

General information

In general, a Design Review B is a land use review for additions and new outdoor areas where the thresholds of a Design Review A are exceeded. It is a Type I procedure. A project falls under a Design Review B if the project is outside of a Design District and no additional residential units are proposed.

A Design Review B may include:

Industrial uses

- Additions over 1,000 square feet and not exceeding 25,000 square feet
- and
- Additions not to exceed 25% of existing floor area

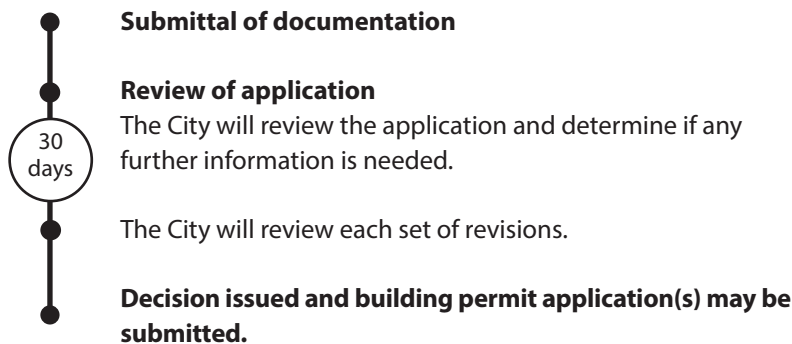
Non-industrial uses

- No new structures
- Additions over 1,000 square feet and not exceeding 10,000 square feet
- Floor area additions not exceeding 25% of existing floor area
- Outdoor areas or additions over 1,000 square feet up to 25% of the existing outdoor area of the site

Code

Information about a Design Review B can be found in **Section 7.0003** of the Gresham Community Development Code.

Timeline (1 month)



Application materials

- Current **fee**.
- A completed **development permit application** (attached).
- **Narrative statement form**.
- **Site plan** showing location of existing and proposed:
 - Structures
 - Property lines
 - Driveways
 - Parking
 - Water & sewer lines
 - Location and sizes of trees (if they will stay or be removed)
- **Preliminary floor plan** showing:
 - Dimensions of each room/outdoor area
 - Use of each room/outdoor area
 - Location of building exits
- Include the following building features of existing and proposed:
 - Height
 - Roof pitch
 - Front door
 - Finish materials
 - Window proportion & orientation

TYPE OF REVIEW	SITE INFORMATION	
	Site street address	
	City, state, ZIP	
	Assessor's R# (9 digits)	
APPLICANT INFORMATION		
Name of applicant	Name of representative	
Name of firm	Name of firm	
Mailing address	Mailing address	
City, state, ZIP	City, state, ZIP	
Phone	Phone	
Email	Email	
ATTACHMENTS		
<input type="checkbox"/> Submittal checklist* <input type="checkbox"/> Narrative description <input type="checkbox"/> Fee <input type="checkbox"/> Plans, maps, special reports (see checklist)		
<input type="checkbox"/> Proof of ownership (deed to all properties) <input type="checkbox"/> Proof of neighborhood meeting* <input type="checkbox"/> Notarized Letter of Authorization (if there is no owner signature below)		
<p>YOUR APPLICATION MAY NOT BE ACCEPTED IF ALL ABOVE ATTACHMENTS ARE NOT INCLUDED. * If applicable</p>		
NOTARIZED SIGNATURES		
By signing, I/we authorize the City of Gresham employees, Hearings Officer, Planning Commissioners, Design Commissioners and all other City of Gresham officers, agents, authorized representatives and/or independent contractors to enter the site described above for inspection of site in conjunction with this land use application.		<p>Notary stamp</p> <p>Notary signature:</p> <p>My commission expires:</p>
State of Oregon } County of Multnomah } SS		
Signed and sworn to (or affirmed) before me on _____, 20____ by <small style="margin-left: 150px;">Date</small>		
_____ as owner of _____ <small style="margin-left: 20px;">Owner name (printed)</small>	_____ <small style="margin-left: 20px;">Property address</small>	
X _____ Owner signature	X _____ Representative signature (if signing on behalf of owner)	