

CITY OF GRESHAM OREGON

Adopted Budget for Fiscal Year 2022/23

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EQUITABLE

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CITY OF
GRESHAM
OREGON

Budget Message

Fiscal Year 2022/2023

Over the last two years, Gresham has faced great challenges. At the same time, our City organization and the community has proven to be resilient, and the City has made quick adjustments and changes to respond to the evolving needs of our community. Our City team has worked with limited financial resources for years and yet they find ways of providing great service to the community every day. I am incredibly proud of the work that our team does and thankful for our City Council's support over the last year as we work to address challenges together and embrace a resilient, flexible and adaptable approach to serving our community.

For many years, the City has navigated a difficult financial situation. At the core of our problem is an inequitable property tax system that limits Gresham's rate to one of the lowest in the state and severely hampers our ability to fund our services. Less than half of our police and fire costs are paid for through property taxes. This doesn't address the multitude of other critical services like parks, planning, economic development and so much more. To address this core problem, the City is working on Imagine Gresham, developing a strategic plan and long-term financial plan. Our long-term financial plan will put the City in a position to be successful in providing the services our community asks for today and the services our community dreams of for the future of Gresham. This work is critical to ensuring that we are building the City's finances in a way that supports the dreams of our Gresham community and that is achievable and realistic.

While the development of our long-term financial plan is underway, the City has developed a 2022/23 budget that recognizes our limited financial resources, while also addressing the most urgent needs we have as an organization. Over the last twenty years our community has grown, our services have grown, and our community has continued to ask more of us as a City, but we have not been able to add the core staff we need to serve our community and to serve each other.

To position the City to best serve our community in Fiscal Year 2022/23, we have developed a budget that recognizes the need for additional internal-facing staff to support the work of our team, while limiting the impact on our fund balance as much as possible. We also recognize that the one-time infusion of federal dollars through the American Rescue Plan Act has allowed the City to fund more than \$5.9 million in urgent public safety and housing and homelessness needs. Additionally, we were able to stabilize revenues and minimize the impact of our fund balance due to the temporary extension of the Police, Fire and Parks Fee approved by City Council as well as additional funds from the American Rescue Plan Act.

Our City organization is interdependent. We rely on each other to be successful every day, and we collaborate daily on our work to ensure that we can provide the best service possible. We are one organization, made up of many unique departments, functions and people who bring their individual values, skills and strengths to the team. While many of our services are community-facing, such as fire, police, parks, and economic development, many of these community-facing departments rely on the work of our internal services, such as fleet, facilities, information technology, and finance to ensure that they have the resources they need to be successful.

As such in our proposed 2022/2023 budget we prioritize staffing for all services, including these vital internal services. This proposed budget for Fiscal Year 2021/22 will keep our operations steady, albeit still understaffed and under-resourced, for one more year. The long-term financial plan being developed

Budget Message

this year will further develop how we are going to properly resource our organization to serve the community in the future.

Fiscal Year 2022/23 highlights

Strategic Use of American Rescue Plan Act Funds

While the approval for projects using American Rescue Plan Act Funds (“ARPA”) are not a part of the City’s annual budget process, it is important to recognize the impact and significance that this funding has had on the City. The City received \$12.7 million in 2021 in ARPA funds and will receive a second allocation of the same amount in 2022. The community provided us with feedback on how they would like us to spend these funds and our City Council adopted principles to guide the decision on how these funds are spent. The City Council approved the use of these funds for strategic, timely and urgent investments to serve the community as follows:

- Business Grant Program - \$510,000
- City of Gresham COVID-19 Expenses - \$500,000
- Community Assistance Grant Program - \$350,000
- Computer Replacement - \$600,000
- Housing & Homelessness - \$1,950,000
- Organizational Stability - \$2,805,000
- Public Safety - \$4,436,000
- Planning for the Future - \$400,000
- Utility Assistance Program – \$120,000
- Youth Violence Prevention Program - \$1,000,000

One-Time Additional Revenue

To ensure that the City did not need to make any cuts to services or personnel, the City needed additional revenue for the Fiscal Year 2022/23 budget. To accomplish this, City Council took two significant actions – a one-time extension of the Police, Fire & Parks Fee, as well as dedicating a portion of the American Rescue Plan Act Funds towards organizational stability. Without these actions, the City would have been forced to decrease services and look at cuts to the budget.

Internal Staff Needs

To work towards a more stable organization with the resources it needs to provide the community with the services it desires and demands of us, the City has built three-year operational plans for every service area outlining what resource needs each area has to keep running, provide the current level of service and retain employees. Since the City’s revenues are limited, we are unable to fund all needs included in the three-year operational plans; however, this budget does address most of the first year needs established in these plans. While some areas of the City have received additional support and staffing over the last few years, including public safety and homelessness, many areas of the City have been operating with the same or less staff than before. In the proposed Fiscal Year 2022/23 budget we provide 28.6 additional positions that are most critical to ensuring that we can continue to operate. These additional positions include direct community service and also support all of the City’s departments, including police, fire, parks & recreation, and more.

Budget Message

Strategic Changes

In order to ensure that the City could fund additional critical staffing needs while minimizing the draw on the fund balance, the City has included a temporary one-year deferral of contribution from the General Fund to the Equipment Replacement Fund. At the end of each Fiscal Year, the City has natural, unspent dollars from turnover and changing circumstances. To recognize this, the City has proposed deferring the Equipment Replacement Fund contribution in the budget itself, but expects that the General Fund will more likely than not, be able to make this contribution at the end of the year. Even if the City does not have unspent funds, the Equipment Replacement Fund has a significant fund balance, and therefore, the Fund can accommodate a one-year loss of contribution, while still funding the needed equipment.

What's next?

I'm tremendously proud of the dedication and creativity of our Budget staff who have worked to build this budget. I'm grateful for the resiliency of our all our directors, managers and staff that have continued to manage within their limited budgets, and for developing robust three-year operational plans that serve as the foundation for this budget as well as our long-term financial plan. We are at an important point in our community and our City, as we move forward with our long-term and forward-thinking Strategic Plan and financial plan. But, we cannot do it alone. We will all need to work together as a community and an organization to build a brighter future. I look forward to working with you in this next year.

Respectfully Submitted,



Nina Vetter
City Manager

Budget Highlights & Comparison

Operating Budget – Adjusted Comparison – FY 2022/23 vs FY 2021/22

The City's budget includes 20 different operating funds. These funds are primarily used to separately track and account for revenues and expenditures that are dedicated to a specific service, function or program. The highlights described below are based on the total of all operating funds combined in order to provide a summary level view, however, it is important to remember that most revenues cannot be used for other purposes or comingled with other programs.

The overlap of fund accounting requirements and state budget law results in numerous duplications within the City's combined operating budget. The comparison provided in this section has been adjusted to remove those duplications.

Compliance with accounting requirements and budget law also requires the operating budget to include appropriations for pass-through and grant items. Examples of pass-through items include the City's share of the Metro Regional Affordable Housing Bond measure, Community Development Block Grant and HOME allocations and any grants implemented on behalf of the Gresham Redevelopment Commission. The budget for fiscal year 2022/23 also includes appropriation of significant grant resources including funding through the American Rescue Plan Act as well as various state grants related to youth violence prevention and homeless services.

For the purposes of this comparison, the pass-through items and the larger grant items mentioned above have also been excluded as their effects can make year to year comparisons of on-going activities challenging to recognize.

After adjusting for the categories described above, the net change in the City's combined operating budget across all funds for fiscal year 2022/23 is an increase of approximately \$16.8 million, or 10.5%, citywide. These changes are predominately related to personnel costs and one-time purchases of vehicles and equipment. Further details are described below.

Personnel

- Staffing changes reflected in the fiscal year 2022/23 budget are explained in greater detail, including a specific listing of all changes, in the *Additional Information* section in the back of this document.
- The budget for fiscal year 2022/23 includes the addition of positions throughout the organization to address significant staffing challenges that are impacting staff retention and/or service delivery. As work continues to develop a strategic plan and to improve financial sustainability, multi-year plans have been outlined for each department to identify the highest priority strategic staffing needs. These plans are intended to highlight positions that will increase staff capacity to better meet community expectations and to provide more sustainable service delivery. The budget for fiscal year 2022/23 includes the first year of the three-year plans whenever possible.
- The net change across all salary related line items shows an increase of \$5.5 million for fiscal year 2022/23. This is due to the additional positions as well as expected contractual obligations.

Benefits

- Benefit related expenses citywide are expected to increase by approximately \$3.2 million. Many expenses related to benefits are based on payroll costs and employee demographics, so many budgeted changes are the result of the changes to staffing levels and payroll costs identified above as well as changes in demographics and rates.

Budget Highlights & Comparison

- The budget reflects an increase of approximately \$1.0 million for the health insurance line-item across the City. Costs are based primarily on actuarial analysis that accounts for usage trends and market costs as well as reserve requirements. Changes in recent years to establish self-funded health and dental plans continue to show lower costs than what would likely have been experienced without the change to the current self-funded structure.
- The budget reflects the Public Employee Retirement System (PERS) rates that are in place for fiscal years 2021/22 and 2022/23. Rates are set for a two-year period so most of the \$1.3 million change from fiscal year 2021/22 to 2022/23 is a result of the new positions described above. The employee demographic continues to transition to the OPSRP program, which utilizes a lower rate than the Tier I/II program.
- FICA makes up the bulk of the remaining \$900,000 difference between the two fiscal years. Dental insurance, Trimet taxes and other benefits are also included within this amount.

Professional and Technical Services

- This category reflects an increase of \$1,090,000 after the exclusion of pass-through items or large grants such as those related to youth violence prevention or homeless services.
- Police and Fire show increases of approximately \$223,000 and \$100,000 respectively for dispatch services provided through Portland's Bureau of Emergency Management.
- The Wastewater Fund shows an increase of approximately \$177,000 in Contracted Services for operation of the Wastewater Treatment Plant while the Stormwater Fund shows an increase of \$104,000 related to invasive species management and green facilities work.
- Urban renewal includes an increase of \$127,000 for contracted services for advisory assistance with next steps for the UR area. Additional expertise and support will be needed regardless of the outcome of the May election.
- Contracted services for Facilities & Fleet show an increase of \$59,000 within the Citywide Services and an increase of \$25,000 specific to Fire facilities.
- Budgets for contracted services in many areas typically fluctuate depending on the status of grants and other special funding received or special projects required. Transportation shows a decline, while other areas, including Police show an increased amount.

Property Services

- The Property Services category shows an increase for fiscal year 2022/23 of \$331,000.
- Utility services overall show an increase of \$37,000 citywide, primarily in Parks and Fire.
- Rent and lease related expenses, including for copy machines and printers, are shown to increase by \$36,000. The largest increase is related to space for the fleet shop. The line item for cell phone/wireless services is expected to increase by \$74,000 predominately in the central support expenditure within the Information Technology budget.
- Transportation, Water and Stormwater show the largest changes in Infrastructure R&M. Water accounts for approximately half of the \$226,000 of the increase in this category, as additional meter repair and replacement is included in the budget.

Budget Highlights & Comparison

Other Services

- This category shows an increase of approximately \$213,000 for fiscal year 2022/23.
- Training and travel related costs are budgeted to increase approximately \$75,000 on a citywide basis. The easing of travel restrictions related to COVID-19, and the availability and need for in-person training opportunities are contributing factors. Dues and memberships also show an increase of \$15,000, mostly for activities supporting citywide efforts.
- Promotional activities show an increase of \$118,000 citywide, mostly in the areas of Citywide Services and Urban Renewal.

Materials

- The net increase in this category is approximately \$609,000 for fiscal year 2022/23.
- The cost of the water purchase from the City of Portland is budgeted approximately \$202,000 higher for fiscal year 2022/23. Pavement marking and signs in Transportation show a decrease of \$18,000
- The fuel appropriation is shown to increase by \$170,000 for fiscal year 2022/23. Supplies related to vehicle and equipment maintenance are also projected to increase by \$92,000. Other minor equipment & tools across the City show an increase of \$78,000.
- The budget for personal protective equipment is shown to increase approximately \$69,000 mostly related to Fire expenses, include an expected training academy in fiscal year 2022/23. Other first aid and safety supplies are budgeted to increase by approximately \$35,000, mostly for Facilities and Fleet and Police.
- Expenditures for computer software and other Information Technology related items show a net decrease of \$25,000, as the Equipment Replacement Fund shows a decrease following the replacement of certain computer equipment during fiscal year 2021/22. This is partially offset by other increases, primarily in Police and Wastewater.

City Grants & Contributions

- Changes within this category show a total decrease of approximately \$60,000 after the exclusion of pass-through items or large grants. After excluding these items, most changes of note within this category are minor and relate to the Designated Purpose Fund. Typically, these budgeted items are tied to grants or other special revenues. Other components of this category, related to the Metro Regional Affordable Housing Bond, the Community Development Block Grants and HOME programs, and various ARPA expenditures have all been excluded from this comparison narrative. Additional details about these programs and their expenditures can be found elsewhere in the document.

Insurance

- Workers' compensation and liability claims are budgeted based on actuarial analysis. Overall, this category shows an increase of almost \$618,000 for fiscal year 2022/23, primarily related to fees and charges associated with coverage.

Budget Highlights & Comparison

Internal Payments

- The utility license fees paid by the City's water, wastewater and stormwater utilities are projected to increase by approximately \$344,000 in fiscal year 2022/23 based on projected revenues.
- This category also reflects an increase of \$50,000 for CDBG support, consistent with the increased workload that has resulted from the recent, higher than normal, grant funding allocations.

Capital Outlay (Non-CIP)

- The budget for capital outlay varies greatly from year to year depending on vehicle and equipment replacements planned, as well as the availability of grant funding that may be used for new vehicle or equipment purchases.
- This category shows an increase overall of approximately \$4.9 million relative to fiscal year 2021/22, primarily due to scheduled vehicle and equipment replacements budgeted in the Equipment Replacement Fund. Many equipment and vehicle items have been carried over from fiscal year 2021/22 as they are not expected to be received prior to June 30, 2022 due to COVID-related supply chain delays and lengthy production timelines. Budget and accounting rules require the reappropriation of these funds into fiscal year 2022/23 to make the payments for the items when received even if the orders were placed previously.

Operating Budget – Non-Adjusted Comparison – FY 2022/23 vs. FY 2021/22

Because of the interactions between fund accounting requirements and state budget laws, certain expenditures are reflected twice in the City's operating budget. On one hand this duplication of budgeted expenditures adds transparency from an auditing and internal control standpoint – money cannot move between funds without being budgeted, tracked and clearly tied to its intended purpose. On the other hand, it serves to make the City's budget appear larger than it really is, and may be, misleading when looking from an outside perspective.

Two key areas are double counted in the City's Operating Budget.

- Internal service charges are used to allocate the costs of shared support functions such as human resources, accounting, fleet maintenance, payroll, and information technology services. These costs are reflected twice – once in the fund providing the service such as the Facilities and Fleet Fund, and again when costs are allocated to the fund receiving the service such as the Water or Building Fund. More information on internal service charge allocations can be found in the City's *Internal Service Charge Manual*.
- Shared costs that are collected through payroll rather than through internal service charges also may be reflected twice. This includes costs for health and dental insurance costs for the City's self-insured plans as well as the costs for workers' compensation. These costs are included when each operating fund pays their share to the insurance funds, and again when the insurance funds pay claims and associated expenses to the outside providers. The budgets for the funds are based on an actuarial analysis of anticipated claims, demographics and reserve requirements. Similarly, the costs of pension bonds are also reflected twice in the total City budget as each operating fund pays their proportionate share to the debt service fund, which then makes the debt service payment.

Budget Highlights & Comparison

Non-Operating Budget Comparison – FY 2022/23 vs. FY 2021/22

The non-operating portion of the budget can show wide variations from year to year, depending on the timing of one-time actions such as capital improvement projects, availability of grant funding, issuance and/or repayment of debt, and interactions between the City and the Gresham Redevelopment Commission. Key items of note for fiscal year 2022/23 are described below:

Capital Improvement Projects

- The Transportation Capital Improvement Fund reflects a slightly increased as certain projects are transitioning to construction following design and right-of-way acquisition. These include NE Cleveland – Stark to Burnside and the Division Street Corridor project. Other projects such as Local Street Reconstruction and Hogan – Powell to Burnside are also continuing to show a high level of activity.
- The Footpaths and Bike Routes Subfund, within the Transportation Capital Improvement Fund, shows a reduced appropriation as work needed to comply with the Americans with Disabilities Act in conjunction with the Local Street Reconstruction Program is slowing after a higher than normal pace in fiscal year 2021/22. Other work included focuses on pedestrian enhancements, especially related to safe access to schools.
- The Stormwater Capital Improvement Fund shows an increase in appropriation relative to fiscal year 2021/22, primarily related to the Fairview Creek Basin Central Core Trunk project. The capital plan continues to emphasize pipe repair and replacement work.
- The Water Capital Improvement Fund shows a noticeably increased appropriation for fiscal year 2022/23 as work related to the expansion of the City’s groundwater system is underway. Other projects focused on improving seismic resiliency of reservoirs and completing waterline repair and replacement also continue to be implemented.
- The Wastewater Capital Improvement Fund shows an increased appropriation for fiscal year 2022/23. Projects related to infrastructure refurbishment and process improvements at the Wastewater Treatment Plant show the largest increase in activity. Pipe maintenance and replacement for the collection system continues to show steady activity as well.
- The Parks Capital Improvement Fund reflects an increased appropriation related to the Gradin Sports Park, as funding through the Oregon State Lottery grant and a federal award are now included. The Metro Local Share allocation also continues into fiscal year 2022/23. A project related to Civic Neighborhood is also included to allow for the issuance of SDC credits in the event development activity occurs.
- The General Development Fund allows for system development charge credits to be issued for developer funded qualifying infrastructure improvements in Pleasant Valley and Springwater. The total appropriation for this fund shows a noticeable reduction, as the Lower Kelly Creek Trunk wastewater project has been completed.
- The Urban Renewal Capital budget shows a reduced appropriation as projects for the Catalyst Site/Downtown Rockwood project and improvements to Sandy Boulevard are nearing completion. The budget also allows for potential work related to the Sunrise Site pending GRDC direction.
- The Enterprise Systems Replacement Fund does not include an appropriation for fiscal year 2022/23 as the fiscal year 2021/22 work has been completed and new projects related to this fund are not planned at this time.
- More information on capital project budgets can be found in the *Capital Funds* section of this document, or in the City’s *5-Year Capital Improvement Program* document.

Budget Highlights & Comparison

Interfund Transfers

- This category varies widely from year to year depending on the amount of capital construction, system development charge expenditure, debt issuance or repayment, and other actions that require sending money from one fund to another. Many changes in Interfund Transfers for fiscal year 2022/23 are driven by changes in various capital programs described in the Capital section above. Additional changes in Interfund Transfers are associated with debt actions referenced in the Debt Service paragraph below. For more information regarding interfund transfers, see the *Additional Information* section of this document.

Contingency

- A separate contingency is appropriated in individual funds based on that fund's operating budget. For infrastructure related funds this is typically set at 15% of the operating budget. For other funds the contingency is typically set at or near 5% of the operating budget. The General Fund typically includes a contingency set at 1.5% of the operating budget. For fiscal year 2022/23, an additional \$1 million is included in the contingency for the General Fund to allow for midyear adjustments if needed and approved by Council.
- The City is receiving significant funding through the American Rescue Plan Act (ARPA). Much of the funding was budgeted in the contingency category for fiscal year 2021/22, as eligibility and priority for usage was not yet known at that time. For fiscal year 2022/23, all unspent funds are appropriated within the relevant operating budget rather than shown in contingency. For more information regarding ARPA usage, see the *Additional Information* section of this document.

Debt Service

- The City utilizes a mix of long-term and short-term debt where appropriate to support capital construction projects. Fiscal year 2022/23 shows a significant reduction in appropriation for debt related expenses, following the completion of numerous actions during fiscal year 2021/22 regarding the payoff of certain prior financing instruments and the transition away from utilization of a line of credit. The appropriation reflects a return to more routine debt service payments. More information regarding the City's current debt may be found in the *Additional Information* section of this document.

Unappropriated

- Funds shown as unappropriated represent an ending fund balance, or future reserve, and cannot be accessed or utilized during the fiscal year. The amount includes funds identified for future uses such as equipment or infrastructure replacement and insurance reserves needed to meet actuarial requirements.
- Balances are attributed to a specific fund consistent with budget and accounting requirements and cannot be shared across funds. In addition to reserves or funding for future projects, the Unappropriated balances serve to address cash flow and working capital needs within each fund and to provide risk mitigation against unexpected events including sudden revenue losses or the unexpected failure of large equipment or infrastructure elements.

Resources and Requirements - All Funds

All Funds	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Taxes	31,243,916	32,991,412	33,129,000	35,569,000	35,569,000	35,569,000
Licenses & Permits	3,668,054	2,858,019	3,149,400	4,197,000	4,197,000	4,197,000
Intergovernmental	38,777,757	70,694,607	94,520,998	97,727,850	97,727,850	97,727,850
Charges for Services	64,708,785	61,688,460	90,388,900	95,510,173	95,510,173	95,510,173
Utility License Fees	13,403,184	17,749,623	19,495,500	20,175,800	20,175,800	20,175,800
Miscellaneous Income	11,358,730	8,264,565	6,878,670	7,092,476	7,092,476	7,092,476
Internal Payments	16,367,444	17,070,345	18,485,345	20,000,000	20,000,000	20,000,000
Interfund Transfers	40,221,879	41,291,636	85,619,021	83,157,453	83,157,453	83,157,453
Internal Service Charges	25,972,021	27,414,969	29,764,761	30,638,773	30,638,773	30,638,773
Financing Proceeds	12,599,500	8,385,100	99,733,400	17,482,000	17,482,000	17,482,000
Beginning Balance	220,019,982	239,676,449	248,657,980	320,080,890	320,080,890	320,080,890
Total Resources	<u>478,341,252</u>	<u>528,085,185</u>	<u>729,822,975</u>	<u>731,631,415</u>	<u>731,631,415</u>	<u>731,631,415</u>
Requirements						
City Manager's Office	2,339,663	2,073,033	3,357,659	3,466,581	3,466,581	3,466,581
City Attorney's Office	3,735,527	4,224,660	6,323,652	7,212,166	7,212,166	7,212,166
Budget & Finance *	8,304,710	8,077,554	6,599,228	7,309,335	7,309,335	7,309,335
Information Technology	3,809,464	3,938,228	4,651,220	6,479,588	6,479,588	6,479,588
Citywide Services	16,373,532	14,550,177	48,549,317	61,494,586	61,494,586	61,494,586
Police	36,616,711	37,003,641	43,243,361	45,708,476	45,708,476	45,708,476
Fire & Emergency Services	26,047,548	27,633,086	31,811,583	32,742,112	32,742,112	32,742,112
Urban Renewal	1,060,176	1,081,967	1,745,986	2,076,900	2,076,900	2,076,900
Urban Design & Planning	3,725,344	3,384,559	3,802,258	4,017,578	4,017,578	4,017,578
Economic & Development Serv	6,425,045	23,439,533	24,128,586	12,272,797	12,272,797	12,272,797
Economic Development	1,567,490	872,022	4,113,884	-	-	-
Community Services	1,946,037	1,930,615	3,075,110	23,385,634	23,385,634	23,385,634
Parks	2,882,355	2,899,691	4,257,228	4,947,043	4,947,043	4,947,043
Environmental Services	44,671,475	46,364,040	54,331,660	58,194,195	58,194,195	58,194,195
<i>Operating Total</i>	<u>159,505,077</u>	<u>177,472,806</u>	<u>239,990,732</u>	<u>269,306,991</u>	<u>269,306,991</u>	<u>269,306,991</u>
Capital Improvement	28,295,403	34,819,423	150,107,200	163,781,100	163,781,100	163,781,100
Debt Service	10,642,444	10,449,290	70,518,000	14,419,000	14,419,000	14,419,000
Interfund Transfers	40,221,879	41,291,636	85,619,021	83,157,453	83,157,453	83,157,453
Contingency	-	-	27,653,282	15,577,622	15,577,622	15,577,622
Unappropriated	239,676,449	264,052,030	155,934,740	185,389,249	185,389,249	185,389,249
<i>Non-Operating Total</i>	<u>318,836,175</u>	<u>350,612,379</u>	<u>489,832,243</u>	<u>462,324,424</u>	<u>462,324,424</u>	<u>462,324,424</u>
Total Requirements	<u>478,341,252</u>	<u>528,085,185</u>	<u>729,822,975</u>	<u>731,631,415</u>	<u>731,631,415</u>	<u>731,631,415</u>

* Previously Finance & Management Services

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The financial forecasting that provides the basis for the fund status information contained in this section was completed during a challenging and ever-changing environment in which to try to predict economic conditions. We are entering a post-pandemic environment, there are supply chain issues due to high demand, inflation has hit a 4-decade high, and recently the Federal Reserve began raising interest rates for the first time since 2018. There is uncertainty as to what the economy (federal, regional, or local) will look like next month let alone over the next 12 to 15 months, the period that spans this budget horizon. Forecasting and budgeting for fiscal year 2022/23 includes up to date information as available through March 2022.

GENERAL & POLICE, FIRE AND PARKS FUND

General Fund

Collectively, on-going General Fund revenues typically increase around 3% per year, with some areas performing above trend, and other areas lagging, depending on specific economic conditions, intergovernmental agreements and state shared revenues. Several larger one-time payments received in recent years temporarily bolstered revenue collections and provided for an increased fund balance, but also can distort the revenue trends when viewed at an aggregated level. For instance, when reviewing Intergovernmental Revenue, fiscal year 2022/23 revenue is expected to be lower than both fiscal years 2020/21 and 2021/22. In fiscal year 2020/21, federal funds were received from the Federal Government from the CARES act and in fiscal year 2021/22, the revenue from Business Income Tax was higher than budgeted as payments were delayed from fiscal year 2021. These one-time circumstances can skew the pattern and make it difficult to determine the underlying trends. Overall, on-going General Fund resources are increasing at a level consistent with historical trends and patterns.

General Fund expenses such as staffing costs, public safety dispatch, technology, vehicles and specialized equipment necessary to respond and provide public safety services continue to increase faster than the associated revenue. In addition, as the City's population grows, service requirements increase as well. This structural imbalance is an ongoing consideration for the City of Gresham, and City Council and staff are in the process of working through the Financial Sustainability Council Work Plan project with more steps to occur over the spring and summer.

While this longer-term work is underway, several actions have been included within this budget to address more immediate operational and service delivery needs while retaining needed fund balance. First, Gresham City Council has elected to utilize a portion of the City's American Rescue Plan Act funding to fill some of the budgetary gap for fiscal year 2022/23. Additionally, the fiscal year 2022/23 payment to the Equipment Replacement Fund from the General Fund is being deferred and will be addressed at the end of the fiscal year, if enough turnback has occurred to allow for the payment. Finally, fund balance of \$4.2 million will be used to balance the General Fund budget.

The remainder of the fund balance is needed to maintain service levels into the following fiscal year as the gap between ongoing expenses and ongoing revenues continues to grow, and any new revenue sources will take time to implement. Fund balance also serves to mitigate the risk of an unexpected drop in revenue, as could happen with a change in tax valuation or operations for a large industrial property. In addition, the

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fund balance provides necessary working capital to address the significant timing difference between revenues and expenses that occur during a given fiscal year.

Police, Fire and Parks Subfund

This fund has been collecting revenue since February 2013 for the Police, Fire and Parks fee that was implemented December 2012. Effective January 1, 2021, the Police, Fire and Park fee was increased by \$7.50 per month for an 18-month period. The temporary increase has since been extended through June 30, 2023. While revenues increase slightly as new housing and other units are added within the City, fee revenue is forecast to grow at a rate well below one percent in the upcoming year outside of the fee increase.

The specific services budgeted within the Police, Fire and Parks Fund have remained consistent since the inception of the fund. With the temporary fee increase, revenues are expected to fully cover the expenditures of the subfund until the temporary increase expires.

BUSINESS FUNDS

Urban Design and Planning

Service revenues for Urban Design and Planning have fallen off over the last several years. While development related activity continues to occur, the number and scope of projects providing meaningful planning revenue moving through the planning process is less that has been experienced since the last recession.

Development related fees for this fund, which had not been changed since 2004, were revised in April 2022 to catch up with the inflationary costs from the last 18 years. Additionally, annual indexing was approved for these fees for the following four fiscal years to provide predictability for developers while addressing inflationary pressure.

The budget for fiscal year 2022/23 includes increased staffing levels, however, these services are being funded through transfers from other funds. Changes in economic conditions and/or the type and timing of development activity can have a significant impact on this fund. In addition, the Urban Design and Planning Fund receives a large percentage of its operating resources from the General Fund to support comprehensive planning and the remainder of development planning not recouped through development fees.

Transportation planning functions, provided within Urban Design & Planning, are supported by a combination of transfers from the General and Transportation Funds, grant, and Transportation Network Company fees. Close monitoring of all fund revenues will be required throughout the fiscal year.

Solid Waste & Sustainability

The Solid Waste & Sustainability fund is supported through Solid Waste Hauler charges, Metro grants and support from other operating departments to manage the solid waste collection system and provide education and assistance to Gresham residents and businesses regarding waste reduction and resource

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conservation among other topics. Revenues are expected to be sufficient to fund operating expenses in fiscal year 2022/23 and into the future.

Rental Inspection

Revenues for rental inspections are projected to continue to stagnate as has been seen for the past few years. New multi-family housing is expected to continue to be built, however, the trend of single-family rental housing dropping out of the rental market appears to be ongoing. Collection of civil penalty and abatement related revenues are expected to show sharp declines in the current and upcoming fiscal years.

Actual results for fiscal years 2019/20 and 2020/21 showed ongoing resources slightly exceeding expenses. During these years positions were held vacant, reducing operating costs below budgeted authorization. Budgets for fiscal years 2021/22 and the proposed 2022/23, however, reflect service level expenses that exceed annual resources. Current operational plans will continue to keep service levels within the available resources. If the full authorized budget were spent over the long term an increase in resources would be required to maintain this level of service. A change to the inspection fees is not reflected in this proposed budget.

Building

The Building program is designed to be self-supporting with development related fees and charges. Revenues are projected to continue to increase for fiscal year 2022/23. Workload demands in the development arena are anticipated to continue to be strong. Intergovernmental agreements with Fairview, Troutdale, and Wood Village to provide building services continue to be included.

The forecast assumes an increased level of development activity. The forecast also reflects the fee adjustments and future indexing approved in April 2022. The budget includes funding to address any specialized or peak workload demands that may occur. Services at this level are sustainable over a three to five-year horizon but will require monitoring to ensure expense levels remain within resources on an ongoing sustainable level. Changes in economic conditions and/or the type and timing of development activity can have a significant impact on this fund.

Urban Renewal

Urban Renewal resources are derived from the incremental increase in property taxes within the Urban Renewal area. Significant increases to these resources are primarily the result of industrial and commercial property redevelopment which brings assessed value escalation. Specific sources of growth include new construction, reinvestments in plant and equipment, and market increases. Revenues may be negatively impacted, however, as existing bonds expire, resulting in a lower tax rate for the Urban Renewal Area.

The development market in Gresham's urban renewal area has shown a mixed growth pattern in recent years. Following the great recession economic growth reflected by assessed value advances in the area were sluggish, as was the case elsewhere in Oregon. This trend switched after the mid-point of last decade and assessed value growth in the UR area turned up as was the case for the general trend of the Metro Area. Assessed value trending presently, and into the future is expected to be restrained, with growth of

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approximately 2.0% expected in fiscal year 2022/23. New development is not expected to come onto the tax rolls in time to positively impact fiscal year 2022/23.

As the assumed duration of the Urban Renewal Area has come nearer to conclusion, the uncertainty regarding the year-to-year growth in assessed value has required a conservative approach to ensure the existing debt obligations can be met. The 5-year Capital Improvement Program reflects the continuation and completion of planned projects but does not assume the initiation of new projects at this time. Similarly, the operating budget reflects a consistent level of funding for fiscal year 2022/23 for staffing, contracted services and any grant programs.

Fiscal year 2021/22 is showing higher than anticipated revenues, combined with lower than anticipated spending, which means the Urban Renewal Area is now forecasted to have a cash balance remaining after fulfilling current debt and project obligations. Usage of this cash balance will depend on direction from the Gresham Redevelopment Commission and the results of the May 2022 election regarding district extension.

INFRASTRUCTURE FUNDS

Infrastructure Development

The Infrastructure Development program supplies engineering, survey, and inspection services of public infrastructure related to private and City construction projects. It is partially self-supporting with development related fees and charges. The remaining costs of these services are supported by Transportation and Utilities.

Development related activity and the related service revenues for this fund are expected to remain fairly volatile continuing the trend from 2020. Overall, the regional economy is in a state of flux, and it should be expected this will result in declining resources sometime in the future.

As development activity levels have fluctuated over the years, workloads necessitate the need to adjust staffing levels accordingly. Development activity generates resources to support these services; therefore, staffing levels reflect current demand for service. The present level of development activity will be closely monitored to ensure inspection services and staffing is appropriate for the level of construction activity in Gresham.

Streetlight

The replacement of streetlight fixtures, which was completed in early summer 2016 has provided long-term sustainability to the financial condition of the Streetlight program. Previously, the program was under pressure due to rising costs. The project stabilized the program's financial status through significant savings in electricity costs. The positive results of this project continue to show every year in the fund's financial status.

Revenues are expected to be sufficient to fund operating expenses in fiscal year 2022/23 and into the future.

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Transportation

Transportation services are budgeted in two funds - one for operating activity and one for capital improvement projects that combines street and footpath projects. Transportation debt repayment is addressed in the General Government Debt Fund. Funding decisions are guided by long-term financial plans, and the annually adopted Five-Year Capital Improvement Program.

The primary resources of the Transportation Program consist of vehicle related gas taxes and registration fees and charges. These revenues come either directly from the State of Oregon or through Multnomah County as pass-through funding.

In normal circumstances, and with no outside influence, transportation related tax and fee resources tend to increase sluggishly or stagnate over time as increases in population and economic growth are counterbalanced by a general reduction in multiple vehicle ownership, changing driving habits and gains in fuel efficiency. State wide changes in economic conditions generally have an immediate and noticeable effect on Transportation resources.

Significant behavioral changes have occurred as a result of the COVID-19 pandemic. Business closures, stay-at-home orders, and the increased prevalence of remote work have all contributed to reductions in gas taxes and other transportation related revenues. The recent rise in fuel costs also has the potential to significantly modify driving habits. The duration and magnitude of these changed behaviors remains to be seen.

Legislative action regarding gas taxes and vehicle title and registration fees happens infrequently at the state level. The most recent actions were in 2009 and 2017. Future state actions are not anticipated until much later in this decade, as the full phase-in of the 2017 action will not occur until 2024 or later.

Operational services at the level anticipated in the budget and 5-year CIP are currently expected to be sustainable beyond the mid-point of this decade. However, it will be necessary to draw down on monies currently in reserves to do this. The trending of future revenues will need to be closely monitored and expenditures adjusted accordingly in order to not prematurely exhaust existing savings. Projected inflationary and increasing population pressures are likely to cause predicted expenses to overtake expected resources and available reserves sometime in the latter years of this decade. This pattern is not new to the City of Gresham. In the past, legislative action to increase state, city and county resources has been enacted by the State in time to prevent the City's resources being drawn down too far. Whether timely and substantive State action will occur again in the future is undetermined at this time. Consequently, an increase in new services or projects above what is currently proposed would undoubtedly cause operational financial issues before additional resources to support them would be made available.

Work on the Local Street Reconstruction Program (LSRP), initiated in 2017, is expected to be completed within the next two to three construction seasons, as the work was expedited from the original ten-year planning horizon. As the funding plan was phased in, a line of credit was used to provide the resources for most of the work completed to date. During spring of 2022 the balance on the line of credit is being paid off and replaced with a fixed debt instrument, to be repaid over the next six years. The first payment is

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included in the fiscal year 2022/23 budget. The proceeds from the debt issuance are solely dedicated to the LSRP project and cannot be used for any other project purposes.

System Development Charge (SDC) revenues have increased in recent years consistent with development activity since the recovery from the great recession. Existing revenues, however, are fully allocated to prior debt obligations or to capital projects already underway. Future SDC revenues are not likely to keep pace with the numerous capital project demands in the near future. The use of financing to fund growth related capital improvements for transportation is not possible given the pressures on gas taxes and the limited ability to securely guarantee repayment if adequate SDC revenues are not collected. As a result, expansion types of construction will need to be carefully scheduled based on when resources, primarily SDCs, have been collected.

The majority of Transportation's identified capacity-increasing public improvement construction projects are chiefly located in the Pleasant Valley and Springwater areas of the City. Details of these projects can be found in the General Development section of the *Five-Year Capital Improvement Program*. Proposed projects outside the current city limits enable development within the plan areas. Most of these public improvements are expected to be developer-built, for which the developers are reimbursed with SDC credits. Due to developers paying by SDC credits, rather than money, Pleasant Valley and Springwater SDC cash resources are relatively low. Therefore, funds are unavailable to support additional projects or growth-related debt. The ability to provide additional support for growth related activities in these areas will continue to be quite limited.

Water

Drinking water services are budgeted in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans and the annually adopted *Five-Year Capital Improvement Program*.

The primary resource of the Water related funds are utility rates paid by water customers. Current customer service levels for the water utility are sustainable into the future, supported by a multi-year rate package approved in fall 2021. During fiscal year 2022/23 cost of services are expected to increase in line with the utility rate structure adopted and in place. The rate package consists of a series of consistent annual increases through January 2027 and is needed to support ongoing utility service delivery into the future.

Revenue collection is expected to continue the pattern developed since the recovery from the great recession. Structural factors such as the trend of declining water use on per-capita basis, deliberate consumer conservation, and a moderate

economic climate are expected to limit revenue growth. Economic activity typically has a marginal effect on water resources; the escalation of operating revenue should be expected to be close to the percentage of the rate increase adopted for the year. Past due accounts, which grew in number and amount due to the pandemic, are returning closer to normal through the targeted use of grant funds and assistance programs. Continued monitoring is needed to balance customer support while also ensuring revenues remain

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adequate to meet service level needs and any existing and future debt covenants without requiring additional rate increases.

Development related resources such as system development charge revenues reflected a healthy economy until the pandemic and were expected to continue to bring in greater resources than what has been experienced during the years of, and the aftermath of the Great Recession. The future pattern of these types of resources is less clear at this time and reflect the activity within the regional economy. System development charges are used to pay for capacity increasing capital improvements or debt for eligible improvements.

Significant efforts in the Water capital program are focused on projects related to the expansion of the groundwater supply system. This extensive effort, in partnership with the Rockwood People's Utility District, is needed to achieve a water supply independent from Portland and will avoid significant future cost increases. Funding relies on a mix of long-term financing tools, including revenue bonds that were issued in December 2021 and a loan through the federal Water Infrastructure Finance and Innovation Act (WIFIA) program, which is scheduled to close in May 2022.

Other capital projects reflect a standard level of effort related to maintenance of the existing infrastructure system. Most of these projects are cash funded through repair and replacement reserves. Projects related to the seismic resiliency of water infrastructure are also included. Further details concerning Water capital plans can be found in the *Five-Year Capital Improvement Program*.

Water projects within the Pleasant Valley and Springwater areas are included in the General Development section of the *Five-Year Capital Improvement Program*. Most of these public improvements are expected to be developer-built, for which the developers are reimbursed with system development charge credits. Due to developers paying by SDC credits, rather than money, SDC cash resources from Pleasant Valley and Springwater developments are relatively low. Therefore, funds are unavailable to support additional projects or growth-related debt. The ability to provide additional support for growth related activities in these areas will continue to be quite limited.

Stormwater

Stormwater services are budgeted in three funds – an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans and the annually adopted *Five-Year Capital Improvement Program*.

The primary resource of the Stormwater related funds are utility rates paid by customers. Current customer service levels for the utility are sustainable, supported by a multi-year rate package approved in fall 2021. During fiscal year 2022/23 cost of services are expected to increase in line with the utility rate structure adopted and in place. The rate package consists of a series of consistent annual increases through January 2027 and is needed to support ongoing utility service delivery into the future.

Revenue collection for Stormwater follows a pattern of greater escalation with the development of green fields, rather than redevelopment of existing properties, as fees are based on an increased amount of impervious surface area causing runoff. Overall, however, meaningful increases in operating resources in any given year come effectively from adopted rate increases, not system growth. Past due accounts, which

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grew in number and amount due to the pandemic, are returning closer to normal through the targeted use of grant funds and assistance programs. Continued monitoring is needed to

balance customer support while also ensuring revenues remain adequate to meet service level needs and any existing debt covenants without requiring additional rate increases.

Until recently, system development charge revenues continued to show the effects of Gresham's robust development of previously undeveloped, or underdeveloped properties. Whether these resources significantly moderate and slow into the future depends on economic conditions and the many uncertainties regarding the regional economy. Demand for new Stormwater infrastructure is expected to be correspondingly less.

Details concerning Stormwater capital plans can be found in the *Five-Year Capital Improvement Program*. The capital program consists of a mix of infrastructure maintenance, repair and replacement projects, capacity increasing projects, and projects intended to improve water quality and address drainage issues. The program is primarily funded by a mix of cash resources, including rates and repair and replacement reserves. The cost of maintaining aging infrastructure and strengthening the local collection system is outpacing ongoing resources. At present, capital funding is not sufficient to adequately address the asset management needs of the utility, and it is likely that additional resources will be necessary to substantively increase the level of activity within the upcoming decade.

The growth-related system capacity increasing projects are primarily related to private development. Capacity increasing public improvement construction occurs chiefly in the Pleasant Valley and Springwater areas of the City. Details of these projects can be found in the General Development section of the *Five-Year Capital Improvement Program*. Most of these public improvements are expected to be developer-built, for which the developers are reimbursed with system development charge credits. The ability to provide additional support for growth related activities will continue to be quite limited. Cash receipt of Pleasant Valley and Springwater system development charge revenues are relatively low and therefore unable to support additional growth-related debt.

Wastewater

Wastewater services are budgeted in three funds – an operating, a construction, and a debt fund. Funding decisions are guided by long-term rate and financial plans, and the annually adopted *Five-Year Capital Improvement Program*.

The primary resource of the Wastewater related funds are utility rates paid by customers. Current customer service levels for the utility are sustainable, supported by a multi-year rate package approved in fall 2021. During fiscal year 2022/23 cost of services are expected to increase in line with the utility rate structure adopted and in place. The rate package consists of a series of consistent annual increases through January 2027 and is needed to support ongoing utility service delivery into the future.

Ongoing revenue collection is expected to continue the pattern of limited escalation since the recovery from the great recession. Increases in ongoing operating resources in any given year come effectively from adopted rate increases, not system growth. Wastewater revenues are more apt to vary than Gresham's other utilities, since wastewater has a closer tie to changes in the economy that impact commercial and

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industrial customers. Resource trends from select business sectors will need to be monitored to see what impacts, if any, continue into the future, resulting in longer-term effects from the pandemic. Past due accounts, which grew in number and amount due to the pandemic, are returning closer to normal through the targeted use of grant funds and assistance programs. Continued monitoring is needed to balance customer support while also ensuring revenues remain adequate to meet service level needs and any existing and future debt covenants without requiring additional rate increases.

Details concerning Wastewater capital plans can be found in the *Five-Year Capital Improvement Program*. Capital expenses related to maintenance and replacement of aging infrastructure are again the primary construction projects for fiscal year 2022/23. At the present the utility is drawing down reserves to support the current activity level for capital projects. As a

result, it is likely that additional resources will be necessary within the upcoming decade to manage future maintenance needs. The program is predominately funded by cash, primarily from operating revenues and repair and replacement reserves funded by rates. The cost of maintaining and replacing aging plant and equipment, especially at the treatment plant, is beginning to stress ongoing resources, however. Depending on the priority and timing needs of several large projects that are not currently funded within the Five-Year Capital Improvement Program, a financing package will likely be needed within the next year or two. This package is not currently included in the utility's financial plan, so additional analysis of financial impacts will be needed.

Growth related system capacity increasing projects are a minor part of the Wastewater regular capital plan. These projects are intended to open the door so private development can occur. Capacity increasing public improvement construction occurs chiefly in the Pleasant Valley and Springwater areas of the City. Details of these projects can be found in the General Development section of the *Five-Year Capital Improvement Program*. Most of these public improvements are expected to be developer-built, for which the developers are reimbursed with system development charge credits. The ability to provide additional support for growth related activities will continue to be quite limited. Cash receipt of Pleasant Valley and Springwater system development charge revenues are relatively low and therefore unable to support additional growth-related debt.

SUPPORT FUNDS

The budget for Support Funds for fiscal year 2022/23 reflects the continuing trend of focused strategies for business process improvements including the strategic implementation of technology resources to contain costs and enhance service delivery. Many support funds experienced staffing reductions in recent years due to funding constraints in the General Fund, while at the same time, the complexity of service delivery continued to increase. As a result, in many cases staffing levels were not consistent with the service level needs of the organization. The fiscal year 2022/23 budget includes several staffing changes to begin to address the gaps and to better position the organization for the future. Further details regarding internal service funds can be found in the *Internal Services Charge Manual*.

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SPECIAL REVENUE AND NON-OPERATING FUNDS

Designated Purpose

The designated purpose fund is a mixture of restricted revenues, donations and grant funds. Many departments across the city have allocations in this fund that are for very specific purposes. While there are a multitude of programs/grants in the fund, there are three very large items for fiscal year 2022/23.

- *Metro Housing Bond* – The city is partnering with Metro to implement and meet the goals of the Metro Housing Bond. This city is acting as a passthrough agent for eligible projects. The amount budgeted for fiscal year 2022/23 represents the anticipated share of funding that will be remaining for projects. Approximately 50% of the funds allocated to the city have been awarded to projects.
- *Enterprise Zone Community Service Fee Projects* – These projects are approved by Gresham City Council and are funded through the community service fees generated from Enterprise Zone eligible projects.
- *ARPA* – As part of the American Rescue Plan Act funding, the City of Gresham has received a direct allocation of funds, as well as several other allocations including pass through grants and an additional HOME allocation which is budgeted in the CDBG/HOME fund. These funds are being used to fund priority projects identified by the community, City Council and City management.

System Development Charges

System Development Charge fees for five types of city infrastructure (Transportation, Parks, Water, Stormwater, Wastewater) are charged to new development. The fees, which are based on an adopted methodology, are based on the city's infrastructure requirements for growth, and includes who and how much to charge for the use of the infrastructure. Certain fees are established citywide, while others are specific to one of Gresham's three SDC districts (Current City, Pleasant Valley, and Springwater). The fee amounts and the list of projects that the fees pay for are updated regularly to match infrastructure funding requirements in the future.

There is budgetary authority included in the System Development Charge Fund to allow for potential SDC credits associated with developer-built infrastructure in Pleasant Valley and Springwater. It is expected that in the near term the majority of system development revenues coming from these development areas will be in the form of the redemption of credits for infrastructure donations, rather than cash payments.

SDC revenues are quite variable on a year-to-year basis. In any given year, collections reflect the pace and type of development occurring in various parts of the city. Depending on the nature and location of the development, some SDC types may see more revenue than other types.

Expenditure of SDCs occurs in debt service and/or capital funds consistent with eligible usage. In many cases, balances on hand may be fully committed to projects or to obligations already incurred, raising the potential for impact to other funding sources should future SDC revenues not keep pace with forecasts. In particular, Transportation SDCs warrant close monitoring based on their planned usage at this time.

CDBG/HOME

While the CDBG program received a special allocation of funding in fiscal year 2020/21 related to COVID-19, and a special allocation of HOME resources in fiscal year 2021/22 in additional to normal allocations for

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these programs. CDBG and HOME program resources will still require close monitoring as these resources depend on Federal budget actions. The carryover from the two special allocations have been budget in fiscal year 2022/23.

Debt

The budget for fiscal year 2022/23 reflects the transition to longer-term debt arrangements following several years of usage of a line of credit. Primary activity has been to provide funding for the groundwater system development project. Water revenue bonds, issued in December 2021, provided proceeds to repay Water's usage of the line of credit, as well as funding for the groundwater system and other capital projects in the next year or two. Additional financing proceeds specific to the groundwater system will be drawn on a reimbursement basis during fiscal years 2022/23 and 2023/24 through the Water Infrastructure Finance and Innovation Act (WIFIA) program. Specific loan terms will be determined at the time of loan closing, scheduled for May 2022.

Transportation had also relied heavily on the line of credit for the Local Street Reconstruction Program through fiscal year 2021/22. Transportation's balance on the line is expected to be converted to a six-year financing arrangement, scheduled for closing late April 2022. At that time, the other balances on the line of credit, related to Wastewater and Parks, will also be paid off and the line will be closed.

CAPITAL FUNDS

The fiscal year 2022/23 budget for capital funds reflects the continuation of projects that were started, but not completed, in fiscal year 2021/22, as well as several proposed new projects.

Many Capital Improvement projects in fiscal year 2022/23 and into the future are focused on repair, replacement, and maintenance of existing facilities and compliance with regulatory requirements to help ensure reliable and efficient services can be provided now and into the future. Seismic resiliency also is a key area of emphasis in several programs.

Most growth and capacity expansion related projects for the next few years continue to be concentrated in the Transportation Program area, and the General Development Fund which accounts for Pleasant Valley and Springwater infrastructure.

Development of the City's groundwater system, in partnership with the Rockwood People's Utility District, represents a significant level of activity for the Water capital program. This effort includes production well development, distribution pipeline construction, and various central facilities improvements.

Sizable appropriations are again budgeted for the General Development Fund for fiscal year 2022/23. This action allows system development charge credits to be issued as private developers construct qualifying public infrastructure needed to serve the current City, Pleasant Valley and Springwater districts. City-initiated capital projects in the Pleasant Valley and Springwater areas are generally minor and focused as City resources are not available to fund projects with either cash or debt.

The moderate pace of the economy over the past few years, and its recent slowing has, for the most part, pushed off the need for intensive infrastructure expansion. As a result, growth-related projects are

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only a modest part of the city's capital plan. City funding available for capacity increasing infrastructure projects, which is always limited, has been largely allocated in the proposed capital plan. There is little funding available for additional capital projects.

Council Work Plan

The annual City of Gresham Council Work Plan continues addressing the five most critical priorities and ensures that staff efforts are aligned with and driven by the Mayor and Council, and thus the community. This Work Plan serves to focus City resources in key areas detailed below while building a long-term vision for Gresham. In 2022, with input from the Imagine Gresham initiative, strategic and long-term financial plans will be drafted to define Gresham's strategic goals and address fiscal challenges. The current Council Work Plan is expected to be in effect through July of 2022 while the City Council considers and adopts the City's Strategic Plan, which will then be effective for the remainder of fiscal year 2022/23. The complete 2022 Council Work Plan and related information can be found at GreshamOregon.gov/Council-Work-Plan.

A Financial Roadmap

Gresham community members desire and deserve a full-service City organization with the resources to deliver exceptional services that support a high quality of life. Establishing long-term financial sustainability is critical to achieving this goal.

The City of Gresham faces unique budgetary challenges stemming from State limits on property tax rates. Despite decades of careful budgeting and austerity, rising costs means that year after year a smaller portion of Gresham's operations are funded by property taxes. Without meaningful action toward revenue generation, the City will continue to struggle to maintain service levels. In 2022, the City will address its economic limitations head on and take foundational steps toward long-term financial sustainability through extensive community engagement, thorough planning and legislative advocacy.

Action plan for 2022

- Research and report to Council both the City's current and ideal-state resource needs.
- Evaluate current revenue tools for equity and efficacy and consider new revenue tools.
- Discover and report to Council the community's vision via the Imagine Gresham outreach initiative. Use these engagement results with the revenue tool analysis to develop a long-term financial roadmap that achieves the vision.
- Implement the Gresham Redevelopment Commission's direction to extend Rockwood-West Gresham Urban Renewal District beyond 2023 expiration date and continue making strategic investments to improve the economy and enhance the community.
- Partner to advocate for future actions by the Oregon State Legislature to address structural taxation challenges.

A Strong Equity Foundation

The City of Gresham strives to realize an equitably served and united community and seeks to demonstrate the value of diversity, equity, and inclusion (DEI).

In 2021, the City Council initiated an Organizational Cultural Competence Assessment that lays the foundation for the creation of a long-term DEI program and adopt a DEI Resolution and Statement to affirm the City's commitment to equity work. In 2022, the City aims to set a clear vision of DEI expectations with the goal of building an inclusive culture with a diverse and informed staff that shares mutual respect and understanding.

Council Work Plan

This work will include building internal capacity to support Council DEI goals, reexamining policies and systems to deliver services in an equitable and accessible manner and continued efforts to ensure the community is equitably engaged.

Action Plan for 2022

- Deliver DEI training for Council and staff.
- Equitably engage the community in creating a vision for Gresham's future via the Imagine Gresham outreach initiative.
- Build the necessary internal infrastructure to support DEI work through hiring a new Human Resources Director, examining internal policies and practices, and establishing a Council subcommittee to oversee DEI efforts.
- Provide Council with quarterly reports on DEI implementation.

A Safe Community

A strong sense of community safety and confidence in responsive and equitable services are foundational elements of a thriving city.

Effective community safety services are at the forefront of discussions nationally, regionally, and here in the City of Gresham. In 2021, Gresham faced leadership changes, budget constraints and challenges with retention and recruitment of safety personnel, resulting in necessary but difficult changes to services valued by the community. In 2022, the City aims to align resources to respond to community safety needs, focus on reducing violent crime, and build trust and understanding with the community.

Action Plan for 2022

- Understand the community needs and goals for safety through Police Organizational Review and Imagine Gresham engagement, working with the community to shape the future of community safety services in Gresham.
- Increase transparency with Council and the community to understand community safety challenges through a Council Work Session. Communicate regularly and proactively with Council and the community regarding community safety.
- Implement the Safe Gresham initiative, focusing on collaborative partnerships and community-driven strategies, crime intervention and youth violence prevention, and community healing.
- Strengthen the relationship between Council and the Police Department through a facilitated discussion.
- Focus on recruitment and retention of Police and Fire personnel. Hold a Spring Fire Academy and examine long-term recruitment solutions.

Housing & Houselessness Support

Housing is a complex and critical issue in Gresham. The City is driven to act for impact and address our community's short- and long-term housing challenges now, because everyone deserves a secure and reliable place to call home.

Aligned with national trends, Gresham community members increasingly contend with a high cost of housing relative to income, often resulting in housing instability, and for some, homelessness. In 2022,

Council Work Plan

the City will work to further influence the conditions that result in more equitable access to housing for community members at all stages of life, as well as seek to provide services and engage in partnerships that meet the immediate needs of our most vulnerable neighbors.

Action Plan for 2022

- Conduct a comprehensive Council Work Session and regularly share information about City services to inform Council and the community about homelessness in Gresham.
- Focus on upstream interventions to keep people housed, including exploring a displacement prevention lens in policy and strategy development, continuing collaboration with regional partners, and advocating for the needs of the Gresham community.
- Support the unhoused via continued Homeless Services work and collaborative implementation of the Supportive Housing Services Bond.
- Strategically develop varied housing options to meet the full range of community needs, including completing the implementation of Middle Housing code provisions, continued work on a comprehensive Housing Production Strategy and policy direction regarding affordable homeownership, affordable multi-family and mixed-income multi-family housing opportunities.

A Parks & Recreation Plan

A robust parks system with recreational opportunities for all is a key community priority. Beyond promoting physical health and fun, added benefits can include improved emotional health, community building, environmental awareness and crime reduction.

The City of Gresham's recreational facilities and programming have not kept pace with its growth, but the City hopes to change this through partnerships and creative funding opportunities. In fall 2021, the City created a new Parks & Recreation Program Manager position and a limited-term external advisory group to support this work. The Gresham Parks & Recreation Community Advisory Group brings together diverse community voices and representatives from local institutions to discuss goals and potential solutions in a public forum. In 2022, the group aims to assess current recreational opportunities and gaps and recommend additional programs and partnerships to Council.

Action Plan for 2022

- Develop a comprehensive recreational programming asset map and identify recreational program gaps
- Review community feedback from the Imagine Gresham outreach initiative and other public outreach efforts to determine goals and potential solutions for the parks and recreation program.
- Draft options for Council to consider for an achievable comprehensive parks and recreation program, including recommendations for community partnerships and incorporation of diversity, equity and inclusion strategies.

Budget Development Process

Budget Process

Key steps related to the budget development process are described below.

Process Design – July/August

- Review and evaluate prior year’s process.
- Establish outline of process for the upcoming year.

Fund Evaluation and Financial Forecasting – September/October/November

- Review year-end close information.
- Evaluate financial status of each fund.
- Develop preliminary revenue forecasts for all funds.

Develop Budget Proposals – December/January/February

- Departments complete their estimates of next year’s operating costs.
- Department proposals are adjusted based on finalized revenue forecasts and other funding constraints.
- Capital projects are developed.

Balance Funds and Finalize Proposed Budget – March/April

- Five-Year Capital Improvement Program (CIP) is reviewed by Planning Commission.
- Proposed budget is prepared.
- First year of CIP is incorporated into annual budget.

Proposed Budget – April

- Budget Committee reviews and deliberates Proposed Budget in public meetings.
- Budget Committee reviews the first year of the CIP.
- Budget Committee makes revisions and approves budget, property tax rate, and the use of State Shared Revenue.

Budget and Five-Year CIP Adoption – June

- Public hearing for citizen comments prior to adopting budget.
- Public hearing and an enactment reading for final adoption of the Five-Year CIP.
- Council adopts budget.

Budget Implementation – July

- All local governments in Oregon begin their fiscal year on July 1.
- Budget is implemented as adopted.
- If needed, amendments may be authorized by action of the City Council.

Budget Structure Overview

Fund Structure

The City's budget for fiscal year 2022/23 is organized into a total of 37 separate funds. A fund is a means to separately track and account for financial information and to demonstrate that revenues and expenditures are balanced. Each fund records the receipt of specific revenues and tracks related expenditures. The use of separate funds allows for greater management, tracking and oversight of specific funding sources related to programs, projects, and activities. This allows for timely access to information needed for decision-making and helps ensure accountability and appropriate use of specific revenues.

The 37 active funds are grouped into six primary categories, based on their purpose, function, and characteristics. Each category is displayed as a separate section within this document.

The categories included are:

- General / Police, Fire and Parks Fund
- Infrastructure Funds
- Special Revenue & Non-Operating Funds
- Business Funds
- Central Support Funds
- Capital Funds

Department Structure

City operations are organized into separate departments. A department is an organizational unit that is responsible for a major operational function. There are 13 departments reflected in the City's budget.

The departments included in the budget are:

- City Manager's Office
- Budget and Finance
- Citywide Services
- Fire and Emergency Services
- Urban Design and Planning
- Community Services
- Environmental Services
- City Attorney's Office
- Information Technology
- Police
- Urban Renewal Administration
- Economic & Development Services
- Parks
- Economic Development (closed)

Summary Fund Information

Each fund must be balanced. That is, total requirements must match total resources. Information is displayed in a consistent manner for each fund. Information that is shown for four years consists of audited data from the two most recently completed fiscal years (labeled Actual), the revised budget for the current fiscal year, and the proposed budget for the upcoming fiscal year. Information that is shown for two years consists of the revised budget for the current fiscal year, and the proposed budget for the upcoming fiscal year. The approved budget and the adopted budget columns will be completed as action is taken.

The top section of the Resources and Requirements by Fund reports shows "Resources." These are grouped into categories based on the type and/or source of revenue. Next the report shows

Budget Structure Overview

“Requirements.” These are grouped into two main categories. The first section shows requirements or expenditures allocated to individual departments, these are often collectively referred to as Operating Expenses. The second section shows non-departmental items including capital projects, transfers between funds, debt service, contingencies and unappropriated amounts.

Standardized Budget Reports

Oregon Budget Law determines the information that is required to be presented in a budget and prescribes the format for data presentation. The example below explains the information presented in the standardized budget reports

Budget Report Format

NOTE: All tables in the budget present the same four-year columns in format prescribed by Oregon Budget Law.

General Fund	Actual	Actual	Revised Budget	City Manager Proposed	Budget Committee Approved	City Council Adopted
Resources						
Taxes	39,422,288	31,243,916				
Licenses & Permits						
Intergovernmental						
Charges for Services			4,394,000	8,036,000	-	-
Utility License Fees	10,641,084	11,180,201	14,653,000	16,731,000	-	-
Miscellaneous Income	719,025	843,453	648,000	397,000	-	-
Internal Payments	-	3,742	-	-	-	-
Interfund Transfers	127,256	75,000	1,319,000	1,775,000	-	-
Internal Service Charges	518,052	411,385	838,257	717,964	-	-
Beginning Balance	20,014,665	17,250,565	10,612,000	12,021,450	-	-
Total Resources	83,500,418	83,534,214	82,560,257	90,060,414	-	-
Requirements						
Police			39,477,202	41,839,764	-	-
Fire & Emergency Services				29,647,297	-	-
Community Development				1,064,065	-	-
Economic Development				725,884	-	-
Parks				4,031,228	-	-
Operating Total	38,720,013	64,893,383	72,003,133	77,308,238	-	-
Interfund Transfers				1,000	-	-
Contingency				3,000	-	-
Unappropriated	17,250,565	12,947,719	3,819,898	6,013,176	-	-
Non-Operating Total	17,250,565	12,947,719	3,819,898	6,013,176	-	-
Total Requirements	83,500,418	83,534,214	82,560,257	90,060,414	-	-

Actual Resources and Requirements

Budgeted Estimates

Organizational Changes

Program Structure

Functional reorganizations that occurred during the last several years are included in this document. These changes may limit the ability to readily make comparisons between specific areas within the four years of data displayed in this document. Budgetary changes resulting from these organizational changes will first appear in the budget document in the following fiscal year (i.e. changes that occurred in fiscal year 2020/21 first appeared in the fiscal year 2021/22 budget column). In order to help clarify the net results of the changes, some details are described below.

Fiscal Year 2021/22 Organizational Changes

These changes are first reflected in fiscal year 2022/23.

Economic & Development Services Department

During fiscal year 2021/22 the Economic & Development Services Department was restructured by combining the Economic Services Department and Community Development Services Department.

Division Changes

<i>Economic Development</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	General	General
Department	Economic Development Services	Economic & Development Services
Division	Economic Development	Economic Development

<i>Code Compliance</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	General Fund	General Fund
Department	Economic & Development Services	Community Services
Division	Code Enforcement	Code Compliance

<i>Livability & Code Services</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Administrative Services	General Fund
Department	Community Services	Community Services
Division	Livability & Code Services	Code Compliance

<i>Rental Inspection</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Rental Inspection	Rental Inspection
Department	Economic & Development Services	Community Services
Division	Rental Inspection	Rental Inspection

Organizational Changes

<i>CDBG/HOME Administration CDBG/HOME Projects</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	CDBG & HOME	CDBG & HOME
Department	Economic & Development Services	Community Services
Divisions	CDBG/HOME Administration CDBG/HOME Projects	CDBG/HOME Administration CDBG/HOME Projects
<i>Mediation Services</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Administrative Services	Designated Purpose
Department	Community Services	Community Services
Division	Mediation Services	Mediation Services
<i>Code Abatement Metro Housing Bond</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Designated Purpose	Designated Purpose
Department	Economic & Development Services	Community Services
Divisions	Code Abatement Metro Housing Bond	Code Abatement Metro Housing Bond
<i>Enterprise Zone Projects</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Designated Purpose	Designated Purpose
Department	Economic Development Services	Economic & Development Services
Division	Enterprise Zone Projects	Enterprise Zone Projects
<i>Gresham Sponsored Events Community Enhancement Program</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Designated Purpose	Designated Purpose
Department	Community Services	Citywide Services
Divisions	Gresham Sponsored Events Community Enhancement Program	Gresham Sponsored Events Community Enhancement Program
<i>Arts & Cultural Grants</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Designated Purpose	Designated Purpose
Department	City Manager's Office	Citywide Services
Division	Arts & Cultural Grants	Arts & Cultural Grants

Organizational Changes

<i>Mapping & GIS Services</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Administrative Services	Administrative Services
Department	Citywide Services	Information Technology
Division	Mapping & GIS Services	Mapping & GIS Services

<i>Community Engagement</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Administrative Services	Administrative Services
Department	Community Services	Citywide Services
Division	Neighborhoods & Comm Engage	Community Engagement

<i>Sports Park Sponsorships</i>	FY 2019/20, FY 2020/21, and FY 2021/22	FY 2022/23
Fund	Designated Purpose	Designated Purpose
Department	Urban Design & Plannings	Parks
Division	Sports Park Sponsorships	Sports Park Sponsorships

Fiscal Year 2020/21 Organizational Changes

These changes are first reflected in fiscal year 2021/22.

Budget & Finance Department

During fiscal year 2020/21 the Finance & Management Services Department was restructured as described below. To better reflect this new structure the Finance & Management Services Department has been renamed the Budget & Finance Department.

Division Changes

<i>Fleet Operations Facilities Operations</i>	FY 2019/20 and FY 2020/21	FY 2021/22 and FY 2022/23
Fund	Facilities & Fleet Management	Facilities & Fleet Management
Department	Budget & Finance (previously Finance & Management Services)	Citywide Services
Divisions	Fleet Operations Facilities Operations	Fleet Operations Facilities Operations

<i>Budget & Financial Planning</i>	FY 2019/20 and FY 2020/21	FY 2021/22 and FY 2022/23
Fund	Administrative Services	Administrative Services
Department	Citywide Services	Budget & Finance
Division	Budget & Financial Planning	Budget & Financial Planning

Organizational Changes

<i>Finance Administration - Closed</i>	FY 2019/20 and FY 2020/21	FY 2021/22 and FY 2022/23
Fund	Administrative Services	Administrative Services
Department	Budget & Finance (previously Finance & Management Services)	Budget & Finance
Division	Finance Administration	Merged with Accounting
<hr/>		
<i>Information & Innovation - Closed</i>	FY 2019/20 and FY 2020/21	FY 2021/22 and FY 2022/23
Fund	Administrative Services	Administrative Services
Department	Citywide Services	Redistributed between City Manager's Office and Citywide Services
Division	Information & Innovation	Redistributed between City Administration, Human Resources, and Communications

Fiscal Year 2019/20 Organizational Changes

There were no significant organizational changes for this fiscal year.

Revenue Information

The City of Gresham uses ongoing financial forecasting and modeling to estimate revenue for all operating funds. A variety of industry and economic indicators, current events, historical analysis, and forecasts from other jurisdictions, such as the state of Oregon and Multnomah County are used to develop these financial models. The General Fund and the City's business funds are modeled for a minimum of five years, while infrastructure focused funds such as the utilities and transportation utilize a 20-year minimum forecast period. These financial forecasts help form the basis on which the annual budget is built, but also allow for long-term financial planning.

Over the last few years, the economy at every level (nationally, regionally, and locally) has experienced a variety of twists and turns, from a strong economic environment with low inflation, to a pandemic driven economy with supply shortages and some sectors that were devastated overnight while others experienced strong demand. We have now reached a post pandemic economy with low unemployment, significant inflation, continuing supply chain overloads due to demand levels, and strong consumer demand. All of this in the course of about 24 months. These quickly changing conditions lead to a difficult environment in which to conduct financial modeling and forecasting over the short-term.

These economic impacts all have a trickle-down impact to the local economy and in turn the City of Gresham's revenue streams. While Gresham and the Portland Metro area's economy was impacted by the COVID-19 pandemic over the last 2 years, many industries have or have nearly returned to normal levels, and this trend is expected to continue. Overall, the state of Oregon has regained most of the jobs lost over the last several years and the unemployment rate is currently at 3.8%. Inflation is at a 4-decade high, and the Federal Reserve began raising interest rates for the first time since 2018 to combat the inflationary pressures. Despite the inflation, consumer spending is still at pre-pandemic levels.

In this environment, most of the City's revenues are performing well and are expected to continue in the same manner for the period covered by the proposed budget. This includes property taxes, business income tax, utility charges, building fees, and utility license fees as a few examples. Many of these are in part strong due to the significant construction activity that is occurring within the city and an overall strong economy. Other revenues such as planning fees and gas taxes have more uncertainty regarding the outlook. Planning fees have been at low levels for the last several years and activity is not showing signs of returning to higher levels for now. Dramatically increasing fuel prices could have an impact on consumer behavior as we head into the busy summer and travel months. Impacts from consumer behavior will in turn effect gas taxes.

In addition to local revenues, there has been a significant increase in the amount of external funds available to the city through grants and direct allocations. In March 2021, the federal government passed the American Rescue Plan Act which included payments to many Americans, but also included direct allocations at the state, county, and local levels. New grant opportunities have also become available, and the city is taking advantage of these opportunities as it is prudent to do so.

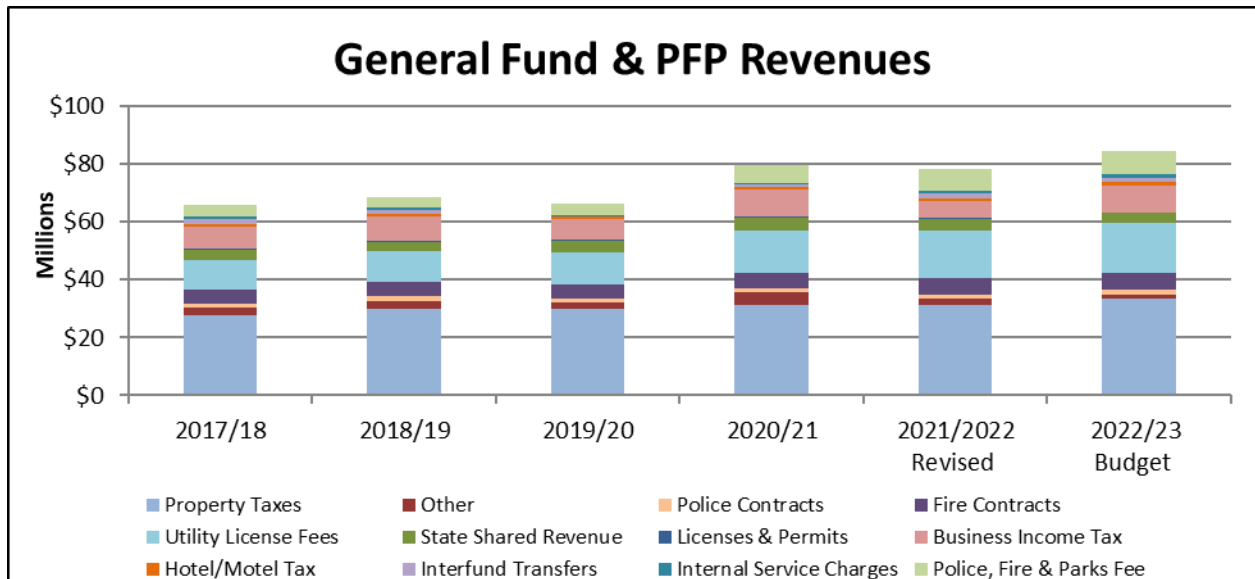
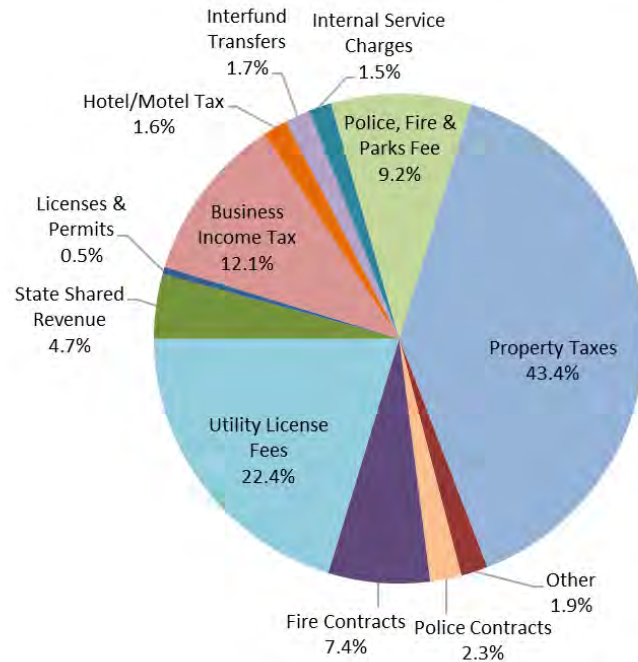
The revenue structure and outlook for each operating fund will be discussed in further detail in the remainder of this section.

Revenue Information – General Fund

GENERAL FUND REVENUES

- General Fund revenues, including the PFP subfund are expected to total approximately \$84.9 million for fiscal year 2022/23.
- Revenues for the current fiscal year are projected to be approximately 7% higher than budgeted primarily due to faster than anticipated economic recovery and some one-time revenues.
- Budgeted revenue for fiscal year 2022/23 is a 1% increase over the projected ongoing revenue for fiscal year 2021/22.

General Fund Operating Revenues



Revenue Information – General Fund

PROPERTY TAXES

Property Tax Limitation

Prior to fiscal year 1997/98, property taxes were based on an annual amount to be collected (a tax base). The tax rate was determined by dividing the tax base by the market value of real property in Gresham. Starting in fiscal year 1997/98, the tax base was replaced with a permanent property tax rate. Gresham's permanent property tax rate is \$3.6129 per thousand dollars of assessed valuation. A residential property's assessed valuation is limited to an increase of no more than 3% per year on existing structures. Assessors give new construction the same relative assessed value to market value discount as existing properties by calculating a city-wide Changed Property Ratio.

Assumptions

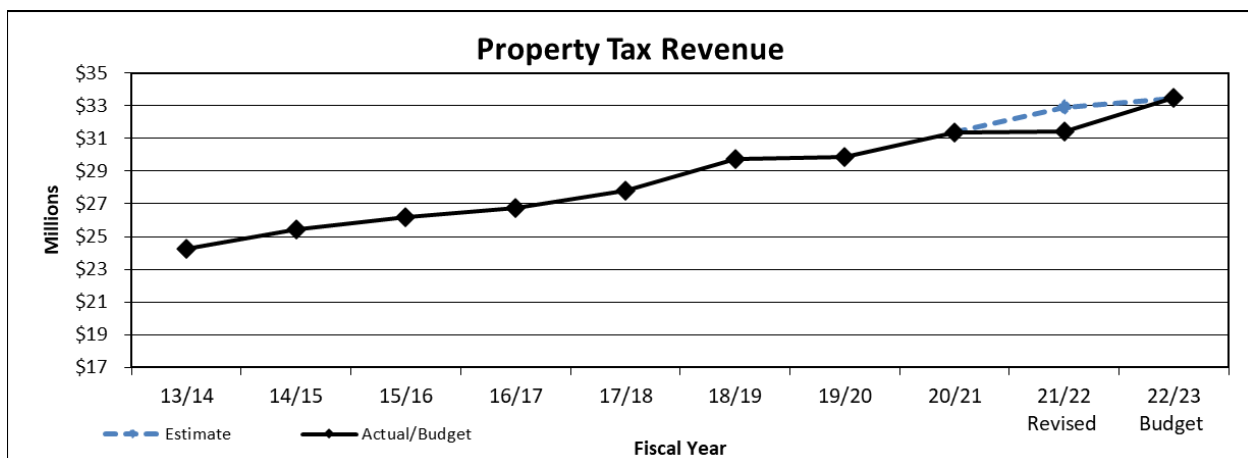
- The property taxes levied are not fully collected due to discounts and delinquencies. Expected property tax revenues are reduced by an uncollected amount of 5.6%, based on historic trends.
- Based on legislative limits, the property tax revenues assume a 3% increase in existing taxable assessed value (TAV). It is expected that residential real market values will continue to increase, therefore the TAV of those properties is increasing at the maximum of 3%. This forecast also accounts for the fact that Urban Renewal in Gresham has frozen the growth of TAV and taxes for city use on approximately one tenth of the tax base of the City.

Economic Factors and Influences

- Market values in the housing sector are still increasing while residential and commercial construction are continuing in the region. Practical implications are that development of residential and commercial properties, along with the assessed value abated previously under the ended Strategic Investment program, will sustain the tax rolls in fiscal year 2022/23 and Gresham will see average growth in property tax revenues.

Highlights

- For fiscal year 2022/23, the property tax revenue is budgeted at \$33,457,000 including amounts received from delinquent accounts and interest. Anticipated property taxes from new construction are included. This is a 3.6% increase from the 2021/22 forecast and a 6.5% increase over 2021/22 budget.



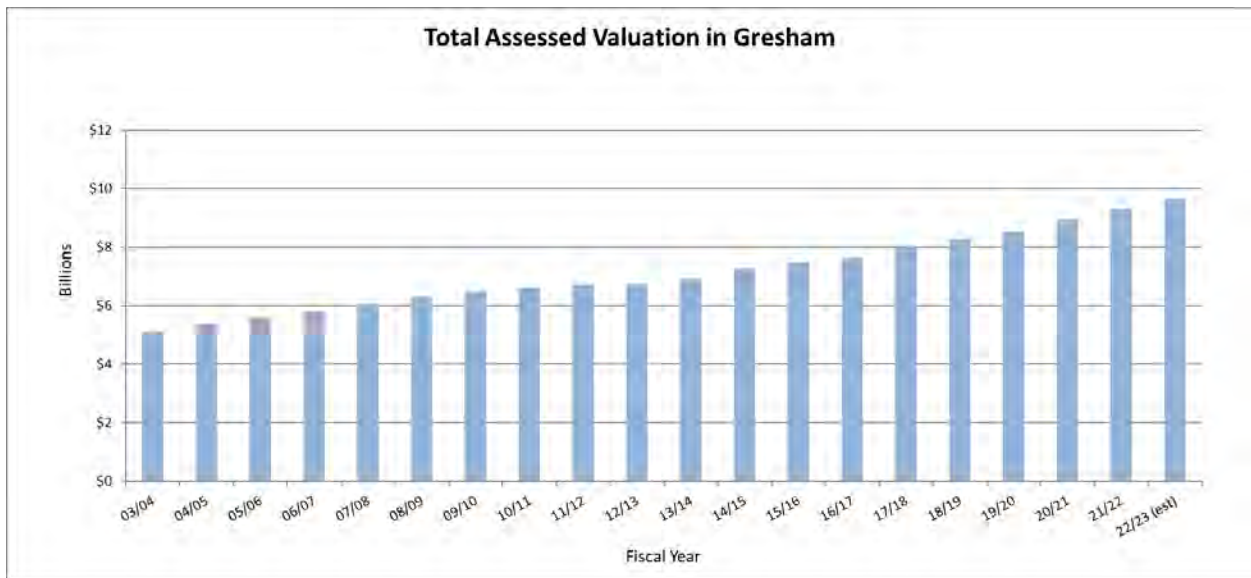
Revenue Information – General Fund

COMPUTATION OF PROPERTY TAXES AND RATES

	2021/22		2022/23
OPERATING TAX AUTHORITY	ACTUAL	OPERATING TAX AUTHORITY	ESTIMATED
2021 Assessed Value (AV)	\$9,304,103,594 ¹	2021 Assessed Value (AV)	\$9,304,103,594 ¹
Permanent Tax Rate	<u>3.6129</u>	Estimated AV Increases/Decreases for Existing Properties	255,862,849
Property Tax Authority	33,614,796	Estimated AV of New Construction	78,000,000
Compression and other Adjustments	(35,347) ²	Estimated 2022 Assessed Value (AV)	9,637,966,443
Total Amount to Be Raised	33,579,449	Permanent Tax Rate	<u>3.6129</u>
Less allowance for discounts	2.5% (839,486)	Property Tax Authority	34,821,009
Less allowance for delinquencies	3.1% (1,040,963)	Compression and other Adjustments	(20,161) ²
AVAILABLE FOR APPROPRIATION	<u>\$ 31,699,000</u>	Total Amount to Be Raised	34,800,848
		Allowance for discounts	2.5% (870,021)
		Allowance for delinquencies	3.1% (1,078,826)
		AVAILABLE FOR APPROPRIATION	<u>\$ 32,852,000</u>

Notes:

1. Net assessed value after adjustments for urban renewal excess value.
2. Other adjustments include appeals, loss due to Measure 5 compression and other adjustments.



Revenue Information – General Fund

TRANSIENT LODGING TAX

Effective July 1, 2020, Gresham increased the Transient Lodging Tax by 2% and now receives a total of 8% of room rates, calculated on the first thirty days of any stay. Lodging operators will retain 5% of the tax due as an administrative fee. Per OR 320.350, 70% of net taxes generated by a rate increase effective after July 1, 2003, will be dedicated to tourism promotion or tourism-related facilities. Please refer to the *Additional Information* section of this document for further information about planned uses of the Transient Lodging Tax.

Assumptions

- Travel has been severely impacted by the COVID-19 pandemic. This forecast assumes that the lodging industry has substantially recovered.

Economic Factors

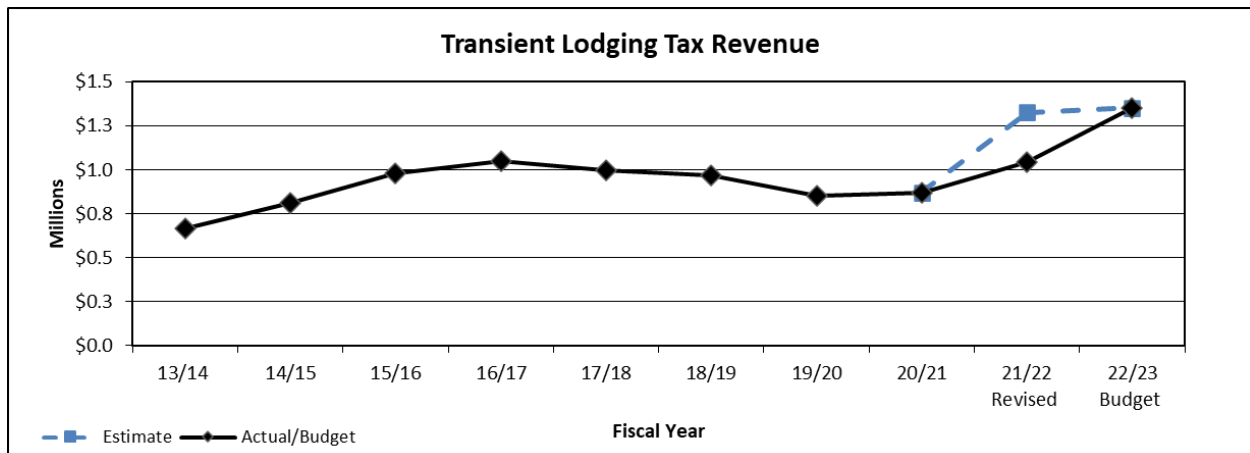
- Tourism is affected by gasoline prices and personal income.
- Business travel improves when the economic environment improves.

Major Influences

- Market saturation and economic climate.

Highlights

- Transient Lodging Tax revenue is expected to continue recovering in FY 2022/23 from the COVID-19 price. The growth may be slower as this industry recovers, but also from increasing fuel prices.
- For fiscal year 2022/23, collections are expected to increase to \$1,352,000.



Revenue Information – General Fund

CITY MARIJUANA SALES TAX

In November 2016, Gresham voters approved a 3% tax on the sale of marijuana by recreational sellers.

Assumptions

- Since implemented, this revenue stream has continued to increase as the industry matures.

Economic Factors

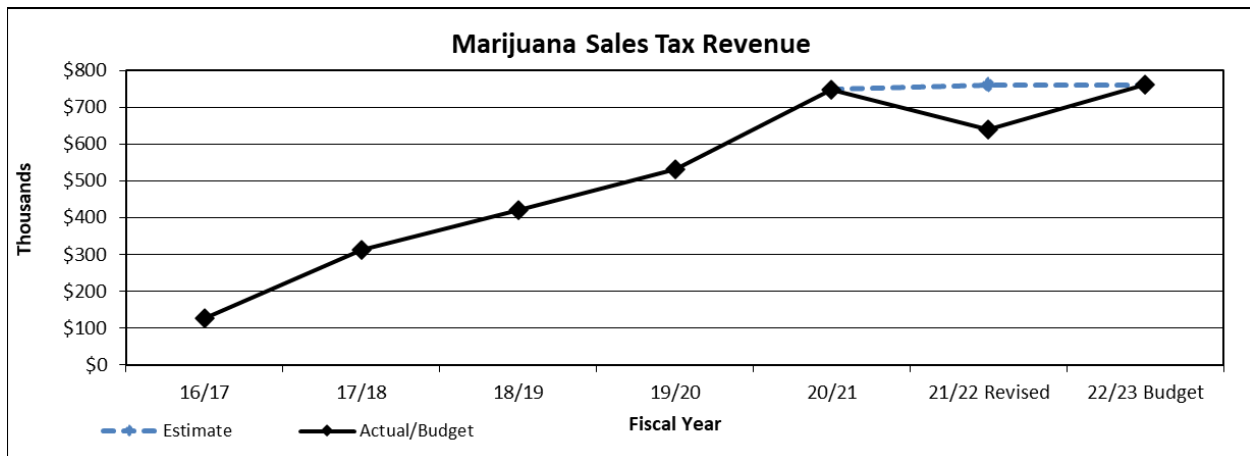
- Household income levels
- Market saturation
- Supply

Major Influences

- Regulatory Environment

Highlights

- Marijuana sales tax revenue is expected to level out after a period of steady growth due to the industry and demand maturing.
- For fiscal year 2022/23, collections are expected to be \$760,000.



Revenue Information – General Fund

LICENSES AND PERMITS

Gresham receives revenue from the following licenses and permits:

- Business License.
- Liquor License.
- Marijuana Business Registration.
- Building Permits (for services provided specifically by Fire & Emergency Services).

Assumptions

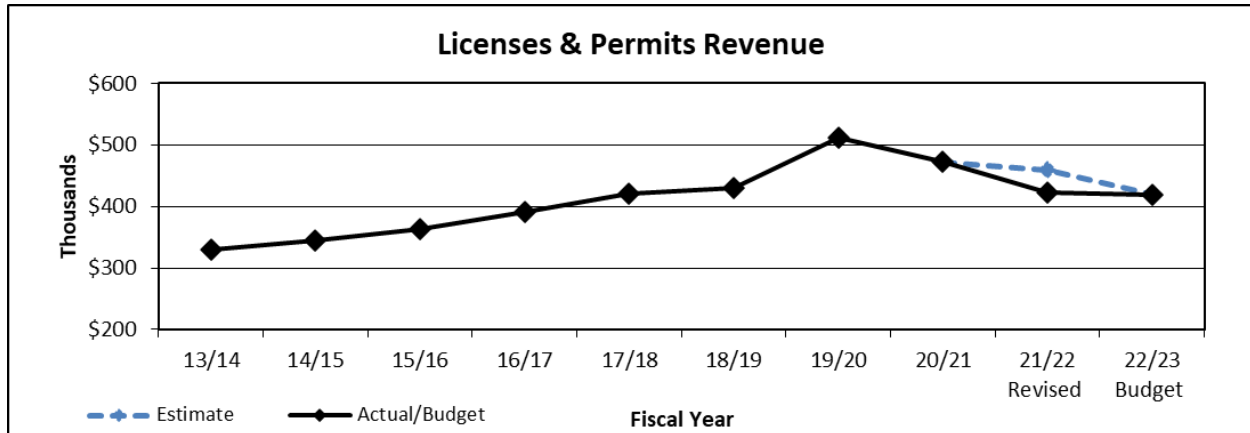
- Licenses and permits revenues are expected to continue in the same pattern as the last several years.

Major Influences

- Internal policy, economic climate, and collection rate.

Highlights

- Anticipated revenue from Licenses and Permits in the General Fund is expected to be \$419,000 in fiscal year 2022/23. Starting in fiscal year 2019/20 includes permit revenue for services provided by Fire & Emergency Services.



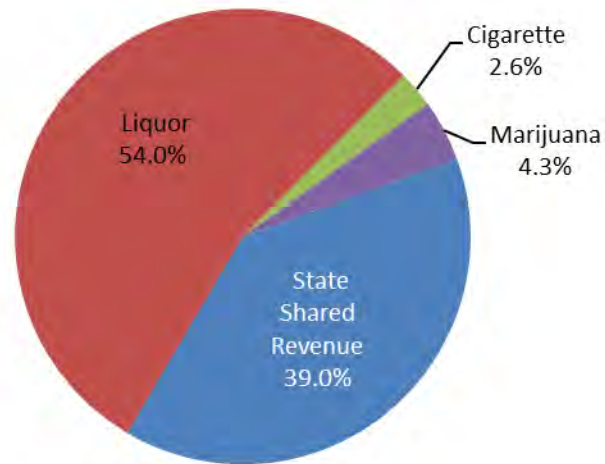
Revenue Information – General Fund

STATE SHARED REVENUES

Gresham receives the following State Shared Revenues:

State Shared Revenue – A distribution from the State of Oregon for statewide collections of Liquor Tax. State Shared Revenue is one of two means by which liquor taxes collected by the State are shared with local governments. State Shared Revenue is 14% of liquor tax distributed to cities based on a formula defined in the Oregon Revised Statutes. The formula for state revenue sharing compares the recipient city’s consolidated property tax rate, per capita income, and population against the statewide average.

State Shared Revenues



Liquor Tax – One of two separate distributions to cities from taxes collected by the state-run Liquor Control Commission. The distributions are 20% of the State's liquor receipts given as revenues to cities on a per capita basis, the “Liquor Tax,” and 14% of the State’s liquor receipts given to cities on a formula basis (see State Shared Revenue).

Cigarette Tax – Cities receive two cents of the state-imposed \$1.33 per pack cigarette tax. The cities’ first distribution of one cent per package was adopted in 1967; a second cent for cities was added in 1986. The State distribution to localities is on a per capita basis.

Marijuana Tax – In November 2015, Oregon voters approved the legalization of recreational marijuana and an associated statewide sales tax of 17%. Ten percent of the state sales tax is being distributed to counties and cities on a formula basis. This distribution is separate from the 3% tax imposed by Gresham voters (see General Fund – City Marijuana Sales Tax). Measure 110 passed in November 2020 limits the funds available for distribution to cities and counties.

911 Tax – During the 2012 Oregon Legislative Session SB 1550 was passed, requiring 911 Tax distributions be paid directly to the service provider starting on January 1, 2013. Gresham contracts with the City of Portland’s Bureau of Emergency Communications (BOEC) for 911 and dispatch services. Gresham now receives credit on its billings from BOEC in the amount of its 911 Tax distribution and no longer receives the revenue directly.

Revenue Information – General Fund

Assumptions

- Forecasts from the State of Oregon and the League of Oregon Cities are evaluated as well as historical trends for these revenues.
- Assumes that the State’s financial policies do not change the revenue distribution to local governments.

Economic Factors

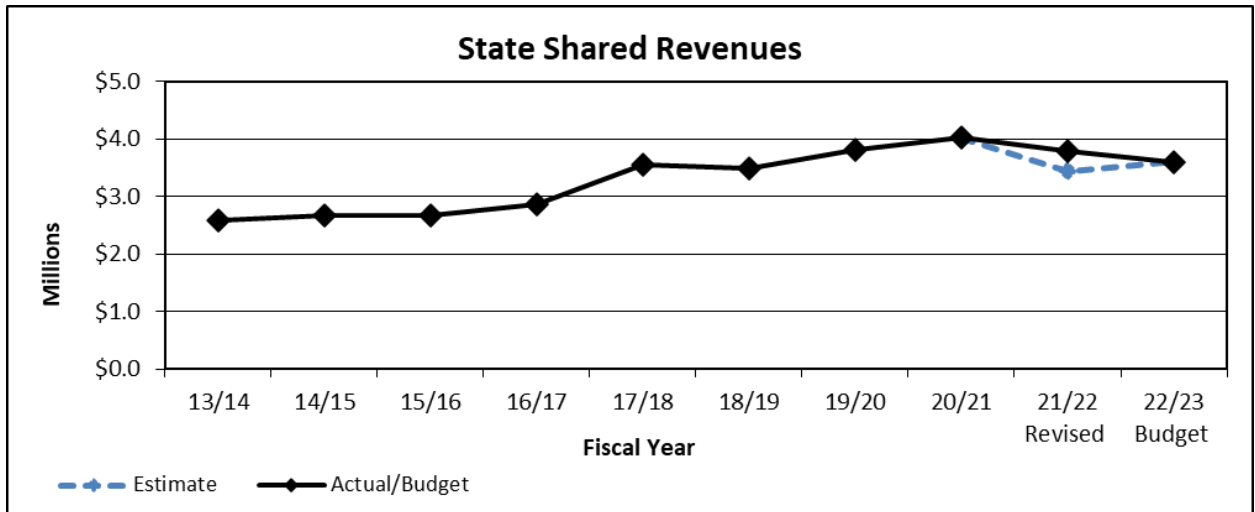
- Liquor sales are affected by household income levels.
- A continuing decrease in cigarette tax revenue is expected due to changes in consumer behavior.

Major Influences

- Liquor and cigarette prices, consolidated property tax rate, per capita income, and population (relative to State), economic climate and state policy.

Highlights

- In fiscal year 2022/23 State Shared Revenue and Liquor Tax are expected to stay level with fiscal year 2021/22 estimates of \$1.41 million and \$1.95 million, respectively. Cigarette Tax and Marijuana state shared revenues are expected to be \$94,000 and \$156,000, respectively.



Revenue Information – General Fund

BUSINESS INCOME TAX

Multnomah County Business Income Tax (BIT) is 2.00% of business net income. A tax rate of 0.6% is shared among all jurisdictions and 1.4% belongs solely to Multnomah County. 28.34% of the shared tax rate is distributed to cities in east Multnomah County based on population and assessed value. Currently Gresham receives approximately 78% of the east county portion.

Assumptions

- Continued business growth and recovery will continue.
- BIT refunds remain at an elevated level
- Forecast is based on the Multnomah County BIT forecast.

Economic Factors

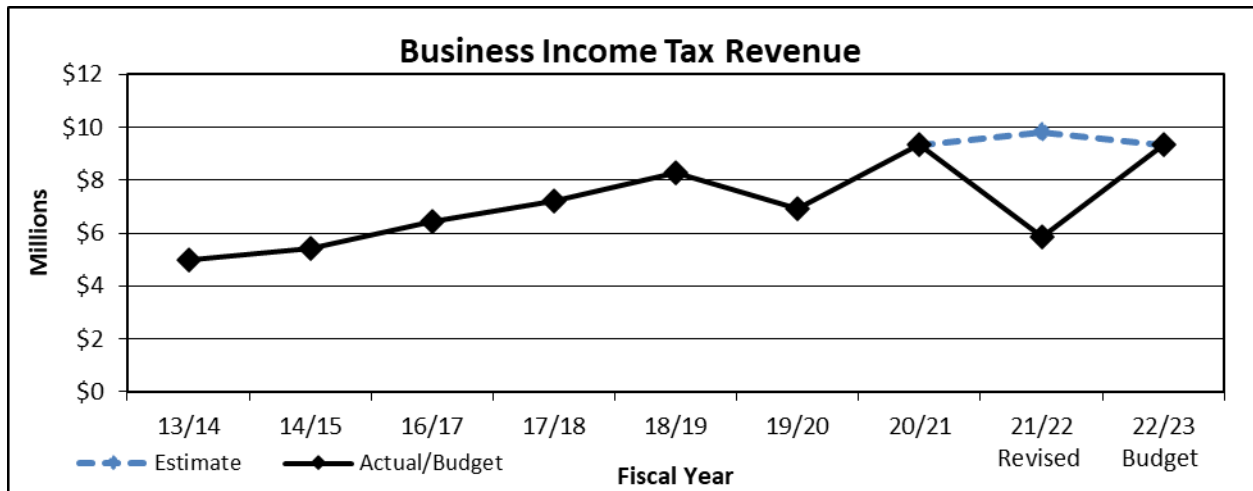
- The volatility of Business Income Tax revenue reflects regional economic fluctuations.
- The tax is determined on the level of federally taxable business income.

Major Influences

- Population and assessed valuation (relative to rest of East County), county policy and economic climate.

Highlights

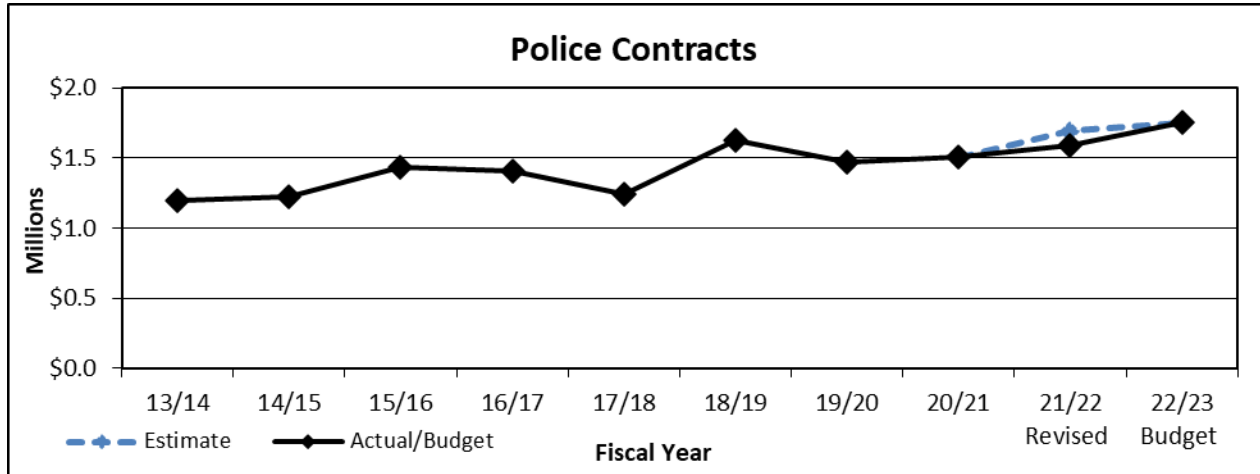
- For fiscal year 2022/23, the Business Income Tax revenue is expected to remain flat of at approximately \$9.3 million.



Revenue Information – General Fund

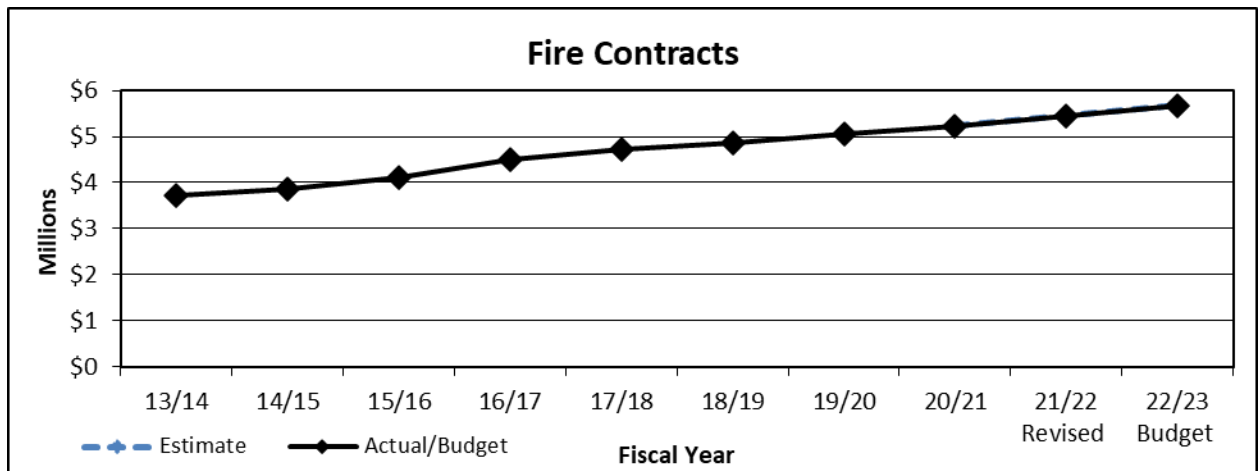
POLICE SERVICE CONTRACTS

- Each of the school districts in Gresham, Gresham-Barlow, Centennial, and Reynolds, have an intergovernmental agreement with the City for School Resource Officers.
- Tri Met has an intergovernmental agreement with Gresham to receive transit police services.
- The total of the four contracts is budgeted at approximately \$1.7 million for fiscal year 2022/23.
- The fluctuations over the years are due to changes in the level of services required by each contracting agency.



FIRE SERVICE CONTRACTS

- The cities of Wood Village, Troutdale, and Fairview each have an intergovernmental agreement with Gresham to receive fire and emergency services. These agreements were renewed in fiscal year 2015/16.
- Fire District 10 has an intergovernmental agreement with Gresham to receive fire and emergency services that was renewed in fiscal year 2015/16.
- The budgeted contracts total approximately \$5.7 million for fiscal year 2022/23.



Revenue Information – General Fund

UTILITY LICENSE FEES

Gresham currently receives the following utility license fees:

Electric – Portland General Electric payments are made annually based on a percentage of the total electric utility revenue received in the prior calendar year from Gresham PGE Customers. In fiscal year 2011/12, a 2% increase was passed by Council dedicated to the General Fund. Due to litigation, the revenue was not received until fiscal year 2016/17. Effective fiscal year 2020/21 the fee increased by 3% and the rate cap on usage greater than 1200 MWh was removed. At that time, the total license fee was set at 10.0%, divided between the General Fund (9.0%) and the Streetlight Fund (1.0%).

Natural Gas – Northwest Natural payments are made quarterly based on a percentage of actual revenues. In fiscal year 2011/12, a 2% increase was passed by Council dedicated to the General Fund. Due to litigation, the revenue was not received until fiscal year 2016/17. Effective fiscal year 2021/22 the fee increased by 3%. At that time, the license fee was set to 10.0%, with revenue distribution divided between the General Fund (8.4%) and the Streetlight Fund (1.6%).

Telephone – The telephone license fee is 7.0% of actual telecommunications revenue received from Gresham customers. Telecommunication providers make fee payments quarterly.

Cable – The licenses are administered by Mt. Hood Cable Regulatory Commission (MHCRC). The cable utility license fee is 5.0%, charged on gross revenue. The revenue Gresham receives is the license fee net of MHCRC administrative costs.

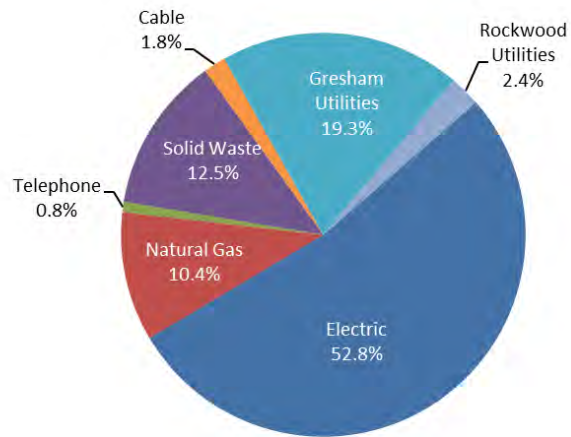
Solid Waste – The solid waste haulers license fee is charged on gross quarterly revenue. Garbage collection and recycling programs are provided by private companies for a defined area within the city limits. The hauler rates are set by Gresham City Council. A separate charge is assessed to the haulers to pay the costs of the Solid Waste and Recycling Program. Effective July 1, 2020, the fee increased to 10%, consistent with other utilities.

Gresham – Utility license fees are charged to municipally owned utilities within the city limits and are applied to Gresham’s water, wastewater, and stormwater utilities. The license fee was changed from 5% to 7% in June 2011. In 2017, the fee was increased to 10%, with the increase being dedicated to the Transportation System and phased in over a three-year period.

Rockwood – A 5% utility license fee is charged to the Rockwood Water Public Utility District for water utilities.

Wireless Facilities – A utility license fee is charged to wireless facilities sited in the right-of-way.

Utility License Fees



Revenue Information – General Fund

Assumptions

- In fiscal year 2016/17 one-time revenue was received from electric and natural gas providers for the 2% utility license fee increase in 2011 to April 2017.
- Electric utility license fee revenues are expected to increase to \$9.1 million due to scheduled rate increases by the utility providers and an increasing customer base.
- Natural gas utility license fee revenues are expected to increase to \$1.8 million due to scheduled rate increases by the utility providers and an increasing customer base.
- Telephone utility license fee revenues are expected to decline slightly. These revenues have been decreasing over the last few years as the number of land lines has decreased. Cell phones are not charged a license fee.
- Gresham utility, solid waste, cable, and water district license fee revenues are expected to increase slightly.

Economic Factors

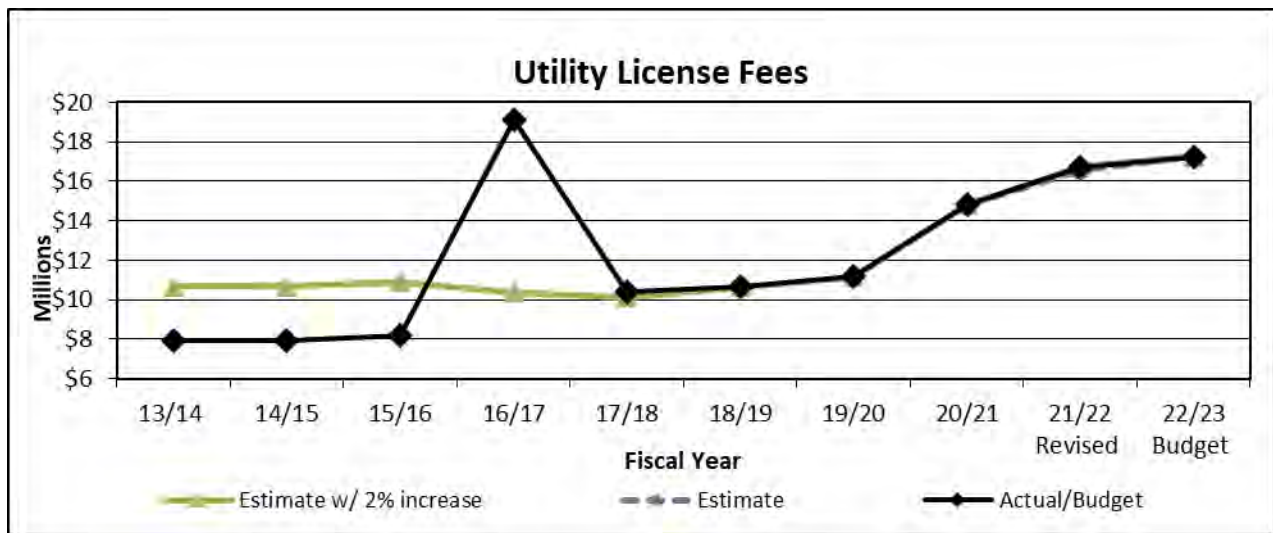
- Fluctuations in housing and population.
- Weather conditions affect consumption and therefore affect fee revenue.
- Rate changes impacted by the cost of providing services.

Major Influences

- Wholesale costs, consumer behavior, weather conditions, rate changes, federal and state legislation.

Highlights

- Fiscal year 2021/22 utility license revenue is expected to be slightly lower than budgeted.
- Utility license fee revenue is budgeted at \$17.2 million in fiscal year 2022/23.



Revenue Information – General Fund

POLICE, FIRE AND PARKS FEE

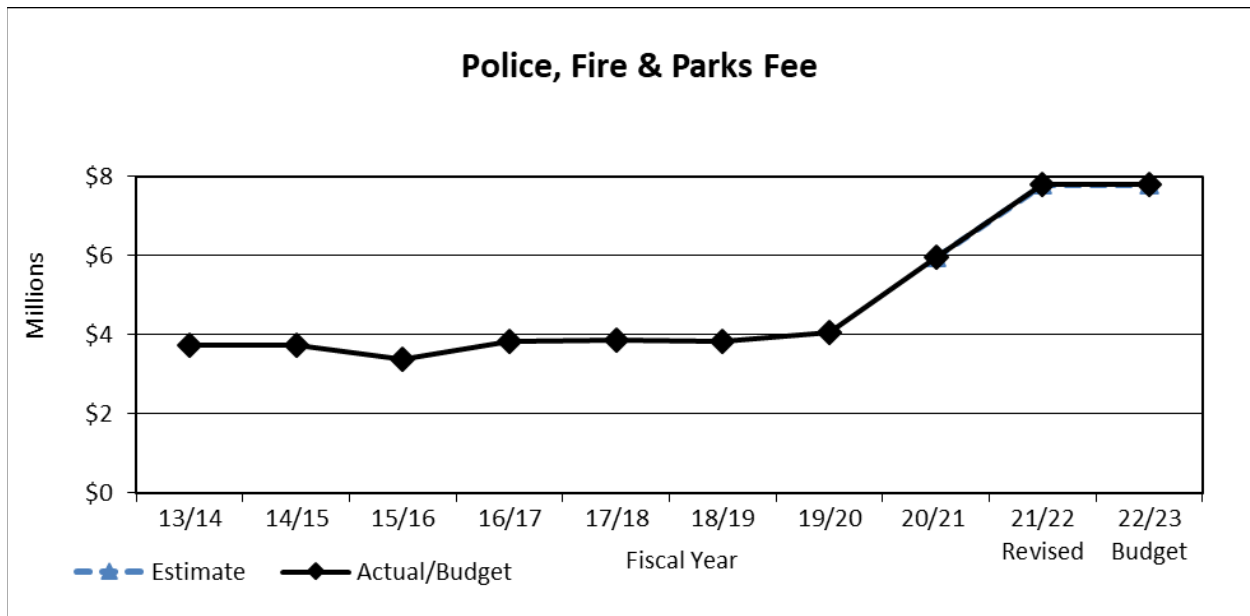
On December 4, 2012, the City Council passed a 17-month temporary fee supporting Public Safety and Parks. Council voted to extend the fee on June 5, 2014. This fee is charged for residences and businesses through the Utility Billing System. The revenue is split between the Police, Fire and Parks departments, with 95% going to public safety and 5% to parks.

Fund Structure Change

- In fiscal year 2019/20, the Police, Fire and Parks Fund was combined with the General Fund.

Assumptions

- As of January 1, 2021, the Police, Fire and Parks fee was temporarily increased through June 30, 2022, to \$15 per month. Following an additional action, the increase was extended through June 30, 2023. Fiscal year 2021/22 is the first year where fee revenues are expected to fully cover the designated expenditures within the PFP Subfund.
- For fiscal year 2022/23, this fund will recognize revenue of approximately \$7.8 million.



Note: The 2020/21 rate increase was implemented mid-year.

Revenue Information – General Fund

OTHER REVENUE

- Other intergovernmental agreements, including grants, alarm fines, hazmat response reimbursement and other miscellaneous service agreements, are budgeted at approximately \$107,000.
- Other charges for services including fire inspections, and vehicle release fees, generate approximately \$190,000.
- Miscellaneous income, including interest, traffic, and parking fines, is estimated at \$441,000.
- Interfund transfers are budgeted at \$1,425,000. \$75,000 is transferred from the three utility funds to pay for confined space rescue services provided by the Fire Department. \$1.35 million is transferred from American Rescue Plan Act in the Designated Purpose Fund to support General Fund activities.
- Internal Service Charge revenue is budgeted at approximately \$1.3 million.

BEGINNING BALANCE

- The beginning fund balance for the General Fund and Police, Fire & Parks Subfund is estimated to be about \$23.3 million combined. It is the unspent balance carried forward from the prior fiscal year to be used as working capital for the fiscal year until revenues are received. For the General Fund, no significant revenue is received until October of each year.

Revenue Information – Business Funds

URBAN DESIGN AND PLANNING FUND REVENUES

This fund accounts for all activity related to planning activity including comprehensive, development, and transportation related planning.

Charges for Services

- Development planning fees supply revenue for this fund and are budgeted at \$700,000 in fiscal year 2022/23. This amount includes a fee increase adopted by Council in April 2022.

Licenses & Permits

- Transportation Network Company (TNC) fees are paid by companies such as Uber and Lyft on a per ride basis and are used to partially fund the transportation planning function. TNC fees are expected to be \$130,000 in fiscal year 2022/23.

Interfund Transfers

- Interfund transfers are budgeted at \$2.5 million from the General Fund in support of planning activities including transportation planning and \$167,000 from the Transportation Fund in support of transportation planning.

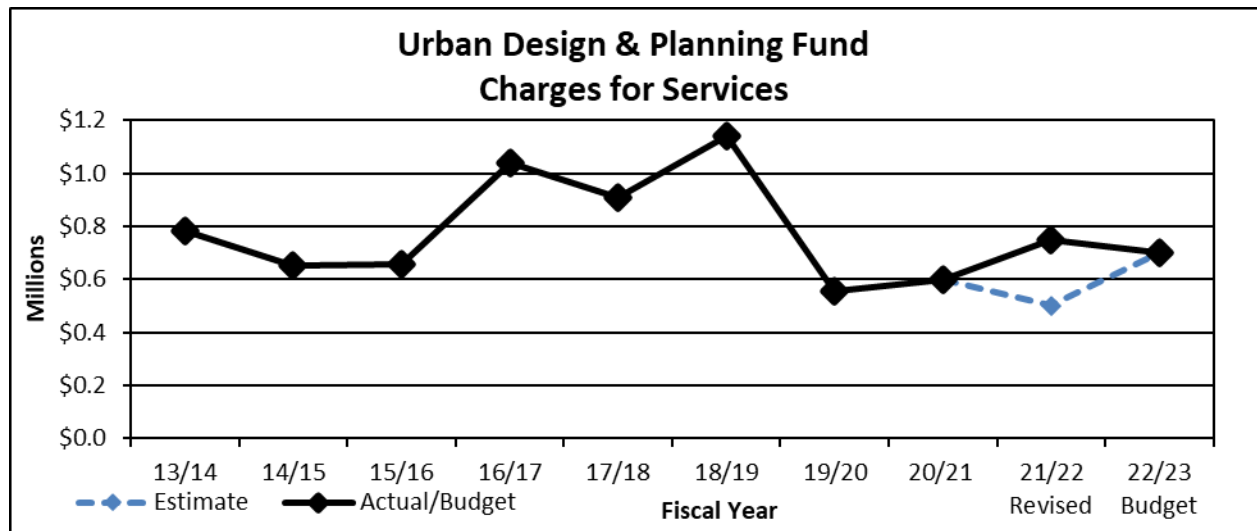
Other Revenue

- Other miscellaneous and interest income is budgeted at \$10,000 for fiscal year 2022/23.

Beginning Balance

- Beginning balance is estimated at \$534,000 carryover from the prior fiscal year.

Urban Development & Planning Fund Operating Revenues



Revenue Information – Business Funds

SOLID WASTE & SUSTAINABILITY FUND REVENUES

The fund accounts for the Solid Waste & Sustainability program, which manages the City’s solid waste & recycling program and sustainability functions.

Charges for Services

- Revenue from East County Hauler Organization (ECHO) fees is expected to be \$778,000. This is a slight increase compared to the revenue expected in fiscal year 2021/22.

Other Revenue

- Other miscellaneous income is primarily comprised of interest budgeted at \$10,000 for fiscal year 2022/23.
- Revenue from grants and other intergovernmental agreements primarily comes from Metro and is expected to be \$214,000 for fiscal year 2022/23.

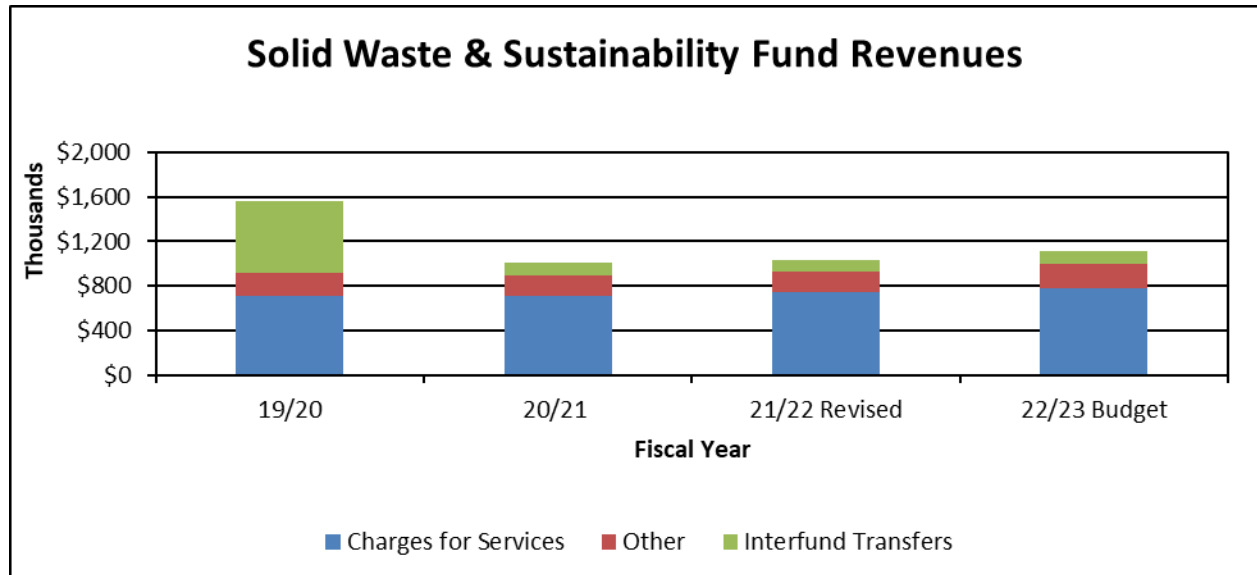
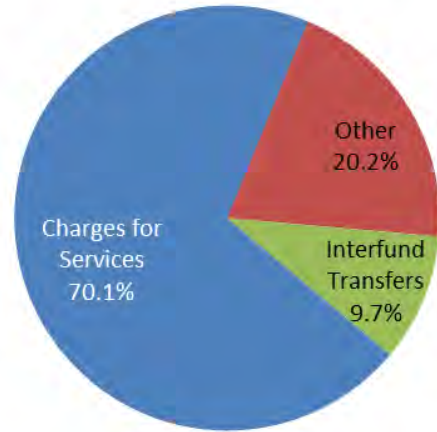
Interfund Transfers

- Interfund transfers are budgeted at \$108,000 from the city utilities in support of these functions.

Beginning Balance

- The beginning balance is estimated at \$853,000 and is a carryover from the prior fiscal year. These funds are expected to be used to sustain the program over the next few years.

**Solid Waste & Sustainability
Operating Revenues**



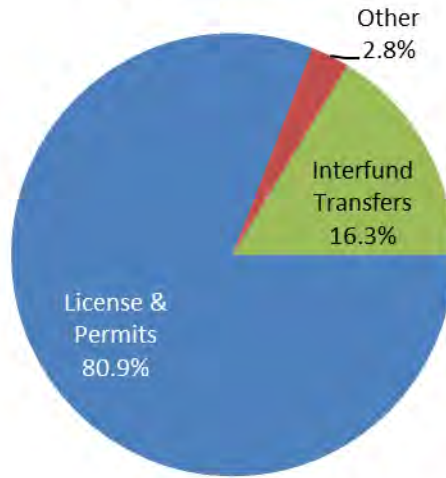
Note: This fund was created in fiscal year 2019/20 and during that year interfund transfers included moving the beginning balance for this program to the new fund.

Revenue Information – Business Funds

RENTAL INSPECTION FUND REVENUES

The fund accounts for the Rental Housing Inspection Program, which carries out mandatory inspections of rental units in Gresham to address concerns about substandard housing.

Rental Inspection Operating Revenues



Licenses and Permits

- Revenue from rental licenses is anticipated to be \$660,000 for fiscal year 2022/23. This is flat compared to the revenue expected in fiscal year 2021/22.

Other Revenue

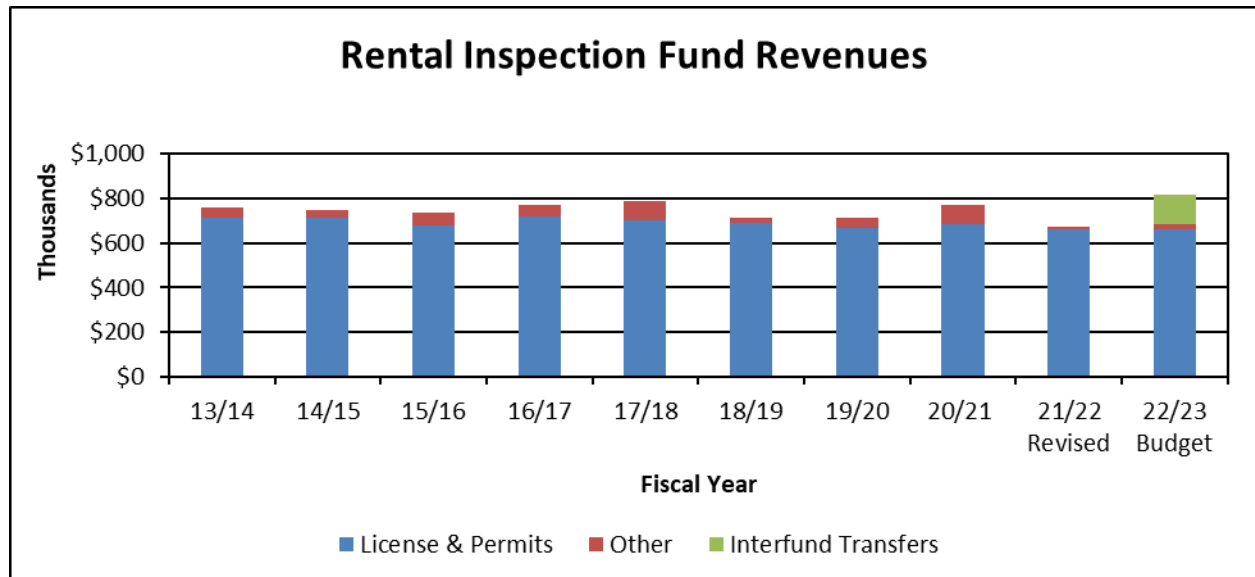
- Other miscellaneous income is primarily comprised of civil penalty fees and interest budgeted at \$23,000 for fiscal year 2022/23.

Interfund Transfers

- Interfund transfers are budgeted at \$133,000 in support of the housing development coordinator position.

Beginning Balance

- The beginning balance is estimated at \$850,000 and is a carryover from the prior fiscal year. These funds are expected to be used to sustain the program over the next few years.



Revenue Information – Business Funds

BUILDING FUND REVENUES

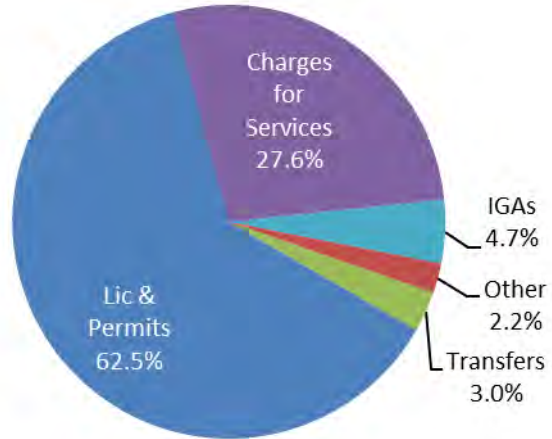
Licenses and Permits

- Permits are issued for building development activities, including construction plan review, and building inspection.
- For fiscal year 2022/23, revenue from Licenses and Permits is expected to be about \$3.0 million, an increase from fiscal year 2021/22.

Charges for Services

- Building plan review fees and electrical inspection fees are used to pay for services provided.
- For fiscal year 2022/23, revenue from charges for services is expected to be \$1.3 million.

**Building
Operating Revenues**

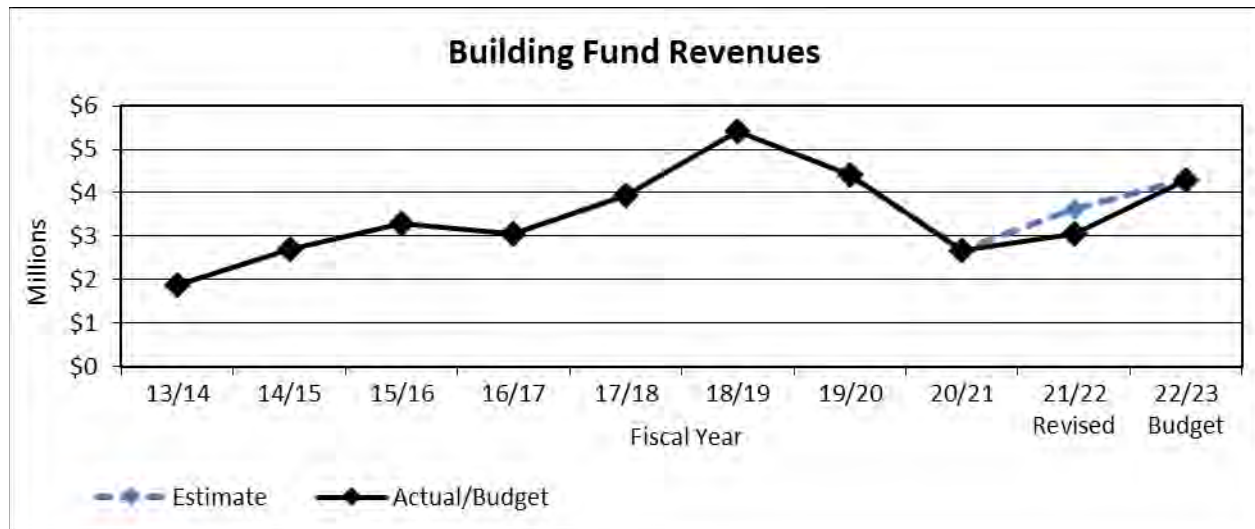


Intergovernmental Revenue (IGA)

- The City of Gresham has an intergovernmental agreement with Fairview, Troutdale, and Wood Village to provide building inspection services. Revenue from this agreement is expected to be \$226,000 in fiscal year 2022/23.

Other Revenue

- Other miscellaneous and interest income is budgeted at \$106,000 for fiscal year 2022/23.



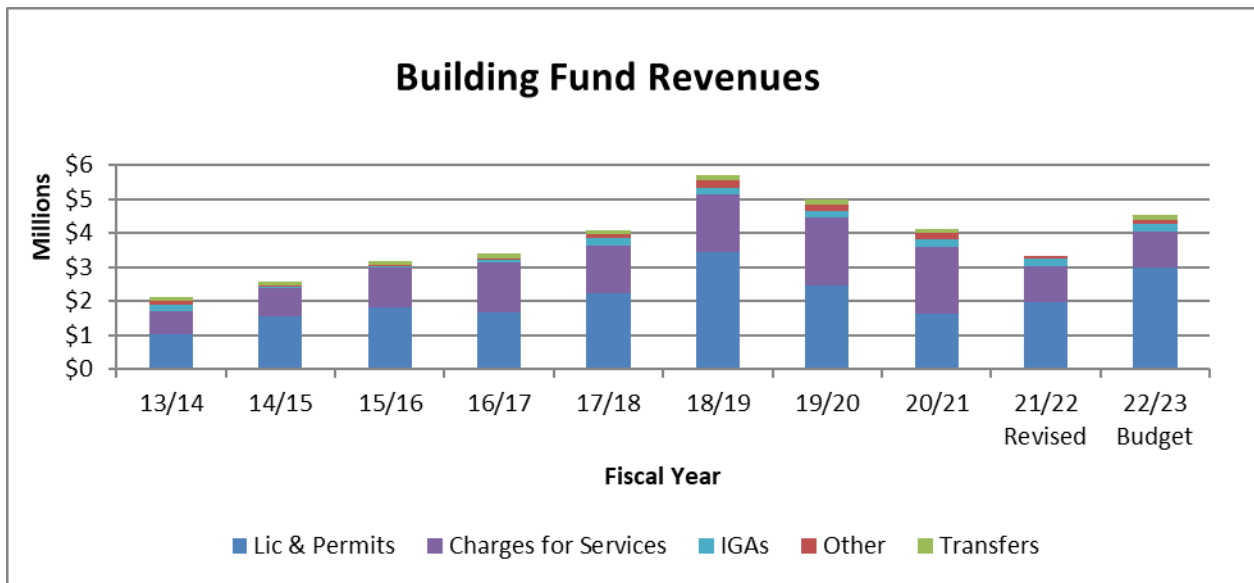
Revenue Information – Business Funds

Interfund Transfers

- Beginning in fiscal year 2022/23, the Building Fund will receive Interfund Transfers totaling \$144,000 from the General Fund, Urban Design & Planning, Rental Inspection, and Infrastructure Development for operational support of the city’s permit & licensing system, EnerGov.

Beginning Balance

- Beginning balance is estimated at \$7.1 million carryover from the prior fiscal year.



Revenue Information – Business Funds

URBAN RENEWAL SUPPORT FUND REVENUES

The Urban Renewal (UR) Support Fund accounts for services that the City of Gresham provides to the Rockwood/West Gresham Urban Renewal Area, which was authorized by voters in November 2003.

Intergovernmental Revenue

- The UR Support Fund is funded by an intergovernmental agreement between the City of Gresham and the Rockwood/West Gresham Urban Renewal Area. Reimbursements from the Urban Renewal Area are used for operating the agency and are budgeted at approximately \$2.1 million for fiscal year 2022/23.

Beginning Balance

- Beginning balance is estimated at \$4,400 carryover from the prior fiscal year.

Revenue Information – Infrastructure Funds

INFRASTRUCTURE DEVELOPMENT FUND REVENUES

Charges for Services

- Plan checks and site design review fees are anticipated to supply about \$974,000 in revenue for fiscal year 2022/23.

Interfund Transfers

- Interfund transfers total \$1.6 million for services from the Department of Environmental Services for fiscal year 2022/23. \$399,800 will come from each of the Water, Wastewater, Stormwater and Transportation Funds.

Internal Payments

- Internal Payments are construction inspection reimbursements for city projects, estimated at \$386,000 from the Capital Improvement Funds.

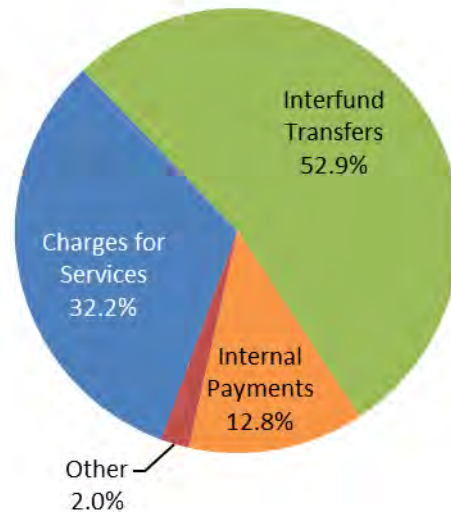
Other Revenue

- Interest income is budgeted at \$61,000 for fiscal year 2022/23.

Beginning Balance

- Beginning balance is estimated at \$4.1 million, carryover from the prior fiscal year.

Infrastructure Development Operating Revenues



Revenue Information – Infrastructure Funds

STREETLIGHT FUND REVENUES

Utility License Fees

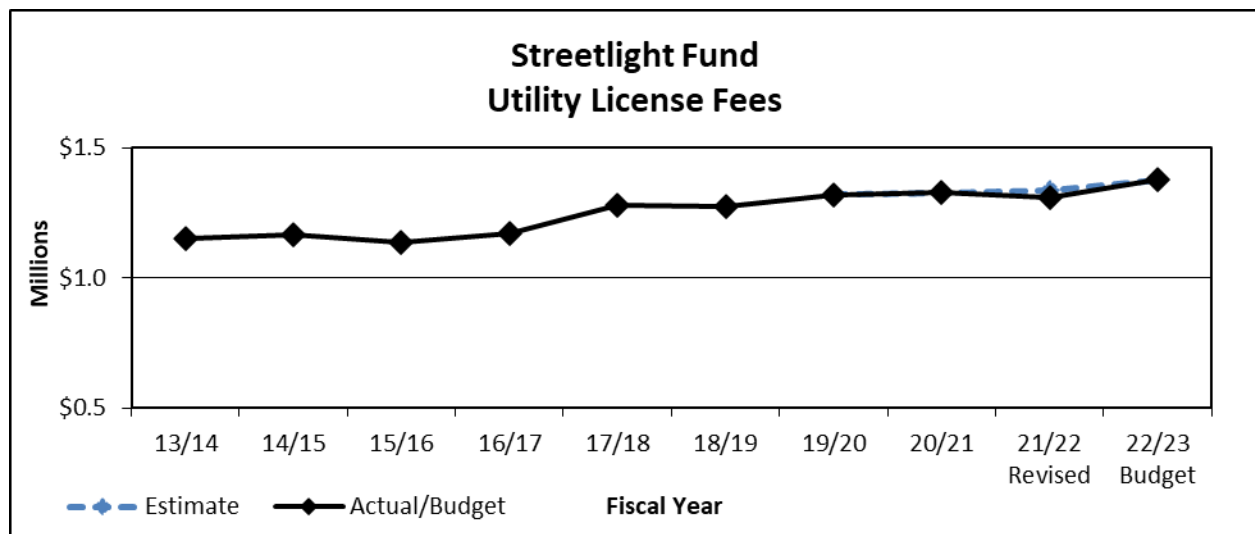
- The electric utility license fee is assessed on prior year electric utility revenues; a rate of 1.0% is designated for the Streetlight Fund.
- The natural gas utility license fee is assessed on quarterly natural gas utility revenues; a rate of 1.6% is designated for the Streetlight Fund.
- Fiscal year 2021/22 utility license revenue is forecasted to be slightly higher than the budgeted.
- For fiscal year 2022/23, Gresham’s utility license fee revenue for this fund is expected to be \$1.4 million. These revenues have shown a flat trend over the last few years. A slight increase from the forecasted amount for fiscal year 2021/22 is expected in fiscal year 2022/23.

Other Revenues

- Interest revenue is budgeted at \$76,000 for fiscal year 2021/22.
- Intergovernmental revenue, budgeted at \$62,000, is an interest subsidy from the Federal government associated with the bonds issued to replace streetlight fixtures in the City.

Beginning Balance

- The beginning balance is estimated at \$5.0 million, carryover from the prior fiscal year.



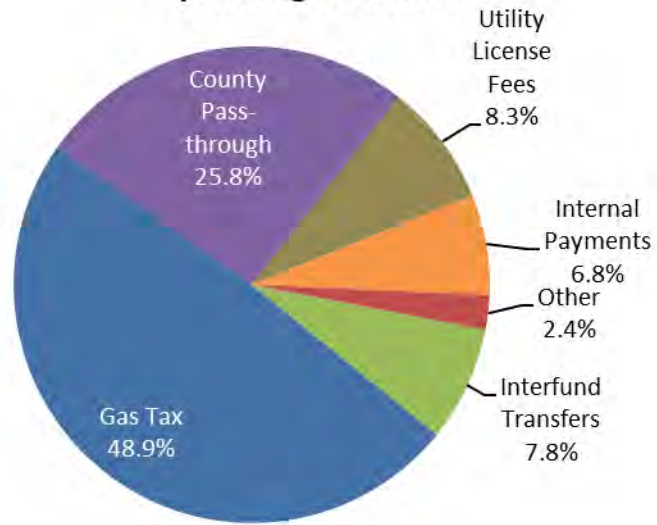
Revenue Information – Infrastructure Funds

TRANSPORTATION FUND REVENUES

Gas Tax

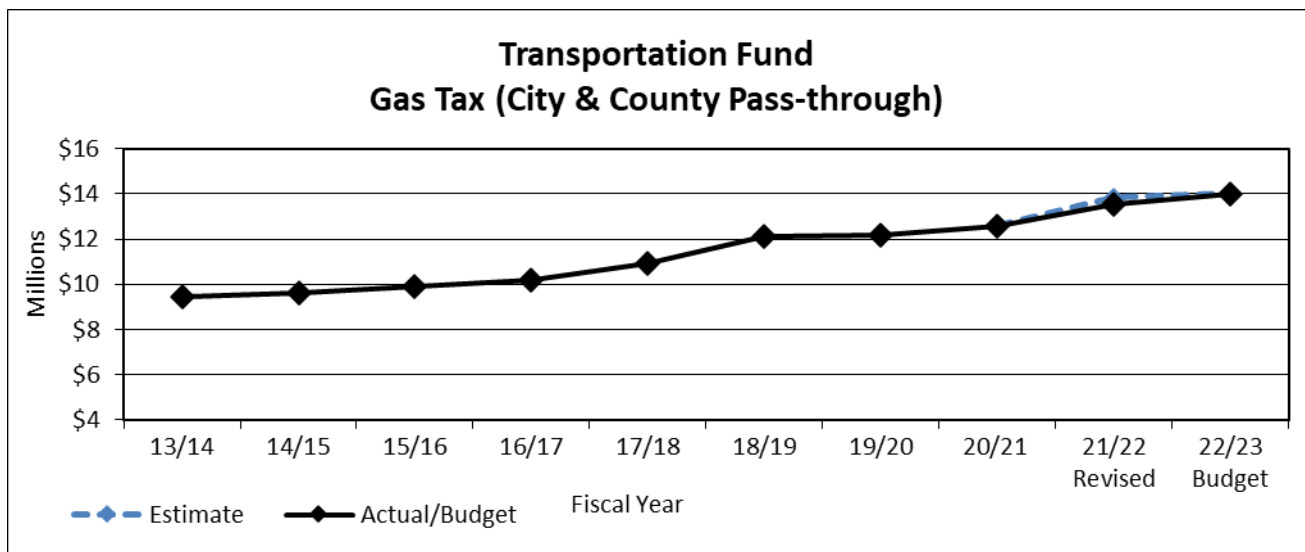
- The principal source of intergovernmental revenue is an apportionment of road related taxes from the State of Oregon. The State passes on to the City a portion of the weight mile, motor fuels (gas), vehicle registration, and other related fees it collects. These taxes may be used only for road operations and maintenance.
- The Keep Oregon Moving Act, which was passed during the 2017 Legislative Session, accounts for the projected higher motor fuels usage taxes as shown in the following graphs. Those additional resources were phased in, and year-to-year resources are expected to increase incrementally over the seven years following initial adoption.
- Fiscal year 2021/22 revenues are forecasted to be consistent with the budgeted amount.
- For fiscal year 2022/23, Gresham’s share of the gasoline tax and registration fees is expected to be about \$9.2 million.

**Transportation
Operating Revenues**



County Pass-Through Resources

- Gresham anticipates receiving about \$4.9 million from Multnomah County to cover street maintenance expenses as part of the County Roads transfer agreement.



Revenue Information – Infrastructure Funds

Utility License Fees

- Starting in fiscal year 2017/18, the Transportation Fund began receiving a portion of the utility license fee charged on the Gresham municipal utilities. The amount phased in over a three-year period, reaching a total of 3%. The revenue is being used to fund the Local Street Reconstruction program and is expected to be \$1.58 million in fiscal year 2022/23.

Internal Payments

- Internal Payments for this fund are engineering reimbursements for staff charges and overhead for capital improvement projects. For fiscal year 2022/23, the revenue is estimated at \$1.3 million.

Other Revenues

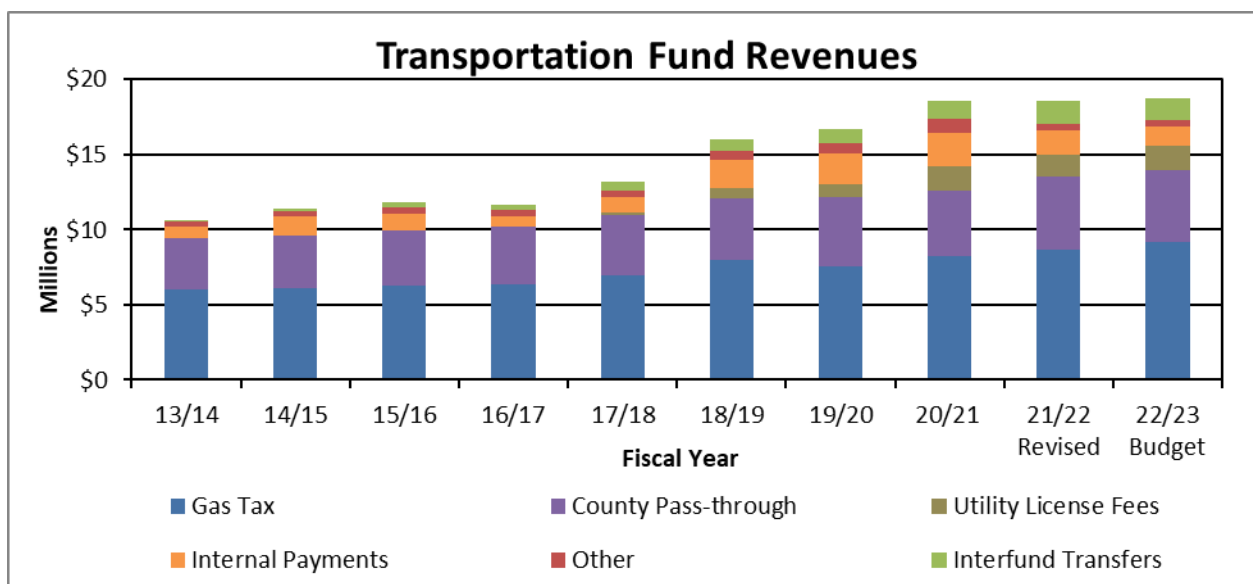
- Miscellaneous revenue and Charges for Service are other revenue sources in the Transportation Fund. These revenues will be approximately \$440,000 in fiscal year 2022/23.

Interfund Transfers

- Interfund transfers into the fund are approximately \$1.5 million in fiscal year 2022/23. This includes approximately \$264,000 in pass-through funding from the System Development Charge Fund for construction debt principal and interest payments, \$1.1 million from the Stormwater Fund to pay for vegetation management and additional street sweeping which facilitates storm water management, and \$105,000 from the Streetlight Fund for reimbursements for administration of the streetlight program.

Beginning Balance

- The beginning balance will be approximately \$32.6 million, estimated as carryover from the prior fiscal year. These funds are earmarked for capital construction projects and debt repayment over the next five-year capital improvement program period, fiscal years 2021/22 through 2025/26.



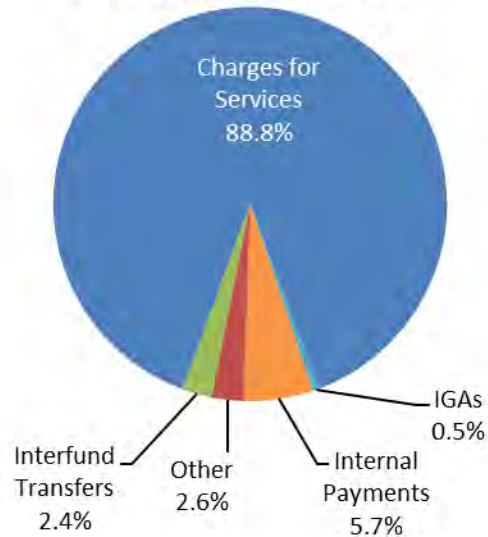
Revenue Information – Infrastructure Funds

WATER FUND REVENUES

Water Sales

- The revenue received from water utility customers pays for the City’s water collection and distribution system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Consistent annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the State.
- For fiscal year 2022/23 a rate increase of 9.3% has been approved for January 1, 2023.
- Fiscal year 2021/22 water sales revenues are budgeted at \$17.8 million.

Water Operating Revenues

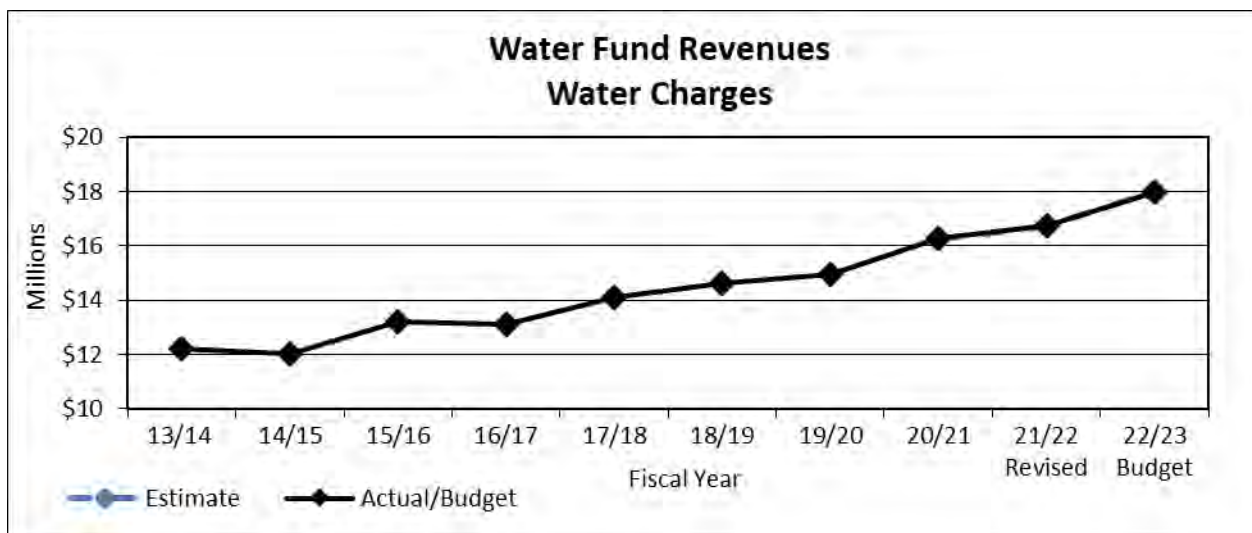


Intergovernmental Revenue (IGA)

- Approximately \$95,000 is budgeted from miscellaneous service agreements for water related services.

Internal Payments

- Internal Payments are engineering and inspections reimbursements for staff charges and overhead to capital improvement projects, estimated at \$1.2 million.



Revenue Information – Infrastructure Funds

Other Revenue

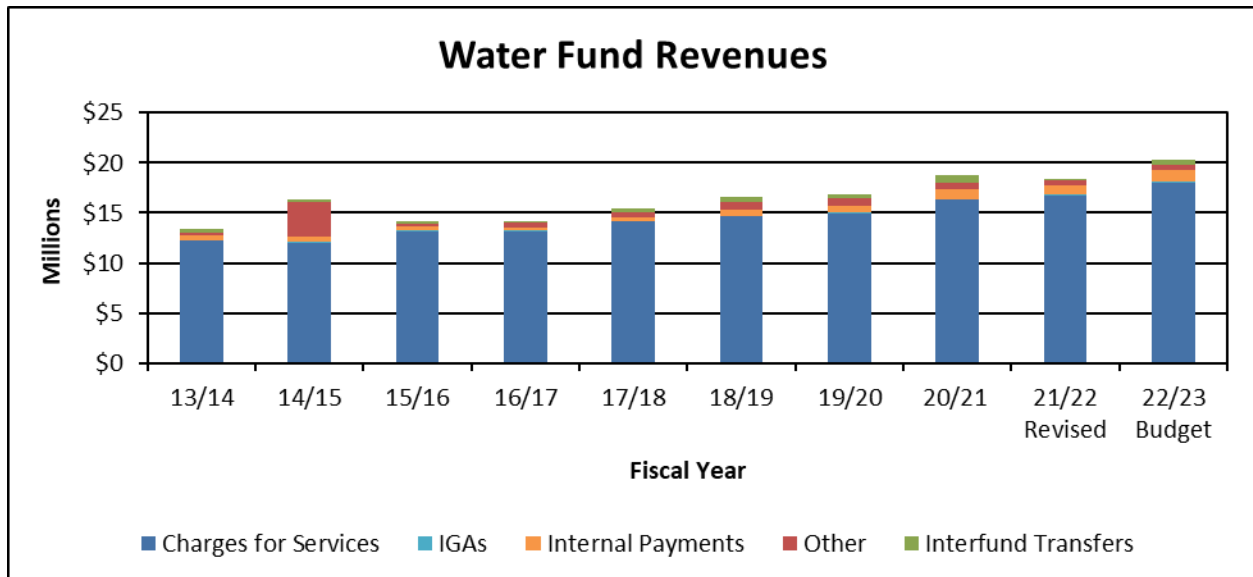
- Other charges for services, estimated at \$217,000, are primarily for meter and line installation charges.
- Miscellaneous Income, including interest, is budgeted at approximately \$498,000.

Interfund Transfers

- Interfund transfers total \$486,500. These are transfers from the System Development Charge Fund for debt payments.

Beginning Balance

- The beginning balance is estimated at \$33.2 million, carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements for system reliability, regulatory compliance, and long-term utility operations.



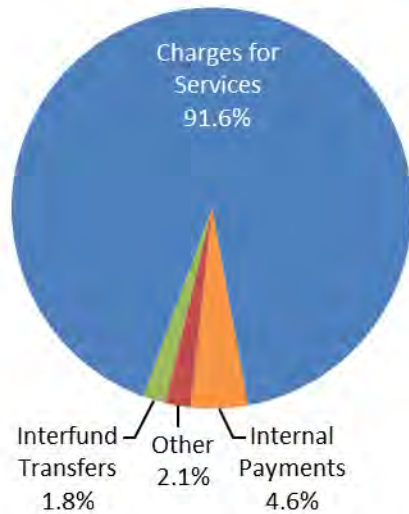
Revenue Information – Infrastructure Funds

STORMWATER FUND REVENUES

Stormwater System User Fees

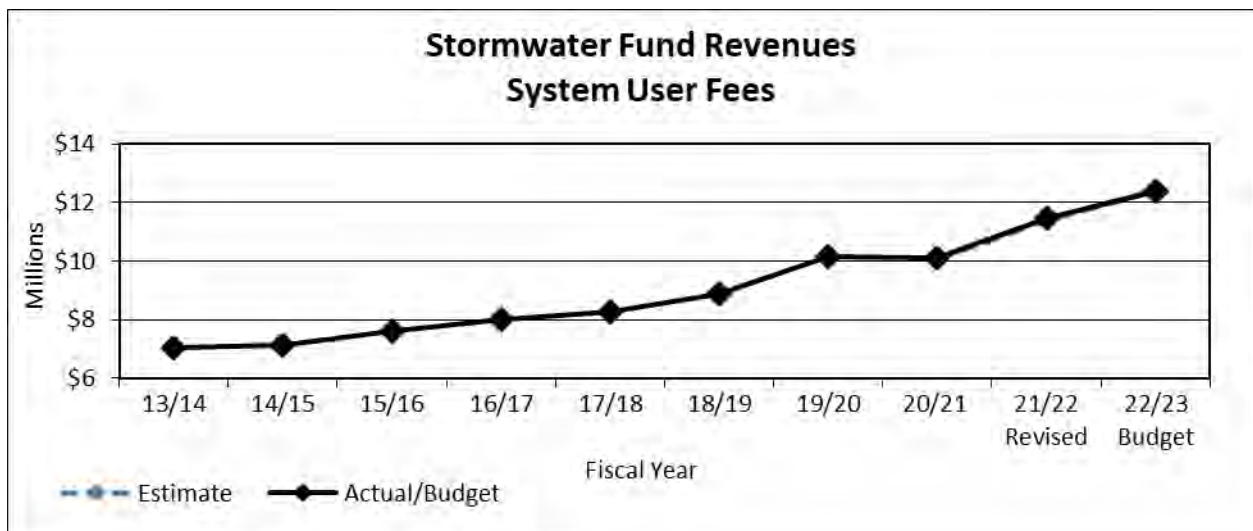
- Revenue received from stormwater customers pays for the City’s storm drain system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Consistent annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state.
- For fiscal year 2022/23 a rate increase of 9.45% has been approved for January 1, 2023.
- Fiscal year 2022/23 stormwater system revenues are budgeted at \$12.4 million.

Stormwater Operating Revenues



Internal Payments

- Internal Payments are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at \$617,000.



Revenue Information – Infrastructure Funds

Other Revenue

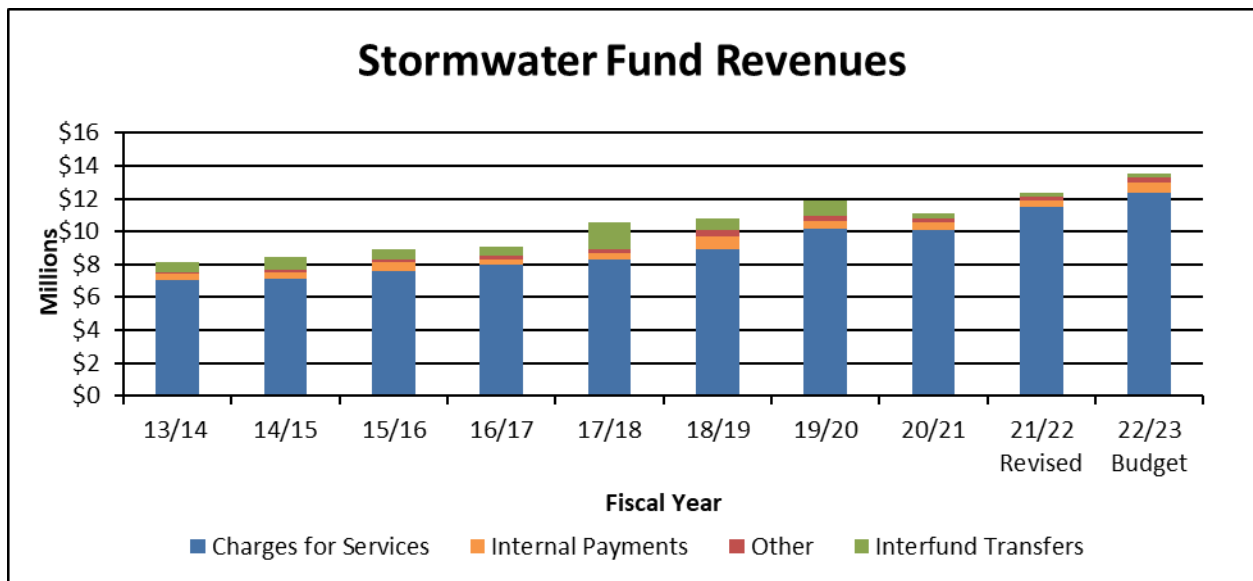
- Interest, fees, and miscellaneous income comprise the approximate \$282,000 in other income.

Interfund Transfers

- A transfer of \$242,800 from the System Development Charge Fund for debt repayment is budgeted for fiscal year 2022/23.

Beginning Balance

- The beginning balance is estimated at \$14.3 million, a carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements needed for system reliability, regulatory compliance, and long-term utility operations.



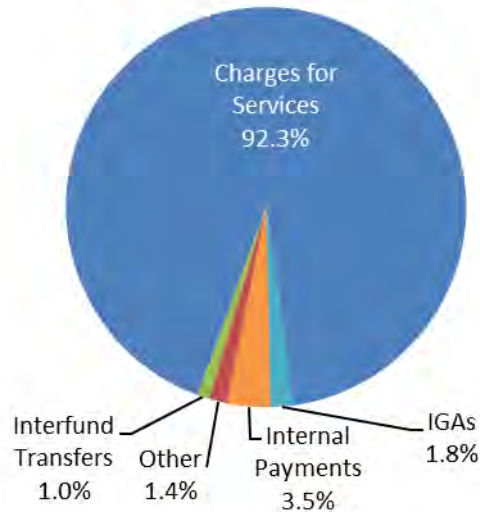
Revenue Information – Infrastructure Funds

WASTEWATER FUND REVENUES

Wastewater Charges

- Revenue received from wastewater utility customers pays for the City’s wastewater collection and treatment system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Consistent annual increases are recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the State.
- For fiscal year 2022/23 a rate increase of 6.8% has been approved for January 1, 2023.
- Fiscal year 2022/23 revenues are budgeted at \$22.1 million.

Wastewater Operating Revenues

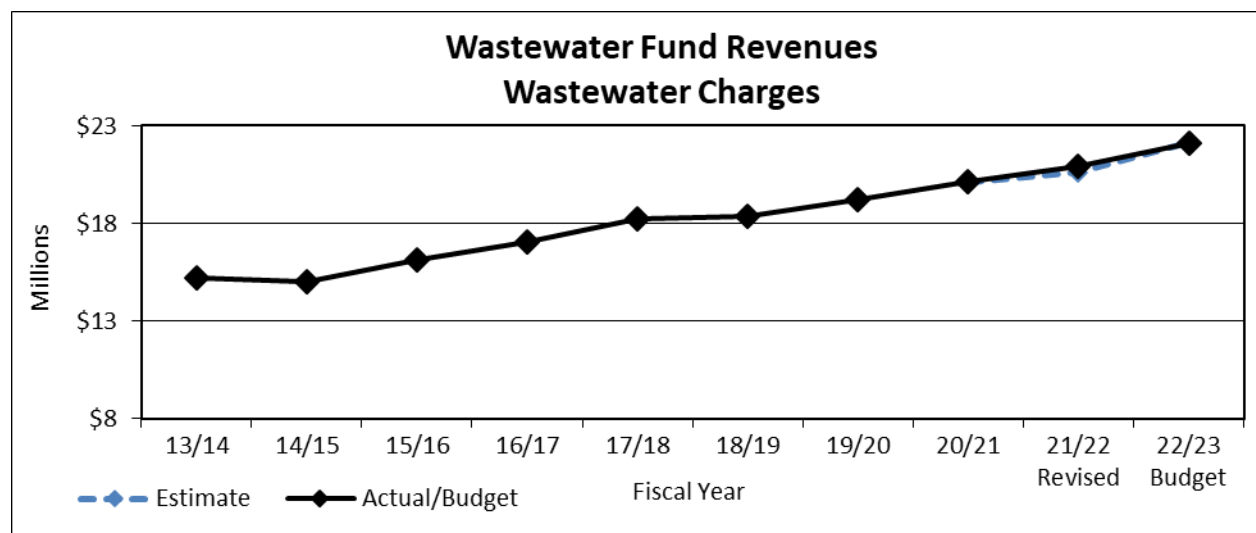


Intergovernmental Revenue (IGAs)

- Intergovernmental revenue is budget at \$438,300 for fiscal year 2022/23.

Internal Payments

- Internal Payments are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at \$838,000.



Revenue Information – Infrastructure Funds

Other Revenue

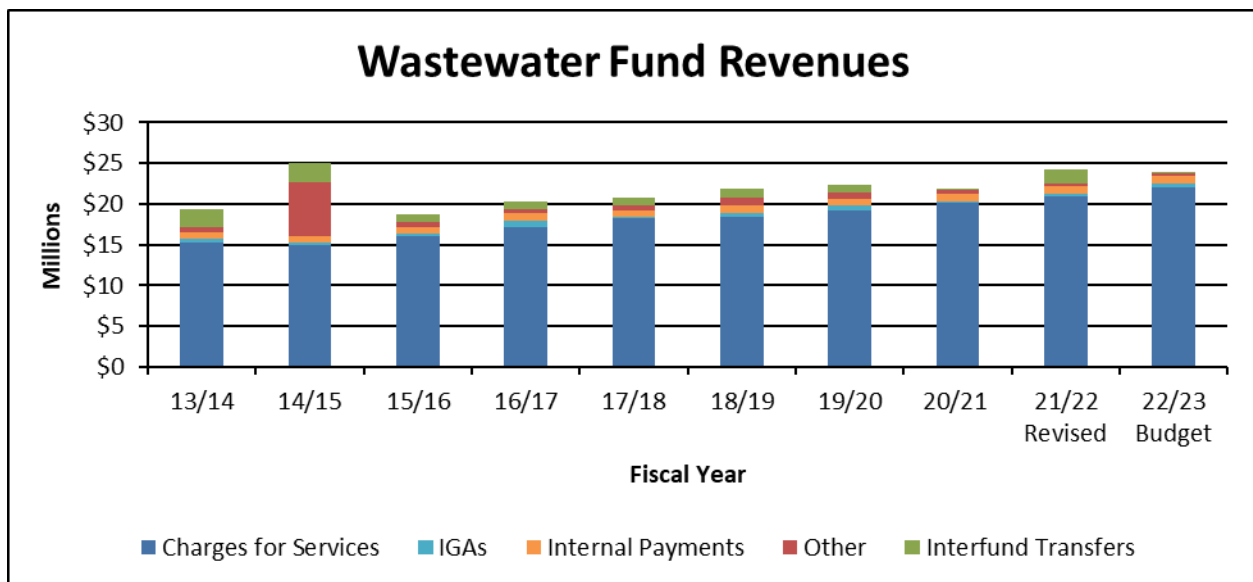
- Intergovernmental agreements and miscellaneous income including interest income will total approximately \$785,000 in fiscal year 2022/23.

Interfund Transfers

- Interfund Transfers are approximately \$232,800, transferred from the System Development Charges Fund for debt payments.

Beginning Balance

- Beginning fund balance is estimated at \$22.4 million, carryover from the prior fiscal year. The amount includes funds identified for future uses, such as debt payment, infrastructure repair and replacement, construction of capital projects, and other modifications needed for system reliability, regulatory compliance, and long-term utility operations.



Revenue Information – Support Funds

FACILITIES AND FLEET MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect \$5.6 million to pay for the operation and maintenance of all city-owned buildings and the City Hall reception area, and maintenance and fuel costs of city-owned vehicles.

Intergovernmental Revenue (IGAs)

- Gresham-Barlow School District owns and occupies a portion of the Public Safety and Schools building maintained by the City of Gresham. An intergovernmental agreement for maintenance and utilities is the basis for the budgeted fiscal year 2022/23 payments from Gresham-Barlow School District of \$90,000.

Other Revenue

- The Headstart Program rents a city-owned building for \$4,100 per year.
- A lease for \$18,000 for space at the fire training center is anticipated in fiscal year 2022/23.
- \$90,000 is budgeted from insurance reimbursements for accident repairs made to the City's fleet.
- The General Fund transfers \$260,000 into the fund to pay for maintenance and utilities at the five fire stations that are not included in the internal service charge calculation.

Beginning Balance

Beginning balance is estimated at \$1,322,000.

LEGAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately \$1.6 million to recover the cost to provide legal services to the organization by the City Attorney's Office.

Other Revenue

- Miscellaneous revenue is budgeted at \$100.

Beginning Balance

- The beginning fund balance is estimated at \$336,000.

Revenue Information – Support Funds

ADMINISTRATIVE SERVICES FUNDS REVENUES

Internal Service Charges

- Internal service charges collect \$15.6 million to recover the cost to provide organization-wide services, such as city administration, finance, and budgeting, information technology, communications, community livability services.
- Internal service charges collect \$2.3 million from the three utility funds to recover the cost to provide financial accounting and analysis, billing, collection, customer services and sewer assessment administration for the utility system.

Interfund Transfers

- For fiscal year 2022/23, the fund will collect about \$838,000 for support of geographic information services (GIS) and administrative services provided to self-insured employee benefit plans.

Other Revenue

- Intergovernmental revenue received in the Administrative Services Fund includes \$110,000 for the Emergency Management program and other grants.
- Miscellaneous Income includes delinquency penalty fees and is expected to bring in about \$125,000 related to the utility system.
- Charges for services including loan processing fees, lien checks, and mediation revenues are expected to bring in \$105,000.
- Internal Payments are budgeted at \$1,196,000 and are related to costs for the capital improvement program, and federal reimbursements.

Beginning Balance

- The beginning fund balance is estimated at \$3.1 million, carryover from the prior fiscal year.

Revenue Information – Support Funds

EQUIPMENT REPLACEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect \$2.0 million to reserve for the replacement of City vehicles and other capital equipment. Not all City vehicles and equipment have been covered by this fund in past years, most notably certain fire apparatus.
- For fiscal year 2022/23, contributions from the General Fund are being deferred and are expected to be made at year-end assuming General Fund turnback allows.

Interfund Transfers

- Interfund transfers are expected to be about \$108,152 related to vehicles owned by internal service funds.

Other Revenue

- Interest earnings are expected to bring in about \$288,000 in fiscal year 2022/23.

Beginning Balance

- The beginning fund balance of \$23.0 million is the reserve for future equipment purchases.

WORKERS' COMPENSATION & LIABILITY MANAGEMENT FUND REVENUES

Internal Payments

- Payroll charges collect approximately \$1.8 million to pay for the City's self-insured Workers' Compensation Program. Requirements are for operating costs and maintenance of a reserve to pay for on-the-job injury claims.
- Workers' compensation costs are allocated to operating funds as a unit of personnel costs.

Internal Service Charges

- Internal service charges collect \$2.4 million to recover the cost to provide loss control and liability coverage, and to pay for insurance premiums for excess coverage related to Liability Management.

Other Revenue

- Interest earnings and miscellaneous income are expected to be \$199,000 in fiscal year 2022/23.

Beginning Balance

- The Workers' Compensation is expected to have a beginning balance of \$2.7 million in fiscal year 2022/23, which is anticipated to be used for future unexpected claim expenses.
- The beginning balance for Liability Management is estimated at \$1.4 million, a reserve that is maintained by the fund for unexpected claims.
- Adequate reserve levels, based on actuarial analysis must be retained within this fund.

Revenue Information – Support Funds

CITY OF GRESHAM HEALTH AND DENTAL PLANS FUND REVENUES

Internal Payments

- Payroll charges are budgeted to collect approximately \$9.6 million for the health plan and \$0.9 million for the dental plan for fiscal year 2022/23.

Other Revenue

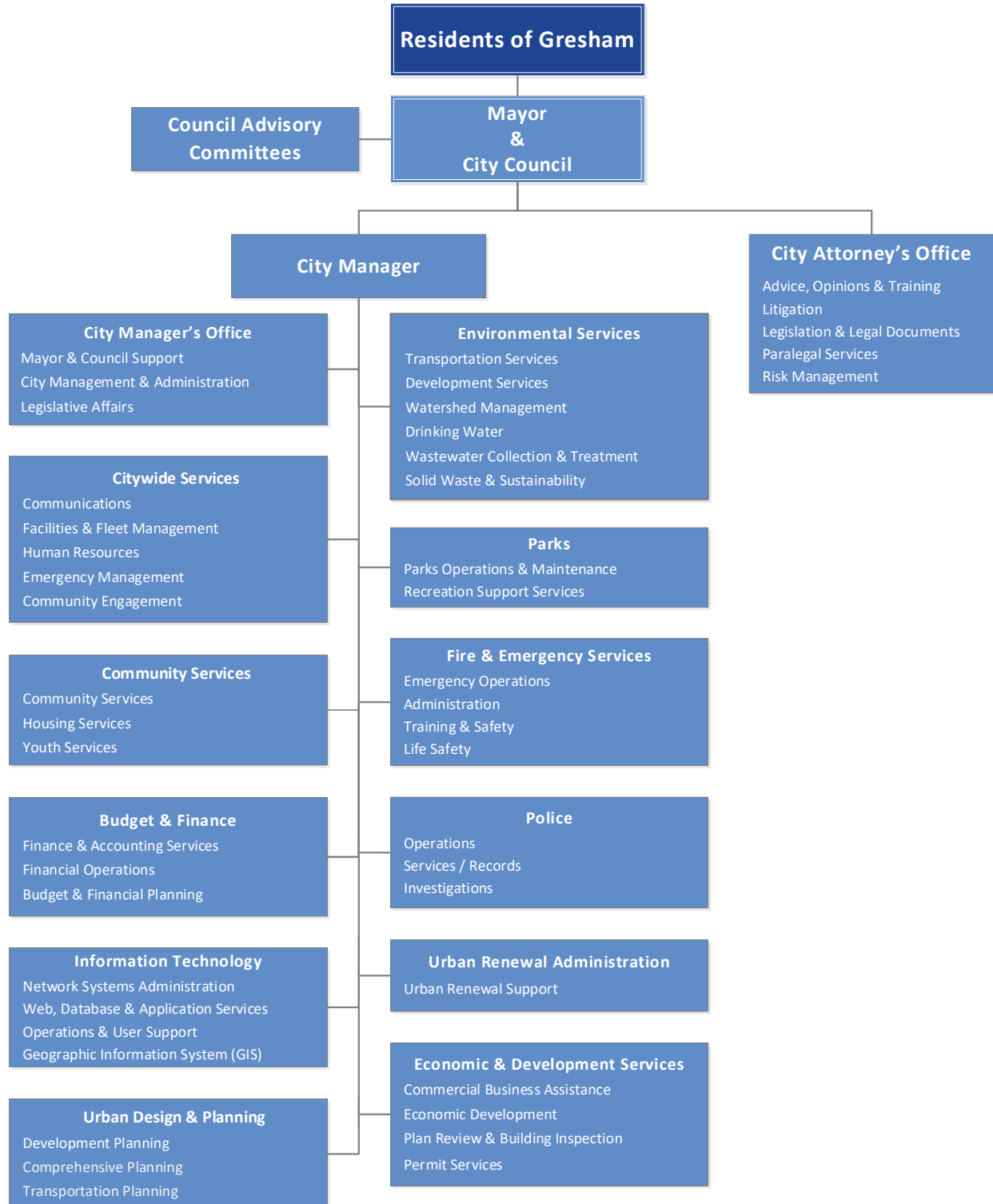
- Investment earnings, employee cost sharing, charges for retiree participation in the plans and other reimbursements are budgeted at \$1.7 million.

Beginning Balance

- Beginning balance is budgeted at \$6.2 million for fiscal year 2022/23 for the health plans. These funds are used as a reserve for future claims. The State of Oregon requires self-insured plans to maintain adequate reserve levels.
- The beginning balance for the dental plan is budgeted at \$1.2 million for fiscal year 2022/23. These funds are used as a reserve for future claims. This balance was transferred to the combined fund for fiscal year 2019/20.



City of Gresham



City Manager's Office



MISSION STATEMENT

To strategically lead the organization, facilitate policymaking by elected officials, and deliver high quality, innovative, transparent, and equitable services to our community.

GENERAL DESCRIPTION

Gresham operates under a Council-Manager form of government, and the City Manager's Office consists of policymaking and administrative functions. The Mayor and City Councilors are elected by Gresham community members to set the policy direction of the City. City Council relies on an appointed City Manager to professionally administer City services and oversee policy implementation.

The responsibilities of the City Manager's Office include but are not limited to: administrative and advisory support for Mayor, Council and Council Citizen Advisory Committees; facilitation of productive, informed policymaking, strategy development; organizational performance and improvement; diversity, equity and inclusion work, government relations; recording services, elections and records management.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Governance

The City Council is the legislative branch of the City. The Mayor, who is elected to a four-year term, serves as the chief official and presides over City Council meetings. There are six councilors, who serve at large and are elected to staggered four-year terms.

The seven-member City Council is the official policy-making body of the City. They represent the interests of citizens and are responsible for the broad direction of City operations. The City Council appoints the City Manager and City Attorney, sets goals, adopts ordinances and resolutions, authorizes contracts, and adopts the annual budget. The City Council also functions as the Gresham Redevelopment Commission that oversees activities within the Urban Renewal Area.

City Manager's Office

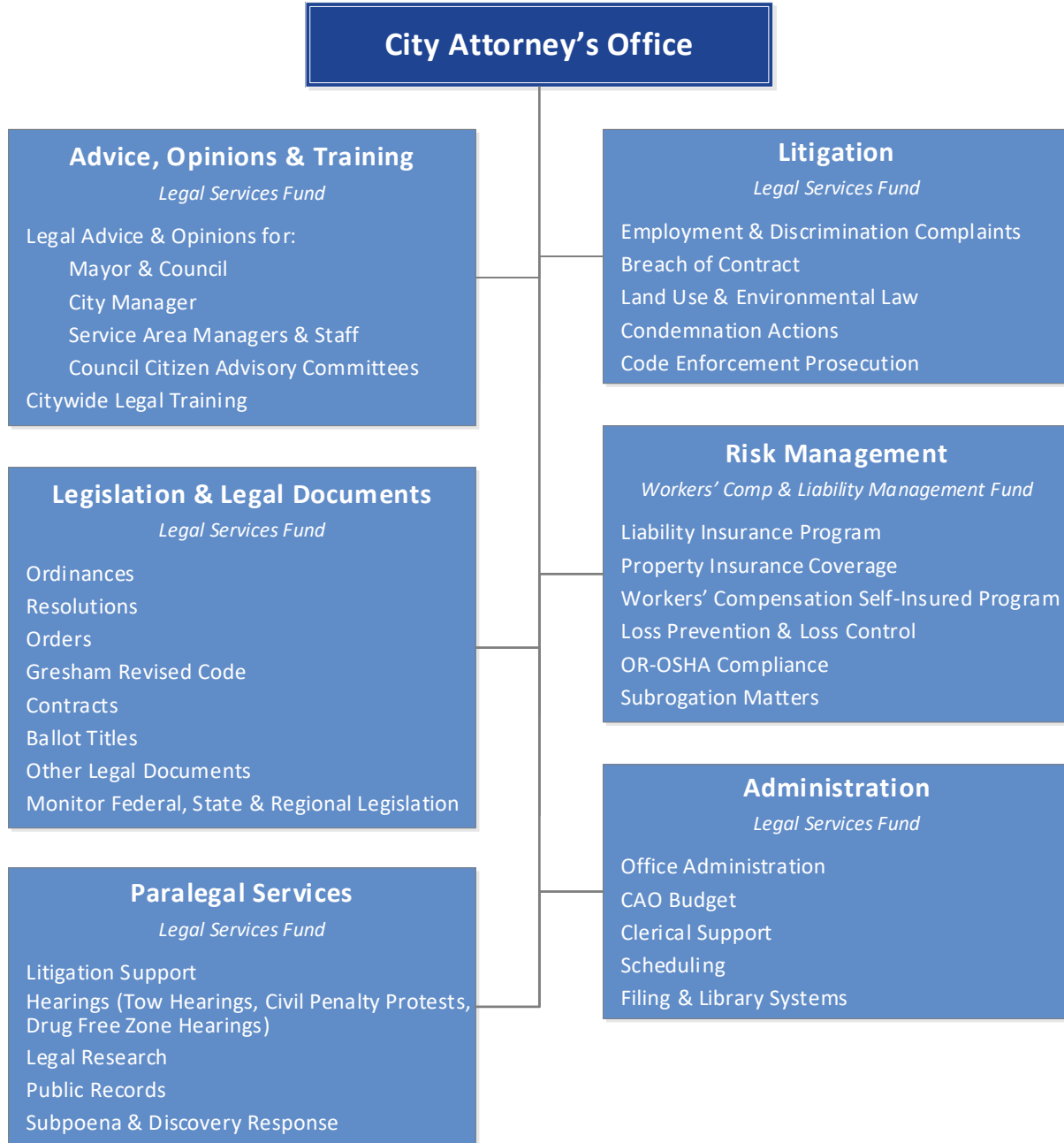
City Management & Administration

The City Manager and staff focus on the implementation of the City Council's officially adopted Work Plan and policy by coordinating and directing efforts of appropriate citywide resources.

Key issues and work plan for fiscal year 2022/23 include:

- Facilitate the Council Work Plan.
- Oversee efficient delivery of City services.
- Report citywide organizational performance.
- Advocate for federal, state, and local support of City services, especially transportation, public safety, and economic development.
- Oversee multi-year financial planning and decision making.

City Attorney's Office



MISSION STATEMENT

Identify, anticipate, and respond to the legal needs of the City of Gresham by providing high-quality, timely, and cost-effective legal and risk management services.

GENERAL DESCRIPTION

The City Attorney's Office (CAO) provides services to the City Council, City Manager, Service Area Managers and staff, and Council Citizen Advisory Committees. Services include providing timely legal advice and opinions to the organization; the creation, review and approval of all written contracts and

City Attorney's Office

legal documents; advice and opinions on complying with increasingly vast and complicated labor and employment laws; the preparation of ordinances, resolutions and other documents; the defense and representation of city officers and employees in arbitration, administrative agency proceedings, and litigation; the initiation of legal actions as directed by Council; citywide legal training; monitoring and advising staff regarding the potential risks and impacts of proposed legislation; drafting/assisting staff with proposed code/policy changes and/or revisions; and supervision of outside legal counsel.

Risk Management is responsible for the liability insurance program, self-insured workers' compensation program, property insurance, loss control, OR-OSHA compliance and citywide safety issues. Risk Management will continue their efforts to make safety and loss control a priority in the day-to-day operations of the organization.

The City Manager and City Attorney are committed to raising staff awareness of risk, safety and liability issues and implementing operational changes where warranted.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

The goal of CAO for fiscal year 2022/23 continues to be providing high-quality, timely and cost-effective legal and risk management services. The office strives to practice preventive law by anticipating potential legal issues and identifying potential solutions before problems arise.

Legal Services

Key issues and work plan for fiscal year 2022/23 include:

- Provide legal support to Council Work Plan projects and significant operational decisions including urban redevelopment, neighborhood livability, improving DEI internally and externally, the City's COVID-19 response, and land use planning projects.
- Provide legal support to enforcement efforts throughout the organization.
- Address longstanding staffing issues within CAO in an effort to effectively provide the legal services desired by the organization, align staffing levels with the reality of a larger organization and more complicated compliance landscape, and address a backlog of work needed to bring the City in line with 21st century service strategies.

Risk Management

Key issues and work plan for fiscal year 2022/23 include:

- Maintain sufficient financial reserves for liability and workers' compensation claims.
- Maintain cost-effective property, liability and other insurance coverage.
- Support risk management efforts throughout the organization.

Budget and Finance



GENERAL DESCRIPTION

The Budget and Finance Department oversees the City’s financial infrastructures. Budget and Finance has the primary responsibility to provide financial planning, financial operations, management and accounting, and budgetary services to all City departments. Of equal importance, the department acts in a fiduciary capacity as the steward of public funds.

Budget and Finance

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Finance and Accounting Services

Finance and Accounting Services oversees the annual external audit, provides grant and capital asset accounting, develops cost accounting plans, administers the City's and Urban Renewal Area's investment and debt portfolios, publishes interim and annual financial reports, and provides other accounting services to the City and the Rockwood/West Gresham Urban Renewal Area. Other primary functions include citywide payroll, purchasing, and various other financial advisory and cash management services.

Key issues and work plan for fiscal year 2022/23 include:

- Support the City and the Rockwood-West Gresham Urban Renewal Area by providing accounting, auditing and financial advisory services.
- Review and collaborate on updates to payroll and purchasing policies and procedures to adapt and respond to the changing needs of the organization while ensuring compliance with regulatory requirements.
- Advise and support the review and update of the City's adopted financial policies.
- Continue efforts to leverage the Enterprise Resource Planning (ERP) system including implementation of process improvements and development of reporting tools where appropriate.

Financial Operations

Financial Operations ensures the timely collections of City revenues including billing, payment and collections for city utilities, assessments, licensing, financing agreements, and miscellaneous accounts receivable requirements. Other functions include payment of City obligations, title and lien searches, and administration of bad debt collection.

Key issues and work plan for fiscal year 2022/23 include:

- Provide further monitoring, evaluation and implementation of the City's utility billing assistance program, especially as it relates to hardships created by the COVID-19 pandemic.
- Review and collaborate on updates to purchasing policies and procedures to adapt and respond to the changing needs of the organization while ensuring compliance with regulatory requirements.
- Continue efforts to leverage the Enterprise Resource Planning (ERP) system including implementation of process improvements where appropriate.

Budget and Financial Planning

The Budget and Financial Planning Division incorporates financial planning, analysis, and budget development into one functional area. This allows for a closer partnership between departments to provide city management with a higher level of expertise for complex financial analyses and increased monitoring of resources. The division also prepares the City's budget and supplemental budgets in compliance with state laws and works with the Finance Committee throughout the year to provide a foundation for the budget process.

Budget and Finance

The Budget and Financial Planning Division is responsible for updating, analyzing, and monitoring financial plans utilized by programs throughout the City. In addition, the division provides financial and management analysis to all departments. Analytical and budget support is also provided to the Rockwood-West Gresham Urban Renewal Area.

Key issues and work plan for fiscal year 2022/23 include:

- Engage in meaningful conversations with the Gresham community to address and implement a solution for the City's long-term financial stability for the General Fund.
- Continue to advocate for and directly manage the reimbursement from federal and state resources for expenses related to the COVID-19 pandemic.
- Prepare and monitor the annual budget and related functions, including continued development, refinement, monitoring, and reporting of financial plans to ensure sustainability for all City programs.
- Provide analytical support for all City departments, including the collaborative evaluation and implementation of cost-saving measures and operational improvement opportunities throughout the organization.
- Continue efforts to leverage the Enterprise Resource Planning (ERP) system including implementation of process improvements and development of reporting tools where appropriate

Information Technology



MISSION STATEMENT

As the stewards of the City's technology our Mission is to provide comprehensive technology services and solutions that empower our partners to serve the citizens of Gresham.

GENERAL DESCRIPTION

Information Technology delivers service in a variety of areas including network systems, user services, applications services, unified communications, collaborative tool sets, geographical information systems (GIS), analytics, data visualization, project management and business process improvement. These programs allow the City of Gresham to provide efficient and effective services to the community.

Information Technology

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Information Technology

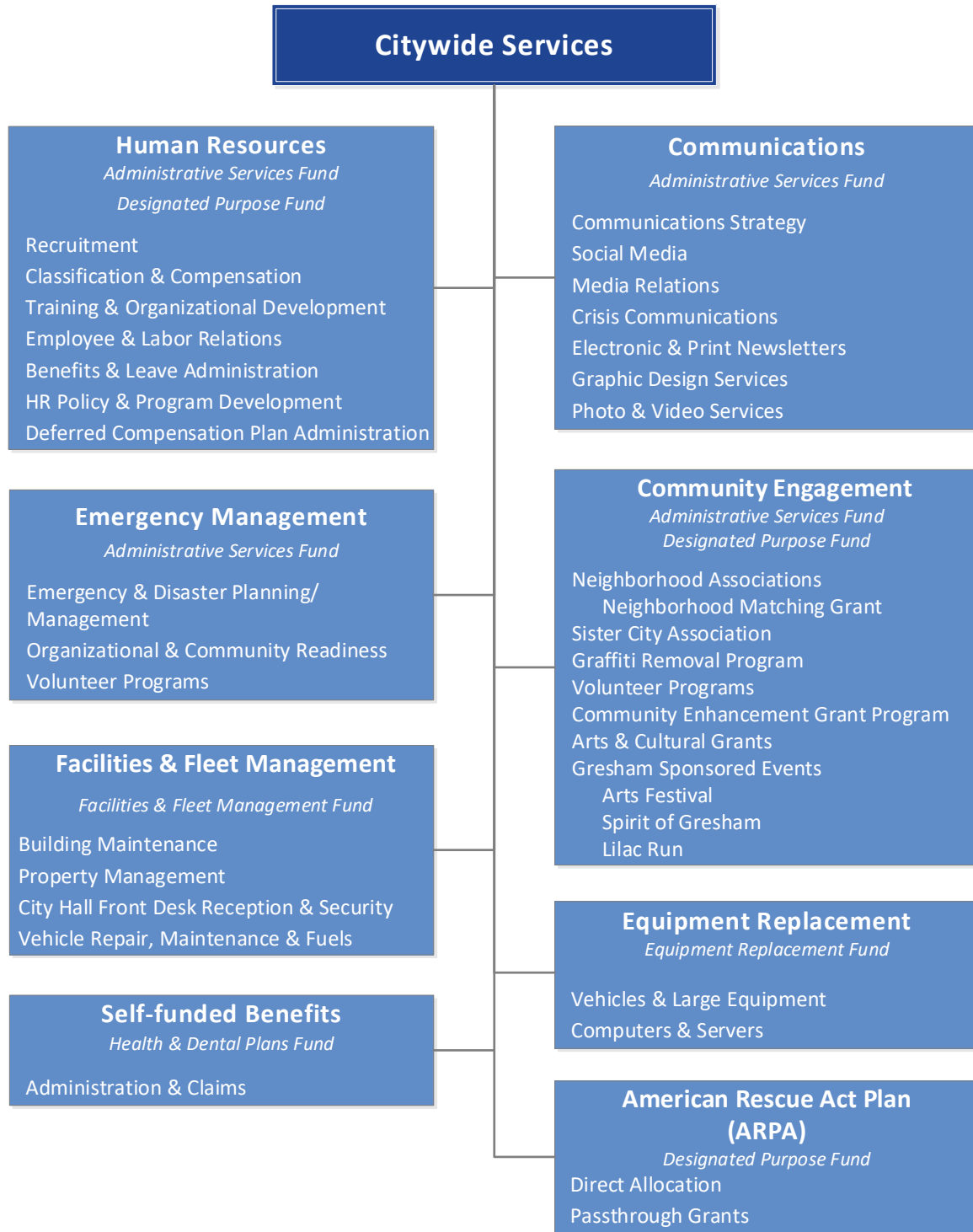
We develop and provide core enterprise services in the areas of desktop computing, collaborative tools, network services, business systems, cyber security, electronic communications, telecommunications, website, systems integration, applications/database support, employee coaching and training, data management, information systems and analysis. The Information Technology Department works in cross-division problem solving teams composed of staff members whose skill sets match the project at hand. These agile groups often include members from other departments.

For fiscal year 2022/23, Information Technology will continue to focus resources on updating the City's technology infrastructure and critical business systems as well as providing operational support and services across all levels and departments in the City.

Key project and work plan for fiscal year 2022/23:

- Transition the ERP from project to program
- Assist in developing an integrated multi-year technology plan with the City's strategic operations plan
- Replace end-user computers and associated equipment with new technology, embracing the new work paradigm.
- Continue to develop data management, analysis, and presentation across all data types in order to promote data based decision making.
- Protect the city's data and technology resources from cyberattacks and State sponsored criminal activity.
- Continue to build the department's people resources needed to support city innovation and operations.

Citywide Services



DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Human Resources

Human Resources develops, administers, and provides a wide range of programs and services in the areas of recruitment and selection, classification and compensation, benefit and leave administration,

Citywide Services

employee and labor relations, employment policies and citywide training and organizational development.

Key issues and work plan for fiscal year 2022/23 include:

- Staffing – Ability to meet core HR functions with limited staffing.
- Respond to employee relations and labor relations issues, assist supervisors or managers on employee performance issues, initiate workplace investigations when warranted, and manage and resolve grievances with union representatives. Respond, monitor, address and close out employee relation/labor relation matters in a timely manner.
- Complete collective bargaining with the City’s three labor groups for new or extended contracts for fiscal year 2022/23 and implement new contracts.
- Respond to the changing employment landscape by addressing employee retention and engagement, providing training and development to fill key positions being vacated by retirements, streamlining recruitment and selection practices and ensuring the City’s compensation practices remain competitive to attract new talent to the City. Implement new remote work practices to support employees and city operations while ensuring compliance with employment and payroll laws for new work locations outside of the City of Gresham.

Emergency Management

Emergency Management provides the City with training, exercises, planning efforts, and regional collaboration to help the City mitigate, prepare for, respond to, and recover from disasters and large-scale emergencies. The Office of Emergency Management also facilitates access to federal grant funds, assists city departments with emergency response planning and provides public education and outreach on disaster preparedness.

Key issues and work plan for fiscal year 2022/23 include:

- Assist city departments in their planning efforts for disaster and large-scale Emergencies to enable continuity of operation for all essential city services.
- Crosswalk the City’s Natural Hazard Mitigation Plan with the proposed Climate Action Plan and identify any actions that may be eligible for hazard mitigation grant funding.
- Conduct a full assessment of the City’s Emergency Operations Center functions and develop recommendations to improve efficiency.
- Actively participate with county, state, and regional partners to increase inter-agency and inter-disciplinary information sharing to maximize our planning, training and exercising efforts.
- Update the City’s Emergency Operations Plan to reflect lessons learned during the COVID-19 disaster.

Communications

The Communications Division provides comprehensive strategic communications services that include Community Engagement support, media relations, marketing, crisis communications, public relations, brand management, graphic design publications, video production, photography, web communication strategy and content development, and social media strategy. Communications manages the City’s efforts to provide the public with timely information about its goals, initiatives, and activities.

Citywide Services

Key issues and work plan for fiscal year 2022/23 include:

- Ensure all audiences have accessible and timely access to city information via the platform of their choice.
- Continue to lead public information and outreach to support COVID-19 response and recovery.
- Support other Council Work Plan projects with communications and marketing needs.
- Advise and consult with departments regarding initiatives, programs, and services.
- Advance the City's use of digital communication tools and multimedia production.

Community Engagement

The Community Engagement Division oversees engagement of all residents, especially those who may be harder to reach. This division works to improve relationships in the community, build trust in government, support strong neighborhoods, and improve community outcomes through active participation and community problem-solving. The team coordinates the City's Neighborhood Association Program and other volunteer programs. In addition, this team manages the Gresham Arts Festival, Spirit of Gresham, and Gresham Lilac Run events.

Key issues and work plan for fiscal year 2022/23 include:

- Recognizing the key role of inclusive and culturally competent community engagement to further the City's diversity, equity and inclusion goals, partner with community organizations to reach underserved communities, provide translation services and explore new tools and tactics to support staff in their public outreach efforts.
- Increase cultural participation in City events to make them more inclusive and reflective of the Gresham community.
- Continue to grow and support existing Neighborhood Associations, offer leadership training and reactivate inactive associations.
- Collaborate with regional partners to promote and build a network of volunteer opportunities in Gresham.
- Continue implementing grant programs to improve the community, including the Neighborhood Matching Grant, Community Enhancement Grant and Arts and Cultural Assistance Grant.

Facilities and Fleet Management

The Facilities Division serves to keep City properties open, accessible, secure, and operational for use by City employees and the public of all physical abilities. The goal is to provide a manageable level of repair and maintenance, within budgetary constraints, that will keep facilities functional, clean, comfortable, efficient and safe while minimizing deterioration over the life of the asset. Facilities staff provides on-call emergency response on a 24/7 basis and are integral emergency response for natural and man-made disasters. The division is also responsible for staffing City Hall front-lobby reception and security, providing directions to the public and answering the City's main phone line.

Responsibility for the repair and maintenance of five of the fire stations continues to be delegated to Fire and Emergency Services. Facilities staff supports Station 71 located in the Public Safety and Schools Building.

The Fleet Division provides for repair, preventative maintenance, and replacement services to the majority of the City's fleet of vehicles and fire apparatus. In addition, it provides funding and

Citywide Services

management for fueling operations as well as 24/7 on-call emergency response. As a long-term strategy, management will continue to pursue opportunities for the purchase of fuel-efficient vehicles, including hybrids and all electric vehicles, and review maintenance procedures to extend the life of existing vehicles.

Key issues and work plan for fiscal year 2022/23 include:

- Service City facilities and fleet for optimal functionality and safety, while minimizing deterioration.
- Continue the implementation of the Fleet Services Study recommendations, while ensuring continuous functionality of service delivery.
- Complete major capital improvements in accordance with fiscal year 2022/23 facilities capital plan.
- Continue to coordinate with departments on vehicle acquisition efficiencies and deployments.
- Support all aspects of Council Workplan by providing foundational essential services and amenities including, but not limited to clean and safe work environments, scheduling, and equipping meeting spaces, safe. Provide clean, safe, and environmentally friendly vehicle solutions for those directly involved in addressing Council Workplans, and doing so with diversity, equity, and inclusion in mind.

American Rescue Plan Act

The City of Gresham is the recipient of several sources of funds from the American Rescue Plan Act including a direct allocation as well as several passthrough allocations. Please refer to the *Additional Information* section for additional information regarding the source and use of these funds.

Key issues and work plan for fiscal year 2022/23 include:

- Implement, administer, and report on the City's direct allocation of ARPA funds.
- Implement, administer, and report on passthrough grants as a subrecipient of other jurisdictions.

Police



Police

MISSION STATEMENT

The Gresham Police Department is committed to providing high-level service through continued community engagement that seeks to improve the quality of life and maintain the safety of our residents. Recognizing that our employees are a critical resource in this commitment to our community, we will strive to ensure that our officers are highly trained, ethically sound professionals who are focused on enhancing the needs of the community.

GENERAL DESCRIPTION

Administration

Police Administration provides overall management, administration, policy and direction, and audits the appropriate and effective use of police resources. Although the Command Staff of the department is one of the leanest in the Portland Metropolitan area, they continue to provide excellent oversight and management. Primary activities of Police Administration, which support the line functions of the department, include personnel management, investigation and resolution of citizen complaints and issues regarding the department and its members, establishment of community and regional partnerships, assurance that all legislative requirements are met, dissemination of information concerning crimes in the community, volunteer assistance in death notifications/crisis counseling, clerical support to the operational units of the department, coordination of officers' schedules for court and grand jury appearances and departmental payroll. Grant management and administration are also included in this program area.

Operations

The Operations Division is primarily responsible for the initial response to calls for police services. Services provided by full-time officers include routine and directed patrol, traffic enforcement and investigation, education programs, canine support in high risk situations and area searches, proactive approach to problems on school grounds and adjoining properties through the use of school resource officers, special emergency response to high risk incidents, cadets, Tri-Met transit police K-9 bomb detection, neighborhood livability issues, provide crisis response, safety planning and follow-up services to individuals in mental health crisis coming into contact with Gresham Law Enforcement Officers, and the acquisition, inventory, and repair of equipment.

Investigations

The Investigation Division provides support to the Operations Division through follow-up investigation of crimes against persons and property, forensic investigations, control over property and evidence, participation in multi-agency investigative teams and analysis of data to assist in solving crimes and identifying crime trends.

Services

The Services Division supports the entire department in the areas of police records and communications, fiscal services including budget development and purchasing, recruitment and internal special duty selections, coordination of training and maintenance of training records to meet State

Police

requirements, assurance that the State's training standards are met, planning, research and analysis, development of written policies and procedures, as well as other management related support services.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

The fiscal year 2022/23 General Fund budget provides for additional professional staff that includes a crime analyst position and a senior police technician. Additionally, the Police Department will utilize ARPA funds to add the following limited-term positions: Criminalist, Digital Evidence Technician, Police Records Specialist, Investigative Analyst, and Strategic Communication Manager. These positions will support all areas of the department. ARPA funds have also been allocated to support adding services to the Services Coordination Team (SCT) that respond to individuals identified as needing services. The SCT officers along with Clinicians assigned to this program provide mobile crisis response, risk assessment, crisis stabilization planning, and follow-up engagement and outreach for adults and children within the City of Gresham.

Key challenges and work plan items for fiscal year 2022/23:

- Continue efforts to reduce gun violence.
- Continue to respond to high priority calls maximizing staff shifts and redistricting response areas.
- Increase and expand recruitment and retention efforts.
- Continue to promote and encourage officer wellness programs
- Identify opportunities for community engagement and develop partnerships with a focus on outreach to historically underserved or underrepresented populations.

In order to address these issues, the department plans to:

- Continue collaboration with the City's DEI Manager to progress department awareness and education to meet the principal model of 21st Century Policing.
- Continue participating in regional partnerships that deal directly with many of the growing issues facing the community including gun violence, and crimes against children.
- Provide training to employees so they are able to meet the ever-changing demands of law enforcement.
- Continue to recruit and hire the most qualified individuals.
- Work to build trust with Gresham's communities of color and ensure community safety for all residents through modern policing strategies.

Fire



Fire

MISSION STATEMENT

The mission of Gresham Fire and Emergency Services is to protect lives, property and the environment by responding to fire, medical, and rescue emergencies while providing education and prevention services.

GENERAL DESCRIPTION

Fire and Emergency Services (FES) provides fire prevention, fire suppression and emergency medical services to the cities of Gresham, Fairview, Wood Village, Troutdale and the area encompassed by Fire District 10. The service area covers sixty square miles, serving approximately 140,000 people.

Fire and Emergency Services operates six fire stations within its service area and provides staffing for one of the three shifts at Portland Fire Station 31, a joint operation with Portland Fire and Rescue. Each engine company provides Advanced Life Support and has a trained firefighter/paramedic assigned to the crew.

In addition, FES provides the following specialty rescue and response services:

- Technical Rescue Team (including confined space for industrial users and high-angle rope rescue).
- Water Rescue.
- Regional Hazardous Materials Team to respond to chemical spills and biological incidents at fixed sites, such as manufacturing facilities, and transportation accidents, including interstate and rail.
- Urban Search and Rescue for structural collapse as a component of a regional response team.

Administration

Fire Administration maintains the department's day-to-day operations by providing overall management, leadership succession planning, mutual assistance plan development, public information, community outreach, contract and grant administration, cost recovery, and project management.

Primary activities of Fire Administration support the front-line functions of the department and include personnel management, development of policies and procedures, assurance that all legislative requirements are met, information concerning emergency events, administrative support and departmental payroll and accounts payable.

Fire Administration supervises all FES divisions and maintains Oregon OSHA compliance. Fire Administration also interacts with other city departments and provides coordination with other state and local government agencies.

Emergency Operations

The Emergency Operations Division is responsible for the initial response to calls for emergency medical or fire suppression services. Approximately 75% of all incidents that FES responds to are calls for emergency medical services (EMS). Because medical emergencies are often time-critical, it is important that EMS arrive as quickly as possible. All firefighters in the department are trained at the minimum level of Emergency Medical Technician, with many certified as paramedics, to provide patient care in the field. All Gresham engine companies are an Advanced Life Support unit, which means that each has a firefighter/paramedic on board. The Emergency Operations Division provides fire suppression,

Fire

emergency medical services, and the following specialized responses: technical rescue (confined space, high and low angle rope rescue, and structural collapse), water rescue, hazardous materials response, and wildland fire.

Training and Safety

The Training and Safety Division provides ongoing training to maintain response readiness and proficiency at all levels. Emergency medical technician and paramedic training is provided to maintain state certification.

Life Safety

The Life Safety Division applies the fire codes to new construction to ensure appropriate fire suppression access and that the water supply and safety features, such as alarms and sprinkler systems, are code compliant. Life Safety Division also conducts fire investigations to determine causes for known arson fires and for fires involving a significant property loss or fire fatalities.

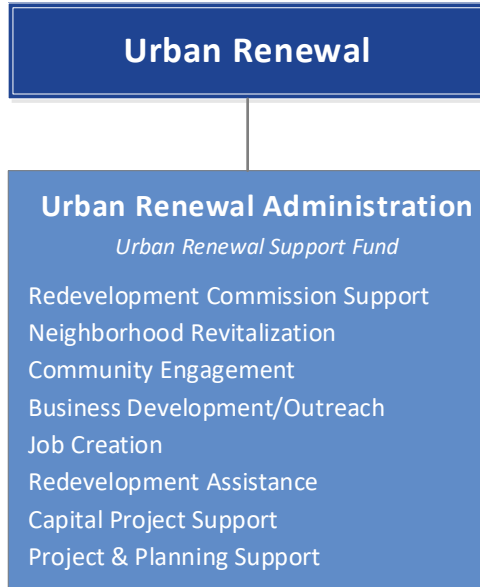
DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Fire and Emergency Services will continue to strive to deliver excellent customer service and emergency services. Service delivery methods will be continually evaluated to determine operational and administrative efficiencies.

Key challenges and work plan items for fiscal year 2022/23:

- Increasing costs with limited resources, recognizing that some of the cost increases are outside of Gresham's control.
- Support Gresham's Strategic Planning Process. While the SAFER (Sustainable Affordable Funding for Emergency Services) Council has been paused, GFES will continue efforts to advance the department's strategic plan through collaboration with the larger citywide strategic planning process to establish long-term financial stability for fire and emergency services.
- Facilities – Multiple fire stations are in immediate need of improvement. Fire and Emergency Services will continue its multi-year process to study the condition and location of the City's fire stations.

Urban Renewal



GENERAL DESCRIPTION

Urban Renewal is a public funding mechanism aimed at partnering with private development to promote job creation and community revitalization. Rockwood-West Gresham is the City’s first Urban Renewal Area (URA), established through a citywide vote in November 2003. The URA is approximately 1,200 acres, spanning from Yamhill Street in the south to Marine Drive to the north, centered along the 181st Street corridor. The Rockwood-West Gresham Renewal Plan (Plan) serves as the guiding document. The City Council, in its role as Gresham Redevelopment Commission (GRDC), oversees implementation of the Plan. An advisory committee makes policy and project recommendations to the GRDC. The GRDC contracts with the City of Gresham for services to administer the Urban Renewal program, with the URA reimbursing the City for the costs incurred by staff and program administration.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

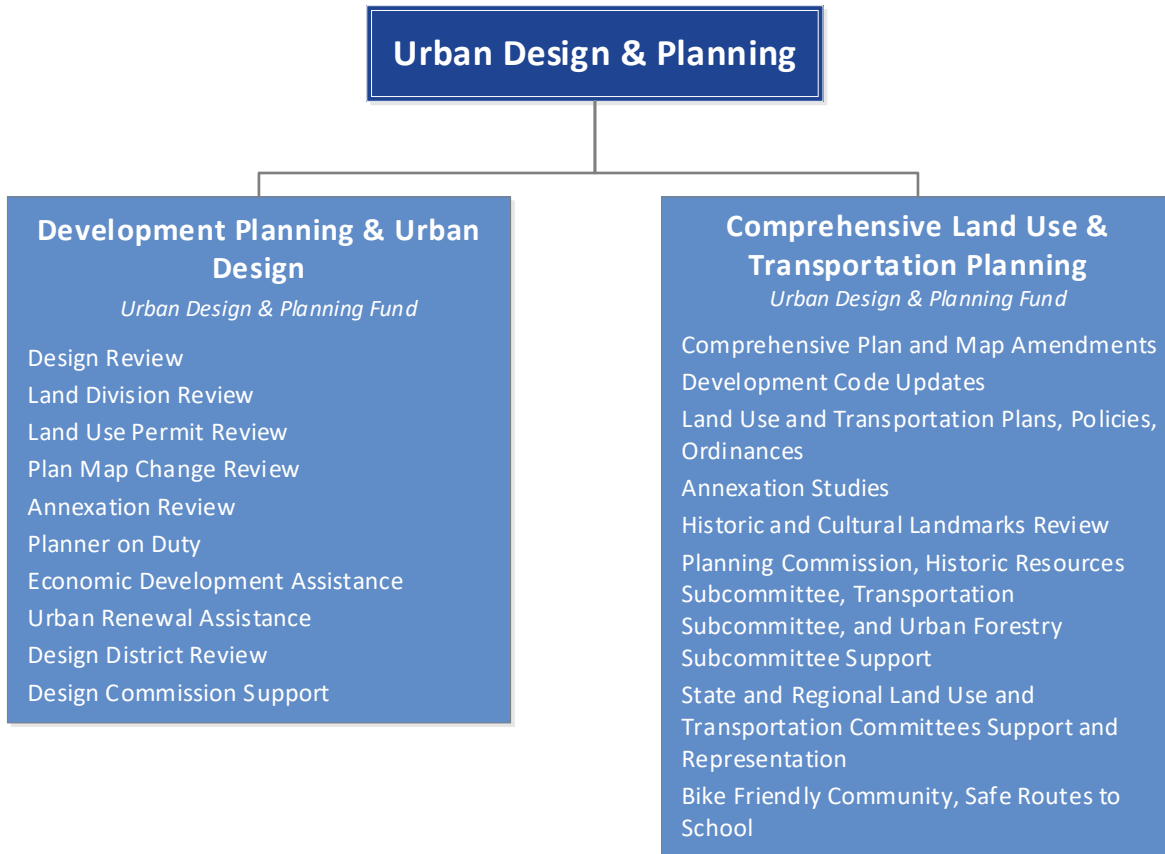
Key issues and work plan for fiscal year 2022/23 include:

- Catalyst Site/Downtown Rockwood Development - This project, formerly known as Rockwood Rising, will build on previous GRDC infrastructure investments to create economic opportunities for families in the community:
 - Work with Rkm Development to continue community engagement efforts and tenant recruitment.
 - Assist Rkm Development in finalizing project financing and continue to seek grant funding for the project’s programmatic elements.
 - Monitor construction activities on the site.
 - Communicate and coordinate with leadership, the community and partner organizations throughout construction of the project.
- Stark Street Property Redevelopment - This project will help renew and stabilize the Stark Street corridor, increasing community services, improving access to culturally relevant programing, and enhancing the built environment to attract additional investment.
 - The GRDC approved a Purchase and Sale Agreement for the final portion of this

Urban Renewal

- property to Latino Network. Latino Network is leasing the property until they have completed a capital campaign and obtained entitlements to construct their project. Latino Network will locate staff on the site full time, developing a community center that will offer social and cultural programs and be a center of influence and cultural life for the Latinx Community. The GRDC will help support Latino Network's efforts to develop the site.
- Sunrise Site Redevelopment – This project will renew and stabilize the Burnside Street corridor, increasing community and business services, diversify housing options and provide commercial retail spaces to attract additional investment. The scale and character of new development is intended to support and reinforce the image of a town center that includes multi-story buildings and is oriented to streets, light rail station and pedestrians.
 - The GRDC purchased two sites on September 6, 2016: Asia Kitchen located at 18801 E. Burnside St. and the Sunrise Center located at 18901 E. Burnside St. It is an assembled 2-acre site zoned as the Rockwood Town Center. The URA encompasses the heart of Central Rockwood where this site is located.
 - The GRDC released a Request for Proposals on November 19, 2021, to solicit development proposals for redeveloping the site. GRDC developer selection is anticipated in Spring 2022.

Urban Design & Planning



MISSION STATEMENT

Your partners in creating a greater Gresham.

GENERAL DESCRIPTION

Urban Design and Planning (UDP) collaborates with residents, elected officials, and other community stakeholders to help create and implement a land use and transportation planning program that addresses the needs, desires, and visions of the Gresham community. The department provides a wide variety of design and planning-related services including comprehensive land use, transportation planning, and development planning.

As a result of on-going development activity and preparations for additional development-related opportunities, Urban Design and Planning is continuing to experience increasing demands for services.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Development Planning

Development Planning is responsible for processing all land development permits within the city. Development Planning works with residents, City officials, regulatory agencies, advisory committees, and developers to ensure that the City's land use, transportation, and environmental goals and policies are implemented through the regulations designed to guide and direct development within Gresham.

Urban Design & Planning

Major functions include:

- Review and process all land development permit applications in accordance with the Gresham Community Development Code and render land use and transportation decisions for applications allowing administrative decisions after reviewing all agency and public comments.
- Respond to inquiries from residents, applicants and developers regarding land use and transportation regulations within the City.
- Make presentations before hearing bodies on land use applications requiring a public hearing.
- Participate in Development Code amendment projects.
- Assist with business license review, small business assistance, industrial rapid response assistance, building permit review, sign permit review and Code compliance actions.
- Provide staff support for the Design Commission.
- Implement the regulations of the City's Design Districts.
- Provide predevelopment support to Economic & Development Services and Urban Renewal.

Key issues and work plan for fiscal year 2022/23 include:

- Continue to focus on streamlining the land development application process and providing excellent customer services.
- Continue to focus on increasing the skills and knowledge needed to implement Design District regulations.

Comprehensive Land Use and Transportation Planning

Comprehensive Planning is responsible for facilitating land use and transportation policy, plans, design standards and changes to the Gresham Comprehensive Plan. This work, which is shaped by the community's vision, is undertaken in collaboration with residents, the Planning Commission and its subcommittees, elected officials, other city departments, state and regional agencies, and community stakeholders.

Major functions include:

- Work with residents, elected officials, and other community stakeholders to update the City's Comprehensive Plan.
- Develop land use and transportation studies and plans and new Development Code to ensure clarity and consistency with provisions that:
 - Foster economic development by retaining existing jobs and attracting new ones.
 - Encourage high quality buildings and public spaces.
 - Enhance public safety.
 - Provide for adequate, safe, and efficient multimodal transportation networks.
 - Protect the natural environment.
- Develop urban design options and strategies for development of public and private land, transportation systems, parks, and open spaces.
- Administer Bike Friendly City and Safe Routes to Schools-programs.-
- Research and develop policy options to integrate emerging technologies.
- Make public presentations before Council Advisory groups, neighborhood associations,

Urban Design & Planning

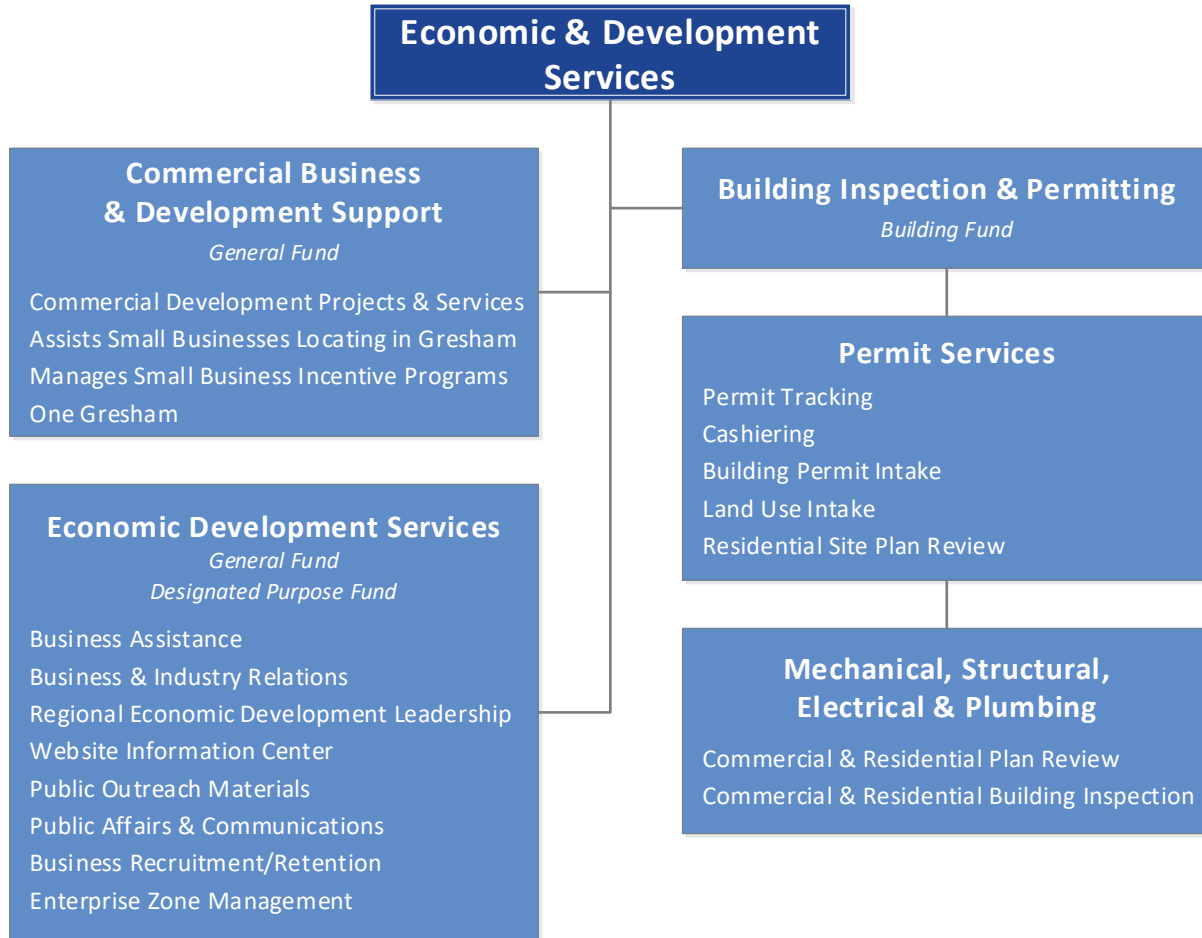
community organizations, and hearing bodies on Comprehensive Plan amendment projects.

- Coordinate with Metro, Multnomah County, TriMet, ODOT, and other government partners on regional planning and policy.
- Represent the City at meetings such as the Metro Policy Advisory Committee, Metro Joint Policy Advisory Committee on Transportation, East Multnomah County Transportation Committee and Oregon Department of Transportation Area Commissions on Transportation as well as regional legislative efforts for land use and transportation.
- Provide staff support for the Coordinating Committee, Planning Commission, Transportation Subcommittee, Design Commission and Historic Resources Subcommittees.

Key issues and work plan items for fiscal year 2022/23 include:

- Review and update sections of the Development Code that address Corridor Design Districts, “middle” housing, Trees, other State mandates related to the Development Code, Food and Beverage Carts, and natural resources and hillside overlay areas.
- Continue to explore solutions to the Housing and Houselessness Council Work Plan through the Housing Production Strategy efforts.
- Develop strategies for aiding further development in the Pleasant Valley and Springwater Plan Areas.
- Work with Clackamas and Multnomah Counties and the City of Happy Valley to prioritize projects and seek funds to enhance the 172nd/181st/182nd/190th (“Clackamas to Columbia”) corridor.
- Continue to foster an economic, urban redevelopment, and social strategy that strengthens and links the City’s three iconic commercial centers – Rockwood, Civic, and Downtown.

Economic & Development Services



MISSION STATEMENT

Creating equitable and efficient solutions for quality development and a healthy, vibrant business climate.

GENERAL DESCRIPTION

Economic & Development Services (E&DS) is responsible for supporting successful business retention and recruitment, efficient development for all projects within the City of Gresham, administering State and City building codes/ordinances to safeguard life and property values by regulating building construction, issue building/construction related permits and provide plan review and inspection services (building, plumbing, mechanical, electrical) for Gresham and the majority of unincorporated East Multnomah County, maintain healthy relationships with the local business and development communities, with a focus on exceptional customer service. Economic & Development Services will focus on equitable opportunities for everyone in the Gresham community.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

The Economic Development team coordinates the efforts for Gresham to generate community wealth, protect property values and foster regional links to create a balanced and diverse industry base that provides family wage jobs.

Economic & Development Services

The team has four major areas of focus:

- Business Retention and Expansion.
- Business Recruitment.
- Business Assistance.
- Development Assistance.

Key issues and work plan for fiscal year 2022/23 include:

- Ensure Gresham is the most competitive jurisdiction in the region for industrial and commercial development by continuing work on economic development strategies.
- Aggressive marketing of the advantages for both large and small industrial and commercial companies to locate in the City of Gresham.
- COVID-19 assistance for the City's business community.
- Recruitment efforts to include major office employers and targeted retail anchor tenants, in addition to traded sector businesses.
- Aggressively market Gresham industrial sites to advanced manufacturers and professional service companies, consistent with City's Traded Sector Strategy.
- Management of Economic & Development Services Toolbox – which includes incentive programs like Enterprise Zone, Strategic Investment Zone/Program, Vertical Housing Development Zone, etc.

Building Development

The Building Development Division includes the City's permit center and building inspections. The division administers State and City building codes and related ordinances to safeguard life and property values by regulating building construction. These efforts are key in making Gresham an enjoyable and aesthetically pleasing place in which to work, live and play. Staff issues construction-related permits and provides plan review and inspection services with regard to building, plumbing, mechanical and electrical construction in Gresham and the majority of unincorporated East Multnomah County. The construction segment of the economy continues to experience a strong demand for service. The demand for service is impacting plan reviews, building inspections and permit processing functions. This is expected to continue into fiscal year 2022/23. The Building Development Division is anticipated to continue providing building services for Troutdale, Fairview, and Wood Village.

Key issues and work plan for fiscal year 2022/23:

- Continue to provide consistent, thorough, and complete plan review/inspections in a timely manner.
- Continue expansion of public outreach and education efforts on plan review and inspections.
- Continue implementation/refinement related to electronic plan review (ePlans) for commercial, residential, and industrial projects as well as implementation of electronic plan review (ePlans) for land use permits. This also includes further work leveraging our new Energov software system.
- Maintain the ability to respond promptly to increased workload and major projects.
- Evaluate rate structures, fees, incentives, and multi-department review process to mitigate City barriers to development of commercial projects in support of Commercial Business and Development efforts in alignment with the adopted Council work plan.

Economic & Development Services

Commercial Business Assistance

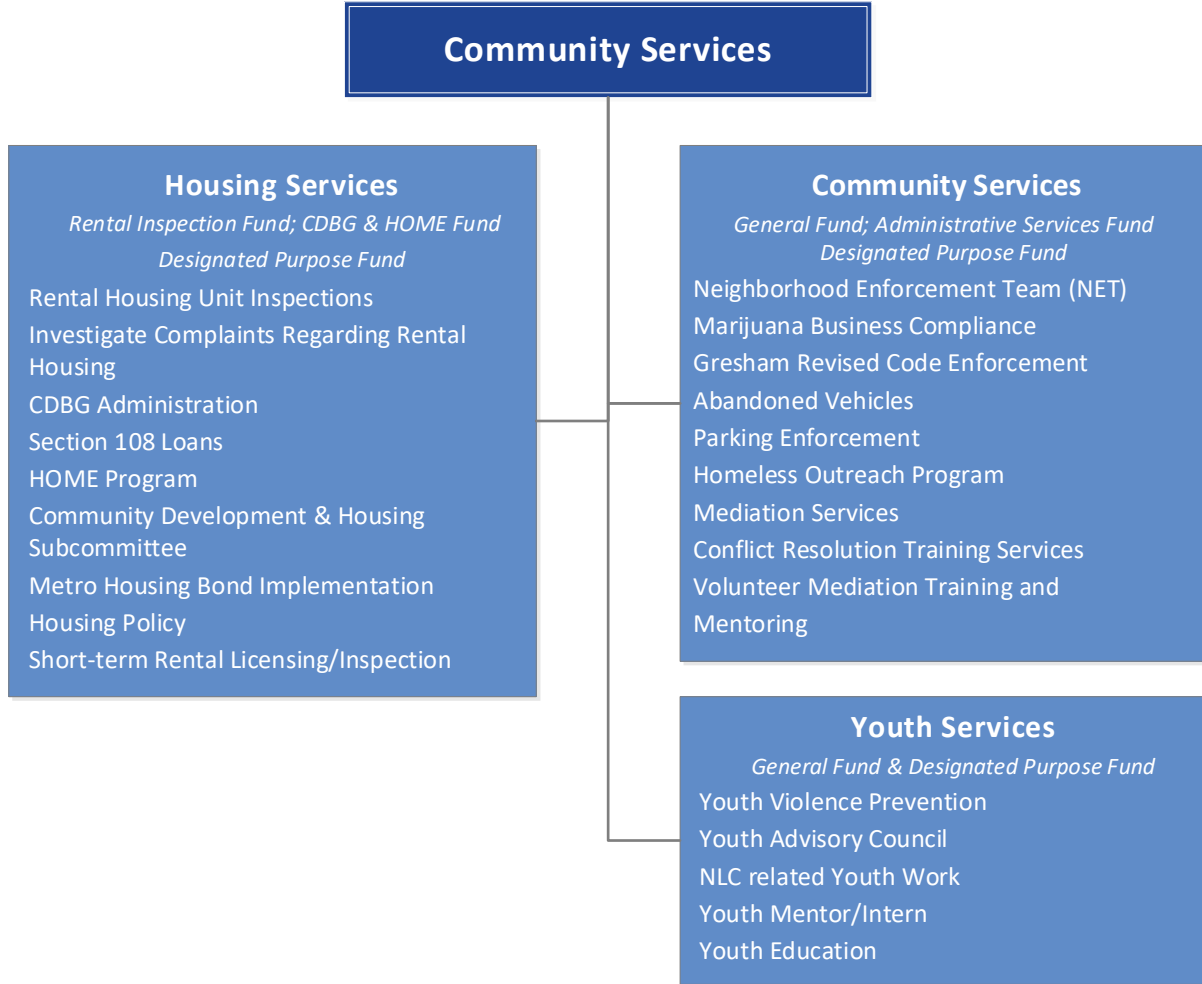
The Small Business Center helps fill vacant storefronts and attracts new commercial small business to designated city centers and creates a vibrant, dynamic business environment. The establishment and expansion of small businesses within these core commercial centers brings new customers and activities that benefit existing businesses and the community in general.

Commercial Business and Development support will continue to assist with the revitalization and attraction of new commercial development of mid-to-large office, retail, mixed-use tenants, and development projects. This work will be in support of Economic & Development Services related projects, programs, and initiatives.

Key issue and work plan for fiscal year 2022/23:

- Increasing services for local small businesses through additional programming including education, new partnerships, outreach/community engagement, online information, and networking.
- Enhance outreach to the small business community that results in additional vacant Gresham storefronts being filled with thriving enterprises and support of existing businesses.
- Creation of additional marketing material and campaigns to promote City programs to small and mid-to-large commercial projects.
- Rapid Response/navigation and support services for mid-to-large retail, office and mixed-use commercial development projects that align with the City's urban redevelopment efforts.
- Promote desired development in corridors and the Downtown, Rockwood and Civic Neighborhood centers through the Urban Redevelopment and Economic & Development Services goals.

Community Services



MISSION STATEMENT

Your partners in supporting our youth, our chronically homeless, our neighborhood livability and a variety of services related to Housing policy and administration.

GENERAL DESCRIPTION

The Community Services area is responsible for improving and maintaining the livability of the Gresham community by addressing city code violations, connecting homeless residents with resources, and resolving conflict through mediation services.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Rental Housing Inspections

The Rental Housing Inspection Program was instituted by Council in December 2007 to address substandard rental housing and provide assurance that basic habitability standards are met. This program ensures that all residential rental properties in Gresham are maintained to minimum standards of fire, health, and life safety. The program allows for mandatory inspection of rental housing units selected by a random statistical sampling. It also includes a complaint-driven component with the highest possible protections for those reporting violations. Inspections focus primarily on fire safety and

Community Services

egress, structural, electrical, mechanical, and plumbing, health, and sanitation issues, including the presence of interior dampness and mold, insect and rodent infestation and accumulation of trash. It is anticipated that the service level in fiscal year 2022/23 will be approximately the same as the prior year.

The Rental Housing Inspection Program oversees enforcement of Gresham's short-term rental code enforcement and licenses.

Key issue and work plan for fiscal year 2022/23:

- Continue to revisit and refine process and approach to effectively address the goals of City Council and evaluate the effectiveness of program elements designed to positively impact well-performing rental properties.
- Continue Rental Housing's involvement and support of the Neighborhood Enforcement Team (NET) as NET resources are available.
- Continue to improve identification and collection of rental properties operating without a license.
- Evaluate rental license fee levels set in 2007.

Community Revitalization

The Community Revitalization Program coordinates delivery of Federal assistance through Community Development Block Grant (CDBG) and HOME grant funding. The program invests approximately \$1.7 million annually in community services, public infrastructure, economic development, and affordable housing for Gresham residents. Additional funding for both the CDBG and HOME programs has been awarded to the City through COVID-19 related federal funding acts. Unspent funds from these additional funds will be carried over to fiscal year 2022/23.

Key issues and work plan for fiscal year 2022/23 include:

- Administer CDBG and HOME grant programs in accordance with Federal regulations.
- Provide staff support to the Community Development and Housing Subcommittee.
- Administer the Section 108 Program and support Section 108 policy development and provide loan program assistance.
- Provide annual Fair Housing training for landlords. Administer special allocation of HOME-ARP grant funds in accordance with Federal regulations.

Metro Housing Bond

The Metro Housing Bond program coordinates administration of Gresham's share of Metro Housing Bond Funding. The funds create permanently affordable housing. Gresham's share of funding totals \$26.7 million. The city has \$10.4 million remaining to invest in development projects.

Key issues and work plan for fiscal year 2022/23 include:

- Garner City Council and community feedback to inform for the remaining funds
- Select qualifying development projects to fund with remaining \$10.4 million.
- Work with Metro site acquisition staff to develop RFP for Civic Drive property owned by Metro.
- Administer special Metro allocation to fund in-unit air-conditioning for bond-funded projects.

Community Services

Code Compliance

Code Compliance enhances livability of the Gresham community by addressing city code violations including land use, general nuisances, parking, abandoned vehicle issues, as well as addressing vacant homes, derelict structures and addressing enforcement issues related to hotels/motels. The Code Compliance will also continue supporting the cross-departmental Neighborhood Enforcement Team (NET) which serves as a proactive unit that works closely with property owners, property management companies and neighborhood associations to combat the most severe and complex enforcement cases within the community. Code Enforcement efforts also include the compliance of marijuana businesses in the city through permitting, registration, inspection, and enforcement.

Key issues and work plan for fiscal year 2022/23 include:

- Continue to refine and maximize efficiency in code compliance processes through targeted process improvement efforts.
- Explore and implement methods to address ongoing nuisance and crime issues regarding vacant and abandoned homes through Neighborhood Nuisance Council Work Plan Item.
- Continued participation as part of the Neighborhood Enforcement Team (NET).
- Continue active registration, inspections, and enforcement of marijuana businesses.

Homeless Services

The Homeless Services Program is responsible for connecting Gresham's homeless residents with shelter, housing, and other resources.

Key issues and work plan for fiscal year 2022/23 include:

- Continue to explore new strategies, funding, and partnerships.
- Meet or exceed the shelter and housing placement goals established through our partnership with A Home for Everyone.

Mediation Services

Mediation provides services and training to resolve conflicts involving neighbors, businesses, housing issues, families, and employee disputes to strengthen and create resilient communities. Mediation serves East Multnomah County through intergovernmental agreements with the cities of Troutdale, Fairview, and Wood Village.

Key issues and work plan for fiscal year 2022/23 include:

- Continue to provide mediation services for community disputes, foreclosure avoidance, the Second Home Program for homeless youth, Department of Human Services, manufactured/marina homes, and the Oregon Housing Eviction Avoidance Program.
- Continue to provide conflict resolution and other training opportunities for community members, neighborhood associations and community-based organizations as well as contracted facilitators.

Youth Services

The Youth Services Program is responsible for creating positive opportunities for youth including recreation, mentoring, education, and employment support services. This program provides support and coordination for the Youth Advisory Council, Summer Kids in the Park, Late Night Basketball, Sunday Futsal, Family of Friends Mentoring, and Youth Violence Prevention programs.

Community Services

Key issues and work plan for fiscal year 2022/23 include:

- Continue to explore new strategies, funding, and partnerships.
- Re-apply for Oregon Youth Development Council grant funding.

Parks & Recreation Services



MISSION STATEMENT

Provide safe and equitable parks and recreation services to Gresham community members and the general public.

GENERAL DESCRIPTION

The Parks & Recreation Division maintains over 314 acres of active parks, eight miles of trails, and is the community steward for over 800 acres of natural areas. The division coordinates with community volunteers, when available, on maintenance and operation related activities. Parks & Recreation supports the administration of recreational programs and an athletic field and picnic shelter reservation system. The department also supports a variety of special events each year including the Community Spirit of Gresham, the Hood to Coast Relay Race and Gresham Arts Festival to name a few.

Operating expenditures for Parks & Recreation are budgeted in the General Fund and in the Police, Fire and Parks Subfund. Parks related capital improvement projects are budgeted in the Park CIP Fund with resources from system development charges, grants, loans and private donations.

OPERATING PLAN FOR FISCAL YEAR 2022/23

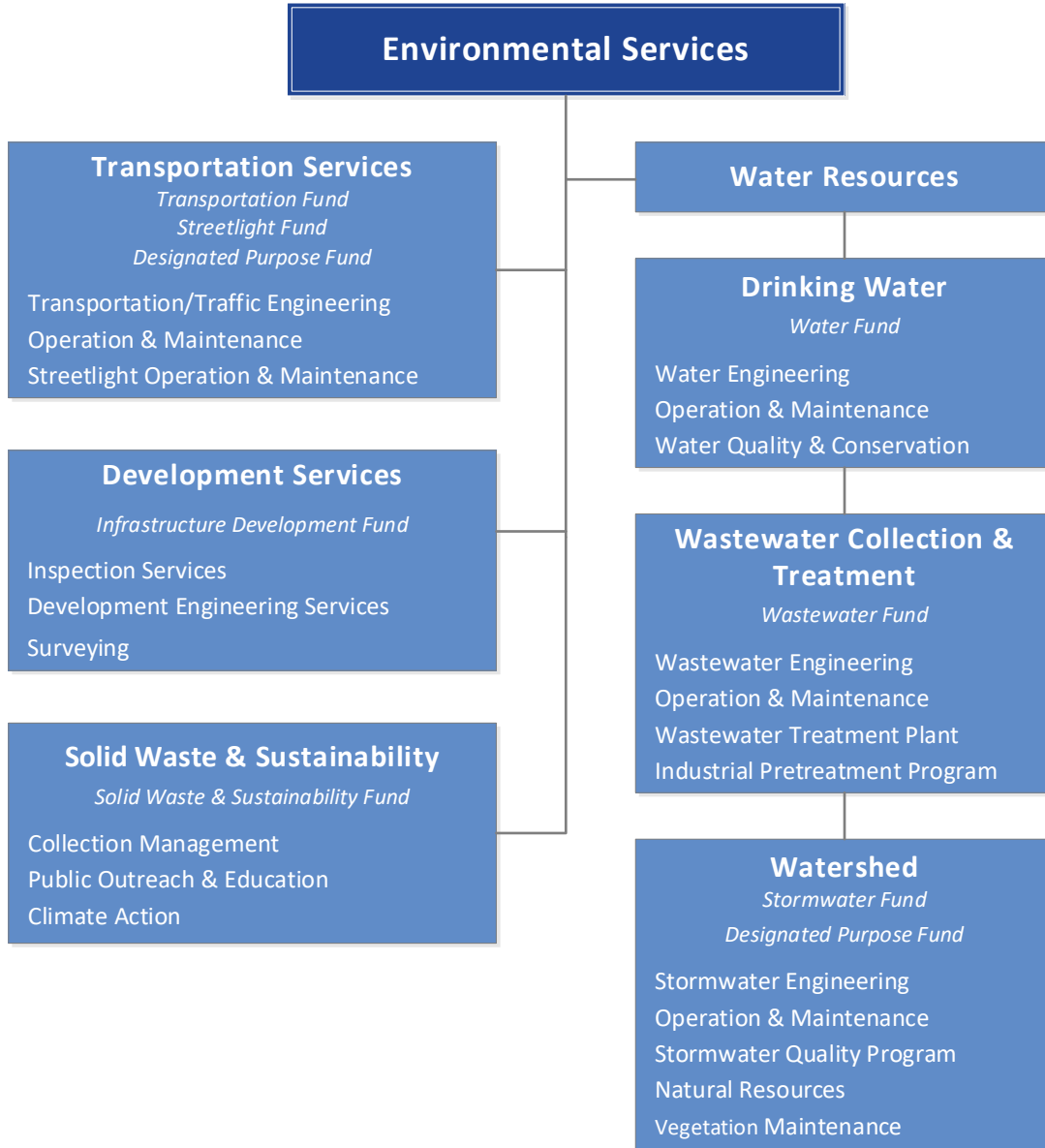
Key issues and work plan for fiscal year 2022/23:

- Focus maintenance activities on safety, code compliance, and asset preservation to provide safe and enjoyable recreation opportunities.
- Continue to build relationships with community partners.
- Continue assessment of all developed and undeveloped parks in the system to provide a baseline understanding of parks levels of service, deferred maintenance needs, and accessibility issues.
- Assess park and recreation programs and work toward equitable actions that remove barriers to participation, foster inclusiveness, and serve diverse populations.

Parks & Recreation Services

- Provide information and support to the Parks and Recreation Community Advisory Group about parks maintenance, staffing resources, deferred maintenance, and recreation programs.
- Provide staff support for parks capital improvement projects including Gradin Community Sports Park Phase II, Rockwood Central Park's new community garden, and a variety of to-be-determined sport court resurfacing projects.

Environmental Services



MISSION STATEMENT

Meet the essential needs of the community by efficiently and equitably providing clean water, safe transportation, waste disposal, stormwater management, parks and recreation, and other core public services while protecting and enhancing the environment.

GENERAL DESCRIPTION

The Department of Environmental Services (DES) provides services in the areas of transportation, storm and surface water, drinking water, wastewater collection and treatment, parks and recreation, natural resources, and recycling and solid waste. DES operates and maintains existing infrastructure systems as well as plans, designs, and manages the construction or implementation of new or upgraded facilities required to meet the needs of our customers. The service areas within DES are supported by shared administration, community outreach, public works construction inspection, and development review

Environmental Services

and permitting. Together, these core services provide a better quality of life for our customers and the public.

DEPARTMENT OPERATING PLAN FOR FISCAL YEAR 2022/23

Solid Waste and Sustainability

The Solid Waste and Sustainability Program manages the City's solid waste and recycling collection system and provides waste reduction and recycling information and assistance to Gresham residents, businesses, and schools in Gresham and Wood Village. The program develops and implements programs and policies that prevent waste, conserve resources, and promote energy efficiency, renewable energy, sustainable food, greenhouse gas reduction, and pollution prevention. The program regulates private haulers, sets collection service standards, and provides cost and service data to City Council for use in setting rates.

The Solid Waste and Sustainability Program is funded by collection rates that are passed through by payments from the haulers and Metro cost-sharing grants.

Key issues and work plan for fiscal year 2022/23 include:

- Continue implementation of state and regional mandated education and outreach programs.
- Continue promotion of community event recycling resources within the City.
- Develop culturally relevant educational materials with a focus on equity.
- Continue expansion and enhancement of our existing Gresham Green Business, Green Schools, and multifamily recycling education programs.
- Support the development of a community-wide Climate Action Plan and the continued development of a Disaster Debris Management Plan

Transportation

The Transportation Program plans, designs, constructs, operates, and maintains Gresham's transportation system that includes over 900 lane miles of streets, over 140 electronic traffic control devices, median landscaping, and over 20,000 signs. Operating expenditures for the program are budgeted in the Transportation Fund and are primarily funded by State gasoline taxes and vehicle registration fees. Transportation-related capital improvement projects—budgeted in the Transportation Construction Fund—are funded through system development charges, grants, City utility license fees, and gasoline taxes.

This budget was developed using priorities gathered by input from City Council, Council advisory committees, the City's pavement inspection and assessment program, and interdepartmental coordination with the water utilities, along with the Transportation System Plan. The capital portion has been reviewed by the City of Gresham Planning Commission for approval.

The budget is shaped by the following goals:

- Safety
- Improvement of pavement conditions
- Economic development
- Effective, efficient system operation and minimization of traffic congestion
- Equity
- Sustainability
- Community health and livability

Environmental Services

Key issues and work plan for fiscal year 2022/23 include:

- Continue the “Hitting the Streets” local street reconstruction program—now entering its fifth year—with a focus on streets in failed condition. Street reconstruction will be coordinated with utility work to maximize the longevity of the resulting work.
- Deploy the City’s concrete crew to enhance accessibility with the construction of ADA curb ramps in coordination with the “Hitting the Streets” program.
- Continue pavement preservation of all street classifications, to include asphalt inlays, crack seals, slurry seals, patching, and pothole repair of streets. Preparation work for contracted street surfacing improvements is scheduled to be completed by City crews for this fiscal year.
- Continue emphasis on core operational maintenance needs related to safety, including signal and sign repairs, striping, sweeping, installation of rectangular rapid flashing beacons (RRFBs) at certain mid-block crosswalks, and medians. These projects are consistent with sustainable practices that reduce travel times, increase commute options, and enhance community livability.
- Continue capital improvement projects (CIP) that increase operational efficiency, traffic capacity, and safety with a significant portion being funded by grants.

State transportation legislation passed in 2017 provides additional funding that will help to sustain current service levels.

Streetlights

The Streetlight Program operates, maintains, constructs, and replaces Gresham’s 8,000+ streetlight poles and light fixtures.

Key issues and work plan for fiscal year 2022/23 include:

- Continue large-scale replacement of LED lights that are still under warranty to extend the longevity of the lights.
- Prioritize and complete select infill streetlight projects to enhance vehicular and pedestrian safety.
- Respond to service requests to repair malfunctioning lights.
- Support near- and long-range development projects.

Infrastructure Development Services

The Infrastructure Development Program includes construction inspection services which inspect all public and private infrastructure construction within the public right-of-way; development engineering services which provide for the review and approval of the design and construction of privately constructed public facilities including streets, wastewater, water, and storm drainage systems; land surveying services for CIP project design, construction staking for CIP project construction, and Record of Survey filings as well as metes and bounds descriptions to meet legal requirement.

Development engineering related services are funded partially through developer fees with support coming from utility rates and gasoline taxes. Surveying services are funded primarily through charges to capital projects, utility rates, and gasoline taxes. Public Works Inspections services are funded through developer fees, utility rates, and gasoline tax sources as they serve both capital and private development projects.

Key issues and work plan for fiscal year 2022/23 include:

- Increase core business services provided by Surveyors to meet additional capital

Environmental Services

construction demands associated with the “Hitting the Streets” local street reconstruction program.

- Review and update right-of-way permitting processes and associated business practices to ensure good customer service, high-level of efficacy, and resultant quality infrastructure.
- Continue to process development applications in the city’s new EnerGov enterprise system, including e-Reviews’ BlueBeam with electronic plan (e-Plan) review software to increase productivity, predictability, and precision through database management and visual software tools.
- Work with other City departments to incorporate newly adopted city environmental requirements and work with internal and external customers to update the city’s requirements for undergrounding of overhead utilities.
- Continue to work on process improvements throughout development services.

Drinking Water

The Drinking Water Program plans for and provides safe, reliable water to the community through construction, operation, maintenance, capital improvement, protection, and conservation of the public drinking water system.

The program provides water services to approximately 70,300 Gresham residents and businesses. The distribution and storage system includes eight water reservoirs (seven active) that can store 27 million gallons of water, eight pump stations, and over 230 miles of waterlines.

Most of the City’s drinking water supply is currently Bull Run Watershed surface water, purchased from the City of Portland. This supply is supplemented with groundwater from three wells and a treatment facility that are jointly owned by Gresham and the Rockwood Water People’s Utility District (PUD).

Operating expenses in the Drinking Water Program are budgeted in the Water Fund and are primarily funded with utility rates. Water-related capital improvement projects are budgeted in the Water Construction Fund and are funded through utility rates and system development charges.

Key issues and work plan for fiscal year 2022/23 include:

- Implement the joint Groundwater Development Master Plan in partnership with Rockwood Water PUD to provide an independent water supply for Gresham customers by 2026.
- Coordinate water infrastructure upgrades and replacement with Transportation’s local street reconstruction program.
- Continue Well Field Protection Program activities with the cities of Portland and Fairview to help ensure the safety of groundwater supplies for east county residents.
- Continue system maintenance activities related to hydrants, valves, meters and service connections. Continue to utilize leak detection technology to find and repair leaks and support conservation efforts to further reduce unaccounted for water loss.
- Implement regulatory requirements contained in new Lead and Copper Rule (LCR) which include a distribution system Lead Service Line Inventory, additional sampling, and public outreach to both preschools and elementary schools.
- Continue participation in local and regional emergency preparedness and response programs and community activities.

Environmental Services

Stormwater and Natural Resources

The Watershed Program provides flood protection through continual improvement and maintenance of the City's stormwater system and works to monitor and improve the water quality and habitat of 75 miles of streams and 674 acres of riparian corridors to meet state and federal water quality and Endangered Species Act regulations. Gresham's stormwater system handles 4.3 billion gallons of runoff each year and protects water quality under the Clean Water Act and Safe Drinking Water Act regulations. The stormwater system includes approximately 9,000 catch basins, 225 miles of drainage pipes, 1,100 drywells, 575 rain gardens, and 58 publicly maintained regional and local stormwater treatment/flood-control facilities.

Operating expenditures for the Watershed Program are budgeted in the Stormwater Fund and are primarily funded through stormwater rates. Stormwater-related capital improvement projects are budgeted in the Stormwater Construction Fund and are funded through stormwater utility rates, system development charges, and grants or similar partnerships with external stakeholders.

Key issues and work plan for fiscal year 2022/23 include:

- Continue implementation of a program to maintain private stormwater ponds and underground filters that are currently owned by multiple property owners.
- Continue development of a condition assessment program to determine storm pipe rehabilitation and repair needs, including a detailed TV inspection program of high priority pipe areas.
- Continue upgrading stormwater infrastructure in coordination with Transportation's local street reconstruction program.
- Comply with the City's National Pollution Discharge Elimination System (NPDES) permit for discharge of stormwater to surface waters. This includes ongoing efforts to: implement erosion control and business inspections to prevent pollutant releases; conduct stream, storm and wildlife monitoring; conduct tree planting for stream shade benefits; conduct residential and business education efforts to reduce the use of toxic products and to incorporate native plant and onsite stormwater management techniques that benefit biodiversity and stream health.
- Implement programs to promote pollution prevention with businesses and proper maintenance of private stormwater facilities. The permit also requires additional emphasis on "green infrastructure" for new development and retrofitting the existing streets and other impervious surfaces and a new focus on improving stream bank stability to reduce sediment levels in the City's creeks.
- Implement a Vegetation Maintenance Crew to address increased green stormwater infrastructure throughout the City.

Wastewater Collection and Treatment

The Wastewater Program provides planning, design, operation, maintenance, management, and capital improvement of the City's wastewater collection and treatment facilities. The treatment plant serves over 119,000 customers within the cities of Gresham, Wood Village, Fairview, and portions of Portland. The plant treats approximately 13 million gallons of wastewater daily. The collection portion of the program maintains approximately 310 miles of mains, trunks and interceptors, 128 miles of service laterals, seven lift stations, and approximately 6,700 sewer manholes within Gresham.

Operating expenses in the Wastewater Program are budgeted in the Wastewater Fund and are primarily funded by utility rates. Wastewater-related capital improvement projects, budgeted in the Wastewater

Environmental Services

Construction Fund, are funded through utility rates and system development charges. The condition of wastewater infrastructure is assessed by in-house staff as part of the Program's asset management system, which is a determining factor the Oregon State Department of Environmental Quality uses when evaluating whether to assess fines for sanitary sewer overflows.

Key issues and work plan for fiscal year 2022/23 include:

- Continue implementation of comprehensive and sustainable asset management practices for the wastewater collection, conveyance, and treatment systems.
- Continue compliance with NPDES permit requirements. A permit renewal application was submitted to the DEQ in February 2019 and a new permit was issued by the DEQ in November 2021, with a new emphasis on meeting ammonia discharge limits.
- Continue treatment plant upgrades in keeping with federal standards to include seismic evaluation.

General Fund & Police, Fire and Parks Fund Overview

General Fund

The General Fund is the principal operating fund of the City. Major revenues include property taxes, intergovernmental agreements, utility license fees, state shared revenues, and business income taxes. Other revenues include charges for services and licenses/permits. The *Revenue Information* section of this document presents detailed information about General Fund revenues.

The money received by the General Fund is used for public services such as police and fire protection, emergency medical response, parks maintenance and recreation support, economic development, code compliance and community planning.

Police, Fire and Parks Subfund

Ninety-five percent of the Police, Fire & Parks fee revenues are used to maintain public safety services, while the remaining five percent supports parks maintenance. The revenue is split between Police and Fire services in an amount proportionate to their respective operating budgets.

The budget reflects the proposed expenditures within the fund as described below. It should be noted, however, that the Police Department is currently experiencing staffing shortages, and therefore is prioritizing patrol and investigation functions with the staff that are available. As new staff are hired and trained, the department will be able to again focus on other programs.

Police

Targeting Gang Activity

- Three positions related to the enforcement and prevention of gang activity are included in this fund. The positions focus on gang prevention through coordination with other regional partners, investigation of gang related activity and providing support at the Rockwood Public Safety Facility. A contract with the Portland Opportunities Industrialization Center (POIC) is also included to provide street-level gang outreach services. These expenditures complement other gang enforcement activities that are funded through grants.

Addressing Crimes that Impact Neighborhood Livability

- This budget includes the four personnel for Special Investigations. Special Investigations consists of a Sergeant and three Detectives whose overall mission is to address and resolve on-going neighborhood livability issues and improve the quality of life in the city. Using short- and long-term strategies, they investigate and initiate prosecution of street to mid-level drug dealers and manufacturers directly impacting the City of Gresham. They also conduct investigations on problem residences, apartment complexes and businesses that are continually requiring Gresham Police response and resources.
- Two Neighborhood Enforcement Team (NET) members are included. The NET's primary goal is to make neighborhoods more livable and safer by addressing long-term issues that impact neighborhoods, including abandoned houses, overgrown lots, and drug and nuisance houses.

Maintaining Police Response Times

- Fourteen patrol positions needed to maintain Police Department response times.

General Fund & Police, Fire and Parks Fund Overview

Fire

Keeping Fire Stations Open

- This subfund contains eighteen positions that staff two Gresham Fire Stations. These positions are needed to keep these fire stations open, operating, and responding to citizens in a timely manner.

Parks

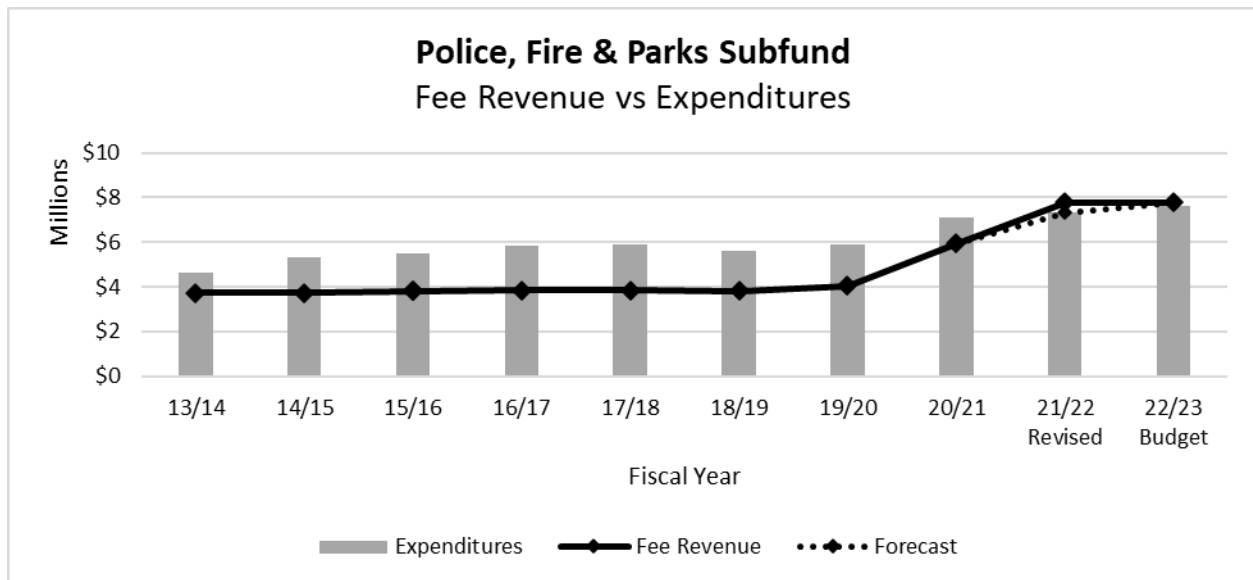
Keeping Parks Clean, Safe, and Accessible

- This subfund contains three positions that are critical to maintaining the operations and functionality of Gresham’s Parks and maintaining neighborhood livability.

Fund Structure and Display

Since the establishment of the Police, Fire and Parks Fund, information for the General Fund and the Police, Fire and Parks Fund has been presented in both combined and fund specific views. The implementation of the new Enterprise Resource Planning system provides sub-fund capability, which allows the funds to be combined while still retaining the ability to separately report and track revenues and expenses. This feature eliminates the need to formally adopt an appropriation to transfer General Fund resources between the funds to support the functions described within the Police, Fire and Parks Fund. As a result, the combined resources and requirements shown starting with fiscal year 2019/20 are no longer overstated by the transfer between the two funds.

The specific services budgeted within the Police, Fire and Parks Fund have been consistent since the inception of the fund. While General Fund resources have always been relied on to partially fund the specific services, the difference between the cost of those services and the revenue provided by the Police, Fire and Parks fee has grown during that time. A temporary increase to the Police, Fire and Parks fee became effective January 1, 2021, temporarily aligning revenues and expenses. This increase expires June 30, 2023. The chart below shows the General Fund support over the history of the fee.



Resources and Requirements by Fund

General Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Taxes	31,243,916	32,991,412	33,129,000	35,569,000	35,569,000	35,569,000
Licenses & Permits	512,243	471,790	423,000	419,000	419,000	419,000
Intergovernmental	17,409,592	22,880,660	16,830,000	20,485,000	20,485,000	20,485,000
Charges for Services	4,604,117	6,116,524	8,514,000	8,006,000	8,006,000	8,006,000
Utility License Fees	11,180,201	14,812,890	16,731,000	17,242,000	17,242,000	17,242,000
Miscellaneous Income	843,453	579,994	397,000	441,000	441,000	441,000
Internal Payments	3,742	-	-	-	-	-
Interfund Transfers	75,000	1,219,000	1,775,000	1,425,000	1,425,000	1,425,000
Internal Service Charges	411,385	490,204	717,964	1,264,586	1,264,586	1,264,586
Beginning Balance	17,250,565	12,947,719	12,021,450	23,300,000	23,300,000	23,300,000
Total Resources	83,534,214	92,510,193	90,538,414	108,151,586	108,151,586	108,151,586
Requirements						
Police	35,329,296	36,432,587	41,839,764	44,381,023	44,381,023	44,381,023
Fire & Emergency Services	25,191,703	27,125,854	30,818,297	31,971,544	31,971,544	31,971,544
Econ & Dev Services	615,939	570,561	1,064,065	1,423,755	1,423,755	1,423,755
Economic Development	693,490	688,405	725,884	-	-	-
Community Services	-	-	-	1,761,956	1,761,956	1,761,956
Parks	2,863,155	2,899,691	4,031,228	4,609,893	4,609,893	4,609,893
<i>Operating Total</i>	<i>64,693,583</i>	<i>67,717,098</i>	<i>78,479,238</i>	<i>84,148,171</i>	<i>84,148,171</i>	<i>84,148,171</i>
Interfund Transfers	5,892,912	5,619,505	5,732,000	4,792,000	4,792,000	4,792,000
Contingency	-	-	232,000	2,295,000	2,295,000	2,295,000
Unappropriated	12,947,719	19,173,590	6,095,176	16,916,415	16,916,415	16,916,415
<i>Non-Operating Total</i>	<i>18,840,631</i>	<i>24,793,095</i>	<i>12,059,176</i>	<i>24,003,415</i>	<i>24,003,415</i>	<i>24,003,415</i>
Total Requirements	83,534,214	92,510,193	90,538,414	108,151,586	108,151,586	108,151,586

Department Requirements

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police						
<u>Requirements by Division</u>						
Police Administration	1,065,349	963,233	1,051,594	1,764,126	1,764,126	1,764,126
Police Operations	19,128,768	19,259,178	22,854,589	23,713,216	23,713,216	23,713,216
Police Investigations	4,852,643	5,553,759	5,808,198	6,728,073	6,728,073	6,728,073
Police Records	1,850,372	1,782,483	2,006,766	2,100,005	2,100,005	2,100,005
Police Services	934,350	955,653	1,597,711	2,275,207	2,275,207	2,275,207
PD Support Services	7,497,814	7,918,280	8,520,906	7,800,396	7,800,396	7,800,396
Police Total	<u>35,329,296</u>	<u>36,432,586</u>	<u>41,839,764</u>	<u>44,381,023</u>	<u>44,381,023</u>	<u>44,381,023</u>
 <u>Requirements by Category</u>						
Personnel Services	24,145,768	24,900,374	28,804,954	31,417,253	31,417,253	31,417,253
Materials & Services	11,147,885	11,349,156	13,034,810	12,843,770	12,843,770	12,843,770
Capital Outlay	35,643	183,056	-	120,000	120,000	120,000
Police Total	<u>35,329,296</u>	<u>36,432,586</u>	<u>41,839,764</u>	<u>44,381,023</u>	<u>44,381,023</u>	<u>44,381,023</u>

Department Requirements by Type

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police						
Requirements by Type						
Personnel	15,097,784	15,785,011	17,701,623	19,239,755	19,239,755	19,239,755
Benefits	9,047,984	9,115,363	11,103,331	12,177,498	12,177,498	12,177,498
Professional & Technical Services	2,495,944	2,373,761	2,817,670	3,092,220	3,092,220	3,092,220
Property Services	193,796	227,024	276,744	307,344	307,344	307,344
Other Services	145,851	114,777	283,030	287,820	287,820	287,820
Materials	808,570	696,961	1,041,160	1,260,690	1,260,690	1,260,690
City Grants & Contributions	5,910	18,353	35,300	35,300	35,300	35,300
Internal Payments	-	-	60,000	60,000	60,000	60,000
Internal Service Charges	7,497,814	7,918,280	8,520,906	7,800,396	7,800,396	7,800,396
Capital Outlay	35,643	183,056	-	120,000	120,000	120,000
Police Total	<u>35,329,296</u>	<u>36,432,586</u>	<u>41,839,764</u>	<u>44,381,023</u>	<u>44,381,023</u>	<u>44,381,023</u>

Expenditure Information by Fund & Department

Fund: General and Police, Fire & Parks

Dept: Police

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Temporary and Seasonal	\$149,100 increase. Reflects increased hours for background investigators to support the increase in recruitment activity.
Overtime	\$572,600 increase. Reflects increased anticipated expenditures based on staffing shortages to address major crimes in the city.
Accrued Comp Absence	\$100,000 increase. Reflects current retirement eligibility within the department.

Materials and Services

Dispatch Services	\$223,000 increase. Reflects increase in cost of services provided by the Bureau of Emergency Communications (BOEC) for dispatch services.
Rent/Lease	\$9,100 increase. Based on contractual increases for leasing contracts.
Cell Phone/ Wireless Services	\$20,500 increase. Reflects the increase in costs related to the air cards installed in camera equipment for the Overwatch Camera program.
Dues & Memberships	\$3,340 increase. Aligns budget with actual expenditures.
Vehicle Supplies, Parts, Maintenance	\$18,000 increase. Reflects additional cost for vehicle modifications when repurposing for redeployment.
Minor Equipment & Tools	\$54,000 increase. Reflects replacement of minor equipment to be replaced such as IBIS (fingerprinting) and CPR classroom equipment due to age and poor performance.
First Aid & Safety	\$19,000 increase. Reflects increased expenditures related to COVID-19.
Other Supplies	\$17,000 increase. Aligns budget with actual expenditures.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Expenditure Information by Fund & Department

Postage & Delivery	\$5,800 increase. Aligns budget with actual expenditures.
Computer/Software/Maintenance	\$65,000 increase. Reflects implementation of new software programs for areas of professional standards, citizen access to Police Department polices and background investigative software.
Employee Recognition	\$4,500 increase. Based on current retirement eligibility and years of service awards.
Capital Outlay	
Motor Vehicles	\$120,000 increase. Reflects anticipated purchase of vehicles for the new positions.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police				
Requirements by Account				
Personnel				
501001 Wages/Salaries	13,910,001	14,617,119	14,617,119	14,617,119
501006 Temporary & Seasonal	100,900	250,000	250,000	250,000
501010 Overtime	2,273,650	2,846,250	2,846,250	2,846,250
501030 Premium Pay	1,067,072	1,076,386	1,076,386	1,076,386
501070 Accrued Comp Absence	350,000	450,000	450,000	450,000
Total Personnel	17,701,623	19,239,755	19,239,755	19,239,755
Benefits				
501101 FICA	1,321,174	1,533,229	1,533,229	1,533,229
501102 Tri-Met Tax	136,549	152,238	152,238	152,238
501110 PERS - Employer	3,494,412	3,789,513	3,789,513	3,789,513
501111 PERS - IAP Pickup	1,032,125	1,128,101	1,128,101	1,128,101
501112 PERS - Bond	636,784	691,945	691,945	691,945
501120 Health Insurance	3,273,844	3,528,634	3,528,634	3,528,634
501121 Dental Insurance	311,953	352,432	352,432	352,432
501122 Workers' Compensation	493,789	578,413	578,413	578,413
501130 Other Benefits	402,701	422,993	422,993	422,993
Total Benefits	11,103,331	12,177,498	12,177,498	12,177,498
Professional & Technical Services				
502006 Contracted Services	635,950	686,900	686,900	686,900
502008 Med & Psych	5,000	5,600	5,600	5,600
502010 Dispatch Services	2,176,000	2,399,000	2,399,000	2,399,000
502020 Permits & Licenses	720	720	720	720
Total Professional & Technical Services	2,817,670	3,092,220	3,092,220	3,092,220
Property Services				
502106 Cell Phone/Wireless Services	188,594	209,094	209,094	209,094
502124 Infrastructure R & M	19,000	20,000	20,000	20,000
502140 Rent/Lease	69,150	78,250	78,250	78,250
Total Property Services	276,744	307,344	307,344	307,344
Other Services				
502204 Printing	11,735	11,735	11,735	11,735
502208 Promotion	7,450	8,400	8,400	8,400
502212 Dues & Memberships	3,130	6,470	6,470	6,470
502214 Training & Education	92,849	92,849	92,849	92,849
502215 Travel Expenses	90,135	90,135	90,135	90,135
502216 Meals	35,981	36,481	36,481	36,481
502221 Uniform Cleaning	41,750	41,750	41,750	41,750
Total Other Services	283,030	287,820	287,820	287,820
Materials				
502301 Office Supplies	35,050	37,000	37,000	37,000
502312 Vehicle Supplies, Parts, Maint	86,000	104,000	104,000	104,000
502314 Minor Equipment & Tools	148,950	202,950	202,950	202,950
502316 Equip Supplies, Parts, Maint	298,300	317,100	317,100	317,100
502324 First Aid & Safety	30,000	49,000	49,000	49,000
502325 Other Supplies	164,100	181,100	181,100	181,100

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police				
502326 PPE & Uniforms	169,910	185,390	185,390	185,390
502360 Books & Publications	2,400	2,400	2,400	2,400
502361 Postage & Delivery	1,150	6,950	6,950	6,950
502363 Computer/Software/Maintenance	94,800	159,800	159,800	159,800
502364 Employee Recognition	10,500	15,000	15,000	15,000
Total Materials	1,041,160	1,260,690	1,260,690	1,260,690
City Grants & Contributions				
502406 Customer Assistance	27,800	27,800	27,800	27,800
502408 Incentive Programs	4,500	4,500	4,500	4,500
502410 Contributions/City Match	3,000	3,000	3,000	3,000
Total City Grants & Contributions	35,300	35,300	35,300	35,300
Internal Payments				
502810 Internal Professional Services	60,000	60,000	60,000	60,000
Total Internal Payments	60,000	60,000	60,000	60,000
Internal Service Charges				
502904 ISC - Property Management	535,007	574,546	574,546	574,546
502906 ISC - Vehicle Maint & Fuel	1,091,036	1,037,191	1,037,191	1,037,191
502910 ISC - Legal	298,931	365,050	365,050	365,050
502916 ISC - City Administration	782,583	891,388	891,388	891,388
502918 ISC - Financial Services	696,290	709,769	709,769	709,769
502922 ISC - Information Services	1,790,479	2,199,213	2,199,213	2,199,213
502924 ISC - Citywide Services	987,694	1,094,725	1,094,725	1,094,725
502926 ISC - General Support Services	123,585	121,715	121,715	121,715
502928 ISC - Community Livability	78,567	-	-	-
502930 ISC - Liability Management	560,274	682,109	682,109	682,109
502950 ISC - Equipment Replacement	1,489,978	-	-	-
502952 ISC - Computer Replacement	86,482	124,690	124,690	124,690
Total Internal Service Charges	8,520,906	7,800,396	7,800,396	7,800,396
Capital Outlay				
503010 Motor Vehicles	-	120,000	120,000	120,000
Total Capital Outlay	-	120,000	120,000	120,000
Police Total	41,839,764	44,381,023	44,381,023	44,381,023

Department Requirements

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services						
<u>Requirements by Division</u>						
Fire Administration	901,972	928,900	1,060,124	1,095,869	1,095,869	1,095,869
Fire Emergency Operations	18,077,158	19,661,449	22,049,000	22,915,289	22,915,289	22,915,289
Life Safety	1,032,000	1,119,156	1,367,851	1,590,805	1,590,805	1,590,805
Training & Safety	1,074,413	1,294,439	1,504,818	1,633,379	1,633,379	1,633,379
FES Support Services	4,106,160	4,121,917	4,836,504	4,736,202	4,736,202	4,736,202
Fire & Emergency Services Total	<u>25,191,703</u>	<u>27,125,861</u>	<u>30,818,297</u>	<u>31,971,544</u>	<u>31,971,544</u>	<u>31,971,544</u>
<u>Requirements by Category</u>						
Personnel Services	19,063,892	21,020,151	23,809,806	24,801,242	24,801,242	24,801,242
Materials & Services	5,946,717	6,029,667	7,006,991	7,170,302	7,170,302	7,170,302
Capital Outlay	181,094	76,043	1,500	-	-	-
Fire & Emergency Services Total	<u>25,191,703</u>	<u>27,125,861</u>	<u>30,818,297</u>	<u>31,971,544</u>	<u>31,971,544</u>	<u>31,971,544</u>

Department Requirements by Type

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services						
Requirements by Type						
Personnel	12,350,065	13,598,101	14,810,147	15,246,253	15,246,253	15,246,253
Benefits	6,713,827	7,422,050	8,999,659	9,554,989	9,554,989	9,554,989
Professional & Technical Services	966,811	958,767	1,051,770	1,179,350	1,179,350	1,179,350
Property Services	201,983	161,350	204,700	191,750	191,750	191,750
Other Services	39,773	31,886	46,125	78,675	78,675	78,675
Materials	628,514	742,965	846,322	964,625	964,625	964,625
City Grants & Contributions	3,476	12,782	21,450	19,700	19,700	19,700
Insurance	-	-	120	-	-	-
Internal Service Charges	4,106,160	4,121,917	4,836,504	4,736,202	4,736,202	4,736,202
Capital Outlay	181,094	76,043	1,500	-	-	-
Fire & Emergency Services Total	<u>25,191,703</u>	<u>27,125,861</u>	<u>30,818,297</u>	<u>31,971,544</u>	<u>31,971,544</u>	<u>31,971,544</u>

Expenditure Information by Fund & Department

Fund: General and Police, Fire & Parks

Dept: Fire and Emergency Services

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Limited Term	(\$96,433) decrease. FY 2021/22 reflected the addition of a fire academy through a contingency transfer. In FY 2022/23 these costs are included in an ARPA project in the Designated Purpose Fund.
Holiday	(\$9,068) decrease. Aligns budget with actual expenditures.
Other Leave	(\$39,077) decrease. Reflects anticipated usage of this program.
Accrued Comp Absence	\$167,374 increase. Reflects current retirement eligibility with the department.

Materials and Services

Contracted Services	\$14,830 increase. Reflects increasing costs for contracts such as the radio repair and maintenance contract and training services.
Dispatch Services	\$100,000 increase. Reflects increase in cost of services provided by the Bureau of Emergency Communications (BOEC) for dispatch services.
Permits & Licenses	\$12,750 increase. Reflects the anticipated cost of EMT and Paramedic license renewals, which occur on a two-year cycle.
Utility Services	(\$35,000) decrease. Reflects the shift of the fire station utilities budget from this division to the Fire Stations Division in the Facilities & Fleet Management Fund to provide consistency for the budgeting of utilities for fire stations.
Cell Phone/Wireless Services	\$22,250 increase. Aligns budget with actual expenditures and includes plan upgrades to a public safety priority plan to ensure service during emergencies.
Training & Education	\$13,000 increase. Includes anticipated expenses with training for the new tiller truck, expected to be delivered during the fiscal year. Also includes a shift of some expenses to the Computer/Software/Maintenance line below.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Expenditure Information by Fund & Department

Travel Expenses	\$18,200 increase. Reflects return to prior budget levels with COVID-19 restrictions on travel being lifted and in-person training being available again.
Equip Supplies, Parts, Maint	\$34,450 increase. Aligns budget with the actual expenditures and expected costs related to CPR and AED machines.
Minor Equipment and Tools	\$20,000 increase. Reflects the one-time purchase of equipment and tools necessary to outfit the newly purchased tiller truck.
Employee Recognition	\$3,650 increase. Aligns budget with the actual expenditures.
PPE & Uniforms	\$46,000 increase. Reflects the anticipated cost of equipment needed for new firefighters not covered by other sources such as ARPA or grants.
Computer/Software/Maintenance	\$21,000 increase. Includes a shift of some expenses from the Training/Education line above as well as anticipated cost increases for current software.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	10,977,126	11,697,123	11,697,123	11,697,123
501004 Limited Term	96,433	-	-	-
501010 Overtime	2,495,257	2,153,000	2,153,000	2,153,000
501030 Premium Pay	886,037	920,701	920,701	920,701
501064 Holiday	26,700	17,632	17,632	17,632
501066 Other Leave	162,500	123,423	123,423	123,423
501068 Comp Used	16,094	17,000	17,000	17,000
501070 Accrued Comp Absence	150,000	317,374	317,374	317,374
Total Personnel	14,810,147	15,246,253	15,246,253	15,246,253
Benefits				
501101 FICA	1,083,355	1,214,494	1,214,494	1,214,494
501102 Tri-Met Tax	112,308	120,712	120,712	120,712
501110 PERS - Employer	2,950,741	3,148,373	3,148,373	3,148,373
501111 PERS - IAP Pickup	838,924	906,483	906,483	906,483
501112 PERS - Bond	523,549	556,009	556,009	556,009
501120 Health Insurance	2,492,146	2,552,043	2,552,043	2,552,043
501121 Dental Insurance	234,850	233,873	233,873	233,873
501122 Workers' Compensation	539,473	587,304	587,304	587,304
501130 Other Benefits	224,313	235,698	235,698	235,698
Total Benefits	8,999,659	9,554,989	9,554,989	9,554,989
Professional & Technical Services				
502006 Contracted Services	73,170	88,000	88,000	88,000
502010 Dispatch Services	978,000	1,078,000	1,078,000	1,078,000
502020 Permits & Licenses	600	13,350	13,350	13,350
Total Professional & Technical Services	1,051,770	1,179,350	1,179,350	1,179,350
Property Services				
502104 Utility Services	35,300	300	300	300
502106 Cell Phone/Wireless Services	93,450	115,700	115,700	115,700
502124 Infrastructure R & M	46,250	46,250	46,250	46,250
502140 Rent/Lease	29,700	29,500	29,500	29,500
Total Property Services	204,700	191,750	191,750	191,750
Other Services				
502204 Printing	2,950	2,950	2,950	2,950
502208 Promotion	2,675	3,175	3,175	3,175
502212 Dues & Memberships	3,800	4,650	4,650	4,650
502214 Training & Education	31,500	44,500	44,500	44,500
502215 Travel Expenses	-	18,200	18,200	18,200
502216 Meals	5,200	5,200	5,200	5,200
Total Other Services	46,125	78,675	78,675	78,675
Materials				
502301 Office Supplies	5,750	5,750	5,750	5,750
502310 Gas, Oil, Lube	-	100	100	100
502312 Vehicle Supplies, Parts, Maint	50,300	52,300	52,300	52,300
502314 Minor Equipment & Tools	114,350	134,350	134,350	134,350

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services				
502316 Equip Supplies, Parts, Maint	132,650	167,100	167,100	167,100
502324 First Aid & Safety	95,947	87,050	87,050	87,050
502325 Other Supplies	38,500	38,500	38,500	38,500
502326 PPE & Uniforms	293,400	339,400	339,400	339,400
502360 Books & Publications	9,300	9,300	9,300	9,300
502361 Postage & Delivery	675	675	675	675
502363 Computer/Software/Maintenance	101,100	122,100	122,100	122,100
502364 Employee Recognition	4,350	8,000	8,000	8,000
Total Materials	846,322	964,625	964,625	964,625
City Grants & Contributions				
502406 Customer Assistance	19,700	19,700	19,700	19,700
502408 Incentive Programs	1,750	-	-	-
Total City Grants & Contributions	21,450	19,700	19,700	19,700
Insurance				
502520 Fees & Premiums	120	-	-	-
Total Insurance	120	-	-	-
Internal Service Charges				
502904 ISC - Property Management	254,888	273,897	273,897	273,897
502906 ISC - Vehicle Maint & Fuel	801,902	829,302	829,302	829,302
502910 ISC - Legal	174,659	240,570	240,570	240,570
502916 ISC - City Administration	537,761	631,631	631,631	631,631
502918 ISC - Financial Services	478,461	502,935	502,935	502,935
502922 ISC - Information Services	718,604	894,430	894,430	894,430
502924 ISC - Citywide Services	678,702	775,713	775,713	775,713
502926 ISC - General Support Services	84,923	86,246	86,246	86,246
502928 ISC - Community Livability	53,987	-	-	-
502930 ISC - Liability Management	371,803	443,301	443,301	443,301
502950 ISC - Equipment Replacement	640,464	-	-	-
502952 ISC - Computer Replacement	40,350	58,177	58,177	58,177
Total Internal Service Charges	4,836,504	4,736,202	4,736,202	4,736,202
Capital Outlay				
503012 Hardware and Software	1,500	-	-	-
Total Capital Outlay	1,500	-	-	-
Fire & Emergency Services Total	30,818,297	31,971,544	31,971,544	31,971,544

Department Requirements

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
Requirements by Division						
Economic & Development Administr	-	-	-	584,492	584,492	584,492
Business & Development Support	141,150	116,475	562,525	-	-	-
Economic Development	-	-	-	620,905	620,905	620,905
Code Enforcement	218,567	222,210	272,408	-	-	-
CDS Support Services	256,222	231,876	229,132	218,358	218,358	218,358
Econ & Dev Services	615,939	570,561	1,064,065	1,423,755	1,423,755	1,423,755
Requirements by Category						
Personnel Services	320,804	329,928	562,683	856,317	856,317	856,317
Materials & Services	295,135	240,633	501,382	567,438	567,438	567,438
Econ & Dev Services	615,939	570,561	1,064,065	1,423,755	1,423,755	1,423,755

Department Requirements by Type

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
Requirements by Type						
Personnel	193,861	204,781	340,326	515,388	515,388	515,388
Benefits	126,943	125,147	222,357	340,929	340,929	340,929
Professional & Technical Services	28,854	85	140,000	140,000	140,000	140,000
Property Services	5,544	4,798	9,000	10,400	10,400	10,400
Other Services	2,084	3,075	35,500	100,000	100,000	100,000
Materials	2,431	799	7,650	8,480	8,480	8,480
City Grants & Contributions	-	-	80,100	90,200	90,200	90,200
Internal Service Charges	256,222	231,876	229,132	218,358	218,358	218,358
Econ & Dev Services Total	615,939	570,561	1,064,065	1,423,755	1,423,755	1,423,755

Expenditure Information by Fund & Department

Fund: General

Dept: Economic & Development Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Economic Development division was moved from Economic Development to Economic & Development Services within the General Fund. For the purposes of this highlights report, only those line item changes unrelated to the organizational change have been discussed. Additionally, the division of Code Enforcement was moved from Economic & Development Services to Community Services. Please refer to the Community Services highlights within the General Fund for highlights related to these functions.

Materials and Services

Incentive Programs	(\$9,800) decrease. Aligns budget with actual expenditures.
Contributions/City Match	\$10,000 increase. Anticipated sponsorship for local economic development and recruitment events.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	330,401	505,463	505,463	505,463
501006 Temporary & Seasonal	7,925	7,925	7,925	7,925
501010 Overtime	2,000	2,000	2,000	2,000
Total Personnel	340,326	515,388	515,388	515,388
Benefits				
501101 FICA	25,799	39,920	39,920	39,920
501102 Tri-Met Tax	2,686	4,076	4,076	4,076
501110 PERS - Employer	60,677	86,087	86,087	86,087
501111 PERS - IAP Pickup	19,943	30,158	30,158	30,158
501112 PERS - Bond	12,524	18,500	18,500	18,500
501120 Health Insurance	81,761	133,156	133,156	133,156
501121 Dental Insurance	7,832	12,522	12,522	12,522
501122 Workers' Compensation	5,050	6,687	6,687	6,687
501130 Other Benefits	6,085	9,823	9,823	9,823
Total Benefits	222,357	340,929	340,929	340,929
Professional & Technical Services				
502006 Contracted Services	140,000	140,000	140,000	140,000
Total Professional & Technical Services	140,000	140,000	140,000	140,000
Property Services				
502106 Cell Phone/Wireless Services	3,000	2,000	2,000	2,000
502140 Rent/Lease	6,000	8,400	8,400	8,400
Total Property Services	9,000	10,400	10,400	10,400
Other Services				
502204 Printing	6,000	7,500	7,500	7,500
502208 Promotion	10,000	14,500	14,500	14,500
502212 Dues & Memberships	13,500	53,500	53,500	53,500
502214 Training & Education	4,000	10,000	10,000	10,000
502215 Travel Expenses	1,500	11,000	11,000	11,000
502216 Meals	500	3,500	3,500	3,500
Total Other Services	35,500	100,000	100,000	100,000
Materials				
502301 Office Supplies	3,000	3,480	3,480	3,480
502314 Minor Equipment & Tools	1,600	1,500	1,500	1,500
502326 PPE & Uniforms	400	-	-	-
502360 Books & Publications	1,100	1,100	1,100	1,100
502361 Postage & Delivery	250	400	400	400
502363 Computer/Software/Maintenance	1,000	1,500	1,500	1,500
502364 Employee Recognition	300	500	500	500
Total Materials	7,650	8,480	8,480	8,480
City Grants & Contributions				
502408 Incentive Programs	5,100	5,200	5,200	5,200
502410 Contributions/City Match	75,000	85,000	85,000	85,000
Total City Grants & Contributions	80,100	90,200	90,200	90,200

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services				
Internal Service Charges				
502904 ISC - Property Management	17,627	21,469	21,469	21,469
502906 ISC - Vehicle Maint & Fuel	12,515	-	-	-
502910 ISC - Legal	68,450	9,131	9,131	9,131
502916 ISC - City Administration	20,725	30,581	30,581	30,581
502918 ISC - Financial Services	18,439	24,350	24,350	24,350
502922 ISC - Information Services	45,212	72,918	72,918	72,918
502924 ISC - Citywide Services	26,156	37,557	37,557	37,557
502926 ISC - General Support Services	3,273	4,176	4,176	4,176
502928 ISC - Community Livability	2,081	-	-	-
502930 ISC - Liability Management	11,603	15,072	15,072	15,072
502950 ISC - Equipment Replacement	898	-	-	-
502952 ISC - Computer Replacement	2,153	3,104	3,104	3,104
Total Internal Service Charges	229,132	218,358	218,358	218,358
Econ & Dev Services Total	1,064,065	1,423,755	1,423,755	1,423,755

Department Requirements

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
<u>Requirements by Division</u>						
Community Services Administration	-	-	-	149,466	149,466	149,466
Code Compliance	-	-	-	1,011,601	1,011,601	1,011,601
Youth Services	-	-	-	190,790	190,790	190,790
Support Services	-	-	-	410,099	410,099	410,099
Community Services Total	-	-	-	1,761,956	1,761,956	1,761,956
<u>Requirements by Category</u>						
Personnel Services	-	-	-	1,252,372	1,252,372	1,252,372
Materials & Services	-	-	-	509,584	509,584	509,584
Community Services Total	-	-	-	1,761,956	1,761,956	1,761,956

Department Requirements by Type

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
Requirements by Type						
Personnel	-	-	-	763,125	763,125	763,125
Benefits	-	-	-	489,247	489,247	489,247
Professional & Technical Services	-	-	-	51,500	51,500	51,500
Property Services	-	-	-	16,035	16,035	16,035
Other Services	-	-	-	15,600	15,600	15,600
Materials	-	-	-	16,250	16,250	16,250
City Grants & Contributions	-	-	-	100	100	100
Internal Service Charges	-	-	-	410,099	410,099	410,099
Community Services Total	-	-	-	1,761,956	1,761,956	1,761,956

Expenditure Information by Fund & Department

Fund: General

Dept: Community Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Code Enforcement division was moved to Community Services from Economic & Development Services within the General Fund. Livability & Code Services division was moved from the Administrative Fund to the General Fund. For purposes of this highlights report, only those line-item changes unrelated to the organizational change have been discussed.

Personnel Services

Wages/Salaries	\$137,374 increase. In prior fiscal years, a partial position was dedicated to this program. In fiscal year 2022/23, the position is being shifted fully to this program. The increase also includes typical annual staffing cost increases and shifts in personnel associated with reorganizations.
Temporary Seasonal	(\$15,599) decrease. Reflects the shift from part-time temporary staff to regular staff for support of the My Gresham program to provide better service delivery.
Overtime	\$3,000 increase. Based on anticipated overtime expenditures.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	-	750,125	750,125	750,125
501010 Overtime	-	13,000	13,000	13,000
Total Personnel	-	763,125	763,125	763,125
Benefits				
501101 FICA	-	59,844	59,844	59,844
501102 Tri-Met Tax	-	6,039	6,039	6,039
501110 PERS - Employer	-	118,032	118,032	118,032
501111 PERS - IAP Pickup	-	45,334	45,334	45,334
501112 PERS - Bond	-	27,808	27,808	27,808
501120 Health Insurance	-	188,530	188,530	188,530
501121 Dental Insurance	-	16,609	16,609	16,609
501122 Workers' Compensation	-	11,636	11,636	11,636
501130 Other Benefits	-	15,415	15,415	15,415
Total Benefits	-	489,247	489,247	489,247
Professional & Technical Services				
502006 Contracted Services	-	51,500	51,500	51,500
Total Professional & Technical Services	-	51,500	51,500	51,500
Property Services				
502106 Cell Phone/Wireless Services	-	9,210	9,210	9,210
502140 Rent/Lease	-	6,825	6,825	6,825
Total Property Services	-	16,035	16,035	16,035
Other Services				
502204 Printing	-	5,000	5,000	5,000
502212 Dues & Memberships	-	1,700	1,700	1,700
502214 Training & Education	-	4,600	4,600	4,600
502215 Travel Expenses	-	2,300	2,300	2,300
502216 Meals	-	2,000	2,000	2,000
Total Other Services	-	15,600	15,600	15,600
Materials				
502301 Office Supplies	-	3,000	3,000	3,000
502314 Minor Equipment & Tools	-	7,000	7,000	7,000
502316 Equip Supplies, Parts, Maint	-	600	600	600
502326 PPE & Uniforms	-	1,400	1,400	1,400
502360 Books & Publications	-	400	400	400
502361 Postage & Delivery	-	2,050	2,050	2,050
502363 Computer/Software/Maintenance	-	1,500	1,500	1,500
502364 Employee Recognition	-	300	300	300
Total Materials	-	16,250	16,250	16,250
City Grants & Contributions				
502408 Incentive Programs	-	100	100	100
Total City Grants & Contributions	-	100	100	100

Internal Service Charges

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
502904	ISC - Property Management	-	46,374	46,374
502906	ISC - Vehicle Maint & Fuel	-	22,790	22,790
502910	ISC - Legal	-	60,209	60,209
502916	ISC - City Administration	-	26,570	26,570
502918	ISC - Financial Services	-	21,156	21,156
502922	ISC - Information Services	-	175,665	175,665
502924	ISC - Citywide Services	-	32,631	32,631
502926	ISC - General Support Services	-	3,628	3,628
502930	ISC - Liability Management	-	18,593	18,593
502952	ISC - Computer Replacement	-	2,483	2,483
Total Internal Service Charges		-	410,099	410,099
Community Services Total		-	1,761,956	1,761,956

Department Requirements

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks						
Requirements by Division						
Parks Administration	-	-	-	523,475	523,475	523,475
Parks Operations	2,076,748	1,997,301	2,778,965	2,718,062	2,718,062	2,718,062
Recreation	-	-	300,000	415,555	415,555	415,555
Parks Support Services	786,407	902,390	952,263	952,801	952,801	952,801
Parks Total	<u>2,863,155</u>	<u>2,899,691</u>	<u>4,031,228</u>	<u>4,609,893</u>	<u>4,609,893</u>	<u>4,609,893</u>
Requirements by Category						
Personnel Services	1,312,258	1,213,812	1,526,135	2,029,852	2,029,852	2,029,852
Materials & Services	1,522,179	1,685,879	2,505,093	2,540,041	2,540,041	2,540,041
Capital Outlay	28,718	-	-	40,000	40,000	40,000
Parks Total	<u>2,863,155</u>	<u>2,899,691</u>	<u>4,031,228</u>	<u>4,609,893</u>	<u>4,609,893</u>	<u>4,609,893</u>

Department Requirements by Type

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks						
<u>Requirements by Type</u>						
Personnel	829,600	750,275	912,809	1,260,852	1,260,852	1,260,852
Benefits	482,658	463,537	613,326	769,000	769,000	769,000
Professional & Technical Services	286,963	300,777	894,630	916,200	916,200	916,200
Property Services	358,852	400,468	508,300	550,215	550,215	550,215
Other Services	28,237	18,747	33,250	12,275	12,275	12,275
Materials	51,421	54,912	102,150	105,550	105,550	105,550
City Grants & Contributions	10,299	1,639	14,500	3,000	3,000	3,000
Internal Service Charges	786,407	902,390	952,263	952,801	952,801	952,801
Capital Outlay	28,718	-	-	40,000	40,000	40,000
Parks Total	<u>2,863,155</u>	<u>2,899,691</u>	<u>4,031,228</u>	<u>4,609,893</u>	<u>4,609,893</u>	<u>4,609,893</u>

Expenditure Information by Fund & Department

Fund: General and Police, Fire & Parks
Dept: Parks

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries \$345,902 increase. Primarily reflects the addition of 2 new positions and the shift of 2 positions from Urban Design & Planning and Community Services. Please see the *Staffing Information* section of this document for more information.

Materials and Services

Permits & Licenses \$11,070 increase. Reflects an increase in Commercial Driver's License and Playground Safety Inspector certificate fees.

Cell Phones/Wireless Services \$3,000 increase. Reflects anticipated expenditures associated with increased staffing.

Rent/ Lease \$4,200 increase. Reflects increases associated with increasing Parks staffing.

Promotion (\$23,675) decrease. Reflects changes in promotional activities and aligns budget with actual expenditures.

Minor Equipment & Tools (\$3,800) decrease. Aligns budget with actual expenditures.

Contributions/ City Match (\$12,000) decrease. Reflects a shift of some expenses to Contracted Service line.

Capital Outlay

Motor Vehicle \$40,000 increase. Reflects the anticipated purchase of an additional vehicle to support parks maintenance.

NOTE: Commentary on line items of variances of +/- 10% from fiscal year 2021/22 revised to fiscal year 2022/23 proposed. This does not include the 2900 series of material and services. These line items are internal service charges allocated to each fund/division from the City's internal service providers. For a complete explanation, see the Internal Service Charge Manual.

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks				
Requirements by Account				
Personnel				
501001 Wages/Salaries	786,058	1,131,960	1,131,960	1,131,960
501006 Temporary & Seasonal	100,000	100,000	100,000	100,000
501010 Overtime	6,750	6,750	6,750	6,750
501030 Premium Pay	20,001	22,142	22,142	22,142
Total Personnel	912,809	1,260,852	1,260,852	1,260,852
Benefits				
501101 FICA	69,669	100,079	100,079	100,079
501102 Tri-Met Tax	7,203	9,976	9,976	9,976
501110 PERS - Employer	132,200	176,118	176,118	176,118
501111 PERS - IAP Pickup	48,770	68,910	68,910	68,910
501112 PERS - Bond	29,914	42,269	42,269	42,269
501120 Health Insurance	236,857	269,713	269,713	269,713
501121 Dental Insurance	21,715	27,896	27,896	27,896
501122 Workers' Compensation	47,901	48,813	48,813	48,813
501130 Other Benefits	19,097	25,226	25,226	25,226
Total Benefits	613,326	769,000	769,000	769,000
Professional & Technical Services				
502006 Contracted Services	890,500	901,000	901,000	901,000
502008 Med & Psych	1,000	1,000	1,000	1,000
502020 Permits & Licenses	3,130	14,200	14,200	14,200
Total Professional & Technical Services	894,630	916,200	916,200	916,200
Property Services				
502104 Utility Services	328,785	356,000	356,000	356,000
502106 Cell Phone/Wireless Services	11,515	14,515	14,515	14,515
502124 Infrastructure R & M	163,000	170,500	170,500	170,500
502140 Rent/Lease	5,000	9,200	9,200	9,200
Total Property Services	508,300	550,215	550,215	550,215
Other Services				
502204 Printing	300	700	700	700
502208 Promotion	24,450	775	775	775
502212 Dues & Memberships	1,500	1,500	1,500	1,500
502214 Training & Education	5,000	5,000	5,000	5,000
502215 Travel Expenses	2,000	2,300	2,300	2,300
502216 Meals	-	2,000	2,000	2,000
Total Other Services	33,250	12,275	12,275	12,275
Materials				
502301 Office Supplies	2,100	3,600	3,600	3,600
502310 Gas, Oil, Lube	6,500	6,500	6,500	6,500
502312 Vehicle Supplies, Parts, Maint	2,850	2,850	2,850	2,850
502314 Minor Equipment & Tools	22,500	18,700	18,700	18,700
502316 Equip Supplies, Parts, Maint	13,000	13,100	13,100	13,100
502325 Other Supplies	15,600	17,600	17,600	17,600
502326 PPE & Uniforms	10,000	10,000	10,000	10,000
502341 Signs	4,500	4,500	4,500	4,500

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks				
502360 Books & Publications	300	500	500	500
502361 Postage & Delivery	500	1,900	1,900	1,900
502363 Computer/Software/Maintenance	24,200	25,700	25,700	25,700
502364 Employee Recognition	100	600	600	600
Total Materials	102,150	105,550	105,550	105,550
City Grants & Contributions				
502406 Customer Assistance	2,500	2,500	2,500	2,500
502408 Incentive Programs	-	500	500	500
502410 Contributions/City Match	12,000	-	-	-
Total City Grants & Contributions	14,500	3,000	3,000	3,000
Internal Service Charges				
502904 ISC - Property Management	207,146	222,586	222,586	222,586
502906 ISC - Vehicle Maint & Fuel	146,735	200,459	200,459	200,459
502910 ISC - Legal	23,308	27,996	27,996	27,996
502916 ISC - City Administration	69,368	85,885	85,885	85,885
502918 ISC - Financial Services	61,719	68,386	68,386	68,386
502922 ISC - Information Services	105,722	133,974	133,974	133,974
502924 ISC - Citywide Services	87,549	105,476	105,476	105,476
502926 ISC - General Support Services	10,955	11,727	11,727	11,727
502928 ISC - Community Livability	6,964	-	-	-
502930 ISC - Liability Management	69,254	87,337	87,337	87,337
502950 ISC - Equipment Replacement	157,318	-	-	-
502952 ISC - Computer Replacement	6,225	8,975	8,975	8,975
Total Internal Service Charges	952,263	952,801	952,801	952,801
Capital Outlay				
503010 Motor Vehicles	-	40,000	40,000	40,000
Total Capital Outlay	-	40,000	40,000	40,000
Parks Total	4,031,228	4,609,893	4,609,893	4,609,893

Department Requirements

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development						
<u>Requirements by Division</u>						
Economic Development	558,136	560,048	613,895	-	-	-
EDS Support Services	135,354	128,359	111,989	-	-	-
Economic Development Total	<u>693,490</u>	<u>688,407</u>	<u>725,884</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Requirements by Category</u>						
Personnel Services	421,478	453,851	500,415	-	-	-
Materials & Services	272,012	234,556	225,469	-	-	-
Economic Development Total	<u>693,490</u>	<u>688,407</u>	<u>725,884</u>	<u>-</u>	<u>-</u>	<u>-</u>

Department Requirements by Type

General Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development						
Requirements by Type						
Personnel	268,057	291,885	307,934	-	-	-
Benefits	153,421	161,966	192,481	-	-	-
Professional & Technical Services	50,526	26,000	25,000	-	-	-
Property Services	997	1,020	6,400	-	-	-
Other Services	31,668	26,864	67,500	-	-	-
Materials	1,373	313	4,580	-	-	-
City Grants & Contributions	52,094	52,000	10,000	-	-	-
Internal Service Charges	135,354	128,359	111,989	-	-	-
Economic Development Total	693,490	688,407	725,884	-	-	-

Fund: General
Dept: Economic Development

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23, The Economic Development function was transferred to Economic & Development Services from Economic Development within the General Fund. Please refer to Economic & Development Services highlights of the General Fund for highlights related to this function.

Line Item Detail by Department

General Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development				
Requirements by Account				
Personnel				
501001 Wages/Salaries	307,934	-	-	-
Total Personnel	307,934	-	-	-
Benefits				
501101 FICA	23,497	-	-	-
501102 Tri-Met Tax	2,431	-	-	-
501110 PERS - Employer	53,636	-	-	-
501111 PERS - IAP Pickup	18,478	-	-	-
501112 PERS - Bond	11,333	-	-	-
501120 Health Insurance	67,542	-	-	-
501121 Dental Insurance	6,603	-	-	-
501122 Workers' Compensation	4,104	-	-	-
501130 Other Benefits	4,857	-	-	-
Total Benefits	192,481	-	-	-
Professional & Technical Services				
502006 Contracted Services	25,000	-	-	-
Total Professional & Technical Services	25,000	-	-	-
Property Services				
502106 Cell Phone/Wireless Services	1,000	-	-	-
502140 Rent/Lease	5,400	-	-	-
Total Property Services	6,400	-	-	-
Other Services				
502204 Printing	2,500	-	-	-
502208 Promotion	4,500	-	-	-
502212 Dues & Memberships	40,500	-	-	-
502214 Training & Education	7,000	-	-	-
502215 Travel Expenses	10,000	-	-	-
502216 Meals	3,000	-	-	-
Total Other Services	67,500	-	-	-
Materials				
502301 Office Supplies	1,480	-	-	-
502314 Minor Equipment & Tools	900	-	-	-
502316 Equip Supplies, Parts, Maint	100	-	-	-
502360 Books & Publications	400	-	-	-
502361 Postage & Delivery	1,000	-	-	-
502363 Computer/Software/Maintenance	500	-	-	-
502364 Employee Recognition	200	-	-	-
Total Materials	4,580	-	-	-
City Grants & Contributions				
502408 Incentive Programs	10,000	-	-	-
Total City Grants & Contributions	10,000	-	-	-
Internal Service Charges				
502904 ISC - Property Management	10,604	-	-	-

Line Item Detail by Department

General Fund		2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development					
502910	ISC - Legal	6,780	-	-	-
502916	ISC - City Administration	16,932	-	-	-
502918	ISC - Financial Services	15,065	-	-	-
502922	ISC - Information Services	27,272	-	-	-
502924	ISC - Citywide Services	21,370	-	-	-
502926	ISC - General Support Services	2,674	-	-	-
502928	ISC - Community Livability	1,700	-	-	-
502930	ISC - Liability Management	7,870	-	-	-
502952	ISC - Computer Replacement	1,722	-	-	-
Total Internal Service Charges		111,989	-	-	-
 Economic Development Total		 725,884	 -	 -	 -



Business Funds Revenues

Five funds are grouped under the category of Business Funds: Urban Design and Planning Fund, Solid Waste & Sustainability Fund, Rental Inspection Fund, Building Fund, and Urban Renewal Support Fund. These funds account for community and development services, management of the City's solid waste collection system, sustainability, as well as services provided to the Gresham Redevelopment Commission. Revenues for the Urban Design & Planning Fund include interfund transfers from the General Fund for planning services and revenues from charges for private development services. The Solid Waste & Sustainability Fund's revenue comes primarily from haulers and grants. The Rental Inspection Fund's revenue is from licenses and permit fees generated by the program. The Building Fund's primary revenue is from licenses and permit fees. The Urban Renewal Support Fund's primary revenue is from an intergovernmental agreement with the Gresham Redevelopment Commission. These revenues are described in greater detail in the *Revenue Information* section of this document.

Business Funds Expenditures

The Urban Design & Planning Fund provides planning and land use services to private developers and general community and transportation planning. The Solid Waste and Sustainability Fund provides for the management of the City's solid waste and recycling collection system. The Rental Inspection Fund provides annual mandatory inspections of rental units that are selected by statistical sampling to address substandard housing concerns. The Building Fund conducts construction plan review, permit issuance and building inspections. The Urban Renewal Support Fund carries out the Rockwood/West Gresham Urban Renewal Plan, with the City's costs being reimbursed by the Urban Renewal Area.

For fiscal year 2022/23, operating expenditures include:

- Urban Design and Planning Fund.
 - \$3.9 million operating budget.
 - 7.1% increase compared to last year's budget.
- Solid Waste & Sustainability Fund.
 - \$1.2 million operating budget.
 - 7.6% increase compared to last year's budget.
- Rental Inspection Fund.
 - \$1.2 million operating budget.
 - 20.0% increase compared to last year's budget.
- Building Fund.
 - \$5.2 million operating budget.
 - 3.3% increase compared to last year's budget.
- Urban Renewal Support Fund.
 - \$2.1 million operating budget.
 - 19.0% increase compared to last year's budget.

Resources and Requirements by Fund

Urban Design & Planning Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Licenses & Permits	-	52,387	80,000	130,000	130,000	130,000
Intergovernmental	23,864	89,678	-	-	-	-
Charges for Services	554,661	598,288	750,000	700,000	700,000	700,000
Miscellaneous Income	47,767	23,778	10,000	10,000	10,000	10,000
Internal Payments	-	-	135,000	-	-	-
Interfund Transfers	2,569,000	2,335,000	2,344,000	2,656,000	2,656,000	2,656,000
Beginning Balance	1,974,563	1,305,495	719,000	534,000	534,000	534,000
Total Resources	5,169,855	4,404,626	4,038,000	4,030,000	3,900,000	3,900,000
Requirements						
Urban Design & Planning	3,654,310	3,351,153	3,677,108	3,937,578	3,937,578	3,937,578
<i>Operating Total</i>	<i>3,654,310</i>	<i>3,351,153</i>	<i>3,677,108</i>	<i>3,937,578</i>	<i>3,937,578</i>	<i>3,937,578</i>
Interfund Transfers	210,050	165,600	-	58,000	58,000	58,000
Contingency	-	-	360,892	34,422	34,422	34,422
Unappropriated	1,305,495	887,873	-	-	-	-
<i>Non-Operating Total</i>	<i>1,515,545</i>	<i>1,053,473</i>	<i>360,892</i>	<i>92,422</i>	<i>92,422</i>	<i>92,422</i>
Total Requirements	5,169,855	4,404,626	4,038,000	4,030,000	4,030,000	4,030,000

Department Requirements

Urban Design & Planning Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning						
<u>Requirements by Division</u>						
Urban Design & Planning	2,757,958	2,460,215	2,810,058	3,051,885	3,051,885	3,051,885
UDP Support Services	896,352	890,938	867,050	885,693	885,693	885,693
Urban Design & Planning Total	<u>3,654,310</u>	<u>3,351,153</u>	<u>3,677,108</u>	<u>3,937,578</u>	<u>3,937,578</u>	<u>3,937,578</u>
<u>Requirements by Category</u>						
Personnel Services	2,591,757	2,376,146	2,620,458	2,812,285	2,812,285	2,812,285
Materials & Services	1,062,553	975,007	1,056,650	1,125,293	1,125,293	1,125,293
Urban Design & Planning Total	<u>3,654,310</u>	<u>3,351,153</u>	<u>3,677,108</u>	<u>3,937,578</u>	<u>3,937,578</u>	<u>3,937,578</u>

Department Requirements by Type

Urban Design & Planning Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning						
Requirements by Type						
Personnel	1,698,628	1,551,479	1,585,944	1,758,798	1,758,798	1,758,798
Benefits	893,129	824,667	1,034,514	1,053,487	1,053,487	1,053,487
Professional & Technical Services	118,739	52,957	135,500	185,500	185,500	185,500
Property Services	8,232	5,043	11,000	11,000	11,000	11,000
Other Services	33,668	16,354	23,700	23,700	23,700	23,700
Materials	5,236	4,715	18,400	18,400	18,400	18,400
City Grants & Contributions	326	5,000	1,000	1,000	1,000	1,000
Internal Service Charges	896,352	890,938	867,050	885,693	885,693	885,693
Urban Design & Planning Total	<u>3,654,310</u>	<u>3,351,153</u>	<u>3,677,108</u>	<u>3,937,578</u>	<u>3,937,578</u>	<u>3,937,578</u>

Fund: Urban Design and Planning
Dept: Urban Design and Planning

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries

\$173,854 increase. Reflects the addition of two positions and an offset by the shift of one position to the Parks department. Please see the staffing information in the *Additional Information* section of this document for more information.

Materials and Services

Contracted Services

\$50,000 increase. Reflects consulting services for an organizational review as well as other project based consulting services. This is offset by the shift of a contract to the Parks department.

Line Item Detail by Department

Urban Design & Planning Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning				
Requirements by Account				
Personnel				
501001 Wages/Salaries	1,562,944	1,736,798	1,736,798	1,736,798
501010 Overtime	20,000	18,000	18,000	18,000
501030 Premium Pay	3,000	4,000	4,000	4,000
Total Personnel	1,585,944	1,758,798	1,758,798	1,758,798
Benefits				
501101 FICA	121,113	138,700	138,700	138,700
501102 Tri-Met Tax	12,519	13,931	13,931	13,931
501110 PERS - Employer	278,898	305,137	305,137	305,137
501111 PERS - IAP Pickup	95,164	104,618	104,618	104,618
501112 PERS - Bond	58,372	64,169	64,169	64,169
501120 Health Insurance	383,062	339,674	339,674	339,674
501121 Dental Insurance	36,709	33,873	33,873	33,873
501122 Workers' Compensation	20,329	22,547	22,547	22,547
501130 Other Benefits	28,348	30,838	30,838	30,838
Total Benefits	1,034,514	1,053,487	1,053,487	1,053,487
Professional & Technical Services				
502006 Contracted Services	135,000	185,000	185,000	185,000
502008 Med & Psych	500	500	500	500
Total Professional & Technical Services	135,500	185,500	185,500	185,500
Property Services				
502106 Cell Phone/Wireless Services	1,000	1,000	1,000	1,000
502140 Rent/Lease	10,000	10,000	10,000	10,000
Total Property Services	11,000	11,000	11,000	11,000
Other Services				
502204 Printing	6,000	6,000	6,000	6,000
502208 Promotion	6,350	6,350	6,350	6,350
502212 Dues & Memberships	5,000	5,000	5,000	5,000
502214 Training & Education	5,000	5,000	5,000	5,000
502215 Travel Expenses	1,000	1,000	1,000	1,000
502216 Meals	350	350	350	350
Total Other Services	23,700	23,700	23,700	23,700
Materials				
502301 Office Supplies	4,000	4,000	4,000	4,000
502314 Minor Equipment & Tools	1,700	1,700	1,700	1,700
502316 Equip Supplies, Parts, Maint	600	600	600	600
502326 PPE & Uniforms	600	600	600	600
502360 Books & Publications	2,150	2,150	2,150	2,150
502361 Postage & Delivery	4,000	4,000	4,000	4,000
502363 Computer/Software/Maintenance	4,850	4,850	4,850	4,850
502364 Employee Recognition	500	500	500	500
Total Materials	18,400	18,400	18,400	18,400
City Grants & Contributions				
502408 Incentive Programs	1,000	1,000	1,000	1,000

Line Item Detail by Department

Urban Design & Planning Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning				
Total City Grants & Contributions	1,000	1,000	1,000	1,000
Internal Service Charges				
502904 ISC - Property Management	105,172	106,583	106,583	106,583
502910 ISC - Legal	135,604	143,681	143,681	143,681
502916 ISC - City Administration	79,491	78,340	78,340	78,340
502918 ISC - Financial Services	70,725	62,378	62,378	62,378
502922 ISC - Information Services	204,943	236,567	236,567	236,567
502924 ISC - Citywide Services	100,324	96,211	96,211	96,211
502926 ISC - General Support Services	12,553	10,697	10,697	10,697
502928 ISC - Community Livability	50,026	49,917	49,917	49,917
502930 ISC - Liability Management	38,050	39,796	39,796	39,796
502932 ISC - Community Development	32,427	40,416	40,416	40,416
502934 ISC - Economic Development	23,096	-	-	-
502952 ISC - Computer Replacement	14,639	21,107	21,107	21,107
Total Internal Service Charges	867,050	885,693	885,693	885,693
Urban Design & Planning Total	3,677,108	3,937,578	3,937,578	3,937,578

Resources and Requirements by Fund

Solid Waste & Sustainability Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	190,654	169,553	165,400	214,000	214,000	214,000
Charges for Services	712,020	712,020	749,000	778,000	778,000	778,000
Miscellaneous Income	15,705	18,051	15,700	10,000	10,000	10,000
Interfund Transfers	639,981	109,698	108,000	108,000	108,000	108,000
Beginning Balance	-	593,238	692,000	853,000	853,000	853,000
Total Resources	<u>1,558,360</u>	<u>1,602,560</u>	<u>1,730,100</u>	<u>1,963,000</u>	<u>1,963,000</u>	<u>1,963,000</u>
Requirements						
Environmental Services	949,046	893,400	1,126,798	1,212,083	1,212,083	1,212,083
<i>Operating Total</i>	<u>949,046</u>	<u>893,400</u>	<u>1,126,798</u>	<u>1,212,083</u>	<u>1,212,083</u>	<u>1,212,083</u>
Interfund Transfers	16,076	13,200	-	-	-	-
Contingency	-	-	113,000	122,000	122,000	122,000
Unappropriated	593,238	695,960	490,302	628,917	628,917	628,917
<i>Non-Operating Total</i>	<u>609,314</u>	<u>709,160</u>	<u>603,302</u>	<u>750,917</u>	<u>750,917</u>	<u>750,917</u>
Total Requirements	<u>1,558,360</u>	<u>1,602,560</u>	<u>1,730,100</u>	<u>1,963,000</u>	<u>1,963,000</u>	<u>1,963,000</u>

Department Requirements

Solid Waste & Sustainability Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
<u>Requirements by Division</u>						
Solid Waste & Sustainability	751,889	686,981	905,076	960,992	960,992	960,992
Solid Waste Support Services	197,157	206,421	221,722	251,091	251,091	251,091
Environmental Services Total	<u>949,046</u>	<u>893,402</u>	<u>1,126,798</u>	<u>1,212,083</u>	<u>1,212,083</u>	<u>1,212,083</u>
<u>Requirements by Category</u>						
Personnel Services	696,784	639,052	761,326	865,242	865,242	865,242
Materials & Services	252,262	254,350	365,472	346,841	346,841	346,841
Environmental Services Total	<u>949,046</u>	<u>893,402</u>	<u>1,126,798</u>	<u>1,212,083</u>	<u>1,212,083</u>	<u>1,212,083</u>

Department Requirements by Type

Solid Waste & Sustainability Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Type						
Personnel	437,181	402,707	437,167	515,257	515,257	515,257
Benefits	259,603	236,345	324,159	349,985	349,985	349,985
Professional & Technical Services	31,303	36,785	85,000	37,000	37,000	37,000
Property Services	1,884	1,999	2,500	2,500	2,500	2,500
Other Services	19,549	6,148	40,250	40,250	40,250	40,250
Materials	2,369	497	7,750	7,750	7,750	7,750
City Grants & Contributions	-	2,500	8,250	8,250	8,250	8,250
Internal Service Charges	197,157	206,421	221,722	251,091	251,091	251,091
Environmental Services Total	949,046	893,402	1,126,798	1,212,083	1,212,083	1,212,083

Fund: Solid Waste & Sustainability
Dept: Environmental Services

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries \$103,090 increase. Reflects inflationary increases and an increase of a partial position to support mandatory Food Scrap Policy implementation.

Temporary & Seasonal (\$25,000) decrease. Reflects the removal of the Sustainability intern position.

Materials and Services

Contracted Services (\$48,000) decrease. Reflects the reduction of a completed contract for Sustainability Analysis.

Line Item Detail by Department

Solid Waste & Sustainability Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	410,967	514,057	514,057	514,057
501006 Temporary & Seasonal	25,000	-	-	-
501010 Overtime	800	800	800	800
501030 Premium Pay	400	400	400	400
Total Personnel	437,167	515,257	515,257	515,257
Benefits				
501101 FICA	36,912	40,663	40,663	40,663
501102 Tri-Met Tax	3,833	4,076	4,076	4,076
501110 PERS - Employer	85,676	88,196	88,196	88,196
501111 PERS - IAP Pickup	27,613	30,600	30,600	30,600
501112 PERS - Bond	16,937	18,767	18,767	18,767
501120 Health Insurance	126,489	138,721	138,721	138,721
501121 Dental Insurance	10,754	11,898	11,898	11,898
501122 Workers' Compensation	5,987	6,621	6,621	6,621
501130 Other Benefits	9,958	10,443	10,443	10,443
Total Benefits	324,159	349,985	349,985	349,985
Professional & Technical Services				
502006 Contracted Services	85,000	37,000	37,000	37,000
Total Professional & Technical Services	85,000	37,000	37,000	37,000
Property Services				
502106 Cell Phone/Wireless Services	1,000	1,000	1,000	1,000
502140 Rent/Lease	1,500	1,500	1,500	1,500
Total Property Services	2,500	2,500	2,500	2,500
Other Services				
502204 Printing	16,250	16,250	16,250	16,250
502208 Promotion	13,600	13,600	13,600	13,600
502212 Dues & Memberships	500	500	500	500
502214 Training & Education	8,700	8,700	8,700	8,700
502215 Travel Expenses	200	200	200	200
502216 Meals	1,000	1,000	1,000	1,000
Total Other Services	40,250	40,250	40,250	40,250
Materials				
502301 Office Supplies	300	300	300	300
502314 Minor Equipment & Tools	1,700	1,700	1,700	1,700
502361 Postage & Delivery	1,000	1,000	1,000	1,000
502363 Computer/Software/Maintenance	4,750	4,750	4,750	4,750
Total Materials	7,750	7,750	7,750	7,750
City Grants & Contributions				
502410 Contributions/City Match	8,250	8,250	8,250	8,250
Total City Grants & Contributions	8,250	8,250	8,250	8,250
Internal Service Charges				
502904 ISC - Property Management	28,686	30,462	30,462	30,462

Line Item Detail by Department

Solid Waste & Sustainability Fund		2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services					
502906	ISC - Vehicle Maint & Fuel	3,722	2,059	2,059	2,059
502910	ISC - Legal	12,115	12,828	12,828	12,828
502916	ISC - City Administration	21,502	24,006	24,006	24,006
502918	ISC - Financial Services	19,131	19,115	19,115	19,115
502922	ISC - Information Services	61,526	82,456	82,456	82,456
502924	ISC - Citywide Services	27,138	29,482	29,482	29,482
502926	ISC - General Support Services	3,396	3,278	3,278	3,278
502928	ISC - Community Livability	13,532	15,296	15,296	15,296
502930	ISC - Liability Management	11,164	13,125	13,125	13,125
502932	ISC - Community Development	8,771	12,385	12,385	12,385
502934	ISC - Economic Development	6,247	-	-	-
502950	ISC - Equipment Replacement	826	881	881	881
502952	ISC - Computer Replacement	3,966	5,718	5,718	5,718
Total Internal Service Charges		221,722	251,091	251,091	251,091
Environmental Services Total		1,126,798	1,212,083	1,212,083	1,212,083

Resources and Requirements by Fund

Rental Inspection Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Licenses & Permits	668,870	683,220	659,400	660,000	660,000	660,000
Intergovernmental	-	33,296	-	-	-	-
Miscellaneous Income	46,397	55,911	14,600	23,000	23,000	23,000
Internal Payments	-	-	-	100,000	100,000	100,000
Interfund Transfers	-	-	-	33,000	33,000	33,000
Beginning Balance	826,044	876,845	850,000	732,000	732,000	732,000
Total Resources	<u>1,541,311</u>	<u>1,649,272</u>	<u>1,524,000</u>	<u>1,548,000</u>	<u>1,548,000</u>	<u>1,548,000</u>
Requirements						
Econ & Dev Services	653,667	667,933	1,015,756	-	-	-
Community Services	-	-	-	1,219,053	1,219,053	1,219,053
<i>Operating Total</i>	<u>653,667</u>	<u>667,933</u>	<u>1,015,756</u>	<u>1,219,053</u>	<u>1,219,053</u>	<u>1,219,053</u>
Interfund Transfers	10,799	52,800	-	14,000	14,000	14,000
Contingency	-	-	102,000	122,000	122,000	122,000
Unappropriated	876,845	928,539	406,244	192,947	192,947	192,947
<i>Non-Operating Total</i>	<u>887,644</u>	<u>981,339</u>	<u>508,244</u>	<u>328,947</u>	<u>328,947</u>	<u>328,947</u>
Total Requirements	<u>1,541,311</u>	<u>1,649,272</u>	<u>1,524,000</u>	<u>1,548,000</u>	<u>1,548,000</u>	<u>1,548,000</u>

Department Requirements

Rental Inspection Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
<u>Requirements by Division</u>						
Rental Inspection	-	-	-	990,924	990,924	990,924
Support Services	-	-	-	228,129	228,129	228,129
Community Services Total	-	-	-	1,219,053	1,219,053	1,219,053
 <u>Requirements by Category</u>						
Personnel Services	-	-	-	952,474	952,474	952,474
Materials & Services	-	-	-	266,579	266,579	266,579
Community Services Total	-	-	-	1,219,053	1,219,053	1,219,053

Department Requirements by Type

Rental Inspection Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
Requirements by Type						
Personnel	-	-	-	549,588	549,588	549,588
Benefits	-	-	-	402,886	402,886	402,886
Professional & Technical Services	-	-	-	12,000	12,000	12,000
Property Services	-	-	-	8,000	8,000	8,000
Other Services	-	-	-	7,750	7,750	7,750
Materials	-	-	-	10,700	10,700	10,700
Internal Service Charges	-	-	-	228,129	228,129	228,129
Community Services Total	-	-	-	1,219,053	1,219,053	1,219,053

Fund: Rental Inspection
Dept: Community Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Rental Inspection division was moved from Economic & Development Services to Community Services within the Rental Inspection Fund. For purposes of this highlights report, only those line-item changes unrelated to the organizational change have been discussed.

Personnel Services

Wages/Salaries	\$45,700 increase. Reflects the redistribution of several positions based on the reorganizations for fiscal year 2022/23.
Limited Term	\$60,388 increase. Reflects the shift of the Housing Development Coordinator position from the City Manager’s Office to Rental Inspection. This position is primarily funded through the Metro Housing Bond.

Line Item Detail by Department

Rental Inspection Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	-	465,901	465,901	465,901
501004 Limited Term	-	73,887	73,887	73,887
501010 Overtime	-	8,000	8,000	8,000
501030 Premium Pay	-	1,800	1,800	1,800
Total Personnel	-	549,588	549,588	549,588
Benefits				
501101 FICA	-	42,966	42,966	42,966
501102 Tri-Met Tax	-	4,351	4,351	4,351
501110 PERS - Employer	-	85,674	85,674	85,674
501111 PERS - IAP Pickup	-	32,645	32,645	32,645
501112 PERS - Bond	-	20,024	20,024	20,024
501120 Health Insurance	-	179,699	179,699	179,699
501121 Dental Insurance	-	17,897	17,897	17,897
501122 Workers' Compensation	-	8,512	8,512	8,512
501130 Other Benefits	-	11,118	11,118	11,118
Total Benefits	-	402,886	402,886	402,886
Professional & Technical Services				
502006 Contracted Services	-	12,000	12,000	12,000
Total Professional & Technical Services	-	12,000	12,000	12,000
Property Services				
502106 Cell Phone/Wireless Services	-	3,000	3,000	3,000
502140 Rent/Lease	-	5,000	5,000	5,000
Total Property Services	-	8,000	8,000	8,000
Other Services				
502204 Printing	-	2,000	2,000	2,000
502208 Promotion	-	500	500	500
502212 Dues & Memberships	-	750	750	750
502214 Training & Education	-	3,000	3,000	3,000
502215 Travel Expenses	-	1,000	1,000	1,000
502216 Meals	-	500	500	500
Total Other Services	-	7,750	7,750	7,750
Materials				
502301 Office Supplies	-	2,000	2,000	2,000
502314 Minor Equipment & Tools	-	2,300	2,300	2,300
502316 Equip Supplies, Parts, Maint	-	1,300	1,300	1,300
502326 PPE & Uniforms	-	800	800	800
502360 Books & Publications	-	1,000	1,000	1,000
502361 Postage & Delivery	-	2,000	2,000	2,000
502363 Computer/Software/Maintenance	-	1,300	1,300	1,300
Total Materials	-	10,700	10,700	10,700
Internal Service Charges				
502904 ISC - Property Management	-	22,160	22,160	22,160
502906 ISC - Vehicle Maint & Fuel	-	10,402	10,402	10,402

Line Item Detail by Department

Rental Inspection Fund		2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services					
502910	ISC - Legal	-	13,894	13,894	13,894
502916	ISC - City Administration	-	21,641	21,641	21,641
502918	ISC - Financial Services	-	17,231	17,231	17,231
502922	ISC - Information Services	-	60,715	60,715	60,715
502924	ISC - Citywide Services	-	26,577	26,577	26,577
502926	ISC - General Support Services	-	2,955	2,955	2,955
502928	ISC - Community Livability	-	13,789	13,789	13,789
502930	ISC - Liability Management	-	14,128	14,128	14,128
502932	ISC - Community Development	-	11,165	11,165	11,165
502950	ISC - Equipment Replacement	-	9,393	9,393	9,393
502952	ISC - Computer Replacement	-	4,079	4,079	4,079
Total Internal Service Charges		-	228,129	228,129	228,129
Community Services Total		-	1,219,053	1,219,053	1,219,053

Department Requirements

Rental Inspection Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
<u>Requirements by Division</u>						
Rental Inspection Program	480,145	482,645	810,016	-	-	-
Rental Insp Support Services	173,522	185,288	205,740	-	-	-
Econ & Dev Services Total	<u>653,667</u>	<u>667,933</u>	<u>1,015,756</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Requirements by Category</u>						
Personnel Services	471,343	470,333	772,066	-	-	-
Materials & Services	182,324	197,600	243,690	-	-	-
Econ & Dev Services Total	<u>653,667</u>	<u>667,933</u>	<u>1,015,756</u>	<u>-</u>	<u>-</u>	<u>-</u>

Department Requirements by Type

Rental Inspection Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
Requirements by Type						
Personnel	293,791	296,762	443,500	-	-	-
Benefits	177,552	173,571	328,566	-	-	-
Professional & Technical Services	84	-	12,000	-	-	-
Property Services	3,601	4,896	8,000	-	-	-
Other Services	2,890	4,394	7,250	-	-	-
Materials	2,227	3,022	10,700	-	-	-
Internal Service Charges	173,522	185,288	205,740	-	-	-
Econ & Dev Services Total	653,667	667,933	1,015,756	-	-	-

Fund: Rental Inspection
Dept: Economic & Development Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Rental Inspection division was moved from Economic & Development Services to Community Services. Please refer to Community Services highlights of the Rental Inspection Fund for highlights related to these functions.

Line Item Detail by Department

Rental Inspection Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	420,201	-	-	-
501004 Limited Term	13,499	-	-	-
501010 Overtime	8,000	-	-	-
501030 Premium Pay	1,800	-	-	-
Total Personnel	443,500	-	-	-
Benefits				
501101 FICA	32,915	-	-	-
501102 Tri-Met Tax	3,503	-	-	-
501110 PERS - Employer	71,030	-	-	-
501111 PERS - IAP Pickup	26,614	-	-	-
501112 PERS - Bond	16,327	-	-	-
501120 Health Insurance	146,662	-	-	-
501121 Dental Insurance	15,208	-	-	-
501122 Workers' Compensation	7,216	-	-	-
501130 Other Benefits	9,091	-	-	-
Total Benefits	328,566	-	-	-
Professional & Technical Services				
502006 Contracted Services	12,000	-	-	-
Total Professional & Technical Services	12,000	-	-	-
Property Services				
502106 Cell Phone/Wireless Services	3,000	-	-	-
502140 Rent/Lease	5,000	-	-	-
Total Property Services	8,000	-	-	-
Other Services				
502204 Printing	2,000	-	-	-
502212 Dues & Memberships	750	-	-	-
502214 Training & Education	3,000	-	-	-
502215 Travel Expenses	1,000	-	-	-
502216 Meals	500	-	-	-
Total Other Services	7,250	-	-	-
Materials				
502301 Office Supplies	2,000	-	-	-
502314 Minor Equipment & Tools	2,300	-	-	-
502316 Equip Supplies, Parts, Maint	1,300	-	-	-
502326 PPE & Uniforms	800	-	-	-
502360 Books & Publications	1,000	-	-	-
502361 Postage & Delivery	2,000	-	-	-
502363 Computer/Software/Maintenance	1,300	-	-	-
Total Materials	10,700	-	-	-
Internal Service Charges				
502904 ISC - Property Management	21,935	-	-	-
502906 ISC - Vehicle Maint & Fuel	14,552	-	-	-
502910 ISC - Legal	14,956	-	-	-

Line Item Detail by Department

Rental Inspection Fund		2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services					
502916	ISC - City Administration	18,633	-	-	-
502918	ISC - Financial Services	16,578	-	-	-
502922	ISC - Information Services	48,504	-	-	-
502924	ISC - Citywide Services	23,517	-	-	-
502926	ISC - General Support Services	2,943	-	-	-
502928	ISC - Community Livability	11,726	-	-	-
502930	ISC - Liability Management	11,725	-	-	-
502932	ISC - Community Development	7,601	-	-	-
502934	ISC - Economic Development	5,414	-	-	-
502950	ISC - Equipment Replacement	4,827	-	-	-
502952	ISC - Computer Replacement	2,829	-	-	-
Total Internal Service Charges		205,740	-	-	-
Econ & Dev Services Total		1,015,756	-	-	-

Resources and Requirements by Fund

Building Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Licenses & Permits	2,470,814	1,644,490	1,982,000	2,984,000	2,984,000	2,984,000
Intergovernmental	221,254	296,675	226,000	226,000	226,000	226,000
Charges for Services	1,938,868	1,035,503	1,062,000	1,316,000	1,316,000	1,316,000
Miscellaneous Income	192,035	131,302	75,000	106,000	106,000	106,000
Interfund Transfers	149,800	115,000	-	144,000	144,000	144,000
Beginning Balance	6,739,953	7,922,045	7,500,000	7,062,000	7,062,000	7,062,000
Total Resources	<u>11,712,724</u>	<u>11,145,015</u>	<u>10,845,000</u>	<u>11,838,000</u>	<u>11,838,000</u>	<u>11,838,000</u>
Requirements						
Econ & Dev Services	3,708,643	3,846,564	5,013,750	5,181,042	5,181,042	5,181,042
<i>Operating Total</i>	<u>3,708,643</u>	<u>3,846,564</u>	<u>5,013,750</u>	<u>5,181,042</u>	<u>5,181,042</u>	<u>5,181,042</u>
Interfund Transfers	82,036	62,488	30,000	30,000	30,000	30,000
Contingency	-	-	450,000	519,000	519,000	519,000
Unappropriated	7,922,045	7,235,963	5,351,250	6,107,958	6,107,958	6,107,958
<i>Non-Operating Total</i>	<u>8,004,081</u>	<u>7,298,451</u>	<u>5,831,250</u>	<u>6,656,958</u>	<u>6,656,958</u>	<u>6,656,958</u>
Total Requirements	<u>11,712,724</u>	<u>11,145,015</u>	<u>10,845,000</u>	<u>11,838,000</u>	<u>11,838,000</u>	<u>11,838,000</u>

Department Requirements

Building Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
Requirements by Division						
Building Administration	411,276	360,611	603,315	885,927	885,927	885,927
Building Inspections	1,975,063	2,122,991	2,701,541	2,674,349	2,674,349	2,674,349
Permit Center	367,759	389,849	636,477	495,290	495,290	495,290
Building Support Services	954,545	973,115	1,072,417	1,125,476	1,125,476	1,125,476
Econ & Dev Services Total	<u>3,708,643</u>	<u>3,846,566</u>	<u>5,013,750</u>	<u>5,181,042</u>	<u>5,181,042</u>	<u>5,181,042</u>
Requirements by Category						
Personnel Services	2,697,392	2,811,730	3,739,283	3,853,516	3,853,516	3,853,516
Materials & Services	1,011,251	1,034,836	1,274,467	1,327,526	1,327,526	1,327,526
Capital Outlay	-	-	-	-	-	-
Econ & Dev Services Total	<u>3,708,643</u>	<u>3,846,566</u>	<u>5,013,750</u>	<u>5,181,042</u>	<u>5,181,042</u>	<u>5,181,042</u>

Department Requirements by Type

Building Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
Requirements by Type						
Personnel	1,765,957	1,842,019	2,258,770	2,349,827	2,349,827	2,349,827
Benefits	931,435	969,711	1,480,513	1,503,689	1,503,689	1,503,689
Professional & Technical Services	3,059	9,784	95,000	95,000	95,000	95,000
Property Services	24,571	22,946	36,000	36,000	36,000	36,000
Other Services	21,274	24,380	33,000	33,000	33,000	33,000
Materials	7,630	4,611	37,050	37,050	37,050	37,050
City Grants & Contributions	172	-	1,000	1,000	1,000	1,000
Internal Service Charges	954,545	973,115	1,072,417	1,125,476	1,125,476	1,125,476
Econ & Dev Services Total	<u>3,708,643</u>	<u>3,846,566</u>	<u>5,013,750</u>	<u>5,181,042</u>	<u>5,181,042</u>	<u>5,181,042</u>

Fund: Building
Dept: Economic & Community Development

FY 22/23 BUDGET HIGHLIGHTS

Personnel Services

Overtime \$2,500 increase. Reflects overtime for the Permit Center.

Line Item Detail by Department

Building Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	2,224,784	2,311,677	2,311,677	2,311,677
501010 Overtime	24,000	26,500	26,500	26,500
501030 Premium Pay	9,986	11,650	11,650	11,650
Total Personnel	2,258,770	2,349,827	2,349,827	2,349,827
Benefits				
501101 FICA	171,896	184,857	184,857	184,857
501102 Tri-Met Tax	17,104	17,838	17,838	17,838
501110 PERS - Employer	382,631	378,157	378,157	378,157
501111 PERS - IAP Pickup	135,538	139,587	139,587	139,587
501112 PERS - Bond	83,135	85,621	85,621	85,621
501120 Health Insurance	560,697	566,527	566,527	566,527
501121 Dental Insurance	53,129	52,585	52,585	52,585
501122 Workers' Compensation	34,509	35,285	35,285	35,285
501130 Other Benefits	41,874	43,232	43,232	43,232
Total Benefits	1,480,513	1,503,689	1,503,689	1,503,689
Professional & Technical Services				
502006 Contracted Services	95,000	95,000	95,000	95,000
Total Professional & Technical Services	95,000	95,000	95,000	95,000
Property Services				
502106 Cell Phone/Wireless Services	20,000	20,000	20,000	20,000
502124 Infrastructure R & M	1,000	1,000	1,000	1,000
502140 Rent/Lease	15,000	15,000	15,000	15,000
Total Property Services	36,000	36,000	36,000	36,000
Other Services				
502204 Printing	3,500	3,500	3,500	3,500
502212 Dues & Memberships	3,500	3,500	3,500	3,500
502214 Training & Education	20,000	20,000	20,000	20,000
502215 Travel Expenses	4,000	4,000	4,000	4,000
502216 Meals	2,000	2,000	2,000	2,000
Total Other Services	33,000	33,000	33,000	33,000
Materials				
502301 Office Supplies	5,000	5,000	5,000	5,000
502312 Vehicle Supplies, Parts, Maint	2,000	2,000	2,000	2,000
502314 Minor Equipment & Tools	5,000	5,000	5,000	5,000
502316 Equip Supplies, Parts, Maint	2,500	2,500	2,500	2,500
502326 PPE & Uniforms	3,300	3,300	3,300	3,300
502360 Books & Publications	9,000	9,000	9,000	9,000
502363 Computer/Software/Maintenance	9,500	9,500	9,500	9,500
502364 Employee Recognition	750	750	750	750
Total Materials	37,050	37,050	37,050	37,050
City Grants & Contributions				
502408 Incentive Programs	1,000	1,000	1,000	1,000
Total City Grants & Contributions	1,000	1,000	1,000	1,000

Line Item Detail by Department

Building Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted	
Econ & Dev Services					
Internal Service Charges					
502904	ISC - Property Management	125,380	125,453	125,453	125,453
502906	ISC - Vehicle Maint & Fuel	60,520	48,123	48,123	48,123
502910	ISC - Legal	41,077	31,670	31,670	31,670
502916	ISC - City Administration	94,902	106,817	106,817	106,817
502918	ISC - Financial Services	84,437	85,053	85,053	85,053
502922	ISC - Information Services	270,111	308,454	308,454	308,454
502924	ISC - Citywide Services	119,774	131,183	131,183	131,183
502926	ISC - General Support Services	14,987	14,585	14,585	14,585
502928	ISC - Community Livability	59,725	68,062	68,062	68,062
502930	ISC - Liability Management	63,130	73,262	73,262	73,262
502932	ISC - Community Development	38,714	55,109	55,109	55,109
502934	ISC - Economic Development	27,573	-	-	-
502950	ISC - Equipment Replacement	54,803	52,785	52,785	52,785
502952	ISC - Computer Replacement	17,284	24,920	24,920	24,920
Total Internal Service Charges		1,072,417	1,125,476	1,125,476	1,125,476
Econ & Dev Services Total		5,013,750	5,181,042	5,181,042	5,181,042

Resources and Requirements by Fund

Urban Renewal Support Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	1,070,000	997,221	1,748,300	2,112,500	2,112,500	2,112,500
Beginning Balance	103,536	100,152	100,200	4,400	4,400	4,400
Total Resources	<u>1,173,536</u>	<u>1,097,373</u>	<u>1,848,500</u>	<u>2,116,900</u>	<u>2,116,900</u>	<u>2,116,900</u>
Requirements						
Urban Renewal	1,060,176	1,081,967	1,745,986	2,076,900	2,076,900	2,076,900
<i>Operating Total</i>	<u>1,060,176</u>	<u>1,081,967</u>	<u>1,745,986</u>	<u>2,076,900</u>	<u>2,076,900</u>	<u>2,076,900</u>
Interfund Transfers	13,208	11,000	40,000	40,000	40,000	40,000
Contingency	-	-	62,514	-	-	-
Unappropriated	100,152	4,406	-	-	-	-
<i>Non-Operating Total</i>	<u>113,360</u>	<u>15,406</u>	<u>102,514</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Requirements	<u>1,173,536</u>	<u>1,097,373</u>	<u>1,848,500</u>	<u>2,116,900</u>	<u>2,116,900</u>	<u>2,116,900</u>

Department Requirements

Urban Renewal Support Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Renewal						
Requirements by Division						
Urban Renewal Support	589,730	583,848	1,279,296	1,665,479	1,665,479	1,665,479
UR Support Support Services	470,446	498,121	466,690	411,421	411,421	411,421
Urban Renewal Total	<u>1,060,176</u>	<u>1,081,969</u>	<u>1,745,986</u>	<u>2,076,900</u>	<u>2,076,900</u>	<u>2,076,900</u>
Requirements by Category						
Personnel Services	460,750	390,636	432,421	679,179	679,179	679,179
Materials & Services	599,426	691,333	1,313,565	1,397,721	1,397,721	1,397,721
Urban Renewal Total	<u>1,060,176</u>	<u>1,081,969</u>	<u>1,745,986</u>	<u>2,076,900</u>	<u>2,076,900</u>	<u>2,076,900</u>

Department Requirements by Type

Urban Renewal Support Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Renewal						
Requirements by Type						
Personnel	305,357	256,917	272,108	413,237	413,237	413,237
Benefits	155,393	133,719	160,313	265,942	265,942	265,942
Professional & Technical Services	73,278	96,737	205,000	322,150	322,150	322,150
Property Services	9,592	4,364	67,300	66,000	66,000	66,000
Other Services	6,351	3,289	37,000	56,250	56,250	56,250
Materials	7,985	3,822	26,075	21,900	21,900	21,900
City Grants & Contributions	31,774	85,000	511,500	520,000	520,000	520,000
Internal Service Charges	470,446	498,121	466,690	411,421	411,421	411,421
Urban Renewal Total	<u>1,060,176</u>	<u>1,081,969</u>	<u>1,745,986</u>	<u>2,076,900</u>	<u>2,076,900</u>	<u>2,076,900</u>

Fund: Urban Renewal Support
Dept: Urban Renewal

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries \$136,772 increase. Reflects the redistribution of several positions based on the reorganizations for fiscal year 2022/23 and the addition of a position. Please see the staffing information in the *Additional Information* section of this document for more information.

Materials and Services

Contracted Services \$127,150 increase. Reflects the anticipated increased need for contractual services to advise and support next steps for the Urban Renewal District.

Permits & Licenses (\$10,000) decrease. Aligns budget with actual expenditures for property taxes for GRDC owned properties.

Promotion \$20,000 increase. Aligns budget with actual expenditures.

Minor Equipment & Tools (\$3,100) decrease. Aligns budget with actual expenditures.

Contributions/City Match \$10,000 increase. Based on anticipated contributions.

Line Item Detail by Department

Urban Renewal Support Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Renewal				
Requirements by Account				
Personnel				
501001 Wages/Salaries	272,108	413,237	413,237	413,237
Total Personnel	272,108	413,237	413,237	413,237
Benefits				
501101 FICA	20,819	31,718	31,718	31,718
501102 Tri-Met Tax	2,147	3,240	3,240	3,240
501110 PERS - Employer	47,257	70,310	70,310	70,310
501111 PERS - IAP Pickup	16,328	24,327	24,327	24,327
501112 PERS - Bond	10,015	14,921	14,921	14,921
501120 Health Insurance	50,519	99,670	99,670	99,670
501121 Dental Insurance	4,813	9,368	9,368	9,368
501122 Workers' Compensation	3,799	5,542	5,542	5,542
501130 Other Benefits	4,616	6,846	6,846	6,846
Total Benefits	160,313	265,942	265,942	265,942
Professional & Technical Services				
502006 Contracted Services	175,000	302,150	302,150	302,150
502020 Permits & Licenses	30,000	20,000	20,000	20,000
Total Professional & Technical Services	205,000	322,150	322,150	322,150
Property Services				
502104 Utility Services	8,000	8,000	8,000	8,000
502106 Cell Phone/Wireless Services	1,700	1,000	1,000	1,000
502124 Infrastructure R & M	56,000	56,000	56,000	56,000
502140 Rent/Lease	1,600	1,000	1,000	1,000
Total Property Services	67,300	66,000	66,000	66,000
Other Services				
502204 Printing	5,000	5,000	5,000	5,000
502208 Promotion	22,500	42,500	42,500	42,500
502212 Dues & Memberships	1,000	250	250	250
502214 Training & Education	4,500	4,500	4,500	4,500
502216 Meals	4,000	4,000	4,000	4,000
Total Other Services	37,000	56,250	56,250	56,250
Materials				
502301 Office Supplies	1,950	1,650	1,650	1,650
502314 Minor Equipment & Tools	4,100	1,000	1,000	1,000
502316 Equip Supplies, Parts, Maint	15,000	15,000	15,000	15,000
502325 Other Supplies	2,000	2,000	2,000	2,000
502360 Books & Publications	250	250	250	250
502361 Postage & Delivery	600	600	600	600
502363 Computer/Software/Maintenance	2,000	1,400	1,400	1,400
502364 Employee Recognition	175	-	-	-
Total Materials	26,075	21,900	21,900	21,900
City Grants & Contributions				
502404 UR Grant Program	500,000	500,000	500,000	500,000
502408 Incentive Programs	1,500	-	-	-

Line Item Detail by Department

Urban Renewal Support Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Renewal				
502410 Contributions/City Match	10,000	20,000	20,000	20,000
Total City Grants & Contributions	511,500	520,000	520,000	520,000
Internal Service Charges				
502904 ISC - Property Management	14,778	15,920	15,920	15,920
502910 ISC - Legal	60,250	53,071	53,071	53,071
502916 ISC - City Administration	26,254	26,546	26,546	26,546
502918 ISC - Financial Services	187,500	187,500	187,500	187,500
502922 ISC - Information Services	32,992	34,107	34,107	34,107
502924 ISC - Citywide Services	33,135	32,601	32,601	32,601
502926 ISC - General Support Services	4,146	3,625	3,625	3,625
502928 ISC - Community Livability	16,523	21,458	21,458	21,458
502930 ISC - Liability Management	16,694	18,546	18,546	18,546
502932 ISC - Community Development	29,500	14,500	14,500	14,500
502934 ISC - Economic Development	42,458	-	-	-
502952 ISC - Computer Replacement	2,460	3,547	3,547	3,547
Total Internal Service Charges	466,690	411,421	411,421	411,421
Urban Renewal Total	1,745,986	2,076,900	2,076,900	2,076,900

Infrastructure Funds Revenues

Six funds are grouped under the heading of Infrastructure Funds. They include Infrastructure Development, Streetlight, Transportation, Water, Stormwater, and Wastewater. These funds account for services related to the City's infrastructure.

The Infrastructure Development Fund's principal revenues come from charges for services and interfund transfers. The Streetlight Fund's revenues come from a portion of the City's utility license fees which are paid by private electric and natural gas utilities operating within Gresham's city limits. The Transportation Fund's principal sources of revenue are the gasoline tax and maintenance payments from Multnomah County for roads that were transferred to the City's jurisdiction. The Water Fund's revenue comes from water utility customers. The Stormwater Fund revenues come from stormwater fees and related revenues. The Wastewater Fund's revenues are from sewer utility customers and other sources.

Infrastructure Funds Expenditures

The Infrastructure Development Fund's operating costs are for the Development Engineering Program, the Public Works Construction Inspections Program, and the Surveying Program. The Streetlight Fund maintains and operates the City's streetlights. The Transportation Fund provides services for street repair and maintenance, and traffic engineering. The Water Fund operates and maintains the City's drinking water collection and distribution system. The Stormwater Fund maintains the storm water drainage system, detention ponds and the restoration of stream banks. The Wastewater Fund manages the City's wastewater collection system and treatment facilities.

For fiscal year 2022/23, operating expenditures include:

- Infrastructure Development Fund.
 - \$3.8 million operating budget.
 - 5.9% increase compared to last year's budget.
- Streetlight Fund.
 - \$0.6 million operating budget.
 - 5.6% increase compared to last year's budget.
- Transportation Fund.
 - \$11.4 million operating budget.
 - 5.6% increase compared to last year's budget.
- Water Fund.
 - \$13.8 million operating budget.
 - 7.7% increase compared to last year's budget.
- Stormwater Fund.
 - \$9.8 million operating budget.
 - 12.1% increase compared to last year's budget.
- Wastewater Fund.
 - \$17.3 million operating budget.
 - 6.8% increase compared to last year's budget.

Resources and Requirements by Fund

Infrastructure Development Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Charges for Services	907,517	1,062,327	832,800	974,200	974,200	974,200
Intergovernmental	-	10,910	-	-	-	-
Miscellaneous Income	109,149	93,344	49,000	61,600	61,600	61,600
Internal Payments	418,891	563,579	326,000	386,000	386,000	386,000
Interfund Transfers	1,821,200	1,921,200	2,074,800	1,599,200	1,599,200	1,599,200
Internal Service Charges	-	-	-	-	-	-
Beginning Balance	2,851,068	3,378,535	3,263,800	4,108,600	4,108,600	4,108,600
Total Resources	6,107,825	7,029,895	6,546,400	7,129,600	7,129,600	7,129,600
Requirements						
Environmental Services	2,684,785	2,880,115	3,563,458	3,771,995	3,771,995	3,771,995
<i>Operating Total</i>	<i>2,684,785</i>	<i>2,880,115</i>	<i>3,563,458</i>	<i>3,771,995</i>	<i>3,771,995</i>	<i>3,771,995</i>
Interfund Transfers	44,505	38,500	-	58,000	58,000	58,000
Contingency	-	-	535,000	566,000	566,000	566,000
Unappropriated	3,378,535	4,111,280	2,447,942	2,733,605	2,733,605	2,733,605
<i>Non-Operating Total</i>	<i>3,423,040</i>	<i>4,149,780</i>	<i>2,982,942</i>	<i>3,357,605</i>	<i>3,357,605</i>	<i>3,357,605</i>
Total Requirements	6,107,825	7,029,895	6,546,400	7,129,600	7,129,600	7,129,600

Department Requirements

Infrastructure Development Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Division						
Development Engineering	1,095,717	1,149,470	1,434,904	1,515,827	1,515,827	1,515,827
IDF Inspections	703,811	773,622	1,058,092	1,084,440	1,084,440	1,084,440
IDF Surveying	261,629	279,489	319,109	338,979	338,979	338,979
Infra Dev Support Services	623,628	677,534	751,353	832,749	832,749	832,749
Environmental Services Total	<u>2,684,785</u>	<u>2,880,115</u>	<u>3,563,458</u>	<u>3,771,995</u>	<u>3,771,995</u>	<u>3,771,995</u>
Requirements by Category						
Personnel Services	1,978,887	2,100,477	2,563,355	2,688,496	2,688,496	2,688,496
Materials & Services	705,898	779,638	967,103	1,050,499	1,050,499	1,050,499
Capital Outlay	-	-	33,000	33,000	33,000	33,000
Environmental Services Total	<u>2,684,785</u>	<u>2,880,115</u>	<u>3,563,458</u>	<u>3,771,995</u>	<u>3,771,995</u>	<u>3,771,995</u>

Department Requirements by Type

Infrastructure Development Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Type						
Personnel	1,297,955	1,366,067	1,570,649	1,648,805	1,648,805	1,648,805
Benefits	680,932	734,410	992,706	1,039,691	1,039,691	1,039,691
Professional & Technical Services	53,351	84,524	170,750	170,750	170,750	170,750
Property Services	6,954	8,142	7,000	8,500	8,500	8,500
Other Services	3,848	2,349	13,250	13,250	13,250	13,250
Materials	18,117	7,089	24,750	25,250	25,250	25,250
Internal Service Charges	623,628	677,534	751,353	832,749	832,749	832,749
Capital Outlay	-	-	33,000	33,000	33,000	33,000
Environmental Services Total	<u>2,684,785</u>	<u>2,880,115</u>	<u>3,563,458</u>	<u>3,771,995</u>	<u>3,771,995</u>	<u>3,771,995</u>

Fund: Infrastructure Development
Dept: Environmental Services

FY 22/23 BUDGET HIGHLIGHTS

No significant operating changes in the Infrastructure Development Fund, Environmental Services Department.

Line Item Detail by Department

Infrastructure Development Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	1,404,332	1,476,470	1,476,470	1,476,470
501004 Limited Term	84,317	90,335	90,335	90,335
501006 Temporary & Seasonal	15,000	15,000	15,000	15,000
501010 Overtime	65,000	65,000	65,000	65,000
501030 Premium Pay	2,000	2,000	2,000	2,000
Total Personnel	1,570,649	1,648,805	1,648,805	1,648,805
Benefits				
501101 FICA	119,090	130,436	130,436	130,436
501102 Tri-Met Tax	12,399	13,048	13,048	13,048
501110 PERS - Employer	274,463	285,295	285,295	285,295
501111 PERS - IAP Pickup	93,348	97,058	97,058	97,058
501112 PERS - Bond	57,257	59,535	59,535	59,535
501120 Health Insurance	351,735	366,431	366,431	366,431
501121 Dental Insurance	31,899	34,456	34,456	34,456
501122 Workers' Compensation	22,447	23,478	23,478	23,478
501130 Other Benefits	30,068	29,954	29,954	29,954
Total Benefits	992,706	1,039,691	1,039,691	1,039,691
Professional & Technical Services				
502006 Contracted Services	165,000	165,000	165,000	165,000
502020 Permits & Licenses	5,750	5,750	5,750	5,750
Total Professional & Technical Services	170,750	170,750	170,750	170,750
Property Services				
502106 Cell Phone/Wireless Services	5,500	7,000	7,000	7,000
502140 Rent/Lease	1,500	1,500	1,500	1,500
Total Property Services	7,000	8,500	8,500	8,500
Other Services				
502204 Printing	750	750	750	750
502208 Promotion	500	500	500	500
502212 Dues & Memberships	3,000	3,000	3,000	3,000
502214 Training & Education	9,000	9,000	9,000	9,000
Total Other Services	13,250	13,250	13,250	13,250
Materials				
502301 Office Supplies	3,300	3,300	3,300	3,300
502312 Vehicle Supplies, Parts, Maint	3,100	3,100	3,100	3,100
502314 Minor Equipment & Tools	7,750	7,750	7,750	7,750
502316 Equip Supplies, Parts, Maint	2,000	2,000	2,000	2,000
502324 First Aid & Safety	450	450	450	450
502326 PPE & Uniforms	1,250	1,750	1,750	1,750
502360 Books & Publications	950	950	950	950
502361 Postage & Delivery	300	300	300	300
502363 Computer/Software/Maintenance	5,400	5,400	5,400	5,400
502364 Employee Recognition	250	250	250	250
Total Materials	24,750	25,250	25,250	25,250
Internal Service Charges				
502904 ISC - Property Management	84,185	89,763	89,763	89,763
502906 ISC - Vehicle Maint & Fuel	46,233	45,863	45,863	45,863
502910 ISC - Legal	68,388	68,483	68,483	68,483

Line Item Detail by Department

Infrastructure Development Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
502916 ISC - City Administration	65,205	75,919	75,919	75,919
502918 ISC - Financial Services	58,015	60,450	60,450	60,450
502922 ISC - Information Services	147,790	182,185	182,185	182,185
502924 ISC - Citywide Services	82,294	93,237	93,237	93,237
502926 ISC - General Support Services	10,297	10,366	10,366	10,366
502928 ISC - Community Livability	41,036	48,374	48,374	48,374
502930 ISC - Liability Management	39,125	46,861	46,861	46,861
502932 ISC - Community Development	26,599	39,168	39,168	39,168
502934 ISC - Economic Development	18,945	-	-	-
502950 ISC - Equipment Replacement	49,094	51,683	51,683	51,683
502952 ISC - Computer Replacement	14,147	20,397	20,397	20,397
Total Internal Service Charges	751,353	832,749	832,749	832,749
Capital Outlay				
503010 Motor Vehicles	33,000	33,000	33,000	33,000
Total Capital Outlay	33,000	33,000	33,000	33,000
Environmental Services Total	3,563,458	3,771,995	3,771,995	3,771,995

Resources and Requirements by Fund

Streetlight Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	117,888	110,053	70,000	62,600	62,600	62,600
Charges for Services	73,879	43,614	-	-	-	-
Utility License Fees	1,319,456	1,327,544	1,310,000	1,376,000	1,376,000	1,376,000
Miscellaneous Income	79,799	60,850	57,000	76,000	76,000	76,000
Beginning Balance	3,714,904	4,260,531	3,800,000	5,037,000	5,037,000	5,037,000
Total Resources	<u>5,305,926</u>	<u>5,802,592</u>	<u>5,237,000</u>	<u>6,551,600</u>	<u>6,551,600</u>	<u>6,551,600</u>
Requirements						
Environmental Services	397,854	444,504	522,863	552,072	552,072	552,072
<i>Operating Total</i>	<u>397,854</u>	<u>444,504</u>	<u>522,863</u>	<u>552,072</u>	<u>552,072</u>	<u>552,072</u>
Interfund Transfers	647,541	692,752	1,552,800	1,578,200	1,578,200	1,578,200
Contingency	-	-	98,000	98,000	98,000	98,000
Unappropriated	4,260,531	4,665,336	3,063,337	4,323,328	4,323,328	4,323,328
<i>Non-Operating Total</i>	<u>4,908,072</u>	<u>5,358,088</u>	<u>4,714,137</u>	<u>5,999,528</u>	<u>5,999,528</u>	<u>5,999,528</u>
Total Requirements	<u>5,305,926</u>	<u>5,802,592</u>	<u>5,237,000</u>	<u>6,551,600</u>	<u>6,551,600</u>	<u>6,551,600</u>

Department Requirements

Streetlight Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
<u>Requirements by Division</u>						
Streetlight Operations	348,786	393,615	469,100	497,100	497,100	497,100
Streetlight Support Services	49,068	50,889	53,763	54,972	54,972	54,972
Environmental Services Total	<u>397,854</u>	<u>444,504</u>	<u>522,863</u>	<u>552,072</u>	<u>552,072</u>	<u>552,072</u>
<u>Requirements by Category</u>						
Materials & Services	397,854	444,504	522,863	552,072	552,072	552,072
Environmental Services Total	<u>397,854</u>	<u>444,504</u>	<u>522,863</u>	<u>552,072</u>	<u>552,072</u>	<u>552,072</u>

Department Requirements by Type

Streetlight Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Type						
Professional & Technical Services	46,641	397	114,000	142,000	142,000	142,000
Property Services	302,145	393,218	355,100	355,100	355,100	355,100
Internal Service Charges	49,068	50,889	53,763	54,972	54,972	54,972
Environmental Services Total	<u>397,854</u>	<u>444,504</u>	<u>522,863</u>	<u>552,072</u>	<u>552,072</u>	<u>552,072</u>

Fund: Streetlight
Dept: Environmental Services

FY 22/23 BUDGET HIGHLIGHTS

Materials and Services

Contracted Services \$28,000 increase. Reflects an increase in contracted services to support streetlight repair and maintenance.

Line Item Detail by Department

Streetlight Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	114,000	142,000	142,000	142,000
Total Professional & Technical Services	114,000	142,000	142,000	142,000
Property Services				
502104 Utility Services	279,000	279,000	279,000	279,000
502124 Infrastructure R & M	76,100	76,100	76,100	76,100
Total Property Services	355,100	355,100	355,100	355,100
Internal Service Charges				
502910 ISC - Legal	1,429	1,594	1,594	1,594
502916 ISC - City Administration	10,281	11,140	11,140	11,140
502918 ISC - Financial Services	9,147	8,870	8,870	8,870
502924 ISC - Citywide Services	12,976	13,681	13,681	13,681
502926 ISC - General Support Services	1,624	1,521	1,521	1,521
502928 ISC - Community Livability	6,470	7,098	7,098	7,098
502930 ISC - Liability Management	4,655	5,321	5,321	5,321
502932 ISC - Community Development	4,194	5,747	5,747	5,747
502934 ISC - Economic Development	2,987	-	-	-
Total Internal Service Charges	53,763	54,972	54,972	54,972
Environmental Services Total	522,863	552,072	552,072	552,072

Resources and Requirements by Fund

Transportation Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	12,195,073	12,769,370	13,589,000	13,997,000	13,997,000	13,997,000
Charges for Services	66,630	350,807	97,100	101,500	101,500	101,500
Utility License Fees	903,527	1,609,189	1,454,500	1,557,800	1,557,800	1,557,800
Miscellaneous Income	534,654	443,318	249,000	339,000	339,000	339,000
Internal Payments	2,016,153	2,196,867	1,641,845	1,274,000	1,274,000	1,274,000
Interfund Transfers	985,286	1,192,886	1,577,300	1,457,600	1,457,600	1,457,600
Beginning Balance	20,781,663	24,625,749	25,828,600	32,563,800	32,563,800	32,563,800
Total Resources	<u>37,482,986</u>	<u>43,188,186</u>	<u>44,437,345</u>	<u>51,290,700</u>	<u>51,290,700</u>	<u>51,290,700</u>
Requirements						
Environmental Services	8,530,485	9,189,803	10,775,987	11,379,138	11,379,138	11,379,138
<i>Operating Total</i>	<u>8,530,485</u>	<u>9,189,803</u>	<u>10,775,987</u>	<u>11,379,138</u>	<u>11,379,138</u>	<u>11,379,138</u>
Interfund Transfers	4,326,752	6,155,827	15,685,500	26,089,800	26,089,800	26,089,800
Contingency	-	-	1,617,000	1,707,000	1,707,000	1,707,000
Unappropriated	24,625,749	27,842,556	16,358,858	12,114,762	12,114,762	12,114,762
<i>Non-Operating Total</i>	<u>28,952,501</u>	<u>33,998,383</u>	<u>33,661,358</u>	<u>39,911,562</u>	<u>39,911,562</u>	<u>39,911,562</u>
Total Requirements	<u>37,482,986</u>	<u>43,188,186</u>	<u>44,437,345</u>	<u>51,290,700</u>	<u>51,290,700</u>	<u>51,290,700</u>

Department Requirements

Transportation Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Division						
Trans Administration	548,592	562,145	610,592	655,484	655,484	655,484
Transportation Operations	3,711,852	3,989,618	5,126,781	5,224,071	5,224,071	5,224,071
Transportation Engineering	1,384,456	1,449,590	1,659,192	1,797,049	1,797,049	1,797,049
Traffic Signals	822,762	943,773	1,019,579	1,041,135	1,041,135	1,041,135
Trans Support Services	2,062,823	2,244,679	2,359,843	2,661,399	2,661,399	2,661,399
Environmental Services Total	<u>8,530,485</u>	<u>9,189,805</u>	<u>10,775,987</u>	<u>11,379,138</u>	<u>11,379,138</u>	<u>11,379,138</u>
Requirements by Category						
Personnel Services	5,212,055	5,509,194	6,417,194	6,752,029	6,752,029	6,752,029
Materials & Services	3,259,214	3,680,611	4,288,293	4,556,609	4,556,609	4,556,609
Capital Outlay	59,216	-	70,500	70,500	70,500	70,500
Environmental Services Total	<u>8,530,485</u>	<u>9,189,805</u>	<u>10,775,987</u>	<u>11,379,138</u>	<u>11,379,138</u>	<u>11,379,138</u>

Department Requirements by Type

Transportation Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Type						
Personnel	3,313,651	3,520,191	3,895,864	4,081,746	4,081,746	4,081,746
Benefits	1,898,404	1,989,003	2,521,330	2,670,283	2,670,283	2,670,283
Professional & Technical Services	461,514	666,884	940,400	911,160	911,160	911,160
Property Services	398,421	510,657	575,200	615,200	615,200	615,200
Other Services	19,134	9,240	42,850	40,850	40,850	40,850
Materials	317,322	249,151	369,400	327,400	327,400	327,400
City Grants & Contributions	-	-	600	600	600	600
Internal Service Charges	2,062,823	2,244,679	2,359,843	2,661,399	2,661,399	2,661,399
Capital Outlay	59,216	-	70,500	70,500	70,500	70,500
Environmental Services Total	<u>8,530,485</u>	<u>9,189,805</u>	<u>10,775,987</u>	<u>11,379,138</u>	<u>11,379,138</u>	<u>11,379,138</u>

Fund: Transportation
Dept: Environmental Services

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Premium Pay (\$14,564) decrease. Reflects anticipated expenditures for current staffing levels.

Materials and Services

Infrastructure R & M \$43,000 increase. Reflects moving the budget for debris disposal from the Contracted Services line and increases for winter weather de-icer.

Minor Equipment & Tools (\$12,000) decrease. Aligns budget with actual expenditures.

Equip Supplies, Parts, Maint (\$15,000) decrease. Aligns budget with actual expenditures.

PPE & Uniforms \$4,000 increase. Reflects increased costs for safety equipment for operations crews.

Pavement Marking (\$10,000) decrease. Aligns budget with actual expenditures.

Signs (\$10,000) decrease. Reflects the completion of the mast arm project.

Line Item Detail by Department

Transportation Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	3,027,313	3,208,892	3,208,892	3,208,892
501004 Limited Term	380,487	399,354	399,354	399,354
501006 Temporary & Seasonal	340,000	340,000	340,000	340,000
501010 Overtime	61,000	61,000	61,000	61,000
501030 Premium Pay	87,064	72,500	72,500	72,500
Total Personnel	3,895,864	4,081,746	4,081,746	4,081,746
Benefits				
501101 FICA	297,182	318,736	318,736	318,736
501102 Tri-Met Tax	30,746	32,301	32,301	32,301
501110 PERS - Employer	620,132	646,830	646,830	646,830
501111 PERS - IAP Pickup	213,370	222,099	222,099	222,099
501112 PERS - Bond	130,873	136,233	136,233	136,233
501120 Health Insurance	914,753	990,170	990,170	990,170
501121 Dental Insurance	85,111	89,723	89,723	89,723
501122 Workers' Compensation	156,148	158,013	158,013	158,013
501130 Other Benefits	73,015	76,178	76,178	76,178
Total Benefits	2,521,330	2,670,283	2,670,283	2,670,283
Professional & Technical Services				
502006 Contracted Services	935,500	906,260	906,260	906,260
502008 Med & Psych	2,000	2,000	2,000	2,000
502020 Permits & Licenses	2,900	2,900	2,900	2,900
Total Professional & Technical Services	940,400	911,160	911,160	911,160
Property Services				
502104 Utility Services	61,800	61,800	61,800	61,800
502106 Cell Phone/Wireless Services	46,000	46,000	46,000	46,000
502124 Infrastructure R & M	401,200	444,200	444,200	444,200
502140 Rent/Lease	66,200	63,200	63,200	63,200
Total Property Services	575,200	615,200	615,200	615,200
Other Services				
502204 Printing	1,600	1,600	1,600	1,600
502208 Promotion	1,850	1,850	1,850	1,850
502212 Dues & Memberships	5,300	5,300	5,300	5,300
502214 Training & Education	27,000	25,000	25,000	25,000
502215 Travel Expenses	2,100	2,100	2,100	2,100
502216 Meals	5,000	5,000	5,000	5,000
Total Other Services	42,850	40,850	40,850	40,850
Materials				
502301 Office Supplies	8,250	8,250	8,250	8,250
502310 Gas, Oil, Lube	4,650	4,650	4,650	4,650
502312 Vehicle Supplies, Parts, Maint	12,000	13,000	13,000	13,000
502314 Minor Equipment & Tools	51,200	39,200	39,200	39,200
502316 Equip Supplies, Parts, Maint	49,100	34,100	34,100	34,100
502324 First Aid & Safety	900	900	900	900
502325 Other Supplies	2,850	2,850	2,850	2,850

Line Item Detail by Department

Transportation Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
502326 PPE & Uniforms	12,400	16,400	16,400	16,400
502340 Pavement Marking	80,500	70,500	70,500	70,500
502341 Signs	100,000	90,000	90,000	90,000
502360 Books & Publications	1,450	1,450	1,450	1,450
502361 Postage & Delivery	2,600	2,600	2,600	2,600
502363 Computer/Software/Maintenance	42,500	42,500	42,500	42,500
502364 Employee Recognition	1,000	1,000	1,000	1,000
Total Materials	369,400	327,400	327,400	327,400
City Grants & Contributions				
502408 Incentive Programs	600	600	600	600
Total City Grants & Contributions	600	600	600	600
Internal Service Charges				
502904 ISC - Property Management	230,664	246,837	246,837	246,837
502906 ISC - Vehicle Maint & Fuel	299,551	422,516	422,516	422,516
502910 ISC - Legal	123,847	162,027	162,027	162,027
502916 ISC - City Administration	204,800	229,581	229,581	229,581
502918 ISC - Financial Services	182,216	182,803	182,803	182,803
502922 ISC - Information Services	366,622	450,140	450,140	450,140
502924 ISC - Citywide Services	258,476	281,951	281,951	281,951
502926 ISC - General Support Services	32,342	31,348	31,348	31,348
502928 ISC - Community Livability	85,066	-	-	-
502930 ISC - Liability Management	132,129	159,341	159,341	159,341
502950 ISC - Equipment Replacement	412,251	448,893	448,893	448,893
502952 ISC - Computer Replacement	31,879	45,962	45,962	45,962
Total Internal Service Charges	2,359,843	2,661,399	2,661,399	2,661,399
Capital Outlay				
503008 Equipment	70,500	70,500	70,500	70,500
Total Capital Outlay	70,500	70,500	70,500	70,500
Environmental Services Total	10,775,987	11,379,138	11,379,138	11,379,138

Resources and Requirements by Fund

Water Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	87,377	164,476	86,700	95,000	95,000	95,000
Charges for Services	14,989,392	16,275,163	16,730,600	17,986,600	17,986,600	17,986,600
Miscellaneous Income	723,929	591,027	466,700	535,800	535,800	535,800
Internal Payments	605,461	952,871	960,000	1,153,000	1,153,000	1,153,000
Interfund Transfers	496,300	837,706	163,500	486,500	486,500	486,500
Beginning Balance	23,402,917	26,589,481	28,669,900	33,168,300	33,168,300	33,168,300
Total Resources	<u>40,305,376</u>	<u>45,410,724</u>	<u>47,077,400</u>	<u>53,425,200</u>	<u>53,425,200</u>	<u>53,425,200</u>
Requirements						
Environmental Services	11,468,252	11,694,721	12,845,431	13,834,876	13,834,876	13,834,876
<i>Operating Total</i>	<u>11,468,252</u>	<u>11,694,721</u>	<u>12,845,431</u>	<u>13,834,876</u>	<u>13,834,876</u>	<u>13,834,876</u>
Interfund Transfers	2,247,643	2,261,988	3,902,700	5,624,800	5,624,800	5,624,800
Contingency	-	-	1,927,000	2,075,000	2,075,000	2,075,000
Unappropriated	26,589,481	31,454,015	28,402,269	31,890,524	31,890,524	31,890,524
<i>Non-Operating Total</i>	<u>28,837,124</u>	<u>33,716,003</u>	<u>34,231,969</u>	<u>39,590,324</u>	<u>39,590,324</u>	<u>39,590,324</u>
Total Requirements	<u>40,305,376</u>	<u>45,410,724</u>	<u>47,077,400</u>	<u>53,425,200</u>	<u>53,425,200</u>	<u>53,425,200</u>

Department Requirements

Water Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Division						
Water Administration	554,709	560,292	600,974	642,479	642,479	642,479
Water Operations	7,940,465	8,110,477	8,734,109	9,332,957	9,332,957	9,332,957
Water Engineering	598,959	475,904	769,477	863,068	863,068	863,068
Water Support Services	2,374,119	2,548,048	2,740,871	2,996,372	2,996,372	2,996,372
Environmental Services Total	<u>11,468,252</u>	<u>11,694,721</u>	<u>12,845,431</u>	<u>13,834,876</u>	<u>13,834,876</u>	<u>13,834,876</u>
Requirements by Category						
Personnel Services	3,396,018	3,307,061	3,897,060	4,175,744	4,175,744	4,175,744
Materials & Services	8,072,234	8,373,271	8,923,371	9,634,132	9,634,132	9,634,132
Capital Outlay	-	14,389	25,000	25,000	25,000	25,000
Environmental Services Total	<u>11,468,252</u>	<u>11,694,721</u>	<u>12,845,431</u>	<u>13,834,876</u>	<u>13,834,876</u>	<u>13,834,876</u>

Department Requirements by Type

Water Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Type						
Personnel	2,106,450	2,036,367	2,291,528	2,471,237	2,471,237	2,471,237
Benefits	1,289,568	1,270,694	1,605,532	1,704,507	1,704,507	1,704,507
Professional & Technical Services	131,971	153,875	231,950	235,710	235,710	235,710
Property Services	685,352	641,346	753,100	858,100	858,100	858,100
Other Services	59,639	55,657	105,050	105,050	105,050	105,050
Materials	3,424,519	3,367,839	3,362,400	3,579,900	3,579,900	3,579,900
City Grants & Contributions	10,700	11,000	79,000	79,000	79,000	79,000
Internal Payments	1,385,934	1,595,506	1,651,000	1,780,000	1,780,000	1,780,000
Internal Service Charges	2,374,119	2,548,048	2,740,871	2,996,372	2,996,372	2,996,372
Capital Outlay	-	14,389	25,000	25,000	25,000	25,000
Environmental Services Total	<u>11,468,252</u>	<u>11,694,721</u>	<u>12,845,431</u>	<u>13,834,876</u>	<u>13,834,876</u>	<u>13,834,876</u>

Fund: Water
Dept: Environmental Services

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Overtime \$10,000 increase. Reflects anticipated overtime expenditures.

Materials and Services

Infrastructure R and M \$105,000 increase. Reflects increased meter replacement demand.

Line Item Detail by Department

Water Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	2,143,287	2,315,917	2,315,917	2,315,917
501006 Temporary & Seasonal	60,000	60,000	60,000	60,000
501010 Overtime	28,000	38,000	38,000	38,000
501030 Premium Pay	60,241	57,320	57,320	57,320
Total Personnel	2,291,528	2,471,237	2,471,237	2,471,237
Benefits				
501101 FICA	174,636	194,842	194,842	194,842
501102 Tri-Met Tax	18,090	19,563	19,563	19,563
501110 PERS - Employer	401,288	427,533	427,533	427,533
501111 PERS - IAP Pickup	133,905	143,222	143,222	143,222
501112 PERS - Bond	82,138	87,852	87,852	87,852
501120 Health Insurance	610,773	646,033	646,033	646,033
501121 Dental Insurance	55,568	58,417	58,417	58,417
501122 Workers' Compensation	84,893	78,943	78,943	78,943
501130 Other Benefits	44,241	48,102	48,102	48,102
Total Benefits	1,605,532	1,704,507	1,704,507	1,704,507
Professional & Technical Services				
502006 Contracted Services	216,000	219,760	219,760	219,760
502008 Med & Psych	2,000	2,000	2,000	2,000
502020 Permits & Licenses	13,950	13,950	13,950	13,950
Total Professional & Technical Services	231,950	235,710	235,710	235,710
Property Services				
502104 Utility Services	177,500	177,500	177,500	177,500
502106 Cell Phone/Wireless Services	74,900	74,900	74,900	74,900
502124 Infrastructure R & M	492,500	597,500	597,500	597,500
502140 Rent/Lease	8,200	8,200	8,200	8,200
Total Property Services	753,100	858,100	858,100	858,100
Other Services				
502204 Printing	5,500	5,500	5,500	5,500
502208 Promotion	4,900	4,900	4,900	4,900
502212 Dues & Memberships	56,800	56,800	56,800	56,800
502214 Training & Education	29,500	29,500	29,500	29,500
502215 Travel Expenses	2,850	2,850	2,850	2,850
502216 Meals	5,500	5,500	5,500	5,500
Total Other Services	105,050	105,050	105,050	105,050
Materials				
502301 Office Supplies	7,650	7,650	7,650	7,650
502310 Gas, Oil, Lube	2,000	2,000	2,000	2,000
502312 Vehicle Supplies, Parts, Maint	14,000	14,000	14,000	14,000
502314 Minor Equipment & Tools	46,000	46,000	46,000	46,000
502316 Equip Supplies, Parts, Maint	18,200	18,200	18,200	18,200
502324 First Aid & Safety	500	500	500	500
502325 Other Supplies	20,000	20,000	20,000	20,000
502326 PPE & Uniforms	11,000	11,000	11,000	11,000

Line Item Detail by Department

Water Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
502341 Signs	500	500	500	500
502342 Water Purchase	3,081,000	3,283,500	3,283,500	3,283,500
502360 Books & Publications	2,000	2,000	2,000	2,000
502361 Postage & Delivery	4,250	4,250	4,250	4,250
502363 Computer/Software/Maintenance	154,100	169,100	169,100	169,100
502364 Employee Recognition	1,200	1,200	1,200	1,200
Total Materials	3,362,400	3,579,900	3,579,900	3,579,900
City Grants & Contributions				
502408 Incentive Programs	79,000	79,000	79,000	79,000
Total City Grants & Contributions	79,000	79,000	79,000	79,000
Internal Payments				
502810 Internal Professional Services	3,000	3,000	3,000	3,000
502820 Utility License	1,648,000	1,777,000	1,777,000	1,777,000
Total Internal Payments	1,651,000	1,780,000	1,780,000	1,780,000
Internal Service Charges				
502904 ISC - Property Management	210,176	220,526	220,526	220,526
502906 ISC - Vehicle Maint & Fuel	154,849	173,426	173,426	173,426
502910 ISC - Legal	47,336	59,534	59,534	59,534
502916 ISC - City Administration	219,595	250,116	250,116	250,116
502918 ISC - Financial Services	195,379	199,154	199,154	199,154
502920 ISC - Utility Billing	611,156	659,614	659,614	659,614
502922 ISC - Information Services	293,995	362,493	362,493	362,493
502924 ISC - Citywide Services	277,148	307,170	307,170	307,170
502926 ISC - General Support Services	34,678	34,152	34,152	34,152
502928 ISC - Community Livability	138,199	159,369	159,369	159,369
502930 ISC - Liability Management	171,744	209,466	209,466	209,466
502932 ISC - Community Development	89,580	129,039	129,039	129,039
502934 ISC - Economic Development	63,801	-	-	-
502950 ISC - Equipment Replacement	212,449	202,344	202,344	202,344
502952 ISC - Computer Replacement	20,786	29,969	29,969	29,969
Total Internal Service Charges	2,740,871	2,996,372	2,996,372	2,996,372
Capital Outlay				
503008 Equipment	25,000	25,000	25,000	25,000
Total Capital Outlay	25,000	25,000	25,000	25,000
Environmental Services Total	12,845,431	13,834,876	13,834,876	13,834,876

Resources and Requirements by Fund

Stormwater Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Charges for Services	10,163,022	10,631,460	11,467,800	12,458,000	12,458,000	12,458,000
Intergovernmental	-	42,586	-	-	-	-
Miscellaneous Income	370,118	245,864	276,020	214,740	214,740	214,740
Internal Payments	449,577	557,109	409,000	617,000	617,000	617,000
Interfund Transfers	886,630	213,591	219,600	242,800	242,800	242,800
Beginning Balance	15,329,924	14,494,732	13,801,000	14,316,000	14,316,000	14,316,000
Total Resources	<u>27,199,271</u>	<u>26,185,342</u>	<u>26,173,420</u>	<u>27,848,540</u>	<u>27,848,540</u>	<u>27,848,540</u>
Requirements						
Environmental Services	<u>7,327,676</u>	<u>7,501,115</u>	<u>8,739,625</u>	<u>9,796,521</u>	<u>9,796,521</u>	<u>9,796,521</u>
<i>Operating Total</i>	<u>7,327,676</u>	<u>7,501,115</u>	<u>8,739,625</u>	<u>9,796,521</u>	<u>9,796,521</u>	<u>9,796,521</u>
Interfund Transfers	5,376,863	4,206,062	4,268,100	5,445,995	5,445,995	5,445,995
Contingency	-	-	1,311,000	1,472,000	1,472,000	1,472,000
Unappropriated	<u>14,494,732</u>	<u>14,478,165</u>	<u>11,854,695</u>	<u>11,134,024</u>	<u>11,134,024</u>	<u>11,134,024</u>
<i>Non-Operating Total</i>	<u>19,871,595</u>	<u>18,684,227</u>	<u>17,433,795</u>	<u>18,052,019</u>	<u>18,052,019</u>	<u>18,052,019</u>
Total Requirements	<u>27,199,271</u>	<u>26,185,342</u>	<u>26,173,420</u>	<u>27,848,540</u>	<u>27,848,540</u>	<u>27,848,540</u>

Department Requirements

Stormwater Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Division						
Stormwater Administration	525,660	529,896	577,310	616,326	616,326	616,326
Stormwater Operations	2,981,608	2,975,390	3,571,078	4,191,543	4,191,543	4,191,543
Stormwater Engineering	520,419	527,439	620,635	693,600	693,600	693,600
Natural Resources	509,727	524,428	648,373	696,606	696,606	696,606
Water Quality	935,373	958,419	1,093,924	1,128,559	1,128,559	1,128,559
Stormwater Support Services	1,854,889	1,985,543	2,228,305	2,469,887	2,469,887	2,469,887
Environmental Services Total	<u>7,327,676</u>	<u>7,501,115</u>	<u>8,739,625</u>	<u>9,796,521</u>	<u>9,796,521</u>	<u>9,796,521</u>
Requirements by Category						
Personnel Services	3,221,098	3,315,448	3,794,570	4,314,724	4,314,724	4,314,724
Materials & Services	4,097,678	4,173,617	4,902,055	5,372,297	5,372,297	5,372,297
Capital Outlay	8,900	12,050	43,000	109,500	109,500	109,500
Environmental Services Total	<u>7,327,676</u>	<u>7,501,115</u>	<u>8,739,625</u>	<u>9,796,521</u>	<u>9,796,521</u>	<u>9,796,521</u>

Department Requirements by Type

Stormwater Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
<u>Requirements by Type</u>						
Personnel	2,108,576	2,151,131	2,289,451	2,584,092	2,584,092	2,584,092
Benefits	1,112,522	1,164,317	1,505,119	1,730,632	1,730,632	1,730,632
Professional & Technical Services	674,799	724,481	918,700	1,026,260	1,026,260	1,026,260
Property Services	89,272	101,649	134,150	183,450	183,450	183,450
Other Services	39,196	19,433	79,800	72,300	72,300	72,300
Materials	157,922	132,310	196,300	209,000	209,000	209,000
City Grants & Contributions	339,871	152,039	204,800	172,400	172,400	172,400
Internal Payments	941,729	1,058,162	1,140,000	1,239,000	1,239,000	1,239,000
Internal Service Charges	1,854,889	1,985,543	2,228,305	2,469,887	2,469,887	2,469,887
Capital Outlay	8,900	12,050	43,000	109,500	109,500	109,500
Environmental Services Total	<u>7,327,676</u>	<u>7,501,115</u>	<u>8,739,625</u>	<u>9,796,521</u>	<u>9,796,521</u>	<u>9,796,521</u>

Fund: Stormwater
Dept: Environmental Services

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Limited Term \$113,880 increase. Reflects the addition of two LTE Public Utility Workers to support vegetation maintenance needs.

Materials and Services

Contracted Services \$104,560 increase. Reflects increasing costs for current contracted services.

Permits & Licenses \$2,500 increase. Reflects an increase in permit costs.

Infrastructure R & M \$50,000 increase. Includes debris disposal costs that were previously included in Contracted Services.

Promotion (\$6,300) decrease. Aligns budget with actual expenditures.

Minor Equipment & Tools \$7,500 increase. Includes increase for plants and seed costs.

Equip Supplies, Parts, Maint (\$10,000) decrease. Aligns budget with actual expenditures.

Computer/Software/Maintenance \$14,800 increase. Reflects costs for a three-year license for computer aided design software.

Incentive Programs \$2,600 increase. Reflects an increase for business pollution prevention programs.

Contributions/City Match (\$35,000) decrease. Reflects a reduction in anticipated contributions as well as a one-time internal adjustment in fiscal year 2021/22. Fiscal year 2022/23 budget is returned to the prior level.

Capital Outlay

Equipment (\$23,500) decrease. Reflects the anticipated purchases of construction equipment in fiscal year 2022/23.

Motor Vehicles \$90,000 increase. Reflects the purchase of two vehicles to equip the vegetation maintenance staff.

Line Item Detail by Department

Stormwater Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	2,129,801	2,310,202	2,310,202	2,310,202
501004 Limited Term	-	113,880	113,880	113,880
501006 Temporary & Seasonal	103,650	103,650	103,650	103,650
501010 Overtime	17,500	17,500	17,500	17,500
501030 Premium Pay	38,500	38,860	38,860	38,860
Total Personnel	2,289,451	2,584,092	2,584,092	2,584,092
Benefits				
501101 FICA	174,429	204,701	204,701	204,701
501102 Tri-Met Tax	18,085	20,552	20,552	20,552
501110 PERS - Employer	374,388	419,860	419,860	419,860
501111 PERS - IAP Pickup	131,167	148,049	148,049	148,049
501112 PERS - Bond	80,461	90,821	90,821	90,821
501120 Health Insurance	554,945	652,457	652,457	652,457
501121 Dental Insurance	51,453	57,558	57,558	57,558
501122 Workers' Compensation	76,335	86,477	86,477	86,477
501130 Other Benefits	43,856	50,157	50,157	50,157
Total Benefits	1,505,119	1,730,632	1,730,632	1,730,632
Professional & Technical Services				
502006 Contracted Services	897,900	1,002,460	1,002,460	1,002,460
502008 Med & Psych	1,200	1,700	1,700	1,700
502020 Permits & Licenses	19,600	22,100	22,100	22,100
Total Professional & Technical Services	918,700	1,026,260	1,026,260	1,026,260
Property Services				
502104 Utility Services	7,500	7,500	7,500	7,500
502106 Cell Phone/Wireless Services	26,950	27,550	27,550	27,550
502124 Infrastructure R & M	73,500	123,500	123,500	123,500
502140 Rent/Lease	26,200	24,900	24,900	24,900
Total Property Services	134,150	183,450	183,450	183,450
Other Services				
502204 Printing	4,100	4,100	4,100	4,100
502208 Promotion	30,700	24,400	24,400	24,400
502212 Dues & Memberships	6,600	6,600	6,600	6,600
502214 Training & Education	25,250	25,250	25,250	25,250
502215 Travel Expenses	9,300	9,300	9,300	9,300
502216 Meals	3,850	2,650	2,650	2,650
Total Other Services	79,800	72,300	72,300	72,300
Materials				
502301 Office Supplies	6,600	5,600	5,600	5,600
502310 Gas, Oil, Lube	1,300	800	800	800
502312 Vehicle Supplies, Parts, Maint	10,000	10,000	10,000	10,000
502314 Minor Equipment & Tools	53,950	61,450	61,450	61,450
502316 Equip Supplies, Parts, Maint	22,700	12,700	12,700	12,700
502324 First Aid & Safety	500	500	500	500
502325 Other Supplies	42,000	42,000	42,000	42,000

Line Item Detail by Department

Stormwater Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
502326 PPE & Uniforms	12,750	12,750	12,750	12,750
502340 Pavement Marking	2,000	2,000	2,000	2,000
502341 Signs	3,000	4,500	4,500	4,500
502360 Books & Publications	1,500	1,700	1,700	1,700
502361 Postage & Delivery	4,000	4,200	4,200	4,200
502363 Computer/Software/Maintenance	35,150	49,950	49,950	49,950
502364 Employee Recognition	850	850	850	850
Total Materials	196,300	209,000	209,000	209,000
City Grants & Contributions				
502408 Incentive Programs	2,800	5,400	5,400	5,400
502410 Contributions/City Match	202,000	167,000	167,000	167,000
Total City Grants & Contributions	204,800	172,400	172,400	172,400
Internal Payments				
502820 Utility License	1,140,000	1,239,000	1,239,000	1,239,000
Total Internal Payments	1,140,000	1,239,000	1,239,000	1,239,000
Internal Service Charges				
502904 ISC - Property Management	214,399	226,115	226,115	226,115
502906 ISC - Vehicle Maint & Fuel	131,696	152,322	152,322	152,322
502910 ISC - Legal	38,042	45,624	45,624	45,624
502916 ISC - City Administration	141,815	170,597	170,597	170,597
502918 ISC - Financial Services	126,176	135,837	135,837	135,837
502920 ISC - Utility Billing	459,450	495,880	495,880	495,880
502922 ISC - Information Services	288,705	334,722	334,722	334,722
502924 ISC - Citywide Services	178,983	209,512	209,512	209,512
502926 ISC - General Support Services	22,395	23,294	23,294	23,294
502928 ISC - Community Livability	89,249	108,701	108,701	108,701
502930 ISC - Liability Management	90,368	115,932	115,932	115,932
502932 ISC - Community Development	57,851	88,014	88,014	88,014
502934 ISC - Economic Development	41,203	-	-	-
502950 ISC - Equipment Replacement	323,506	328,060	328,060	328,060
502952 ISC - Computer Replacement	24,467	35,277	35,277	35,277
Total Internal Service Charges	2,228,305	2,469,887	2,469,887	2,469,887
Capital Outlay				
503008 Equipment	43,000	19,500	19,500	19,500
503010 Motor Vehicles	-	90,000	90,000	90,000
Total Capital Outlay	43,000	109,500	109,500	109,500
Environmental Services Total	8,739,625	9,796,521	9,796,521	9,796,521

Resources and Requirements by Fund

Wastewater Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Licenses & Permits	16,127	6,132	5,000	4,000	4,000	4,000
Intergovernmental	621,395	463,746	373,400	438,300	438,300	438,300
Charges for Services	19,203,298	19,966,140	20,908,100	22,109,500	22,109,500	22,109,500
Miscellaneous Income	770,522	533,907	428,300	342,400	342,400	342,400
Internal Payments	861,042	557,601	863,000	838,000	838,000	838,000
Interfund Transfers	847,178	453,444	1,641,200	232,800	232,800	232,800
Beginning Balance	32,169,450	31,485,647	27,059,000	22,420,000	22,420,000	22,420,000
Total Resources	54,489,012	53,466,617	51,278,000	46,385,000	46,385,000	46,385,000
Requirements						
Environmental Services	13,252,111	13,725,296	16,187,673	17,293,510	17,293,510	17,293,510
<i>Operating Total</i>	<i>13,252,111</i>	<i>13,725,296</i>	<i>16,187,673</i>	<i>17,293,510</i>	<i>17,293,510</i>	<i>17,293,510</i>
Debt Service	127,837	125,236	-	-	-	-
Interfund Transfers	9,623,417	11,758,094	13,542,700	5,664,806	5,664,806	5,664,806
Contingency	-	-	2,428,000	2,595,000	2,595,000	2,595,000
Unappropriated	31,485,647	27,857,991	19,119,627	20,831,684	20,831,684	20,831,684
<i>Non-Operating Total</i>	<i>41,236,901</i>	<i>39,741,321</i>	<i>35,090,327</i>	<i>29,091,490</i>	<i>29,091,490</i>	<i>29,091,490</i>
Total Requirements	54,489,012	53,466,617	51,278,000	46,385,000	46,385,000	46,385,000

Department Requirements

Wastewater Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Division						
Wastewater Administration	542,600	562,504	603,492	647,612	647,612	647,612
Wastewater Operations	3,869,457	4,001,429	4,510,286	4,832,990	4,832,990	4,832,990
Wastewater Engineering	497,668	536,830	763,492	846,144	846,144	846,144
Wastewater Treatment Plant	4,856,772	4,824,938	6,239,228	6,456,274	6,456,274	6,456,274
Wastewater Support Services	3,485,614	3,799,596	4,071,175	4,510,490	4,510,490	4,510,490
Environmental Services Total	<u>13,252,111</u>	<u>13,725,297</u>	<u>16,187,673</u>	<u>17,293,510</u>	<u>17,293,510</u>	<u>17,293,510</u>
Requirements by Category						
Personnel Services	3,397,479	3,250,522	4,238,727	4,558,719	4,558,719	4,558,719
Materials & Services	9,822,946	10,205,447	11,868,946	12,654,791	12,654,791	12,654,791
Capital Outlay	31,686	269,328	80,000	80,000	80,000	80,000
Environmental Services Total	<u>13,252,111</u>	<u>13,725,297</u>	<u>16,187,673</u>	<u>17,293,510</u>	<u>17,293,510</u>	<u>17,293,510</u>

Department Requirements by Type

Wastewater Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
Requirements by Type						
Personnel	2,081,239	1,996,484	2,482,752	2,682,476	2,682,476	2,682,476
Benefits	1,316,240	1,254,038	1,755,975	1,876,243	1,876,243	1,876,243
Professional & Technical Services	4,232,436	4,091,073	5,133,606	5,314,136	5,314,136	5,314,136
Property Services	128,492	133,624	221,750	221,750	221,750	221,750
Other Services	38,296	39,462	89,950	89,950	89,950	89,950
Materials	169,351	181,931	257,465	307,465	307,465	307,465
City Grants & Contributions	-	-	32,000	32,000	32,000	32,000
Internal Payments	1,768,757	1,959,761	2,063,000	2,179,000	2,179,000	2,179,000
Internal Service Charges	3,485,614	3,799,596	4,071,175	4,510,490	4,510,490	4,510,490
Capital Outlay	31,686	269,328	80,000	80,000	80,000	80,000
Environmental Services Total	<u>13,252,111</u>	<u>13,725,297</u>	<u>16,187,673</u>	<u>17,293,510</u>	<u>17,293,510</u>	<u>17,293,510</u>

Fund: Wastewater
Dept: Environmental Services

FY 2022/23 BUDGET HIGHLIGHTS

Materials and Services

Vehicle Supplies, Parts, Maint	\$10,000 increase. Reflects anticipated equipment and safety upfit costs for operations vehicles.
Minor Equipment & Tools	\$5,000 increase. Reflects an anticipated increase in costs for minor tools and batteries.
PPE and Uniforms	\$3,000 increase. Reflects increased costs for safety equipment for operations crews.
Computer/Software/Maint	\$32,000 increase. Reflects a three year license for computer aided design software as well as asset management software for the Wastewater Treatment Plant.

Line Item Detail by Department

Wastewater Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	2,354,811	2,557,455	2,557,455	2,557,455
501006 Temporary & Seasonal	80,000	80,000	80,000	80,000
501010 Overtime	10,000	10,000	10,000	10,000
501030 Premium Pay	37,941	35,021	35,021	35,021
Total Personnel	2,482,752	2,682,476	2,682,476	2,682,476
Benefits				
501101 FICA	189,309	212,189	212,189	212,189
501102 Tri-Met Tax	19,605	21,247	21,247	21,247
501110 PERS - Employer	441,093	464,789	464,789	464,789
501111 PERS - IAP Pickup	144,185	154,640	154,640	154,640
501112 PERS - Bond	88,446	94,853	94,853	94,853
501120 Health Insurance	679,973	724,488	724,488	724,488
501121 Dental Insurance	63,574	67,289	67,289	67,289
501122 Workers' Compensation	80,599	83,900	83,900	83,900
501130 Other Benefits	49,191	52,848	52,848	52,848
Total Benefits	1,755,975	1,876,243	1,876,243	1,876,243
Professional & Technical Services				
502006 Contracted Services	5,039,156	5,214,686	5,214,686	5,214,686
502008 Med & Psych	1,500	1,500	1,500	1,500
502020 Permits & Licenses	92,950	97,950	97,950	97,950
Total Professional & Technical Services	5,133,606	5,314,136	5,314,136	5,314,136
Property Services				
502104 Utility Services	38,300	38,300	38,300	38,300
502106 Cell Phone/Wireless Services	45,750	45,750	45,750	45,750
502124 Infrastructure R & M	126,500	126,500	126,500	126,500
502140 Rent/Lease	11,200	11,200	11,200	11,200
Total Property Services	221,750	221,750	221,750	221,750
Other Services				
502204 Printing	2,450	2,450	2,450	2,450
502208 Promotion	2,750	2,750	2,750	2,750
502212 Dues & Memberships	37,400	37,400	37,400	37,400
502214 Training & Education	34,700	34,700	34,700	34,700
502215 Travel Expenses	7,450	7,450	7,450	7,450
502216 Meals	5,200	5,200	5,200	5,200
Total Other Services	89,950	89,950	89,950	89,950
Materials				
502301 Office Supplies	8,250	8,250	8,250	8,250
502310 Gas, Oil, Lube	1,000	1,000	1,000	1,000
502312 Vehicle Supplies, Parts, Maint	15,500	25,500	25,500	25,500
502314 Minor Equipment & Tools	49,250	54,250	54,250	54,250
502316 Equip Supplies, Parts, Maint	32,300	32,300	32,300	32,300
502324 First Aid & Safety	750	750	750	750
502325 Other Supplies	17,000	17,000	17,000	17,000
502326 PPE & Uniforms	12,250	15,250	15,250	15,250

Line Item Detail by Department

Wastewater Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
502340 Pavement Marking	1,000	1,000	1,000	1,000
502341 Signs	2,000	2,000	2,000	2,000
502360 Books & Publications	1,500	1,500	1,500	1,500
502361 Postage & Delivery	5,900	5,900	5,900	5,900
502363 Computer/Software/Maintenance	110,065	142,065	142,065	142,065
502364 Employee Recognition	700	700	700	700
Total Materials	257,465	307,465	307,465	307,465
City Grants & Contributions				
502408 Incentive Programs	32,000	32,000	32,000	32,000
Total City Grants & Contributions	32,000	32,000	32,000	32,000
Internal Payments				
502810 Internal Professional Services	3,000	3,000	3,000	3,000
502820 Utility License	2,060,000	2,176,000	2,176,000	2,176,000
Total Internal Payments	2,063,000	2,179,000	2,179,000	2,179,000
Internal Service Charges				
502904 ISC - Property Management	232,321	241,598	241,598	241,598
502906 ISC - Vehicle Maint & Fuel	171,312	191,639	191,639	191,639
502910 ISC - Legal	133,266	109,763	109,763	109,763
502916 ISC - City Administration	269,013	321,724	321,724	321,724
502918 ISC - Financial Services	239,348	256,172	256,172	256,172
502920 ISC - Utility Billing	1,096,613	1,183,563	1,183,563	1,183,563
502922 ISC - Information Services	368,363	443,289	443,289	443,289
502924 ISC - Citywide Services	339,518	395,113	395,113	395,113
502926 ISC - General Support Services	42,483	43,930	43,930	43,930
502928 ISC - Community Livability	169,300	204,996	204,996	204,996
502930 ISC - Liability Management	334,852	418,074	418,074	418,074
502932 ISC - Community Development	109,740	165,982	165,982	165,982
502934 ISC - Economic Development	78,159	-	-	-
502950 ISC - Equipment Replacement	453,269	486,177	486,177	486,177
502952 ISC - Computer Replacement	33,618	48,470	48,470	48,470
Total Internal Service Charges	4,071,175	4,510,490	4,510,490	4,510,490
Capital Outlay				
503008 Equipment	80,000	80,000	80,000	80,000
Total Capital Outlay	80,000	80,000	80,000	80,000
Environmental Services Total	16,187,673	17,293,510	17,293,510	17,293,510

Central Support Funds Revenues

These funds account for services provided by the support departments to other City departments. Most are funded by internal service charges allocated to funds receiving service, as is described in greater detail in the *Internal Service Charge Manual*. Health Insurance, Dental Insurance, and Workers' Compensation are funded through payroll charges.

Central Support Funds Expenditures

The funds received by the central support funds are used for facilities and fleet management, workers' compensation coverage, information technology, liability management, medical and dental claims for self-funded plans, equipment replacement, legal services, utility financial services, financial and administrative services.

For fiscal year 2022/23, operating expenditures include:

- Facilities and Fleet Management.
 - *Citywide Services.*
 - \$6.1 million operating budget.
 - 5.8% increase compared to last year's budget.
 - *Fire & Emergency Services.*
 - \$0.3 million operating budget.
 - 15.6% increase compared to last year's budget.
- Legal Services.
 - \$1.6 million operating budget.
 - 16.1% increase compared to last year's budget.
- Administrative Services.
 - *City Manager's Office*
 - \$3.5 million operating budget.
 - 5.1% increase compared to last year's budget.
 - *Budget & Finance.*
 - \$7.4 million operating budget.
 - 10.8% increase compared to last year's budget.
 - *Information Technology.*
 - \$6.5 million operating budget.
 - 17.3% increase compared to last year's budget.
 - *The GIS division was moved from Citywide Services to Information Technology in FY 2022/23. This comparison is between FY 2021/22 and 2022/23 reflects changes unrelated to the organizational change.*
 - *Citywide Services.*
 - \$4.9 million operating budget.
 - 12.2% increase compared to last year's budget.
 - *The Community Engagement division was moved from Community Services to Citywide Services. This comparison is between FY 2021/22 and 2022/23 reflects changes unrelated to the organizational change.*

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- *Community Services.*
 - *Beginning in fiscal year 2022/23 The Community Engagement division was moved from Community Services to Citywide Services. The Livability & Code Services division was moved to the General Fund. The Mediation Services division was moved to the Designated Purpose Fund. No further budget remains for Community Services in the Administrative Services Fund.*

 - Equipment Replacement.
 - \$13.7 million operating budget.
 - 48.0% increase compared to last year's budget.

 - Workers' Compensation and Liability Management.
 - \$5.7 million operating budget.
 - 13.5% increase compared to last year's budget.

 - Health Insurance and Dental Insurance Benefits.
 - \$13.1 million operating budget.
 - 3.4% decrease compared to last year's budget.

Resources and Requirements by Fund

Facilities & Fleet Management Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	95,245	381,276	97,000	90,000	90,000	90,000
Miscellaneous Income	160,549	106,906	137,000	112,100	112,100	112,100
Internal Payments	2,715	-	-	-	-	-
Interfund Transfers	193,500	193,500	197,000	260,000	260,000	260,000
Internal Service Charges	4,918,759	5,296,370	5,231,335	5,606,112	5,606,112	5,606,112
Beginning Balance	1,299,978	1,879,637	1,007,000	1,322,000	1,322,000	1,322,000
Total Resources	<u>6,670,746</u>	<u>7,857,689</u>	<u>6,669,335</u>	<u>7,390,212</u>	<u>7,390,212</u>	<u>7,390,212</u>
Requirements						
Budget & Finance*	4,466,132	4,363,234	-	-	-	-
Citywide Services	-	-	5,804,129	6,142,818	6,142,818	6,142,818
Fire & Emergency Services	218,603	209,366	225,000	260,000	260,000	260,000
<i>Operating Total</i>	<u>4,684,735</u>	<u>4,572,600</u>	<u>6,029,129</u>	<u>6,402,818</u>	<u>6,402,818</u>	<u>6,402,818</u>
Interfund Transfers	106,374	110,308	339,206	589,394	589,394	589,394
Contingency	-	-	301,000	398,000	398,000	398,000
Unappropriated	1,879,637	3,174,781	-	-	-	-
<i>Non-Operating Total</i>	<u>1,986,011</u>	<u>3,285,089</u>	<u>640,206</u>	<u>987,394</u>	<u>987,394</u>	<u>987,394</u>
Total Requirements	<u>6,670,746</u>	<u>7,857,689</u>	<u>6,669,335</u>	<u>7,390,212</u>	<u>7,390,212</u>	<u>7,390,212</u>

* Previously Finance & Management Services

Department Requirements by Type

Facilities & Fleet Management Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
<u>Requirements by Type</u>						
Personnel	-	-	1,240,029	1,293,900	1,293,900	1,293,900
Benefits	-	-	871,175	897,993	897,993	897,993
Professional & Technical Services	-	-	926,150	985,150	985,150	985,150
Property Services	-	-	762,200	787,200	787,200	787,200
Other Services	-	-	22,125	22,125	22,125	22,125
Materials	-	-	1,624,450	1,845,450	1,845,450	1,845,450
City Grants & Contributions	-	-	330,000	311,000	311,000	311,000
Citywide Services Total	-	-	5,804,129	6,142,818	6,142,818	6,142,818

Department Requirements

Facilities & Fleet Management Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
<u>Requirements by Division</u>						
Fleet Operations	-	-	3,204,144	3,525,801	3,525,801	3,525,801
Facilities Operations	-	-	2,599,985	2,617,017	2,617,017	2,617,017
Citywide Services Total	-	-	5,804,129	6,142,818	6,142,818	6,142,818
<u>Requirements by Category</u>						
Personnel Services	-	-	2,111,204	2,191,893	2,191,893	2,191,893
Materials & Services	-	-	3,664,925	3,950,925	3,950,925	3,950,925
Capital Outlay	-	-	28,000	-	-	-
Citywide Services Total	-	-	5,804,129	6,142,818	6,142,818	6,142,818

Fund: Facilities and Fleet Management
Dept: Citywide Services

FY 2022/23 BUDGET HIGHLIGHTS

Materials and Services

Rent & Lease	\$25,000 increase. Aligns budget with actual expenditures.
Gas, Oil, Lube	\$170,000 increase. Reflects an increase in fuel prices.
First Aid & Safety	\$25,000 increase. Reflects an increase due to COVID-19 and aligns budget with actual expenditures.

Capital Outlay

Equipment	(\$28,000) decrease. Reflects a one-time internal adjustment in fiscal year 2021/22. Fiscal year 2022/23 budget is returned to the prior level.
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Line Item Detail by Department

Facilities & Fleet Management Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	1,105,082	1,158,275	1,158,275	1,158,275
501006 Temporary & Seasonal	16,794	17,472	17,472	17,472
501010 Overtime	47,000	47,000	47,000	47,000
501030 Premium Pay	71,153	71,153	71,153	71,153
Total Personnel	1,240,029	1,293,900	1,293,900	1,293,900
Benefits				
501101 FICA	93,863	103,028	103,028	103,028
501102 Tri-Met Tax	9,787	10,242	10,242	10,242
501110 PERS - Employer	198,741	205,178	205,178	205,178
501111 PERS - IAP Pickup	73,404	75,812	75,812	75,812
501112 PERS - Bond	45,026	46,507	46,507	46,507
501120 Health Insurance	334,040	345,084	345,084	345,084
501121 Dental Insurance	32,162	32,432	32,432	32,432
501122 Workers' Compensation	59,200	53,942	53,942	53,942
501130 Other Benefits	24,952	25,768	25,768	25,768
Total Benefits	871,175	897,993	897,993	897,993
Professional & Technical Services				
502006 Contracted Services	914,400	973,400	973,400	973,400
502008 Med & Psych	750	750	750	750
502020 Permits & Licenses	11,000	11,000	11,000	11,000
Total Professional & Technical Services	926,150	985,150	985,150	985,150
Property Services				
502104 Utility Services	529,200	529,200	529,200	529,200
502106 Cell Phone/Wireless Services	28,500	28,500	28,500	28,500
502124 Infrastructure R & M	25,000	25,000	25,000	25,000
502140 Rent/Lease	179,500	204,500	204,500	204,500
Total Property Services	762,200	787,200	787,200	787,200
Other Services				
502204 Printing	650	650	650	650
502212 Dues & Memberships	2,100	2,100	2,100	2,100
502214 Training & Education	13,800	13,800	13,800	13,800
502215 Travel Expenses	5,575	5,575	5,575	5,575
Total Other Services	22,125	22,125	22,125	22,125
Materials				
502301 Office Supplies	5,000	5,000	5,000	5,000
502310 Gas, Oil, Lube	681,000	851,000	851,000	851,000
502312 Vehicle Supplies, Parts, Maint	707,000	728,000	728,000	728,000
502314 Minor Equipment & Tools	52,500	57,500	57,500	57,500
502316 Equip Supplies, Parts, Maint	17,000	17,000	17,000	17,000
502324 First Aid & Safety	500	25,500	25,500	25,500
502325 Other Supplies	121,500	121,500	121,500	121,500
502326 PPE & Uniforms	11,500	11,500	11,500	11,500
502341 Signs	1,500	1,500	1,500	1,500
502360 Books & Publications	600	600	600	600

Line Item Detail by Department

Facilities & Fleet Management Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
502361 Postage & Delivery	1,850	1,850	1,850	1,850
502363 Computer/Software/Maintenance	24,500	24,500	24,500	24,500
Total Materials	1,624,450	1,845,450	1,845,450	1,845,450
City Grants & Contributions				
502410 Contributions/City Match	330,000	311,000	311,000	311,000
Total City Grants & Contributions	330,000	311,000	311,000	311,000
Capital Outlay				
503008 Equipment	28,000	-	-	-
Total Capital Outlay	28,000	-	-	-
Citywide Services Total	5,804,129	6,142,818	6,142,818	6,142,818

Department Requirements

Facilities & Fleet Management Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services						
<u>Requirements by Division</u>						
Fire Stations	218,603	209,366	225,000	260,000	260,000	260,000
Fire & Emergency Services Total	<u>218,603</u>	<u>209,366</u>	<u>225,000</u>	<u>260,000</u>	<u>260,000</u>	<u>260,000</u>
<u>Requirements by Category</u>						
Materials & Services	218,603	209,366	225,000	260,000	260,000	260,000
Fire & Emergency Services Total	<u>218,603</u>	<u>209,366</u>	<u>225,000</u>	<u>260,000</u>	<u>260,000</u>	<u>260,000</u>

Department Requirements by Type

Facilities & Fleet Management Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services						
Requirements by Type						
Professional & Technical Services	139,994	96,733	116,000	141,000	141,000	141,000
Property Services	65,153	94,815	93,500	103,500	103,500	103,500
Materials	13,456	17,818	15,500	15,500	15,500	15,500
Fire & Emergency Services Total	<u>218,603</u>	<u>209,366</u>	<u>225,000</u>	<u>260,000</u>	<u>260,000</u>	<u>260,000</u>

Fund: Facilities and Fleet Management
Dept: Fire and Emergency Services

FY 2022/23 BUDGET HIGHLIGHTS

Materials and Services

Contracted Services \$25,000 increase. Reflects a one-time internal adjustment in fiscal year 2021/22. Fiscal year 2022/23 budget is returned to the prior level.

Utility Services \$10,000 increase. Reflects the shift of the fire station utilities budget from the General Fund to this division to provide consistency for the budgeting of utilities for fire stations. Also includes a one-time internal adjustment in fiscal year 2021/2022. Fiscal year 2022/23 budget is returned to the prior level.

Line Item Detail by Department

Facilities & Fleet Management Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	111,000	136,000	136,000	136,000
502020 Permits & Licenses	5,000	5,000	5,000	5,000
Total Professional & Technical Services	116,000	141,000	141,000	141,000
Property Services				
502104 Utility Services	93,000	103,000	103,000	103,000
502124 Infrastructure R & M	500	500	500	500
Total Property Services	93,500	103,500	103,500	103,500
Materials				
502316 Equip Supplies, Parts, Maint	10,000	10,000	10,000	10,000
502325 Other Supplies	5,500	5,500	5,500	5,500
Total Materials	15,500	15,500	15,500	15,500
Fire & Emergency Services Total	225,000	260,000	260,000	260,000

Department Requirements

Facilities & Fleet Management Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Budget & Finance						
(Previously Finance & Management Svc)						
<u>Requirements by Division</u>						
Fleet Operations	2,641,481	2,405,697	-	-	-	-
Vehicle Fuels	-	-	-	-	-	-
Facilities Operations	1,824,651	1,957,537	-	-	-	-
Facilities & Fleet Support Services	-	-	-	-	-	-
Budget & Finance Total	<u>4,466,132</u>	<u>4,363,234</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 <u>Requirements by Category</u>						
Personnel Services	1,722,036	1,819,639	-	-	-	-
Materials & Services	2,744,096	2,505,109	-	-	-	-
Capital Outlay	-	38,486	-	-	-	-
Budget & Finance Total	<u>4,466,132</u>	<u>4,363,234</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Department Requirements by Type

Facilities & Fleet Management Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Budget & Finance						
(Previously Finance & Management Svc)						
<u>Requirements by Type</u>						
Personnel	1,085,184	1,145,091	-	-	-	-
Benefits	636,852	674,548	-	-	-	-
Professional & Technical Services	784,542	568,627	-	-	-	-
Property Services	643,695	714,366	-	-	-	-
Other Services	6,140	1,679	-	-	-	-
Materials	1,289,318	1,197,629	-	-	-	-
City Grants & Contributions	19,875	22,050	-	-	-	-
Internal Payments	526	758	-	-	-	-
Capital Outlay	-	38,486	-	-	-	-
Budget & Finance Total	<u>4,466,132</u>	<u>4,363,234</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Resources and Requirements by Fund

Legal Services Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Charges for Services	637	-	-	100	100	100
Intergovernmental	-	9,436	-	-	-	-
Miscellaneous Income	11,378	7,245	-	-	-	-
Internal Service Charges	1,104,918	1,142,222	1,290,193	1,459,068	1,459,068	1,459,068
Beginning Balance	192,000	313,483	391,000	336,000	336,000	336,000
Total Resources	<u>1,308,933</u>	<u>1,472,386</u>	<u>1,681,193</u>	<u>1,795,168</u>	<u>1,795,168</u>	<u>1,795,168</u>
Requirements						
City Attorney's Office	995,450	1,105,758	1,345,193	1,561,168	1,561,168	1,561,168
<i>Operating Total</i>	<u>995,450</u>	<u>1,105,758</u>	<u>1,345,193</u>	<u>1,561,168</u>	<u>1,561,168</u>	<u>1,561,168</u>
Contingency	-	-	336,000	234,000	234,000	234,000
Unappropriated	313,483	366,628	-	-	-	-
<i>Non-Operating Total</i>	<u>313,483</u>	<u>366,628</u>	<u>336,000</u>	<u>234,000</u>	<u>234,000</u>	<u>234,000</u>
Total Requirements	<u>1,308,933</u>	<u>1,472,386</u>	<u>1,681,193</u>	<u>1,795,168</u>	<u>1,795,168</u>	<u>1,795,168</u>

Department Requirements

Legal Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Attorney's Office						
<u>Requirements by Division</u>						
Legal Services	995,450	1,105,758	1,345,193	1,561,168	1,561,168	1,561,168
City Attorney's Office Total	<u>995,450</u>	<u>1,105,758</u>	<u>1,345,193</u>	<u>1,561,168</u>	<u>1,561,168</u>	<u>1,561,168</u>
<u>Requirements by Category</u>						
Personnel Services	950,839	1,018,225	1,252,768	1,453,743	1,453,743	1,453,743
Materials & Services	44,611	87,533	92,425	107,425	107,425	107,425
City Attorney's Office Total	<u>995,450</u>	<u>1,105,758</u>	<u>1,345,193</u>	<u>1,561,168</u>	<u>1,561,168</u>	<u>1,561,168</u>

Department Requirements by Type

Legal Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Attorney's Office						
Requirements by Type						
Personnel	645,786	693,662	792,530	915,560	915,560	915,560
Benefits	305,053	324,563	460,238	538,183	538,183	538,183
Professional & Technical Services	22,346	74,555	55,000	70,000	70,000	70,000
Property Services	3,975	3,354	5,000	5,000	5,000	5,000
Other Services	14,166	7,309	22,600	22,600	22,600	22,600
Materials	4,124	2,315	9,825	9,825	9,825	9,825
City Attorney's Office Total	995,450	1,105,758	1,345,193	1,561,168	1,561,168	1,561,168

Fund: Legal Services
Dept: City Attorney's Office

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries \$122,130 increase. Primarily reflects the addition of a paralegal staff position.

Materials and Services

Contracted Services \$15,000 increase. Aligns budget with actual expenditures.

Line Item Detail by Department

Legal Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Attorney's Office				
Requirements by Account				
Personnel				
501001 Wages/Salaries	792,530	914,660	914,660	914,660
501030 Premium Pay	-	900	900	900
Total Personnel	792,530	915,560	915,560	915,560
Benefits				
501101 FICA	59,502	70,238	70,238	70,238
501102 Tri-Met Tax	6,254	7,243	7,243	7,243
501110 PERS - Employer	132,296	150,063	150,063	150,063
501111 PERS - IAP Pickup	47,553	54,393	54,393	54,393
501112 PERS - Bond	29,167	33,361	33,361	33,361
501120 Health Insurance	147,801	178,883	178,883	178,883
501121 Dental Insurance	14,181	16,715	16,715	16,715
501122 Workers' Compensation	11,416	13,008	13,008	13,008
501130 Other Benefits	12,068	14,279	14,279	14,279
Total Benefits	460,238	538,183	538,183	538,183
Professional & Technical Services				
502006 Contracted Services	54,500	69,500	69,500	69,500
502020 Permits & Licenses	500	500	500	500
Total Professional & Technical Services	55,000	70,000	70,000	70,000
Property Services				
502140 Rent/Lease	5,000	5,000	5,000	5,000
Total Property Services	5,000	5,000	5,000	5,000
Other Services				
502204 Printing	600	600	600	600
502208 Promotion	2,650	2,650	2,650	2,650
502212 Dues & Memberships	7,100	7,100	7,100	7,100
502214 Training & Education	6,250	6,250	6,250	6,250
502215 Travel Expenses	4,000	4,000	4,000	4,000
502216 Meals	2,000	2,000	2,000	2,000
Total Other Services	22,600	22,600	22,600	22,600
Materials				
502301 Office Supplies	1,500	1,500	1,500	1,500
502314 Minor Equipment & Tools	2,000	2,000	2,000	2,000
502316 Equip Supplies, Parts, Maint	750	750	750	750
502325 Other Supplies	50	50	50	50
502360 Books & Publications	3,175	3,175	3,175	3,175
502361 Postage & Delivery	250	250	250	250
502363 Computer/Software/Maintenance	2,000	2,000	2,000	2,000
502364 Employee Recognition	100	100	100	100
Total Materials	9,825	9,825	9,825	9,825
City Attorney's Office Total	1,345,193	1,561,168	1,561,168	1,561,168

Resources and Requirements by Fund

Administrative Services Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	383,991	855,276	410,000	110,000	110,000	110,000
Charges for Services	126,693	109,219	115,000	105,000	105,000	105,000
Miscellaneous Income	521,834	377,219	125,000	125,000	125,000	125,000
Internal Payments	748,001	822,689	1,227,500	1,196,000	1,196,000	1,196,000
Interfund Transfers	2,052,847	1,242,248	1,527,000	838,000	838,000	838,000
Internal Service Charges	15,151,476	12,804,036	16,485,440	17,928,155	17,928,155	17,928,155
Beginning Balance	3,588,957	4,980,092	2,110,000	3,123,000	3,123,000	3,123,000
Total Resources	<u>22,573,799</u>	<u>21,190,779</u>	<u>21,999,940</u>	<u>23,425,155</u>	<u>23,425,155</u>	<u>23,425,155</u>
Requirements						
City Manager's Office	2,297,566	2,036,988	3,292,359	3,459,581	3,459,581	3,459,581
Budget & Finance	3,838,578	3,714,320	6,599,228	7,309,335	7,309,335	7,309,335
Information Technology	3,809,464	3,938,228	4,651,220	6,479,588	6,479,588	6,479,588
Citywide Services	5,036,264	4,945,566	4,426,158	4,872,393	4,872,393	4,872,393
Community Services**	1,332,721	1,537,471	1,775,460	-	-	-
<i>Operating Total</i>	<u>16,314,593</u>	<u>16,172,573</u>	<u>20,744,425</u>	<u>22,120,897</u>	<u>22,120,897</u>	<u>22,120,897</u>
Interfund Transfers	1,279,114	569,824	114,515	122,258	122,258	122,258
Contingency	-	-	641,000	682,000	682,000	682,000
Unappropriated	4,980,092	4,448,382	500,000	500,000	500,000	500,000
<i>Non-Operating Total</i>	<u>6,259,206</u>	<u>5,018,206</u>	<u>1,255,515</u>	<u>1,304,258</u>	<u>1,304,258</u>	<u>1,304,258</u>
Total Requirements	<u>22,573,799</u>	<u>21,190,779</u>	<u>21,999,940</u>	<u>23,425,155</u>	<u>23,425,155</u>	<u>23,425,155</u>

Department Requirements

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office						
<u>Requirements by Division</u>						
City Management	1,764,686	1,552,496	2,652,059	2,745,291	2,745,291	2,745,291
Mayor & Council	307,279	287,148	412,922	480,799	480,799	480,799
Council Support	225,601	197,346	227,378	233,491	233,491	233,491
City Manager's Office Total	<u>2,297,566</u>	<u>2,036,990</u>	<u>3,292,359</u>	<u>3,459,581</u>	<u>3,459,581</u>	<u>3,459,581</u>
<u>Requirements by Category</u>						
Personnel Services	1,865,031	1,691,446	2,364,319	2,517,386	2,517,386	2,517,386
Materials & Services	432,535	345,544	928,040	942,195	942,195	942,195
City Manager's Office Total	<u>2,297,566</u>	<u>2,036,990</u>	<u>3,292,359</u>	<u>3,459,581</u>	<u>3,459,581</u>	<u>3,459,581</u>

Department Requirements by Type

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office						
Requirements by Type						
Personnel	1,318,622	1,204,155	1,550,943	1,596,708	1,596,708	1,596,708
Benefits	546,409	487,291	813,376	920,678	920,678	920,678
Professional & Technical Services	194,372	181,082	624,550	618,900	618,900	618,900
Property Services	6,944	9,312	25,215	25,620	25,620	25,620
Other Services	197,904	125,022	229,250	250,450	250,450	250,450
Materials	9,534	8,388	18,725	18,125	18,125	18,125
City Grants & Contributions	23,781	21,740	30,300	29,100	29,100	29,100
City Manager's Office Total	<u>2,297,566</u>	<u>2,036,990</u>	<u>3,292,359</u>	<u>3,459,581</u>	<u>3,459,581</u>	<u>3,459,581</u>

Fund: Administrative Services
Dept: City Manager's Office

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Limited Term (\$18,019) decrease. Reflects the redistribution of a partial position to align with the services provided by the position.

Premium Pay \$7,400 increase. Reflects anticipated expenditures.

Materials and Services

Promotion (\$7,500) decrease. Aligns budget with actual expenditures.

Training & Education \$16,900 increase. Reflects alignment of leadership and staff expenses to City Management's budget.

Meals \$5,000 increase. Reflects centralized costs for citywide employee appreciation events.

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office				
Requirements by Account				
Personnel				
501001 Wages/Salaries	1,315,724	1,372,108	1,372,108	1,372,108
501004 Limited Term	18,019	-	-	-
501008 Elected Officials	213,600	213,600	213,600	213,600
501030 Premium Pay	3,600	11,000	11,000	11,000
Total Personnel	1,550,943	1,596,708	1,596,708	1,596,708
Benefits				
501101 FICA	101,702	113,086	113,086	113,086
501102 Tri-Met Tax	11,512	12,659	12,659	12,659
501110 PERS - Employer	223,077	242,344	242,344	242,344
501111 PERS - IAP Pickup	74,665	82,221	82,221	82,221
501112 PERS - Bond	53,661	58,296	58,296	58,296
501120 Health Insurance	283,576	343,396	343,396	343,396
501121 Dental Insurance	26,429	25,468	25,468	25,468
501122 Workers' Compensation	20,967	22,800	22,800	22,800
501130 Other Benefits	17,787	20,408	20,408	20,408
Total Benefits	813,376	920,678	920,678	920,678
Professional & Technical Services				
502006 Contracted Services	624,500	618,850	618,850	618,850
502020 Permits & Licenses	50	50	50	50
Total Professional & Technical Services	624,550	618,900	618,900	618,900
Property Services				
502106 Cell Phone/Wireless Services	9,715	9,715	9,715	9,715
502140 Rent/Lease	15,500	15,905	15,905	15,905
Total Property Services	25,215	25,620	25,620	25,620
Other Services				
502204 Printing	8,500	8,500	8,500	8,500
502208 Promotion	17,300	9,800	9,800	9,800
502212 Dues & Memberships	124,000	132,350	132,350	132,350
502214 Training & Education	14,300	31,200	31,200	31,200
502215 Travel Expenses	56,000	54,450	54,450	54,450
502216 Meals	9,150	14,150	14,150	14,150
Total Other Services	229,250	250,450	250,450	250,450
Materials				
502301 Office Supplies	4,050	3,450	3,450	3,450
502314 Minor Equipment & Tools	3,100	3,100	3,100	3,100
502360 Books & Publications	3,100	3,100	3,100	3,100
502361 Postage & Delivery	600	600	600	600
502363 Computer/Software/Maintenance	7,750	7,750	7,750	7,750
502364 Employee Recognition	125	125	125	125
Total Materials	18,725	18,125	18,125	18,125
City Grants & Contributions				
502408 Incentive Programs	7,600	5,600	5,600	5,600
502410 Contributions/City Match	22,700	23,500	23,500	23,500

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office				
Total City Grants & Contributions	30,300	29,100	29,100	29,100
City Manager's Office Total	3,292,359	3,459,581	3,459,581	3,459,581

Department Requirements

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Budget & Finance						
<u>Requirements by Division</u>						
Finance Administration	83,163	72,278	-	-	-	-
Accounting	1,327,585	1,525,865	1,984,916	2,103,067	2,103,067	2,103,067
Financial Operations	1,129,798	747,159	901,438	984,025	984,025	984,025
Utility Billing	1,298,032	1,369,023	1,923,516	2,050,714	2,050,714	2,050,714
Budget & Financial Planning	-	-	1,789,358	2,171,529	2,171,529	2,171,529
Budget & Finance Total	<u>3,838,578</u>	<u>3,714,325</u>	<u>6,599,228</u>	<u>7,309,335</u>	<u>7,309,335</u>	<u>7,309,335</u>
<u>Requirements by Category</u>						
Personnel Services	3,114,720	3,007,822	5,320,283	6,061,080	6,061,080	6,061,080
Materials & Services	723,858	706,503	1,278,945	1,248,255	1,248,255	1,248,255
Budget & Finance Total	<u>3,838,578</u>	<u>3,714,325</u>	<u>6,599,228</u>	<u>7,309,335</u>	<u>7,309,335</u>	<u>7,309,335</u>

Department Requirements by Type

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Budget & Finance						
Requirements by Type						
Personnel	1,994,267	1,880,048	3,188,231	3,647,981	3,647,981	3,647,981
Benefits	1,120,453	1,127,774	2,132,052	2,413,099	2,413,099	2,413,099
Professional & Technical Services	440,532	423,765	747,720	718,010	718,010	718,010
Property Services	27,684	21,737	30,120	26,660	26,660	26,660
Other Services	43,084	45,907	80,420	92,560	92,560	92,560
Materials	146,719	121,011	209,685	200,025	200,025	200,025
City Grants & Contributions	65,839	94,083	211,000	211,000	211,000	211,000
Budget & Finance Total	<u>3,838,578</u>	<u>3,714,325</u>	<u>6,599,228</u>	<u>7,309,335</u>	<u>7,309,335</u>	<u>7,309,335</u>

Fund: Administrative Services
Dept: Budget & Finance

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries	\$395,990 increase. Primarily reflects the addition of 3 positions. Please see the staffing information in the <i>Additional Information</i> section of this document for more information.
Limited Term	\$49,405 increase. Reflects the addition of a Budget Analyst Trainee.
Temporary & Seasonal	\$2,604 increase. Based on anticipated costs.
Overtime	\$11,750 increase. Reflects increase in anticipated overtime expenses.

Materials and Services

Rent/Lease	(\$3,640) decrease. Reflects decrease due to shifting equipment to better serve operational needs.
Travel Expense	\$6,700 increase. Reflects return to prior levels with COVID-19 restrictions on travel being lifted and in-person training being available again.
Office Supplies	(\$22,800) decrease. Aligns budget with actual expenditures.
Minor Equipment & Tools	\$7,600 increase. Reflects increase in office equipment in anticipation of new staff and in-person return to services.

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Budget & Finance				
Requirements by Account				
Personnel				
501001 Wages/Salaries	3,022,958	3,418,949	3,418,949	3,418,949
501004 Limited Term	83,574	132,979	132,979	132,979
501006 Temporary & Seasonal	15,599	18,203	18,203	18,203
501010 Overtime	60,500	72,250	72,250	72,250
501030 Premium Pay	5,600	5,600	5,600	5,600
Total Personnel	3,188,231	3,647,981	3,647,981	3,647,981
Benefits				
501101 FICA	239,431	285,994	285,994	285,994
501102 Tri-Met Tax	25,171	28,886	28,886	28,886
501110 PERS - Employer	567,343	635,186	635,186	635,186
501111 PERS - IAP Pickup	190,376	215,737	215,737	215,737
501112 PERS - Bond	116,777	132,332	132,332	132,332
501120 Health Insurance	809,211	907,461	907,461	907,461
501121 Dental Insurance	73,616	82,838	82,838	82,838
501122 Workers' Compensation	46,038	52,041	52,041	52,041
501130 Other Benefits	64,089	72,624	72,624	72,624
Total Benefits	2,132,052	2,413,099	2,413,099	2,413,099
Professional & Technical Services				
502006 Contracted Services	668,550	639,300	639,300	639,300
502008 Med & Psych	300	390	390	390
502019 Meter Reads	72,000	72,000	72,000	72,000
502020 Permits & Licenses	6,870	6,320	6,320	6,320
Total Professional & Technical Services	747,720	718,010	718,010	718,010
Property Services				
502106 Cell Phone/Wireless Services	5,520	5,700	5,700	5,700
502140 Rent/Lease	24,600	20,960	20,960	20,960
Total Property Services	30,120	26,660	26,660	26,660
Other Services				
502204 Printing	15,400	15,450	15,450	15,450
502208 Promotion	4,500	4,500	4,500	4,500
502212 Dues & Memberships	10,445	10,835	10,835	10,835
502214 Training & Education	45,525	48,525	48,525	48,525
502215 Travel Expenses	4,550	11,250	11,250	11,250
502216 Meals	-	2,000	2,000	2,000
Total Other Services	80,420	92,560	92,560	92,560
Materials				
502301 Office Supplies	34,600	11,800	11,800	11,800
502312 Vehicle Supplies, Parts, Maint	500	500	500	500
502314 Minor Equipment & Tools	13,800	21,400	21,400	21,400
502316 Equip Supplies, Parts, Maint	3,550	3,150	3,150	3,150
502326 PPE & Uniforms	400	400	400	400
502360 Books & Publications	4,500	4,800	4,800	4,800
502361 Postage & Delivery	71,675	71,325	71,325	71,325
502363 Computer/Software/Maintenance	80,660	86,550	86,550	86,550
502364 Employee Recognition	-	100	100	100
Total Materials	209,685	200,025	200,025	200,025

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Budget & Finance				
City Grants & Contributions				
502406 Customer Assistance	210,000	210,000	210,000	210,000
502408 Incentive Programs	1,000	1,000	1,000	1,000
Total City Grants & Contributions	211,000	211,000	211,000	211,000
Budget & Finance Total	6,599,228	7,309,335	7,309,335	7,309,335

Department Requirements

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Information Technology						
<u>Requirements by Division</u>						
Information Tech Services	3,809,464	3,938,229	4,651,220	5,513,655	5,513,655	5,513,655
Mapping & GIS Services	-	-	-	965,933	965,933	965,933
Information Technology Total	<u>3,809,464</u>	<u>3,938,229</u>	<u>4,651,220</u>	<u>6,479,588</u>	<u>6,479,588</u>	<u>6,479,588</u>
<u>Requirements by Category</u>						
Personnel Services	2,157,351	2,319,567	2,800,485	3,931,528	3,931,528	3,931,528
Materials & Services	1,652,113	1,618,662	1,850,735	2,548,060	2,548,060	2,548,060
Information Technology Total	<u>3,809,464</u>	<u>3,938,229</u>	<u>4,651,220</u>	<u>6,479,588</u>	<u>6,479,588</u>	<u>6,479,588</u>

Department Requirements by Type

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Information Technology						
Requirements by Type						
Personnel	1,409,028	1,513,550	1,717,755	2,438,813	2,438,813	2,438,813
Benefits	748,323	806,017	1,082,730	1,492,715	1,492,715	1,492,715
Professional & Technical Services	296,411	135,307	261,675	414,750	414,750	414,750
Property Services	136,515	144,929	128,000	153,500	153,500	153,500
Other Services	23,657	2,487	27,950	40,800	40,800	40,800
Materials	1,195,530	1,335,939	1,433,110	1,939,010	1,939,010	1,939,010
Information Technology Total	<u>3,809,464</u>	<u>3,938,229</u>	<u>4,651,220</u>	<u>6,479,588</u>	<u>6,479,588</u>	<u>6,479,588</u>

Fund: Administrative Services
Dept: Information Technology

FY 2022/23 BUDGET HIGHLIGHTS

Beginning fiscal year 2022/23 the GIS division was moved from Citywide Services to Information Technology within the Administrative Fund. For purposes of this highlight report, only those line-item changes unrelated to the organizational change have been discussed.

Personnel Services

Wages/Salaries	\$228,899 increase. Primarily reflects the addition of 2 positions. Please see the staffing information in the <i>Additional Information</i> section of this document for more information.
Overtime	\$5,000 increase. Reflects anticipated increases in overtime expenses.
Premium Pay	\$13,406 increase. Reflects anticipated expenses based on staffing level.

Materials and Services

Contracted Services	\$85,075 increase. Reflects inflationary increases for contracts for items such as city's intranet and website and other consulting services.
Cell Phone/Wireless Service	\$25,500 increase. Reflects increase to better align with actual costs.
Computer/Software/Maintenance	\$408,500 increase. Reflects inflationary increases as well as price increases for computer equipment, software, and maintenance costs due to global supply shortages and increased demand related to the pandemic. Also, reflects shift in GIS expenses from Contracted Services to Computer/Software/Maintenance, including add-on costs to maintain current service levels.

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Information Technology				
Requirements by Account				
Personnel				
501001 Wages/Salaries	1,655,661	2,355,813	2,355,813	2,355,813
501010 Overtime	4,000	11,500	11,500	11,500
501030 Premium Pay	58,094	71,500	71,500	71,500
Total Personnel	1,717,755	2,438,813	2,438,813	2,438,813
Benefits				
501101 FICA	130,563	191,884	191,884	191,884
501102 Tri-Met Tax	13,557	17,828	17,828	17,828
501110 PERS - Employer	275,991	383,217	383,217	383,217
501111 PERS - IAP Pickup	103,072	144,997	144,997	144,997
501112 PERS - Bond	63,221	88,935	88,935	88,935
501120 Health Insurance	405,563	541,573	541,573	541,573
501121 Dental Insurance	38,963	49,333	49,333	49,333
501122 Workers' Compensation	22,206	31,145	31,145	31,145
501130 Other Benefits	29,594	43,803	43,803	43,803
Total Benefits	1,082,730	1,492,715	1,492,715	1,492,715
Professional & Technical Services				
502006 Contracted Services	256,925	409,000	409,000	409,000
502020 Permits & Licenses	4,750	5,750	5,750	5,750
Total Professional & Technical Services	261,675	414,750	414,750	414,750
Property Services				
502106 Cell Phone/Wireless Services	123,000	148,500	148,500	148,500
502140 Rent/Lease	5,000	5,000	5,000	5,000
Total Property Services	128,000	153,500	153,500	153,500
Other Services				
502204 Printing	350	100	100	100
502212 Dues & Memberships	3,600	3,600	3,600	3,600
502214 Training & Education	24,000	34,000	34,000	34,000
502215 Travel Expenses	-	3,100	3,100	3,100
Total Other Services	27,950	40,800	40,800	40,800
Materials				
502301 Office Supplies	2,000	3,400	3,400	3,400
502314 Minor Equipment & Tools	-	7,500	7,500	7,500
502316 Equip Supplies, Parts, Maint	6,000	6,000	6,000	6,000
502360 Books & Publications	500	-	-	-
502361 Postage & Delivery	200	200	200	200
502363 Computer/Software/Maintenance	1,424,160	1,921,660	1,921,660	1,921,660
502364 Employee Recognition	250	250	250	250
Total Materials	1,433,110	1,939,010	1,939,010	1,939,010
Information Technology Total	4,651,220	6,479,588	6,479,588	6,479,588

Department Requirements

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
<u>Requirements by Division</u>						
General Support	263,963	240,309	454,600	454,600	454,600	454,600
Human Resources	965,362	1,070,598	1,534,215	2,023,597	2,023,597	2,023,597
Emergency Management	216,584	191,885	277,156	275,958	275,958	275,958
Budget & Financial Planning	1,399,685	1,260,524	-	-	-	-
Communications	975,727	997,617	1,257,651	1,268,421	1,268,421	1,268,421
Community Engagement	-	-	-	849,817	849,817	849,817
Mapping & GIS Services	715,924	818,366	902,536	-	-	-
Information & Innovation	499,019	366,268	-	-	-	-
Citywide Services Total	<u>5,036,264</u>	<u>4,945,567</u>	<u>4,426,158</u>	<u>4,872,393</u>	<u>4,872,393</u>	<u>4,872,393</u>
<u>Requirements by Category</u>						
Personnel Services	4,201,787	4,265,799	3,240,713	3,623,778	3,623,778	3,623,778
Materials & Services	834,477	679,768	1,185,445	1,248,615	1,248,615	1,248,615
Citywide Services Total	<u>5,036,264</u>	<u>4,945,567</u>	<u>4,426,158</u>	<u>4,872,393</u>	<u>4,872,393</u>	<u>4,872,393</u>

Department Requirements by Type

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
Requirements by Type						
Personnel	2,788,902	2,811,416	2,044,962	2,243,476	2,243,476	2,243,476
Benefits	1,412,885	1,454,383	1,195,751	1,380,302	1,380,302	1,380,302
Professional & Technical Services	315,544	279,317	409,655	439,375	439,375	439,375
Property Services	21,991	18,993	32,165	32,915	32,915	32,915
Other Services	149,980	80,224	188,790	262,490	262,490	262,490
Materials	248,302	176,777	341,595	275,285	275,285	275,285
City Grants & Contributions	13,940	2,847	23,240	48,550	48,550	48,550
Insurance	84,720	121,610	190,000	190,000	190,000	190,000
Citywide Services Total	<u>5,036,264</u>	<u>4,945,567</u>	<u>4,426,158</u>	<u>4,872,393</u>	<u>4,872,393</u>	<u>4,872,393</u>

Fund: Administrative Services
Dept: Citywide Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the GIS division was moved from Citywide Services to Information Technology within the Administrative Services Fund. Please refer to the Information Technology highlights within the Administrative Services Fund for highlights related to this function. Also, during fiscal year 2022/23 the Community Engagement division moved to Citywide Services from Community Services within the Administrative Services Fund. For purposes of this highlight report, only those line-item changes unrelated to the organizational change have been discussed.

Personnel Services

Wages/Salaries	\$403,293 increase. Primarily reflects the addition of 3 new positions and the shift of 1 position from the City Manager's Office. Please see the staffing information in the <i>Additional Information</i> section of this document for more information.
Premium Pay	\$12,300 increase. Reflects anticipated expenditures.
Overtime	(\$3,000) decrease. Reflects decrease in anticipated overtime expenses.

Materials and Services

Contracted Services	\$81,815 increase. Reflects anticipated increased expenditures for the fiscal year primarily in Human Resources related to increased need for external services.
Medical & Psychological	\$14,905 increase. This increase is based on the anticipated level of recruitment activity for Police and Fire.
Promotion	\$30,500 increase. This increase is reflective of increased recruitment activity and the centralization of translation services.
Dues & Memberships	\$3,545 increase. Aligns budget with actual expenditures.
Travel Expense	\$7,750 increase. Reflects return to prior budget levels with COVID-19 restrictions on travel being lifted and in-person training being available again.

Training & Education	\$7,455 increase. Reflects return to prior budget levels with COVID-19 restrictions on travel being lifted and in-person training being available again.
Incentive Programs	(\$4,490) decrease. Aligns budget with actual expenditures.
Contributions/City Match	(\$12,500) decrease. Reflects anticipated expenditures, as well as shifts of contributions to other divisions to better reflect types of contributions.

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	2,020,462	2,206,476	2,206,476	2,206,476
501010 Overtime	17,500	15,000	15,000	15,000
501030 Premium Pay	7,000	22,000	22,000	22,000
Total Personnel	2,044,962	2,243,476	2,243,476	2,243,476
Benefits				
501101 FICA	155,197	173,978	173,978	173,978
501102 Tri-Met Tax	16,140	17,776	17,776	17,776
501110 PERS - Employer	339,629	354,731	354,731	354,731
501111 PERS - IAP Pickup	122,708	133,455	133,455	133,455
501112 PERS - Bond	75,269	81,858	81,858	81,858
501120 Health Insurance	387,742	504,970	504,970	504,970
501121 Dental Insurance	34,435	43,338	43,338	43,338
501122 Workers' Compensation	27,711	30,631	30,631	30,631
501130 Other Benefits	36,920	39,565	39,565	39,565
Total Benefits	1,195,751	1,380,302	1,380,302	1,380,302
Professional & Technical Services				
502006 Contracted Services	358,885	373,700	373,700	373,700
502008 Med & Psych	46,170	61,075	61,075	61,075
502020 Permits & Licenses	4,600	4,600	4,600	4,600
Total Professional & Technical Services	409,655	439,375	439,375	439,375
Property Services				
502106 Cell Phone/Wireless Services	14,265	13,870	13,870	13,870
502140 Rent/Lease	17,900	19,045	19,045	19,045
Total Property Services	32,165	32,915	32,915	32,915
Other Services				
502204 Printing	35,300	49,950	49,950	49,950
502208 Promotion	34,500	85,000	85,000	85,000
502212 Dues & Memberships	18,445	21,690	21,690	21,690
502214 Training & Education	82,345	80,800	80,800	80,800
502215 Travel Expenses	16,500	21,450	21,450	21,450
502216 Meals	1,700	3,600	3,600	3,600
Total Other Services	188,790	262,490	262,490	262,490
Materials				
502301 Office Supplies	26,400	27,300	27,300	27,300
502314 Minor Equipment & Tools	26,500	21,300	21,300	21,300
502316 Equip Supplies, Parts, Maint	1,500	500	500	500
502326 PPE & Uniforms	500	500	500	500
502341 Signs	500	500	500	500
502360 Books & Publications	2,870	2,800	2,800	2,800
502361 Postage & Delivery	134,400	161,150	161,150	161,150
502363 Computer/Software/Maintenance	145,425	57,735	57,735	57,735
502364 Employee Recognition	3,500	3,500	3,500	3,500
Total Materials	341,595	275,285	275,285	275,285

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
City Grants & Contributions				
502408 Incentive Programs	23,240	27,750	27,750	27,750
502410 Contributions/City Match	-	20,800	20,800	20,800
Total City Grants & Contributions	23,240	48,550	48,550	48,550
Insurance				
502525 Unemployment	190,000	190,000	190,000	190,000
Total Insurance	190,000	190,000	190,000	190,000
Citywide Services Total	4,426,158	4,872,393	4,872,393	4,872,393

Department Requirements

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
<u>Requirements by Division</u>						
Neighborhoods & Comm Engage	333,177	381,941	522,573	-	-	-
Livability & Code Services	718,717	804,896	892,590	-	-	-
Mediation Services	280,827	350,635	360,297	-	-	-
Community Services Total	<u>1,332,721</u>	<u>1,537,472</u>	<u>1,775,460</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Requirements by Category</u>						
Personnel Services	1,163,618	1,316,984	1,458,600	-	-	-
Materials & Services	169,103	220,488	316,860	-	-	-
Community Services Total	<u>1,332,721</u>	<u>1,537,472</u>	<u>1,775,460</u>	<u>-</u>	<u>-</u>	<u>-</u>

Department Requirements by Type

Administrative Services Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
Requirements by Type						
Personnel	750,144	883,980	900,335	-	-	-
Benefits	413,474	433,004	558,265	-	-	-
Professional & Technical Services	101,076	170,163	156,100	-	-	-
Property Services	6,308	7,554	13,365	-	-	-
Other Services	14,433	13,118	53,450	-	-	-
Materials	29,144	29,077	50,645	-	-	-
City Grants & Contributions	18,142	576	43,300	-	-	-
Community Services Total	<u>1,332,721</u>	<u>1,537,472</u>	<u>1,775,460</u>	<u>-</u>	<u>-</u>	<u>-</u>

Fund: Administrative Services
Dept: Community Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 Community Services was restructured. The divisions of Livability & Code Services and Mediation Services were moved from the Administrative Services Fund to the General Fund and the Designated Purpose Fund respectively. The Community Engagement division was moved from Community Services to Citywide Services within the Administrative Services Fund. Please refer to the Community Services highlights within the General and Designated Purpose Funds and Citywide Services highlights within the Administrative Services Fund for highlights related to these functions.

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	849,165	-	-	-
501004 Limited Term	18,970	-	-	-
501006 Temporary & Seasonal	15,599	-	-	-
501010 Overtime	13,000	-	-	-
501030 Premium Pay	3,601	-	-	-
Total Personnel	900,335	-	-	-
Benefits				
501101 FICA	68,793	-	-	-
501102 Tri-Met Tax	7,109	-	-	-
501110 PERS - Employer	132,468	-	-	-
501111 PERS - IAP Pickup	51,951	-	-	-
501112 PERS - Bond	31,866	-	-	-
501120 Health Insurance	213,096	-	-	-
501121 Dental Insurance	20,506	-	-	-
501122 Workers' Compensation	15,752	-	-	-
501130 Other Benefits	16,724	-	-	-
Total Benefits	558,265	-	-	-
Professional & Technical Services				
502006 Contracted Services	156,100	-	-	-
Total Professional & Technical Services	156,100	-	-	-
Property Services				
502106 Cell Phone/Wireless Services	8,165	-	-	-
502140 Rent/Lease	5,200	-	-	-
Total Property Services	13,365	-	-	-
Other Services				
502204 Printing	16,300	-	-	-
502208 Promotion	20,000	-	-	-
502212 Dues & Memberships	2,000	-	-	-
502214 Training & Education	7,700	-	-	-
502215 Travel Expenses	2,550	-	-	-
502216 Meals	4,900	-	-	-
Total Other Services	53,450	-	-	-
Materials				
502301 Office Supplies	3,000	-	-	-
502314 Minor Equipment & Tools	8,300	-	-	-
502316 Equip Supplies, Parts, Maint	600	-	-	-
502326 PPE & Uniforms	1,000	-	-	-
502360 Books & Publications	475	-	-	-
502361 Postage & Delivery	28,350	-	-	-
502363 Computer/Software/Maintenance	8,920	-	-	-
Total Materials	50,645	-	-	-
City Grants & Contributions				
502408 Incentive Programs	10,000	-	-	-
502410 Contributions/City Match	33,300	-	-	-

Line Item Detail by Department

Administrative Services Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
Total City Grants & Contributions	43,300	-	-	-
Community Services Total	<u>1,775,460</u>	<u>-</u>	<u>-</u>	<u>-</u>

Resources and Requirements by Fund

Equipment Replacement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	355,117	248,287	176,759	287,913	287,913	287,913
Interfund Transfers	61,488	641,914	1,337,021	108,152	108,152	108,152
Internal Service Charges	2,845,483	6,046,502	4,103,305	2,017,978	2,017,978	2,017,978
Beginning Balance	14,548,851	15,359,061	17,895,383	23,033,046	23,033,046	23,033,046
Total Resources	17,810,939	22,295,764	23,512,468	25,447,089	25,447,089	25,447,089
Requirements						
Citywide Services	1,521,878	2,523,140	9,241,106	13,677,269	13,677,269	13,677,269
<i>Operating Total</i>	<i>1,521,878</i>	<i>2,523,140</i>	<i>9,241,106</i>	<i>13,677,269</i>	<i>13,677,269</i>	<i>13,677,269</i>
Interfund Transfers	930,000	-	-	-	-	-
Unappropriated	15,359,061	19,772,624	14,271,362	11,769,820	11,769,820	11,769,820
<i>Non-Operating Total</i>	<i>16,289,061</i>	<i>19,772,624</i>	<i>14,271,362</i>	<i>11,769,820</i>	<i>11,769,820</i>	<i>11,769,820</i>
Total Requirements	17,810,939	22,295,764	23,512,468	25,447,089	25,447,089	25,447,089

Department Requirements

Equipment Replacement Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
<u>Requirements by Division</u>						
Equipment Replacement	1,521,878	2,523,140	9,241,106	13,677,269	13,677,269	13,677,269
Citywide Services Total	<u>1,521,878</u>	<u>2,523,140</u>	<u>9,241,106</u>	<u>13,677,269</u>	<u>13,677,269</u>	<u>13,677,269</u>
<u>Requirements by Category</u>						
Materials & Services	321,763	65,340	750,000	152,671	152,671	152,671
Capital Outlay	1,200,115	2,457,800	8,491,106	13,524,598	13,524,598	13,524,598
Citywide Services Total	<u>1,521,878</u>	<u>2,523,140</u>	<u>9,241,106</u>	<u>13,677,269</u>	<u>13,677,269</u>	<u>13,677,269</u>

Department Requirements by Type

Equipment Replacement Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
Requirements by Type						
Materials	321,763	65,340	750,000	152,671	152,671	152,671
Capital Outlay	1,200,115	2,457,800	8,491,106	13,524,598	13,524,598	13,524,598
Citywide Services Total	<u>1,521,878</u>	<u>2,523,140</u>	<u>9,241,106</u>	<u>13,677,269</u>	<u>13,677,269</u>	<u>13,677,269</u>

Fund: Equipment Replacement
Dept: Citywide Services

FY 2022/23 BUDGET HIGHLIGHTS

When purchasing vehicles and large equipment, the expense is recorded in the fiscal year when the item is received, not when ordered. In many cases, receipt of vehicles and large or specialized equipment has been significantly delayed due to supply chain and manufacturing constraints related to COVID-19. As a result, the FY22/23 budget reflects a much greater than normal carryover appropriation to address vehicles and equipment, much of which is on order but has not yet been received.

Material and Services

Computer/Software/Maint (\$597,329) decrease. Reflects anticipated expenditures for the fiscal year.

Capital Outlay

Equipment \$3,260,122 increase. Reflects anticipated expenditures for the year, including carryover items from prior years.

Motor Vehicle \$1,773,370 increase. Reflects anticipated expenditures for the year, including carryover items from prior years. Increase primarily driven by a significant carryover to account for delays in manufacturing and delivery of vehicles related to COVID-19.

Line Item Detail by Department

Equipment Replacement Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
Requirements by Account				
Materials				
502363 Computer/Software/Maintenance	750,000	152,671	152,671	152,671
Total Materials	750,000	152,671	152,671	152,671
Capital Outlay				
503008 Equipment	2,183,741	5,443,863	5,443,863	5,443,863
503010 Motor Vehicles	6,307,365	8,080,735	8,080,735	8,080,735
Total Capital Outlay	8,491,106	13,524,598	13,524,598	13,524,598
Citywide Services Total	9,241,106	13,677,269	13,677,269	13,677,269

Equipment Replacement Schedule for FY 2022/23 (Carryover)

	Vehicles	Other Equipment	Computer Equipment	Total
Police				
13 Patrol SUVs	830,207			
3 Sedans	110,531			
4 SUVs	210,971			
Mobile Computers		123,958		
Police Equipment (various)		281,285		
				1,556,952
Fire				
1 Ladder Truck	1,485,637			
1 Pickup Trucks	57,964			
1 Cargo Van	33,404			
Radios		478,123		
Defibrillators & Monitors		423,185		
Fire Equipment (various)		314,418		
				2,792,731
Economic & Development Services				
1 SUV	28,109			
1 Plotter		7,099		
1 Microfiche Station		18,152		
				53,360
Community Services				
2 SUVs	59,936			
				59,936
Parks				
5 Pickup Trucks	220,475			
1 SUV	28,109			
2 Tractors		63,301		
2 Mowers		175,326		
2 Trailers		19,234		
Parks Equipment (various)		76,757		
				583,202
Environmental Services				
1 Vaccon Truck	504,597			
1 CCTV Van	339,472			
3 Dump Trucks	608,928			
8 Cab and Chassis	572,511			
8 Pickup Trucks	379,016			
1 Bucket Truck	162,936			
2 SUVs	67,816			
2 Sedans	60,469			
3 Cargo Vans	249,657			
6 Tractors and Heavy Equipment		869,579		
1 Roller		161,270		
4 Trailers		198,995		
Inspection Cameras & Equipment		67,675		
Environmental Services Equipment (various)		386,375		
				4,629,296
Citywide Services				
1 Cab and Chassis	100,643			
				100,643
			Carryover Subtotal	9,776,120

Equipment Replacement Schedule for FY 2022/23

	Vehicles	Other Equipment	Computer Equipment	Total
Police				
11 Patrol SUVs	709,693			
1 SUV	54,611			
Police Equipment (various)		307,636		
				1,071,940
Fire & Emergency Services				
1 Pickup Truck	57,964			
				57,964
Economic & Development Services				
3 SUVs	84,326			
				84,326
Community Services				
1 SUV	28,109			
				28,109
Parks				
2 Pickup Trucks	82,490			
4 Tractors and Mowers		205,592		
Parks Equipment (various)		45,036		
				333,118
Environmental Services				
1 Vactor Truck	504,597			
5 Pickup Trucks	185,405			
2 Cargo Vans	82,106			
1 Cab and Chassis	69,807			
1 Asphalt Grinder		479,439		
6 Variable Message Boards		174,746		
1 Debris Separator		67,541		
Inspection Cameras & Equipment		81,838		
Environmental Services Equipment (various)		167,650		
				1,813,129
Information Technology				
1 Van	38,629			
Phone Systems		249,653		
Servers			152,671	
				440,953
Fleet and Facilities				
1 SUV	39,161			
				39,161
Pool				
1 Pool Vehicle	32,449			
				32,449
				FY 2022/23 Subtotal 3,901,149
Grand Total for FY 2022/23	8,080,735	5,443,863	152,671	13,677,269

Resources and Requirements by Fund

Workers' Comp & Liability Mgmt Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	-	1,020	-			
Miscellaneous Income	253,205	191,956	177,500	199,000	199,000	199,000
Internal Payments	1,479,286	1,644,812	1,690,000	1,770,000	1,770,000	1,770,000
Interfund Transfers	1,966,502	-	-	-	-	-
Internal Service Charges	1,540,000	1,635,635	1,936,524	2,362,874	2,362,874	2,362,874
Beginning Balance	1,626,624	4,125,540	3,465,000	4,042,000	4,042,000	4,042,000
Total Resources	6,865,617	7,598,963	7,269,024	8,373,874	8,373,874	8,373,874
Requirements						
City Attorney's Office	2,740,077	3,118,902	4,978,459	5,650,998	5,650,998	5,650,998
<i>Operating Total</i>	2,740,077	3,118,902	4,978,459	5,650,998	5,650,998	5,650,998
					11,301,996	11,301,996
Contingency	-	-	579,700	646,200	646,200	646,200
Unappropriated	4,125,540	4,480,061	1,710,865	2,076,676	2,076,676	2,076,676
<i>Non-Operating Total</i>	4,125,540	4,480,061	2,290,565	2,722,876	2,722,876	2,722,876
Total Requirements	6,865,617	7,598,963	7,269,024	8,373,874	8,373,874	8,373,874

Department Requirements

Workers' Comp & Liability Mgmt Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Attorney's Office						
<u>Requirements by Division</u>						
Workers' Compensation	1,146,412	1,326,992	2,599,135	2,915,324	2,915,324	2,915,324
Liability Management	1,593,665	1,791,910	2,379,324	2,735,674	2,735,674	2,735,674
City Attorney's Office Total	<u>2,740,077</u>	<u>3,118,902</u>	<u>4,978,459</u>	<u>5,650,998</u>	<u>5,650,998</u>	<u>5,650,998</u>
<u>Requirements by Category</u>						
Personnel Services	481,494	582,507	806,272	859,723	859,723	859,723
Materials & Services	2,258,583	2,536,395	4,172,187	4,791,275	4,791,275	4,791,275
City Attorney's Office Total	<u>2,740,077</u>	<u>3,118,902</u>	<u>4,978,459</u>	<u>5,650,998</u>	<u>5,650,998</u>	<u>5,650,998</u>

Department Requirements by Type

Workers' Comp & Liability Mgmt Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Attorney's Office						
<u>Requirements by Type</u>						
Personnel	312,568	379,969	560,750	598,550	598,550	598,550
Benefits	168,926	202,538	245,522	261,173	261,173	261,173
Professional & Technical Services	91,619	91,521	153,200	153,200	153,200	153,200
Other Services	996	135	13,575	13,575	13,575	13,575
Materials	718	26	5,000	5,000	5,000	5,000
City Grants & Contributions	-	-	750	1,500	1,500	1,500
Insurance	2,165,250	2,444,713	3,999,662	4,618,000	4,618,000	4,618,000
City Attorney's Office Total	<u>2,740,077</u>	<u>3,118,902</u>	<u>4,978,459</u>	<u>5,650,998</u>	<u>5,650,998</u>	<u>5,650,998</u>

Fund: Workers' Compensation and Liability Management
Dept: City Attorney's Office

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries \$36,898 increase. Reflects the anticipated cost of living adjustments and merit increases for all staff allocated to this fund.

Materials and Services

Claims Paid \$212,000 increase. Reflects actuarial claims costs estimates.

Claims Outstanding \$42,000 increase. Reflects actuarial claims costs estimates.

Premiums & Fees \$283,338 increase. Based on anticipated expenditures related to liability insurance premiums.

Line Item Detail by Department

Workers' Comp & Liability Mgmt Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Attorney's Office				
Requirements by Account				
Personnel				
501001 Wages/Salaries	210,500	247,398	247,398	247,398
501030 Premium Pay	-	902	902	902
501066 Other Leave	350,250	350,250	350,250	350,250
Total Personnel	560,750	598,550	598,550	598,550
Benefits				
501101 FICA	42,901	47,531	47,531	47,531
501102 Tri-Met Tax	4,425	4,737	4,737	4,737
501110 PERS - Employer	93,914	99,937	99,937	99,937
501111 PERS - IAP Pickup	33,648	35,560	35,560	35,560
501112 PERS - Bond	20,639	21,812	21,812	21,812
501120 Health Insurance	35,639	36,566	36,566	36,566
501121 Dental Insurance	3,047	3,047	3,047	3,047
501122 Workers' Compensation	7,411	7,873	7,873	7,873
501130 Other Benefits	3,898	4,110	4,110	4,110
Total Benefits	245,522	261,173	261,173	261,173
Professional & Technical Services				
502006 Contracted Services	103,200	103,200	103,200	103,200
502008 Med & Psych	50,000	50,000	50,000	50,000
Total Professional & Technical Services	153,200	153,200	153,200	153,200
Other Services				
502212 Dues & Memberships	725	725	725	725
502214 Training & Education	11,250	11,250	11,250	11,250
502215 Travel Expenses	1,600	1,600	1,600	1,600
Total Other Services	13,575	13,575	13,575	13,575
Materials				
502324 First Aid & Safety	1,500	1,500	1,500	1,500
502326 PPE & Uniforms	2,000	2,000	2,000	2,000
502363 Computer/Software/Maintenance	1,500	1,500	1,500	1,500
Total Materials	5,000	5,000	5,000	5,000
City Grants & Contributions				
502408 Incentive Programs	750	1,500	1,500	1,500
Total City Grants & Contributions	750	1,500	1,500	1,500
Insurance				
502510 Claims Paid	2,162,000	2,374,000	2,374,000	2,374,000
502515 Claims Outstanding	158,000	200,000	200,000	200,000
502520 Fees & Premiums	1,679,662	2,044,000	2,044,000	2,044,000
Total Insurance	3,999,662	4,618,000	4,618,000	4,618,000
City Attorney's Office Total	4,978,459	5,650,998	5,650,998	5,650,998

Resources and Requirements by Fund

COG Health & Dental Plans Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	2,875,501	996,896	1,848,000	1,716,000	1,716,000	1,716,000
Internal Payments	7,853,696	7,685,541	9,134,000	10,432,000	10,432,000	10,432,000
Interfund Transfers	766,384	-	-	-	-	-
Beginning Balance	3,904,151	5,468,851	7,230,000	7,400,000	7,400,000	7,400,000
Total Resources	<u>15,399,732</u>	<u>14,151,288</u>	<u>18,212,000</u>	<u>19,548,000</u>	<u>19,548,000</u>	<u>19,548,000</u>
Requirements						
Citywide Services	9,791,681	7,061,371	13,566,500	13,106,000	13,106,000	13,106,000
<i>Operating Total</i>	<u>9,791,681</u>	<u>7,061,371</u>	<u>13,566,500</u>	<u>13,106,000</u>	<u>13,106,000</u>	<u>13,106,000</u>
Interfund Transfers	139,200	146,800	160,000	284,000	284,000	284,000
Contingency	-	-	2,059,000	2,012,000	2,012,000	2,012,000
Unappropriated	5,468,851	6,943,117	2,426,500	4,146,000	4,146,000	4,146,000
<i>Non-Operating Total</i>	<u>5,608,051</u>	<u>7,089,917</u>	<u>4,645,500</u>	<u>6,442,000</u>	<u>6,442,000</u>	<u>6,442,000</u>
Total Requirements	<u>15,399,732</u>	<u>14,151,288</u>	<u>18,212,000</u>	<u>19,548,000</u>	<u>19,548,000</u>	<u>19,548,000</u>

Department Requirements

COG Health & Dental Plans Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
<u>Requirements by Division</u>						
COG Health Plans	9,227,818	6,443,003	12,591,500	12,121,000	12,121,000	12,121,000
COG Dental Plan	563,863	618,368	975,000	985,000	985,000	985,000
Citywide Services Total	<u>9,791,681</u>	<u>7,061,371</u>	<u>13,566,500</u>	<u>13,106,000</u>	<u>13,106,000</u>	<u>13,106,000</u>
<u>Requirements by Category</u>						
Materials & Services	9,791,681	7,061,371	13,566,500	13,106,000	13,106,000	13,106,000
Citywide Services Total	<u>9,791,681</u>	<u>7,061,371</u>	<u>13,566,500</u>	<u>13,106,000</u>	<u>13,106,000</u>	<u>13,106,000</u>

Department Requirements by Type

COG Health & Dental Plans Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
Requirements by Type						
Professional & Technical Services	264,007	325,615	433,500	431,000	431,000	431,000
Other Services	1,300	-	-	-	-	-
Insurance	9,526,374	6,735,756	13,133,000	12,675,000	12,675,000	12,675,000
Citywide Services Total	<u>9,791,681</u>	<u>7,061,371</u>	<u>13,566,500</u>	<u>13,106,000</u>	<u>13,106,000</u>	<u>13,106,000</u>

Fund: COG Health and Dental Plans
Dept: Citywide Services

FY 2022/23 BUDGET HIGHLIGHTS

Materials and Services

Premiums & Fees

\$152,000 increase. Reflects anticipated premium increases and costs related to added positions.

Line Item Detail by Department

COG Health & Dental Plans Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	433,500	431,000	431,000	431,000
Total Professional & Technical Services	433,500	431,000	431,000	431,000
Insurance				
502510 Claims Paid	12,338,000	11,728,000	11,728,000	11,728,000
502520 Fees & Premiums	795,000	947,000	947,000	947,000
Total Insurance	13,133,000	12,675,000	12,675,000	12,675,000
Citywide Services Total	13,566,500	13,106,000	13,106,000	13,106,000

Special Revenue Funds & Non-Operating Funds - Revenues and Expenditures

Special revenue funds account for revenues that are legally restricted to expenditures for specific purposes. Non-operating funds account for the proceeds of a specific revenue source, but do not appropriate expenditures as operating costs. The debt service funds are non-operating funds.

Special Revenue Funds

- *Designated Purpose Fund* – Accounts for monies donated to the City to support specific activities. Some grant funded expenditures are budgeted in this fund. Resources include intergovernmental revenue, and donations from businesses and individuals. The American Rescue Plan Act (ARPA) funds have been budgeted within this fund, for additional information about ARPA please refer to the *Additional Information* section of this document.
- *System Development Charges Fund* – Accounts for revenue from system development charges earmarked for specific capital expansion projects. System development charges (SDCs) are charged to new land developments for capacity impacts that will be addressed by the Water Construction Fund, Stormwater Construction Fund, Wastewater Construction Fund, Parks Capital Fund and Transportation Construction Fund. Each type of activity has a specific SDC charge. They can also include authority to provide SDC Credits to support development. The revenue remains in separate accounts in the System Development Charges Fund until appropriate expenditures are made. SDC funded projects are identified in advance.
- *CDBG and HOME fund* – The fund is used for programs that rely on dedicated revenue sources provided by the Federal Government through the Community Development Block Grant (CDBG) and HOME programs.

Debt Service Funds

The debt service funds account for the revenues applied to payment of principal and interest on long-term debt, accounted for in the following debt service funds:

- *General Government Debt Fund* – This fund accounts for debt service payments on obligations of governmental funds. Requirements consist of debt service payments. In fiscal year 2021/22 the line of credit was paid off by the City. The Transportation portion of the line of credit is being converted to a six-year fixed debt instrument. The first year of repayment is FY 2022/23.
- *Pension Bond Debt Service Fund* – This fund accounts for debt service on Pension Bonds issued as a means of reducing the unfunded actuarial liability with the Oregon Public Employees Retirement System. Revenues for this fund are collected through the payroll process.
- *City Backed Urban Renewal Debt Service Fund* – This fund was created to account for debt service on interim funding loaned to the Rockwood/West Gresham Urban Renewal Area. The resources are payments from the Rockwood/West Gresham Urban Renewal District. The Gresham Redevelopment Commission now issues its own debt directly, instead of relying on the City of Gresham to issue debt on behalf of the Commission.
- *Water Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Water Fund provide revenue for this fund. Requirements

consist of debt service payments. In fiscal year 2021/22 the Line of Credit was paid off by the City and a new long term revenue bond was added to fund the groundwater system expansion and other water infrastructure projects. The Water utility is also entering into a loan agreement through the Water Infrastructure Finance and Innovation Act program in spring of 2022, with draws beginning in FY 2022/23.

- *Stormwater Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Stormwater Fund provide revenue for this fund. Requirements consist of debt service payments. A significant portion of the Stormwater Debt Service was fully repaid in fiscal 2020/21, resulting in lower debt service payments in fiscal 2021/22 and beyond.
- *Wastewater Debt Service Fund* – This fund accounts for reserves and the payment of principal and interest. Transfers from the Wastewater Fund provide revenue for this fund. Requirements consist of debt service payments. The needed budget in FY 2022/23 reflects the recent payoff of prior debt obligations.
- *City Facility Debt Service Fund* – This fund reflects the debt service payments related to the roof of the Public Safety Building and a fiscal year 2018/19 property acquisition.

Resources and Requirements by Fund

Designated Purpose Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	1,816,607	18,382,121	29,361,044	28,931,850	28,931,850	28,931,850
Charges for Services	88,289	57,839	321,000	323,000	323,000	323,000
Miscellaneous Income	1,894,070	2,317,028	1,636,891	1,515,923	1,515,923	1,515,923
Interfund Transfers	724,997	263,527	922,700	669,500	669,500	669,500
Beginning Balance	3,829,509	4,690,605	18,959,047	18,806,750	18,806,750	18,806,750
Total Resources	<u>8,353,472</u>	<u>25,711,120</u>	<u>51,200,682</u>	<u>50,247,023</u>	<u>50,247,023</u>	<u>50,247,023</u>
Requirements						
City Manager's Office	42,097	36,045	65,300	7,000	7,000	7,000
Citywide Services	23,709	20,100	15,511,424	23,696,106	23,696,106	23,696,106
Police	1,287,415	571,054	1,403,597	1,327,453	1,327,453	1,327,453
Fire & Emergency Services	637,242	297,866	768,286	510,568	510,568	510,568
Urban Design & Planning	71,034	33,406	125,150	80,000	80,000	80,000
Econ & Dev Services	33,588	16,430,588	10,974,000	5,668,000	5,668,000	5,668,000
Economic Development	874,000	183,617	3,388,000	-	-	-
Community Services	613,316	393,144	1,299,650	14,405,025	14,405,025	14,405,025
Parks	19,200	-	226,000	337,150	337,150	337,150
Environmental Services	61,266	35,086	569,825	354,000	354,000	354,000
<i>Operating Total</i>	<u>3,662,867</u>	<u>18,000,906</u>	<u>34,331,232</u>	<u>46,385,302</u>	<u>46,385,302</u>	<u>46,385,302</u>
Interfund Transfers	-	1,100,000	1,700,000	1,350,000	1,350,000	1,350,000
Contingency	-	-	14,500,176	-	-	-
Unappropriated	4,690,605	6,610,214	669,274	2,511,721	2,511,721	2,511,721
<i>Non-Operating Total</i>	<u>4,690,605</u>	<u>7,710,214</u>	<u>16,869,450</u>	<u>3,861,721</u>	<u>3,861,721</u>	<u>3,861,721</u>
Total Requirements	<u>8,353,472</u>	<u>25,711,120</u>	<u>51,200,682</u>	<u>50,247,023</u>	<u>50,247,023</u>	<u>50,247,023</u>

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office						
<u>Requirements by Division</u>						
Gresham Art Committee	5,097	45	7,000	7,000	7,000	7,000
Gresham's Centennial	-	-	2,600	-	-	-
Arts & Cultural Grants	-	-	22,712	-	-	-
Metro Mayor's Consortium	37,000	36,000	32,988	-	-	-
City Manager's Office Total	<u>42,097</u>	<u>36,045</u>	<u>65,300</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
<u>Requirements by Category</u>						
Materials & Services	42,097	36,045	65,300	7,000	7,000	7,000
City Manager's Office Total	<u>42,097</u>	<u>36,045</u>	<u>65,300</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office						
<u>Requirements by Type</u>						
Professional & Technical Services	39,395	36,000	-	-	-	-
Other Services	2,357	-	3,725	3,725	3,725	3,725
Materials	145	45	875	875	875	875
City Grants & Contributions	200	-	60,700	2,400	2,400	2,400
City Manager's Office Total	<u>42,097</u>	<u>36,045</u>	<u>65,300</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>

Fund: Designated Purpose
Dept: City Manager's Office

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Arts and Cultural Grants division moved from City Manager's Office to Citywide Services within the Designated Purpose Fund. For purposes of this highlights report, only those line-item changes unrelated to the organizational change have been discussed.

Materials and Services

Contributions/City Match	(\$2,600) decrease. Reflects the remaining Gresham Centennial funds being used and the division closed.
Passthrough Payments	(\$32,988) decrease. Reflects the transfer of the Metro Mayor's Consortium fiscal responsibilities from the City of Gresham to the City of Forest Grove.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
City Manager's Office				
Requirements by Account				
Other Services				
502204 Printing	600	600	600	600
502208 Promotion	125	125	125	125
502216 Meals	3,000	3,000	3,000	3,000
Total Other Services	3,725	3,725	3,725	3,725
Materials				
502301 Office Supplies	500	500	500	500
502314 Minor Equipment & Tools	300	300	300	300
502361 Postage & Delivery	75	75	75	75
Total Materials	875	875	875	875
City Grants & Contributions				
502408 Incentive Programs	2,400	2,400	2,400	2,400
502410 Contributions/City Match	25,312	-	-	-
502420 Passthrough Payment	32,988	-	-	-
Total City Grants & Contributions	60,700	2,400	2,400	2,400
City Manager's Office Total	65,300	7,000	7,000	7,000

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
<u>Requirements by Division</u>						
Deferred Compensation Admin	23,709	20,100	77,600	80,100	80,100	80,100
American Rescue Plan Act (ARPA)	-	-	13,899,824	21,838,856	21,838,856	21,838,856
ARPA Passthrough Projects	-	-	1,534,000	1,534,000	1,534,000	1,534,000
Community Enhancement Program	-	-	-	77,000	77,000	77,000
Arts & Cultural Grants	-	-	-	23,500	23,500	23,500
Gresham Sponsored Events	-	-	-	142,650	142,650	142,650
Citywide Services Total	<u>23,709</u>	<u>20,100</u>	<u>15,511,424</u>	<u>23,696,106</u>	<u>23,696,106</u>	<u>23,696,106</u>
<u>Requirements by Category</u>						
Personnel Services	-	-	2,176,000	2,477,457	2,477,457	2,477,457
Materials & Services	23,709	20,100	13,335,424	20,181,649	20,181,649	20,181,649
Capital Outlay	-	-	-	1,037,000	1,037,000	1,037,000
Citywide Services Total	<u>23,709</u>	<u>20,100</u>	<u>15,511,424</u>	<u>23,696,106</u>	<u>23,696,106</u>	<u>23,696,106</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services						
Requirements by Type						
Professional & Technical Services	19,500	19,500	11,205,324	18,328,874	18,328,874	18,328,874
Other Services	4,209	600	9,800	101,800	101,800	101,800
Materials	-	-	300	35,450	35,450	35,450
Citywide Services Total	<u>23,709</u>	<u>20,100</u>	<u>15,511,424</u>	<u>23,696,106</u>	<u>23,696,106</u>	<u>23,696,106</u>

Fund: Designated Purpose
Dept: Citywide Services

FY 2022/23 BUDGET HIGHLIGHTS

Beginning fiscal year 2022/23 the Gresham Sponsored Events and Community Enhancement Grant divisions were moved from Community Services to Citywide Services within the Designated Purpose Fund. Also, the Arts and Cultural Grants division was moved to Citywide Services from Office of City Manager within the Designated Purpose Fund. For purposes of this highlight report, only those line-item changes unrelated to the organizational change have been discussed.

Many changes in this Fund/Department relate to the allocation of ARPA funds. See the *Additional Information- ARPA* section for more details.

Personnel Services

Wages/Salaries	\$39,625 increase. Reflects a position partially funded by ARPA.
Limited Term	(\$927,156) decrease. This account for FY 2021/22 contained all estimated personnel costs for ARPA as projects were approved. In FY 2022/23, costs were refined and budgeted in the appropriate account (i.e. FICA, Health Insurance, etc).
Premium Pay	\$134,156 increase. Reflects anticipated premiums pays for ARPA positions and hiring incentives for Police Officers.

Materials and Services

Contracted Services	\$7,069,250 increase. Reflects that Gresham will receive its second payment of ARPA funds in FY 2022/23. Other minor adjustments for the Deferred Compensation and Gresham Sponsored Events programs.
Promotions	\$13,300 increase. Reflects an increase to the anticipated grant award amount available for the Gresham Community Enhancement Grant.
PP&E & Uniforms	\$25,000 increase. Reflects ARPA funds that are allocated to any Personal Protective Equipment required to reduce COVID19 transmission.

CDBG/HOME Expense	\$155,000 increase. CDBG/HOME nonprofit organizations were allocated \$155,000 from ARPA funds to pay for administrative costs freeing Gresham's regular CDBG/HOME allocations for other qualified projects.
Customer Assistance	\$60,000 increase. Reflects an approved ARPA project for customer assistance.
Contribution/City Match	(\$1,189,212) decrease. FY 2021/22 included a loan to Human Solutions for the Aldercrest Apartments funded through ARPA. FY 2022/23 includes other grant programs funded through ARPA as well as other smaller ongoing grant programs such as the Arts & Cultural Grants.
Internal Payments	\$505,525 increase. The increase reflects administrative and other internal expenses associated with ARPA and administrative costs associated with the Community Enhancement Grant Program.
Capital Outlay	
Motor Vehicles	\$437,000 increase. Reflects ARPA funds approved to be used for vehicles and equipment associated with ARPA funded positions.
Hardware/ Software	\$600,000 increase. Increase reflects ARPA allocation approved for computer replacement.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	-	39,625	39,625	39,625
501004 Limited Term	2,176,000	1,248,844	1,248,844	1,248,844
501030 Premium Pay	-	134,156	134,156	134,156
Total Personnel	2,176,000	1,422,625	1,422,625	1,422,625
Benefits				
501101 FICA	-	103,603	103,603	103,603
501102 Tri-Met Tax	-	10,394	10,394	10,394
501110 PERS - Employer	-	234,855	234,855	234,855
501111 PERS - IAP Pickup	-	78,040	78,040	78,040
501112 PERS - Bond	-	44,503	44,503	44,503
501120 Health Insurance	-	468,287	468,287	468,287
501121 Dental Insurance	-	41,884	41,884	41,884
501122 Workers' Compensation	-	37,016	37,016	37,016
501130 Other Benefits	-	36,250	36,250	36,250
Total Benefits	-	1,054,832	1,054,832	1,054,832
Professional & Technical Services				
502006 Contracted Services	11,205,324	18,328,574	18,328,574	18,328,574
502020 Permits & Licenses	-	300	300	300
Total Professional & Technical Services	11,205,324	18,328,874	18,328,874	18,328,874
Property Services				
502140 Rent/Lease	-	16,500	16,500	16,500
Total Property Services	-	16,500	16,500	16,500
Other Services				
502204 Printing	-	1,000	1,000	1,000
502208 Promotion	-	84,050	84,050	84,050
502212 Dues & Memberships	600	600	600	600
502214 Training & Education	5,400	5,400	5,400	5,400
502215 Travel Expenses	3,800	3,850	3,850	3,850
502216 Meals	-	6,900	6,900	6,900
Total Other Services	9,800	101,800	101,800	101,800
Materials				
502301 Office Supplies	-	4,050	4,050	4,050
502326 PPE & Uniforms	-	25,000	25,000	25,000
502341 Signs	-	6,000	6,000	6,000
502361 Postage & Delivery	300	400	400	400
Total Materials	300	35,450	35,450	35,450
City Grants & Contributions				
502402 CDBG/HOME Expense	-	155,000	155,000	155,000
502406 Customer Assistance	-	60,000	60,000	60,000
502410 Contributions/City Match	2,120,000	953,500	953,500	953,500
Total City Grants & Contributions	2,120,000	1,168,500	1,168,500	1,168,500

Internal Payments

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Citywide Services				
502810 Internal Professional Services	-	530,525	530,525	530,525
Total Internal Payments	-	530,525	530,525	530,525
Capital Outlay				
503010 Motor Vehicles	-	437,000	437,000	437,000
503012 Hardware and Software	-	600,000	600,000	600,000
Total Capital Outlay	-	1,037,000	1,037,000	1,037,000
Citywide Services Total	15,511,424	23,696,106	23,696,106	23,696,106

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police						
<u>Requirements by Division</u>						
Police Foundation	2,488	84,738	174,000	332,300	332,300	332,300
Justice & Mental Health Grant	116,280	61,630	350,000	300,000	300,000	300,000
Body Worn Cameras Grant	205,221	-	-	-	-	-
K-9 Program	8,416	372	80,033	81,000	81,000	81,000
Police Special investigations	-	-	43,855	46,523	46,523	46,523
Education Programs	-	-	7,503	5,000	5,000	5,000
Fed/State Asset Seizure	67,587	37,895	323,845	336,600	336,600	336,600
State Homeland Security	-	-	75,000	75,000	75,000	75,000
JAG Grants	38,774	274,136	220,219	151,030	151,030	151,030
EMGET Grants	569,119	-	-	-	-	-
COPS Grants	279,530	112,283	129,142	-	-	-
Police Total	<u>1,287,415</u>	<u>571,054</u>	<u>1,403,597</u>	<u>1,327,453</u>	<u>1,327,453</u>	<u>1,327,453</u>
<u>Requirements by Category</u>						
Personnel Services	864,502	185,373	170,732	61,973	61,973	61,973
Materials & Services	422,913	218,152	878,930	997,900	997,900	997,900
Capital Outlay	-	167,529	353,935	267,580	267,580	267,580
Police Total	<u>1,287,415</u>	<u>571,054</u>	<u>1,403,597</u>	<u>1,327,453</u>	<u>1,327,453</u>	<u>1,327,453</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police						
<u>Requirements by Type</u>						
Personnel	559,456	132,765	117,769	43,935	43,935	43,935
Benefits	305,046	52,608	52,963	18,038	18,038	18,038
Professional & Technical Services	316,453	135,989	410,000	360,000	360,000	360,000
Property Services	-	1,400	-	-	-	-
Other Services	5,556	1,310	62,503	184,300	184,300	184,300
Materials	99,414	53,453	301,427	310,600	310,600	310,600
City Grants & Contributions	1,490	26,000	105,000	143,000	143,000	143,000
Capital Outlay	-	167,529	353,935	267,580	267,580	267,580
Police Total	<u>1,287,415</u>	<u>571,054</u>	<u>1,403,597</u>	<u>1,327,453</u>	<u>1,327,453</u>	<u>1,327,453</u>

Fund: Designated Purpose
Dept: Police

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries (\$75,874) decrease. Reflects the expiration of the COPS grant.

Materials and Services

Contracted Services (\$50,000) decrease. Reflects the usage of the Justice & Mental Health Collaboration Program Grant over the life of the grant.

Promotion \$125,500 increase. Reflects recruitment and retention efforts including referral bonus and education reimbursement.

Meals (\$2,503) decrease. Reflects the cash balance available for the Every 15 Minutes Program conducted at local high schools.

Vehicles Supplies, Parts, Maint. \$12,755 increase. Reflects vehicle repairs for seized vehicle prior to being sent to auction.

Incentive Programs (\$12,000) decrease. Reflects the cash balance available for officer wellness programs.

Contributions/City Match \$50,000 increase. Reflects increased activity for community engagement opportunities.

Capital Outlay

Equipment (\$86,355) decrease. Reflects current grant opportunities to acquire equipment for law enforcement purposes.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Police				
Requirements by Account				
Personnel				
501001 Wages/Salaries	76,179	305	305	305
501010 Overtime	41,590	43,630	43,630	43,630
Total Personnel	117,769	43,935	43,935	43,935
Benefits				
501101 FICA	5,828	3,508	3,508	3,508
501102 Tri-Met Tax	601	348	348	348
501110 PERS - Employer	14,977	8,553	8,553	8,553
501111 PERS - IAP Pickup	4,571	2,610	2,610	2,610
501112 PERS - Bond	2,804	1,603	1,603	1,603
501120 Health Insurance	17,439	-	-	-
501121 Dental Insurance	1,463	-	-	-
501122 Workers' Compensation	2,476	1,416	1,416	1,416
501130 Other Benefits	2,804	-	-	-
Total Benefits	52,963	18,038	18,038	18,038
Professional & Technical Services				
502006 Contracted Services	360,000	310,000	310,000	310,000
502026 Invest Res/Drug Seizure	50,000	50,000	50,000	50,000
Total Professional & Technical Services	410,000	360,000	360,000	360,000
Other Services				
502208 Promotion	50,000	175,500	175,500	175,500
502215 Travel Expenses	5,000	3,800	3,800	3,800
502216 Meals	7,503	5,000	5,000	5,000
Total Other Services	62,503	184,300	184,300	184,300
Materials				
502312 Vehicle Supplies, Parts, Maint	30,345	43,100	43,100	43,100
502314 Minor Equipment & Tools	187,549	183,000	183,000	183,000
502325 Other Supplies	80,033	81,000	81,000	81,000
502363 Computer/Software/Maintenance	3,500	3,500	3,500	3,500
Total Materials	301,427	310,600	310,600	310,600
City Grants & Contributions				
502408 Incentive Programs	50,000	38,000	38,000	38,000
502410 Contributions/City Match	50,000	100,000	100,000	100,000
502412 Police Rewards	5,000	5,000	5,000	5,000
Total City Grants & Contributions	105,000	143,000	143,000	143,000
Capital Outlay				
503008 Equipment	353,935	267,580	267,580	267,580
Total Capital Outlay	353,935	267,580	267,580	267,580
Police Total	1,403,597	1,327,453	1,327,453	1,327,453

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services						
<u>Requirements by Division</u>						
Fire Dept Donations	111	2,500	39,710	17,800	17,800	17,800
SAFER Grants	637,131	295,366	393,564	164,874	164,874	164,874
Mobile Integrated Health	-	-	335,012	327,894	327,894	327,894
Fire & Emergency Services Total	<u>637,242</u>	<u>297,866</u>	<u>768,286</u>	<u>510,568</u>	<u>510,568</u>	<u>510,568</u>
<u>Requirements by Category</u>						
Personnel Services	637,131	295,366	728,576	492,768	492,768	492,768
Materials & Services	111	2,500	39,710	17,800	17,800	17,800
Fire & Emergency Services Total	<u>637,242</u>	<u>297,866</u>	<u>768,286</u>	<u>510,568</u>	<u>510,568</u>	<u>510,568</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services						
Requirements by Type						
Personnel	415,540	198,089	405,398	295,332	295,332	295,332
Benefits	221,591	97,277	323,178	197,436	197,436	197,436
Professional & Technical Services	5	-	26,300	1,400	1,400	1,400
Materials	106	2,500	13,410	16,400	16,400	16,400
Fire & Emergency Services Total	<u>637,242</u>	<u>297,866</u>	<u>768,286</u>	<u>510,568</u>	<u>510,568</u>	<u>510,568</u>

Fund: Designated Purpose
Dept: Fire and Emergency Services

FY 2022/23 BUDGET HIGHLIGHTS

Personnel Services

Wages/Salaries (\$99,760) decrease. Reflects the transition of three federal grant-funded firefighter positions to the General Fund after the expiration of the grant.

Premium Pay (\$10,306) decrease. Reflects the transition of paramedic pay to the General Fund for the three grant-funded firefighter positions as described above.

Materials and Services

Contracted Services (\$24,900) decrease. Reflects the spending of one-time donation revenue in the prior fiscal year on cardiac wellness screenings for firefighters.

Minor Equipment & Tools \$2,981 increase. Reflects the receipt of additional public donations to support the purchase of fire equipment and tools.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Fire & Emergency Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	386,957	287,197	287,197	287,197
501030 Premium Pay	18,441	8,135	8,135	8,135
Total Personnel	405,398	295,332	295,332	295,332
Benefits				
501101 FICA	31,019	23,623	23,623	23,623
501102 Tri-Met Tax	3,199	2,340	2,340	2,340
501110 PERS - Employer	79,702	57,493	57,493	57,493
501111 PERS - IAP Pickup	24,325	17,549	17,549	17,549
501112 PERS - Bond	14,919	10,765	10,765	10,765
501120 Health Insurance	132,505	66,454	66,454	66,454
501121 Dental Insurance	12,670	5,314	5,314	5,314
501122 Workers' Compensation	16,218	11,700	11,700	11,700
501130 Other Benefits	8,621	2,198	2,198	2,198
Total Benefits	323,178	197,436	197,436	197,436
Professional & Technical Services				
502006 Contracted Services	26,300	1,400	1,400	1,400
Total Professional & Technical Services	26,300	1,400	1,400	1,400
Materials				
502314 Minor Equipment & Tools	8,719	11,700	11,700	11,700
502326 PPE & Uniforms	4,691	4,700	4,700	4,700
Total Materials	13,410	16,400	16,400	16,400
Fire & Emergency Services Total	768,286	510,568	510,568	510,568

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning						
<u>Requirements by Division</u>						
Planning Grants	71,034	33,406	100,000	80,000	80,000	80,000
Sports Park Sponsorships	-	-	25,150	-	-	-
Urban Design & Planning Total	<u>71,034</u>	<u>33,406</u>	<u>125,150</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
<u>Requirements by Category</u>						
Materials & Services	71,034	33,406	125,150	80,000	80,000	80,000
Urban Design & Planning Total	<u>71,034</u>	<u>33,406</u>	<u>125,150</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning						
Requirements by Type						
Professional & Technical Services	71,034	33,406	100,000	80,000	80,000	80,000
Materials	-	-	25,000	-	-	-
City Grants & Contributions	-	-	150	-	-	-
Urban Design & Planning Total	71,034	33,406	125,150	80,000	80,000	80,000

Fund: Designated Purpose
Dept: Urban Design and Planning

FY 2022/23 BUDGET HIGHLIGHTS

Beginning fiscal year 2022/23 the Sports Park Sponsorships division was moved from Urban Design & Planning to Parks within the Designated Purpose Fund. For purposes of this highlight report, only those line-item changes unrelated to the organizational change have been discussed.

Materials and Services

Contracted Services (\$20,000) decrease. Reflects expected available grant funding.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Urban Design & Planning				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	100,000	80,000	80,000	80,000
Total Professional & Technical Services	100,000	80,000	80,000	80,000
Materials				
502314 Minor Equipment & Tools	25,000	-	-	-
Total Materials	25,000	-	-	-
City Grants & Contributions				
502408 Incentive Programs	150	-	-	-
Total City Grants & Contributions	150	-	-	-
Urban Design & Planning Total	125,150	80,000	80,000	80,000

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
<u>Requirements by Division</u>						
Enterprise Zone Projects	-	-	-	5,463,000	5,463,000	5,463,000
Code Abatement	9,656	9,109	100,000	-	-	-
Metro Housing Bond	-	16,416,141	10,669,000	-	-	-
Small Business Incentive Pgm	23,932	5,338	205,000	205,000	205,000	205,000
Econ & Dev Services Total	<u>33,588</u>	<u>16,430,588</u>	<u>10,974,000</u>	<u>5,668,000</u>	<u>5,668,000</u>	<u>5,668,000</u>
<u>Requirements by Category</u>						
Personnel Services	-	26,523	95,756	-	-	-
Materials & Services	33,588	16,404,065	10,878,244	5,668,000	5,668,000	5,668,000
Econ & Dev Services Total	<u>33,588</u>	<u>16,430,588</u>	<u>10,974,000</u>	<u>5,668,000</u>	<u>5,668,000</u>	<u>5,668,000</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services						
<u>Requirements by Type</u>						
Personnel	-	16,918	54,057	-	-	-
Benefits	-	9,605	41,699	-	-	-
Professional & Technical Services	9,602	16,592	100,000	5,463,000	5,463,000	5,463,000
Materials	54	2,527	-	-	-	-
City Grants & Contributions	23,932	16,367,893	10,705,000	205,000	205,000	205,000
Internal Payments	-	17,053	73,244	-	-	-
Econ & Dev Services Total	<u>33,588</u>	<u>16,430,588</u>	<u>10,974,000</u>	<u>5,668,000</u>	<u>5,668,000</u>	<u>5,668,000</u>

Fund: Designated Purpose
Dept: Economic & Development Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Code Abatement and Metro Housing Bond divisions were moved from Economic and Development Services to Community Services within the Designated Purpose Fund. Please refer to the Community Services highlights within the Designated Purpose Fund for highlights related to these functions.

Additionally, during fiscal year 2022/23 the Enterprise Zone division was moved from Economic Development to Economic & Development Services within the Designated Purpose Fund. For purposes of this highlight report, only those line-item changes unrelated to the organizational change have been discussed.

Materials and Services

Contracted Services

\$2,075,000 increase. Reflects the increase in anticipated available funding for the Enterprise Zone community service project. The remainder of the change in this line item is due to the organizational change described above.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services				
Requirements by Account				
Personnel				
501004 Limited Term	54,057	-	-	-
Total Personnel	54,057	-	-	-
Benefits				
501101 FICA	4,135	-	-	-
501102 Tri-Met Tax	426	-	-	-
501110 PERS - Employer	8,271	-	-	-
501111 PERS - IAP Pickup	3,243	-	-	-
501112 PERS - Bond	1,989	-	-	-
501120 Health Insurance	19,875	-	-	-
501121 Dental Insurance	1,900	-	-	-
501122 Workers' Compensation	675	-	-	-
501130 Other Benefits	1,185	-	-	-
Total Benefits	41,699	-	-	-
Professional & Technical Services				
502006 Contracted Services	100,000	5,463,000	5,463,000	5,463,000
Total Professional & Technical Services	100,000	5,463,000	5,463,000	5,463,000
City Grants & Contributions				
502408 Incentive Programs	100,000	100,000	100,000	100,000
502414 Downtown - SBIP	27,500	27,500	27,500	27,500
502416 Civic Neighborhood - SBIP	27,500	27,500	27,500	27,500
502418 Rockwood UR - SBIP	50,000	50,000	50,000	50,000
502420 Passthrough Payment	10,500,000	-	-	-
Total City Grants & Contributions	10,705,000	205,000	205,000	205,000
Internal Payments				
502810 Internal Professional Services	73,244	-	-	-
Total Internal Payments	73,244	-	-	-
Econ & Dev Services Total	10,974,000	5,668,000	5,668,000	5,668,000

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
<u>Requirements by Division</u>						
Outreach Services	478,551	319,787.00	1,115,000	3,025,000	3,025,000	3,025,000
Gresham Sponsored Events	86,875	18,279.00	122,650	-	-	-
Community Enhancement Program	47,890	55,078.00	62,000	-	-	-
Code Abatement	-	-	-	150,000	150,000	150,000
Metro Housing Bond	-	-	-	10,927,000	10,927,000	10,927,000
Mediation Services	-	-	-	303,025	303,025	303,025
Community Services Total	<u>613,316</u>	<u>393,144</u>	<u>1,299,650</u>	<u>14,405,025</u>	<u>14,405,025</u>	<u>14,405,025</u>
<u>Requirements by Category</u>						
Personnel Services	137,141	175,693.00	411,622	526,162	526,162	526,162
Materials & Services	476,175	217,451.00	888,028	13,878,863	13,878,863	13,878,863
Community Services Total	<u>613,316</u>	<u>393,144</u>	<u>1,299,650</u>	<u>14,405,025</u>	<u>14,405,025</u>	<u>14,405,025</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
<u>Requirements by Type</u>						
Personnel	86,961	120,781	278,666	329,106	329,106	329,106
Benefits	50,180	54,912	132,956	197,056	197,056	197,056
Professional & Technical Services	326,817	81,058	722,678	3,262,963	3,262,963	3,262,963
Property Services	5,937	3,300	16,500	1,125	1,125	1,125
Other Services	112,346	95,345	113,700	7,450	7,450	7,450
Materials	3,928	1,394	10,150	6,325	6,325	6,325
Internal Payments	27,147	36,354	25,000	100,000	100,000	100,000
Community Services Total	<u>613,316</u>	<u>393,144</u>	<u>1,299,650</u>	<u>14,405,025</u>	<u>14,405,025</u>	<u>14,405,025</u>

Fund: Designated Purpose
Dept: Community Services

FY 2022/23 BUDGET HIGHLIGHTS

Beginning fiscal year 2022/23 the Gresham Sponsored Events and Community Enhancement Grants divisions were moved from Community Services to Citywide Services within the Designated Purpose Fund. Please refer to Citywide Services highlights of the Designated Purpose Fund for highlights related to these functions.

Also, for fiscal year 2022/23 the divisions of Code Abatement and Metro Housing Bond were transferred into Community Services from Economic & Development Services within the Designated Purpose Fund. Finally, the Mediation division was moved from Citywide Services in the Administrative Services Fund to Community Services in the Designated Purpose Fund. For purposes of this highlight report, only those line-item changes unrelated to the organizational changes have been discussed.

Personnel Services

Wages/Salaries (\$154,487) decrease. Reflects a reprogramming of grant funds.

Materials and Services

Contracted Services \$2,367,940 increase. Reflects Gresham receiving two grants from the State for Youth Violence Prevention and Homeless Services.

Promotion (\$35,000) decrease. Reflects budget for grants being moved to Citywide Services and Parks.

Internal Professional Services \$26,756 increase. Reflects anticipated funds for grant administration.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	129,838	93,953	93,953	93,953
501004 Limited Term	136,828	223,153	223,153	223,153
501010 Overtime	12,000	12,000	12,000	12,000
Total Personnel	278,666	329,106	329,106	329,106
Benefits				
501101 FICA	15,521	26,083	26,083	26,083
501102 Tri-Met Tax	1,609	2,605	2,605	2,605
501110 PERS - Employer	31,086	49,857	49,857	49,857
501111 PERS - IAP Pickup	12,192	19,553	19,553	19,553
501112 PERS - Bond	7,478	11,282	11,282	11,282
501120 Health Insurance	52,339	69,878	69,878	69,878
501121 Dental Insurance	5,073	6,556	6,556	6,556
501122 Workers' Compensation	3,358	5,040	5,040	5,040
501130 Other Benefits	4,300	6,202	6,202	6,202
Total Benefits	132,956	197,056	197,056	197,056
Professional & Technical Services				
502006 Contracted Services	722,378	3,262,963	3,262,963	3,262,963
502020 Permits & Licenses	300	-	-	-
Total Professional & Technical Services	722,678	3,262,963	3,262,963	3,262,963
Property Services				
502140 Rent/Lease	16,500	1,125	1,125	1,125
Total Property Services	16,500	1,125	1,125	1,125
Other Services				
502204 Printing	1,000	1,300	1,300	1,300
502208 Promotion	105,750	-	-	-
502212 Dues & Memberships	-	600	600	600
502214 Training & Education	-	3,100	3,100	3,100
502215 Travel Expenses	50	450	450	450
502216 Meals	6,900	2,000	2,000	2,000
Total Other Services	113,700	7,450	7,450	7,450
Materials				
502301 Office Supplies	4,050	200	200	200
502341 Signs	6,000	-	-	-
502360 Books & Publications	-	75	75	75
502361 Postage & Delivery	100	50	50	50
502363 Computer/Software/Maintenance	-	6,000	6,000	6,000
Total Materials	10,150	6,325	6,325	6,325
City Grants & Contributions				
502408 Incentive Programs	-	1,000	1,000	1,000
502420 Passthrough Payment	-	10,500,000	10,500,000	10,500,000
Total City Grants & Contributions	-	10,501,000	10,501,000	10,501,000

Internal Payments

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
502810 Internal Professional Services	25,000	100,000	100,000	100,000
Total Internal Payments	25,000	100,000	100,000	100,000
Community Services Total	<u>1,299,650</u>	<u>14,405,025</u>	<u>14,405,025</u>	<u>14,405,025</u>

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks						
<u>Requirements by Division</u>						
Sports Field Fees	19,200	-	100,000	120,000	120,000	120,000
Parks Grants	-	-	126,000	192,000	192,000	192,000
Parks Sponsorships	-	-	-	25,150	25,150	25,150
Parks Total	<u>19,200</u>	<u>-</u>	<u>226,000</u>	<u>337,150</u>	<u>337,150</u>	<u>337,150</u>
<u>Requirements by Category</u>						
Materials & Services	19,200	-	226,000	337,150	337,150	337,150
Parks Total	<u>19,200</u>	<u>-</u>	<u>226,000</u>	<u>337,150</u>	<u>337,150</u>	<u>337,150</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks						
<u>Requirements by Type</u>						
Professional & Technical Services	19,200	-	126,000	192,000	192,000	192,000
Property Services	-	-	100,000	120,000	120,000	120,000
Parks Total	<u>19,200</u>	<u>-</u>	<u>226,000</u>	<u>337,150</u>	<u>337,150</u>	<u>337,150</u>

Fund: Designated Purpose
Dept: Parks

FY 2022/23 BUDGET HIGHLIGHTS

Materials and Services

Contracted Services	\$66,000 increase. Reflects increasing costs associated with field maintenance at parks.
Infrastructure R & M	\$20,000 increase. Reflects anticipated concrete repairs at Gradin Sports Park.
Minor Equipment & Tools	\$25,000 increase. Reflects anticipated needs for equipment purchases.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Parks				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	126,000	192,000	192,000	192,000
Total Professional & Technical Services	126,000	192,000	192,000	192,000
Property Services				
502124 Infrastructure R & M	100,000	120,000	120,000	120,000
Total Property Services	100,000	120,000	120,000	120,000
Materials				
502314 Minor Equipment & Tools	-	25,000	25,000	25,000
Total Materials	-	25,000	25,000	25,000
City Grants & Contributions				
502408 Incentive Programs	-	150	150	150
Total City Grants & Contributions	-	150	150	150
Parks Total	226,000	337,150	337,150	337,150

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
<u>Requirements by Division</u>						
Urban Tree Program	16,848	19,234	90,000	90,000	90,000	90,000
Development Coordination	44,418	15,852	200,000	200,000	200,000	200,000
Sustainability Grants	-	-	279,825	64,000	64,000	64,000
Environmental Services Total	<u>61,266</u>	<u>35,086</u>	<u>569,825</u>	<u>354,000</u>	<u>354,000</u>	<u>354,000</u>
<u>Requirements by Category</u>						
Materials & Services	61,266	35,086	290,000	290,000	290,000	290,000
Capital Outlay	-	-	279,825	64,000	64,000	64,000
Environmental Services Total	<u>61,266</u>	<u>35,086</u>	<u>569,825</u>	<u>354,000</u>	<u>354,000</u>	<u>354,000</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services						
<u>Requirements by Type</u>						
Professional & Technical Services	54,558	32,741	290,000	290,000	290,000	290,000
Materials	6,708	2,345	-	-	-	-
Capital Outlay	-	-	279,825	64,000	64,000	64,000
Environmental Services Total	<u>61,266</u>	<u>35,086</u>	<u>569,825</u>	<u>354,000</u>	<u>354,000</u>	<u>354,000</u>

Fund: Designated Purpose
Dept: Environmental Services

FY 2022/23 BUDGET HIGHLIGHTS

Capital Outlay

Equipment (\$215,825) decrease. Reflects the usage of funds for the installation of electric vehicle charging stations.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Environmental Services				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	290,000	290,000	290,000	290,000
Total Professional & Technical Services	290,000	290,000	290,000	290,000
Capital Outlay				
503008 Equipment	215,825	-	-	-
503010 Motor Vehicles	64,000	64,000	64,000	64,000
Total Capital Outlay	279,825	64,000	64,000	64,000
Environmental Services Total	569,825	354,000	354,000	354,000

Department Requirements

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development						
<u>Requirements by Division</u>						
Enterprise Zone CSF Projects	874,000	183,617	3,388,000	-	-	-
Economic Development Total	<u>874,000</u>	<u>183,617</u>	<u>3,388,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Requirements by Category</u>						
Materials & Services	874,000	183,617	3,388,000	-	-	-
Economic Development Total	<u>874,000</u>	<u>183,617</u>	<u>3,388,000</u>	<u>-</u>	<u>-</u>	<u>-</u>

Department Requirements by Type

Designated Purpose Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development						
Requirements by Type						
Professional & Technical Services	3,000	-	3,388,000	-	-	-
City Grants & Contributions	871,000	183,617	-	-	-	-
Economic Development Total	874,000	183,617	3,388,000	-	-	-

Fund: Designated Purpose
Dept: Economic Development

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year 2022/23 the Enterprise Zone Projects division was transferred from the department of Economic Development to Economic and Development Services within the Designated Purpose Fund. Please refer to Economic & Development Services highlights within the Designated Purpose Fund for highlights related to this function.

Line Item Detail by Department

Designated Purpose Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Economic Development				
Requirements by Account				
Professional & Technical Services				
502006 Contracted Services	3,388,000	-	-	-
Total Professional & Technical Services	3,388,000	-	-	-
Economic Development Total	3,388,000	-	-	-

Resources and Requirements by Fund

System Development Charges Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Charges for Services	11,203,876	4,699,659	26,659,000	20,898,573	20,898,573	20,898,573
Miscellaneous Income	573,884	475,830	287,400	290,400	213,800	213,800
Beginning Balance	18,886,839	26,912,501	17,828,000	15,750,500	15,750,500	15,750,500
Total Resources	<u>30,664,599</u>	<u>32,087,990</u>	<u>44,774,400</u>	<u>36,939,473</u>	<u>36,862,873</u>	<u>36,862,873</u>
Requirements						
Interfund Transfers	3,752,098	8,248,996	37,250,500	31,095,200	31,095,200	31,095,200
Unappropriated	26,912,501	23,838,994	7,523,900	5,844,273	5,844,273	5,844,273
<i>Non-Operating Total</i>	<i>30,664,599</i>	<i>32,087,990</i>	<i>44,774,400</i>	<i>36,939,473</i>	<i>36,939,473</i>	<i>36,939,473</i>
Total Requirements	<u>30,664,599</u>	<u>32,087,990</u>	<u>44,774,400</u>	<u>36,939,473</u>	<u>36,939,473</u>	<u>36,939,473</u>

Resources and Requirements by Fund

CDBG/HOME Fund (Previously Dedicated Revenue Fund)	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	1,617,297	1,957,124	6,382,254	6,344,000	6,344,000	6,344,000
Charges for Services	22,294	27,297	-	-	-	-
Miscellaneous Income	80,321	13,923	-	-	-	-
Interfund Transfers	20,000	-	20,000	20,000	20,000	20,000
Beginning Balance	709,543	213,409	-	-	-	-
Total Resources	<u>2,449,455</u>	<u>2,211,753</u>	<u>6,402,254</u>	<u>6,364,000</u>	<u>6,364,000</u>	<u>6,364,000</u>
Requirements						
Econ & Dev Services	1,413,208	1,923,887	6,061,015	-	-	-
Community Services	-	-	-	5,999,600	5,999,600	5,999,600
Environmental Services	-	-	-	-	-	-
<i>Operating Total</i>	<u>1,413,208</u>	<u>1,923,887</u>	<u>6,061,015</u>	<u>5,999,600</u>	<u>5,999,600</u>	<u>5,999,600</u>
Interfund Transfers	822,838	77,892	301,000	321,000	321,000	321,000
Contingency	-	-	-	-	-	-
Unappropriated	213,409	209,974	40,239	43,400	43,400	43,400
<i>Non-Operating Total</i>	<u>1,036,247</u>	<u>287,866</u>	<u>341,239</u>	<u>364,400</u>	<u>364,400</u>	<u>364,400</u>
Total Requirements	<u>2,449,455</u>	<u>2,211,753</u>	<u>6,402,254</u>	<u>6,364,000</u>	<u>6,364,000</u>	<u>6,364,000</u>

Department Requirements

CDBG & HOME Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
<u>Requirements by Division</u>						
CDBG/HOME Administration		-	-	504,362	504,362	504,362
CDBG/HOME Projects		-	-	5,402,000	5,402,000	5,402,000
Support Services		-	-	93,238	93,238	93,238
Community Services Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,999,600</u>	<u>5,999,600</u>	<u>5,999,600</u>
 <u>Requirements by Category</u>						
Personnel Services		-	-	275,912	275,912	275,912
Materials & Services		-	-	5,723,688	5,723,688	5,723,688
Community Services Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,999,600</u>	<u>5,999,600</u>	<u>5,999,600</u>

Department Requirements by Type

CDBG & HOME Fund	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services						
Requirements by Type						
Personnel	-	-	-	150,110	150,110	150,110
Benefits	-	-	-	125,802	125,802	125,802
Professional & Technical Services	-	-	-	13,000	13,000	13,000
Property Services	-	-	-	1,300	1,300	1,300
Other Services	-	-	-	7,850	7,850	7,850
Materials	-	-	-	6,300	6,300	6,300
City Grants & Contributions	-	-	-	5,402,000	5,402,000	5,402,000
Internal Payments	-	-	-	200,000	200,000	200,000
Internal Service Charges	-	-	-	93,238	93,238	93,238
Community Services Total	-	-	-	5,999,600	5,999,600	5,999,600

Fund: CDBG & HOME
Dept: Community Services

FY 2022/23 BUDGET HIGHLIGHTS

During fiscal year fiscal year 2022/23 the CDBG & HOME function was moved from Economic & Development Services to Community Services within the CDBG & HOME Fund. For purposes of this highlights report, only those line-item changes unrelated to the organizational change have been discussed.

Personnel Services

Wages/Salaries	\$38,241 increase. Reflects increased staffing to meet the administrative workload associated with additional CDBG/HOME grant funds. Partially offset by the reduction in the limited-term account.
Limited Term	(\$12,804) decrease. Reflects a partial shift from LTE staffing to FTE staffing. See Wages/Salaries account.

Materials and Services

CDBG HOME Expenses	(\$194,779) decrease. Reflects anticipated available grant funds, including new CDBG and HOME grant awards for FY 2022/23.
Internal Professional Services	\$50,000 increase. Reflects anticipated grant funds available for grant administration associated with the COVID-19 related CDBG and HOME grants.

Line Item Detail by Department

CDBG & HOME Fund	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Community Services				
Requirements by Account				
Personnel				
501001 Wages/Salaries	-	116,640	116,640	116,640
501004 Limited Term	-	28,470	28,470	28,470
501010 Overtime	-	5,000	5,000	5,000
Total Personnel	-	150,110	150,110	150,110
Benefits				
501101 FICA	-	11,888	11,888	11,888
501102 Tri-Met Tax	-	1,189	1,189	1,189
501110 PERS - Employer	-	22,745	22,745	22,745
501111 PERS - IAP Pickup	-	8,921	8,921	8,921
501112 PERS - Bond	-	5,473	5,473	5,473
501120 Health Insurance	-	63,819	63,819	63,819
501121 Dental Insurance	-	5,811	5,811	5,811
501122 Workers' Compensation	-	1,860	1,860	1,860
501130 Other Benefits	-	4,096	4,096	4,096
Total Benefits	-	125,802	125,802	125,802
Professional & Technical Services				
502006 Contracted Services	-	13,000	13,000	13,000
Total Professional & Technical Services	-	13,000	13,000	13,000
Property Services				
502106 Cell Phone/Wireless Services	-	400	400	400
502140 Rent/Lease	-	900	900	900
Total Property Services	-	1,300	1,300	1,300
Other Services				
502208 Promotion	-	1,000	1,000	1,000
502212 Dues & Memberships	-	2,600	2,600	2,600
502214 Training & Education	-	1,000	1,000	1,000
502215 Travel Expenses	-	2,350	2,350	2,350
502216 Meals	-	900	900	900
Total Other Services	-	7,850	7,850	7,850
Materials				
502301 Office Supplies	-	700	700	700
502314 Minor Equipment & Tools	-	800	800	800
502360 Books & Publications	-	300	300	300
502363 Computer/Software/Maintenance	-	4,500	4,500	4,500
Total Materials	-	6,300	6,300	6,300
City Grants & Contributions				
502402 CDBG/HOME Expense	-	5,402,000	5,402,000	5,402,000
Total City Grants & Contributions	-	5,402,000	5,402,000	5,402,000
Internal Payments				
502810 Internal Professional Services	-	200,000	200,000	200,000
Total Internal Payments	-	200,000	200,000	200,000

Line Item Detail by Department

CDBG & HOME Fund		2021/22	2022/23	2022/23	2022/23
		Revised Budget	City Manager Proposed	Budget Committee Approved	City Council Adopted
Community Services					
Internal Service Charges					
502904	ISC - Property Management	-	5,731	5,731	5,731
502910	ISC - Legal	-	53,943	53,943	53,943
502916	ISC - City Administration	-	5,203	5,203	5,203
502918	ISC - Financial Services	-	4,143	4,143	4,143
502922	ISC - Information Services	-	7,619	7,619	7,619
502924	ISC - Citywide Services	-	6,390	6,390	6,390
502926	ISC - General Support Services	-	711	711	711
502928	ISC - Community Livability	-	3,316	3,316	3,316
502930	ISC - Liability Management	-	2,610	2,610	2,610
502932	ISC - Community Development	-	2,685	2,685	2,685
502952	ISC - Computer Replacement	-	887	887	887
Total Internal Service Charges		-	93,238	93,238	93,238
Community Services Total		-	5,999,600	5,999,600	5,999,600

Department Requirements

CDBG/HOME Fund (Previously Dedicated Revenue Fund) Econ & Dev Services	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
<u>Requirements by Division</u>						
CDBG/HOME Administration	203,347	334,239	389,198	-	-	-
CDBG/HOME Projects	1,161,960	1,537,669	5,596,779	-	-	-
CDBG/HOME Support Services	47,901	51,979	75,038	-	-	-
Econ & Dev Services Total	<u>1,413,208</u>	<u>1,923,887</u>	<u>6,061,015</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Requirements by Category</u>						
Personnel Services	193,142	319,849	210,748	-	-	-
Materials & Services	1,220,066	1,604,038	5,850,267	-	-	-
Econ & Dev Services Total	<u>1,413,208</u>	<u>1,923,887</u>	<u>6,061,015</u>	<u>-</u>	<u>-</u>	<u>-</u>

Department Requirements by Type

CDBG/HOME Fund (Previously Dedicated Revenue Fund) Econ & Dev Services	2019/20 Actual	2020/21 Actual	2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Requirements by Type						
Personnel	129,036	209,435	124,673	-	-	-
Benefits	64,106	110,414	86,075	-	-	-
Professional & Technical Services	323	502	13,000	-	-	-
Property Services	584	342	1,300	-	-	-
Other Services	4,622	7,045	7,850	-	-	-
Materials	4,676	6,501	6,300	-	-	-
City Grants & Contributions	1,161,960	1,537,669	5,596,779	-	-	-
Internal Payments	-	-	150,000	-	-	-
Internal Service Charges	47,901	51,979	75,038	-	-	-
Econ & Dev Services Total	1,413,208	1,923,887	6,061,015	-	-	-

Fund: CDBG & HOME
Dept: Economic & Development Services

FY 2022/23 BUDGET HIGHLIGHTS

Beginning fiscal year 2022/23 the CDBG & HOME function was moved from Economic & Development Services to Community Services. Please refer to the Community Services highlights within CDBG & HOME Fund for highlights related to these functions.

Line Item Detail by Department

**CDBG/HOME Fund
(Previously Dedicated
Revenue Fund)**

Econ & Dev Services

2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
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Requirements by Account

Personnel

501001	Wages/Salaries	78,399	-	-	-
501004	Limited Term	41,274	-	-	-
501010	Overtime	5,000	-	-	-
Total Personnel		124,673	-	-	-

Benefits

501101	FICA	7,860	-	-	-
501102	Tri-Met Tax	986	-	-	-
501110	PERS - Employer	19,076	-	-	-
501111	PERS - IAP Pickup	7,481	-	-	-
501112	PERS - Bond	4,591	-	-	-
501120	Health Insurance	37,389	-	-	-
501121	Dental Insurance	3,436	-	-	-
501122	Workers' Compensation	1,560	-	-	-
501130	Other Benefits	3,696	-	-	-
Total Benefits		86,075	-	-	-

Professional & Technical Services

502006	Contracted Services	13,000	-	-	-
Total Professional & Technical Services		13,000	-	-	-

Property Services

502106	Cell Phone/Wireless Services	400	-	-	-
502140	Rent/Lease	900	-	-	-
Total Property Services		1,300	-	-	-

Other Services

502208	Promotion	1,000	-	-	-
502212	Dues & Memberships	2,600	-	-	-
502214	Training & Education	1,000	-	-	-
502215	Travel Expenses	2,350	-	-	-
502216	Meals	900	-	-	-
Total Other Services		7,850	-	-	-

Materials

502301	Office Supplies	700	-	-	-
502314	Minor Equipment & Tools	800	-	-	-
502360	Books & Publications	300	-	-	-
502363	Computer/Software/Maintenance	4,500	-	-	-
Total Materials		6,300	-	-	-

City Grants & Contributions

502402	CDBG/HOME Expense	5,596,779	-	-	-
Total City Grants & Contributions		5,596,779	-	-	-

Internal Payments

502810	Internal Professional Services	150,000	-	-	-
Total Internal Payments		150,000	-	-	-

Internal Service Charges

FY 2022/23 Adopted Budget

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Line Item Detail by Department

CDBG/HOME Fund (Previously Dedicated Revenue Fund)		2021/22 Revised Budget	2022/23 City Manager Proposed	2022/23 Budget Committee Approved	2022/23 City Council Adopted
Econ & Dev Services					
502904	ISC - Property Management	3,744	-	-	-
502910	ISC - Legal	41,755	-	-	-
502916	ISC - City Administration	4,444	-	-	-
502918	ISC - Financial Services	3,954	-	-	-
502920	ISC - Utility Billing	-	-	-	-
502922	ISC - Information Services	6,231	-	-	-
502924	ISC - Citywide Services	5,608	-	-	-
502926	ISC - General Support Services	702	-	-	-
502928	ISC - Community Livability	2,797	-	-	-
502930	ISC - Liability Management	2,084	-	-	-
502932	ISC - Community Development	1,813	-	-	-
502934	ISC - Economic Development	1,291	-	-	-
502952	ISC - Computer Replacement	615	-	-	-
Total Internal Service Charges		75,038	-	-	-
 Econ & Dev Services Total		 6,061,015	 -	 -	 -

Resources and Requirements by Fund

General Government Debt Service Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	950	480	-	-	-	-
Interfund Transfers	2,425,391	2,158,873	2,355,000	7,505,000	7,505,000	7,505,000
Financing Proceeds	-	-	35,836,000	-	-	-
Beginning Balance	260,855	257,966	50,000	56,000	56,000	56,000
Total Resources	<u>2,687,196</u>	<u>2,417,319</u>	<u>38,241,000</u>	<u>7,561,000</u>	<u>7,561,000</u>	<u>7,561,000</u>
Requirements						
Debt Service	2,429,230	2,159,302	38,185,000	7,504,000	7,504,000	7,504,000
Unappropriated	257,966	258,017	56,000	57,000	57,000	57,000
<i>Non-Operating Total</i>	<i>2,687,196</i>	<i>2,417,319</i>	<i>38,241,000</i>	<i>7,561,000</i>	<i>7,561,000</i>	<i>7,561,000</i>
Total Requirements	<u>2,687,196</u>	<u>2,417,319</u>	<u>38,241,000</u>	<u>7,561,000</u>	<u>7,561,000</u>	<u>7,561,000</u>

Resources and Requirements by Fund

Pension Bond Debt Service Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	20,907	16,512	-	-	-	-
Internal Payments	1,928,880	2,089,276	2,099,000	2,234,000	2,234,000	2,234,000
Beginning Balance	501,058	524,197	527,000	603,000	603,000	603,000
Total Resources	<u>2,450,845</u>	<u>2,629,985</u>	<u>2,626,000</u>	<u>2,837,000</u>	<u>2,837,000</u>	<u>2,837,000</u>
Requirements						
Debt Service	1,926,648	2,010,603	2,626,000	2,188,000	2,188,000	2,188,000
Unappropriated	524,197	619,382	-	649,000	649,000	649,000
<i>Non-Operating Total</i>	<i>2,450,845</i>	<i>2,629,985</i>	<i>2,626,000</i>	<i>2,837,000</i>	<i>2,837,000</i>	<i>2,837,000</i>
Total Requirements	<u>2,450,845</u>	<u>2,629,985</u>	<u>2,626,000</u>	<u>2,837,000</u>	<u>2,837,000</u>	<u>2,837,000</u>

Resources and Requirements by Fund

Urban Renewal Debt Service Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	1,690,140	1,702,415	1,738,000	1,731,000	1,731,000	1,731,000
Beginning Balance	28,273	28,152	28,000	26,000	26,000	26,000
Total Resources	<u>1,718,413</u>	<u>1,730,567</u>	<u>1,766,000</u>	<u>1,757,000</u>	<u>1,757,000</u>	<u>1,757,000</u>
Requirements						
Debt Service	1,690,261	1,702,415	1,740,000	1,731,000	1,731,000	1,731,000
Unappropriated	28,152	28,152	26,000	26,000	26,000	26,000
<i>Non-Operating Total</i>	<i>1,718,413</i>	<i>1,730,567</i>	<i>1,766,000</i>	<i>1,757,000</i>	<i>1,757,000</i>	<i>1,757,000</i>
Total Requirements	<u>1,718,413</u>	<u>1,730,567</u>	<u>1,766,000</u>	<u>1,757,000</u>	<u>1,757,000</u>	<u>1,757,000</u>

Resources and Requirements by Fund

Water Debt Service Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	3,810	3,287	-	-	-	-
Interfund Transfers	693,895	697,905	1,800,000	1,755,000	1,755,000	1,755,000
Financing Proceeds	-	-	23,226,000	-	-	-
Beginning Balance	282,843	285,912	288,000	287,000	287,000	287,000
Total Resources	980,548	987,104	25,314,000	2,042,000	2,042,000	2,042,000
Requirements						
Debt Service	694,636	697,159	25,027,000	1,755,000	1,755,000	1,755,000
Unappropriated	285,912	289,945	287,000	287,000	287,000	287,000
<i>Non-Operating Total</i>	<i>980,548</i>	<i>987,104</i>	<i>25,314,000</i>	<i>2,042,000</i>	<i>2,042,000</i>	<i>2,042,000</i>
Total Requirements	980,548	987,104	25,314,000	2,042,000	2,042,000	2,042,000

Resources and Requirements by Fund

Stormwater Debt Service Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	2,349	3,225	-	-	-	-
Interfund Transfers	823,807	820,898	268,000	267,000	267,000	267,000
Beginning Balance	198,157	200,506	176,000	176,000	176,000	176,000
Total Resources	1,024,313	1,024,629	444,000	443,000	443,000	443,000
Requirements						
Debt Service	823,807	822,148	268,000	267,000	267,000	267,000
Unappropriated	200,506	202,481	176,000	176,000	176,000	176,000
<i>Non-Operating Total</i>	<i>1,024,313</i>	<i>1,024,629</i>	<i>444,000</i>	<i>443,000</i>	<i>443,000</i>	<i>443,000</i>
Total Requirements	1,024,313	1,024,629	444,000	443,000	443,000	443,000

Resources and Requirements by Fund

Wastewater Debt Service	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	219,343	222,766	-	-	-	-
Miscellaneous Income	15,690	20,991	15,000	-	-	-
Interfund Transfers	2,497,095	2,477,609	1,970,000	519,000	519,000	519,000
Beginning Balance	607,904	842,724	825,000	596,000	596,000	596,000
Total Resources	<u>3,340,032</u>	<u>3,564,090</u>	<u>2,810,000</u>	<u>1,115,000</u>	<u>1,115,000</u>	<u>1,115,000</u>
Requirements						
Debt Service	2,497,308	2,477,609	2,214,000	519,000	519,000	519,000
Unappropriated	842,724	1,086,481	596,000	596,000	596,000	596,000
<i>Non-Operating Total</i>	<i>3,340,032</i>	<i>3,564,090</i>	<i>2,810,000</i>	<i>1,115,000</i>	<i>1,115,000</i>	<i>1,115,000</i>
Total Requirements	<u>3,340,032</u>	<u>3,564,090</u>	<u>2,810,000</u>	<u>1,115,000</u>	<u>1,115,000</u>	<u>1,115,000</u>

Resources and Requirements by Fund

City Facility Debt Service Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	1,769	-	-	-	-	-
Interfund Transfers	439,452	441,452	442,000	455,000	455,000	455,000
Beginning Balance	82,375	70,879	43,000	27,000	27,000	27,000
Total Resources	523,596	512,331	485,000	482,000	482,000	482,000
Requirements						
Debt Service	452,717	454,818	458,000	455,000	455,000	455,000
Unappropriated	70,879	57,513	27,000	27,000	27,000	27,000
<i>Non-Operating Total</i>	<i>523,596</i>	<i>512,331</i>	<i>485,000</i>	<i>482,000</i>	<i>482,000</i>	<i>482,000</i>
Total Requirements	523,596	512,331	485,000	482,000	482,000	482,000



Capital Improvement Funds Overview

Capital Improvement Funds Revenues and Expenditures

Capital project funds account for the resources used to improve the public infrastructure, purchase land, or buildings. The City budgets the following capital project funds:

- *Parks Fund* – Accounts for projects to expand or improve Gresham’s public parks funded with revenues from system development charges, grants, loan proceeds and regional bond measures. Additional Parks projects can be included in the General Development and the City UR Capital Improvement Fund.
- *General Development Fund* – This fund was established to address the infrastructure needs in the Pleasant Valley and Springwater areas. The revenue comes primarily from the System Development Charges Fund to reimburse private developers with SDC credits for the construction of SDC eligible infrastructure.
- *Transportation Construction Fund* – This fund accounts for transportation related capital projects. Revenues come from gasoline taxes, grants, loan proceeds, and transfers from the System Development Charges Fund. Expenditures are for maintenance and enhancements to the City’s streets.
 - *Footpaths and Bike Routes Subfund* – Accounts for projects specific to improving pedestrian and bikeway facilities. One percent of gasoline tax revenue is received in the Footpaths and Bike Routes subfund in compliance with a statewide program dedicated to improving sidewalks, providing bicycle lanes, and increasing pedestrian mobility.
- *City UR Capital Improvement Fund* – This fund accounts for capital expenditures made on behalf of the Gresham Redevelopment Commission (GRDC), under an intergovernmental agreement to carry out the urban renewal plan. The funding is received from the GRDC, transfers from the System Development Charges Fund, grants, the Streetlight Fund, and the Transportation Fund based on specific project eligibility.
- *Water Construction Fund* – This fund accounts for water-related capital projects. Revenues typically come from water utility rates, transfers from the System Development Charges Fund and loan proceeds. Expenditures are for maintenance and enhancements to the City’s water system.
- *Stormwater Construction Fund* – This fund accounts for stormwater related capital projects. Revenues come primarily from stormwater utility rates, transfers from the System Development Charges Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City’s stormwater system.
- *Wastewater Construction Fund* – This fund accounts for wastewater related capital projects. Revenues come primarily from wastewater utility rates, loan proceeds, and transfers from the System Development Charges Fund. Expenditures are for maintenance and enhancements to the City’s wastewater system.
- *City Facility Capital Fund* – This fund accounts for capital expenditures related to City-owned facilities such as City Hall, the Public Safety and Schools building, and fire stations. Revenues primarily come from operating departments. Expenditures are for maintenance and enhancements to city facilities.
- *Enterprise Systems Replacement Fund* – This fund accounts for capital expenditures related to enterprise business systems such as the utility billing and enterprise resource planning replacements. Revenues primarily come from operating departments. Expenditures are for implementation and upgrade costs related to these systems.

Capital Improvement Funds Overview

Capital Improvement Funds Issues and Changes

The City of Gresham adopts the Five-Year Capital Improvement Program as a separate document from the budget; however, the two documents are closely linked. The projects scheduled during the first year of the CIP are adopted as part of the City's annual budget.

The Capital Improvement Program is updated on an annual basis. This process includes a Type IV Hearing with the Gresham Planning Commission, which was held on April 11, 2022. A Type IV Hearing is scheduled with the Gresham City Council on May 17, 2022; an enactment reading and final adoption is scheduled for June 21, 2022.

Following are a few significant projects budgeted for fiscal year 2022/23:

Parks Fund

- Plan, design, and construct park or trail improvements and amenities associated with Gresham's "Local Share" component of Metro's 2019 Parks and Natural Areas bond measure.
- Design and construct improvements at Gradin Community Sports Park including an additional softball/Little League baseball or soccer field, a concession/restroom building, and other related amenities.
- Utilize American Rescue Plan Act of 2021 funds to invest in Qualified Census Tract areas by promoting healthier living environments, outdoor recreation, socialization and increasing food security.

Transportation Construction Fund

- Street surfacing improvements for citywide pavement preservation projects meant to extend the life of the transportation network.
- Local street pavement reconstruction so that streets may continue to serve their purpose in the transportation system.
- Construct both the NE Cleveland Street improvements from Stark to Burnside and the Hogan Drive improvements from Powell to Burnside to improve bicycle and pedestrian facilities.
- Continue engineering work on intersection improvements at 223rd and Stark.
- Continue preliminary engineering work on the Division Street bicycle and pedestrian improvements from Birdsdale to Wallula.

Footpaths and Bike Routes Fund

- Continue construction of, and modifications to, sidewalk ramps to improve pedestrian safety and transportation facilities to all users.
- Install pedestrian enhancements, especially related to crossings and sidewalks.

General Development Fund

- The capital budget includes the authority to provide system development charge credits, as well as construct wetland, stream, and floodplain mitigation projects, as needed to support potential development activity in the Pleasant Valley and Springwater areas. SDC credits are not cash.

Capital Improvement Funds Overview

City UR Capital Improvement Fund

- Continue construction of the Downtown Rockwood project (formerly known as Rockwood Rising) at the Rockwood Catalyst Site.

Water Construction Fund

- Continued investments in the City's groundwater supply system.
- Continue rehabilitation and upgrades to the water system infrastructure to reduce water outages and road damage, improve customer service, and reduce expenses associated with reactive repair work.
- Replacement of aged water pipes susceptible to failure as identified in the condition assessment studies will also be done in coordination with the Transportation's local street pavement reconstruction program.
- Seismic upgrades to the Regner reservoir and waterline and the Gabbert Reservoir piping.

Stormwater Construction Fund

- Increased replacement of stormwater pipes that may experience leaks and breaks over the years to prevent sink holes and road damage.
- Integrate Low Impact Development practices such as rain gardens, stormwater planters, swales, porous pavement, and pavers for water quality and flood control.
- Assessment of riparian corridors to improve water quality and prevent erosion, preventing loss of land and damage to adjacent infrastructure or homes.

Wastewater Construction Fund

- Continue implementation of the Pipe Rehabilitation/Replacement Project, which replaces 1950's era pipelines that have reached the end of their useful life.
- Repair and replacement of unit processes and equipment at the Wastewater Treatment Plant to ensure continued compliance with permit conditions. Significant projects at the treatment plant include refurbishment of the gravity belt thickener and belt press replacement which have reached the end of their useful lives; improvements in the removal of trash and debris at the fats, oils, and grease receiving station; improvements in the treatment plant's control system; the aeration basins at the upper plant; the outfall diffuser, and the secondary digester.
- Upgrades to the East Basin Trunk will increase capacity and accommodate future growth in the Springwater area.
- Construction of seismic upgrades to sewer lines crossing over Johnson Creek.

City Facility Capital Fund

- Continue project to replace City Hall rooftop units.
- Install two Kardex storage units at the Rockwood Public Safety Building.
- City Hall elevator upgrades and other repair and maintenance projects at City Hall.
- Repave north of the Public Safety and Schools Building.

Capital Improvement Funds Overview

Enterprise Systems Replacement Fund

- For FY 2022/23, there are no Enterprise System Replacement projects planned. Over the last few years, this fund contained projects such as the implementation of the Enterprise Resource Planning system and the Utility Billing system upgrade.

Resources and Requirements by Fund

Parks Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	-	-	5,279,800	5,334,000	5,334,000	5,334,000
Charges for Services	15	-	-	2,661,000	2,661,000	2,661,000
Miscellaneous Income	24,857	19,364	32,500	19,100	19,100	19,100
Interfund Transfers	149,180	144,651	448,400	4,413,400	4,413,400	4,413,400
Beginning Balance	1,034,081	1,170,839	1,297,200	1,273,000	1,273,000	1,273,000
Total Resources	<u>1,208,133</u>	<u>1,334,854</u>	<u>7,057,900</u>	<u>13,700,500</u>	<u>13,700,500</u>	<u>13,700,500</u>
Requirements						
Capital Improvement	-	149,700	5,810,000	12,585,000	12,585,000	12,585,000
Interfund Transfers	37,294	-	-	-	-	-
Unappropriated	1,170,839	1,185,154	1,247,900	1,115,500	1,115,500	1,115,500
<i>Non-Operating Total</i>	<i>1,208,133</i>	<i>1,334,854</i>	<i>7,057,900</i>	<i>13,700,500</i>	<i>13,700,500</i>	<i>13,700,500</i>
Total Requirements	<u>1,208,133</u>	<u>1,334,854</u>	<u>7,057,900</u>	<u>13,700,500</u>	<u>13,700,500</u>	<u>13,700,500</u>

PARKS CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
Park Development				
CIPPK00001 Gradin Sports Park Development	-	-	500,000	5,574,620
CIPPK00003 Development Coordination Projects	-	-	50,000	50,000
CIPPK00004 Park Master Plan Update and Concept Planning for Undeveloped Parks	-	-	250,000	300,000
CIPPK00006 Metro Local Share Park Improvements	-	154,191	5,010,000	3,426,747
CIPPK00007 ARPA/City of Gresham Investments	-	-	-	693,000
CIPPK00008 Civic Neighborhood Park Phase 1	-	-	-	2,540,507
Subtotal	-	154,191	5,810,000	12,584,874
TOTAL	-	154,191	5,810,000	12,584,874

Resources and Requirements by Fund

General Development Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Interfund Transfers	278,090	2,464,982	22,612,000	13,945,000	13,945,000	13,945,000
Financing Proceeds	1,276,596	-	-	-	-	-
Total Resources	<u>1,554,686</u>	<u>2,464,982</u>	<u>22,612,000</u>	<u>13,945,000</u>	<u>13,945,000</u>	<u>13,945,000</u>
Requirements						
Capital Improvement	1,554,686	2,464,982	22,612,000	13,940,700	13,940,700	13,940,700
Unappropriated	-	-	-	4,300	4,300	4,300
<i>Non-Operating Total</i>	<i>1,554,686</i>	<i>2,464,982</i>	<i>22,612,000</i>	<i>13,945,000</i>	<i>13,945,000</i>	<i>13,945,000</i>
Total Requirements	<u>1,554,686</u>	<u>2,464,982</u>	<u>22,612,000</u>	<u>13,945,000</u>	<u>13,945,000</u>	<u>13,945,000</u>

GENERAL DEVELOPMENT CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
CIPPVWW001 Lower Kelley Creek Trunk	-	1,980,802	8,993,264	-
CIPPVWW002 Wastewater Development Coordinatio	-	-	1,465,631	541,238
CIPPVWW003 Advanced Wetland, Stream and Floodp	-	-	200,000	200,000
CIPPVWT001 Water Development Coordination	74,771	288,842	1,825,229	2,257,007
CIPPVWT003 Advanced Wetland, Stream and Floodp	-	-	200,000	200,000
PV5006 SE 172nd Extension Study	18,329	-	-	-
CIPPVTR002 Transportation Development Coordina	122,696	176,167	3,159,191	4,473,247
CIPPVTR017 Advanced Wetland, Stream and Floodp	-	-	200,000	200,000
CIPPVPK001 Pleasant Valley Neighborhood Park #1	1,338,886	-	-	-
CIPPVPK002 Parks Development Coordination	-	15,208	2,437,098	2,332,921
CIPPVSW001 Stormwater Development Coordinatio	-	3,963	550,000	657,412
CIPPVSW011 Advanced Wetland, Stream and Floodp	-	-	445,000	445,000
CIPSPWW001 Wastewater Development Coordinatio	-	-	1,350,000	850,000
CIPSPWT001 Water Development Coordination	-	-	1,000,000	1,000,000
CIPSPTR001 Springwater Transportation Developm	-	-	328,594	328,594
CIPSPPK001 Springwater Parks Development Coord	-	-	200,000	200,000
CIPSPSW001 Stormwater Development Coordinatio	-	-	255,218	255,218
Subtotal	1,554,682	2,464,982	22,609,225	13,940,637
TOTAL	1,554,682	2,464,982	22,609,225	13,940,637

Resources and Requirements by Fund

Transportation Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	291,985	637,925	9,465,200	12,695,100	12,695,100	12,695,100
Charges for Services	53,577	2,600	-	-	-	-
Miscellaneous Income	16,597	29,394	5,300	5,300	5,300	5,300
Interfund Transfers	4,088,573	7,964,171	22,168,600	27,050,900	27,050,900	27,050,900
Financing Proceeds	8,466,504	3,386,000	13,072,000	-	-	-
Beginning Balance	1,777,208	3,187,847	3,325,700	11,091,200	11,091,200	11,091,200
Total Resources	<u>14,694,444</u>	<u>15,207,937</u>	<u>48,036,800</u>	<u>50,842,500</u>	<u>50,842,500</u>	<u>50,842,500</u>
Requirements						
Capital Improvement	11,506,597	11,164,706	45,322,500	44,333,600	44,333,600	44,333,600
Unappropriated	3,187,847	4,043,231	2,714,300	6,508,900	6,508,900	6,508,900
<i>Non-Operating Total</i>	<i>14,694,444</i>	<i>15,207,937</i>	<i>48,036,800</i>	<i>50,842,500</i>	<i>50,842,500</i>	<i>50,842,500</i>
Total Requirements	<u>14,694,444</u>	<u>15,207,937</u>	<u>48,036,800</u>	<u>50,842,500</u>	<u>50,842,500</u>	<u>50,842,500</u>

TRANSPORTATION CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
Street System Maintenance & Enhancement				
CIPTR00001 Street Surfacing Improvements	1,265,757	1,771,353	5,404,015	4,917,691
CIPTR00002 Neighborhood Traffic Control	17,165	13,719	47,677	45,397
CIPTR00007 Division Street Corridor "Complete Street"	451,456	78,475	1,858,522	7,345,544
CIPTR00008 NE Cleveland Avenue (Stark to Burnside)	16,243	175,118	4,339,824	5,206,527
CIPTR00009 Stark and 223rd TIF	391,480	41,996	803,304	327,020
CIPTR00010 Hogan - Powell to Burnside	86,173	287,307	5,335,832	4,367,113
CIPTR00012 Local Street Reconstruction Program	7,054,258	3,817,283	13,071,028	10,323,791
CIPTR00016 Transportation System Safety Projects	74,856	65,085	260,820	244,692
CIPTR00017 Palmquist / HWY 26	51,730	769,071	183,495	-
Subtotal	9,409,118	7,019,407	31,304,517	32,777,775
Other Improvements				
CIPTR00003 Development Coordination Projects	102,159	48,830	905,380	916,380
CIPTR00005 Intersection Improvements	180,689	1,360,329	1,430,643	574,691
CIPTR00006 Signal Maintenance and Upgrade	6,174	38,117	144,278	162,278
CIPTR00011 Glisan and 202nd TIF	262,765	-	-	-
CIPTR00013 Streetlight Replacement and In-Fill Project	41,841	89,049	858,107	995,179
CIPTR00015 Bridge Inspection / Monitoring / Maintenance	3,425	259,732	1,643,932	1,536,184
CIPTR00018 TIF Study Update	28,842	49,498	150,729	-
CIPTR00020 Utility Undergrounding Projects	-	-	-	185,000
Subtotal	625,895	1,845,555	5,133,069	4,369,712
TOTAL	10,035,013	8,864,962	36,437,586	37,147,487

FOOTPATHS & BIKE ROUTES CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Proposed Budget 2022/23
CIPFP00001 Americans W/ Disabilities Curb Ramp	1,342,329	2,136,372	4,176,634	2,481,746
CIPFP00002 Pedestrian Enhancements	83,298	109,054	2,933,527	2,914,900
CIPFP00003 Bicycle Projects	-	16,195	167,692	106,875
CIPFP00004 Division Crosswalk Improvements	-	-	535,000	535,000
CIPFP00005 On-Street Paths Development Coordination	-	29,422	320,578	276,437
CIPFP00006 Couch St. Alternative Sidewalk Project	-	-	500,000	574,570
CIPFP00007 School Zone Flashers	-	-	250,000	295,000
Subtotal	1,425,627	2,291,043	8,883,431	7,184,528
TOTAL	1,425,627	2,291,043	8,883,431	7,184,528

Resources and Requirements by Fund

Urban Renewal Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	563,411	6,418,621	7,225,500	3,397,500	3,397,500	3,397,500
Interfund Transfers	86,515	218,266	3,197,900	2,347,800	2,347,800	2,347,800
Financing Proceeds	185,300	40,600	-	-	-	-
Beginning Balance	54,662	51,454	51,500	744,700	744,700	744,700
Total Resources	889,888	6,728,941	10,474,900	6,490,000	6,490,000	6,490,000
Requirements						
Capital Improvement	838,434	5,984,272	10,423,200	6,490,000	6,490,000	6,490,000
Unappropriated	51,454	744,669	51,700	-	-	-
<i>Non-Operating Total</i>	<i>889,888</i>	<i>6,728,941</i>	<i>10,474,900</i>	<i>6,490,000</i>	<i>6,490,000</i>	<i>6,490,000</i>
Total Requirements	889,888	6,728,941	10,474,900	6,490,000	6,490,000	6,490,000

URBAN RENEWAL CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
CIPUR00001 Catalyst Site	322,003	4,374,645	3,217,416	3,089,999
CIPUR00002 Sandy Boulevard Improvements	559,105	1,609,622	5,714,446	1,908,779
CIPUR00003 Stark Street Property Redevelopme	-	-	20,000	20,000
CIPUR00004 Sunrise Site	2,754	-	515,000	515,000
CIPUR00005 Rockwood Urban Plaza	-	-	956,219	956,219
Subtotal	883,862	5,984,267	10,423,081	6,489,997
TOTAL	883,862	5,984,267	10,423,081	6,489,997

Resources and Requirements by Fund

Water Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	161,691	1,970,799	716,700	707,300	707,300	707,300
Charges for Services	-	-	1,932,500	6,842,700	6,842,700	6,842,700
Miscellaneous Income	227,499	140,457	135,200	321,300	321,300	321,300
Interfund Transfers	919,628	812,425	1,447,700	3,335,400	3,335,400	3,335,400
Financing Proceeds	2,671,100	4,865,900	26,000,000	17,482,000	17,482,000	17,482,000
Beginning Balance	10,641,031	10,217,007	10,577,000	40,981,000	40,981,000	40,981,000
Total Resources	<u>14,620,949</u>	<u>18,006,588</u>	<u>40,809,100</u>	<u>69,669,700</u>	<u>69,669,700</u>	<u>69,669,700</u>
Requirements						
Capital Improvement	4,403,942	8,572,427	29,596,400	46,495,100	46,495,100	46,495,100
Unappropriated	10,217,007	9,434,161	11,212,700	23,174,600	23,174,600	23,174,600
<i>Non-Operating Total</i>	<u>14,620,949</u>	<u>18,006,588</u>	<u>40,809,100</u>	<u>69,669,700</u>	<u>69,669,700</u>	<u>69,669,700</u>
Total Requirements	<u>14,620,949</u>	<u>18,006,588</u>	<u>40,809,100</u>	<u>69,669,700</u>	<u>69,669,700</u>	<u>69,669,700</u>

WATER CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
Water System Maintenance & Enhancement				
CIPWT00001 Water System Improvements	94,570	-	140,983	190,983
CIPWT00002 Waterline Oversizing	-	-	270,185	295,185
CIPWT00004 Hunter's Highland Reservoir #2	1,153	-	98,847	-
CIPWT00005 Minor Capital Maintenance Projects	10,909	-	631,497	1,131,497
CIPWT00006 NE Waterline Replacement Package Phase I	266,617	687	-	-
CIPWT00008 SE Waterline Replacement Package Phase II	559,705	2,521	-	-
CIPWT00011 Lusted Site Improvements	9,178	-	266,349	-
CIPWT00014 Grant Butte Seismic Piping & Reservoir Retr	267,147	3,658,049	1,877,574	76,312
CIPWT00015 Local Street Reconstruction Coordination	2,019,402	2,224,383	5,130,493	2,728,875
CIPWT00019 NW Waterline Replacement Package Phase	-	-	748,000	748,000
CIPWT00020 Intermediate Pump Station Waterline	-	-	175,000	225,000
CIPWT00022 Gabbert Seismic Piping	-	-	175,000	575,000
CIPWT00023 Division Pump Station Seismic Upgrade	-	-	-	150,000
CIPWT00025 Cascade Reservoir #1 Rehabilitation	-	166,812	529,404	-
CIPWT00027 Cascade Reservoir #2	-	301,025	840,143	-
CIPWT00028 Cascade Groundwater Filtration System	-	24,562	40,000	-
CIPWT00034 Regner Reservoir Seismic Upgrade	-	-	-	989,105
CIPWT00037 Groundwater System - Central Facilities	-	-	7,014,375	13,381,335
Subtotal	3,228,681	6,378,039	17,937,850	20,491,292
Other Improvements				
430900 Reservoir Mixing Project	88,517	-	-	-
CIPWT00003 Water System and Supply Studies	163,723	61,560	267,796	282,647
CIPWT00007 Water System Master Plan	11,317	180,004	150,882	54,042
CIPWT00009 Test Wells	57,555	633,417	1,039,472	844,727
CIPWT00010 Gresham's Well #2	657,343	814,672	621,797	-
CIPWT00017 Water Main Condition Assessment	197,367	196,079	236,554	254,624
CIPWT00021 Gresham's Well #3	-	312,723	498,843	-
CIPWT00036 Groundwater System - Water Supply	-	-	8,192,500	15,536,264
CIPWT00038 Groundwater System - Distribution Pipeline	-	-	650,600	8,531,447
CIPWT00040 Water Meter Replacement Program	-	-	-	500,000
Subtotal	1,175,822	2,198,455	11,658,444	26,003,751
TOTAL	4,404,503	8,576,494	29,596,294	46,495,043

Resources and Requirements by Fund

Stormwater Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Miscellaneous Income	175,350	153,119	91,800	92,000	92,000	92,000
Interfund Transfers	3,437,525	2,137,609	2,934,100	5,031,495	5,031,495	5,031,495
Financing Proceeds	-	-	702,000	-	-	-
Beginning Balance	7,965,492	10,128,640	11,308,200	11,882,400	11,882,400	11,882,400
Total Resources	<u>11,578,367</u>	<u>12,419,368</u>	<u>15,036,100</u>	<u>17,005,895</u>	<u>17,005,895</u>	<u>17,005,895</u>
Requirements						
Capital Improvement	1,449,727	2,251,248	7,695,900	9,471,700	9,471,700	9,471,700
Unappropriated	<u>10,128,640</u>	<u>10,168,120</u>	<u>7,340,200</u>	<u>7,534,195</u>	<u>7,534,195</u>	<u>7,534,195</u>
<i>Non-Operating Total</i>	<i>11,578,367</i>	<i>12,419,368</i>	<i>15,036,100</i>	<i>17,005,895</i>	<i>17,005,895</i>	<i>17,005,895</i>
Total Requirements	<u>11,578,367</u>	<u>12,419,368</u>	<u>15,036,100</u>	<u>17,005,895</u>	<u>17,005,895</u>	<u>17,005,895</u>

STORMWATER CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
Stormwater System Maintenance & Enhancement				
921200 Kane Drive Culvert Repair Improvements	7,711	-	-	-
CIPSW00001 Localized Drainage Improvements	85,970	58,556	353,759	261,253
CIPSW00004 Rehab & Repair of Pipe System	754,781	927,940	2,421,386	2,540,839
CIPSW00008 Segment 2, Fairview Creek Basin Central C	-	-	406,904	406,904
CIPSW00009 Infrastructure Capacity Improvements	191,256	804,220	328,767	230,688
CIPSW00016 Segment 3C, Fairview Creek Basin Central C	-	-	166,171	2,342,379
Subtotal	1,039,718	1,790,716	3,676,987	5,782,063
Other Improvements				
CIPSW00002 Low Impact Dev Practices Retrofit Program	129,367	128,004	1,093,060	1,165,445
CIPSW00003 Stream Stabilization	71,923	62,453	567,992	717,002
CIPSW00005 Stormwater Facility Improvements	5,679	84,662	406,861	389,384
CIPSW00006 Riparian & Wetland Improvement Projects	29,022	122,784	377,605	598,934
CIPSW00010 Stormwater Infrastructure Master Plan	170,377	51,527	109,484	85,642
CIPSW00014 Johnson Creek Stormwater Outfall Biofiltr	-	-	702,000	-
CIPSW00015 West Gresham Water Quality and Infiltrati	-	12,695	761,770	733,190
Subtotal	406,368	462,125	4,018,772	3,689,597
TOTAL	1,446,086	2,252,841	7,695,759	9,471,660

Resources and Requirements by Fund

Wastewater Capital Improvement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	-	-	756,700	756,700	756,700	756,700
Charges for Services	-	-	250,000	250,000	250,000	250,000
Miscellaneous Income	341,768	266,573	172,000	248,900	248,900	248,900
Interfund Transfers	6,509,085	8,435,081	11,581,200	5,431,906	5,431,906	5,431,906
Financing Proceeds	-	92,600	897,400	-	-	-
Beginning Balance	16,458,731	17,134,496	24,012,000	32,925,194	32,925,194	32,925,194
Total Resources	<u>23,309,584</u>	<u>25,928,750</u>	<u>37,669,300</u>	<u>39,612,700</u>	<u>39,612,700</u>	<u>39,612,700</u>
Requirements						
Capital Improvement	6,175,088	2,734,245	26,205,200	28,517,000	28,517,000	28,517,000
Unappropriated	17,134,496	23,194,505	11,464,100	11,095,700	11,095,700	11,095,700
<i>Non-Operating Total</i>	<i>23,309,584</i>	<i>25,928,750</i>	<i>37,669,300</i>	<i>39,612,700</i>	<i>39,612,700</i>	<i>39,612,700</i>
Total Requirements	<u>23,309,584</u>	<u>25,928,750</u>	<u>37,669,300</u>	<u>39,612,700</u>	<u>39,612,700</u>	<u>39,612,700</u>

WASTEWATER CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
Wastewater Treatment Plant				
319300 Vactor Decant Station	19,438	-	-	-
321000 WWTP Primary Clarifier 1 and 2 Refurbish	26,745	-	-	-
321100 WWTP Asset Management Implementati	65,576	-	-	-
CIPWW00002 WWTP Maintenance Project	338,343	360,407	1,245,692	969,138
CIPWW00004 WWTP Solids Process Improvements	635,630	-	-	-
CIPWW00005 WWTP Asset Replacement & Refurbishm	1,027,783	78,260	2,373,784	3,166,060
CIPWW00011 Biological Biogas Treatment System	475,593	850	-	-
CIPWW00018 WWTP Upper Plant Nitrification Improver	-	-	629,280	999,780
CIPWW00020 WWTP FOG Screening Improvements	73,560	177,459	1,975,415	1,666,490
CIPWW00021 WWTP Upper Barscreens Replacement	158,451	181,248	948,107	297,246
CIPWW00022 WWTP Control System Improvements	123,594	239,984	1,317,330	3,956,629
CIPWW00024 WWTP Organics Digestion Capacity Evalu	161,236	49,818	1,106,546	1,106,398
CIPWW00025 WWTP Outfall Diffuser Improvements	-	-	391,248	1,303,106
CIPWW00028 WWTP Gravity Belt Thickener Refurbishm	-	215,697	2,815,655	2,699,474
CIPWW00029 WWTP Upper Plant Blower Addition	-	-	706,800	706,800
CIPWW00030 WWTP Earthquake Resiliency Projects	-	-	244,800	374,592
CIPWW00031 WWTP Secondary Digester Improvement	-	52,461	912,000	837,169
CIPWW00046 WWTP Disinfection Improvements	-	-	-	256,500
CIPWW00047 WWTP Belt Press Replacement	-	-	-	456,000
Subtotal	3,105,949	1,356,184	14,666,657	18,795,382
Sewer System Maintenance & Enhancement				
315000 McKinley Sewer Extension	195,559	-	-	-
CIPWW00001 I & I Control Program	314,668	211,025	1,167,415	797,515
CIPWW00006 Collection System Asset Refurb/Replacen	566,143	404,243	1,367,776	2,713,986
CIPWW00007 1950's Pipe Rehabilitation/Maint. Program	1,509,815	515,510	3,408,774	3,108,717
CIPWW00008 East Basin Trunk Upgrade Phase III	-	202,137	1,751,049	1,731,114
CIPWW00010 Kelley Creek Trunk Easements	-	38,658	-	-
CIPWW00013 Wastewater Mainline Extension	267,666	1,158	298,842	298,842
CIPWW00023 Overhead Johnson Creek Crossing Seismi	-	-	998,816	971,316
CIPWW00026 Lower Kelly Creek Trunk Upgrade	-	5,194	2,184,806	-
CIPWW00035 CCTV Inspection of Collection System Lar	-	-	100,000	100,000
CIPWW00036 Collection System Seismic Resiliency Proj	-	-	250,000	-
Subtotal	2,853,851	1,377,925	11,527,478	9,721,490
Other Improvements				
CIPWW00014 Wastewater Collections System Master Pl	215,274	970	10,941	-
Subtotal	215,274	970	10,941	-
TOTAL	6,175,074	2,735,079	26,205,076	28,516,872

Resources and Requirements by Fund

City Facility Capital Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	-	122,854	-	-	-	-
Miscellaneous Income	6,773	70,065	-	-	-	-
Interfund Transfers	1,487,550	1,100,000	437,000	820,000	820,000	820,000
Beginning Balance	295,494	1,164,932	1,400,000	1,500,000	1,500,000	1,500,000
Total Resources	<u>1,789,817</u>	<u>2,457,851</u>	<u>1,837,000</u>	<u>2,320,000</u>	<u>2,320,000</u>	<u>2,320,000</u>
Requirements						
Capital Improvement	624,885	175,677	1,833,000	1,948,000	1,948,000	1,948,000
Unappropriated	<u>1,164,932</u>	<u>2,282,174</u>	<u>4,000</u>	<u>372,000</u>	<u>372,000</u>	<u>372,000</u>
<i>Non-Operating Total</i>	<i>1,789,817</i>	<i>2,457,851</i>	<i>1,837,000</i>	<i>2,320,000</i>	<i>2,320,000</i>	<i>2,320,000</i>
Total Requirements	<u>1,789,817</u>	<u>2,457,851</u>	<u>1,837,000</u>	<u>2,320,000</u>	<u>2,320,000</u>	<u>2,320,000</u>

CITY FACILITY CAPITAL PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Adopted Budget 2022/23
FACACCCHAL City Hall Air Conditioning Compressors	-	-	30,000	-
FACCARPESL City Hall Carpeting	10,472	22,039	20,000	20,000
FACRTUCHAL City Hall Rooftop Units Replacement	-	-	1,000,000	878,000
FACELECHAL City Hall Elevator Upgrades	-	-	150,000	150,000
FACPARCHAL City Hall Parking Solar Units	171,141	-	-	-
FACCUSCHAL City Hall Customer Service Center	2,806	12,025	100,000	80,000
FACSECCHAL City Hall Security Upgrades	20,408	-	-	100,000
FACLACCHAL City Hall Upgrades	-	-	-	50,000
FACHVAPSSB PSS Building HVAC Units	14,917	-	-	-
FACCARPSSB PSS Building Carpeting	50,444	-	-	-
FACBOIPSSB PSS Building Boiler	202,357	5,209	-	-
FACBOLPSSB PSS Building Bollards	-	3,140	-	-
FACPSSKARD Rockwood Public Safety Bldng Storage Unit	-	-	160,000	320,000
FACPSSWIND PSS Building Windows	-	3,275	20,000	20,000
FACPSSLOOP PSS Loop Road / 16th Street Repaving	-	-	100,000	-
FACPARCIVI Civic Center Parking Lot Maintenance	87,849	-	-	-
FACSECOPSC Operations Center Security Upgrades	31,590	6,993	-	-
FACRTUOPSC Operations Center Rooftop Unit	-	3,874	-	20,000
FACKITOPSC Operations Center Kitchen Remodel	-	-	-	20,000
FACDOOPARK Main City Park Barn Door Replacement	-	-	-	10,000
FACTAPST71 Station 71 Tap Out System Upgrade	-	-	50,000	-
FACDOOST71 Station 71 Bay Door Openers	-	-	-	60,000
FACDOOST73 Station 73 Bay Doors	-	-	20,000	20,000
FACEMGST74 Station 74 Emergency Generator	-	-	25,000	-
FACFIRED10 Fire District 10 Capital Maintenance	-	-	50,000	50,000
FACBRIHOUR Brite House Roof	-	-	16,000	-
FACBRIHREN Brite House Renovations	-	-	50,000	50,000
Multiple City Owned Parking Lot Maintenance	-	29,446	42,000	100,000
FACDEC150P 150 Powell Building	8,417	-	-	-
CWSCOVID19 Reimbursed COVID Upgrades	24,484	89,676	-	-
TOTAL	624,885	175,677	1,833,000	1,948,000

Resources and Requirements by Fund

Enterprise System Replacement Fund	2019/20 Actual	2020/2021 Actual	2021/2022 Revised Budget	2022/2023 City Manager Proposed	2022/2023 Budget Committee Approved	2022/2023 City Council Adopted
Resources						
Intergovernmental	-	4,270	-			
Miscellaneous Income	61,974	28,942	-	-	-	-
Interfund Transfers	2,130,000	679,000	50,000	-	-	-
Beginning Balance	1,437,620	1,887,550	1,559,000	-	-	-
Total Resources	3,629,594	2,599,762	1,609,000	-	-	-
Requirements						
Capital Improvement	1,742,044	1,322,166	609,000	-	-	-
Interfund Transfers	-	-	1,000,000	-	-	-
Unappropriated	1,887,550	1,277,596	-	-	-	-
<i>Non-Operating Total</i>	<i>3,629,594</i>	<i>2,599,762</i>	<i>1,609,000</i>	-	-	-
Total Requirements	3,629,594	2,599,762	1,609,000	-	-	-

ENTERPRISE SYSTEMS REPLACEMENT PROJECTS

Projects	Actual 2019/20	Actual 2020/21	Revised Budget 2021/22	Proposed Budget 2022/23
ESRERP000x Enterprise Resource Planning System Replacement	1,742,044	1,295,420	350,000	-
ESRCAYENTA Utility Billing Software Upgrade (Cayenta)	-	26,746	259,000	-
TOTAL	<u>1,742,044</u>	<u>1,322,166</u>	<u>609,000</u>	<u>-</u>

SDC Funded Projects

SDC Type	Project No.	Project Name	FY 2021/22			
			Carryover	+	FY 2022/23 =	Total
Wastewater	CIPPVW003	Advanced Wetland, Stream and Floodplain Mitigat	\$ 200,000		\$ -	\$ 200,000
			200,000		-	200,000
Water	CIPVWT003	Advanced Wetland, Stream and Floodplain Mitigat	200,000		-	200,000
			200,000		-	200,000
Transportation	CIPTR00003	Development Coordination Projects	12,462		1,000	13,462
	CIPTR00005	Intersection Improvements	277,786		-	277,786
	CIPTR00007	Division Street Corridor "Complete Street" Project	568,240		1,599,605	2,167,845
	CIPTR00008	NE Cleveland Avenue (Stark to Burnside)	1,234,381		500,000	1,734,381
	CIPTR00009	Stark and 223rd TIF	288,168		-	288,168
	CIPTR00010	Hogan - Powell to Burnside	1,807,478		-	1,807,478
	CIPFP00002	Pedestrian Enhancements	2,000		-	2,000
	CIPUR00002	Sandy Boulevard Improvements	1,332,500		-	1,332,500
			5,523,015	2,100,605	7,623,620	
Parks	CIPPK00001	Gradin Sports Park Development	220,250		1,354,370	1,574,620
	CIPPK00004	Park Master Plan Update and Concept Planning for	104,500		20,900	125,400
	CIPPK00006	Metro Local Share Park Improvements	-		50,000	50,000
	CIPUR00005	Rockwood Urban Plaza	552,246		-	552,246
			876,996	1,425,270	2,302,266	
Stormwater	CIPSW00009	Infrastructure Capacity Improvements	92,275		-	92,275
	CIPSW00010	Stormwater Infrastructure Master Plan	38,908		-	38,908
	CIPSW00016	Segments 3B & 3C, Fairview Creek Basin Central Cc	66,468		870,483	936,951
	CIPPVSW011	Advanced Wetland, Stream and Floodplain Mitigat	400,000		-	400,000
			597,651		870,483	1,468,134
Total - SDC Funded Projects:			\$ 7,397,662		\$ 4,396,358	\$ 11,794,020

SDC Related Debt Funded Projects

(To be repaid in future years with System Development Charges)

SDC Type	Project No.	Project Name	FY 2021/22			
			Carryover	+	FY 2022/23 =	Total
Wastewater	CIPWW00008	East Basin Trunk Upgrade Phase III	\$ 854,806		\$ -	\$ 854,806
			854,806		-	854,806
Water	CIPWT00002	Waterline Oversizing	270,185		25,000	295,185
	CIPWT00009	Test Wells	191,335		-	191,335
	CIPWT00036	Groundwater System - Water Supply	1,318,590		1,076,178	2,394,768
	CIPWT00037	Groundwater System - Central Facilities	1,219,733		1,302,000	2,521,733
	CIPWT00038	Groundwater System - Distribution Pipelines	75,750		1,060,500	1,136,250
			3,075,593	3,463,678	6,539,271	
Total - SDC Related Debt Funded Projects:			\$ 3,930,399		\$ 3,463,678	\$ 7,394,077

Projects Funded With SDC Credits

(Credits issued to private developers when they construct qualifying public infrastructure)

SDC Type	Project No.	Project Name	FY 2021/22		
			Carryover	+ FY 2022/23	= Total
Wastewater	CIPPVWW002	Wastewater Development Coordination	\$ 541,238	\$ -	\$ 541,238
	CIPSPWW001	Wastewater Development Coordination	850,000	-	850,000
			<u>1,391,238</u>	<u>-</u>	<u>1,391,238</u>
Water	CIPPVWT001	Water Development Coordination	857,007	1,400,000	2,257,007
	CIPSPWT001	Water Development Coordination	1,000,000	-	1,000,000
			<u>1,857,007</u>	<u>1,400,000</u>	<u>3,257,007</u>
Transportation	CIPTR00003	Development Coordination Projects	801,170	-	801,170
	CIPFP00005	On-Street Paths Development Coordination	276,437	-	276,437
	CIPPVTR002	Transportation Development Coordination	2,473,247	2,000,000	4,473,247
	CIPSPTR001	Springwater Transportation Development Coordin	328,594	-	328,594
		<u>3,879,448</u>	<u>2,000,000</u>	<u>5,879,448</u>	
Parks	CIPPK00003	Development Coordination Projects	50,000	-	50,000
	CIPPK00008	Civic Neighborhood Park Phase 1	-	2,540,507	2,540,507
	CIPPVPK002	Parks Development Coordination	2,332,921	-	2,332,921
	CIPSPPK001	Springwater Parks Development Coordination	200,000	-	200,000
	CIPUR00005	Rockwood Urban Plaza	403,973	-	403,973
		<u>2,986,894</u>	<u>2,540,507</u>	<u>5,527,401</u>	
Stormwater	CIPSW00008	Segment 2, Fairview Creek Basin Central Core Trur	406,904	-	406,904
	CIPPVSW001	Stormwater Development Coordination	357,412	300,000	657,412
	CIPSPSW001	Stormwater Development Coordination	255,218	-	255,218
		<u>1,019,534</u>	<u>300,000</u>	<u>1,319,534</u>	
Total - Projects Funded With SDC Credits:			\$ 11,134,121	\$ 6,240,507	\$ 17,374,628

Staffing Information

The following pages contain an overview of the staffing to conduct city operations. All information on the pages is expressed in terms of equivalent hours – the ratio of a position in comparison to a full-time position. The City utilizes several different types of positions, including:

- **Full-Time Equivalent (FTE).** A permanent regular status position. These positions fall into one of 3 bargaining units (GU, GPOA, or IAFF) or are unrepresented based on position. Wages for these positions are budgeted in the Wages/Salaries account.
- **Limited-Term Employee (LTE).** A position of a limited duration, typically not to exceed 2 years. These positions are typically used to staff grants, specific projects, pilot projects or meet short-term workload demands. These positions are budgeted with wages and benefits equal to regular status positions. These positions fall into one of 3 bargaining units (GU, GPOA, or IAFF) or are unrepresented based on position. Wages for these positions are budgeted in the Limited Term account.
- **Temporary/Seasonal Employees.** These positions are not regular or limited term employees. These positions are typically limited to a duration of 26 weeks or six consecutive months and are utilized to address seasonal workloads such as parks and transportation maintenance. Examples of Temporary/Seasonal positions include Public Utility Workers, Public Service Apprentices, and Interns. Wages for these positions are budgeted in the Temporary/Seasonal account.

A total of 25.60 FTE and 3.00 LTE are proposed to be added in the fiscal year 2022/23 budget. The positions are proposed in conjunction with the preliminary stages of the City’s strategic planning process and will assist in core service delivery.

In fiscal year 2021/22, the City converted 27.55 positions from limited term to regular status in order to clarify the type of work performed by these positions and to more accurately describe staffing levels required to conduct city operations.

Since the budget was adopted for fiscal year 2021/22, 14.00 LTE positions were added in association with ARPA funded projects. Positions funded by ARPA were created in alignment with the restrictions of the legislation as well as to assist in core service delivery. More information about ARPA is available in the *ARPA Information* section of this document.

Position Type	Authorized FY 19/20	Authorized FY 20/21	Authorized FY 21/22	Adopted FY 22/23
FTE	600.60	588.60	613.15	638.75
LTE	61.83	54.03	31.98	34.98
Total	662.43	642.63	645.13	673.73

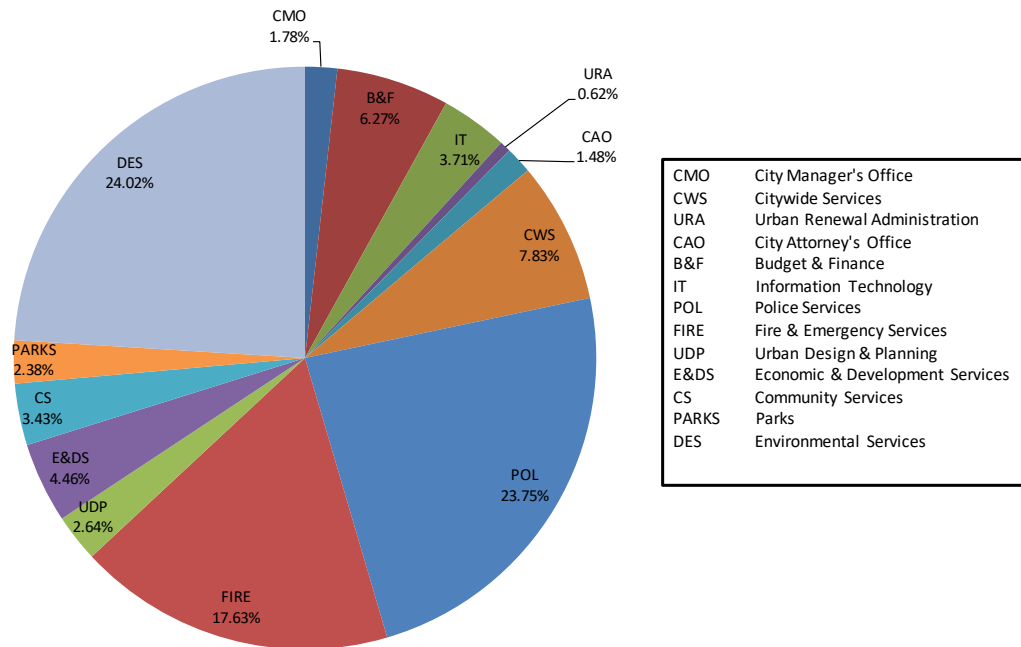
Staffing Information

Personnel Allocation by Fund and Department (FTE & LTE) Fiscal Year 2022/23

	CMO	CAO	B&F	IT	CWS	Police	Fire	URA	UDP	E&DS	CS	Parks	DES	Adopted FY 2022/23
General Fund						160.00	115.55			4.85	9.35	16.06		305.81
Urban Design & Planning Fund									17.80					17.80
Solid Waste & Sustainability Fund													6.38	6.38
Designated Purpose Fund					14.50*		3.20				4.48			22.18
Rental Inspection Fund											7.20			7.20
Infrastructure Development Fund													17.50	17.50
Transportation Fund													46.51	46.51
CDBG & HOME Fund											2.05			2.05
Building Fund										25.20				25.20
Urban Renewal Support Fund								4.15						4.15
Water Fund													29.42	29.42
Stormwater Fund													30.77	30.77
Wastewater Fund													31.26	31.26
Facilities & Fleet Mngt Fund					15.25									15.25
Legal Services Fund		7.50												7.50
Administrative Services Fund	12.00		42.25	25.00	23.00									102.25
Workers' Comp & Liability Mgmt Fund		2.50												2.50
TOTAL	12.00	10.00	42.25	25.00	52.75	160.00	118.75	4.15	17.80	30.05	23.08	16.06	161.84	673.73

*ARPA related positions are included within CWS for compliance and tracking purposes only. Most positions are related to public safety services. For additional details, see the ARPA Information pages later in this section.

Full-Time & Limited-Term Equivalent Employees by Department FY 2022/23



Staffing Information

STAFF RESOURCES – FTE

The fiscal year 2022/23 Proposed Budget includes funds for 638.75 Full-Time Equivalent (FTE) permanent positions. The table below illustrates the staff resource allocation.

	Authorized FY 19/20	Authorized FY 20/21	Authorized FY 21/22	Adopted FY 22/23	
<i>Police Services</i>	136.00	133.00	133.00	138.00	*
<i>Police Services - PFP Fund</i>	22.00	22.00	22.00	22.00	
<i>Fire & Emergency Services</i>	87.75	92.50	93.75	95.55	*
<i>Fire & Emergency Services - PFP Fund</i>	18.00	18.00	18.00	18.00	
<i>Economic & Development Services</i>	4.20	4.20	3.70	4.85	* †
<i>Economic Development Services</i>	3.00	3.00	3.00	-	†
<i>Community Services</i>	-	-	-	8.85	* †
<i>Parks</i>	8.30	7.00	9.32	13.06	†
<i>Parks - PFP Fund</i>	3.00	3.00	3.00	3.00	
General Fund	282.25	282.70	285.77	303.31	
Urban Design & Planning Fund (UDP)	17.80	17.80	16.80	17.80	
Solid Waste & Sustainability Fund (DES)	5.96	5.96	5.93	6.38	
Rental Inspection Fund (CS)	4.35	4.35	6.10	6.20	* †
Infrastructure Development Fund (DES)	16.00	16.00	16.50	16.50	
Transportation Fund (DES)	37.96	37.96	38.15	38.51	
CDBG & HOME Fund (CS)	1.00	1.00	1.25	1.55	
Building Fund (E&DS)	25.45	25.45	25.45	25.20	
Urban Renewal Support Fund (URA)	3.00	3.00	3.00	4.15	
Water Fund (DES)	27.75	27.75	27.92	29.42	*
Stormwater Fund (DES)	27.10	26.10	27.28	28.77	*
Wastewater Fund (DES)	27.78	28.78	29.75	31.26	*
Facilities & Fleet Mngt Fund (CWS)	11.70	12.00	15.25	15.25	*
Workers' Comp & Liability Mgmt Fund (CAO)	2.50	2.50	2.50	2.50	
Legal Services Fund (CAO)	6.50	5.50	6.50	7.50	
<i>City Manager's Office</i>	7.00	7.00	11.00	12.00	* †
<i>Budget & Finance</i>	25.50	25.50	37.00	40.25	* †
<i>Information Technology</i>	15.00	14.00	18.00	25.00	* †
<i>Citywide Services</i>	31.00	28.00	22.00	23.00	* †
<i>Community Services</i>	8.00	8.00	11.00	-	* †
Administrative Services Fund	86.50	82.50	99.00	100.25	
<i>Police Services</i>	8.00	5.00	1.00	-	
<i>Fire & Emergency Services</i>	9.00	4.25	5.00	3.20	
<i>Community Services</i>	-	-	-	1.00	
Designated Purpose Fund	17.00	9.25	6.00	4.20	
	600.60	588.60	613.15	638.75	

* The Proposed FY 21/22 column includes conversion of LTE positions to FTE positions and may not reflect an overall change in staffing levels relative to prior years.

† Organizational changes occurred in this location and may not represent an overall change in staffing levels.

Staffing Information

STAFF RESOURCES – LTE

The fiscal year 2022/23 Proposed Budget includes funds for 34.98 Limited-Term Equivalent (LTE) positions. The table below illustrates the staff resource allocation.

	Authorized FY 19/20	Authorized FY 20/21	Authorized FY 21/22	Adopted FY 22/23	
<i>Police Services</i>	4.00	1.00	-	-	*
<i>Fire & Emergency Services</i>	3.00	5.00	2.00	2.00	*
<i>Economic & Development Services</i>	2.00	-	-	-	*
<i>Community Services</i>	-	-	-	0.50	
<i>Economic Development Services</i>	1.00	-	-	-	
<i>Parks</i>	2.00	1.50	-	-	*
General Fund	12.00	7.50	2.00	2.50	
Urban Design & Planning Fund (UDP)	4.00	2.00	-	-	
Rental Inspection Fund (CS)	1.50	1.50	-	1.00	†
Infrastructure Development Fund (DES)	1.50	1.50	1.00	1.00	*
Transportation Fund (DES)	8.25	8.25	8.00	8.00	
CDBG & HOME Fund (CS)	-	-	0.50	0.50	
Building Fund (E&DS)	-	-	-	-	
Urban Renewal Support Fund (URA)	2.00	-	-	-	
Water Fund (DES)	0.25	0.25	-	-	
Stormwater Fund (DES)	1.25	1.25	-	2.00	*
Wastewater Fund (DES)	1.25	1.05	-	-	*
Facilities & Fleet Mngt Fund (CWS)	4.25	4.25	-	-	*
Legal Services Fund (CAO)	0.50	-	-	-	
<i>City Manager's Office</i>	3.00	2.00	0.25	-	* †
<i>Budget & Finance</i>	1.00	1.00	1.00	2.00	* †
<i>Information Technology</i>	3.00	3.00	1.00	-	* †
<i>Citywide Services</i>	4.00	4.00	4.00	-	* †
<i>Community Services</i>	3.08	3.48	0.48	-	* †
Administrative Services Fund	14.08	13.48	6.73	2.00	
Enterprise Systems Replacement Fund	10.00	10.00	2.00	-	* †
<i>Police Services</i>	-	-	-	-	
<i>Fire & Emergency Services</i>	-	2.00	-	-	
<i>Citywide Services</i>	-	-	9.00	14.50	**
<i>Economic & Development Services</i>	-	-	0.75	-	†
<i>Community Services</i>	1.00	1.00	2.00	3.48	†
Designated Purpose Fund	1.00	3.00	11.75	17.98	
	61.83	54.03	31.98	34.98	

* The Proposed FY 21/22 column includes conversion of LTE positions to FTE positions and may not reflect an overall change in staffing levels relative to prior years.

** ARPA related positions are included within CWS for compliance and tracking purposes only. Most positions are related to public safety services. For additional details, see the ARPA Information pages later in this section.

† Organizational changes occurred in this location and may not represent an overall change in staffing levels.

Staffing Information

Reconciliation of FTE & LTE Changes FY 2021/22 Adopted to FY 2022/23 Adopted Budget

	Total FTE	Total LTE
Total FY 2021/22 FTE & LTE - Adopted Budget	613.15	17.98
Citywide Services		
Business Systems Analyst		1.00
Criminalist		1.00
Digital Evidence Technician		1.00
Firefighter		4.00
Homeless Services Specialist		1.00
Housing Resources Coordinator		1.00
Investigations Analyst		1.00
Planner 2		1.00
Records Specialist Trainee		1.00
Strategic Communicator		1.00
Youth Services Coordinator		1.00
Total FY 2021/22 FTE & LTE - Revised Budget	613.15	31.98

FY 2022/23 Proposed Budget

City Manager's Office		
Diversity, Equity & Inclusion Manager	1.00	
Management Analyst 1	1.00	
City Attorney's Office		
Paralegal	1.00	
Budget & Finance		
Accounting Assistant	0.25	
Budget Analyst Trainee		1.00
Financial Analyst	1.00	
Management Analyst 1	1.00	
Utility Billing Supervisor	1.00	
Information Technology		
Sr Systems Administrator	1.00	
Sr Technical Support Specialist	1.00	

Staffing Information

Reconciliation of FTE & LTE Changes FY 2021/22 Adopted to FY 2022/23 Adopted Budget

	Total FTE	Total LTE
Citywide Services		
Administrative Assistant 2		0.50
Employee & Labor Relations Manager	1.00	
Human Resources Analyst	1.00	
Program Technician	1.00	
Police		
Crime Analyst	1.00	
Deputy Police Chief	1.00	
Police Captain	1.00	
Sr Police Technician	1.00	
Urban Renewal		
Administrative Assistant	1.00	
Urban Design & Planning Services		
Planning Manager	1.00	
Sr Planner	1.00	
Community Services		
Administrative Assistant 2	0.30	0.50
Program Technician		1.00
Parks		
Parks & Recreation Program Manager	1.00	
Program Technician	1.00	
Environmental Services		
Administrative Assistant	0.40	
CAD Technician	1.00	
Environmental Specialist 2	0.20	
Field Operations Supervisor	1.00	
Planner 2	0.20	
Program Technician	0.25	
Public Utility Worker 2	2.00	2.00

Staffing Information

Reconciliation of FTE & LTE Changes FY 2021/22 Adopted to FY 2022/23 Adopted Budget

	Total FTE	Total LTE
Enterprise System Replacement Project		
Business Systems Analyst		(1.00)
Project Manager		(1.00)
	<hr/>	<hr/>
	638.75	34.98
Total FY 2022/23 FTE & LTE - Adopted Budget	<hr/> <hr/>	<hr/> <hr/> 673.73

Staffing Information

TRENDS – FTE PER 1,000 POPULATION

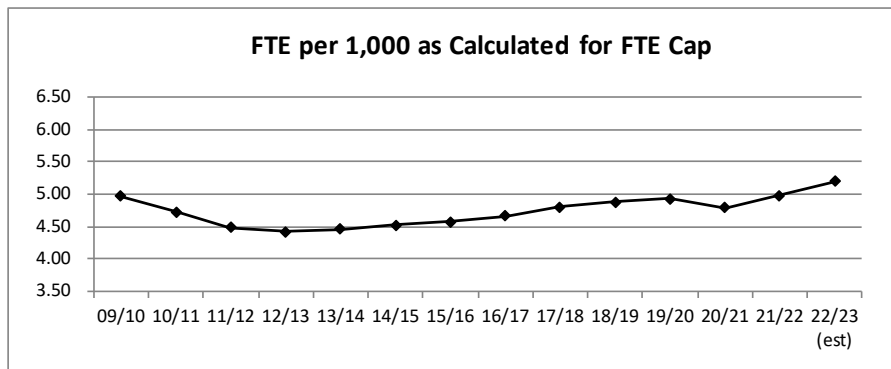
The City Charter contains language that allows the City to employ up to 6.5 Full-Time Equivalent (FTE) persons per 1,000 population, using the following method to calculate the employee cap:

- (1) Determine the current year’s population by averaging the growth rate of the previous three years.
- (2) Calculate the FTE cap by dividing the projected population by 1,000 (“per thousand” population). Multiply this number by 6.5 to arrive at the employee cap. The City’s total FTE count is adjusted downward to account for those City employees who provide services primarily outside Gresham’s boundaries or who are funded through revenue sources not contributed to or subsidized by Gresham citizens. An example is Fire & Emergency Services staff working on the contract for Fire District #10.
- (3) The FTE to population ratio is then calculated by dividing the number of allowable FTEs by the per thousand population.

The following table and chart provide a history of the City’s staff resources as compared to Gresham’s population:

Fiscal Year	Gresham Population	FTE Count	FTE Per 1,000 Population	FTE Calculated for Cap	FTE Cap per 1,000
2008/09	100,655	590.70	5.87	546.98	5.43
2009/10	101,015	556.20	5.51	501.64	4.97
2010/11	105,595	547.10	5.18	498.81	4.72
2011/12	105,795	523.55	4.95	473.89	4.48
2012/13	105,970	518.55	4.89	468.72	4.42
2013/14	106,180	525.55	4.95	473.79	4.46
2014/15	106,455	534.55	5.02	480.89	4.52
2015/16	107,065	543.35	5.07	490.10	4.58
2016/17	108,150	549.10	5.08	504.69	4.67
2017/18	109,820	579.60	5.28	527.69	4.81
2018/19	110,505	588.60	5.33	539.25	4.88
2019/20	111,810	600.60	5.37	551.04	4.93
2020/21	112,660	588.60	5.22	540.34	4.80
2021/22	114,361	613.15	5.36	569.33	4.98
2022/23	115,938 *	638.75	5.51	603.19	5.20

* Projected based on the average growth of the previous three years



NOTE: While the FTE Cap calculation does not include LTE positions, the staffing levels including LTEs would have remained below the cap in all years.

Staffing Information

Full-Time & Limited-Term Equivalent Positions And Salary Schedule

Class	Position Title	Monthly Salary Range	No. of Positions	Budget Salary
3112	ACCOUNTANT 2	\$ 5,853 - \$ 7,476	4.50	\$ 400,829
3614	ACCOUNTING ASSISTANT	4,529 - 5,779	2.75	187,975
3273	ADMINISTRATIVE ANALYST	5,332 - 6,743	8.00	656,306
3627	ADMINISTRATIVE ASSISTANT 1	3,332 - 3,795	0.73	29,544
3626	ADMINISTRATIVE ASSISTANT 2 - GU	4,087 - 5,219	21.15	1,249,223
6626	ADMINISTRATIVE ASSISTANT 2 - MSC	4,060 - 5,280	1.00	57,154
3625	ADMINISTRATIVE ASSISTANT 3 - GU	4,529 - 5,779	5.00	334,991
6625	ADMINISTRATIVE ASSISTANT 3 - MSC	4,498 - 5,850	3.00	198,616
3181	AMI SYSTEM OPERATIONS ANALYST	6,160 - 7,865	1.00	94,385
6221	ASSISTANT CITY ATTORNEY	7,508 - 9,758	1.00	106,307
1013	ASSISTANT CITY MANAGER	13,180 - 17,135	3.00	598,046
6073	ASSISTANT FIRE CHIEF	10,206 - 13,267	1.00	159,199
6019	ASSISTANT TO THE CITY MANAGER	7,131 - 9,271	1.00	111,003
6268	BUDGET ANALYST	5,814 - 7,558	1.00	82,754
6269	BUDGET ANALYST TRAINEE	4,984 - 5,734	1.00	59,814
6264	BUDGET MANAGER	8,316 - 10,810	1.00	129,714
3312	BUILDING INSPECTOR 1	5,557 - 7,100	2.00	153,682
3311	BUILDING INSPECTOR 2	6,160 - 7,865	8.00	724,501
6056	BUILDING OFFICIAL	8,316 - 10,810	1.00	129,715
3391	BUSINESS LICENSE SPECIALIST	4,303 - 5,491	1.00	65,891
3180	BUSINESS SYSTEMS ANALYST	6,160 - 7,865	8.00	694,051
3999c	CAD TECHNICIAN	5,557 - 7,100	1.00	77,448
3263	CAPITAL IMPROVEMENT PROGRAM ANALYST	6,482 - 8,281	1.00	99,376
6241	CAPITAL PROJECT MANAGER	6,778 - 8,809	1.00	105,704
1020	CITY ATTORNEY	15,029 - 15,029	1.00	180,353
1010	CITY MANAGER	17,596 - 17,596	1.00	211,150
6610	CITY RECORDER	5,814 - 7,558	1.00	90,695
6611	CITY RECORDER, ASSISTANT	4,736 - 6,159	1.00	64,735
3245	CITY SURVEYOR	6,824 - 8,713	1.00	104,554
3319	CODE COMPLIANCE INSPECTOR	5,332 - 6,743	2.00	148,989
3317	CODE COMPLIANCE INSPECTOR TRAINEE	4,529 - 5,779	1.00	58,214
3124	COMMS CONTENT SPECIALIST	5,853 - 7,476	1.00	89,708
3122	COMMS GRAPHIC DESIGNER	5,332 - 6,743	1.00	80,921
3515	COMMUNICATIONS & ADMINISTRATIVE SPECIALIST	5,020 - 6,410	1.00	76,914
3128	COMMUNICATIONS COMMUNITY ENGAGEMENT SPECIALIST	5,853 - 7,476	1.00	83,235
3126	COMMUNICATIONS COMMUNITY EVENTS SPECIALIST	5,332 - 6,743	1.00	79,751
3120	COMMUNICATIONS CONTENT SPECIALIST	5,332 - 6,743	1.00	73,758
6112	COMMUNICATIONS MANAGER	6,778 - 7,793	1.00	99,521
3125	COMMUNITY OUTREACH SPECIALIST - PUBLIC WORKS	5,853 - 7,476	1.00	89,708
6107	COMMUNITY REVITALIZATION MANAGER	6,778 - 8,809	1.00	90,750
6277	COUNCIL COORDINATOR	5,814 - 7,558	1.00	85,134
3227	CRIME ANALYST	5,853 - 7,476	2.00	164,777
1012	DEPUTY CITY MANAGER	13,872 - 18,034	1.00	215,164
4476	DEPUTY FIRE MARSHAL 1	5,911 - 9,104	4.00	437,000
4475	DEPUTY FIRE MARSHAL 2	6,499 - 10,015	1.00	116,676
6999c	DEPUTY POLICE CHIEF	12,300 - 12,915	1.00	154,982
6250	DEVELOPMENT ENGINEERING MANAGER	7,901 - 10,275	1.00	123,298
3251	DEVELOPMENT ENGINEERING SPECIALIST	6,482 - 8,281	4.00	372,909

Staffing Information

Full-Time & Limited-Term Equivalent Positions And Salary Schedule

Class	Position Title	Monthly Salary Range		No. of Positions	Budget Salary
2999a	DIGITAL EVIDENCE TECHNICIAN	\$ 5,966	- \$ 7,617	1.00	\$ 71,589
6091	DIRECTOR OF BUDGET & FINANCE	10,742	- 13,964	1.00	167,563
6035	DIRECTOR OF ECONOMIC & DEVELOPMT SERVICES	10,206	- 13,267	1.00	150,051
6090	DIRECTOR OF HUMAN RESOURCES	10,742	- 13,964	1.00	151,173
6031	DIRECTOR OF INFORMATION TECHNOLOGY	10,206	- 13,267	1.00	159,199
6052	DIRECTOR OF URBAN DESIGN & PLANNING	9,698	- 12,604	1.00	151,242
6051	DIRECTOR OF URBAN RENEWAL	9,214	- 11,976	1.00	143,707
6114	DIVERSITY, EQUITY & INCLUSION MANAGER	7,901	- 10,275	1.00	115,502
3212	ECONOMIC DEVELOPMENT SPECIALIST	5,557	- 7,100	1.00	85,198
3731	ELECTRICIAN	6,160	- 7,865	2.00	188,770
6155	EMERGENCY MANAGER	6,778	- 8,809	1.00	105,704
6999b	EMPLOYEE & LABOR RELATIONS MANAGER	8,316	- 10,810	1.00	117,033
4999b	EMT	4,836	- 8,277	1.00	99,325
6243	ENGINEER 1	6,117	- 7,953	4.00	351,590
6242	ENGINEER 2	6,778	- 8,809	7.50	747,090
3331	ENGINEERING TECHNICIAN 3	5,557	- 7,100	4.00	324,591
3256	ENVIRONMENTAL PROGRAM COORDINATOR	6,824	- 8,713	2.00	209,111
6255	ENVIRONMENTAL PROGRAM MANAGER	7,901	- 10,275	2.00	234,517
3258	ENVIRONMENTAL SPECIALIST 2	5,020	- 6,410	2.00	140,972
3257	ENVIRONMENTAL SPECIALIST 3	5,853	- 7,476	5.00	442,205
6111	FACILITIES & FLEET MANAGER	7,508	- 9,758	1.00	117,098
3156	FACILITIES MAINTENANCE COORDINATOR	5,557	- 7,100	1.00	85,198
3361	FACILITIES MAINTENANCE TECHNICIAN 2	4,529	- 5,779	3.00	207,516
6100	FINANCE & ACCOUNTING MANAGER	8,316	- 10,810	1.00	129,714
6267	FINANCIAL ANALYST	6,117	- 7,953	2.00	171,649
6101	FINANCIAL OPERATIONS MANAGER	7,901	- 10,275	1.00	123,299
4075	FIRE BATTALION CHIEF	8,195	- 12,519	4.00	600,893
4230	FIRE CAPTAIN	6,499	- 10,015	9.00	1,081,584
6070	FIRE CHIEF	11,898	- 15,468	1.00	185,615
4232	FIRE LIEUTENANT	5,911	- 9,104	22.00	2,397,136
3379	FIRE LOGISTICS TECHNICIAN	4,529	- 5,779	1.00	62,818
4078	FIRE MARSHAL	8,195	- 12,519	1.00	150,223
4460	FIREFIGHTER	4,836	- 8,277	73.00	6,432,062
6720	FLEET MAINTENANCE SUPERVISOR	6,439	- 8,372	1.00	98,095
3680	FLEET PARTS SPECIALIST	4,087	- 5,219	1.00	62,622
3193	GIS ANALYST	5,853	- 7,476	2.00	179,375
6190	GIS MANAGER	7,901	- 10,275	1.00	96,075
6029	GOVERNMENT RELATIONS MANAGER	8,316	- 10,810	1.00	129,714
3590	HOMELESS SERVICES SPECIALIST	4,768	- 6,090	2.00	117,664
3999b	HOUSING RESOURCE COORDINATOR	6,160	- 7,865	1.00	84,151
6276	HUMAN RESOURCES ANALYST	5,814	- 7,558	2.00	163,646
2999b	INVESTIGATIONS ANALYST	5,966	- 7,617	1.00	71,589
6102	IT APPLICATIONS MANAGER	8,316	- 10,810	1.00	129,714
6110	IT SERVICES MANAGER	7,508	- 9,758	1.00	100,687
6211	LEGAL SERVICES SUPERVISOR	5,814	- 7,558	1.00	82,071
6103	LIVABILITY MANAGER	6,778	- 8,809	1.00	105,704
6262	MANAGEMENT ANALYST 1	5,527	- 7,180	4.00	293,437
6261	MANAGEMENT ANALYST 2	6,117	- 7,953	4.00	349,136

Staffing Information

Full-Time & Limited-Term Equivalent Positions And Salary Schedule

Class	Position Title	Monthly Salary Range	No. of Positions	Budget Salary
6172	MEDIATION SPECIALIST	\$ 5,814 - \$ 7,558	1.00	\$ 90,695
6108	NEIGHBORHOOD & COMMUNITY ENHANCEMENT MANAGER	6,778 - 8,809	1.00	99,632
4999a	NURSE	4,836 - 8,277	1.00	99,325
6521	PARALEGAL	4,984 - 6,483	1.00	61,997
6113	PARKS & RECREATION PROGRAM MANAGER	7,901 - 9,088	1.00	123,299
6520	PAYROLL ADMINISTRATOR	5,246 - 6,822	1.00	76,573
3322	PERMIT TECHNICIAN 1	4,303 - 5,491	2.00	122,615
3321	PERMIT TECHNICIAN 2	4,768 - 6,090	1.00	73,076
3149	PLANNER 1	5,557 - 7,100	1.00	77,447
3150	PLANNER 2	6,160 - 7,865	9.00	818,911
6105	PLANNING MANAGER	8,316 - 10,810	2.00	240,783
3560	PLANNING TECHNICIAN	4,768 - 6,090	1.00	72,772
3162	PLANS EXAMINER	6,482 - 8,281	3.00	289,081
2377	POLICE BODY WORN CAMERA TECHNICIAN	4,901 - 6,226	1.00	71,119
6285	POLICE CAPTAIN	12,300 - 12,915	3.00	448,324
1080	POLICE CHIEF	11,898 - 15,468	1.00	179,657
2372	POLICE CRIMINALIST	5,966 - 7,617	3.00	258,500
6286	POLICE LIEUTENANT	11,741 - 11,741	6.00	840,359
2440	POLICE OFFICER	5,966 - 7,617	101.00	8,857,321
6235	POLICE RECORDS MANAGER	6,439 - 8,372	1.00	86,321
3656	POLICE RECORDS SPECIALIST	4,087 - 5,219	10.00	606,639
3657	POLICE RECORDS SPECIALIST TRAINEE	3,693 - 4,712	3.00	145,986
2370	POLICE SERGEANT	7,335 - 9,367	17.00	1,882,137
6173	POLICY ANALYST	7,131 - 8,201	1.00	86,635
3272	PROGRAM ANALYST	6,160 - 7,865	3.00	269,981
3530	PROGRAM TECHNICIAN	4,768 - 6,090	17.00	1,169,600
6530	PROGRAM TECHNICIAN	4,736 - 6,159	1.00	73,903
3816	PUBLIC UTILITY WORKER 1	3,508 - 4,481	2.00	94,563
3815	PUBLIC UTILITY WORKER 2	4,087 - 5,219	59.00	3,403,703
3586	PUBLIC WORKS ASSET SPECIALIST	5,557 - 7,100	2.00	169,983
3254	PUBLIC WORKS CONSTRUCTION INSPECTOR	5,332 - 6,743	4.00	302,783
3710	PUBLIC WORKS FIELD OPERATIONS SUPERVISOR	5,557 - 7,100	8.00	639,960
6104	PUBLIC WORKS MANAGER	8,751 - 11,378	3.00	409,547
6700	PUBLIC WORKS SUPERINTENDENT	6,778 - 8,809	4.00	418,064
3116	PURCHASING AGENT	6,160 - 7,865	1.00	94,385
3325	RENTAL HOUSING INSPECTOR	5,332 - 6,743	1.00	80,607
3326	RENTAL HOUSING INSPECTOR TRAINEE	4,529 - 5,779	3.00	195,762
6525	RISK MANAGEMENT SPECIALIST	5,814 - 7,558	1.00	90,696
6222	RISK MANAGER	7,508 - 9,758	1.00	117,098
3111	SENIOR ACCOUNTANT	6,482 - 8,281	1.00	99,373
6210	SENIOR ADMINISTRATIVE SUPERVISOR	5,527 - 7,180	3.00	258,488
1171	SENIOR ADVISOR	7,131 - 9,271	1.00	111,254
6220	SENIOR ASSISTANT CITY ATTORNEY	9,214 - 11,976	3.00	416,189
3310	SENIOR BUILDING INSPECTOR	6,482 - 8,281	1.00	99,373
3318	SENIOR CODE COMPLIANCE INSPECTOR	6,160 - 7,865	1.00	83,074
3127	SENIOR COMMUNICATIONS DIGITAL MEDIA SPECIALIST	5,853 - 7,476	1.00	89,708
3211	SENIOR ECONOMIC DEVELOPMENT SPECIALIST	6,160 - 7,865	1.00	94,385
6240	SENIOR ENGINEER	7,508 - 9,758	5.00	574,046

Staffing Information

Full-Time & Limited-Term Equivalent Positions And Salary Schedule					
Class	Position Title	Monthly Salary Range		No. of Positions	Budget Salary
3330	SENIOR ENGINEERING TECHNICIAN	\$ 6,160	- \$ 7,865	4.00	\$ 368,977
3585	SENIOR ENVIRONMENTAL SPECIALIST	6,160	- 7,865	2.00	174,081
6266	SENIOR FINANCIAL ANALYST	6,778	- 8,809	1.00	105,301
3192	SENIOR GIS ANALYST	6,482	- 8,281	1.00	90,335
3380	SENIOR GIS TECHNICIAN	5,020	- 6,410	1.00	69,940
3217	SENIOR HOMELESS SERVICES SPECIALIST	5,853	- 7,476	1.00	78,485
6275	SENIOR HUMAN RESOURCES ANALYST	6,439	- 8,372	5.00	500,992
6260	SENIOR MANAGEMENT ANALYST	6,439	- 8,372	1.00	100,459
3320	SENIOR PERMIT TECHNICIAN	5,332	- 6,743	1.00	76,671
3151	SENIOR PLANNER	7,182	- 9,167	4.80	503,723
3161	SENIOR PLANS EXAMINER SENIOR	6,824	- 8,713	1.00	104,555
3655	SENIOR POLICE RECORDS SPECIALIST	4,768	- 6,090	3.00	215,928
2375	SENIOR POLICE TECHNICIAN	5,385	- 6,865	3.00	193,854
3810	SENIOR PUBLIC UTILITY WORKER	4,768	- 6,090	11.00	776,408
3253	SENIOR PUBLIC WORKS CONSTRUCTION INSPECTOR	5,853	- 7,476	1.00	89,709
3188	SENIOR SYSTEMS ADMINISTRATOR	7,182	- 9,167	2.00	220,016
3185	SENIOR SYSTEMS ANALYST	7,182	- 9,167	1.00	100,041
3383	SENIOR TECHNICAL SUPPORT SPECIALIST	5,332	- 6,743	5.00	385,424
3725	SENIOR VEHICLE MECHANIC	5,020	- 6,410	5.00	377,598
3340	SENIOR WATER DISTRIBUTION TECHNICIAN	5,332	- 6,743	1.00	80,921
6270	SOLID WASTE & SUSTAINABILITY MANAGER	7,131	- 9,271	1.00	111,031
2999c	STRATEGIC COMMUNICATOR	4,901	- 6,226	1.00	58,809
6244	STRUCTURAL ENGINEER	7,131	- 9,271	1.00	111,177
3730	SUPERVISORY ELECTRICIAN	6,824	- 8,713	1.00	104,555
3189	SYSTEMS ADMINISTRATOR	6,482	- 8,281	1.00	95,462
3186	SYSTEMS ANALYST	6,824	- 8,713	3.00	313,664
3117	TREASURY ANALYST	6,482	- 8,281	1.00	92,251
3215	URBAN RENEWAL PROJECT COORDINATOR	7,182	- 9,167	1.00	100,041
6999a	UTILITY BILLING SUPERVISOR	6,778	- 8,809	1.00	95,378
3620	UTILITY CUSTOMER SERVICE REPRESENTATIVE	3,885	- 4,961	3.50	200,755
3341	WATER DISTRIBUTION TECHNICIAN	4,768	- 6,090	1.00	73,076
3345	WATER METER TECHNICIAN	4,768	- 6,090	1.00	73,076
3711	WATER OPERATIONS SUPERVISOR	5,853	- 7,476	1.00	89,709
3346	WATER QUALITY SPECIALIST	5,332	- 6,743	1.00	69,857
3820	WATER SERVICE FIELD REPRESENTATIVE	4,087	- 5,219	1.00	62,622
6701	WATER SUPERINTENDENT	6,778	- 8,809	1.00	105,704
3194	WEB CONTENT COORDINATOR	5,853	- 7,476	1.00	89,709
3595	WEB CONTENT SPECIALIST	5,332	- 6,743	0.80	64,736
3999a	YOUTH SERVICES COORDINATOR	6,160	- 7,865	1.00	84,151
6109	YOUTH SERVICES MANAGER	7,901	- 10,275	1.00	111,217
Total Full-Time & Limited Term Employees and Salary				677.73	\$59,549,868

Interfund Transfers – To

TO	FROM			
Fund Name	Fund Name	Amount	Reason	Total
General	Designated Purpose	1,350,000	ARPA Revenue Replacement	
	Water	25,000	Confined Space Rescue	
	Stormwater	25,000	Confined Space Rescue	
	Wastewater	25,000	Confined Space Rescue	1,425,000
Urban Design & Planning	General	2,489,000	Planning Services Support	
	Transportation	167,000	Transportation Planning Support	2,656,000
Solid Waste & Recycle	Water	36,000	Green Business Program	
	Stormwater	36,000	Green Business Program	
	Wastewater	36,000	Green Business Program	108,000
Designated Purpose	General	120,000	Small Business Incentive Program	
	General	60,000	Justice and Mental Health Collaboration Grant Match	
	General	60,000	Mediation Program Support	
	General	110,000	SAFER Grant Match	
	CDBG & HOME	167,000	CDBG Project - Parks	
	Building	30,000	Small Business Incentive Program	
	Urban Renewal Support	40,000	Small Business Incentive Program	
	Water	5,000	Small Business Incentive Program	
	Stormwater	5,000	Small Business Incentive Program	
	Wastewater	5,000	Small Business Incentive Program	
	Administrative Services	3,000	Art Committee Contribution	
	Administrative Services	23,500	Arts and Cultural Grant	
	Administrative Services	41,000	Gresham Sponsored Events	669,500
	Rental Inspection	33,000	Housing Development Services Support	33,000
	Infrastructure Development	Transportation	399,800	Dev. Engineering & Public Works Inspection
Water		399,800	Dev. Engineering & Public Works Inspection	
Stormwater		399,800	Dev. Engineering & Public Works Inspection	
Wastewater		399,800	Dev. Engineering & Public Works Inspection	1,599,200
Transportation	SDC - Transportation	244,000	Debt Service	
	SDC - Transportation	19,700	Reimbursement SDCs for Debt	
	Streetlight	105,000	Operation of Streetlight Program	
	Stormwater	1,088,900	Vegetation & Sweeping	1,457,600
CDBG & HOME	General	20,000	Working Cash for CDBG/HOME	20,000
Building	General	14,000	EnerGov Support	
	Urban Design & Planning	58,000	EnerGov Support	
	Rental Inspection	14,000	EnerGov Support	
	Infrastructure Development	58,000	EnerGov Support	144,000
Parks Capital Improvement	SDC - Parks	2,591,000	SDC Credits	
	SDC - Parks	1,822,400	SDC Funded Projects	4,413,400
General Development Cap Impr	SDC - Wastewater	1,392,000	SDC Credits	
	SDC - Wastewater	200,000	SDC Funded Projects	
	SDC - Water	3,258,000	SDC Credits	
	SDC - Water	200,000	SDC Funded Projects	
	SDC - Stormwater	914,000	SDC Credits	
	SDC - Stormwater	400,000	SDC Funded Projects	
	SDC - Transportation	4,803,000	SDC Credits	
	SDC - Parks	2,533,000	SDC Credits	
	Transportation	200,000	Gas Tax Funded Projects	
	Stormwater	45,000	Rate Funded Projects	13,945,000
Transportation Capital Impr	SDC - Transportation	801,200	SDC Credits	
	SDC - Transportation	5,750,000	SDC Funded Project	
	Streetlight	995,200	Streetlight Funded Projects	
	Transportation	16,163,000	Gas Tax Funded Projects	23,709,400
Footpaths & Bikeways Capital Impr	SDC - Transportation	276,500	SDC Credits	
	SDC - Transportation	2,000	SDC Funded Projects	
	Transportation	3,063,000	Pedestrian & Bikeway Projects	3,341,500
Urban Renewal Capital Impr	SDC - Transportation	1,332,500	SDC Funded Projects	
	SDC - Parks	404,000	SDC Credits	
	SDC - Parks	552,300	SDC Funded Projects	
	Transportation	59,000	Transportation Funded Projects	2,347,800

Interfund Transfers – To

TO	FROM			
Fund Name	Fund Name	Amount	Reason	Total
General Government Debt Svc	General	745,000	Debt Service	
	SDC - Transportation	56,000	Debt Service	
	SDC - Parks	137,000	Debt Service	
	Streetlight	478,000	Debt Service	
	Transportation	5,935,000	Debt Service	
	CDBG & HOME	154,000	CDBG Section 108 Debt Service	7,505,000
Water	SDC - Water	196,000	SDC Funded Reimbursement	
	SDC - Water	290,500	SDC Funded Debt	486,500
Water Capital Improvement	SDC - Water	34,400	SDC Funded Projects	
	Water	950,500	Rate Funded Projects	
	Water	2,350,500	Repair & Replacement Projects	3,335,400
Water Debt Service	Water	1,755,000	Debt Service	1,755,000
Stormwater	SDC - Stormwater	242,800	Reimbursement SDCs for Debt	242,800
Stormwater Capital Improvement	SDC - Stormwater	407,000	SDC Credit Reimbursement for Projects	
	SDC - Stormwater	1,148,200	SDC Funded Projects	
	Stormwater	1,746,771	Rate Funded Projects	
	Stormwater	1,729,524	Repair & Replacement Projects	5,031,495
Stormwater Debt Service	Stormwater	267,000	Debt Service	267,000
Wastewater	SDC - Wastewater	232,800	SDC Funded Reimbursement	232,800
Wastewater Capital Improvement	SDC - Wastewater	854,900	SDC Funded Projects	
	Wastewater	4,577,006	Repair & Replacement Projects	5,431,906
Wastewater Debt Service	Wastewater	519,000	Debt Service	519,000
Facilities & Fleet Management	General	260,000	Fire Facilities	260,000
	General	50,000	Fire District 10 Maintenance Projects	
City Facility Capital	General	320,000	Kardex Units - Evidence Storage	
	Facilities & Fleet Manageme	450,000	City Facility Projects	820,000
City Facility Debt Service	General	369,000	Debt Service	
	Facilities & Fleet Manageme	86,000	Debt Service	455,000
Administrative Services	General	142,000	Public Safety Recruitment Support	
	Transportation	103,000	GIS/ Asset Management Program Support	
	Water	103,000	GIS/ Asset Management Program Support	
	Stormwater	103,000	GIS/ Asset Management Program Support	
	Wastewater	103,000	GIS/ Asset Management Program Support	
	Health	256,000	COG Health Plan Program Support	
	Dental	28,000	COG Dental Plan Program Support	838,000
Equipment Replacement	Facilities & Fleet Manageme	53,394	Equipment Replacement for Internal Services	
	Administrative Services	54,758	Equipment Replacement for Internal Services	108,152
		<u>\$ 83,157,453</u>		<u>\$ 83,157,453</u>

Interfund Transfers – From

FROM	TO			
Fund Name	Fund Name	Amount	Reason	Total
General	Urban Design & Planning	2,489,000	Planning Services Support	
	Rental Inspection	33,000	Housing Development Services Support	
	Designated Purpose	120,000	Small Business Incentive Program	
	Designated Purpose	60,000	Justice and Mental Health Collaboration Grant Match	
	Designated Purpose	60,000	Mediation Program Support	
	Designated Purpose	110,000	SAFER Grant Match	
	CDBG & HOME	20,000	Working Cash for CDBG/HOME	
	Building	14,000	EnerGov Support	
	General Government Debt Svc	745,000	Debt Service	
	Facilities & Fleet Management	260,000	Fire Facilities	
	City Facility Capital	50,000	Fire District 10 Maintenance Projects	
	City Facility Capital	320,000	Kardex Unit - Evidence Storage	
	City Facility Debt Service	369,000	Debt Service	
	Administrative Services	142,000	Public Safety Recruitment Support	4,792,000
Urban Design & Planning	Building	58,000	EnerGov Support	58,000
Designated Purpose	General	1,350,000	ARPA Revenue Replacement	1,350,000
Rental Inspection	Building	14,000	EnerGov Support	14,000
SDC - Wastewater	General Development Cap Impr	200,000	SDC Funded Projects	
	General Development Cap Impr	1,392,000	SDC Credits	
	Wastewater	232,800	SDC Funded Reimbursement	
	Wastewater Capital Improvement	854,900	SDC Funded Projects	2,679,700
SDC - Water	General Development Cap Impr	200,000	SDC Funded Projects	
	General Development Cap Impr	3,258,000	SDC Credits	
	Water	196,000	SDC Funded Reimbursement	
	Water	290,500	SDC Funded Debt	
SDC - Stormwater	Water Capital Improvement	34,400	SDC Funded Projects	3,978,900
	General Development Cap Impr	400,000	SDC Funded Projects	
	General Development Cap Impr	914,000	SDC Credits	
	Stormwater	242,800	Reimbursement SDCs for Debt	
SDC - Stormwater	Stormwater Capital Improvement	407,000	SDC Credit Reimbursement for Projects	
	Stormwater Capital Improvement	1,148,200	SDC Funded Projects	3,112,000
	Transportation	244,000	Debt Service	
	Transportation	19,700	Reimbursement SDCs for Debt	
SDC - Transportation	General Development Cap Impr	4,803,000	SDC Credits	
	Transportation Capital Impr	5,750,000	SDC Funded Project	
	Transportation Capital Impr	801,200	SDC Credits	
	Footpaths & Bikeways Capital Impr	2,000	SDC Funded Projects	
	Footpaths & Bikeways Capital Impr	276,500	SDC Credits	
	Urban Renewal Capital Impr	1,332,500	SDC Funded Projects	
	General Government Debt Svc	56,000	Debt Service	13,284,900
	Parks Capital Improvement	2,591,000	SDC Credits	
	Parks Capital Improvement	1,822,400	SDC Funded Projects	
	General Development Cap Impr	2,533,000	SDC Credits	
SDC - Parks	Urban Renewal Capital Impr	404,000	SDC Credits	
	Urban Renewal Capital Impr	552,300	SDC Funded Projects	
	General Government Debt Svc	137,000	Debt Service	8,039,700
	Building	58,000	EnerGov Support	58,000
Infrastructure Development	Streetlight	105,000	Operation of Streetlight Program	
	Transportation	995,200	Streetlight Funded Projects	
	Transportation Capital Impr	995,200	Streetlight Funded Projects	
Transportation	General Government Debt Svc	478,000	Debt Service	1,578,200
	Urban Design & Planning	167,000	Transportation Planning Support	
Transportation	Infrastructure Development	399,800	Dev. Engineering & Public Works Insp.	
	General Development Cap Impr	200,000	Gas Tax Funded Projects	
	Transportation Capital Impr	16,163,000	Gas Tax Funded Projects	
	Footpaths & Bikeways Capital Impr	3,063,000	Pedestrian & Bikeway Projects	
	Urban Renewal Capital Impr	59,000	Transportation Funded Projects	
	General Government Debt Svc	5,935,000	Debt Service	
	Administrative Services	103,000	GIS/ Asset Management Program Support	26,089,800
	Designated Purpose	167,000	CDBG Project - Parks	
CDBG & HOME	General Government Debt Svc	154,000	CDBG Section 108 Debt Service	321,000

Interfund Transfers – From

FROM	TO	Amount	Reason	Total
Fund Name	Fund Name			
Building	Designated Purpose	30,000	Small Business Incentive Program	30,000
Urban Renewal Support	Designated Purpose	40,000	Small Business Incentive Program	40,000
Water	General	25,000	Confined Space Rescue	
	Solid Waste & Recycling	36,000	Green Business Program	
	Designated Purpose	5,000	Small Business Incentive Program	
	Infrastructure Development	399,800	Dev. Engineering & Public Works Insps.	
	Water Capital Improvement	950,500	Rate Funded Projects	
	Water Capital Improvement	2,350,500	Repair & Replacement Projects	
	Water Debt Service	1,755,000	Debt Service	
	Administrative Services	103,000	GIS/ Asset Management Program Support	5,624,800
Stormwater	General	25,000	Confined Space Rescue	
	Solid Waste & Recycling	36,000	Green Business Program	
	Designated Purpose	5,000	Small Business Incentive Program	
	Infrastructure Development	399,800	Dev. Engineering & Public Works Insps.	
	General Development Cap Impr	45,000	Rate Funded Projects	
	Transporation	1,088,900	Vegetation & Sweeping	
	Stormwater Capital Improvement	1,746,771	Rate Funded Projects	
	Stormwater Capital Improvement	1,729,524	Repair & Replacement Projects	
	Stormwater Debt Service	267,000	Debt Service	
	Administrative Services	103,000	GIS/ Asset Management Program Support	5,445,995
Wastewater	General	25,000	Confined Space Rescue	
	Solid Waste & Recycling	36,000	Green Business Program	
	Designated Purpose	5,000	Small Business Incentive Program	
	Infrastructure Development	399,800	Dev. Engineering & Public Works Insps.	
	Wastewater Capital Improvement	4,577,006	Repair & Replacement Projects	
	Wastewater Debt Service	519,000	Debt Service	
	Administrative Services	103,000	GIS/ Asset Management Program Support	5,664,806
Facilities & Fleet Management	City Facility Capital	450,000	City Facility Projects	
	City Facility Debt Service	86,000	Debt Service	
	Equipment Replacement	53,394	Equipment Replacement for Internal Services	589,394
Administrative Services	Designated Purpose	3,000	Art Committee Contribution	
	Designated Purpose	23,500	Arts and Cultural Grant	
	Designated Purpose	41,000	Gresham Sponsored Events	
	Equipment Replacement	54,758	Equipment Replacement for Internal Services	122,258
Health	Administrative Services	256,000	COG Health Plan Program Support	256,000
Dental	Administrative Services	28,000	COG Dental Plan Program Support	28,000
		<u>\$83,157,453</u>		<u>\$ 83,157,453</u>

Transient Lodging Taxes

Planned Use of Gresham Transient Lodging Tax

Per Oregon State Law (ORS 320.350), a percentage of Local Transient Lodging Taxes (TLT) must be used to fund tourism related activities. The percentage to be dedicated to tourism related activities is set by when the tax was first imposed or increased.

For tax rates that were in place on or before July 1, 2003, the percentage of revenue expended to fund tourism related activities must be the same or more than was in place as of July 1, 2003. Gresham had a TLT rate of 6% prior to July 1, 2003. Based on historical information 5.22% of the 6% rate must be used for tourism related purposes.

For tax rates that were imposed or increased after July 1, 2003, 70% of the new tax must be dedicated to tourism related activities. Gresham has imposed an additional 2% TLT rate after the July 1, 2003 date. As a result, 70% of the TLT revenue generated from the 2% rate must be used for tourism related activities.

Calculation of TLT to be Dedicated to Tourism for FY 2022/23

Date Established	TLT Rate	FY 2022/23 Forecasted		Estimated
		Revenue	% to Tourism	Allocation
Prior to 7/1/03	6%	1,014,000	5.22%	52,931
After 7/1/03	2%	338,000	70.00%	236,600
Total		1,352,000		289,531

Planned Use of TLT Revenue for Tourism related activities for FY 2022/23

General Fund portion of Community Branding Activities <i>(Includes graphic design, digital media, community branding activities)</i>	231,554
General Fund portion of Community Events	17,298
City contribution to Gresham Area Chamber of Commerce	75,000
Total tourism related activities	323,852

Comparison

TLT dedicated to tourism related activities exceeds requirements by:	34,322
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American Rescue Plan Act (ARPA)

In 2021, the American Rescue Plan Act was passed to provide additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses. While this bill contained many elements, several are of importance to the City of Gresham.

- **Coronavirus State and Local Fiscal Recovery Funds (Direct Allocation)** – provided \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. These funds can be used to:
 - To respond to the pandemic or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality
 - For the provision of government services to the extent of the reduction in revenue to the pandemic
 - For premium pay to eligible workers performing essential work during the pandemic
 - To make necessary investments in water, sewer and broadband infrastructure.

The City of Gresham expects to receive a total of \$25.4 Million directly through the Coronavirus State and Local Fiscal Recovery Funds. These funds will be received in 2 equal payments, the first payment of \$12.7 million was received in September 2021, and the second payment will arrive in September 2022. These funds must be encumbered by December 31, 2024 and fully used by December 31, 2026. Additional details regarding project allocations as of March 31, 2022 may be found on the following two pages.

- **Coronavirus State and Local Fiscal Recovery Funds (Passthrough Allocation)** – the State of Oregon received an allocation of funds. Funds were approved for projects in each Senate and House district in the state. As a result, Gresham anticipates receiving funds as a subrecipient of the State of Oregon for specific projects designated by Senator Gorsek and Representative Ruiz in the amount of \$1,534,000.
- **HOME Investment Partnerships Program** – participating jurisdiction that qualify for the HOME program in FY 2021, are eligible to receive an allocation of the HOME-ARP funds identified in ARPA. These funds can be used for:
 - Production or Preservation of Affordable Housing
 - Tenant-Based Rental Assistance (TBRA)
 - Supportive Services, Homeless Prevention Services, and Housing Counseling
 - Purchase and Development of Non-Congregate Shelter

Gresham anticipates receiving an allocation of approximately \$2 million of these funds. Review and approval of specific projects for use of these funds will be conducted through the normal HOME Action Plan process, which typically occurs in late spring of each year.

American Rescue Plan Act (ARPA)

ARPA Funds – Direct Allocation

Since fall of 2021, City staff has conducted community surveys, received City Council feedback and approval for specific projects to use ARPA funds. To date the following projects have been approved as of March 31, 2022:

- **Youth Violence Prevention:** this project seeks to prevent increasing violence and provide support for at-risk youths.
- **Aldercrest Apartment Development:** Human Solutions received a loan of for the purchase of the Aldercrest Apartments to provide low-income housing to Gresham Citizens. These funds are anticipated to be repaid, and then reallocated to another qualifying project.
- **City of Gresham COVID-19 expenses:** This allocation addresses the costs associated with the COVID-19 pandemic including personal protective equipment, contact tracing, and other prevention or testing expenses.
- **General Fund Budget Gap:** In order to offset revenue losses from the pandemic and preserve service levels, funds were allocated to the General Fund to offset a budgetary gap.
- **Public Safety Package – Police:** this allocation allows for 6 limited term civilian positions and associated equipment and supplies to assist the department and officers. Also included are funds to increase the capacity of the Mental Health Program which pairs clinicians with police officers for applicable emergency calls. Funds were also allocated for a hiring incentive for officers.
- **Public Safety Package – Fire:** funds have been allocated for 4 limited term firefighter positions in order to maintain service levels while reducing overtime. Additional funds have been allocated to support the current Fire overtime costs related to the COVID-19 pandemic.
- **Housing & Houselessness:** 2.5 limited term positions are funded through this package to expand the Homeless Services program and create a Housing Coordinator position.
- **Business Support Grants:** this allocation intends to provide assistance to businesses that have faced revenue losses or negative impacts during the pandemic.
- **Community Support Grants:** focused on assisting nonprofit organizations who will provide services to Gresham Citizens, including Gresham’s CBDG/HOME nonprofit partners to support their administrative expenses and utility assistance for qualifying low-income households.
- **Administrative Costs:** this project covers the cost of administering the city’s ARPA allocation, including planning, tracking and reporting on the use of these funds to ensure compliance, including a limited term position for this work.
- **Premium Pay for Essential Work:** funds were allocated to provide a premium pay for essential work provided by city employees during the COVID-19 pandemic.
- **Pleasant Valley Concept Plan:** funds have been allocated for 1 limited term position and consulting services to work on this plan.
- **HR Staffing Support:** this project has allocated funds to assist Human Resources during staff shortages and increased workload due to the COVID-19 pandemic.
- **Computer Replacement Project:** Due to the COVID-19 pandemic the city has had to adapt to increasing costs and a remote/hybrid model for some employees. This allocation will allow for the completion of the current computer replacement effort.
- **Community Center Feasibility:** This project includes a study that will provide a conceptual Community Center plan along with an operational strategy.

American Rescue Plan Act (ARPA)

American Rescue Plan Act Projects - Direct

As of March 31, 2022

Projects*		Amount 2022/23	LTE
CWSARPAYTH	Youth Violence Prevention	1,000,000	1.00
CWSARPAALD	Aldercrest Apartment Development	1,200,000	-
CWSARPACVD	City of Gresham COVID-19 expenses	500,000	-
CWSARPAGFO	General Fund Budget Gap	1,350,000	-
CWSARPAADM	Administrative Costs	380,000	1.00
CWSARPAPDx	Public Safety Packages- Police	2,896,000	6.00
CWSARPAFDx	Public Safety Package – Fire	1,540,000	4.00
CWSARPAHxx	Housing & Houselessness	750,000	2.50
CWSARPABGR	Business Support Grants	510,000	-
CWSARPACGR	Community Needs Grants	470,000	-
CWSARPAxxx	Pleasant Valley Concept Plan	300,000	1.00
CWSARPAHRT	HR Staffing Support	75,000	-
CWSARPACRP	Computer Replacement Project	600,000	-
CWSARPACFS	Community Center Feasibility	100,000	-
CWSARPAPPO	Premium Pay for Essential Work	1,000,000	-
Total Allocated		12,671,000	15.50
CWSARPAUNA	Unallocated	12,728,647	
TOTAL ARPA AWARD		25,399,647	

Summary of Debt

Debt Administration

The City will seek to maintain and, if possible, improve the current bond rating in order to minimize borrowing costs and preserve access to credit markets. City obligations currently carry the following ratings:

Type	Moody's Investors Service	Standard and Poor's
Full Faith and Credit Obligations	Aa2	n/a

Debt and Other Obligations Summary

Outstanding Debt as of June 30, 2021

General Obligation Debt (Property Tax Levy Supported)	\$	0
Bonds and Notes		53,942,778
Line of Credit – Short-term Debt		<u>33,645,700</u>
 Total Bonds, Notes, and Loans		 \$ 87,588,478
 Other Borrowings (Pre-loan construction financing)	 \$	 0

A listing of the City's debt obligations is on the next page. Most of the issuances, including those where the City has pledged its "full, faith and credit" are supported by revenues specific to Infrastructure Funds and Urban Renewal. Obligations of the City's General Fund include fire equipment, equipment replacement, a portion of the US Bank Financing Agreement (COG) and the General Fund's proportionate share of pension bonds and the public schools-safety building roof.

Debt Limitations

The legal debt limit for fiscal year 2022/23 cannot be determined until November 2022 when the tax assessor distributes property tax information. Total general obligation (property-tax supported) debt may not exceed three percent of real market value of all taxable properties in the City. For fiscal year 2020/21, the legal debt limit was \$534,941,507. There was no outstanding general obligation bonded debt in fiscal year 2020/21.

2020/21 Debt Limitations (property-tax supported)

Real Market Value June 30, 2020	\$17,831,383,551
Debt Limit (3% of Real Market Value)	\$534,941,507
Applicable General Obligation Bonded Debt 2020/21	\$0
Percent of Limit Issued	0%

Summary of Debt

	Issued	Maturity	Principal Issued	Principal 6/30/21
Federal and State Loans				
Section 108 Loan (Fountain)	2/1/2014	8/1/2033	\$ 1,500,000	\$ 300,000
Water Meter Replacement Note	9/8/2009	12/1/2030	2,361,232	1,339,675
Wastewater Secondary Clarifier (39190)	8/17/2009	8/1/2029	407,058	206,472
Total State Loans			\$ 4,268,290	\$ 1,846,147
Interfund Loans and Other				
2015 GRDC Standalone Note	6/1/2015	6/1/2023	\$ 6,700,000	\$ 1,829,151
2017 GRDC Revolving Note	2/22/2017	6/1/2023	15,000,000	11,180,000
Total Interfund Loans and Other			\$ 21,700,000	\$ 13,009,151
Full Faith and Credit Obligations				
Pension Bonds	5/27/2004	6/1/2028	\$ 19,280,000	\$ 12,240,000
Streetlights QECB Loan	7/30/2013	7/1/2033	7,610,000	3,040,000
US Bank Financing Agreement	6/4/2010	6/1/2023	23,470,000	
US Bank Fin. Agmt. (COG)				897,466
US Bank Fin. Agmt. (URA)				3,495,690
Series 2013B	7/30/2013	7/1/2033	4,655,000	
Special Public Works Refunding				555,000
Fire Equipment				530,000
Equipment Replacement				615,000
Public Safety-Schools Building Roof				245,000
COG Line of Credit (renewed)	5/10/2018	5/10/2022	50,000,000	
Transportation & Parks Construction				21,611,800
Water Construction				11,691,100
Wastewater Construction				342,800
Series 2015	5/27/2015	5/1/2035	19,960,000	
Urban Renewal				1,625,000
Line Conversion				622,500
Transportation				1,995,000
Wastewater				3,970,000
Water				4,182,500
2017 State of Oregon SRF UIC (39193)	4/4/2017	8/1/2037	4,935,608	4,071,878
Total Full Faith and Credit Obligations			\$ 129,910,608	\$ 71,730,734
Other Long Term Loans				
Property Acquisition	7/31/2018	7/31/2023	\$ 1,593,000	\$ 1,002,446
Total Other Long Term Loans			\$ 1,593,000	\$ 1,002,446
Total Obligations				\$ 87,588,478

Financial Management Policies

Revised January 4, 2011, Resolution No. 3036

A. GENERAL POLICIES

1. The City organization will carry out the Council's goals and policies through a service delivery system financed through the Operating and Capital Budgets.
2. The relationship between the Operating and Capital Budgets will be explicitly recognized and incorporated into the budget process. Funding for the Operating and Capital Budgets shall be sufficient to provide municipal operating services and maintenance or enhancement of fixed assets needed to support public demand for City services.
3. The City will take positive steps to improve the productivity of its programs and employees, and will seek ways to eliminate duplicative functions within the city government and between the City of Gresham and other public agencies in the community. Specifically, intensive reviews of the efficiency and effectiveness of certain City services will be periodically undertaken. A reporting mechanism highlighting the service efforts and accomplishments of the City's major services will also be developed.
4. Whenever feasible, government activities will be considered enterprises if so doing will increase efficiency of service delivery or recover the cost of providing the service from the benefiting entity by a user fee or charge.
5. New development should pay for the entire cost of the permit process and, if feasible, any other related city service costs.
6. Adequate reserves will be maintained for all known liabilities, including employee leave balances. The amount in the reserves will follow generally accepted accounting principles.
7. The City will reimburse directly for elected or appointed officials' and employees' expenses and will not reimburse expenses indirectly through any vendor working for the City. Proposals for services should not include expenses for elected or appointed officials or for employees.
8. Investment and Portfolio Policies are adopted by the City Council and are contained in a separate document.
9. Development fees, including Land Use, Building, and Engineering, shall not be waived. Fees may be paid by the City with express formal consent of the City Council.
10. Public Safety is one of several important functions provided by the City. Staffing levels are a measurement of the ability to provide adequate public safety services. It is recognized that sworn officers require related support personnel, and the City desires to maintain support staff proportionately. The goal staffing level for the Gresham Police Department is a total FTE ratio of 1.30 sworn officers per thousand and a total FTE ratio of 1.79 per thousand population, to be achieved by fiscal year 2000/01.
11. Transfers from contingency are authorized by City Council for expenditures that were not anticipated in the budget. The Gresham Finance Committee will review contingency transfer requests and provide Council with a recommendation regarding the transfer unless insufficient time is available for the review process due to the urgent nature of the request. In the event that the Finance Committee is not scheduled to meet for a period of more than one month, contingency transfer requests will be presented to Council directly and the Finance Committee will be informed of Council actions.
12. The City's water utility, wastewater utility, and stormwater utility are enterprise funds that are considered to be closed funds. The revenue sources of utility funds are dedicated to pay for costs

Financial Management Polices

associated with providing the utility's purpose and may not be used in a way that does not qualify as an expense in support of the utility's function.

B. DEBT POLICIES

1. Total general obligation debt will not exceed 3% of the market value of the City.
2. Long-term debt issued to finance capital projects will be structured to match the useful life of the project. Current operations will not be financed with long-term debt.
3. General obligation debt will not be issued for enterprise activity.
4. Bond anticipation debt will be retired within 12 months after project completion. In no event will bond anticipation notes be outstanding more than three years.
5. City direct debt sold by public sale will have demonstrated feasibility prior to sale by receiving a rating from either Moody's or Standard & Poor's, or if unrated, by a comprehensive feasibility report. The City will seek to maintain and improve its current bond rating so its borrowing costs are minimized and its access to credit is preserved.
6. All conduit bonds sold by public sale must be credit enhanced and have demonstrated feasibility prior to sale by receiving a rating of "A" or better from either Moody's or Standard & Poor's. Conduit financing is a mechanism which allows a non-municipal entity to issue tax exempt debt through a municipal corporation such as the City of Gresham. The City is the "conduit" issuer which "passes through" tax-exempt debt that is the obligation of another entity. The security for these transactions is always that of the borrower and not the issuer.
7. All capital leases as reported in the City's annual financial report under Long-Term Debt will be limited as follows:
 - a. Annual lease payments recorded in the respective funds will be limited to 10% of the current revenues of the fund supporting the lease payment.
 - b. All leases will be limited to the economic life of the equipment or facilities to be purchased, and in no case shall be extended beyond 25 years.
 - c. Lease purchases of equipment and facilities will be limited to fit within the City's stated mission, goal or governmental role. Any exceptions must show an economic gain and be approved by City Council.
 - d. All annual lease-purchase payments must be included in the originating department's approved budget.

C. REVENUE POLICIES

1. The City Council has determined that Public Safety is critical to the community. For many years, tax base property tax revenues have not been sufficient to fund Police and Fire services. Therefore, the City will continue to use all tax base property taxes and other General Fund revenue sources, as necessary, to fund the total costs of Police and Fire operations. The total costs include overhead, administrative, and support costs.
2. The City will maintain a diversified revenue system to protect it from short-term fluctuations in any one revenue source.

Financial Management Policies

3. Distinction will be made between revenues generated through operating activities (activity generated), and those not related to specific operations (general support). Activity-generated revenues will be linked with the operating activities responsible for their generation.
4. The City will establish internal and external charges for service that reflect the full cost of service delivery and fully support both direct and indirect charges. Distinction is made between those operating programs that serve limited interest and those that provide a general community benefit. The following programs will strive to become/stay self-sufficient: (1) Development, (2) Solid Waste, (3) Transportation, (4) Water, (5) Wastewater, and (6) Stormwater. In addition, the remaining operating programs (Police, Fire and Emergency Services, Parks, and City Council), though not self-supporting, will strive to recover all of a specific service's cost if it benefits limited interests.
5. The City will pursue an aggressive policy of collecting delinquent accounts. Administrative procedures for the collection of these accounts will be maintained. When necessary, collection processes will include termination of service, foreclosure, and any other available legal action.

D. BUDGET POLICIES

1. The City will integrate performance measurement and productivity indicators within the budget.
2. Personal Services budget projections will incorporate market salary adjustments to maintain labor market competitiveness for non-represented employees. Market adjustments are adjustments to the salary ranges and do not necessarily imply increases to employees' actual pay. These adjustments will be either higher or lower based on market survey data as determined by the Portland Area Cross Industry Compensation Survey (PACS) or comparable survey source. Personal Services assumptions will also include all union and other contract obligations, as well as anticipated merit and pay-for-performance salary adjustments.
3. The annual budget for the General Fund will include a beginning fund balance. This resource is the funding for contingency and ending fund balance and will be consistent with Financial Management Policies for General Fund contingency and ending balance as a percent of operating expenditures. When the annual beginning fund balance is not adequate to fund both contingency and ending fund balance, the deficiency may be funded with available on-going resources.

When the General Fund's beginning fund balance exceeds the amount needed for contingency and ending fund balance, the remainder may be used for

- one-time items such as capital purchases
- prioritized ongoing expenditures such as operating expenses
- added to the ending fund balance and designated as a "rainy day" reserve for use when there is an unexpected loss of revenue. The "rainy day" portion of the ending fund balance will be the portion that exceeds 5% of the operating budget. The "rainy day" target amount should be not less than an additional 6% of the operating expenditure budget, and could be more. The total ending fund balance could potentially be 11% or more of the operating expenditure budget.

Use of beginning fund balance in funds other than the General Fund is determined on an individual basis related to the purpose of the fund and circumstances that are specific to that fund.

4. Funding sources for each capital project will be identified and all operating costs associated with a capital project will be quantified.

Financial Management Policies

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5. Each operating fund will maintain a contingency account sufficient to meet unanticipated requirements during the budget year. A maximum contingency of 15% and minimum amount of 5% will be budgeted. There is a separate policy for General Fund contingency.
 6. The City will plan for capital improvements over a multi-year period of time. The Capital Improvements Program (CIP) will directly relate to Council's goals, departmental operation plans, other long-range plans such as the Comprehensive Plan, and the policies of the City.
 7. The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
 8. The City will plan for vehicle replacement, equipment replacement, and maintenance of City facilities, to ensure that resources are available at the appropriate time. The replacement needs will be identified in appropriate replacement schedules.
 9. The City's goal for the General Fund is to provide resources for:
 - A. Contingency: The annual budget for the General Fund will include a contingency reserve of not less than 1.5% of operating expenditures, to offset unexpected increases to operating requirements. Contingency may be utilized upon council approval.
 - A higher level of contingency should be reserved annually when uncertainties or economic conditions warrant such actions.
 - B. Ending Fund Balance: The annual budget for the General Fund will include an ending fund balance of not less than 5 % of operating expenditures. The ending fund balance is a resource that mitigates cash flow shortages early in the ensuing fiscal year and helps to modify annual fluctuations in revenues and expenditures.
 - A higher level of ending fund balance should be reserved annually when future uncertainties or economic conditions warrant such actions be taken.
 - C. Rainy Day Reserve:
 - i. The General Fund Rainy Day Reserve balance should be in an amount that is not less than 6% of annual budgeted operating expenditures when economic conditions make this financially achievable. Annually, city management will consider appropriating funds in the proposed budget to meet or increase the minimum reserve balance in anticipation of a prolonged economic downturn.
 - ii. When all or a portion of the reserve has been used as a revenue subsidy for severe adverse changes to revenues or economic recessions, planning for the restoration of the reserve will begin in the year following its use and be part of the budget development process. Annually, city management will determine whether to appropriate an amount towards the restoration of the reserve in the proposed budget based on current economic conditions, fiscal forecasts, and city service requirements.

E. ACCOUNTING POLICIES

1. Adequate reserves and/or insurance coverage will be maintained for general and workers' compensation liabilities.
2. The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Local Budget Law.

Financial Management Polices

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3. The City will provide full financial disclosure in all bond representations.
 4. The City will publish an audited Comprehensive Annual Financial Report (CAFR) each year.
 5. The City will maintain an accounting system necessary to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
 6. The City will provide bond coverage for the Manager and City employees in an amount and with surety determined by the Risk Manager.

F. SYSTEMS DEVELOPMENT CHARGE POLICIES (SDCs)

1. The City will sustain Systems Development Charges (SDCs) for the cost of demand-created facilities or infrastructure for the following systems:
 - WASTEWATER: Wastewater collection, transmission, treatment and disposal systems.
 - WATER: Water supply, treatment and distribution systems.
 - STORMWATER: Drainage and flood control systems.
 - TRANSPORTATION IMPACT: Transportation systems.
 - PARKS: Parks and Recreation systems.
2. SDCs shall be a reimbursement fee, an improvement fee, or a combination of the two.
 - a. *Reimbursement fees* shall reimburse the current users for the costs they have incurred to provide capacity in the system to serve future users.
 - b. *Improvement fees* will be spent on capital improvements that increase capacity after the adoption date of the fee. An increase in system capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities, or provides new facilities.
3. Systems Development Charges shall be proportionate to the cost of facilities or infrastructure created by development.
 - a. *Reimbursement fees* shall be set so that future systems users shall contribute no more than an equitable share of the cost of the present facilities they use. Upon complete reimbursement for the capacity of the City's existing infrastructure, this fee will end.
 - b. *Improvement fees* shall consider the cost of projected capital improvements needed to increase the capacity of the City's facilities or systems. Upon full receipt of fees required to increase the facility to planned capacity, this fee will end.

The City uses its facility master plans, such as water or wastewater, to calculate the amount of SDC revenue required. These master plans show capital improvements needed to provide for an adequate infrastructure for growth, typically over a 20-year period. The projects listed in the master plan are regional and would therefore not typically include the facilities in or adjacent to a development.

Conversely, a reduction in projected required infrastructure would result in Improvement Fee SDC rates declining.

4. The City may choose not to impose the full cost of capital improvements upon those developments that increase the demands on the City's facilities or infrastructure. When the City adopts an SDC that

Financial Management Policies

does not fully recover the cost of capital improvements, alternative funding sources shall be identified to fully finance them.

5. The Public Facility Master Plan lists the Improvement Fee-funded capital improvements; the estimated cost and timing for each improvement; and the proportion of the improvement funded with Improvement Fees. Projects are completed as listed in the five-year Capital Improvement Plan.
6. SDCs shall be deposited in a separate fund apart from other City resources. Each type of SDC (see Item 1) shall have its own separate account. Interest earnings shall be credited accordingly.
7. SDC revenues shall first be applied to expenses in the following order:
 - a. Debt-service requirements.
 - b. The direct cost of complying with State Statutes regarding SDCs.
 - c. Infrastructure master plans, facility studies (CIP-related.)
 - d. Capital improvement expenses.
8. The City shall provide an annual accounting for SDCs showing the total amount collected, the projects funded, any remaining balance, and growth projection for the balance of the planning period for City Council to adjust SDC amounts accordingly.

G. CITY MANAGER AND CITY ATTORNEY COMPENSATION POLICIES

1. Council desires a market-based approach to both City Manager and City Attorney compensation. Evaluation and compensation policies and procedures should be similar to those for Department Directors and Division Managers.
2. Total compensation including base salary and benefits should be competitive with market rate average of labor market survey agencies. An annual market adjustment mechanism based on “indexing and meeting Council expectations” should allow the City Manager and City Attorney to have a market adjustment similar to that received by other managers within the City.
3. When recruiting, primary focus of compensation should ensure that base salary is competitive with the labor market.

Goals of Compensation Policy:

- a. To attract and retain quality employees, the base salary and total compensation will be at least at the market rate average of public agencies that are geographically proximate and of similar size and complexity within the more urbanized regions of the Pacific Northwest. An annual survey of these agencies in addition to participation in a regional public/private survey will be done by August of each year to provide information to the Council as the basis for the evaluations to be performed in September.
- b. Salary ranges for each of the respective positions will be established with the mid-point of the salary range being at the market average with a total range spread of 20% to account for job growth and performance expectations. The range will be indexed annually based on public/private sector market survey results.

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ACCRUED COMPENSATED ABSENCES. Paid leave hours, such as vacation, that have been earned by an employee and are an obligation of the employer. Proprietary funds accrue compensated absences when they are incurred and become a liability. In the governmental funds, compensable absences are paid with current resources and reported as an expenditure, and the unused balance is treated as a liability which is not shown budgetarily until the liability must be paid.

ADOPTED BUDGET. The financial plan adopted by the City Council, which forms the basis for appropriations.

APPROPRIATION. Authorization from the City Council to spend money within a specified dollar limit for an approved purpose.

APPROVED BUDGET. The budget recommended by the Budget Committee for adoption by the City Council.

ARPA. American Rescue Plan Act of 2021 is the \$1.9 trillion COVID-19 relief bill signed into law on March 11, 2021. In part, the ARPA extends and expands provisions found in CARES.

BALANCED BUDGET. Oregon Revised Statute (ORS) 294.388, "The...total amount of expenditures and other requirements in each fund equals the total amount of resources in the fund for the same period."

BEGINNING FUND BALANCE. As shown in the budget, an amount representing the balance remaining at the end of the previous fiscal year; the total of resources received less the amount spent.

BOEC. Bureau of Emergency Communications. This City of Portland Bureau provides police, fire and ambulance dispatch services in Portland, Gresham and other cities. Gresham pays a share

of the BOEC operating costs, allocated on a population basis.

BUDGET. The City's financial plan for a period of one year. By statute, the budget must be balanced and include a statement of actual revenues and expenditures for each of the last two years. Also required are estimated revenues and expenditures for the current and forthcoming year.

BUDGET COMMITTEE. Gresham's budget reviewing board, consisting of the Mayor, six Council members, and seven citizens appointed by the City Council, which has legal authority to change any portion of the proposed budget and is responsible to pass the City's Approved Budget after a series of public budget deliberation meetings.

B&F. Budget and Finance Department, a department within the City of Gresham.

BUDGET MESSAGE. A message prepared by the City Manager explaining the annual proposed budget, articulating the strategies and budget allocations to achieve the City's goals, and identifying budget impacts and changes.

BUDGET PROCESS. The process of translating planning and programming decisions into specific financial plans.

CAO. City Attorney's Office, a department within the City of Gresham.

CMO. City Manager's Office, a department within the City of Gresham.

CAPITAL ASSET. Assets having an initial, individual cost in excess of \$5,000 and an estimated useful life greater than one year.

CAPITAL FUNDS. The capital funds account for the resources used to improve the public infrastructure, purchase land or buildings, and large technology information systems.

Glossary

CAPITAL IMPROVEMENT PROJECT. A project requiring the non-recurring expenditure for the acquisition of property; construction, renovation, or replacement of physical assets and related surveys or studies; and fixed equipment to make the project functional such as pumping equipment for a lift station, or fixtures for a new building. Differs from capital outlay which is part of the operating budget.

CAPITAL IMPROVEMENT PROGRAM (CIP). A plan for capital expenditures estimated for each year for a period of several years, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the source of financing for those expenditures.

CAPITAL OUTLAY. Operating expenditures of \$5,000 or more and having a useful economic life in excess of one year, used to acquire fixed assets which will benefit both current and future budget years, and are of a tangible nature.

CARES. The Coronavirus Aid, Relief, and Economic Security Act (CARES) is a \$2.2 trillion economic stimulus bill signed into law on March 27, 2020, in response to the economic fallout of the COVID-19 pandemic in the United States.

CARRYOVERS. As used in this document, carryover refers to capital project budgets that include an amount which was anticipated to be spent but which has been rescheduled for the next fiscal year. Carryovers generally result from capital projects being completed after the end of the fiscal year.

CHARGES FOR SERVICES. Revenues received as compensation for a service provided, or cost recovery for mandated compliance, such as fire inspection fees.

CIP. Capital improvement program.

CITY COUNCIL. The legislative branch of the City composed of seven elected officials each of whom serves a four-year term.

CS. Community Services, a department within the City of Gresham.

COLA. Cost of living adjustment. An adjustment to the existing pay ranges related to the effect of inflation or other contractual definition.

COMMUNITY SERVICE FEE. A fee paid as part of the terms outlined in a property tax abatement program between participating jurisdictions and/or participating businesses

COMPRESSION. A reduction in taxes required by Measure 5 (1990) property tax limits. Compression is computed on a property by property basis, and is first applied towards local option tax levies, then permanent rate levies.

CONTINGENCY. An appropriation within an operating fund to cover unforeseen events which occur during the budget year. City Council must authorize the use of any contingency appropriations, transferred from contingency to an operating budget.

COUNCIL CITIZEN ADVISORY COMMITTEES (CCACs). The City Council appoints residents to committees and boards to advise the Council on certain decisions and policy matters. Citizen advisory committee work stems from the Council Work Plan.

CPI. Consumer Price Index, a measure of inflation.

CURRENT SERVICE LEVEL. As used in this document, a general description of services offered to the public within the baseline budget, and used in a broad sense to distinguish additions or deletions to operating programs. Not applicable to daily operations which will

Glossary

vary due to availability of resources, increasing demands for service, etc.

CVIP. Citizen Volunteers in Policing Program.

CWS. Citywide Services, a department within the City of Gresham

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEBT SERVICE FUND. A fund to account for payment of principal and interest on City issued debt.

DEFICIT. The excess of the liabilities of a fund over its assets. Municipalities in Oregon may not legally operate at a deficit.

DEPARTMENT. A major administrative division of responsibilities within the City organization. Gresham's 13 departments are: City Manager's Office; City Attorney's Office; Budget & Finance; Information Technology; Citywide Services; Police; Fire & Emergency Services; Urban Renewal Administration; Urban Design & Planning Services; Economic & Development Services; Community Services; Parks; and Environmental Services.

DES. Department of Environmental Services, a department within the City of Gresham.

DIVISION. A group of related activities to accomplish a major service or core business function. A division is typically a unit within a department.

E&DS. Economic and Development Services, a department within the City of Gresham.

EDS. Closed- Economic Development Services, a department within the City of Gresham.

EMS. Emergency Medical Services.

ENDING FUND BALANCE. As shown in the budget, an amount representing the difference between the resources received by the fund

compared to the amount spent in the fund. Becomes the subsequent year's beginning balance.

ERP. Enterprise resource planning is a system that delivers an integrated suite of business applications such as finance, human resources, payroll, land/parcel, and permits.

EXPENDITURE. A term used in a governmental fund to describe an outlay which occurs within a fiscal year.

FES. Fire and Emergency Services Department, a department within the City of Gresham.

FINANCE COMMITTEE. A Council Advisory Committee consisting of the seven citizen members of the state-mandated Budget Committee.

FINANCIAL MANAGEMENT POLICIES. The City's policies with respect to revenue, debt, budget, and organization management as these relate to the City's ongoing ability to provide services, programs, and capital investment.

FISCAL YEAR. A 12-month period to which the annual operating budget applies. At the end of the period, the City determines its financial position and the results of its operations. The fiscal year for local governments in Oregon is July 1 through June 30.

FMS. Closed- Finance and Management Services Department, a department within the City of Gresham.

FTE. Full-Time Equivalent. The ratio of a position in comparison to the amount of time a regular, full-time employee normally works in a year. A full-time employee (1.00 FTE) is paid for 2,080 hours a year. Positions budgeted to work less than full time are expressed as a percent of full time. For example, a 0.5 FTE budgeted position will work 1,040 hours.

Glossary

FULL FAITH AND CREDIT. A pledge of the general taxing power for the repayment of the debt obligation (typically used in reference to bonds).

FUND. An independent accounting entity whose revenues and expenditures are balanced and segregated to record a specific set of activities.

FUND BALANCE. The excess of the assets of a fund over its liabilities and reserves. In the case of budgetary accounting, it represents the excess of the fund's assets and estimated revenues over its liabilities, reserves and appropriations for the budgetary period.

FY. See 'Fiscal Year.'

GENERAL FUND. This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, utility license fees, state shared revenues, licenses, permits, and charges for services. Primary expenditures are for police and fire protection, community planning, and parks.

GENERAL OBLIGATION (GO) BONDS. Bonds that are to be repaid from taxes and other general revenues. Bonds backed by the full faith and credit of government.

GENERAL UNIT (GU). Members of the Teamsters Union Local 223. Job classifications covered by the General Unit include Accountant, Public Utility Worker, and Administrative Assistant.

GIS. Geographical Information System.

GPD. Gresham Police Department, a department within the City of Gresham.

GPOA. Gresham Police Officers Association. The bargaining unit covering job classifications including Police Officer, Police Sergeant, Police Technician, and Criminalist.

GRANT. A cash award given for a specified purpose. Block grants are awarded primarily to general purpose governments and can be used for any locally determined activities that fall within the functional purpose of the grant. Discretionary or categorical grants can be used only for a specific purpose and usually are limited to narrowly defined projects or activities.

GRDC. Gresham Redevelopment Commission, overseeing the Rockwood-West Gresham Urban Renewal Area.

HRA/VEBA. Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association.

IAFF. International Association of Firefighters Local 1062. Covers job classifications including Firefighter, Fire Lieutenant, Fire Captain, and Deputy Fire Marshal.

INFRASTRUCTURE FUNDS. These funds account for services related to the City's infrastructure including Transportation, Water, Stormwater, and Wastewater.

INTERFUND TRANSFER. The movement of money between funds of the same government entity. The transfer will be a resource in the receiving fund and an operating requirement in the transmitting fund.

INTERGOVERNMENTAL REVENUE. Revenue received from another public agency or government.

INTERNAL SERVICE CHARGE (ISC). A charge from support funds or the administrative service fund to an operating fund to recover the cost of service or overhead.

INTERNAL SERVICE FUNDS. Also known as Support Service Funds. These funds account for services provided by the support departments to

Glossary

other City departments, to which expenses are allocated.

IT. Information Technology, a department in the city of Gresham.

LICENSES & PERMITS. A revenue category that includes business licenses and building permits.

LID. See 'Local Improvement District.'

LINE ITEM. An expenditure description at the most detailed level. Also called Object of Expenditure. Operating expenditures are tracked through the use of line items. Line items itemize expenditures into specifics, such as overtime or printing. Line items usually are further aggregated into spending categories.

LOCAL BUDGET LAW. Oregon Revised Statute (ORS) 294.305 to 294.565. Local Budget Law has several purposes: 1) Establish standard procedures for presenting a local government budget; 2) Outline programs and services provided; 3) Provide a standard method for estimating revenues, expenditures, and proposed tax levies; and 4) Encourage citizen involvement in the preparation of the budget before formal adoption.

LOCAL IMPROVEMENT DISTRICT. A local improvement district (LID) is formed at the request of property owners and is composed of properties benefiting from a specific capital improvement project, such as a sewer line extension. The cost of improvements is paid by the property owners within the LID.

LTE. Limited-Term Employee. A position of a limited duration, typically not to exceed 2 years.

MATERIALS AND SERVICES. A budget category which includes expenditures such as operating supplies, contracted services, and equipment maintenance.

MAXIMUM ASSESSED VALUE. The maximum taxable value limitation placed on real or personal property. It can increase a maximum of 3% each year. The 3% limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

MEASURE 5. A constitutional tax rate limitation passed by the voters in 1990 which restricts the amount an individual property can be taxed. Measure 5 limits school taxes to \$5 per \$1,000 of "real market value". All other general government taxes are limited to \$10 per \$1,000 of "real market value".

MEASURE 50. This measure was passed by voters in 1997. Measure 50 reduced every property's 1995-96 assessed value by 10%, and limited the amount of annual growth of the assessed value to 3%. Measure 50 also established permanent rate limitations for each taxing district in the state based on the current year tax in 1997, and then reduced 13% for most districts.

MSC. See "Non-represented."

NEIGHBORHOOD ASSOCIATION. A group of people organized and recognized by the Council within a geographical area for the purpose of acting on issues affecting neighborhood and community livability.

NON-OPERATING FUND. A fund used to account for the proceeds of a specific revenue source but which does not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

NON-REPRESENTED. Employees of the city that are not covered by a labor agreement. Also known as 'MSC' (Management, Supervisory, Confidential). Non-Represented job

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classifications include department directors, supervisory, and other specified positions.

NPDES. National Pollutant Discharge Elimination System.

OPERATING BUDGET. Current authorized expenditures and the proposed means of financing them. The operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled.

OPERATING FUND. An operating fund is one that accounts for revenues and expenditures used to provide direct service to citizens. Excluded would be debt service and capital construction funds.

OTHER REQUIREMENTS. A group of fund expenditures that constitute a use of a fund's resources other than operating requirements or capital expenditures. Includes contingency, debt service, transfers out, and ending balance.

PERMANENT RATE. A property tax rate per thousand dollars of assessed value, for local government operations. In Oregon, the permanent rate cannot be increased or decreased by the voters. A Local Option Levy may be passed by voters to augment the permanent rate. Gresham's permanent rate is \$3.6129 per thousand dollars of assessed value.

PERS. The Public Employees Retirement System. A State of Oregon defined benefit pension plan to which both employee and employer contribute.

PERSONNEL SERVICES. An object of expenditure which includes salaries, overtime pay, part-time pay, and fringe benefits.

POLICE, FIRE AND PARK FEE. In the fall of 2012, the Gresham City Council approved a Police, Fire and Parks Fee as a temporary measure to

prevent immediate service reductions and maintain service levels. In June of 2014 the fee was reestablished on an ongoing basis.

PROPERTY TAX. A tax that uses property value as the tool by which the cost burden of local services is allocated. Property taxes are limited by the Oregon Constitution to \$10 per thousand dollars of market value for general government operations (cities, counties and special districts) and \$5 per thousand for education operations (grade schools, high schools, community colleges). Property taxes are also limited by each local jurisdiction's permanent operating tax rate. Gresham's permanent tax rate is \$3.6129 per thousand dollars of assessed valuation. Debt service levies for voter approved General Obligation debt are not limited.

PROPOSED BUDGET. The annual budget for the upcoming fiscal year, as proposed by the City Manager to the Budget Committee for their review and approval.

REAL MARKET VALUE (RMV). The value of real property in terms of what it would be worth on the open market.

REQUIREMENT. The total of all expenditures within a fund, including operating expenditures, transfers to other funds, contingency, and unappropriated fund balance.

RESERVE. A portion of a fund that is restricted for a specific purpose.

RESOURCES. The total amount available for appropriation within a fund. Resources generally include anticipated revenues, interfund transfers, and beginning fund balance.

REVENUE. Income received by the City in support of services to the community. Revenues include taxes, licenses, fees, and other sources, but exclude beginning balance, transfers, and debt proceeds.

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REVENUE BONDS. Bonds issued on the basis of ability to repay through revenue earned in an enterprise fund. Revenue bonds require that enterprise funds set rates sufficient to ensure adequate resources to repay on a timely basis the principal and interest on the obligations, typically mandating that the issuer maintain net income at a predetermined multiple of debt service (known as “coverage”).

SDC. See ‘System Development Charge.’

SELF-INSURED. The retention of a risk of loss arising out of the ownership of property or some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is accompanied by the setting aside of assets to fund related losses.

SPECIAL REVENUE FUNDS. These funds account for revenue derived from specific tax or other earmarked revenue sources which are legally restricted to finance particular functions or activities.

SUBFUND. A subdivision of a fund that refers to a classification by which information on particular financial transactions and financial resources is recorded and arranged.

SUPPLEMENTAL BUDGET. A budget prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. It cannot be used to authorize a tax levy nor can it be used to access funds designated as unappropriated.

SUPPORT SERVICE FUNDS. See ‘Internal Service Funds.’

SYSTEM DEVELOPMENT CHARGE (SDC). A charge levied on new construction to help pay for additional expenses created by growth. SDCs are for construction and expansion, and may not be used for maintenance of infrastructure.

TAX. Compulsory charge levied by a government to finance services performed for the common benefit.

TAX ASSESSED VALUE (TAV). The value given to real and personal property to establish a basis for imposing taxes. It is the lesser of the property’s maximum assessed value or real market value.

TAX LEVY. Total amount of ad valorem tax certified by the City.

TAX RATE. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property. The General Fund operating tax rate for the City of Gresham is permanently set at \$3.6129 per thousand dollars of assessed valuation.

TAX ROLL. The official list of the Multnomah County Tax Assessor showing the amount of taxes imposed against each taxable property.

UDP. Urban Design & Planning, a department within the City of Gresham.

UIC. Underground Injection Control.

UNAPPROPRIATED ENDING FUND BALANCE. Also referred to as Fund Balance. An amount set aside in the budget to be used as a cash carryover to the next year's budget to provide needed cash flow until other money is received. Because no appropriation has been adopted, no expenditures may be made from the Unappropriated Ending Fund Balance during the fiscal year in which it is budgeted.

URA. Urban Renewal Area. Rockwood-West Gresham is the city's first urban renewal area, established through a citywide vote in 2003. It encompasses approximately 1,200 acres from Marine Drive on the north to Yamhill Street on the south, centered along the 181st Street corridor.

Glossary

URBAN RENEWAL ADMINISTRATION. A

department within the City of Gresham.

UTILITY LICENSE FEES. Utility and license fees are paid to use the public right-of-way to operate a utility within the City limits. Most utility and license fees are received into the General Fund and help pay for General Fund operations, such as Police, Fire and Parks, Community Development Services, and Economic Development Services.

WIFIA. Established by the Water Infrastructure Finance and Innovation Act of 2014, WIFIA is a federal credit program administered by the United States Environmental Protection Agency for eligible water and wastewater infrastructure projects.

WWTP. Wastewater Treatment Plant.