



## Community Development

### Building Division

Permits for building, electrical, mechanical and plumbing

Phone: 503-618-2845

Fax: 503-618-2224

GreshamOregon.gov/  
Building

### Online Permitting

[GreshamOregon.gov/Permits](http://GreshamOregon.gov/Permits)

City of Gresham  
Permit Center  
Gresham City Hall  
1333 NW Eastman  
Parkway  
Gresham, OR 97030

CITY OF GRESHAM

[GreshamOregon.gov](http://GreshamOregon.gov)

# Building Guide

## Residential Decks

### When do I need a permit to build a deck?

A building permit is required for all decks where the floor is more than 30 inches above the adjacent grade (soil) at any point. A building permit is not required for decks that are less than 30 inches above the ground and three feet or more from the property line.

### How much is the permit fee for a deck?

If the square foot measurement for the deck is 400 square feet or less, the permit fee is an all inclusive flat rate of \$75.00. Permit fees for decks greater than 400 square feet shall be charged based on the total valuation of work to be performed.

### What is required to obtain a permit for a deck?

If you require a building permit for your deck, you will need to provide two site plans that show the dimensions of the deck and its relationship to existing buildings or structures (shed, pool, retaining walls, etc.) and the distance to the existing property lines. You will also need to provide two sets of drawings that include plans, sections, and details as shown on the following pages. The two sets of drawings must be drawn to scale, typically 1/4"=1'-0".

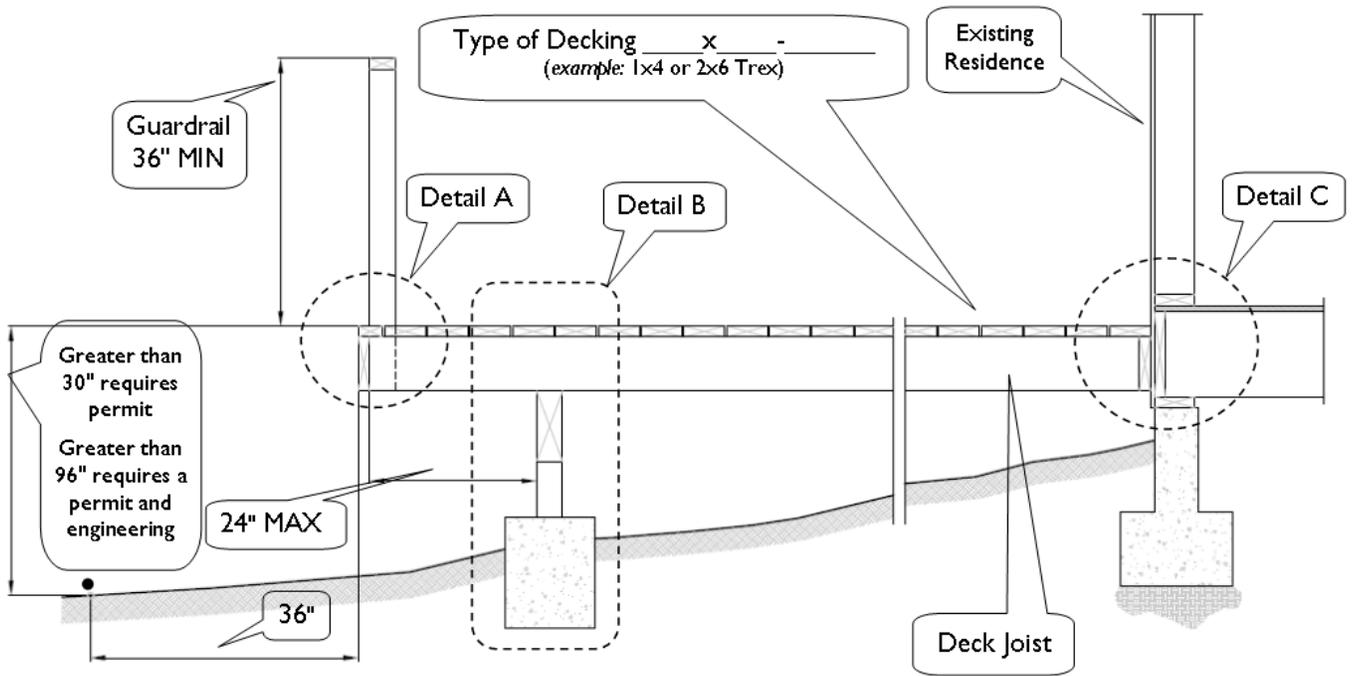
You will also need to complete a building permit application. Once you have all of these documents completed you may submit them to Permit Services, located on the first floor of City Hall.

After the plans are reviewed and approved, a permit to construct your deck will be issued to you. (In some instances we may be able to review and approve your plans at the counter, so you can leave with a permit the same day).

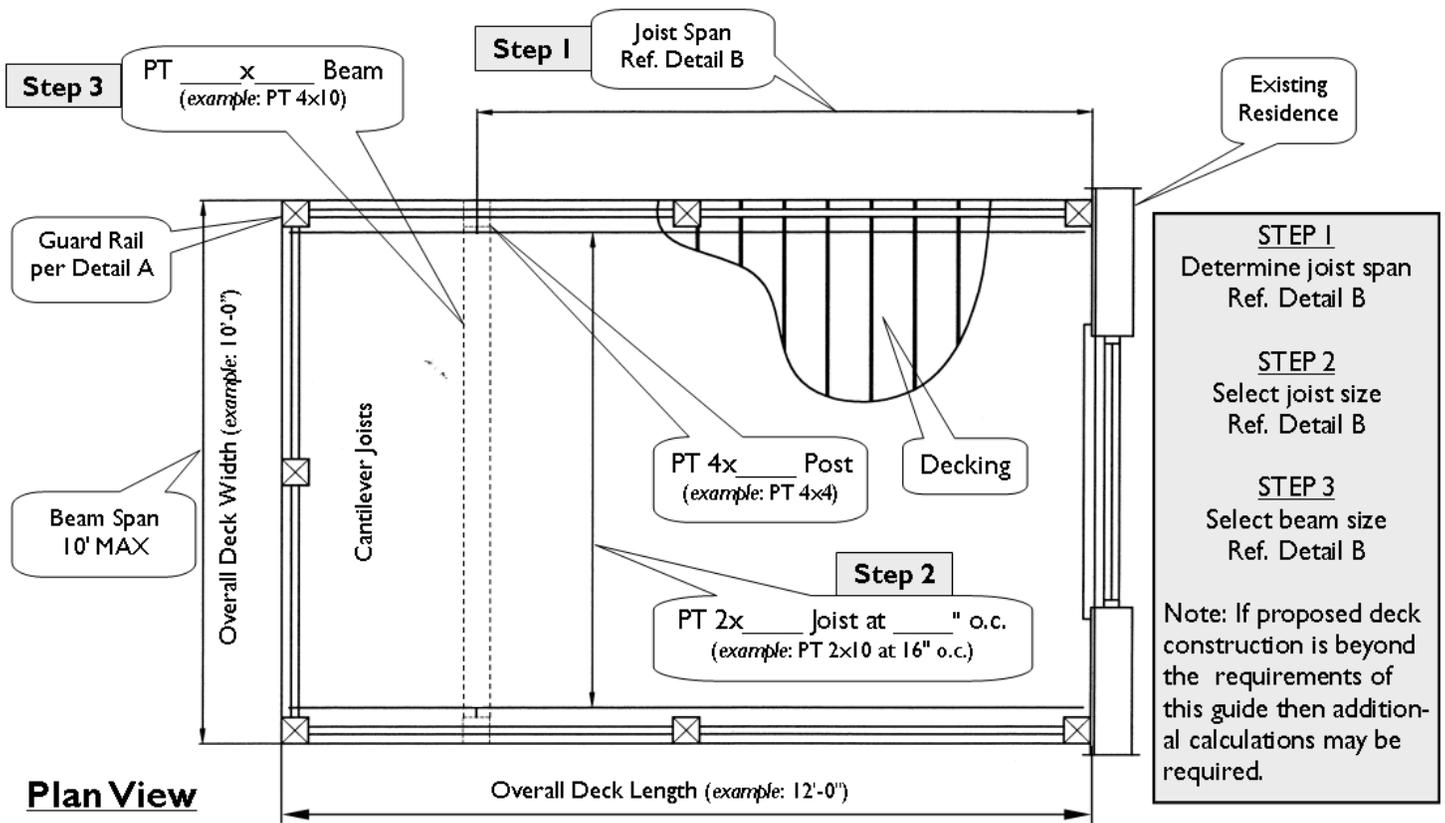
These plans and details are provided to assist you in your deck construction, for obtaining a building permit (when required), or simply to aid you in constructing a deck that does not require a permit. Before proceeding, please check with the Planner on Duty for land use, zoning, or other regulations that may affect your project. The Planner on Duty may be contacted by phone at 503-618-2780 or e-mail at [PlannerOnDuty@GreshamOregon.gov](mailto:PlannerOnDuty@GreshamOregon.gov).

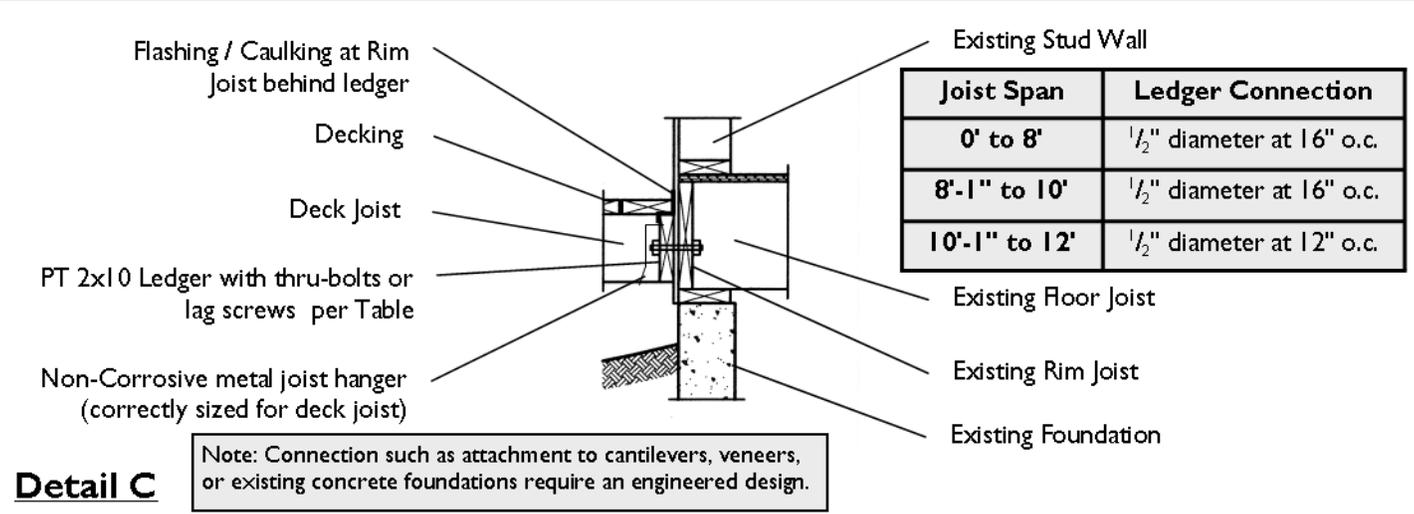
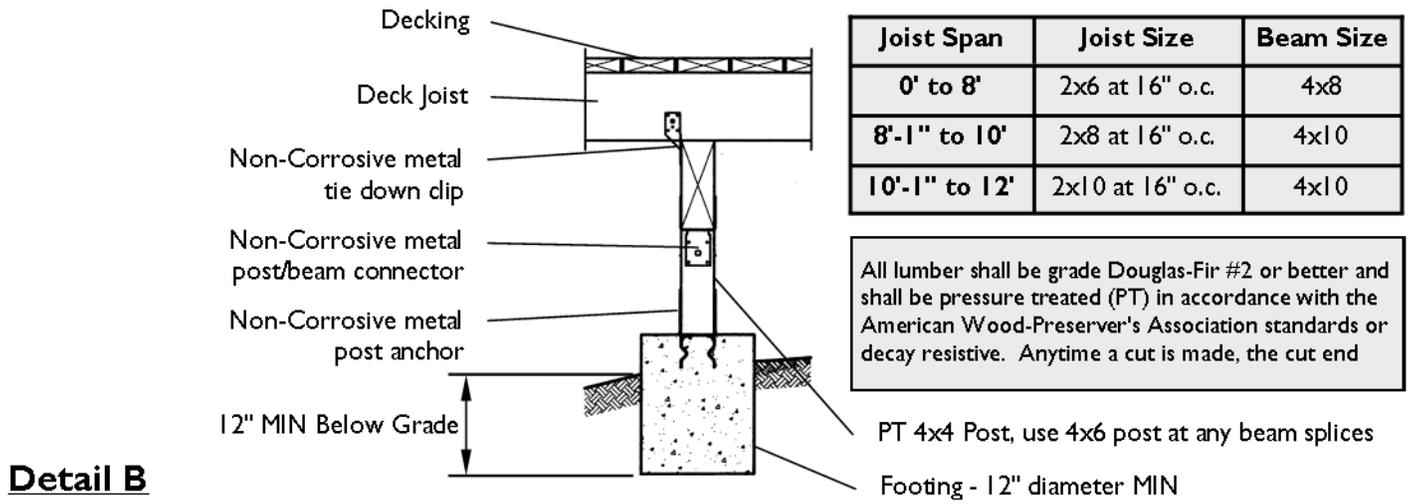
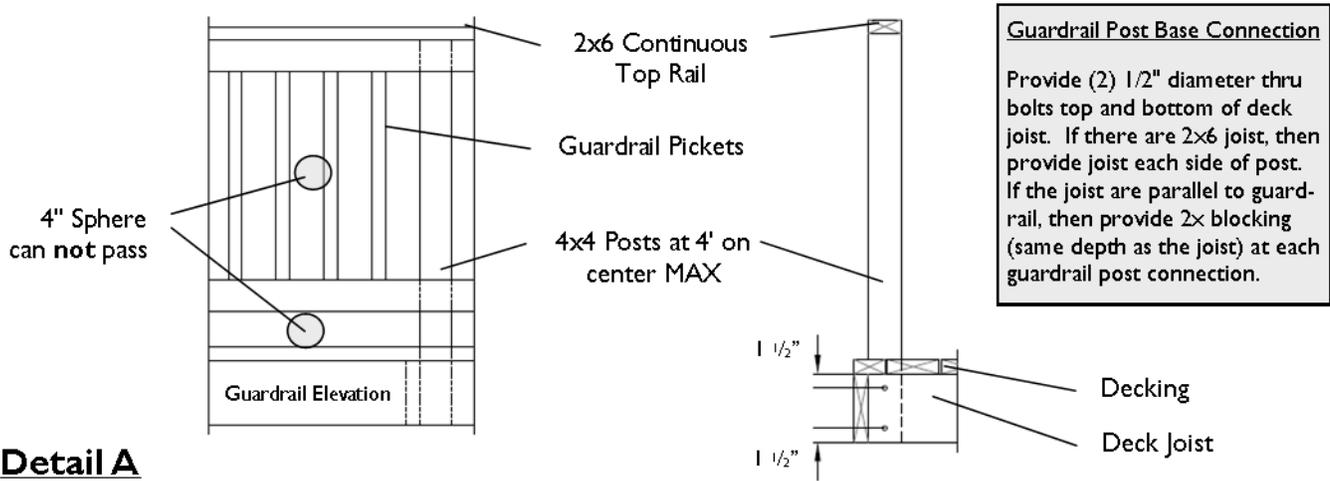


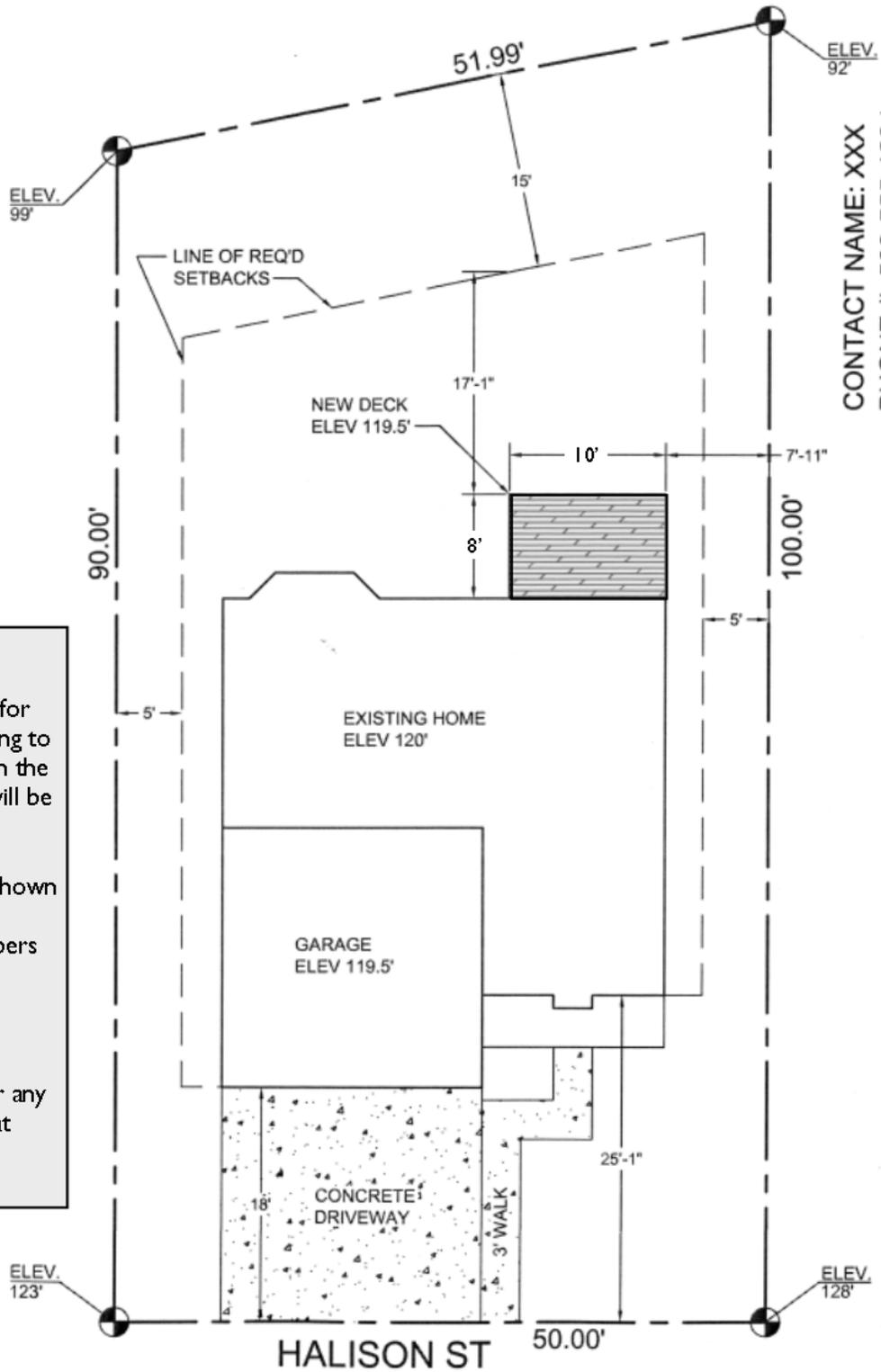
If you have any questions or require further assistance with your project, please contact the Building Division staff at 503-618-2845.



### Section View







CONTACT NAME: XXX  
 PHONE #: 503-555-1234  
 SUBDIVISION: HOME ESTATES  
 LOT #: 72  
 DATE: JUNE 23, 2006

ADDRESS  
 4826 HALISON ST  
 DECK

SITE PLAN - SAMPLE  
 SCALE: 1"=10'-0"



**Note:**

Stairs are not required for decks. If the deck is going to have a set of stairs, then the following information will be required:

1. Location of stairs shown on site plan.
2. Stair framing members
3. Connection details
4. Step rise and run
5. Guardrail details

Check with the City for any additional information at time of submittal.

**Sample Site Plan**