

Mobile Home Park License Application

Every person who maintains or operates a mobile home park must first obtain a Mobile Home Park License.

A Person in the Business of operating a Mobile Home Park shall pay an annual nonrefundable license fee set by council resolution. Any person who owns land upon which a mobile home is located when that mobile home is owned by another person shall be construed as operating a mobile home park. (City of Gresham Code 9.55.030)

Mobile Home Park License Fees:

- \$10.00 Each For The First 10 Spaces
- \$ 5.00 Each For The Next 20 Spaces
- \$ 2.50 Each For The Next 20 Spaces
- \$ 1.00 Each For All Spaces Thereafter In Excess of 50 Spaces

The Mobile Park License fee is an annual nonrefundable fee. It is effective for a 12 month period, beginning on the first day of the month that it was applied for. A late fee of \$5.00 (or 10% per annum - whichever is greater) will be charged to all accounts for each 30 days in which the license fees are not paid after the original bill is mailed.(City Code 9.55.030)

Mobile Home Park Property Information:

<i>Property Name or Owner's Name</i>			
<i>Address</i>			
<i>City</i>		<i>State</i>	<i>Zip</i>
<i>Phone</i>			

Owner Information:

<i>Name</i>			
<i>Address</i>			
<i>City</i>		<i>State</i>	<i>Zip</i>
<i>Mailing Address (if different):</i>			
<i>City:</i>		<i>State</i>	<i>Zip</i>
<i>Phone</i>			

Owner Signature (or representative):

Date:

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Office Use Only:

<i>Total # of Units</i>		<i>Payment Amount:</i>	
<i>License Number:</i>		<i>Date:</i>	
		<i>Clerk's Initials:</i>	

Instructions:

1. *Enter the name of the Mobile Home Park property or the Owner's name.*
2. *Enter the Mobile Home Park property address.*
3. *Enter all owner information. If you are using a property management company, please list their address in the mailing address section.*
4. *Sign and date your application.*
5. *Be sure to include the Mobile Park License Fees Listed below.*

City of Gresham Fees:

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\$10.00 Each For The First 10 Spaces

\$ 5.00 Each For The Next 20 Spaces

\$ 2.50 Each For The Next 20 Spaces

\$ 1.00 Each For All Spaces Thereafter In Excess of 50 Space

*For further assistance please contact us at **503- 618-2370**.*

Your license will be mailed to you within 2 weeks.