

**GRC ARTICLE 9.75 PRIVATE PROPERTY IMPOUND CODE**

**VEHICLE DISPOSITION NOTIFICATION TO GRESHAM POLICE DEPARTMENT**

To be faxed or delivered to GPD each business day following a change in vehicle disposition

**GPD RECORDS FAX NUMBER: 503-618-2750**

The PPI Tower must notify the Tow Desk within eight hours after the release of a vehicle to the registered vehicle owner/owner's agent, acceptance of a vehicle title in lieu of payment, or foreclosure of a possessory lien, by providing the Tow Desk the vehicle's VIN number and the action taken.

Release codes may be abbreviated as follows:

**RO** – Released to Owner

**T** – Acceptance of Title in Lieu of Payment

**S** – Sold / Foreclosure

**P** – Towed to Gresham Police Department storage

**RELOCATE** – Moved to another tow lot or elsewhere. You must write in the new location.

**COMPANY** \_\_\_\_\_ **Date** \_\_\_\_\_ **Time** \_\_\_\_\_

**PLEASE BLOCK PRINT LEGIBLY**

**TOW NUMBER**

**RELEASE CODE**

**PLATE (OR VIN NUMBER)**

TOW NUMBER	RELEASE CODE	PLATE (OR VIN NUMBER)

ALL vehicle releases are to be reported in this format. This form must be faxed at the end of each business day. **GPD RECORDS FAX NUMBER: 503-618-2750**