

URBAN FORESTRY SUBCOMMITTEE MINUTES

Date:	6-27-22
Time:	4:00 – 6:00 pm
Place:	Virtual Zoom Meeting
Attending:	UFS: Chair Jim Buck, Vice Chair Britt McConn, Steve Stevens, Jay Adams, Keith Warren Staff: Tina Nunez-Osterink, Steve Fancher, Mary Phillips Council: None PC liaison: None Guests: Margie Hanrahan
Absent	Council President Morales

1. Agenda Item #1 Chair Update/ Call to order 4:03	
Chair Update:	Working with volunteers with on-site landscaping to accommodate the Hiroshima Peace Tree near Main City Park parking area and across from Ebetsu Plaza: \$2K grant approved; will set date for event in Sept 2022.
	DES Transportation Manager, Chris Strong, was alerted about median trees on Powell needing replacement and not surviving (i.e. car crashes, heat).
Decisions:	None.
Action Items:	Keith Warren will provide Jim Buck and Chris Strong with DES Transportation a list of good median trees to help with replacement of those along Powell Blvd and other locations.
2. Agenda Item #2 UFS Powers and Duties	
Discussion:	Steve and Mary walked the group through the memo.
	<p>General UFS questions/comments:</p> <ul style="list-style-type: none"> • Clarify who UFS is advising – Mary indicated advising PC yet this would not preclude UFS from advising City Council or staff. • There was a concern about UFS not a review authority and only “endorsing” – Steve explained it is problematic for UFS to review development applications but can have a reviewer role with development of urban forestry related policy and regulatory or non-regulatory tools. Mary confirmed that UFS would not have any decision authority with respect to development applications. • Is it possible to provide an endorsement of development applications without official review? • Is the City meeting the vision of the Urban Forestry Management Plan with these changes? • There seems to be cracks in the current process that need addressing and some of the memo indicate band aids to the process. • Steve brought up developer incentives as an area staff and UFS may be able to focus on in near term.

Decisions:	The group agreed to review Memo on their own then reconvene in July to discuss as a group before sending comments to staff.
Action Items:	UFS members to review and provide input on staff Memo before next meeting.
3. Agenda Item #3 Election of UFS Chair	
Discussion:	The group discussed holding a party for past members. Keith Warren Nominate Steve Stevens and the group agreed Steve is organized, knowledgeable and a positive member to fulfill this role. Britt McConn seconded.
Decisions:	Unanimous vote, all four UFS in attendance with Steve abstaining, in favor of Steve Stevens being elected as the new Chair of UFS.
Action:	Steve would like to take some time to think about it before accepting.
4. Agenda Item #4 Neighborhood Tree Plan	
Discussion:	The group agreed to do outreach at the August National Night Out and other summer events to enlist community in tree walks and their neighborhood tree plans.
Decisions:	Britt would like to organize a Tree Walk with Northwest NA. Jim would like to organize a Tree Walk with N. Gresham NA.
Action Items:	Tina to provide a list of all August National Night Out Neighborhood Association park events.

Next Meeting:	July 18, 2022 unless date needs to be changed.
Adjournment:	5:18 pm