



# City of Gresham Tree Removal Exemption Form

This **Tree Removal Exemption Form** is for removal of \_\_\_\_\_ Trees

Address where work is to be performed \_\_\_\_\_

Exact location/description of trees to be removed See attached maps and/or drawings.

Name of Person or Business to perform work \_\_\_\_\_

Contact Telephone Number \_\_\_\_\_

Approximate Date(s) when work is to be performed \_\_\_\_\_

Reason for Tree Removal \_\_\_\_\_

Associated Development Permit No. (if applicable) \_\_\_\_\_

**Exemption Limitations**

- No Significant Tree or part of a Significant Grove may be removed under this exemption form.
- No regulated trees may be removed within a Hillside Physical Constraint, Flood Plain, or Natural Resource Overlay district under this exemption form.
- No street tree, parking lot tree, buffer tree, landscape tree, perimeter tree or tree subject to conditions of approval in any development permit may be removed under this exemption form.

**Other**

- This removal counts toward the maximum of  3 /  6 regulated trees permitted for removal in a 12 month period on commonly owned contiguous parcels on land that is  less /  more than 35,000 square feet in area.
- The applicant shall obtain any applicable Oregon Department of Forestry permits for sales of wood cut, as applicable. (Contact the Mollala office at 503-829-2216 or visit <https://ferns.odf.state.or.us/e-notification>)
- The applicant shall obtain approval from the applicable jurisdiction for any work to be performed adjacent to or in the right-of-way of the Oregon Department of Transportation (Contact 503-665-1823). For questions about a safety plan for work affecting a City right-of-way, contact Don Bilyeu at 503-618-2630.

When removing trees you are required to comply with the Migratory Bird Treaty Act

The federal Migratory Bird treaty Act (MBTA) (Title 16 United States Code Ch. 7) authorizes the Secretary of the Interior to protect and regulate the taking of migratory birds. The MBTA is administered by the U.S. Fish and Wildlife Service. It renders taking of migratory birds, their occupied nests, and their eggs illegal except when authorized by a federal permit. Under the MBTA, take is defined as the death or injury of a migratory bird species or their eggs. For more information, contact the U.S. Fish and Wildlife Service Region 1 office at 503-872-2715.

**I affirm that I have read and understand the permit exemption limitations. I also verify that I am the property owner or an authorized representative of the property owner in this matter.**

\_\_\_\_\_  
Owner/owners' representative - Print Name

\_\_\_\_\_  
Owner/owners' representative - Signature

\_\_\_\_\_  
Development Planning Manager/Designee

\_\_\_\_\_  
Date

**A copy of this exemption form must be kept on site during all hours of work**

Gresham Community Development Code Section 9.1021, 9.1022, 9.1031, and 9.1032: Prior to obtaining a grading permit and prior to performing any grading, ground breaking, grubbing, tree removal, or clearing activity on a development site, the owner, applicant, or representative shall obtain a tree removal permit or written verification from the Manager that no tree removal permit is required. A copy of the permit or exemption shall be kept at the site during all hours of work at the site.