

JOHN ARDNER  
SHELLEY DENISON  
CHRISTOPHER DRESEL

JACK HOLLIS  
DANA STROUD  
DIANA MARCELA WASH

**GRESHAM CITY CHARTER REVIEW COMMITTEE –  
SUBCOMMITTEE MEETING**

**April 13, 2022**

**OPEN SESSION – 3 PM**

**VIA ZOOM MEETING (SEE INSTRUCTIONS BELOW)**

**COVID-19 EMERGENCY ORDER MEETING PROCEDURE**

Due to the restrictions in place established by the Governor's Stay-at-Home Order  
The Gresham City Charter Review Committee will be holding the  
April 13, 2022, Meeting at 3 P.M. via Zoom Meeting.

Please click the link below to join the webinar:

<https://greshamoregon.zoom.us/j/82000776511?pwd=YUtlazlFcXJhNnZkeGF4dWtqWWI5dz09>

Passcode: XYFg4E

One Touch Telephone: US: +13462487799,,82000776511#,,,,\*480014#

Telephone: US: +1 346 248 7799

Webinar ID: 820 0077 6511

Passcode: 480014

International numbers available: <https://greshamoregon.zoom.us/j/kuIOOCqJO>

Persons who desire to access the meeting and are unable to access the meeting via Zoom are encouraged to contact Dara Wright, Paralegal, by calling 503-618-2505 or emailing [Dara.Wright@GreshamOregon.gov](mailto:Dara.Wright@GreshamOregon.gov) by 5:00 pm two business days before the meeting, so that the City can provide alternate arrangements.

Persons who desire translation services for this meeting must notify Dara Wright, Paralegal, by calling 503-618-2505 or emailing [Dara.Wright@GreshamOregon.gov](mailto:Dara.Wright@GreshamOregon.gov) by 5:00 pm three business days before the meeting, so that the City can make arrangements for translation services.

If you wish to receive notices of future meetings, please contact Dara Wright, Paralegal at [Dara.Wright@GreshamOregon.gov](mailto:Dara.Wright@GreshamOregon.gov) or (503) 618-2505.

GRESHAM CITY CHARTER REVIEW COMMITTEE –  
SUBCOMMITTEE MEETING  
APRIL 13, 2022

<b>AGENDA ITEMS</b>
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1.           **PRESENTATION FROM SIGHTLINE INSTITUTE.**
  
2.           **PRESENTATION FROM THE EQUAL VOTE COALITION.**
  
3.           **DISCUSSION ON DRAFT SUBCOMMITTEE TIMELINE PREPARED BY  
VICE CHAIR ARDNER.**
  
4.           **AGENDA ITEMS FOR FUTURE MEETINGS; FUTURE  
SCHEDULE.**

# COMMUNITY ENGAGEMENT STRATEGY WORKSHEET

STEP 1

DESCRIBE THE PROJECT

+ SET GOALS

STEP 2

## ASSESS THE LEVEL OF PUBLIC CONCERN: ENGAGEMENT LEVEL

Add your scores:

IMPACT + COMMUNITY INVESTMENT + BENEFIT OF PARTICIPATION + RAMIFICATIONS + COUNCIL + DIFFICULTY = \_\_\_\_\_ / (divide by 6) = \_\_\_\_\_

Use this number to determine the level of engagement.

**INFORM**  
(1 - 1.9)

**SOLICIT INPUT**  
(2 - 2.9)

**INVOLVE**  
(3 - 3.9)

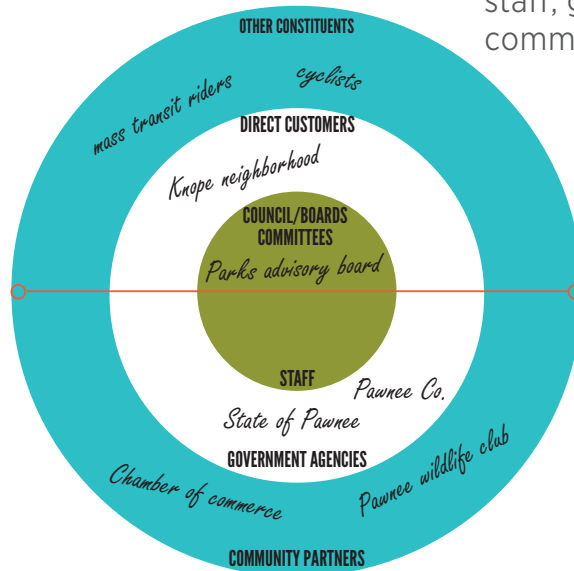
**COLLABORATE**  
(4 - 5)

STEP 3

## DEFINE STAKEHOLDERS

Prioritize: think about budget, scope, timeframe, etc. to determine key stakeholders necessary for the project's success.

Using the stakeholder map list your key stakeholders based on type. i.e. staff, government agencies, community partners etc..



**STEP 3** DEFINE TARGET AUDIENCE + ENGAGEMENT SCALE

**STEP 4** SELECT THE BEST TYPE + TOOL FOR ENGAGEMENT

STAKEHOLDER	ENGAGEMENT SCALE	NOTES (demographics, etc.)	ENGAGEMENT TOOL(S)
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MULTI-MEDIA



SURVEYS



E-TOOLS



SOCIAL MEDIA



PRINT MATERIALS



TASK FORCE + COMMITTEES



MEETING/EVENT



IN-PERSON



PARTNERS

**STEP 5** REWARD + FOLLOW UP

# Draft Gresham City Charter Review Timeline 2022

Recommendation(s) on Elections to City Council

CRC Review Kickoff  
Jan 10

Today

Jul 12

2022

2022

