

City of Gresham Departments and Tree Related Services

	Comprehensive Planning	Development Planning	Development Engineering	Community Development	Code Compliance	Transportation	Watershed	Parks	Natural Resources
Code or Guide	Development Code Urban Forestry Management Plan	Development Code	Public works standards (trees in ROW)	Development Code Building Code	Gresham Revised Code	Development Code Public Works Standards	Development Code Stormwater Manual	Development Code Gresham Revised Code Park System Master Plan	Development Code
Related CCACs	Urban Forestry Subcommittee Planning Commission	Design Commission							
Programs	Urban Forestry Significant Trees Tree City USA	Development Applications and Tree Permits	Right of Way Applications and Permits	Plan review	Complaint response and civil penalties	Median and Street Trees	Green street standards	Park and open space trees	Natural area trees
	<p>Implement UFMP Short- Term Actions</p> <ul style="list-style-type: none"> -Update Tree Code Policies -Update Approved Tree List - Provide educational offerings (workshops and print) - Develop Tree Canopy Goals - Convene UFS and City staff quarterly - Host annual/bi-annual events <p>Implement UFMP Long-Term Actions (as resources allow)</p> <ul style="list-style-type: none"> -Develop incentives for tree planting and retention -Enhance partnerships -Collect data -Coordinate city policies and operations and enhance City’s arborist-related capabilities -Coordinate design and construction of tree amenities (i.e, Arboretum) 	<p>Implement Development Code – Applications</p> <ul style="list-style-type: none"> -Attend pre-application conferences -Provide application plan review and completeness input on trees and development (<i>includes tree protection plan, required trees, clear cutting provisions</i>) -Provide conditions of approval for trees and development <p>Implement Development Code – Permits</p> <ul style="list-style-type: none"> -Process exemption forms to allow 3 or 6 regulated trees removed per year -Process required tree removal and replacement permits -Process hazard tree removal permits <p>Implement Development Code – Penalties</p> <ul style="list-style-type: none"> -Applies Development Code provisions to code compliance cases 	<p>Issue ROW permit for tree-related sidewalk repair</p> <p>Enforces street tree planting for all subdivisions</p>	<p>Certificate of Occupancy (further research on nexus with tree requirements)</p>	<p>Field investigations</p> <p>Serve as main “agency” in the actual enforcement process</p>	<p>Median and street tree purchase, install and maintenance for public capital improvement projects</p>	<p>Stormwater facility trees</p>	<p>Park and hazard tree permit applicant, hazard tree removals</p>	<p>Implements Development Code - Applications</p> <ul style="list-style-type: none"> -Attend pre-application conferences -Provide application plan review and completeness input on trees and development in HCA (future NRO) (<i>includes tree protection plan, required trees, clear cutting provisions</i>) -Provide conditions of approval for trees and development in overlays <p>Implements Development Code – Permits</p> <ul style="list-style-type: none"> -Provides direction on hazard trees in overlay removal and mitigation <p>Implements Development Code – Penalties</p> <ul style="list-style-type: none"> -Provides input on civil penalties on overlay tree removal and mitigation plan

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									Note: Natural Resources is sometimes involved in the plan review/completeness check for trees located in the HCA (future NRO), as required and in the capacity as an in-house consultant
	Administer Significant Tree Program	Conduct development project site visits when possible	Erosion control and grading permit review		Issue 14-day courtesy notices	Median and street tree permit applicant	Significant redevelopment greater than 1,000 SF (this is the trigger for SW standards being applied)	Park tree purchase and installation	Implements mitigation, restoration, stream shading, and slope/bank planting projects to comply with local, regional, state, and federal permit obligations, and related outreach and volunteer involvement
	Conduct Tree City USA Program -Annual recertification process -Annual Arbor Month events					Tree care and maintenance (ROW trees only)	Erosion control permitting	Tree care and maintenance	Forest health assessments within publicly owned greenspaces, and related outreach and volunteer involvement
						Plan review	Tree planting for new and existing development projects		
Budget Source	General Fund	General Fund Development Application and Permit Fees	General Fund* SDCs* *needs confirmation	N/A	General Fund* *needs confirmation	Utility Fees Gas Tax Revenue	General Fund* Stormwater Fees* *needs confirmation	General Fund PFP Levy	Primary: Stormwater Fees. Secondary: DES public works project funding related to mitigation
Tree Fund	Education Urban forest (corridors and neighborhood) tree planting Technical expertise			N/A	Tree trimming Tree planting Technical expertise	Has requested for ROW tree planting for retrofit projects not in CIP			Natural area tree planting on public parcels

Notes:

CCAC stands for City Council Advisory Committee and **SDCs** stand for System Development Charges.

The **Tree Fund** is a designated purpose fund appropriated through the annual budget process that includes donations and payments from a fee-in-lieu option in the Tree Code where applicants must demonstrate an onsite conflict with tree replacement and receive Manager approval.