



**City of Gresham
Department of Environmental Services**

**Please Keep This Page
for your use and reference.**

Environmental Survey

Many business activities are governed by federal, state, local environmental regulations. The purpose of this form is to inform businesses of regulations which may affect their operations and collect required environmental information via the attached survey. **Failure to complete and return the survey may delay issuance of your business license.**

Wastewater Industrial Pretreatment Program

The City's pretreatment program is responsible for preventing harmful pollutants from entering the sanitary sewer system. Harmful pollutants may impair the sewer system, pass through the sewer treatment plant and contaminate the Columbia River, or degrade the quality of biosolids. All non-domestic sewer dischargers in the cities of Gresham, Wood Village, and Fairview are mandated by federal, state and local requirements to meet Gresham's wastewater system pretreatment regulations. To assist you, the pretreatment standards applicable to your business can be found at: www.greshamoregon.gov/wastewater click on the Pretreatment Program.

Hazardous Waste Management Requirements

The City of Gresham advises you that your facility may be subject to solid or hazardous waste management requirements pursuant to the Federal Resource Conservation and Recovery Act and the State of Oregon hazardous waste management regulations. In order to ensure that your operations comply with these regulations, or to receive more information, please consult the Oregon Department of Environmental Quality, Hazardous Waste Program at 503-229-5263 or www.oregon.gov/deg.

Stormwater Quality Program

The City's stormwater quality program is responsible for preventing harmful pollutants from entering storm drain systems, which drain to local streams, rivers or groundwater (waters of the state) without treatment beyond what may be provided on your site.

What Regulations Apply?

A complete list of regulations is beyond the scope of this fact sheet. However, a general overview of the regulations most relevant to protection of stormwater quality is provided below:

- City of Gresham Stormwater Code prohibits discharge of pollutants to the public and private stormwater systems.
- DEQ Rules establish water quality standards that protect beneficial uses (e.g. people and wildlife), and prohibit discharge of pollutants to waters of the state except under a DEQ permit. State rules regarding discharges to surface waters of the state can be found on the DEQ web site at: <http://www.oregon.gov/DEQ/WQ/>
- The most directly applicable rule for discharges to groundwater is OAR Chapter 340 Division 44, also known as the Underground Injection Control rule. It can be found on the DEQ web site at: <http://www.deq.state.or.us/wq/uic/uic.htm>
- Endangered Species Act (ESA): prohibits harm to individual members of at-risk species, such as salmon and steelhead, and their habitat. NOAA Fisheries and the U.S. Fish and Wildlife Service are responsible to implement the ESA. That agency's requirements, known as 4(d) rules, are found on the NOAA web site at <http://www.nwr.noaa.gov/ESA-Salmon-Regulations-Permits/4d-Rules/Index.cfm>. Information on USFWS protections for at-risk species may be viewed at <http://www.fws.gov/endangered/>.

Well Field Protection Program

The City's Well Field Protection Program, through local ordinances and regulations, and in partnership with the cities of Portland and Fairview, helps prevent contamination of groundwater resources that provide potable drinking water to local communities. The program provides reporting, inspection and assistance to businesses that utilize, store or transport hazardous materials. To determine whether your business is located within a well field protection area, or for a copy of the program manual and requirements, please call 503-618-2668 or go to: www.greshamoregon.gov/water

Additional information on DEQ's responsibilities for protecting groundwater supplies may be found at: www.deq.state.or.us/wq/groundwater/agencies.htm

INSTRUCTIONS and DEFINITIONS

COMPLETE ALL QUESTIONS: DO NOT LEAVE BLANKS

This Survey Is To Be Completed and Returned With Your Completed Business License Application

If you need additional space to provide an adequate response to any of the questions, please attach additional pages.

Please contact the following staff for specific questions:

Wastewater/Sewer questions and concerns: 503-618-2289

Stormwater questions and concerns: 503-618-2578

Well Field Protection questions and concerns: 503-618-2487

Business License Application questions: 503-618-2370

Definitions:

Chemicals are substances used with the expectation that they will create an effect such as cleaning and thinning. They may include detergents, bleach, cleaners/degreasers, alkaline cleaners, acid sanitizers, paint cleaners, auto/parts cleaners, boiler additives, drain cleaners (sulfuric acid), etc.

DEQ or Department of Environmental Quality

Domestic discharges (wastewater) are those that are derived from ordinary residential routines in our homes, such as the wastewaters discharged from our bathrooms, kitchens, or utility rooms and are free of any requirements of special treatment before being discharged into the public sanitary sewer. Examples of discharges that require special treatment and are not domestic discharges could be wastewater generated from a manufacturing process, commercial kitchens, or from washing or cleaning of vehicles or equipment, etc.

Hazardous Material includes substances that can be toxic (e.g. irritants, asphyxiates, systemic poisons, anesthetics and narcotics) or poisonous, corrosive, explosive, flammable, carcinogenic, biologically active or radioactive.

Hazardous Waste is a waste, or combination of wastes, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause or contribute to an increase in mortality or increase in serious, irreversible, or incapacitating reversible illness; or pose a substantial present or potential hazard to human health or environment when improperly treated, stored, transported or disposed of or otherwise managed; and normally not discharged into a sanitary sewer, subject to regulated disposal.

Industrial Wastes are solid, liquid, or gaseous waste resulting from any industrial, manufacturing, trade, or business process or from the development, recovery, or processing of natural resources.

Industrial Discharger: According the federal and local pretreatment regulations definitions, an "industrial" discharger is any sewer user who discharges any wastewater, to the public sewer, other than domestic wastewater.

Owner is the legal owner of record as shown on the assessment and taxation records of Multnomah County, or if there is a recorded land sales contract in force, the purchaser.

Potable Water is water that is safe for humans to drink.

Signature: This form should be signed by a responsible corporate officer, a general partner, or by a duly authorized representative.

Stormwater is surface runoff and drainage associated with rainstorm events and snowmelt. Most stormwater ends up in groundwater or rivers without any treatment.

Wash water is water that has been used to clean cars, buildings, engines, pavement, or other objects. Wash water carries pollutants such as soap, detergents, heat, grease, oil, dissolved metals, nutrients, microbes, soil and other particulates. Wash water must be disposed of through an approved sanitary sewer system, recycled, collected and disposed of at a DEQ permitted facility or disposed of in compliance with a DEQ permit or waiver.

Wastewater is waste carried by water from residences, commercial buildings, industrial plants, and through the sanitary sewer system to a wastewater treatment facility.

KEEP This Portion for Reference



City of Gresham
Department of Environmental Services
 1333 NW Eastman Pkwy. – Gresham, OR 97030
 503-618-2552 – Fax: 503-665-6825

Answer ALL Questions
 Enter N/A if the question does not apply to your company.

Environmental Survey

Section 1:

Company Name: _____

Division Name: _____ **Business Telephone:** _____

Business Address (Site/Location address): _____

Business Mailing Address: _____

Representative Completing this Form:

Name: _____ **Telephone:** _____

Title: _____ **Fax:** _____

Check all categories that apply:

Retail Food Establishment Auto Shop/Repair/Detailing Manufacturing Photo Processing Transportation/Equipment Cleaning

Salvage Operations Fuel Dispensing Medical/Veterinarian Dentistry/Orthodontics Animal Daycare Other

Brief Description of Business Activities both inside and outside your Building: Principal Activity, Product and/or Service.
 Performed: Inside Bldg. (Please be specific) _____

Outside Bldg. _____

Section 2:

1. Does your company use water that results in other than domestic discharge? See Definitions Yes No

If Yes, explain what it is used for, where and how it is collected and disposed of: _____

2. Are you adding water fixtures to the tenant space/building you intend to occupy? Yes No

If Yes, what types of fixtures are you proposing to add? How many of each type of fixture? _____

If this business location is for office use only, you may skip the rest of section 2 and go to section 3

3. A. Does your company use or handle any chemicals? Indoor Outdoor None

B. Does your company generate any chemical waste? Indoor Outdoor None

C. Do you or will you have any type of chemical storage at your facility? Indoor Outdoor None

4. Do you or will you have any floor drains, catch basins, sumps, sinks or any other outlets to the sanitary sewer or storm system in your manufacturing/production or storage areas? Sanitary Sewer Storm System

Yes No Yes No

5. What are the characteristics of the discharged wastewater (if other than domestic)?

Acid Metallic Color Dyes Soaps/Detergents Amalgam

Alkaline Toxic Organics Fats, Oil & Grease Hot Water _____ degrees Medicine/R_x

COMPLETE and RETURN this portion to the City of Gresham with your Business License Application

INDUSTRIAL PRETREATMENT ENVIRONMENTAL SURVEY

6. What is the quantity of wastewater discharged to the sanitary sewer in gallons per day (gpd)?

Less than 10,000 gpd 10,000 to 25,000 gpd More than 25,000 gpd

7. Does your company create wash water? See Definitions Yes No

If Yes, where will the wash water be collected and disposed? _____

8. Is there stormwater runoff from areas where materials, chemicals or equipment are handled or stored outside? Yes No

If Yes, explain _____

9. Do you or will you discharge detergents, oils, grease, solids, or other pollutants to the storm sewer that require a DEQ Permit?

Yes No Do not know

If Yes, your DEQ Storm Water Permit No. _____

This space is for your use for any additional information or for any comments you may wish to note.

Section 3:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature

Title

Date

COMPLETE and RETURN this portion to the City of Gresham with your Business License Application