GUIDELINES FOR PROVIDING WRITTEN OR ORAL COMMENTS AT GRESHAM REDEVELOPMENT COMMISSION MEETINGS

The Gresham Redevelopment Commission encourages residents to talk about Urban Renewal issues important to them. If you would like to address the Commission at a Commission meeting, here is how to do so.

How to provide public comments

Gresham residents and community groups may send in written testimony or request to provide oral testimony regarding urban renewal agenda and non-agenda items, unless it is the subject of a public hearing that has been closed.

- Written testimony must be received 24 hours before the meeting start time via email to Johntae Ivory at <u>Johntae.Ivory@GreshamOregon.gov</u>.
- Persons wishing to provide oral testimony <u>must register no later than 24 hours before the</u> <u>meeting start time to Johntae Ivory, by calling 503-618-2473 or emailing</u> <u>Johntae.Ivory@GreshamOregon.gov and include their name, email address, phone</u> <u>number, and subject matter of the oral testimony</u>. Oral testimony can be provided in person in the Council Chambers at 1331 N.W. Eastman Parkway, Gresham, OR 97030 or via Zoom, an online meeting platform. <u>Mr. Ivory will send persons who wish to provide</u> <u>oral testimony via Zoom a Zoom link to use to provide the oral testimony.</u>

If you wish to provide comments

Written Comments

If you submit written comments, your comments will <u>not</u> be read aloud during the meeting but will be acknowledged, including the subject matter, and will be posted on the City's website before the meeting.

Oral Comments

- You must address the Commission at the place on the agenda for Citizen and Community Group Comments.
- You can provide oral testimony two ways: In person in the Council Chambers or via Zoom. If you will provide oral testimony via Zoom, you will be called forward in the Zoom meeting and asked to unmute your microphone.
- You must state your name and city of residence.
- You must observe the time limit of three minutes (except for appellant at a public hearing). During your testimony, you will see a timer count down from three minutes. Your time is up when it gets to zero.
- If possible, include written comments that coincide with your oral comments.

Public hearing comments

- During a public hearing, you may address the Commission following the staff report.
- Time available for testimony will be limited.
- The presiding officer will read complete hearing instructions before the testimony.

Questions?

Questions regarding Commission agendas may be directed to Johntae Ivory at <u>Johntae.Ivory@GreshamOregon.gov</u> or 503-618-2473.