method to calculate the employee cap:

(1) Determine the current year's population by averaging the growth rate of the previous three years.

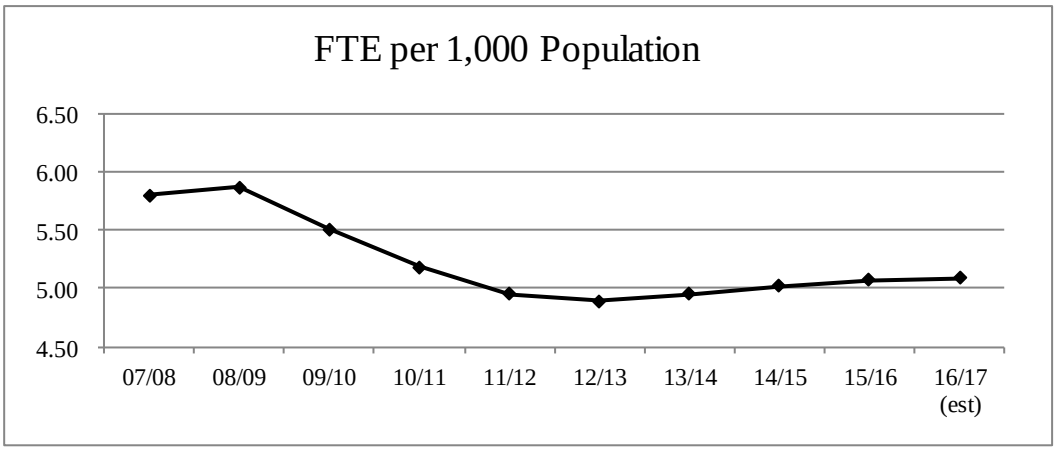
(2) Calculate the FTE cap by dividing the projected population by 1,000 ("per thousand" population). Multiply this number by 6.5 to arrive at the employee cap. The City's total FTE count is adjusted downward to account for those City employees who provide services primarily outside Gresham's boundaries or who are funded through revenue sources not contributed to or subsidized by Gresham citizens. An example is Fire & Emergency Services staff working on the contract for Fire District #10.

(3) The FTE to population ratio is then calculated by dividing the number of allowable FTEs by the per thousand population.

The following table and chart provide a 10-year history of the City's staff resources as compared to Gresham's population:

Fiscal Year	Gresham Population	FTE Count	FTE Per 1,000 Population	FTE Count as Calculated for Cap	FTE Per 1,000 as Calculated for FTE Cap
2007/08	99,250	575.60	5.80	525.93	5.30
2008/09	100,655	590.70	5.87	546.98	5.43
2009/10	101,015	556.20	5.51	501.64	4.97
2010/11	105,595	547.10	5.18	498.81	4.72
2011/12	105,795	523.55	4.95	473.89	4.48
2012/13	105,970	518.55	4.89	468.72	4.42
2013/14	106,180	525.55	4.95	473.79	4.46
2014/15	106,455	534.55	5.02	480.89	4.52
2015/16	107,065	543.35	5.07	490.10	4.58
2016/17	107,434 *	547.10	5.09	502.69	4.68

* Projected based on previous three-year average



FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
1311	ACCOUNTANT I	$ 4,802	-	$ 6,135	1.00	$ 73,498
1312	ACCOUNTANT II	5,057	-	6,459	3.50	258,327
1121	ACCOUNTING ASSISTANT II	3,191	-	4,071	1.50	73,289
1122	ACCOUNTING ASSISTANT III	3,914	-	4,993	3.00	179,775
1107	ADMINISTRATIVE ANALYST - GU	4,607	-	5,826	3.50	230,066
11070	ADMINISTRATIVE ANALYST - MSC	4,624	-	6,012	1.00	67,558
1114	ADMINISTRATIVE ASSISTANT I - GU	2,880	-	3,678	1.00	37,138
1113	ADMINISTRATIVE ASSISTANT II - GU	3,532	-	4,509	19.75	1,017,683
11130	ADMINISTRATIVE ASSISTANT II - MSC	3,401	-	4,421	1.00	45,348
11150	ADMINISTRATIVE ASSISTANT III - GU	3,914	-	4,993	4.00	229,672
1115	ADMINISTRATIVE ASSISTANT III - MSC	3,768	-	4,899	2.00	110,252
2111	ADMINISTRATIVE CHIEF	8,546	-	11,108	1.00	133,286
1105	ADMINISTRATIVE SUPERVISOR	4,173	-	5,427	1.00	65,125
3111	ASSISTANT BUILDING OFFICIAL	6,617	-	8,600	1.00	103,189
1141	ASSISTANT CITY MANAGER	9,963	-	12,952	1.00	123,074
3237	ASSISTANT DEVELOPMENT PLANNER	4,802	-	6,135	1.00	64,085
3235	ASSOCIATE TRANSPORTATION PLANNER	5,323	-	6,796	1.80	146,802
2118	BATTALION CHIEF	8,349	-	10,437	3.00	375,753
13320	BUDGET ANALYST - MSC	5,125	-	6,661	1.00	79,934
3102	BUILDING INSPECTOR II	5,057	-	6,459	7.00	525,496
1124	BUSINESS LICENSE SPECIALIST	3,357	-	4,286	1.00	51,438
1420	BUSINESS SYSTEMS ANALYST	4,802	-	6,135	2.00	144,198
1342	CAPITAL IMPROVEMENT PROGRAM ANALYST	5,323	-	6,796	1.00	81,557
1211	CITY ATTORNEY	11,481	-	11,481	1.00	137,758
1000	CITY MANAGER	13,745	-	13,745	1.00	164,944
1132	CITY RECORDER	4,173	-	5,427	1.00	65,125
1404	CITY SURVEYOR	5,600	-	7,154	1.50	124,877
3311	CIVIL ENGINEER I	5,391	-	7,009	1.00	84,115
3312	CIVIL ENGINEER II	5,974	-	7,762	9.00	812,704
2402	CODE COMPLIANCE INSPECTOR	4,607	-	5,826	2.00	139,818
2403	CODE ENFORCEMENT MANAGER	5,974	-	7,762	1.00	91,685
3233	COMMUNICATIONS ADMINISTRATIVE SPECIALIST	4,338	-	5,538	1.00	65,133
3231	COMMUNICATIONS CONTENT SPECIAL	5,057	-	6,459	1.00	76,929
3227	COMMUNICATIONS MANAGER	6,617	-	8,600	1.00	88,925
1163	COMMUNICATIONS OUTREACH SPECIALIST - PUBLIC WORKS	5,057	-	6,459	1.00	85,080
2307	COMMUNITY ENGAGEMENT COORDINATOR	5,125	-	6,661	1.00	79,934
2214	CRIME ANALYST	5,057	-	6,459	1.00	77,501
2212	CRIMINALIST	4,969	-	6,344	2.00	152,256
1334	DEBT MANAGEMENT ANALYST	5,323	-	6,796	1.00	81,557
3330	DEPUTY DIRECTOR - DEPT OF ENVIRONMENTAL SERVICES	7,713	-	10,028	1.00	120,328
2112	DEPUTY FIRE MARSHAL I	4,951	-	7,629	1.00	91,541
2114	DEPUTY FIRE MARSHAL II	5,443	-	8,349	1.00	100,193
3320	DEVELOPMENT ENGINEERING MANAGER	5,974	-	7,762	1.00	93,142
3332	DEVELOPMENT ENGINEERING SPECIALIST	5,323	-	6,796	4.00	304,013
1281	DIRECTOR OF BUDGET & FINANCIAL PLANNING	8,120	-	10,554	1.00	116,168
3115	DIRECTOR OF COMMUNITY DEVELOPMENT	8,120	-	10,554	1.00	126,651
3201	DIRECTOR OF ECONOMIC DEVELOPMENT	7,329	-	9,526	1.00	94,827
1208	DIRECTOR OF ENVIRONMENTAL SERVICES	9,467	-	12,306	1.00	136,989
1291	DIRECTOR OF FINANCE & MANAGEMENT SERVICES	8,994	-	11,692	1.00	122,907
3207	DIRECTOR OF GOVERNMENT RELATIONS	8,120	-	10,554	1.00	118,747

FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
1261	DIRECTOR OF HUMAN RESOURCES	$ 8,546	-	$11,108	1.00	$ 115,294
1231	DIRECTOR OF INFORMATION TECHNOLOGY	8,546	-	11,108	1.00	127,109
1201	DIRECTOR OF URBAN DESIGN & PLANNING	8,120	-	10,554	1.00	109,741
1807	DIRECTOR OF URBAN RENEWAL	7,329	-	9,526	1.00	101,774
3210	ECONOMIC DEVELOPMENT SPECIALIST	4,802	-	6,135	3.00	215,198
3307	ELECTRICIAN	5,323	-	6,796	2.00	163,114
2303	EMERGENCY MANAGEMENT COORDINATOR	5,674	-	7,377	1.00	81,453
3305	ENGINEERING TECHNICIAN III	4,802	-	6,135	5.00	358,143
3306	ENGINEERING TECHNICIAN IV	5,323	-	6,796	5.00	397,284
4113	ENVIRONMENTAL PROGRAM COORDINATOR	5,896	-	7,528	2.00	179,717
4115	ENVIRONMENTAL PROGRAM MANAGER	6,284	-	8,171	2.00	186,223
3341	ENVIRONMENTAL SPECIALIST II	4,338	-	5,538	3.00	186,746
3342	ENVIRONMENTAL SPECIALIST III	5,057	-	6,459	4.50	327,713
4204	FACILITIES MAINTENANCE COORDINATOR	4,802	-	6,135	1.00	67,470
4208	FACILITIES MAINTENANCE TECHNICIAN I	3,357	-	4,286	1.00	47,854
4207	FACILITIES MAINTENANCE TECHNICIAN II	3,914	-	4,993	2.00	115,017
3216	FACILITIES, PARKS & FLEET MANAGER	6,617	-	8,600	1.00	91,312
1248	FINANCE & ACCOUNTING MANAGER	6,617	-	8,600	1.00	93,834
1249	FINANCIAL SERVICES MANAGER	6,617	-	8,600	1.00	103,189
2105	FIRE CAPTAIN	5,443	-	8,349	8.00	801,580
1251	FIRE CHIEF	9,963	-	12,952	1.00	146,786
2113	FIRE INSPECTOR INVESTIGATOR	4,052	-	6,932	2.00	123,150
2103	FIRE LIEUTENANT	4,951	-	7,629	19.00	1,739,223
2101	FIREFIGHTER	4,052	-	6,932	56.00	4,261,760
4306	FLEET MAINTENANCE COORDINATOR	4,607	-	5,826	1.00	69,909
1417	GIS & ANALYTICS MANAGER	6,963	-	9,055	1.00	108,659
1409	GIS ANALYST	5,057	-	6,459	2.00	153,191
1411	GIS TECHNICIAN	4,338	-	5,538	1.00	66,456
2401	HOUSING INSPECTOR	4,607	-	5,826	3.00	203,757
1503	HUMAN RESOURCES ANALYST	4,871	-	6,327	1.00	68,852
1413	IT APPLICATIONS MANAGER	6,617	-	8,600	1.00	103,189
3223	MEDIATION SPECIALIST	4,624	-	6,012	1.00	65,669
3214	NATURAL RESOURCE PLANNER	5,323	-	6,796	1.00	81,557
2306	NEIGHBORHOOD COMMUNITY ENGAGEMENT MANAGER	5,974	-	7,762	1.00	91,966
2110	OPERATIONS CHIEF	8,546	-	11,108	1.00	122,819
1108	PARALEGAL	4,393	-	5,714	1.00	68,578
1310	PAYROLL & BENEFITS COORDINATOR	4,338	-	5,538	1.00	66,456
3309	PERMIT TECH I	3,718	-	4,744	2.00	105,688
3310	PERMIT TECH II	4,120	-	5,262	2.00	126,298
3117	PLANNING TECH II	4,120	-	5,262	2.00	125,920
3113	PLANS EXAMINER II	5,600	-	7,154	3.00	255,739
2209	POLICE CAPTAIN	9,807	-	10,200	2.00	244,816
1271	POLICE CHIEF	9,963	-	12,952	1.00	155,417
2207	POLICE LIEUTENANT	9,318	-	9,690	5.00	581,360
2202	POLICE OFFICER	4,739	-	6,344	103.00	7,552,579
2219	POLICE POLICY ANALYST	5,323	-	6,796	1.00	81,557
1117	POLICE RECORDS MANAGER	5,391	-	7,009	1.00	84,115
1133	POLICE RECORDS SPECIALIST TRAINEE	3,191	-	4,071	2.00	81,558
1111	POLICE RECORDS SPECIALIST I	3,532	-	4,509	11.00	578,289
1112	POLICE RECORDS SPECIALIST II	3,914	-	4,993	4.00	238,999

FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
2205	POLICE SERGEANT	$ 6,109	-	$ 7,802	17.00	$ 1,556,767
2211	POLICE TECHNICIAN	3,890	-	4,934	1.00	56,722
1319	PRINCIPAL FINANCIAL ANALYST	6,617	-	8,600	1.00	103,189
3206	PRINCIPAL URBAN PLANNER	6,284	-	8,171	1.00	98,051
1128	PROGRAM ANALYST - GU	5,323	-	6,796	1.00	81,557
1130	PROGRAM MANAGER	5,674	-	7,377	1.00	79,882
1116	PROGRAM TECHNICIAN-GU	4,120	-	5,262	6.75	438,341
11160	PROGRAM TECHNICIAN-MSC	3,768	-	4,899	1.00	58,781
4102	PUBLIC UTILITY WORKER II	3,532	-	4,509	44.00	2,251,440
3123	PUBLIC WORKS CONSTRUCTION INSPECTOR	4,607	-	5,826	2.00	131,025
4104	PUBLIC WORKS DATA SPECIALIST	4,338	-	5,538	2.00	126,901
4124	PUBLIC WORKS FIELD OPERATIONS SUPERVISOR	4,802	-	6,135	4.00	294,528
3325	PUBLIC WORKS MANAGER	7,329	-	9,526	1.00	113,734
4105	PUBLIC WORKS SUPERINTENDENT	5,674	-	7,377	4.00	330,540
1118	PURCHASING AGENT	4,802	-	6,135	1.00	73,632
1705	RISK MANAGEMENT SPECIALIST	4,393	-	5,714	1.00	68,578
1703	RISK MANAGER	5,974	-	7,762	1.00	86,153
1313	SENIOR ACCOUNTANT	5,323	-	6,796	1.00	81,557
1102	SENIOR ADMINISTRATIVE SUPERVISOR	4,871	-	6,327	2.00	151,840
1603	SENIOR ASSISTANT CITY ATTORNEY	7,329	-	9,526	3.00	337,364
2404	SENIOR CODE COMPLIANCE INSPECTOR	5,323	-	6,796	1.00	81,557
3242	SENIOR COMPREHENSIVE PLANNER	6,205	-	7,921	2.00	190,112
3243	SENIOR DEVELOPMENT PLANNER	6,205	-	7,921	3.00	262,472
3316	SENIOR ENGINEER	6,617	-	8,600	5.00	505,897
1318	SENIOR FINANCIAL ANALYST	5,974	-	7,762	1.00	93,142
1210	SENIOR GRAPHICS DESIGNER	5,057	-	6,459	1.00	71,734
1504	SENIOR HUMAN RESOURCES ANALYST	5,391	-	7,009	2.00	154,450
1136	SENIOR MANAGEMENT ANALYST	5,674	-	7,377	5.00	433,981
1803	SENIOR MANAGER - OGM	6,963	-	9,055	2.00	190,544
2213	SENIOR POLICE TECHNICIAN	4,486	-	5,720	1.00	61,351
1109	SENIOR PROGRAM MANAGER	5,974	-	7,762	1.00	84,084
4122	SENIOR PUBLIC UTILITY WORKER	4,120	-	5,262	11.00	689,002
3122	SENIOR PUBLIC WORKS CONSTRUCTION INSPECTOR	5,057	-	6,459	1.00	77,501
1414	SENIOR SYSTEMS ANALYST	6,205	-	7,921	2.00	181,532
3244	SENIOR TRANSPORTATION PLANNER	6,205	-	7,921	0.80	74,314
3240	SENIOR URBAN RENEWAL PROJECT COORDINATOR	6,205	-	7,921	1.00	89,256
3314	STRUCTURAL ENGINEER	6,284	-	8,171	1.00	98,051
3308	SUPERVISORY ELECTRICIAN	5,896	-	7,528	1.00	90,334
1407	SYSTEMS ADMINISTRATOR	6,205	-	7,921	3.00	272,402
1412	SYSTEMS ANALYST	5,896	-	7,528	2.00	157,710
1406	TECHNICAL SUPPORT COORDINATOR	5,323	-	6,796	1.00	81,557
1410	TECHNICAL SUPPORT SPECIALIST II	4,607	-	5,826	2.00	137,096
1309	TITLES, LIENS, COLLECTIONS SPECIALIST	4,120	-	5,262	1.00	63,149
1506	TRAINING COORDINATOR	5,391	-	7,009	1.00	75,889
2104	TRAINING OFFICER	5,443	-	8,349	1.00	100,193
3247	TRANSPORTATION PLANNING MANAGER	6,617	-	8,600	1.00	103,189
3246	URBAN DESIGN MANAGER	6,617	-	8,600	1.00	103,047
1120	UTILITY CUSTOMER SERVICE REPRESENTATIVE	3,191	-	4,071	2.50	119,881
4302	VEHICLE MECHANIC I	3,532	-	4,509	1.00	49,059
4303	VEHICLE MECHANIC II	4,338	-	5,538	2.00	132,912

FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
4121	WATER DISTRIBUTION TECHNICIAN I	$ 4,120	-	$ 5,262	1.00	$ 57,865
4120	WATER DISTRIBUTION TECHNICIAN II	4,607	-	5,826	1.00	69,909
4107	WATER METER TECHNICIAN	3,718	-	4,744	1.00	56,930
4125	WATER OPERATIONS SUPERVISOR	4,802	-	6,135	1.00	73,618
4106	WATER QUALITY SPECIALIST	4,338	-	5,538	1.00	66,456
4103	WATER SERVICE FIELD REPRESENTATIVE	3,532	-	4,509	1.00	54,122
4110	WATER SUPERINTENDENT	5,674	-	7,377	1.00	83,637
1400	WEB CONTENT COORDINATOR	5,057	-	6,459	1.00	77,501
	Total Full-Time Employees and Salary				547.10	$ 41,480,485

INTERFUND TRANSFERS - TO

TO Fund Name	FROM Fund Name	Amount	Reason	Total
General Fund	Grants Fund	$ 65,000	Metro Community Planning Grant	
	Grants Fund	5,000	Pedestrian Safety Grants	
	Grants Fund	45,000	Police - DUII/HVE Grant	
	Grants Fund	20,000	Police - Seatbelt Safety Grant	
	Water Fund	25,000	Confined Space Rescue	
	Stormwater Fund	25,000	Confined Space Rescue	
	Wastewater Fund	25,000	Confined Space Rescue	$ 210,000
Police, Fire & Parks Fund	General Fund	1,750,000	Police, Fire & Parks Services	1,750,000
Transportation Fund	Streetlight Fund	71,600	Administration of Streetlight Program	
	SDC Fund	329,300	Transportation SDC Line of Credit	
	Stormwater Fund	52,700	Reimb. for Additional Street Sweeping	453,600
Footpaths & Bike Routes Fund	Transportation Fund	340,000	Pedestrian & Bikeway Projects	
	Grants Fund	788,400	Grant Funded Projects	
	Transportation Construction Fund	375,000	Pedestrian & Bikeway Projects	
	Designated Purpose Fund	74,173	Sidewalk Repair	1,577,573
Infrastructure Development Fund	Transportation Fund	283,900	Dev. Engineering & Public Works Insps.	
	Water Fund	283,900	Dev. Engineering & Public Works Insps.	
	Stormwater Fund	283,900	Dev. Engineering & Public Works Insps.	
	Wastewater Fund	283,900	Dev. Engineering & Public Works Insps.	1,135,600
Urban Design & Planning Fund	General Fund	2,277,000	Planning Services	2,277,000
Dedicated Revenue Fund	General Fund	10,000	CDBG Program Interest	
	Grants Fund	1,017,620	CDBG Program	
	Grants Fund	95,800	Grant Funded Projects	
	Grants Fund	1,115,270	HOME Program	
	Water Fund	26,750	GREAT Business Program	
	Stormwater Fund	26,750	GREAT Business Program	
	Wastewater Fund	26,750	GREAT Business Program	2,318,940
Building Fund	Urban Design & Planning Fund	127,900	Permit Center Services	127,900
Parks Fund	SDC Fund	2,255,100	SDC Funded Projects	
	Grants Fund	2,789,784	Grant Funded Projects	5,044,884
General Development Fund	SDC Fund	17,468,800	SDC Credits	
	Park Fund	89,100	Project Match Requirement	17,557,900
Transportation Construction Fund	Transportation Fund	5,394,200	Gas Tax Funded Projects	
	Streetlight Fund	411,400	Streetlight Funded Projects	
	SDC Fund	12,000	SDC Funded Projects	
	Grants Fund	4,343,300	Grant Funded Projects	10,160,900
City UR Capital Improvement	Streetlight Fund	50,000	Streetlight Funded Projects	
	SDC Fund	215,000	SDC Funded Projects	
	Grants Fund	3,244,000	Grant Funded Projects	
	Transportation Construction Fund	235,000	SDC Debt Funded Projects	3,744,000
General Government Debt Fund	General Fund	876,000	Debt Service	
	Transportation Fund	319,400	Debt Service	
	Streetlight Fund	2,831,600	Debt Service	
	SDC Fund	140,000	Debt Service	
	Grants Fund	359,940	CDBG Section 108 Debt Service	4,526,940
Water Fund	SDC Fund	71,700	Reimbursment SDC's for Debt	
	SDC Fund	229,100	SDC Funded Debt	300,800
Water Debt Service Fund	Water Fund	600,000	Debt Service	600,000
Water Construction Fund	SDC Fund	1,246,300	SDC Funded Projects	
	Water Fund	2,652,300	Rate Funded Projects	3,898,600
Stormwater Fund	Transportation Fund	597,000	Impervious Surface Charge	
	SDC Fund	146,800	Reimbursment SDC's for Debt	743,800

INTERFUND TRANSFERS - TO

TO Fund Name	FROM Fund Name	Amount	Reason	Total
Stormwater Debt Service Fund	Stormwater Fund	725,000	Debt Service	
	Stormwater Fund	2,000,000	Line of Credit	2,725,000
Stormwater Construction Fund	SDC Fund	633,700	SDC Funded Projects	
	Grants Fund	4,030,300	Federal Highway Administration	
	Stormwater Fund	1,267,200	Rate Funded Projects	5,931,200
Wastewater Fund	SDC Fund	789,500	SDC Funded Debt	789,500
Wastewater Debt Service Fund	Wastewater Fund	2,200,000	Debt Service	2,200,000
Wastewater Construction Fund	Wastewater Fund	5,316,500	Rate Funded Projects	5,316,500
Facilities & Fleet Mgmt. Fund	General Fund	193,500	Fire Facilities	193,500
City Facility CIP Fund	General Fund	50,000	Fire District 10 Maintenance Projects	
	Facilities & Fleet Mgmt. Fund	159,500	City Facility Projects	209,500
City Facility Debt Service Fund	Facilities & Fleet Mgmt. Fund	7,800	Debt Service	
	City Facility Capital Impr	62,000	Debt Service	69,800
IT System Replacement Fund	Administrative Services Fund	180,000	ERP Replacement	180,000
Administrative Services Fund	Grants Fund	123,000	Emergency Management Performance Grant	
	Grants Fund	3,000	Manufactured Dwelling Mediation - Oregon Housing Commission	
	Grants Fund	45,080	Mediation OODCR University of Oregon Grant	
	Health Insurance Benefits	24,000	Administrative Support	
	Dental Insurance Benefits	12,000	Administrative Support	207,080
Designated Purpose Fund	General Fund	208,000	COPS Grant Match	
	General Fund	100,000	EMGET (OYA) Grant Match	
	General Fund	20,000	Small Business Incentive Program	
	Grants Fund	475,028	Assistance to Firefighter Grants	
	Grants Fund	1,520	CDBG Program	
	Grants Fund	208,000	COPS Hiring Program Grants	
	Grants Fund	700,000	EMGET (OYA) Grant	
	Grants Fund	196,493	Justice Assistance Grants	
	Grants Fund	946,566	Metro Community Planning Grant	
	Grants Fund	32,156	OCDETF Grant	
	Grants Fund	50,000	Oregon Dept of Education Gang Prevention and Intervention Grant	
	Grants Fund	100,000	Police - State Homeland Security Program Grant	
	Grants Fund	250,000	Racial and Ethnic Approaches to Community Health Grant (REACH)	
	Building Fund	20,000	Small Business Incentive Program	
	Urban Renewal Support Fund	50,000	Small Business Incentive Program	
	Water Fund	5,000	Small Business Incentive Program	
	Stormwater Fund	5,000	Small Business Incentive Program	
	Wastewater Fund	5,000	Small Business Incentive Program	3,372,763
		$ 77,623,280		$ 77,623,280

INTERFUND TRANSFERS - FROM

FROM Fund Name	TO Fund Name	Amount	Reason	Total
General Fund	Police, Fire & Parks Fund	$ 1,750,000	Police, Fire & Parks Services	
	Urban Design & Planning Fund	2,277,000	Planning Services	
	Dedicated Revenue Fund	10,000	CDBG Program Interest	
	General Government Debt Fund	876,000	Debt Service	
	Facilities & Fleet Mgmt. Fund	193,500	Fire Facilities	
	City Facility CIP Fund	50,000	Fire District 10 Maintenance Projects	
	Designated Purpose Fund	208,000	COPS Grant Match	
	Designated Purpose Fund	100,000	EMGET (OYA) Grant Match	
	Designated Purpose Fund	20,000	Small Business Incentive Program	$ 5,484,500
Transportation Fund	Footpaths & Bike Routes Fund	340,000	Pedestrian & Bikeway Projects	
	Infrastructure Development Fund	283,900	Dev. Engineering & Public Works Insps.	
	Transportation Construction Fund	5,394,200	Gas Tax Funded Projects	
	General Government Debt Fund	319,400	Debt Service	
	Stormwater Fund	597,000	Impervious Surface Charge	6,934,500
Streetlight Fund	Transportation Fund	71,600	Administration of Streetlight Program	
	Transportation Construction Fund	411,400	Streetlight Funded Projects	
	City UR Capital Improvement	50,000	Streetlight Funded Projects	
	General Government Debt Fund	2,831,600	Debt Service	3,364,600
SDC Fund	Transportation Fund	329,300	Transportation SDC Line of Credit	
	Parks Fund	2,255,100	SDC Funded Projects	
	General Development Fund	17,468,800	SDC Credits	
	Transportation Construction Fund	12,000	SDC Funded Projects	
	City UR Capital Improvement	215,000	SDC Funded Projects	
	General Government Debt Fund	140,000	Debt Service	
	Water Fund	71,700	Reimbursment SDC's for Debt	
	Water Fund	229,100	SDC Funded Debt	
	Water Construction Fund	1,246,300	SDC Funded Projects	
	Stormwater Fund	146,800	Reimbursment SDC's for Debt	
	Stormwater Construction Fund	633,700	SDC Funded Projects	
	Wastewater Fund	789,500	SDC Funded Debt	23,537,300
Grants Fund	General Fund	65,000	Metro Community Planning Grant	
	General Fund	5,000	Pedestrian Safety Grants	
	General Fund	45,000	Police - DUII/HVE Grant	
	General Fund	20,000	Police - Seatbelt Safety Grant	
	Footpaths & Bike Routes Fund	788,400	Grant Funded Projects	
	Dedicated Revenue Fund	1,017,620	CDBG Program	
	Dedicated Revenue Fund	95,800	Grant Funded Projects	
	Dedicated Revenue Fund	1,115,270	HOME Program	
	Parks Fund	2,789,784	Grant Funded Projects	
	Transportation Construction Fund	4,343,300	Grant Funded Projects	
	City UR Capital Improvement	3,244,000	Grant Funded Projects	
	General Government Debt Fund	359,940	CDBG Section 108 Debt Service	
	Stormwater Construction Fund	4,030,300	Federal Highway Administration	
	Administrative Services Fund	123,000	Emergency Management Performance Grant	
	Administrative Services Fund	3,000	Manufactured Dwelling Mediation - Oregon Housing Commission	
	Administrative Services Fund	45,080	Mediation OODCR University of Oregon Grant	
	Designated Purpose Fund	475,028	Assistance to Firefighter Grants	
	Designated Purpose Fund	1,520	CDBG Program	
	Designated Purpose Fund	208,000	COPS Hiring Program Grants	
	Designated Purpose Fund	700,000	EMGET (OYA) Grant	
	Designated Purpose Fund	196,493	Justice Assistance Grants	
	Designated Purpose Fund	946,566	Metro Community Planning Grant	
	Designated Purpose Fund	32,156	OCDETF Grant	
	Designated Purpose Fund	50,000	Oregon Dept of Education Gang Prevention and Intervention Grant	
	Designated Purpose Fund	100,000	Police - State Homeland Security Program Grant	
	Designated Purpose Fund	250,000	Racial and Ethnic Approaches to Community Health Grant (REACH)	21,050,257
Urban Design & Planning Fund	Building Fund	127,900	Permit Center Services	127,900
Building Fund	Designated Purpose Fund	20,000	Small Business Incentive Program	20,000
Urban Renewal Support Fund	Designated Purpose Fund	50,000	Small Business Incentive Program	50,000
Park Fund	General Development Fund	89,100	Project Match Requirement	89,100

INTERFUND TRANSFERS - FROM

FROM Fund Name	TO Fund Name	Amount	Reason	Total
Transportation Construction Fund	Footpaths & Bike Routes Fund	375,000	Pedestrian & Bikeway Projects	
	City UR Capital Improvement	235,000	SDC Debt Funded Projects	610,000
Water Fund	General Fund	25,000	Confined Space Rescue	
	Infrastructure Development Fund	283,900	Dev. Engineering & Public Works Insps.	
	Dedicated Revenue Fund	26,750	GREAT Business Program	
	Water Debt Service Fund	600,000	Debt Service	
	Water Construction Fund	2,652,300	Rate Funded Projects	
	Designated Purpose Fund	5,000	Small Business Incentive Program	3,592,950
Stormwater Fund	General Fund	25,000	Confined Space Rescue	
	Transportation Fund	52,700	Reimb. for Additional Street Sweeping	
	Infrastructure Development Fund	283,900	Dev. Engineering & Public Works Insps.	
	Dedicated Revenue Fund	26,750	GREAT Business Program	
	Stormwater Debt Service Fund	725,000	Debt Service	
	Stormwater Debt Service Fund	2,000,000	Line of Credit	
	Stormwater Construction Fund	1,267,200	Rate Funded Projects	
	Designated Purpose Fund	5,000	Small Business Incentive Program	4,385,550
Wastewater Fund	General Fund	25,000	Confined Space Rescue	
	Infrastructure Development Fund	283,900	Dev. Engineering & Public Works Insps.	
	Dedicated Revenue Fund	26,750	GREAT Business Program	
	Wastewater Debt Service Fund	2,200,000	Debt Service	
	Wastewater Construction Fund	5,316,500	Rate Funded Projects	
	Designated Purpose Fund	5,000	Small Business Incentive Program	7,857,150
Facilities & Fleet Mgmt. Fund	City Facility CIP Fund	159,500	City Facility Projects	
	City Facility Debt Service Fund	7,800	Debt Service	167,300
City Facility Capital Impr	City Facility Debt Service Fund	62,000	Debt Service	62,000
Health Insurance Benefits	Administrative Services Fund	24,000	Administrative Support	24,000
Dental Insurance Benefits	Administrative Services Fund	12,000	Administrative Support	12,000
Administrative Services Fund	IT System Replacement Fund	180,000	ERP Replacement	180,000
Designated Purpose Fund	Footpaths & Bike Routes Fund	74,173	Sidewalk Repair	74,173
		$77,623,280		$77,623,280

Debt Administration

The City will seek to maintain and, if possible, improve the current bond rating in order to minimize borrowing costs and preserve access to credit markets. City obligations currently carry the following ratings:

Type	Moody's Investors Service	Standard and Poor's
Full Faith and Credit Obligations	Aa3	n/a
Stormwater Revenue Bonds	Aa2	AA

Debt and Other Obligations Summary

Outstanding Debt as of June 30, 2015		
General Obligation Debt (Property Tax Levy Supported)	$ 0	
Revenue Bonds	2,850,000	
Bonds and Notes	86,307,191	
Line of Credit – Short-term Debt	56,000	
Interfund Loans	735,000	
Total Bonds, Notes, and Loans		$ 89,948,191
Other Borrowings (Pre-loan construction financing)		$ 4,700,000

Net direct debt is debt for which the City has pledged its "full faith and credit" less self-supporting (Internal Service and Enterprise) debt and debt of overlapping jurisdictions.

Net direct debt	$ 6,649,373

Debt Limitations

The legal debt limit for fiscal year 2016/17 cannot be determined until November 2016 when the tax assessor distributes property tax information. Total general obligation (property-tax supported) debt may not exceed three percent of real market value of all taxable properties in the City. For fiscal year 2014/15, the legal debt limit was $325,241,387. There was no outstanding general obligation bonded debt in fiscal year 2014/15.

2014/15 Debt Limitations (property-tax supported)	
Real Market Value 2014/15	$10,841,379,559
Debt Limit (3% of Real Market Value)	$325,241,387
Applicable General Obligation Bonded Debt 2014/15	$0
Percent of Limit Issued	0%

SUMMARY OF DEBT

	Issued	Maturity	Principal Issued	Principal 6/30/15
Federal and State Loans				
Section 108 Loan (Fountain)	2/1/14	8/1/33	$ 1,500,000	$ 1,451,000
Section 108 Loan (Pacific St/Nadaka)	4/19/15	8/1/19	85,000	85,000
Water Meter Replacement Note	9/8/09	12/1/30	2,361,232	1,981,729
Water Meter Replacement Note #2 ***	10/2/15	5/27/15	627,081	0
Wastewater Secondary Clarifier	8/17/09	8/1/29	407,058	323,917
Jenne Road Interceptor *	12/1/10	8/1/30	3,595,998	0
South Gresham Interceptor *	6/19/07	9/1/26	648,089	0
Linneman Pump Station *	3/18/09	12/1/28	3,576,911	0
Total State Loans			$ 12,174,288	$ 3,841,646
Interfund Loans and Other				
2015 GRDC Note	6/1/15	6/1/23	$ 6,700,000	$ 6,700,000
Wastewater Interfund Loan (SDC)	8/1/10	7/31/20	1,225,000	735,000
Mid-County Sewer On Site (SOS)	Pre-2002	Varies	423,606	0
Total Interfund Loans and Other			$ 8,348,606	$ 7,435,000
Full Faith and Credit Obligations				
Pension Bonds	5/27/04	6/1/28	$ 19,280,000	$ 17,455,000
Streetlights QECB Loan	7/30/13	7/1/33	7,610,000	7,265,000
Wastewater Treatment Plant Expansion	9/15/09	5/1/21	19,351,000	10,661,000
US Bank Financing Agreement	6/4/10	6/1/23	23,470,000	
US Bank Fin. Agmt. (COG)				3,754,373
US Bank Fin. Agmt. (URA)				12,330,172
Series 2013B	7/30/13	7/1/33	4,655,000	
Special Public Works Refunding				620,000
Fire Equipment				1,425,000
Equipment Replacement				1,645,000
Public Safety Building Roof				650,000
Line of Credit (renewed)	6/25/14	7/15/15	20,000,000	
Line of Credit (COG)				56,000
Line of Credit (URA) **				0
Series 2015	5/27/15	5/1/35	19,960,000	
Urban Renewal				5,600,000
Transportation				3,357,582
Wastewater				5,670,000
Water				5,332,418
Total Full Faith and Credit Obligations			$114,326,000	$ 75,821,545
Revenue Bonds				
Stormwater Revenue Refunding 2006	12/21/06	5/1/21	$ 2,850,000	$ 2,850,000
Stormwater Revenue Refunding 2002	12/1/02	11/1/14	3,520,000	0
Water Revenue Refunding 2003	9/15/03	11/1/18	8,870,000	0
Total Revenue Bonds			$ 15,240,000	$ 2,850,000
Total Obligations				**$ 89,948,191**

* The Jenne Road Interceptor, South Gresham Interceptor and Linneman Pump Station were refinanced into the Series 2015 Wastewater obligations.

** The URA Line of Credit was refinanced into the 2015 GRDC Note and the Series 2015 Urban Renewal obligations.

*** The Water Meter Replacement Note #2 was refinanced into the Series 2015 Water obligations.

FINANCIAL MANAGEMENT POLICIES

Revised January 4, 2011, Resolution No. 3036

A. GENERAL POLICIES

1. The City organization will carry out the Council's goals and policies through a service delivery system financed through the Operating and Capital Budgets.
2. The relationship between the Operating and Capital Budgets will be explicitly recognized and incorporated into the budget process. Funding for the Operating and Capital Budgets shall be sufficient to provide municipal operating services and maintenance or enhancement of fixed assets needed to support public demand for City services.
3. The City will take positive steps to improve the productivity of its programs and employees, and will seek ways to eliminate duplicative functions within the city government and between the City of Gresham and other public agencies in the community. Specifically, intensive reviews of the efficiency and effectiveness of certain City services will be periodically undertaken. A reporting mechanism highlighting the service efforts and accomplishments of the City's major services will also be developed.
4. Whenever feasible, government activities will be considered enterprises if so doing will increase efficiency of service delivery or recover the cost of providing the service from the benefiting entity by a user fee or charge.
5. New development should pay for the entire cost of the permit process and, if feasible, any other related city service costs.
6. Adequate reserves will be maintained for all known liabilities, including employee leave balances. The amount in the reserves will follow generally accepted accounting principles.
7. The City will reimburse directly for elected or appointed officials' and employees' expenses and will not reimburse expenses indirectly through any vendor working for the City. Proposals for services should not include expenses for elected or appointed officials or for employees.
8. Investment and Portfolio Policies are adopted by the City Council and are contained in a separate document.
9. Development fees, including Land Use, Building, and Engineering, shall not be waived. Fees may be paid by the City with express formal consent of the City Council.
10. Public Safety is one of several important functions provided by the City. Staffing levels are a measurement of the ability to provide adequate public safety services. It is recognized that sworn officers require related support personnel, and the City desires to maintain support staff proportionately. The goal staffing level for the Gresham Police Department is a total FTE ratio of 1.30 sworn officers per thousand and a total FTE ratio of 1.79 per thousand population, to be achieved by fiscal year 2000/01.
11. Transfers from contingency are authorized by City Council for expenditures that were not anticipated in the budget. The Gresham Finance Committee will review contingency transfer requests and provide Council with a recommendation regarding the transfer unless insufficient time is available for the review process due to the urgent nature of the request. In the event that the Finance Committee is not scheduled to meet for a period of more than one month,

contingency transfer requests will be presented to Council directly and the Finance Committee will be informed of Council actions.

12. The City's water utility, wastewater utility, and stormwater utility are enterprise funds that are considered to be closed funds. The revenue sources of utility funds are dedicated to pay for costs associated with providing the utility's purpose and may not be used in a way that does not qualify as an expense in support of the utility's function.

B. DEBT POLICIES

1. Total general obligation debt will not exceed 3% of the market value of the City.
2. Long-term debt issued to finance capital projects will be structured to match the useful life of the project. Current operations will not be financed with long-term debt.
3. General obligation debt will not be issued for enterprise activity.
4. Bond anticipation debt will be retired within 12 months after project completion. In no event will bond anticipation notes be outstanding more than three years.
5. City direct debt sold by public sale will have demonstrated feasibility prior to sale by receiving a rating from either Moody's or Standard & Poor's, or if unrated, by a comprehensive feasibility report. The City will seek to maintain and improve its current bond rating so its borrowing costs are minimized and its access to credit is preserved.
6. All conduit bonds sold by public sale must be credit enhanced and have demonstrated feasibility prior to sale by receiving a rating of "A" or better from either Moody's or Standard & Poor's. Conduit financing is a mechanism which allows a non-municipal entity to issue tax exempt debt through a municipal corporation such as the City of Gresham. The City is the "conduit" issuer which "passes through" tax-exempt debt that is the obligation of another entity. The security for these transactions is always that of the borrower and not the issuer.
7. All capital leases as reported in the City's annual financial report under Long-Term Debt will be limited as follows:
   a. Annual lease payments recorded in the respective funds will be limited to 10% of the current revenues of the fund supporting the lease payment.
   b. All leases will be limited to the economic life of the equipment or facilities to be purchased, and in no case shall be extended beyond 25 years.
   c. Lease purchases of equipment and facilities will be limited to fit within the City's stated mission, goal or governmental role. Any exceptions must show an economic gain and be approved by City Council.
   d. All annual lease-purchase payments must be included in the originating department's approved budget.

C. REVENUE POLICIES

1. The City Council has determined that Public Safety is critical to the community. For many years, tax base property tax revenues have not been sufficient to fund Police and Fire services. Therefore,

the City will continue to use all tax base property taxes and other General Fund revenue sources, as necessary, to fund the total costs of Police and Fire operations. The total costs include overhead, administrative, and support costs.

2. The City will maintain a diversified revenue system to protect it from short-term fluctuations in any one revenue source.
3. Distinction will be made between revenues generated through operating activities (activity generated), and those not related to specific operations (general support). Activity-generated revenues will be linked with the operating activities responsible for their generation.
4. The City will establish internal and external charges for service that reflect the full cost of service delivery and fully support both direct and indirect charges. Distinction is made between those operating programs that serve limited interest and those that provide a general community benefit. The following programs will strive to become/stay self-sufficient: (1) Development, (2) Solid Waste, (3) Transportation, (4) Water, (5) Wastewater, and (6) Stormwater. In addition, the remaining operating programs (Police, Fire and Emergency Services, Parks, and City Council), though not self-supporting, will strive to recover all of a specific service's cost if it benefits limited interests.
5. The City will pursue an aggressive policy of collecting delinquent accounts. Administrative procedures for the collection of these accounts will be maintained. When necessary, collection processes will include termination of service, foreclosure, and any other available legal action.

D. BUDGET POLICIES

1. The City will integrate performance measurement and productivity indicators within the budget.
2. Personal Services budget projections will incorporate market salary adjustments to maintain labor market competitiveness for non-represented employees. Market adjustments are adjustments to the salary ranges and do not necessarily imply increases to employees' actual pay. These adjustments will be either higher or lower based on market survey data as determined by the Portland Area Cross Industry Compensation Survey (PACS) or comparable survey source. Personal Services assumptions will also include all union and other contract obligations, as well as anticipated merit and pay-for-performance salary adjustments.
3. The annual budget for the General Fund will include a beginning fund balance. This resource is the funding for contingency and ending fund balance and will be consistent with Financial Management Policies for General Fund contingency and ending balance as a percent of operating expenditures. When the annual beginning fund balance is not adequate to fund both contingency and ending fund balance, the deficiency may be funded with available on-going resources.

   When the General Fund's beginning fund balance exceeds the amount needed for contingency and ending fund balance, the remainder may be used for

   - one-time items such as capital purchases
   - prioritized ongoing expenditures such as operating expenses
   - added to the ending fund balance and designated as a "rainy day" reserve for use when there is an unexpected loss of revenue. The "rainy day" portion of the ending fund balance will be the portion that exceeds 5% of the operating budget. The "rainy day"

target amount should be not less than an additional 6% of the operating expenditure budget, and could be more. The total ending fund balance could potentially be 11% or more of the operating expenditure budget.

Use of beginning fund balance in funds other than the General Fund is determined on an individual basis related to the purpose of the fund and circumstances that are specific to that fund.

4. Funding sources for each capital project will be identified and all operating costs associated with a capital project will be quantified.
5. Each operating fund will maintain a contingency account sufficient to meet unanticipated requirements during the budget year. A maximum contingency of 15% and minimum amount of 5% will be budgeted. There is a separate policy for General Fund contingency.
6. The City will plan for capital improvements over a multi-year period of time. The Capital Improvements Program (CIP) will directly relate to Council's goals, departmental operation plans, other long-range plans such as the Comprehensive Plan, and the policies of the City.
7. The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
8. The City will plan for vehicle replacement, equipment replacement, and maintenance of City facilities, to ensure that resources are available at the appropriate time. The replacement needs will be identified in appropriate replacement schedules.
9. The City's goal for the General Fund is to provide resources for:

   A. Contingency: The annual budget for the General Fund will include a contingency reserve of not less than 1.5% of operating expenditures, to offset unexpected increases to operating requirements. Contingency may be utilized upon council approval.

      - A higher level of contingency should be reserved annually when uncertainties or economic conditions warrant such actions.

   B. Ending Fund Balance: The annual budget for the General Fund will include an ending fund balance of not less than 5 % of operating expenditures. The ending fund balance is a resource that mitigates cash flow shortages early in the ensuing fiscal year and helps to modify annual fluctuations in revenues and expenditures.

      - A higher level of ending fund balance should be reserved annually when future uncertainties or economic conditions warrant such actions be taken.

   C. Rainy Day Reserve:

      i. The General Fund Rainy Day Reserve balance should be in an amount that is not less than 6% of annual budgeted operating expenditures when economic conditions make this financially achievable. Annually, city management will consider appropriating funds in the proposed budget to meet or increase the minimum reserve balance in anticipation of a prolonged economic downturn.

      ii. When all or a portion of the reserve has been used as a revenue subsidy for severe adverse changes to revenues or economic recessions, planning for the restoration of the reserve will begin in the year following its use and be part of the budget development process. Annually, city management will determine whether to appropriate an amount

towards the restoration of the reserve in the proposed budget based on current economic conditions, fiscal forecasts, and city service requirements.

E. ACCOUNTING POLICIES

1. Adequate reserves and/or insurance coverage will be maintained for general and workers' compensation liabilities.
2. The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Local Budget Law.
3. The City will provide full financial disclosure in all bond representations.
4. The City will publish an audited Comprehensive Annual Financial Report (CAFR) each year.
5. The City will maintain an accounting system necessary to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
6. The City will provide bond coverage for the Manager and City employees in an amount and with surety determined by the Risk Manager.

F. SYSTEMS DEVELOPMENT CHARGE POLICIES (SDCs)

1. The City will sustain Systems Development Charges (SDCs) for the cost of demand-created facilities or infrastructure for the following systems:

   WASTEWATER: Wastewater collection, transmission, treatment and disposal systems.

   WATER: Water supply, treatment and distribution systems.

   STORMWATER: Drainage and flood control systems.

   TRANSPORTATION IMPACT: Transportation systems.

   PARKS: Parks and Recreation systems.
2. SDCs shall be a reimbursement fee, an improvement fee, or a combination of the two.
   a. *Reimbursement fees* shall reimburse the current users for the costs they have incurred to provide capacity in the system to serve future users.
   b. *Improvement fees* will be spent on capital improvements that increase capacity after the adoption date of the fee. An increase in system capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities, or provides new facilities.
3. Systems Development Charges shall be proportionate to the cost of facilities or infrastructure created by development.
   a. *Reimbursement fees* shall be set so that future systems users shall contribute no more than an equitable share of the cost of the present facilities they use. Upon complete reimbursement for the capacity of the City's existing infrastructure, this fee will end.

b. *Improvement fees* shall consider the cost of projected capital improvements needed to increase the capacity of the City's facilities or systems. Upon full receipt of fees required to increase the facility to planned capacity, this fee will end.

The City uses its facility master plans, such as water or wastewater, to calculate the amount of SDC revenue required. These master plans show capital improvements needed to provide for an adequate infrastructure for growth, typically over a 20-year period. The projects listed in the master plan are regional and would therefore not typically include the facilities in or adjacent to a development.

Conversely, a reduction in projected required infrastructure would result in Improvement Fee SDC rates declining.

4. The City may choose not to impose the full cost of capital improvements upon those developments that increase the demands on the City's facilities or infrastructure. When the City adopts an SDC that does not fully recover the cost of capital improvements, alternative funding sources shall be identified to fully finance them.

5. The Public Facility Master Plan lists the Improvement Fee-funded capital improvements; the estimated cost and timing for each improvement; and the proportion of the improvement funded with Improvement Fees. Projects are completed as listed in the five-year Capital Improvement Plan.
6. SDCs shall be deposited in a separate fund apart from other City resources. Each type of SDC (see Item 1) shall have its own separate account. Interest earnings shall be credited accordingly.
7. SDC revenues shall first be applied to expenses in the following order:
    a. Debt-service requirements.
    b. The direct cost of complying with State Statutes regarding SDCs.
    c. Infrastructure master plans, facility studies (CIP-related.)
    d. Capital improvement expenses.
8. The City shall provide an annual accounting for SDCs showing the total amount collected, the projects funded, any remaining balance, and growth projection for the balance of the planning period for City Council to adjust SDC amounts accordingly.

G. CITY MANAGER AND CITY ATTORNEY COMPENSATION POLICIES

1. Council desires a market-based approach to both City Manager and City Attorney compensation. Evaluation and compensation policies and procedures should be similar to those for Department Directors and Division Managers.
2. Total compensation including base salary and benefits should be competitive with market rate average of labor market survey agencies. An annual market adjustment mechanism based on "indexing and meeting Council expectations" should allow the City Manager and City Attorney to have a market adjustment similar to that received by other managers within the City.

3. When recruiting, primary focus of compensation should ensure that base salary is competitive with the labor market.

Goals of Compensation Policy:

a. To attract and retain quality employees, the base salary and total compensation will be at least at the market rate average of public agencies that are geographically proximate and of similar size and complexity within the more urbanized regions of the Pacific Northwest. An annual survey of these agencies in addition to participation in a regional public/private survey will be done by August of each year to provide information to the Council as the basis for the evaluations to be performed in September.

b. Salary ranges for each of the respective positions will be established with the mid-point of the salary range being at the market average with a total range spread of 20% to account for job growth and performance expectations. The range will be indexed annually based on public/private sector market survey results.

ACCRUED COMPENSATED ABSENCES. Paid leave hours, such as vacation, that have been earned by an employee and are an obligation of the employer. Proprietary funds accrue compensated absences when they are incurred and become a liability. In the governmental funds, compensable absences are paid with current resources and reported as an expenditure, and the unused balance is treated as a liability which is not shown budgetarily until the liability must be paid.

ADOPTED BUDGET. The financial plan adopted by the City Council, which forms the basis for appropriations.

APPROPRIATION. Authorization from the City Council to spend money within a specified dollar limit for an approved purpose.

APPROVED BUDGET. The budget recommended by the Budget Committee for adoption by the City Council

ARRA. American Recovery and Reinvestment Act of 2009.

BALANCED BUDGET. Per Oregon Administrative Rule 150-294.352(1)-(B), "The...total resources in a fund equal the total of expenditures and requirements for that fund."

BEGINNING FUND BALANCE. As shown in the budget, an amount representing the balance remaining at the end of the previous fiscal year; the total of resources received less the amount spent.

BOEC. Bureau of Emergency Communications. This City of Portland Bureau provides police, fire and ambulance dispatch services in Portland, Gresham and other cities. Gresham pays a share of the BOEC operating costs, allocated on a population basis.

BUDGET. The City's financial plan for a period of one year. By statute, the budget must be balanced and include a statement of actual revenues and expenditures for each of the last two years. Also required are estimated revenues and expenditures for the current and forthcoming year.

BUDGET COMMITTEE. Gresham's budget reviewing board, consisting of the Mayor, six Council members, and seven citizens appointed by the City Council, which has legal authority to change any portion of the proposed budget and is responsible to pass the City's Approved Budget after a series of public budget deliberation meetings.

BUDGET MESSAGE. A message prepared by the City Manager explaining the annual proposed budget, articulating the strategies and budget allocations to achieve the City's goals, and identifying budget impacts and changes.

BUDGET PROCESS. The process of translating planning and programming decisions into specific financial plans.

CAO. City Attorney's Office, a department within the City of Gresham.

CAPITAL ASSET. Assets having an initial, individual cost in excess of $5,000 and an estimated useful life greater than one year.

CAPITAL FUNDS. The capital funds account for the resources used to improve the public infrastructure, purchase land or buildings, and large technology information systems.

CAPITAL IMPROVEMENT PROJECT. A project requiring the non-recurring expenditure for the acquisition of property; construction, renovation, or replacement of physical assets and related surveys or studies; and fixed equipment to make the project functional such as pumping equipment for a lift station, or fixtures for a new building. Differs from capital outlay which is part of the operating budget.

CAPITAL IMPROVEMENT PROGRAM (CIP). A plan for capital expenditures estimated for each year for a period of several years, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the source of financing for those expenditures.

CAPITAL OUTLAY. Operating expenditures of $5,000 or more and having a useful economic life in excess of one year, used to acquire fixed assets which will benefit both current and future budget years, and are of a tangible nature.

CARRYOVERS. As used in this document, carryover refers to capital project budgets that include an amount which was anticipated to be spent but which has been rescheduled for the next fiscal year. Carryovers generally result from capital projects being completed after the end of the fiscal year.

CDS. Community Development Services, a department within the City of Gresham.

CHARGES FOR SERVICES. Revenues received as compensation for a service provided, or cost recovery for mandated compliance, such as fire inspection fees.

CIP. Capital improvement program.

CITY COUNCIL. The legislative branch of the City composed of seven elected officials each of whom serves a four-year term without compensation.

COLA. Cost of living adjustment. An adjustment to the existing pay ranges related to the effect of inflation or other contractual definition.

COMMUNITY SERVICE FEE. A fee paid as part of the terms outlined in the Strategic Investment Program or Enterprise Zone Program Agreements between the City of Gresham, Multnomah County, and/or participating businesses.

COMPRESSION. A reduction in taxes required by Measure 5 (1990) property tax limits. Compression is computed on a property by property basis, and is first applied towards local option tax levies, then permanent rate levies.

CONTINGENCY. An appropriation within an operating fund to cover unforeseen events which occur during the budget year. City Council must authorize the use of any contingency appropriations, transferred from contingency to an operating budget.

COUNCIL ADVISORY COMMITTEES (CACs). The Council Advisory Committees are composed of citizen volunteers who provide recommendations to the Council regarding capital construction, finance, transportation and other areas.

CPI. Consumer Price Index, a measure of inflation.

CURRENT SERVICE LEVEL. As used in this document, a general description of services offered to the public within the baseline budget, and used in a broad sense to distinguish additions or deletions to operating programs. Not applicable to daily operations which will vary due to availability of resources, increasing demands for service, etc.

CVIP. Citizen Volunteers in Policing Program.

CWS. Citywide Services, a department within the City of Gresham

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEBT SERVICE FUND. A fund to account for payment of principal and interest on City issued debt.

DEFICIT. The excess of the liabilities of a fund over its assets. Municipalities in Oregon may not legally operate at a deficit.

DEPARTMENT. A major administrative division of responsibilities within the City organization. Gresham's 13 departments are: Office of Governance & Management; City Attorney's Office; Finance & Management Services; Information Technology; Citywide Services; Police; Fire & Emergency Services; Urban Renewal Administration; Urban Design & Planning Services; Community Development Services; Economic Development Services; Parks and Environmental Services.

DES. Department of Environmental Services, a department within the City of Gresham.

DIVISION. A group of related activities to accomplish a major service or core business function. A division is typically a unit within a department.

EDS. Economic Development Services, a department within the City of Gresham.

EID. Economic Improvement District.

EMS. Emergency Medical Services.

ENDING FUND BALANCE. As shown in the budget, an amount representing the difference between the resources received by the fund compared to the amount spent in the fund. Becomes the subsequent year's beginning balance.

EXPENDITURE. A term used in a governmental fund to describe an outlay which occurs within a fiscal year.

FES. Fire and Emergency Services Department, a department within the City of Gresham.

FINANCE COMMITTEE. A Council Advisory Committee consisting of the seven citizen members of the state-mandated Budget Committee.

FINANCIAL MANAGEMENT POLICIES. The City's policies with respect to revenue, debt, budget, and organization management as these relate to the City's ongoing ability to provide services, programs, and capital investment.

FISCAL YEAR. A 12-month period to which the annual operating budget applies. At the end of the period, the City determines its financial position and the results of its operations. The fiscal year for local governments in Oregon is July 1 through June 30.

FMS. Finance and Management Services Department, a department within the City of Gresham.

FTE. Full-Time Equivalent. The ratio of a position in comparison to the amount of time a regular, full-time employee normally works in a year. A full-time employee (1.00 FTE) is paid for 2,080 hours a year. Positions budgeted to work less than full time are expressed as a percent of full time. For example, a .5 FTE budgeted position will work 1,040 hours.

FULL FAITH AND CREDIT. A pledge of the general taxing power for the repayment of the debt obligation (typically used in reference to bonds).

FUND. An independent accounting entity whose revenues and expenditures are balanced and segregated to record a specific set of activities.

FUND BALANCE. The excess of the assets of a fund over its liabilities and reserves. In the case of budgetary accounting it represents the excess of the fund's assets and estimated revenues over its liabilities, reserves and appropriations for the budgetary period.

FY. See 'Fiscal Year.'

GENERAL FUND. This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, utility license fees, state shared revenues, licenses, permits, and charges for services. Primary expenditures are for police and fire protection, community planning, and parks.

GENERAL OBLIGATION (GO) BONDS. Bonds that are to be repaid from taxes and other general revenues. Bonds backed by the full faith and credit of government.

GENERAL UNIT (GU). Members of the Teamsters Union Local 223. Job classifications covered by the General Unit include Accountant, Public Utility Worker, and Administrative Assistant.

GDDA. The Gresham Downtown Development Association.

GIS. Geographical Information System.

GPD. Gresham Police Department, a department within the City of Gresham.

GPOA. Gresham Police Officers Association. The bargaining unit covering job classifications

including Police Officer, Police Sergeant, Police Technician, and Criminalist.

GRANT. A cash award given for a specified purpose. Block grants are awarded primarily to general purpose governments and can be used for any locally determined activities that fall within the functional purpose of the grant. Discretionary or categorical grants can be used only for a specific purpose and usually are limited to narrowly defined projects or activities.

GRDC. Gresham Redevelopment Commission, overseeing the Rockwood-West Gresham Urban Renewal Area.

G.R.E.A.T. BUSINESS PROGRAM. Gresham Resource Efficiency Assistance to Businesses Program. A program to support Gresham businesses in their efforts to recycle and conserve resources.

HRA/VEBA. Health Reimbursement Arrangement/ Voluntary Employees' Beneficiary Association.

IAFF. International Association of Firefighter Local 1062. Covers job classifications including Firefighter, Fire Lieutenant, Fire Capitan, and Deputy Fire Marshal.

INFRASTRUCTURE FUNDS. These funds account for services related to the City's infrastructure including Transportation, Water, Stormwater, and Wastewater.

INTERFUND TRANSFER. The movement of money between funds of the same government entity. The transfer will be a resource in the receiving fund and an operating requirement in the transmitting fund.

INTERGOVERNMENTAL REVENUE. Revenue received from another public agency or government.

INTERNAL SERVICE CHARGE (ISC). A charge from support funds or the administrative service fund to an operating fund to recover the cost of service or overhead.

INTERNAL SERVICE FUNDS. Also known as Support Service Funds. These funds account for services provided by the support departments to other City departments, to which expenses are allocated.

IT. Information Technology, a department in the city of Gresham.

LICENSES & PERMITS. A revenue category that includes business licenses and building permits.

LID. See 'Local Improvement District.'

LINE ITEM. An expenditure description at the most detailed level. Also called Object of Expenditure. Operating expenditures are tracked through the use of line items. Line items itemize expenditures into specifics, such as overtime or printing. Line items usually are further aggregated into spending categories.

LOCAL BUDGET LAW. Oregon Revised Statute (ORS) 294.305 to 294.565. Local Budget Law has several purposes: 1) Establish standard procedures for presenting a local government budget; 2) Outline programs and services provided; 3) Provide a standard method for estimating revenues, expenditures, and proposed tax levies; and 4) Encourage citizen involvement in the preparation of the budget before formal adoption.

LOCAL IMPROVEMENT DISTRICT. A local improvement district (LID) is formed at the request of property owners and is composed of properties benefiting from a specific capital improvement project, such as a sewer line extension. The cost of improvements is paid by the property owners within the LID.

LTE. Limited Term Employee. An employee whose position will expire at a predetermined date.

MATERIALS AND SERVICES. A budget category which includes expenditures such as operating supplies, contracted services, and equipment maintenance.

MAXIMUM ASSESSED VALUE. The maximum taxable value limitation placed on real or

personal property. It can increase a maximum of 3% each year. The 3% limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

MEASURE 5. A constitutional tax rate limitation passed by the voters in 1990 which restricts the amount an individual property can be taxed. Measure 5 limits school taxes to $5 per $1,000 of "real market value". All other general government taxes are limited to $10 per $1,000 of "real market value".

MEASURE 50. This measure was passed by voters in 1997. Measure 50 reduced every property's 1995-96 assessed value by 10%, and limited the amount of annual growth of the assessed value to 3%. Measure 50 also established permanent rate limitations for each taxing district in the state based on the current year tax in 1997, and then reduced 13% for most districts.

MSC. See "Non-repesented."

NEIGHBORHOOD ASSOCIATION. A group of people organized and recognized by the Council within a geographical area for the purpose of acting on issues affecting neighborhood and community livability.

NON-OPERATING FUND. A fund used to account for the proceeds of a specific revenue source but which does not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

NON-REPRESENTED. Employees of the city that are not covered by a labor agreement. Also known as 'MSC' (Management, Supervisory, Confidential). Non-Represented job classifications include department directors, supervisory, and other specified positions.

NPDES. National Pollutant Discharge Elimination System.

OGM. Office of Governance & Management, a department within the City of Gresham.

OPERATING BUDGET. Current authorized expenditures and the proposed means of financing them. The operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled.

OPERATING FUND. An operating fund is one that accounts for revenues and expenditures used to provide direct service to citizens. Excluded would be debt service and capital construction funds.

OTHER REQUIREMENTS. A group of fund expenditures that constitute a use of a fund's resources other than operating requirements or capital expenditures. Includes contingency, debt service, transfers out, and ending balance.

PERMANENT RATE. A property tax rate per thousand dollars of assessed value, for local government operations. In Oregon, the permanent rate cannot be increased or decreased by the voters. A Local Option Levy may be passed by voters to augment the permanent rate. Gresham's permanent rate is $3.6129 per thousand dollars of assessed value.

PERS. The Public Employees Retirement System. A State of Oregon defined benefit pension plan to which both employee and employer contribute.

PERSONNEL SERVICES. An object of expenditure which includes salaries, overtime pay, part-time pay, and fringe benefits.

POLICE, FIRE AND PARK FEE. In the fall of 2012, the Gresham City Council approved a Police, Fire and Parks Fee as a temporary measure to prevent immediate service reductions and maintain service levels. In June of 2014 the fee was reestablished on an ongoing basis.

PROPERTY TAX. A tax that uses property value as the tool by which the cost burden of local services is allocated. Property taxes are limited by the Oregon Constitution to $10 per thousand dollars of market value for general government operations (cities, counties and special districts) and

$5 per thousand for education operations (grade schools, high schools, community colleges). Property taxes are also limited by each local jurisdiction's permanent operating tax rate. Gresham's permanent tax rate is $3.6129 per thousand dollars of assessed valuation. Debt service levies for voter approved General Obligation debt are not limited.

PROPOSED BUDGET. The annual budget for the upcoming fiscal year, as proposed by the City Manager to the Budget Committee for their review and approval.

REAL MARKET VALUE (RMV). The value of real property in terms of what it would be worth on the open market.

REQUIREMENT. The total of all expenditures within a fund, including operating expenditures, transfers to other funds, contingency, and unappropriated fund balance.

RESERVE. A portion of a fund that is restricted for a specific purpose.

RESOURCES. The total amount available for appropriation within a fund. Resources generally include anticipated revenues, interfund transfers, and beginning fund balance.

REVENUE. Income received by the City in support of services to the community. Revenues include taxes, licenses, fees, and other sources, but exclude beginning balance, transfers, and debt proceeds.

REVENUE BONDS. Bonds issued on the basis of ability to repay through revenue earned in an enterprise fund. Revenue bonds require that enterprise funds set rates sufficient to ensure adequate resources to repay on a timely basis the principal and interest on the obligations, typically mandating that the issuer maintain net income at a predetermined multiple of debt service (known as "coverage").

SDC. See 'System Development Charge.'

SELF-INSURED. The retention of a risk of loss arising out of the ownership of property or some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is accompanied by the setting aside of assets to fund related losses.

SPECIAL REVENUE FUNDS. These funds account for revenue derived from specific tax or other earmarked revenue sources which are legally restricted to finance particular functions or activities.

SUPPLEMENTAL BUDGET. A budget prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. It cannot be used to authorize a tax levy nor can it be used to access funds designated as unappropriated.

SUPPORT SERVICE FUNDS. See 'Internal Service Funds.'

SYSTEM DEVELOPMENT CHARGE (SDC). A charge levied on new construction to help pay for additional expenses created by growth. SDCs are for construction and expansion, and may not be used for maintenance of infrastructure.

TAX. Compulsory charge levied by a government to finance services performed for the common benefit.

TAX ASSESSED VALUE (TAV). The value given to real and personal property to establish a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

TAX LEVY. Total amount of ad valorem tax certified by the City.

TAX RATE. The amount of tax stated in terms of a unit of tax for each $1,000 of assessed value of taxable property. The General Fund operating tax rate for the City of Gresham is permanently set at $3.6129 per thousand dollars of assessed valuation.

TAX ROLL. The official list of the Multnomah County Tax Assessor showing the amount of taxes imposed against each taxable property.

UDP. Urban Design & Planning, a department within the City of Gresham.

UIC. Underground Injection Control.

UNAPPROPRIATED ENDING FUND BALANCE. Also referred to as Fund Balance. An amount set aside in the budget to be used as a cash carryover to the next year's budget to provide needed cash flow until other money is received. Because no appropriation has been adopted, no expenditures may be made from the Unappropriated Ending Fund Balance during the fiscal year in which it is budgeted.

URA. Urban Renewal Area**.** Rockwood-West Gresham is the city's first urban renewal area, established through a citywide vote in 2003. It encompasses approximately 1,200 acres from Marine Drive on the north to Yamhill Street on the south, centered along the 181st Street corridor.

URBAN RENEWAL ADMINISTRATION. A department within the City of Gresham.

UTILITY LICENSE FEES. Utility and license fees are paid to use the public right-of-way to operate a utility within the City limits. Utility and license fees are received into the General Fund and help pay for General Fund operations, such as Police and Fire, Environmental Services (Parks), Planning Services, Community Development Services, and Economic Development Services.

WWTP. Wastewater Treatment Plant.