



**SUMMARY MINUTES**  
**Gresham Community Enhancement Advisory Committee**

Monday, May 1, 2023 - 5:30 p.m.

Meeting at City Hall

Members Present

Dani Moss  
Gelinda Chernault  
Michael Patrick

Staff Members Present

Michael Gonzales – Staff Liaison  
Conner Harmon – Budget Management Analyst

Members Absent

Eddy Morales– Chair  
Ashton Simpson– Metro Councilor

A. Call to Order

The meeting was called to order at 5:30 p.m. by Michael Gonzales.

B. Community Enhancement Grant Discussion and Deliberation

Michael Gonzales stated the intent of the Community Enhancement Grants. Through Metro, the City of Gresham has a waste transfer facility (Gresham Sanitary); as part of that, Metro has collected fees from them to reinvest back to the community to mitigate some of the pollution, traffic, use of the facility to collect solid waste, and remit that money back to Gresham. This is then collected on a quarterly basis and is the make-up for funds for the Community Enhancement Grants. It is to give a boost to neighborhoods affected by the garbage transfer facility, and the grants are meant to improve economic opportunities, neighborhood livability, and public safety. This program kicked off around 2017. The good news is that we should be getting a boost in funding for the upcoming year. This year was by far the largest pool of applicants we have received in the program to date. We usually get about a dozen; this year we received 33 applications, requests totaling over \$300,000.

Conner went through the historical revenue throughout the years. The revenue has been steadily increasing every year. This year the allocated funds available to award for the Community Enhancement grant is \$59,700.

**Motion** Moved by Committee Member Michael Patrick, seconded by Committee Member Gelinda Chernault, to adopt the budget as presented.

AYES: Dani.

NOES: None.

The committee deliberated and came to an agreement of how to award each of the applicants. Below is a table that shows the average score and amount awarded for each of the applicants from the Committees deliberation.

Also included below is the proposed budget for the 2023-24 Community Enhancement Grant Program, presented and provided by Conner.

## Proposed Budget 2023-24 Community Enhancement Grant Program

<b>Current Fund Balance</b>		
1	Fund Balance at July 1, 2021	62,950
2	Revenues Received in FY 2021-22	65,887
3	Grants Awarded in FY 2021-22	(59,100)
4	Grants Returned - West Gresham Elementary	5,000
5	Program & Administrative Expenses in FY 2021-22	(6,112)
<b>6</b>	<b>Total Fund Balance at July 1, 2022</b>	<b>68,625</b>

<b>Proposed Grant Awards Budget for FY 2022-23 Grant Cycle (Grants will be awarded in FY 23/24)</b>		
6	Total Fund Balance at July 1, 2022 (Line 5, Rounded)	68,700
7	Less Estimated Program Costs and Expenses (Line 15)	(7,900)
8	Less Grants awarded but not expended (Forestry Sub-Committee)	(1,100)
<b>9</b>	<b>Budget Available for Grant Awards</b>	<b>\$ 59,700</b>

<b>Proposed Program &amp; Administrative Expenses for FY 2023-24 Grant Cycle</b>		
10	Materials & Services Expenses	
11	<i>Advertising for Grant in Local Paper</i>	500
12	<i>Committee Meeting Materials, Meals, &amp; Refreshments</i>	400
13	<i>Parking, Mileage, &amp; Travel to Project Sites</i>	50
14	<i>Office Supplies</i>	50
15	Administrative Staff Time (10% of Total Available Grant Funds, Line 6)	6,900
<b>16</b>	<b>Budget Available for Program &amp; Administrative Expenses</b>	<b>\$ 7,900</b>

<b>Total Proposed Budget for FY 2022-23 Grant Cycle</b>		
17	Proposed Annual Budget (Line 9 + Line 16)	\$ 67,600
18	Percent Budgeted for Program & Administrative Costs (Line 16 ÷ Line 17. Per Metro, amount may not exceed 20% or \$50,000 per year)	11.7%

## 2023-24 Community Enhancement Grant Program: Committee Scoring & Awarded Grants

Applicant	Average Score	Funds Granted by Committee
Gresham Butte Neighborhood Association	24.00	\$ 8,900.00
AS IS Church/The Hope Center	23.67	
Center for the Arts	23.67	\$ 10,000.00
Family of Friends Mentoring (FFM)	22.67	\$ 3,750.00
Birch Community Services	22.33	
Mt. Hood Community College	22.33	\$ 5,000.00
YMCA of Columbia-Willamette	22.33	
Boxes of Love Project Inc.	22.00	\$ 2,500.00
Gresham Historical Society	22.00	\$ 4,000.00
Portland Columbia Symphony Orchestra (PCSO)	21.67	\$ 2,500.00
Thimbleberry Collaborative Farm	21.67	
The Community Services Network	21.33	
4th Dimension Recovery Center (4D Recovery)	21.00	
ARISE and Shine	21.00	\$ 4,475.00
Center for the Arts	21.00	
Ecumenical Ministries of Oregon	21.00	
Historic Downtown Gresham Business Association (HDGBA)	21.00	\$ 5,833.00
Micro Enterprise Services of Oregon (MESO)	20.67	\$ 2,100.00
Outgrowing Hunger	20.67	
Gresham Japanese Garden	20.33	
Growing Gardens	20.33	\$ 2,000.00
Neighbors for Clean Air	20.33	
CASA for Children, Inc.	20.00	\$ 4,000.00
Center for the Arts/Loveness Wesa	20.00	
Gresham Historical Society	20.00	
MetroEast Community Media	19.67	\$ 4,642.00
Wooden Fish Parents First	19.67	
Youth Life Skills Academy	19.67	
Youth Sports of Centennial	19.67	
Gateway Gresham Elks Lodge 1805	19.33	
Center for African Health and Education	18.00	
Extending Grace DBA "Cruzada for Humanitaria con Nelly"	17.67	
Zomi Catholic Community Portland	14.33	
	\$	<b>59,700.00</b>

Michael thanked everyone who was present at the meeting, both in person and on the call. He would reach out to everyone before the end of this week. Mentioned that he would let applicants know about different grant funding opportunities available to them, if they were not funded for this Community Enhancement Grant. If the applicants the Committee identified as partial funding being awarded to are not able to accept the partial funding, that portion will go back into the funding pot to roll over for the next grant cycle.

C. Adjournment

Nothing was mentioned for the good of the order. Michael thanked everyone for their time.

Meeting Adjourned at 7:45 p.m.

Respectfully submitted by:

Lina Sizmin, Administrative Assistant II

City of Gresham

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