FISCAL YEAR 2015/16

ADOPTED BUDGET

CITY OF GRESHAM

CITY OF GRESHAM

OREGON

Adopted Budget for Fiscal Year 2015/16

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INVESTMENT IN

COMMUNITY SAFETY

& QUALITY OF LIFE

INVESTMENT IN

INFRASTRUCTURE

& COMMUNITY

APPEARANCE

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BUDGET MESSAGE

BUDGET MESSAGE

Fiscal Year 2015/16

Gresham is a place people come to build a better life.

From pioneers arriving by wagon to today's immigrants traveling by car, bike and light rail, Gresham has beckoned with natural beauty, strong neighborhoods and a citizenry that believes in family and community.

Builders and dreamers have made Gresham a vital, active place, transforming a pioneer outpost into an agricultural center, then a suburb, then into Oregon's fourth-largest city – a place of deep generational roots, growing diversity and tremendous civic pride. Ever-changing needs, and one of Oregon's lowest property tax rates, demand that the City of Gresham be as responsive, resourceful and resilient as the community it serves.

The adopted budget for Fiscal Year 2015/16 demonstrates this same pioneering spirit, and an approach to governance that mirrors the nimbleness, practicality, ingenuity and collaborative nature of its pioneering people. This year's budget reflects trail-blazing ideas about how we can most efficiently serve the community, the flourishing of important partnerships such as our alliance with Multnomah County, and a few strategic investments to pinpoint resources where they are needed, including programs serving neighborhoods, children and families.

For Fiscal Year 2015/16, we have assessed our priorities, made tough decisions and created new efficiencies so that – like the pioneers before us – we can seize the most important opportunities of the day using the resources now at hand. We also acknowledge that a long-term gap between the City's revenue projections and community needs continues to pose a serious challenge for service delivery, and must be addressed to avoid cutbacks in later years.

Nimble, Practical, Ingenious, Collaborative

I'd like to highlight a few of the things we are doing right now:

- Last year the City created a highly effective and popular two-member Neighborhood Enforcement Team with existing police personnel to quickly deal with citizen complaints about abandoned properties, drug dealing, transients, noise and other livability issues. This year, in light of the team's success, I am proposing to expand its ranks to four by adding two officer positions to the budget, along with a half-time administrative support position. This larger NET squad will share an office with the City's Code Compliance and Rental Housing Inspection units so that they can continue to work closely and collaboratively to solve neighborhood problems. NET's reach will be wider, and undoubtedly extremely welcome.

- In that same pioneering spirit, we will also make progress in another vital area of public safety – Fire & Emergency Services. By funding a succession-planning strategy that will train firefighters in a new fire academy in 2015/16, we will simultaneously prepare for anticipated retirements while also ensuring that the next generation of skilled firefighters is ready to respond using the newest, most ingenious deployment techniques and models. Small-vehicle roving response, such as the Quick Response Vehicle we deployed during the winter storm of 2014 with two paramedics and advanced life-saving equipment, can be a more efficient – and nimble – way to save lives during emergencies without having to employ the full resources of a fire engine; in addition, having a handful of additional firefighters in our ranks post-academy will help us keep overtime costs down and make sure we've got trained personnel able to step into longer-term posts as retirements occur.

- As part of this budget, we will also launch what promises to be a sweeping, multiyear program designed to strengthen and re-connect our Downtown, Rockwood and Civic centers via commerce and transit – building upon and celebrating the historic connections that previously existed between the three. The opening salvo of this strategic focus on Gresham's centers will be to revamp and renew the City's popular Garage-to-Storefront Program, which helped 144 new small businesses open in previously vacant storefronts between 2010 and 2012. You can think of it as Garage-to-Storefront 2.0 for commercial and retail. And with Gresham's economy and business-income tax revenues already showing some upward ticks, we will seize on the growing momentum.

- In another bid to boost economic activity in Gresham, the City's economic development strategy now guarantees a 66-day application process for industrial projects – a move that nearly cuts by half the state-mandated review time and considerably ups Gresham's game in the important areas of business recruitment and job-creation. The City is adding a deputy fire marshal position to this year's budget, at least in part to help meet this 66-day review.

- We will invest an additional $1 million in road maintenance this year to add life to well-traveled arterial stretches on Burnside, Eastman Parkway and 162nd Avenue, as well as other locations. Investing in road maintenance now – to the extent that we can – helps us avoid the comparably larger cost of completely rebuilding streets in the future. At the same time, we will continue to discuss ways to meet Gresham's longer-term transportation needs, both at the local level and with our state and federal partners.

- We will complete the highly ambitious conversion of our streetlight system to energy-saving LEDs, saving citizens $500,000 per year and ensuring the long-term stability of our streetlight fund. Already, we have seen a significant decrease in our monthly Portland General Electric bill thanks to these change-outs, and we expect to see more reductions in 2015/16 as more of these lights are converted to LEDs.

- We will expand the SKIP (Summer Kids in the Park) youth summer recreation program that we launched last year at Vance, Red Sunset and Main City Parks in partnership with the Boys & Girls Clubs. By expanding from eight to 10 weeks, we can incorporate a number of new special events and guests and reach more youth and families than we did in 2014. The City's cash investment remains small, yet for Gresham families the benefit of a free summer rec program is tremendous.

- Technology remains a high priority to improve our efficiency and strengthen our connection with residents. Technology projects supported in Fiscal Year 2015/16 include a mobile-friendly redesign of the City's website so that it presents well on tablets and smartphones, and the recently launched My Gresham City Hall app that allows 24/7 reporting of non-emergency service requests using a computer, tablet or smartphone. In recognition of the growing role that technology plays in public safety, we will also add a full-time, dedicated IT systems analyst for public safety this year. Meanwhile, overall equipment replacement costs are projected to decrease in 2015/16, thanks in part to the citywide computer replacement that occurred in 2014/15. Leveraging technology to make the City more responsive is eminently practical – and it allows us to better collaborate with the community we serve.

To once again put all of this in context, Gresham's very real long-term funding challenges remain a consideration in everything we do, just as they have been a consideration for those who made progress for Gresham decades before. Budgetary projections beyond 2015/16 will require us to be even more nimble, strategic and resourceful in our search for financial solutions to maintain the level of service this community needs in order to evolve and thrive. History shows us we can get there. Nimbly, practically, ingeniously and collaboratively, the City and its people continue to build Gresham for the future.

Respectfully submitted,

Erik Kvarsten

Gresham City Manager

Operating Budget – Adjusted Comparison – FY 2015/16 vs FY 2014/15

The City's budget includes 25 different operating funds. These funds are primarily used to separately track and account for revenues that are dedicated to a specific service, function or program. The highlights described below are based on the total of all operating funds combined in order to provide a summary level view, however, it is important to remember that most revenues cannot be used for other purposes or comingled with other programs.

The net change in the City's combined operating budget for fiscal year 2015/16 – after adjusting for all of the duplications that result from the overlap of fund accounting requirements and state budget law – is an increase of 2.7%, or approximately $2.8 million citywide.

Key changes by expenditure category are described below:

Personnel Services

- Salary related expenses reflect a total net increase of 2.8 FTE, including one police officer dedicated to the TriMet transit police which will be funded by TriMet. The budget also reflects the addition of two police officers dedicated to the Neighborhood Enforcement Team (NET), one Deputy Fire Marshal, and a Systems Analyst to support Public Safety's information technology needs. Other staffing changes include a 0.5 FTE position in Urban Design & Planning and an additional 0.25 administrative assistant in Fire.

- Limited term staffing changes are reflected in Urban Renewal, Community Development, Risk Management (City Attorney's Office) and in Police to support NET.

- Funding is included for a fire academy and allows for some retention of the newly trained firefighters prior to anticipated retirements.

- The budget also shows the elimination of 2.95 positions in Environmental Services that resulted from a department reorganization.

- Changes across all salary related line items, including the added positions, represent an increase of just under $1.7 million, or 3.7% citywide.

Employee Benefits

- Benefit related expenses are expected to increase by approximately $605,000, or 2.8%. Many expenses related to benefits are based on payroll costs and result from the changes identified above.

- The budget reflects a decrease in anticipated PERS costs in fiscal year 2015/16 based on the new employer rates that will be effective July 1, 2015.

- The budget reflects an assumed increase for health and dental insurance premiums. The city is currently in the process of soliciting and negotiating rates for all the offered health and dental insurance plans. Costs are based primarily on actuarial analysis that accounts for usage trends and market costs. Changes in recent years to establish self-funded health and dental plans continue to show lower costs than what would likely have been experienced without the change.

Professional and Technical Services

- This category of the fiscal year 2015/16 budget shows an increase of approximately $640,000 on a citywide basis. These increase are from several sources are described below.

- Charges for public safety dispatch services from Portland's Bureau of Emergency Communications are expected to increase by $226,000. This expense is shared by Police and Fire.

- The primary change in Professional Services is related to programs in the Designated Purpose Fund. An increased appropriation of $210,000 reflects the additional amount of Enterprise Zone revenues available for Economic Development. Other smaller increases are related to grant and outside funded projects.

- The budget for fiscal year 2015/16 includes an increase of $101,000 for Information Technology to continue implementation of projects on the Three Year Technology Strategic Plan.

- Changes to Outsourced Services include funding in Urban Design & Planning related to the Corridors and Centers Council Work Plan projects, and for Parks and Police related to other Council Work Plan projects.

- Community Development Block Grants included in this category are $109,000 lower in fiscal year 2015/16, based on the anticipated award received from the federal government. Urban Renewal grant awards are expected to be approximately $170,000 lower in the upcoming fiscal year. Transportation also shows a decrease of $108,000 for fiscal year 2015/16.

Property Services

- The Property Services category shows a net decrease for fiscal year 2015/16 of $187,000.

- Transportation shows a decrease of $200,000 in the Transportation Repair and Maintenance line. The City is now completing the first year of performing arterial street maintenance activities and this reduction aligns the budget with the city's experience.

- Streetlight Fund utility services are expected to decrease by an additional $228,000 due to the further completion of the streetlight replacement project and the resulting savings from installing LED light fixtures.

- Vehicle repair and maintenance expenses are budgeted to increase by $49,000 to match the actual experience in recent years.

- Park repair and maintenance expenses are budgeted to increase by $57,000. This work is primarily related to sports field improvement projects and is being funded by Sports Field fees.

Other Services

- This category is expected to increase by approximately $305,000 for fiscal year 2015/16.

- The city will be reestablishing the Small Business Incentive program. An appropriation of $105,000 was included in the Designated Purpose Fund to fund this program.

- Training and associated costs are budgeted to increase approximately $124,000 on a citywide basis. The budget reflects additional anticipated training related to succession planning in public safety as well as citywide training to increase efficiency through the usage of technology related tools. The budget for Police in the Designated Purpose Fund also allows for specialized training pending the availability of grant proceeds.

- Insurance/Fees & Premiums for Workers' Compensation and Liability Management are budgeted to increase by $81,000. All changes are based on anticipated fees and premiums expected in fiscal year 2015/16.

- Additional Community Outreach efforts are offset by a decrease in Promo/Public Relations to show a net decrease of approximately $15,000.

Supplies

- The net decrease in this category is approximately $60,000 for fiscal year 2015/16.

- The city-wide desktop computer replacement project began in fiscal year 2014/15 and may carry-over into fiscal year 2015/16. A $386,000 decrease to this category accounts for the progress made in fiscal year 2014/15.

- While the Water Fund continues to benefit significantly from utilizing the groundwater system to manage peak water demands, it is anticipated that the cost of the water purchase from the City of Portland will increase by $212,000.

- With fuel costs decreasing during fiscal year 2014/15 and expected to remain lower than previously experienced, the fuel appropriation for fiscal year 2015/16 has been decreased by $73,000.

- The majority of the increase of $212,000 in Minor Equipment and Tools is associated with funding available in the Designated Purpose Fund.

Other Operating

- Workers' compensation and liability claims are budgeted based on actuarial analysis which indicates an increase of $104,000 for workers compensation and $47,000 for liability.

Capital Outlay (Non-CIP)

- The budget for capital outlay varies greatly from year to year depending on vehicle and equipment replacements planned, as well as the availability of grant funding that may be used for new vehicle or equipment purchases.

- This category shows a decrease overall of approximately $420,000. Fewer capital purchases are anticipated in fiscal year 2015/16 in several areas across the city. These include Transportation, Parks, Water, Stormwater, Fire as well as the Equipment Replacement Fund.

Operating Budget – Non-Adjusted Comparison – FY 2015/16 vs. FY 2014/15

Because of the interactions between fund accounting requirements and state budget laws, certain expenditures are reflected twice in the City's operating budget. On one hand this duplication of budgeted expenditures adds transparency from an auditing and internal control standpoint – money cannot move between funds without being budgeted, tracked and clearly tied to its intended purpose. On the other hand, it serves to make the City's budget appear larger than it really is, and may be misleading when looking from an outside perspective.

Two key areas are double counted in the City's Operating Budget.

- Internal service charges are used to allocate the costs of shared support functions such as human resources, accounting, fleet maintenance, payroll, and information technology services. These costs are reflected twice – once in the fund providing the service such as the Information Technology Fund, and again when costs are allocated to the receiving fund such as the Water or Building Fund. More information on internal service charge allocations can be found in the City's *Internal Service Charge Manual*.

- The new health and dental insurance funds are also reflected twice. First when each fund pays their share of the premiums to the City's health or dental fund, and again when the health and dental funds pay claims and associated expenses to the outside providers. The budget for each fund is based on anticipated claims based on demographics. The budget for the health insurance fund shows an increase for fiscal year2015/16 based on expected costs.

Non-Operating Budget Comparison – FY 2015/16 vs. FY 2014/15

The non-operating portion of the budget can show wide variations from year to year, depending on the timing of one-time actions such as capital improvement projects, use of grant funding, debt issuance and/or repayment, and interactions between the City and the Gresham Redevelopment Commission.

Key items of note for fiscal year 2015/16 are described below:

Capital Improvement Projects

- The Transportation Construction Fund includes an increased appropriation for street surfacing and the addition of the Hogan (Powell to Burnside) project. The Streetlight Replacement project shows a decreased budget for fiscal year 2015/16, consistent with the progress made in replacing fixtures and poles. The project is underway with a significant number of the City's more than 8,000 streetlight fixtures replaced to date. Initial energy savings are reflected in the Streetlight Fund budget.

- The General Development Fund includes an appropriation of approximately $17.9 million, up from $13 million in fiscal year 2014/15. This fund allows for the issuance of System Development Charge credits when private developers construct qualifying public infrastructure improvements in the Pleasant Valley or Springwater areas. The budget for this fund is established to allow likely or potential development activity to move forward in a timely manner. No City funds are expended to provide the credits, and credits cannot be issued without completion of qualifying improvements.

- The Urban Renewal Capital budget is approximately $9.3 million in fiscal year 2015/16. This includes appropriation for the Catalyst Site, Stark Street and Sandy Boulevard Improvements projects.

- More information on capital project budgets can be found in the *Capital Funds* section of this document, or in the City's *5-Year Capital Improvement Program* document.

Interfund Transfers

- This category varies widely from year to year depending on the amount of grant activity, capital construction, system development charge expenditures, debt issuance or repayment, and other actions that require sending money from one fund to another. Major changes in Interfund Transfers for fiscal year 2015/16 are primarily driven by changes in various capital programs described in the Capital section above.

Contingency

- A separate contingency is appropriated within an individual fund based on that fund's operating budget. For infrastructure related funds this is typically set at 15% of the operating budget. For other funds the contingency is typically set at or near 5% of the operating budget. The General Fund is set at 1.5% due to the size of the operating budget.

Debt Service

- Fiscal year 2015/16 shows a decrease in appropriation. There were three special one-time actions – a renewal of a line of credit, long-term debt issuance, and early debt payoff of a water revenue bond – budgeted in the debt service category for fiscal year 2014/15.

Unappropriated

- Funds shown as unappropriated represent an ending fund balance or future reserve, and cannot be accessed or utilized during the fiscal year. The amount includes funds identified for future uses such as equipment or infrastructure replacement. It also includes debt proceeds that have not yet been spent.

Other Requirements

- This category reflects funds being loaned to the Gresham Redevelopment Commission. The amount for fiscal year 2014/15 was higher than usual to allow for the conversion of the existing line of credit to a longer term debt instrument in order to take advantage of lower interest rates.

Resources and Requirements All Funds

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Taxes	29,284,736	29,909,441	30,521,200	32,506,000	32,506,000	32,506,000
Licenses and Permits	1,952,587	2,083,579	2,029,800	2,383,900	2,383,900	2,383,900
Intergovernmental Revenue	29,499,115	31,370,363	52,415,816	52,263,469	52,263,469	52,263,469
Charges for Services	39,373,387	43,052,409	43,441,900	45,029,220	45,029,220	45,029,220
Utility License Fees	9,061,648	9,100,065	9,170,400	9,339,900	9,339,900	9,339,900
Interest Income	1,151,451	1,566,741	1,576,570	2,064,470	2,064,470	2,064,470
Miscellaneous Income	1,598,470	2,401,227	1,879,703	2,784,780	2,784,780	2,784,780
Contributions and Donatio	0	0	0	0	0	0
Interfund Transfers	40,814,552	30,616,138	62,757,188	68,288,676	68,288,676	68,288,676
Internal Service Charges	22,207,104	28,051,642	33,897,220	34,983,577	34,983,577	34,983,577
Other Resources	5,082,926	20,481,107	64,183,583	38,497,825	38,497,825	38,497,825
Beginning Balance	134,411,731	133,637,093	144,561,361	154,170,247	154,170,247	154,170,247
Total Resources	314,437,707	332,269,805	446,434,741	442,312,064	442,312,064	442,312,064
Requirements						
Office Governance & Mgmt	1,397,753	1,633,555	1,822,265	1,888,875	1,888,875	1,888,875
City Attorney's Office	2,668,943	3,487,949	4,124,198	4,448,948	4,448,948	4,448,948
Finance and Mgmt Svcs	7,700,134	9,041,478	11,137,233	10,751,185	10,751,185	10,751,185
Information Tech	2,578,940	2,546,537	3,519,093	3,932,687	3,932,687	3,932,687
City-wide Services	2,880,694	8,038,922	11,646,029	12,364,559	12,364,559	12,364,559
Police	25,185,390	26,250,862	29,969,707	31,759,093	31,759,093	31,759,093
Fire and Emergency Svcs	17,098,878	18,946,327	20,325,124	21,224,837	21,224,837	21,224,837
Urban Renewal	914,689	868,606	1,475,340	1,443,575	1,443,575	1,443,575
Urban Design & Planning	3,457,088	2,094,226	2,466,554	2,662,636	2,662,636	2,662,636
Community Development	3,593,767	4,743,097	6,544,940	6,752,207	6,752,207	6,752,207
Economic Development Srvc	573,291	611,374	1,475,988	1,680,187	1,680,187	1,680,187
Parks	0	0	2,470,838	2,696,650	2,696,650	2,696,650
Environmental Services	37,346,375	37,427,703	40,939,497	40,684,707	40,684,707	40,684,707
Total Operations	105,395,942	115,690,636	137,916,806	142,290,146	142,290,146	142,290,146
Capital Improvement Proje	16,523,314	18,294,464	71,988,600	84,093,200	84,093,200	84,093,200
Interfund Transfers	40,814,551	30,616,138	62,757,188	68,288,676	68,288,676	68,288,676
Contingency	0	0	8,691,500	9,224,450	9,224,450	9,224,450
Debt Service	15,379,935	10,987,179	45,577,075	16,869,600	16,869,600	16,869,600
Unappropriated	133,637,093	151,997,888	102,898,772	114,582,362	114,582,362	114,582,362
Other Requirements	2,686,872	4,683,500	16,604,800	6,963,630	6,963,630	6,963,630
Total Non-operating	209,041,765	216,579,169	308,517,935	300,021,918	300,021,918	300,021,918
Total Requirements	314,437,707	332,269,805	446,434,741	442,312,064	442,312,064	442,312,064

The "All Funds" display shows a combined view of all budget revenues and expenses. It should be noted however, that most proceeds are dedicated to a specific service, function or project and cannot be used for other purposes. In addition, because of fund accounting requirements, certain revenues and expenses such as interfund transfers are duplicated or triplicated in this summary. The magnitude of that double counting combined with other one-time events limits the usefulness of year-to-year comparisons. Please refer to pages 5-9 of this document for further explanation of this report.

GENERAL FUND & POLICE, FIRE AND PARKS FUND

General Fund

The budget is consistent with a multi-year plan established in fiscal year 2011/12 that has a three-pronged approach of service reductions, cost containment and new revenues. Following service reductions in fiscal year 2011/12 and new fee resources first available for fiscal year 2013/14, fiscal year 2015/16 is focused on maintaining services, select enhancements, and improving efficiency through targeted investments.

Property tax revenues for fiscal year 2015/16 are expected to continue increasing faster than average, primarily due to increases in assessed values as real market values continue to recover from recent declines. This short-term trend will then level off unless significant new development occurs to bring in new assessed value.

Business income taxes are predicted to increase, which is a strong signal from the business community of economic upturn. Utility license fee revenues continue to remain relatively flat, while Intergovernmental Revenue will increase.

Slightly higher than anticipated revenues in fiscal years 2013/14 and 2014/15, combined with significantly lower than anticipated expenditures in fiscal year 2013/14, have provided the fund balance needed to maintain service levels in fiscal year 2015/16.

As presented, this budget meets all financial policies related to beginning balance and contingency. Restoration of the rainy day reserve is not yet practicable. Any forecasted fund balance that exceeds minimum requirements at the end of fiscal year 2015/16 is required to help fund services into fiscal year 2016/17. Forward-looking discussions will continue regarding the fundamental General Fund services provided in the future.

Police, Fire and Parks Fund

This fund has been collecting revenue since February 2013 for the Police, Fire and Parks fee that was implemented December 2012. Financial forecasts, based on actual billings to date, show that the revenue is expected to meet the forecast.

BUSINESS FUNDS

Rental Inspection

Revenues for Rental Inspections are projected to be flat. Gresham is expected to experience an evolving rental market with some multifamily housing coming on line, and single family rental housing dropping off as housing prices continue to increase. A cost of living adjustment to the inspection fee is not anticipated in the budget.

A vacant inspection position and larger than anticipated civil penalty revenues have helped offset declining revenues due to a fee reduction.

Current service levels for the Rental Program are sustainable for the next couple of years. Tapping into operating reserves to maintain current services in 2015/16 is anticipated. The assumption of routine cost of living indexing or a change in service delivery will be necessary in the near future.

Urban Design & Planning

Service revenues for Urban Design and Planning are projected to continue to recover, reflecting improving economic conditions in the development community. Development related resources are not predicted to return to pre-recession averages within the next three to five years. Fee revenues declined approximately 70% after fiscal year 2007/08 and, while slowly recovering, are projected to remain near historically low levels for some time to come.

The budget for fiscal year 2015/16 allows for planning related activity to continue at current service levels, following reductions that took place during fiscal year 2011/12. Services at this level are sustainable over a three to five year horizon with the assumption of stable, ongoing General Fund support.

Partially due to the downturn in construction and development activities throughout the City, and the continuing low level of fee and development related revenues, the fiscal year 2015/16 budget for the Urban Design and Planning Fund expects to receive approximately 75% of its operating resources from the General Fund.

Building

This Building program is designed to be self-supporting with development related fees and charges. However, fee revenues decreased approximately 60% from pre-recession times. Revenues are projected to continue recovering in fiscal year 2015/16. Activity is expected to grow at a moderate pace over the next few years; however, a rebound to pre-recession revenues is not expected within the next three to five years.

The programs within the Building Fund will require close monitoring and may require mid-year adjustments to ensure expense levels remain within resources on an ongoing sustainable level.

The forecast assumes a modest level of development activity is underway. The budget includes funding for temporary or outsourced services to address any specialized or peak demands that may occur.

Urban Renewal

As the region moves away from the lingering effects of the great recession, there are promising signs of more robust growth in assessed value. Tax increment revenues are heavily influenced by the value of new construction and increases to the market value of existing property, which allows assessed value to rise to a certain extent. Economic recovery is sustaining, as fiscal year 2015/16 resources are expected to show growth from the increase in assessed value of both existing and new properties coming on the tax rolls. Additional resources from new construction are expected but are not likely to be significant at this time. Limited resources will require close management of capital plans as the final year of the Urban Renewal Area draws closer.

Resources for programs and projects administered by the City on behalf of the Urban Renewal Commission have been enhanced in the short term as the Commission moves to develop the Catalyst and Stark Street sites. Resources for operations and grant programs reflected in the fiscal year 2015/16

budget are not currently expected to remain sustainable through the life of the Urban Renewal Area. While this operational level can likely be maintained for the next few years, it is probable there will be limited funding into the future for development support, grants, and capital programs. Careful consideration of projects and programs will be needed.

INFRASTRUCTURE FUNDS

Transportation

Transportation fund revenues are primarily from vehicle related gas taxes, registration fees, and charges. In fiscal year 2015/16 available resources are expected to be similar to fiscal year 2014/15. Resources are forecast to rise about one percent, reflecting a return to a normal trend for Transportation revenues.

Left to themselves, gas taxes and fee resources show a tendency to stay flat or decline over time as increases in population and economic growth are counterbalanced by a general reduction in multiple vehicle ownership, changing driving habits, and gains in fuel efficiency. However, over the long-run, these revenues do increase overall owing to irregular legislative actions.

The fiscal year 2015/16 budget displays operating expenses below the fiscal year 2014/15 levels, reflecting cost savings from the City assuming road maintenance that was previously contracted to the County. These operational savings have been reallocated to the capital program for pavement maintenance. Overall services at this level are expected to be sustainable for at least a three to five year horizon. Beyond that, inflationary pressures are likely to cause projected resources to be unable to support current service level expenses. Utilization of operating reserves in later years is anticipated in order to maintain service levels if legislative actions are not forthcoming. Therefore, a sustained increase in services using these one-time reserves is not recommended.

The capital budget for the upcoming fiscal year continues pavement preservation work at recent funding levels, which is significantly more than had been previously anticipated for fiscal year 2015/16.

Transportation grant funds are not expected to be as readily accessible in the future as they have been in the past due to financial pressures at the State and Federal levels. Local competition for funding will likely limit resources. Funds used to match or leverage grants, especially system development charges, have been constrained for the past few years, a situation that should show improvement with the economy recovering.

The continued use of debt for the growth component of capital projects was proposed in order to bring greater predictability to project timing and to have funds available for grant matches. The debt incurred is expected to roll into long term financing in fiscal year 2014/15. This approach is expected to ease cash flow volatility without negatively impacting other transportation work.

Streetlight

Utility license fee revenue, which consists of electric and natural gas license fees, is expected to increase slightly from fiscal year 2014/15, continuing a trend of a relatively flat level of funding. Revenues are expected to be sufficient to fund operating expenses in fiscal year 2015/16.

Remaining loan proceeds and an associated interfund transfer to the Transportation Construction Fund in fiscal year 2015/16 reflects the continued funding for the capital replacement of streetlight fixtures and poles to take advantage of LED technology.

The LED project will result in significant savings in electricity costs associated with operation of the streetlight system. The project is expected to stabilize the streetlight program finances, which were under pressure due to rising costs.

Infrastructure Development

The Infrastructure Development program supplies engineering and inspection services to private and City construction projects. It is partially self-supporting with development related fees and charges. The remaining costs of these services are supported by the Transportation and Utility funds.

Development related activity and the related service revenues for fiscal year 2015/16 are expected to continue to escalate after a long period of stagnation. These resources will be a fraction of historic trends, with activity levels not predicted to return to pre-recession levels in the three to five year horizon.

Staffing reductions over the past few years are not expected to be restored in the near future. The present level of development activity will be closely monitored to ensure inspection services and staffing is appropriate for the level of emerging construction activity in Gresham.

A cost of living adjustment to the inspection fee is not anticipated in the budget. Increasing development fees for the effect of inflation would reduce the need for subsidies from the Transportation and Utility funds.

Water

Drinking water services are budgeted for in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and an annually adopted Five-Year Capital Improvement Program.

Current service levels for the water utility are sustainable for the next three years primarily due to a three-year rate adjustment adopted in fiscal year 2014/15. Services are expected to be sustainable though the planning horizon, assuming routine rate increases continue to be enacted.

Consumer conservation and the continuing sluggish economy are expected to dampen system revenue growth in fiscal year 2015/16. The growth percentage of operating revenue should be expected to be lower than any given proposed rate increase due to declining per-capita water use.

Interest and system development charge revenues continue to be significantly less than pre-recession trends. Interest earnings fund an important portion of asset replacement capital. System development charges are used to pay eligible debt.

Operating expenditures are flat in fiscal year 2015/16 as compared to fiscal year 2014/15, reflecting aggressive cost containment efforts and staffing reorganization. The budget for wholesale water purchases from Portland shows a sharp increase. Use of the cost containment features of the water purchase contract with the City of Portland, which involves the use of well water in the summer, have

resulted in a much lower than average expense growth rate in wholesale water costs over the last few years. Additional cost containment options through the wholesale contract are now limited. Based on wholesale rate forecasts provided by the City of Portland, water purchase costs will increase at a greater rate than inflationary trends into the future.

Capital debt expenses have switched from an intense use of intergovernmental notes (such as loans from the State of Oregon) to more traditional installment debt instruments. The use of short term debt will continue to fund a number of growth and maintenance capital projects. This line of credit will likely be rolled into long term debt in fiscal year 2014/15. Another debt issuance is expected again in four to five years.

Growth related construction projects, and system development charge revenue for debt payments are expected be constrained in the near term. Moderate construction activity and the resulting low associated development related resources are the basis. In particular, the ability to increase support for growth related activities without affecting rates will be quite limited due to relatively low receipt of system development charge revenues.

Routine, moderate, annual rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably while avoiding unexpected sharp increases in rates in the future.

Stormwater

Stormwater services are budgeted for in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and an annually adopted Five-Year Capital Improvement Program.

Revenues are expected to be stable and within normal parameters for fiscal year 2015/16. Little growth above what would be expected from the three year rate increase recently adopted is expected due to relatively slow pace of development activities in Gresham.

Current service levels are maintained for Stormwater operations in fiscal year 2015/16. Extensive cost containment efforts and staff reductions have resulted in a moderate decrease in the adopted budget in comparison to the fiscal 2014/15 budget.

Interest and system development charge revenues continue to be significantly less than pre-recession trends. Interest earnings fund an important portion of asset replacement capital.

A major focus of the capital program in fiscal year 2015/16 is the Fairview Creek Wetland Mitigation Bank project. It is anticipated that this project will be funded by debt with repayment by the sale of wetland credits to the Port of Portland.

Debt repayment is expected to begin on a five million dollar interest free loan from the State for groundwater protection projects. This new expense was a primary factor in the recently enacted rate increase.

Growth related construction activity and system development charge revenue for debt payment will be constrained for some time, due to a lack of private development related resources. In particular, the

ability to increase support of growth related construction activity without affecting rates will be limited due to the moderate intake of system development charge revenues.

Annual moderate rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably while avoiding unexpected sharp rate increases in the future.

Wastewater

Wastewater services are budgeted for in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and an annually adopted Five-Year Capital Improvement Program.

System resources are expected to be stable and within normal parameters for fiscal year 2015/16. The stable, but measured, local economy is expected to continue to limit resource growth in fiscal year 2015/16.

Operating expenditures are relatively flat in fiscal year 2015/16 as compared to fiscal year 2014/15, reflecting cost containment efforts, staff reduction, and reorganization.

Current service levels for the wastewater utility are sustainable for the next three years, primarily due to a recently adopted rate increase. Services for the planning horizon are projected to be sustainable, assuming moderate rate increases continue to be enacted. Little growth above what would be expected from rate increases is expected in the near term due to stable commercial activities.

Contractually required cash flows for bond payments are at minimal levels, but are expected to improve over the next three years. Interest and system development revenues are significantly reduced due to the economy. Interest earnings fund an important portion of asset replacement capital. System development charge resources are used to repay eligible debt based on availability.

Capital expenses related to maintenance and replacement of aging infrastructure are the primary construction projects for fiscal year 2015/16, and are expected to continue for some years to come. Resources to fund growth related construction activity are expected to be extremely constrained to non-existent for some time to come.

System development charge revenues, which are wholly directed to repay growth related debt, are running significantly under pre-recession trends and are not expected to return in the foreseeable future. Operating reserves originally set aside for construction expenses are now targeted for installment debt. The ability to maintain payment of existing debt without effecting customer rates was significantly affected by declining interest earnings and system development charge revenue. A primary purpose of the recently enacted rate increase was related to debt expense.

Annual rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably, and debt covenants meet, while avoiding unexpected sharp increases in rates in the future.

SUPPORT FUNDS

The budget for Support Funds for fiscal year 2015/16 reflects the continuing trend of focused strategies for broad based cost containment. The majority of support related activity is expected to continue at current service levels. The budget reflects an increase in Information Technology to allow for the continued implementation of the Strategic Technology Initiative. The Health Insurance Benefits Fund was created during fiscal year 2013/14 for the management of the City's self-insured health plan. Similarly, in fiscal year 2014/15 the Dental Insurance Benefits Fund was created for the management of the City's self-insured dental plan.

SPECIAL REVENUE & NON-OPERATING FUNDS

The prolonged slump in development activity continues to suppress System Development Charge (SDC) revenues, keeping them significantly under historical patterns. Current forecasts indicate that these revenues will increase during the next two or three years but are not expected to return to pre-recession levels.

In fiscal year 2015/16 there is budgetary authority included in the System Development Charge Fund to allow for potential SDC credits associated with developer built infrastructure in Pleasant Valley and Springwater. It is expected that the majority of system development revenues coming from green field developments will be from the redemption of credits for infrastructure donations, rather than cash sales.

Grant resources are anticipated for fiscal year 2015/16. For the long-term, it is assumed that grants will become more limited based on expected funding constraints at the State and Federal levels. In particular, Transportation grants are likely to decline with the ongoing Federal funding issues. CDBG and HOME program resources, which are expected to remain stable in fiscal year 2015/16, will require close monitoring as these resources depend on Federal budget actions. They may require adjustments to align program services with resources.

The budget reflects the continued use of short-term debt through a renewal of the line of credit. This short term debt financing is primarily used for Urban Renewal projects, but is also assumed for Transportation, Water, and Stormwater capital projects in the budget.

The City's debt service funds also reflect the conversion of the short-term line of credit to a long-term mechanism in fiscal year 2014/15 to take advantage of low interest rates. The issuance of debt is for a variety of purposes and is described in more detail in other sections of this document.

CAPITAL FUNDS

The fiscal year 2015/16 budget for capital funds reflects the continuation of projects that were started, but not completed, in fiscal year 2014/15 as well as a number of proposed new projects.

In the near-term, many projects are focused on repair and maintenance of existing facilities and compliance with regulatory requirements to help ensure reliable and efficient services can be provided now and into the future.

Various appropriations are budgeted for the General Development Fund for fiscal year 2015/16. This action allows system development charge credits to be issued as private developers construct qualifying public infrastructure needed to serve the Pleasant Valley areas and Springwater.

In the long-term, the continued stagnation in System Development Charge revenues has impacted the funding in several of the capital funds. As a result, many growth related projects continue to be deferred, either due to a decline in the need to expand infrastructure to accommodate development or the limited funding available for growth related projects.

The usage of short-term debt, through a line of credit, is assumed within the budget in certain capital funds. This allows needed projects to continue without being delayed by the uncertain cash flow from growth related revenues.

BUDGET PRINCIPLES & STRATEGIES

Protect and preserve essential services that impact daily lives and property values

- Provide the best possible service delivery.
- Preserve community investment for future generations.
- Protect and sustain community livability.
- Capitalize community capacity – engage and involve citizens.

Enhance fiscal sustainability through multi-year financial planning and decision-making

- Evaluate the impact of current revenue and expenditure actions within a long-term context.
- Continue to pursue and implement cost containment measures including limiting contract and health care cost increases.
- Invest in and leverage opportunities to reduce future capital needs and ongoing operating costs.
- Pursue revenues necessary to maintain essential services while longer-term revenue enhancements are considered through continuation of the Long-Term Revenue Roadmap Council Work Plan project.

Support aggressive pursuit of investment and employment for community prosperity and fiscal health

- Economic Development – business retention and outreach.
- State and Federal legislative efforts.
- Small Business Assistance and Incentive Programs.
- Support of Rockwood-West Gresham Urban Renewal Area plan.

Position the organization for the future

- Continue to adapt the organization to expand leadership opportunities and leverage resources.
- Support advocacy for fiscal reform and access to resources, including state legislative tax reform.
- Pursuit of federal, state and metro grant funds and low interest loans.

Support adopted Council Work Plan and governance process

- 2015 Council Work Plan – The most recent Work Plan adopted in January 2015, outlines 27 projects in two categories.

COUNCIL WORK PLAN

The Gresham City Council adopts an annual Work Plan to guide and showcase the City's portfolio of public improvement efforts. The purpose of the Work Plan is to align the daily work of the organization with the visions and aspirations of the Gresham City Council and Gresham Redevelopment Commission. In addition to providing clear direction to City staff, the Work Plan provides transparency and accountability to the City's constituency. The 2015 Work Plan continues some projects from the 2014 Work Plan, and incorporates input from our dedicated Council Citizen Advisory Committees. New projects respond to the Council's vision in which the Gresham community continues to grow, flourish and create a prosperous future together.

Projects on the 2015 Council Work Plan are organized into two categories.

Investment in Community Safety and Quality of Life features fifteen projects.

- Gang Prevention & Intervention Project
- Friends of the Children
- Gresham Homelessness Alleviation
- Innovations in Fire & Emergency Services
- Hogan Butte Nature Park
- Reaching Diverse Communities
- Long-Term Revenue Roadmap
- Regional/Multnomah County Issues Agenda
- Stark Street Redevelopment
- Recreational Opportunities
- Neighborhood Livability
- City Regulation of Marijuana
- Gresham Butte Scenic View
- Community Horizons and Technology
- State and Federal Legislative Priorities

Investment in Infrastructure and Community Appearance features twelve projects.

- Economic Development Strategy
- Corridors & Centers: Remove Obstacles to Development
- North Gresham Street Grid Renaming and Re-addressing
- Internal Operations and Sustainability
- Catalyst Site Redevelopment
- System Development Charge Updates and Options
- Fiber for High-Speed Internet
- Corridors & Centers: Retail/Office Strategy
- Powell-Division Transit and Development
- Rise, Advance, Dream (RAD)
- Healthy Watersheds
- Development Code Improvement Project - 8

The complete 2015 Council Work Plan along with project updates and related information can be found on the Mayor and Council page of the City's website.

Budget Process

Key steps related to the budget development process are described below.

Process Design – July/August

- Review & evaluate prior year's process.
- Establish outline of process for the upcoming year.

Fund Evaluation & Financial Forecasting – September/October/November

- Review year-end close information.
- Evaluate financial status of each fund.
- Develop preliminary revenue forecasts for all funds.

Develop Budget Proposals –December/January/February

- Departments complete their estimates of next year's operating costs.
- Department proposals are adjusted based on finalized revenue forecasts and other funding constraints.
- Capital projects are developed.

Balance Funds and Finalize Proposed Budget – March/April

- Capital Improvement Program (CIP) is reviewed by Planning Commission.
- Proposed budget is prepared.
- First year of Five-Year CIP is incorporated into annual budget.

Proposed Budget – April/May

- Budget Committee reviews and deliberates Proposed Budget in public meetings.
- Budget Committee reviews the first year of the Five-Year CIP.
- Budget Committee makes revisions and approves budget and property tax rate.

Budget and Five-Year CIP Adoption – June

- Public hearing for citizen comments prior to adopting budget.
- Public hearing and an enactment reading for final adoption of the Five-Year CIP.
- Council adopts budget.

Budget Implementation - July

- All local governments in Oregon begin their fiscal year on July 1.
- Budget is implemented as adopted.
- If needed, amendments may be authorized by action of the City Council.

BUDGET STRUCTURE

Fund Structure

The City's budget for fiscal year 2015/16 is organized into a total of 45 separate funds. A fund is a means to separately track and account for financial information and to demonstrate that revenues and expenditures are balanced. Each fund records the receipt of specific revenues and tracks related expenditures. The use of separate funds allows for greater management, tracking and oversight of specific funding sources related to programs, projects, and activities. This allows for timely access to information needed for decision-making and helps ensure accountability and appropriate use of specific revenues.

The 45 funds are grouped into six primary categories, based on their purpose, function and particular characteristics. Each category is displayed as a separate section within this document. The categories included are:

- General Fund and Police, Fire and Parks Fund
- Business Funds
- Infrastructure Funds
- Central Support Funds
- Special Revenue and Non-Operating Funds
- Capital Funds

Department Structure

City operations are organized into separate departments. A department is an organizational unit that is responsible for a major operational function. There are 13 departments reflected in the City's budget. The Office of Governance and Management is displayed as two separate departmental units to provide clarity in functions. Parks is shown as a separate department.

The departments included in the budget are:

- Office of Governance & Management
  - Governance
  - Citywide Services
- City Attorney's Office
- Finance & Management Services
- Information Technology
- Police
- Fire & Emergency Services
- Urban Renewal Administration

- Urban Design & Planning
- Community Development
- Economic Development Services
- Parks
- Environmental Services

Further details regarding each of the City's departments may be found in the *Expenditure Information* section of this document.

Fund/Department Crosswalk

The Budget document displays information both by fund and by department. The following list shows the funds by category and displays which departments operate in each fund.

General Fund and Police, Fire and Parks Fund

Fund	Department
General	• Police • Fire and Emergency Services • Community Development • Economic Development Services • Parks • Environmental Services (Parks) – inactive
Police, Fire and Parks	• Police • Fire and Emergency Services • Parks • Environmental Services (Parks) - inactive

Business Funds

Fund	Department
Rental Inspection	• Community Development

Urban Design and Planning	• Urban Design and Planning
Building	• Community Development
Urban Renewal Support	• Urban Renewal

Infrastructure Funds

Fund	**Department**
Transportation	• Environmental Services
Streetlight	• Environmental Services
Infrastructure Development	• Environmental Services
Water	• Environmental Services
Stormwater	• Environmental Services
Wastewater	• Environmental Services

Central Support Funds

Fund	**Department**
Facilities and Fleet Management	• Finance and Management Services • Fire and Emergency Services
Workers' Compensation	• City Attorney's Office
Health Insurance Benefits	• Citywide Services
Information Technology	• Information Technology
Dental Insurance Benefits	• Citywide Services
Liability Management	• City Attorney's Office
Equipment Replacement	• Finance and Management Services
Legal Services	• City Attorney's Office
Utility Financial Services	• Finance and Management Services

Administrative Services	• Office of Governance and Management
	  ○ Governance
	  ○ Citywide Services
	• Finance and Management Services

Special Revenue & Non-Operating Funds

Fund	**Department**
System Development Charge	• Non-Operating
Grants	• Non-Operating
Dedicated Stimulus – inactive (included for historical purposes)	• Police - inactive • Environmental Services - inactive
Dedicated Revenue	• Community Development • Environmental Services • Urban Design and Planning - inactive
Designated Purpose	• Office of Governance and Management • Citywide Services • Police • Fire and Emergency Services • Urban Design and Planning • Community Development • Economic Development Services • Parks • Environmental Services
General Government Debt	• Non-Departmental - Debt
City Backed Urban Renewal	• Non-Departmental - Debt
Pension Bond Debt Service	• Non-Departmental - Debt
Water Debt Service	• Non-Departmental - Debt
Stormwater Debt Service	• Non-Departmental - Debt

Wastewater Debt Service	• Non-Departmental - Debt
City Facility Debt Service	• Non-Departmental - Debt
General Obligation Bond Debt (Closed)	• Non-Departmental - Debt (included for historical purposes)
Springwater Debt Service (Closed)	• Non-Departmental - Debt (included for historical purposes)
Local Improvement Debt Service (Closed)	• Non-Departmental - Debt (included for historical purposes)

Capital Funds

Fund	**Department**
Footpaths and Bike Routes	• Non-Departmental - Capital
Parks	• Non-Departmental - Capital
Public Facility Improvement	• Non-Departmental - Capital
General Development	• Non-Departmental - Capital
Transportation Construction	• Non-Departmental - Capital
City UR Capital Improvement	• Non-Departmental - Capital
Water Construction	• Non-Departmental - Capital
Stormwater Construction	• Non-Departmental - Capital
Wastewater Construction	• Non-Departmental - Capital
City Facility Capital Improvement	• Non-Departmental - Capital
IT System Replacement	• Non-Departmental - Capital
Local Improvement District	• Non-Departmental - Capital

Summary Fund Information

Each fund must be balanced. That is, total requirements must match total resources. Information is displayed in a consistent manner for each fund. All information is shown for four years – audited data from the two most recently completed fiscal years (labeled Actual), the revised budget for the current fiscal year, and the proposed budget for the upcoming fiscal year. The approved budget and the City Council adopted budget will be completed as action is taken.

The top section of the Resources and Requirements by Fund reports shows "Resources." These are grouped into categories based on the type and/or source of revenue. Next the report shows "Requirements." These are grouped into two main categories. The first section shows requirements or expenditures allocated to individual departments, these are often collectively referred to as Operating Expenses. The second section shows non-departmental items including capital projects, transfers between funds, debt service, contingencies and unappropriated amounts.

Standardized Budget Reports

Oregon Budget Law determines the information that is required to be presented in a budget, and prescribes the format for data presentation. The example below explains the information presented in the standardized budget reports.

Budget Report Format

NOTE: All tables in the budget present the same four year columns in format prescribed by Oregon Budget Law.

Resources	Actual	Actual	Revised Budget	City Manager Proposed	Budget Committee Approved	City Council Adopted
110 General Fund						
Taxes			28,046,100			0
Licenses and Permits			331,000			0
Intergovernmental Revenue	7,983,910	7,982,089	7,877,700			0
Charges for Services	297,697	243,115	207,800	203,100	0	0
Utility License Fees	6,973,968	6,808,352	8,868,000	8,962,000	0	0
Interest Income	81,742	103,831	50,000	75,000	0	0
Miscellaneous Income	142,406	152,206	72,300	74,600	0	0
Interfund Transfers	533,486	696,299	547,100	561,050	0	0
Internal Service Charges	411,083	612,854	665,142	676,723	0	0
Other Resources/ Loan Pro	5,332,095	0	0	0	0	0
Beginning Balance	6,349,255	8,681,276	6,233,000	6,129,000	0	0
Total General Fund		342	52,898,142	53,551,773	0	0
Requirements						
Police	21,481,952	22,473,936	24,069,093	25,001,360	0	0
Fire and Emergency Svcs	14,777,824	15,961,719	16,555,432	16,935,869	0	0
Community Development	836,365	965,430	964,415	965,028	0	0
Economic Development Srvc	480,878	642,641	849,642	808,296	0	0
Environmental Services	2,019,285	1,977,522	2,335,471	2,355,504	0	0
Total	39,596,304	42,021,248	44,774,053	46,066,057	0	0
Interfund Transfers	2,196,735	3,509,381	2,969,833	3,024,425	0	0
Contingency	0	0	673,000	691,000	0	0
Debt Service			0		0	0
Unappropriated				01	0	0
Total	15,549,222	11,040,094	8,124,089	7,485,716	0	0
	55,145,526	53,061,342	52,898,142	53,551,773	0	0

Actual: Audited data from prior fiscal year

Revised Budget: Includes budget adjustments through supplemental budgets or council resolution

Requirements: Includes salaries, supplies and support charges

Contingency: Budgeted amount to cover unforeseen events; must be authorized by Council

Unappropriated: The fund balance: resources minus requirements

Interfund Transfers: Transfers from one fund to another; purposes described in separate report "Description of Interfund Transfers"

Actual Resources and Requirements

Budgeted Estimates

ORGANIZATIONAL CHANGES

Program Structure

Several reorganizations have occurred during the last several years. These changes may limit the ability to readily make comparisons between specific areas within the four years of data displayed in this document. Resulting organizational changes that occurred will first appear in the budget document in the following fiscal year (i.e. changes that occurred in fiscal year 2013/14 first appeared in the fiscal year 2014/15 budget column). In order to help clarify the net results of the changes, some details are described below.

Fiscal Year 2014/15 Organizational Changes

There were no organizational changes in fiscal year 2014/15.

Fiscal Year 2013/14 Organizational Changes

These changes are first reflected in fiscal year 2014/15.

Parks

The management of Parks was restructured and relocated from the Environmental Services Department to the Finance and Management Services Department. This change has an impact on two departments within the same funds. To facilitate transparency, Parks has been set up as its own department for budgeting purposes.

Changes by Department

Personnel and related materials and services expenditures have been moved from the Environmental Services Department to the Parks Department.

Changes by Fund

All changes occurred within the same fund. These changes occurred in the General Fund or the Designated Purpose Fund.

Emergency Management

Emergency Management transitioned from the management of the Office of Neighborhoods and Community Engagement to Fire and Emergency Services. For budgeting purposes, this function will remain in the Citywide Services Department in the Administrative Services Fund. The only change is that Emergency Management was moved from the Neighborhoods and Community Engagement Division.

Changes by Department

All changes occurred within the same department.

Changes by Fund

All changes occurred within the same fund.

Fiscal Year 2012/13 Organizational Changes

These changes are first reflected in fiscal year 2013/14.

Community Revitalization

The Community Revitalization function was reconfigured and relocated from Urban Design and Planning Services to Community Development Services. This change has an impact on two departments within the same fund.

Changes by Department

Personnel and related materials and services expenditures, as well as CDBG and HOME grants, have been moved from Urban Design and Planning Services to Community Development Services.

Changes by Fund

All changes occurred within the Dedicated Revenue Fund.

Risk Management

Risk Management personnel expenditures have been relocated to the Workers' Compensation and Liability Management functions to better reflect the cost of these programs and more accurately distribute those costs to operating departments.

Changes by Department

All changes occurred within the City Attorney's Office.

Changes by Fund

Personnel expenditures have been moved from Legal Services to Workers' Compensation and Liability Management Funds.

REVENUE INFORMATION

GRESHAM ECONOMIC TRENDS

The City of Gresham uses ongoing financial forecasting and monitoring to estimate revenues for all operating funds. Forecasts for the General, Business and Infrastructure funds are made for a multi-year time horizon. Service oriented funds are modeled for a minimum of five years, while infrastructure focused funds use a minimum 20 year future forecast period. These financial forecasts help form the basis on which the City builds its annual budget.

Oregon is on the edge of coming out of the lingering effects of the Great Recession. Economic expansion shows lasting acceleration in Oregon, and the job market has somewhat recovered. This is particularly true in the Portland metro area, as the State enters its seventh year since the recession. Oregon and Gresham, as well as the Portland Metro area, have all experienced divergent paths to recovery. For these three geographic areas, the current economic expansion has not followed the trends seen during past periods of recovery. While it is probable that growth will accelerate relative to the crawling pace of recent years, trade and industrial activity in the City of Gresham has experienced a prolonged economic stagnation and recovery period. Funding for public services experienced a significant loss of resources in the aftermath of the recession, and these resources have been slow to reappear due to the lingering effects of the recession. Current year resources, particularly taxes and charges for services in the development areas, are starting to show a stronger pattern of growth. Resources for fiscal year 2015/16 are expected to continue this emerging trend. The longer-term growth prospects of the economy remain below previous expansions. This slow recovery appears to be caused in part by an aging workforce, a group that generally lacks strong consumerism. That said, Gresham should expect continued economic expansion. Gresham's expectations for revenue growth in fiscal year 2015/16 while very promising in comparison to the last few years remains tempered in comparison to past expansion periods. The outlook calls for growth rates to improve during the next two to three years.

As is common in the aftermath of a recession the return to normalcy in governmental resources lags private enterprise. Due to relatively stagnant property tax resources and a construction industry that is just now beginning to show renewed activity, the City's resources have not matched the demands of population growth, and inflation pressures. To compound the challenge, the City is experiencing an increased demand for services, particularly in public safety and emergency medical response; changes brought about by a variety of demographic factors.

The City's General Fund relies on a number of typically stable but relatively flat revenue streams; approximately half is made up of property taxes. Due to the lingering effects of the great recession General Fund resources have languished over the past few years. Revenues are returning to more normal patterns. Fiscal year 2014/15 tax revenues, the current year, are expected to grow acceptably over fiscal year 2013/14 actuals. Fiscal year 2015/16 trends are expected to be similar. Due to legislative constraints on the growth of property tax resources there should not be an expectation of significant escalation in revenue. While revenues from sources influenced by the regional economy, such as business income taxes which are collected region wide, have shown an encouraging

recovery, there is a considerable amount of uncertainty surrounding business income taxes. Corporate collections are notoriously volatile. The forecast for fiscal year 2015/16 is projecting restrained growth in most other governmental resources. Utility license fee resources, in both the General and Streetlight funds continue to stagnate and are expected to be increase below the rate of inflation in fiscal year 2015/16. Planning service related revenues are expected to continue to recover with continuing gains expected in fiscal year 2015/16. Growth in plan check fees are an early indicator of a revival of development activity.

The recession had an immediate negative effect on Transportation revenues with State shared revenues bottoming out in fiscal year 2008/09. The 2009 Jobs and Transportation legislative Act (JTA), which phased in increases to the state transportation taxes and vehicle registration fees, has shown a positive effect on City transportation resources and has resulted in a stable service level and a modest increase in pavement maintenance the last few years. JTA revenue increases are totally phased in now. Rising revenues brought about by increased economic activity are expected to be offset by reduced gas consumption brought about by gas conservation efforts and a population that is driving less. Operating resources in fiscal year 2015/16 are expected to be very similar to fiscal year 2014/15.

Construction declines in the aftermath of the great recession have had a severe impact on the City's development related fees such as system development charges, building permits, plan review, and building and infrastructure inspection fees. Continuing signs point to a recovery in the construction and commercial markets. As the economy continues to improve, household formation will increase, which will help drive up demand for new houses. Due to a tough job market household formation to this point has remained suppressed in Gresham as individuals and families turned to rental markets and doubled up during and after the recession. As these individuals find work in an improving economy demand for housing of all types in Gresham is expected to increase.

Resources in the Building, Urban Design & Planning, and Infrastructure Development Funds are expected to show solid improvement in fiscal year 2015/16 continuing a reversal of the stagnation that began in 2010. The level of new construction activity is not expected to begin an approach to historical norms for a few years, if then.

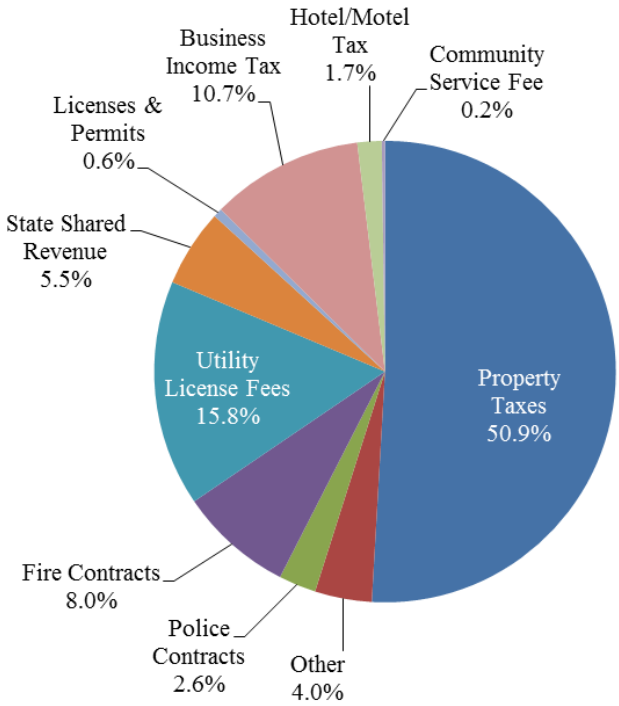
Oregon's economy continues to rebound and state and local governmental resources improve, Gresham's recovery has lagged somewhat, as was expected based on past experience. The City's service resources have yet to significantly experience the economic recovery of other areas in the Portland metro region. However, signs that economic growth is beginning to reassert itself are appearing, clearer evidence that Gresham's construction and commercial markets are on the edge of a stronger broad based recovery.

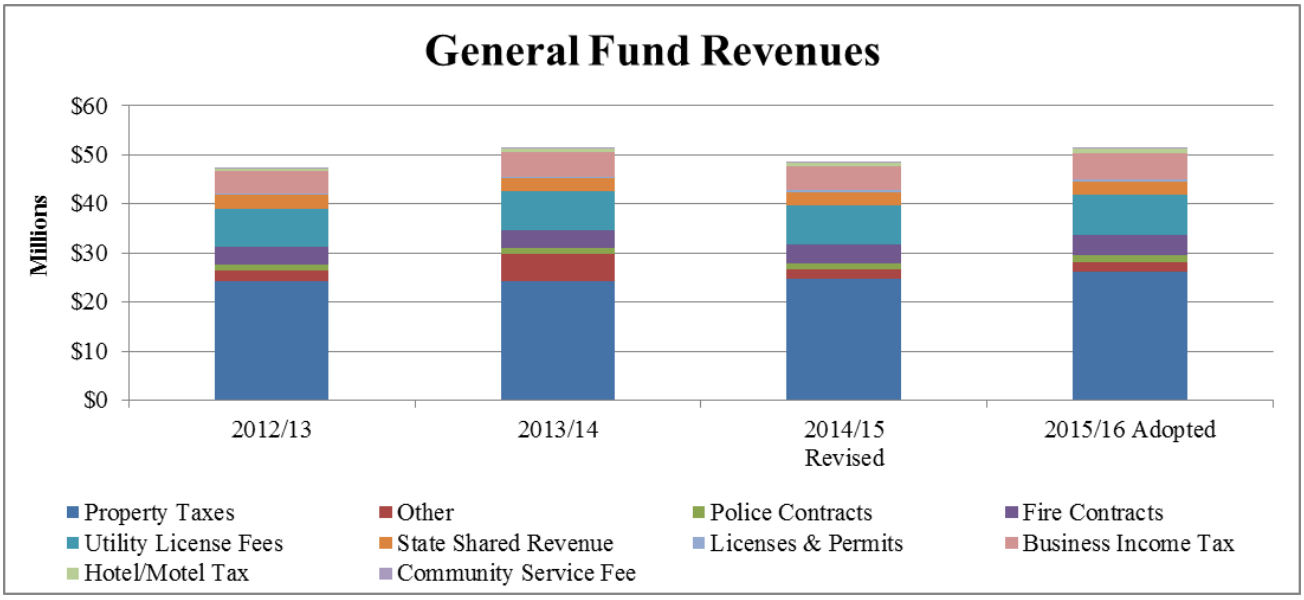
Overall recovery of revenues lost to the recession is not expected in the foreseeable horizon. Revenue growth in Oregon and other states will face considerable downward pressure over the 10 year extended forecast period, due to the baby boom population working and spending less, and

limitations on general wage constraints. The City's resources are more sheltered from these trends than state revenues, with its heavy reliance on income taxes. Therefore, City resources are expected to be less volatile and trend upwards over the next few years. While the course of the recovery remains uncertain, it is expected to be at a slow and steady pace for Gresham. Attention now centers on the path of economic recovery. We should expect to see the pace of development activities increase in Gresham. Development Planning and Engineering review fee revenues are showing signs of solid growth. These development plans will turn into private construction projects that increase system development charge revenues in the Utility, Transportation, and Park Funds. Eventually, over the next few years, more significant growth in property tax receipts should occur as market values continue to recover and assessed value for this new construction is added to the tax rolls.

GENERAL FUND REVENUES

- General Fund revenues total $51,352,997 for fiscal year 2015/16.
- Revenues for the current fiscal year are projected to be approximately 0.8% higher than budgeted, due to an overall uptick in revenues.
- The revenue for fiscal year 2015/16 is a 3.4% increase over the projected revenues for fiscal year 2014/15. This increase is due to the continuation of the recovery from the recession. In particular this increase appears in revenues from property taxes, business income tax, hotel/motel tax, state shared revenues. Additionally an increase in revenue is coming from an expanded intergovernmental agreement for police services.





PROPERTY TAXES

Property Tax Limitation

Prior to fiscal year 1997/98, property taxes were based on an annual amount to be collected (a tax base). The tax rate was determined by dividing the tax base by the market value of real property in Gresham. Starting in fiscal year 1997/98, the tax base was replaced with a permanent property tax rate. Gresham's permanent property tax rate is $3.6129 per thousand dollars of assessed valuation. A residential property's assessed valuation is limited to an increase of no more than 3% per year on existing structures. Assessors give new construction the same relative assessed value to market value discount as existing properties by calculating a county-wide Changed Property Ratio.

Assumptions

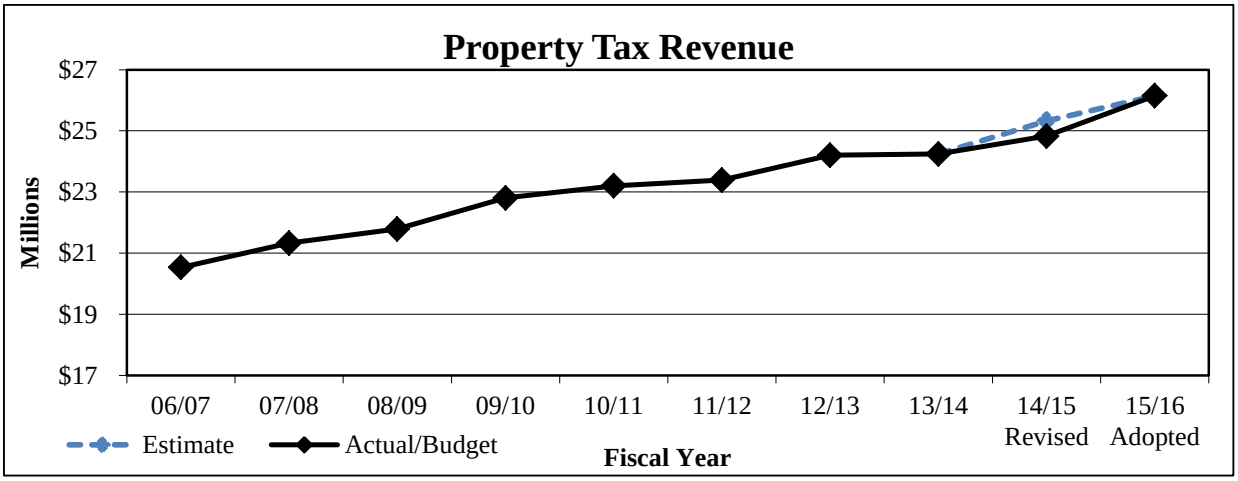
- The property taxes levied are not fully collected due to discounts and delinquencies. The property tax revenues are reduced by an uncollected amount of 5.6 %, based on historic trends.
- Based on legislative limits and current property trends, the property tax revenues assume a 3.0% increase in existing taxable assessed value (TAV). It is anticipated that many residential real market values (RMV) have stabilized and are increasing again, therefore the TAV of those properties is recovering. This forecast also accounts for the fact that Urban Renewal in Gresham has frozen the growth of TAV on approximately one tenth of the tax base in the City.
- For fiscal year 2015/16, the property tax revenue is budgeted at $26,147,000 including amounts received from delinquent accounts, and is a 3.2% increase from the fiscal year 2014/15 forecast.

Economic Factors

- Market values in the housing sector have stabilized and housing starts for the region are increasing. Practical implications are that the development of residential and commercial properties may not add as much to the taxable assessed value as has been experienced historically, but is likely to add more value than in the last several years.

Major Influences

- Development, economic climate and assessed value.

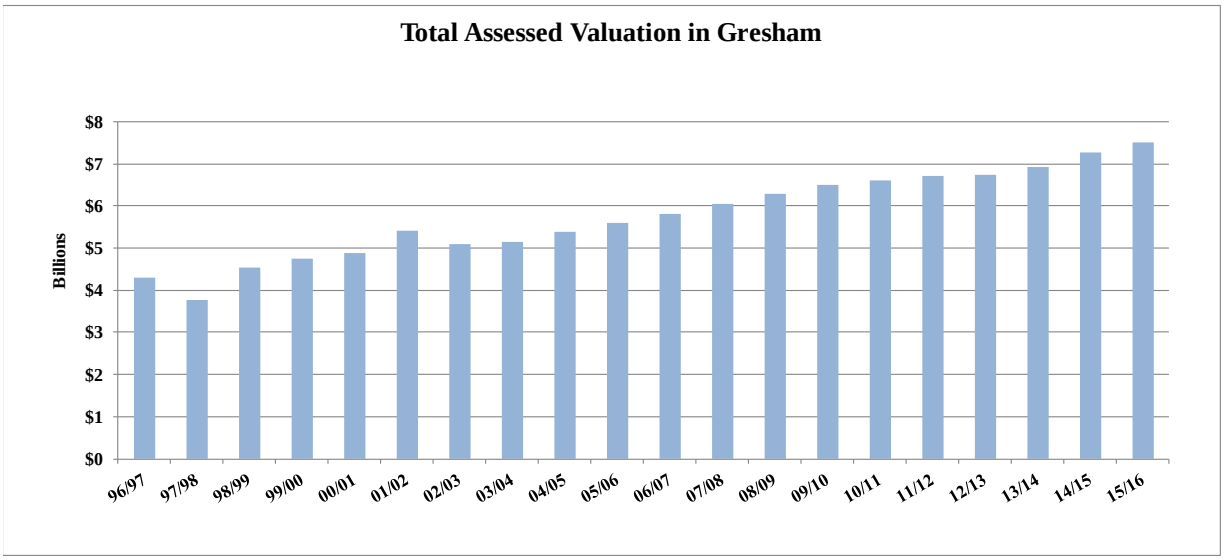


COMPUTATION OF PROPERTY TAXES AND RATES

OPERATING TAX AUTHORITY		2014/15 *ACTUAL*
2013 Assessed Value (AV)		$7,260,135,020 [1]
Permanent Tax Rate		3.6129
Property Tax Authority		26,230,142
Compression and other Adjustments		(60,349) [2]
Less allowance for discounts	2.5%	(654,245)
Less allowance for delinquencies	3.1%	(811,264)
AVAILABLE FOR APPROPRIATION		**24,704,285**

OPERATING TAX AUTHORITY		2015/16 *ESTIMATED*
2014 Assessed Value (AV)		$7,260,135,020 [1]
Estimated AV Increases/Decreases for Existing Properties		224,925,762
Estimated AV of New Construction		20,000,000
Estimated 2015 Assessed Value (AV)		7,505,060,782
Permanent Tax Rate		3.6129
Property Tax Authority		27,115,034
Compression and other Adjustments		(110,797) [2]
Allowance for discounts	2.5%	(675,106)
Allowance for delinquencies	3.1%	(837,131)
AVAILABLE FOR APPROPRIATION		**25,492,000**

Notes:
1. Net assessed value after adjustments for urban renewal excess value.
2. Other adjustments include gains in personal and industrial property, appeals, penalties and loss due to Measure 5 compression.



HOTEL/MOTEL TAX

Gresham receives a lodging tax of 6% of room rates, calculated on the first thirty days of any stay.

Assumptions

- Over the last several years there has been increase in travel as the economy recovers.
- It is anticipated that the increasing trend in travel will continue in fiscal year 2015/16.

Economic Factors

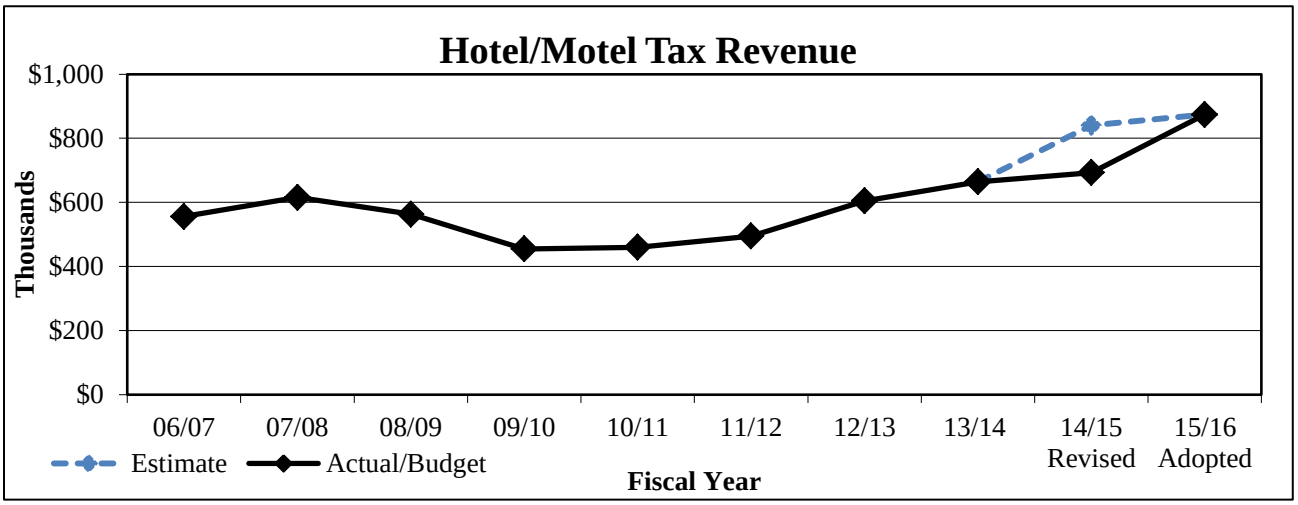
- Tourism is affected by gasoline prices and personal income.
- Business travel improves when the economic environment improves.

Major Influences

- Market saturation and economic climate.

Highlights

- For fiscal year 2015/16, collections are expected to be $874,000.



BUSINESS INCOME TAX

Multnomah County Business Income Tax is 1.45% of business net income. A tax rate of 0.6% is shared among all jurisdictions, and 0.85% belongs solely to Multnomah County. In total, about 11% of the tax is distributed to cities in east Multnomah County based on population and assessed value. Currently Gresham receives approximately 78% of the east county portion.

Assumptions

- Recent forecasts made by the State of Oregon and Multnomah County indicate that the revenue will steadily improve over the next few years.

Economic Factors

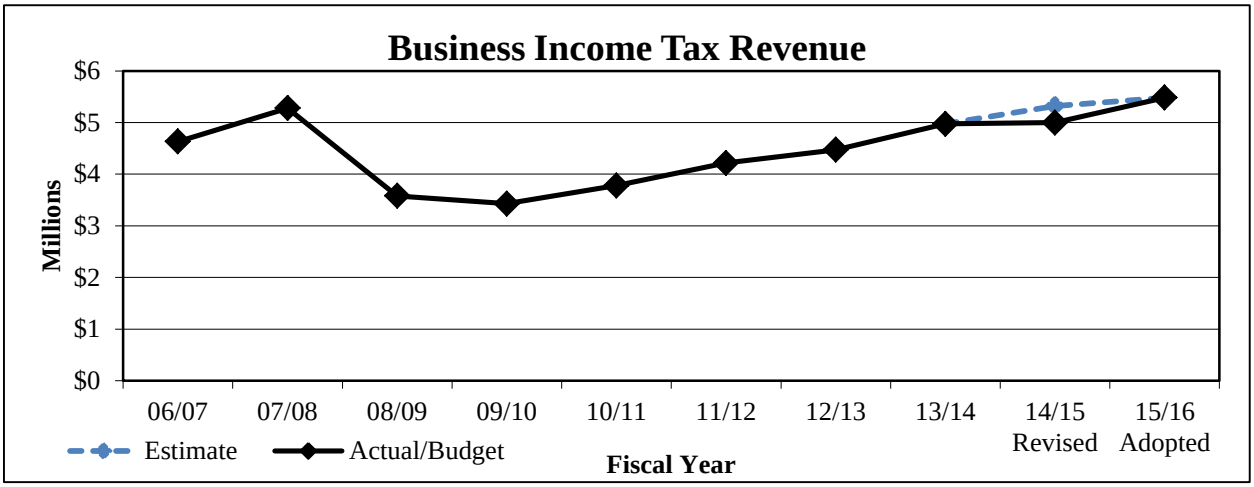
- The volatility of Business Income Tax revenue reflects regional economic fluctuations.
- The tax is determined on the level of federally taxable business income.

Major Influences

- Population and assessed valuation (relative to rest of East County), county policy and economic climate.

Highlights

- For fiscal year 2014/15, the revenue from the Business Income Tax is forecasted to be higher than the budgeted amount. This amount will exceed the previous high of the Business Income Tax reached in 2007/08.
- For fiscal year 2015/16, the Business Income Tax revenue is expected to be $5,480,000.



LICENSES & PERMITS

Gresham receives revenue from the following licenses and permits:

- Business License
- Mobile Home
- Liquor License
- Amusement Machines

Assumptions

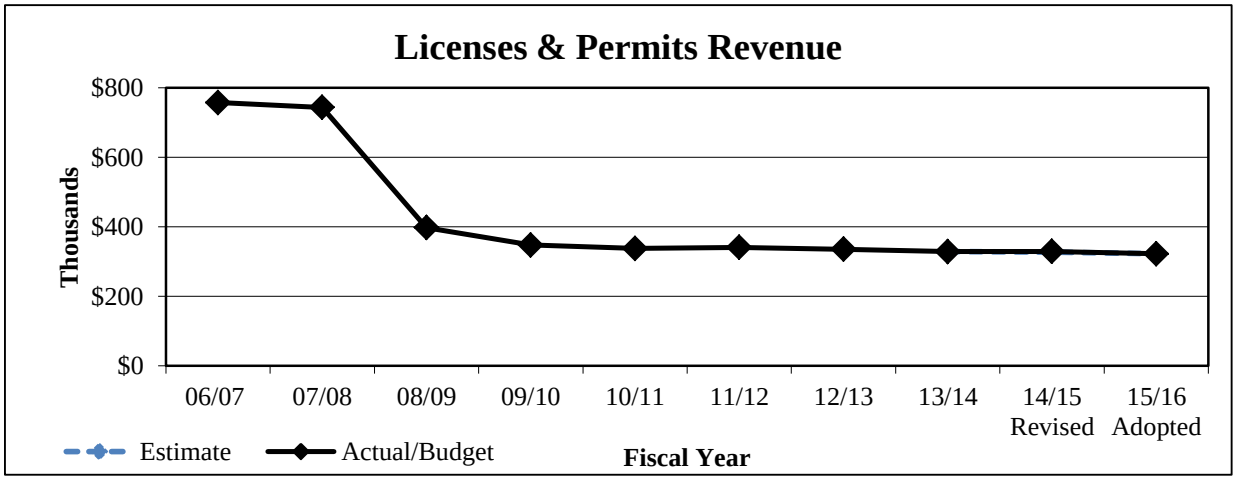
- Licenses and permits revenues are expected to continue in the same pattern as the last several years.

Major Influences

- Internal policy, economic climate, and collection rate.

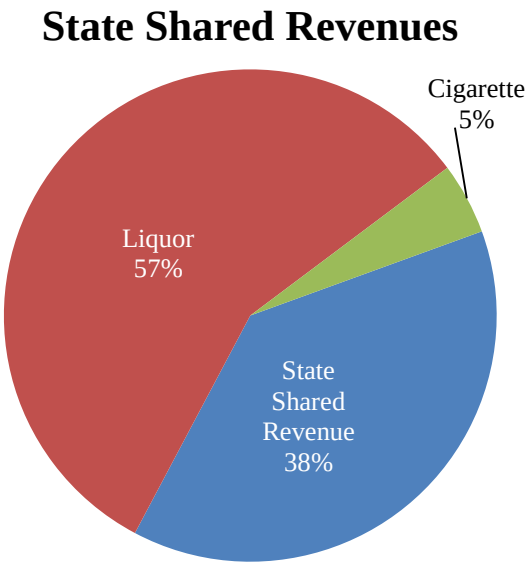
Highlights

- Beginning in fiscal year 2008/09 rental license revenue previously allocated to the General Fund was reallocated to the Rental Inspection Fund. This is reflected in the drop from fiscal year 2007/08 to fiscal year 2008/09.
- Anticipated revenue from Licenses & Permits in the General Fund is expected to be $322,500 in fiscal year 2015/16.



STATE SHARED REVENUES

Gresham receives the following State Shared Revenues:



State Shared Revenue - a distribution from the State of Oregon for statewide collections of Liquor Tax. State Shared Revenue is one of two means by which liquor taxes collected by the State are shared with local governments. State Shared Revenue is 14% of liquor tax distributed to cities based on a formula defined in the Oregon Revised Statutes. The formula for state revenue sharing compares the recipient city's consolidated property tax rate, per capita income and population against the statewide average.

Liquor Tax - one of two separate distributions to cities from taxes collected by the state-run Liquor Control Commission. The distributions are 20% of the State's liquor receipts given as revenues to cities on a per capita basis, the "Liquor Tax," and 14% of the State's liquor receipts given to cities on a formula basis (see State Shared Revenue).

Cigarette Tax - cities receive two cents of the state-imposed $1.18 per pack cigarette tax. The cities' first distribution of one cent per package was adopted in 1967; a second cent for cities was added in 1986. The State distribution to localities is on a per capita basis.

911 Tax – during the 2012 Oregon Legislative Session SB 1550 was passed, requiring 911 Tax distributions be paid directly to the service provider starting on January 1, 2013. Gresham contracts with the City of Portland's Bureau of Emergency Communications (BOEC) for 911 and dispatch services. Gresham will now receive a credit on its billings from BOEC in the amount of its 911 Tax distribution, and will no longer receive the revenue directly.

Assumptions

- Forecasts from the State of Oregon and the League of Oregon Cities are evaluated as well as historical trends for these revenues.
- Assumes that the State's financial policies do not change the revenue distribution to local governments.

Economic Factors

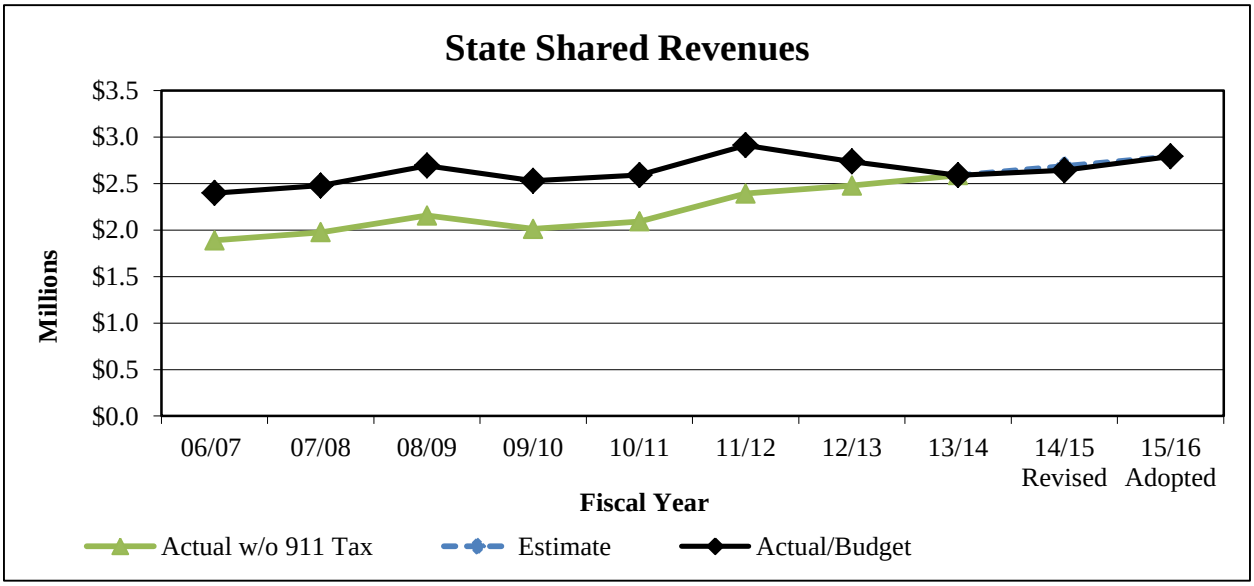
- Liquor sales are affected by household income levels.
- A continuing decrease in cigarette tax revenue is expected due to changes in consumer behavior.

Major Influences

- Liquor and cigarette prices, consolidated property tax rate, per capita income and population (relative to State), economic climate, and state policy.

Highlights

- In fiscal year 2014/15 the revenues are estimated to be slightly higher than the budgeted amount.
- In fiscal year 2015/16 State Shared Revenue and Liquor Tax are expected to increase to $1,070,000 and $1,592,000 respectively. Cigarette Tax revenue is expected to continue its downward trend to $131,000. There will be no revenue from 911 Taxes. Overall, state shared revenues are expected to increase approximately 3.9%, or $105,000, from the 2014/15 forecast.



COMMUNITY SERVICE FEE

The Strategic Investment Program Agreement entered into by Multnomah County, the City of Gresham, and Microchip Technology Inc. provided for the payment of a Community Service Fee equal to 25% of the property taxes abated, not to exceed $2 million in any tax year.

A similar agreement existed with LSI Logic, until the plant was sold to ON Semiconductor in 2006. ON Semiconductor does not participate in the program and is taxed on its full assessed value.

Assumptions

- $100,000,000 cap on taxable assessed value for Microchip Technology, with 3% growth each year.

Economic Factors

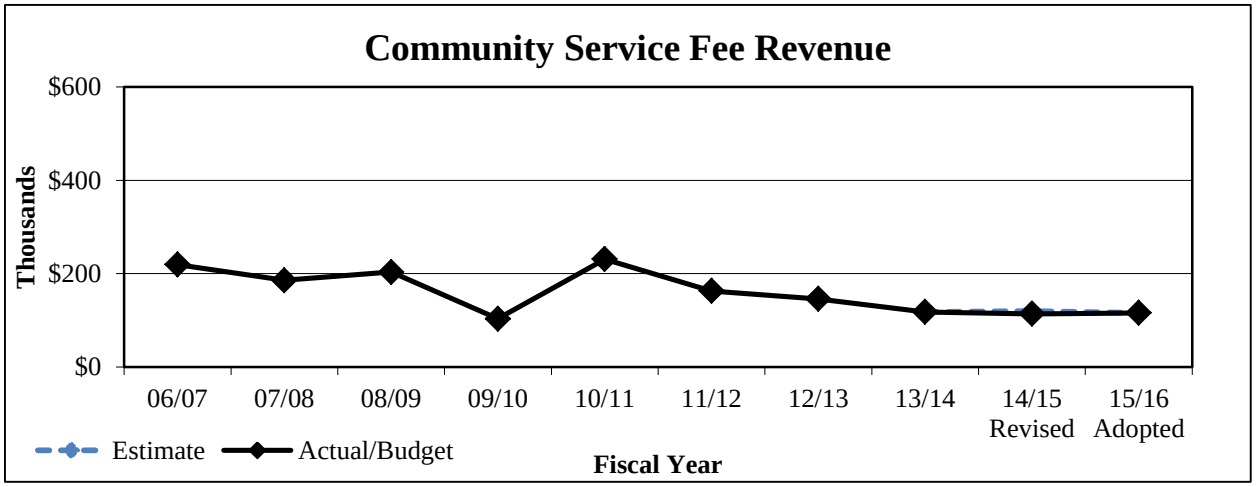
- The property's assessed value fluctuates based on the equipment depreciation and investment.

Major Influences

- Equipment investment schedule, assessed value and economic climate.

Highlights

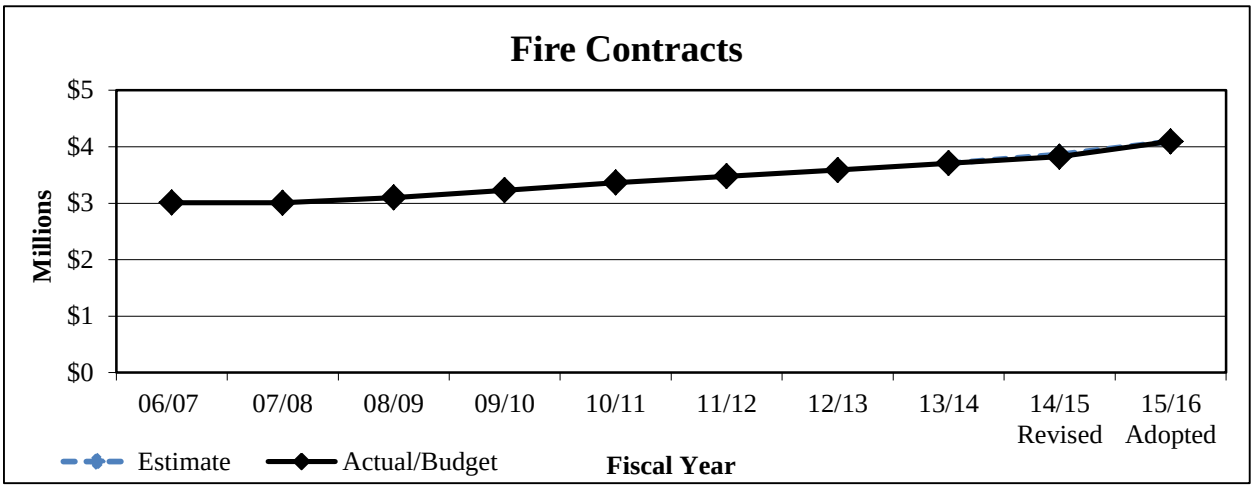
- In fiscal year 2014/15 the Community Service Fee revenue was slightly higher than the budgeted amount due to reinvestment and equipment values.
- For fiscal year 2015/16, the Community Service Fee is expected to be $116,000 which is $4,000 less than received in fiscal year 2014/15.



Note: Community Service Fee revenue associated with Enterprise Zones is accounted for in the Designated Purpose Fund and used for economic development and job creation activities in the City, in consultation with other taxing jurisdictions and service providers.

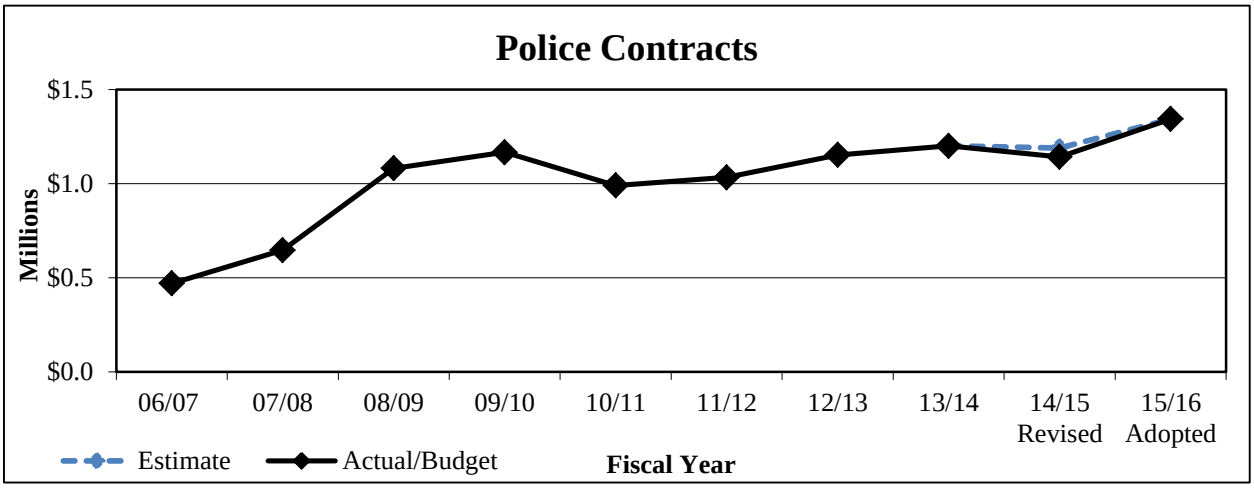
FIRE SERVICE CONTRACTS

- The cities of Wood Village, Troutdale and Fairview each have an intergovernmental agreement with Gresham to receive fire and emergency services that is expected to renew for FY 15/16.
- Fire District 10 has an intergovernmental agreement with Gresham to receive fire and emergency services that is expected to be renewed for FY 2015/16.
- The total of the contracts is budgeted at approximately $4.1 million for fiscal year 2015/16.



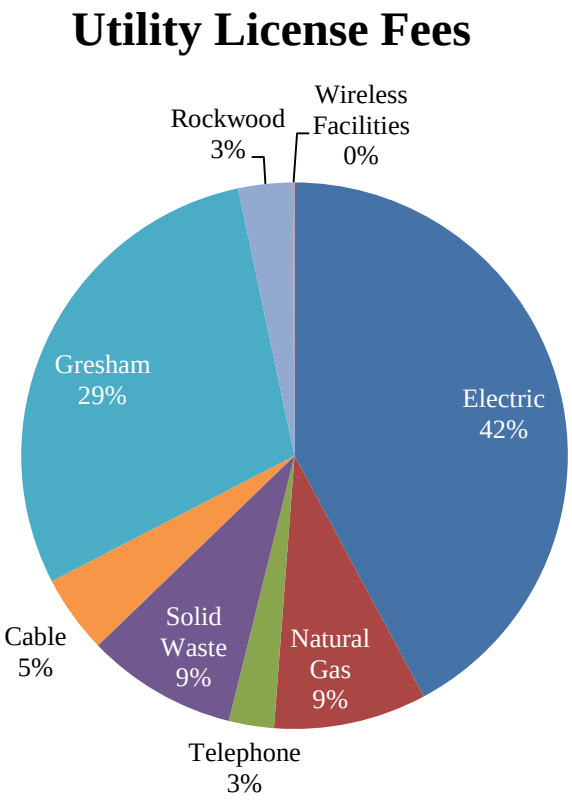
POLICE SERVICE CONTRACTS

- Each of the school districts in Gresham, Gresham-Barlow, Centennial, and Reynolds, have an intergovernmental agreement with the City for School Resource Officers.
- Tri Met has an intergovernmental agreement with Gresham to receive transit police services that has been revised for FY 2015/16 to include an additional officer.
- The total of the four contracts is budgeted at approximately $1.3 million for fiscal year 2015/16.
- The fluctuations over the last 5 years are due to changes in the level of services required by each contracting jurisdiction.



UTILITY LICENSE FEES

Gresham currently receives the following utility license fees:



Electric - Portland General Electric (PGE) payments are made annually based on a percentage of the total electric utility revenue received in the prior calendar year from Gresham PGE Customers. The total license fee is 5.0%, divided between the General Fund (3.9%) and the Streetlight Fund (1.1%). In fiscal year 2001/02, the license fee paid to the General Fund increased from 3.5% to 3.9%; the streetlight portion remained at 1.1%

Natural Gas - Northwest Natural (NWNG) payments are made quarterly based on a percentage of the actual revenues. The license fee is 5.0%, with the revenue distribution divided between the General Fund (3.4%) and the Streetlight Fund (1.6%). In fiscal year 2001/02, the license fee paid to the General Fund was increased from 3.0% to 3.4%.

Telephone - The telephone license fee is 7.0% of actual telecommunications revenue received from Gresham customers. Telecommunication providers make fee payments quarterly.

Cable – The license is administered by Mt. Hood Cable Regulatory Commission (MHCRC). The cable utility license fee is 5.0%, charged on gross revenue. The revenue Gresham receives is the license fee net of MHCRC administrative costs.

Solid Waste - The solid waste haulers license fee is 5.0%, charged on gross quarterly revenue. Garbage collection and recycling programs are provided by private companies for a defined area within the city limits. The hauler rates are set by Gresham City Council. A separate charge is assessed to the haulers to pay the costs of the Solid Waste and Recycling Program. Those charges are reported in the Dedicated Revenue Fund.

Gresham - A 7% utility license fee is charged to municipally owned utilities within the city limits. It is applied to Gresham's water, wastewater, and stormwater utilities**.** A 2% increase was passed by Council in June 2011.

Rockwood – A 5% utility license fee is charged to the Rockwood Water Public Utility District for water utilities.

Wireless Facilities – A utility license fee is charged to wireless facilities located in the right-of-way.

Assumptions

- Electric and natural gas utility license fees are expected to increase due to scheduled rate increases by the utility providers.
- Telephone utility license fees are expected to remain relatively flat. These fees have been decreasing over the last few years as the number of land lines has decreased. Cell phones are not charged a license fee.
- Gresham utility license fees are expected to increase slightly from the 2014/15 forecast.
- Solid waste license fees are expected to increase slightly from fiscal year 2014/15.
- Cable license fees are expected to increase slightly.

Economic Factors

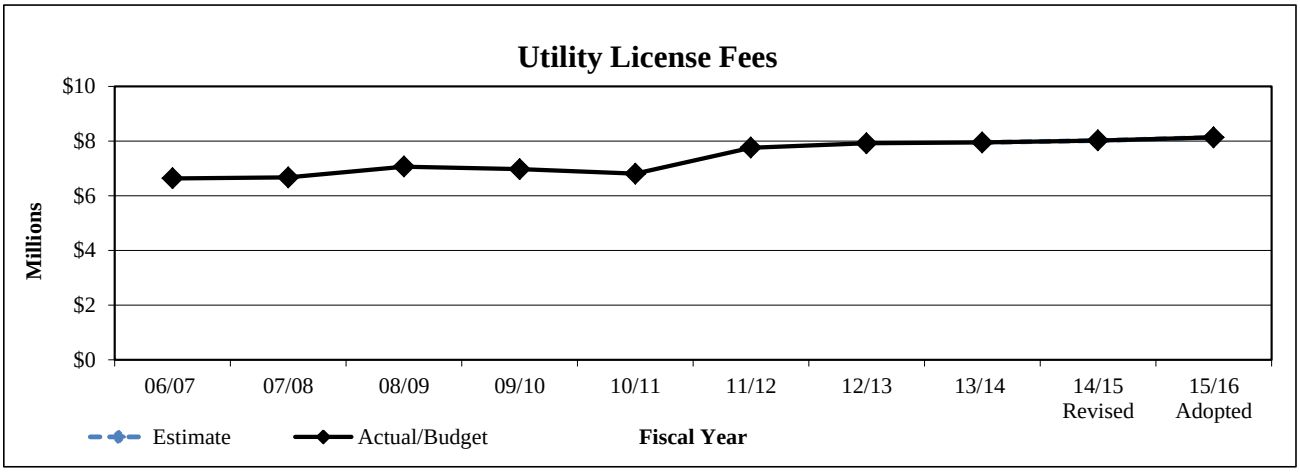
- Increases or decreases in housing and population.
- Weather conditions affect consumption and therefore affect the fee revenue.
- Rate changes impacted by the cost of providing services.

Major Influences

- Wholesale costs, consumer behavior, weather conditions, rate changes, federal and state legislation.

Highlights

- Fiscal year 2014/15 utility license revenue is expected to meet the budgeted amount.
- Utility license fee revenue is budgeted at $8.1 million in fiscal year 2015/16.



OTHER REVENUE

- Other intergovernmental agreements, including traffic, parking and alarm fines and hazmat response, will be approximately $764,000.
- Other charges for services, including fire inspection, passport and vehicle release fee, generate approximately $213,000.
- Interest and miscellaneous income are estimated at $150,000 and $72,700 respectively.
- Interfund Transfers are budgeted at $223,800. Of this, $147,000 comes from the Grants Fund. $75,000 is transferred from the three utility funds to pay for confined pace rescue services provided by the Fire Department. $1,800 is being transferred from the Local Improvement District Fund to close the fund.
- Internal Service Charges are budgeted at approximately $734,000.

BEGINNING BALANCE

- Beginning fund balance for the General Fund is estimated to be about $8.2 million. It is the unspent balance carried forward from the prior fiscal year to be used as working capital for the fiscal year until revenues are received. For the General Fund there is no significant revenues received until October of each year.

POLICE, FIRE & PARKS FUND REVENUES

On December 4, 2012 the City Council passed a 17-month temporary fee supporting Public Safety and Parks. Council voted to extend the fee on June 5, 2014. This fee is charged to residences and businesses through the Utility Billing System. The revenue is split between the Police, Fire, and Parks departments, with 95% going to public safety and 5% to parks

Assumptions

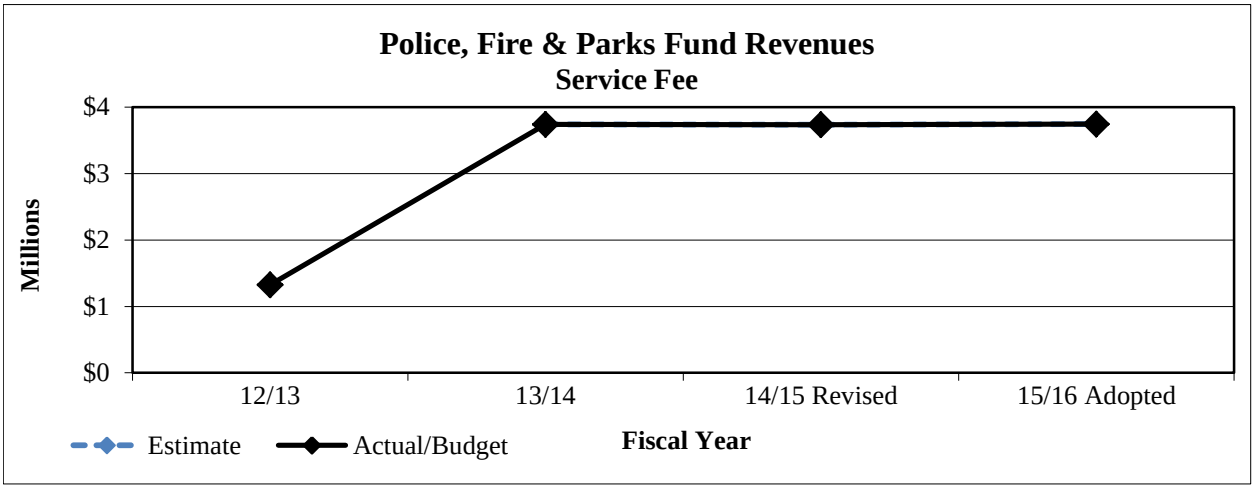
- For fiscal year 2015/16, this fund recognizes revenue of approximately $3.7 million, consistent with previous years.

OTHER REVENUE

- Interfund transfers are budgeted at $1.75 million from the General Fund for the support of these functions.

BEGINNING BALANCE

- The beginning fund balance for the Police, Fire, and Parks Fund is estimated to be about $502,000. This reflects the unspent remainder carried forward from the prior fiscal year and allows for working capital within normal billing cycles.



Note: The Police, Fire and Parks Fee was implemented mid-year in fiscal year 2012/13.

RENTAL INSPECTION FUND REVENUES

The Rental Inspection Fund was created in the latter half of fiscal year 2007/08. The fund accounts for the Rental Housing Inspection Program, which carries out mandatory inspections of rental units in Gresham to address concerns about substandard housing.

Licenses and Permits

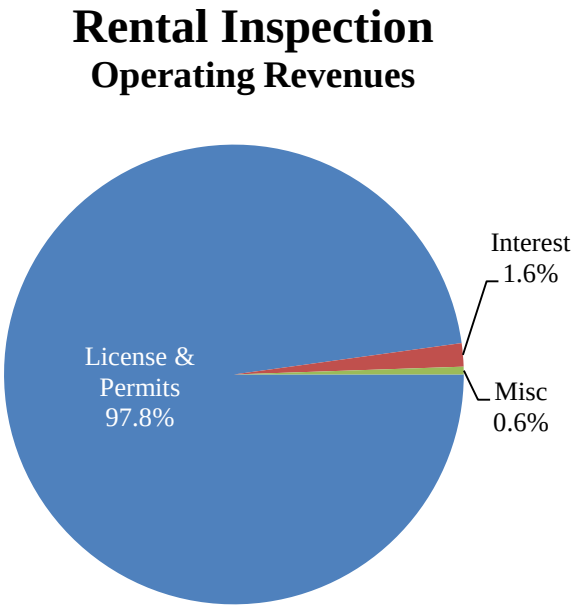
- Revenue from rental licenses is anticipated to be $740,000 for fiscal year 2015/16. This is equal to the revenue expected in fiscal year 2014/15.
- The decreases in revenues since fiscal year 2012/13 are due to the enactment of a fee reduction in that year.

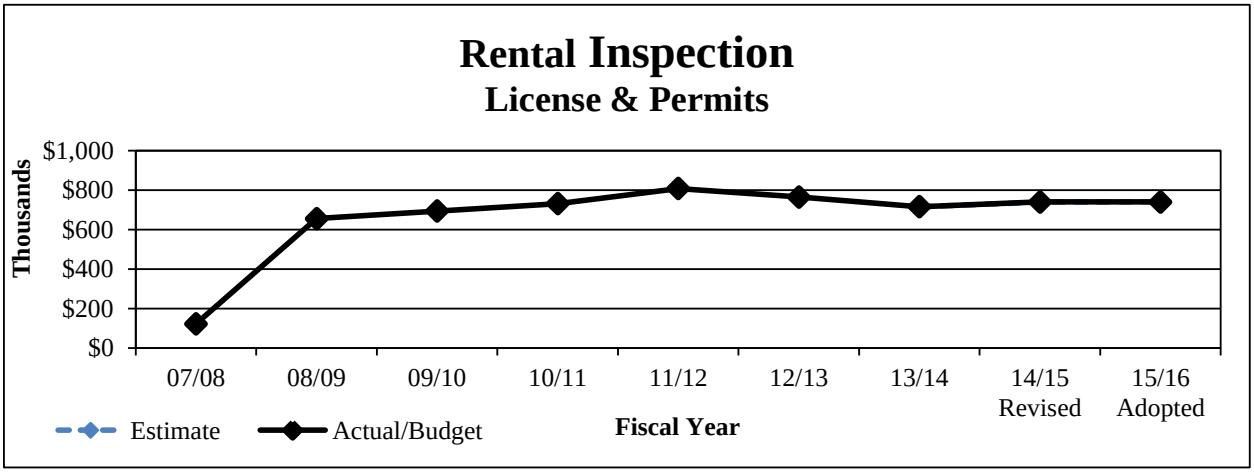
Other Revenue

- Other miscellaneous income is primarily comprised of civil penalty fees and interest budgeted at $16,500 for fiscal year 2015/16.

Beginning Balance

- Beginning balance is estimated at $619,400 carryover from the prior fiscal year. These funds are expected to be used to sustain the program over the next five years.





URBAN DESIGN AND PLANNING FUND REVENUES

In fiscal year 2009/10 the Urban Design & Planning Fund was created and the Private Development Fund was closed. All revenue and expenditure activity from the Private Development Fund, as well as all General Fund planning activity, was moved to the Urban Design & Planning Fund.

Charges for Services

- Development planning fees supply the revenue for this fund, categorized as Charges for Services. These fees are anticipated at $577,000 in fiscal year 2015/16. Revenues for plan reviews and checks are down almost 45% from fiscal year 2007/08 due to the decline in development activity. These revenues have been recovering over the last few years.

Interfund Transfers

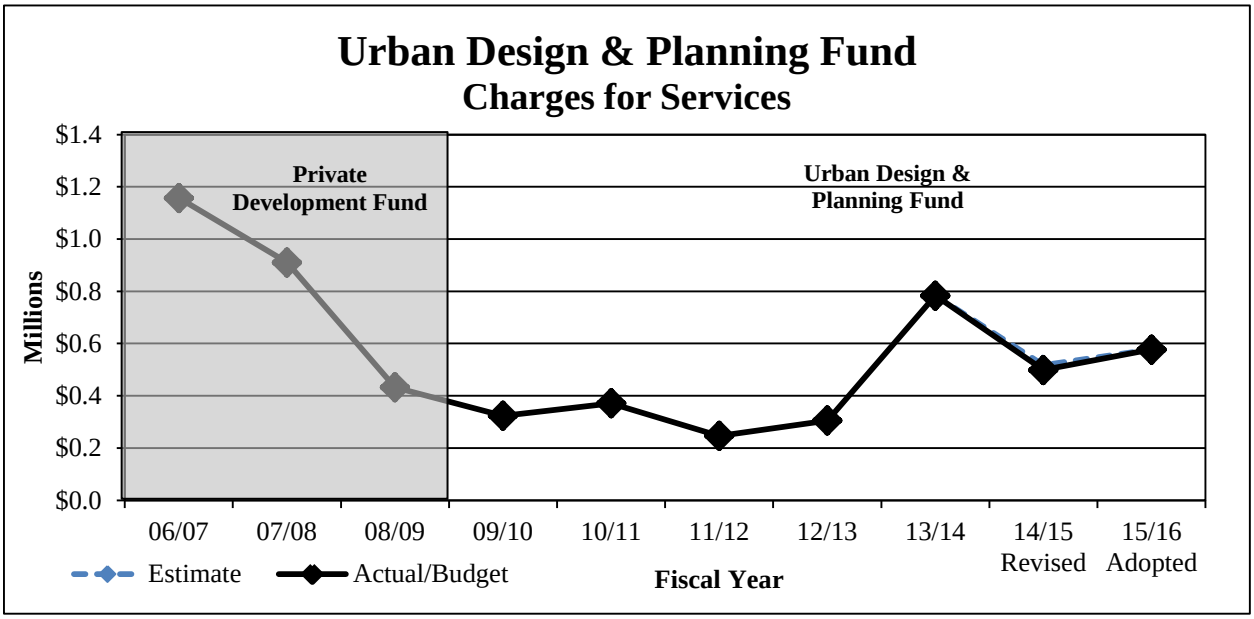
- Interfund transfers are budgeted at $1.99 million from the General Fund in support of planning activity.

Other Revenue

- Other miscellaneous and interest income is budgeted at $19,900 for fiscal year 2015/16.

Beginning Balance

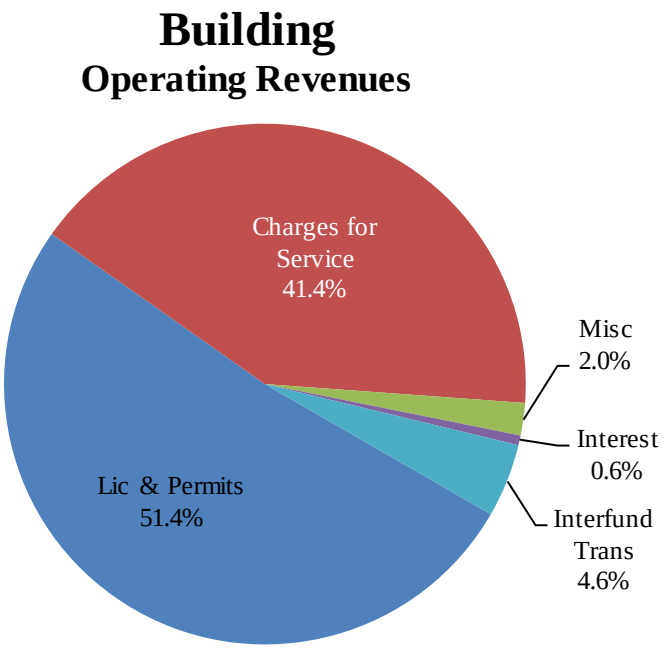
- Beginning balance is estimated at $1.2 million carryover from the prior fiscal year.



BUILDING FUND REVENUES

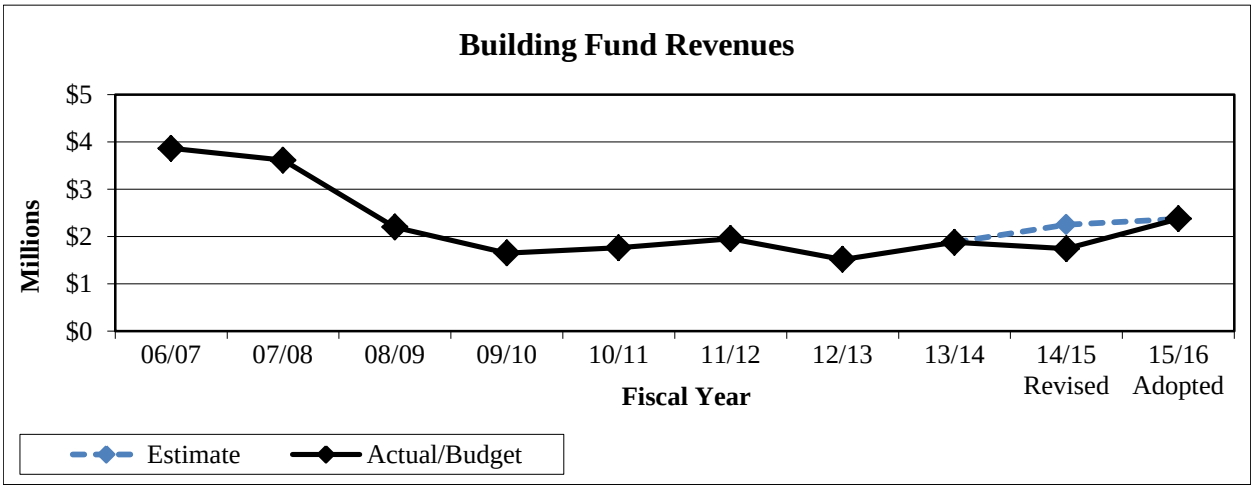
Licenses and Permits

- Permits are issued for building development activities, including construction plan review and building inspection.
- For fiscal year 2015/16, revenue from Licenses and Permits is expected to be about $1.3 million, Permits fees and licenses have been low over the last few years due to depressed construction activity. Activity has picked up in fiscal year 2014/15 and is expected to continue in fiscal year 2015/16.



Charges for Services

- Building plan review fees and electrical inspection fees are used to pay for services provided.
- For fiscal year 2015/16, revenue for charges for services is expected to be $1.1 million.



Other Revenue

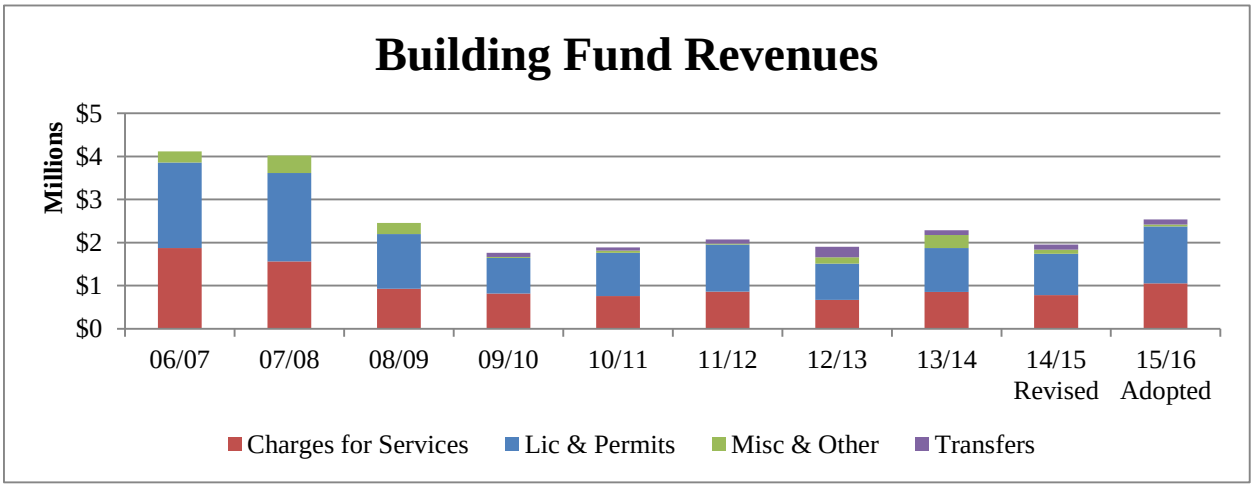
- Other miscellaneous and interest income is budgeted at $51,400 for fiscal year 2015/16.

Interfund Transfers

- Interfund transfers are $116,500, transferred from the Urban Design & Planning Fund for Permit Center services.

Beginning Balance

- Beginning balance is estimated at $875,000 carryover from the prior fiscal year.



URBAN RENEWAL SUPPORT FUND REVENUES

The Urban Renewal (UR) Support Fund accounts for services that the City of Gresham provides to the Rockwood/West Gresham Urban Renewal Area, which was authorized by voters in November 2003.

Intergovernmental Revenue

- The UR Support Fund is funded by an intergovernmental agreement between the City of Gresham and the Rockwood/West Gresham Urban Renewal Area. Reimbursements from the Urban Renewal Area are used for operating the agency and are budgeted at approximately $1.5 million for fiscal year 2015/16.

Debt Proceeds

- Proceeds from a line of credit of approximately $6.9 million are budgeted in the UR Support Fund in fiscal year 2015/16. The money will be loaned to the Rockwood/West Gresham Urban Renewal Area.

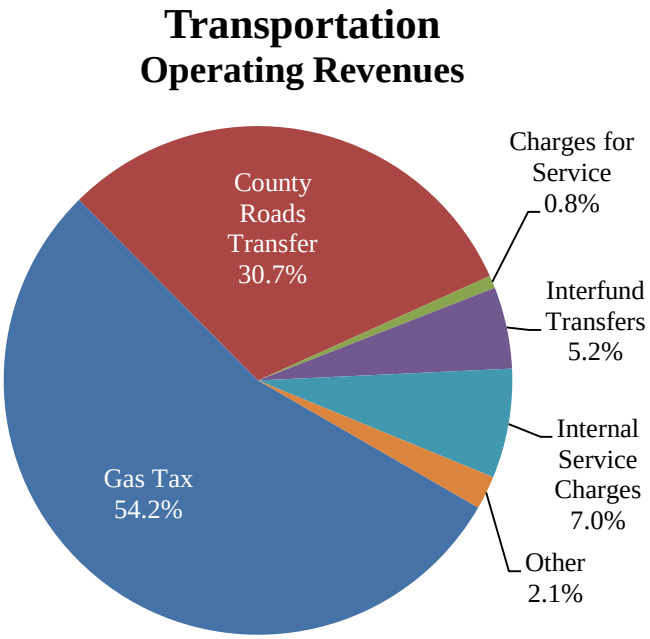
Beginning Balance

- Beginning balance is estimated at $107,000 carryover from the prior fiscal year.

TRANSPORTATION FUND REVENUES

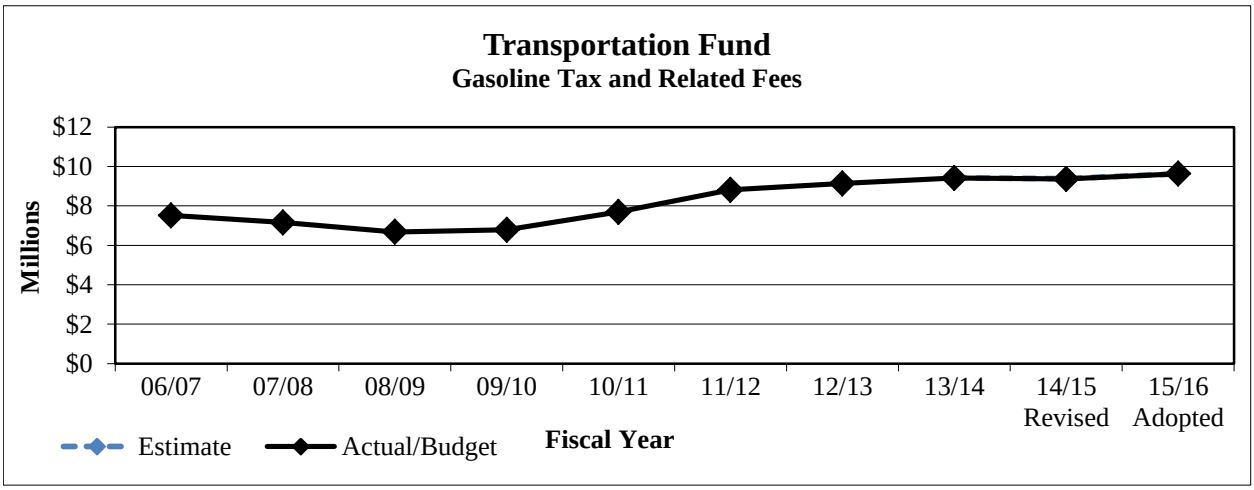
Gasoline Tax and related fees

- The principal source of intergovernmental revenue is an apportionment of road related taxes from the State of Oregon. The State passes on to the City a portion of the weight mile, motor fuels (gas), vehicle registration, and other related fees it collects. These taxes may be used only for road operations and maintenance.
- The Jobs and Transportation Act, which was passed during the 2009 Legislative Session, accounts for the projected higher motor fuels usage taxes as shown in the graphs below. Those additional resources have phased in and year to year resources are now expected to be relatively flat or declining.
- For fiscal year 2015/16, Gresham's share of the gasoline tax and registration fees is expected to be about $6.2 million.



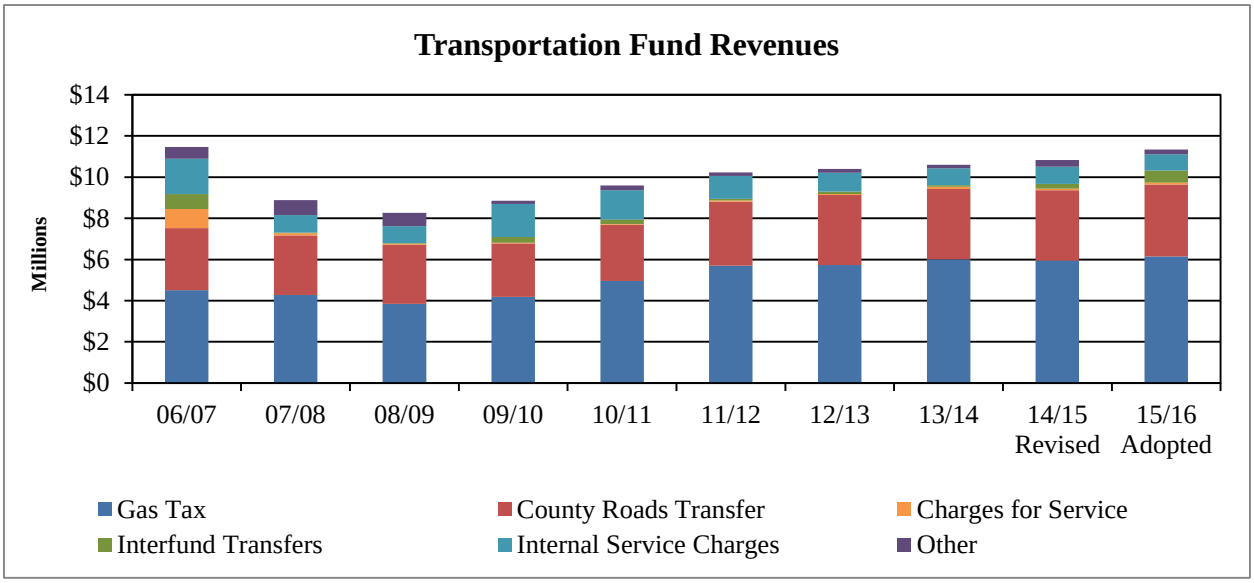
County Pass-Through resources

- Gresham anticipates receiving about $3.5 million from Multnomah County to cover street maintenance expenses as part of the County Roads transfer agreement.



Internal Service Charges, Interfund Transfers, Beginning Balance and Other Revenues

- Internal Service Charges (ISC) for this fund are engineering reimbursements for staff charges and overhead to capital improvement projects. For fiscal year 2015/16, the revenue is estimated at $789,000.
- Interest, Miscellaneous, and Charges for Service are other revenue sources in the Transportation Fund. These revenues are approximately $267,000 in fiscal year 2015/16.
- Interfund transfers into the fund are approximately $589,000 in fiscal year 2015/16. This includes $461,450 in pass-through funding from the System Development Charge Fund for construction debt principal and interest payments, $51,100 from the Stormwater Fund to pay for additional street sweeping which facilitates storm water management, and $76,500 from the Streetlight Fund for reimbursements for staffing of streetlight functions.
- Beginning balance is approximately $10.4 million, estimated as carryover from the prior fiscal year. These funds are earmarked for capital construction projects over the next five-year capital improvement program period, fiscal years 2015/16 through 2019/20.



STREETLIGHT FUND REVENUES

Utility License Fees

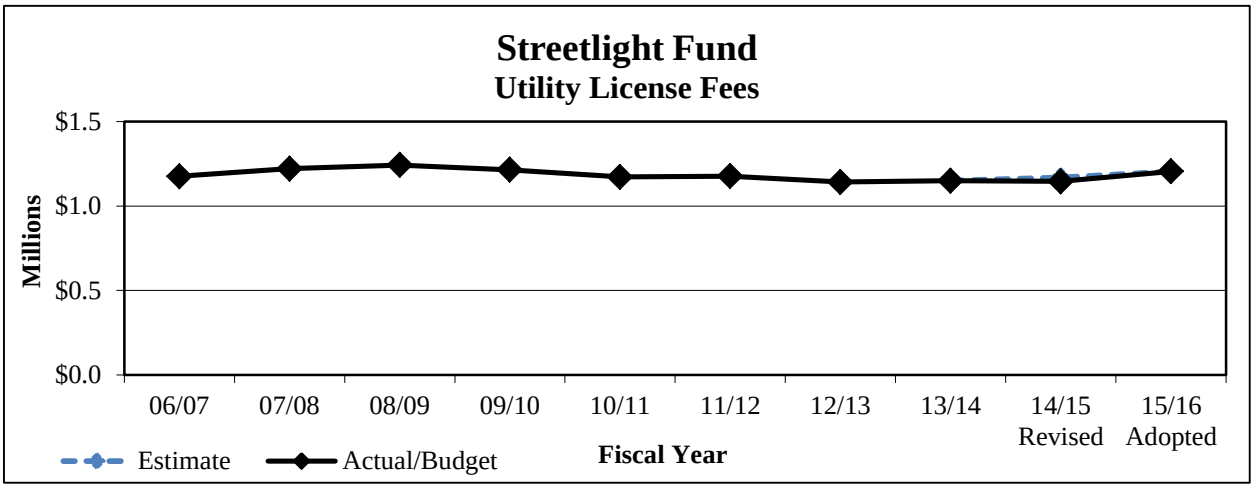
- The electric utility license fee is assessed on prior year electric utility revenues; a rate of 1.1% is designated for the Streetlight Fund.
- The natural gas utility license fee is assessed on quarterly natural gas utility revenues; a rate of 1.6% is designated for the Streetlight Fund.
- Fiscal year 2014/15 utility license revenue is estimated to meet the budgeted amount.
- For fiscal year 2015/16, Gresham's utility license fee revenue for this fund is expected to be $1.2 million. These revenues have shown a flat trend with the onset of economic stagnation following the great recession. A slight increase is expected in fiscal year 2015/16 due to utility rate increases. These resources share the same trends as utility license fees in the General Fund.

Other Revenues

- Interest revenue is budgeted at $25,200 for fiscal year 2015/16.
- Intergovernmental revenue, budgeted at $225,900, is interest subsidies from the Federal government associated with the bonds issued to replace streetlight fixtures in the City.

Beginning Balance

- Beginning balance is estimated at $7.0 million, carryover from the prior fiscal year. The majority of these funds are proceeds from the bond issuance and will be used in the coming year to continue the streetlight replacement project.



INFRASTRUCTURE DEVELOPMENT FUND REVENUES

Charges For Services

- Plan checks and site design review fees are anticipated to supply about $390,000 in revenue for fiscal year 2015/16.

Interfund Transfers

- Interfund transfers total $1.1 million for services to the Department Of Environmental Services. $267,800 is from each of the Water, Wastewater, Stormwater and Transportation Funds.

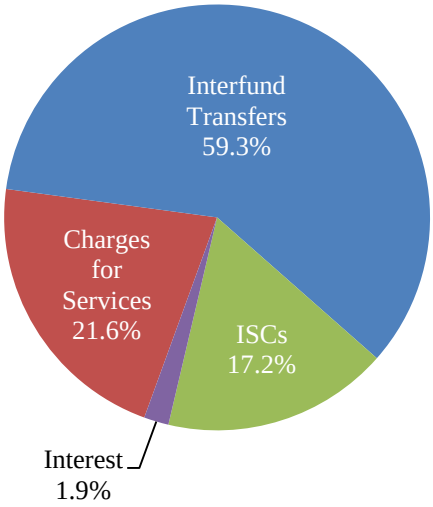
Other Revenue

- Interest income is budgeted at $33,900 for fiscal year 2015/16.
- Internal Service Charges are construction inspections reimbursements for city projects, estimated at $310,000 from the Capital Improvement Funds.

Beginning Balance

- Beginning balance is estimated at $1.7 million, carryover from the prior fiscal year.

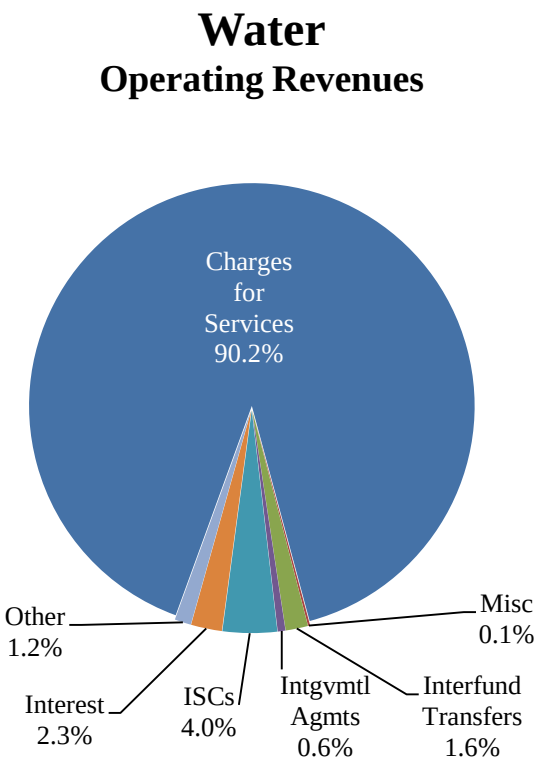
Infrastructure Development
Operating Revenues

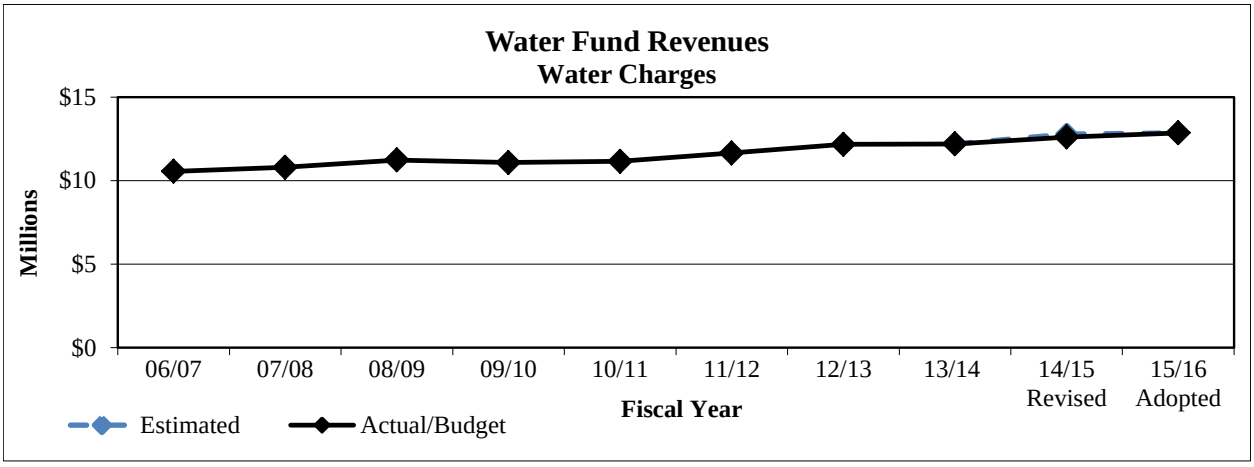


WATER FUND REVENUES

Water Sales

- Revenue received from water utility customers pays for the City's water collection and distribution system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- No rate adjustment occurred in fiscal year 2014/15. Revenues are still expected to come in as budgeted due to normal year to year fluctuations in water sales.
- For fiscal year 2015/16 a rate increase of 3% is scheduled for July 1, 2015 and January 1, 2016.
- Fiscal year 2015/16 revenues are budgeted at $12.9 million.





Interfund Transfers

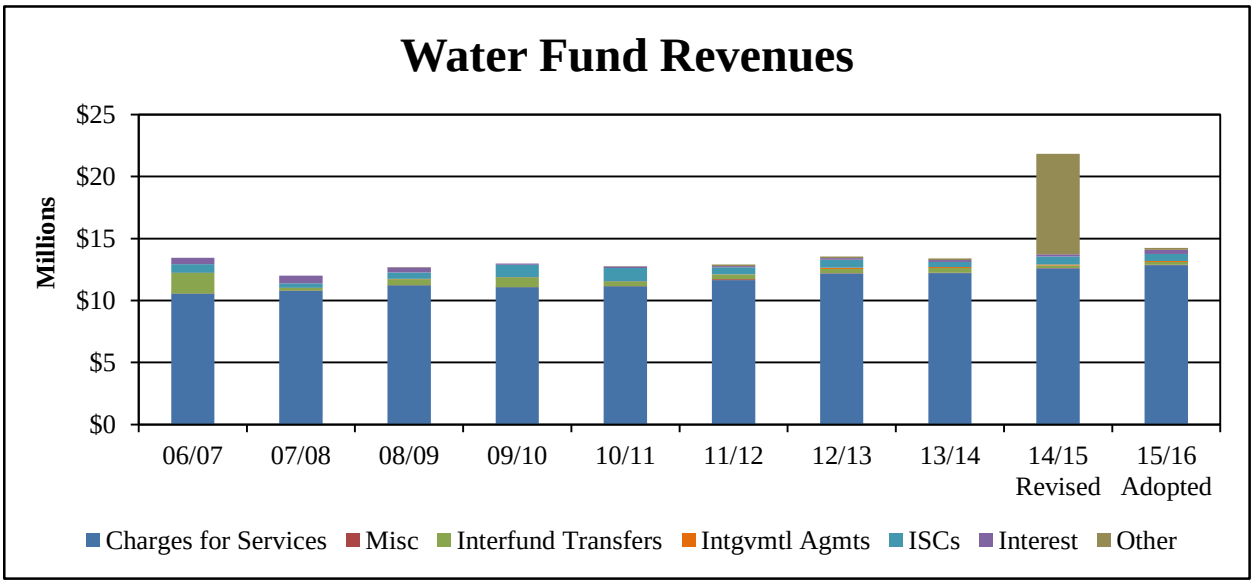
- Interfund transfers total $231,500. These are transfers from the System Development Charge Fund for debt payments.

Other Water Fund Revenue

- Internal Service Charges are engineering and inspections reimbursements for staff charges and overhead to capital improvement projects, estimated at $563,000.
- Other charges for services, estimated at $97,000, are primarily for meter and line installation charges.
- Interest income comprises nearly all of the $280,000 in miscellaneous income.
- Other income for fiscal year 2015/16 is expected to be approximately $134,000 for the repayment of an interfund loan. Fiscal year 2014/15 included debt proceeds from a long-term debt issuance in this category.

Beginning Balance

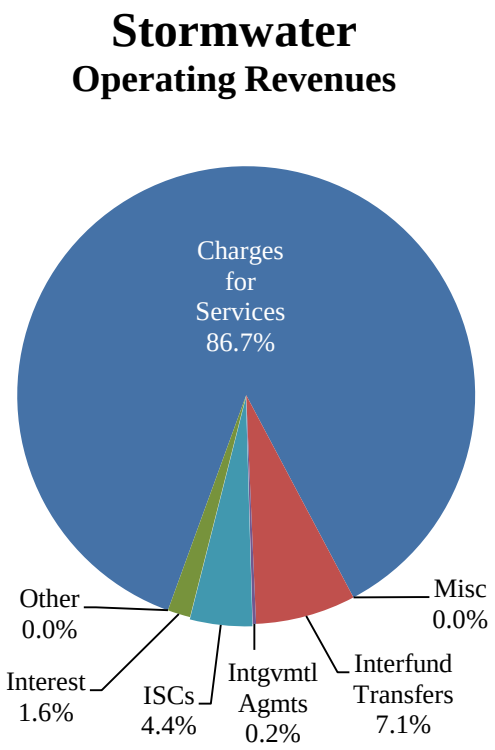
- Beginning balance is estimated at $16.1 million carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements for system reliability, regulatory compliance, and long-term utility operations.



STORMWATER FUND REVENUES

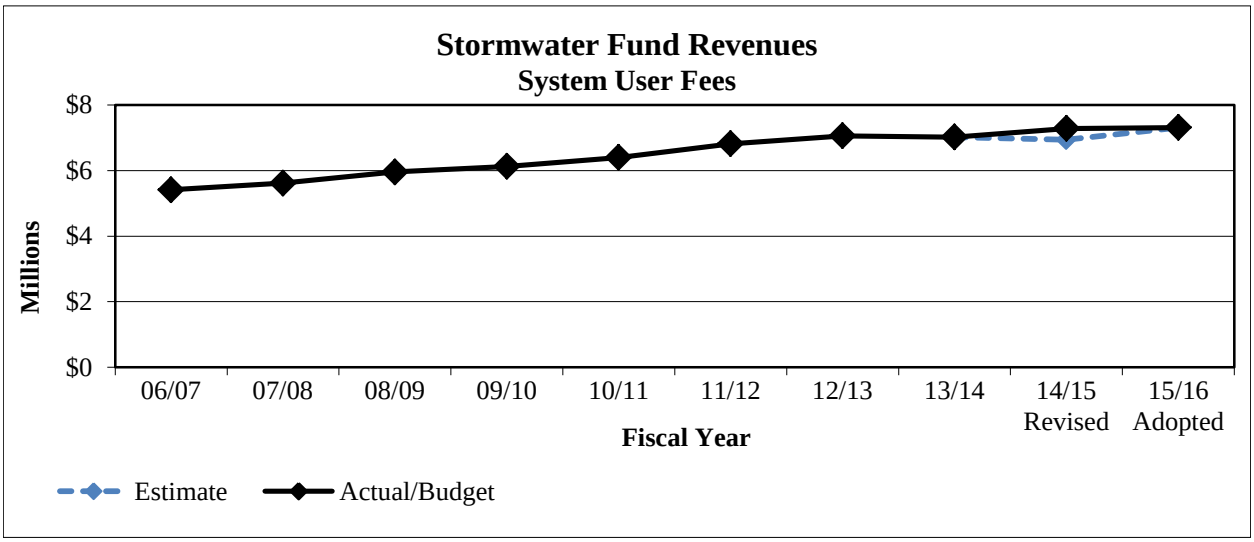
Stormwater System User Fees

- Revenue received from stormwater customers pays for the City's storm drain system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- No rate adjustment occurred in fiscal year 2014/15. Revenues are expected to come in slightly under budget for the year.
- For fiscal year 2015/16 a rate increase of 2.5% is scheduled for July 1, 2015 and January 1, 2016.
- Fiscal year 2015/16 revenues are budgeted at $7.3 million.



Interfund Transfers

- Transfers from the Transportation Fund total $597,000 for management of street runoff.

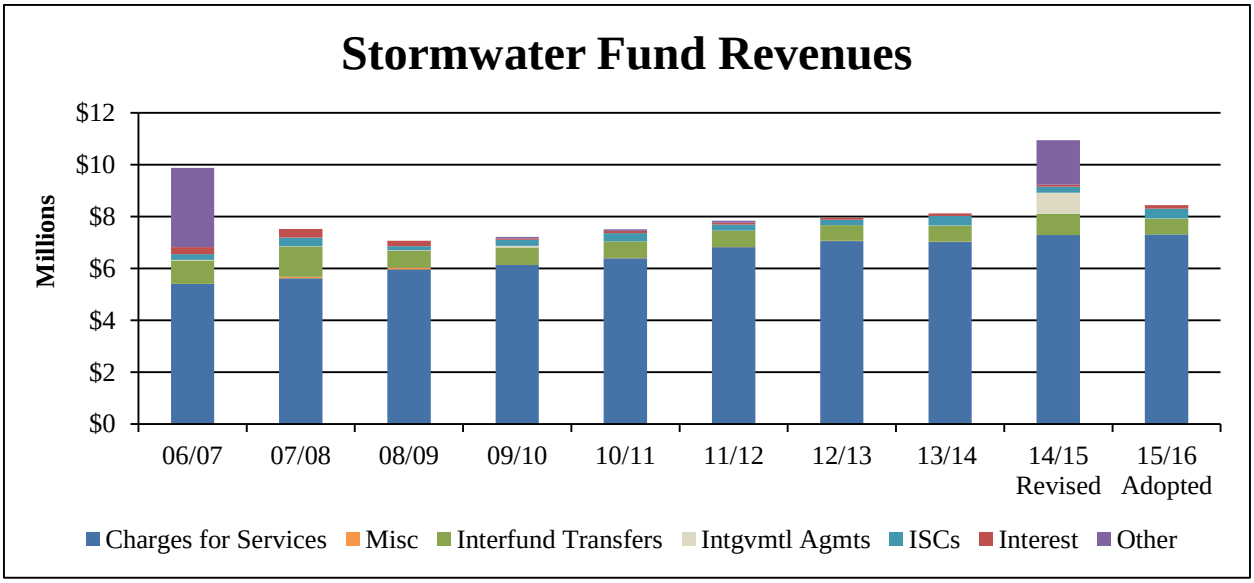


Other Revenue

- Internal Service Charges are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at $371,000.
- Interest, fees, and miscellaneous income comprise the $136,000 in other income.
- Other charges for services are estimated at $12,200 for fiscal year 2015/16.
- Intergovernmental revenue is budgeted at $20,000. This is based on a Council approved intergovernmental agreement with the Port of Portland to purchase Wetland Mitigation credits as they become available. This was budgeted significantly higher in fiscal year 2014/15.
- Fiscal year 2014/15 included debt proceeds of approximately $1.7 million in the Other category.

Beginning Balance

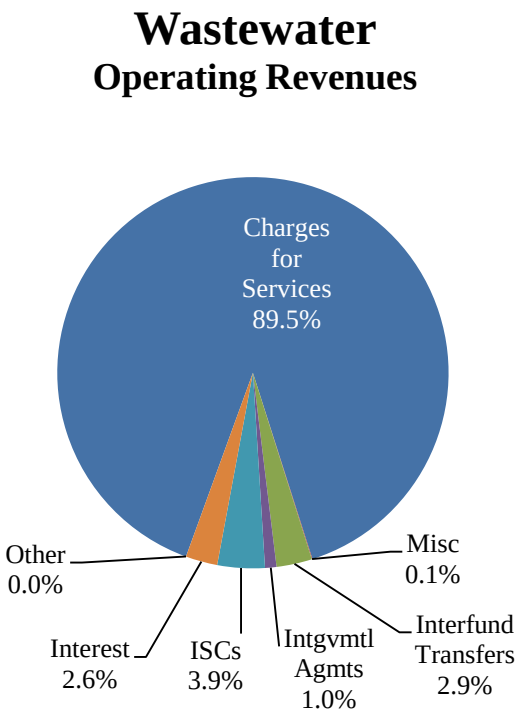
- Beginning balance is estimated at $9.1 million carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements needed for system reliability, regulatory compliance, and long-term utility operations.

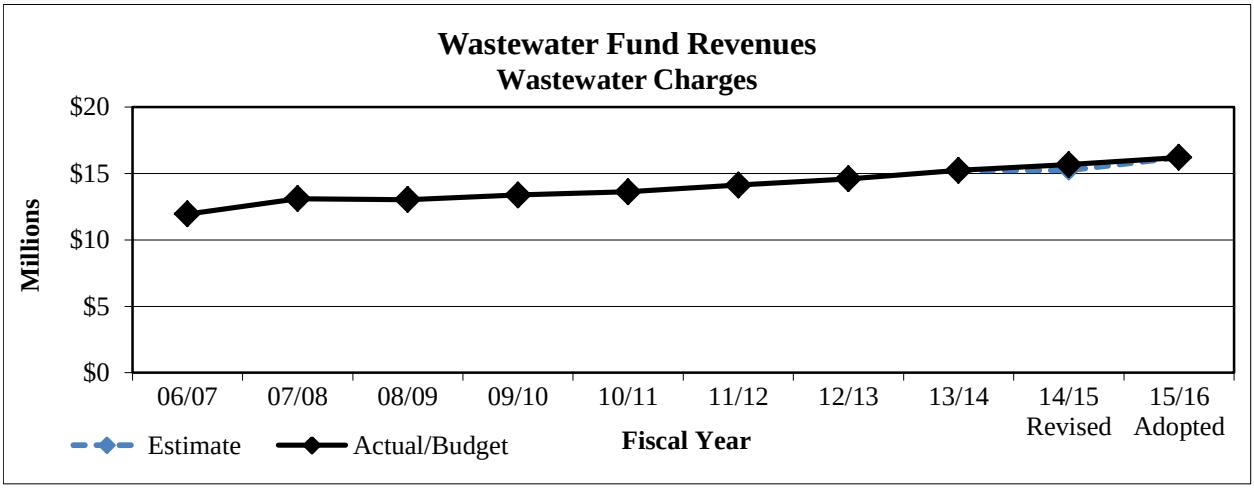


WASTEWATER FUND REVENUES

Wastewater Charges

- Revenue received from wastewater utility customers pays for the City's wastewater collection and treatment system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- No rate adjustment occurred in fiscal year 2014/15. Revenues are expected to come in slightly under budget for the year.
- For fiscal year 2015/16 a rate increase of 4.5% is scheduled for July 1, 2015 and January 1, 2016.
- Fiscal year 2015/16 revenues are budgeted at $16.2 million.





Interfund Transfers

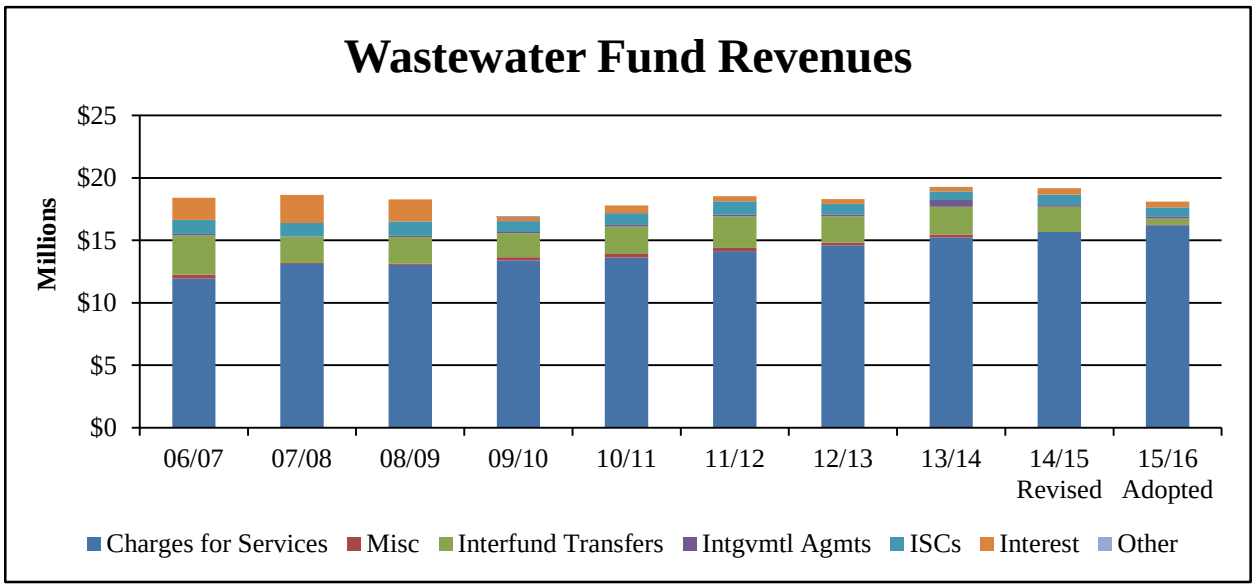
- Interfund Transfers are $532,400, transferred from the System Development Charges Fund for debt payments.

Other Revenue

- Internal Service Charges are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at $709,000.
- Interest, intergovernmental agreements, and miscellaneous income comprise the $656,800 in other income.

Beginning Balance

- Beginning fund balance is estimated at $31.7 million, carryover from the prior fiscal year. The amount includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other modifications needed for system reliability, regulatory compliance, and long-term utility operations.



FACILITIES AND FLEET MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $3.5 million to pay for the operation and maintenance of all city-owned buildings and the City Hall reception area, and maintenance and fuel costs of city-owned vehicles.

Intergovernmental Revenue

- Gresham-Barlow School District owns and occupies a portion of the Public Safety and Schools building maintained by the City of Gresham. An intergovernmental agreement for maintenance and utilities is the basis for the budgeted fiscal year 2015/16 payments from Gresham-Barlow School District of $93,500.
- Multnomah County District Court has occupied a city-owned building for many years and paid for rent, building maintenance, and utilities. With the opening of the new Multnomah County Courthouse, they vacated Gresham's facility. Future plans for this facility are currently being developed and evaluated.

Other Revenue

- The Headstart Program rents a city-owned building for $3,500 per year.
- Clear Wire leases roof-top space at City Hall for an antenna; $23,900 is anticipated in fiscal year 2015/16.
- $75,000 is budgeted from insurance reimbursements for accident repairs made to the City's fleet.
- The General Fund transfers $193,500 into the fund to pay for maintenance and utilities at the five fire stations that are not included in the internal service charge calculation.

Beginning Balance

- Beginning balance is estimated at $668,400. A portion of this is a debt reserve for the Public Safety and Schools Building roof replacement that will be transferred to the City Facilities Debt Service Fund where all debt service payments related to the Public Safety and Schools Building roof replacement will be made starting in FY 2015/16. The remainder will be transferred to the City Facility Capital Improvement Fund to fund capital repair and replacement projects on city facilities.

WORKERS' COMPENSATION FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $1.4 million to pay for the City's self-insured Workers' Compensation Program. Requirements are for operating costs and maintenance of a reserve to pay for on-the-job injury claims.
- The City is self-insured for workers' compensation claims. The City purchases excess insurance for any claim that exceeds $500,000.
- Workers' compensation costs are allocated to operating funds as a unit of personnel costs.

Other Revenue

- Interest earnings and miscellaneous income are expected to be $118,200 in fiscal year 2015/16.

Beginning Balance

- The Workers' Compensation Fund has a beginning balance of $1.4 million in fiscal year 2015/16, which is anticipated to be used for unexpected claim expenses.

HEALTH INSURANCE BENEFITS FUND

Internal Service Charges

- Health insurance premiums for the City's self-insured program are collected from operating departments through the internal service charge mechanism, based on premiums and employee demographics. These charges are budgeted at $6.8 million for fiscal year 2015/16.

Other Revenue

- Investment earnings, employee premium costing sharing, retiree premiums, and reimbursements are budgeted at $1.1 million.

Beginning Balance

- Beginning balance is budgeted at $448,000 for FY 2015/16. These funds are used as a reserve for future claims.

INFORMATION TECHNOLOGY FUND REVENUES

Internal Service Charges

- Internal service charges collect just under $3.8 million to recover the cost to provide the computing infrastructure used by all City staff, maintain business software applications, provide internet access and website maintenance, telephone and email access service, help-desk support to staff and elected officials, and geographic information system services.

Other Revenue

- Miscellaneous revenue is estimated at $4,500.

Beginning Balance

- The Information Technology Fund is estimated to have a beginning balance of $300,000.

DENTAL INSURANCE BENEFITS FUND

Internal Service Charges

- Dental insurance premiums for the City's self-insured program are collected from operating departments through the internal service charge mechanism, based on premiums and employee demographics. These charges are budgeted at $829,000 for fiscal year 2015/16.

Other Revenue

- Retiree premiums and other miscellaneous income are budgeted at $108,000.

Beginning Balance

- Beginning balance is budgeted at $100,000 for FY 2015/16. These funds are used as a reserve for future claims.

LIABILITY MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $1.3 million to recover the cost to provide loss control and liability coverage, and to pay for insurance premiums.

Other Revenue

- Interest earnings are expected to bring in about $25,900. Insurance reimbursements are anticipated to be $19,200 in fiscal year 2015/16.

Beginning Balance

- The beginning balance is estimated at $609,500, a reserve that is maintained by the fund for unexpected claims.

EQUIPMENT REPLACEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $2.7 million to reserve for the replacement of City vehicles and other capital equipment. Not all City vehicles and equipment have been covered by this fund in past years, most notably certain fire apparatus. However, fire apparatus are being added to the replacement schedule as they are replaced.

Other Revenue

- Interest earnings and auction proceeds are expected to bring in about $133,000 in fiscal year 2015/16.

Beginning Balance

- The beginning fund balance of $12.6 million is the reserve for future equipment purchases.

LEGAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $1.0 million to recover the cost to provide legal services to the organization by the City Attorney's Office.

Beginning Balance

- The beginning fund balance is estimated at $75,000.

UTILITY FINANCIAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect $2.1 million from the three utility funds to recover the cost to provide financial accounting and analysis, billing, collection, customer services, and sewer assessment administration for the utility system.

Other Revenue

- Delinquency penalty fees are expected to bring in about $307,000. Loan processing fees and lien checks are expected to bring in $85,000.

Beginning Balance

- The Utility Financial Services Fund typically does not budget a fund balance.

ADMINISTRATIVE SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect $6.4 million to recover the cost to provide organization-wide services, such as accounting, budgeting, human resources, communications, city management, and governance.

Interfund Transfers

- For fiscal year 2015/16, the fund will collect about $206,000 in grants transferred from the Grants Fund.

Other Revenue

- Other income received in the Administrative Services Fund includes $25,000 for the mediation program.

Beginning Balance

- The beginning fund balance is estimated at $600,000, carryover from the prior fiscal year.

EXPENDITURE INFORMATION

Citizens of Gresham
Council Advisory Committees
Mayor & City Council
City Manager
City Attorney's Office
Advice, Opinions & Training
Litigation
Legislation & Legal Documents
Paralegal Services
Risk Management
Administration
Office of Governance & Management
Governance
Mayor & Council Support
City Management & Administration
Legislative Affairs
Compliance
Citywide Services
Budget & Financial Planning
Communications
Human Resources
Neighborhoods & Community Engagement
Mediation
Emergency Management
Finance & Management Services
Accounting Services
Financial Operations
Facilities & Fleet Management
Purchasing
Urban Design & Planning
Development Planning
Comprehensive Planning
Urban Design/Natural Resources
Community Development
Code Compliance
Rental Housing Inspections
Small Business Assistance
Building Inspection
Permit Services
Community Revitalization
Economic Development
Economic Development Services
Environmental Services
Transportation
Development Services
Watershed Management
Drinking Water
Wastewater Collection & Treatment
Recycling & Solid Waste
Information Technology
Network Systems Administration
Web, Database & Application Services
User Support Services
Operations
Geographical Information Systems (GIS)
Fire & Emergency Services
Emergency Operations
Administration
Training & Safety
Life Safety
Police
Operations
Administration
Services
Investigations
Parks
Parks Operations & Maintenance
Urban Renewal Administration
Urban Renewal Support

OFFICE OF GOVERNANCE & MANAGEMENT

MISSION STATEMENT

Strategically guide the organization by providing leadership and facilitating community participation in government. Proactively partner with customers, deliver quality service, create innovative solutions and promote mutual respect and diversity.

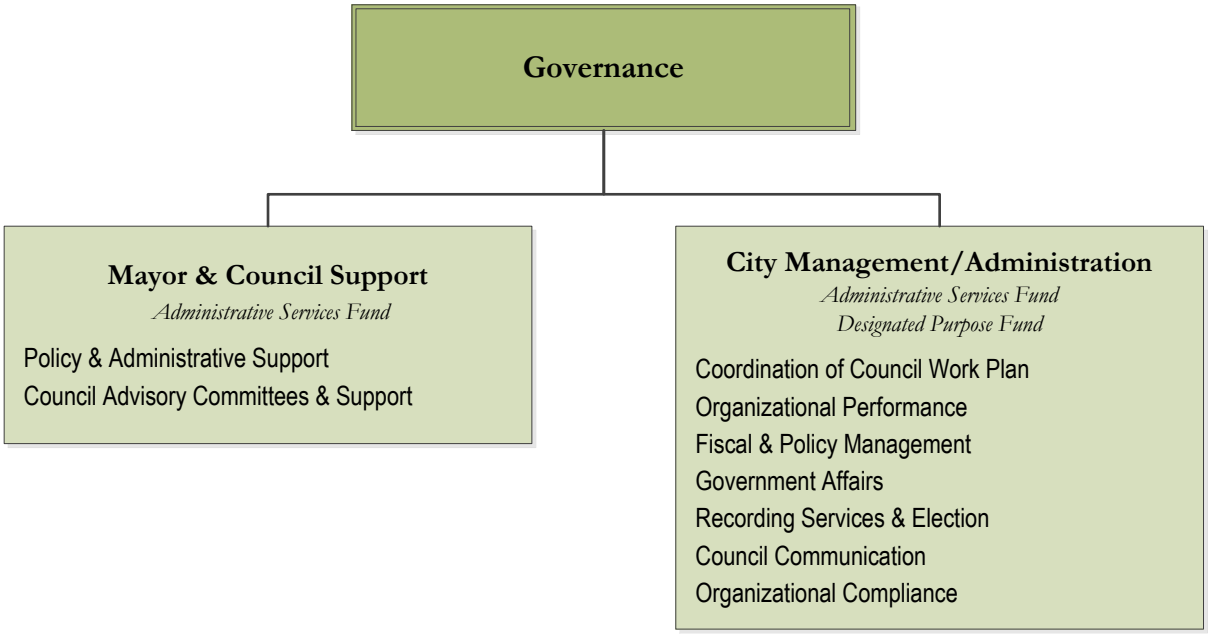
GENERAL DESCRIPTION

The Office of Governance & Management (OGM) consists of the Mayor and Council, who are elected by the citizens and supported and assisted by the appointed City Manager. The City Manager carries out Council policy by coordinating overall operations of City services and implementing public policy and directing the affairs of the City in support of Council goals and objectives. The Office of Governance and Management supports the Mayor and Council by assisting elected officials in policy development and external governmental matters, providing citywide coordination of major new development initiatives and directing effective legislative strategies to advance and protect the interests of the City of Gresham. In addition, OGM also provides citywide services in the areas of organizational planning and improvement, organizational compliance, community outreach, recording services, public information, internal communications, human resources, budget preparation, financial planning, mediation services, emergency management and preparedness, and neighborhood and volunteer programs.

For budgeting purposes, OGM is displayed as two separate departments. This is intended to better illustrate the different functions and types of services provided by this department.

The two areas are:

- Governance and Administration.
- Citywide Services.



DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Governance

The City Council is the legislative branch of the City government. The Mayor, who is elected to a four-year term, serves as the chief official and presides over City Council meetings. There are six councilors, who serve at large and are elected to staggered four-year terms.

The seven-member City Council is the official policy-making body of the City. They represent the interests of citizens and are responsible for the broad direction of City operations. The Council appoints the City Manager and City Attorney, sets goals, adopts ordinances and resolutions, authorizes contracts and adopts the annual budget. The City Council also functions as the Gresham Redevelopment Commission (GRDC) that oversees activities within the Urban Renewal Area (URA).

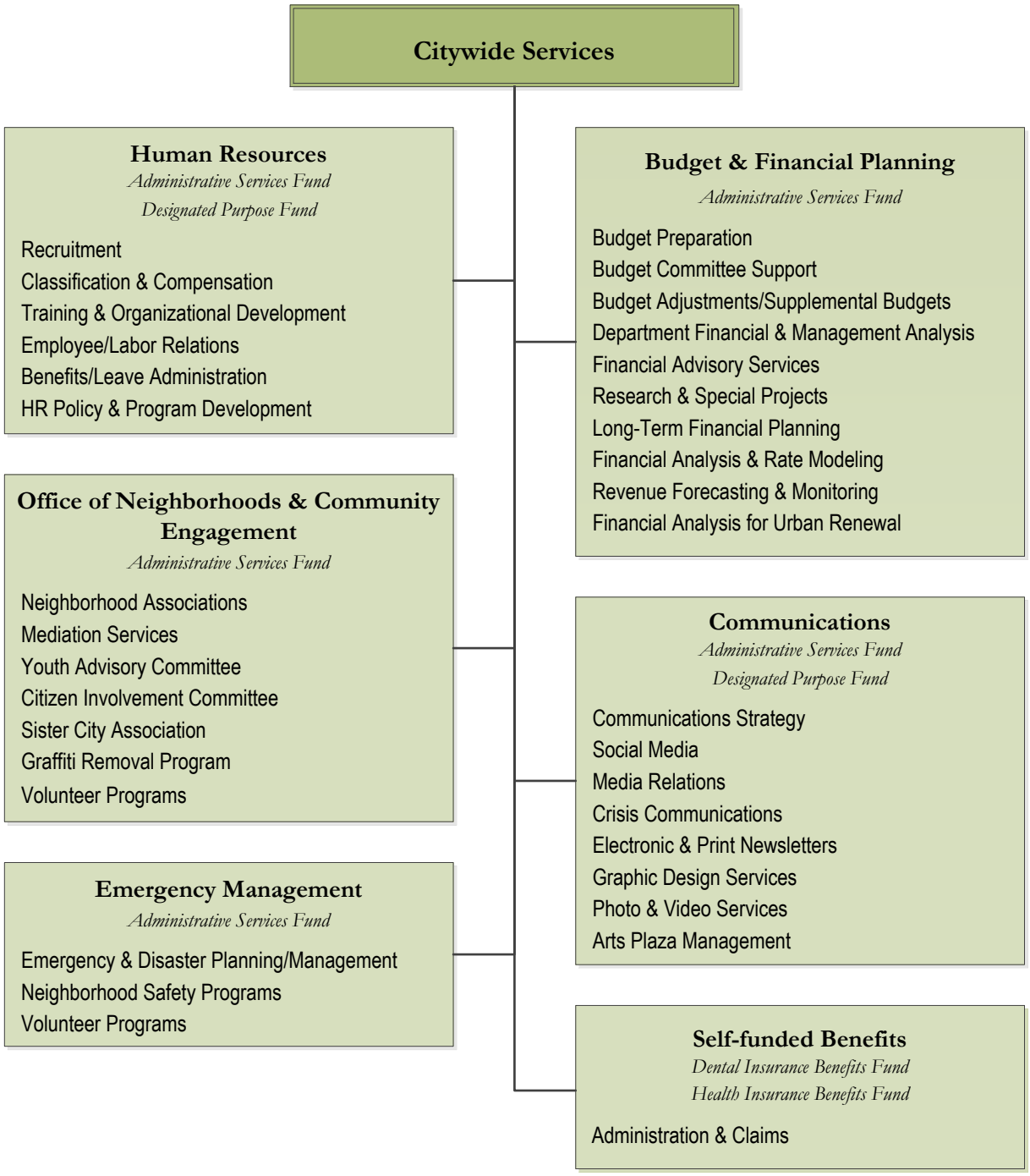
City Management/Administration

The City Manager and staff focus on the implementation of the Council's officially adopted Work Plan and policy by coordinating and directing efforts of appropriate citywide resources.

Key issues and work plan for fiscal year 2015/16 include:

- Facilitate the Council Work Plan.
- Oversee efficient delivery of City services.
- Report citywide organizational performance.
- Advocate for federal, state, and local support of City services, especially transportation, public safety and economic development.
- Oversee multi-year financial planning and decision making.

CITYWIDE SERVICES



DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Human Resources

Human Resources develops, administers and provides a wide range of programs and services in the areas of recruitment and selection, classification and compensation, benefit and leave administration, employee and labor relations, training, and organizational development.

Key issues and work plan for fiscal year 2015/16 include:

- Develop benefit plan strategies including the City's self-funded medical plans.
- Ensure health care reform compliance.
- Provide employee training and development programs centered on public stewardship citizen service.
- Perform recruitment and new employee functions.
- Complete job family reviews.
- Respond to employee relations and labor relations issues, assist supervisors/manager on employee performance issues, and manage and resolve grievances with union representatives.
- Perform Human Resource policy and program development, including Gresham Employee Manual revisions as needed.

Office of Neighborhoods and Community Engagement

The Office of Neighborhoods and Community Engagement (ONCE) supports strong neighborhoods, authentic engagement and community problem-solving. The Office of Neighborhoods and Community Engagement is the coordinator for the City's Neighborhood Association program, Title VI plan, volunteer efforts and community engagement initiatives. The office also serves as the staff liaison to the Citizen Involvement Committee and the Youth Advisory Committee.

Key issues and work plan for fiscal year 2015/16 include:

- Continue to grow and support existing Neighborhood Associations, offer leadership training and re-activate inactive associations.
- Work with staff and community partners to develop and implement a plan for engaging diverse communities.
- Coordinate the City's Title VI plan in partnership with the City Attorney's Office.
- Work with the Citizen Involvement Committee to track engagement efforts and improve public outreach.
- Continue work with the Youth Advisory Committee, supporting their efforts to bring the youth perspective to City Council and City programs.
- Partner with regional volunteer coordination programs such as Volunteer Match and Hands On Greater Portland to build a network of volunteer opportunities in Gresham.

- Continue to coordinate the Green and Clean citywide day of service dedicated to improving our community.
- Identify new ways for the City to engage its residents through the use of technology.

Mediation

The Mediation Program provides services to resolve conflicts involving neighbors, businesses, housing issues, families and employee disputes. In addition, the program conducts public and employee workshops on conflict management to increase the skills of the citizenry. The Mediation program serves all of East Multnomah County through intergovernmental agreements.

Key issues and work plan for fiscal year 2015/16 include:

- Continue to provide foreclosure mediation locally for Oregon's Foreclosure Avoidance Mediation Program.
- Provide mediation locally for the Second Home program, serving homeless youth in the Gresham/Barlow School District.
- Provide mediation services for the local division of DHS, serving foster family youth.
- Train and mentor volunteer mediators for a variety of conflict solutions.
- Design and deliver a training series for the citizens of Gresham and other east county cities to learn and practice conflict resolution skills.
- Promote the mediation program to a wider audience through media and marketing efforts.
- Provide support and training in the principles of mediation to Gresham Neighborhood Associations.

Emergency Management

The Office of Emergency Management provides the City with training, exercises, planning efforts, and regional collaboration to help the City mitigate, prepare for, respond to, and recover from disasters and large-scale emergencies. The Office of Emergency Management also facilitates access to federal grant funds, assists City departments with Continuity of Operations plans, emergency management volunteers, and provides public education and outreach.

Key issues and work plan for fiscal year 2015/16 include:

- Work with City departments to develop in-the-field Incident Management Teams (IMT's). Incident Management Teams's are a NIMS (National Incident Management System)-compliant method of incident management and will be used to manage incidents in jurisdictions across East County.
- Continue to assist City departments with responses to disasters and large-scale emergencies.
- Produce Neighborhood Ready 2.0 with updated material focusing on utilization of technology following disasters.
- Actively participate with OR-VOAD (Oregon Voluntary Organizations Active in Disaster) in planning for Volunteer Reception Centers, as well as other capabilities as appropriate.

Closely follow the State's plan for utilizing OR-VOAD during the Cascadia Rising Exercise in June 2016, and participate in after action reviews for lessons learned.

- Continue Emergency Operations and Continuity of Operations planning, training, and exercises, including monthly skill building opportunities for Emergency Operations Center personnel.

Budget & Financial Planning

The Budget and Financial Planning Division incorporates financial planning, analysis, and budget development into one functional area. This allows for a closer partnership between departments to provide city management with a higher level of expertise for complex financial analyses and increased monitoring of resources. The division also prepares the City budget and supplemental budgets in compliance with state laws, and works with the Finance Committee throughout the year to provide a foundation for the budget process.

Budget and Financial Planning is responsible for updating, analyzing, and monitoring financial plans utilized by programs throughout the City. In addition, the division provides financial and management analysis to all departments. Analytical and budget support is also provided to the Rockwood/West Gresham Urban Renewal Area.

Key issues and work plan for fiscal year 2015/16 include:

- Continued development, refinement, monitoring, and reporting of financial plans to ensure sustainability.
- Prepare and monitor the annual budget and related functions.
- Continue collaborative evaluation and implementation of cost saving measures and operational improvement opportunities throughout the organization.
- Provide analytical support for all City departments.
- Provide analytical support for Council Work Plan projects.
- Provide staff support to the Finance Committee.

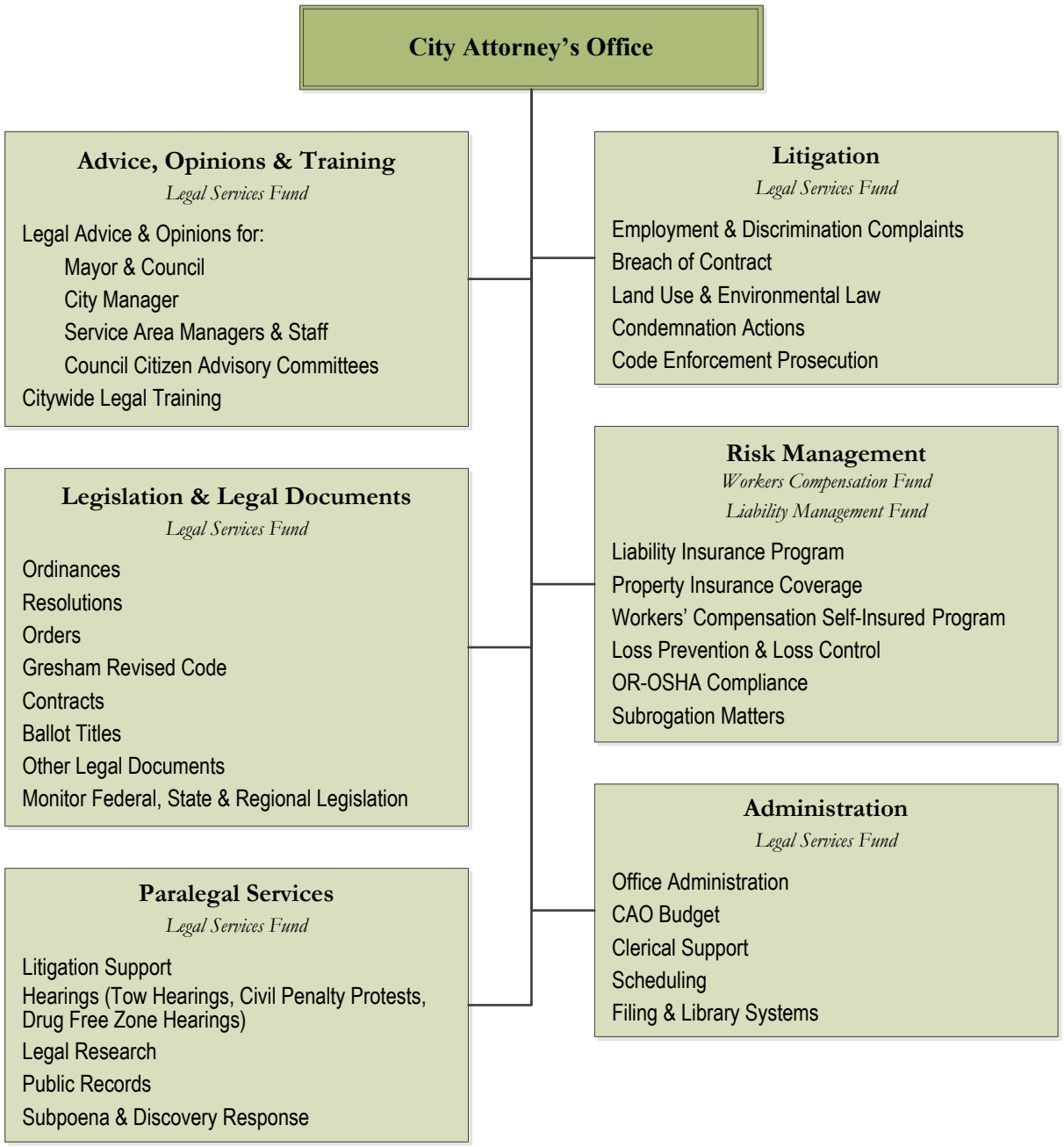
Communications

The Communications Division provides comprehensive strategic communications services that include: media relations, marketing, crisis communications, public relations, brand management, graphic design publications, video production, web communication strategy and content development, social media strategy, events and management of the Arts Plaza. Communications manages and coordinates the City's efforts to provide the public with timely information about its goals, initiatives and activities.

Key issues and work plan for fiscal year 2015/16 include:

- Ensure all audiences have easy and timely access to City information via the platform of their choice.
- Promote a strong, positive image of the City and the overall community to residents, the region/state and employees.

- Support the Council Work Plan.
- Advise and consult with departments regarding initiatives, programs and services.
- Advance the City's use of digital communication tools and multimedia production.



MISSION STATEMENT

Identify, anticipate, and respond to the legal needs of the City of Gresham by providing high quality, timely, and cost-effective legal and risk management services.

GENERAL DESCRIPTION

The City Attorney's Office (CAO) provides services to the Council, City Manager, Service Area Managers and staff, and Council Citizen Advisory Committees. Services include legal advice and opinions, the creation, review and approval of all written contracts and legal documents, the preparation

of ordinances, resolutions and other documents, the defense and representation of City officers and employees, the initiation of legal actions as directed by Council, citywide legal training and supervision of outside legal counsel.

Risk Management is responsible for the liability insurance program, self-insured workers' compensation program, property insurance, loss control, OR-OSHA compliance and citywide safety issues. Risk Management will continue their efforts to make safety and loss control a priority in the day to day operations of the organization. The City Manager and City Attorney are committed to raising staff awareness of risk, safety and liability issues and implementing operational changes where warranted.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

The goal of CAO for fiscal year 2015/16 continues to be providing high quality, timely and cost effective legal and risk management services. The office strives to practice preventive law by anticipating potential legal issues and identifying solutions before problems arise.

Legal Services

Key issues and work plan for fiscal year 2015/16 include:

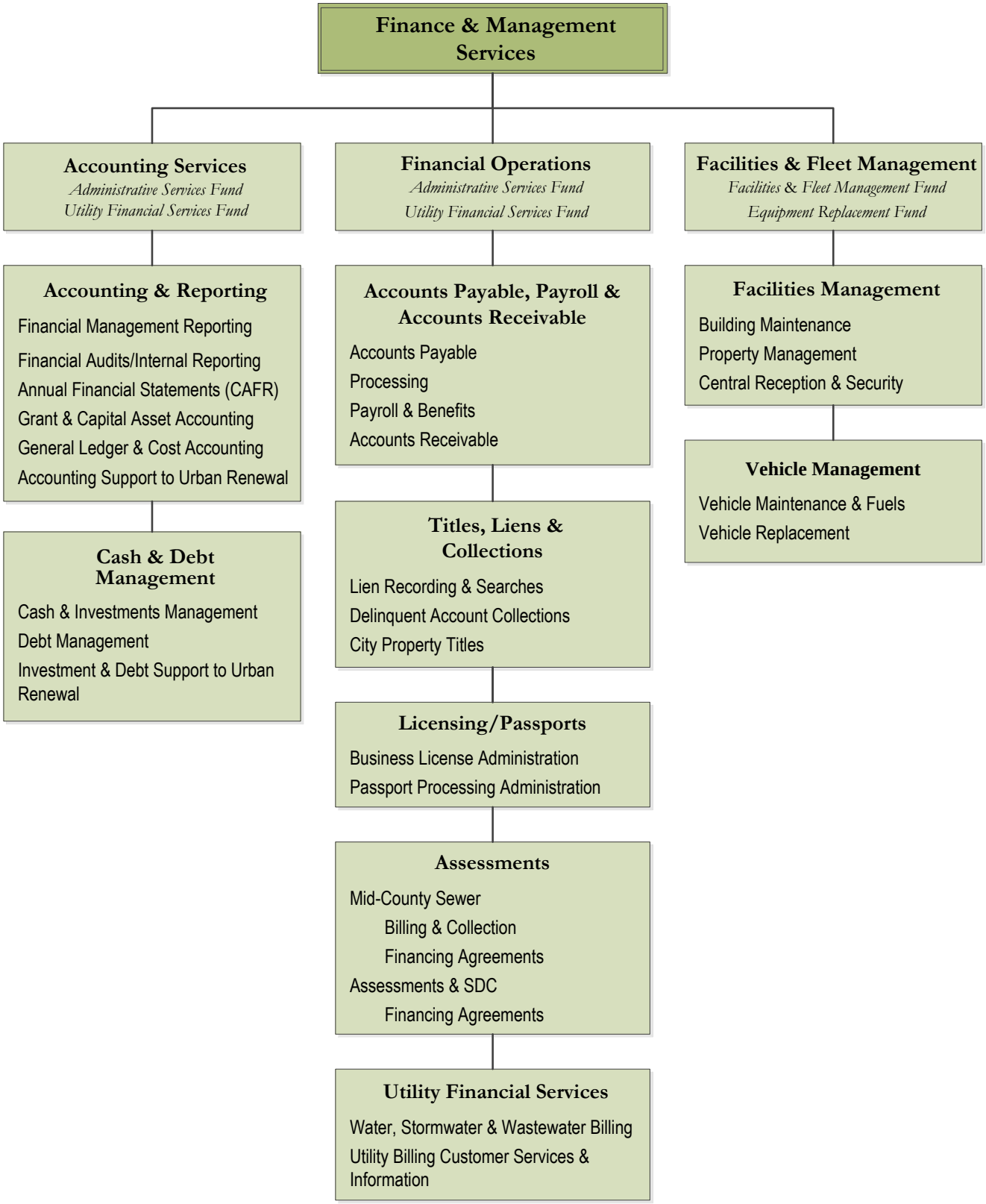
- Provide legal support to Council Work Plan projects including Healthy Watersheds, Catalyst Site Redevelopment, Neighborhood Livability, City Regulation of Marijuana, Long-Term Revenue Road Map, Fiber, System Development Charges Update and Options, and various land use planning projects.
- Provide legal support to enforcement efforts throughout the organization.

Risk Management

Key issues and work plan for fiscal year 2015/16 include:

- Maintain sufficient financial reserves for liability and workers' compensation claims.
- Maintain cost-effective property insurance coverage.
- Support risk management efforts throughout the organization.

FINANCE & MANAGEMENT SERVICES



MISSION STATEMENT

Deliver excellent stewardship of public funds and City assets by providing quality, efficient financial and asset management services.

GENERAL DESCRIPTION

Finance & Management Services (FMS) oversees the City's financial, facilities, and fleet infrastructures. Finance and Management Services has the primary responsibility to provide business services to all City departments. Of equal importance, the department acts in a fiduciary capacity as the steward of public funds.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Financial Management, Accounting Services and Financial Operations

Financial Management and Accounting Services provide financial advisory services as requested, administer the City's and Urban Renewal Area's investment and debt portfolios, manage daily financial operations, publish interim and annual financial reports, oversee the annual external audit, provide grant and capital asset accounting, develop cost accounting plans and provide accounting services to the Rockwood/West Gresham Urban Renewal Area.

Financial Operations ensures the timely collections of City revenues and payment of City obligations, including payroll. It also administers bad debt collection and title and lien searches, as well as manages billing and collections for City utilities, assessments, financing agreements, business licensing and passports.

Key Issues and work plan for fiscal year 2015/16 include:

- Promotion of the new 'Your Online Utilities (Y.O.U.)' for the City's 24,000 utility billing customers.
- Explore ways for improved relations with utility customers.
- Support the Council Work Plan and the Rockwood-West Gresham Urban Renewal Area by providing accounting, auditing and financial advisory services.
- Support the Finance Committee.
- Update the City's investment policy.
- Continue to evaluate and implement best practices for utility billing.
- Address Compliance Office recommendations as needed.

Facilities & Fleet Management

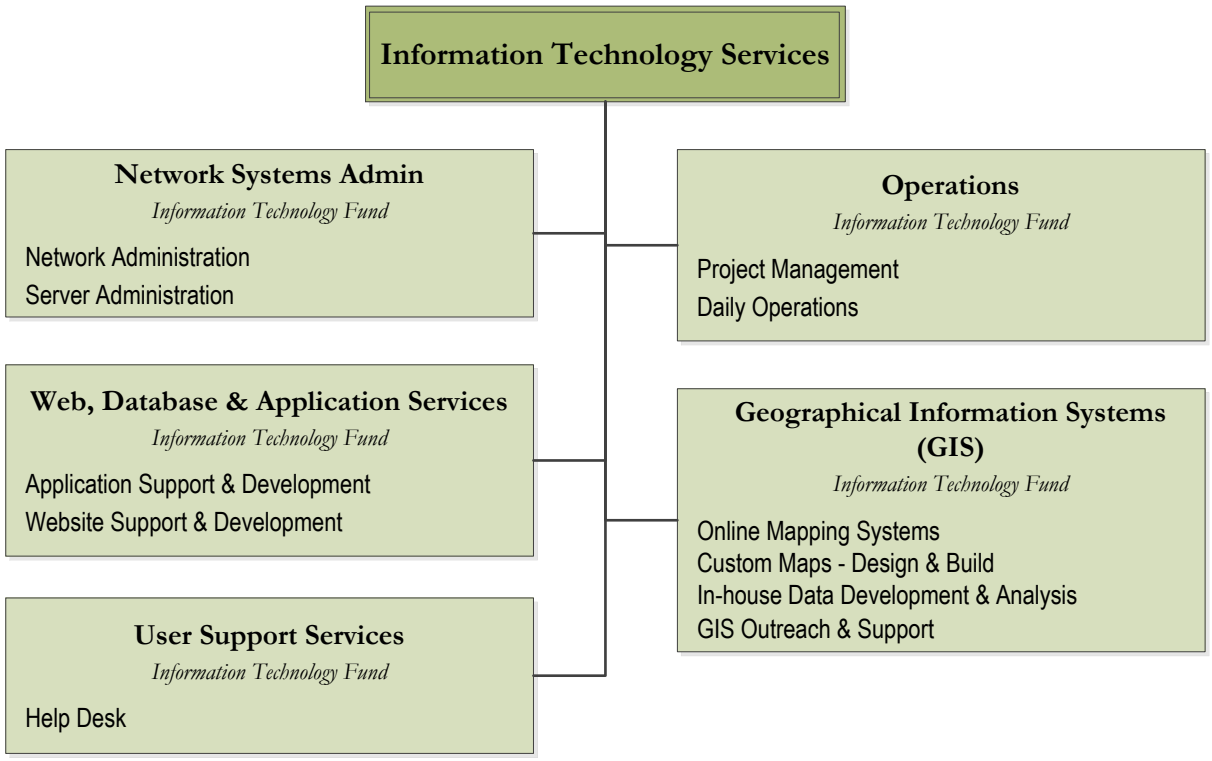
The Facilities Division serves to keep City properties open, accessible and operational for use by City employees and the general public. The goal is to provide a manageable level of repair and maintenance, within budgetary constraints, that will keep facilities functional, clean, efficient and safe while minimizing deterioration over the life of the asset. Facilities staff provides on-call emergency response. The division is also responsible for staffing City Hall front-lobby reception and security, providing directions to the public and answering the City's main phone line.

The budget continues to delegate the responsibility for the repair and maintenance support of five of the six fire stations to Fire and Emergency Services. Facilities staff supports Station 71 located in the Public Safety Building.

The Fleet Division continues to provide repair and maintenance services to the City's fleet of vehicles and fire apparatus, including funding for fuel and on-call emergency response. As a long term strategy, management will continue to pursue opportunities for the purchase of fuel efficient vehicles, including hybrids and all electric vehicles, and review maintenance procedures to extend the life of existing vehicles.

Key Issues and work plan for fiscal year 2015/16 include:

- Implement Council Work Plan projects, including Friends of the Children and Internal Operations and Sustainability.
- Complete a strategic energy management assessment and continue to explore and evaluate energy and fuel efficient technology for use by City facilities and fleet.
- Service City facilities and fleet for optimal functionality and safety, while minimizing deterioration.
- Continue to coordinate with departments on vehicle acquisition efficiencies.



MISSION STATEMENT

As the stewards of the City's technology, our mission is to provide comprehensive technology services and solutions that empower our partners to serve the citizens of Gresham.

GENERAL DESCRIPTION

Information Technology (IT) provides services in the areas of desktop computing, network services, core business systems, geographic information systems (GIS), mapping, electronic communications, computing security, telecommunications, website, systems integration and applications/database support. Together these services provide the technology infrastructure to support City operations.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

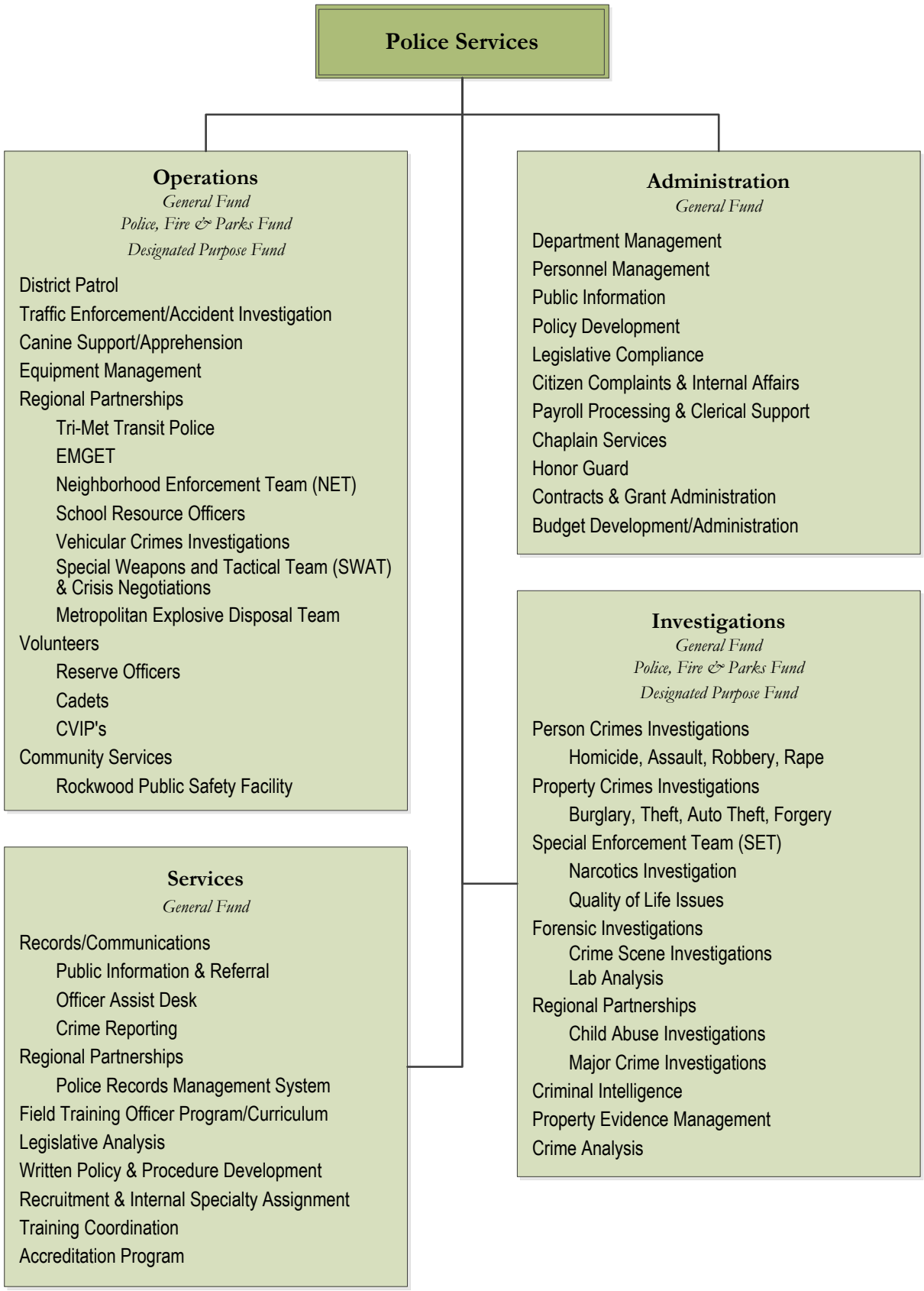
Information Technology works in small cross-division problem solving teams. Project teams are composed of staff members whose skillsets match the project at hand. These agile groups can also include members from other departments as needed.

For fiscal year 2015/16, IT will continue to focus resources on updating the City's technological infrastructure as well as providing operational support across all levels and departments in the City.

Key issues and work plan for fiscal year 2015/16:

- Continue implementation of the Strategic Technology Initiative and Three-Year Technology Strategic Plan.

- Implement Responsive Web Design.
- Implementation and integration of department projects including RegJIN and asset management.
- Develop and implement Wi-Fi designs to improve coverage in City buildings.
- Provide technology training for all City departments.
- Complete the citywide computer replacement and rollout of Microsoft Office 365.


Police Services
Operations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund
District Patrol
Traffic Enforcement/Accident Investigation
Canine Support/Apprehension
Equipment Management
Regional Partnerships
Tri-Met Transit Police
EMGET
Neighborhood Enforcement Team (NET)
School Resource Officers
Vehicular Crimes Investigations
Special Weapons and Tactical Team (SWAT) & Crisis Negotiations
Metropolitan Explosive Disposal Team
Volunteers
Reserve Officers
Cadets
CVIP's
Community Services
Rockwood Public Safety Facility
Administration
General Fund
Department Management
Personnel Management
Public Information
Policy Development
Legislative Compliance
Citizen Complaints & Internal Affairs
Payroll Processing & Clerical Support
Chaplain Services
Honor Guard
Contracts & Grant Administration
Budget Development/Administration
Services
General Fund
Records/Communications
Public Information & Referral
Officer Assist Desk
Crime Reporting
Regional Partnerships
Police Records Management System
Field Training Officer Program/Curriculum
Legislative Analysis
Written Policy & Procedure Development
Recruitment & Internal Specialty Assignment
Training Coordination
Accreditation Program
Investigations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund
Person Crimes Investigations
Homicide, Assault, Robbery, Rape
Property Crimes Investigations
Burglary, Theft, Auto Theft, Forgery
Special Enforcement Team (SET)
Narcotics Investigation
Quality of Life Issues
Forensic Investigations
Crime Scene Investigations
Lab Analysis
Regional Partnerships
Child Abuse Investigations
Major Crime Investigations
Criminal Intelligence
Property Evidence Management
Crime Analysis

POLICE SERVICES

MISSION STATEMENT

Provide police services that involve the community in problem solving aimed at enhancing public safety and the quality of life, and which respect the Constitutional rights of all citizens.

GENERAL DESCRIPTION

Services provided by the Police Department primarily fall into two priorities - enforcement and investigation, followed by proactively addressing neighborhood livability issues. Programs that enable the department to address these priorities are Administration, Operations, Investigations and Services.

Administration

Police Administration provides overall management, administration, policy and direction, and audits the appropriate and effective use of police resources. Although the Command Staff of the department is one of the leanest in the Portland Metropolitan area, they continue to provide excellent oversight and management. Primary activities of Police Administration, which support the line functions of the department, include personnel management, investigation and resolution of citizen complaints and issues regarding the department and its members, establishment of community and regional partnerships, assurance that all legislative requirements are met, dissemination of information concerning crimes in the community, volunteer assistance in death notifications/crisis counseling, clerical support to the operational units of the department, coordination of officers' schedules for court and grand jury appearances and departmental payroll. Grant management and administration are also included in this program area.

Operations

The Operations Division is primarily responsible for the initial response to calls for police services. Services provided by full-time officers include routine and directed patrol, traffic enforcement and investigation, education programs, canine support in high risk situations and area searches, restraint of criminal street gang activities, proactive approach to problems on school grounds and adjoining properties through the use of school resource officers, special emergency response to high risk incidents, reserves, cadets, Tri-Met transit police, neighborhood livability issues and the acquisition, inventory and repair of equipment.

Investigations

The Investigation Division provides support to the Operations Division through follow-up investigation of crimes against persons and property, investigation of neighborhood crimes and suspicious activity, forensic investigations, control over property and evidence, participation in multi-agency investigative teams and analysis of data to assist in solving crimes and identifying crime trends.

Services

The Services Division supports the entire department in the areas of police records and communications, fiscal services including budget development and purchasing, recruitment and internal special duty selections, coordination of training and maintenance of training records to meet State requirements, assurance that the State's training standards are met, planning, research and analysis, development of written policies and procedures, as well as, other management related support services.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

The fiscal year 2015/16 budget increases the level of staffing by three sworn positions; two additional Neighborhood Enforcement Team (NET) positions and one additional TriMet officer. Additionally a part-time, limited term administrative support position has been added to support the activities of the NET. The department will continue to provide excellent core service law enforcement to the community while continuing to adjust resources in the most effective manner using best practices, continue to improve and refine its policies, practices, and processes, and incorporate evolving technology. By doing so, the department will focus on the highest priorities of the community and department – enforcement, investigation and neighborhood livability.

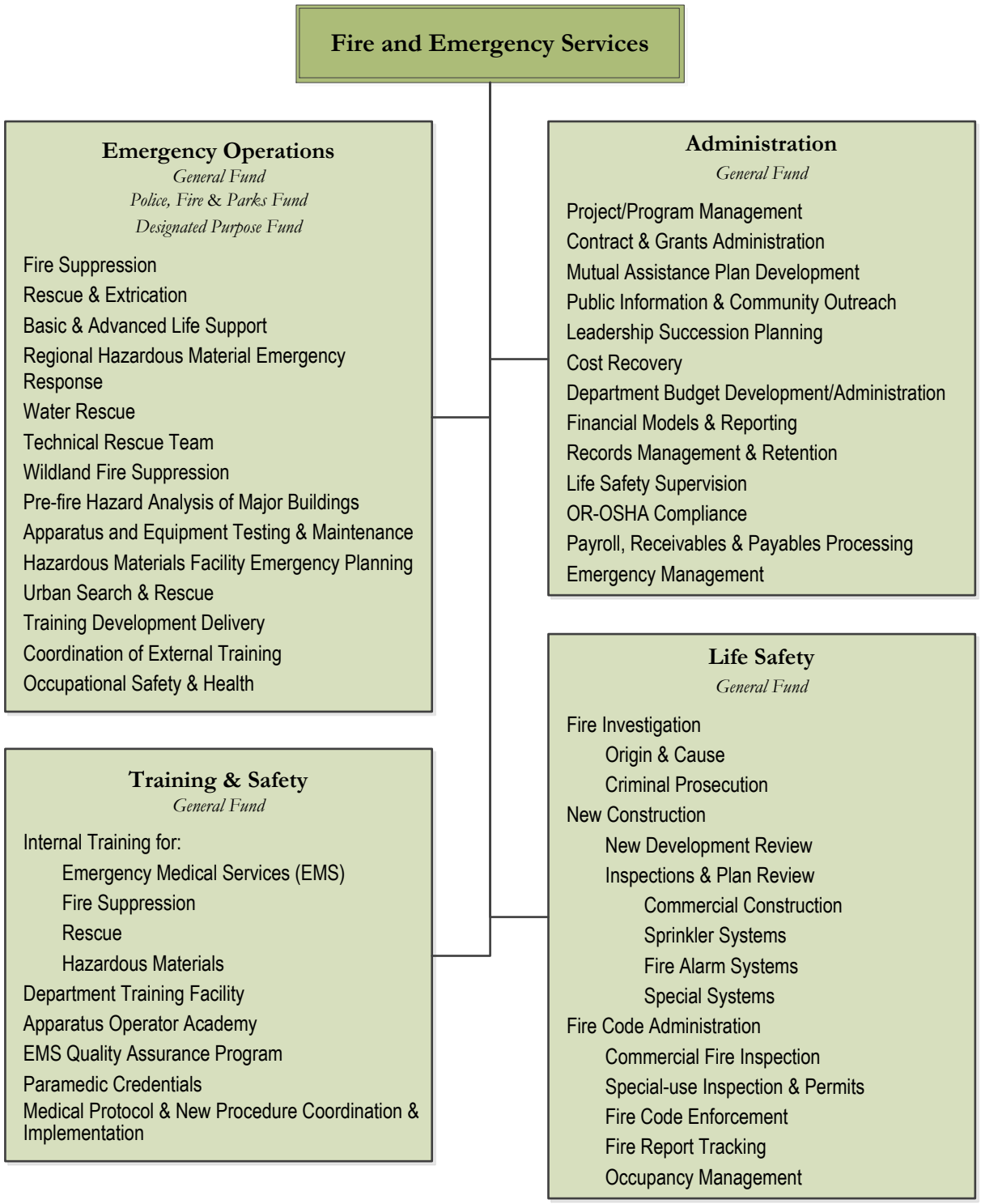
Key issues and work plan for fiscal year 2015/16 include:

- Continue efforts in addressing neighborhood livability issues.
- Continue to increase the Citizen Volunteers in Policing Program and expand their responsibilities and programs.
- Continue investigating strategies for effective practices for gang prevention/abatement programs for the Council Work Plan project, Gang Prevention and Intervention.
- Continue partnering with Portland Opportunities Industrialization Center (POIC) to provide street-level gang outreach services to address the Council Work Plan project, Gang Prevention and Intervention.
- Increase enforcement efforts for criminal street gang activity through coordinated enforcement missions with the East Metro Gang Enforcement Team (EMGET) to address the Council Work Plan project, Gang Prevention and Intervention.
- Continue partnerships with the local schools and enhance the efforts of the School Resource Officers in the areas of gang prevention and student truancy issues.
- Continue working with local apartment managers and owners through the Landlord Mentoring Program, which partners successful apartment managers with managers who are struggling to clean up their complex.
- Address gang related violence in apartment complexes by continuing to have the Special Enforcement Team host community structured forums that educate landlords and apartment complex managers on how to manage their properties and hold tenants accountable.
- Investigate criminal activity associated with illegal drug use, which includes robbery, burglary, vehicle theft and identity theft.
- Address traffic problems, which continue to be a community concern.
- Continue to meet increasing demand for service, including timely response to calls for service, investigation and successful prosecution of crimes.

In order to address these issues, the department plans to:

- Continue and expand the NET to help make neighborhoods more livable and safe by using preventive and proactive measures.

- Continue the Special Enforcement Team to quickly respond to tips from citizens of on-going illegal drug issues and other criminal activity in order to enhance neighborhood livability and the neighborhoods quality of life.
- Use directed enforcement to address areas in the City that have a higher than average number of calls for service and demand a greater number of police resources.
- Pursue funding opportunities to implement new technology to enhance department operations and increase efficiency.
- Continue the work of the Gang Enforcement Team to directly address one of the community's top issues – gang related crime.
- Respond to neighborhood traffic problems and complaints, as well as provide directed enforcement to reduce the problems caused from driving under the influence (DUII) and other driving offenses that endanger citizens and motorists.
- Continue participating in regional partnerships that deal directly with many of the growing issues facing the community including major crimes, gangs, and crimes against children.
- Provide training to employees so they are able to meet the ever-changing demands of law enforcement.
- Continue to recruit and hire the most qualified individuals.


Fire and Emergency Services
Emergency Operations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund
Fire Suppression
Rescue & Extrication
Basic & Advanced Life Support
Regional Hazardous Material Emergency Response
Water Rescue
Technical Rescue Team
Wildland Fire Suppression
Pre-fire Hazard Analysis of Major Buildings
Apparatus and Equipment Testing & Maintenance
Hazardous Materials Facility Emergency Planning
Urban Search & Rescue
Training Development Delivery
Coordination of External Training
Occupational Safety & Health
Administration
General Fund
Project/Program Management
Contract & Grants Administration
Mutual Assistance Plan Development
Public Information & Community Outreach
Leadership Succession Planning
Cost Recovery
Department Budget Development/Administration
Financial Models & Reporting
Records Management & Retention
Life Safety Supervision
OR-OSHA Compliance
Payroll, Receivables & Payables Processing
Emergency Management
Training & Safety
General Fund
Internal Training for:
Emergency Medical Services (EMS)
Fire Suppression
Rescue
Hazardous Materials
Department Training Facility
Apparatus Operator Academy
EMS Quality Assurance Program
Paramedic Credentials
Medical Protocol & New Procedure Coordination & Implementation
Life Safety
General Fund
Fire Investigation
Origin & Cause
Criminal Prosecution
New Construction
New Development Review
Inspections & Plan Review
Commercial Construction
Sprinkler Systems
Fire Alarm Systems
Special Systems
Fire Code Administration
Commercial Fire Inspection
Special-use Inspection & Permits
Fire Code Enforcement
Fire Report Tracking
Occupancy Management

FIRE & EMERGENCY SERVICES

MISSION STATEMENT

The mission of Gresham Fire and Emergency Services is to protect lives, property and the environment.

GENERAL DESCRIPTION

Fire and Emergency Services (FES) provides fire prevention, fire suppression and emergency medical services to the cities of Gresham, Fairview, Wood Village, Troutdale and the area encompassed by Fire District 10. The service area covers sixty square miles, serving approximately 140,000 people.

Fire and Emergency Services operates six fire stations within its service area and also provides staffing for one of the three shifts at Portland Fire Station 31, a joint operation with Portland Fire and Rescue. Each engine company provides Advanced Life Support and has a trained firefighter/paramedic assigned to the crew.

In addition, FES provides the following specialty rescue and response services:

- Technical Rescue Team (including confined space for industrial users and high-angle rope rescue).
- Water Rescue.
- Regional Hazardous Materials Team to respond to chemical spills and biological incidents at fixed sites, such as manufacturing facilities, and transportation accidents, including interstate and rail.
- Urban Search and Rescue (USAR) for structural collapse as a component of a regional response team.
- CBRNE (Chemical, Biological, Radiological, Nuclear, and Explosive) response including Mass Casualty.

Administration

Fire Administration maintains the department's day-to-day operations by providing overall management, leadership succession planning, mutual assistance plan development, public information, community outreach, contract and grant administration, cost recovery, financial models and project management.

Primary activities of Fire Administration support the front-line functions of the department and include personnel management, development of policies and procedures, assurance that all legislative requirements are met, information concerning emergency events, administrative support and departmental payroll and accounts payable.

Supervision of the Life Safety Division and maintaining Oregon OSHA compliance are the responsibility of Fire Administration. Fire Administration also interacts with other City departments and provides coordination with other state and local government agencies.

Emergency Operations

The Emergency Operations Division is responsible for the initial response to calls for emergency medical or fire suppression services. Approximately 75% of all incidents that FES responds to are calls for emergency medical services (EMS). Because medical emergencies are often time-critical, it is important that EMS arrive as quickly as possible. All firefighters in the department are trained at the minimum level of Emergency Medical Technician (EMT), with many certified as paramedics, to provide patient care in the field. All Gresham engine companies are an Advanced Life Support (ALS) unit, which means that each has a firefighter/paramedic on board. The Emergency Operations Division provides fire suppression, emergency medical services, and the following specialized responses: technical rescue (confined space, high and low angle rope rescue, and structural collapse), water rescue, hazardous materials response, and wildland fire.

Training and Safety

Training is provided to maintain response readiness and proficiency at all levels. Emergency medical technician and paramedic training is provided to maintain State certification.

Life Safety

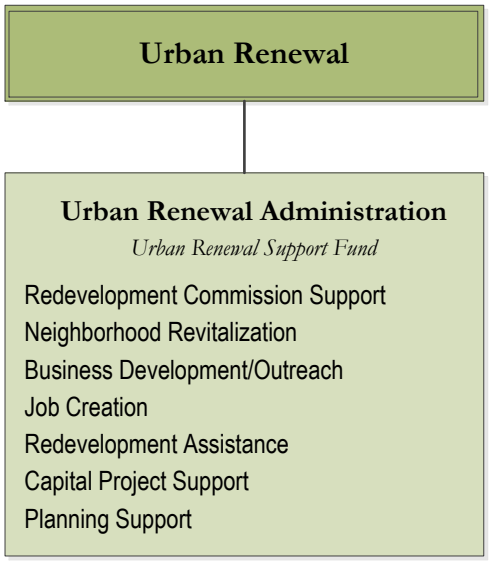
The Life Safety Division applies the fire codes to new construction to ensure appropriate fire suppression access and that the water supply and safety features, such as alarms and sprinkler systems, are code compliant. Fire investigation and determining causes is conducted for known arson fires, those involving a significant fire loss, and fire fatalities.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Though thinly staffed in Administration, Training and Life Safety, Gresham Fire has been able to maintain an adequate level of fire and emergency medical services to the City and neighboring communities. Fire and Emergency Services will continue to strive to deliver excellent customer service and emergency services. Service delivery methods will be continually evaluated to determine operational and administrative efficiencies.

Key issues and work plan for fiscal year 2015/16 include:

- Implement the Quick Response Vehicle concept, and evaluate the potential to reduce costs and improve response times.
- Work with the three Cities to implement the new ten-year Intergovernmental Agreement for fire and emergency services.
- Improve public relations by developing opportunities for firefighters to connect with the public during the course of their normal duties at the fire stations and out in the community.
- Assess the effectiveness of School Fire Inspections, which is presently the responsibility of the State Fire Marshal.
- Continue exploration and pursuit of grant funding opportunities to meet the increasing demands of emergency service delivery to a growing community.
- Conduct a Fire Training Academy to replace staff vacancies due to anticipated retirements.



GENERAL DESCRIPTION

Urban renewal is a public funding mechanism aimed at partnering with private development to promote job creation and community revitalization. Rockwood-West Gresham is the City's first Urban Renewal Area (URA), established through a citywide vote in November 2003. The URA is approximately 1,200 acres, spanning from Yamhill Street in the south to Marine Drive to the north, centered along the 181st Street corridor. The Rockwood-West Gresham Renewal Plan (Plan) serves as the guiding document. The City Council, in its role as Gresham Redevelopment Commission (GRDC), oversees implementation of the Plan. An advisory committee makes policy and project recommendations to the GRDC. The GRDC contracts with the City of Gresham for services to administer the Urban Renewal program, with the URA reimbursing the City for the costs incurred by staff and program administration.

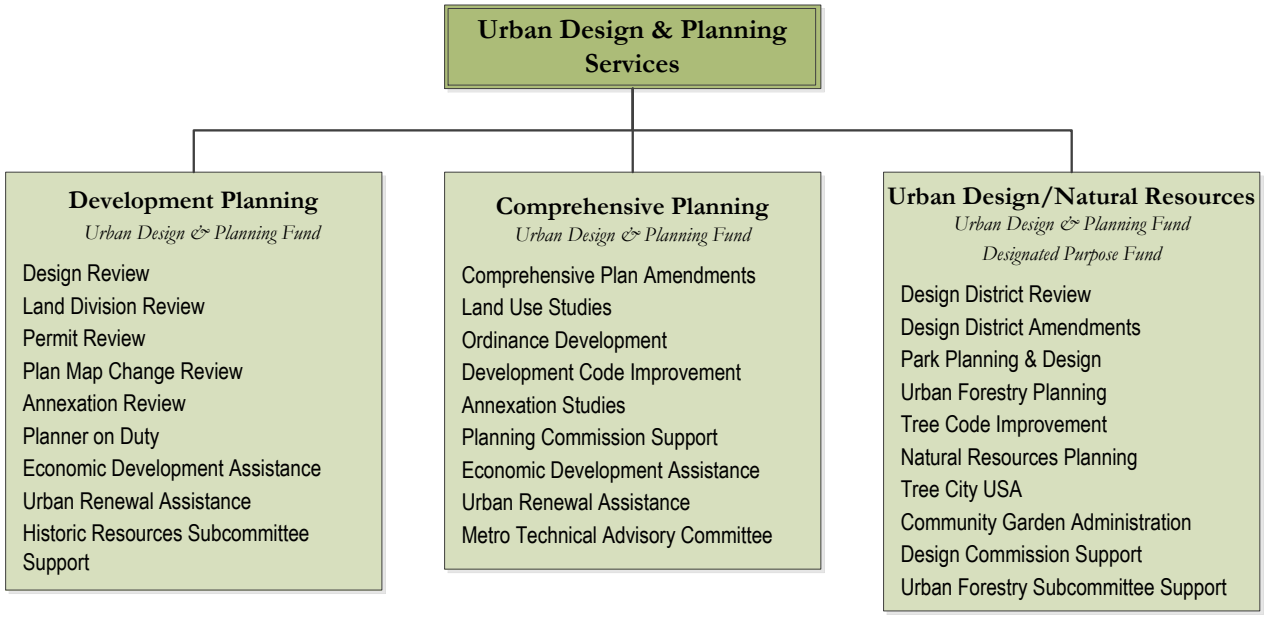
DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Key issues and work plan for fiscal year 2015/16 include:

- Catalyst Site Development - this project continues efforts to redevelop the Rockwood Catalyst Site at SE 187th and Stark Street and has two distinct components:
  - Identify potential end-users and financial tools to initiate new development on the vacant portion of the site.
  - Development of the site will likely be the result of successful public-private partnership with one or more development partners.
- Rockwood Exchange (Formerly the Rockwood Community Office) - The new Rockwood Exchange building is an exciting opportunity for local restaurant or retail business entrepreneurs in the heart of Rockwood.

- Initiate renovation and re-tenanting of the former Rockwood Community Office with the intent to bring in a mix of new commercial/retail businesses to enhance the development potential of the vacant GRDC-owned parcel and add to the vitality of central Rockwood.

- Stark Street Property Redevelopment - This project will help renew and revitalize the Stark Street corridor, enhancing property values and attracting additional private investment.
  - The GRDC purchased the 3.8 acre Drake's 7 Dees property at 16519 SE Stark Street and 312 SE 165th Avenue and is in the process of selling portions of the site to Open Meadow Alternative School and Boys & Girls Clubs of Portland Metropolitan Area, both of which will be developing new facilities on the site.
  - This project will allow Boys & Girls Clubs of Portland Metropolitan Area and Open Meadow to bring expanded youth services to Rockwood.



MISSION STATEMENT

Your partners in creating a greater Gresham.

GENERAL DESCRIPTION

Urban Design & Planning (UDP) collaborates with residents, elected officials and other community stakeholders to help create and implement a land use planning program that addresses the needs, wants and visions of the Gresham community. The department provides a wide variety of land use planning-related services including development planning, comprehensive planning, and urban design and natural resources planning.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Development Planning

Development Planning is responsible for processing all land development permits within the City. Development Planning works with residents, City officials, regulatory agencies, advisory committees and developers to ensure that the City's goals are implemented through the land use regulations designed to guide and direct land development within Gresham. Major functions include:

- Review and process all land development permit applications in accordance with the Gresham Community Development Code and render land use decisions for applications allowing administrative review and coordinate all agency and public comments.
- Respond to inquiries from residents, applicants and developers regarding land use regulations within the City.
- Make public presentations before hearing bodies on land use applications requiring a public hearing.

- Participate in Development Code amendment projects.
- Assist with business license review, small business assistance, building permit review, sign permit review and Code compliance actions.
- Provide staff support for the Historic Resources Subcommittee.
- Support Economic Development and Urban Renewal programs with predevelopment assistance.

Key issues and work plan for fiscal year 2015/16 include:

- Continue to focus on streamlining the land development application process and providing excellent customer service.
- Continue to focus on increasing the skills and knowledge needed to implement new Design District regulations.
- Assist the Historic Resources Subcommittee in the second phase of a Historic Resources inventory project.

Comprehensive Planning

Comprehensive Planning is responsible for facilitating land use policy, plans, design standards and changes to the Gresham Community Development Code to guide and direct new development in Gresham. This work is undertaken in collaboration with residents, the Planning Commission, elected officials and other community stakeholders to maintain a high quality of life.

Major functions include:

- Work with residents, elected officials and other community stakeholders to update the City's Comprehensive Plan, which provides the legislative foundation for Gresham's land use program and Community Development Code.
- Develop land use studies and plans and new Development Code with provisions that:
  - Foster economic development by retaining existing jobs and attracting new ones.
  - Encourage high quality buildings and public spaces.
  - Enhance public safety.
  - Protect the natural environment.
- Make public presentations before Council advisory groups, neighborhood associations, community organizations, and hearing bodies on Comprehensive Plan amendment projects.
- Coordinate with Metro, Multnomah County and other government partners on regional planning and policy.
- Support Economic Development and Urban Renewal programs with special projects assistance.
- Provide staff support for the Planning Commission.

Key issues and work plan items for fiscal year 2015/16 include:

- Address obstacles to desired development related to corridors and the Downtown, Rockwood, and Civic Neighborhood centers through the Council Corridors and Centers Work Plan item.
- Develop alternative approaches to providing high capacity transit along an approximately 13-mile Powell-Division transit corridor as part of the Powell–Division Transit and Development Project.
- Clarify the addressing system in Gresham through the North Gresham Street Grid Renaming and Re-addressing Project.
- Continue implementation of Development Code Improvement Project -8, a multiyear effort to improve the effectiveness of the Development Code.

Urban Design / Natural Resources

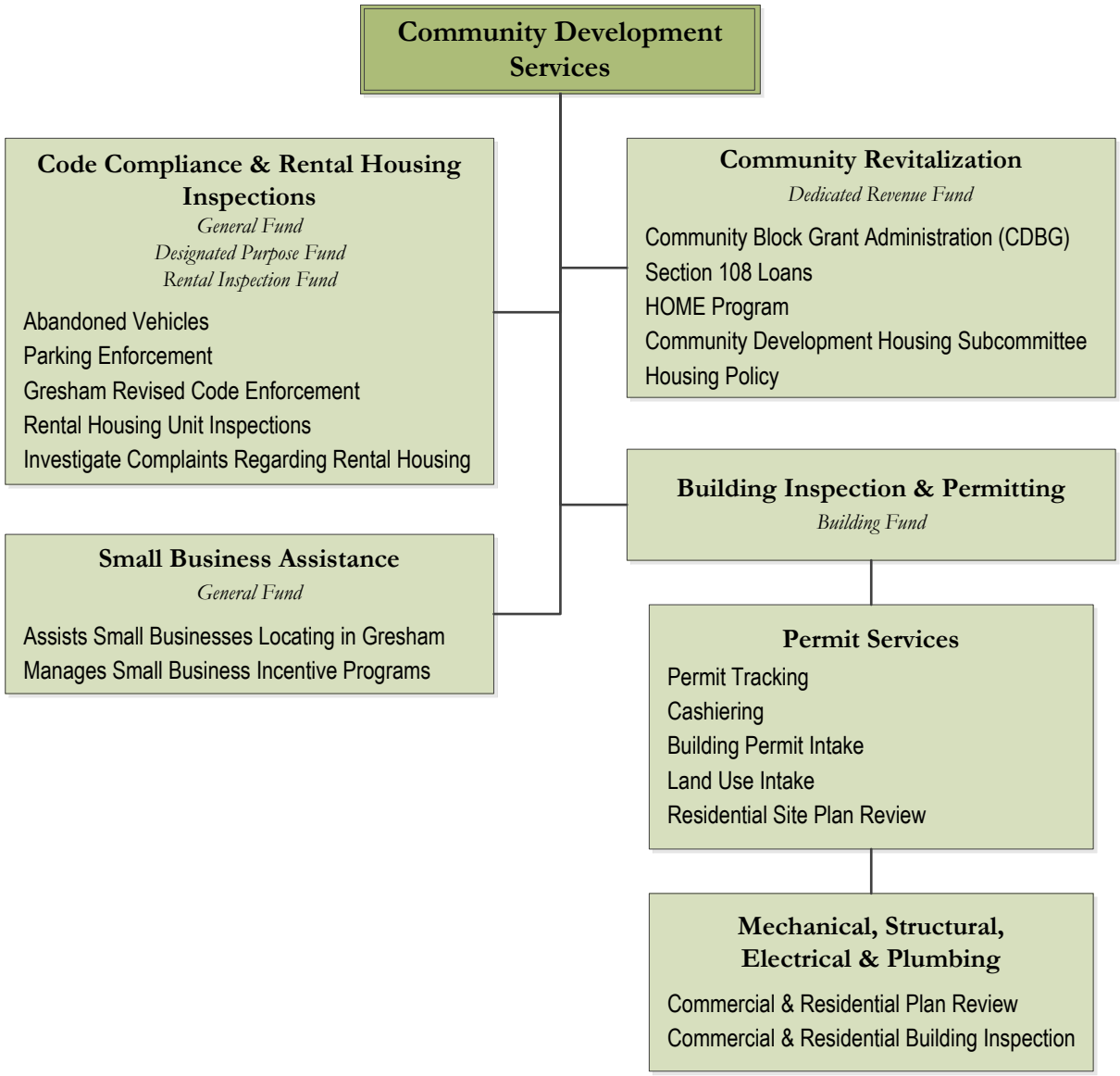
The Urban Design/Natural Resources program is responsible for facilitating the quality of the built environment and enhancement of the community's natural resources. This work is undertaken in collaboration with residents, elected and appointed officials and other community stakeholders to maintain a high quality of life.

Major functions include:

- Implement the City's Design Districts by review of development applications in the Design Districts.
- Develop plans and new Development Code related to urban design issues.
- Support park planning and design projects.
- Perform natural resource and urban forestry planning.
- Administer the Tree City USA Program.
- Administer the Community Gardens program.
- Provide staff support for the Design Commission.
- Provide staff support for the Urban Forestry Subcommittee.

Key issues and work plan for fiscal year 2015/16 include:

- Develop code amendments that conserve the scenic views of Gresham Butte through the project the Gresham Butte Scenic View Project.



MISSION STATEMENT

Your partners in creating solutions for quality development and a healthy business climate.

GENERAL DESCRIPTION

Community Development is responsible for the orderly growth of Gresham through code compliance, inspection and plan review. The department provides a wide variety of development services including: development plan review through final inspection, issuing building permits and performing building inspections, maintaining compliance with City Code through code enforcement, small business assistance and performing rental housing inspections.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Building Development

The Building Development Division includes the City's permit center and building inspections. The division administers State and City building codes and related ordinances to safeguard life and property values by regulating building construction. These efforts are key in making Gresham an enjoyable and aesthetically pleasing place in which to work, live and play. Staff issues construction-related permits and provides plan review and inspection services with regard to building, plumbing, mechanical and electrical construction in Gresham and the majority of unincorporated East Multnomah County.

The downturn experienced within the construction segment of the economy over the last few years abated somewhat in fiscal year 2014/15. As a result of retirements and organizational realignments, the Building Division was reduced to more closely align with the demands of the current work load over the four previous fiscal years. Due to the reduction of these positions, available skill sets in certain disciplines, have been reduced to minimal levels. The fiscal year 2015/16 budget includes funding for temporary services to address any specialized or peak demands that may occur. If activity continues to increase at the current pace the division may need to consider restoring some positions and services previously reduced in order to maintain service levels.

Key issues and work plan for fiscal year 2015/16:

- Continue to provide consistent, thorough and complete plan review/inspections in a timely manner.
- Continue expansion of public outreach and education efforts on plan review and inspections.
- Continue implementation/refinement related to electronic plan review (ePlans) for commercial, residential and industrial projects.
- Maintain the ability respond promptly to increased workload and major projects.
- Promote desired development in corridors and the Downtown, Rockwood and Civic Neighborhood centers through the Corridors and Centers – Retail / Office Strategy Council Work Plan Item.

Code Compliance

Code Enforcement is responsible for responding to citizens' concerns about a wide variety of potential City Code violations, which include land use, nuisances, parking and abandoned vehicles, in order to resolve problems and insure compliance. In addition to inspecting and notifying property owners of non-compliance with City Codes, the division provides information to assist property owners in resolving compliance issues.

The Code Compliance Division continues to approach its workload on a priority based service view to meet the needs of the City.

Key issue and work plan for fiscal year 2015/16:

- Continue application and review of assessment-based enforcement policies to increase compliance with City codes.
- Development and implementation of City Code and Ordinances related to passage of Ballot Measure 91, the legalization and regulation of Marijuana. This is a Council Work plan item.

Rental Housing Inspections

The Rental Housing Inspection Program was instituted by Council in February 2008 to address substandard rental housing and provide assurance that basic habitability standards are met. This program ensures that all residential rental properties in Gresham are maintained to minimum standards of fire, health, and life safety. The program allows for annual mandatory inspection of rental housing units selected by a random statistical sampling. It also includes a complaint-driven component with the highest possible protections for those reporting violations. Inspections focus primarily on fire safety and egress, structural, electrical, mechanical, and plumbing, health and sanitation issues, including the presence of interior dampness and mold, insect and rodent infestation and accumulation of trash.

The Rental Housing Program worked through the implementation of several program components related to the fee reduction adopted in fiscal year 2012/13. With all components now in place, it is anticipated that the service level in fiscal year 2015/16 will be approximately the same as in fiscal year 2015/16.

Key issue and work plan for fiscal year 2015/16:

- Continue implementation of the Rental Housing Program revisions including revised inspection checklists and the incentive program for well-performing rental properties.

Small Business Assistance

The Small Business Assistance program helps fill vacant storefronts, attracts new small business development, designated City Centers and creates a vibrant, dynamic business environment. The establishment and expansion of small businesses within these core commercial centers bring new customers and activities that benefit existing businesses.

Key issue and work plan for fiscal year 2015/16:

- Continue outreach to the small business community that results in additional vacant Gresham storefronts being filled with thriving enterprises.
- Continue implementation and enhancement of the Small Business Assistance Center mobile app.

Community Revitalization

The Community Revitalization Program coordinates delivery of Federal assistance through Community Development Block Grant (CDBG) and HOME grant funding. The program invests approximately $1.7 million annually in community services, public infrastructure, economic development and affordable housing for Gresham residents.

Key issues and work plan for fiscal year 2015/16 include:

- Administer CDBG and HOME grant programs in accordance with Federal regulations.
- Provide staff support to the Community Development and Housing Subcommittee.
- Administer the Section 108 Program and support Section 108 policy development and provide loan program assistance.
- Provide annual Fair Housing training for landlords.

MISSION STATEMENT

Creating solutions for quality development and a healthy business climate.

GENERAL DESCRIPTION

Economic Development Services (EDS) is responsible for business recruitment and retention and relationships with the local business community, with a focus on traded sector industrial companies.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

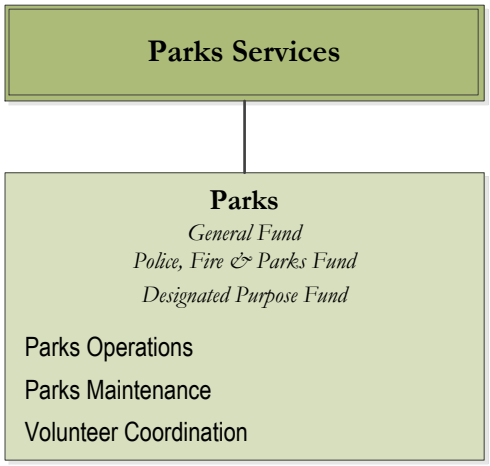
The Economic Development team coordinates the efforts for Gresham to generate community wealth, protect property values and foster regional links in order to create a balanced and diverse industry base that provides family wage jobs.

The team has four major areas of focus:

- Business Retention and Expansion.
- Business Recruitment.
- Business Assistance.
- Development Assistance.

Key issues and work plan for fiscal year 2015/16:

- Ensure Gresham is the most competitive jurisdiction in the region for industrial development by continuing work on economic development strategies.
- Aggressive marketing of the advantages for both large and small industrial and commercial companies to locate in the City of Gresham.
- Update and amend the City's Traded Sector Strategy, which is part of the 2015 City Council Work Plan.
- Aggressively market Gresham industrial sites to clean technology companies, manufacturers and professional service companies, consistent with City's Traded Sector Strategy.



MISSION STATEMENT

Maintain and operate public park infrastructure and open space properties for safe and enjoyable recreational opportunities and oversee and implement programs essential for protection of the environment.

GENERAL DESCRIPTION

The Parks Department maintains over 314 acres of active parks, 8 miles of trails, and is the community steward for over 800 acres of natural areas. The department also coordinates with community volunteers, when available, on maintenance and operation related activities.

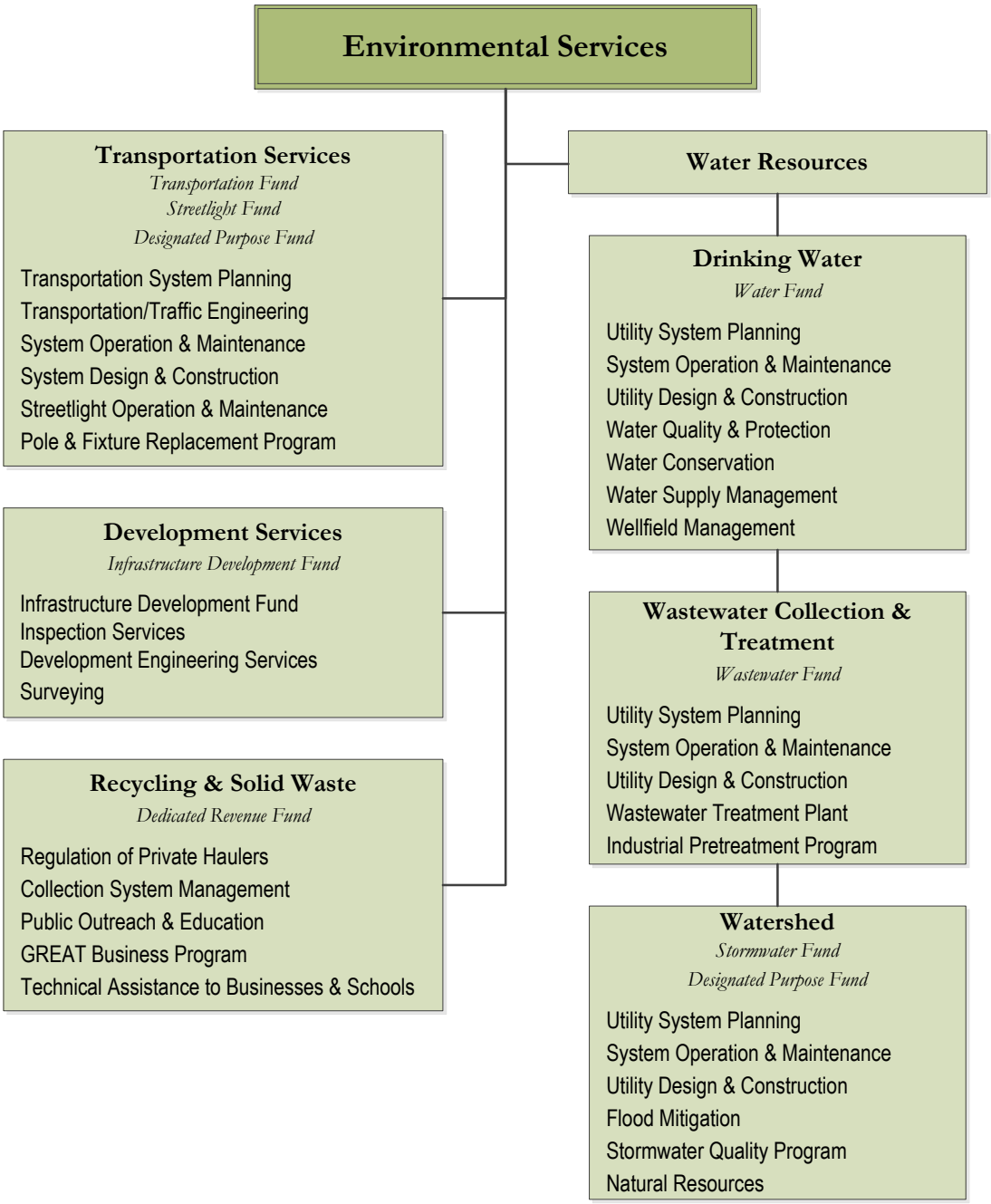
Operating expenditures for Parks are budgeted in the General Fund. Parks related capital improvement projects are budgeted in the Park CIP Fund with resources from system development charges, grants, loans, and private donations.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

The fiscal year 2015/16 budget maintains the current staffing level for Parks and continues to focus on maintaining existing and new parks facilities.

Key issues and work plan for fiscal year 2015/16:

- Focus maintenance activities on safety, code compliance, and asset preservation in order to provide safe and enjoyable recreation opportunities.
- Incorporate new parks and assets, such as the Children's Fountain into the City's maintenance and management plan.
- Continue to build relationships with community partners.
- Continue to support the Volunteer Program to maximize parks maintenance resources.



MISSION STATEMENT

Meet the essential needs of the community by efficiently providing clean water, safe transportation, waste disposal and other core public services while protecting the environment.

GENERAL DESCRIPTION

The Department of Environmental Services (DES) provides services in the areas of transportation, storm and surface water, drinking water, wastewater collection and treatment and recycling and solid waste. DES operates and maintains existing infrastructure systems as well as plans, designs and

manages the construction or implementation of new or upgraded facilities required to meet the needs of our customers. The service areas within DES are supported by shared administration, public works construction inspection and development review and permitting. Together, these core services provide a better quality of life for our customers and the public.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2015/16

Recycling and Solid Waste

The Recycling and Solid Waste Program manages the City's solid waste collection system and provides waste reduction and recycling information and assistance to Gresham residents, businesses and schools in Gresham and Wood Village. The program regulates private haulers, sets collection service standards and provides cost and service data to Council for use in setting rates.

The Recycling and Solid Waste Program is funded by collection rates that are passed through by payments from the haulers and Metro cost-sharing grants.

Key issues and work plan for fiscal year 2015/16 include:

- Review additional waste prevention initiatives.
- Continue implementation of state and regional mandated education and outreach programs.
- Continue promotion of community event recycling resources within the City.
- Continue expansion of voluntary Commercial Food Waste program.
- Review, update and establish solid waste policy issues including system review and rate setting methodologies.

Transportation

The Transportation Program plans, constructs, operates and maintains Gresham's transportation system, including slightly over 900 lane miles of streets, 143 electronic traffic control devices, median landscaping, and over 20,000 signs. Operating expenditures for the program are budgeted in the Transportation Fund, and are primarily funded by State gasoline taxes and vehicle registration fees. Transportation-related capital improvement projects, budgeted in the Transportation Construction Fund, are funded through system development charges, grants and gasoline taxes.

This budget was developed using priorities gathered from input from City Council, neighborhood associations, the City's pavement inspection and assessment program, and interdepartmental coordination with the water utilities, along with the recently completed 2013 Transportation Systems Plan update. The capital portion has been reviewed by the City of Gresham Planning Commission for approval.

The budget is shaped by the following goals:

- Safety.
- Maximization of street system condition.
- Economic development.

- Effective, efficient system operations.
- Equity.
- Sustainability.
- Community health and viability.

Key issues and work plan for fiscal year 2015/16 include:

- Continue emphasis on core operational maintenance needs related to safety, including installation of rectangular rapid flashing beacons (RRFBs) at certain mid-block crosswalks, signal and sign repairs, striping, sweeping and medians maintenance. These projects are consistent with sustainable practices such as reducing travel times, increasing commute options and enhancing community appearance.
- Continue pavement preservation, including crack seals, overlays, patching and pothole repair of streets. Preparation work for contracted street surfacing improvements is scheduled to be completed by City crews for this fiscal year. A more aggressive program of pavement preservation is planned for fiscal year 2015/16. Additional funding is still needed to maintain the system at a level that prevents overall system degradation in future years.
- Follow through on action items from the TSP related to development code updates, corridor planning, active transportation and funding.
- Continue capital improvement projects implementing operational efficiency and safety with a significant portion being funded by grants.

Streetlights

The Streetlight Program operates, maintains, constructs and replaces Gresham's 8,000+ streetlight poles and light fixtures. Due to the efficiency and reliability of LED streetlights, the conversion is expected to result in significant ongoing cost savings.

Key issues and work plan for fiscal year 2015/16 include:

- Continued conversion of Gresham's public street lighting to LED technology, and the City's assumption of related maintenance responsibilities. The installation of new LED fixtures is expected to be completed by December of 2015.

Infrastructure Development Services

The Infrastructure Development Program includes construction inspection services, which inspect all public and private infrastructure construction within the public right-of-way, and development engineering services that provide for the review and approval of the design and construction of privately constructed public facilities including streets, wastewater, water, and storm drainage systems. Land surveying services are also included in this program.

Development-related services are funded primarily through developer fees, with support coming from utility rates and gasoline taxes. Surveying services are funded primarily through charges to capital projects, utility rates and gasoline taxes.

Key issues and work plan for fiscal year 2015/16 include:

- Continue to work closely with Google as necessary to coordinate City information needed for the Google Fiber project.
- Review and update codes, public works standards and business practices to ensure high quality infrastructure, responsive customer service and development.
- Review development plans with electronic plan (e-Plan) review software, which increases productivity, predictability and precision through database management and visual software tools.
- Continue to work on process improvements throughout development services.

Drinking Water

The Drinking Water Program plans for and provides safe, reliable water to the community through construction, operation, maintenance, capital improvement, protection and conservation of the public drinking water system.

The program provides water services to approximately 70,300 Gresham residents and businesses. The distribution and storage system includes eight water reservoirs (seven active) that can store 27.2 million gallons of water, eight pump stations, and over 230 miles of waterlines.

Most of the City's drinking water supply is Bull Run Watershed surface water, purchased from the Portland Water Bureau. This supply is supplemented with Cascade groundwater from three wells and a treatment facility that are jointly owned by Gresham and the Rockwood Water People's Utility District.

Operating expenses in the Drinking Water Program are budgeted in the Water Fund and are primarily funded with utility rates. Water-related capital improvement projects are budgeted in the Water Construction Fund and are funded through utility rates and system development charges.

Key issues and work plan for fiscal year 2015/16 include:

- Drill a test well and determine whether it can produce viable quantities of groundwater for use as a production drinking water well.
- Continue work on the Cascade Well Field Protection Program, to help ensure the safety of groundwater supplies for east county citizens.
- Install a new pump station to serve the southern areas of the City.
- Retrofit the existing foundation at Hunter's Highland Reservoir to meet current seismic requirements.
- Complete prioritized projects from the Capital Maintenance Plan.
    - Replace the aging SE Atherton waterline to improve fire flow capacity.
    - Install a new waterline on NE 8th Street to improve operational capacity.
- Continue system maintenance activities.
    - Paint hydrants, and GPS valves, meters and service connections.

  - Continue to utilize leak detection technology to find and repair leaks in the distribution system in order to minimize damage to critical pipe and street infrastructure, and to support conservation efforts to further reduce unaccounted for water loss.
- Continue participation in local and regional emergency preparedness and response programs and community activities.

Stormwater and Natural Resources

The Watershed Program provides flood protection through continual improvement and maintenance of the City's stormwater system and works to monitor and improve the water quality and habitat of 75 miles of streams and 674 acres of riparian corridors to meet state and federal water quality and Endangered Species Act regulations. Gresham's stormwater system handles 4.3 billion gallons of runoff each year. The stormwater system includes approximately 9,000 catch basins, 225 miles of drainage pipes, 1,100 drywells, 120 rain gardens and numerous regional and local storm water treatment and flood-control facilities.

Operating expenditures for the Watershed Program are budgeted in the Stormwater Fund and are primarily funded through stormwater rates. Stormwater-related capital improvement projects are budgeted in the Stormwater Construction Fund and are funded through stormwater utility rates, system development charges and grants or similar partnerships with external stakeholders.

Key issues and work plan for fiscal year 2015/16 include:

- Development and implementation of a new program to maintain private stormwater ponds and underground filters that are currently owned by multiple property owners.
- Design and begin construction on the Fairview Creek Wetland Mitigation Bank, complying with federal and state mitigation permit requirements and Mitigation Bank Instrument terms.
- Retrofit and operate Underground Injection Control (UIC) drywells to meet new Oregon DEQ permit requirements to protect the quality of groundwater. The new permit includes increased regulatory requirements and compliance costs for operating the City's 1,100+ drywells.
- Comply with the City's National Pollution Discharge Elimination System (NPDES) permit for discharge of stormwater to surface waters. The latest permit requires implementing programs to promote pollution prevention with businesses and proper maintenance of private stormwater facilities. The permit also requires additional emphasis on "green infrastructure" for new development and retrofitting the existing streets and other impervious surfaces, and a new focus on improving stream bank stability to reduce sediment levels in the City's creeks.
- Develop and implement a water quality retrofit program that will focus on opportunities to increase stormwater quality treatment and flow reduction in conjunction with other City CIP projects and on City properties.
- Develop updated stormwater design standards, Water Quality Manual and an easy-to-use sizing tool for stormwater facilities to assist developers in meeting stormwater standards.

- Continue development of a condition assessment program to determine storm pipe rehabilitation and repair needs, including a detailed TV inspection program of high priority pipe areas.

Wastewater Collection and Treatment

The Wastewater Program provides planning, design, operation, maintenance, management and capital improvement of the City's wastewater collection and treatment facilities. The treatment plant serves over 119,000 customers within the cities of Gresham, Wood Village, Fairview and portions of Portland. The plant treats approximately 13 million gallons of wastewater daily. The collection portion of the program maintains approximately 310 miles of mains, trunks and interceptors, 128 miles of service laterals, seven lift stations and approximately 6,700 sewer manholes within Gresham.

Operating expenses in the Wastewater Program are budgeted in the Wastewater Fund and are primarily funded by utility rates. Wastewater-related capital improvement projects, budgeted in the Wastewater Construction Fund, are funded through utility rates and system development charges. The condition of wastewater infrastructure is assessed by in-house staff as part of the Program's asset management system, which is a determining factor the Oregon State Department of Environmental Quality uses when evaluating whether or not to assess fines for sanitary sewer overflows.

Key issues and work plan for fiscal year 2015/16 include:

- Continue to produce more energy than used at the wastewater treatment plant. The City has been receiving Fats, Oils and Grease (FOG) at the newly constructed receiving station since September 2012. A second cogeneration was constructed to produce electrical power from the methane produced from the FOG. Construction of the unit was completed in February 2015.
- Continue implementation of comprehensive and sustainable asset management practices for the wastewater collection, conveyance and treatment systems. Wastewater is using the Business Risk Exposure scoring tool to help prioritize Capital Improvement Program projects. This asset management scoring tool is based on both the asset condition score and the consequence of failure score.
- Continue compliance with NPDES permit requirements. A permit renewal application was submitted to the DEQ in November 2012, and a new permit was issued by the DEQ in 2014. In addition, continued implementation of Industrial Pretreatment Program changes required by the DEQ from their 2011 program audit.
- Continue proactive work with customers in order to prevent clogged lines and prevent hazardous and illegal sewer system overflows due to FOG, and to ensure compliance with the federal Clean Water Act and City Code.
- Continue repair and replacement of aging infrastructure and catching up on evaluations of pipe condition, including smoke testing, CCTV inspection and pipe repair projects.
- Continue prioritization and replacement of sewer lines with the worst asset condition score and highest consequence of failure score. Sewer lines with the worst scores and needing to be replaced were generally built during the 1950's.

General Fund & Police
Fire and Parks Funds

General Fund

The General Fund is the principal operating fund of the City. Major revenues include property taxes, intergovernmental agreements, utility license fees, state shared revenues, and business income taxes. Other revenues include charges for services and licenses/permits. The *Revenue Information* section of this document presents detailed information about General Fund revenues.

The money received by the General Fund is used for public services such as police and fire protection, emergency response, parks maintenance, economic development, code compliance, and community planning.

Police, Fire & Parks Fund

The Police, Fire & Parks Fund was established during fiscal year 2012/13 to clearly track and account for usage of the Police, Fire and Parks fee that was adopted in December 2012. Ninety-five percent of the revenues are used to maintain public safety services, while the remaining five percent supports parks maintenance. The revenue is split between Police and Fire services in an amount proportionate to their respective operating budgets.

The adopted budget reflects the following expenditures within this fund:

Police

Targeting Gang Activity

- Three positions related to the enforcement and prevention of gang activity are included in this fund. The positions focus on gang prevention through coordination with other regional partners, investigation of gang related activity and providing support at the new Rockwood Public Safety Facility. A contract with the Portland Opportunities Industrialization Center (POIC) is also included to provide street-level gang outreach services. These expenditures complement other gang enforcement activities that are funded through grants.

Addressing Crimes that Impact Neighborhood Livability

- This budget includes the four personnel for the Special Enforcement Team (SET). The SET consists of a Sergeant and three Detectives whose overall mission is to address and resolve on-going neighborhood livability issues and improve the quality of life in the city. Through the use of short and long term strategies, they investigate and initiate prosecution of street to mid-level drug dealers and manufacturers directly impacting the City of Gresham. They also conduct investigations on problem residences, apartment complexes and businesses that are continually requiring Gresham Police response and resources.
- Two Neighborhood Enforcement Team (NET) members are included in this fund. The NET's primary goal is to make neighborhoods more livable and safe by addressing long-term issues that impact neighborhoods, including abandoned houses, overgrown lots, and drug and nuisance houses.

Maintaining Police Response Times

- This fund contains fourteen patrol positions needed to maintain Police Department response times.

Fire

Keeping Fire Stations Open

- This fund contains sixteen positions that staff two Gresham Fire Stations. Two additional positions posted at these stations are funded through the SAFER grant. These positions are needed to keeps these fire stations open, operating, and responding to citizens in a timely manner.

Parks

Keeping Parks Clean, Safe and Accessible

- This fund contains three positions that are critical to maintaining the operations and functionality of Gresham's Parks and maintaining neighborhood livability.

Combined and Fund Specific Views

The first portion of this section displays combined information for both funds. The second portion shows information only for the General Fund. The third portion shows only the Police, Fire and Parks Fund information.

Combined Reports

General Fund

and

Police, Fire & Parks Fund

General Fund and Police, Fire & Parks Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Taxes	29,284,710	29,909,238	30,521,200	32,506,000	32,506,000	32,506,000
Licenses and Permits	342,072	339,286	329,500	322,500	322,500	322,500
Intergovernmental Revenue	8,314,323	8,363,186	8,421,000	8,996,000	8,996,000	8,996,000
Charges for Services	1,630,252	4,017,902	3,950,000	3,958,000	3,958,000	3,958,000
Utility License Fees	7,919,027	7,950,441	8,024,400	8,134,900	8,134,900	8,134,900
Interest Income	72,187	109,276	46,000	152,000	152,000	152,000
Miscellaneous Income	73,407	73,854	71,000	72,700	72,700	72,700
Contributions and Donatio	0	0	0	0	0	0
Interfund Transfers	504,096	102,781	1,972,000	1,973,800	1,973,800	1,973,800
Internal Service Charges	546,360	570,811	691,481	734,097	734,097	734,097
Other Resources	0	3,641,138	0	0	0	0
Beginning Balance	7,993,689	9,672,684	5,578,000	8,734,000	8,734,000	8,734,000
Total Resources	56,680,123	64,750,597	59,604,581	65,583,997	65,583,997	65,583,997
Requirements						
Police	23,512,447	24,789,497	28,314,548	30,052,979	30,052,979	30,052,979
Fire and Emergency Svcs	16,859,398	18,316,087	19,293,679	20,689,003	20,689,003	20,689,003
Community Development	891,739	929,264	941,838	1,045,196	1,045,196	1,045,196
Economic Development Srvc	570,690	608,858	905,988	900,187	900,187	900,187
Parks	0	0	2,420,838	2,596,650	2,596,650	2,596,650
Environmental Services	2,188,058	2,297,566	0	0	0	0
Total Operations	44,022,332	46,941,272	51,876,891	55,284,015	55,284,015	55,284,015
Interfund Transfers	2,985,107	7,156,568	5,197,807	4,999,700	4,999,700	4,999,700
Contingency	0	0	777,000	829,000	829,000	829,000
Debt Service	0	62,515	0	0	0	0
Unappropriated	9,672,684	10,590,242	1,752,883	4,471,282	4,471,282	4,471,282
Total Non-operating	12,657,791	17,809,325	7,727,690	10,299,982	10,299,982	10,299,982
Total Requirements	56,680,123	64,750,597	59,604,581	65,583,997	65,583,997	65,583,997

Combined View by Division

	General Fund	Police, Fire & Parks Fund	Total
Police			
Administration	1,094,742	-	**1,094,742**
Police Investigations	3,016,567	658,092	**3,674,659**
Police Operations	13,875,259	2,392,183	**16,267,442**
Police Records	1,742,246	-	**1,742,246**
Police Services	1,033,074	-	**1,033,074**
Support Services	6,240,816	-	**6,240,816**
Department Total	**27,002,704**	**3,050,275**	**30,052,979**
Fire and Emergency Svcs			
Emergency Operations	12,185,480	2,264,972	**14,450,452**
Fire Administration	685,994	-	**685,994**
Life Safety Division	538,068	-	**538,068**
Support Services	3,712,416	-	**3,712,416**
Training & Safety	1,302,073	-	**1,302,073**
Department Total	**18,424,031**	**2,264,972**	**20,689,003**
Community Development			
Code Compliance	557,243	-	**557,243**
Development Srvcs Admin	224,385	-	**224,385**
Support Services	263,568	-	**263,568**
Department Total	**1,045,196**	**-**	**1,045,196**
Economic Development Srvc			
Economic Development	753,395	-	**753,395**
Support Services	146,792	-	**146,792**
Department Total	**900,187**	**-**	**900,187**
Parks			
Parks Operations	1,613,001	265,051	**1,878,052**
Support Services	718,598	-	**718,598**
Department Total	**2,331,599**	**265,051**	**2,596,650**

Combined View by Category

	General Fund	Police, Fire & Parks Fund	Total
Police			
Personnel Services	18,115,511	2,955,375	**21,070,886**
Materials & Services	8,887,193	94,900	**8,982,093**
Department Total	**27,002,704**	**3,050,275**	**30,052,979**
Fire and Emergency Svcs			
Personnel Services	13,465,222	2,245,272	**15,710,494**
Materials & Services	4,913,809	19,700	**4,933,509**
Capital Outlay	45,000	-	**45,000**
Department Total	**18,424,031**	**2,264,972**	**20,689,003**
Community Development			
Personnel Services	709,928	-	**709,928**
Materials & Services	335,268	-	**335,268**
Department Total	**1,045,196**	**-**	**1,045,196**
Economic Development Srvc			
Personnel Services	399,594	-	**399,594**
Materials & Services	500,593	-	**500,593**
Department Total	**900,187**	**-**	**900,187**
Parks			
Personnel Services	845,174	262,551	**1,107,725**
Materials & Services	1,486,425	2,500	**1,488,925**
Department Total	**2,331,599**	**265,051**	**2,596,650**

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police Department						
Personnel Services						
10-01 Full-Time Employees	9,239,057	9,638,393	10,386,246	11,087,837	11,087,837	11,087,837
10-03 Overtime	983,947	968,909	1,614,400	1,661,100	1,661,100	1,661,100
10-04 Limited Term	0	398	63,232	99,133	99,133	99,133
10-05 Temp/Seasonal	48,844	43,733	50,000	50,000	50,000	50,000
10-10 Shift Differential	14,150	13,720	20,000	20,000	20,000	20,000
10-12 Certificate Pay	474,149	455,241	515,798	525,219	525,219	525,219
10-30 Acting In Capacity	13,782	12,167	17,600	23,283	23,283	23,283
10-32 Working Out of Class Pay	379	146	0	0	0	0
10-36 Field Training Officer	0	0	35,500	35,500	35,500	35,500
10-46 Premium Pay	175,886	164,526	179,481	196,718	196,718	196,718
10-61 Accrued Compensated Absen	47,115	8,903	214,000	219,300	219,300	219,300
10-69 Comp Cashed Out	208,996	156,492	0	0	0	0
Total Personnel Services	11,206,305	11,462,628	13,096,257	13,918,090	13,918,090	13,918,090
Employee Benefits						
11-01 FICA	848,343	873,047	995,212	1,059,675	1,059,675	1,059,675
11-02 Tri-Met Payroll Tax	85,346	86,371	93,605	100,896	100,896	100,896
11-09 PERS - Pension Bond Pymt	405,920	441,303	455,868	479,660	479,660	479,660
11-10 PERS-ER	849,558	834,941	1,261,164	1,188,222	1,188,222	1,188,222
11-11 PERS-EE	653,315	666,995	779,240	833,118	833,118	833,118
11-20 Health Insurance	1,906,506	2,012,155	2,271,095	2,496,323	2,496,323	2,496,323
11-21 Dental Insurance	247,562	248,113	284,579	302,001	302,001	302,001
11-22 Life Insurance	14,377	14,874	16,151	17,298	17,298	17,298
11-27 Workers' Comp	431,235	424,091	499,410	496,500	496,500	496,500
11-30 Long Term Disability	28,170	28,741	30,305	32,436	32,436	32,436
11-31 FSA-Admin Fee	1,010	954	966	1,134	1,134	1,134
11-35 HRA/VEBA	111,178	166,404	135,841	145,533	145,533	145,533
Total Employee Benefits	5,582,520	5,797,989	6,823,436	7,152,796	7,152,796	7,152,796
Prof and Tech Services						
20-06 Professional Services	111,349	188,191	286,355	316,627	316,627	316,627
20-08 Med and Psych Costs	0	4,923	2,000	5,000	5,000	5,000
20-10 Public Safety Dispatch	1,692,003	1,585,395	1,829,276	1,984,914	1,984,914	1,984,914
20-15 Outsourced Serv & Labor	0	13,617	0	50,000	50,000	50,000
20-20 Permits and Licenses	1,848	2,860	2,630	720	720	720
20-26 Invest Res/Drug Seiz	4,305	14,775	2,000	2,000	2,000	2,000
Total Prof and Tech Services	1,809,505	1,809,761	2,122,261	2,359,261	2,359,261	2,359,261
Property Services						
21-06 Telephone/Cell Phone	140,140	137,496	149,980	142,500	142,500	142,500
21-20 Building R and M	0	4,302	12,500	14,500	14,500	14,500
21-21 Equipment R and M	6,369	14,000	6,850	16,050	16,050	16,050
21-22 Motor Vehicle R and M	11,018	16,463	14,500	18,500	18,500	18,500
21-23 Com Systems R and M	199,918	226,223	289,050	289,150	289,150	289,150

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police Department						
21-30 Towing and Storage	4,631	10,054	10,500	10,500	10,500	10,500
21-40 Equipment Rent/Lease	20,626	22,690	31,350	31,350	31,350	31,350
21-43 Bldg/Office Rent/Lease	864	6,999	12,600	8,000	8,000	8,000
Total Property Services	383,566	438,227	527,330	530,550	530,550	530,550
Other Services						
22-02 Photographic/Art	11	0	700	700	700	700
22-04 Printing	13,977	20,376	19,935	17,635	17,635	17,635
22-06 Records Mgt/Microfilming	21,255	8,348	30,000	30,000	30,000	30,000
22-08 Advertising	0	0	3,250	3,650	3,650	3,650
22-12 Dues and Memberships	5,241	7,473	7,380	8,475	8,475	8,475
22-14 Training and Education	45,161	51,415	65,510	75,420	75,420	75,420
22-21 Uniform Cleaning	37,065	37,489	41,750	41,750	41,750	41,750
22-22 Low Income Assistance	9,436	3,970	27,800	27,800	27,800	27,800
22-24 Meals	23,755	28,218	31,170	33,961	33,961	33,961
22-25 Mileage	3,887	3,231	5,500	5,500	5,500	5,500
22-26 Promo/Incentive Programs	3,038	2,748	3,100	3,100	3,100	3,100
22-27 Lodging	16,526	19,583	43,620	41,075	41,075	41,075
22-29 Airfare	6,293	10,990	14,810	9,825	9,825	9,825
22-31 Rental Cars	1,793	3,876	4,600	4,420	4,420	4,420
22-34 Contributions/City Match	3,000	3,245	3,000	3,000	3,000	3,000
Total Other Services	190,438	200,962	302,125	306,311	306,311	306,311
Supplies						
23-01 Office Supplies	13,808	18,402	16,050	16,050	16,050	16,050
23-02 Copier/Printer/Fax Supp	16,121	13,614	19,000	19,000	19,000	19,000
23-11 Tires	0	233	6,000	6,000	6,000	6,000
23-13 Veh Repairs/Minor Equip	6,458	11,637	12,500	12,500	12,500	12,500
23-14 Minor Equip and Tools	134,302	173,183	79,200	84,200	84,200	84,200
23-20 Operating/Tech/Scientific	22,013	33,331	24,700	28,700	28,700	28,700
23-21 Amm/Supplies and Related	83,323	91,741	130,825	139,600	139,600	139,600
23-23 Animal Supp/Related Exp	4,286	9,791	7,500	8,000	8,000	8,000
23-24 First Aid and Safety	11,391	24,431	6,700	12,000	12,000	12,000
23-25 Other Operating	0	34	0	0	0	0
23-26 Protective Equip/Uniforms	114,115	152,385	133,505	133,505	133,505	133,505
23-44 R and M Supplies	0	109	500	500	500	500
23-60 Books and Publications	5,622	8,167	11,420	3,560	3,560	3,560
23-61 Post/Pack/Del/Courier	1,042	792	1,150	1,150	1,150	1,150
23-62 Employee Service Awards	5,525	10,920	10,500	10,500	10,500	10,500
23-63 Comp Equip/Software/Maint	36,905	67,385	77,270	46,050	46,050	46,050
Total Supplies	454,911	616,155	536,820	521,315	521,315	521,315
Internal Service Charge						
29-04 Property Management	365,440	356,816	359,186	391,614	391,614	391,614
29-06 Vehicle Maintenance	296,796	386,042	371,558	414,374	414,374	414,374
29-07 Vehicle Fuels	332,998	330,335	326,236	289,060	289,060	289,060

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police Department						
29-08 Equipment Replacement	404,282	536,725	675,890	683,439	683,439	683,439
29-11 Computer Replacement Chg	61,345	80,842	67,525	75,075	75,075	75,075
29-12 Information Services	736,967	805,838	1,085,960	1,225,303	1,225,303	1,225,303
29-21 Liability Mgmnt Charge	204,676	257,032	277,460	301,162	301,162	301,162
29-22 Legal	152,280	129,044	175,741	198,650	198,650	198,650
29-24 City Administration	315,943	382,101	412,578	431,506	431,506	431,506
29-25 Financial Services	292,099	324,878	325,401	344,162	344,162	344,162
29-27 General Support Services	144,772	150,306	154,456	172,296	172,296	172,296
29-29 City-Wide Services	507,809	632,205	674,328	738,015	738,015	738,015
Total Internal Service Charge	3,815,407	4,372,164	4,906,319	5,264,656	5,264,656	5,264,656
Capital Outlay						
30-08 Equipment	52,178	91,611	0	0	0	0
30-12 Hardware and Software	17,617	0	0	0	0	0
Total Capital Outlay	69,795	91,611	0	0	0	0
Total Requirements	23,512,447	24,789,497	28,314,548	30,052,979	30,052,979	30,052,979

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	7,167,165	7,542,552	7,692,818	8,224,237	8,224,237	8,224,237
10-02 Part-Time Employees	20,233	21,284	22,637	36,020	36,020	36,020
10-03 Overtime	1,278,973	1,682,345	1,333,375	1,428,625	1,428,625	1,428,625
10-04 Limited Term	151	1,215	0	0	0	0
10-05 Temp/Seasonal	0	10,035	0	0	0	0
10-12 Certificate Pay	415,498	430,845	469,207	493,146	493,146	493,146
10-16 On Call Pay	12,212	9,920	13,068	13,329	13,329	13,329
10-30 Acting In Capacity	4,745	2,110	4,500	4,500	4,500	4,500
10-32 Working Out of Class Pay	10,488	2,483	10,500	10,500	10,500	10,500
10-36 Field Training Officer	971	14,801	20,594	15,000	15,000	15,000
10-46 Premium Pay	108,614	116,963	123,396	120,887	120,887	120,887
10-61 Accrued Compensated Absen	12,615	803	84,900	230,000	230,000	230,000
Total Personnel Services	9,031,665	9,835,356	9,774,995	10,576,244	10,576,244	10,576,244
Employee Benefits						
11-01 FICA	666,995	716,772	743,961	804,569	804,569	804,569
11-02 Tri-Met Payroll Tax	63,870	70,644	69,947	76,763	76,763	76,763
11-09 PERS - Pension Bond Pymt	310,593	325,505	359,324	358,016	358,016	358,016
11-10 PERS-ER	750,437	798,243	1,004,126	970,951	970,951	970,951
11-11 PERS-EE	540,651	575,446	582,639	623,228	623,228	623,228
11-20 Health Insurance	1,312,601	1,362,760	1,498,700	1,646,479	1,646,479	1,646,479
11-21 Dental Insurance	175,647	175,546	194,968	204,800	204,800	204,800
11-22 Life Insurance	7,291	7,496	7,831	8,385	8,385	8,385
11-27 Workers' Comp	237,179	237,203	280,395	304,822	304,822	304,822
11-30 Long Term Disability	20,396	21,039	22,239	23,801	23,801	23,801
11-31 FSA-Admin Fee	1,152	1,008	966	1,092	1,092	1,092
11-35 HRA/VEBA	80,268	92,253	99,004	111,344	111,344	111,344
Total Employee Benefits	4,167,080	4,383,915	4,864,100	5,134,250	5,134,250	5,134,250
Prof and Tech Services						
20-06 Professional Services	84	5,550	750	0	0	0
20-08 Med and Psych Costs	434	3,000	4,400	4,400	4,400	4,400
20-10 Public Safety Dispatch	760,175	712,279	821,848	892,372	892,372	892,372
20-15 Outsourced Serv & Labor	22,650	32,380	24,000	25,000	25,000	25,000
20-20 Permits and Licenses	9,106	415	9,496	1,496	1,496	1,496
20-22 Assessments and Fees	50	0	0	0	0	0
Total Prof and Tech Services	792,499	753,624	860,494	923,268	923,268	923,268
Property Services						
21-04 Utility Services	927	6,241	3,900	1,000	1,000	1,000
21-06 Telephone/Cell Phone	85,208	85,068	96,700	96,700	96,700	96,700
21-20 Building R and M	15,071	25,173	17,125	17,125	17,125	17,125
21-21 Equipment R and M	37,499	41,145	65,780	74,580	74,580	74,580
21-22 Motor Vehicle R and M	31,607	29,186	40,000	40,000	40,000	40,000

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fire and Emergency Svcs Department						
21-23 Com Systems R and M	108,249	131,793	147,250	147,250	147,250	147,250
21-40 Equipment Rent/Lease	7,099	20,882	8,700	10,100	10,100	10,100
Total Property Services	285,660	339,488	379,455	386,755	386,755	386,755
Other Services						
22-02 Photographic/Art	0	200	200	200	200	200
22-04 Printing	1,587	2,843	3,950	3,950	3,950	3,950
22-08 Advertising	0	250	0	0	0	0
22-10 Insurance/Fees & Premiums	0	0	120	120	120	120
22-12 Dues and Memberships	2,022	2,951	3,846	4,076	4,076	4,076
22-14 Training and Education	13,816	23,694	30,300	30,300	30,300	30,300
22-16 Community Outreach	0	0	1,700	1,700	1,700	1,700
22-22 Low Income Assistance	6,290	2,647	19,700	19,700	19,700	19,700
22-24 Meals	4,061	6,994	8,950	9,950	9,950	9,950
22-25 Mileage	202	300	750	750	750	750
22-26 Promo/Incentive Programs	2,792	642	4,100	4,100	4,100	4,100
22-27 Lodging	2,971	1,363	10,500	11,000	11,000	11,000
22-29 Airfare	50	1,786	6,750	7,200	7,200	7,200
22-31 Rental Cars	0	632	300	300	300	300
Total Other Services	33,791	44,302	91,166	93,346	93,346	93,346
Supplies						
23-01 Office Supplies	1,860	2,843	5,000	5,000	5,000	5,000
23-02 Copier/Printer/Fax Supp	2,684	3,773	5,000	5,000	5,000	5,000
23-12 Veh Supplies and Parts	0	10,371	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	4,766	4,743	7,250	7,250	7,250	7,250
23-14 Minor Equip and Tools	69,205	110,497	99,500	110,500	110,500	110,500
23-20 Operating/Tech/Scientific	19,546	35,701	40,910	40,910	40,910	40,910
23-24 First Aid and Safety	83,679	97,499	105,400	105,400	105,400	105,400
23-26 Protective Equip/Uniforms	95,061	172,117	160,602	168,602	168,602	168,602
23-44 R and M Supplies	0	0	1,000	1,000	1,000	1,000
23-60 Books and Publications	1,408	4,456	3,450	4,800	4,800	4,800
23-61 Post/Pack/Del/Courier	469	685	1,200	800	800	800
23-62 Employee Service Awards	2,545	9,261	6,000	10,000	10,000	10,000
23-63 Comp Equip/Software/Maint	13,225	18,310	20,300	20,300	20,300	20,300
Total Supplies	294,448	470,256	456,612	480,562	480,562	480,562
Internal Service Charge						
29-04 Property Management	177,111	176,105	175,087	182,115	182,115	182,115
29-06 Vehicle Maintenance	198,590	228,291	249,511	269,989	269,989	269,989
29-07 Vehicle Fuels	95,838	98,603	102,571	94,130	94,130	94,130
29-08 Equipment Replacement	355,750	359,489	482,521	551,452	551,452	551,452
29-11 Computer Replacement Chg	25,861	25,127	19,425	22,871	22,871	22,871
29-12 Information Services	305,186	318,828	420,489	482,902	482,902	482,902
29-16 Internal Prof Svcs	0	1,224	0	0	0	0
29-21 Liability Mgmnt Charge	129,610	162,006	184,270	189,029	189,029	189,029

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fire and Emergency Svcs Department						
29-22 Legal	31,689	28,368	69,756	71,645	71,645	71,645
29-24 City Administration	225,769	266,189	306,314	303,401	303,401	303,401
29-25 Financial Services	208,729	226,324	241,590	241,987	241,987	241,987
29-27 General Support Services	103,452	104,710	114,675	121,144	121,144	121,144
29-29 City-Wide Services	362,873	440,422	500,648	518,913	518,913	518,913
Total Internal Service Charge	2,220,458	2,435,686	2,866,857	3,049,578	3,049,578	3,049,578
Capital Outlay						
30-08 Equipment	20,047	47,274	0	0	0	0
30-10 Motor Vehicles	13,750	1,500	0	45,000	45,000	45,000
30-12 Hardware and Software	0	4,686	0	0	0	0
Total Capital Outlay	33,797	53,460	0	45,000	45,000	45,000
Total Requirements	16,859,398	18,316,087	19,293,679	20,689,003	20,689,003	20,689,003

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	329,636	334,386	340,837	370,522	370,522	370,522
10-03 Overtime	1,501	38	7,000	7,000	7,000	7,000
10-04 Limited Term	45,358	62,688	39,811	64,272	64,272	64,272
10-05 Temp/Seasonal	22,662	16,962	0	0	0	0
10-32 Working Out of Class Pay	0	1,443	0	3,095	3,095	3,095
10-46 Premium Pay	1,112	1,134	1,156	0	0	0
10-61 Accrued Compensated Absen	1,939	0	0	0	0	0
Total Personnel Services	402,208	416,651	388,804	444,889	444,889	444,889
Employee Benefits						
11-01 FICA	30,279	31,759	28,863	33,721	33,721	33,721
11-02 Tri-Met Payroll Tax	2,835	3,016	2,776	3,221	3,221	3,221
11-09 PERS - Pension Bond Pymt	13,830	14,749	15,073	14,240	14,240	14,240
11-10 PERS-ER	27,098	26,497	38,469	36,943	36,943	36,943
11-11 PERS-EE	21,829	23,821	23,329	26,694	26,694	26,694
11-20 Health Insurance	83,476	84,949	97,763	118,081	118,081	118,081
11-21 Dental Insurance	10,039	10,065	12,209	14,956	14,956	14,956
11-22 Life Insurance	520	530	493	609	609	609
11-27 Workers' Comp	9,343	9,344	8,370	7,570	7,570	7,570
11-30 Long Term Disability	1,090	1,154	1,104	1,261	1,261	1,261
11-31 FSA-Admin Fee	61	61	61	61	61	61
11-35 HRA/VEBA	6,491	6,547	6,613	7,682	7,682	7,682
Total Employee Benefits	206,891	212,492	235,123	265,039	265,039	265,039
Prof and Tech Services						
20-06 Professional Services	31,059	27,754	30,000	30,000	30,000	30,000
20-15 Outsourced Serv & Labor	275	7,390	2,000	14,400	14,400	14,400
Total Prof and Tech Services	31,334	35,144	32,000	44,400	44,400	44,400
Property Services						
21-06 Telephone/Cell Phone	3,993	4,183	5,700	6,100	6,100	6,100
21-21 Equipment R and M	0	0	200	200	200	200
21-22 Motor Vehicle R and M	30	600	0	0	0	0
21-23 Com Systems R and M	0	0	1,500	1,500	1,500	1,500
21-30 Towing and Storage	0	679	1,000	1,400	1,400	1,400
21-40 Equipment Rent/Lease	505	2,596	3,450	3,850	3,850	3,850
21-44 Voice Mail Rent/Lease	807	800	1,000	1,200	1,200	1,200
Total Property Services	5,335	8,858	12,850	14,250	14,250	14,250
Other Services						
22-02 Photographic/Art	0	0	1,060	1,060	1,060	1,060
22-04 Printing	1,251	916	5,500	5,500	5,500	5,500
22-08 Advertising	1,953	0	7,250	7,250	7,250	7,250
22-12 Dues and Memberships	20	75	500	700	700	700

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Community Development Department						
22-14 Training and Education	881	625	3,900	3,900	3,900	3,900
22-24 Meals	72	288	500	500	500	500
22-25 Mileage	22	16	200	200	200	200
22-26 Promo/Incentive Programs	131	114	4,100	4,200	4,200	4,200
22-27 Lodging	86	410	0	400	400	400
22-29 Airfare	86	154	0	0	0	0
Total Other Services	4,502	2,598	23,010	23,710	23,710	23,710
Supplies						
23-01 Office Supplies	516	1,115	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	499	210	900	900	900	900
23-03 Paper	36	0	0	0	0	0
23-14 Minor Equip and Tools	1,152	6,818	1,300	2,000	2,000	2,000
23-20 Operating/Tech/Scientific	78	851	125	525	525	525
23-26 Protective Equip/Uniforms	156	0	800	800	800	800
23-60 Books and Publications	41	14	800	800	800	800
23-61 Post/Pack/Del/Courier	19	71	1,800	1,800	1,800	1,800
23-62 Employee Service Awards	0	55	425	425	425	425
23-63 Comp Equip/Software/Maint	0	4,205	1,400	1,400	1,400	1,400
Total Supplies	2,497	13,339	10,050	11,150	11,150	11,150
Internal Service Charge						
29-04 Property Management	9,540	15,292	15,996	16,301	16,301	16,301
29-06 Vehicle Maintenance	6,982	7,890	7,561	8,077	8,077	8,077
29-07 Vehicle Fuels	4,411	9,101	9,767	8,932	8,932	8,932
29-08 Equipment Replacement	13,231	8,071	9,920	13,273	13,273	13,273
29-11 Computer Replacement Chg	3,699	4,342	3,677	3,455	3,455	3,455
29-12 Information Services	35,922	37,394	48,353	52,724	52,724	52,724
29-21 Liability Mgmnt Charge	8,803	11,537	12,458	12,194	12,194	12,194
29-22 Legal	113,571	95,983	78,588	75,859	75,859	75,859
29-24 City Administration	10,730	12,974	14,136	13,039	13,039	13,039
29-25 Financial Services	9,920	11,030	11,149	10,400	10,400	10,400
29-27 General Support Services	4,917	5,103	5,292	5,206	5,206	5,206
29-29 City-Wide Services	17,246	21,465	23,104	22,298	22,298	22,298
Total Internal Service Charge	238,972	240,182	240,001	241,758	241,758	241,758
Total Requirements	891,739	929,264	941,838	1,045,196	1,045,196	1,045,196

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Economic Development Srvc Department						
Personnel Services						
10-01 Full-Time Employees	103,514	120,008	237,626	249,436	249,436	249,436
10-02 Part-Time Employees	27,459	21,824	11,822	12,061	12,061	12,061
10-03 Overtime	132	0	0	0	0	0
10-04 Limited Term	58,827	35,689	0	0	0	0
10-05 Temp/Seasonal	5,553	0	0	0	0	0
10-30 Acting In Capacity	3,854	287	0	0	0	0
10-46 Premium Pay	0	0	0	1,500	1,500	1,500
10-61 Accrued Compensated Absen	0	1,164	0	0	0	0
Total Personnel Services	199,339	178,972	249,448	262,997	262,997	262,997
Employee Benefits						
11-01 FICA	15,069	13,454	18,153	20,015	20,015	20,015
11-02 Tri-Met Payroll Tax	1,414	1,279	1,781	1,904	1,904	1,904
11-09 PERS - Pension Bond Pymt	10,068	10,478	10,306	9,136	9,136	9,136
11-10 PERS-ER	7,235	5,555	16,551	11,490	11,490	11,490
11-11 PERS-EE	8,749	8,038	14,967	15,780	15,780	15,780
11-20 Health Insurance	26,572	37,408	78,024	60,583	60,583	60,583
11-21 Dental Insurance	3,349	4,642	10,721	8,117	8,117	8,117
11-22 Life Insurance	262	263	402	414	414	414
11-27 Workers' Comp	5,031	5,032	5,580	4,308	4,308	4,308
11-30 Long Term Disability	528	516	723	758	758	758
11-31 FSA-Admin Fee	81	31	21	21	21	21
11-35 HRA/VEBA	2,542	2,306	4,227	4,071	4,071	4,071
Total Employee Benefits	80,900	89,002	161,456	136,597	136,597	136,597
Prof and Tech Services						
20-06 Professional Services	62,704	53,208	180,000	180,000	180,000	180,000
Total Prof and Tech Services	62,704	53,208	180,000	180,000	180,000	180,000
Property Services						
21-06 Telephone/Cell Phone	1,229	115	2,000	2,000	2,000	2,000
21-21 Equipment R and M	0	900	100	100	100	100
21-40 Equipment Rent/Lease	4,614	116	5,400	5,400	5,400	5,400
Total Property Services	5,843	1,131	7,500	7,500	7,500	7,500
Other Services						
22-02 Photographic/Art	0	0	2,500	2,500	2,500	2,500
22-04 Printing	543	1,381	2,500	2,500	2,500	2,500
22-08 Advertising	350	500	2,000	2,000	2,000	2,000
22-12 Dues and Memberships	30,100	67,310	64,495	64,495	64,495	64,495
22-14 Training and Education	455	4,493	7,000	7,000	7,000	7,000
22-24 Meals	977	3,014	3,000	3,000	3,000	3,000
22-25 Mileage	235	414	500	500	500	500
22-26 Promo/Incentive Programs	5,735	13,580	29,500	28,500	28,500	28,500

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Economic Development Srvc Department						
22-27 Lodging	98	1,381	3,400	3,400	3,400	3,400
22-29 Airfare	0	826	10,000	10,000	10,000	10,000
22-31 Rental Cars	0	12	0	0	0	0
22-71 Visitor Info Svcs-Chamber	52,000	52,000	52,000	52,000	52,000	52,000
Total Other Services	90,493	144,911	176,895	175,895	175,895	175,895
Supplies						
23-01 Office Supplies	229	495	500	900	900	900
23-02 Copier/Printer/Fax Supp	0	0	500	500	500	500
23-14 Minor Equip and Tools	16	818	100	500	500	500
23-20 Operating/Tech/Scientific	0	431	0	0	0	0
23-60 Books and Publications	300	22	400	400	400	400
23-61 Post/Pack/Del/Courier	88	0	1,000	1,000	1,000	1,000
23-62 Employee Service Awards	25	0	50	50	50	50
23-63 Comp Equip/Software/Maint	104	2,995	500	500	500	500
Total Supplies	762	4,761	3,050	3,850	3,850	3,850
Internal Service Charge						
29-04 Property Management	17,030	24,751	16,920	18,108	18,108	18,108
29-11 Computer Replacement Chg	2,406	3,277	2,775	1,989	1,989	1,989
29-12 Information Services	22,879	26,523	34,239	34,437	34,437	34,437
29-21 Liability Mgmnt Charge	7,194	9,556	7,776	8,152	8,152	8,152
29-22 Legal	37,007	24,529	16,042	13,409	13,409	13,409
29-24 City Administration	11,061	12,374	13,137	14,653	14,653	14,653
29-25 Financial Services	10,226	10,521	10,361	11,687	11,687	11,687
29-27 General Support Services	5,068	4,868	4,918	5,851	5,851	5,851
29-29 City-Wide Services	17,778	20,474	21,471	25,062	25,062	25,062
Total Internal Service Charge	130,649	136,873	127,639	133,348	133,348	133,348
Total Requirements	570,690	608,858	905,988	900,187	900,187	900,187

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Parks Department						
Personnel Services						
10-01 Full-Time Employees	0	0	480,075	491,196	491,196	491,196
10-02 Part-Time Employees	0	0	25,582	29,520	29,520	29,520
10-03 Overtime	0	0	2,500	2,500	2,500	2,500
10-05 Temp/Seasonal	0	0	112,600	133,000	133,000	133,000
10-14 Crew Leader Pay	0	0	100	100	100	100
10-16 On Call Pay	0	0	6,750	7,250	7,250	7,250
10-30 Acting In Capacity	0	0	2,400	2,400	2,400	2,400
10-32 Working Out of Class Pay	0	0	100	100	100	100
Total Personnel Services	0	0	630,107	666,066	666,066	666,066
Employee Benefits						
11-01 FICA	0	0	47,644	50,497	50,497	50,497
11-02 Tri-Met Payroll Tax	0	0	4,499	4,822	4,822	4,822
11-09 PERS - Pension Bond Pymt	0	0	22,535	23,078	23,078	23,078
11-10 PERS-ER	0	0	55,849	55,027	55,027	55,027
11-11 PERS-EE	0	0	31,051	34,264	34,264	34,264
11-20 Health Insurance	0	0	143,480	195,373	195,373	195,373
11-21 Dental Insurance	0	0	14,098	17,195	17,195	17,195
11-22 Life Insurance	0	0	781	866	866	866
11-27 Workers' Comp	0	0	48,825	48,445	48,445	48,445
11-30 Long Term Disability	0	0	1,466	1,611	1,611	1,611
11-31 FSA-Admin Fee	0	0	122	101	101	101
11-35 HRA/VEBA	0	0	9,351	10,380	10,380	10,380
Total Employee Benefits	0	0	379,701	441,659	441,659	441,659
Prof and Tech Services						
20-06 Professional Services	0	0	5,000	40,600	40,600	40,600
20-08 Med and Psych Costs	0	0	500	750	750	750
20-15 Outsourced Serv & Labor	0	0	288,500	311,800	311,800	311,800
20-20 Permits and Licenses	0	0	1,100	1,250	1,250	1,250
Total Prof and Tech Services	0	0	295,100	354,400	354,400	354,400
Property Services						
21-04 Utility Services	0	0	180,000	180,600	180,600	180,600
21-06 Telephone/Cell Phone	0	0	7,600	8,200	8,200	8,200
21-20 Building R and M	0	0	9,500	13,500	13,500	13,500
21-21 Equipment R and M	0	0	21,100	21,100	21,100	21,100
21-22 Motor Vehicle R and M	0	0	250	250	250	250
21-23 Com Systems R and M	0	0	3,000	2,000	2,000	2,000
21-25 Park R and M	0	0	168,000	175,000	175,000	175,000
21-40 Equipment Rent/Lease	0	0	7,500	7,500	7,500	7,500
21-51 Traffic Signals	0	0	500	500	500	500
Total Property Services	0	0	397,450	408,650	408,650	408,650

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Parks Department						
Other Services						
22-02 Photographic/Art	0	0	150	150	150	150
22-04 Printing	0	0	900	900	900	900
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	0	0	2,000	2,000	2,000	2,000
22-14 Training and Education	0	0	4,700	4,700	4,700	4,700
22-16 Community Outreach	0	0	100	100	100	100
22-22 Low Income Assistance	0	0	2,500	2,500	2,500	2,500
22-24 Meals	0	0	2,000	2,000	2,000	2,000
22-25 Mileage	0	0	250	250	250	250
22-26 Promo/Incentive Programs	0	0	450	450	450	450
Total Other Services	0	0	13,250	13,250	13,250	13,250
Supplies						
23-01 Office Supplies	0	0	3,000	3,000	3,000	3,000
23-02 Copier/Printer/Fax Supp	0	0	750	750	750	750
23-03 Paper	0	0	100	100	100	100
23-10 Gas, Oil, Lube	0	0	5,000	5,000	5,000	5,000
23-11 Tires	0	0	500	500	500	500
23-12 Veh Supplies and Parts	0	0	100	100	100	100
23-13 Veh Repairs/Minor Equip	0	0	2,000	2,000	2,000	2,000
23-14 Minor Equip and Tools	0	0	10,750	15,750	15,750	15,750
23-20 Operating/Tech/Scientific	0	0	6,250	7,250	7,250	7,250
23-24 First Aid and Safety	0	0	4,000	4,000	4,000	4,000
23-26 Protective Equip/Uniforms	0	0	1,000	1,000	1,000	1,000
23-41 Signs	0	0	2,500	4,500	4,500	4,500
23-44 R and M Supplies	0	0	15,000	20,000	20,000	20,000
23-60 Books and Publications	0	0	300	300	300	300
23-61 Post/Pack/Del/Courier	0	0	500	500	500	500
23-62 Employee Service Awards	0	0	100	100	100	100
23-63 Comp Equip/Software/Maint	0	0	700	700	700	700
Total Supplies	0	0	52,550	65,550	65,550	65,550
Internal Service Charge						
29-04 Property Management	0	0	201,406	206,927	206,927	206,927
29-06 Vehicle Maintenance	0	0	35,740	30,736	30,736	30,736
29-07 Vehicle Fuels	0	0	30,911	28,142	28,142	28,142
29-08 Equipment Replacement	0	0	83,564	87,252	87,252	87,252
29-11 Computer Replacement Chg	0	0	2,965	3,535	3,535	3,535
29-12 Information Services	0	0	51,650	59,218	59,218	59,218
29-21 Liability Mgmnt Charge	0	0	74,522	74,308	74,308	74,308
29-22 Legal	0	0	22,891	27,968	27,968	27,968
29-24 City Administration	0	0	33,714	33,013	33,013	33,013
29-25 Financial Services	0	0	26,591	26,331	26,331	26,331
29-27 General Support Services	0	0	12,622	13,182	13,182	13,182

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Parks Department						
29-29 City-Wide Services	0	0	55,104	56,463	56,463	56,463
Total Internal Service Charge	0	0	631,680	647,075	647,075	647,075
Capital Outlay						
30-08 Equipment	0	0	21,000	0	0	0
Total Capital Outlay	0	0	21,000	0	0	0
Total Requirements	0	0	2,420,838	2,596,650	2,596,650	2,596,650

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	486,956	482,582	0	0	0	0
10-02 Part-Time Employees	764	0	0	0	0	0
10-03 Overtime	1,635	1,924	0	0	0	0
10-04 Limited Term	0	16,477	0	0	0	0
10-05 Temp/Seasonal	115,240	110,828	0	0	0	0
10-14 Crew Leader Pay	41	320	0	0	0	0
10-16 On Call Pay	6,269	7,116	0	0	0	0
10-30 Acting In Capacity	2,375	0	0	0	0	0
10-46 Premium Pay	117	119	0	0	0	0
10-61 Accrued Compensated Absen	2,105	0	0	0	0	0
10-69 Comp Cashed Out	0	322	0	0	0	0
Total Personnel Services	615,502	619,688	0	0	0	0
Employee Benefits						
11-01 FICA	46,097	47,105	0	0	0	0
11-02 Tri-Met Payroll Tax	4,339	4,485	0	0	0	0
11-09 PERS - Pension Bond Pymt	21,056	22,289	0	0	0	0
11-10 PERS-ER	42,017	40,088	0	0	0	0
11-11 PERS-EE	31,062	30,594	0	0	0	0
11-20 Health Insurance	112,705	110,745	0	0	0	0
11-21 Dental Insurance	14,311	13,079	0	0	0	0
11-22 Life Insurance	715	749	0	0	0	0
11-27 Workers' Comp	35,936	43,128	0	0	0	0
11-30 Long Term Disability	1,381	1,456	0	0	0	0
11-31 FSA-Admin Fee	114	117	0	0	0	0
11-35 HRA/VEBA	9,120	9,303	0	0	0	0
Total Employee Benefits	318,853	323,138	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	1,143	11,587	0	0	0	0
20-08 Med and Psych Costs	234	155	0	0	0	0
20-15 Outsourced Serv & Labor	206,287	224,939	0	0	0	0
20-20 Permits and Licenses	1,060	1,202	0	0	0	0
20-22 Assessments and Fees	0	3,865	0	0	0	0
Total Prof and Tech Services	208,724	241,748	0	0	0	0
Property Services						
21-04 Utility Services	154,075	156,629	0	0	0	0
21-06 Telephone/Cell Phone	7,418	7,631	0	0	0	0
21-20 Building R and M	3,053	6,091	0	0	0	0
21-21 Equipment R and M	12,189	11,413	0	0	0	0
21-23 Com Systems R and M	1,881	1,823	0	0	0	0
21-24 Transportation R and M	488	0	0	0	0	0
21-25 Park R and M	151,547	150,851	0	0	0	0

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Environmental Services Department						
21-40 Equipment Rent/Lease	2,904	6,591	0	0	0	0
Total Property Services	333,555	341,029	0	0	0	0
Other Services						
22-04 Printing	65	118	0	0	0	0
22-08 Advertising	268	0	0	0	0	0
22-12 Dues and Memberships	612	1,830	0	0	0	0
22-14 Training and Education	1,503	1,745	0	0	0	0
22-22 Low Income Assistance	828	348	0	0	0	0
22-24 Meals	920	1,258	0	0	0	0
22-25 Mileage	12	0	0	0	0	0
Total Other Services	4,208	5,299	0	0	0	0
Supplies						
23-01 Office Supplies	1,049	989	0	0	0	0
23-02 Copier/Printer/Fax Supp	260	302	0	0	0	0
23-03 Paper	129	20	0	0	0	0
23-10 Gas, Oil, Lube	4,314	4,585	0	0	0	0
23-11 Tires	38	0	0	0	0	0
23-12 Veh Supplies and Parts	52	62	0	0	0	0
23-13 Veh Repairs/Minor Equip	1,805	367	0	0	0	0
23-14 Minor Equip and Tools	6,274	9,920	0	0	0	0
23-20 Operating/Tech/Scientific	4,164	6,296	0	0	0	0
23-24 First Aid and Safety	3,057	2,974	0	0	0	0
23-25 Other Operating	105	41	0	0	0	0
23-26 Protective Equip/Uniforms	537	586	0	0	0	0
23-41 Signs	2,450	4,221	0	0	0	0
23-44 R and M Supplies	4,207	19,251	0	0	0	0
23-60 Books and Publications	78	80	0	0	0	0
23-61 Post/Pack/Del/Courier	6	0	0	0	0	0
23-62 Employee Service Awards	140	0	0	0	0	0
23-63 Comp Equip/Software/Maint	229	0	0	0	0	0
Total Supplies	28,894	49,694	0	0	0	0
Internal Service Charge						
29-04 Property Management	208,719	200,848	0	0	0	0
29-06 Vehicle Maintenance	31,537	35,429	0	0	0	0
29-07 Vehicle Fuels	31,258	28,574	0	0	0	0
29-08 Equipment Replacement	103,267	89,077	0	0	0	0
29-11 Computer Replacement Chg	4,649	4,543	0	0	0	0
29-12 Information Services	43,143	42,425	0	0	0	0
29-16 Internal Prof Svcs	3,177	3,771	0	0	0	0
29-21 Liability Mgmnt Charge	54,018	66,783	0	0	0	0
29-22 Legal	39,134	31,781	0	0	0	0
29-24 City Administration	27,447	31,365	0	0	0	0
29-25 Financial Services	25,375	26,668	0	0	0	0

General Fund and Police, Fire & Parks Fund Combined

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Environmental Services Department						
29-27 General Support Services	12,577	12,338	0	0	0	0
29-29 City-Wide Services	44,115	51,894	0	0	0	0
Total Internal Service Charge	628,416	625,496	0	0	0	0
Capital Outlay						
30-08 Equipment	49,906	91,474	0	0	0	0
Total Capital Outlay	49,906	91,474	0	0	0	0
Total Requirements	2,188,058	2,297,566	0	0	0	0

General Fund

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
110 General Fund						
Taxes	29,284,710	29,909,238	30,521,200	32,506,000	32,506,000	32,506,000
Licenses and Permits	335,508	329,144	329,500	322,500	322,500	322,500
Intergovernmental Revenue	8,314,323	8,363,186	8,421,000	8,996,000	8,996,000	8,996,000
Charges for Services	305,810	277,170	214,000	213,000	213,000	213,000
Utility License Fees	7,919,027	7,950,441	8,024,400	8,134,900	8,134,900	8,134,900
Interest Income	71,538	104,853	46,000	150,000	150,000	150,000
Miscellaneous Income	73,332	73,854	71,000	72,700	72,700	72,700
Interfund Transfers	504,096	102,781	222,000	223,800	223,800	223,800
Internal Service Charges	546,360	570,811	691,481	734,097	734,097	734,097
Other Resources	0	3,641,138	0	0	0	0
Beginning Balance	7,993,689	8,357,508	5,443,000	8,232,000	8,232,000	8,232,000
Total General Fund	55,348,393	59,680,124	53,983,581	59,584,997	59,584,997	59,584,997
Requirements						
Police	23,503,011	22,211,275	25,357,620	27,002,704	27,002,704	27,002,704
Fire and Emergency Svcs	16,853,108	16,489,152	17,056,283	18,424,031	18,424,031	18,424,031
Community Development	891,739	929,264	941,838	1,045,196	1,045,196	1,045,196
Economic Development Srvc	570,690	608,858	905,988	900,187	900,187	900,187
Parks	0	0	2,147,438	2,331,599	2,331,599	2,331,599
Environmental Services	2,187,230	2,065,690	0	0	0	0
Total	44,005,778	42,304,239	46,409,167	49,703,717	49,703,717	49,703,717
Interfund Transfers	2,985,107	7,156,568	5,197,807	4,999,700	4,999,700	4,999,700
Contingency	0	0	777,000	829,000	829,000	829,000
Debt Service	0	62,515	0	0	0	0
Unappropriated	8,357,508	10,156,802	1,599,607	4,052,580	4,052,580	4,052,580
Total	11,342,615	17,375,885	7,574,414	9,881,280	9,881,280	9,881,280
Total General Fund	55,348,393	59,680,124	53,983,581	59,584,997	59,584,997	59,584,997

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 21 Police Department						
Requirements by Division						
Administration Div.	956,300	898,953	970,003	1,094,742	1,094,742	1,094,742
Support Services Div.	4,652,562	5,237,558	5,861,597	6,240,816	6,240,816	6,240,816
Police Operations Div.	12,409,626	11,338,249	12,796,660	13,875,259	13,875,259	13,875,259
Police Investigations Div.	3,270,739	2,693,060	3,080,809	3,016,567	3,016,567	3,016,567
Police Records Div.	0	1,498,217	1,688,928	1,742,246	1,742,246	1,742,246
Police Services Div.	2,213,784	545,238	959,623	1,033,074	1,033,074	1,033,074
Police Dept. Total	23,503,011	22,211,275	25,357,620	27,002,704	27,002,704	27,002,704

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	16,788,825	14,686,365	17,052,565	18,115,511	18,115,511	18,115,511
Materials & Services	6,644,391	7,433,299	8,305,055	8,887,193	8,887,193	8,887,193
Capital Outlay	69,795	91,611	0	0	0	0
Police Dept. Total	23,503,011	22,211,275	25,357,620	27,002,704	27,002,704	27,002,704

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	9,239,057	8,199,605	8,702,142	9,365,932	9,365,932	9,365,932
10-03 Overtime	983,947	747,365	1,614,400	1,661,100	1,661,100	1,661,100
10-04 Limited Term	0	398	0	23,650	23,650	23,650
10-05 Temp/Seasonal	48,844	38,105	50,000	50,000	50,000	50,000
10-10 Shift Differential	14,150	13,720	20,000	20,000	20,000	20,000
10-12 Certificate Pay	474,149	381,477	397,069	403,780	403,780	403,780
10-30 Acting In Capacity	13,782	9,827	17,600	23,283	23,283	23,283
10-32 Working Out of Class Pay	379	146	0	0	0	0
10-36 Field Training Officer	0	0	35,500	35,500	35,500	35,500
10-46 Premium Pay	175,886	138,510	138,865	156,821	156,821	156,821
10-61 Accrued Compensated Absen	47,115	8,903	214,000	219,300	219,300	219,300
10-69 Comp Cashed Out	208,996	156,492	0	0	0	0
Total Personnel Services	11,206,305	9,694,548	11,189,576	11,959,366	11,959,366	11,959,366
Employee Benefits						
11-01 FICA	848,343	739,091	850,673	910,978	910,978	910,978
11-02 Tri-Met Payroll Tax	85,346	73,939	79,992	86,688	86,688	86,688
11-09 PERS - Pension Bond Pymt	405,920	441,303	455,868	479,660	479,660	479,660
11-10 PERS-ER	849,558	660,029	1,045,159	975,135	975,135	975,135
11-11 PERS-EE	653,315	560,783	664,839	715,379	715,379	715,379
11-20 Health Insurance	1,906,506	1,695,955	1,876,387	2,074,600	2,074,600	2,074,600
11-21 Dental Insurance	247,562	208,717	236,121	250,656	250,656	250,656
11-22 Life Insurance	14,377	12,702	13,430	14,498	14,498	14,498
11-27 Workers' Comp	431,235	424,091	499,410	496,500	496,500	496,500
11-30 Long Term Disability	28,170	24,673	25,237	27,225	27,225	27,225
11-31 FSA-Admin Fee	1,010	786	840	882	882	882
11-35 HRA/VEBA	111,178	149,748	115,033	123,944	123,944	123,944
Total Employee Benefits	5,582,520	4,991,817	5,862,989	6,156,145	6,156,145	6,156,145
Prof and Tech Services						
20-06 Professional Services	111,349	188,191	224,355	253,127	253,127	253,127
20-08 Med and Psych Costs	0	4,923	2,000	5,000	5,000	5,000
20-10 Public Safety Dispatch	1,692,003	1,585,395	1,829,276	1,984,914	1,984,914	1,984,914
20-15 Outsourced Serv & Labor	0	13,617	0	50,000	50,000	50,000
20-20 Permits and Licenses	1,848	2,860	2,630	720	720	720
20-26 Invest Res/Drug Seiz	4,305	14,775	2,000	2,000	2,000	2,000
Total Prof and Tech Services	1,809,505	1,809,761	2,060,261	2,295,761	2,295,761	2,295,761
Property Services						
21-06 Telephone/Cell Phone	140,140	137,496	149,980	142,500	142,500	142,500
21-20 Building R and M	0	4,302	12,500	14,500	14,500	14,500
21-21 Equipment R and M	6,369	14,000	6,850	16,050	16,050	16,050
21-22 Motor Vehicle R and M	11,018	16,463	14,500	18,500	18,500	18,500
21-23 Com Systems R and M	199,918	226,223	289,050	289,150	289,150	289,150
21-30 Towing and Storage	4,631	10,054	10,500	10,500	10,500	10,500
21-40 Equipment Rent/Lease	20,626	22,690	31,350	31,350	31,350	31,350

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Police Department						
21-43 Bldg/Office Rent/Lease	864	6,999	12,600	8,000	8,000	8,000
Total Property Services	383,566	438,227	527,330	530,550	530,550	530,550
Other Services						
22-02 Photographic/Art	11	0	700	700	700	700
22-04 Printing	13,977	20,376	19,935	17,635	17,635	17,635
22-06 Records Mgt/Microfilming	21,255	8,348	30,000	30,000	30,000	30,000
22-08 Advertising	0	0	3,250	3,650	3,650	3,650
22-12 Dues and Memberships	5,241	7,473	7,380	8,475	8,475	8,475
22-14 Training and Education	45,161	51,415	65,510	75,420	75,420	75,420
22-21 Uniform Cleaning	37,065	37,489	41,750	41,750	41,750	41,750
22-24 Meals	23,755	28,218	31,170	33,961	33,961	33,961
22-25 Mileage	3,887	3,231	5,500	5,500	5,500	5,500
22-26 Promo/Incentive Programs	3,038	2,748	3,100	3,100	3,100	3,100
22-27 Lodging	16,526	19,583	43,620	41,075	41,075	41,075
22-29 Airfare	6,293	10,990	14,810	9,825	9,825	9,825
22-31 Rental Cars	1,793	3,876	4,600	4,420	4,420	4,420
22-34 Contributions/City Match	3,000	3,245	3,000	3,000	3,000	3,000
Total Other Services	181,002	196,992	274,325	278,511	278,511	278,511
Supplies						
23-01 Office Supplies	13,808	18,402	16,050	16,050	16,050	16,050
23-02 Copier/Printer/Fax Supp	16,121	13,614	19,000	19,000	19,000	19,000
23-11 Tires	0	233	6,000	6,000	6,000	6,000
23-13 Veh Repairs/Minor Equip	6,458	11,637	12,500	12,500	12,500	12,500
23-14 Minor Equip and Tools	134,302	173,183	79,200	84,200	84,200	84,200
23-20 Operating/Tech/Scientific	22,013	33,331	24,700	28,700	28,700	28,700
23-21 Amm/Supplies and Related	83,323	91,741	130,825	139,600	139,600	139,600
23-23 Animal Supp/Related Exp	4,286	9,791	7,500	8,000	8,000	8,000
23-24 First Aid and Safety	11,391	24,431	6,700	12,000	12,000	12,000
23-25 Other Operating	0	34	0	0	0	0
23-26 Protective Equip/Uniforms	114,115	152,385	133,505	129,905	129,905	129,905
23-44 R and M Supplies	0	109	500	500	500	500
23-60 Books and Publications	5,622	8,167	11,420	3,560	3,560	3,560
23-61 Post/Pack/Del/Courier	1,042	792	1,150	1,150	1,150	1,150
23-62 Employee Service Awards	5,525	10,920	10,500	10,500	10,500	10,500
23-63 Comp Equip/Software/Maint	36,905	67,385	77,270	46,050	46,050	46,050
Total Supplies	454,911	616,155	536,820	517,715	517,715	517,715
Internal Service Charge						
29-04 Property Management	365,440	356,816	359,186	391,614	391,614	391,614
29-06 Vehicle Maintenance	296,796	386,042	371,558	414,374	414,374	414,374
29-07 Vehicle Fuels	332,998	330,335	326,236	289,060	289,060	289,060
29-08 Equipment Replacement	404,282	536,725	675,890	683,439	683,439	683,439
29-11 Computer Replacement Chg	61,345	80,842	67,525	75,075	75,075	75,075
29-12 Information Services	736,967	805,838	1,085,960	1,225,303	1,225,303	1,225,303
29-21 Liability Mgmnt Charge	204,676	257,032	277,460	301,162	301,162	301,162
29-22 Legal	152,280	129,044	175,741	198,650	198,650	198,650

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Police Department						
29-24 City Administration	315,943	382,101	412,578	431,506	431,506	431,506
29-25 Financial Services	292,099	324,878	325,401	344,162	344,162	344,162
29-27 General Support Services	144,772	150,306	154,456	172,296	172,296	172,296
29-29 City-Wide Services	507,809	632,205	674,328	738,015	738,015	738,015
Total Internal Service Charge	3,815,407	4,372,164	4,906,319	5,264,656	5,264,656	5,264,656
Capital Outlay						
30-08 Equipment	52,178	91,611	0	0	0	0
30-12 Hardware and Software	17,617	0	0	0	0	0
Total Capital Outlay	69,795	91,611	0	0	0	0
Total Requirements	23,503,011	22,211,275	25,357,620	27,002,704	27,002,704	27,002,704

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Administration Div.	390,078	481,364	657,020	685,994	685,994	685,994
Emergency Operations Div.	12,880,948	12,156,213	11,408,342	12,185,480	12,185,480	12,185,480
Life Safety Division Div.	390,079	348,336	435,235	538,068	538,068	538,068
Support Services Div.	2,768,230	2,997,170	3,506,576	3,712,416	3,712,416	3,712,416
Training & Safety Div.	423,773	506,069	1,049,110	1,302,073	1,302,073	1,302,073
Fire and Emergency Svcs Dept. Total	16,853,108	16,489,152	17,056,283	18,424,031	18,424,031	18,424,031

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	13,198,745	12,394,983	12,421,399	13,465,222	13,465,222	13,465,222
Materials & Services	3,620,566	4,040,709	4,634,884	4,913,809	4,913,809	4,913,809
Capital Outlay	33,797	53,460	0	45,000	45,000	45,000
Fire and Emergency Svcs Dept. Total	16,853,108	16,489,152	17,056,283	18,424,031	18,424,031	18,424,031

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	7,167,165	6,548,904	6,351,823	6,848,355	6,848,355	6,848,355
10-02 Part-Time Employees	20,233	18,536	22,637	36,020	36,020	36,020
10-03 Overtime	1,278,973	1,478,105	1,333,375	1,428,625	1,428,625	1,428,625
10-04 Limited Term	151	1,215	0	0	0	0
10-05 Temp/Seasonal	0	10,035	0	0	0	0
10-12 Certificate Pay	415,498	375,321	338,998	365,610	365,610	365,610
10-16 On Call Pay	12,212	8,276	13,068	13,329	13,329	13,329
10-30 Acting In Capacity	4,745	1,546	4,500	4,500	4,500	4,500
10-32 Working Out of Class Pay	10,488	1,091	10,500	10,500	10,500	10,500
10-36 Field Training Officer	971	14,801	8,481	15,000	15,000	15,000
10-46 Premium Pay	108,614	102,839	118,064	115,946	115,946	115,946
10-61 Accrued Compensated Absen	12,615	803	84,900	230,000	230,000	230,000
Total Personnel Services	9,031,665	8,561,472	8,286,346	9,067,885	9,067,885	9,067,885
Employee Benefits						
11-01 FICA	666,995	621,756	631,287	690,194	690,194	690,194
11-02 Tri-Met Payroll Tax	63,870	61,704	59,318	65,843	65,843	65,843
11-09 PERS - Pension Bond Pymt	310,593	325,505	359,324	358,016	358,016	358,016
11-10 PERS-ER	750,437	668,163	829,482	798,542	798,542	798,542
11-11 PERS-EE	540,651	499,486	493,320	532,727	532,727	532,727
11-20 Health Insurance	1,312,601	1,165,384	1,212,602	1,353,266	1,353,266	1,353,266
11-21 Dental Insurance	175,647	150,718	157,700	168,096	168,096	168,096
11-22 Life Insurance	7,291	6,512	6,583	7,137	7,137	7,137
11-27 Workers' Comp	237,179	237,203	280,395	304,822	304,822	304,822
11-30 Long Term Disability	20,396	18,219	18,349	19,811	19,811	19,811
11-31 FSA-Admin Fee	1,152	864	672	756	756	756
11-35 HRA/VEBA	80,268	77,997	86,021	98,127	98,127	98,127
Total Employee Benefits	4,167,080	3,833,511	4,135,053	4,397,337	4,397,337	4,397,337
Prof and Tech Services						
20-06 Professional Services	84	5,550	750	0	0	0
20-08 Med and Psych Costs	434	3,000	4,400	4,400	4,400	4,400
20-10 Public Safety Dispatch	760,175	712,279	821,848	892,372	892,372	892,372
20-15 Outsourced Serv & Labor	22,650	32,380	24,000	25,000	25,000	25,000
20-20 Permits and Licenses	9,106	415	9,496	1,496	1,496	1,496
20-22 Assessments and Fees	50	0	0	0	0	0
Total Prof and Tech Services	792,499	753,624	860,494	923,268	923,268	923,268
Property Services						
21-04 Utility Services	927	6,241	3,900	1,000	1,000	1,000
21-06 Telephone/Cell Phone	85,208	85,068	96,700	96,700	96,700	96,700
21-20 Building R and M	15,071	25,173	17,125	17,125	17,125	17,125
21-21 Equipment R and M	37,499	41,145	65,780	74,580	74,580	74,580
21-22 Motor Vehicle R and M	31,607	29,186	40,000	40,000	40,000	40,000
21-23 Com Systems R and M	108,249	131,793	147,250	147,250	147,250	147,250

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
21-40 Equipment Rent/Lease	7,099	20,882	8,700	10,100	10,100	10,100
Total Property Services	285,660	339,488	379,455	386,755	386,755	386,755
Other Services						
22-02 Photographic/Art	0	200	200	200	200	200
22-04 Printing	1,587	2,843	3,950	3,950	3,950	3,950
22-08 Advertising	0	250	0	0	0	0
22-10 Insurance/Fees & Premiums	0	0	120	120	120	120
22-12 Dues and Memberships	2,022	2,951	3,846	4,076	4,076	4,076
22-14 Training and Education	13,816	23,694	30,300	30,300	30,300	30,300
22-16 Community Outreach	0	0	1,700	1,700	1,700	1,700
22-24 Meals	4,061	6,994	8,950	9,950	9,950	9,950
22-25 Mileage	202	300	750	750	750	750
22-26 Promo/Incentive Programs	2,792	642	4,100	4,100	4,100	4,100
22-27 Lodging	2,971	1,363	10,500	11,000	11,000	11,000
22-29 Airfare	50	1,786	6,750	7,200	7,200	7,200
22-31 Rental Cars	0	632	300	300	300	300
Total Other Services	27,501	41,655	71,466	73,646	73,646	73,646
Supplies						
23-01 Office Supplies	1,860	2,843	5,000	5,000	5,000	5,000
23-02 Copier/Printer/Fax Supp	2,684	3,773	5,000	5,000	5,000	5,000
23-12 Veh Supplies and Parts	0	10,371	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	4,766	4,743	7,250	7,250	7,250	7,250
23-14 Minor Equip and Tools	69,205	110,497	99,500	110,500	110,500	110,500
23-20 Operating/Tech/Scientific	19,546	35,701	40,910	40,910	40,910	40,910
23-24 First Aid and Safety	83,679	97,499	105,400	105,400	105,400	105,400
23-26 Protective Equip/Uniforms	95,061	172,117	160,602	168,602	168,602	168,602
23-44 R and M Supplies	0	0	1,000	1,000	1,000	1,000
23-60 Books and Publications	1,408	4,456	3,450	4,800	4,800	4,800
23-61 Post/Pack/Del/Courier	469	685	1,200	800	800	800
23-62 Employee Service Awards	2,545	9,261	6,000	10,000	10,000	10,000
23-63 Comp Equip/Software/Maint	13,225	18,310	20,300	20,300	20,300	20,300
Total Supplies	294,448	470,256	456,612	480,562	480,562	480,562
Internal Service Charge						
29-04 Property Management	177,111	176,105	175,087	182,115	182,115	182,115
29-06 Vehicle Maintenance	198,590	228,291	249,511	269,989	269,989	269,989
29-07 Vehicle Fuels	95,838	98,603	102,571	94,130	94,130	94,130
29-08 Equipment Replacement	355,750	359,489	482,521	551,452	551,452	551,452
29-11 Computer Replacement Chg	25,861	25,127	19,425	22,871	22,871	22,871
29-12 Information Services	305,186	318,828	420,489	482,902	482,902	482,902
29-16 Internal Prof Svcs	0	1,224	0	0	0	0
29-21 Liability Mgmnt Charge	129,610	162,006	184,270	189,029	189,029	189,029
29-22 Legal	31,689	28,368	69,756	71,645	71,645	71,645
29-24 City Administration	225,769	266,189	306,314	303,401	303,401	303,401
29-25 Financial Services	208,729	226,324	241,590	241,987	241,987	241,987
29-27 General Support Services	103,452	104,710	114,675	121,144	121,144	121,144

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
29-29 City-Wide Services	362,873	440,422	500,648	518,913	518,913	518,913
Total Internal Service Charge	2,220,458	2,435,686	2,866,857	3,049,578	3,049,578	3,049,578
Capital Outlay						
30-08 Equipment	20,047	47,274	0	0	0	0
30-10 Motor Vehicles	13,750	1,500	0	45,000	45,000	45,000
30-12 Hardware and Software	0	4,686	0	0	0	0
Total Capital Outlay	33,797	53,460	0	45,000	45,000	45,000
Total Requirements	16,853,108	16,489,152	17,056,283	18,424,031	18,424,031	18,424,031

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Development Srvcs Admin Div.	138,189	154,074	172,161	224,385	224,385	224,385
Support Services Div.	262,145	264,275	263,444	263,568	263,568	263,568
Code Compliance Div.	491,405	510,915	506,233	557,243	557,243	557,243
Community Development Dept. Total	891,739	929,264	941,838	1,045,196	1,045,196	1,045,196

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	609,099	629,143	623,927	709,928	709,928	709,928
Materials & Services	282,640	300,121	317,911	335,268	335,268	335,268
Community Development Dept. Total	891,739	929,264	941,838	1,045,196	1,045,196	1,045,196

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	329,636	334,386	340,837	370,522	370,522	370,522
10-03 Overtime	1,501	38	7,000	7,000	7,000	7,000
10-04 Limited Term	45,358	62,688	39,811	64,272	64,272	64,272
10-05 Temp/Seasonal	22,662	16,962	0	0	0	0
10-32 Working Out of Class Pay	0	1,443	0	3,095	3,095	3,095
10-46 Premium Pay	1,112	1,134	1,156	0	0	0
10-61 Accrued Compensated Absen	1,939	0	0	0	0	0
Total Personnel Services	402,208	416,651	388,804	444,889	444,889	444,889
Employee Benefits						
11-01 FICA	30,279	31,759	28,863	33,721	33,721	33,721
11-02 Tri-Met Payroll Tax	2,835	3,016	2,776	3,221	3,221	3,221
11-09 PERS - Pension Bond Pymt	13,830	14,749	15,073	14,240	14,240	14,240
11-10 PERS-ER	27,098	26,497	38,469	36,943	36,943	36,943
11-11 PERS-EE	21,829	23,821	23,329	26,694	26,694	26,694
11-20 Health Insurance	83,476	84,949	97,763	118,081	118,081	118,081
11-21 Dental Insurance	10,039	10,065	12,209	14,956	14,956	14,956
11-22 Life Insurance	520	530	493	609	609	609
11-27 Workers' Comp	9,343	9,344	8,370	7,570	7,570	7,570
11-30 Long Term Disability	1,090	1,154	1,104	1,261	1,261	1,261
11-31 FSA-Admin Fee	61	61	61	61	61	61
11-35 HRA/VEBA	6,491	6,547	6,613	7,682	7,682	7,682
Total Employee Benefits	206,891	212,492	235,123	265,039	265,039	265,039
Prof and Tech Services						
20-06 Professional Services	31,059	27,754	30,000	30,000	30,000	30,000
20-15 Outsourced Serv & Labor	275	7,390	2,000	14,400	14,400	14,400
Total Prof and Tech Services	31,334	35,144	32,000	44,400	44,400	44,400
Property Services						
21-06 Telephone/Cell Phone	3,993	4,183	5,700	6,100	6,100	6,100
21-21 Equipment R and M	0	0	200	200	200	200
21-22 Motor Vehicle R and M	30	600	0	0	0	0
21-23 Com Systems R and M	0	0	1,500	1,500	1,500	1,500
21-30 Towing and Storage	0	679	1,000	1,400	1,400	1,400
21-40 Equipment Rent/Lease	505	2,596	3,450	3,850	3,850	3,850
21-44 Voice Mail Rent/Lease	807	800	1,000	1,200	1,200	1,200
Total Property Services	5,335	8,858	12,850	14,250	14,250	14,250
Other Services						
22-02 Photographic/Art	0	0	1,060	1,060	1,060	1,060
22-04 Printing	1,251	916	5,500	5,500	5,500	5,500
22-08 Advertising	1,953	0	7,250	7,250	7,250	7,250
22-12 Dues and Memberships	20	75	500	700	700	700
22-14 Training and Education	881	625	3,900	3,900	3,900	3,900
22-24 Meals	72	288	500	500	500	500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Community Development Department						
22-25 Mileage	22	16	200	200	200	200
22-26 Promo/Incentive Programs	131	114	4,100	4,200	4,200	4,200
22-27 Lodging	86	410	0	400	400	400
22-29 Airfare	86	154	0	0	0	0
Total Other Services	4,502	2,598	23,010	23,710	23,710	23,710
Supplies						
23-01 Office Supplies	516	1,115	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	499	210	900	900	900	900
23-03 Paper	36	0	0	0	0	0
23-14 Minor Equip and Tools	1,152	6,818	1,300	2,000	2,000	2,000
23-20 Operating/Tech/Scientific	78	851	125	525	525	525
23-26 Protective Equip/Uniforms	156	0	800	800	800	800
23-60 Books and Publications	41	14	800	800	800	800
23-61 Post/Pack/Del/Courier	19	71	1,800	1,800	1,800	1,800
23-62 Employee Service Awards	0	55	425	425	425	425
23-63 Comp Equip/Software/Maint	0	4,205	1,400	1,400	1,400	1,400
Total Supplies	2,497	13,339	10,050	11,150	11,150	11,150
Internal Service Charge						
29-04 Property Management	9,540	15,292	15,996	16,301	16,301	16,301
29-06 Vehicle Maintenance	6,982	7,890	7,561	8,077	8,077	8,077
29-07 Vehicle Fuels	4,411	9,101	9,767	8,932	8,932	8,932
29-08 Equipment Replacement	13,231	8,071	9,920	13,273	13,273	13,273
29-11 Computer Replacement Chg	3,699	4,342	3,677	3,455	3,455	3,455
29-12 Information Services	35,922	37,394	48,353	52,724	52,724	52,724
29-21 Liability Mgmnt Charge	8,803	11,537	12,458	12,194	12,194	12,194
29-22 Legal	113,571	95,983	78,588	75,859	75,859	75,859
29-24 City Administration	10,730	12,974	14,136	13,039	13,039	13,039
29-25 Financial Services	9,920	11,030	11,149	10,400	10,400	10,400
29-27 General Support Services	4,917	5,103	5,292	5,206	5,206	5,206
29-29 City-Wide Services	17,246	21,465	23,104	22,298	22,298	22,298
Total Internal Service Charge	238,972	240,182	240,001	241,758	241,758	241,758
Total Requirements	891,739	929,264	941,838	1,045,196	1,045,196	1,045,196

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Division						
Support Services Div.	145,748	152,383	143,525	146,792	146,792	146,792
Economic Development Div.	424,942	456,475	762,463	753,395	753,395	753,395
Economic Development Srvc Dept. Total	570,690	608,858	905,988	900,187	900,187	900,187

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Category						
Personnel Services	280,239	267,974	410,904	399,594	399,594	399,594
Materials & Services	290,451	340,884	495,084	500,593	500,593	500,593
Economic Development Srvc Dept. Total	570,690	608,858	905,988	900,187	900,187	900,187

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Economic Development Srvc Department						
Personnel Services						
10-01 Full-Time Employees	103,514	120,008	237,626	249,436	249,436	249,436
10-02 Part-Time Employees	27,459	21,824	11,822	12,061	12,061	12,061
10-03 Overtime	132	0	0	0	0	0
10-04 Limited Term	58,827	35,689	0	0	0	0
10-05 Temp/Seasonal	5,553	0	0	0	0	0
10-30 Acting In Capacity	3,854	287	0	0	0	0
10-46 Premium Pay	0	0	0	1,500	1,500	1,500
10-61 Accrued Compensated Absen	0	1,164	0	0	0	0
Total Personnel Services	199,339	178,972	249,448	262,997	262,997	262,997
Employee Benefits						
11-01 FICA	15,069	13,454	18,153	20,015	20,015	20,015
11-02 Tri-Met Payroll Tax	1,414	1,279	1,781	1,904	1,904	1,904
11-09 PERS - Pension Bond Pymt	10,068	10,478	10,306	9,136	9,136	9,136
11-10 PERS-ER	7,235	5,555	16,551	11,490	11,490	11,490
11-11 PERS-EE	8,749	8,038	14,967	15,780	15,780	15,780
11-20 Health Insurance	26,572	37,408	78,024	60,583	60,583	60,583
11-21 Dental Insurance	3,349	4,642	10,721	8,117	8,117	8,117
11-22 Life Insurance	262	263	402	414	414	414
11-27 Workers' Comp	5,031	5,032	5,580	4,308	4,308	4,308
11-30 Long Term Disability	528	516	723	758	758	758
11-31 FSA-Admin Fee	81	31	21	21	21	21
11-35 HRA/VEBA	2,542	2,306	4,227	4,071	4,071	4,071
Total Employee Benefits	80,900	89,002	161,456	136,597	136,597	136,597
Prof and Tech Services						
20-06 Professional Services	62,704	53,208	180,000	180,000	180,000	180,000
Total Prof and Tech Services	62,704	53,208	180,000	180,000	180,000	180,000
Property Services						
21-06 Telephone/Cell Phone	1,229	115	2,000	2,000	2,000	2,000
21-21 Equipment R and M	0	900	100	100	100	100
21-40 Equipment Rent/Lease	4,614	116	5,400	5,400	5,400	5,400
Total Property Services	5,843	1,131	7,500	7,500	7,500	7,500
Other Services						
22-02 Photographic/Art	0	0	2,500	2,500	2,500	2,500
22-04 Printing	543	1,381	2,500	2,500	2,500	2,500
22-08 Advertising	350	500	2,000	2,000	2,000	2,000
22-12 Dues and Memberships	30,100	67,310	64,495	64,495	64,495	64,495
22-14 Training and Education	455	4,493	7,000	7,000	7,000	7,000
22-24 Meals	977	3,014	3,000	3,000	3,000	3,000
22-25 Mileage	235	414	500	500	500	500
22-26 Promo/Incentive Programs	5,735	13,580	29,500	28,500	28,500	28,500
22-27 Lodging	98	1,381	3,400	3,400	3,400	3,400
22-29 Airfare	0	826	10,000	10,000	10,000	10,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Economic Development Srvc Department						
22-31 Rental Cars	0	12	0	0	0	0
22-71 Visitor Info Svcs-Chamber	52,000	52,000	52,000	52,000	52,000	52,000
Total Other Services	90,493	144,911	176,895	175,895	175,895	175,895
Supplies						
23-01 Office Supplies	229	495	500	900	900	900
23-02 Copier/Printer/Fax Supp	0	0	500	500	500	500
23-14 Minor Equip and Tools	16	818	100	500	500	500
23-20 Operating/Tech/Scientific	0	431	0	0	0	0
23-60 Books and Publications	300	22	400	400	400	400
23-61 Post/Pack/Del/Courier	88	0	1,000	1,000	1,000	1,000
23-62 Employee Service Awards	25	0	50	50	50	50
23-63 Comp Equip/Software/Maint	104	2,995	500	500	500	500
Total Supplies	762	4,761	3,050	3,850	3,850	3,850
Internal Service Charge						
29-04 Property Management	17,030	24,751	16,920	18,108	18,108	18,108
29-11 Computer Replacement Chg	2,406	3,277	2,775	1,989	1,989	1,989
29-12 Information Services	22,879	26,523	34,239	34,437	34,437	34,437
29-21 Liability Mgmnt Charge	7,194	9,556	7,776	8,152	8,152	8,152
29-22 Legal	37,007	24,529	16,042	13,409	13,409	13,409
29-24 City Administration	11,061	12,374	13,137	14,653	14,653	14,653
29-25 Financial Services	10,226	10,521	10,361	11,687	11,687	11,687
29-27 General Support Services	5,068	4,868	4,918	5,851	5,851	5,851
29-29 City-Wide Services	17,778	20,474	21,471	25,062	25,062	25,062
Total Internal Service Charge	130,649	136,873	127,639	133,348	133,348	133,348
Total Requirements	570,690	608,858	905,988	900,187	900,187	900,187

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 41 Parks Department						
Requirements by Division						
Support Services Div.	0	0	703,040	718,598	718,598	718,598
Parks Operations Div.	0	0	1,444,398	1,613,001	1,613,001	1,613,001
Parks Dept. Total	0	0	2,147,438	2,331,599	2,331,599	2,331,599

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 41 Parks Department						
Requirements by Category						
Personnel Services	0	0	738,908	845,174	845,174	845,174
Materials & Services	0	0	1,387,530	1,486,425	1,486,425	1,486,425
Capital Outlay	0	0	21,000	0	0	0
Parks Dept. Total	0	0	2,147,438	2,331,599	2,331,599	2,331,599

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Parks Department						
Personnel Services						
10-01 Full-Time Employees	0	0	315,381	323,215	323,215	323,215
10-02 Part-Time Employees	0	0	25,582	29,520	29,520	29,520
10-03 Overtime	0	0	2,500	2,500	2,500	2,500
10-05 Temp/Seasonal	0	0	100,000	133,000	133,000	133,000
10-14 Crew Leader Pay	0	0	100	100	100	100
10-16 On Call Pay	0	0	6,750	7,250	7,250	7,250
10-30 Acting In Capacity	0	0	2,400	2,400	2,400	2,400
10-32 Working Out of Class Pay	0	0	100	100	100	100
Total Personnel Services	0	0	452,813	498,085	498,085	498,085
Employee Benefits						
11-01 FICA	0	0	34,209	37,765	37,765	37,765
11-02 Tri-Met Payroll Tax	0	0	3,233	3,606	3,606	3,606
11-09 PERS - Pension Bond Pymt	0	0	22,535	23,078	23,078	23,078
11-10 PERS-ER	0	0	36,217	35,424	35,424	35,424
11-11 PERS-EE	0	0	21,169	24,185	24,185	24,185
11-20 Health Insurance	0	0	102,575	153,272	153,272	153,272
11-21 Dental Insurance	0	0	9,735	12,539	12,539	12,539
11-22 Life Insurance	0	0	547	632	632	632
11-27 Workers' Comp	0	0	48,825	48,445	48,445	48,445
11-30 Long Term Disability	0	0	989	1,124	1,124	1,124
11-31 FSA-Admin Fee	0	0	80	59	59	59
11-35 HRA/VEBA	0	0	5,981	6,960	6,960	6,960
Total Employee Benefits	0	0	286,095	347,089	347,089	347,089
Prof and Tech Services						
20-06 Professional Services	0	0	5,000	40,600	40,600	40,600
20-08 Med and Psych Costs	0	0	500	750	750	750
20-15 Outsourced Serv & Labor	0	0	288,500	311,800	311,800	311,800
20-20 Permits and Licenses	0	0	1,100	1,250	1,250	1,250
Total Prof and Tech Services	0	0	295,100	354,400	354,400	354,400
Property Services						
21-04 Utility Services	0	0	180,000	180,600	180,600	180,600
21-06 Telephone/Cell Phone	0	0	7,600	8,200	8,200	8,200
21-20 Building R and M	0	0	9,500	13,500	13,500	13,500
21-21 Equipment R and M	0	0	21,100	21,100	21,100	21,100
21-22 Motor Vehicle R and M	0	0	250	250	250	250
21-23 Com Systems R and M	0	0	3,000	2,000	2,000	2,000
21-25 Park R and M	0	0	168,000	175,000	175,000	175,000
21-40 Equipment Rent/Lease	0	0	7,500	7,500	7,500	7,500
21-51 Traffic Signals	0	0	500	500	500	500
Total Property Services	0	0	397,450	408,650	408,650	408,650
Other Services						
22-02 Photographic/Art	0	0	150	150	150	150

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Parks Department						
22-04 Printing	0	0	900	900	900	900
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	0	0	2,000	2,000	2,000	2,000
22-14 Training and Education	0	0	4,700	4,700	4,700	4,700
22-16 Community Outreach	0	0	100	100	100	100
22-24 Meals	0	0	2,000	2,000	2,000	2,000
22-25 Mileage	0	0	250	250	250	250
22-26 Promo/Incentive Programs	0	0	450	450	450	450
Total Other Services	0	0	10,750	10,750	10,750	10,750
Supplies						
23-01 Office Supplies	0	0	3,000	3,000	3,000	3,000
23-02 Copier/Printer/Fax Supp	0	0	750	750	750	750
23-03 Paper	0	0	100	100	100	100
23-10 Gas, Oil, Lube	0	0	5,000	5,000	5,000	5,000
23-11 Tires	0	0	500	500	500	500
23-12 Veh Supplies and Parts	0	0	100	100	100	100
23-13 Veh Repairs/Minor Equip	0	0	2,000	2,000	2,000	2,000
23-14 Minor Equip and Tools	0	0	10,750	15,750	15,750	15,750
23-20 Operating/Tech/Scientific	0	0	6,250	7,250	7,250	7,250
23-24 First Aid and Safety	0	0	4,000	4,000	4,000	4,000
23-26 Protective Equip/Uniforms	0	0	1,000	1,000	1,000	1,000
23-41 Signs	0	0	2,500	4,500	4,500	4,500
23-44 R and M Supplies	0	0	15,000	20,000	20,000	20,000
23-60 Books and Publications	0	0	300	300	300	300
23-61 Post/Pack/Del/Courier	0	0	500	500	500	500
23-62 Employee Service Awards	0	0	100	100	100	100
23-63 Comp Equip/Software/Maint	0	0	700	700	700	700
Total Supplies	0	0	52,550	65,550	65,550	65,550
Internal Service Charge						
29-04 Property Management	0	0	201,406	206,927	206,927	206,927
29-06 Vehicle Maintenance	0	0	35,740	30,736	30,736	30,736
29-07 Vehicle Fuels	0	0	30,911	28,142	28,142	28,142
29-08 Equipment Replacement	0	0	83,564	87,252	87,252	87,252
29-11 Computer Replacement Chg	0	0	2,965	3,535	3,535	3,535
29-12 Information Services	0	0	51,650	59,218	59,218	59,218
29-21 Liability Mgmnt Charge	0	0	74,522	74,308	74,308	74,308
29-22 Legal	0	0	22,891	27,968	27,968	27,968
29-24 City Administration	0	0	33,714	33,013	33,013	33,013
29-25 Financial Services	0	0	26,591	26,331	26,331	26,331
29-27 General Support Services	0	0	12,622	13,182	13,182	13,182
29-29 City-Wide Services	0	0	55,104	56,463	56,463	56,463
Total Internal Service Charge	0	0	631,680	647,075	647,075	647,075

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Parks Department						
Capital Outlay						
30-08 Equipment	0	0	21,000	0	0	0
Total Capital Outlay	0	0	21,000	0	0	0
Total Requirements	0	0	2,147,438	2,331,599	2,331,599	2,331,599

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	682,231	687,142	0	0	0	0
Park Maint and Operations Div.	1,439,790	1,328,356	0	0	0	0
Park Administration Div.	65,209	50,192	0	0	0	0
Environmental Services Dept. Total	2,187,230	2,065,690	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 110 General Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	934,355	711,298	0	0	0	0
Materials & Services	1,202,969	1,262,918	0	0	0	0
Capital Outlay	49,906	91,474	0	0	0	0
Environmental Services Dept. Total	2,187,230	2,065,690	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	486,956	357,842	0	0	0	0
10-02 Part-Time Employees	764	0	0	0	0	0
10-03 Overtime	1,635	1,300	0	0	0	0
10-04 Limited Term	0	16,477	0	0	0	0
10-05 Temp/Seasonal	115,240	82,688	0	0	0	0
10-14 Crew Leader Pay	41	296	0	0	0	0
10-16 On Call Pay	6,269	5,424	0	0	0	0
10-30 Acting In Capacity	2,375	0	0	0	0	0
10-46 Premium Pay	117	83	0	0	0	0
10-61 Accrued Compensated Absen	2,105	0	0	0	0	0
10-69 Comp Cashed Out	0	322	0	0	0	0
Total Personnel Services	615,502	464,432	0	0	0	0
Employee Benefits						
11-01 FICA	46,097	35,441	0	0	0	0
11-02 Tri-Met Payroll Tax	4,339	3,393	0	0	0	0
11-09 PERS - Pension Bond Pymt	21,056	22,289	0	0	0	0
11-10 PERS-ER	42,017	24,524	0	0	0	0
11-11 PERS-EE	31,062	21,282	0	0	0	0
11-20 Health Insurance	112,705	78,837	0	0	0	0
11-21 Dental Insurance	14,311	9,239	0	0	0	0
11-22 Life Insurance	715	557	0	0	0	0
11-27 Workers' Comp	35,936	43,128	0	0	0	0
11-30 Long Term Disability	1,381	1,096	0	0	0	0
11-31 FSA-Admin Fee	114	93	0	0	0	0
11-35 HRA/VEBA	9,120	6,987	0	0	0	0
Total Employee Benefits	318,853	246,866	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	1,143	11,587	0	0	0	0
20-08 Med and Psych Costs	234	155	0	0	0	0
20-15 Outsourced Serv & Labor	206,287	224,939	0	0	0	0
20-20 Permits and Licenses	1,060	1,202	0	0	0	0
20-22 Assessments and Fees	0	3,865	0	0	0	0
Total Prof and Tech Services	208,724	241,748	0	0	0	0
Property Services						
21-04 Utility Services	154,075	156,629	0	0	0	0
21-06 Telephone/Cell Phone	7,418	7,631	0	0	0	0
21-20 Building R and M	3,053	6,091	0	0	0	0
21-21 Equipment R and M	12,189	11,413	0	0	0	0
21-23 Com Systems R and M	1,881	1,823	0	0	0	0
21-24 Transportation R and M	488	0	0	0	0	0
21-25 Park R and M	151,547	150,851	0	0	0	0
21-40 Equipment Rent/Lease	2,904	6,591	0	0	0	0
Total Property Services	333,555	341,029	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Environmental Services Department						
Other Services						
22-04 Printing	65	118	0	0	0	0
22-08 Advertising	268	0	0	0	0	0
22-12 Dues and Memberships	612	1,830	0	0	0	0
22-14 Training and Education	1,503	1,745	0	0	0	0
22-24 Meals	920	1,258	0	0	0	0
22-25 Mileage	12	0	0	0	0	0
Total Other Services	3,380	4,951	0	0	0	0
Supplies						
23-01 Office Supplies	1,049	989	0	0	0	0
23-02 Copier/Printer/Fax Supp	260	302	0	0	0	0
23-03 Paper	129	20	0	0	0	0
23-10 Gas, Oil, Lube	4,314	4,585	0	0	0	0
23-11 Tires	38	0	0	0	0	0
23-12 Veh Supplies and Parts	52	62	0	0	0	0
23-13 Veh Repairs/Minor Equip	1,805	367	0	0	0	0
23-14 Minor Equip and Tools	6,274	9,920	0	0	0	0
23-20 Operating/Tech/Scientific	4,164	6,296	0	0	0	0
23-24 First Aid and Safety	3,057	2,974	0	0	0	0
23-25 Other Operating	105	41	0	0	0	0
23-26 Protective Equip/Uniforms	537	586	0	0	0	0
23-41 Signs	2,450	4,221	0	0	0	0
23-44 R and M Supplies	4,207	19,251	0	0	0	0
23-60 Books and Publications	78	80	0	0	0	0
23-61 Post/Pack/Del/Courier	6	0	0	0	0	0
23-62 Employee Service Awards	140	0	0	0	0	0
23-63 Comp Equip/Software/Maint	229	0	0	0	0	0
Total Supplies	28,894	49,694	0	0	0	0
Internal Service Charge						
29-04 Property Management	208,719	200,848	0	0	0	0
29-06 Vehicle Maintenance	31,537	35,429	0	0	0	0
29-07 Vehicle Fuels	31,258	28,574	0	0	0	0
29-08 Equipment Replacement	103,267	89,077	0	0	0	0
29-11 Computer Replacement Chg	4,649	4,543	0	0	0	0
29-12 Information Services	43,143	42,425	0	0	0	0
29-16 Internal Prof Svcs	3,177	3,771	0	0	0	0
29-21 Liability Mgmnt Charge	54,018	66,783	0	0	0	0
29-22 Legal	39,134	31,781	0	0	0	0
29-24 City Administration	27,447	31,365	0	0	0	0
29-25 Financial Services	25,375	26,668	0	0	0	0
29-27 General Support Services	12,577	12,338	0	0	0	0
29-29 City-Wide Services	44,115	51,894	0	0	0	0
Total Internal Service Charge	628,416	625,496	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
General Fund						
Environmental Services Department						
Capital Outlay						
30-08 Equipment	49,906	91,474	0	0	0	0
Total Capital Outlay	49,906	91,474	0	0	0	0
Total Requirements	2,187,230	2,065,690	0	0	0	0

Police, Fire & Parks Fund

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
201 Police, Fire & Parks Fund						
Licenses and Permits	6,564	10,142	0	0	0	0
Charges for Services	1,324,442	3,740,732	3,736,000	3,745,000	3,745,000	3,745,000
Interest Income	649	4,423	0	2,000	2,000	2,000
Miscellaneous Income	75	0	0	0	0	0
Interfund Transfers	0	0	1,750,000	1,750,000	1,750,000	1,750,000
Beginning Balance	0	1,315,176	135,000	502,000	502,000	502,000
Total Police, Fire & Parks Fund	1,331,730	5,070,473	5,621,000	5,999,000	5,999,000	5,999,000

Requirements						
Police	9,436	2,578,222	2,956,928	3,050,275	3,050,275	3,050,275
Fire and Emergency Svcs	6,290	1,826,935	2,237,396	2,264,972	2,264,972	2,264,972
Parks	0	0	273,400	265,051	265,051	265,051
Environmental Services	828	231,876	0	0	0	0
Total	16,554	4,637,033	5,467,724	5,580,298	5,580,298	5,580,298
Unappropriated	1,315,176	433,440	153,276	418,702	418,702	418,702
Total	1,315,176	433,440	153,276	418,702	418,702	418,702
Total Police, Fire & Parks Fund	1,331,730	5,070,473	5,621,000	5,999,000	5,999,000	5,999,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 21 Police Department						
Requirements by Division						
Police Operations- PFP Div.	9,436	2,578,222	2,329,588	2,392,183	2,392,183	2,392,183
Police Investigation- PFP Div.	0	0	627,340	658,092	658,092	658,092
Police Dept. Total	9,436	2,578,222	2,956,928	3,050,275	3,050,275	3,050,275

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	0	2,574,252	2,867,128	2,955,375	2,955,375	2,955,375
Materials & Services	9,436	3,970	89,800	94,900	94,900	94,900
Police Dept. Total	9,436	2,578,222	2,956,928	3,050,275	3,050,275	3,050,275

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police, Fire & Parks Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	0	1,438,788	1,684,104	1,721,905	1,721,905	1,721,905
10-03 Overtime	0	221,544	0	0	0	0
10-04 Limited Term	0	0	63,232	75,483	75,483	75,483
10-05 Temp/Seasonal	0	5,628	0	0	0	0
10-12 Certificate Pay	0	73,764	118,729	121,439	121,439	121,439
10-30 Acting In Capacity	0	2,340	0	0	0	0
10-46 Premium Pay	0	26,016	40,616	39,897	39,897	39,897
Total Personnel Services	0	1,768,080	1,906,681	1,958,724	1,958,724	1,958,724
Employee Benefits						
11-01 FICA	0	133,956	144,539	148,697	148,697	148,697
11-02 Tri-Met Payroll Tax	0	12,432	13,613	14,208	14,208	14,208
11-10 PERS-ER	0	174,912	216,005	213,087	213,087	213,087
11-11 PERS-EE	0	106,212	114,401	117,739	117,739	117,739
11-20 Health Insurance	0	316,200	394,708	421,723	421,723	421,723
11-21 Dental Insurance	0	39,396	48,458	51,345	51,345	51,345
11-22 Life Insurance	0	2,172	2,721	2,800	2,800	2,800
11-30 Long Term Disability	0	4,068	5,068	5,211	5,211	5,211
11-31 FSA-Admin Fee	0	168	126	252	252	252
11-35 HRA/VEBA	0	16,656	20,808	21,589	21,589	21,589
Total Employee Benefits	0	806,172	960,447	996,651	996,651	996,651
Prof and Tech Services						
20-06 Professional Services	0	0	62,000	63,500	63,500	63,500
Total Prof and Tech Services	0	0	62,000	63,500	63,500	63,500
Other Services						
22-22 Low Income Assistance	9,436	3,970	27,800	27,800	27,800	27,800
Total Other Services	9,436	3,970	27,800	27,800	27,800	27,800
Supplies						
23-26 Protective Equip/Uniforms	0	0	0	3,600	3,600	3,600
Total Supplies	0	0	0	3,600	3,600	3,600
Total Requirements	9,436	2,578,222	2,956,928	3,050,275	3,050,275	3,050,275

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Emergency Operations- PFP Div.	6,290	1,826,935	2,237,396	2,264,972	2,264,972	2,264,972
Fire and Emergency Svcs Dept. Total	6,290	1,826,935	2,237,396	2,264,972	2,264,972	2,264,972

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	0	1,824,288	2,217,696	2,245,272	2,245,272	2,245,272
Materials & Services	6,290	2,647	19,700	19,700	19,700	19,700
Fire and Emergency Svcs Dept. Total	6,290	1,826,935	2,237,396	2,264,972	2,264,972	2,264,972

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police, Fire & Parks Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	0	993,648	1,340,995	1,375,882	1,375,882	1,375,882
10-02 Part-Time Employees	0	2,748	0	0	0	0
10-03 Overtime	0	204,240	0	0	0	0
10-12 Certificate Pay	0	55,524	130,209	127,536	127,536	127,536
10-16 On Call Pay	0	1,644	0	0	0	0
10-30 Acting In Capacity	0	564	0	0	0	0
10-32 Working Out of Class Pay	0	1,392	0	0	0	0
10-36 Field Training Officer	0	0	12,113	0	0	0
10-46 Premium Pay	0	14,124	5,332	4,941	4,941	4,941
Total Personnel Services	0	1,273,884	1,488,649	1,508,359	1,508,359	1,508,359
Employee Benefits						
11-01 FICA	0	95,016	112,674	114,375	114,375	114,375
11-02 Tri-Met Payroll Tax	0	8,940	10,629	10,920	10,920	10,920
11-10 PERS-ER	0	130,080	174,644	172,409	172,409	172,409
11-11 PERS-EE	0	75,960	89,319	90,501	90,501	90,501
11-20 Health Insurance	0	197,376	286,098	293,213	293,213	293,213
11-21 Dental Insurance	0	24,828	37,268	36,704	36,704	36,704
11-22 Life Insurance	0	984	1,248	1,248	1,248	1,248
11-30 Long Term Disability	0	2,820	3,890	3,990	3,990	3,990
11-31 FSA-Admin Fee	0	144	294	336	336	336
11-35 HRA/VEBA	0	14,256	12,983	13,217	13,217	13,217
Total Employee Benefits	0	550,404	729,047	736,913	736,913	736,913
Other Services						
22-22 Low Income Assistance	6,290	2,647	19,700	19,700	19,700	19,700
Total Other Services	6,290	2,647	19,700	19,700	19,700	19,700
Total Requirements	6,290	1,826,935	2,237,396	2,264,972	2,264,972	2,264,972

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 41 Parks Department						
Requirements by Division						
Maintenance & Ops - PFP Div.	0	0	273,400	265,051	265,051	265,051
Parks Dept. Total	0	0	273,400	265,051	265,051	265,051

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 41 Parks Department						
Requirements by Category						
Personnel Services	0	0	270,900	262,551	262,551	262,551
Materials & Services	0	0	2,500	2,500	2,500	2,500
Parks Dept. Total	0	0	273,400	265,051	265,051	265,051

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police, Fire & Parks Fund						
Parks Department						
Personnel Services						
10-01 Full-Time Employees	0	0	164,694	167,981	167,981	167,981
10-05 Temp/Seasonal	0	0	12,600	0	0	0
Total Personnel Services	0	0	177,294	167,981	167,981	167,981
Employee Benefits						
11-01 FICA	0	0	13,435	12,732	12,732	12,732
11-02 Tri-Met Payroll Tax	0	0	1,266	1,216	1,216	1,216
11-10 PERS-ER	0	0	19,632	19,603	19,603	19,603
11-11 PERS-EE	0	0	9,882	10,079	10,079	10,079
11-20 Health Insurance	0	0	40,905	42,101	42,101	42,101
11-21 Dental Insurance	0	0	4,363	4,656	4,656	4,656
11-22 Life Insurance	0	0	234	234	234	234
11-30 Long Term Disability	0	0	477	487	487	487
11-31 FSA-Admin Fee	0	0	42	42	42	42
11-35 HRA/VEBA	0	0	3,370	3,420	3,420	3,420
Total Employee Benefits	0	0	93,606	94,570	94,570	94,570
Other Services						
22-22 Low Income Assistance	0	0	2,500	2,500	2,500	2,500
Total Other Services	0	0	2,500	2,500	2,500	2,500
Total Requirements	0	0	273,400	265,051	265,051	265,051

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Maintenance & Operations Div.	828	231,876	0	0	0	0
Environmental Services Dept. Total	828	231,876	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	0	231,528	0	0	0	0
Materials & Services	828	348	0	0	0	0
Environmental Services Dept. Total	828	231,876	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Police, Fire & Parks Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	0	124,740	0	0	0	0
10-03 Overtime	0	624	0	0	0	0
10-05 Temp/Seasonal	0	28,140	0	0	0	0
10-14 Crew Leader Pay	0	24	0	0	0	0
10-16 On Call Pay	0	1,692	0	0	0	0
10-46 Premium Pay	0	36	0	0	0	0
Total Personnel Services	0	155,256	0	0	0	0
Employee Benefits						
11-01 FICA	0	11,664	0	0	0	0
11-02 Tri-Met Payroll Tax	0	1,092	0	0	0	0
11-10 PERS-ER	0	15,564	0	0	0	0
11-11 PERS-EE	0	9,312	0	0	0	0
11-20 Health Insurance	0	31,908	0	0	0	0
11-21 Dental Insurance	0	3,840	0	0	0	0
11-22 Life Insurance	0	192	0	0	0	0
11-30 Long Term Disability	0	360	0	0	0	0
11-31 FSA-Admin Fee	0	24	0	0	0	0
11-35 HRA/VEBA	0	2,316	0	0	0	0
Total Employee Benefits	0	76,272	0	0	0	0
Other Services						
22-22 Low Income Assistance	828	348	0	0	0	0
Total Other Services	828	348	0	0	0	0
Total Requirements	828	231,876	0	0	0	0

Business Funds

Business Funds Revenues

Four funds are grouped under the heading of Business Funds: Rental Inspection Fund, Urban Design & Planning Fund, Building Fund, and Urban Renewal Support Fund. These funds account for community and development services, as well as services provided to the Urban Renewal Commission. The Rental Inspection Fund's revenue is from licenses and permit fees generated by the program. Revenues for the Urban Design & Planning Fund include interfund transfers from the General Fund and other operating funds for planning services and revenues from charges for private development services. The Building Fund's primary revenue is from licenses and permits and charges for services. The Urban Renewal Support Fund's primary revenue is from an intergovernmental agreement with the Urban Renewal Commission. All of these revenues are described in greater detail in the *Revenue Information* section of this document.

Business Funds Expenditures

The Rental Inspection Fund provides annual mandatory inspections of rental units that are selected by statistical sampling to address substandard housing concerns. The Urban Design & Planning Fund provides planning and land use services to private developers and general community planning. The Building Fund conducts construction plan review, permit issuance and building inspections. The Urban Renewal Support Fund carries out the Rockwood/West Gresham Urban Renewal Plan, with the City's costs being reimbursed by the Urban Renewal Area.

For fiscal year 2015/16, operating expenditures include:

- Rental Inspection Fund.
  - $0.8 million operating budget.
  - 7.0% increase compared to last year's budget.
- Urban Design & Planning Fund.
  - $2.6 million operating budget.
  - 8.0% increase compared to last year's budget.
- Building Fund.
  - $2.5 million operating budget.
  - Minimal change compared to last year's budget.
- Urban Renewal Support Fund.
  - $1.4 million operating budget.
  - 2.2% decrease over last year's budget.

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
225 Rental Inspection Fund						
Licenses and Permits	765,780	715,960	740,300	740,300	740,300	740,300
Interest Income	2,513	4,917	6,100	12,400	12,400	12,400
Miscellaneous Income	33,754	36,481	4,100	4,100	4,100	4,100
Beginning Balance	384,869	358,022	404,700	619,400	619,400	619,400
Total Rental Inspection Fund	1,186,916	1,115,380	1,155,200	1,376,200	1,376,200	1,376,200

Requirements						
Community Development	604,212	608,569	778,235	832,296	832,296	832,296
Total	604,212	608,569	778,235	832,296	832,296	832,296
Interfund Transfers	224,682	0	0	0	0	0
Contingency	0	0	38,900	83,000	83,000	83,000
Unappropriated	358,022	506,811	338,065	460,904	460,904	460,904
Total	582,704	506,811	376,965	543,904	543,904	543,904
Total Rental Inspection Fund	1,186,916	1,115,380	1,155,200	1,376,200	1,376,200	1,376,200

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 225 Rental Inspection Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Support Services Div.	159,123	155,881	168,090	173,572	173,572	173,572
Rental Inspection Program Div.	445,089	452,688	610,145	658,724	658,724	658,724
Community Development Dept. Total	604,212	608,569	778,235	832,296	832,296	832,296

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 225 Rental Inspection Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	442,660	449,496	585,002	632,904	632,904	632,904
Materials & Services	161,552	159,073	193,233	199,392	199,392	199,392
Community Development Dept. Total	604,212	608,569	778,235	832,296	832,296	832,296

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Rental Inspection Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	268,087	246,608	316,114	317,814	317,814	317,814
10-02 Part-Time Employees	6,448	0	0	0	0	0
10-03 Overtime	4,741	5,193	4,000	8,000	8,000	8,000
10-04 Limited Term	6,756	21,982	46,363	77,979	77,979	77,979
10-05 Temp/Seasonal	0	17,545	0	0	0	0
10-46 Premium Pay	2,890	2,918	2,946	1,500	1,500	1,500
10-61 Accrued Compensated Absen	5,200	8,800	0	0	0	0
10-69 Comp Cashed Out	996	810	0	0	0	0
Total Personnel Services	295,118	303,856	369,423	405,293	405,293	405,293
Employee Benefits						
11-01 FICA	21,770	22,141	26,310	30,842	30,842	30,842
11-02 Tri-Met Payroll Tax	2,051	2,122	2,638	2,934	2,934	2,934
11-09 PERS - Pension Bond Pymt	10,951	11,765	12,327	13,530	13,530	13,530
11-10 PERS-ER	13,937	10,697	24,460	17,512	17,512	17,512
11-11 PERS-EE	17,335	16,959	22,165	24,318	24,318	24,318
11-20 Health Insurance	61,371	62,224	101,290	110,619	110,619	110,619
11-21 Dental Insurance	7,184	6,897	12,535	13,333	13,333	13,333
11-22 Life Insurance	361	416	485	590	590	590
11-27 Workers' Comp	7,062	6,924	5,580	5,700	5,700	5,700
11-30 Long Term Disability	759	760	1,051	1,148	1,148	1,148
11-31 FSA-Admin Fee	53	57	57	15	15	15
11-35 HRA/VEBA	4,708	4,678	6,681	7,070	7,070	7,070
Total Employee Benefits	147,542	145,640	215,579	227,611	227,611	227,611
Prof and Tech Services						
20-06 Professional Services	2,339	7,570	10,900	10,900	10,900	10,900
Total Prof and Tech Services	2,339	7,570	10,900	10,900	10,900	10,900
Property Services						
21-06 Telephone/Cell Phone	1,844	1,471	3,200	3,200	3,200	3,200
21-21 Equipment R and M	0	0	310	310	310	310
21-22 Motor Vehicle R and M	0	100	0	0	0	0
21-23 Com Systems R and M	0	0	1,000	1,000	1,000	1,000
21-30 Towing and Storage	0	0	500	500	500	500
21-40 Equipment Rent/Lease	6,436	2,130	7,000	7,000	7,000	7,000
21-44 Voice Mail Rent/Lease	295	430	500	500	500	500
Total Property Services	8,575	4,131	12,510	12,510	12,510	12,510
Other Services						
22-02 Photographic/Art	150	0	100	100	100	100
22-04 Printing	2,266	2,818	2,400	2,800	2,800	2,800
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	305	720	410	810	810	810
22-14 Training and Education	2,122	2,283	1,700	2,100	2,100	2,100
22-24 Meals	146	185	500	500	500	500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Rental Inspection Fund						
Community Development Department						
22-25 Mileage	89	30	100	100	100	100
22-26 Promo/Incentive Programs	2,749	19	1,400	1,400	1,400	1,400
22-27 Lodging	305	410	500	900	900	900
22-29 Airfare	107	154	0	0	0	0
Total Other Services	8,239	6,619	7,310	8,910	8,910	8,910
Supplies						
23-01 Office Supplies	404	1,163	1,200	1,600	1,600	1,600
23-02 Copier/Printer/Fax Supp	0	45	1,200	1,200	1,200	1,200
23-14 Minor Equip and Tools	518	1,082	1,500	1,500	1,500	1,500
23-20 Operating/Tech/Scientific	0	10	800	800	800	800
23-26 Protective Equip/Uniforms	143	0	800	800	800	800
23-60 Books and Publications	131	110	1,500	1,500	1,500	1,500
23-61 Post/Pack/Del/Courier	19	1,120	4,000	4,000	4,000	4,000
23-62 Employee Service Awards	74	25	50	50	50	50
23-63 Comp Equip/Software/Maint	0	6	1,280	1,280	1,280	1,280
Total Supplies	1,289	3,561	12,330	12,730	12,730	12,730
Internal Service Charge						
29-04 Property Management	12,612	8,937	9,720	9,939	9,939	9,939
29-06 Vehicle Maintenance	6,034	6,990	6,786	7,797	7,797	7,797
29-07 Vehicle Fuels	1,856	2,732	2,941	2,584	2,584	2,584
29-08 Equipment Replacement	5,405	7,938	14,338	11,397	11,397	11,397
29-11 Computer Replacement Chg	3,609	4,233	3,631	2,909	2,909	2,909
29-12 Information Services	26,034	28,994	37,737	39,732	39,732	39,732
29-19 Code Enforcement Charge	4,110	4,634	4,951	6,100	6,100	6,100
29-20 Economic Development Chg	2,454	2,716	4,134	4,230	4,230	4,230
29-21 Liability Mgmnt Charge	9,009	10,086	10,991	11,387	11,387	11,387
29-22 Legal	38,708	23,249	13,519	12,452	12,452	12,452
29-24 City Administration	7,839	9,410	10,911	11,726	11,726	11,726
29-25 Financial Services	7,248	8,001	8,606	9,352	9,352	9,352
29-27 General Support Services	3,592	3,702	4,085	4,682	4,682	4,682
29-29 City-Wide Services	12,600	15,570	17,833	20,055	20,055	20,055
Total Internal Service Charge	141,110	137,192	150,183	154,342	154,342	154,342
Total Requirements	604,212	608,569	778,235	832,296	832,296	832,296

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
269 Urban Design & Planning Fund						
Charges for Services	305,359	783,717	499,000	577,000	577,000	577,000
Interest Income	4,790	9,760	12,600	17,900	17,900	17,900
Miscellaneous Income	1,176	152	2,000	2,000	2,000	2,000
Interfund Transfers	2,028,200	2,059,320	1,992,000	1,992,000	1,992,000	1,992,000
Internal Service Charges	7,428	40,084	0	0	0	0
Beginning Balance	677,915	543,337	840,000	1,196,500	1,196,500	1,196,500
Total Urban Design & Planning Fund	3,024,868	3,436,370	3,345,600	3,785,400	3,785,400	3,785,400

Requirements						
Urban Design & Planning	1,982,468	2,094,226	2,444,197	2,640,000	2,640,000	2,640,000
Total	1,982,468	2,094,226	2,444,197	2,640,000	2,640,000	2,640,000
Interfund Transfers	499,063	111,100	119,700	116,500	116,500	116,500
Contingency	0	0	122,200	264,000	264,000	264,000
Unappropriated	543,337	1,231,044	659,503	764,900	764,900	764,900
Total	1,042,400	1,342,144	901,403	1,145,400	1,145,400	1,145,400
Total Urban Design & Planning Fund	3,024,868	3,436,370	3,345,600	3,785,400	3,785,400	3,785,400

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 269 Urban Design & Planning Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Urban Design & Planning Div.	1,436,390	1,514,786	1,863,095	2,033,768	2,033,768	2,033,768
Support Services Div.	546,078	579,440	581,102	606,232	606,232	606,232
Urban Design & Planning Dept. Total	1,982,468	2,094,226	2,444,197	2,640,000	2,640,000	2,640,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 269 Urban Design & Planning Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Personnel Services	1,400,160	1,432,726	1,594,945	1,672,241	1,672,241	1,672,241
Materials & Services	582,308	656,814	849,252	950,759	950,759	950,759
Capital Outlay	0	4,686	0	17,000	17,000	17,000
Urban Design & Planning Dept. Total	1,982,468	2,094,226	2,444,197	2,640,000	2,640,000	2,640,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Urban Design & Planning Fund						
Urban Design & Planning Department						
Personnel Services						
10-01 Full-Time Employees	924,847	863,161	986,707	1,067,315	1,067,315	1,067,315
10-02 Part-Time Employees	0	0	44,767	0	0	0
10-03 Overtime	2,222	8,232	7,000	15,000	15,000	15,000
10-04 Limited Term	0	87,472	0	0	0	0
10-30 Acting In Capacity	152	297	0	0	0	0
10-32 Working Out of Class Pay	848	4,120	0	4,660	4,660	4,660
10-61 Accrued Compensated Absen	18,628	3,200	0	0	0	0
10-69 Comp Cashed Out	2,238	2,196	0	0	0	0
Total Personnel Services	948,935	968,678	1,038,474	1,086,975	1,086,975	1,086,975
Employee Benefits						
11-01 FICA	69,906	72,423	77,525	82,037	82,037	82,037
11-02 Tri-Met Payroll Tax	6,587	6,939	7,415	7,870	7,870	7,870
11-09 PERS - Pension Bond Pymt	38,877	36,187	37,260	38,035	38,035	38,035
11-10 PERS-ER	64,070	55,796	96,467	97,304	97,304	97,304
11-11 PERS-EE	55,818	53,791	62,309	65,218	65,218	65,218
11-20 Health Insurance	159,806	162,592	210,063	228,400	228,400	228,400
11-21 Dental Insurance	22,101	21,446	27,598	28,384	28,384	28,384
11-22 Life Insurance	1,076	1,099	1,245	1,293	1,293	1,293
11-27 Workers' Comp	15,515	15,029	16,740	16,388	16,388	16,388
11-30 Long Term Disability	2,673	2,649	2,991	3,095	3,095	3,095
11-31 FSA-Admin Fee	126	158	126	126	126	126
11-35 HRA/VEBA	14,670	35,939	16,732	17,116	17,116	17,116
Total Employee Benefits	451,225	464,048	556,471	585,266	585,266	585,266
Prof and Tech Services						
20-03 Consultant Review	0	0	10,000	10,000	10,000	10,000
20-06 Professional Services	895	313	50,000	50,000	50,000	50,000
20-08 Med and Psych Costs	0	0	500	500	500	500
20-15 Outsourced Serv & Labor	54,937	88,249	100,000	250,000	250,000	250,000
20-20 Permits and Licenses	0	59	0	0	0	0
Total Prof and Tech Services	55,832	88,621	160,500	310,500	310,500	310,500
Property Services						
21-06 Telephone/Cell Phone	1,139	1,176	2,500	2,500	2,500	2,500
21-20 Building R and M	0	0	1,500	1,500	1,500	1,500
21-21 Equipment R and M	0	0	600	600	600	600
21-40 Equipment Rent/Lease	13,090	7,591	16,000	16,000	16,000	16,000
Total Property Services	14,229	8,767	20,600	20,600	20,600	20,600
Other Services						
22-02 Photographic/Art	0	0	1,000	1,000	1,000	1,000
22-04 Printing	1,586	1,040	5,250	5,250	5,250	5,250
22-08 Advertising	2,102	2,254	7,500	7,500	7,500	7,500
22-12 Dues and Memberships	5,221	5,337	6,400	6,900	6,900	6,900
22-14 Training and Education	4,009	1,973	11,000	11,000	11,000	11,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Urban Design & Planning Fund						
Urban Design & Planning Department						
22-16 Community Outreach	270	173	5,000	5,000	5,000	5,000
22-24 Meals	1,689	1,540	2,500	2,500	2,500	2,500
22-25 Mileage	137	129	650	650	650	650
22-26 Promo/Incentive Programs	84	20	2,750	2,750	2,750	2,750
22-27 Lodging	460	409	1,800	1,800	1,800	1,800
22-29 Airfare	0	854	1,500	1,500	1,500	1,500
22-31 Rental Cars	0	116	1,300	1,300	1,300	1,300
Total Other Services	15,558	13,845	46,650	47,150	47,150	47,150
Supplies						
23-01 Office Supplies	1,783	6,033	6,000	6,500	6,500	6,500
23-02 Copier/Printer/Fax Supp	142	229	1,800	1,800	1,800	1,800
23-03 Paper	51	11	750	750	750	750
23-14 Minor Equip and Tools	440	1,646	800	1,200	1,200	1,200
23-20 Operating/Tech/Scientific	159	3	400	400	400	400
23-44 R and M Supplies	0	3	0	0	0	0
23-60 Books and Publications	505	364	1,750	1,750	1,750	1,750
23-61 Post/Pack/Del/Courier	1,186	4,339	5,900	5,900	5,900	5,900
23-62 Employee Service Awards	465	826	500	500	500	500
23-63 Comp Equip/Software/Maint	247	3,903	1,500	1,900	1,900	1,900
23-64 Employee Recognition Prog	25	0	0	0	0	0
Total Supplies	5,003	17,357	19,400	20,700	20,700	20,700
Internal Service Charge						
29-04 Property Management	35,230	64,027	63,198	66,465	66,465	66,465
29-11 Computer Replacement Chg	9,924	7,920	7,169	8,452	8,452	8,452
29-12 Information Services	73,863	60,758	76,687	90,371	90,371	90,371
29-16 Internal Prof Svcs	0	0	75,000	0	0	0
29-19 Code Enforcement Charge	14,742	14,811	15,369	18,627	18,627	18,627
29-20 Economic Development Chg	8,800	8,681	12,834	12,918	12,918	12,918
29-21 Liability Mgmnt Charge	11,712	16,100	17,381	18,534	18,534	18,534
29-22 Legal	225,229	238,679	205,842	196,543	196,543	196,543
29-24 City Administration	28,117	30,078	33,870	35,805	35,805	35,805
29-25 Financial Services	25,994	25,573	26,714	28,558	28,558	28,558
29-27 General Support Services	12,884	11,832	12,680	14,297	14,297	14,297
29-29 City-Wide Services	45,191	49,765	55,358	61,239	61,239	61,239
Total Internal Service Charge	491,686	528,224	602,102	551,809	551,809	551,809
Capital Outlay						
30-12 Hardware and Software	0	4,686	0	17,000	17,000	17,000
Total Capital Outlay	0	4,686	0	17,000	17,000	17,000
Total Requirements	1,982,468	2,094,226	2,444,197	2,640,000	2,640,000	2,640,000

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
280 Building Fund						
Licenses and Permits	840,055	1,020,117	960,000	1,314,000	1,314,000	1,314,000
Intergovernmental Revenue	122,892	202,194	50,000	0	0	0
Charges for Services	670,765	853,639	778,000	1,057,000	1,057,000	1,057,000
Interest Income	19,800	17,520	9,700	15,400	15,400	15,400
Miscellaneous Income	4,178	0	37,000	36,000	36,000	36,000
Interfund Transfers	245,600	111,100	119,700	116,500	116,500	116,500
Internal Service Charges	237	84,909	0	0	0	0
Beginning Balance	1,842,572	781,008	645,000	875,000	875,000	875,000
Total Building Fund	3,746,099	3,070,487	2,599,400	3,413,900	3,413,900	3,413,900

Requirements						
Community Development	2,072,992	2,150,964	2,468,765	2,469,641	2,469,641	2,469,641
Total	2,072,992	2,150,964	2,468,765	2,469,641	2,469,641	2,469,641
Interfund Transfers	892,099	0	0	20,000	20,000	20,000
Contingency	0	0	74,000	247,000	247,000	247,000
Unappropriated	781,008	919,523	56,635	677,259	677,259	677,259
Total	1,673,107	919,523	130,635	944,259	944,259	944,259
Total Building Fund	3,746,099	3,070,487	2,599,400	3,413,900	3,413,900	3,413,900

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 280 Building Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Bldg Dev Admin Div.	420,635	430,529	491,800	489,050	489,050	489,050
Support Services Div.	528,138	601,110	678,851	709,137	709,137	709,137
Bldg Dev Permit Center Div.	389,424	391,929	432,982	416,224	416,224	416,224
Bldg Dev Bldg/Structural Div.	435,436	432,096	457,319	452,192	452,192	452,192
Bldg Dev Mechanical Div.	143,107	143,224	152,620	151,292	151,292	151,292
Bldg Dev Plumbing Div.	36,635	28,323	125,289	125,635	125,635	125,635
Bldg Dev Electrical Div.	119,617	123,753	129,904	126,111	126,111	126,111
Community Development Dept. Total	2,072,992	2,150,964	2,468,765	2,469,641	2,469,641	2,469,641

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 280 Building Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	1,525,359	1,572,530	1,759,608	1,734,684	1,734,684	1,734,684
Materials & Services	547,633	571,405	709,157	734,957	734,957	734,957
Capital Outlay	0	7,029	0	0	0	0
Community Development Dept. Total	2,072,992	2,150,964	2,468,765	2,469,641	2,469,641	2,469,641

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Building Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	975,030	991,160	1,094,052	1,079,348	1,079,348	1,079,348
10-02 Part-Time Employees	0	959	0	0	0	0
10-03 Overtime	3,886	13,447	9,000	9,000	9,000	9,000
10-04 Limited Term	0	879	0	0	0	0
10-05 Temp/Seasonal	13,223	15,935	0	0	0	0
10-12 Certificate Pay	4,159	4,310	5,360	6,192	6,192	6,192
10-30 Acting In Capacity	3,904	483	0	0	0	0
10-46 Premium Pay	3,057	3,118	3,180	0	0	0
10-61 Accrued Compensated Absen	31,100	12,800	0	0	0	0
10-69 Comp Cashed Out	1,046	553	0	0	0	0
Total Personnel Services	1,035,405	1,043,644	1,111,592	1,094,540	1,094,540	1,094,540
Employee Benefits						
11-01 FICA	75,838	78,094	83,198	82,983	82,983	82,983
11-02 Tri-Met Payroll Tax	7,117	7,425	7,936	7,923	7,923	7,923
11-09 PERS - Pension Bond Pymt	39,511	40,769	40,914	40,713	40,713	40,713
11-10 PERS-ER	74,961	77,058	113,455	85,936	85,936	85,936
11-11 PERS-EE	59,478	61,447	66,696	60,814	60,814	60,814
11-20 Health Insurance	160,486	159,288	204,937	224,115	224,115	224,115
11-21 Dental Insurance	19,805	18,532	25,237	26,696	26,696	26,696
11-22 Life Insurance	1,241	1,217	1,333	1,347	1,347	1,347
11-27 Workers' Comp	32,330	65,096	82,180	88,267	88,267	88,267
11-30 Long Term Disability	2,784	2,833	3,158	3,131	3,131	3,131
11-31 FSA-Admin Fee	97	93	93	135	135	135
11-35 HRA/VEBA	16,306	17,034	18,879	18,084	18,084	18,084
Total Employee Benefits	489,954	528,886	648,016	640,144	640,144	640,144
Prof and Tech Services						
20-04 Employment Agency Serv	0	0	5,300	5,300	5,300	5,300
20-06 Professional Services	0	55	3,600	3,600	3,600	3,600
20-15 Outsourced Serv & Labor	26,202	30,555	39,600	39,600	39,600	39,600
20-17 Merchant Card Fees	4,079	5,164	5,800	5,800	5,800	5,800
20-20 Permits and Licenses	115	56	1,350	1,350	1,350	1,350
Total Prof and Tech Services	30,396	35,830	55,650	55,650	55,650	55,650
Property Services						
21-06 Telephone/Cell Phone	7,482	7,491	8,950	8,950	8,950	8,950
21-20 Building R and M	0	0	1,400	1,400	1,400	1,400
21-21 Equipment R and M	138	195	1,900	1,900	1,900	1,900
21-22 Motor Vehicle R and M	0	700	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	0	255	1,600	1,600	1,600	1,600
21-40 Equipment Rent/Lease	17,604	14,016	18,500	19,100	19,100	19,100
21-44 Voice Mail Rent/Lease	0	96	0	0	0	0
Total Property Services	25,224	22,753	33,350	33,950	33,950	33,950

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Building Fund						
Community Development Department						
Other Services						
22-02 Photographic/Art	0	0	300	300	300	300
22-04 Printing	3,149	882	3,300	3,700	3,700	3,700
22-06 Records Mgt/Microfilming	16,360	0	9,500	9,500	9,500	9,500
22-12 Dues and Memberships	1,114	3,489	2,000	2,000	2,000	2,000
22-14 Training and Education	4,327	4,364	12,500	12,500	12,500	12,500
22-24 Meals	941	989	1,800	1,800	1,800	1,800
22-25 Mileage	1,743	242	750	750	750	750
22-26 Promo/Incentive Programs	1,137	608	2,700	2,700	2,700	2,700
22-27 Lodging	406	1,280	1,500	1,500	1,500	1,500
22-29 Airfare	236	464	1,000	1,000	1,000	1,000
22-52 Committee Expenses	0	0	750	750	750	750
Total Other Services	29,413	12,318	36,100	36,500	36,500	36,500
Supplies						
23-01 Office Supplies	1,191	1,625	4,400	4,400	4,400	4,400
23-02 Copier/Printer/Fax Supp	1,457	528	1,550	1,950	1,950	1,950
23-03 Paper	108	76	1,500	1,500	1,500	1,500
23-12 Veh Supplies and Parts	0	0	500	500	500	500
23-13 Veh Repairs/Minor Equip	0	0	500	500	500	500
23-14 Minor Equip and Tools	323	493	2,300	2,300	2,300	2,300
23-20 Operating/Tech/Scientific	1,028	28	600	600	600	600
23-26 Protective Equip/Uniforms	216	0	1,500	1,500	1,500	1,500
23-44 R and M Supplies	0	364	0	0	0	0
23-60 Books and Publications	381	280	3,900	3,900	3,900	3,900
23-61 Post/Pack/Del/Courier	165	91	450	450	450	450
23-62 Employee Service Awards	387	130	1,100	1,100	1,100	1,100
23-63 Comp Equip/Software/Maint	1,047	1,644	10,000	10,000	10,000	10,000
Total Supplies	6,303	5,259	28,300	28,700	28,700	28,700
Internal Service Charge						
29-04 Property Management	76,921	98,715	103,261	104,892	104,892	104,892
29-06 Vehicle Maintenance	16,981	19,276	18,516	20,053	20,053	20,053
29-07 Vehicle Fuels	16,937	12,405	11,327	9,944	9,944	9,944
29-08 Equipment Replacement	16,572	17,726	25,161	31,110	31,110	31,110
29-11 Computer Replacement Chg	16,750	14,639	14,199	12,529	12,529	12,529
29-12 Information Services	122,368	113,165	154,524	167,202	167,202	167,202
29-19 Code Enforcement Charge	14,438	15,752	15,611	17,895	17,895	17,895
29-20 Economic Development Chg	8,618	9,233	13,036	12,410	12,410	12,410
29-21 Liability Mgmnt Charge	30,253	37,856	40,991	41,368	41,368	41,368
29-22 Legal	26,585	31,781	28,479	28,351	28,351	28,351
29-24 City Administration	27,537	31,989	34,405	34,399	34,399	34,399
29-25 Financial Services	25,459	27,198	27,135	27,436	27,436	27,436
29-27 General Support Services	12,618	12,583	12,880	13,735	13,735	13,735
29-29 City-Wide Services	44,260	52,927	56,232	58,833	58,833	58,833
Total Internal Service Charge	456,297	495,245	555,757	580,157	580,157	580,157

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Building Fund						
Community Development Department						
Capital Outlay						
30-12 Hardware and Software	0	7,029	0	0	0	0
Total Capital Outlay	0	7,029	0	0	0	0
Total Requirements	2,072,992	2,150,964	2,468,765	2,469,641	2,469,641	2,469,641

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
290 Urban Renewal Support Fund						
Intergovernmental Revenue	705,192	881,005	1,706,300	1,717,630	1,717,630	1,717,630
Other Resources	2,686,872	4,683,500	16,604,800	6,963,625	6,963,625	6,963,625
Beginning Balance	491,360	95,055	95,100	107,400	107,400	107,400
Total Urban Renewal Support Fund	3,883,424	5,659,560	18,406,200	8,788,655	8,788,655	8,788,655

Requirements						
Urban Renewal	914,689	868,606	1,475,340	1,443,575	1,443,575	1,443,575
Total	914,689	868,606	1,475,340	1,443,575	1,443,575	1,443,575
Interfund Transfers	186,808	0	0	50,000	50,000	50,000
Contingency	0	0	222,600	224,050	224,050	224,050
Unappropriated	95,055	107,454	103,460	107,400	107,400	107,400
Other Requirements	2,686,872	4,683,500	16,604,800	6,963,630	6,963,630	6,963,630
Total	2,968,735	4,790,954	16,930,860	7,345,080	7,345,080	7,345,080
Total Urban Renewal Support Fund	3,883,424	5,659,560	18,406,200	8,788,655	8,788,655	8,788,655

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 31 Urban Renewal Department						
Requirements by Division						
UR Admin Div.	487,754	468,259	1,003,397	939,902	939,902	939,902
Support Services Div.	426,935	400,347	471,943	503,673	503,673	503,673
Urban Renewal Dept. Total	914,689	868,606	1,475,340	1,443,575	1,443,575	1,443,575

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 31 Urban Renewal Department						
Requirements by Category						
Personnel Services	234,312	298,105	397,056	467,253	467,253	467,253
Materials & Services	680,377	570,501	1,078,284	976,322	976,322	976,322
Urban Renewal Dept. Total	914,689	868,606	1,475,340	1,443,575	1,443,575	1,443,575

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Urban Renewal Support Fund						
Urban Renewal Department						
Personnel Services						
10-01 Full-Time Employees	128,301	187,770	240,970	239,346	239,346	239,346
10-04 Limited Term	14,385	15,595	31,533	78,541	78,541	78,541
10-05 Temp/Seasonal	0	1,656	0	0	0	0
10-61 Accrued Compensated Absen	0	5,600	0	0	0	0
Total Personnel Services	142,686	210,621	272,503	317,887	317,887	317,887
Employee Benefits						
11-01 FICA	12,418	15,583	20,757	24,290	24,290	24,290
11-02 Tri-Met Payroll Tax	1,161	1,475	1,945	2,301	2,301	2,301
11-09 PERS - Pension Bond Pymt	10,694	7,131	5,804	9,981	9,981	9,981
11-10 PERS-ER	14,514	11,627	25,130	15,965	15,965	15,965
11-11 PERS-EE	9,851	8,419	16,350	19,073	19,073	19,073
11-20 Health Insurance	31,668	32,252	40,972	59,693	59,693	59,693
11-21 Dental Insurance	4,238	4,100	5,344	7,573	7,573	7,573
11-22 Life Insurance	183	275	389	397	397	397
11-27 Workers' Comp	3,917	3,000	2,790	4,275	4,275	4,275
11-30 Long Term Disability	449	598	790	922	922	922
11-31 FSA-Admin Fee	42	32	42	0	0	0
11-35 HRA/VEBA	2,491	2,992	4,240	4,896	4,896	4,896
Total Employee Benefits	91,626	87,484	124,553	149,366	149,366	149,366
Prof and Tech Services						
20-06 Professional Services	23,891	43,632	26,700	34,775	34,775	34,775
20-15 Outsourced Serv & Labor	8,122	11,720	15,850	31,850	31,850	31,850
20-31 Urban Renewal Grant Prog	211,085	85,259	529,200	360,045	360,045	360,045
Total Prof and Tech Services	243,098	140,611	571,750	426,670	426,670	426,670
Property Services						
21-04 Utility Services	10,738	22,561	17,200	25,000	25,000	25,000
21-06 Telephone/Cell Phone	0	31	100	100	100	100
21-20 Building R and M	10,054	0	4,000	4,000	4,000	4,000
21-21 Equipment R and M	0	0	250	250	250	250
21-40 Equipment Rent/Lease	0	0	1,250	1,250	1,250	1,250
Total Property Services	20,792	22,592	22,800	30,600	30,600	30,600
Other Services						
22-02 Photographic/Art	0	0	1,000	2,000	2,000	2,000
22-04 Printing	80	195	4,200	7,500	7,500	7,500
22-08 Advertising	382	198	1,000	1,000	1,000	1,000
22-12 Dues and Memberships	1,666	1,849	525	575	575	575
22-14 Training and Education	700	405	2,000	2,000	2,000	2,000
22-24 Meals	114	222	750	750	750	750
22-25 Mileage	19	25	200	200	200	200
22-26 Promo/Incentive Programs	0	0	500	500	500	500
22-27 Lodging	0	0	3,000	3,000	3,000	3,000
22-29 Airfare	0	0	1,000	1,000	1,000	1,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Urban Renewal Support Fund						
Urban Renewal Department						
22-34 Contributions/City Match	0	0	0	5,000	5,000	5,000
22-52 Committee Expenses	501	126	750	750	750	750
Total Other Services	3,462	3,020	14,925	24,275	24,275	24,275
Supplies						
23-01 Office Supplies	92	161	750	750	750	750
23-14 Minor Equip and Tools	343	500	250	250	250	250
23-20 Operating/Tech/Scientific	25	35	100	100	100	100
23-25 Other Operating	0	0	3,000	0	0	0
23-44 R and M Supplies	43	4,058	0	3,000	3,000	3,000
23-60 Books and Publications	0	0	360	260	260	260
23-61 Post/Pack/Del/Courier	0	29	500	500	500	500
23-63 Comp Equip/Software/Maint	198	762	500	500	500	500
Total Supplies	701	5,545	5,460	5,360	5,360	5,360
Internal Service Charge						
29-04 Property Management	7,471	3,106	10,739	10,294	10,294	10,294
29-11 Computer Replacement Chg	2,105	1,639	1,387	1,989	1,989	1,989
29-12 Information Services	16,044	13,221	17,393	21,677	21,677	21,677
29-16 Internal Prof Svcs	0	8,517	0	0	0	0
29-19 Code Enforcement Charge	85,900	77,959	85,900	88,500	88,500	88,500
29-20 Economic Development Chg	107,997	112,417	167,700	172,700	172,700	172,700
29-21 Liability Mgmnt Charge	3,826	2,295	3,588	6,521	6,521	6,521
29-22 Legal	50,406	50,765	39,474	45,784	45,784	45,784
29-24 City Administration	10,789	7,649	8,417	9,113	9,113	9,113
29-25 Financial Services	105,500	105,500	62,800	64,600	64,600	64,600
29-27 General Support Services	4,944	3,009	3,151	3,639	3,639	3,639
29-29 City-Wide Services	17,342	12,656	62,800	64,600	64,600	64,600
Total Internal Service Charge	412,324	398,733	463,349	489,417	489,417	489,417
Total Requirements	914,689	868,606	1,475,340	1,443,575	1,443,575	1,443,575

Infrastructure Funds

Infrastructure Funds Revenues

Six funds are grouped under the heading of Infrastructure Funds. They include Transportation, Streetlight, Infrastructure Development, Water, Stormwater, and Wastewater. These funds account for services related to the City's infrastructure.

The Transportation Fund's principal sources of revenue are the gasoline tax and maintenance payments from Multnomah County for roads that were transferred to the City's jurisdiction. The Streetlight Fund's revenues come from a portion of the City's utility license fees which are paid by private electric and natural gas utilities operating within Gresham's city limits. The Infrastructure Development Fund's principal revenues come from charges for services and interfund transfers. The Water Fund's revenue comes from water utility customers. The Stormwater Fund revenues come from stormwater fees and related revenues. The Wastewater Fund's revenues are from sewer utility customers and other sources.

Infrastructure Funds Expenditures

The Transportation Fund provides services for street repairs and maintenance, transportation planning, and traffic engineering. The Streetlight Fund operates the City's streetlights. The Infrastructure Development Fund's operating costs are for the Development Engineering Program, the Public Works Construction Inspections Program, and the Surveying Program. The Water Fund operates and maintains the City water collection and distribution system. The Stormwater Fund maintains the storm water drainage system, detention ponds and the restoration of stream banks. The Wastewater Fund manages the City's sanitary sewer collection system and wastewater treatment plant.

For fiscal year 2015/16, operating expenditures include:

- Transportation Fund.
  - $8.0 million operating budget.
  - 4.3% decrease from last year's budget.
- Streetlight Fund.
  - $0.8 million operating budget.
  - 21.6% decrease from last year's budget.
- Infrastructure Development Fund.
  - $2.1 million operating budget.
  - 6.6% increase compared to last year's budget.
- Water Fund.
  - $9.8 million operating budget.
  - 1.1% increase from last year's budget.
- Stormwater Fund.
  - $6.0 million operating budget.
  - 1.3% decrease from last year's budget.
- Wastewater Fund.
  - $12.9 million operating budget.
  - 1.2% increase from last year's budget.

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
210 Transportation Fund						
Intergovernmental Revenue	9,211,841	9,473,073	9,444,000	9,698,000	9,698,000	9,698,000
Charges for Services	38,958	110,284	67,000	91,300	91,300	91,300
Interest Income	89,030	116,355	97,000	176,000	176,000	176,000
Miscellaneous Income	15,952	2,022	0	0	0	0
Interfund Transfers	119,833	79,496	242,200	589,050	589,050	589,050
Internal Service Charges	915,264	818,707	831,000	789,000	789,000	789,000
Other Resources	0	0	148,000	0	0	0
Beginning Balance	8,230,842	8,894,492	10,827,596	10,384,429	10,384,429	10,384,429
Total Transportation Fund	18,621,720	19,494,429	21,656,796	21,727,779	21,727,779	21,727,779

Requirements						
Environmental Services	7,323,158	7,460,311	8,310,041	7,955,209	7,955,209	7,955,209
Total	7,323,158	7,460,311	8,310,041	7,955,209	7,955,209	7,955,209
Interfund Transfers	2,404,070	2,312,682	3,631,900	5,562,500	5,562,500	5,562,500
Contingency	0	0	1,247,000	1,200,000	1,200,000	1,200,000
Debt Service	0	0	148,000	0	0	0
Unappropriated	8,894,492	9,721,436	8,319,855	7,010,070	7,010,070	7,010,070
Total	11,298,562	12,034,118	13,346,755	13,772,570	13,772,570	13,772,570
Total Transportation Fund	18,621,720	19,494,429	21,656,796	21,727,779	21,727,779	21,727,779

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 210 Transportation Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	435,771	356,413	492,158	473,698	473,698	473,698
Support Services Div.	1,350,567	1,510,493	1,812,925	1,847,969	1,847,969	1,847,969
Transportation Planning Div.	344,344	438,802	511,665	530,277	530,277	530,277
Transportation Maintenanc Div.	2,363,515	2,185,588	3,813,037	3,477,753	3,477,753	3,477,753
Trans Engineering Div.	737,421	816,787	903,052	840,110	840,110	840,110
Traffic Signals Div.	2,091,540	2,152,228	777,204	785,402	785,402	785,402
Environmental Services Dept. Total	7,323,158	7,460,311	8,310,041	7,955,209	7,955,209	7,955,209

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 210 Transportation Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	3,764,641	3,776,027	4,517,860	4,573,819	4,573,819	4,573,819
Materials & Services	3,459,889	3,576,995	3,572,181	3,261,390	3,261,390	3,261,390
Capital Outlay	98,628	107,289	220,000	120,000	120,000	120,000
Environmental Services Dept. Total	7,323,158	7,460,311	8,310,041	7,955,209	7,955,209	7,955,209

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Transportation Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	2,099,280	2,109,668	2,448,267	2,478,186	2,478,186	2,478,186
10-02 Part-Time Employees	43,074	83,668	127,003	134,099	134,099	134,099
10-03 Overtime	31,703	30,255	60,500	58,000	58,000	58,000
10-04 Limited Term	34,611	29,273	0	0	0	0
10-05 Temp/Seasonal	162,794	152,977	233,500	219,500	219,500	219,500
10-10 Shift Differential	424	2,188	0	2,500	2,500	2,500
10-14 Crew Leader Pay	1,971	2,227	4,500	3,000	3,000	3,000
10-16 On Call Pay	41,127	42,361	41,500	42,500	42,500	42,500
10-30 Acting In Capacity	2,028	1,853	4,500	2,500	2,500	2,500
10-32 Working Out of Class Pay	4	92	2,500	500	500	500
10-46 Premium Pay	336	341	375	0	0	0
10-61 Accrued Compensated Absen	63,519	57,200	0	0	0	0
10-69 Comp Cashed Out	4,188	3,273	0	0	0	0
Total Personnel Services	2,485,059	2,515,376	2,922,645	2,940,785	2,940,785	2,940,785
Employee Benefits						
11-01 FICA	184,432	185,816	221,440	222,502	222,502	222,502
11-02 Tri-Met Payroll Tax	17,310	17,674	20,866	21,291	21,291	21,291
11-09 PERS - Pension Bond Pymt	94,451	95,025	96,649	107,044	107,044	107,044
11-10 PERS-ER	155,400	146,378	250,129	206,983	206,983	206,983
11-11 PERS-EE	133,184	133,681	161,348	163,277	163,277	163,277
11-20 Health Insurance	469,765	492,202	641,351	720,088	720,088	720,088
11-21 Dental Insurance	60,223	58,952	79,081	79,269	79,269	79,269
11-22 Life Insurance	3,178	3,088	3,605	3,616	3,616	3,616
11-27 Workers' Comp	95,716	85,913	71,145	59,135	59,135	59,135
11-30 Long Term Disability	6,315	6,300	7,468	7,575	7,575	7,575
11-31 FSA-Admin Fee	370	434	404	481	481	481
11-35 HRA/VEBA	59,238	35,188	41,729	41,773	41,773	41,773
Total Employee Benefits	1,279,582	1,260,651	1,595,215	1,633,034	1,633,034	1,633,034
Prof and Tech Services						
20-02 Inspection Fees	0	0	2,500	1,500	1,500	1,500
20-04 Employment Agency Serv	0	138	0	0	0	0
20-06 Professional Services	29,683	22,502	27,500	36,500	36,500	36,500
20-08 Med and Psych Costs	911	1,059	2,500	2,000	2,000	2,000
20-15 Outsourced Serv & Labor	1,747,074	1,755,997	846,200	738,000	738,000	738,000
20-20 Permits and Licenses	1,558	1,750	2,800	2,500	2,500	2,500
20-22 Assessments and Fees	46	0	0	0	0	0
Total Prof and Tech Services	1,779,272	1,781,446	881,500	780,500	780,500	780,500
Property Services						
21-04 Utility Services	51,068	46,064	80,500	56,500	56,500	56,500
21-06 Telephone/Cell Phone	20,224	18,678	23,200	22,200	22,200	22,200
21-20 Building R and M	570	0	700	5,700	5,700	5,700
21-21 Equipment R and M	31,989	28,850	34,500	34,500	34,500	34,500
21-22 Motor Vehicle R and M	964	1,337	6,750	6,750	6,750	6,750

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Transportation Fund						
Environmental Services Department						
21-23 Com Systems R and M	2,594	3,045	4,000	4,000	4,000	4,000
21-24 Transportation R and M	186,665	108,179	450,000	250,000	250,000	250,000
21-30 Towing and Storage	0	300	150	1,000	1,000	1,000
21-40 Equipment Rent/Lease	10,283	12,906	21,700	15,700	15,700	15,700
21-41 Motor Vehicle Rent/Lease	0	0	500	500	500	500
21-43 Bldg/Office Rent/Lease	22,588	23,713	25,000	26,000	26,000	26,000
21-51 Traffic Signals	33,706	45,496	52,000	67,500	67,500	67,500
Total Property Services	360,651	288,568	699,000	490,350	490,350	490,350
Other Services						
22-02 Photographic/Art	0	0	1,900	1,450	1,450	1,450
22-04 Printing	618	2,336	4,250	4,250	4,250	4,250
22-08 Advertising	362	346	2,000	1,900	1,900	1,900
22-12 Dues and Memberships	4,193	5,243	5,250	6,600	6,600	6,600
22-14 Training and Education	6,531	9,290	22,500	21,500	21,500	21,500
22-16 Community Outreach	18	0	100	100	100	100
22-24 Meals	2,898	3,481	7,000	6,600	6,600	6,600
22-25 Mileage	443	365	2,300	2,100	2,100	2,100
22-26 Promo/Incentive Programs	966	316	2,000	2,100	2,100	2,100
22-27 Lodging	24	1,868	0	0	0	0
22-28 Recruitment Expenses	0	2,000	0	0	0	0
22-29 Airfare	0	50	0	0	0	0
Total Other Services	16,053	25,295	47,300	46,600	46,600	46,600
Supplies						
23-01 Office Supplies	4,758	9,574	7,200	6,100	6,100	6,100
23-02 Copier/Printer/Fax Supp	2,204	1,812	3,200	3,000	3,000	3,000
23-03 Paper	262	20	1,900	1,250	1,250	1,250
23-10 Gas, Oil, Lube	5,723	6,606	7,200	7,150	7,150	7,150
23-11 Tires	323	604	5,700	7,200	7,200	7,200
23-12 Veh Supplies and Parts	211	534	900	900	900	900
23-13 Veh Repairs/Minor Equip	340	1,975	2,500	2,500	2,500	2,500
23-14 Minor Equip and Tools	24,732	35,953	39,000	38,400	38,400	38,400
23-20 Operating/Tech/Scientific	1,534	1,388	2,750	3,000	3,000	3,000
23-24 First Aid and Safety	4,197	6,407	7,800	7,700	7,700	7,700
23-25 Other Operating	1,439	83	1,550	1,550	1,550	1,550
23-26 Protective Equip/Uniforms	4,210	4,181	4,450	5,400	5,400	5,400
23-40 Pavement Marking	35,738	28,138	90,000	60,000	60,000	60,000
23-41 Signs	39,849	42,974	90,000	60,000	60,000	60,000
23-44 R and M Supplies	6,102	1,319	11,250	6,250	6,250	6,250
23-60 Books and Publications	1,424	513	2,150	2,350	2,350	2,350
23-61 Post/Pack/Del/Courier	1,895	3,147	5,450	3,000	3,000	3,000
23-62 Employee Service Awards	897	407	800	1,000	1,000	1,000
23-63 Comp Equip/Software/Maint	7,675	6,496	15,450	45,400	45,400	45,400
Total Supplies	143,513	152,131	299,250	262,150	262,150	262,150
Internal Service Charge						
29-04 Property Management	176,908	186,342	190,132	196,185	196,185	196,185

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Transportation Fund						
Environmental Services Department						
29-06 Vehicle Maintenance	55,579	64,739	66,126	65,446	65,446	65,446
29-07 Vehicle Fuels	43,174	43,654	48,617	45,331	45,331	45,331
29-08 Equipment Replacement	162,834	250,413	289,115	322,412	322,412	322,412
29-11 Computer Replacement Chg	20,039	20,643	19,772	19,878	19,878	19,878
29-12 Information Services	150,930	152,320	331,479	367,558	367,558	367,558
29-21 Liability Mgmnt Charge	66,090	80,211	89,994	88,997	88,997	88,997
29-22 Legal	51,681	54,391	71,558	88,119	88,119	88,119
29-24 City Administration	108,562	122,325	133,861	124,863	124,863	124,863
29-25 Financial Services	100,369	104,006	105,577	99,589	99,589	99,589
29-27 General Support Services	49,745	48,119	50,114	49,856	49,856	49,856
29-29 City-Wide Services	174,489	202,392	248,786	213,556	213,556	213,556
Total Internal Service Charge	1,160,400	1,329,555	1,645,131	1,681,790	1,681,790	1,681,790
Capital Outlay						
30-08 Equipment	62,649	65,073	140,000	60,000	60,000	60,000
30-10 Motor Vehicles	35,979	42,216	80,000	60,000	60,000	60,000
Total Capital Outlay	98,628	107,289	220,000	120,000	120,000	120,000
Total Requirements	7,323,158	7,460,311	8,310,041	7,955,209	7,955,209	7,955,209

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
212 Streetlight Fund						
Intergovernmental Revenue	0	196,590	229,100	225,900	225,900	225,900
Utility License Fees	1,142,621	1,149,624	1,146,000	1,205,000	1,205,000	1,205,000
Interest Income	14,628	55,810	59,700	25,200	25,200	25,200
Other Resources	0	7,610,000	0	0	0	0
Beginning Balance	1,818,460	1,867,938	9,086,400	6,959,200	6,959,200	6,959,200
Total Streetlight Fund	2,975,709	10,879,962	10,521,200	8,415,300	8,415,300	8,415,300

Requirements						
Environmental Services	1,064,323	963,617	1,046,113	820,127	820,127	820,127
Total	1,064,323	963,617	1,046,113	820,127	820,127	820,127
Interfund Transfers	43,448	1,582,728	8,574,300	6,052,700	6,052,700	6,052,700
Contingency	0	0	157,000	123,000	123,000	123,000
Debt Service	0	113,300	0	0	0	0
Unappropriated	1,867,938	8,220,317	743,787	1,419,473	1,419,473	1,419,473
Total	1,911,386	9,916,345	9,475,087	7,595,173	7,595,173	7,595,173
Total Streetlight Fund	2,975,709	10,879,962	10,521,200	8,415,300	8,415,300	8,415,300

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 212 Streetlight Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	93,846	110,604	118,313	93,627	93,627	93,627
Street Lights Div.	970,477	853,013	927,800	726,500	726,500	726,500
Environmental Services Dept. Total	1,064,323	963,617	1,046,113	820,127	820,127	820,127

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 212 Streetlight Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Materials & Services	1,064,323	963,617	1,046,113	820,127	820,127	820,127
Environmental Services Dept. Total	1,064,323	963,617	1,046,113	820,127	820,127	820,127

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Streetlight Fund						
Environmental Services Department						
Prof and Tech Services						
20-06 Professional Services	57,474	8,900	0	0	0	0
20-15 Outsourced Serv & Labor	0	0	15,000	25,000	25,000	25,000
Total Prof and Tech Services	57,474	8,900	15,000	25,000	25,000	25,000
Property Services						
21-04 Utility Services	893,589	820,044	878,000	650,000	650,000	650,000
21-50 Street Lights	19,414	24,069	31,000	50,000	50,000	50,000
Total Property Services	913,003	844,113	909,000	700,000	700,000	700,000
Other Services						
22-14 Training and Education	0	0	1,400	500	500	500
22-24 Meals	0	0	1,400	0	0	0
Total Other Services	0	0	2,800	500	500	500
Supplies						
23-63 Comp Equip/Software/Maint	0	0	1,000	1,000	1,000	1,000
Total Supplies	0	0	1,000	1,000	1,000	1,000
Internal Service Charge						
29-19 Code Enforcement Charge	9,640	10,955	10,555	9,276	9,276	9,276
29-20 Economic Development Chg	5,755	6,421	8,814	6,433	6,433	6,433
29-21 Liability Mgmnt Charge	5,079	6,505	6,821	5,377	5,377	5,377
29-22 Legal	0	0	3,785	2,873	2,873	2,873
29-24 City Administration	18,389	22,247	23,262	17,831	17,831	17,831
29-25 Financial Services	17,001	18,916	18,347	14,221	14,221	14,221
29-27 General Support Services	8,426	8,751	8,709	7,120	7,120	7,120
29-29 City-Wide Services	29,556	36,809	38,020	30,496	30,496	30,496
Total Internal Service Charge	93,846	110,604	118,313	93,627	93,627	93,627
Total Requirements	1,064,323	963,617	1,046,113	820,127	820,127	820,127

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
240 Infrastructure Dev Fund						
Intergovernmental Revenue	525	0	0	0	0	0
Charges for Services	219,950	432,821	291,700	389,420	389,420	389,420
Interest Income	14,645	21,083	13,600	33,900	33,900	33,900
Miscellaneous Income	376	4,730	0	0	0	0
Interfund Transfers	1,197,500	1,269,500	1,080,600	1,071,200	1,071,200	1,071,200
Internal Service Charges	367,013	212,022	357,000	310,000	310,000	310,000
Beginning Balance	1,484,885	1,252,274	1,355,900	1,693,300	1,693,300	1,693,300
Total Infrastructure Dev Fund	3,284,894	3,192,430	3,098,800	3,497,820	3,497,820	3,497,820

Requirements						
Environmental Services	1,629,981	1,582,841	1,931,468	2,058,144	2,058,144	2,058,144
Total	1,629,981	1,582,841	1,931,468	2,058,144	2,058,144	2,058,144
Interfund Transfers	402,639	0	0	0	0	0
Contingency	0	0	290,000	309,000	309,000	309,000
Unappropriated	1,252,274	1,609,589	877,332	1,130,676	1,130,676	1,130,676
Total	1,654,913	1,609,589	1,167,332	1,439,676	1,439,676	1,439,676
Total Infrastructure Dev Fund	3,284,894	3,192,430	3,098,800	3,497,820	3,497,820	3,497,820

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 240 Infrastructure Dev Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	407,965	418,832	453,955	471,462	471,462	471,462
Development Engineering Div.	524,431	511,434	626,170	684,507	684,507	684,507
IDF Inspections Div.	429,743	358,490	565,163	583,009	583,009	583,009
IDF Surveying Div.	267,842	294,085	286,180	319,166	319,166	319,166
Environmental Services Dept. Total	1,629,981	1,582,841	1,931,468	2,058,144	2,058,144	2,058,144

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 240 Infrastructure Dev Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	1,251,135	1,140,317	1,469,002	1,521,033	1,521,033	1,521,033
Materials & Services	378,846	397,112	462,466	507,111	507,111	507,111
Capital Outlay	0	45,412	0	30,000	30,000	30,000
Environmental Services Dept. Total	1,629,981	1,582,841	1,931,468	2,058,144	2,058,144	2,058,144

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Infrastructure Dev Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	718,649	623,599	712,379	726,840	726,840	726,840
10-02 Part-Time Employees	81,248	66,518	102,209	109,255	109,255	109,255
10-03 Overtime	21,149	21,065	37,000	37,000	37,000	37,000
10-04 Limited Term	0	14,952	114,467	116,755	116,755	116,755
10-05 Temp/Seasonal	7,664	31,256	0	15,000	15,000	15,000
10-14 Crew Leader Pay	0	0	250	0	0	0
10-30 Acting In Capacity	1,103	1,777	2,000	2,000	2,000	2,000
10-61 Accrued Compensated Absen	20,500	17,800	0	0	0	0
10-69 Comp Cashed Out	1,304	1,053	0	0	0	0
Total Personnel Services	851,617	778,020	968,305	1,006,850	1,006,850	1,006,850
Employee Benefits						
11-01 FICA	62,442	58,403	70,536	76,274	76,274	76,274
11-02 Tri-Met Payroll Tax	5,884	5,569	6,913	7,289	7,289	7,289
11-09 PERS - Pension Bond Pymt	35,666	34,364	34,759	35,465	35,465	35,465
11-10 PERS-ER	66,737	60,853	88,942	76,871	76,871	76,871
11-11 PERS-EE	47,239	43,189	58,098	59,511	59,511	59,511
11-20 Health Insurance	129,044	111,904	178,131	191,908	191,908	191,908
11-21 Dental Insurance	14,343	13,202	23,045	23,796	23,796	23,796
11-22 Life Insurance	1,005	862	1,154	1,157	1,157	1,157
11-27 Workers' Comp	20,732	19,210	19,530	21,586	21,586	21,586
11-30 Long Term Disability	2,297	2,077	2,675	2,763	2,763	2,763
11-31 FSA-Admin Fee	126	151	126	126	126	126
11-35 HRA/VEBA	14,003	12,513	16,788	17,437	17,437	17,437
Total Employee Benefits	399,518	362,297	500,697	514,183	514,183	514,183
Prof and Tech Services						
20-06 Professional Services	640	966	1,500	15,500	15,500	15,500
20-15 Outsourced Serv & Labor	1,855	14,326	15,000	30,000	30,000	30,000
20-20 Permits and Licenses	0	0	250	250	250	250
20-24 Recording and Title Fees	0	0	500	1,500	1,500	1,500
Total Prof and Tech Services	2,495	15,292	17,250	47,250	47,250	47,250
Property Services						
21-06 Telephone/Cell Phone	5,118	3,257	6,500	6,500	6,500	6,500
21-21 Equipment R and M	150	390	3,000	3,000	3,000	3,000
21-22 Motor Vehicle R and M	145	87	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	0	0	250	250	250	250
Total Property Services	5,413	3,734	10,750	10,750	10,750	10,750
Other Services						
22-04 Printing	43	256	750	750	750	750
22-08 Advertising	0	248	500	500	500	500
22-12 Dues and Memberships	1,199	1,359	2,700	2,700	2,700	2,700
22-14 Training and Education	2,519	2,309	6,500	6,500	6,500	6,500
22-25 Mileage	3	0	100	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Infrastructure Dev Fund						
Environmental Services Department						
22-32 Fines/Interest/Penalties	1,524	0	0	0	0	0
Total Other Services	5,288	4,172	10,550	10,450	10,450	10,450
Supplies						
23-01 Office Supplies	597	819	2,800	2,800	2,800	2,800
23-02 Copier/Printer/Fax Supp	376	1,450	2,000	2,000	2,000	2,000
23-03 Paper	136	0	0	0	0	0
23-12 Veh Supplies and Parts	1,000	0	2,250	2,250	2,250	2,250
23-13 Veh Repairs/Minor Equip	550	1,210	1,750	1,750	1,750	1,750
23-14 Minor Equip and Tools	4,289	3,039	5,500	5,500	5,500	5,500
23-20 Operating/Tech/Scientific	82	456	1,250	1,250	1,250	1,250
23-24 First Aid and Safety	864	70	450	450	450	450
23-26 Protective Equip/Uniforms	374	0	1,250	1,250	1,250	1,250
23-60 Books and Publications	542	0	950	950	950	950
23-61 Post/Pack/Del/Courier	97	0	300	300	300	300
23-62 Employee Service Awards	360	0	250	250	250	250
23-63 Comp Equip/Software/Maint	4,772	1,612	5,500	5,500	5,500	5,500
23-64 Employee Recognition Prog	44	0	0	0	0	0
Total Supplies	14,083	8,656	24,250	24,250	24,250	24,250
Internal Service Charge						
29-04 Property Management	38,771	48,881	48,784	50,666	50,666	50,666
29-06 Vehicle Maintenance	17,930	19,276	18,516	20,053	20,053	20,053
29-07 Vehicle Fuels	28,782	29,103	27,368	22,094	22,094	22,094
29-08 Equipment Replacement	22,498	22,003	19,412	18,187	18,187	18,187
29-11 Computer Replacement Chg	10,982	6,945	6,012	4,475	4,475	4,475
29-12 Information Services	75,122	61,333	72,399	73,834	73,834	73,834
29-19 Code Enforcement Charge	13,070	13,047	13,315	14,772	14,772	14,772
29-20 Economic Development Chg	7,802	7,647	11,118	10,244	10,244	10,244
29-21 Liability Mgmnt Charge	24,814	29,641	31,838	32,054	32,054	32,054
29-22 Legal	12,335	24,103	39,474	57,086	57,086	57,086
29-24 City Administration	24,928	26,494	29,343	28,395	28,395	28,395
29-25 Financial Services	23,046	22,527	23,143	22,648	22,648	22,648
29-27 General Support Services	11,422	10,422	10,985	11,338	11,338	11,338
29-29 City-Wide Services	40,065	43,836	47,959	48,565	48,565	48,565
Total Internal Service Charge	351,567	365,258	399,666	414,411	414,411	414,411
Capital Outlay						
30-08 Equipment	0	38,383	0	30,000	30,000	30,000
30-12 Hardware and Software	0	7,029	0	0	0	0
Total Capital Outlay	0	45,412	0	30,000	30,000	30,000
Total Requirements	1,629,981	1,582,841	1,931,468	2,058,144	2,058,144	2,058,144

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
510 Water Fund						
Intergovernmental Revenue	81,193	81,896	58,300	80,000	80,000	80,000
Charges for Services	12,176,401	12,203,843	12,612,100	12,864,000	12,864,000	12,864,000
Interest Income	105,812	147,599	193,000	321,000	321,000	321,000
Miscellaneous Income	164,752	167,295	157,800	191,980	191,980	191,980
Interfund Transfers	352,349	375,461	206,300	231,500	231,500	231,500
Internal Service Charges	665,748	420,333	643,000	563,000	563,000	563,000
Other Resources	0	0	7,959,933	0	0	0
Beginning Balance	11,847,629	12,820,790	12,850,100	16,053,800	16,053,800	16,053,800
Total Water Fund	25,393,884	26,217,217	34,680,533	30,305,280	30,305,280	30,305,280

Requirements						
Environmental Services	8,422,097	8,343,926	9,664,577	9,769,683	9,769,683	9,769,683
Total	8,422,097	8,343,926	9,664,577	9,769,683	9,769,683	9,769,683
Interfund Transfers	3,946,795	3,131,088	5,240,950	2,624,050	2,624,050	2,624,050
Contingency	0	0	1,450,000	1,465,000	1,465,000	1,465,000
Debt Service	204,202	201,663	6,049,933	0	0	0
Unappropriated	12,820,790	14,540,540	12,275,073	16,446,547	16,446,547	16,446,547
Total	16,971,787	17,873,291	25,015,956	20,535,597	20,535,597	20,535,597
Total Water Fund	25,393,884	26,217,217	34,680,533	30,305,280	30,305,280	30,305,280

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 510 Water Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	435,296	429,760	488,227	417,418	417,418	417,418
New Water Meter Installs Div.	48,537	56,082	88,650	88,650	88,650	88,650
Support Services Div.	1,734,304	1,845,717	2,198,630	2,263,847	2,263,847	2,263,847
Water Operation and Maint Div.	5,692,822	5,509,621	6,334,376	6,441,404	6,441,404	6,441,404
Water Engineering Div.	511,138	502,746	554,694	558,364	558,364	558,364
Environmental Services Dept. Total	8,422,097	8,343,926	9,664,577	9,769,683	9,769,683	9,769,683

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 510 Water Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,883,118	2,925,310	3,142,280	3,146,468	3,146,468	3,146,468
Materials & Services	5,493,157	5,411,972	6,379,147	6,591,715	6,591,715	6,591,715
Capital Outlay	45,822	6,644	143,150	31,500	31,500	31,500
Environmental Services Dept. Total	8,422,097	8,343,926	9,664,577	9,769,683	9,769,683	9,769,683

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Water Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,744,252	1,805,525	1,896,093	1,880,368	1,880,368	1,880,368
10-02 Part-Time Employees	1,160	12	0	0	0	0
10-03 Overtime	32,025	31,807	36,000	35,000	35,000	35,000
10-04 Limited Term	0	15,469	0	0	0	0
10-05 Temp/Seasonal	28,795	32,918	58,750	50,000	50,000	50,000
10-10 Shift Differential	342	98	0	0	0	0
10-12 Certificate Pay	1,500	1,835	1,500	1,500	1,500	1,500
10-14 Crew Leader Pay	1,069	976	800	1,000	1,000	1,000
10-16 On Call Pay	34,354	34,374	35,000	38,000	38,000	38,000
10-30 Acting In Capacity	3,025	2,761	4,500	3,500	3,500	3,500
10-32 Working Out of Class Pay	640	631	3,800	2,000	2,000	2,000
10-46 Premium Pay	1,144	2,641	975	0	0	0
10-61 Accrued Compensated Absen	67,816	3,000	0	0	0	0
10-69 Comp Cashed Out	3,204	4,685	0	0	0	0
Total Personnel Services	1,919,326	1,936,732	2,037,418	2,011,368	2,011,368	2,011,368
Employee Benefits						
11-01 FICA	139,557	146,916	153,353	152,308	152,308	152,308
11-02 Tri-Met Payroll Tax	13,109	13,973	14,547	14,561	14,561	14,561
11-09 PERS - Pension Bond Pymt	66,191	69,059	70,169	74,622	74,622	74,622
11-10 PERS-ER	139,879	144,626	205,974	182,295	182,295	182,295
11-11 PERS-EE	109,136	114,376	118,721	117,682	117,682	117,682
11-20 Health Insurance	376,430	380,514	410,253	443,953	443,953	443,953
11-21 Dental Insurance	46,460	44,944	48,959	52,137	52,137	52,137
11-22 Life Insurance	2,483	2,522	2,604	2,512	2,512	2,512
11-27 Workers' Comp	34,783	35,142	41,850	56,662	56,662	56,662
11-30 Long Term Disability	5,021	5,209	5,498	5,454	5,454	5,454
11-31 FSA-Admin Fee	219	228	237	251	251	251
11-35 HRA/VEBA	30,524	31,069	32,697	32,663	32,663	32,663
Total Employee Benefits	963,792	988,578	1,104,862	1,135,100	1,135,100	1,135,100
Prof and Tech Services						
20-06 Professional Services	30,320	41,268	58,500	52,000	52,000	52,000
20-08 Med and Psych Costs	700	703	1,250	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	30,923	33,459	80,450	80,950	80,950	80,950
20-20 Permits and Licenses	7,871	398	10,965	2,350	2,350	2,350
20-22 Assessments and Fees	430	790	430	430	430	430
Total Prof and Tech Services	70,244	76,618	151,595	136,730	136,730	136,730
Property Services						
21-04 Utility Services	105,296	92,114	119,700	119,700	119,700	119,700
21-06 Telephone/Cell Phone	59,527	56,175	61,750	62,000	62,000	62,000
21-20 Building R and M	570	2,369	1,000	7,500	7,500	7,500
21-21 Equipment R and M	9,527	14,050	15,700	15,700	15,700	15,700
21-22 Motor Vehicle R and M	14	237	2,000	2,000	2,000	2,000
21-23 Com Systems R and M	2,158	2,920	3,500	3,500	3,500	3,500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Water Fund						
Environmental Services Department						
21-27 Water Line R and M	153,028	179,068	220,000	220,000	220,000	220,000
21-40 Equipment Rent/Lease	4,396	5,730	10,500	9,000	9,000	9,000
Total Property Services	334,516	352,663	434,150	439,400	439,400	439,400
Other Services						
22-02 Photographic/Art	263	95	500	500	500	500
22-04 Printing	1,921	3,350	6,500	6,000	6,000	6,000
22-08 Advertising	304	225	200	200	200	200
22-12 Dues and Memberships	41,611	43,713	45,800	46,800	46,800	46,800
22-14 Training and Education	11,026	9,753	19,200	18,500	18,500	18,500
22-24 Meals	3,027	3,629	4,800	4,500	4,500	4,500
22-25 Mileage	224	138	1,220	1,220	1,220	1,220
22-26 Promo/Incentive Programs	2,990	2,819	147,250	72,000	72,000	72,000
22-27 Lodging	1,943	2,862	0	0	0	0
22-29 Airfare	339	804	0	0	0	0
22-31 Rental Cars	0	31	0	0	0	0
22-34 Contributions/City Match	1,750	1,750	0	0	0	0
Total Other Services	65,398	69,169	225,470	149,720	149,720	149,720
Supplies						
23-01 Office Supplies	5,129	6,461	6,300	6,000	6,000	6,000
23-02 Copier/Printer/Fax Supp	2,704	2,048	2,900	2,400	2,400	2,400
23-03 Paper	304	20	450	0	0	0
23-10 Gas, Oil, Lube	4,981	4,788	5,000	5,000	5,000	5,000
23-11 Tires	778	0	2,000	2,000	2,000	2,000
23-12 Veh Supplies and Parts	1,058	709	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	8,991	363	4,500	5,000	5,000	5,000
23-14 Minor Equip and Tools	50,737	53,815	62,500	61,500	61,500	61,500
23-20 Operating/Tech/Scientific	751	2,125	8,000	3,500	3,500	3,500
23-24 First Aid and Safety	5,309	5,697	6,200	6,200	6,200	6,200
23-25 Other Operating	361	127	0	0	0	0
23-26 Protective Equip/Uniforms	2,048	862	3,175	2,200	2,200	2,200
23-41 Signs	0	0	250	250	250	250
23-42 Water Purchase from Port	2,242,925	2,030,832	2,196,196	2,408,462	2,408,462	2,408,462
23-44 R and M Supplies	22,753	14,830	20,000	20,000	20,000	20,000
23-45 Water Purchase Other	176,671	184,365	211,500	211,500	211,500	211,500
23-60 Books and Publications	1,416	1,628	1,950	1,900	1,900	1,900
23-61 Post/Pack/Del/Courier	2,614	1,724	6,050	4,050	4,050	4,050
23-62 Employee Service Awards	745	275	750	750	750	750
23-63 Comp Equip/Software/Maint	11,219	11,719	64,400	94,900	94,900	94,900
Total Supplies	2,541,494	2,322,388	2,603,121	2,836,612	2,836,612	2,836,612
Internal Service Charge						
29-04 Property Management	159,287	162,989	165,370	176,275	176,275	176,275
29-06 Vehicle Maintenance	49,951	54,136	56,471	63,765	63,765	63,765
29-07 Vehicle Fuels	54,770	54,166	54,232	44,737	44,737	44,737
29-08 Equipment Replacement	124,632	97,753	108,515	111,544	111,544	111,544
29-11 Computer Replacement Chg	14,500	14,735	14,185	15,368	15,368	15,368

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Water Fund						
Environmental Services Department						
29-12 Information Services	147,702	152,998	311,691	319,961	319,961	319,961
29-16 Internal Prof Svcs	0	2,829	0	3,000	3,000	3,000
29-18 Utility Financial Svcs	492,507	514,209	559,505	579,221	579,221	579,221
29-19 Code Enforcement Charge	50,352	56,325	56,744	65,862	65,862	65,862
29-20 Economic Development Chg	30,057	33,012	47,384	45,676	45,676	45,676
29-21 Liability Mgmnt Charge	99,594	123,763	136,993	148,175	148,175	148,175
29-22 Legal	26,797	31,568	32,625	29,309	29,309	29,309
29-24 City Administration	96,035	114,378	125,055	126,605	126,605	126,605
29-25 Financial Services	88,787	97,249	98,631	100,978	100,978	100,978
29-27 General Support Services	44,005	44,992	46,817	50,552	50,552	50,552
29-29 City-Wide Services	154,354	189,243	272,393	254,535	254,535	254,535
29-60 Utility License Fee	848,175	846,789	878,200	893,690	893,690	893,690
Total Internal Service Charge	2,481,505	2,591,134	2,964,811	3,029,253	3,029,253	3,029,253
Capital Outlay						
30-08 Equipment	0	6,644	95,650	31,500	31,500	31,500
30-10 Motor Vehicles	45,822	0	0	0	0	0
30-12 Hardware and Software	0	0	47,500	0	0	0
Total Capital Outlay	45,822	6,644	143,150	31,500	31,500	31,500
Total Requirements	8,422,097	8,343,926	9,664,577	9,769,683	9,769,683	9,769,683

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
540 Stormwater Fund						
Licenses and Permits	0	1,247	0	0	0	0
Intergovernmental Revenue	0	3,036	810,600	20,000	20,000	20,000
Charges for Services	7,061,346	7,024,345	7,287,000	7,316,200	7,316,200	7,316,200
Interest Income	71,203	95,370	65,000	136,000	136,000	136,000
Miscellaneous Income	2,582	2,285	0	0	0	0
Interfund Transfers	600,682	623,365	827,200	597,000	597,000	597,000
Internal Service Charges	215,326	375,487	235,000	371,000	371,000	371,000
Other Resources	0	0	1,722,727	0	0	0
Beginning Balance	8,068,278	8,222,693	6,465,000	9,059,000	9,059,000	9,059,000
Total Stormwater Fund	16,019,417	16,347,828	17,412,527	17,499,200	17,499,200	17,499,200

Requirements						
Environmental Services	4,709,944	4,759,877	6,106,621	6,025,910	6,025,910	6,025,910
Total	4,709,944	4,759,877	6,106,621	6,025,910	6,025,910	6,025,910
Interfund Transfers	3,086,780	3,143,157	1,717,180	1,526,000	1,526,000	1,526,000
Contingency	0	0	916,000	904,000	904,000	904,000
Debt Service	0	0	1,722,727	0	0	0
Unappropriated	8,222,693	8,444,794	6,949,999	9,043,290	9,043,290	9,043,290
Total	11,309,473	11,587,951	11,305,906	11,473,290	11,473,290	11,473,290
Total Stormwater Fund	16,019,417	16,347,828	17,412,527	17,499,200	17,499,200	17,499,200

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 540 Stormwater Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	401,196	430,968	504,230	385,110	385,110	385,110
Support Services Div.	1,288,938	1,390,141	1,802,560	1,859,467	1,859,467	1,859,467
Natural Resources Div.	240,647	346,824	341,277	368,153	368,153	368,153
Water Quality Div.	731,525	584,723	816,999	860,351	860,351	860,351
Stormwater Sys Maint-Plan Div.	1,698,585	1,673,426	2,092,697	2,102,353	2,102,353	2,102,353
Stormwater Engineering Div.	349,053	333,795	548,858	450,476	450,476	450,476
Environmental Services Dept. Total	4,709,944	4,759,877	6,106,621	6,025,910	6,025,910	6,025,910

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 540 Stormwater Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,334,917	2,280,205	2,802,558	2,707,759	2,707,759	2,707,759
Materials & Services	2,366,356	2,454,855	3,245,063	3,309,151	3,309,151	3,309,151
Capital Outlay	8,671	24,817	59,000	9,000	9,000	9,000
Environmental Services Dept. Total	4,709,944	4,759,877	6,106,621	6,025,910	6,025,910	6,025,910

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Stormwater Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,438,743	1,380,309	1,658,817	1,605,367	1,605,367	1,605,367
10-02 Part-Time Employees	1,152	5,628	0	34,549	34,549	34,549
10-03 Overtime	20,392	16,479	22,000	19,000	19,000	19,000
10-04 Limited Term	12,137	5,363	71,510	0	0	0
10-05 Temp/Seasonal	58,927	74,398	53,000	53,000	53,000	53,000
10-12 Certificate Pay	1,500	540	0	0	0	0
10-14 Crew Leader Pay	294	780	2,500	2,500	2,500	2,500
10-16 On Call Pay	18,147	20,246	18,200	18,200	18,200	18,200
10-30 Acting In Capacity	2,388	2,369	2,500	2,500	2,500	2,500
10-32 Working Out of Class Pay	4	5,097	0	8,500	8,500	8,500
10-46 Premium Pay	636	641	675	0	0	0
10-61 Accrued Compensated Absen	44,359	11,200	0	0	0	0
10-69 Comp Cashed Out	282	666	0	0	0	0
Total Personnel Services	1,598,961	1,523,716	1,829,202	1,743,616	1,743,616	1,743,616
Employee Benefits						
11-01 FICA	117,410	116,052	137,290	132,209	132,209	132,209
11-02 Tri-Met Payroll Tax	11,051	11,060	13,059	12,624	12,624	12,624
11-09 PERS - Pension Bond Pymt	58,532	60,045	61,422	66,996	66,996	66,996
11-10 PERS-ER	96,330	84,519	151,091	124,513	124,513	124,513
11-11 PERS-EE	87,329	88,018	106,573	101,437	101,437	101,437
11-20 Health Insurance	273,485	285,306	390,131	410,692	410,692	410,692
11-21 Dental Insurance	32,311	32,379	46,265	47,082	47,082	47,082
11-22 Life Insurance	2,082	1,978	2,402	2,226	2,226	2,226
11-27 Workers' Comp	24,239	29,216	30,690	33,127	33,127	33,127
11-30 Long Term Disability	4,209	4,069	5,018	4,755	4,755	4,755
11-31 FSA-Admin Fee	299	315	324	317	317	317
11-35 HRA/VEBA	28,679	43,532	29,091	28,165	28,165	28,165
Total Employee Benefits	735,956	756,489	973,356	964,143	964,143	964,143
Prof and Tech Services						
20-06 Professional Services	104,578	122,306	252,500	206,500	206,500	206,500
20-08 Med and Psych Costs	703	608	1,000	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	240,092	266,517	313,000	331,500	331,500	331,500
20-20 Permits and Licenses	5,252	7,192	8,685	9,085	9,085	9,085
20-22 Assessments and Fees	0	443	0	0	0	0
Total Prof and Tech Services	350,625	397,066	575,185	548,085	548,085	548,085
Property Services						
21-04 Utility Services	32,405	35,157	54,500	55,000	55,000	55,000
21-06 Telephone/Cell Phone	20,792	17,936	23,500	21,500	21,500	21,500
21-20 Building R and M	989	0	1,500	6,500	6,500	6,500
21-21 Equipment R and M	14,028	13,094	21,500	29,700	29,700	29,700
21-22 Motor Vehicle R and M	68	1,117	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	1,940	2,381	2,500	2,500	2,500	2,500
21-26 Wastewater R and M	1,256	327	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Stormwater Fund						
Environmental Services Department						
21-28 Storm Drain R and M	51,995	31,721	35,000	55,500	55,500	55,500
21-40 Equipment Rent/Lease	5,420	8,627	9,000	11,500	11,500	11,500
21-41 Motor Vehicle Rent/Lease	0	0	1,500	0	0	0
Total Property Services	128,893	110,360	150,000	183,200	183,200	183,200
Other Services						
22-02 Photographic/Art	0	0	250	150	150	150
22-04 Printing	1,906	673	8,800	6,100	6,100	6,100
22-08 Advertising	12,875	3,970	15,400	17,450	17,450	17,450
22-12 Dues and Memberships	5,483	3,572	9,700	5,400	5,400	5,400
22-14 Training and Education	25,743	13,423	20,800	18,125	18,125	18,125
22-16 Community Outreach	26,482	43,672	42,500	68,250	68,250	68,250
22-20 City Wide Training	99	0	0	0	0	0
22-24 Meals	3,954	3,425	3,900	3,850	3,850	3,850
22-25 Mileage	5,454	4,124	3,700	4,350	4,350	4,350
22-26 Promo/Incentive Programs	63	0	500	500	500	500
22-27 Lodging	2,378	831	0	0	0	0
22-34 Contributions/City Match	18,250	11,800	38,000	42,500	42,500	42,500
Total Other Services	102,687	85,490	143,550	166,675	166,675	166,675
Supplies						
23-01 Office Supplies	3,306	6,825	5,950	6,600	6,600	6,600
23-02 Copier/Printer/Fax Supp	2,327	2,383	2,000	2,000	2,000	2,000
23-03 Paper	128	16	700	100	100	100
23-10 Gas, Oil, Lube	4,988	6,046	5,500	6,300	6,300	6,300
23-11 Tires	179	0	200	200	200	200
23-12 Veh Supplies and Parts	2,085	1,535	2,000	2,000	2,000	2,000
23-13 Veh Repairs/Minor Equip	2,333	3,355	3,000	3,000	3,000	3,000
23-14 Minor Equip and Tools	29,364	45,681	37,250	33,000	33,000	33,000
23-20 Operating/Tech/Scientific	2,451	1,961	4,750	13,450	13,450	13,450
23-24 First Aid and Safety	4,128	5,805	3,500	3,500	3,500	3,500
23-25 Other Operating	21,454	19,990	22,000	22,000	22,000	22,000
23-26 Protective Equip/Uniforms	2,934	978	4,800	4,500	4,500	4,500
23-40 Pavement Marking	722	0	1,000	1,500	1,500	1,500
23-41 Signs	676	1,093	5,000	2,250	2,250	2,250
23-44 R and M Supplies	2,055	3,713	2,000	3,500	3,500	3,500
23-60 Books and Publications	1,188	1,341	1,650	1,950	1,950	1,950
23-61 Post/Pack/Del/Courier	2,546	1,976	3,450	2,900	2,900	2,900
23-62 Employee Service Awards	870	527	880	850	850	850
23-63 Comp Equip/Software/Maint	3,034	4,112	52,750	31,000	31,000	31,000
23-64 Employee Recognition Prog	0	52	0	0	0	0
Total Supplies	86,768	107,389	158,380	140,600	140,600	140,600
Internal Service Charge						
29-04 Property Management	166,266	171,321	174,315	179,769	179,769	179,769
29-06 Vehicle Maintenance	40,976	48,532	46,810	47,553	47,553	47,553
29-07 Vehicle Fuels	43,398	47,328	45,706	39,360	39,360	39,360
29-08 Equipment Replacement	122,757	112,985	218,285	216,865	216,865	216,865

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Stormwater Fund						
Environmental Services Department						
29-11 Computer Replacement Chg	15,409	19,091	17,931	16,904	16,904	16,904
29-12 Information Services	123,920	134,234	309,327	331,157	331,157	331,157
29-16 Internal Prof Svcs	0	1,277	0	0	0	0
29-18 Utility Financial Svcs	370,254	386,568	420,621	435,443	435,443	435,443
29-19 Code Enforcement Charge	27,179	30,138	30,978	37,957	37,957	37,957
29-20 Economic Development Chg	16,225	17,663	25,869	26,323	26,323	26,323
29-21 Liability Mgmnt Charge	39,559	50,513	54,540	56,963	56,963	56,963
29-22 Legal	33,391	43,939	48,306	57,469	57,469	57,469
29-24 City Administration	51,838	61,200	68,271	72,963	72,963	72,963
29-25 Financial Services	47,925	52,035	53,846	58,194	58,194	58,194
29-27 General Support Services	23,753	24,074	25,559	29,133	29,133	29,133
29-29 City-Wide Services	83,317	101,259	170,084	153,291	153,291	153,291
29-60 Utility License Fee	491,216	452,393	507,500	511,247	511,247	511,247
Total Internal Service Charge	1,697,383	1,754,550	2,217,948	2,270,591	2,270,591	2,270,591
Capital Outlay						
30-08 Equipment	8,671	24,817	59,000	9,000	9,000	9,000
Total Capital Outlay	8,671	24,817	59,000	9,000	9,000	9,000
Total Requirements	4,709,944	4,759,877	6,106,621	6,025,910	6,025,910	6,025,910

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
550 Wastewater Fund						
Taxes	26	203	0	0	0	0
Licenses and Permits	4,680	6,969	0	7,100	7,100	7,100
Intergovernmental Revenue	140,962	548,979	137,800	171,300	171,300	171,300
Charges for Services	14,604,165	15,243,073	15,675,000	16,213,300	16,213,300	16,213,300
Interest Income	369,698	379,882	527,100	475,700	475,700	475,700
Miscellaneous Income	224,325	217,437	2,700	2,700	2,700	2,700
Interfund Transfers	2,100,000	2,215,527	2,003,600	532,400	532,400	532,400
Internal Service Charges	859,600	674,982	833,000	709,000	709,000	709,000
Beginning Balance	42,410,388	34,889,576	35,142,000	31,714,000	31,714,000	31,714,000
Total Wastewater Fund	60,713,844	54,176,628	54,321,200	49,825,500	49,825,500	49,825,500

Requirements						
Environmental Services	11,152,405	11,258,513	12,712,055	12,863,906	12,863,906	12,863,906
Total	11,152,405	11,258,513	12,712,055	12,863,906	12,863,906	12,863,906
Interfund Transfers	14,538,476	6,188,432	8,239,350	6,918,600	6,918,600	6,918,600
Contingency	0	0	1,907,000	1,930,000	1,930,000	1,930,000
Debt Service	133,387	130,651	132,800	131,000	131,000	131,000
Unappropriated	34,889,576	36,599,032	31,329,995	27,981,994	27,981,994	27,981,994
Total	49,561,439	42,918,115	41,609,145	36,961,594	36,961,594	36,961,594
Total Wastewater Fund	60,713,844	54,176,628	54,321,200	49,825,500	49,825,500	49,825,500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 550 Wastewater Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	442,552	460,517	536,755	407,411	407,411	407,411
Support Services Div.	2,670,968	2,850,588	3,314,551	3,434,602	3,434,602	3,434,602
Wastewater Engineering Div.	522,733	518,212	562,731	574,213	574,213	574,213
Wastewater Maint and Plan Div.	2,593,512	2,594,971	2,855,216	2,933,548	2,933,548	2,933,548
Wastewater Treatmnt Plant Div.	4,922,640	4,834,225	5,442,802	5,514,132	5,514,132	5,514,132
Environmental Services Dept. Total	11,152,405	11,258,513	12,712,055	12,863,906	12,863,906	12,863,906

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 550 Wastewater Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,969,277	2,991,679	3,335,868	3,239,351	3,239,351	3,239,351
Materials & Services	8,127,973	8,242,364	9,323,187	9,571,555	9,571,555	9,571,555
Capital Outlay	55,155	24,470	53,000	53,000	53,000	53,000
Environmental Services Dept. Total	11,152,405	11,258,513	12,712,055	12,863,906	12,863,906	12,863,906

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Wastewater Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,802,041	1,795,903	1,926,369	1,950,839	1,950,839	1,950,839
10-02 Part-Time Employees	51,141	55,916	84,895	0	0	0
10-03 Overtime	3,713	7,944	9,000	9,000	9,000	9,000
10-04 Limited Term	0	14,940	0	0	0	0
10-05 Temp/Seasonal	42,855	36,467	65,000	55,000	55,000	55,000
10-14 Crew Leader Pay	599	408	1,500	1,500	1,500	1,500
10-16 On Call Pay	23,346	20,764	24,000	24,000	24,000	24,000
10-30 Acting In Capacity	256	2,232	2,500	2,500	2,500	2,500
10-32 Working Out of Class Pay	4	366	0	0	0	0
10-46 Premium Pay	936	941	975	0	0	0
10-61 Accrued Compensated Absen	51,433	33,700	0	0	0	0
10-69 Comp Cashed Out	264	1,826	0	0	0	0
Total Personnel Services	1,976,588	1,971,407	2,114,239	2,042,839	2,042,839	2,042,839
Employee Benefits						
11-01 FICA	145,536	146,706	159,423	155,029	155,029	155,029
11-02 Tri-Met Payroll Tax	13,631	13,934	15,096	14,789	14,789	14,789
11-09 PERS - Pension Bond Pymt	67,892	71,190	73,493	77,436	77,436	77,436
11-10 PERS-ER	123,404	120,370	187,624	157,261	157,261	157,261
11-11 PERS-EE	112,047	112,926	122,955	119,270	119,270	119,270
11-20 Health Insurance	411,929	410,263	483,622	484,012	484,012	484,012
11-21 Dental Insurance	52,209	49,638	59,345	58,195	58,195	58,195
11-22 Life Insurance	2,888	2,843	3,045	2,818	2,818	2,818
11-27 Workers' Comp	27,278	56,675	78,120	90,416	90,416	90,416
11-30 Long Term Disability	5,328	5,323	5,818	5,658	5,658	5,658
11-31 FSA-Admin Fee	219	270	280	210	210	210
11-35 HRA/VEBA	30,328	30,134	32,808	31,418	31,418	31,418
Total Employee Benefits	992,689	1,020,272	1,221,629	1,196,512	1,196,512	1,196,512
Prof and Tech Services						
20-06 Professional Services	22,321	19,268	24,250	28,750	28,750	28,750
20-08 Med and Psych Costs	758	441	500	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	4,095,886	4,027,561	4,557,824	4,600,930	4,600,930	4,600,930
20-20 Permits and Licenses	55,081	52,288	59,575	60,725	60,725	60,725
20-22 Assessments and Fees	4,315	8,027	2,250	5,000	5,000	5,000
Total Prof and Tech Services	4,178,361	4,107,585	4,644,399	4,696,405	4,696,405	4,696,405
Property Services						
21-04 Utility Services	19,235	17,284	20,500	20,700	20,700	20,700
21-06 Telephone/Cell Phone	32,948	31,929	35,850	37,500	37,500	37,500
21-20 Building R and M	795	174	1,000	6,000	6,000	6,000
21-21 Equipment R and M	23,976	7,908	29,700	26,800	26,800	26,800
21-22 Motor Vehicle R and M	597	336	500	500	500	500
21-23 Com Systems R and M	11,703	2,894	3,500	3,500	3,500	3,500
21-26 Wastewater R and M	12,779	14,893	75,000	75,000	75,000	75,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Wastewater Fund						
Environmental Services Department						
21-40 Equipment Rent/Lease	6,855	8,404	10,900	12,000	12,000	12,000
Total Property Services	108,888	83,822	176,950	182,000	182,000	182,000
Other Services						
22-02 Photographic/Art	625	1,651	500	500	500	500
22-04 Printing	791	572	3,450	1,700	1,700	1,700
22-08 Advertising	1,146	819	750	1,250	1,250	1,250
22-12 Dues and Memberships	25,300	25,841	34,400	34,400	34,400	34,400
22-14 Training and Education	12,816	9,997	22,600	21,100	21,100	21,100
22-24 Meals	3,469	3,027	4,600	4,600	4,600	4,600
22-25 Mileage	242	156	1,150	1,350	1,350	1,350
22-26 Promo/Incentive Programs	23,703	29,092	30,300	33,500	33,500	33,500
22-27 Lodging	6,927	3,577	2,000	3,200	3,200	3,200
22-29 Airfare	488	0	1,600	3,200	3,200	3,200
22-34 Contributions/City Match	1,750	1,750	0	0	0	0
Total Other Services	77,257	76,482	101,350	104,800	104,800	104,800
Supplies						
23-01 Office Supplies	5,088	8,700	4,750	5,500	5,500	5,500
23-02 Copier/Printer/Fax Supp	2,611	1,953	2,750	2,750	2,750	2,750
23-03 Paper	103	15	150	0	0	0
23-10 Gas, Oil, Lube	4,753	4,538	5,000	5,000	5,000	5,000
23-11 Tires	106	93	0	500	500	500
23-12 Veh Supplies and Parts	1,885	7,505	4,000	5,000	5,000	5,000
23-13 Veh Repairs/Minor Equip	7,588	10,843	10,000	10,000	10,000	10,000
23-14 Minor Equip and Tools	35,416	21,119	32,150	32,150	32,150	32,150
23-20 Operating/Tech/Scientific	898	720	1,350	1,350	1,350	1,350
23-24 First Aid and Safety	7,493	7,266	6,200	6,200	6,200	6,200
23-25 Other Operating	769	167	500	500	500	500
23-26 Protective Equip/Uniforms	688	1,221	1,000	1,050	1,050	1,050
23-40 Pavement Marking	941	962	1,600	1,200	1,200	1,200
23-41 Signs	4,505	728	2,000	2,000	2,000	2,000
23-44 R and M Supplies	30,195	32,016	25,000	32,000	32,000	32,000
23-60 Books and Publications	237	321	1,250	2,000	2,000	2,000
23-61 Post/Pack/Del/Courier	2,994	2,421	3,300	3,300	3,300	3,300
23-62 Employee Service Awards	970	375	500	750	750	750
23-63 Comp Equip/Software/Maint	62,046	64,964	63,150	90,500	90,500	90,500
Total Supplies	169,286	165,927	164,650	201,750	201,750	201,750
Internal Service Charge						
29-04 Property Management	171,400	178,665	182,040	177,129	177,129	177,129
29-06 Vehicle Maintenance	43,591	49,317	47,626	49,540	49,540	49,540
29-07 Vehicle Fuels	44,870	46,425	44,395	37,009	37,009	37,009
29-08 Equipment Replacement	384,033	318,686	315,614	331,171	331,171	331,171
29-11 Computer Replacement Chg	25,506	27,794	22,658	23,979	23,979	23,979
29-12 Information Services	169,256	172,706	351,285	382,290	382,290	382,290
29-16 Internal Prof Svcs	0	2,989	0	3,000	3,000	3,000
29-18 Utility Financial Svcs	883,718	922,658	1,003,935	1,039,312	1,039,312	1,039,312

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Wastewater Fund						
Environmental Services Department						
29-19 Code Enforcement Charge	64,777	72,143	70,642	83,227	83,227	83,227
29-20 Economic Development Chg	38,669	42,284	58,989	57,719	57,719	57,719
29-21 Liability Mgmnt Charge	229,372	282,999	311,569	318,432	318,432	318,432
29-22 Legal	27,648	37,967	64,889	73,752	73,752	73,752
29-24 City Administration	123,548	146,500	155,680	159,984	159,984	159,984
29-25 Financial Services	114,223	124,560	122,786	127,601	127,601	127,601
29-27 General Support Services	56,612	57,628	58,282	63,880	63,880	63,880
29-29 City-Wide Services	198,575	242,391	352,548	341,725	341,725	341,725
29-60 Utility License Fee	1,018,383	1,082,836	1,072,900	1,116,850	1,116,850	1,116,850
Total Internal Service Charge	3,594,181	3,808,548	4,235,838	4,386,600	4,386,600	4,386,600
Capital Outlay						
30-08 Equipment	55,155	24,470	53,000	53,000	53,000	53,000
Total Capital Outlay	55,155	24,470	53,000	53,000	53,000	53,000
Total Requirements	11,152,405	11,258,513	12,712,055	12,863,906	12,863,906	12,863,906

Central Support Funds

CENTRAL SUPPORT FUNDS OVERVIEW

Central Support Funds Revenues

These funds account for services provided by the support departments to other city departments, and are funded by internal service charges allocated to funds receiving service.

Central Support Funds Expenditures

The money received by the central support funds is used for facilities & fleet management, workers' compensation coverage, information technology, liability management, medical and dental claims for self-funded plans, equipment replacement, legal services, utility financial services, and financial and administrative services.

For fiscal year 2015/16, operating expenditures include:

- Facilities & Fleet Management.
  - $3.6 million operating budget.
  - 0.5% increase from last year's budget.

- Workers' Compensation.
  - $2.0 million operating budget.
  - 7.3% increase from last year's budget.

- Health Insurance Benefits.
  - $7.9 million operating budget.
  - 8.6% increase from last year's budget.

- Information Technology.
  - $3.9 million operating budget.
  - 11.8% increase over last year's budget.

- Dental Insurance Benefits.
  - $0.9 million operating budget.
  - 8.2% decrease over last year's budget.

- Liability Management.
  - $1.5 million operating budget.
  - 9.6% increase over last year's budget.

- Equipment Replacement.
  - $3.3 million operating budget.
  - 14.5% decrease over last year's budget.

- Legal Services.
  - $1.0 million operating budget.
  - 6.4% increase from last year's budget.

- Utility Financial Services.
  - $2.4 million operating budget.
  - 3.7% increase from last year's budget.

- Administrative Services.
  - $7.1 million operating budget.
  - 3.7% increase over last year's budget.

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
610 Facilities & Fleet Mgmt Fund						
Intergovernmental Revenue	93,256	243,334	113,500	93,500	93,500	93,500
Interest Income	8,317	20,860	0	0	0	0
Miscellaneous Income	41,764	144,800	101,300	102,400	102,400	102,400
Interfund Transfers	264,000	226,583	237,500	193,500	193,500	193,500
Internal Service Charges	3,167,190	3,415,856	3,438,198	3,502,802	3,502,802	3,502,802
Other Resources	0	9,383	0	0	0	0
Beginning Balance	267,548	300,806	9,100	668,400	668,400	668,400
Total Facilities & Fleet Mgmt Fund	3,842,075	4,361,622	3,899,598	4,560,602	4,560,602	4,560,602

Requirements						
Finance and Mgmt Svcs	3,123,586	3,197,920	3,348,398	3,360,502	3,360,502	3,360,502
Fire and Emergency Svcs	172,683	185,716	187,500	193,500	193,500	193,500
Total	3,296,269	3,383,636	3,535,898	3,554,002	3,554,002	3,554,002
Interfund Transfers	245,000	245,600	96,200	832,600	832,600	832,600
Contingency	0	0	172,000	174,000	174,000	174,000
Debt Service	0	23,144	82,500	0	0	0
Unappropriated	300,806	709,242	13,000	0	0	0
Total	545,806	977,986	363,700	1,006,600	1,006,600	1,006,600
Total Facilities & Fleet Mgmt Fund	3,842,075	4,361,622	3,899,598	4,560,602	4,560,602	4,560,602

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Support Services Div.	74,182	72,692	112,741	92,909	92,909	92,909
Vehicle Maintenance Div.	821,624	973,358	915,849	1,000,827	1,000,827	1,000,827
Vehicle Fuels Div.	621,743	594,428	670,000	595,000	595,000	595,000
City Facility Services Div.	1,606,037	1,557,442	1,649,808	1,671,766	1,671,766	1,671,766
Finance and Mgmt Svcs Dept. Total	3,123,586	3,197,920	3,348,398	3,360,502	3,360,502	3,360,502

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,114,228	1,114,949	1,167,783	1,161,308	1,161,308	1,161,308
Materials & Services	2,009,358	2,068,726	2,180,615	2,199,194	2,199,194	2,199,194
Capital Outlay	0	14,245	0	0	0	0
Finance and Mgmt Svcs Dept. Total	3,123,586	3,197,920	3,348,398	3,360,502	3,360,502	3,360,502

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Facilities & Fleet Mgmt Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	575,716	574,250	610,519	608,301	608,301	608,301
10-02 Part-Time Employees	43,630	44,169	25,582	29,520	29,520	29,520
10-03 Overtime	17,444	36,613	30,000	30,000	30,000	30,000
10-04 Limited Term	35,408	9,022	0	0	0	0
10-05 Temp/Seasonal	0	2,771	0	0	0	0
10-12 Certificate Pay	2,430	2,188	1,500	1,500	1,500	1,500
10-16 Call Back Pay	50,814	51,074	50,000	55,000	55,000	55,000
10-30 Acting In Capacity	292	587	1,000	1,000	1,000	1,000
10-32 Working Out of Class Pay	1,001	2,650	1,288	3,500	3,500	3,500
10-46 Premium Pay	1,749	1,500	1,500	3,000	3,000	3,000
10-61 Accrued Compensated Absen	22,300	0	0	0	0	0
10-69 Comp Cashed Out	1,609	1,939	0	0	0	0
Total Personnel Services	752,393	726,763	721,389	731,821	731,821	731,821
Employee Benefits						
11-01 FICA	55,450	56,931	54,808	55,793	55,793	55,793
11-02 Tri-Met Payroll Tax	5,169	5,394	5,150	5,298	5,298	5,298
11-09 PERS - Pension Bond Pymt	27,152	27,078	28,152	26,421	26,421	26,421
11-10 PERS-ER	43,010	40,798	60,289	43,901	43,901	43,901
11-11 PERS-EE	41,706	43,709	43,283	43,909	43,909	43,909
11-20 Health Insurance	140,212	143,719	165,618	170,990	170,990	170,990
11-21 Dental Insurance	16,400	16,150	19,795	20,111	20,111	20,111
11-22 Life Insurance	1,068	1,049	942	948	948	948
11-27 Workers' Comp	19,259	16,528	55,800	49,530	49,530	49,530
11-30 Long Term Disability	1,864	1,850	1,816	1,841	1,841	1,841
11-31 FSA-Admin Fee	117	149	131	26	26	26
11-35 HRA/VEBA	10,428	34,831	10,610	10,719	10,719	10,719
Total Employee Benefits	361,835	388,186	446,394	429,487	429,487	429,487
Prof and Tech Services						
20-06 Professional Services	1,045	5,527	10,000	10,000	10,000	10,000
20-08 Med and Psych Costs	258	248	250	750	750	750
20-15 Outsourced Serv & Labor	360,964	387,687	380,000	408,872	408,872	408,872
20-20 Permits and Licenses	1,312	3,892	4,000	4,500	4,500	4,500
20-22 Assessments and Fees	227	1,313	1,200	1,200	1,200	1,200
Total Prof and Tech Services	363,806	398,667	395,450	425,322	425,322	425,322
Property Services						
21-04 Utility Services	383,991	419,567	477,500	478,500	478,500	478,500
21-06 Telephone/Cell Phone	12,245	11,921	13,500	13,500	13,500	13,500
21-20 Building R and M	67,684	61,664	95,000	95,000	95,000	95,000
21-21 Equipment R and M	7,861	8,575	25,000	25,000	25,000	25,000
21-22 Motor Vehicle R and M	93,174	96,615	55,000	100,000	100,000	100,000
21-23 Com Systems R and M	1,918	2,203	2,000	2,000	2,000	2,000
21-30 Towing and Storage	2,793	2,016	3,000	3,000	3,000	3,000
21-36 Auto Accident Repairs	47,817	117,480	75,000	75,000	75,000	75,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Facilities & Fleet Mgmt Fund						
Finance and Mgmt Svcs Department						
21-40 Equipment Rent/Lease	926	0	2,000	2,000	2,000	2,000
21-43 Bldg/Office Rent/Lease	90,637	52,398	0	0	0	0
Total Property Services	709,046	772,439	748,000	794,000	794,000	794,000
Other Services						
22-04 Printing	81	0	275	275	275	275
22-12 Dues and Memberships	143	497	1,225	1,225	1,225	1,225
22-14 Training and Education	2,701	6,153	8,200	11,700	11,700	11,700
22-24 Meals	378	963	1,000	1,050	1,050	1,050
22-25 Mileage	208	165	100	175	175	175
22-27 Lodging	994	0	700	700	700	700
22-29 Airfare	857	679	800	800	800	800
22-31 Rental Cars	0	0	100	100	100	100
Total Other Services	5,362	8,457	12,400	16,025	16,025	16,025
Supplies						
23-01 Office Supplies	149	2,103	1,050	1,250	1,250	1,250
23-02 Copier/Printer/Fax Supp	482	437	500	500	500	500
23-10 Gas, Oil, Lube	634,713	610,691	686,000	612,000	612,000	612,000
23-11 Tires	67,312	47,475	70,000	75,000	75,000	75,000
23-12 Veh Supplies and Parts	100,310	101,364	100,000	105,000	105,000	105,000
23-13 Veh Repairs/Minor Equip	11,147	4,008	15,000	15,000	15,000	15,000
23-14 Minor Equip and Tools	23,589	23,486	19,500	27,500	27,500	27,500
23-20 Operating/Tech/Scientific	2,285	2,121	5,000	5,000	5,000	5,000
23-25 Other Operating	18,699	25,279	25,000	25,750	25,750	25,750
23-26 Protective Equip/Uniforms	3,545	4,436	5,000	5,500	5,500	5,500
23-41 Signs	110	120	100	3,000	3,000	3,000
23-44 R and M Supplies	33,495	20,207	53,000	53,000	53,000	53,000
23-60 Books and Publications	156	0	200	200	200	200
23-61 Post/Pack/Del/Courier	159	69	150	150	150	150
23-63 Comp Equip/Software/Maint	7,222	18,281	15,476	18,039	18,039	18,039
Total Supplies	903,373	860,077	995,976	946,889	946,889	946,889
Internal Service Charge						
29-08 Equipment Replacement	19,411	18,762	20,973	8,556	8,556	8,556
29-11 Computer Replacement Chg	8,360	10,324	7,816	8,402	8,402	8,402
Total Internal Service Charge	27,771	29,086	28,789	16,958	16,958	16,958
Capital Outlay						
30-12 Hardware and Software	0	14,245	0	0	0	0
Total Capital Outlay	0	14,245	0	0	0	0
Total Requirements	3,123,586	3,197,920	3,348,398	3,360,502	3,360,502	3,360,502

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Stations Div.	172,683	185,716	187,500	193,500	193,500	193,500
Fire and Emergency Svcs Dept. Total	172,683	185,716	187,500	193,500	193,500	193,500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Materials & Services	172,683	185,716	187,500	193,500	193,500	193,500
Fire and Emergency Svcs Dept. Total	172,683	185,716	187,500	193,500	193,500	193,500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Facilities & Fleet Mgmt Fund						
Fire and Emergency Svcs Department						
Prof and Tech Services						
20-06 Professional Services	360	0	0	0	0	0
20-15 Outsourced Serv & Labor	56,245	18,472	29,500	29,500	29,500	29,500
Total Prof and Tech Services	56,605	18,472	29,500	29,500	29,500	29,500
Property Services						
21-04 Utility Services	67,573	71,062	70,000	76,000	76,000	76,000
21-06 Telephone/Cell Phone	40	0	0	0	0	0
21-20 Building R and M	17,086	77,422	56,000	56,000	56,000	56,000
21-21 Equipment R and M	18,925	12,270	19,500	19,500	19,500	19,500
Total Property Services	103,624	160,754	145,500	151,500	151,500	151,500
Supplies						
23-44 R and M Supplies	12,454	6,490	12,500	12,500	12,500	12,500
Total Supplies	12,454	6,490	12,500	12,500	12,500	12,500
Total Requirements	172,683	185,716	187,500	193,500	193,500	193,500

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
630 Workers' Compensation Fund						
Interest Income	34,555	41,676	53,000	59,000	59,000	59,000
Miscellaneous Income	38,877	125,761	43,100	59,200	59,200	59,200
Internal Service Charges	1,090,000	1,150,000	1,360,000	1,410,000	1,410,000	1,410,000
Beginning Balance	1,607,353	1,679,769	1,095,000	1,372,340	1,372,340	1,372,340
Total Workers' Compensation Fund	2,770,785	2,997,206	2,551,100	2,900,540	2,900,540	2,900,540

Requirements						
City Attorney's Office	1,091,016	1,485,563	1,847,233	1,981,887	1,981,887	1,981,887
Total	1,091,016	1,485,563	1,847,233	1,981,887	1,981,887	1,981,887
Contingency	0	0	490,000	510,000	510,000	510,000
Unappropriated	1,679,769	1,511,643	213,867	408,653	408,653	408,653
Total	1,679,769	1,511,643	703,867	918,653	918,653	918,653
Total Workers' Compensation Fund	2,770,785	2,997,206	2,551,100	2,900,540	2,900,540	2,900,540

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 630 Workers' Compensation Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Division						
Workers' Comp Management Div.	1,091,016	1,485,563	1,847,233	1,981,887	1,981,887	1,981,887
City Attorney's Office Dept. Total	1,091,016	1,485,563	1,847,233	1,981,887	1,981,887	1,981,887

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 630 Workers' Compensation Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Category						
Personnel Services	296,166	395,231	445,133	453,109	453,109	453,109
Materials & Services	794,850	1,090,332	1,402,100	1,528,778	1,528,778	1,528,778
City Attorney's Office Dept. Total	1,091,016	1,485,563	1,847,233	1,981,887	1,981,887	1,981,887

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Workers' Compensation Fund						
City Attorney's Office Department						
Personnel Services						
10-01 Full-Time Employees	186,526	253,724	353,740	349,814	349,814	349,814
10-04 Limited Term	0	0	0	11,788	11,788	11,788
10-12 Certificate Pay	8,724	8,199	0	0	0	0
10-16 On Call Pay	0	244	0	0	0	0
10-46 Premium Pay	3,299	2,049	0	0	0	0
10-61 Accrued Compensated Absen	988	1,100	0	0	0	0
Total Personnel Services	199,537	265,316	353,740	361,602	361,602	361,602
Employee Benefits						
11-01 FICA	15,051	20,024	27,008	27,592	27,592	27,592
11-02 Tri-Met Payroll Tax	1,410	1,897	2,525	2,618	2,618	2,618
11-10 PERS-ER	16,163	20,813	23,554	16,134	16,134	16,134
11-11 PERS-EE	11,894	15,823	21,224	21,696	21,696	21,696
11-20 Health Insurance	43,061	59,261	14,170	19,539	19,539	19,539
11-21 Dental Insurance	5,886	7,557	1,582	2,235	2,235	2,235
11-22 Life Insurance	265	379	111	134	134	134
11-30 Long Term Disability	560	770	207	249	249	249
11-31 FSA-Admin Fee	7	14	0	0	0	0
11-35 HRA/VEBA	2,332	3,377	1,012	1,310	1,310	1,310
Total Employee Benefits	96,629	129,915	91,393	91,507	91,507	91,507
Prof and Tech Services						
20-06 Professional Services	39,260	41,565	47,250	47,250	47,250	47,250
20-08 Med and Psych Costs	28,450	33,562	50,000	50,000	50,000	50,000
20-15 Outsourced Serv & Labor	4,975	4,975	15,000	15,000	15,000	15,000
Total Prof and Tech Services	72,685	80,102	112,250	112,250	112,250	112,250
Other Services						
22-10 Insurance/Fees & Premiums	121,646	140,668	162,000	183,278	183,278	183,278
22-14 Training and Education	4,124	2,000	5,000	5,000	5,000	5,000
22-24 Meals	138	148	250	250	250	250
22-26 Promo/Incentive Programs	58	0	750	750	750	750
22-27 Lodging	201	226	350	500	500	500
Total Other Services	126,167	143,042	168,350	189,778	189,778	189,778
Supplies						
23-24 First Aid and Safety	304	808	1,500	1,500	1,500	1,500
23-26 Protective Equip/Uniforms	0	80	0	0	0	0
23-63 Comp Equip/Software/Maint	0	0	0	750	750	750
Total Supplies	304	888	1,500	2,250	2,250	2,250
Other Operating Objects						
24-01 Claims Paid	442,424	749,300	1,120,000	968,500	968,500	968,500

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Workers' Compensation Fund						
City Attorney's Office Department						
24-03 Claims Outstanding	153,270	117,000	0	256,000	256,000	256,000
Total Other Operating Objects	595,694	866,300	1,120,000	1,224,500	1,224,500	1,224,500
Total Requirements	1,091,016	1,485,563	1,847,233	1,981,887	1,981,887	1,981,887

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
640 Health Insurance Benefits Fund						
Interest Income	0	11,718	15,000	15,000	15,000	15,000
Miscellaneous Income	0	690,970	718,000	1,106,000	1,106,000	1,106,000
Internal Service Charges	0	4,747,988	6,530,000	6,772,000	6,772,000	6,772,000
Beginning Balance	0	0	0	448,000	448,000	448,000
Total Health Insurance Benefits Fund	0	5,450,676	7,263,000	8,341,000	8,341,000	8,341,000

Requirements						
City-wide Services	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000
Total	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000
Interfund Transfers	0	0	23,200	23,400	23,400	23,400
Unappropriated	0	434,154	0	457,600	457,600	457,600
Total	0	434,154	23,200	481,000	481,000	481,000
Total Health Insurance Benefits Fund	0	5,450,676	7,263,000	8,341,000	8,341,000	8,341,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 640 Health Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
COG Health Plan Div.	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000
City-wide Services Dept. Total	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 640 Health Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Materials & Services	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000
City-wide Services Dept. Total	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Health Insurance Benefits Fund						
City-wide Services Department						
Prof and Tech Services						
20-06 Professional Services	0	107,368	132,000	138,000	138,000	138,000
20-15 Outsourced Serv & Labor	0	132,080	210,000	212,000	212,000	212,000
Total Prof and Tech Services	0	239,448	342,000	350,000	350,000	350,000
Other Services						
22-10 Insurance/Fees & Premiums	0	273,800	455,000	440,000	440,000	440,000
Total Other Services	0	273,800	455,000	440,000	440,000	440,000
Supplies						
23-61 Post/Pack/Del/Courier	0	181	0	0	0	0
Total Supplies	0	181	0	0	0	0
Other Operating Objects						
24-01 Claims Paid	0	4,503,093	6,442,800	7,070,000	7,070,000	7,070,000
Total Other Operating Objects	0	4,503,093	6,442,800	7,070,000	7,070,000	7,070,000
Total Requirements	0	5,016,522	7,239,800	7,860,000	7,860,000	7,860,000

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
650 Information Technology Fund						
Intergovernmental Revenue	23,672	8,654	4,200	4,500	4,500	4,500
Charges for Services	30,693	31,101	19,100	0	0	0
Interest Income	5,023	7,566	0	0	0	0
Miscellaneous Income	113,715	410	0	0	0	0
Interfund Transfers	484,210	426,792	0	0	0	0
Internal Service Charges	2,262,154	2,285,259	3,467,793	3,819,187	3,819,187	3,819,187
Beginning Balance	249,293	389,820	200,000	300,000	300,000	300,000
Total Information Technology Fund	3,168,760	3,149,602	3,691,093	4,123,687	4,123,687	4,123,687

Requirements						
Information Tech	2,578,940	2,546,537	3,519,093	3,932,687	3,932,687	3,932,687
Total	2,578,940	2,546,537	3,519,093	3,932,687	3,932,687	3,932,687
Interfund Transfers	200,000	0	0	0	0	0
Contingency	0	0	172,000	191,000	191,000	191,000
Unappropriated	389,820	603,065	0	0	0	0
Total	589,820	603,065	172,000	191,000	191,000	191,000
Total Information Technology Fund	3,168,760	3,149,602	3,691,093	4,123,687	4,123,687	4,123,687

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 650 Information Technology Fund						
Dept: 18 Information Tech Department						
Requirements by Division						
Information Tech Services Div.	893,845	1,013,337	2,795,481	3,172,425	3,172,425	3,172,425
Information Tech Telecomm Div.	297,522	255,770	0	0	0	0
IT Development Div.	813,555	759,652	0	0	0	0
Mapping & GIS Services Div.	484,181	426,728	636,665	657,168	657,168	657,168
Support Services Div.	89,837	91,050	86,947	103,094	103,094	103,094
Information Tech Dept. Total	2,578,940	2,546,537	3,519,093	3,932,687	3,932,687	3,932,687

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 650 Information Technology Fund						
Dept: 18 Information Tech Department						
Requirements by Category						
Personnel Services	1,968,272	1,882,538	2,339,493	2,531,797	2,531,797	2,531,797
Materials & Services	610,668	660,549	1,179,600	1,400,890	1,400,890	1,400,890
Capital Outlay	0	3,450	0	0	0	0
Information Tech Dept. Total	2,578,940	2,546,537	3,519,093	3,932,687	3,932,687	3,932,687

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Information Technology Fund						
Information Tech Department						
Personnel Services						
10-01 Full-Time Employees	1,232,032	1,166,163	1,424,758	1,573,673	1,573,673	1,573,673
10-02 Part-Time Employees	0	1,580	0	0	0	0
10-03 Overtime	623	784	2,700	3,000	3,000	3,000
10-04 Limited Term	60,524	31,656	73,029	61,360	61,360	61,360
10-05 Temp/Seasonal	6,750	39,170	0	0	0	0
10-16 Call Back Pay	39,556	37,064	40,350	42,650	42,650	42,650
10-30 Acting In Capacity	521	244	1,100	5,000	5,000	5,000
10-32 Working Out of Class Pay	4,692	8,880	9,341	0	0	0
10-46 Premium Pay	1,500	1,500	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	14,400	12,100	0	0	0	0
10-69 Comp Cashed Out	1,267	0	0	0	0	0
Total Personnel Services	1,361,865	1,299,141	1,552,778	1,687,183	1,687,183	1,687,183
Employee Benefits						
11-01 FICA	101,054	96,366	116,911	128,275	128,275	128,275
11-02 Tri-Met Payroll Tax	9,547	9,200	11,086	12,215	12,215	12,215
11-09 PERS - Pension Bond Pymt	44,619	48,713	47,977	56,872	56,872	56,872
11-10 PERS-ER	61,850	53,614	118,149	89,005	89,005	89,005
11-11 PERS-EE	74,697	70,878	93,167	101,230	101,230	101,230
11-20 Health Insurance	239,022	230,512	306,151	350,057	350,057	350,057
11-21 Dental Insurance	30,403	28,049	38,878	45,068	45,068	45,068
11-22 Life Insurance	1,523	1,387	1,736	1,823	1,823	1,823
11-27 Workers' Comp	16,350	20,488	22,320	26,832	26,832	26,832
11-30 Long Term Disability	3,777	3,390	4,343	4,726	4,726	4,726
11-31 FSA-Admin Fee	229	253	294	252	252	252
11-35 HRA/VEBA	23,336	20,547	25,703	28,259	28,259	28,259
Total Employee Benefits	606,407	583,397	786,715	844,614	844,614	844,614
Prof and Tech Services						
20-06 Professional Services	78,106	18,676	25,200	25,200	25,200	25,200
20-15 Outsourced Serv & Labor	153,500	192,532	411,000	512,000	512,000	512,000
20-20 Permits and Licenses	41,945	100,719	2,500	2,500	2,500	2,500
20-22 Assessments and Fees	532	150	600	600	600	600
Total Prof and Tech Services	274,083	312,077	439,300	540,300	540,300	540,300
Property Services						
21-02 Language Line	3,846	2,270	0	0	0	0
21-06 Telephone/Cell Phone	76,828	101,858	138,000	145,000	145,000	145,000
21-21 Equipment R and M	5,128	1,770	2,900	2,900	2,900	2,900
21-23 Com Systems R and M	25,978	32,555	28,000	52,500	52,500	52,500
21-40 Equipment Rent/Lease	0	0	5,000	5,000	5,000	5,000
Total Property Services	111,780	138,453	173,900	205,400	205,400	205,400
Other Services						
22-04 Printing	315	0	500	500	500	500
22-12 Dues and Memberships	525	890	950	1,600	1,600	1,600

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Information Technology Fund						
Information Tech Department						
22-14 Training and Education	7,074	13,874	22,000	35,800	35,800	35,800
22-20 City Wide Training	0	0	0	20,000	20,000	20,000
22-24 Meals	1,061	1,880	1,000	1,000	1,000	1,000
22-25 Mileage	84	260	100	100	100	100
22-27 Lodging	2,288	2,901	3,200	3,200	3,200	3,200
22-29 Airfare	253	896	1,600	1,600	1,600	1,600
Total Other Services	11,600	20,701	29,350	63,800	63,800	63,800
Supplies						
23-01 Office Supplies	1,559	992	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	676	116	1,000	500	500	500
23-03 Paper	99	0	500	600	600	600
23-14 Minor Equip and Tools	17,254	14,481	16,000	16,000	16,000	16,000
23-25 Other Operating	0	1,460	1,000	1,000	1,000	1,000
23-44 R and M Supplies	85	709	1,000	1,000	1,000	1,000
23-60 Books and Publications	560	2,964	950	950	950	950
23-61 Post/Pack/Del/Courier	718	450	750	750	750	750
23-62 Employee Service Awards	217	90	200	200	200	200
23-63 Comp Equip/Software/Maint	158,637	128,860	481,500	533,500	533,500	533,500
23-64 Employee Recognition Prog	0	225	0	0	0	0
23-65 Product Evaluation	4,532	17,122	15,000	15,000	15,000	15,000
Total Supplies	184,337	167,469	520,400	572,000	572,000	572,000
Internal Service Charge						
29-11 Computer Replacement Chg	28,868	21,849	16,650	19,390	19,390	19,390
Total Internal Service Charge	28,868	21,849	16,650	19,390	19,390	19,390
Capital Outlay						
30-12 Hardware and Software	0	3,450	0	0	0	0
Total Capital Outlay	0	3,450	0	0	0	0
Total Requirements	2,578,940	2,546,537	3,519,093	3,932,687	3,932,687	3,932,687

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
660 Dental Insurance Benefits Fund						
Miscellaneous Income	0	0	108,000	108,000	108,000	108,000
Internal Service Charges	0	0	885,580	829,000	829,000	829,000
Beginning Balance	0	0	0	100,000	100,000	100,000
Total Dental Insurance Benefits Fund	0	0	993,580	1,037,000	1,037,000	1,037,000
Requirements						
City-wide Services	0	0	993,580	912,000	912,000	912,000
Total	0	0	993,580	912,000	912,000	912,000
Interfund Transfers	0	0	0	11,700	11,700	11,700
Contingency	0	0	0	92,000	92,000	92,000
Unappropriated	0	0	0	21,300	21,300	21,300
Total	0	0	0	125,000	125,000	125,000
Total Dental Insurance Benefits Fund	0	0	993,580	1,037,000	1,037,000	1,037,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 660 Dental Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
COG Dental Plan Div.	0	0	993,580	912,000	912,000	912,000
City-wide Services Dept. Total	0	0	993,580	912,000	912,000	912,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 660 Dental Insurance Benefits Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Materials & Services	0	0	993,580	912,000	912,000	912,000
City-wide Services Dept. Total	0	0	993,580	912,000	912,000	912,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dental Insurance Benefits Fund						
City-wide Services Department						
Prof and Tech Services						
20-06 Professional Services	0	0	0	5,000	5,000	5,000
20-15 Outsourced Serv & Labor	0	0	36,000	36,000	36,000	36,000
Total Prof and Tech Services	0	0	36,000	41,000	41,000	41,000
Other Operating Objects						
24-01 Claims Paid	0	0	957,580	871,000	871,000	871,000
Total Other Operating Objects	0	0	957,580	871,000	871,000	871,000
Total Requirements	0	0	993,580	912,000	912,000	912,000

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
670 Liability Management Fund						
Interest Income	9,123	11,082	11,600	25,900	25,900	25,900
Miscellaneous Income	36,343	19,509	15,900	19,200	19,200	19,200
Internal Service Charges	944,959	1,171,314	1,286,587	1,340,000	1,340,000	1,340,000
Beginning Balance	241,301	549,925	549,200	609,500	609,500	609,500
Total Liability Management Fund	1,231,726	1,751,830	1,863,287	1,994,600	1,994,600	1,994,600

Requirements						
City Attorney's Office	681,801	1,170,895	1,370,707	1,502,901	1,502,901	1,502,901
Total	681,801	1,170,895	1,370,707	1,502,901	1,502,901	1,502,901
Contingency	0	0	185,800	184,400	184,400	184,400
Unappropriated	549,925	580,935	306,780	307,299	307,299	307,299
Total	549,925	580,935	492,580	491,699	491,699	491,699
Total Liability Management Fund	1,231,726	1,751,830	1,863,287	1,994,600	1,994,600	1,994,600

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 670 Liability Management Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Division						
Liability Management Div.	681,801	1,170,895	1,370,707	1,502,901	1,502,901	1,502,901
City Attorney's Office Dept. Total	681,801	1,170,895	1,370,707	1,502,901	1,502,901	1,502,901

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 670 Liability Management Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Category						
Personnel Services	46,604	97,701	105,050	128,110	128,110	128,110
Materials & Services	635,197	1,073,194	1,265,657	1,374,791	1,374,791	1,374,791
City Attorney's Office Dept. Total	681,801	1,170,895	1,370,707	1,502,901	1,502,901	1,502,901

Liability Management Fund

City Attorney's Office Department

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Personnel Services						
10-01 Full-Time Employees	31,838	67,547	71,240	74,214	74,214	74,214
10-04 Limited Term	0	0	0	11,788	11,788	11,788
10-61 Accrued Compensated Absen	990	1,100	0	0	0	0
Total Personnel Services	32,828	68,647	71,240	86,002	86,002	86,002
Employee Benefits						
11-01 FICA	2,402	5,099	5,397	6,508	6,508	6,508
11-02 Tri-Met Payroll Tax	227	486	509	623	623	623
11-10 PERS-ER	2,021	4,169	6,548	6,350	6,350	6,350
11-11 PERS-EE	1,910	4,053	4,274	5,160	5,160	5,160
11-20 Health Insurance	5,809	12,573	14,170	19,539	19,539	19,539
11-21 Dental Insurance	797	1,397	1,582	2,235	2,235	2,235
11-22 Life Insurance	50	106	111	134	134	134
11-30 Long Term Disability	92	195	207	249	249	249
11-35 HRA/VEBA	468	976	1,012	1,310	1,310	1,310
Total Employee Benefits	13,776	29,054	33,810	42,108	42,108	42,108
Prof and Tech Services						
20-15 Outsourced Serv & Labor	4,979	6,475	6,000	8,000	8,000	8,000
Total Prof and Tech Services	4,979	6,475	6,000	8,000	8,000	8,000
Other Services						
22-10 Insurance/Fees & Premiums	556,306	641,342	804,121	864,164	864,164	864,164
22-12 Dues and Memberships	385	130	1,000	725	725	725
22-14 Training and Education	1,080	260	6,250	6,250	6,250	6,250
22-27 Lodging	201	226	350	500	500	500
Total Other Services	557,972	641,958	811,721	871,639	871,639	871,639
Supplies						
23-63 Comp Equip/Software/Maint	0	0	0	750	750	750
Total Supplies	0	0	0	750	750	750
Other Operating Objects						
24-01 Claims Paid	60,889	324,281	407,936	364,002	364,002	364,002
24-02 Provision Future Claims	11,357	80,480	0	90,400	90,400	90,400
24-10 Insur.Claims/Deductible	0	20,000	40,000	40,000	40,000	40,000
Total Other Operating Objects	72,246	424,761	447,936	494,402	494,402	494,402
Total Requirements	681,801	1,170,895	1,370,707	1,502,901	1,502,901	1,502,901

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
680 Equipment Replacement Fund						
Interest Income	68,083	121,651	105,450	123,020	123,020	123,020
Miscellaneous Income	158,597	216,070	11,000	10,000	10,000	10,000
Interfund Transfers	0	3,893,100	247,000	0	0	0
Internal Service Charges	2,064,131	2,167,756	2,547,543	2,680,537	2,680,537	2,680,537
Beginning Balance	9,308,650	8,338,739	11,865,768	12,605,095	12,605,095	12,605,095
Total Equipment Replacement Fund	11,599,461	14,737,316	14,776,761	15,418,652	15,418,652	15,418,652

Requirements						
Finance and Mgmt Svcs	1,214,975	2,561,452	3,857,174	3,296,818	3,296,818	3,296,818
Total	1,214,975	2,561,452	3,857,174	3,296,818	3,296,818	3,296,818
Interfund Transfers	2,045,747	0	0	0	0	0
Unappropriated	8,338,739	12,175,864	10,919,587	12,121,834	12,121,834	12,121,834
Total	10,384,486	12,175,864	10,919,587	12,121,834	12,121,834	12,121,834
Total Equipment Replacement Fund	11,599,461	14,737,316	14,776,761	15,418,652	15,418,652	15,418,652

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 680 Equipment Replacement Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Equipment Replacement Div.	800,839	1,977,605	1,669,729	1,819,925	1,819,925	1,819,925
Technology Replacement Div.	132,911	151,516	950,000	450,000	450,000	450,000
Other Equipment Div.	281,225	432,331	1,237,445	1,026,893	1,026,893	1,026,893
Finance and Mgmt Svcs Dept. Total	1,214,975	2,561,452	3,857,174	3,296,818	3,296,818	3,296,818

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 680 Equipment Replacement Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Materials & Services	137,803	275,358	750,000	250,000	250,000	250,000
Capital Outlay	1,077,172	2,286,094	3,107,174	3,046,818	3,046,818	3,046,818
Finance and Mgmt Svcs Dept. Total	1,214,975	2,561,452	3,857,174	3,296,818	3,296,818	3,296,818

EQUIPMENT REPLACEMENT SCHEDULE FOR FY 2015-2016

			Vehicles	Other Equipment	Computer Equipment	Total
Police Dept.	5	Patrol Cars	$ 250,490			
	3	Patrol Tahoes	167,556			
	2	SUVs	89,469			
	1	Van	30,931			
		Police Equipment (various)		$ 30,000		
			538,446	30,000		$ 568,446
Fire Dept.		Fire Equipment (various)		198,478		198,478
Building Dev.		Building Dev. Equipment (various)		22,749		22,749
Parks Dept.	1	Large Pickup Truck	32,682			
		Parks Dept. Equipment (various)		62,691		
			32,682	62,691		95,373
Environmental Services Dept.	4	Small Pickup Trucks	87,672			
	1	SUV	27,617			
	2	Large Cab & Chassis Trucks	116,054			
	1	Large Pickup Truck w/Util Bod	69,604			
	1	Large Pickup Truck w/Bucket	105,000			
	1	Vaccon	400,000			
		Heavy Duty Machinery (various)		190,962		
		Heavy Duty Equipment		40,000		
			805,947	230,962		1,036,909
Fleet/Facilities	1	Large Cab & Chassis Truck	45,078			
	1	Van	26,931			
			72,009			72,009
All Departments	1	Sedan	26,947			26,947
Information Technology		Servers			$ 200,000	200,000
All Departments		Computer Replacement			60,000	60,000
					Total	2,280,911

Equipment Replacement Carryover from FY 2014-2015

Fire Dept.	1	Large SUV	58,372			
		Fire Equipment (various)		243,621		
			58,372	243,621		301,993
Rental Inspection	2	Small Pickup Trucks	52,000			52,000
Infrastructure Development	1	Small Pickup Truck	21,768			
		Infrastructure Dev. Equipment (various)		16,911		
			21,768	16,911		38,679
Parks Dept.	1	Small Pickup Truck	18,206			18,206
Environmental Services Dept.	2	Small Pickup Trucks	52,071			
	3	Large Pickup Trucks	87,615			
	2	Vans	53,862			
		Heavy Duty Equipment (various)		153,951		
	1	Trailer		67,530		
			193,548	221,481		415,029
All Departments		Computer Replacement			190,000	190,000
					Total	1,015,907
Grand Total FY 2015-2016			$ 1,819,925	$ 1,026,893	$ 450,000	$ 3,296,818

Equipment Replacement Fund

Finance and Mgmt Svcs Department

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Supplies						
23-14 Minor Equip and Tools	35,576	154,357	0	0	0	0
23-63 Comp Equip/Software/Maint	102,227	121,001	750,000	250,000	250,000	250,000
Total Supplies	137,803	275,358	750,000	250,000	250,000	250,000
Capital Outlay						
30-08 Equipment	276,333	308,489	1,437,445	1,226,893	1,226,893	1,226,893
30-10 Motor Vehicles	800,839	1,977,605	1,669,729	1,819,925	1,819,925	1,819,925
Total Capital Outlay	1,077,172	2,286,094	3,107,174	3,046,818	3,046,818	3,046,818
Total Requirements	1,214,975	2,561,452	3,857,174	3,296,818	3,296,818	3,296,818

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
710 Legal Services Fund						
Charges for Services	15	4	0	0	0	0
Interest Income	2,178	2,592	0	0	0	0
Miscellaneous Income	150	1,424	0	0	0	0
Internal Service Charges	903,893	898,618	961,258	1,027,160	1,027,160	1,027,160
Beginning Balance	123,758	133,868	75,000	75,000	75,000	75,000
Total Legal Services Fund	1,029,994	1,036,506	1,036,258	1,102,160	1,102,160	1,102,160

Requirements						
City Attorney's Office	896,126	831,491	906,258	964,160	964,160	964,160
Total	896,126	831,491	906,258	964,160	964,160	964,160
Contingency	0	0	130,000	138,000	138,000	138,000
Unappropriated	133,868	205,015	0	0	0	0
Total	133,868	205,015	130,000	138,000	138,000	138,000
Total Legal Services Fund	1,029,994	1,036,506	1,036,258	1,102,160	1,102,160	1,102,160

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 710 Legal Services Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Division						
General Legal Services Div.	860,138	793,776	866,009	922,965	922,965	922,965
Support Services Div.	35,988	37,715	40,249	41,195	41,195	41,195
City Attorney's Office Dept. Total	896,126	831,491	906,258	964,160	964,160	964,160

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 710 Legal Services Fund						
Dept: 14 City Attorney's Office Department						
Requirements by Category						
Personnel Services	836,528	777,493	832,883	887,333	887,333	887,333
Materials & Services	59,598	53,998	73,375	76,827	76,827	76,827
City Attorney's Office Dept. Total	896,126	831,491	906,258	964,160	964,160	964,160

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Legal Services Fund						
City Attorney's Office Department						
Personnel Services						
10-01 Full-Time Employees	569,642	522,203	562,432	591,649	591,649	591,649
10-02 Part-Time Employees	1,820	0	0	0	0	0
10-05 Temp/Seasonal	818	634	0	0	0	0
10-61 Accrued Compensated Absen	6,922	0	0	0	0	0
Total Personnel Services	579,202	522,837	562,432	591,649	591,649	591,649
Employee Benefits						
11-01 FICA	42,847	40,065	42,485	44,447	44,447	44,447
11-02 Tri-Met Payroll Tax	4,048	3,843	4,016	4,283	4,283	4,283
11-09 PERS - Pension Bond Pymt	22,457	22,707	24,464	25,818	25,818	25,818
11-10 PERS-ER	40,304	29,553	48,813	51,899	51,899	51,899
11-11 PERS-EE	34,288	28,732	33,746	35,499	35,499	35,499
11-20 Health Insurance	83,945	74,610	85,697	99,247	99,247	99,247
11-21 Dental Insurance	10,560	8,483	10,353	12,797	12,797	12,797
11-22 Life Insurance	888	828	877	907	907	907
11-27 Workers' Comp	8,720	9,000	11,160	11,400	11,400	11,400
11-30 Long Term Disability	1,637	1,531	1,631	1,687	1,687	1,687
11-31 FSA-Admin Fee	42	74	84	84	84	84
11-35 HRA/VEBA	7,590	35,230	7,125	7,616	7,616	7,616
Total Employee Benefits	257,326	254,656	270,451	295,684	295,684	295,684
Prof and Tech Services						
20-06 Professional Services	36,368	30,425	40,000	40,000	40,000	40,000
20-15 Outsourced Serv & Labor	2,588	2,737	4,000	4,000	4,000	4,000
20-22 Assessments and Fees	206	393	350	350	350	350
Total Prof and Tech Services	39,162	33,555	44,350	44,350	44,350	44,350
Property Services						
21-06 Telephone/Cell Phone	663	669	700	700	700	700
21-21 Equipment R and M	0	0	500	500	500	500
21-23 Com Systems R and M	0	0	250	250	250	250
21-40 Equipment Rent/Lease	3,865	3,079	5,000	5,000	5,000	5,000
Total Property Services	4,528	3,748	6,450	6,450	6,450	6,450
Other Services						
22-02 Photographic/Art	0	6	250	250	250	250
22-04 Printing	53	43	500	500	500	500
22-12 Dues and Memberships	3,063	3,005	4,000	6,100	6,100	6,100
22-14 Training and Education	2,641	2,612	5,000	5,000	5,000	5,000
22-24 Meals	789	705	800	800	800	800
22-25 Mileage	289	151	500	500	500	500
22-27 Lodging	555	230	1,000	1,000	1,000	1,000
Total Other Services	7,390	6,752	12,050	14,150	14,150	14,150
Supplies						
23-01 Office Supplies	799	578	1,000	1,000	1,000	1,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Legal Services Fund						
City Attorney's Office Department						
23-02 Copier/Printer/Fax Supp	0	0	250	250	250	250
23-14 Minor Equip and Tools	398	0	500	2,000	2,000	2,000
23-44 R and M Supplies	11	0	50	50	50	50
23-60 Books and Publications	1,213	1,704	3,200	3,200	3,200	3,200
23-61 Post/Pack/Del/Courier	23	14	250	250	250	250
23-62 Employee Service Awards	75	335	150	150	150	150
23-63 Comp Equip/Software/Maint	1,188	1,304	500	1,000	1,000	1,000
Total Supplies	3,707	3,935	5,900	7,900	7,900	7,900
Internal Service Charge						
29-11 Computer Replacement Chg	4,811	6,008	4,625	3,977	3,977	3,977
Total Internal Service Charge	4,811	6,008	4,625	3,977	3,977	3,977
Total Requirements	896,126	831,491	906,258	964,160	964,160	964,160

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
730 Utility Financial Svcs Fund						
Charges for Services	81,946	68,969	85,000	85,000	85,000	85,000
Interest Income	3,860	5,376	0	0	0	0
Miscellaneous Income	316,472	256,578	307,000	307,000	307,000	307,000
Internal Service Charges	1,746,479	1,823,435	1,984,061	2,053,976	2,053,976	2,053,976
Beginning Balance	1,027,635	180,483	0	0	0	0
Total Utility Financial Svcs Fund	3,176,392	2,334,841	2,376,061	2,445,976	2,445,976	2,445,976

Requirements						
Finance and Mgmt Svcs	1,870,609	1,853,365	2,267,061	2,350,976	2,350,976	2,350,976
Total	1,870,609	1,853,365	2,267,061	2,350,976	2,350,976	2,350,976
Interfund Transfers	1,125,300	132,000	0	0	0	0
Contingency	0	0	109,000	95,000	95,000	95,000
Unappropriated	180,483	349,476	0	0	0	0
Total	1,305,783	481,476	109,000	95,000	95,000	95,000
Total Utility Financial Svcs Fund	3,176,392	2,334,841	2,376,061	2,445,976	2,445,976	2,445,976

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 730 Utility Financial Svcs Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Cust Svc, Assess & Misc A Div.	85,688	93,996	0	0	0	0
City Recvbls-Billing Sys Div.	951,308	971,204	1,344,847	1,386,518	1,386,518	1,386,518
Titles,Liens and Collect Div.	164,014	105,623	141,312	140,838	140,838	140,838
Utility Accounting Div.	237,952	284,746	366,832	367,352	367,352	367,352
Support Services Div.	431,647	397,796	414,070	456,268	456,268	456,268
Finance and Mgmt Svcs Dept. Total	1,870,609	1,853,365	2,267,061	2,350,976	2,350,976	2,350,976

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 730 Utility Financial Svcs Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,251,978	1,268,449	1,493,025	1,508,481	1,508,481	1,508,481
Materials & Services	618,631	584,916	774,036	842,495	842,495	842,495
Finance and Mgmt Svcs Dept. Total	1,870,609	1,853,365	2,267,061	2,350,976	2,350,976	2,350,976

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Utility Financial Svcs Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	741,348	747,181	840,196	861,752	861,752	861,752
10-02 Part-Time Employees	48,486	12,353	19,055	23,525	23,525	23,525
10-03 Overtime	3,242	30,137	8,000	10,250	10,250	10,250
10-04 Limited Term	0	0	70,762	63,752	63,752	63,752
10-05 Temp/Seasonal	8,596	0	0	0	0	0
10-30 Acting In Capacity	6,180	9,236	600	500	500	500
10-32 Working Out of Class Pay	436	3,496	5,592	3,500	3,500	3,500
10-61 Accrued Compensated Absen	44,309	34,500	0	0	0	0
10-69 Comp Cashed Out	1,198	6,060	0	0	0	0
Total Personnel Services	853,795	842,963	944,205	963,279	963,279	963,279
Employee Benefits						
11-01 FICA	61,246	61,375	70,923	72,615	72,615	72,615
11-02 Tri-Met Payroll Tax	5,730	5,863	6,741	6,974	6,974	6,974
11-09 PERS - Pension Bond Pymt	32,179	30,643	30,678	34,582	34,582	34,582
11-10 PERS-ER	44,978	50,303	89,629	74,135	74,135	74,135
11-11 PERS-EE	40,976	48,106	56,653	57,796	57,796	57,796
11-20 Health Insurance	162,741	178,210	230,491	230,836	230,836	230,836
11-21 Dental Insurance	20,898	21,445	28,907	28,337	28,337	28,337
11-22 Life Insurance	1,191	1,116	1,325	1,333	1,333	1,333
11-27 Workers' Comp	11,990	12,000	13,950	18,649	18,649	18,649
11-30 Long Term Disability	2,210	2,213	2,696	2,752	2,752	2,752
11-31 FSA-Admin Fee	259	320	336	293	293	293
11-35 HRA/VEBA	13,785	13,892	16,491	16,900	16,900	16,900
Total Employee Benefits	398,183	425,486	548,820	545,202	545,202	545,202
Prof and Tech Services						
20-06 Professional Services	30,888	33,903	77,220	75,998	75,998	75,998
20-08 Med and Psych Costs	0	130	100	150	150	150
20-19 Meter Reads	36,955	38,540	40,000	41,140	41,140	41,140
20-20 Permits and Licenses	0	0	190	190	190	190
20-24 Recording and Title Fees	864	2,939	1,200	3,000	3,000	3,000
Total Prof and Tech Services	68,707	75,512	118,710	120,478	120,478	120,478
Property Services						
21-06 Telephone/Cell Phone	1,842	2,077	2,350	2,550	2,550	2,550
21-21 Equipment R and M	5,762	7,576	9,640	4,640	4,640	4,640
21-40 Equipment Rent/Lease	1,471	1,445	2,130	23,230	23,230	23,230
Total Property Services	9,075	11,098	14,120	30,420	30,420	30,420
Other Services						
22-04 Printing	2,080	823	6,910	6,910	6,910	6,910
22-08 Advertising	0	0	500	100	100	100
22-12 Dues and Memberships	138	264	900	1,250	1,250	1,250
22-14 Training and Education	780	286	10,870	10,850	10,850	10,850
22-19 Utility Cstmr Assist Prgr	57,005	64,231	75,000	75,000	75,000	75,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Utility Financial Svcs Fund						
Finance and Mgmt Svcs Department						
22-24 Meals	130	18	500	500	500	500
22-25 Mileage	111	0	300	250	250	250
22-26 Promo/Incentive Programs	0	58	10,000	10,000	10,000	10,000
22-27 Lodging	560	0	2,680	3,480	3,480	3,480
22-29 Airfare	241	0	750	1,150	1,150	1,150
Total Other Services	61,045	65,680	108,410	109,490	109,490	109,490
Supplies						
23-01 Office Supplies	41	9	0	0	0	0
23-02 Copier/Printer/Fax Supp	946	1,077	1,600	1,300	1,300	1,300
23-03 Paper	13,478	19,971	21,900	21,900	21,900	21,900
23-13 Veh Repairs/Minor Equip	0	0	50	50	50	50
23-14 Minor Equip and Tools	2,638	1,163	3,470	8,870	8,870	8,870
23-20 Operating/Tech/Scientific	110	264	0	0	0	0
23-26 Protective Equip/Uniforms	0	0	200	200	200	200
23-60 Books and Publications	181	0	700	500	500	500
23-61 Post/Pack/Del/Courier	74,825	54,989	75,400	75,400	75,400	75,400
23-63 Comp Equip/Software/Maint	107	0	60,034	70,850	70,850	70,850
Total Supplies	92,326	77,473	163,354	179,070	179,070	179,070
Internal Service Charge						
29-04 Property Management	57,685	66,635	68,306	73,948	73,948	73,948
29-06 Vehicle Maintenance	1,508	1,747	1,697	1,949	1,949	1,949
29-07 Vehicle Fuels	3,885	2,982	516	468	468	468
29-08 Equipment Replacement	6,021	5,220	6,805	1,218	1,218	1,218
29-11 Computer Replacement Chg	11,066	10,979	11,724	9,123	9,123	9,123
29-12 Information Services	164,178	118,010	120,604	124,746	124,746	124,746
29-19 Code Enforcement Charge	13,873	13,956	13,824	18,525	18,525	18,525
29-20 Economic Development Chg	8,282	8,180	11,544	12,848	12,848	12,848
29-21 Liability Mgmnt Charge	15,408	16,966	18,727	21,072	21,072	21,072
29-24 City Administration	26,459	28,341	30,466	35,611	35,611	35,611
29-25 Financial Services	24,462	24,097	24,029	28,403	28,403	28,403
29-27 General Support Services	12,124	11,148	11,406	14,219	14,219	14,219
29-29 City-Wide Services	42,527	46,892	49,794	60,907	60,907	60,907
Total Internal Service Charge	387,478	355,153	369,442	403,037	403,037	403,037
Total Requirements	1,870,609	1,853,365	2,267,061	2,350,976	2,350,976	2,350,976

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
740 Administrative Services Fund						
Intergovernmental Revenue	28,105	17,604	7,115	8,900	8,900	8,900
Charges for Services	9,875	19,042	12,000	16,000	16,000	16,000
Interest Income	12,708	17,258	0	0	0	0
Miscellaneous Income	5,143	12,693	0	0	0	0
Interfund Transfers	651,163	595,383	195,280	206,180	206,180	206,180
Internal Service Charges	5,009,996	5,689,875	6,278,719	6,438,318	6,438,318	6,438,318
Beginning Balance	974,045	951,526	480,000	600,000	600,000	600,000
Total Administrative Services Fund	6,691,035	7,303,381	6,973,114	7,269,398	7,269,398	7,269,398

Requirements						
Office Governance & Mgmt	1,392,778	1,623,548	1,779,765	1,820,750	1,820,750	1,820,750
Finance and Mgmt Svcs	1,490,964	1,428,741	1,664,600	1,742,889	1,742,889	1,742,889
City-wide Services	2,855,767	3,002,275	3,387,749	3,518,759	3,518,759	3,518,759
Total	5,739,509	6,054,564	6,832,114	7,082,398	7,082,398	7,082,398
Interfund Transfers	0	10,700	0	0	0	0
Contingency	0	0	141,000	187,000	187,000	187,000
Unappropriated	951,526	1,238,117	0	0	0	0
Total	951,526	1,248,817	141,000	187,000	187,000	187,000
Total Administrative Services Fund	6,691,035	7,303,381	6,973,114	7,269,398	7,269,398	7,269,398

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Council Support Div.	224,352	187,177	203,523	198,194	198,194	198,194
City Management Div.	834,702	984,124	1,086,922	1,103,408	1,103,408	1,103,408
Mayor & Council Div.	62,614	84,383	89,528	95,688	95,688	95,688
Governmental Relations Div.	168,134	167,686	185,275	202,250	202,250	202,250
Compliance Office Div.	62,274	158,165	169,667	171,105	171,105	171,105
Support Services Div.	40,702	42,013	44,850	50,105	50,105	50,105
Office Governance & Mgmt Dept. Total	1,392,778	1,623,548	1,779,765	1,820,750	1,820,750	1,820,750

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Personnel Services	1,086,076	1,272,535	1,369,979	1,378,444	1,378,444	1,378,444
Materials & Services	306,702	344,713	409,786	442,306	442,306	442,306
Capital Outlay	0	6,300	0	0	0	0
Office Governance & Mgmt Dept. Total	1,392,778	1,623,548	1,779,765	1,820,750	1,820,750	1,820,750

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Administrative Services Fund						
Office Governance & Mgmt Department						
Personnel Services						
10-01 Full-Time Employees	679,103	845,290	872,270	870,241	870,241	870,241
10-02 Part-Time Employees	45,806	0	0	0	0	0
10-03 Overtime	379	2,302	0	0	0	0
10-04 Limited Term	0	6,285	55,557	61,298	61,298	61,298
10-05 Temp/Seasonal	11,007	0	0	0	0	0
10-32 Working Out of Class Pay	197	0	0	0	0	0
10-61 Accrued Compensated Absen	16,100	33,300	0	0	0	0
10-69 Comp Cashed Out	730	0	0	0	0	0
Total Personnel Services	753,322	887,177	927,827	931,539	931,539	931,539
Employee Benefits						
11-01 FICA	55,304	64,935	71,565	72,003	72,003	72,003
11-02 Tri-Met Payroll Tax	5,222	6,209	6,625	6,744	6,744	6,744
11-09 PERS - Pension Bond Pymt	26,630	27,850	30,879	33,982	33,982	33,982
11-10 PERS-ER	41,979	46,777	78,890	62,744	62,744	62,744
11-11 PERS-EE	42,976	51,728	55,669	55,891	55,891	55,891
11-20 Health Insurance	127,083	150,282	156,811	169,851	169,851	169,851
11-21 Dental Insurance	16,954	18,203	19,165	21,822	21,822	21,822
11-22 Life Insurance	1,120	1,348	1,401	1,448	1,448	1,448
11-27 Workers' Comp	5,481	5,924	7,255	7,917	7,917	7,917
11-30 Long Term Disability	2,053	2,476	2,603	2,693	2,693	2,693
11-31 FSA-Admin Fee	167	210	210	126	126	126
11-35 HRA/VEBA	7,785	9,416	11,079	11,684	11,684	11,684
Total Employee Benefits	332,754	385,358	442,152	446,905	446,905	446,905
Prof and Tech Services						
20-06 Professional Services	51,598	83,382	118,000	139,500	139,500	139,500
20-13 Stipend/Reimbursement	13,154	14,196	16,375	18,475	18,475	18,475
20-15 Outsourced Serv & Labor	2,790	5,755	2,800	3,300	3,300	3,300
20-20 Permits and Licenses	40	25	50	50	50	50
Total Prof and Tech Services	67,582	103,358	137,225	161,325	161,325	161,325
Property Services						
21-06 Telephone/Cell Phone	4,020	3,285	8,700	8,900	8,900	8,900
21-08 Phones and Installations	0	14	100	0	0	0
21-21 Equipment R and M	0	0	300	300	300	300
21-40 Equipment Rent/Lease	8,549	7,714	12,600	14,000	14,000	14,000
21-43 Bldg/Office Rent/Lease	100	0	100	0	0	0
Total Property Services	12,669	11,013	21,800	23,200	23,200	23,200
Other Services						
22-02 Photographic/Art	277	200	700	700	700	700
22-04 Printing	21,309	10,328	8,550	10,550	10,550	10,550
22-06 Records Mgt/Microfilming	4,923	4,218	7,500	7,500	7,500	7,500
22-08 Advertising	2,111	1,001	2,500	2,500	2,500	2,500
22-12 Dues and Memberships	107,250	105,440	111,985	112,700	112,700	112,700

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Administrative Services Fund						
Office Governance & Mgmt Department						
22-14 Training and Education	8,111	9,628	15,150	15,950	15,950	15,950
22-16 Community Outreach	7,540	0	0	0	0	0
22-18 Car Allowance	6,754	7,394	7,500	7,575	7,575	7,575
22-24 Meals	11,762	12,177	15,610	15,350	15,350	15,350
22-25 Mileage	1,876	1,782	5,940	6,025	6,025	6,025
22-26 Promo/Incentive Programs	7,008	2,300	3,050	3,200	3,200	3,200
22-27 Lodging	10,349	11,676	19,150	18,850	18,850	18,850
22-29 Airfare	5,411	17,180	14,500	14,600	14,600	14,600
22-31 Rental Cars	338	469	450	300	300	300
22-34 Contributions/City Match	12,509	12,500	12,500	12,500	12,500	12,500
22-56 Art Committee Donation	2,500	2,500	2,500	3,000	3,000	3,000
Total Other Services	210,028	198,793	227,585	231,300	231,300	231,300
Supplies						
23-01 Office Supplies	1,327	1,541	2,060	2,250	2,250	2,250
23-02 Copier/Printer/Fax Supp	335	640	1,800	1,750	1,750	1,750
23-03 Paper	20	25	450	450	450	450
23-14 Minor Equip and Tools	2,547	2,017	1,550	1,550	1,550	1,550
23-20 Operating/Tech/Scientific	565	615	500	750	750	750
23-25 Other Operating	457	0	0	0	0	0
23-60 Books and Publications	2,099	1,821	2,900	2,900	2,900	2,900
23-61 Post/Pack/Del/Courier	21	10,531	200	1,100	1,100	1,100
23-62 Employee Service Awards	200	281	0	25	25	25
23-63 Comp Equip/Software/Maint	261	5,789	7,000	7,500	7,500	7,500
23-64 Employee Recognition Prog	0	50	0	0	0	0
Total Supplies	7,832	23,310	16,460	18,275	18,275	18,275
Internal Service Charge						
29-08 Equipment Replacement	1,374	592	704	1,245	1,245	1,245
29-11 Computer Replacement Chg	7,217	7,647	6,012	6,961	6,961	6,961
Total Internal Service Charge	8,591	8,239	6,716	8,206	8,206	8,206
Capital Outlay						
30-12 Hardware and Software	0	6,300	0	0	0	0
Total Capital Outlay	0	6,300	0	0	0	0
Total Requirements	1,392,778	1,623,548	1,779,765	1,820,750	1,820,750	1,820,750

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
FMS Administration Div.	75,174	80,103	76,123	77,883	77,883	77,883
General Support Services Div.	280,650	184,049	344,250	380,094	380,094	380,094
Cash-Debt Management Div.	206,451	223,084	251,352	266,127	266,127	266,127
Accounts Payable-Payroll Div.	442,514	403,220	363,332	377,752	377,752	377,752
Central Sup-Purchasing Div.	113,991	120,697	125,730	128,653	128,653	128,653
Accounting Div.	182,978	202,335	282,275	283,330	283,330	283,330
Support Services Div.	66,802	61,160	66,484	68,494	68,494	68,494
Licensing & Passports Div.	122,404	154,093	155,054	160,556	160,556	160,556
Finance and Mgmt Svcs Dept. Total	1,490,964	1,428,741	1,664,600	1,742,889	1,742,889	1,742,889

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,180,193	1,158,411	1,265,502	1,284,892	1,284,892	1,284,892
Materials & Services	310,771	270,330	399,098	457,997	457,997	457,997
Finance and Mgmt Svcs Dept. Total	1,490,964	1,428,741	1,664,600	1,742,889	1,742,889	1,742,889

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Administrative Services Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	598,434	601,224	622,537	633,258	633,258	633,258
10-02 Part-Time Employees	19,253	52,882	60,605	61,942	61,942	61,942
10-03 Overtime	2,125	4,502	7,250	6,750	6,750	6,750
10-04 Limited Term	800	0	0	0	0	0
10-30 Acting In Capacity	15,321	12,573	250	250	250	250
10-61 Accrued Compensated Absen	27,400	36,600	0	0	0	0
10-69 Comp Cashed Out	540	1,092	0	0	0	0
Total Personnel Services	663,873	708,873	690,642	702,200	702,200	702,200
Employee Benefits						
11-01 FICA	47,951	50,760	51,952	52,465	52,465	52,465
11-02 Tri-Met Payroll Tax	4,514	4,857	4,930	5,084	5,084	5,084
11-09 PERS - Pension Bond Pymt	26,652	24,935	25,755	25,295	25,295	25,295
11-10 PERS-ER	41,870	43,352	66,021	57,090	57,090	57,090
11-11 PERS-EE	37,014	40,491	41,439	42,133	42,133	42,133
11-20 Health Insurance	145,828	147,407	155,446	168,443	168,443	168,443
11-21 Dental Insurance	17,834	17,169	18,755	20,744	20,744	20,744
11-22 Life Insurance	877	934	957	964	964	964
11-23 Unemployment Insurance	151,999	75,713	160,000	160,000	160,000	160,000
11-27 Workers' Comp	28,903	30,217	35,295	35,865	35,865	35,865
11-30 Long Term Disability	1,797	1,955	1,980	2,015	2,015	2,015
11-31 FSA-Admin Fee	293	320	293	251	251	251
11-35 HRA/VEBA	10,788	11,428	12,037	12,343	12,343	12,343
Total Employee Benefits	516,320	449,538	574,860	582,692	582,692	582,692
Prof and Tech Services						
20-06 Professional Services	139,261	102,635	166,770	178,970	178,970	178,970
20-12 Bond Sale Cost/Loan Fees	0	16,991	0	0	0	0
20-15 Outsourced Serv & Labor	0	0	1,500	30,500	30,500	30,500
20-22 Assessments and Fees	5,471	5,638	5,470	5,470	5,470	5,470
Total Prof and Tech Services	144,732	125,264	173,740	214,940	214,940	214,940
Property Services						
21-02 Language Line	0	0	11,000	11,000	11,000	11,000
21-06 Telephone/Cell Phone	321	325	0	0	0	0
21-21 Equipment R and M	335	229	1,950	1,950	1,950	1,950
21-40 Equipment Rent/Lease	15,579	15,579	19,400	25,200	25,200	25,200
Total Property Services	16,235	16,133	32,350	38,150	38,150	38,150
Other Services						
22-04 Printing	3,577	2,312	3,100	3,500	3,500	3,500
22-06 Records Mgt/Microfilming	1,664	297	1,700	2,200	2,200	2,200
22-08 Advertising	2,747	2,569	3,000	3,000	3,000	3,000
22-12 Dues and Memberships	1,887	1,902	2,834	3,034	3,034	3,034
22-14 Training and Education	4,065	2,899	9,725	12,325	12,325	12,325
22-24 Meals	688	1,014	1,645	1,645	1,645	1,645

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Administrative Services Fund						
Finance and Mgmt Svcs Department						
22-25 Mileage	333	559	825	700	700	700
22-26 Promo/Incentive Programs	14,420	11,130	13,975	14,975	14,975	14,975
22-27 Lodging	917	195	4,620	4,820	4,820	4,820
22-29 Airfare	0	0	1,300	1,300	1,300	1,300
22-32 Fines/Interest/Penalties	0	25	0	0	0	0
Total Other Services	30,298	22,902	42,724	47,499	47,499	47,499
Supplies						
23-01 Office Supplies	2,410	2,891	3,625	3,625	3,625	3,625
23-02 Copier/Printer/Fax Supp	9,479	7,702	10,600	10,950	10,950	10,950
23-03 Paper	15,893	19,352	18,750	20,550	20,550	20,550
23-14 Minor Equip and Tools	4,186	1,452	6,350	7,150	7,150	7,150
23-20 Operating/Tech/Scientific	91	74	150	150	150	150
23-25 Other Operating	17	183	0	0	0	0
23-60 Books and Publications	2,409	2,086	3,150	3,230	3,230	3,230
23-61 Post/Pack/Del/Courier	72,795	65,673	93,475	95,319	95,319	95,319
23-62 Employee Service Awards	872	587	500	500	500	500
23-63 Comp Equip/Software/Maint	107	23	8,250	8,600	8,600	8,600
Total Supplies	108,259	100,023	144,850	150,074	150,074	150,074
Internal Service Charge						
29-08 Equipment Replacement	0	6,008	0	0	0	0
29-11 Computer Replacement Chg	11,247	0	5,434	7,334	7,334	7,334
Total Internal Service Charge	11,247	6,008	5,434	7,334	7,334	7,334
Total Requirements	1,490,964	1,428,741	1,664,600	1,742,889	1,742,889	1,742,889

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
Human Resources Div.	408,311	576,278	638,119	662,154	662,154	662,154
Neighborhoods&Comm Engage Div.	566,075	477,886	252,164	266,538	266,538	266,538
Mediation Services Div.	94,398	98,863	117,961	118,248	118,248	118,248
Emergency Management Div.	0	0	286,881	309,175	309,175	309,175
Budget & Financial Plan Div.	1,025,418	1,145,952	1,286,881	1,339,778	1,339,778	1,339,778
Communications Div.	660,372	607,463	704,109	718,254	718,254	718,254
Support Services Div.	101,193	95,833	101,634	104,612	104,612	104,612
City-wide Services Dept. Total	2,855,767	3,002,275	3,387,749	3,518,759	3,518,759	3,518,759

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	2,576,499	2,667,801	2,840,765	2,926,276	2,926,276	2,926,276
Materials & Services	279,268	334,474	546,984	592,483	592,483	592,483
City-wide Services Dept. Total	2,855,767	3,002,275	3,387,749	3,518,759	3,518,759	3,518,759

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Administrative Services Fund						
City-wide Services Department						
Personnel Services						
10-01 Full-Time Employees	1,662,825	1,734,895	1,805,924	1,880,144	1,880,144	1,880,144
10-02 Part-Time Employees	0	24,136	0	0	0	0
10-03 Overtime	5,800	5,022	7,500	7,500	7,500	7,500
10-04 Limited Term	47,501	39,752	81,598	83,221	83,221	83,221
10-05 Temp/Seasonal	7,931	3,559	0	0	0	0
10-12 Certificate Pay	221	49	0	0	0	0
10-16 Call Back Pay	343	701	0	0	0	0
10-30 Acting In Capacity	789	215	0	0	0	0
10-46 Premium Pay	1,542	1,500	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	30,100	68,000	0	0	0	0
10-69 Comp Cashed Out	0	1,885	0	0	0	0
Total Personnel Services	1,757,052	1,879,714	1,896,522	1,972,365	1,972,365	1,972,365
Employee Benefits						
11-01 FICA	132,328	137,843	144,389	149,815	149,815	149,815
11-02 Tri-Met Payroll Tax	12,402	13,074	13,541	14,280	14,280	14,280
11-09 PERS - Pension Bond Pymt	60,765	64,122	68,330	69,461	69,461	69,461
11-10 PERS-ER	122,452	111,901	170,159	149,510	149,510	149,510
11-11 PERS-EE	104,470	104,326	113,792	113,643	113,643	113,643
11-20 Health Insurance	271,203	276,000	340,192	362,634	362,634	362,634
11-21 Dental Insurance	35,622	35,739	44,413	44,074	44,074	44,074
11-22 Life Insurance	2,619	2,847	2,846	3,001	3,001	3,001
11-27 Workers' Comp	12,461	13,640	16,040	16,193	16,193	16,193
11-30 Long Term Disability	4,920	5,096	5,401	5,695	5,695	5,695
11-31 FSA-Admin Fee	456	446	357	399	399	399
11-35 HRA/VEBA	59,749	23,053	24,783	25,206	25,206	25,206
Total Employee Benefits	819,447	788,087	944,243	953,911	953,911	953,911
Prof and Tech Services						
20-06 Professional Services	14,942	48,817	80,000	80,000	80,000	80,000
20-08 Med and Psych Costs	23,720	37,420	35,775	39,400	39,400	39,400
20-15 Outsourced Serv & Labor	4,526	12,325	54,825	66,525	66,525	66,525
20-20 Permits and Licenses	0	3,255	250	3,750	3,750	3,750
Total Prof and Tech Services	43,188	101,817	170,850	189,675	189,675	189,675
Property Services						
21-06 Telephone/Cell Phone	11,701	10,265	13,170	12,800	12,800	12,800
21-20 Building R and M	0	729	0	0	0	0
21-21 Equipment R and M	0	84	500	0	0	0
21-23 Com Systems R and M	1,254	1,410	4,400	4,400	4,400	4,400
21-40 Equipment Rent/Lease	3,294	7,161	17,160	14,600	14,600	14,600
Total Property Services	16,249	19,649	35,230	31,800	31,800	31,800
Other Services						
22-02 Photographic/Art	102	237	3,500	4,700	4,700	4,700
22-04 Printing	24,026	21,045	46,500	49,850	49,850	49,850

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Administrative Services Fund						
City-wide Services Department						
22-08 Advertising	7,728	8,617	21,600	17,600	17,600	17,600
22-12 Dues and Memberships	3,101	2,365	4,875	5,050	5,050	5,050
22-14 Training and Education	13,677	8,558	30,430	30,050	30,050	30,050
22-16 Community Outreach	12,891	4,305	16,000	31,000	31,000	31,000
22-20 City Wide Training	27,295	26,544	32,600	35,100	35,100	35,100
22-24 Meals	4,133	7,087	9,400	8,100	8,100	8,100
22-25 Mileage	1,533	529	1,155	1,350	1,350	1,350
22-26 Promo/Incentive Programs	7,945	19,605	19,490	17,500	17,500	17,500
22-27 Lodging	1,934	3,827	2,100	2,250	2,250	2,250
22-28 Recruitment Expenses	13	5,390	2,950	5,450	5,450	5,450
22-29 Airfare	618	1,213	1,150	1,275	1,275	1,275
22-34 Contributions/City Match	10,461	8,612	12,500	11,000	11,000	11,000
22-52 Committee Expenses	536	467	1,500	1,500	1,500	1,500
Total Other Services	115,993	118,401	205,750	221,775	221,775	221,775
Supplies						
23-01 Office Supplies	826	1,518	5,020	5,050	5,050	5,050
23-02 Copier/Printer/Fax Supp	2,886	2,749	5,000	3,500	3,500	3,500
23-03 Paper	27	6	1,100	1,100	1,100	1,100
23-14 Minor Equip and Tools	11,289	13,499	17,300	32,200	32,200	32,200
23-20 Operating/Tech/Scientific	10	0	0	0	0	0
23-26 Protective Equip/Uniforms	0	414	500	500	500	500
23-41 Signs	0	0	700	700	700	700
23-60 Books and Publications	1,810	1,726	4,675	6,675	6,675	6,675
23-61 Post/Pack/Del/Courier	55,419	35,464	66,095	63,450	63,450	63,450
23-62 Employee Service Awards	112	402	600	600	600	600
23-63 Comp Equip/Software/Maint	746	17,386	13,900	13,500	13,500	13,500
23-64 Employee Recognition Prog	2,509	3,103	3,000	3,000	3,000	3,000
Total Supplies	75,634	76,267	117,890	130,275	130,275	130,275
Internal Service Charge						
29-08 Equipment Replacement	3,910	1,684	2,002	3,545	3,545	3,545
29-11 Computer Replacement Chg	24,057	16,387	15,262	15,413	15,413	15,413
29-16 Internal Prof Svcs	237	269	0	0	0	0
Total Internal Service Charge	28,204	18,340	17,264	18,958	18,958	18,958
Total Requirements	2,855,767	3,002,275	3,387,749	3,518,759	3,518,759	3,518,759

Special Revenue &
Non-operating Funds

Special Revenue Funds & Non-Operating Funds - Revenues and Expenditures

Special revenue funds account for revenues that are legally restricted to expenditures for specific purposes. Non-operating funds account for the proceeds of a specific revenue source, but do not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

Special Revenue Funds

- *System Development Charges Fund* – Accounts for revenue from system development charges earmarked for specific capital expansion projects. System development charges (SDCs) are charged to new land developments for capacity impacts that will be addressed by the Water Construction Fund, Storm Water Construction Fund, Wastewater Construction Fund, Parks CIP Fund and Transportation Construction Fund. Each type of activity has a specific SDC charge. They can also include authority to provide SDC Credits to support development. The revenue remains in separate accounts in the System Development Charges Fund until appropriate expenditures are made. SDC funded projects are identified in advance.
- *Grants Fund* – Accounts for federal, state, and local grants designated for a specific purpose, activity, or facility. This fund receives all grants, which are then transferred on a reimbursement basis to the operating or capital fund for the grant-related expenditure.
- *Dedicated Revenue Fund* – The fund is used for programs that rely on dedicated revenue sources. This fund includes the CDBG and HOME programs and the Solid Waste/Recycling Program.
- *Designated Purpose Fund* – Accounts for monies donated to the City to support specific activities. Some grant - funded expenditures are budgeted in this fund. Resources include transfers from the Grants Fund, intergovernmental revenue, and donations from businesses and individuals.

Debt Service Funds

The debt service funds account for the revenues applied to payment of principal and interest on long-term debt, accounted for in the following debt service funds:

- *General Government Debt Fund* – This fund accounts for debt service payments on obligations of governmental funds. Requirements consist of debt service payments.
- *City Backed Urban Renewal Debt Service Fund* – This fund was created to account for debt service on interim funding loaned to the Rockwood/West Gresham Urban Renewal Area. The resources are payments from the Rockwood/West Gresham Urban Renewal District. The decrease in the payments reflects the transition of the line of credit borrowing to longer-term debt in FY 2014/15.
- *Pension Bond Debt Service Fund* – This fund accounts for debt service on Pension Bonds issued as a means of financing the unfunded actuarial liability with the Oregon Public Employees Retirement System.

- *Water Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Water Fund provide revenue for this fund. Requirements consist of debt service payments. Fiscal year 2014/15 allowed for the early pay-off of an existing water revenue bond.
- *Stormwater Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Stormwater Fund provide revenue for this fund. Requirements consist of debt service payments.
- *Wastewater Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Wastewater Fund provide revenue for this fund. Requirements consist of debt service payments.
- *City Facility Debt Service Fund* – In fiscal year 2012/13 full repayment of the Full Faith and Credit Obligations for City Hall was completed. Fiscal year 2014/15 reflects the transfer of the remaining cash back to the Facilities and Fleet Management Fund. FY 2015/16 reflects the debt service payments on the roof of the Public Safety Building. In FY 2014/15 this payment was budgeted in the Fleet & Facility Management Fund.

Special Revenue and Non-Operating Funds Issues and Changes

Four funds that are now closed are included in this section for historical purposes:

- Dedicated Stimulus Fund.
- General Obligation Bond Debt Fund.
- Springwater Debt Service Fund.
- Local Improvement Debt Service Fund.

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
230 System Development Charge Fund						
Charges for Services	1,431,644	1,713,011	1,585,000	1,808,000	1,808,000	1,808,000
Interest Income	97,886	102,806	128,000	129,000	129,000	129,000
Miscellaneous Income	18,955	15,240	20,000	20,000	20,000	20,000
Interfund Transfers	0	0	0	69,000	69,000	69,000
Other Resources	0	0	13,046,000	18,800,300	18,800,300	18,800,300
Beginning Balance	12,168,827	10,456,115	8,647,000	7,719,000	7,719,000	7,719,000
Total System Development Charge Fund	13,717,312	12,287,172	23,426,000	28,545,300	28,545,300	28,545,300
Requirements						
Interfund Transfers	3,261,197	3,301,237	16,319,600	22,048,660	22,048,660	22,048,660
Unappropriated	10,456,115	8,985,935	7,106,400	6,496,640	6,496,640	6,496,640
Total	13,717,312	12,287,172	23,426,000	28,545,300	28,545,300	28,545,300
Total System Development Charge Fund	13,717,312	12,287,172	23,426,000	28,545,300	28,545,300	28,545,300

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
250 Grants Fund						
Intergovernmental Revenue	4,523,803	3,300,846	13,547,001	17,157,376	17,157,376	17,157,376
Miscellaneous Income	34,243	0	0	0	0	0
Total Grants Fund	4,558,046	3,300,846	13,547,001	17,157,376	17,157,376	17,157,376
Requirements						
Interfund Transfers	4,558,046	3,300,846	13,547,001	17,157,376	17,157,376	17,157,376
Total	4,558,046	3,300,846	13,547,001	17,157,376	17,157,376	17,157,376
Total Grants Fund	4,558,046	3,300,846	13,547,001	17,157,376	17,157,376	17,157,376

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
270 Dedicated Revenue Fund						
Intergovernmental Revenue	1,507	0	0	0	0	0
Charges for Services	529,000	528,937	556,000	584,000	584,000	584,000
Miscellaneous Income	1,758	4,880	0	0	0	0
Interfund Transfers	1,674,106	1,219,048	2,524,125	2,426,460	2,426,460	2,426,460
Beginning Balance	381,388	227,992	174,608	272,800	272,800	272,800
Total Dedicated Revenue Fund	2,587,759	1,980,857	3,254,733	3,283,260	3,283,260	3,283,260

Requirements						
Urban Design & Planning	1,474,620	0	0	0	0	0
Community Development	0	1,036,155	2,292,532	2,221,504	2,221,504	2,221,504
Environmental Services	745,917	691,150	735,201	746,969	746,969	746,969
Total	2,220,537	1,727,305	3,027,733	2,968,473	2,968,473	2,968,473
Interfund Transfers	139,230	0	0	0	0	0
Contingency	0	0	90,000	75,000	75,000	75,000
Unappropriated	227,992	253,552	137,000	239,787	239,787	239,787
Total	367,222	253,552	227,000	314,787	314,787	314,787
Total Dedicated Revenue Fund	2,587,759	1,980,857	3,254,733	3,283,260	3,283,260	3,283,260

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Support Services Div.	0	85,334	61,629	65,373	65,373	65,373
CDBG/HOME Projects Div.	0	845,598	2,096,720	1,987,790	1,987,790	1,987,790
Community Revitalization Div.	0	105,223	134,183	168,341	168,341	168,341
Community Development Dept. Total	0	1,036,155	2,292,532	2,221,504	2,221,504	2,221,504

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	0	9,815	110,993	119,959	119,959	119,959
Materials & Services	0	1,026,340	2,181,539	2,101,545	2,101,545	2,101,545
Community Development Dept. Total	0	1,036,155	2,292,532	2,221,504	2,221,504	2,221,504

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Revenue Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	0	0	78,395	79,955	79,955	79,955
10-03 Overtime	0	0	0	5,000	5,000	5,000
10-05 Temp/Seasonal	0	1,833	0	0	0	0
Total Personnel Services	0	1,833	78,395	84,955	84,955	84,955
Employee Benefits						
11-01 FICA	0	140	5,997	6,499	6,499	6,499
11-02 Tri-Met Payroll Tax	0	13	560	615	615	615
11-09 PERS - Pension Bond Pymt	0	5,619	2,185	2,866	2,866	2,866
11-10 PERS-ER	0	0	9,345	9,508	9,508	9,508
11-11 PERS-EE	0	0	4,704	5,097	5,097	5,097
11-20 Health Insurance	0	0	6,362	6,543	6,543	6,543
11-21 Dental Insurance	0	0	689	765	765	765
11-22 Life Insurance	0	0	78	78	78	78
11-27 Workers' Comp	0	2,210	975	1,302	1,302	1,302
11-30 Long Term Disability	0	0	227	232	232	232
11-35 HRA/VEBA	0	0	1,476	1,499	1,499	1,499
Total Employee Benefits	0	7,982	32,598	35,004	35,004	35,004
Prof and Tech Services						
20-06 Professional Services	0	12,485	0	20,000	20,000	20,000
20-30 CDBG Home Expenditures	0	845,598	2,096,720	1,987,790	1,987,790	1,987,790
Total Prof and Tech Services	0	858,083	2,096,720	2,007,790	2,007,790	2,007,790
Property Services						
21-06 Telephone/Cell Phone	0	173	100	400	400	400
21-40 Equipment Rent/Lease	0	478	500	900	900	900
Total Property Services	0	651	600	1,300	1,300	1,300
Other Services						
22-04 Printing	0	0	100	100	100	100
22-08 Advertising	0	793	900	1,300	1,300	1,300
22-12 Dues and Memberships	0	1,040	2,200	2,600	2,600	2,600
22-14 Training and Education	0	0	1,000	1,000	1,000	1,000
22-24 Meals	0	592	500	900	900	900
22-25 Mileage	0	228	150	450	450	450
22-26 Promo/Incentive Programs	0	19	500	900	900	900
22-27 Lodging	0	328	600	1,000	1,000	1,000
22-29 Airfare	0	25	500	500	500	500
Total Other Services	0	3,025	6,450	8,750	8,750	8,750
Supplies						
23-01 Office Supplies	0	185	100	500	500	500
23-14 Minor Equip and Tools	0	500	200	600	600	600
23-60 Books and Publications	0	0	300	300	300	300
23-61 Post/Pack/Del/Courier	0	0	100	100	100	100

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Revenue Fund						
Community Development Department						
23-63 Comp Equip/Software/Maint	0	0	100	2,500	2,500	2,500
Total Supplies	0	685	800	4,000	4,000	4,000
Other Operating Objects						
24-11 Interest Expense	0	0	10,000	10,000	10,000	10,000
Total Other Operating Objects	0	0	10,000	10,000	10,000	10,000
Internal Service Charge						
29-04 Property Management	0	8,199	3,837	4,065	4,065	4,065
29-11 Computer Replacement Chg	0	1,092	925	497	497	497
29-12 Information Services	0	9,023	8,048	8,017	8,017	8,017
29-16 Internal Prof Svcs	0	86,391	8,500	8,500	8,500	8,500
29-19 Code Enforcement Charge	0	2,540	1,147	1,441	1,441	1,441
29-20 Economic Development Chg	0	1,489	958	1,000	1,000	1,000
29-21 Liability Mgmnt Charge	0	2,419	1,152	1,261	1,261	1,261
29-22 Legal	0	32,634	32,805	34,098	34,098	34,098
29-24 City Administration	0	5,159	2,527	2,771	2,771	2,771
29-25 Financial Services	0	4,386	1,993	2,210	2,210	2,210
29-27 General Support Services	0	2,029	946	1,106	1,106	1,106
29-29 City-Wide Services	0	8,535	4,131	4,739	4,739	4,739
Total Internal Service Charge	0	163,896	66,969	69,705	69,705	69,705
Total Requirements	0	1,036,155	2,292,532	2,221,504	2,221,504	2,221,504

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	135,465	154,532	154,934	144,749	144,749	144,749
Recycle at Work Program Div.	155,447	153,247	0	0	0	0
Dedicated Solid Waste Prg Div.	455,005	383,371	580,267	602,220	602,220	602,220
Environmental Services Dept. Total	745,917	691,150	735,201	746,969	746,969	746,969

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	551,377	471,773	509,844	522,632	522,632	522,632
Materials & Services	194,540	219,377	225,357	219,337	219,337	219,337
Capital Outlay	0	0	0	5,000	5,000	5,000
Environmental Services Dept. Total	745,917	691,150	735,201	746,969	746,969	746,969

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Revenue Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	207,360	175,221	180,999	166,441	166,441	166,441
10-02 Part-Time Employees	116,100	113,000	123,520	160,074	160,074	160,074
10-03 Overtime	638	161	600	600	600	600
10-04 Limited Term	38,653	22,649	21,000	0	0	0
10-30 Acting In Capacity	354	388	400	400	400	400
10-32 Working Out of Class Pay	3	92	0	0	0	0
10-46 Premium Pay	1,500	1,205	1,500	0	0	0
10-61 Accrued Compensated Absen	4,400	1,500	0	0	0	0
Total Personnel Services	369,008	314,216	328,019	327,515	327,515	327,515
Employee Benefits						
11-01 FICA	27,624	24,418	22,999	24,355	24,355	24,355
11-02 Tri-Met Payroll Tax	2,581	2,336	2,192	2,371	2,371	2,371
11-09 PERS - Pension Bond Pymt	11,384	12,683	12,677	11,251	11,251	11,251
11-10 PERS-ER	21,091	15,891	24,931	24,750	24,750	24,750
11-11 PERS-EE	21,693	17,702	18,421	19,651	19,651	19,651
11-20 Health Insurance	77,007	65,175	78,346	89,770	89,770	89,770
11-21 Dental Insurance	9,124	7,890	9,778	11,281	11,281	11,281
11-22 Life Insurance	581	489	490	479	479	479
11-27 Workers' Comp	4,473	4,990	6,000	5,111	5,111	5,111
11-30 Long Term Disability	1,032	886	883	903	903	903
11-31 FSA-Admin Fee	16	78	57	86	86	86
11-35 HRA/VEBA	5,763	5,019	5,051	5,109	5,109	5,109
Total Employee Benefits	182,369	157,557	181,825	195,117	195,117	195,117
Prof and Tech Services						
20-06 Professional Services	13,481	12,252	20,000	15,000	15,000	15,000
20-15 Outsourced Serv & Labor	5,006	18,356	3,500	8,500	8,500	8,500
Total Prof and Tech Services	18,487	30,608	23,500	23,500	23,500	23,500
Property Services						
21-04 Utility Services	349	173	0	0	0	0
21-06 Telephone/Cell Phone	702	1,260	1,000	1,300	1,300	1,300
21-40 Equipment Rent/Lease	0	0	0	1,200	1,200	1,200
Total Property Services	1,051	1,433	1,000	2,500	2,500	2,500
Other Services						
22-02 Photographic/Art	10	69	300	300	300	300
22-04 Printing	26,011	13,691	24,000	20,000	20,000	20,000
22-08 Advertising	2,582	2,200	3,400	3,400	3,400	3,400
22-12 Dues and Memberships	210	510	500	500	500	500
22-14 Training and Education	2,865	1,645	5,200	5,200	5,200	5,200
22-16 Community Outreach	1,716	1,295	3,250	3,250	3,250	3,250
22-20 City Wide Training	15	10	0	0	0	0
22-24 Meals	1,704	1,536	650	900	900	900
22-25 Mileage	685	910	500	900	900	900

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Revenue Fund						
Environmental Services Department						
22-26 Promo/Incentive Programs	136	54	0	0	0	0
22-27 Lodging	849	203	0	0	0	0
22-29 Airfare	0	200	0	0	0	0
22-34 Contributions/City Match	2,350	3,902	8,250	8,250	8,250	8,250
Total Other Services	39,133	26,225	46,050	42,700	42,700	42,700
Supplies						
23-01 Office Supplies	182	345	300	300	300	300
23-14 Minor Equip and Tools	4,719	2,246	5,200	2,000	2,000	2,000
23-20 Operating/Tech/Scientific	1,391	1,083	2,500	2,500	2,500	2,500
23-25 Other Operating	29	0	0	0	0	0
23-60 Books and Publications	140	126	200	200	200	200
23-61 Post/Pack/Del/Courier	9,185	11,998	9,100	8,000	8,000	8,000
23-63 Comp Equip/Software/Maint	615	8,454	1,250	9,250	9,250	9,250
Total Supplies	16,261	24,252	18,550	22,250	22,250	22,250
Internal Service Charge						
29-04 Property Management	13,134	17,154	18,396	16,987	16,987	16,987
29-11 Computer Replacement Chg	4,541	4,568	2,965	3,366	3,366	3,366
29-12 Information Services	39,009	37,489	35,928	38,058	38,058	38,058
29-19 Code Enforcement Charge	5,256	5,553	5,485	5,559	5,559	5,559
29-20 Economic Development Chg	2,430	3,255	4,580	3,855	3,855	3,855
29-21 Liability Mgmnt Charge	4,262	5,046	5,516	5,014	5,014	5,014
29-22 Legal	10,976	19,837	17,484	13,793	13,793	13,793
29-24 City Administration	10,025	11,276	12,088	10,687	10,687	10,687
29-25 Financial Services	9,268	9,588	9,534	8,523	8,523	8,523
29-27 General Support Services	4,594	4,436	4,525	4,267	4,267	4,267
29-29 City-Wide Services	16,113	18,657	19,756	18,278	18,278	18,278
Total Internal Service Charge	119,608	136,859	136,257	128,387	128,387	128,387
Capital Outlay						
30-10 Motor Vehicles	0	0	0	5,000	5,000	5,000
Total Capital Outlay	0	0	0	5,000	5,000	5,000
Total Requirements	745,917	691,150	735,201	746,969	746,969	746,969

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Support Services Div.	71,769	0	0	0	0	0
CDBG/HOME Projects Div.	1,213,500	0	0	0	0	0
Community Revitalization Div.	189,351	0	0	0	0	0
Urban Design & Planning Dept. Total	1,474,620	0	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Personnel Services	177,930	0	0	0	0	0
Materials & Services	1,296,690	0	0	0	0	0
Urban Design & Planning Dept. Total	1,474,620	0	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Revenue Fund						
Urban Design & Planning Department						
Personnel Services						
10-01 Full-Time Employees	108,037	0	0	0	0	0
10-02 Part-Time Employees	37	0	0	0	0	0
10-03 Overtime	395	0	0	0	0	0
10-04 Limited Term	23,130	0	0	0	0	0
10-05 Temp/Seasonal	720	0	0	0	0	0
Total Personnel Services	132,319	0	0	0	0	0
Employee Benefits						
11-01 FICA	10,433	0	0	0	0	0
11-02 Tri-Met Payroll Tax	969	0	0	0	0	0
11-09 PERS - Pension Bond Pymt	5,259	0	0	0	0	0
11-10 PERS-ER	5,447	0	0	0	0	0
11-11 PERS-EE	4,663	0	0	0	0	0
11-20 Health Insurance	13,496	0	0	0	0	0
11-21 Dental Insurance	1,815	0	0	0	0	0
11-22 Life Insurance	98	0	0	0	0	0
11-27 Workers' Comp	2,067	0	0	0	0	0
11-30 Long Term Disability	231	0	0	0	0	0
11-31 FSA-Admin Fee	14	0	0	0	0	0
11-35 HRA/VEBA	1,119	0	0	0	0	0
Total Employee Benefits	45,611	0	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	10,000	0	0	0	0	0
20-30 CDBG Home Expenditures	1,212,614	0	0	0	0	0
20-34 NSP Projects	886	0	0	0	0	0
Total Prof and Tech Services	1,223,500	0	0	0	0	0
Property Services						
21-06 Telephone/Cell Phone	171	0	0	0	0	0
21-40 Equipment Rent/Lease	147	0	0	0	0	0
Total Property Services	318	0	0	0	0	0
Other Services						
22-08 Advertising	843	0	0	0	0	0
22-12 Dues and Memberships	1,040	0	0	0	0	0
22-14 Training and Education	475	0	0	0	0	0
22-24 Meals	504	0	0	0	0	0
22-25 Mileage	134	0	0	0	0	0
22-26 Promo/Incentive Programs	580	0	0	0	0	0
22-27 Lodging	626	0	0	0	0	0
22-29 Airfare	1,477	0	0	0	0	0
Total Other Services	5,679	0	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Revenue Fund						
Urban Design & Planning Department						
Supplies						
23-01 Office Supplies	91	0	0	0	0	0
Total Supplies	91	0	0	0	0	0
Internal Service Charge						
29-04 Property Management	5,033	0	0	0	0	0
29-11 Computer Replacement Chg	1,203	0	0	0	0	0
29-12 Information Services	9,631	0	0	0	0	0
29-16 Internal Prof Svcs	2,659	0	0	0	0	0
29-19 Code Enforcement Charge	2,143	0	0	0	0	0
29-20 Economic Development Chg	1,987	0	0	0	0	0
29-21 Liability Mgmnt Charge	1,680	0	0	0	0	0
29-22 Legal	26,456	0	0	0	0	0
29-24 City Administration	4,088	0	0	0	0	0
29-25 Financial Services	3,779	0	0	0	0	0
29-27 General Support Services	1,873	0	0	0	0	0
29-29 City-Wide Services	6,570	0	0	0	0	0
Total Internal Service Charge	67,102	0	0	0	0	0
Total Requirements	1,474,620	0	0	0	0	0

Resources and Requirements By Fund

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
810 Designated Purpose Fund						
Intergovernmental Revenue	33,287	61,922	0	34,443	34,443	34,443
Charges for Services	16,576	16,500	25,000	70,000	70,000	70,000
Interest Income	5,019	7,793	0	0	0	0
Miscellaneous Income	250,737	321,832	242,803	321,500	321,500	321,500
Interfund Transfers	1,126,809	1,532,035	2,695,046	2,262,636	2,262,636	2,262,636
Beginning Balance	490,321	665,278	1,034,709	1,363,583	1,363,583	1,363,583
Total Designated Purpose Fund	1,922,749	2,605,360	3,997,558	4,052,162	4,052,162	4,052,162

Requirements						
Office Governance & Mgmt	4,975	10,007	42,500	68,125	68,125	68,125
City-wide Services	24,927	20,125	24,900	73,800	73,800	73,800
Police	1,111,202	1,025,233	1,621,452	1,706,114	1,706,114	1,706,114
Fire and Emergency Svcs	66,797	444,524	843,945	342,334	342,334	342,334
Urban Design & Planning	0	0	22,357	22,636	22,636	22,636
Community Development	24,824	18,145	63,570	183,570	183,570	183,570
Economic Development Srvc	2,601	2,516	570,000	780,000	780,000	780,000
Parks	0	0	50,000	100,000	100,000	100,000
Environmental Services	22,145	69,902	433,421	444,759	444,759	444,759
Total	1,257,471	1,590,452	3,672,145	3,721,338	3,721,338	3,721,338
Interfund Transfers	0	0	0	50,000	50,000	50,000
Unappropriated	665,278	1,014,908	325,413	280,824	280,824	280,824
Total	665,278	1,014,908	325,413	330,824	330,824	330,824
Total Designated Purpose Fund	1,922,749	2,605,360	3,997,558	4,052,162	4,052,162	4,052,162

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Gresham Art Committee Div.	4,975	5,037	6,500	7,000	7,000	7,000
Gresham's Centennial Div.	0	0	6,000	6,125	6,125	6,125
Community Events Div.	0	4,970	30,000	55,000	55,000	55,000
Office Governance & Mgmt Dept. Total	4,975	10,007	42,500	68,125	68,125	68,125

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Materials & Services	4,975	10,007	42,500	68,125	68,125	68,125
Office Governance & Mgmt Dept. Total	4,975	10,007	42,500	68,125	68,125	68,125

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Office Governance & Mgmt Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	109	15,000	40,000	40,000	40,000
20-22 Assessments and Fees	0	0	500	500	500	500
Total Prof and Tech Services	0	109	15,500	40,500	40,500	40,500
Property Services						
21-40 Equipment Rent/Lease	0	1,901	0	0	0	0
Total Property Services	0	1,901	0	0	0	0
Other Services						
22-04 Printing	294	289	500	600	600	600
22-08 Advertising	0	0	12,500	12,500	12,500	12,500
22-16 Community Outreach	445	650	500	200	200	200
22-24 Meals	1,913	2,120	3,000	3,400	3,400	3,400
22-26 Promo/Incentive Programs	1,994	1,222	1,200	1,500	1,500	1,500
22-62 Gresham 100	0	0	6,000	6,125	6,125	6,125
Total Other Services	4,646	4,281	23,700	24,325	24,325	24,325
Supplies						
23-01 Office Supplies	120	122	1,200	1,200	1,200	1,200
23-14 Minor Equip and Tools	0	57	300	300	300	300
23-41 Signs	0	2,960	0	0	0	0
23-61 Post/Pack/Del/Courier	209	577	1,800	1,800	1,800	1,800
Total Supplies	329	3,716	3,300	3,300	3,300	3,300
Total Requirements	4,975	10,007	42,500	68,125	68,125	68,125

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
Human Resources Div.	24,927	20,125	24,900	73,800	73,800	73,800
City-wide Services Dept. Total	24,927	20,125	24,900	73,800	73,800	73,800

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	3,078	1,350	0	0	0	0
Materials & Services	21,849	18,775	24,900	73,800	73,800	73,800
City-wide Services Dept. Total	24,927	20,125	24,900	73,800	73,800	73,800

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
City-wide Services Department						
Personnel Services						
10-01 Full-Time Employees	2,110	961	0	0	0	0
10-46 Premium Pay	40	19	0	0	0	0
Total Personnel Services	2,150	980	0	0	0	0
Employee Benefits						
11-01 FICA	163	75	0	0	0	0
11-02 Tri-Met Payroll Tax	15	7	0	0	0	0
11-10 PERS-ER	75	30	0	0	0	0
11-11 PERS-EE	129	59	0	0	0	0
11-20 Health Insurance	454	165	0	0	0	0
11-21 Dental Insurance	44	12	0	0	0	0
11-22 Life Insurance	3	1	0	0	0	0
11-30 Long Term Disability	9	3	0	0	0	0
11-35 HRA/VEBA	36	18	0	0	0	0
Total Employee Benefits	928	370	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	15,500	13,369	18,000	69,400	69,400	69,400
20-15 Outsourced Serv & Labor	334	0	0	0	0	0
Total Prof and Tech Services	15,834	13,369	18,000	69,400	69,400	69,400
Other Services						
22-12 Dues and Memberships	1,700	600	600	600	600	600
22-14 Training and Education	1,625	1,714	1,100	1,100	1,100	1,100
22-24 Meals	129	271	200	200	200	200
22-27 Lodging	1,464	1,417	1,500	1,500	1,500	1,500
22-29 Airfare	554	937	1,000	1,000	1,000	1,000
Total Other Services	5,472	4,939	4,400	4,400	4,400	4,400
Internal Service Charge						
29-16 Internal Prof Svcs	543	467	2,500	0	0	0
Total Internal Service Charge	543	467	2,500	0	0	0
Total Requirements	24,927	20,125	24,900	73,800	73,800	73,800

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 21 Police Department						
Requirements by Division						
Youth Services Grants Div.	0	0	100,000	50,000	50,000	50,000
Police Foundation Div.	1,570	14,750	58,753	108,753	108,753	108,753
K-9 Program Div.	1,575	0	17,915	19,915	19,915	19,915
Police Special Invest Div.	48,020	11,005	33,943	39,443	39,443	39,443
Education Programs Div.	370	687	526	4,339	4,339	4,339
Honor Guard Trust Fund Div.	0	0	900	898	898	898
Bullet Proof Vest Partner Div.	5,435	6,707	19,000	0	0	0
Fed/State Asset Seizure Div.	7,669	10,499	108,000	163,658	163,658	163,658
State Homeland Security Div.	36,873	74,721	100,000	100,000	100,000	100,000
JAG Div.	61,359	73,828	188,157	260,696	260,696	260,696
EMGET Grant Div.	736,795	585,276	635,000	752,800	752,800	752,800
COPS Grant Div.	211,536	247,760	359,258	205,612	205,612	205,612
Police Dept. Total	1,111,202	1,025,233	1,621,452	1,706,114	1,706,114	1,706,114

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	804,601	663,301	987,244	893,740	893,740	893,740
Materials & Services	177,970	253,680	406,051	541,290	541,290	541,290
Capital Outlay	128,631	108,252	228,157	271,084	271,084	271,084
Police Dept. Total	1,111,202	1,025,233	1,621,452	1,706,114	1,706,114	1,706,114

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	382,793	377,278	536,524	435,480	435,480	435,480
10-03 Overtime	88,166	57,821	168,000	172,000	172,000	172,000
10-04 Limited Term	35,808	0	0	0	0	0
10-12 Certificate Pay	13,066	13,672	18,068	16,808	16,808	16,808
10-46 Premium Pay	7,874	7,097	8,756	5,210	5,210	5,210
10-61 Accrued Compensated Absen	21,700	10,600	0	0	0	0
Total Personnel Services	549,407	466,468	731,348	629,498	629,498	629,498
Employee Benefits						
11-01 FICA	39,539	36,126	46,410	48,009	48,009	48,009
11-02 Tri-Met Payroll Tax	2,490	2,065	3,933	4,557	4,557	4,557
11-10 PERS-ER	32,352	32,053	52,495	45,114	45,114	45,114
11-11 PERS-EE	26,980	29,140	35,362	37,770	37,770	37,770
11-20 Health Insurance	94,176	74,915	96,733	107,279	107,279	107,279
11-21 Dental Insurance	12,310	8,818	12,421	13,856	13,856	13,856
11-22 Life Insurance	703	619	863	679	679	679
11-30 Long Term Disability	820	654	1,386	1,263	1,263	1,263
11-31 FSA-Admin Fee	3	0	0	42	42	42
11-35 HRA/VEBA	4,925	4,822	6,293	5,673	5,673	5,673
11-88 Comp Earned Acct	40,896	7,621	0	0	0	0
Total Employee Benefits	255,194	196,833	255,896	264,242	264,242	264,242
Prof and Tech Services						
20-06 Professional Services	112,968	202,804	126,052	187,000	187,000	187,000
20-15 Outsourced Serv & Labor	0	0	100,000	50,000	50,000	50,000
20-26 Invest Res/Drug Seiz	0	11,000	17,000	21,000	21,000	21,000
Total Prof and Tech Services	112,968	213,804	243,052	258,000	258,000	258,000
Property Services						
21-22 Motor Vehicle R and M	210	0	0	0	0	0
Total Property Services	210	0	0	0	0	0
Other Services						
22-04 Printing	39	659	0	0	0	0
22-08 Advertising	2,113	2,499	0	0	0	0
22-14 Training and Education	1,981	12,035	10,000	88,154	88,154	88,154
22-21 Uniform Cleaning	392	360	0	0	0	0
22-24 Meals	1,359	687	1,026	6,087	6,087	6,087
22-25 Mileage	3	0	0	0	0	0
22-26 Promo/Incentive Programs	2,154	250	3,753	3,753	3,753	3,753
22-27 Lodging	3,575	443	1,000	4,250	4,250	4,250
22-29 Airfare	1,216	0	1,000	1,625	1,625	1,625
22-31 Rental Cars	645	0	0	325	325	325
22-34 Contributions/City Match	5,000	14,500	0	0	0	0
22-60 Police Rewards	0	0	5,000	5,000	5,000	5,000
Total Other Services	18,477	31,433	21,779	109,194	109,194	109,194

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Police Department						
Supplies						
23-01 Office Supplies	0	12	0	0	0	0
23-14 Minor Equip and Tools	34,277	1,647	103,405	153,283	153,283	153,283
23-23 Animal Supp/Related Exp	1,575	0	17,915	19,915	19,915	19,915
23-25 Other Operating	0	77	0	0	0	0
23-26 Protective Equip/Uniforms	5,435	6,707	19,900	898	898	898
23-61 Post/Pack/Del/Courier	12	0	0	0	0	0
23-63 Comp Equip/Software/Maint	5,016	0	0	0	0	0
Total Supplies	46,315	8,443	141,220	174,096	174,096	174,096
Capital Outlay						
30-08 Equipment	128,631	33,531	228,157	271,084	271,084	271,084
30-10 Motor Vehicles	0	74,721	0	0	0	0
Total Capital Outlay	128,631	108,252	228,157	271,084	271,084	271,084
Total Requirements	1,111,202	1,025,233	1,621,452	1,706,114	1,706,114	1,706,114

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Dept Donation Fund Div.	66,797	105,382	263,367	129,732	129,732	129,732
SAFER Grant Div.	0	339,142	580,578	212,602	212,602	212,602
Fire and Emergency Svcs Dept. Total	66,797	444,524	843,945	342,334	342,334	342,334

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	0	339,142	580,578	212,602	212,602	212,602
Materials & Services	19,510	59,757	46,307	129,732	129,732	129,732
Capital Outlay	47,287	45,625	217,060	0	0	0
Fire and Emergency Svcs Dept. Total	66,797	444,524	843,945	342,334	342,334	342,334

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	0	218,751	334,662	141,556	141,556	141,556
10-12 Certificate Pay	0	13,698	31,793	8,980	8,980	8,980
10-61 Accrued Compensated Absen	0	27,400	0	0	0	0
Total Personnel Services	0	259,849	366,455	150,536	150,536	150,536
Employee Benefits						
11-01 FICA	0	17,634	28,034	11,457	11,457	11,457
11-02 Tri-Met Payroll Tax	0	1,672	2,617	1,090	1,090	1,090
11-10 PERS-ER	0	4,797	32,065	11,531	11,531	11,531
11-11 PERS-EE	0	5,006	21,987	9,032	9,032	9,032
11-20 Health Insurance	0	41,475	107,440	23,920	23,920	23,920
11-21 Dental Insurance	0	4,330	15,673	2,511	2,511	2,511
11-22 Life Insurance	0	350	468	182	182	182
11-30 Long Term Disability	0	664	970	410	410	410
11-35 HRA/VEBA	0	3,365	4,869	1,933	1,933	1,933
Total Employee Benefits	0	79,293	214,123	62,066	62,066	62,066
Prof and Tech Services						
20-15 Outsourced Serv & Labor	7,513	0	34,632	0	0	0
Total Prof and Tech Services	7,513	0	34,632	0	0	0
Other Services						
22-26 Promo/Incentive Programs	7,471	2,490	351	0	0	0
Total Other Services	7,471	2,490	351	0	0	0
Supplies						
23-14 Minor Equip and Tools	0	56,951	0	117,120	117,120	117,120
23-20 Operating/Tech/Scientific	0	0	5,000	6,798	6,798	6,798
23-26 Protective Equip/Uniforms	0	316	6,324	5,814	5,814	5,814
23-63 Comp Equip/Software/Maint	4,526	0	0	0	0	0
Total Supplies	4,526	57,267	11,324	129,732	129,732	129,732
Capital Outlay						
30-08 Equipment	47,287	0	169,360	0	0	0
30-10 Motor Vehicles	0	45,625	47,700	0	0	0
Total Capital Outlay	47,287	45,625	217,060	0	0	0
Total Requirements	66,797	444,524	843,945	342,334	342,334	342,334

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Park Sponsorship/Donation Div.	0	0	22,357	22,636	22,636	22,636
Urban Design & Planning Dept. Total	0	0	22,357	22,636	22,636	22,636

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Materials & Services	0	0	22,357	22,636	22,636	22,636
Urban Design & Planning Dept. Total	0	0	22,357	22,636	22,636	22,636

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Urban Design & Planning Department						
Other Services						
22-26 Promo/Incentive Programs	0	0	150	150	150	150
Total Other Services	0	0	150	150	150	150
Supplies						
23-14 Minor Equip and Tools	0	0	22,207	22,486	22,486	22,486
Total Supplies	0	0	22,207	22,486	22,486	22,486
Total Requirements	0	0	22,357	22,636	22,636	22,636

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Code Compliance Div.	0	18,145	63,570	78,570	78,570	78,570
Small Busn Incent Program Div.	24,824	0	0	105,000	105,000	105,000
Community Development Dept. Total	24,824	18,145	63,570	183,570	183,570	183,570

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Materials & Services	24,824	18,145	63,570	183,570	183,570	183,570
Community Development Dept. Total	24,824	18,145	63,570	183,570	183,570	183,570

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Community Development Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	18,145	63,570	78,570	78,570	78,570
Total Prof and Tech Services	0	18,145	63,570	78,570	78,570	78,570
Other Services						
22-76 Downtown - SBIP	24,448	0	0	27,500	27,500	27,500
22-77 Civic Neighborhood - SBIP	0	0	0	27,500	27,500	27,500
22-78 Rockwood UR - SBIP	376	0	0	50,000	50,000	50,000
Total Other Services	24,824	0	0	105,000	105,000	105,000
Total Requirements	24,824	18,145	63,570	183,570	183,570	183,570

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Division						
Enterprise Zone CSF Proj Div.	2,601	2,516	570,000	780,000	780,000	780,000
Economic Development Srvc Dept. Total	2,601	2,516	570,000	780,000	780,000	780,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Category						
Materials & Services	2,601	2,516	570,000	780,000	780,000	780,000
Economic Development Srvc Dept. Total	2,601	2,516	570,000	780,000	780,000	780,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Economic Development Srvc Department						
Prof and Tech Services						
20-06 Professional Services	2,601	2,516	570,000	780,000	780,000	780,000
Total Prof and Tech Services	2,601	2,516	570,000	780,000	780,000	780,000
Total Requirements	2,601	2,516	570,000	780,000	780,000	780,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 41 Parks Department						
Requirements by Division						
Sports Field Fees Div.	0	0	50,000	100,000	100,000	100,000
Parks Dept. Total	0	0	50,000	100,000	100,000	100,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 41 Parks Department						
Requirements by Category						
Materials & Services	0	0	50,000	100,000	100,000	100,000
Parks Dept. Total	0	0	50,000	100,000	100,000	100,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Parks Department						
Property Services						
21-25 Park R and M	0	0	50,000	100,000	100,000	100,000
Total Property Services	0	0	50,000	100,000	100,000	100,000
Total Requirements	0	0	50,000	100,000	100,000	100,000

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Trans Planning Grant Div.	0	63,047	408,691	418,450	418,450	418,450
Sports Field Fees Div.	21,062	6,839	0	0	0	0
Urban Tree Program Div.	1,083	16	24,730	26,309	26,309	26,309
Environmental Services Dept. Total	22,145	69,902	433,421	444,759	444,759	444,759

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Materials & Services	22,145	69,902	433,421	444,759	444,759	444,759
Environmental Services Dept. Total	22,145	69,902	433,421	444,759	444,759	444,759

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Designated Purpose Fund						
Environmental Services Department						
Prof and Tech Services						
20-06 Professional Services	0	0	178,691	80,000	80,000	80,000
20-15 Outsourced Serv & Labor	1,083	16	24,730	26,309	26,309	26,309
Total Prof and Tech Services	1,083	16	203,421	106,309	106,309	106,309
Property Services						
21-25 Park R and M	21,062	6,839	0	0	0	0
Total Property Services	21,062	6,839	0	0	0	0
Internal Service Charge						
29-16 Internal Prof Svcs	0	63,047	230,000	338,450	338,450	338,450
Total Internal Service Charge	0	63,047	230,000	338,450	338,450	338,450
Total Requirements	22,145	69,902	433,421	444,759	444,759	444,759

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
420 General Government Debt Fund						
Intergovernmental Revenue	13,405	11,498	10,800	8,600	8,600	8,600
Interfund Transfers	698,501	780,590	1,852,900	2,174,250	2,174,250	2,174,250
Other Resources	0	613,561	12,725,315	0	0	0
Beginning Balance	5	0	1,500	11,600	11,600	11,600
Total General Government Debt Fund	711,911	1,405,649	14,590,515	2,194,450	2,194,450	2,194,450
Requirements						
Debt Service	711,911	1,397,032	14,587,415	2,182,850	2,182,850	2,182,850
Unappropriated	0	8,617	3,100	11,600	11,600	11,600
Total	711,911	1,405,649	14,590,515	2,194,450	2,194,450	2,194,450
Total General Government Debt Fund	711,911	1,405,649	14,590,515	2,194,450	2,194,450	2,194,450

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
450 City Backed Urban Renewal Fund						
Intergovernmental Revenue	2,971,784	3,299,535	14,849,300	8,172,200	8,172,200	8,172,200
Interest Income	1,660	484	0	0	0	0
Beginning Balance	25,136	26,754	20,000	8,500	8,500	8,500
Total City Backed Urban Renewal Fund	2,998,580	3,326,773	14,869,300	8,180,700	8,180,700	8,180,700

Requirements						
Debt Service	2,971,826	3,318,337	14,849,300	8,172,200	8,172,200	8,172,200
Unappropriated	26,754	8,436	20,000	8,500	8,500	8,500
Total	2,998,580	3,326,773	14,869,300	8,180,700	8,180,700	8,180,700
Total City Backed Urban Renewal Fund	2,998,580	3,326,773	14,869,300	8,180,700	8,180,700	8,180,700

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
490 Pension Bond Debt Service Fund						
Internal Service Charges	1,441,326	1,504,206	1,567,000	1,634,500	1,634,500	1,634,500
Beginning Balance	48	48	0	0	0	0
Total Pension Bond Debt Service Fund	1,441,374	1,504,254	1,567,000	1,634,500	1,634,500	1,634,500

Requirements						
Debt Service	1,441,326	1,504,206	1,567,000	1,634,500	1,634,500	1,634,500
Unappropriated	48	48	0	0	0	0
Total	1,441,374	1,504,254	1,567,000	1,634,500	1,634,500	1,634,500
Total Pension Bond Debt Service Fund	1,441,374	1,504,254	1,567,000	1,634,500	1,634,500	1,634,500

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
511 Water Debt Service Fund						
Interfund Transfers	1,200,000	1,040,000	3,010,000	855,000	855,000	855,000
Beginning Balance	285,738	410,042	488,000	266,400	266,400	266,400
Total Water Debt Service Fund	1,485,738	1,450,042	3,498,000	1,121,400	1,121,400	1,121,400

Requirements						
Debt Service	1,075,696	1,099,550	3,186,300	876,000	876,000	876,000
Unappropriated	410,042	350,492	311,700	245,400	245,400	245,400
Total	1,485,738	1,450,042	3,498,000	1,121,400	1,121,400	1,121,400
Total Water Debt Service Fund	1,485,738	1,450,042	3,498,000	1,121,400	1,121,400	1,121,400

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
541 Stormwater Debt Service Fund						
Interfund Transfers	560,000	540,000	408,000	420,000	420,000	420,000
Beginning Balance	360,546	378,094	380,000	367,900	367,900	367,900
Total Stormwater Debt Service Fund	920,546	918,094	788,000	787,900	787,900	787,900

Requirements						
Debt Service	542,452	537,820	658,000	639,350	639,350	639,350
Unappropriated	378,094	380,274	130,000	148,550	148,550	148,550
Total	920,546	918,094	788,000	787,900	787,900	787,900
Total Stormwater Debt Service Fund	920,546	918,094	788,000	787,900	787,900	787,900

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
555 Wastewater Debt Service Fund						
Intergovernmental Revenue	173,045	205,947	233,000	191,000	191,000	191,000
Interest Income	9,353	12,094	20,000	20,000	20,000	20,000
Miscellaneous Income	59,346	24,434	0	42,000	42,000	42,000
Interfund Transfers	2,100,000	2,500,000	2,300,000	2,650,000	2,650,000	2,650,000
Beginning Balance	1,331,896	1,048,274	942,000	1,092,000	1,092,000	1,092,000
Total Wastewater Debt Service Fund	3,673,640	3,790,749	3,495,000	3,995,000	3,995,000	3,995,000

Requirements						
Debt Service	2,625,366	2,598,961	2,593,100	3,148,900	3,148,900	3,148,900
Unappropriated	1,048,274	1,191,788	901,900	846,100	846,100	846,100
Total	3,673,640	3,790,749	3,495,000	3,995,000	3,995,000	3,995,000
Total Wastewater Debt Service Fund	3,673,640	3,790,749	3,495,000	3,995,000	3,995,000	3,995,000

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
612 City Facility Debt Serv Fund						
Interfund Transfers	5,672,625	0	0	235,800	235,800	235,800
Beginning Balance	49,561	48,417	50,000	0	0	0
Total City Facility Debt Serv Fund	5,722,186	48,417	50,000	235,800	235,800	235,800

Requirements						
Interfund Transfers	0	0	50,000	0	0	0
Debt Service	5,673,769	0	0	84,800	84,800	84,800
Unappropriated	48,417	48,417	0	151,000	151,000	151,000
Total	5,722,186	48,417	50,000	235,800	235,800	235,800
Total City Facility Debt Serv Fund	5,722,186	48,417	50,000	235,800	235,800	235,800

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
255 Dedicated Stimulus Fund						
Intergovernmental Revenue	480,207	35,662	0	0	0	0
Interfund Transfers	169,881	400,470	33,707	0	0	0
Total Dedicated Stimulus Fund	650,088	436,132	33,707	0	0	0

Requirements						
Police	561,741	436,132	33,707	0	0	0
Environmental Services	88,347	0	0	0	0	0
Total	650,088	436,132	33,707	0	0	0
Total Dedicated Stimulus Fund	650,088	436,132	33,707	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 21 Police Department						
Requirements by Division						
JAG - Byrne Formula Div.	20,362	0	0	0	0	0
COPS Hiring Recovery Prog Div.	541,379	436,132	33,707	0	0	0
Police Dept. Total	561,741	436,132	33,707	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	551,507	436,132	33,707	0	0	0
Materials & Services	10,234	0	0	0	0	0
Police Dept. Total	561,741	436,132	33,707	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Stimulus Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	358,256	284,196	21,032	0	0	0
10-03 Overtime	7,981	0	0	0	0	0
10-12 Certificate Pay	7,075	3,648	841	0	0	0
10-46 Premium Pay	2,044	2,096	0	0	0	0
Total Personnel Services	375,356	289,940	21,873	0	0	0
Employee Benefits						
11-01 FICA	29,129	22,049	1,665	0	0	0
11-02 Tri-Met Payroll Tax	0	0	156	0	0	0
11-10 PERS-ER	22,900	16,540	1,914	0	0	0
11-11 PERS-EE	22,246	17,259	1,312	0	0	0
11-20 Health Insurance	86,596	77,250	5,639	0	0	0
11-21 Dental Insurance	11,050	9,881	784	0	0	0
11-22 Life Insurance	539	426	33	0	0	0
11-30 Long Term Disability	0	0	61	0	0	0
11-31 FSA-Admin Fee	113	48	0	0	0	0
11-35 HRA/VEBA	3,578	2,739	270	0	0	0
Total Employee Benefits	176,151	146,192	11,834	0	0	0
Other Services						
22-06 Records Mgt/Microfilming	4,483	0	0	0	0	0
Total Other Services	4,483	0	0	0	0	0
Supplies						
23-14 Minor Equip and Tools	1,956	0	0	0	0	0
23-26 Protective Equip/Uniforms	3,795	0	0	0	0	0
Total Supplies	5,751	0	0	0	0	0
Total Requirements	561,741	436,132	33,707	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Energy Efficiency Conserv Div.	88,347	0	0	0	0	0
Environmental Services Dept. Total	88,347	0	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	59,441	0	0	0	0	0
Materials & Services	21,024	0	0	0	0	0
Capital Outlay	7,882	0	0	0	0	0
Environmental Services Dept. Total	88,347	0	0	0	0	0

	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
Dedicated Stimulus Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	10,960	0	0	0	0	0
10-04 Limited Term	34,308	0	0	0	0	0
Total Personnel Services	45,268	0	0	0	0	0
Employee Benefits						
11-01 FICA	3,443	0	0	0	0	0
11-02 Tri-Met Payroll Tax	319	0	0	0	0	0
11-10 PERS-ER	1,747	0	0	0	0	0
11-11 PERS-EE	2,657	0	0	0	0	0
11-20 Health Insurance	4,619	0	0	0	0	0
11-21 Dental Insurance	535	0	0	0	0	0
11-22 Life Insurance	57	0	0	0	0	0
11-30 Long Term Disability	121	0	0	0	0	0
11-35 HRA/VEBA	675	0	0	0	0	0
Total Employee Benefits	14,173	0	0	0	0	0
Property Services						
21-20 Building R and M	18,413	0	0	0	0	0
Total Property Services	18,413	0	0	0	0	0
Other Services						
22-04 Printing	2,611	0	0	0	0	0
Total Other Services	2,611	0	0	0	0	0
Capital Outlay						
30-08 Equipment	7,882	0	0	0	0	0
Total Capital Outlay	7,882	0	0	0	0	0
Total Requirements	88,347	0	0	0	0	0

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
410 Gen Obligation Bond Debt Fund						
Interest Income	19	0	0	0	0	0
Beginning Balance	2,176	0	0	0	0	0
Total Gen Obligation Bond Debt Fund	2,195	0	0	0	0	0
Requirements						
Interfund Transfers	2,195	0	0	0	0	0
Total	2,195	0	0	0	0	0
Total Gen Obligation Bond Debt Fund	2,195	0	0	0	0	0

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
430 Springwater Debt Service Fund						
Interest Income	2	0	0	0	0	0
Beginning Balance	199	0	0	0	0	0
Total Springwater Debt Service Fund	201	0	0	0	0	0

Requirements						
Interfund Transfers	201	0	0	0	0	0
Total	201	0	0	0	0	0
Total Springwater Debt Service Fund	201	0	0	0	0	0

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
480 Local Improvement Debt Se Fund						
Interest Income	236	0	0	0	0	0
Miscellaneous Income	1,309	0	0	0	0	0
Beginning Balance	26,123	0	0	0	0	0
Total Local Improvement Debt Se Fund	27,668	0	0	0	0	0
Requirements						
Interfund Transfers	27,668	0	0	0	0	0
Total	27,668	0	0	0	0	0
Total Local Improvement Debt Se Fund	27,668	0	0	0	0	0

Capital Funds

Capital Improvement Funds Revenues and Expenditures

Capital project funds account for the resources used to improve the public infrastructure, purchase land or buildings. The City budgets the following capital project funds:

- *Footpaths and Bike Routes Fund* – Accounts for projects specific to improving pedestrian and bikeway facilities. One percent of gasoline tax revenue is received in the Footpaths and Bike Routes Fund in compliance with a statewide program dedicated to improving sidewalks, providing bicycle lanes, and increasing pedestrian mobility.
- *Parks Fund* – Accounts for projects to expand or improve Gresham's public parks funded with revenues from system development charges, grants, loan proceeds, and bond measures.
- *Public Facility Improvement Fund* – Accounts for funds for the wetland mitigation activities at the Fujitsu industrial site. The on-going monitoring requirements have been met and the project is now deemed complete. The balance of the resources is being carried forward for fiscal year 2015/16 to close out the fund. Any additional requirements are now considered maintenance and will be included in the Stormwater operating budget.
- *General Development Fund* – This fund was established to address the infrastructure needs in the Pleasant Valley and Springwater areas. The revenue is in the form of SDC credits to allow potential development to occur.
- *Transportation Construction Fund* – This fund accounts for transportation related capital projects. Revenues come from gasoline taxes, transfers from the System Development Charges Fund and the Grants Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's streets. Streetlight projects and pole replacements, funded by a transfer of debt proceeds from the Streetlight Fund, are included in the projects for fiscal year 2015/16.
- *Local Improvement District Fund* – Fiscal year 2015/16 reflects the transfer of the remaining balance to the General Fund to close the fund.
- *City UR Capital Improvement Fund* – This fund accounts for capital expenditures made on behalf of the Gresham Redevelopment Commission (GRDC), under an intergovernmental agreement to carry out the urban renewal plan. The funding is received from the GRDC.
- *Water Construction Fund* – This fund accounts for water-related capital projects. Revenues come from water utility rates, transfers from the System Development Charges Fund and loan proceeds. Expenditures are for maintenance and enhancements to the City's water system.
- *Stormwater Construction Fund* – This fund accounts for stormwater related capital projects. Revenues come from stormwater utility rates, transfers from the System Development Charges Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's stormwater system.
- *Wastewater Construction Fund* – This fund accounts for wastewater related capital projects. Revenues come from wastewater utility rates, transfers from the System Development Charges Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's wastewater system.
- *City Facility Capital Fund* – This fund accounts for capital expenditures related to City-owned facilities such as City Hall, the Public Safety and Schools building, and fire stations.

- *IT System Replacement Fund* – This fund accounts for capital expenditures related to IT systems. Expenditures for fiscal year 2015/16 allow for potential projects related to utility billing. Revenue for this project comes from the Water, Stormwater, and Wastewater Funds.

Capital Improvement Funds Issues and Changes

The City of Gresham adopts the Five-Year Capital Improvement Program as a separate document from the budget; however, the two documents are closely linked. The projects scheduled during the first year of the CIP are adopted as part of the City's annual budget.

The Capital Improvement Program is updated on an annual basis. This process includes a Type IV Hearing with the Gresham Planning Commission, which was held on April 13, 2015. A Type IV Hearing is scheduled with the Gresham City Council on May 19, 2015, and an enactment reading and final adoption is scheduled for June 16, 2015.

Following are a few significant projects budgeted for FY 2015/16.

Park Fund

- Construct improvements at the Hogan Butte Nature Park which provide passive recreation facilities for the community.

Transportation Construction Fund

- Street surfacing improvements for citywide pavement preservation projects meant to extend the life of the transportation network.
- Conversion of the existing street lighting system to LED lights which will reduce the City's largest energy use, increase sustainability and save money.
- Construct the Division Street Corridor for needed bicycle and pedestrian facilities on Division between Wallula and the Gresham/Fairview trail.
- Complete safety and capacity improvements on SE 190th north and south of Pleasant View. The project also will prepare for future growth in the Pleasant Valley area.

Footpaths and Bike Routes Fund

- Construction of a multi-use trail along the MAX light rail tracks connecting Rockwood Town Center, Civic Neighborhood, and Gresham Regional Center.
- Installation of pedestrian enhancements, especially related to crossings and sidewalks.

General Development Fund

- The capital budget includes the authority to provide system development charge credits as needed to support potential development activity in the Pleasant Valley and Springwater areas. These SDCs are considered credits and are not cash.

City UR Capital Improvement Fund

- Improvements to facilitate development of the Rockwood Boys and Girls Club site.

- Continue efforts to redevelop the Rockwood Catalyst Site including the renovation of the Rockwood Community Office Building.

Water Construction Fund

- Continued replacement of water pipes that have experienced leaks and breaks over the years to reduce water outages and road damage. Replacement of the pipes will improve customer service and reduce expenses associated with reactive repair work.
- Identify locations for potential well development and construct test wells. The information will be evaluated to determine which wells it would be most advantageous for the City to develop into production wells in the future.
- Construction of a new intermediate pump station to allow for operation flexibility, system redundancy, and prepare for future growth.
- Improvements to the Hunter's Highland reservoir including a foundation retrofit to meet seismic code and the installation of a booster pump to improve operational capacity and water quality.

Stormwater Construction Fund

- Construction of the Underground Injection Control Implementation project which will modify the City's drywells to comply with regulatory requirements.
- Fairview Creek Wetland Mitigation Bank is slated to improve and restore natural resource conditions for the Fairview Creek and Columbia Slough Watersheds.
- Integrate Low Impact Development practices such as rain gardens, stormwater planters, swales, porous pavement, and pavers for water quality and flood control.
- Assessment of riparian corridors to improve water quality and prevent erosion, preventing loss of land and damage to adjacent infrastructure or homes.

Wastewater Construction Fund

- Continued implementation of the Pipe Rehabilitation/Replacement Project, which replaces 1950's era pipelines that have reached the end of their useful life.
- Repair and replacement of unit processes and equipment at the Wastewater Treatment Plant in order to ensure continued compliance with permit conditions. These projects also provide energy conservation or production and a potential source of revenue such as the Fats, Oils, and Grease Project (FOG).
- Continue implementation of the collection system replacement projects which will also provide capacity for growth in Pleasant Valley and Springwater. Including the East Basin Trunk project which is needed to address existing system constraints.

City Facility Capital Fund

- Public Safety and Schools Building elevator replacement.
- 150 Powell Building future.
- Public Safety and Schools Building boiler replacement.

- City Hall exterior surface preservation.
- Fire District 10 Capital Maintenance Program, per signed agreement.

IT System Replacement Fund

- Allows for potential future utility billing related projects.

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
211 Footpaths and Bike Routes Fund						
Intergovernmental Revenue	57,913	60,620	94,600	97,320	97,320	97,320
Interest Income	3,826	4,164	4,420	5,050	5,050	5,050
Interfund Transfers	454,252	252,752	2,875,300	3,011,200	3,011,200	3,011,200
Other Resources	26,726	26,000	740,700	652,600	652,600	652,600
Beginning Balance	507,531	440,147	501,700	602,200	602,200	602,200
Total Footpaths and Bike Routes Fund	1,050,248	783,683	4,216,720	4,368,370	4,368,370	4,368,370

Requirements						
Capital Improvement Proje	610,101	281,672	3,881,500	4,046,100	4,046,100	4,046,100
Unappropriated	440,147	502,011	335,220	322,270	322,270	322,270
Total	1,050,248	783,683	4,216,720	4,368,370	4,368,370	4,368,370
Total Footpaths and Bike Routes Fund	1,050,248	783,683	4,216,720	4,368,370	4,368,370	4,368,370

FOOTPATHS & BIKE ROUTES CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
605000	Americans W/ Disabilities Curb Ramp	46,354	1,223	30,000	80,000
608300	MAX Trail	113,792	118,330	3,285,544	3,167,676
610300	Division and 190th Improvements	70,805	1,169	0	0
610600	Pedestrian Enhancements	357,614	4,436	458,115	565,115
610700	Bicycle Projects	6,519	0	59,144	134,644
611600	Safe Routes to School - H.B. Lee Elementry School	5,922	156,515	48,658	48,606
611700	Max Trail Completion and Enhancement	9,095	0	0	0
611900	Sidewalk Abatement	0	0	0	50,000
Subtotal		610,101	281,673	3,881,461	4,046,041
TOTAL		610,101	281,673	3,881,461	4,046,041

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
310 Parks Fund						
Interest Income	4,242	6,963	14,000	14,000	14,000	14,000
Interfund Transfers	1,011,616	70,423	1,605,300	1,115,700	1,115,700	1,115,700
Other Resources	0	1,409,318	1,448,100	36,900	36,900	36,900
Beginning Balance	905,472	852,666	930,200	996,600	996,600	996,600
Total Parks Fund	1,921,330	2,339,370	3,997,600	2,163,200	2,163,200	2,163,200

Requirements						
Capital Improvement Proje	1,068,664	1,397,993	3,247,400	1,196,800	1,196,800	1,196,800
Interfund Transfers	0	0	0	118,090	118,090	118,090
Unappropriated	852,666	941,377	750,200	848,310	848,310	848,310
Total	1,921,330	2,339,370	3,997,600	2,163,200	2,163,200	2,163,200
Total Parks Fund	1,921,330	2,339,370	3,997,600	2,163,200	2,163,200	2,163,200

PARKS CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
Park Development					
709700	Main City Park Improvements - Phase I	983,950	0	0	0
723900	Rockwood Central Playground Equip.	1,808	0	0	0
724300	Hogan Butte Nature Park Development	0	0	0	800,000
Subtotal		985,758	0	0	800,000
Trails & Open Space					
715200	Springwater Trailhead	12,307	0	0	0
716104	Gresham/Fairview Trail 4 & 5	0	0	670,000	0
Subtotal		12,307	0	670,000	0
Other Improvements					
724000	Nadaka Nature Park	0	48,219	979,241	359,842
724001	NE Pacific Street Imp @ Nadaka	0	12,678	235,000	0
724100	The Children's Fountain	70,599	1,337,096	1,363,070	36,895
Subtotal		70,599	1,397,993	2,577,311	396,737
TOTAL		1,068,664	1,397,993	3,247,311	1,196,737

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
320 Public Facility Improvemt Fund						
Interest Income	2,201	2,591	2,300	0	0	0
Beginning Balance	249,632	245,083	227,280	240,000	240,000	240,000
Total Public Facility Improvemt Fund	251,833	247,674	229,580	240,000	240,000	240,000

Requirements						
Capital Improvement Proje	6,750	10,937	130,000	240,000	240,000	240,000
Unappropriated	245,083	236,737	99,580	0	0	0
Total	251,833	247,674	229,580	240,000	240,000	240,000
Total Public Facility Improvemt Fund	251,833	247,674	229,580	240,000	240,000	240,000

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
330 General Development Fund						
Interfund Transfers	0	0	13,043,400	17,901,300	17,901,300	17,901,300
Total General Development Fund	0	0	13,043,400	17,901,300	17,901,300	17,901,300

Requirements						
Capital Improvement Proje	0	0	13,043,400	17,901,300	17,901,300	17,901,300
Total	0	0	13,043,400	17,901,300	17,901,300	17,901,300
Total General Development Fund	0	0	13,043,400	17,901,300	17,901,300	17,901,300

GENERAL DEVELOPMENT CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
PV3000	Kelley Creek Trunk	0	0	0	3,500,000
PV3002	Wastewater Development Coordination	0	0	177,277	177,277
PV4002	Water Development Coordination	0	0	1,030,000	1,000,000
PV5016	Transportation Development Coordination	0	0	1,200,000	1,200,000
PV7000	Kelley Creek Neighborhood Park (N-6)	0	0	0	672,467
PV7009	Parks Development Coordination	0	0	2,020,647	0
PV9000	PV RSMF Pond_172N_014	0	0	0	1,071,749
PV9001	PV RSMF Pond_Lower_001A	0	0	0	1,002,429
PV9031	Stormwater Development Coordination	0	0	760,286	760,286
SW3001	Wastewater Development Coordination	0	0	0	500,000
SW4001	Water Development Coordination	0	0	1,000,000	1,000,000
SW5004	Hogan Road Widening, Palmquist to Rugg	0	0	2,006,400	2,006,400
SW9001	Springwater Phase 1 Planning Annex Area 2	0	0	2,191,971	2,191,971
SW9002	Springwater Phase 1 Planning Annex Area 3a	0	0	1,160,334	1,160,334
SW9003	Springwater Natural Resources Protection Pr	0	0	658,333	658,333
SW9004	Stormwater Development Coordination	0	0	838,077	1,000,000
Subtotal		0	0	13,043,325	17,901,246
TOTAL		0	0	13,043,325	17,901,246

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
360 Transportation Constructi Fund						
Intergovernmental Revenue	0	2,517	350,000	340,800	340,800	340,800
Charges for Services	0	5,221	0	0	0	0
Miscellaneous Income	5	0	0	0	0	0
Interfund Transfers	1,398,247	3,090,256	13,884,100	16,342,100	16,342,100	16,342,100
Other Resources	512,882	130,000	1,123,608	2,012,000	2,012,000	2,012,000
Beginning Balance	1,258,135	1,281,756	1,314,400	1,038,800	1,038,800	1,038,800
Total Transportation Constructi Fund	3,169,269	4,509,750	16,672,108	19,733,700	19,733,700	19,733,700

Requirements						
Capital Improvement Proje	1,887,513	3,182,769	15,306,200	18,458,000	18,458,000	18,458,000
Interfund Transfers	0	0	0	175,000	175,000	175,000
Unappropriated	1,281,756	1,326,981	1,365,908	1,100,700	1,100,700	1,100,700
Total	3,169,269	4,509,750	16,672,108	19,733,700	19,733,700	19,733,700
Total Transportation Constructi Fund	3,169,269	4,509,750	16,672,108	19,733,700	19,733,700	19,733,700

TRANSPORTATION CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
Street Maintenance\Enhancement					
502000	Street Surfacing Improvements	456,641	1,365,741	1,411,830	2,879,600
503600	Neighborhood Traffic Control	590	298	44,249	43,325
506300	Substandard Streets Upgrading	0	0	0	58,000
511700	NE Cleveland (Powell - Stark)	79,389	50,715	992,705	1,048,762
516000	185th at Sandy Blvd TIF	0	0	0	376,252
522700	Kane Road (Division to Powell Valley)	1,809	0	0	0
523500	190th (Highland to 23rd)	62,727	98,946	1,016,772	1,051,664
523700	Hood Street (Division to Powell)	746,096	16,192	44,225	43,820
524500	Division Street Corridor "Complete Street" Projec	11,929	16,404	1,296,094	1,273,322
525100	NE Hood Ave Extension	0	10,066	700,000	681,274
525200	Hogan - Powell to Burnside	0	0	0	3,500,000
Subtotal		1,359,181	1,558,362	5,505,875	10,956,019
Other Improvements					
510300	Development Coordination Projects	61,116	53,030	86,678	58,417
514100	Civic Neighborhood T.O.D. TIF	0	0	63,239	213,239
519800	Intersection Improvements	243,530	25,583	1,219,464	1,215,365
519900	Public Right of Way Coordination	0	28,552	144,035	152,658
522600	Study Update TIF	25,160	24,936	0	0
523800	Signal Maintenance and Upgrade	197,560	40,227	391,836	448,876
524000	Sandy Blvd. TIF Development Credit	0	0	0	123,300
524300	Citywide Streetlight Projects	965	1,206,784	5,895,002	3,852,811
524400	Pole Replacement	0	245,349	2,000,000	1,437,230
Subtotal		528,331	1,624,461	9,800,254	7,501,896
TOTAL		1,887,512	3,182,823	15,306,129	18,457,915

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
380 Local Improvement Distric Fund						
Interest Income	14	18	0	0	0	0
Beginning Balance	1,651	1,665	0	1,800	1,800	1,800
Total Local Improvement Distric Fund	1,665	1,683	0	1,800	1,800	1,800

Requirements						
Interfund Transfers	0	0	0	1,800	1,800	1,800
Unappropriated	1,665	1,683	0	0	0	0
Total	1,665	1,683	0	1,800	1,800	1,800
Total Local Improvement Distric Fund	1,665	1,683	0	1,800	1,800	1,800

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
390 City UR Capital Improvemt Fund						
Intergovernmental Revenue	2,522,203	4,372,265	2,349,200	5,246,000	5,246,000	5,246,000
Charges for Services	235,720	0	0	0	0	0
Interfund Transfers	58,000	0	0	4,084,000	4,084,000	4,084,000
Beginning Balance	9,734	9,733	8,100	400	400	400
Total City UR Capital Improvemt Fund	2,825,657	4,381,998	2,357,300	9,330,400	9,330,400	9,330,400

Requirements						
Capital Improvement Proje	2,815,924	4,381,601	2,349,200	9,330,000	9,330,000	9,330,000
Unappropriated	9,733	397	8,100	400	400	400
Total	2,825,657	4,381,998	2,357,300	9,330,400	9,330,400	9,330,400
Total City UR Capital Improvemt Fund	2,825,657	4,381,998	2,357,300	9,330,400	9,330,400	9,330,400

URBAN RENEWAL CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
UR1004	Property Acquisition Fund	0	1,911,141	0	0
UR1014	Burnside Road Boulevard Phase I	1,769	0	0	0
UR1015	Stark Street Boulevard (190th to 197th)	3,284	0	0	0
UR1021	187th/188th Realignment at Stark	29,640	0	0	0
UR1030	Public Safety Facility	2,236,377	2,383,882	52,791	0
UR1043	Catalyst Site	2,004	63,384	2,246,351	4,541,179
UR1044	Industrial Area Investments	470,418	0	0	0
UR1047	Sandy Boulevard Improvements	0	0	0	4,444,000
UR1052	Pedestrian Improvements (CDBG)	72,433	23,003	0	0
UR1053	Stark Street Property Redevelopment	0	0	50,000	344,726
Subtotal		2,815,925	4,381,410	2,349,142	9,329,905
TOTAL		2,815,925	4,381,410	2,349,142	9,329,905

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
519 Water Construction Fund						
Charges for Services	1,975	0	0	0	0	0
Interest Income	38,839	56,521	86,500	126,800	126,800	126,800
Interfund Transfers	1,749,890	1,461,502	1,821,800	1,383,200	1,383,200	1,383,200
Other Resources	1,357,217	744,519	3,940,100	4,386,300	4,386,300	4,386,300
Beginning Balance	5,367,786	5,703,694	7,522,500	8,058,700	8,058,700	8,058,700
Total Water Construction Fund	8,515,707	7,966,236	13,370,900	13,955,000	13,955,000	13,955,000

Requirements						
Capital Improvement Proje	2,812,013	1,197,425	7,605,200	7,615,400	7,615,400	7,615,400
Unappropriated	5,703,694	6,768,811	5,765,700	6,339,600	6,339,600	6,339,600
Total	8,515,707	7,966,236	13,370,900	13,955,000	13,955,000	13,955,000
Total Water Construction Fund	8,515,707	7,966,236	13,370,900	13,955,000	13,955,000	13,955,000

WATER CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
Water System Maintenance / Enhancement					
400300	Water System Improvements	174,276	2,004	198,722	286,071
400600	Waterline Oversizing	14	0	95,185	120,185
407500	Birdsdale Trans Line (NW 1st - 3rd)	95,073	0	0	0
408700	Water Service & Meter Upgrades	196,114	6,362	935,536	179,572
410600	Water System Master Plan	4,733	0	0	0
416200	NW Wallula & Overlook Waterline Project	459,683	0	0	0
417000	Viewcrest Dr. (East of Blaine)	0	0	148,202	148,202
418200	NW Fariss Road	0	22,554	283,288	9,546
421500	Gabbert Reservoir Replacement Phase I	507,354	266,278	0	0
422000	SW Blaine Waterline (Gresham Butte - Gabbert)	4,503	0	0	0
423600	NE Juniper Court Main Replacement	30,066	0	0	0
423700	NW Miller Avenue Main Replacement	28,591	0	0	0
425000	Intermediate Service Level Pump Station	1,977	195,523	2,084,867	1,057,530
425600	Minor Capital Maintenance Projects	295,467	213,936	850,918	830,092
425800	NE 8th - Kane to Hacienda	0	4,250	193,593	164,198
425900	NE Hood Ave. - NE 22nd to Highland Elem.	108,631	0	0	0
426000	SE 5th - Spruce to Vista	131,277	162,816	113,057	112,903
426200	Large Meter Replacement Phase 2	537,213	179,984	239,562	201,132
427100	NW Division St	0	0	0	1,284,420
427300	Test Wells	0	7,188	247,382	490,644
427400	Oregon Trail	0	0	159,900	0
427500	Village Squire Ct	0	0	452,289	0
427600	NW 7th	0	19,946	249,316	0
427700	SE 10th - Liberty to Hogan	0	25,309	337,853	324,487
427800	NE 38th - Hogan to Rene Ave.	0	0	166,130	166,130
428200	SE Kelly s/o 19th	0	8,680	137,475	124,907
428700	Hunters Highland Reservoir Seismic	0	0	0	500,000
429100	Lusted Site Improvements	0	0	0	25,000
429500	Horizontal Directional Drilling	0	0	0	150,000
429800	Hunters Highland Booster	0	0	0	500,000
Subtotal		2,574,972	1,114,830	6,893,275	6,675,019
Other Improvements					
416000	Water System and Supply Studies	22,021	83,073	286,849	93,382
420300	Water Facility Security Systems	215,022	0	75,000	100,000
428800	SCADA Radio Conversion	0	0	350,000	346,869
429400	Condition Assessment - Critical Mains - Phase I	0	0	0	250,000
429700	Seismic Resiliency Study	0	0	0	150,000
Subtotal		237,043	83,073	711,849	940,251
TOTAL		2,812,015	1,197,903	7,605,124	7,615,270

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
549 Stormwater Construction Fund						
Interest Income	36,609	50,717	57,000	64,000	64,000	64,000
Interfund Transfers	1,639,465	2,192,854	1,270,630	1,134,200	1,134,200	1,134,200
Other Resources	499,229	863,688	4,724,300	5,394,200	5,394,200	5,394,200
Beginning Balance	4,500,847	5,287,611	8,325,100	7,497,300	7,497,300	7,497,300
Total Stormwater Construction Fund	6,676,150	8,394,870	14,377,030	14,089,700	14,089,700	14,089,700

Requirements						
Capital Improvement Proje	1,388,539	1,659,855	8,670,100	9,846,500	9,846,500	9,846,500
Unappropriated	5,287,611	6,735,015	5,706,930	4,243,200	4,243,200	4,243,200
Total	6,676,150	8,394,870	14,377,030	14,089,700	14,089,700	14,089,700
Total Stormwater Construction Fund	6,676,150	8,394,870	14,377,030	14,089,700	14,089,700	14,089,700

STORMWATER CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
Stormwater Maintenance\Enhancement					
902400	Minor Drainage Problems	60,253	151,011	132,266	207,275
902800	Low Impact Dev Practices Retrofit Program	54,811	2,800	641,027	993,010
905200	Burnside to Civic Drive Storm Drain	18,484	2,428	199,336	199,336
906101	Johnson & Kelly Creek Channel Restoration	53,055	118,914	180,678	179,869
908800	Rehab & Repair of Pipe System	167,098	7,580	775,072	955,002
910200	Kelly Creek Water Quality Facility	66,704	356,129	234,264	224,986
910300	Columbia Slough Regional Water Quality Facility	15,539	11,100	84,423	79,272
918000	Kane Road Stormline Improvements	46,854	242	19,982	19,982
919600	Fairview Creek Wetland Mitigation Bank	42,273	55,472	1,483,104	5,095,904
920800	NE Cleveland (18th - 22nd) Stormwater System	0	0	0	64,700
Subtotal		525,071	705,676	3,750,152	8,019,336
Other Improvements					
908900	UIC Implementation	604,819	887,761	3,975,132	878,373
909000	Fish Passage Improvements	83,787	3,880	0	0
913000	Flood Plain Re-Mapping	6,726	2,996	9,671	9,671
914100	Stormwater Facility Improvements	1,236	1,592	62,386	61,430
914600	Development Coordination	20,822	7,828	81,686	103,641
915100	Riparian & Wetland Improvement Projects	3,873	7,032	158,392	182,887
919800	Pond Management Plan	120,112	0	0	0
919900	Water Quality Manual & Design Standards	22,093	43,295	198,838	160,957
920600	Fairview Creek Flood Reduction and Master Plan	0	0	296,400	296,400
920700	Burlingame Creek System Improvements	0	0	137,370	133,699
Subtotal		863,468	954,384	4,919,875	1,827,058
TOTAL		1,388,539	1,660,060	8,670,027	9,846,394

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
559 Wastewater Construction Fund						
Charges for Services	328,747	0	0	0	0	0
Interest Income	43,392	125,239	49,500	117,200	117,200	117,200
Miscellaneous Income	554	0	0	380,000	380,000	380,000
Interfund Transfers	11,198,536	2,962,200	5,847,300	3,808,900	3,808,900	3,808,900
Other Resources	0	0	0	251,900	251,900	251,900
Beginning Balance	6,985,109	12,948,544	14,567,100	19,891,300	19,891,300	19,891,300
Total Wastewater Construction Fund	18,556,338	16,035,983	20,463,900	24,449,300	24,449,300	24,449,300

Requirements						
Capital Improvement Proje	5,607,794	4,316,061	15,466,600	14,112,100	14,112,100	14,112,100
Unappropriated	12,948,544	11,719,922	4,997,300	10,337,200	10,337,200	10,337,200
Total	18,556,338	16,035,983	20,463,900	24,449,300	24,449,300	24,449,300
Total Wastewater Construction Fund	18,556,338	16,035,983	20,463,900	24,449,300	24,449,300	24,449,300

WASTEWATER CAPITAL PROJECTS

Projects		Actual 2012/13	Actual 2013/14	Budget 2014/15	Adopted Budget 2015/16
Wastewater Treatment Plant					
309700	WWTP Maintenance Project	182,711	291,526	621,463	736,718
315300	WWTP Process Improvements	204,374	966	0	0
316400	WWTP Solids Process Improvements	0	183,696	712,926	487,884
317400	WWTP Asset Replacement & Refurbishment	404,526	33,346	1,093,330	549,805
317800	WWTP Outfall MicroHydropower Project	17,859	6,462	133,013	0
318100	WWTP Admin Building Rehab Phase II	15,616	0	0	0
318200	WWTP Grease Recycling Facility	3,172	0	0	0
318300	WWTP SCADA System Improvements	187,211	1,992	0	0
318500	WWTP FOG Recycling Facility, Phase 2	426,696	1,070,866	3,330,583	1,126,884
318600	WWTP Buildings HVAC Upgrades	151,039	(2,945)	0	0
318700	WWTP Small Wind Project	1,059	0	0	0
319400	WWTP Lower Blower Building Refurbishment	0	0	948,338	1,424,411
319700	WWTP Lower Plant Barscreen Replacement	0	0	0	1,350,000
319800	WWTP Operations and Maintenance Evaluatio	0	0	0	182,400
Subtotal		1,594,263	1,585,909	6,839,653	5,858,102
Sewer System Maintenance & Enhancement					
300200	I & I Control Program	322,283	334,575	493,591	502,639
313700	East Basin Trunk Upgrade	1,326,656	0	0	0
315000	McKinley Sewer Extension	0	0	465,560	801,860
317700	Collection System Asset Refurb/Replacement	745,042	382,439	1,204,175	1,469,487
317900	College Pump Station Replacement	7,670	0	0	0
318400	1950's Pipe Rehabilitation/Maint. Program	975,362	1,032,170	3,354,115	3,406,440
318900	Linneman Pump Station Parallel Force Main, Pha	515,499	966	0	0
319000	Rockwood and 185th Street Pump Station Refurb	120,532	848,955	707,345	76,729
319100	East Basin Trunk Upgrade Phase II	0	131,052	1,463,802	1,394,807
319300	Vactor Waste Facility	0	0	350,000	350,000
319500	Hunters Highland Pump Station Refurbishment	0	0	336,300	0
319600	Kelley Creek Trunk Easements	0	0	251,940	251,940
Subtotal		4,013,044	2,730,157	8,626,828	8,253,902
Other Improvements					
317000	Park Facility Improvements	486	0	0	0
Subtotal		486	0	0	0
TOTAL		5,607,793	4,316,066	15,466,481	14,112,004

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
611 City Facility Capital Imp Fund						
Miscellaneous Income	0	62,370	38,000	0	0	0
Interfund Transfers	354,991	295,600	212,200	646,800	646,800	646,800
Other Resources	0	750,000	0	0	0	0
Beginning Balance	452,570	623,962	1,413,300	567,000	567,000	567,000
Total City Facility Capital Imp Fund	807,561	1,731,932	1,663,500	1,213,800	1,213,800	1,213,800

Requirements						
Capital Improvement Proje	183,599	743,996	1,589,000	1,082,000	1,082,000	1,082,000
Unappropriated	623,962	987,936	74,500	131,800	131,800	131,800
Total	807,561	1,731,932	1,663,500	1,213,800	1,213,800	1,213,800
Total City Facility Capital Imp Fund	807,561	1,731,932	1,663,500	1,213,800	1,213,800	1,213,800

CITY FACILITY CAPITAL PROJECTS

Projects	Actual 2012/13	Actual 2013/14	Revised Budget 2014/15	Adopted Budget 2015/16
City Hall Emergency Generator	-	175,811	-	-
City Hall Air Handler Motors	-	-	10,000	10,000
City Hall Air Conditioning Compressors	-	-	-	10,000
City Hall Variable Frequency Drives	-	-	-	15,000
City Hall Carpeting	30,543	-	30,000	60,000
City Hall Exterior Preservation	-	-	-	40,000
City Hall Conference Center Refurbishment	-	9,434	10,000	10,000
City Hall Conference Center Wireless PA System	-	-	-	25,000
City Hall - IT Server Room	17,335	53,756	-	-
City Hall Tri-Met Office Retrofit	-	-	8,000	10,000
Civic Center Security Camera System	6,225	-	25,000	-
Civic Center Parking Lot Maintenance	-	44,063	-	-
Civic Center Solar Panel Repair	-	55,181	-	-
PSS Building Roof	-	372,970	750,000	62,000
PSS Building Air Conditioning Compressors	-	-	10,000	10,000
PSS Building Variable Frequency Drives	-	-	-	15,000
PSS Building HVAC Units	19,904	-	-	-
PSS Building Comp. HVAC Zone Control Systems	1,700	-	-	-
PSS Building Carpeting	-	-	-	30,000
PSS Building Police Bathroom Retrofit	-	-	16,000	-
PSS Building Exterior Preservation	-	-	30,000	30,000
PSS Building Boiler	-	-	-	75,000
PSS Building Elevator Replacement	-	-	-	50,000
Fleet Shop Retrofit	-	-	-	50,000
Operations Center HVAC Zone Controls	-	-	-	15,000
Operations Center Bay Door Operators	4,485	-	-	-
Operations Center Building Roofs	-	-	20,000	-
Station 71 Bay Doors	-	-	20,000	-
Station 72 Siding	12,788	-	-	-
Station 74 Flooring	13,157	-	-	-
Fire Station HVAC Unit	-	-	-	5,000
Fire District 10 Capital Maintenance	36,366	-	50,000	50,000
Electrical Work	40,937	-	-	-
Pat Pfeifer Park Building	-	2,130	80,000	-
150 Powell Building	-	-	110,000	210,000
Seismic Upgrade - SRGP Grant (PSS Building & Sta. 72)	160	-	-	-
Downtown Parking Lots Maintenance	-	30,654	-	-
Carryover FY 14/15	-	-	420,000	300,000
TOTAL	183,601	743,999	1,589,000	1,082,000

Resources	2012/13 Actual	2013/14 Actual	2014/15 Revised Budget	2015/16 City Manager Proposed	2015/16 Budget Committee Approved	2015/16 City Council Adopted
651 IT System Replacement Fund						
Interfund Transfers	1,200,000	300,000	250,000	265,000	265,000	265,000
Beginning Balance	830	1,058,413	450,000	0	0	0
Total IT System Replacement Fund	1,200,830	1,358,413	700,000	265,000	265,000	265,000

Requirements						
Capital Improvement Proje	142,417	1,122,155	700,000	265,000	265,000	265,000
Unappropriated	1,058,413	236,258	0	0	0	0
Total	1,200,830	1,358,413	700,000	265,000	265,000	265,000
Total IT System Replacement Fund	1,200,830	1,358,413	700,000	265,000	265,000	265,000

PLANNED USE OF SYSTEM DEVELOPMENT CHARGES FY 2015/16

SDC Funded Projects

SDC Type	Project No.	Project Name	Amount
Transportation	510300	Development Coordination Projects	$ 1,000
	525200	Hogan - Powell to Burnside	2,000,000
	UR1047	Sandy Boulevard Improvements	175,000
			2,176,000
Parks	724300	Hogan Butte Nature Park Development	59,000
Stormwater	906101	Johnson & Kelly Creek Channel Restoration	24,700
	914600	Development Coordination	35,000
	UR1047	Sandy Boulevard Improvements	175,000
	UR1053	Stark Street Property Redevelopment	40,000
			274,700
		Total Planned Use of System Development Charges:	**$ 2,509,700**

SDC Related Debt Funded Projects

(To be repaid in future years with System Development Charges)

SDC Type	Project No.	Project Name	Amount
Wastewater	319600	Kelley Creek Trunk Easements	$ 251,940
Water	400600	Waterline Oversizing	25,000
	416000	Water System and Supply Studies	10,000
	427300	Test Wells	52,500
			87,500
Transportation	514100	Civic Neighborhood T.O.D. TIF	150,000
	516000	185th @ Sandy Blvd. TIF	376,252
	519900	Public Right of Way Coordination	34,200
	523500	190th (Highland to 23rd)	125,000
	524000	Sandy Blvd. TIF Development Credit	123,300
	610600	Pedestrian Enhancements	2,000
			810,752
		Total - SDC Related Debt Funded Projects:	**$ 1,150,192**

Note: Does not include carryover amounts

Projects Funded With SDC Credits

(Credits issued to private developers when they construct qualifying public infrastructure)

SDC Type	Project No.	Project Name	Amount
Wastewater	PV3000	Kelley Creek Trunk	$ 3,500,000
	PV3002	Wastewater Development Coordination	177,277
	SW3001	Wastewater Development Coordination	500,000
			4,177,277
Water	PV4002	Water Development Coordination	1,000,000
	SW4001	Water Development Coordination	1,000,000
			2,000,000
Transportation	PV5016	Transportation Development Coordination	1,200,000
	SW5004	Hogan Road Widening, Palmquist to Rugg	2,006,400
			3,206,400
Parks	PV7000	Kelley Creek Neighborhood Park (N-6)	623,377
Stormwater	PV9000	PV RSMF Pond_172N_014	1,071,749
	PV9001	PV RSMF Pond_Lower_001A	1,002,429
	PV9031	Stormwater Development Coordination	760,286
	SW9001	Springwater Phase 1 Planning Annex Area 2	2,191,971
	SW9002	Springwater Phase 1 Planning Annex Area 3a	1,160,334
	SW9003	Springwater Natural Resources Protection Project 4: Hogan and Botefuhr Creeks Wildlife Corridor	658,333
	SW9004	Stormwater Development Coordination	1,000,000
			7,845,102
		Total - Projects Funded With SDC Credits:	**$ 17,852,156**

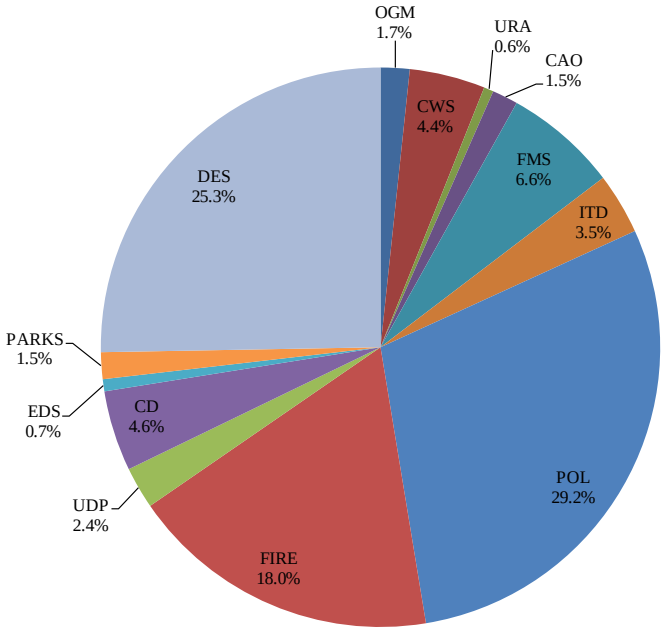
Note: Does not include carryover amounts

ADDITIONAL INFORMATION

Personnel Allocation by Fund and Department
Fiscal Year 2015/16

	OGM	CWS	URA	CAO	FMS	ITD	Police	Fire	UDP	CD	EDS	Parks	DES	Adopted FY 2015/16
General Fund							128.80	78.41		5.20	3.75	5.30		221.46
Police, Fire and Parks Fund							22.00	16.00				3.00		41.00
Transportation Fund													38.76	38.76
Rental Inspection Fund										4.60				4.60
Infrastructure Development Fund													11.50	11.50
Urban Design & Planning Fund									13.00					13.00
Dedicated Revenue Fund										1.00			4.46	5.46
Building Development Fund										14.20				14.20
Urban Renewal Support Fund			3.00											3.00
Water Fund													27.93	27.93
Stormwater Fund													24.77	24.77
Wastewater Fund													28.43	28.43
Facilities & Fleet Fund					10.80									10.80
Workers' Compensation Fund				1.00										1.00
Information Services Fund						19.00								19.00
Liability Management Fund				1.00										1.00
Legal Services Fund				6.00										6.00
Utility Financial Services Fund					14.25									14.25
Administrative Services Fund	9.00	23.50			10.15									42.65
Designated Purpose Fund							6.20	2.34						8.54
TOTAL	9.00	23.50	3.00	8.00	35.20	19.00	157.00	96.75	13.00	25.00	3.75	8.30	135.85	537.35

Full-Time Employees by Department FY 2015/16



OGM	Office of Governance & Mgmt.
CWS	City-wide Services
URA	Urban Renewal Administration
CAO	City Attorney's Office
FMS	Finance & Management Services
ITD	Information Technology Dept.
POL	Police Services
FIRE	Fire & Emergency Services
UDP	Urban Design & Planning
CD	Community Development
EDS	Economic Development Services
PARKS	Parks Department
DES	Dept. of Environmental Services

STAFF RESOURCES

The fiscal year 2015/16 Adopted Budget includes funds for 537.35 Full-Time Equivalent (FTE) permanent positions. The table below illustrates the staff resource allocation.

	Authorized FY 12/13	Authorized FY 13/14	Authorized FY 14/15	Adopted FY 15/16
Police Services	*139.00*	*140.77*	*124.70*	*128.80*
Fire & Emergency Services	*89.50*	*89.50*	*73.50*	*78.41*
Community Development	*4.95*	*4.95*	*4.95*	*5.20*
Economic Development Services	*3.75*	*3.75*	*3.75*	*3.75*
Parks	-	-	*5.30*	*5.30*
Dept. of Environmental Services	*8.33*	*8.33*	-	-
General Fund	245.53	247.30	212.20	221.46
Police Services	-	*	*22.00*	*22.00*
Fire & Emergency Services	-	*	*16.00*	*16.00*
Parks	-	*	*3.00*	*3.00*
Police, Fire and Parks Fund	-	-	41.00	41.00
Transportation Fund (DES)	33.92	34.90	39.20	38.76
Rental Inspection Fund (CD)	4.75	4.85	4.85	4.60
Infrastructure Development Fund (DES)	12.50	11.50	11.50	11.50
Dedicated Stimulus Fund (Police)	6.00	4.23	0.30	-
Urban Design & Planning Fund (UDP)	12.50	12.50	12.50	13.00
Urban Design & Planning	*2.00*	-	-	-
Community Development	-	*1.00*	*1.00*	*1.00*
Dept. of Environmental Services	*4.95*	*5.01*	*4.41*	*4.46*
Dedicated Revenue Fund	6.95	6.01	5.41	5.46
Building Development Fund (CD)	14.30	14.20	14.20	14.20
Urban Renewal Support Fund (URA)	2.50	2.00	3.00	3.00
Water Fund (DES)	27.72	27.71	28.53	27.93
Stormwater Fund (DES)	23.13	23.12	25.40	24.77
Wastewater Fund (DES)	29.25	29.23	29.76	28.43
Facilities & Fleet Fund (FMS)	10.90	11.90	10.80	10.80
Workers' Compensation Fund (CAO)	-	1.00	1.00	1.00
Information Services Fund (ITD)	17.00	17.00	18.00	19.00
Liability Management Fund (CAO)	-	1.00	1.00	1.00
Legal Services Fund (CAO)	8.00	6.00	6.00	6.00
Utility Financial Services Fund (FMS)	14.10	13.85	14.25	14.25
Office of Governance & Mgmt.	*9.00*	*9.00*	*9.00*	*9.00*
City-wide Services	*23.00*	*24.50*	*23.50*	*23.50*
Finance & Management Services	*10.50*	*10.75*	*10.15*	*10.15*
Administrative Services Fund	42.50	44.25	42.65	42.65
Police Services	*7.00*	*7.00*	*7.00*	*6.20*
Fire & Emergency Services	-	*6.00*	*6.00*	*2.34*
Designated Purpose Fund	7.00	13.00	13.00	8.54
	518.55	525.55	534.55	537.35

* Positions paid for through the Police, Fire and Parks Fund in fiscal year 2013/14 are included in the General Fund total.

Reconciliation of FTE Changes
FY 2014/15 Adopted to FY 2015/16 Adopted Budget

	Additions FTE	Reductions FTE	Total FTE
Total FY 2014/15 FTE - Adopted Budget			**532.55**
FY 2014/15 Grant Appropriation			
Police Department			
COPS Grant Police Officers	2.00		
Total FY 2014/15 FTE - Revised Budget			**534.55**
FY 2015/16 Adopted Budget			
Information Technology Department			
Systems Analyst - Public Safety	1.00		
Police Department			
Police Officers - Neighborhood Enforcement Team	2.00		
Police Officer - Tri-Met	1.00		
Fire Department			
Part-time Administrative Assistant II - Increase FTE	0.25		
Deputy Fire Marshal I	1.00		
Urban Design & Planning Department			
Principal Urban Planner	0.5		
Department of Environmental Services			
Administrative Assistant II		(0.95)	
Public Works Manager - Stormwater		(1.00)	
Public Works Manager - Wastewater		(1.00)	
Total FY 2015/16 FTE - Adopted Budget			**537.35**

TEN-YEAR TRENDS – FTE PER 1,000 POPULATION

The City Charter contains language that allows the City to employ up to 6.5 Full-Time Equivalent (FTE) persons per 1,000 population, using the following method to calculate the employee cap:

(1) Determine the current year's population by averaging the growth rate of the previous three years.

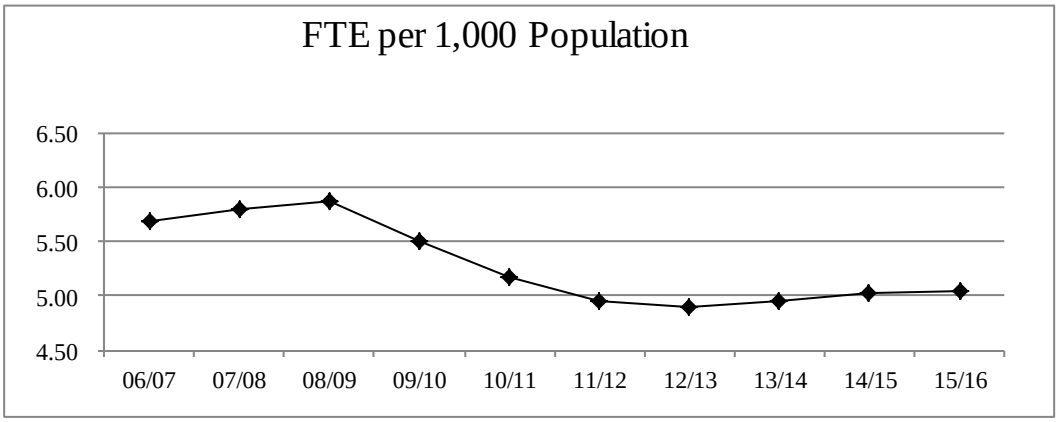
(2) Calculate the FTE cap by dividing the projected population by 1,000 ("per thousand" population). Multiply this number by 6.5 to arrive at the employee cap. The City's total FTE count is adjusted downward to account for those City employees who provide services primarily outside Gresham's boundaries or who are funded through revenue sources not contributed to or subsidized by Gresham citizens. An example is Fire & Emergency Services staff working on the contract for Fire District #10.

(3) The FTE to population ratio is then calculated by dividing the number of allowable FTEs by the per thousand population.

The following table and chart provide a 10-year history of the City's staff resources as compared to Gresham's population:

Fiscal Year	Gresham Population	FTE Count	FTE Per 1,000 Population	FTE Count as Calculated for Cap	FTE Per 1,000 as Calculated for FTE Cap
2006/07	97,745	555.85	5.69	518.43	5.30
2007/08	99,250	575.60	5.80	525.93	5.30
2008/09	100,655	590.70	5.87	546.98	5.43
2009/10	101,015	556.20	5.51	501.64	4.97
2010/11	105,595	547.10	5.18	498.81	4.72
2011/12	105,795	523.55	4.95	473.89	4.48
2012/13	105,970	518.55	4.89	468.72	4.42
2013/14	106,180	525.55	4.95	473.79	4.46
2014/15	106,455	534.55	5.02	480.89	4.52
2015/16	106,676 *	537.35	5.04	490.10	4.59

* Projected based on previous three-year average



FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
1311	ACCOUNTANT I	$ 4,708	-	$ 6,015	1.00	$ 70,993
1312	ACCOUNTANT II	4,958	-	6,332	3.50	259,053
1121	ACCOUNTING ASSISTANT II	3,128	-	3,991	1.50	71,853
1122	ACCOUNTING ASSISTANT III	3,837	-	4,895	3.00	176,217
1107	ADMINISTRATIVE ANALYST - GU	4,517	-	5,712	4.50	295,067
1114	ADMINISTRATIVE ASSISTANT I - GU	2,823	-	3,606	1.00	35,066
1113	ADMINISTRATIVE ASSISTANT II - GU	3,463	-	4,421	20.00	1,027,108
11150	ADMINISTRATIVE ASSISTANT III - GU	3,837	-	4,895	3.00	176,217
1115	ADMINISTRATIVE ASSISTANT III - MSC	3,508	-	4,563	2.00	106,139
2111	ADMINISTRATIVE CHIEF	8,378	-	10,890	1.00	130,666
1105	ADMINISTRATIVE SUPERVISOR	4,091	-	5,321	1.00	63,856
3111	ASSISTANT BUILDING OFFICIAL	6,487	-	8,431	1.00	101,171
3235	ASSOCIATE TRANSPORTATION PLANNER	5,219	-	6,663	1.80	143,911
1141	ASSISTANT CITY MANAGER	9,769	-	12,699	1.00	117,229
2118	BATTALION CHIEF	7,185	-	9,339	3.00	371,952
1281	BUDGET & FINANCIAL PLANNING DIRECTOR	7,961	-	10,347	1.00	110,635
1332	BUDGET ANALYST	5,024	-	6,530	1.00	78,353
3102	BUILDING INSPECTOR II	4,958	-	6,332	4.00	286,316
1124	BUSINESS LICENSE SPECIALIST	3,291	-	4,202	1.00	50,419
1420	BUSINESS SYSTEMS ANALYST	4,708	-	6,015	2.00	138,693
3103	CHIEF INSPECTOR	5,780	-	7,380	1.00	80,129
1342	CIP ANALYST	5,219	-	6,663	1.00	79,844
1211	CITY ATTORNEY	10,934	-	10,934	1.00	131,204
1000	CITY MANAGER	13,090	-	13,090	1.00	157,084
1132	CITY RECORDER	4,091	-	5,321	1.00	63,856
1404	CITY SURVEYOR	5,490	-	7,014	1.50	119,299
3311	CIVIL ENGINEER I	5,285	-	6,872	1.00	82,451
3312	CIVIL ENGINEER II	5,857	-	7,610	8.00	720,325
2402	CODE COMPLIANCE INSPECTOR	4,517	-	5,712	2.00	137,072
2403	CODE ENFORCEMENT MANAGER	5,857	-	7,610	1.00	86,570
3227	COMMUNICATIONS MANAGER	5,857	-	7,610	1.00	88,419
2307	COMMUNITY ENGAGEMENT COORDINATOR	5,024	-	6,530	1.00	78,353
1162	COMMUNITY RELATIONS MANAGER	5,563	-	7,232	1.00	86,777
1321	COMPLIANCE DIRECTOR	7,562	-	9,831	1.00	111,488
1125	COUNCIL COORDINATOR	3,887	-	5,054	1.00	60,653
2214	CRIME ANALYST	4,958	-	6,332	1.00	75,982
2212	CRIMINALIST	4,857	-	6,202	2.00	148,844
1334	DEBT MANAGEMENT ANALYST	5,219	-	6,663	1.00	79,955
3330	DEPUTY DIRECTOR - DES	7,562	-	9,831	1.00	117,977
2112	DEPUTY FIRE MARSHAL I	4,902	-	7,553	2.00	158,912
2114	DEPUTY FIRE MARSHAL II	5,390	-	8,266	1.00	99,195
2210	DEPUTY POLICE CHIEF	7,961	-	10,347	1.00	125,632
3320	DEVELOPMENT ENGINEERING MANAGER	5,857	-	7,610	1.00	91,333
3332	DEVELOPMENT ENGINEERING SPECIALIST	5,219	-	6,663	2.00	159,910
1261	DIRECTOR OF HUMAN RESOURCES	8,378	-	10,890	1.00	109,803
1231	DIRECTOR OF INFORMATION TECHNOLOGY	8,378	-	10,890	1.00	121,056
3115	DIRECTOR COMMUNITY DEVELOPMENT	7,961	-	10,347	1.00	124,155
1291	DIRECTOR FINANCE & MANAGEMENT SERVICES	8,818	-	11,464	1.00	117,062
1201	DIRECTOR URBAN DESIGN & PLANNING	7,961	-	10,347	1.00	104,520
3201	DIRECTOR ECONOMIC DEVELOPMENT	7,185	-	9,339	1.00	90,314

FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
1208	DIRECTOR ENVIRONMENTAL SERVICES	$ 9,281	-	12,066	1.00	$ 130,457
3207	DIRECTOR GOVERNMENT RELATIONS	7,961	-	10,347	1.00	113,090
3210	ECONOMIC DEVELOPMENT SPECIALIST	4,708	-	6,015	2.00	132,603
1505	EMPLOYEE & LABOR RELATIONS ANALYST	5,563	-	7,232	1.00	77,441
3307	ELECTRICIAN	5,219	-	6,663	2.00	159,910
2303	EMERGENCY MANAGEMENT COORDINATOR	5,563	-	7,232	1.00	78,083
3304	ENGINEERING TECHNICIAN II	4,253	-	5,430	1.00	59,259
3305	ENGINEERING TECHNICIAN III	4,708	-	6,015	4.00	281,722
3306	ENGINEERING TECHNICIAN IV	5,219	-	6,663	5.00	386,916
4113	ENVIRONMENTAL PROGRAM COORDINATOR	5,780	-	7,380	1.00	88,566
4115	ENVIRONMENTAL PROGRAM MANAGER	6,161	-	8,011	2.00	181,522
3341	ENVIRONMENTAL SPECIALIST II	4,253	-	5,430	4.00	251,742
3342	ENVIRONMENTAL SPECIALIST III	4,958	-	6,332	3.50	261,385
3343	ENVIRONMENTAL SPECIALIST IV	5,219	-	6,663	1.00	79,955
4204	FACILITIES MAINTENANCE COORDINATOR	4,708	-	6,015	1.00	65,491
4208	FACILITIES MAINTENANCE TECHNICIAN I	3,291	-	4,202	1.00	45,193
4207	FACILITIES MAINTENANCE TECHNICIAN II	3,837	-	4,895	2.00	108,591
3216	FACILITIES, PARKS & FLEET MANAGER	6,487	-	8,431	1.00	83,793
1248	FINANCE & ACCOUNTING MANAGER	6,487	-	8,431	1.00	91,312
1249	FINANCIAL SERVICES MANAGER	6,487	-	8,431	1.00	99,372
2105	FIRE CAPTAIN	5,390	-	8,266	8.00	793,630
1251	FIRE CHIEF	9,769	-	12,699	1.00	134,410
2113	FIRE INSPECTOR INVESTIGATOR	4,413	-	6,864	1.00	51,912
2103	FIRE LIEUTENANT	4,902	-	7,553	19.00	1,721,932
2101	FIREFIGHTER	4,413	-	6,864	56.00	4,303,751
4306	FLEET MAINTENANCE COORDINATOR	4,517	-	5,712	1.00	68,536
1409	GIS ANALYST	4,958	-	6,332	2.00	145,510
1417	GIS ANALYTICS MANAGER	6,826	-	8,877	1.00	96,106
1411	GIS TECHNICIAN	4,253	-	5,430	1.00	65,146
1209	GRAPHIC INFORMATION SPECIALIST	4,517	-	5,712	1.00	66,383
2401	HOUSING INSPECTOR	4,517	-	5,712	3.00	187,885
1503	HUMAN RESOURCES ANALYST	4,775	-	6,203	1.00	64,893
1413	IT APPLICATIONS MANAGER	6,487	-	8,431	1.00	101,171
3223	MEDIATION SPECIALIST	4,533	-	5,894	1.00	62,010
3214	NATURAL RESOURCE PLANNER	5,219	-	6,663	1.00	79,955
2306	NEIGHBORHOOD COMMUNITY ENGAGEMENT MANAGER	5,857	-	7,610	1.00	86,797
2110	OPERATIONS CHIEF	8,378	-	10,890	1.00	130,666
1108	PARALEGAL	4,308	-	5,602	1.00	67,226
3309	PERMIT TECHNICIAN I	3,646	-	4,651	1.00	46,093
3310	PERMIT TECHNICIAN II	4,039	-	5,159	2.00	123,802
3117	PLANNING TECHNICIAN II	4,039	-	5,159	2.00	118,207
3113	PLANS EXAMINER II	5,490	-	7,014	1.00	84,157
2209	POLICE CAPTAIN	7,562	-	9,831	1.00	119,642
1271	POLICE CHIEF	9,769	-	12,699	1.00	152,388
2207	POLICE LIEUTENANT	7,185	-	9,339	5.00	568,255
2202	POLICE OFFICER	4,633	-	6,202	102.00	7,319,796
1104	POLICE POLICY COORDINATOR	5,219	-	6,663	1.00	79,955
1117	POLICE RECORDS MANAGER	5,024	-	6,530	1.00	80,174
1111	POLICE RECORDS SPECIALIST I	3,463	-	4,421	13.00	665,295
1112	POLICE RECORDS SPECIALIST II	3,837	-	4,895	4.00	231,636

FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
2205	POLICE SERGEANT	$ 5,971	-	$ 7,627	16.00	$ 1,447,354
2211	POLICE TECHNICIAN	3,803	-	4,823	1.00	52,931
1319	PRINCIPAL FINANCIAL ANALYST	6,487	-	8,431	1.00	101,171
3206	PRINCIPAL URBAN PLANNER	6,161	-	8,011	2.00	182,894
1128	PROGRAM ANALYST - GU	5,219	-	6,663	2.00	152,661
1130	PROGRAM MANAGER	5,563	-	7,232	1.00	78,312
1116	PROGRAM TECHNICIAN-GU	4,039	-	5,159	8.75	536,143
11160	PROGRAM TECHNICIAN-MSC	3,694	-	4,803	2.00	115,274
3226	PUBLIC AFFAIRS DIRECTOR	7,185	-	9,339	1.00	99,133
4102	PUBLIC UTILITY WORKER II	3,463	-	4,421	44.00	2,231,051
3123	PUBLIC WORKS CONST INSPECTOR	4,517	-	5,712	2.00	131,123
4104	PUBLIC WORKS DATA SPECIALIST	4,253	-	5,430	2.00	124,405
4124	PUBLIC WORKS FIELD OPERATIONS SUPERVISOR	4,708	-	6,015	4.00	288,704
3325	PUBLIC WORKS MANAGER	7,185	-	9,339	1.00	107,224
4105	PUBLIC WORKS SUPERINTENDENT	5,563	-	7,232	4.00	330,126
1118	PURCHASING AGENT	4,708	-	6,015	1.00	72,176
1705	RISK MANAGEMENT SPECIALIST	4,308	-	5,602	1.00	67,226
1703	RISK MANAGER	5,857	-	7,610	1.00	81,203
1313	SENIOR ACCOUNTANT	5,219	-	6,663	1.00	78,534
1603	SENIOR ASSISTANT CITY ATTORNEY	7,185	-	9,339	3.00	319,364
3316	SENIOR ENGINEER	6,487	-	8,431	5.00	505,855
1318	SENIOR FINANCIAL ANALYST	5,285	-	6,872	1.00	91,333
1504	SENIOR HUMAN RESOURCES ANALYST	5,285	-	6,872	1.00	75,275
1803	SENIOR MANAGER - OGM	6,826	-	8,877	1.00	96,106
2213	SENIOR POLICE TECHNICIAN	4,385	-	5,592	1.00	57,204
1109	SENIOR PROGRAM MANAGER	5,857	-	7,610	1.00	91,333
4122	SENIOR PUBLIC UTILITY WORKER	4,039	-	5,159	11.00	671,042
1414	SENIOR SYSTEMS ANALYST	6,083	-	7,766	2.00	186,410
3244	SENIOR TRANSPORATION PLANNER	6,083	-	7,766	0.80	70,143
3243	SENIOR DEVELOPMENT PLANNER	6,083	-	7,766	3.00	262,730
3240	SENIOR URBAN RENEWAL PROJECT COORDINATOR	6,083	-	7,766	1.00	84,781
1102	SENIOR ADMINISTRATIVE SUPERVISOR	4,775	-	6,203	3.00	223,121
2404	SENIOR CODE COMPLIANCE INSPECTOR	5,219	-	6,663	1.00	79,951
3242	SENIOR COMPREHENSIVE PLANNER	6,083	-	7,766	2.00	182,622
1136	SENIOR MANAGEMENT ANALYST	5,563	-	7,232	5.00	418,682
3122	SENIOR PUBLIC WORKS CONSTRUCTION INSPECTOR	4,958	-	6,332	1.00	75,982
3314	STRUCTURAL ENGINEER	6,161	-	8,011	1.00	96,137
3308	SUPERVISORY ELECTRICIAN	5,780	-	7,380	1.00	88,566
1407	SYSTEMS ADMINISTRATOR	6,083	-	7,766	3.00	270,445
1412	SYSTEMS ANALYST	5,780	-	7,380	2.00	161,076
1406	TECHNICAL SUPPORT COORDINATOR	5,219	-	6,663	1.00	79,955
1410	TECHNICAL SUPPORT SPECIALIST II	4,517	-	5,712	2.00	131,854
1309	TITLES, LIENS & COLLECTIONS SPECIALIST	4,039	-	5,159	1.00	61,901
2104	TRAINING OFFICER	5,390	-	8,266	1.00	99,195
3247	TRANSPORTATION PLANNING MANAGER	6,487	-	8,431	1.00	99,486
3246	URBAN DESIGN MANAGER	6,487	-	8,431	1.00	91,312
1807	URBAN RENEWAL DIRECTOR	7,185	-	9,339	1.00	96,928
1120	UTILITY CUSTOMER SERVICE REPRESENTATIVE	3,128	-	3,991	2.50	115,336
4302	VEHICLE MECHANIC I	3,463	-	4,421	1.00	46,257
4303	VEHICLE MECHANIC II	4,253	-	5,430	2.00	130,292

FULL-TIME EQUIVALENT POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budget Salary
4120	WATER DISTRIBUTION TECHNICIAN II	$ 4,517	-	$ 5,712	2.00	$ 135,904
4107	WATER METER REPAIR TECHNICIAN	3,463	-	4,421	1.00	53,040
4125	WATER OPERATIONS SUPERVISOR	4,708	-	6,015	1.00	72,176
4106	WATER QUALITY SPECIALIST	4,253	-	5,430	1.00	65,146
4103	WATER SERVICE FIELD REPRESENTATIVE	3,463	-	4,421	1.00	53,040
4110	WATER SUPERINTENDENT	5,285	-	6,872	1.00	86,777
1400	WEB CONTENT COORDINATOR	5,219	-	6,663	1.00	75,982
	Total Full-Time Employees and Salary				537.35	$ 40,093,194

INTERFUND TRANSFERS - TO

TO Fund Name	FROM Fund Name	Amount	Reason	Total
General Fund	Grants Fund	$ 100,000	Metro Community Planning Grant	
	Grants Fund	5,000	Pedestrian Safety Grants	
	Grants Fund	30,000	Police - DUII/HVE Grant	
	Grants Fund	12,000	Police - Seatbelt Safety Grant	
	LID Fund	1,800	Close Fund	
	Water Fund	25,000	Confined Space Rescue	
	Stormwater Fund	25,000	Confined Space Rescue	
	Wastewater Fund	25,000	Confined Space Rescue	$ 223,800
Police, Fire & Parks Fund	General Fund	1,750,000	Police, Fire & Parks Services	1,750,000
Transportation Fund	Streetlight Fund	76,500	Administration of Streetlight Program	
	SDC Fund	461,450	Transportation SDC Line of Credit	
	Stormwater Fund	51,100	Reimb. for Additional Street Sweeping	589,050
Footpaths & Bike Routes Fund	Transportation Fund	297,400	Pedestrian & Bikeway Projects	
	Grants Fund	2,663,800	Grant Funded Projects	
	Designated Purpose Fund	50,000	Sidewalk Repair	3,011,200
SDC Fund	Park Fund	69,000	Project Match Requirement	69,000
Infrastructure Development Fund	Transportation Fund	267,800	Dev. Engineering & Public Works Insps.	
	Water Fund	267,800	Dev. Engineering & Public Works Insps.	
	Stormwater Fund	267,800	Dev. Engineering & Public Works Insps.	
	Wastewater Fund	267,800	Dev. Engineering & Public Works Insps.	1,071,200
Urban Design & Planning Fund	General Fund	1,992,000	Planning Services	1,992,000
Dedicated Revenue Fund	General Fund	10,000	CDBG Program Interest	
	Grants Fund	1,181,880	CDBG Program	
	Grants Fund	100,200	Grant Funded Projects	
	Grants Fund	1,054,130	HOME Program	
	Water Fund	26,750	GREAT Business Program	
	Stormwater Fund	26,750	GREAT Business Program	
	Wastewater Fund	26,750	GREAT Business Program	2,426,460
Building Fund	Urban Design & Planning Fund	116,500	Permit Center Services	116,500
Parks Fund	SDC Fund	81,200	SDC Funded Projects	
	Grants Fund	1,034,500	Grant Funded Projects	1,115,700
General Development Fund	SDC Fund	17,852,210	SDC Credits	
	Park Fund	49,090	Project Match Requirement	17,901,300
Transportation Construction Fund	Transportation Fund	4,100,300	Gas Tax Funded Projects	
	Streetlight Fund	5,290,100	Streetlight Funded Projects	
	SDC Fund	2,062,500	SDC Funded Projects	
	Grants Fund	4,889,200	Grant Funded Projects	16,342,100
City UR Capital Improvement	Streetlight Fund	50,000	Streetlight Funded Projects	
	SDC Fund	215,000	SDC Funded Projects	
	Grants Fund	3,644,000	Grant Funded Projects	
	Transportation Construction Fund	175,000	SDC Funded Projects	4,084,000
General Government Debt Fund	General Fund	879,200	Debt Service	
	Transportation Fund	300,000	Debt Service	
	Streetlight Fund	636,100	Debt Service	
	SDC Fund	140,000	Debt Service	
	Grants Fund	218,950	CDBG Section 108 Debt Service	2,174,250
Water Fund	SDC Fund	55,300	Reimbursment SDC's for Debt	
	SDC Fund	176,200	SDC Funded Debt	231,500
Water Debt Service Fund	Water Fund	705,000	Debt Service	
	Water Fund	150,000	Line of Credit	855,000
Water Construction Fund	SDC Fund	12,900	SDC Funded Projects	
	Water Fund	1,370,300	Rate Funded Projects	1,383,200
Stormwater Fund	Transportation Fund	597,000	Impervious Surface Charge	597,000

INTERFUND TRANSFERS - TO

TO Fund Name	FROM Fund Name	Amount	Reason	Total
Stormwater Debt Service Fund	Stormwater Fund	400,000	Debt Service	
	Stormwater Fund	20,000	Line of Credit	420,000
Stormwater Construction Fund	SDC Fund	459,500	SDC Funded Projects	
	Stormwater Fund	674,700	Rate Funded Projects	1,134,200
Wastewater Fund	SDC Fund	532,400	SDC Funded Debt	532,400
Wastewater Debt Service Fund	Wastewater Fund	2,650,000	Debt Service	2,650,000
Wastewater Construction Fund	Wastewater Fund	3,808,900	Rate Funded Projects	3,808,900
Facilities & Fleet Mgmt. Fund	General Fund	193,500	Fire Facilities	193,500
City Facility CIP Fund	General Fund	50,000	Fire District 10 Maintenance Projects	
	Facilities & Fleet Mgmt. Fund	596,800	City Facility Projects	646,800
City Hall Debt	Facilities & Fleet Mgmt. Fund	67,400	Debt Service	
	Facilities & Fleet Mgmt. Fund	168,400	Debt Service Reserves	235,800
IT System Replacement Fund	Water Fund	74,200	Utility Billing Projects	
	Stormwater Fund	55,650	Utility Billing Projects	
	Wastewater Fund	135,150	Utility Billing Projects	265,000
Administrative Services Fund	Grants Fund	123,000	Emergency Management Performance Grant	
	Grants Fund	3,000	Manufactured Dwelling Mediation - Oregon Housing Commission	
	Grants Fund	45,080	Mediation OODCR University of Oregon Grant	
	Health Insurance Benefits	23,400	Administrative Support	
	Dental Insurance Benefits	11,700	Administrative Support	206,180
Designated Purpose Fund	General Fund	105,000	COPS Grant Match	
	General Fund	20,000	Small Business Incentive Program	
	Grants Fund	117,120	Assistance to Firefighter Grants	
	Grants Fund	28,570	CDBG Program	
	Grants Fund	105,000	COPS Hiring Program Grants	
	Grants Fund	752,800	EMGET (OYA) Grant	
	Grants Fund	260,696	Justice Assistance Grants	
	Grants Fund	218,450	Metro Community Planning Grant	
	Grants Fund	50,000	Oregon Dept of Education Gang Prevention and Intervention Grant	
	Grants Fund	100,000	Police - State Homeland Security Program Grant	
	Grants Fund	200,000	Racial and Ethnic Approaches to Community Health Grant (REACH)	
	Grants Fund	215,000	SAFER Grant	
	Grants Fund	5,000	USDA ATF & OCDETF Grant	
	Building Fund	20,000	Small Business Incentive Program	
	Urban Renewal Support Fund	50,000	Small Business Incentive Program	
	Water Fund	5,000	Small Business Incentive Program	
	Stormwater Fund	5,000	Small Business Incentive Program	
	Wastewater Fund	5,000	Small Business Incentive Program	2,262,636
		$68,288,676		$68,288,676

INTERFUND TRANSFERS - FROM

FROM Fund Name	TO Fund Name	Amount	Reason	Total
General Fund	Police, Fire & Parks Fund	$ 1,750,000	Police, Fire & Parks Services	
	Urban Design & Planning Fund	1,992,000	Planning Services	
	Dedicated Revenue Fund	10,000	CDBG Program Interest	
	General Government Debt Fund	879,200	Debt Service	
	Facilities & Fleet Mgmt. Fund	193,500	Fire Facilities	
	City Facility CIP Fund	50,000	Fire District 10 Maintenance Projects	
	Designated Purpose Fund	105,000	COPS Grant Match	
	Designated Purpose Fund	20,000	Small Business Incentive Program	$ 4,999,700
Transportation Fund	Footpaths & Bike Routes Fund	297,400	Pedestrian & Bikeway Projects	
	Infrastructure Development Fund	267,800	Dev. Engineering & Public Works Insps.	
	Transportation Construction Fund	4,100,300	Gas Tax Funded Projects	
	General Government Debt Fund	300,000	Debt Service	
	Stormwater Fund	597,000	Impervious Surface Charge	5,562,500
Streetlight Fund	Transportation Fund	76,500	Administration of Streetlight Program	
	Transportation Construction Fund	5,290,100	Streetlight Funded Projects	
	City UR Capital Improvement	50,000	Streetlight Funded Projects	
	General Government Debt Fund	636,100	Debt Service	6,052,700
SDC Fund	Transportation Fund	461,450	Transportation SDC Line of Credit	
	Parks Fund	81,200	SDC Funded Projects	
	General Development Fund	17,852,210	SDC Credits	
	Transportation Construction Fund	2,062,500	SDC Funded Projects	
	City UR Capital Improvement	215,000	SDC Funded Projects	
	General Government Debt Fund	140,000	Debt Service	
	Water Fund	55,300	Reimbursment SDC's for Debt	
	Water Fund	176,200	SDC Funded Debt	
	Water Construction Fund	12,900	SDC Funded Projects	
	Stormwater Construction Fund	459,500	SDC Funded Projects	
	Wastewater Fund	532,400	SDC Funded Debt	22,048,660
Grants Fund	General Fund	100,000	Metro Community Planning Grant	
	General Fund	5,000	Pedestrian Safety Grants	
	General Fund	30,000	Police - DUII/HVE Grant	
	General Fund	12,000	Police - Seatbelt Safety Grant	
	Footpaths & Bike Routes Fund	2,663,800	Grant Funded Projects	
	Dedicated Revenue Fund	1,181,880	CDBG Program	
	Dedicated Revenue Fund	100,200	Grant Funded Projects	
	Dedicated Revenue Fund	1,054,130	HOME Program	
	Parks Fund	1,034,500	Grant Funded Projects	
	Transportation Construction Fund	4,889,200	Grant Funded Projects	
	City UR Capital Improvement	3,644,000	Grant Funded Projects	
	General Government Debt Fund	218,950	CDBG Section 108 Debt Service	
	Administrative Services Fund	123,000	Emergency Management Performance Grant	
	Administrative Services Fund	3,000	Manufactured Dwelling Mediation - Oregon Housing Commission	
	Administrative Services Fund	45,080	Mediation OODCR University of Oregon Grant	
	Designated Purpose Fund	117,120	Assistance to Firefighter Grants	
	Designated Purpose Fund	28,570	CDBG Program	
	Designated Purpose Fund	105,000	COPS Hiring Program Grants	
	Designated Purpose Fund	752,800	EMGET (OYA) Grant	
	Designated Purpose Fund	260,696	Justice Assistance Grants	
	Designated Purpose Fund	218,450	Metro Community Planning Grant	
	Designated Purpose Fund	50,000	Oregon Dept of Education Gang Prevention and Intervention Grant	
	Designated Purpose Fund	100,000	Police - State Homeland Security Program Grant	
	Designated Purpose Fund	200,000	Racial and Ethnic Approaches to Community Health Grant (REACH)	
	Designated Purpose Fund	215,000	SAFER Grant	
	Designated Purpose Fund	5,000	USDA ATF & OCDETF Grant	17,157,376
Urban Design & Planning Fund	Building Fund	116,500	Permit Center Services	116,500
Building Fund	Designated Purpose Fund	20,000	Small Business Incentive Program	20,000
Urban Renewal Support Fund	Designated Purpose Fund	50,000	Small Business Incentive Program	50,000
Park Fund	SDC Fund	69,000	Project Match Requirement	
	General Development Fund	49,090	Project Match Requirement	118,090
Transportation Construction Fund	City UR Capital Improvement	175,000	SDC Funded Projects	175,000

INTERFUND TRANSFERS - FROM

FROM Fund Name	TO Fund Name	Amount	Reason	Total
LID Fund	General Fund	1,800	Close Fund	1,800
Water Fund	General Fund	25,000	Confined Space Rescue	
	Infrastructure Development Fund	267,800	Dev. Engineering & Public Works Insps.	
	Dedicated Revenue Fund	26,750	GREAT Business Program	
	Water Debt Service Fund	705,000	Debt Service	
	Water Debt Service Fund	150,000	Line of Credit	
	Water Construction Fund	1,370,300	Rate Funded Projects	
	IT System Replacement Fund	74,200	Utility Billing Projects	
	Designated Purpose Fund	5,000	Small Business Incentive Program	2,624,050
Stormwater Fund	General Fund	25,000	Confined Space Rescue	
	Transportation Fund	51,100	Reimb. for Additional Street Sweeping	
	Infrastructure Development Fund	267,800	Dev. Engineering & Public Works Insps.	
	Dedicated Revenue Fund	26,750	GREAT Business Program	
	Stormwater Debt Service Fund	400,000	Debt Service	
	Stormwater Debt Service Fund	20,000	Line of Credit	
	Stormwater Construction Fund	674,700	Rate Funded Projects	
	IT System Replacement Fund	55,650	Utility Billing Projects	
	Designated Purpose Fund	5,000	Small Business Incentive Program	1,526,000
Wastewater Fund	General Fund	25,000	Confined Space Rescue	
	Infrastructure Development Fund	267,800	Dev. Engineering & Public Works Insps.	
	Dedicated Revenue Fund	26,750	GREAT Business Program	
	Wastewater Debt Service Fund	2,650,000	Debt Service	
	Wastewater Construction Fund	3,808,900	Rate Funded Projects	
	IT System Replacement Fund	135,150	Utility Billing Projects	
	Designated Purpose Fund	5,000	Small Business Incentive Program	6,918,600
Facilities & Fleet Mgmt. Fund	City Facility CIP Fund	596,800	City Facility Projects	
	City Hall Debt	67,400	Debt Service	
	City Hall Debt	168,400	Debt Service Reserves	832,600
Health Insurance Benefits	Administrative Services Fund	23,400	Administrative Support	23,400
Dental Insurance Benefits	Administrative Services Fund	11,700	Administrative Support	11,700
Designated Purpose Fund	Footpaths & Bike Routes Fund	50,000	Sidewalk Repair	50,000
		$68,288,676		$68,288,676

Debt Administration

The City will seek to maintain and, if possible, improve the current bond rating in order to minimize borrowing costs and preserve access to credit markets. City obligations currently carry the following ratings:

Type	Moody's Investors Service	Standard and Poor's
Full Faith and Credit Obligations	Aa3	n/a
Water Revenue Bonds	Aa2	AA
Stormwater Revenue Bonds	Aa2	AA

Debt and Other Obligations Summary

Outstanding Debt as of June 30, 2014		
General Obligation Debt (Property Tax Levy Supported)	$ 0	
Revenue Bonds	5,985,000	
Bonds and Notes	70,688,494	
Line of Credit – Short-term Debt	10,296,500	
Interfund Loans	857,500	
Total Bonds, Notes, and Loans		$ 87,827,494
Other Borrowings (Pre-loan construction financing)		$ 3,100,000

Net direct debt is debt for which the City has pledged its "full faith and credit" less self-supporting (Internal Service and Enterprise) debt and debt of overlapping jurisdictions.

Net direct debt	$ 4,191,759

Debt Limitations

The legal debt limit for fiscal year 2015/16 cannot be determined until November 2015 when the tax assessor distributes property tax information. Total general obligation (property-tax supported) debt may not exceed three percent of real market value of all taxable properties in the City. For fiscal year 2013/14, the legal debt limit was $301,667,483. There was no outstanding bonded debt in fiscal year 2013/14.

2013/14 Debt Limitations (property-tax supported)	
Real Market Value 2013/14	$10,055,582,781
Debt Limit (3% of Real Market Value)	$301,667,483
Applicable Bonded Debt 2013/14	$0
Percent of Limit Issued	0%

SUMMARY OF DEBT

	Issue Date	Maturity Date	Principal Issued	Outstanding Principal 6/30/14
Federal and State Loans				
Section 108 Loan	2/1/14	8/1/33	$ 1,500,000	$ 1,500,000
Jenne Road Interceptor	12/1/10	8/1/30	3,595,998	3,168,274
Water Meter Replacement Notes	9/8/09	12/1/30	2,361,232	2,078,098
Special Public Works – Springwater *	12/23/03	12/1/28	795,000	0
South Gresham Interceptor	6/19/07	9/1/26	648,089	465,829
Linneman Pump Station	3/18/09	12/1/28	3,576,911	2,846,280
Wastewater Secondary Clarifier	10/15/09	8/1/29	407,058	341,543
Total State Loans			$ 12,884,288	$10,400,024
Interfund Loans and Other				
Water Interfund Loan (SDC) *	8/1/08	8/1/13	$ 1,000,000	$ 0
Wastewater Interfund Loan (SDC)	8/1/10	7/31/20	1,225,000	857,500
Mid-County Sewer On Site (SOS)	Pre-2002	Varies	423,606	39,471
Total Other			$ 2,648,606	$ 896,971
Full Faith and Credit Obligations				
US Bank Fin. Agmt: (URA Repaid)	6/4/10	6/1/23	$18,137,905	$13,592,240
Wastewater Treatment Plant Expansion	9/15/09	5/1/21	19,351,000	12,260,000
Line of Credit	7/15/11	7/14/14	20,000,000	
Line of Credit (COG)				1,976,896
Line of Credit (URA)				8,319,604
Pension Bonds	5/27/04	6/1/28	19,280,000	17,940,000
Streetlights QECB Loan	7/30/13	7/1/33	7,610,000	7,610,000
Series 2013B	7/30/13	7/1/33	4,655,000	
Special Public Works Refunding				620,000
Fire Equipment				1,545,000
Equipment Replacement				1,785,000
Public Safety Building Roof				705,000
US Bank Fin. Agmt. (COG Repaid)	6/04/10	6/1/23	5,332,095	4,191,759
Total Full Faith and Credit Obligations			$94,366,000	$ 70,545,499
Revenue Bonds				
Water Revenue Refunding 2003	9/15/03	11/1/18	$ 8,870,000	$ 2,740,000
Stormwater Revenue Refunding 2006	12/21/06	5/1/21	2,850,000	2,850,000
Stormwater Revenue Refunding 2002	12/1/02	11/1/14	3,520,000	395,000
Total Revenue Bonds			$15,240,000	$ 5,985,000
Total Obligations				**$87,827,494**

* Full repayment of the Special Public Works Springwater Loan and the Water Interfund Loan occurred in FY 2013/14.

FINANCIAL MANAGEMENT POLICIES

Revised January 4, 2011, Resolution No. 3036

A. GENERAL POLICIES

1. The City organization will carry out the Council's goals and policies through a service delivery system financed through the Operating and Capital Budgets.
2. The relationship between the Operating and Capital Budgets will be explicitly recognized and incorporated into the budget process. Funding for the Operating and Capital Budgets shall be sufficient to provide municipal operating services and maintenance or enhancement of fixed assets needed to support public demand for City services.
3. The City will take positive steps to improve the productivity of its programs and employees, and will seek ways to eliminate duplicative functions within the city government and between the City of Gresham and other public agencies in the community. Specifically, intensive reviews of the efficiency and effectiveness of certain City services will be periodically undertaken. A reporting mechanism highlighting the service efforts and accomplishments of the City's major services will also be developed.
4. Whenever feasible, government activities will be considered enterprises if so doing will increase efficiency of service delivery or recover the cost of providing the service from the benefiting entity by a user fee or charge.
5. New development should pay for the entire cost of the permit process and, if feasible, any other related city service costs.
6. Adequate reserves will be maintained for all known liabilities, including employee leave balances. The amount in the reserves will follow generally accepted accounting principles.
7. The City will reimburse directly for elected or appointed officials' and employees' expenses and will not reimburse expenses indirectly through any vendor working for the City. Proposals for services should not include expenses for elected or appointed officials or for employees.
8. Investment and Portfolio Policies are adopted by the City Council and are contained in a separate document.
9. Development fees, including Land Use, Building, and Engineering, shall not be waived. Fees may be paid by the City with express formal consent of the City Council.
10. Public Safety is one of several important functions provided by the City. Staffing levels are a measurement of the ability to provide adequate public safety services. It is recognized that sworn officers require related support personnel, and the City desires to maintain support staff proportionately. The goal staffing level for the Gresham Police Department is a total FTE ratio of 1.30 sworn officers per thousand and a total FTE ratio of 1.79 per thousand population, to be achieved by fiscal year 2000/01.
11. Transfers from contingency are authorized by City Council for expenditures that were not anticipated in the budget. The Gresham Finance Committee will review contingency transfer requests and provide Council with a recommendation regarding the transfer unless insufficient time is available for the review process due to the urgent nature of the request. In the event that the Finance Committee is not scheduled to meet for a period of more than one month,

contingency transfer requests will be presented to Council directly and the Finance Committee will be informed of Council actions.

12. The City's water utility, wastewater utility, and stormwater utility are enterprise funds that are considered to be closed funds. The revenue sources of utility funds are dedicated to pay for costs associated with providing the utility's purpose and may not be used in a way that does not qualify as an expense in support of the utility's function.

B. DEBT POLICIES

1. Total general obligation debt will not exceed 3% of the market value of the City.
2. Long-term debt issued to finance capital projects will be structured to match the useful life of the project. Current operations will not be financed with long-term debt.
3. General obligation debt will not be issued for enterprise activity.
4. Bond anticipation debt will be retired within 12 months after project completion. In no event will bond anticipation notes be outstanding more than three years.
5. City direct debt sold by public sale will have demonstrated feasibility prior to sale by receiving a rating from either Moody's or Standard & Poor's, or if unrated, by a comprehensive feasibility report. The City will seek to maintain and improve its current bond rating so its borrowing costs are minimized and its access to credit is preserved.
6. All conduit bonds sold by public sale must be credit enhanced and have demonstrated feasibility prior to sale by receiving a rating of "A" or better from either Moody's or Standard & Poor's. Conduit financing is a mechanism which allows a non-municipal entity to issue tax exempt debt through a municipal corporation such as the City of Gresham. The City is the "conduit" issuer which "passes through" tax-exempt debt that is the obligation of another entity. The security for these transactions is always that of the borrower and not the issuer.
7. All capital leases as reported in the City's annual financial report under Long-Term Debt will be limited as follows:
   a. Annual lease payments recorded in the respective funds will be limited to 10% of the current revenues of the fund supporting the lease payment.
   b. All leases will be limited to the economic life of the equipment or facilities to be purchased, and in no case shall be extended beyond 25 years.
   c. Lease purchases of equipment and facilities will be limited to fit within the City's stated mission, goal or governmental role. Any exceptions must show an economic gain and be approved by City Council.
   d. All annual lease-purchase payments must be included in the originating department's approved budget.

C. REVENUE POLICIES

1. The City Council has determined that Public Safety is critical to the community. For many years, tax base property tax revenues have not been sufficient to fund Police and Fire services. Therefore,

the City will continue to use all tax base property taxes and other General Fund revenue sources, as necessary, to fund the total costs of Police and Fire operations. The total costs include overhead, administrative, and support costs.

2. The City will maintain a diversified revenue system to protect it from short-term fluctuations in any one revenue source.
3. Distinction will be made between revenues generated through operating activities (activity generated), and those not related to specific operations (general support). Activity-generated revenues will be linked with the operating activities responsible for their generation.
4. The City will establish internal and external charges for service that reflect the full cost of service delivery and fully support both direct and indirect charges. Distinction is made between those operating programs that serve limited interest and those that provide a general community benefit. The following programs will strive to become/stay self-sufficient: (1) Development, (2) Solid Waste, (3) Transportation, (4) Water, (5) Wastewater, and (6) Stormwater. In addition, the remaining operating programs (Police, Fire and Emergency Services, Parks, and City Council), though not self-supporting, will strive to recover all of a specific service's cost if it benefits limited interests.
5. The City will pursue an aggressive policy of collecting delinquent accounts. Administrative procedures for the collection of these accounts will be maintained. When necessary, collection processes will include termination of service, foreclosure, and any other available legal action.

D. BUDGET POLICIES

1. The City will integrate performance measurement and productivity indicators within the budget.
2. Personal Services budget projections will incorporate market salary adjustments to maintain labor market competitiveness for non-represented employees. Market adjustments are adjustments to the salary ranges and do not necessarily imply increases to employees' actual pay. These adjustments will be either higher or lower based on market survey data as determined by the Portland Area Cross Industry Compensation Survey (PACS) or comparable survey source. Personal Services assumptions will also include all union and other contract obligations, as well as anticipated merit and pay-for-performance salary adjustments.
3. The annual budget for the General Fund will include a beginning fund balance. This resource is the funding for contingency and ending fund balance and will be consistent with Financial Management Policies for General Fund contingency and ending balance as a percent of operating expenditures. When the annual beginning fund balance is not adequate to fund both contingency and ending fund balance, the deficiency may be funded with available on-going resources.

   When the General Fund's beginning fund balance exceeds the amount needed for contingency and ending fund balance, the remainder may be used for

   - one-time items such as capital purchases
   - prioritized ongoing expenditures such as operating expenses
   - added to the ending fund balance and designated as a "rainy day" reserve for use when there is an unexpected loss of revenue. The "rainy day" portion of the ending fund balance will be the portion that exceeds 5% of the operating budget. The "rainy day"

target amount should be not less than an additional 6% of the operating expenditure budget, and could be more. The total ending fund balance could potentially be 11% or more of the operating expenditure budget.

Use of beginning fund balance in funds other than the General Fund is determined on an individual basis related to the purpose of the fund and circumstances that are specific to that fund.

4. Funding sources for each capital project will be identified and all operating costs associated with a capital project will be quantified.
5. Each operating fund will maintain a contingency account sufficient to meet unanticipated requirements during the budget year. A maximum contingency of 15% and minimum amount of 5% will be budgeted. There is a separate policy for General Fund contingency.
6. The City will plan for capital improvements over a multi-year period of time. The Capital Improvements Program (CIP) will directly relate to Council's goals, departmental operation plans, other long-range plans such as the Comprehensive Plan, and the policies of the City.
7. The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
8. The City will plan for vehicle replacement, equipment replacement, and maintenance of City facilities, to ensure that resources are available at the appropriate time. The replacement needs will be identified in appropriate replacement schedules.
9. The City's goal for the General Fund is to provide resources for:

   A. Contingency: The annual budget for the General Fund will include a contingency reserve of not less than 1.5% of operating expenditures, to offset unexpected increases to operating requirements. Contingency may be utilized upon council approval.

      - A higher level of contingency should be reserved annually when uncertainties or economic conditions warrant such actions.

   B. Ending Fund Balance: The annual budget for the General Fund will include an ending fund balance of not less than 5 % of operating expenditures. The ending fund balance is a resource that mitigates cash flow shortages early in the ensuing fiscal year and helps to modify annual fluctuations in revenues and expenditures.

      - A higher level of ending fund balance should be reserved annually when future uncertainties or economic conditions warrant such actions be taken.

   C. Rainy Day Reserve:

      i. The General Fund Rainy Day Reserve balance should be in an amount that is not less than 6% of annual budgeted operating expenditures when economic conditions make this financially achievable. Annually, city management will consider appropriating funds in the proposed budget to meet or increase the minimum reserve balance in anticipation of a prolonged economic downturn.

      ii. When all or a portion of the reserve has been used as a revenue subsidy for severe adverse changes to revenues or economic recessions, planning for the restoration of the reserve will begin in the year following its use and be part of the budget development process. Annually, city management will determine whether to appropriate an amount

towards the restoration of the reserve in the proposed budget based on current economic conditions, fiscal forecasts, and city service requirements.

E. ACCOUNTING POLICIES

1. Adequate reserves and/or insurance coverage will be maintained for general and workers' compensation liabilities.
2. The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Local Budget Law.
3. The City will provide full financial disclosure in all bond representations.
4. The City will publish an audited Comprehensive Annual Financial Report (CAFR) each year.
5. The City will maintain an accounting system necessary to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
6. The City will provide bond coverage for the Manager and City employees in an amount and with surety determined by the Risk Manager.

F. SYSTEMS DEVELOPMENT CHARGE POLICIES (SDCs)

1. The City will sustain Systems Development Charges (SDCs) for the cost of demand-created facilities or infrastructure for the following systems:

   WASTEWATER: Wastewater collection, transmission, treatment and disposal systems.

   WATER: Water supply, treatment and distribution systems.

   STORMWATER: Drainage and flood control systems.

   TRANSPORTATION IMPACT: Transportation systems.

   PARKS: Parks and Recreation systems.
2. SDCs shall be a reimbursement fee, an improvement fee, or a combination of the two.
   a. *Reimbursement fees* shall reimburse the current users for the costs they have incurred to provide capacity in the system to serve future users.
   b. *Improvement fees* will be spent on capital improvements that increase capacity after the adoption date of the fee. An increase in system capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities, or provides new facilities.
3. Systems Development Charges shall be proportionate to the cost of facilities or infrastructure created by development.
   a. *Reimbursement fees* shall be set so that future systems users shall contribute no more than an equitable share of the cost of the present facilities they use. Upon complete reimbursement for the capacity of the City's existing infrastructure, this fee will end.

b. *Improvement fees* shall consider the cost of projected capital improvements needed to increase the capacity of the City's facilities or systems. Upon full receipt of fees required to increase the facility to planned capacity, this fee will end.

The City uses its facility master plans, such as water or wastewater, to calculate the amount of SDC revenue required. These master plans show capital improvements needed to provide for an adequate infrastructure for growth, typically over a 20-year period. The projects listed in the master plan are regional and would therefore not typically include the facilities in or adjacent to a development.

Conversely, a reduction in projected required infrastructure would result in Improvement Fee SDC rates declining.

4. The City may choose not to impose the full cost of capital improvements upon those developments that increase the demands on the City's facilities or infrastructure. When the City adopts an SDC that does not fully recover the cost of capital improvements, alternative funding sources shall be identified to fully finance them.

5. The Public Facility Master Plan lists the Improvement Fee-funded capital improvements; the estimated cost and timing for each improvement; and the proportion of the improvement funded with Improvement Fees. Projects are completed as listed in the five-year Capital Improvement Plan.
6. SDCs shall be deposited in a separate fund apart from other City resources. Each type of SDC (see Item 1) shall have its own separate account. Interest earnings shall be credited accordingly.
7. SDC revenues shall first be applied to expenses in the following order:
   a. Debt-service requirements.
   b. The direct cost of complying with State Statutes regarding SDCs.
   c. Infrastructure master plans, facility studies (CIP-related.)
   d. Capital improvement expenses.
8. The City shall provide an annual accounting for SDCs showing the total amount collected, the projects funded, any remaining balance, and growth projection for the balance of the planning period for City Council to adjust SDC amounts accordingly.

G. CITY MANAGER AND CITY ATTORNEY COMPENSATION POLICIES

1. Council desires a market-based approach to both City Manager and City Attorney compensation. Evaluation and compensation policies and procedures should be similar to those for Department Directors and Division Managers.
2. Total compensation including base salary and benefits should be competitive with market rate average of labor market survey agencies. An annual market adjustment mechanism based on "indexing and meeting Council expectations" should allow the City Manager and City Attorney to have a market adjustment similar to that received by other managers within the City.

3. When recruiting, primary focus of compensation should ensure that base salary is competitive with the labor market.

Goals of Compensation Policy:

a. To attract and retain quality employees, the base salary and total compensation will be at least at the market rate average of public agencies that are geographically proximate and of similar size and complexity within the more urbanized regions of the Pacific Northwest. An annual survey of these agencies in addition to participation in a regional public/private survey will be done by August of each year to provide information to the Council as the basis for the evaluations to be performed in September.

b. Salary ranges for each of the respective positions will be established with the mid-point of the salary range being at the market average with a total range spread of 20% to account for job growth and performance expectations. The range will be indexed annually based on public/private sector market survey results.

ACCRUED COMPENSATED ABSENCES. Paid leave hours, such as vacation, that have been earned by an employee and are an obligation of the employer. Proprietary funds accrue compensated absences when they are incurred and become a liability. In the governmental funds, compensable absences are paid with current resources and reported as an expenditure, and the unused balance is treated as a liability which is not shown budgetarily until the liability must be paid.

ADOPTED BUDGET. The financial plan adopted by the City Council, which forms the basis for appropriations.

APPROPRIATION. Authorization from the City Council to spend money within a specified dollar limit for an approved purpose.

APPROVED BUDGET. The budget recommended by the Budget Committee for adoption by the City Council

ARRA. American Recovery and Reinvestment Act of 2009.

BALANCED BUDGET. Per Oregon Administrative Rule 150-294.352(1)-(B), "The...total resources in a fund equal the total of expenditures and requirements for that fund."

BEGINNING FUND BALANCE. As shown in the budget, an amount representing the balance remaining at the end of the previous fiscal year; the total of resources received less the amount spent.

BOEC. Bureau of Emergency Communications. This City of Portland Bureau provides police, fire and ambulance dispatch services in Portland, Gresham and other cities. Gresham pays a share of the BOEC operating costs, allocated on a population basis.

BUDGET. The City's financial plan for a period of one year. By statute, the budget must be balanced and include a statement of actual revenues and expenditures for each of the last two years. Also required are estimated revenues and expenditures for the current and forthcoming year.

BUDGET COMMITTEE. Gresham's budget reviewing board, consisting of the Mayor, six Council members, and seven citizens appointed by the City Council, which has legal authority to change any portion of the proposed budget and is responsible to pass the City's Approved Budget after a series of public budget deliberation meetings.

BUDGET MESSAGE. A message prepared by the City Manager explaining the annual proposed budget, articulating the strategies and budget allocations to achieve the City's goals, and identifying budget impacts and changes.

BUDGET PROCESS. The process of translating planning and programming decisions into specific financial plans.

CAO. City Attorney's Office, a department within the City of Gresham.

CAPITAL ASSET. Assets having an initial, individual cost in excess of $5,000 and an estimated useful life greater than one year.

CAPITAL FUNDS. The capital funds account for the resources used to improve the public infrastructure, purchase land or buildings, and large technology information systems.

CAPITAL IMPROVEMENT PROJECT. A project requiring the non-recurring expenditure for the acquisition of property; construction, renovation, or replacement of physical assets and related surveys or studies; and fixed equipment to make the project functional such as pumping equipment for a lift station, or fixtures for a new building. Differs from capital outlay which is part of the operating budget.

CAPITAL IMPROVEMENT PROGRAM (CIP). A plan for capital expenditures estimated for each year for a period of several years, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the source of financing for those expenditures.

CAPITAL OUTLAY. Operating expenditures of $5,000 or more and having a useful economic life in excess of one year, used to acquire fixed assets which will benefit both current and future budget years, and are of a tangible nature.

CARRYOVERS. As used in this document, carryover refers to capital project budgets that include an amount which was anticipated to be spent but which has been rescheduled for the next fiscal year. Carryovers generally result from capital projects being completed after the end of the fiscal year.

CDS. Community Development Services, a department within the City of Gresham.

CHARGES FOR SERVICES. Revenues received as compensation for a service provided, or cost recovery for mandated compliance, such as fire inspection fees.

CIP. Capital improvement program.

CITY COUNCIL. The legislative branch of the City composed of seven elected officials each of whom serves a four-year term without compensation.

COLA. Cost of living adjustment. An adjustment to the existing pay ranges related to the effect of inflation or other contractual definition.

COMMUNITY SERVICE FEE. A fee paid as part of the terms outlined in the Strategic Investment Program or Enterprise Zone Program Agreements between the City of Gresham, Multnomah County, and/or participating businesses.

COMPRESSION. A reduction in taxes required by Measure 5 (1990) property tax limits. Compression is computed on a property by property basis, and is first applied towards local option tax levies, then permanent rate levies.

CONTINGENCY. An appropriation within an operating fund to cover unforeseen events which occur during the budget year. City Council must authorize the use of any contingency appropriations, transferred from contingency to an operating budget.

COUNCIL ADVISORY COMMITTEES (CACs). The Council Advisory Committees are composed of citizen volunteers who provide recommendations to the Council regarding capital construction, finance, transportation and other areas.

CPI. Consumer Price Index, a measure of inflation.

CURRENT SERVICE LEVEL. As used in this document, a general description of services offered to the public within the baseline budget, and used in a broad sense to distinguish additions or deletions to operating programs. Not applicable to daily operations which will vary due to availability of resources, increasing demands for service, etc.

CVIP. Citizen Volunteers in Policing Program.

CWS. Citywide Services, a department within the City of Gresham

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEBT SERVICE FUND. A fund to account for payment of principal and interest on City issued debt.

DEFICIT. The excess of the liabilities of a fund over its assets. Municipalities in Oregon may not legally operate at a deficit.

DEPARTMENT. A major administrative division of responsibilities within the City organization. Gresham's 13 departments are: Office of Governance & Management; City Attorney's Office; Finance & Management Services; Information Technology; Citywide Services; Police; Fire & Emergency Services; Urban Renewal Administration; Urban Design & Planning Services; Community Development Services; Economic Development Services; Parks and Environmental Services.

DES. Department of Environmental Services, a department within the City of Gresham.

DIVISION. A group of related activities to accomplish a major service or core business function. A division is typically a unit within a department.

EDS. Economic Development Services, a department within the City of Gresham.

EID. Economic Improvement District.

EMS. Emergency Medical Services.

ENDING FUND BALANCE. As shown in the budget, an amount representing the difference between the resources received by the fund compared to the amount spent in the fund. Becomes the subsequent year's beginning balance.

EXPENDITURE. A term used in a governmental fund to describe an outlay which occurs within a fiscal year.

FES. Fire and Emergency Services Department, a department within the City of Gresham.

FINANCE COMMITTEE. A Council Advisory Committee consisting of the seven citizen members of the state-mandated Budget Committee.

FINANCIAL MANAGEMENT POLICIES. The City's policies with respect to revenue, debt, budget, and organization management as these relate to the City's ongoing ability to provide services, programs, and capital investment.

FISCAL YEAR. A 12-month period to which the annual operating budget applies. At the end of the period, the City determines its financial position and the results of its operations. The fiscal year for local governments in Oregon is July 1 through June 30.

FMS. Finance and Management Services Department, a department within the City of Gresham.

FTE. Full-Time Equivalent. The ratio of a position in comparison to the amount of time a regular, full-time employee normally works in a year. A full-time employee (1.00 FTE) is paid for 2,080 hours a year. Positions budgeted to work less than full time are expressed as a percent of full time. For example, a .5 FTE budgeted position will work 1,040 hours.

FULL FAITH AND CREDIT. A pledge of the general taxing power for the repayment of the debt obligation (typically used in reference to bonds).

FUND. An independent accounting entity whose revenues and expenditures are balanced and segregated to record a specific set of activities.

FUND BALANCE. The excess of the assets of a fund over its liabilities and reserves. In the case of budgetary accounting it represents the excess of the fund's assets and estimated revenues over its liabilities, reserves and appropriations for the budgetary period.

FY. See 'Fiscal Year.'

GENERAL FUND. This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, utility license fees, state shared revenues, licenses, permits, and charges for services. Primary expenditures are for police and fire protection, community planning, and parks.

GENERAL OBLIGATION (GO) BONDS. Bonds that are to be repaid from taxes and other general revenues. Bonds backed by the full faith and credit of government.

GENERAL UNIT (GU). Members of the Teamsters Union Local 223. Job classifications covered by the General Unit include Accountant, Public Utility Worker, and Administrative Assistant.

GDDA. The Gresham Downtown Development Association.

GIS. Geographical Information System.

GPD. Gresham Police Department, a department within the City of Gresham.

GPOA. Gresham Police Officers Association. The bargaining unit covering job classifications

including Police Officer, Police Sergeant, Police Technician, and Criminalist.

GRANT. A cash award given for a specified purpose. Block grants are awarded primarily to general purpose governments and can be used for any locally determined activities that fall within the functional purpose of the grant. Discretionary or categorical grants can be used only for a specific purpose and usually are limited to narrowly defined projects or activities.

GRDC. Gresham Redevelopment Commission, overseeing the Rockwood-West Gresham Urban Renewal Area.

G.R.E.A.T. BUSINESS PROGRAM. Gresham Resource Efficiency Assistance to Businesses Program. A program to support Gresham businesses in their efforts to recycle and conserve resources.

HRA/VEBA. Health Reimbursement Arrangement/ Voluntary Employees' Beneficiary Association.

IAFF. International Association of Firefighter Local 1062. Covers job classifications including Firefighter, Fire Lieutenant, Fire Capitan, and Deputy Fire Marshal.

INFRASTRUCTURE FUNDS. These funds account for services related to the City's infrastructure including Transportation, Water, Stormwater, and Wastewater.

INTERFUND TRANSFER. The movement of money between funds of the same government entity. The transfer will be a resource in the receiving fund and an operating requirement in the transmitting fund.

INTERGOVERNMENTAL REVENUE. Revenue received from another public agency or government.

INTERNAL SERVICE CHARGE (ISC). A charge from support funds or the administrative service fund to an operating fund to recover the cost of service or overhead.

INTERNAL SERVICE FUNDS. Also known as Support Service Funds. These funds account for services provided by the support departments to other City departments, to which expenses are allocated.

IT. Information Technology, a department in the city of Gresham.

LICENSES & PERMITS. A revenue category that includes business licenses and building permits.

LID. See 'Local Improvement District.'

LINE ITEM. An expenditure description at the most detailed level. Also called Object of Expenditure. Operating expenditures are tracked through the use of line items. Line items itemize expenditures into specifics, such as overtime or printing. Line items usually are further aggregated into spending categories.

LOCAL BUDGET LAW. Oregon Revised Statute (ORS) 294.305 to 294.565. Local Budget Law has several purposes: 1) Establish standard procedures for presenting a local government budget; 2) Outline programs and services provided; 3) Provide a standard method for estimating revenues, expenditures, and proposed tax levies; and 4) Encourage citizen involvement in the preparation of the budget before formal adoption.

LOCAL IMPROVEMENT DISTRICT. A local improvement district (LID) is formed at the request of property owners and is composed of properties benefiting from a specific capital improvement project, such as a sewer line extension. The cost of improvements is paid by the property owners within the LID.

LTE. Limited Term Employee. An employee whose position will expire at a predetermined date.

MATERIALS AND SERVICES. A budget category which includes expenditures such as operating supplies, contracted services, and equipment maintenance.

MAXIMUM ASSESSED VALUE. The maximum taxable value limitation placed on real or

personal property. It can increase a maximum of 3% each year. The 3% limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

MEASURE 5. A constitutional tax rate limitation passed by the voters in 1990 which restricts the amount an individual property can be taxed. Measure 5 limits school taxes to $5 per $1,000 of "real market value". All other general government taxes are limited to $10 per $1,000 of "real market value".

MEASURE 50. This measure was passed by voters in 1997. Measure 50 reduced every property's 1995-96 assessed value by 10%, and limited the amount of annual growth of the assessed value to 3%. Measure 50 also established permanent rate limitations for each taxing district in the state based on the current year tax in 1997, and then reduced 13% for most districts.

MSC. See "Non-repesented."

NEIGHBORHOOD ASSOCIATION. A group of people organized and recognized by the Council within a geographical area for the purpose of acting on issues affecting neighborhood and community livability.

NON-OPERATING FUND. A fund used to account for the proceeds of a specific revenue source but which does not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

NON-REPRESENTED. Employees of the city that are not covered by a labor agreement. Also known as 'MSC' (Management, Supervisory, Confidential). Non-Represented job classifications include department directors, supervisory, and other specified positions.

NPDES. National Pollutant Discharge Elimination System.

OGM. Office of Governance & Management, a department within the City of Gresham.

OPERATING BUDGET. Current authorized expenditures and the proposed means of financing them. The operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled.

OPERATING FUND. An operating fund is one that accounts for revenues and expenditures used to provide direct service to citizens. Excluded would be debt service and capital construction funds.

OTHER REQUIREMENTS. A group of fund expenditures that constitute a use of a fund's resources other than operating requirements or capital expenditures. Includes contingency, debt service, transfers out, and ending balance.

PERMANENT RATE. A property tax rate per thousand dollars of assessed value, for local government operations. In Oregon, the permanent rate cannot be increased or decreased by the voters. A Local Option Levy may be passed by voters to augment the permanent rate. Gresham's permanent rate is $3.6129 per thousand dollars of assessed value.

PERS. The Public Employees Retirement System. A State of Oregon defined benefit pension plan to which both employee and employer contribute.

PERSONNEL SERVICES. An object of expenditure which includes salaries, overtime pay, part-time pay, and fringe benefits.

POLICE, FIRE AND PARK FEE. In the fall of 2012, the Gresham City Council approved a Police, Fire and Parks Fee as a temporary measure to prevent immediate service reductions and maintain service levels. In June of 2014 the fee was reestablished on an ongoing basis.

PROPERTY TAX. A tax that uses property value as the tool by which the cost burden of local services is allocated. Property taxes are limited by the Oregon Constitution to $10 per thousand dollars of market value for general government operations (cities, counties and special districts) and

$5 per thousand for education operations (grade schools, high schools, community colleges). Property taxes are also limited by each local jurisdiction's permanent operating tax rate. Gresham's permanent tax rate is $3.6129 per thousand dollars of assessed valuation. Debt service levies for voter approved General Obligation debt are not limited.

PROPOSED BUDGET. The annual budget for the upcoming fiscal year, as proposed by the City Manager to the Budget Committee for their review and approval.

REAL MARKET VALUE (RMV). The value of real property in terms of what it would be worth on the open market.

REQUIREMENT. The total of all expenditures within a fund, including operating expenditures, transfers to other funds, contingency, and unappropriated fund balance.

RESERVE. A portion of a fund that is restricted for a specific purpose.

RESOURCES. The total amount available for appropriation within a fund. Resources generally include anticipated revenues, interfund transfers, and beginning fund balance.

REVENUE. Income received by the City in support of services to the community. Revenues include taxes, licenses, fees, and other sources, but exclude beginning balance, transfers, and debt proceeds.

REVENUE BONDS. Bonds issued on the basis of ability to repay through revenue earned in an enterprise fund. Revenue bonds require that enterprise funds set rates sufficient to ensure adequate resources to repay on a timely basis the principal and interest on the obligations, typically mandating that the issuer maintain net income at a predetermined multiple of debt service (known as "coverage").

SDC. See 'System Development Charge.'

SELF-INSURED. The retention of a risk of loss arising out of the ownership of property or some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is accompanied by the setting aside of assets to fund related losses.

SPECIAL REVENUE FUNDS. These funds account for revenue derived from specific tax or other earmarked revenue sources which are legally restricted to finance particular functions or activities.

SUPPLEMENTAL BUDGET. A budget prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. It cannot be used to authorize a tax levy nor can it be used to access funds designated as unappropriated.

SUPPORT SERVICE FUNDS. See 'Internal Service Funds.'

SYSTEM DEVELOPMENT CHARGE (SDC). A charge levied on new construction to help pay for additional expenses created by growth. SDCs are for construction and expansion, and may not be used for maintenance of infrastructure.

TAX. Compulsory charge levied by a government to finance services performed for the common benefit.

TAX ASSESSED VALUE (TAV). The value given to real and personal property to establish a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

TAX LEVY. Total amount of ad valorem tax certified by the City.

TAX RATE. The amount of tax stated in terms of a unit of tax for each $1,000 of assessed value of taxable property. The General Fund operating tax rate for the City of Gresham is permanently set at $3.6129 per thousand dollars of assessed valuation.

TAX ROLL. The official list of the Multnomah County Tax Assessor showing the amount of taxes imposed against each taxable property.

UDP. Urban Design & Planning, a department within the City of Gresham.

UIC. Underground Injection Control.

UNAPPROPRIATED ENDING FUND BALANCE. Also referred to as Fund Balance. An amount set aside in the budget to be used as a cash carryover to the next year's budget to provide needed cash flow until other money is received. Because no appropriation has been adopted, no expenditures may be made from the Unappropriated Ending Fund Balance during the fiscal year in which it is budgeted.

URA. Urban Renewal Area**.** Rockwood-West Gresham is the city's first urban renewal area, established through a citywide vote in 2003. It encompasses approximately 1,200 acres from Marine Drive on the north to Yamhill Street on the south, centered along the 181st Street corridor.

URBAN RENEWAL ADMINISTRATION. A department within the City of Gresham.

UTILITY LICENSE FEES. Utility and license fees are paid to use the public right-of-way to operate a utility within the City limits. Utility and license fees are received into the General Fund and help pay for General Fund operations, such as Police and Fire, Environmental Services (Parks), Planning Services, Community Development Services, and Economic Development Services.

WWTP. Wastewater Treatment Plant.