

**I. CALL TO ORDER – 6:00 PM**

A regular session of the Gresham Historic Resources Subcommittee was called to order by Chair Charlotte Becker on Wednesday, January 8, 2020 at 6:01 PM in Conference Room 1A at Gresham City Hall, Gresham, Oregon.

**MEMBERS PRESENT:**

Charlotte Becker, Chair  
Teri Browne  
Michel George, Vice Chair  
David Lindstrom  
Evan Smiley  
Martin Stone

**MEMBERS ABSENT:**

Sandra Millius

**STAFF:**

Mary Phillips, Senior City Planner

**PLANNING COMMISSION LIAISONS PRESENT:** Jef Kaiser

**CITY COUNCIL LIAISONS PRESENT:** None

**II. Staff Update**

Hamlin Johnson House: The owners are working with the Building Department but at this point there have been no changes to the exterior of the house.

**III. Staff Presentation: CLG Grant Funding Ideas**

Staff gave an overview of the upcoming Certified Local Government (CLG) Grant application. The grant provides up to \$12,000, which the City would have to match either with funding, staff time, volunteer time, or dollar or in-kind donations from other organizations/businesses. In the past, the City has been able to match about \$4,000 with Staff time. The grant application is due the end of February and the funds could be utilized over a two-year period.

Staff then presented Grant activity ideas, including those brought up at previous meetings:

- Property nominations
- Education events:
  - The State Historic Preservation Office (SHPO) offers free trainings that can be offered to the public, including character defining features, ways to promote preservation in your community, and resources for historic buildings. The trainings could be held at a regular meeting with additional advertising. Staff/volunteer time spent on advertising would count toward the match.

- Hire consultant Dave Hedberg to research a topic of the Committee’s choosing and present the findings to the public. Some research ideas are women and minorities related to historic Gresham properties or lesser told stories of Gresham’s history.
- Inventory projects:
  - Hire a consultant to assess the City’s existing survey and GIS property data to create a prioritized list of survey needs. Then, the Committee will review and decide which surveys to pursue. The majority of the budget would be used to determine survey needs and the rest would be used to actually perform surveys.
  - Surveys could be based on numerous categories, including location, age, or redevelopment pressure.
  - Surveys have mainly been done for the Downtown, Northwest, Pleasant Valley, and Springwater areas. These areas could have additional properties that would now be considered historic since the last time they were surveyed.
  - Consultant Adrienne Boyd has previously done inventory and survey work for the City and could be contracted for this project.
  - A public presentation of the survey results is recommended. This would typically be done by the consultant but could be done by Staff and the Committee to help with the match.

After discussing these options, the HRS unanimously agreed to pursue two education events and inventory work including the hiring of a consultant to create a prioritized list of survey needs then conduct as much survey work as a match can be found for. Staff will get more information about the SHPO trainings that could be used for education events. If budget match can be found, the HRS may also consider hiring consultant David Hedberg to do research or a presentation.

**IV. Review of November 13, 2019 Minutes**

The Subcommittee members reviewed the draft minutes. Michel George moved to approve the November 13, 2019 minutes. Evan Smiley seconded. The motion passed unanimously.

**V. Other Subcommittee Business.**

The Subcommittee members discussed:

- Schedule: The next meeting will be March 11, 2020 if there are agenda items. Mary will send out information on the final grant application and see if the group needs to meet.

Martin Stone moved to adjourn the meeting and the motion was seconded by Teri Browne. It was approved unanimously, and the meeting was adjourned at 7:00 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recorder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date