



Owner/Agent Contact Sheet (Scheduled Mandatory Inspections)

Rental Property Name:	Case Number:
Rental Property Street Address:	

Property Owner Information	Agent Information
Owner Name:	Agent Name/ Title:
Owner Address:	Agent Address:
Owner City:	Agent City:
Owner State:	Agent State:
Owner Zip:	Agent Zip:
Owner Phone:	Agent Phone:
Owner Cell Phone:	Agent Cell Phone:
Owner Fax Number:	Agent Fax:
Owner Email:	Agent Email:
Please Check One:	Notes:
<input type="checkbox"/> Send all case information to <u>only</u> the owner <input type="checkbox"/> Send all case information to <u>only</u> the agent <input type="checkbox"/> Send all case information to the owner <u>and</u> agent	