City of Gresham
Vendor Registration

Please fill out the following information to register your company as a potential vendor for the City of Gresham.

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Contact Name: _____

Contact Phone Number: _____

Contact E-mail Address: _____

Company Web Site: _____

Select the company's **top five** (*check only 5)* specialty areas from the following list (cont'd on second page):

- ❑ Arborists & Tree Services
- ❑ Architecture
- ❑ Automobile Sales & Service
- ❑ Building Alarm, Access Control & Security
- ❑ Building HVAC
- ❑ Building Hardware, Materials & Supplies
- ❑ Civil Engineering
- ❑ Communications
- ❑ Computer Application Training
- ❑ Computer Desktop Support
- ❑ Computer Hardware Sales
- ❑ Computer Networking and Security
- ❑ Computer Programming
- ❑ Computer Software Sales
- ❑ Construction Inspection
- ❑ Construction Management
- ❑ Construction Trade Services
- ❑ Copier Sales & Service
- ❑ Debris Hauling & Removal
- ❑ Educational Services
- ❑ Electrical Engineering
- ❑ Electrical Supplies
- ❑ Elevator Services
- ❑ Envelopes & Forms
- ❑ Environmental Engineering
- ❑ Equipment Rental & Sales

- ❑ Erosion Control
- ❑ Farm & Home Supply
- ❑ Feasibility Studies
- ❑ Geological Consulting
- ❑ Geotechnical
- ❑ GIS
- ❑ Graphic Design
- ❑ Hydraulic/Hydrologic Modeling
- ❑ Hydrogeological
- ❑ Interior Design
- ❑ Janitorial Services & Supplies
- ❑ Land Use Planning
- ❑ Landscape Architecture
- ❑ Landscape & Lawn Maintenance
- ❑ Landscaping & Nursery Products
- ❑ Master Planning
- ❑ Materials Testing
- ❑ Mechanical Engineering
- ❑ Natural Resources Consulting
- ❑ Office Products & Supplies
- ❑ Parks Planning
- ❑ Photographic Services & Supplies
- ❑ Plumbing Supplies
- ❑ Postal Services & Supplies
- ❑ Printer Sales & Services
- ❑ Printing Services

- ❑ Property Acquisition
- ❑ Recreation Planning
- ❑ Retail Sales (including clothing & logo wear)
- ❑ Sand, Gravel & Rock Products
- ❑ SEPA/EIS Analysis
- ❑ Site Planning
- ❑ Street Sweeping
- ❑ Stormwater Engineering
- ❑ Structural Engineering
- ❑ Surveying Services
- ❑ Sustainable Design

- ❑ Telecommunications
- ❑ Temporary Staffing Services
- ❑ Traffic Control
- ❑ Transportation Engineering
- ❑ Urban Design
- ❑ Uniform Sales
- ❑ Wastewater Engineering
- ❑ Water Engineering
- ❑ Water Resources
- ❑ Web Development
- ❑ Wetlands

Additional Specialties (other than the top 5 if not listed above): _____

Construction Trade (List service specialties e.g. Asphalt, Carpentry, Electrical, Plumbing, etc.):

Construction CCB #: _____

Is your firm available for emergency and disaster recovery operations?   ❑ Yes   ❑ No

Qualifications: _____

Experience: _____

Your company will be added to our list of potential vendors. This list is available to City staff, however, there is no guarantee of work. Please keep in mind the City seeks quotes for goods and services over $5,000 and for consulting services over $15,000. We advertise formal bids for work over $50,000 in the Daily Journal of Commerce.

Any person who engages in any business within the City, or transacts any business for the purpose of generating revenue, must first obtain a business license. This license shall be in addition to any other license requirement of the City, County or State. *(City Code 9.05.020)*

Submit the completed form to Scott Jury, City of Gresham Purchasing Manager, 1333 NW Eastman Parkway, Gresham, OR 97030, Fax: 503-618-2268. You may contact Scott at 503-618-2376, Scott.Jury@GreshamOregon.gov.

It is your company's responsibility to provide the City with any changes or updates to your registration.