

Meeting Minutes

Monday, May 13, 2024
6:30pm
Online Meeting Via Zoom

I. Call to Order

A regular session of the Gresham Planning Commission was called to order by Chair Stacey Rustad-Smith on the 13th of May, 2024, at 6:30pm. The meeting was held online via Zoom and was digitally recorded. The meeting minutes were prepared by Hayley Hamann.

COMMISSIONERS PRESENT: Stacey Rustad-Smith, Chair
Tim Kamp, Vice-Chair
Kayla Brown
John Hartsock
Greg Schroeder
Frank Stevens
Doug Walker

COUNCIL LIAISONS PRESENT: Jerry Hinton

STAFF PRESENT: Hayley Hamann, Administrative Assistant
Ashley Miller, Community Development Director
Mary Phillips, Senior Planner, Planning Commission Liaison
Ellen Van Riper, City Attorney

II. Planning Commission and Subcommittees Draft Work Plan Work Session

Mary Phillips gave a presentation on updates to the Planning Commission and Subcommittees Work Plan. The presentation included an overview of the draft Work Plan, and Phillips requested from the Planning Commission final comments. An overview of the City’s Strategic Plan was also given.

The work items included in the Work Plan for the Planning Commission and all subcommittees were reviewed. Vice-Chair Kamp shared that he feels there is a disconnect with the Design Commission contributing to the goals of the Strategic Plan when one of their only work items for the upcoming year is to give input on the Development Code and Process Improvements project. He noted that there is not a clear and objective way to measure the changes that have been successfully implemented. Commissioner Stevens shared the same concerns surrounding the Transportation Subcommittee.

No changes or edits were suggested by the Planning Commission after the February 2024 meeting when the draft plan was last presented. Since then, staff liaisons have shared with the subcommittees asking for their feedback and suggested changes.

III. Other Commission Business

- a. **Staff Check In:** Mary Phillips gave a schedule update. City Council joint work session scheduled for July 2nd.
- b. **Council Liaison Update:** Councilor Hinton did not have any pertinent updates for this meeting.
- c. **Subcommittee Liaison Check In:**

- i. Commissioner Stevens gave an update regarding the Transportation Subcommittee. Summer outreach events have begun to gather information and feedback for the Transportation System Plan.
- ii. Commissioner Hartsock gave an update regarding the Parks task force that he is a part of. Parks is working on a parks master plan. An analysis and survey will be done May through September, work through strategies in October through December, and hopefully have a final plan by January 2025.

IV. Adjourn

The meeting adjourned at 7:05pm.

Chairperson

Recording Assistant

Date

Date

A full recording of this meeting is available upon request.