

# SUMMARY OF PRIVATE PROPERTY IMPOUND CODE

NOTE: The summary does not contain the text of the entire ordinance. Please refer to GRC Article 9.75, Resolution No. 3039, and [www.greshamoregon.gov/towing](http://www.greshamoregon.gov/towing) for more information.

1. All Towers performing PPI tows in the City of Gresham must obtain a no-fee PPI License.
2. Towers shall not charge more than the maximum rates set forth in the Rate Resolution, nor charge for services not listed in the Rate Resolution.
3. Private property must have appropriate signage posted and clearly legible at each entry or driveway into a parking lot, and not more than 10 feet from the public right-of-way or lot line. The signage must comply with the specifications set forth in GRC 9.75.120.
4. Predatory practices, such as parking within 1,000 feet of the private property or posting cameras for observation unless warnings are provided per the code are prohibited.
5. Tows shall be performed in a courteous, professional and safe manner, taking care not to cause damage to the person or property of others while towing or storing a vehicle.
6. Towers shall take digital photograph prior to attaching equipment showing how the vehicle is in violation of the private parking facility regulations.
7. If a vehicle owner or operator returns to the vehicle while the Tower is still attaching equipment to the vehicle or is outside of the tow truck, the Tower shall release the vehicle to the vehicle owner or operator at no charge.
8. If the vehicle owner or operator returns to the vehicle before the vehicle has left the area and the hook up of equipment to the vehicle to be towed is complete and the tow truck's transmission is engaged and it has commenced driving forward, the Tower must immediately stop the vehicle. The Tower may charge a Release at Scene (RAS) fee. The Tower must wait for 15 minutes while the vehicle owner or operator attempts to obtain payment. The Tower may wait longer and charge for standby time of \$18 per 15 minutes. If the RAS fee is collected, the Tower shall unhook the vehicle and release it to the vehicle owner or operator.
9. Towers must accept cash or credit card (VISA / Mastercard).
10. Towers must notify their Tow Desk within 15 minutes after the Tower takes possession of a vehicle, a RAS fee being collected, or after a vehicle was released without a fee. The tower must notify the Tow Desk of: 1) the location of the tow; 2) the color, model, make and license plate of the vehicle towed; and 3) the vehicle's identification number (VIN).
11. Towers must offer to call or provide transportation to the vehicle owner or operator to the storage facility, if requested. A towing representative must be available to release a vehicle within 30 minutes of a request.
12. Storage fees are calculated based on a 24 hour period from the completion of tow. Towers may only charge for storage after 2-hour grace period has elapsed, starting from the "Tow Desk Notification."
13. Failure to comply with the code or the resolution may result in 1) the City ordering the PPI Tower to refund the amount collected for the tow, 2) civil penalty in the amount of \$500, and/or 3) revocation of license.

# SUMMARY OF PPI CODE RATE RESOLUTION

## Resolution 3039

**Basic fees for towing may not exceed:**

Class A Hookup Fee	\$ 157.25
Class B Hookup Fee	\$ 164.25
Class C Hookup Fee	\$ 240.25

**The following fees may be added, as appropriate. All fees must be documented on receipt.**

<b>Towed Mileage, as follows, up to a maximum of five miles:</b>	
Class A	\$ 3.80/towed mile
Class B	\$ 4.50/towed mile
Class C	\$ 5.50/towed mile
<b>Labor/Standby Time on-Scene in excess of 30 minutes</b> When charging for standby time, a Tower must report to the Tow Desk the time of arrival at, and departure from, the scene.	\$ 18.00 per ¼ hour
<b>After Hours Release Fee</b> (applicable only after 6:00 p.m. or before 8:00 a.m. Monday-Friday, all day Saturday and Sunday and City holidays)	\$ 25.00
<p><b>Release at Scene (RAS)</b> This fee may only be assessed if:</p> <ol style="list-style-type: none"> <li>1. The Tower has completed the hookup and attachment of all safety equipment, and the tow truck's transmission is engaged and it has commenced driving forward</li> <li>2. If Tower is outside of vehicle when vehicle owner / driver returns, a RAS fee may not be charged.</li> </ol>	
<b>RAS fees must not exceed:</b>	
1. Class A Tow	\$ 157.25
2. Class B Tow	\$ 164.25
3. Class C Tow	\$ 240.25
<b>Storage Fees</b>	
A. Storage fee per 24 hour period from the completion of the tow (after a two-hour grace period, starting from "Tow Desk Notification" of the towed vehicle)	\$ 25.00/day
B. Vehicles over 20 feet long (after a two hour grace period, starting from "Tow Desk Notification" of the towed vehicle)	\$35.00/day
<b>Lien Filing Fee</b>	
Applicable for lien filing fees incurred after a vehicle has been in storage five days. If higher fee is incurred, request may be made to Tow Desk to recoup additional costs.	
Vehicles valued under \$1,000	\$40.00
Vehicles valued \$1,001 - \$2,500	\$50.00
Vehicles valued more than \$2,500 or out of state (not Oregon or Washington)	\$85.00