

URBAN FORESTRY SUBCOMMITTEE MINUTES

Date:	5-16-22
Time:	4:30 – 6:30 pm
Place:	Virtual Zoom Meeting
Attending:	UFS: Chair Jim Buck, Vice Chair Britt McConn, Steve Stevens, Keith Warren Staff: Tina Nunez-Osterink, Steve Fancher Council: Council President Morales PC liaison: Phil Wich
Absent	Jay Adams

1. Agenda Item #1 Chair Update/ Call to order 4:30 pm	
Chair Update:	<ol style="list-style-type: none"> 1. Six dead trees along Powell median – city transportation department is looking into poor soil environment and heat – city NR dept looking into and report back 2. Brookside development – McKeel development stormwater planter with skinny tree planting 3. Sent communication to ODOT – equity issue – Morales and Ruiz following up with council on this and what can be done -Contact Suzan Carlson at ODOT climate director. Might also make sense to reach out to Rian Windsheimer, Regional Manager for Multnomah, Clackamas, Washington, and Hood River Counties. https://www.oregon.gov/odot/About/Pages/Executive-Team.aspx 4. Subaru facility dead trees and timbers facility on 174th dead – no arborist at city to track is a void 5. Coordinating committee meeting update – barely made quorum and issue of viability of 40% members not attending – 6. Tree preservation at Neighborhood Coalition Tina follow up with Jim & Carol 7. Arborist on staff discussion. 8. Hiroshima peace tree - need \$2K for landscaping and date needs to be set. 9. Wood bowls passed along to Gradin Family from salvaged walnut tree. <p>Other members update:</p> <ul style="list-style-type: none"> • Britt provided an update on the Community Enhancement Grant: Held 3 work parties. • Tina announced June East County City Manager Tree Forum held in Wood Village. <p>Tina shared summary notes from past meetings.</p>
Decisions:	UFS as a group approved past summary notes from Feb, March and April 2022.

Action Items:	Tina to send out doodle poll for informal UFS meet up in June. Tina to get arborist list to Britt. Britt to finalize cost plants need and create addendum to grant scope. Tina to get list from UFS members for arborist ideas (Council President Morales recently used Urban Forest Pro and would like to pass that along)
2. Agenda Item #2 UFS Election and Vacant Position	
Discussion:	Council President Morales asked if the application process was a barrier? Have we reached out to Janet Unruh and Denise Lopez?
Decisions:	Agreed to recruit from OPAL. They have a strong East County presence and have an environmental justice lens to their work.
Action Items:	Tina and Chair Buck to reach out to Janet, Denise, Latino Network and OPAL.
3. Agenda Item #3 UFS Powers and Duties	
Discussion:	Steve Fancher led the discussion with the UFS. <ul style="list-style-type: none"> - We will send a Memo to UFS in next week to review - Go to PC next then to council for adoption - Tina pointed out operational mechanisms and gaps in services - Steve F. explained in the short term can explore contracted services and long-term 3-yr staffing plan (urban forester on it) we will see if approved at budget level. - Chair Buck – post development tracking gap – need a list of gaps for contracted forester. - Steve F – we should add to discussion in June how city plan to accomplish them. - Britt – 1) urban forester – do we have a job description? 2) share with Council financial benefits before they approve budget (have we prepared that?) - Steve F – can look at past Urban Forester position and we can add info. - Britt – cost less and efficiency data needed for people making budget decisions – - Steve F - we didn't put a city position in for 21-22 but money in the budget for contracted services. - Chair – financial feasibility statement – do need UFS help to draft this? - Steve F – staff can take first stab then get UFS. - Steve S - Neighborhood Tree Plans – UFS role to assist nhood with tree canopy.
Decisions:	
Action:	Tina to send list of urban forester/arborist services needed (or current gaps in service) but UFS needs to still determine how this position would interact with city staff. Financial feasibility statement (Unclear who is taking the lead on this).
4. Agenda Item #4 Neighborhood Tree Plan	
Discussion:	No time left to discuss this item.
Decisions:	Tina to send outreach ideas by email.

Action Items:	Outreach plan to be discussed in June.
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Next Meeting:	June 27,2022
Adjournment:	6:30 pm