



1333 NW Eastman Parkway, Gresham, Oregon 97030-3813
Phone 503-618-2355 • Fax 503-666-8330
GreshamOregon.gov/fire
GFES@GreshamOregon.gov

CONSULTATION REQUEST

**Complete all information fields. Payment must be received prior to consultation.
The fee is \$125 an hour with a one hour minimum.**

Applicant Name: _____

Business Address: _____

City, State & Zip Code: _____

E-mail: _____

Contact Phone: _____ Alternate Phone: _____

Permit Address _____

Permit Number: _____

What dates/times will you be available for a consultation:

_____	_____
Dates	Times

By signing this form applicant agrees to meet all of the requirements of the applicable Oregon Fire Code, City Code and Gresham Fire & Emergency Services Event Permit Guidelines for the duration of the event.

Signed: _____ Date _____

*****For City Use Only*****

Fee Paid: _____

Form of Payment: Cash Check

Received by: _____

Credit Card (instructions on reverse)

Credit Card Payment Instructions

Type GreshamOregon.gov/Services/Pay-Your-Bill-Online in your web browser.

Go to the Misc. Charges tab and click the Pay Now button.

Utility Bills	Business and Rental Licenses	Misc. Charges	Permit Fees	Sponsorships and Donations
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Pay now >

- For miscellaneous fees and services such as code violations, fire inspections, and rental housing violations.
- Pay by phone at 1-844-813-4738; an additional fee will apply for phone transactions.

Click Miscellaneous.

Miscellaneous >

In the dropdown menu, choose Fire Department Fee.

Enter an invoice number or description of payment, such as Fire Prevention Permit.

Enter your organization or your name in the Customer or Account Number and Name on Invoice boxes.

Fill in the payment amount.

Enter your phone number and email address.

Miscellaneous

For miscellaneous fees and services such as code violations, fire inspections and rental housing violations.
[Click for more information.](#)

For electronic payments using ACH or EFT (Automated Clearing House/Electronic Funds Transfer) from your checking or savings a transaction fee of \$1.95 is charged; no limit on payment amount. For payment with a credit or debit card there is a per transaction fee of 2.5% with a \$2.95 minimum fee.

Miscellaneous *

Fire Department Fee ▾

Customer or Account Number

Your Organization or Name

Invoice or Bill Number *

01012020

Name on Invoice *

Your Name

Amount *

15.00

Phone Number *

000-000-0000

Email Address *

your.email@youreemail.com

Confirm Your Information >

Click Confirm Your Information - Add Selected Invoices – Proceed to Payment.

Choose your payment method and click Continue to Payment Information.

Enter your payment information and click Continue to Review Payment.

Click Process Payment when you are ready to make the payment.