



FIRE DEPARTMENT

Four Cities User Board
Meeting Minutes
October 25, 2023– 4:30 pm
Zoom Meeting

Call to Order: The meeting was called to order at 4:30 p.m. and ended at 5:16 p.m.

Members Present:

Philip Morley	Fairview City Manager
Greg Dirks	Wood Village City Manager
Bruce Nissen	Wood Village Representative
Ray Young	Troutdale City Manager

Others Present:

Scott Lewis	Fire Chief
Jeff Hairston	Assistant Fire Chief
Shawn Durham	Fire Marshal
Katie Lowell	Recording Secretary

Agenda Items:

- Review New Quarterly Response Reports
- Backyard Burning
- Fire Code Adoption
- Good of the order

Quarterly Reports: Quarterly reports were emailed to each city representative and reviewed. Bill is still working on a system that will allow each representative to fully access the dashboard, until then reports will continue to be sent in PDF format. Chief Lewis is working to see if exact addresses can be added back to the report.

Backyard Burning: Chief Durham presented to the 3 cities that Gresham City Council adopted the burn resolution that was originally implemented in 2007. Backyard burning restrictions were implemented with public comment in March of 2007 by way of city resolution. A temporary backyard burning alternate was applied that allowed 10 days of backyard burning in the spring and 10 days in the fall. This was intended to be temporary as the resolution did not allow any backyard burning. This does not restrict

someone with acreage from applying for an open burn permit. That process requires a resident to contact the Fire admin office and fill out the Open Burn Permit Application. The application will be reviewed, and a site visit will be conducted to evaluate if a burn permit will be issued.

Chief Durham will be presenting at Fairview City Council's next meeting. Troutdale and Wood Village will schedule with Chief Durham to present to their City Council. If the burn ban is adopted each city would get one more burn season prior to it ending.

Fire Code Adoption: The State Fire Marshal's office has requested that Chief Durham provide them with documentation showing what fire code each city within Gresham Fire's jurisdiction is operating under. Chief Durham will work with all cities to make sure all are in compliance with the States' requirements.

Good of the Order:

Fire Life Safety was awarded a FEMA grant for a temporary Fire Inspector position that would be for 1 year focusing on collection of data pertaining to hazards in Gresham's response area. The data collected would be entered into a database and used to create programs to educate the public on these risks based on each demographic.

Recruit Class 23-02 is set to Graduate on December 7, 2023. Six were hired with 5 going through the academy. One was an intern in the last academy and has been placed on the line to fill a vacancy.

With staffing shortages Fire Fighters are still facing required order back overtime shifts. With the amount of overtime being issued there is concern with burn out. Gresham Fire will continue to work with city leadership to budget for more Firefighters and Life Safety staff.

The IAFF contract is still in negotiations.

City managers from all 3 cities contracted with Gresham will meet with City Manager Nina Vetter the week of November 1 to discuss the Fire contract for their cities.

Next Meeting:
January 24, 2024