

Date: April 25, 2021

To: Southwest Neighborhood Association

From: Gail Cerveny, President

Re: Board Meeting Agenda – June 3, 2021
Early Notification Meeting for 2789 SW Butler Road – June 9, 2021

This email contains information for two meetings. The first meeting is the agenda and zoom information for the Board Meeting of the Southwest Neighborhood Association to be held on June 3 at 7 PM.

Agenda

- 7:00 Call to Order - Gail
Minutes of last Board Meeting - Teri
Treasurer's Report – Dana
- 7:10 Coalition of Neighborhood Association Meeting Updates – Brandon
Duties survey, transition planning, need more volunteers
Camping/homeless along Springwater/Jenne Rd Conversation
SWNA Board participation
- 7:30 Discussion of Topics and Speakers for July Meeting - Gail
- 7:45 Land Use - Brandon
Recent Early Neighborhood Notification Meetings
City Planning Site update
Steve's land use records
- 8:10 New Land Use Chairman Discussion – Gail
- 8:20 SWNA Meeting Signage – Brandon
- 8:25 Speed bumps
- 8:30 Further discussion and adjourn

Early Notification Meeting – June 9 – 6 PM

The second meeting and zoom information is for the Early Neighborhood Notification Meeting to be held May 9th at 6 PM. The developer will be available to explain the partitioning of the land across the street from Butler Creek School and answer any questions you have regarding this partition and future development. At a later date if the partition is granted, there will be another ENN meeting to discuss further the development plans.

We received the following information from Jamie Thomes of the City of Gresham:

Here is the Registration Link to the Early Neighborhood Notification Meeting for the City of Gresham project number PRE 21-00019 - Butler Creek
Subdivision: <https://greshamoregon.zoom.us/meeting/register/tJAuf->

[ivrzsHtEWgFaz2GevT7QptlobmPyj](#), which is scheduled for Wednesday, June 9 at 6 pm and is located in the Southwest Neighborhood Association.

Once you register for the meeting you will receive an email from Zoom with a link and password to the meeting. **Please do not forward the email you receive from Zoom, as the meeting link and password are specific to you. You can, however, forward this email to anyone you know who either needs or wants to attend this meeting so that they can register for the meeting.**

If you have any questions (regarding the zoom platform) please let me know.

Thank you,

Jamie Thomes | City of Gresham Planning Technician II
503-618-2842 | Jamie.Thomes@GreshamOregon.gov | www.greshamoregon.gov
1333 N.W. Eastman Parkway | Gresham, OR 97030-3813

Here is the letter being sent to homeowners surrounding the property from James A Leeper of Leeper Development Group, LLC:

May 24,2021
Leeper Development Group, LLC
P.O. Box 301579
Portland, OR 97294

Re: Notice of Early Neighborhood Meeting on Proposed Minor Partition

Dear Property Owner,

We are writing to invite to attend a remote Zoom meeting to discuss a proposed project located at 2789 SW Butler Rd. Gresham, OR 97080. The property can be legally identified as RNO: R993200010 Property ID: 340763 State ID: 1S3E20A -00100. This is in the Southwest Neighborhood Association. The proposal is for minor partition. The project is pre-application 21-0019. You can see the pre-application notes for this proposal through the Gresham Online Development Planning project tracking system at <https://egov.greshamoregon.gov/Click2GovPZ/> OR ePlan at <https://ePlan.GreshamOregon.gov/ePlan/>. Login information for ePlan can be found under the Planning tab at the bottom of the page. The ePlan pre-application summary can be found in the Final folder associated with the project. The purpose of this meeting is to provide an opportunity for the applicant and surrounding property owners to meet and discuss this proposal and identify any perceived issues or concerns that the surrounding community may have.

The remote Zoom meeting is scheduled for: June 9, 2021 at 6:00PM

Given the advent of the COVID outbreak and at the direction of Gresham City staff, an in-person meeting will not be held. Instead, City staff have set up a remote meeting through Zoom Video Communications, which is a remote conferencing system to allow for the ENN meeting while also maintaining the social distancing protocol. The Zoom meeting can be accessed by video or phone conference. To access the meeting, please go to <https://greshamoregon.gov/NeighborhoodAssociations/> . Then, under the section of the

page labeled "Association resources" locate the section labeled "Early Neighborhood Notification Meetings". Click on the symbol to locate the Meeting Date or Project Name for the project you are interested in. Once you have located the project meeting, you will find a link with instructions on how to access the remote Zoom meeting and a link to register for the Early Neighborhood Notice meeting.

To maintain an orderly meeting, the following sequence will occur:

- Attendance: any person who accesses the meeting shall state their name, address, and phone number/email address once they join the meeting. o This is for our ENN record that is required for development permit submittal.
- Project presentation: at the time indicated in this letter, the project team will present the project.
- Question and answer: at the conclusion of the presentation, we will ask that any person with a question to state their name. o After all names of those who wish to speak have been identified, we will go down the list of names and answer questions.
- Conclusion: at the conclusion of the question and answer segment, we will confirm all meeting attendees and then conclude the meeting.

For more information about Zoom, you can visit Frequently Asked Questions page, <https://support.zoom.us>, where you can learn more about the system.

Please note this is an informational meeting on preliminary plans. These plans may change slightly before the application is submitted to the City. I look forward to discussing this proposal with you. For questions about ePlan, please contact City staff at 503-618-2842 or ePlanReview@GreshamOregon.gov.

Regards,
James A. Leeper
Leeper Development Group, LLC