SUMMARY MINUTES



Gresham Community Enhancement Advisory Committee

Monday, May 1, 2023 - 5:30 p.m. Meeting at City Hall

Members Present

Dani Moss Gelinda Chernault Michael Patrick

Staff Members Present

Michael Gonzales – Staff Liaison
Conner Harmon – Budget Management Analyst

Members Absent

Eddy Morales – Chair Ashton Simpson – Metro Councilor

A. Call to Order

The meeting was called to order at 5:30 p.m. by Michael Gonzales.

B. <u>Community Enhancement Grant Discussion and Deliberation</u>

Michael Gonzales stated the intent of the Community Enhancement Grants. Through Metro, the City of Gresham has a waste transfer facility (Gresham Sanitary); as part of that, Metro has collected fees from them to reinvest back to the community to mitigate some of the pollution, traffic, use of the facility to collect solid waste, and remit that money back to Gresham. This is then collected on a quarterly basis and is the make-up for funds for the Community Enhancement Grants. It is to give a boost to neighborhoods affected by the garbage transfer facility, and the grants are meant to improve economic opportunities, neighborhood livability, and public safety. This program kicked off around 2017. The good news is that we should be getting a boost in funding for the upcoming year. This year was by far the largest pool of applicants we have received in the program to date. We usually get about a dozen; this year we received 33 applications, requests totaling over \$300,000.

Conner went through the historical revenue throughout the years. The revenue has been steadily increasing every year. This year the allocated funds available to award for the Community Enhancement grant is \$59,700.

Motion Moved by Committee Member Michael Patrick, seconded by Committee Member Gelinda Chernault, to adopt the budget as presented.

AYES: Dani. NOES: None.

The committee deliberated and came to an agreement of how to award each of the applicants. Below is a table that shows the average score and amount awarded for each of the applicants from the Committees deliberation.

Also included below is the proposed budget for the 2023-24 Community Enhancement Grant Program, presented and provided by Conner.

Proposed Budget 2023-24 Community Enhancement Grant Program

Current Fund Balance		
1	Fund Balance at July 1, 2021	62,950
2	Revenues Received in FY 2021-22	65,887
3	Grants Awarded in FY 2021-22	(59,100)
4	Grants Returned - West Gresham Elementary	5,000
5	Program & Administrative Expenses in FY 2021-22	(6,112)
6	Total Fund Balance at July 1, 2022	68,625

Proposed Grant Awards Budget for FY 2022-23 Grant Cycle (Grants will be awarded in FY 23/24)		
6	Total Fund Balance at July 1, 2022 (Line 5, Rounded)	68,700
7	Less Estimated Program Costs and Expenses (Line 15)	(7,900)
8	Less Grants awarded but not expended (Forestry Sub-Committee)	(1,100)
9	Budget Available for Grant Awards \$	59,700

Proposed Program & Administrative Expenses for FY 2023-24 Grant Cycle			
10	Materials & Services Expenses		
11	Advertising for Grant in Local Paper		500
12	Committee Meeting Materials, Meals, & Refreshments		400
13	Parking, Mileage, & Travel to Project Sites		50
14	Office Supplies		50
15	Administrative Staff Time (10% of Total Available Grant Funds, Line 6)		6,900
16	Budget Available for Program & Administrative Expenses	S	7,900

Total Proposed Budget for FY 2022-23 Grant Cycle			
17 Proposed Annual Budget (Line 9 + Line 16)	\$	67,600	
18 Percent Budgeted for Program & Administrative Costs		11.7%	
(Line 16 ÷ Line 17. Per Metro, amount may not exceed 20% or \$50,000 per year)			

2023-24 Community Enhancement Grant Program: Committee Scoring & Awarded Grants

Score Score Score September Sept	Applicant	Average	Funds Granted by Committee
AS IS Church/The Hope Center Center for the Arts Cool 5 Center for the Arts Center for the Arts Cool 5 Center for the Arts Center for the Arts/Loveness Wesa Cool 5 Center for the Arts/Loveness Wesa Center for African Health and Education Extending Grace DBA "Cruzada for Humanitaria con Nelly" 17.67		Score	
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Birch Community Services 22.33	Center for the Arts	23.67	\$ 10,000.00
Mt. Hood Community College 22.33 \$ 5,000.00 YMCA of Columbia-Willamette 22.33 \$ 2,500.00 Boxes of Love Project Inc. 22.00 \$ 2,500.00 Gresham Historical Society 22.00 \$ 4,000.00 Portland Columbia Symphony Orchestra (PCSO) 21.67 \$ 2,500.00 Thimbleberry Collaborative Farm 21.67 * 2,500.00 The Community Services Network 21.33 * 44 4th Dimension Recovery Center (4D Recovery) 21.00 * 4,475.00 ARISE and Shine 21.00 \$ 4,475.00 Center for the Arts 21.00 * * 4,475.00 Ecumenical Ministries of Oregon 21.00 * * * * * * * * * * * * * * * * * * *	Family of Friends Mentoring (FFM)	22.67	\$ 3,750.00
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	Center for African Health and Education	18.00	
Zomi Catholic Community Portland 14.33	Extending Grace DBA "Cruzada for Humanitaria con Nelly"	17.67	
	Zomi Catholic Community Portland	14.33	

\$ 59,700.00

Michael thanked everyone who was present at the meeting, both in person and on the call. He would reach out to everyone before the end of this week. Mentioned that he would let applicants know about different grant funding opportunities available to them, if they were not funded for this Community Enhancement Grant. If the applicants the Committee identified as partial funding being awarded to are not able to accept the partial funding, that portion will go back into the funding pot to roll over for the next grant cycle.

C. Adjournment

Nothing was mentioned for the good of the order. Michael thanked everyone for their time.

Meeting Adjourned at 7:45 p.m.

Respectfully submitted by: Lina Sizmin, Administrative Assistant II City of Gresham 503-618-2469 Lina.Sizmin@GreshamOregon.gov