CITY OF GRESHAM
OREGON

Adopted Budget for Fiscal Year 2013/14

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BUILDING
COMMUNITY

PRACTICING
SUSTAINABILITY

REALIZING
OPPORTUNITY

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BUDGET MESSAGE

BUDGET MESSAGE

Fiscal Year 2013/14 Budget

Last year, the City passed short-term revenue needed to maintain current services levels through 2013/14.

This year we will deliver on that promise with a balanced budget, thanks to thoughtful action by our City Council and new investment undertaken by the community following a robust public engagement effort about the need for new revenue last fall.

Revenue generated from the temporary Police, Fire & Parks Fee will be placed in a dedicated Police, Fire & Parks Fund that you will see for the first time in this year's proposed budget. In addition, the new fund will collect revenue from a one-time Business License Surcharge that was assessed to larger businesses to support service delivery during the upcoming fiscal year. Together, they will provide an estimated $4.7 million in revenue to programs previously supported in the General Fund – with about 95 percent going to public safety – and support about 34 full-time positions.

More important discussions and decision points lie ahead as we consider options for balancing future budgets – as required by law – once the temporary revenue expires on June 30, 2014. With critical public safety services, including keeping all fire stations open and ensuring adequate response times, hanging in the balance, the implications for Gresham service levels and quality of life are very real.

In some areas, our budgeted fiscal year 2013/14 costs are higher.

Some, like those for the Public Employees Retirement System, are simply beyond our control – we've done comparatively well by being outside the main PERS pool, but still, a citywide hit of about $1 million hurts us. Meanwhile, PERS reform has emerged as a key debate at the State Legislature this year, with less-than-certain consequences for the City's rate if it passes.

After years of successfully checking the growth of our healthcare costs, our projected costs are trending higher again this year, so we are already exploring a move to a partially self-funded system to bring down those costs in any way we can. (Notably, our budget anticipates the "worst case" on healthcare, so with some good fortune and good health, the actual numbers could come in lower.)

Fire & Emergency Services employee costs that weren't reflected in the fiscal year 2012/13 budget add to our bottom line this year, as we catch up on a contract implementation that wasn't complete for the last budget process, and as we plan to invest in a new Fire Academy to fill vacancies, maintain firefighter ranks and stabilize our overtime costs.

At the same time, we can also point to a very modest track record of cost-of-living adjustments – just 2 to 2 ½ percent depending on the union group. All of our union groups have had at least one year where they agreed to zero increase in recent years, a fact that speaks greatly to our cooperative working relationship.

Targeted investment, technology, economic recovery

While the General Fund adds no new programs this fiscal year, the overall budget proposal does reflect targeted investments that the City needs to make to keep our internal systems current and to meet critical community needs, saving our community significant costs for decades to come. This investment will involve borrowing at extremely favorable interest rates – a prudent course of action in light of the City's low overall debt load.

Through these investments we will replace streetlight fixtures citywide with new energy-saving LED fixtures, producing about $500,000 in forecasted annual cost-savings and ensuring the long-term viability of our Streetlight Fund. We will also replace the roof on the Public Safety Building; provide fixtures for the new Rockwood Public Safety Facility, scheduled to open by year's end; and purchase three much-needed fire engines, after borrowing two engines from Portland as a stop-gap measure.

We will also continue to closely monitor our Building Fund, which remains tightly constrained due to the slowdown in building inspection activity but which we hope will soon experience an uptick in line with the economy. We are already seeing some positive economic indicators, in the form of new business investment in Gresham, and are preparing to meet growing demand for our services as the economy continues to improve.

Finally, we will also intensify our efforts to find new, more efficient methods of service delivery, because doing so is forward-looking, necessary and the pathway to stability. Technology will play a pivotal role, which is why I am spearheading an initiative in 2013 to broaden our understanding of the technological innovations that can help this community succeed in the future.

The need for innovation and transformational change to preserve the integrity of the services this community relies on is clearer than it has ever been. It calls our entire organization to re-imagine how we will deliver services in the future. It is an opportunity that we will face in hopeful partnership with our residents.

Respectfully submitted,

Erik Kvarsten
Gresham City Manager

BUDGET PRINCIPLES AND STRATEGIES

Protect and preserve essential services that impact daily lives and property values

- Provide the best possible service delivery
- Preserve community investment for future generations
- Protect and sustain community livability
- Capitalize community capacity – engage and involve citizens

Enhance fiscal sustainability through multi-year financial planning and decision-making

- Evaluate the impact of current revenue and expenditure actions within a long-term context
- Pursue cost containment measures including limiting contract and health care cost increases
- Invest in and leverage opportunities to reduce future capital needs and ongoing operating costs
- Pursue revenues necessary to maintain essential services while longer-term revenue enhancements are considered through continuation of the Long-Term Revenue Roadmap Council Work Plan Project

Support aggressive pursuit of investment and employment for community prosperity and fiscal health

- Economic Development – business retention and outreach
- State and Federal legislative efforts
- Small Business Assistance and Incentive Programs
- Support of Rockwood-West Gresham Urban Renewal Area plan

Position the organization for the future

- Continue to evaluate and flatten the organization and expand leadership opportunities
- Support advocacy for fiscal reform and access to resources, including state legislative tax reform
- Pursuit of federal, state and metro grant funds and low interest loans

Support adopted Council Work Plan and governance process

- 2013 Work Plan – includes 25 projects in four categories

2013 COUNCIL WORK PLAN

The Gresham City Council adopts an annual Work Plan to guide and showcase the City's portfolio of public improvement efforts. Its purpose is to provide greater focus and transparency on City operations, to provide a roadmap for citizen involvement and to more actively engage our customers in everything we do. The 2013 Work Plan also incorporates the Gresham Redevelopment Commission's 12 month scope of work to heighten public awareness of the full spectrum of projects being undertaken for the betterment of Oregon's fourth-largest city. These projects evolve from input received directly from our residents, including the dedicated volunteers who serve on a variety of Council Advisory Committees.

The 2013 Council Work Plan continues to reflect the City's important work towards **Building Community**, **Realizing Opportunity and Practicing Sustainability**.

Building Community refers to both people and place. The City is working aggressively on both fronts to encourage more citizens to engage and have more input in crafting the future as well as creating places for community interaction. The related projects include:

- Central Rockwood Plan
- Development Code Improvements 5, 6 & 7
- Section 108
- The Children's Fountain
- Industrial Development Investments
- Catalyst Site Development/Rockwood Community Office
- Unscrambling the Street Grid
- Housing Policy
- Sign Code
- Landlord-Tenant Mentorship
- Rockwood Public Safety Facility

Gresham is attractive for families, young people, elders and all those who want to live in a place that is beautiful, safe and productive. Additionally, the City is positioned to partner with the business, civic and government communities to **Realize Opportunity** and to achieve the City's goals. The related Work Plan projects are:

- Gresham Competitiveness
- Legislative Priorities
- Marketing Gresham
- Future of City-Owned Facilities -- 150 W Powell Blvd Building
- Youth Services
- Regional / Multnomah County Issues
- Small Business Assistance / New Alternatives

The City's commitment to **Practicing Sustainability** is demonstrated through a wide variety of initiatives and projects that protect and enhance the natural environment. From developing innovative green street standards to managing the urban forest, Gresham understands how to develop in ways that protect the natural processes that we depend on for life, sustenance and inspiration. The related Work Plan projects are:

- Hogan Butte Nature Park
- Transportation System Plan Update
- Natural Resource Opportunities
- Long-Term Revenue Roadmap – Phase Two
- Nadaka Nature Park & Gardens

The complete 2013 Council Work Plan along with project updates and related information can be found on the Mayor and Council page of the City's website.

BUDGET STRUCTURE

Fund Structure

The City's budget for fiscal year 2013/14 is currently organized into a total of 42 separate funds. A fund is a means to separately track and account for financial information and to demonstrate that revenues and expenditures are balanced. The fund records the receipt of specific revenues and tracks related expenditures. The use of separate funds allows for greater management, tracking and oversight of specific funding sources related to programs, projects, and activities. This in turn allows for timely access to information needed for decision-making, and helps ensure accountability and appropriate use of specific revenues.

The 42 funds are grouped into six primary categories, based on their purpose, function and particular characteristics. Each category is displayed as a separate section within this document. The categories included are:

- General Fund and Police, Fire and Parks Fund
- Business Funds
- Infrastructure Funds
- Central Support Funds
- Special Revenue and Non-Operating Funds
- Capital Funds

Department Structure

The City is also organized into separate departments. A department is an organizational unit that is responsible for a major operational function. There are eleven departments in the City; however, one of these is displayed as two separate departmental units to provide clarity in functions. The departments included in the adopted budget are:

- Office of Governance & Management
  - Governance
  - City-wide Services
- City Attorney's Office
- Finance & Management Services
- Information Technology
- Police
- Fire & Emergency Services
- Urban Renewal Administration
- Urban Design & Planning Services
- Community Development Services
- Economic Development Services
- Environmental Services

Further details regarding each of the City's Departments may be found at the beginning of the *Expenditure Information* section within this document.

Fund/Department Crosswalk

The Adopted Budget document displays information both by fund and by department. The following list shows the funds by category and displays which departments operate in each fund:

General Fund and Police, Fire and Parks Fund

Fund	Department
General	• Police • Fire and Emergency Services • Community Development Services • Economic Development Services • Environmental Services (Parks)
Police, Fire and Parks (New)	• Police • Fire and Emergency Services • Environmental Services (Parks)

Business Funds

Fund	Department
Rental Inspection	• Community Development Services
Urban Design & Planning	• Urban Design & Planning Services
Building	• Community Development Services
Urban Renewal Support	• Urban Renewal Administration

BUDGET STRUCTURE

Infrastructure Funds

Fund	**Department**
Transportation	• Environmental Services
Streetlight	• Environmental Services
Infrastructure Development	• Environmental Services
Water	• Environmental Services
Stormwater	• Environmental Services
Wastewater	• Environmental Services

Central Support Funds

Fund	**Department**
Facilities & Fleet Management	• Finance & Management Services • Fire & Emergency Services
Workers' Compensation	• City Attorney's Office
Information Technology	• Information Technology
Liability Management	• City Attorney's Office
Equipment Replacement	• Finance & Management Services
Legal Services	• City Attorney's Office
Utility Financial Services	• Finance & Management Services

Administrative Services	• Office of Governance & Management
	  ○ Governance
	  ○ City-wide Services
	• Finance & Management Services

Special Revenue & Non-Operating Funds

Fund	Department
System Development Charge	• Non-Departmental
Grants	• Non-Departmental
Dedicated Stimulus	• Police • Urban Design & Planning Services • Environmental Services
Dedicated Revenue	• Community Development • Environmental Services
Designated Purpose	• Office of Governance & Management • City-wide Services • Police • Fire and Emergency Services • Urban Design & Planning Services • Community Development Services • Economic Development Services • Environmental Services
General Government Debt	• Non-Departmental
City Backed Urban Renewal Debt	• Non-Departmental
Pension Bond Debt Service	• Non-Departmental
Water Debt Service	• Non-Departmental
Stormwater Debt Service	• Non-Departmental
Wastewater Debt Service	• Non-Departmental
Gen Obligation Bond Debt (Closed)	• Non-Departmental (included for historical purposes)
Springwater Debt (Closed)	• Non-Departmental (included for historical purposes)
Local Improvement Debt (Closed)	• Non-Departmental (included for historical purposes)

City Hall Debt (Closed)	• Non-Departmental (included for historical purposes)
Downtown Economic Improvement (Closed)	• Finance & Management Services (included for historical purposes)

Capital Funds

Fund	**Department**
Footpaths and Bike Routes	• Non-Departmental
Park	• Non-Departmental
Public Facility Improvement	• Non-Departmental
General Development Capital Improvement	• Non-Departmental
Transportation Construction	• Non-Departmental
City UR Capital Improvement	• Non-Departmental
Water Construction	• Non-Departmental
Stormwater Construction	• Non-Departmental
Wastewater Construction	• Non-Departmental
City Facility Capital Improvement	• Non-Departmental
IT System Replacement	• Non-Departmental
Local Improvement District (Closed)	• Non-Departmental (included for historical purposes)

Summary Fund Information

Each fund contained within the budget must be balanced. That is, total requirements must match total resources. Information is displayed in a consistent manner for each fund. All information is shown for four years – audited data from the two most recently completed years (labeled Actual), the revised budget for the current year, the proposed budget for the upcoming year, the approved budget for the upcoming year and the last column is the City Council adopted budget for the upcoming year.

The top section of the reports shows “Resources”. These are grouped into categories based on the type and/or source of revenue. Next the reports show “Requirements”. These are grouped into two main categories – the first section shows requirements or expenditures allocated to individual departments.

These are often collectively referred to as Operating Expenses. The second section shows non-departmental items including: capital projects, transfers between funds, debt service, contingencies, and unappropriated amounts.

Standardized Budget Reports

Oregon budget law determines the information that is required to be presented in a budget, and prescribes the format for data presentation. The example below explains the information presented in the standardized budget reports.

Budget Report Format

NOTE: All tables in the adopted budget present the same four year columns in format prescribed by Oregon Budget Law.

Resources	Actual	Actual	Revised Budget	City Manager Proposed	Budget Committee Approved	City Council Adopted
110 General Fund						
Taxes			28,046,100			0
Licenses and Permits			331,000			0
Intergovernmental Revenue	7,983,910	7,982,089	7,877,700			0
Charges for Services	297,697	243,115	207,800	203,100	0	0
Utility License Fees	6,973,968	6,808,352	8,868,000	8,962,000	0	0
Interest Income	81,742	103,831	50,000	75,000	0	0
Miscellaneous Income	142,406	152,206	72,300	74,600	0	0
Interfund Transfers	533,486	696,299	547,100	561,050	0	0
Internal Service Charges	411,083	612,854	665,142	676,723	0	0
Other Resources/ Loan Pro	5,332,095	0	0	0	0	0
Beginning Balance	6,349,255	8,681,276	6,233,000	6,129,000	0	0
Total General Fund		342	52,898,142	53,551,773	0	0
Requirements						
Police	21,481,952	22,473,936	24,069,093	25,001,360	0	0
Fire and Emergency Svcs	14,777,824	15,961,719	16,555,432	16,935,869	0	0
Community Development	836,365	965,430	964,415	965,028	0	0
Economic Development Srvc	480,878	642,641	849,642	808,296	0	0
Environmental Services	2,019,285	1,977,522	2,335,471	2,355,504	0	0
Total	39,596,304	42,021,248	44,774,053	46,066,057	0	0
Interfund Transfers	2,196,735	3,309,381	2,969,833	3,024,425	0	0
Contingency	0	0	673,000	691,000	0	0
Debt Service				0	0	0
Unappropriated				01	0	0
Total	15,549,222	11,040,094	8,124,089	7,485,716	0	0
	55,145,526	53,061,342	52,898,142	53,551,773	0	0

Actual: Audited data from prior fiscal year

Revised Budget: Includes budget adjustments through supplemental budgets or council resolution

Requirements: Includes salaries, supplies and support charges

Contingency: Budgeted amount to cover unforeseen events; must be authorized by Council

Unappropriated: The fund balance: resources minus requirements

Interfund Transfers: Transfers from one fund to another; purposes described in separate report "Description of Interfund Transfers"

Actual Resources and Requirements

Budgeted Estimates

BUDGET DEVELOPMENT PROCESS

Budget Process

Key steps related to the budget development process are described below.

Process Design – July/August

- Review & evaluate prior year's process
- Establish outline of process for the upcoming year

Fund Evaluation & Financial Forecasting – September/October

- Review year-end close information
- Evaluate financial status of each fund
- Develop preliminary revenue forecasts for all funds

Develop Budget Proposals – November/December/January

- Departments complete their estimates of next year's operating costs
- Department proposals are adjusted based on finalized revenue forecasts and other funding constraints
- Capital projects are developed

Balance Funds and Finalize Proposed Budget – February/March

- Capital Improvement Program is reviewed by Planning Commission
- Proposed budget prepared
- First year of 5-year CIP is incorporated into annual budget

Budget Committee deliberates on Proposed Budget - April

- The Budget Committee consists of all seven elected City Council members and seven citizens appointed by the Mayor
- The public is invited to all Budget Committee meetings
- Budget Committee may make changes to Proposed Budget
- Budget Committee meetings also review the first year of the 5-year CIP
- Budget Committee makes revisions and approves budget

Approved Budget sent to the Tax Supervising and Conservation Commission - May

- Most local governments in Multnomah County send their approved budget to the Tax Supervising and Conservation Commission to review for compliance with Oregon budget law.
- Commission certifies compliance with state budget law
- Reviews accuracy of information

Finance Committee considers "housekeeping" adjustments to budget – May/June

- The Finance Committee is made up of seven citizens on Budget Committee
- All Finance Committee meetings are public meetings
- Makes recommendation to Council regarding housekeeping adjustments

Council adopts budget and 5-Year Capital Improvement Program - June

- Public hearing for citizen comments prior to adopting budget
- Public hearing and an enactment reading for final adoption of the 5-year CIP
- Adopted Budget includes housekeeping recommendations

Budget Implementation - July

- All local governments in Oregon begin their fiscal year on July 1
- Budget is implemented as adopted

Budget Amendment – During fiscal year, as needed

- Amendments may occur if authorized by action of the City Council
- Council resolution may revise transfers among appropriations in the same fund or may authorize transfers from the General Fund to another fund
- Supplemental budget is required to spend unanticipated revenues or to create a transfer from funds other than the General Fund
- Some adjustments require a public hearing to be held by City Council

Significant Changes

Police, Fire and Parks Fund

On December 4, 2012, the Gresham City Council passed a 17-month temporary fee to support public safety and parks. The Police, Fire and Parks Fund was created in February 2013 through the supplemental budget process. Revenue information related to this fund can be found in the *Revenue Information* section in this document. Expenditure information related to this fund can be found in the *General Fund and Police, Fire and Parks Fund* section in this document. Information is shown in a summary format with the General Fund to present budgetary information for the public safety and parks programs as a whole, but also at an individual fund level illustrating the support provided to these programs from the fee revenue.

Proposed Debt Issuance

The fiscal year 2013/14 Adopted Budget includes a framework to accommodate a debt issuance anticipated for the summer of 2013. This proposed debt issuance provides an opportunity for the City to save money by refinancing some existing debt. In addition, by pursuing a combined issuance, other pressing capital replacement needs can be addressed while minimizing overall debt issuance costs. It is anticipated that the interest rate for this debt package will be 2.5% or less. The combined issuance affects several funds in the City's budget, and causes the fiscal year 2013/14 budget to appear larger than normal. In some cases, because of fund accounting requirements, the debt proceeds are transferred to another fund for actual expenditure.

The proposed debt issuance is comprised of the following six components:

Item	Purpose	Issuance Amt	Funds Involved
Wastewater	Refinance four existing loans.	$ 7.44 million	Wastewater Debt Service Fund [1] Wastewater Fund [2]
Special Public Works	Refinance one existing loan.	.85 million	SDC Fund [1] General Govt Debt Svc Fund [1] General Fund [2]
Fire Engines	Purchase three fire engines.	1.67 million	General Fund [1, 2] Equipment Replacement [3]
Public Safety Roof	Replace the Public Safety Building Roof	.76 million	City Facilities Capital Fund [1] Facilities and Fleet Fund [2]
Streetlights	Replace streetlights and a portion of the pole inventory.	7.61 million	Streetlight Fund [1, 2] Transportation Const. Fund [3]
General Fund City Hall Debt	Refinance General Fund portion of City Hall Debt borrowed from Equipment Replacement Fund in fiscal year 2012/13	1.93 million	General Fund [1, 2] Equipment Replacement [3]
		$20.26 million	Total Issuance

[1] Principal [2] Debt Issuance Costs [3] Transfer for Expenditure

Program Structure

Several reorganizations occurred during the last two years. The resulting changes are reflected in the fiscal year 2013/14 adopted budget, however these changes will limit the ability to readily make comparisons between specific areas within the four years of data displayed in this document. Resulting organizational changes that occurred will first appear in the budget document in the following fiscal year (i.e. changes that occurred in 2012/13 will first appear in the 2013/14 proposed budget column). In order to help clarify the net results of the changes, some details are described below.

2012/13 Organizational Changes:

Community Revitalization

The Community Revitalization function was reconfigured and relocated to a different department. This change has an impact on two departments within the same fund.

Changes by Department

Personnel and related materials and services expenditures, as well as CDBG and HOME grants, have been moved from Urban Design and Planning Services to Community Development Services.

Changes by Fund

All changes occurred within the Dedicated Revenue Fund.

Risk Management

Risk Management personnel expenditures have been relocated to the Workers' Compensation and Liability Management functions to better reflect the cost of these programs and more accurately distribute those costs to operating departments.

Changes by Department

All changes occurred within the City Attorney's Office.

Changes by Fund

Personnel expenditures have been moved from Legal Services to Workers' Compensation and Liability Management Funds.

2011/12 Organizational Changes:

City Auditor

The city audit function was reconfigured and relocated in a new division, Compliance Office. This change has an impact on two departments within the same fund.

Changes by Department

Personnel and related materials & services expenditures have been moved from City Auditor to Office of Governance & Management.

Changes by Fund

All changes occurred within the Administrative Services Fund.

2010/11 Organizational Changes:

GIS/Mapping Program

Consolidation of the Geographic Information System (GIS)/Mapping Program with Information Technology has an impact on two departments and two funds.

Changes by Department

Personnel and related materials & services expenditures have been moved from Environmental Services to Information Technology.

Changes by Fund

Personnel and related materials & services expenditures have been moved from the Infrastructure Development Fund to the Information Technology Fund.

Budget & Financial Planning

Budget and financial planning and analysis functions have been consolidated into a single group within the Office of Governance and Management. This change impacts multiple departments and funds.

Changes by Department

Personnel and related materials & services expenditures have been moved from the following departments: Police, Fire, Community Development, Environmental Services, and Finance & Management Services.

To the following department: Office of Governance & Management (City-wide Services).

Changes by Fund

Personnel and related materials & services expenditures have been moved from the following funds: General, Transportation, Rental Inspection, Building, Water, Stormwater, Wastewater, Utility Financial Services, and Administrative Services (Finance & Management Services Department).

To the following fund: Administrative Services (City-wide Services).

Communications

Communication functions have been consolidated into a single group within the Office of Governance and Management. This change impacts multiple departments and funds.

Changes by Department

Personnel and related materials & services expenditures have been moved from the following departments: Community Development, Environmental Services, Office of Governance & Management (City Administration).

To the following department: Office of Governance & Management (City-wide Services).

Changes by Fund

Personnel and related materials & services expenditures have been moved from the following funds: General, Transportation, Building, Water, Stormwater, Wastewater, Information Technology, Administrative Services (City Administration).

To the following fund: Administrative Services (City-wide Services).

Human Resources, Office of Neighborhoods and Community Engagement (ONCE), and Mediation

These three functions have been transferred as programmatic units to City-wide Services from the Governance group within Office of Governance and Management.

Changes by Department

Personnel and related materials & services expenditures have been moved from Office of Governance and Management to City-wide Services.

Changes by Fund

All changes occurred within the Administrative Services Fund.

Department Structure

In order to better display the various functions now included within the Office of Governance & Management, the department is now being shown as two separate groups within this document. The two groups are:

- Governance
  - Only these functions are shown in the OGM department line in the budget starting in fiscal year 2011/12. Previously some of the Citywide Services and Urban Renewal Administration functions were also included in this department in the budget.

- City-wide Services
    - These functions are shown as a new department starting in fiscal year 2011/12

Urban Renewal Administration is now being shown as a separate department. It had previously been included as a division with the Office of Governance & Management.

- These functions are shown as a new department in the budget for fiscal year 2011/12

Line-Item Structure

For consistency with the department structure described above, the internal service charges for the Administrative Services Fund are now shown as four separate items instead of three starting in FY 2011/12.

These line-items are:

- City Administration – now includes OGM/Governance
  Some of the reduction in this line-item in FY 2011/12 is the result of some functions moved to the City-wide Services line-item

- City-wide Services – now includes Human Resources, Office of Neighborhoods and Community Engagement, Mediation, Budget & Financial Planning, and Communications
  This line-item will show an increase in FY 2011/12 as a result of functions moving from the City Administration and Financial Services line-items. In addition, some expenditures now included in this line-item were previously budgeted in the General and other funds.

- Financial Services – now includes Finance & Management Services functions such as accounting, payroll, accounts payable and receivables.
  Some of the reduction in this line-item is the result of some functions moved to the City-wide Services line-item

- General Support Services – includes purchasing, bid processes, and general support for unemployment insurance and postage.
  This line-item does not reflect any organizational changes.

BUDGET COMPARISON

HOW DOES THE FY 2013/14 BUDGET DIFFER FROM THE FY 2012/13 BUDGET?

All Funds Combined

- Many changes between the fiscal year 2013/14 and fiscal year 2012/13 budgets are the result of a debt issuance proposed for the summer of 2013. The debt issuance is intended to take advantage of current low interest rates to refinance existing debt, reducing future costs. By pursuing a combined issuance, critical capital replacement needs such as purchasing fire engines and replacing streetlight fixtures can be addressed while minimizing overall debt issuance costs. While this is a long-term cost saving measure, properly budgeting and accounting for the debt results in larger than normal increases to almost all budget categories. Capital expenditures and non-operating categories such as interfund transfers and debt service show the most impact, but the operating budget is also affected.

Staffing Level

- Total budgeted staff in FY 2013/14 increased by a net of one FTE or a year over year increase of 0.2%.

Operating Budget

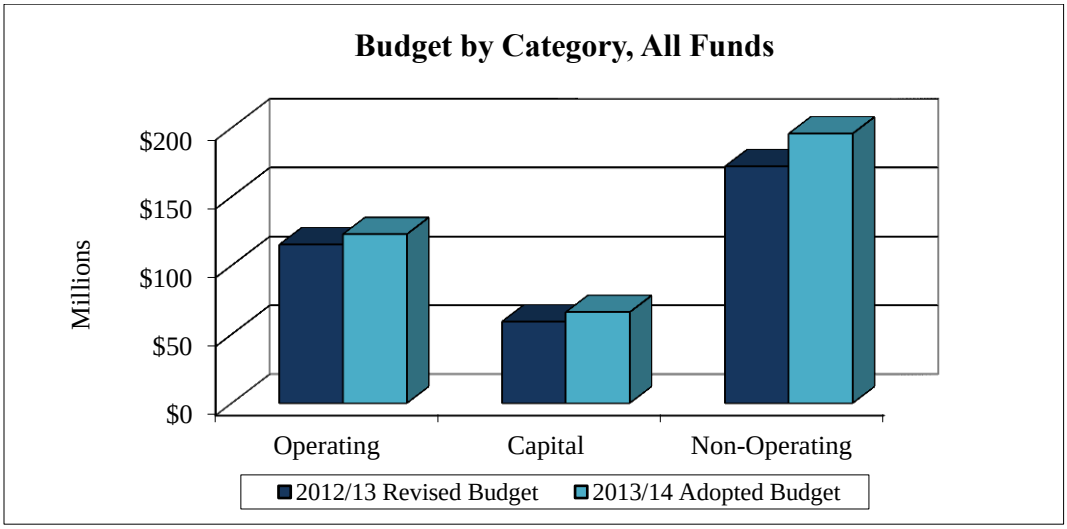
- The adopted operating budget for fiscal year 2013/14 is $122,645,495. This is an increase of 6.6%, or $7,558,700, from last year's revised operating budget of $115,086,795. Almost $2 million of that increase is related to equipment replacement needs, including the purchase of fire engines.

Capital Expenditure Budget

- Capital spending increased by 11.4%, or $6,741,250. The fiscal year 2013/14 capital budget is $65,982,390 compared to last year's revised budget of $59,241,140.

Non-Operating Budget

- The non-operating budget increased by 13.8% or $23,791,117, from $171,904,099 to $195,695,216. The non-operating category includes debt service and other fund requirements, including interfund transfers, contingency, and reserves.



Resources and Requirements All Funds

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Taxes	27,450,116	28,112,649	28,200,100	29,239,000	29,239,000	29,239,000
Licenses and Permits	2,119,377	2,254,925	2,244,900	1,816,400	1,816,400	1,816,400
Intergovernmental Revenue	32,973,482	29,528,281	43,235,452	45,037,450	45,037,450	45,051,471
Charges for Services	35,517,403	36,373,829	38,283,785	42,237,100	42,237,100	42,237,100
Utility License Fees	7,980,452	8,936,935	10,153,000	9,210,100	9,210,100	9,210,100
Interest Income	1,959,579	1,357,485	1,808,657	2,050,573	2,050,573	2,050,573
Miscellaneous Income	1,505,572	1,720,388	1,198,330	1,213,101	1,213,101	1,213,101
Contributions and Donatio	17,210	0	0	0	0	0
Interfund Transfers	38,338,750	27,217,904	57,436,854	61,195,338	61,195,338	61,203,938
Internal Service Charges	23,973,972	23,165,541	22,374,033	23,447,902	23,447,902	23,447,902
Other Resources/ Loan Pro	3,330,214	3,796,158	16,414,482	36,992,050	36,992,050	36,892,050
Beginning Balance	148,954,615	138,846,948	124,882,441	131,884,087	131,884,087	131,994,087
Total Resources	324,120,742	301,311,043	346,232,034	384,323,101	384,323,101	384,355,722
Requirements						
Office Governance & Mgmt	3,551,390	1,196,120	1,513,259	1,696,727	1,697,429	1,697,429
City Attorney Office	3,011,728	3,032,067	3,243,751	3,429,765	3,429,765	3,429,765
Office of City Auditor	130,121	122,481	0	0	0	0
Finance and Mgmt Svcs	8,919,495	8,100,728	8,529,934	10,792,727	10,792,727	10,792,727
Information Tech	1,962,426	2,459,942	2,715,640	2,772,199	2,772,199	2,772,199
City-wide Services	0	2,785,899	3,020,226	3,369,118	3,369,118	3,374,539
Police	23,797,209	24,260,766	27,003,321	28,561,227	28,561,227	28,561,227
Fire and Emergency Svcs	15,980,208	16,568,833	17,292,584	19,197,542	19,197,542	19,197,542
Urban Renewal	0	1,358,294	1,764,242	1,480,978	1,480,978	1,480,978
Urban Design & Planning	4,763,971	3,579,594	5,229,810	2,360,947	2,360,947	2,360,947
Community Development	4,640,698	3,892,554	3,893,528	6,093,636	6,093,636	6,010,036
Economic Development Srvc	642,641	735,526	1,072,296	1,242,346	1,242,346	1,242,346
Environmental Services	36,151,037	36,959,619	39,808,204	41,648,283	41,648,283	41,648,283
Total Operations	103,550,924	105,052,423	115,086,795	122,645,495	122,646,197	122,568,018
Capital Improvement Proje	20,731,714	18,141,936	59,241,140	65,982,390	65,982,390	66,092,390
Interfund Transfers	38,338,748	27,217,904	57,436,854	61,195,338	61,195,338	61,203,938
Contingency	0	0	7,777,436	8,042,402	8,041,700	8,054,400
Debt Service	20,077,408	11,934,438	16,085,646	22,192,662	22,192,662	22,172,162
Unappropriated	138,846,948	136,564,342	83,030,163	97,603,104	97,603,104	97,603,104
Other Requirements	2,575,000	2,400,000	7,574,000	6,661,710	6,661,710	6,661,710
Total Non-operating	220,569,818	196,258,620	231,145,239	261,677,606	261,676,904	261,787,704
Total Requirements	324,120,742	301,311,043	346,232,034	384,323,101	384,323,101	384,355,722

The "All Funds" display shows a combined view of all budgeted revenues and expenses. It should be noted however that most proceeds are dedicated to a specific service, function or project and cannot be used for other purposes. In addition, because of fund accounting requirements, certain revenues and expenses such as interfund transfers are duplicated or triplicated in this summary. The magnitude of that double counting combined with other one-time events limits the usefulness of year-to-year comparisons.

FUND STATUS OVERVIEW

GENERAL FUND AND POLICE, FIRE & PARKS FUND

General Fund

The adopted budget is consistent with a multi-year plan established in fiscal year 2011/12 with a three-pronged approach of service reductions, cost containment, and new revenues. Following services reductions in fiscal year 2011/12, and new resources adopted in fiscal year 2012/13 to maintain core services, fiscal year 2013/14 is focused on cost containment measures improving efficiency through targeted investments.

Property tax revenues are expected to increase moderately primarily due to increases in assessed values as real market values start to recover from recent declines. Business income taxes are predicted to increase, which is a strong signal from the business community of economic upturn.

Decreased utility license fee revenues reflect the still pending legal proceedings related to the utility license fee increases adopted in 2011. This ruling is under appeal through the courts and the outcome will be appropriately reflected in upcoming budgets.

The adopted budget meets all financial policies related to beginning balance and contingency. Restoration of the rainy day reserve is not yet practicable. Any forecasted fund balance that exceeds minimum requirements at the end of fiscal year 2013/14 is required to help fund services into fiscal year 2014/15. Forward-looking discussions need to occur regarding the fundamental General Fund services to be provided in the future.

Police, Fire and Parks Fund

This fund has been collecting revenue since February 2013. These funds are needed to help maintain critical public safety and parks services in fiscal 2013/14. Financial forecasts based on actual billings to date show that the revenue is expected to meet the original estimates. Public safety and parks programs expenditures have been budgeted in the fund. The fee is expected to support approximately 20 FTE for police, 12 FTE for fire, and 2 FTE for parks.

BUSINESS FUNDS

Rental Inspection

Revenues are projected to decrease in the adopted budget as a result of the recent reduction to the inspection fee. The adopted budget reflects organizational changes while maintaining the current level of inspection activity for 2013/14. Overall, services at this level are not expected to be sustainable for the long term.

The adopted budget includes an assumption that indexing fees for the cost of inflation commences again in fiscal year 2013/14. Near-term revenues are projected to be virtually flat due to the inactivity in new rental housing development.

Urban Design & Planning

Service revenues are projected to grow moderately reflecting improving economic conditions in the development community. Development related resources are not predicted to return to pre-recession averages within the next three to five year horizon. Fee revenues declined approximately 70% since fiscal year 2007/08 and, while slowly recovering, are projected to remain at historically low levels for some time to come.

The adopted budget for fiscal year 2013/14 allows for planning related activity to continue at current service levels, following reductions that took place during fiscal year 2011/12. Services at this level are sustainable over a three to five year horizon with the assumption of stable, ongoing General Fund support.

The forecast assumes indexing of fees to the cost of inflation commences again in the future. Partially due to the downturn in construction and development activities throughout the city, and the continuing low level of fee and development related revenues, the fiscal year 2013/14 budget for the Urban Design and Planning Fund expects to receive approximately 85% of its operating resources from other operating funds within the city, primarily the General Fund.

Building

This program is designed to be self-supporting with development related fees and charges. Fee revenues, however, have decreased approximately 60% from pre-recession times. Revenues are projected to continue to decline in fiscal year 2013/14, reflecting an unexpected lull in an otherwise sluggish level of construction activity. Activity is then expected to begin to grow at a moderate pace over the next few years; however, a rebound to pre-recession revenues is not expected within a three to five year horizon. New this fiscal year are intergovernmental revenues reflecting payments for building staff temporarily assigned to other jurisdictions.

The programs within the Building Fund will require close monitoring and may require mid-year adjustments in fiscal year 2013/14 to ensure expense levels are proportional with resources on an ongoing sustainable level. However, even this level of inspection services may not be sustainable over a three to five year horizon if development activity does not recover.

The forecast assumes fee indexing occurs and a modest level of development activity is underway. The adopted budget includes funding for temporary services to address any specialized or peak demands that may occur.

Urban Renewal

Tax increment revenue has been moderating due to the overall economic condition in comparison to pre-recession trends. Consequently, this has resulted in lower revenue projections than were seen in pre-recession forecasts. These trends are not unique to the Rockwood-West Gresham area; they are both regional and national.

The decline in real market value in conjunction with lackluster development activity in particular has resulted in limited growth in assessed value which will require close management of resources over the next few years. The adopted budget for fiscal year 2013/14 reflects program modifications reflecting these limited resources for operations and programs. While this operational level can likely be maintained for the next few years, it is probable there will be very limited funding into the future for development support and capital programs. Careful consideration of projects and programs will be needed.

INFRASTRUCTURE FUNDS

Transportation

Revenues for the Transportation Fund are projected to moderately increase in fiscal year 2013/14, reflecting an expected improving economic condition across the state. The trend for Transportation revenue is fairly flat over time primarily due to population and economic growth being offset by gains in fuel efficiency. However, over the long haul these revenues do trend upward, primarily due to legislative actions.

As a result, resources in fiscal year 2013/14 and for the next few years approximately match the existing service level expenses; a substantial or sustained increase in service levels should not be expected.

The adopted budget allows Transportation operations to continue at current service levels in fiscal year 2013/14. Overall services at this level are expected to be sustainable for at least a three to five year horizon. The capital budget for the upcoming fiscal year returns pavement preservation work to a more customary funding level in comparison to fiscal year 2011/12.

Transportation grant funds are not expected to be as accessible in the future as financial pressure at the state and federal levels and local competition for funding will likely limit resources. Funds used to match or leverage grants, especially system development charges, are also expected to be limited over the next three to five year horizon. The continued use of short term debt for the growth component of capital projects is proposed in order to bring greater predictability to project timing and to have funds available for grant matches. The debt incurred is expected to roll into long term financing within the next three to five years. This approach is expected to ease cash flow volatility without negatively impacting other transportation work.

Streetlight

Utility license fee revenue consisting of electric and natural gas license fees is expected to decline slightly from fiscal year 2012/13 budgeted resources, continuing a trend of a relatively flat level of funding. Revenues are expected to be sufficient to fund operating expenses in fiscal year 2013/14.

Loan proceeds and an associated interfund transfer to the Transportation Construction Fund in fiscal year 2013/14 reflects funding for the capital replacement of streetlight fixtures and poles to take advantage of LED technology.

The LED project will result in significant savings in electricity costs associated with operation of the streetlight system. The project is expected to stabilize the Streetlight program finances which were under pressure due to rising costs.

Infrastructure Development

This program which supplies engineering and inspection services to private and city construction projects is partially self-supporting with development related fees and charges. Development related activity and the related service revenues for fiscal year 2013/14 are expected to be a fraction of historic trends. These activity levels are not predicted to return to pre-recession levels in the three to five year horizon. Revenues from inspection of City projects have increased in recent times, but are likely to decline as federal stimulus and grant funded projects wind down.

Positions eliminated over the past few years are not expected to return in the near future. The present level of development activity will be closely monitored to ensure inspection services can be sustainable over a three to five year horizon.

The forecast assumes fee indexing occurs and a modest level of development activity will return in the next few years.

Water

Budgeting for resources and expenses of drinking water services is contained in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long term rate and financial plans, and an annually adopted five year capital plan.

Current service levels for the Water utility are sustainable for the planning horizon assuming routine rate increases are enacted. Naturally occurring consumer conservation and the continuing sluggish economy are expected to dampen system revenue growth in fiscal year 2013/14. Revenue growth is expected to be lower than any proposed rate increase due to declining water use.

Interest and system development charge revenues continue to be significantly less than pre-recession trends. Interest earnings fund an important portion of asset replacement capital.

Operating expenditures show a moderate increase in fiscal year 2013/14 due in part to increased wholesale water costs. Use of cost containment features of the water purchase contract with the City of Portland, and the use of well water has resulted in a much lower than average expense growth rate in wholesale water costs over the last few years. However, Portland water purchase costs are trending up again as additional cost containment options become less available.

Capital debt expenses are switching from an intense use of intergovernmental notes (such as loans from the State of Oregon) to more traditional debt instruments. The use of short term debt, which will be rolled into installment financing in three to five years, will be funding a number of growth and maintenance capital projects.

Growth related construction activity and system development charge revenue for debt payment will be constrained for some time to come due to the decline in construction and development related resources. In particular, the ability to increase support of growth related activities without affecting rates will be quite limited due to the down turn in system development charge revenues.

Routine annual rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably while avoiding unexpected sharp increases in rates in the future. While increases did not occur in two out of the past four years, a proposal for fiscal year 2013/14 is being finalized.

Stormwater

Budgeting for resources and expenses of stormwater services is contained in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long term rate and financial plans, and an annually adopted five year capital plan.

Rate revenues are expected to be stable and within normal parameters for fiscal year 2013/14. Little growth above what would be expected from rate increases is expected due to ongoing lethargic development activities.

Interest and system development charge revenues continue to be significantly less than pre-recession trends. Interest earnings fund an important portion of asset replacement capital. Current service levels are maintained for stormwater operations in fiscal year 2013/14 with an assumed rate increase. Increasing regulatory requirements, particularly in natural resources protection is placing pressure on operating expense containment.

A major focus of the capital program in fiscal year 2013/14 will be the continuance of an underground injection control project, a requirement of the Oregon Department of Environmental Quality. This work is funded by a no-interest loan from the State.

Growth related construction activity and system development charge revenue for debt payment will be constrained for some time to come due to a lack of private development related resources. In particular, the ability to increase support of growth related construction activity without affecting rates will be limited due to the down turn in system development charge revenues.

Annual moderate rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably while avoiding unexpected sharp increases in rates in the future. While increases did not occur in two of the past four years, a proposal for fiscal year 2013/14 is being finalized.

Wastewater

Budgeting for resources and expenses of wastewater services is contained in three funds; an operating, a construction, and a debt fund. Funding decisions are guided by long term rate and financial plans, and an annually adopted five year capital plan.

System resources are expected to be stable and within normal parameters for fiscal year 2013/14. The continuing sluggish economy is expected to continue to constrain resource growth in fiscal year 2013/14.

Current service levels for the wastewater utility are sustainable for the planning horizon assuming customary rate increases are enacted. Little growth above what would be expected from rate increases is expected due primarily to stable but sluggish commercial activities.

Contractually required cash flows for bond payments are expected to be at minimal levels due primarily to the prolonged economic conditions. Interest and system development revenues are significantly reduced due to the economy. Interest earnings fund an important portion of asset replacement capital.

Capital expenses related to maintenance and replacement of aging infrastructure are the primary construction projects for fiscal year 2013/14, and are expected to continue for some years to come. Resources to fund growth related construction activity and system development charge revenue for debt payment is expected to be extremely constrained for some time to come. Reserves originally set aside for construction are now targeted for installment debt. The ability to maintain payment of existing debt without effecting customer rates has been significantly affected by declining interest earnings and system development charge revenue.

System development charge revenues which are wholly directed to repay growth related debt are running significantly under pre-recession trends and are not expected to return in the foreseeable future.

Annual moderate rate increases are anticipated in the financial plans of this utility to ensure that high quality services can be provided efficiently and reliably, and debt covenants meet, while avoiding unexpected sharp increases in rates in the future. While increases did not occur in two out of the past four years, a proposal for fiscal year 2013/14 is being finalized.

SUPPORT FUNDS

The adopted budget for fiscal year 2013/14 reflects the continuing trend of focused strategies for broad based cost containment. The majority of support related activity is expected to continue at current service levels following a series of reductions that took place during fiscal year 2011/12. The adopted budget reflects an

increase in Human Resources, replacing one and a half positions to meet service demands and employment obligations; and the conversion of a limited-term mechanic position to a permanent position to provide fleet maintenance services. The adopted budgets for the Liability and Workers' Compensation funds continue budgeting for expected claim expenses and maintain reserves at levels consistent with annual actuarial studies and state requirements.

Reserves related to replacing vehicles and large equipment are proposed to be increased with a fiscal year 2013/14 debt issue to purchase fire engines and to replace funds drawn down in order to realize savings from the early payoff of the city hall debt obligation. These actions do not impact other scheduled replacements.

SPECIAL REVENUE & NON-OPERATING FUNDS

The prolonged slump in development activities continues to suppress System Development Charge revenues, keeping them significantly under historical patterns. Current forecasts indicate that these revenues have stabilized for the present but are not expected to return to pre-recession levels within the next three to five year horizon.

Grant resources are decreasing in fiscal year 2013/14. For the long term, grants are expected to generally become increasingly limited based on expected funding constraints at the State and Federal levels. In particular, CDBG and HOME programs will require close monitoring as recent information from federal sources indicates these resources should be considered volatile. They may require adjustments, increases or decreases, to align program services with resources.

Changes in the City's debt service funds reflect the refinancing of wastewater debt to take advantage of low interest rates and the issuance of debt for a variety of purposes described in more detail in other sections of this document.

The budget reflects an increased usage of short term debt through a line of credit. This short term debt financing is primarily used for Urban Renewal projects, but is also assumed for Transportation and Water capital projects in the adopted budget.

CAPITAL FUNDS

The fiscal year 2013/14 budget for capital funds reflects the continuation of projects started but not completed in fiscal year 2012/13, as well as, a number of proposed new projects.

In the near term, many projects help ensure reliable and efficient services can be provided now and into the future by focusing on repair and maintenance of existing facilities and compliance with regulatory requirements.

An appropriation is budgeted for the General Development Fund for fiscal year 2013/14. This allows system development charge credits to be issued if private developers construct qualifying public infrastructure needed to serve the Pleasant Valley area.

In the long term the continued stagnation in System Development Charge revenues has impacted the funding in several of the capital funds. As a result many growth related projects continue to be deferred either due to a decline in the need to expand infrastructure to accommodate development or the limited funding available for growth related projects.

The usage of short term debt through a line of credit is assumed within the adopted budget in certain capital funds. This allows needed projects to continue without being delayed by the uncertain cash flow from growth related revenues.

FINAL BUDGET ADJUSTMENTS

The following is an explanation of the amounts and justifications for the adjustments in appropriations approved by the City Council as part of the FY 2013/14 budget adoption. The overview is organized by budget adjustment and summarizes the related fund impacts.

1) Budget Adjustments Related to Communications Grant Award

In spring 2013, the Communications Department applied for and was awarded a grant to purchase video equipment from the Mt Hood Cable Regulatory Commission. The purpose of this grant is to increase the awareness Gresham residents have of what their local government does and how they can be involved. The project title is "Getting to Know Gresham." This item is requesting appropriation of the grant.

Budgetary Effect

Administrative Services Fund impact:

Resources:	
Intergovernmental Revenue	$ 5,421
Requirements:	
City-wide Services - Communications	$ 5,421

2) Budget Adjustments for Community Development Block Grant (CDBG) and HOME Awards

The CDBG and HOME program allocations included in the Approved Budget were based on preliminary information regarding available funding. This adjustment aligns the budget with the CDBG and HOME action plans adopted by City Council on May 7, 2013.

This adjustment recognizes $8,600 of previously unallocated funds and reduces the general government debt interest allocation for section 108 loans, decreases the amount in the Designated Purpose Fund, increases the amount going to the Park CIP, as well as, aligning other project expenditures in the Dedicated Revenue Fund consistent with the action plan.

It should be noted that, due to the delay in the award announcements this year this adjustment is based on the anticipated allocations for these programs. When the final awards are known further budgetary adjustments may be needed.

Budgetary Effect

Grants Fund impact:

Resources:	
Intergovernmental Revenue	$8,600
Requirements:	
Transfer Out - To Dedicated Revenue	($60,900)
Transfer Out - To Parks	$100,000
Transfer Out - To Designated Purpose	($10,000)
Transfer Out - To General Government Debt	($20,500)

Dedicated Revenue Fund impact:

Resources:	
Transfers In - From Grants	($60,900)
Requirements:	
Contingency	$12,700
Community Development	($73,600)

General Government Debt Fund impact:

Resources:	
Transfers In - From Grants	($20,500)
Requirements:	
Debt Service	($20,500)

Park Fund Impact:

Resources:	
Transfers In - From Grants	$100,000
Other Resources	($100,000)

Designated Purpose Fund Impact:

Resources:	
Transfers In - From Grants	($10,000)
Requirements:	
Community Development	($10,000)

3) Carryover for Capital Replacement Projects

In FY 2012/13 the Facilities Department anticipated and budgeted to complete several projects in City Hall including replacing the generator and upgrading the HVAC system in the server room.

Due to uncertainty of production and contractor schedules, this item is to request carrying over funds allocated in FY 2012/13 to FY 2013/14, to allow completion of the projects in the event that the work is not complete by June 30, 2013.

Budgetary Effect

City Facility Capital Improvement Fund impact:

Resources:	
Beginning Balance	$ 110,000
Requirements:	
Capital Outlay	$ 110,000

REVENUE INFORMATION

REVENUE INFORMATION

GRESHAM ECONOMIC TRENDS

The City of Gresham uses ongoing financial forecasting and monitoring to estimate revenues for all operating funds. Forecasts for the General, Business and Infrastructure funds are made for a multi-year time horizon. Service oriented funds are modeled for a minimum of five years, while infrastructure focused funds use a minimum 20 year future forecast period. These financial forecasts help form the basis on which the City builds its annual budget.

The City of Gresham, as with the state and nation, is weathering a prolonged slow economic recovery period. The City experienced and continues to experience significant loss of resources due to the lingering effects of the great recession. The City's revenue receipts for the past three years, 2010 -2012 have been rather flat and sluggish. Calendar year 2013 is so far following that trend. This slow recovery is caused in part by the lack of a series of robust retooling and inventory rebuilding cycles generally experienced after a recession, weak residential and commercial investment, and reductions in resources from other government agencies. The most likely outlook calls for growth rates to improve modestly during the next two to three years. Although Oregon's, and Gresham's in particular, economic expansion is not expected to follow the trends seen during past periods of recovery, it is probable that growth will increase relative to the crawling pace of recent years.

While Oregon in general is not expected to see much immediate improvement in economic growth the stage is set for stronger growth. Consumer debt has been reduced, home prices are rising. Predicting the timing and course of a recovery for Gresham relative to the rest of the state has proven to be a challenge. The local economy is appearing to stabilize and small improvements can be seen. While there are some signs that economic growth may be beginning to reassert itself, setbacks have been encountered and there is little evidence that the construction or commercial markets are about to experience a broad based recovery.

Construction declines have had a severe impact on the City's development related fees such as building permits, plan review and inspection fees. With little development occurring, the city saw a decline in revenues from permit and inspection services of 65 to 70% from pre-recession highs. As a result, resources in the Building, Urban Design & Planning, and Infrastructure Development Funds are expected to remain low in fiscal year 2013/14, continuing the trend that began in 2010. The level of new construction activity is not expected to begin an approach to historical norms for a few years. Without widespread new construction, property tax rolls should not be expected to increase substantially.

The City's General Fund relies on a number of relatively stable revenue streams; approximately half is made-up of property taxes. While General Fund resources are considerably less volatile in comparison to, say, state income taxes, the city's resources have not matched the growth of inflation or demand for services. Overall, resources from property taxes have stagnated over the past few years while revenues from sources influenced by the economy, such as business income taxes have been recovering slowly. Modest growth in property tax and utility license fee resources is expected in fiscal year 2013/14. Business income taxes are expected to continue to recover, with greater gains expected in fiscal year 2013/14. In fiscal year 2012/13 the City Council established a temporary police, fire and parks fee. This

fee, charged to all residences and businesses, is being used to maintain critical public safety and park maintenance service levels through fiscal year 2013/14.

The recession had an immediate negative effect on transportation revenues with gas taxes bottoming out in fiscal year 2008/09 with a significant recession caused decline. The 2009 Jobs and Transportation legislative Act (JTA), which phased in increases to the state transportation taxes and vehicle registration fees, has shown a positive effect on city transportation resources and has resulted in a stable service level and a modest increase in pavement maintenance. Growth in resources over the past three years as the JTA revenues phased in is now expected to moderate but will likely continue to increase in relation to the economy.

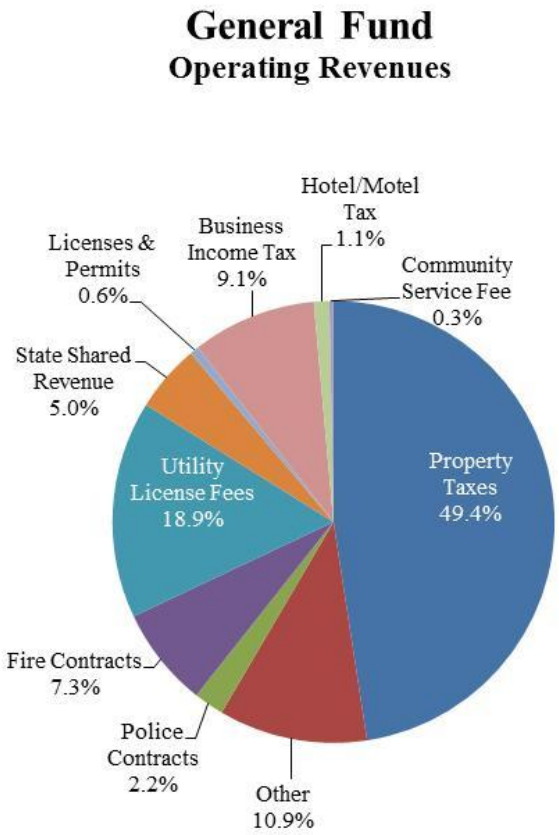
Overall recovery to pre-recession revenue levels is not expected in the foreseeable horizon. However, city resources are expected to trend upwards over the next few years. While the course of the recovery remains uncertain it is expected to be at a slow and steady pace for Gresham. Attention now centers on the path of economic recovery. We should expect to see the pace of development activities slowly increase in Gresham. Planning and inspection fee revenues are expected to show very modest growth over the next few years; resulting in increased system development charge revenues in the Utility, Transportation, and Park Funds. Business income tax and eventually license revenues should show increases in the future as the economy returns to more normal activity levels. Then, eventually in a few years, more significant growth in property tax receipts will occur as market values begin to recover and assessed value for new construction is added to the tax rolls.

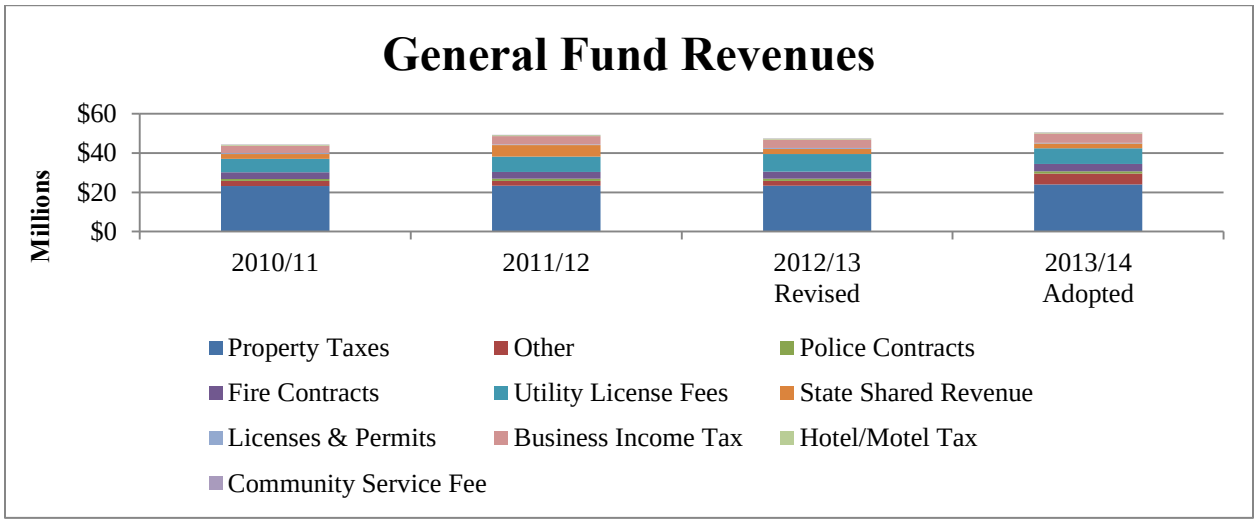
GENERAL FUND REVENUES

- General Fund revenues total $50,593,304 for fiscal year 2013/14.

- Revenues for the current fiscal year are projected to be approximately 1% lower than budgeted, primarily due to a projected decline in Utility License fees and State Shared Revenue. Higher projections in other categories are offsetting some of the shortfall.

- The revenue for fiscal year 2013/14 is a 7.6% increase over the projected revenues for fiscal year 2012/13. This increase is due to loan proceeds from a proposed debt issuance to finance three fire engines and to replace funds used to pay off the City Hall debt in the current year. Net of the loan proceeds, revenue is projected to remain flat.





PROPERTY TAXES

Property Tax Limitation

Prior to fiscal year 1997/98, property taxes were based on an annual amount to be collected (a tax base). The tax rate was determined by dividing the tax base by the market value of real property in Gresham. Starting in fiscal year 1997/98, the tax base was replaced with a permanent property tax rate. Gresham's permanent property tax rate is $3.6129 per thousand dollars of assessed valuation. Assessed valuation is not determined by market value. Residential property's assessed valuation is limited to an increase of no more than 3% per year on existing structures. Assessors give new construction the same relative assessed value to market value discount as existing properties currently receive by calculating a Changed Property Ratio. This discount is based on existing property tax discounts by property classification on a countywide basis.

Assumptions

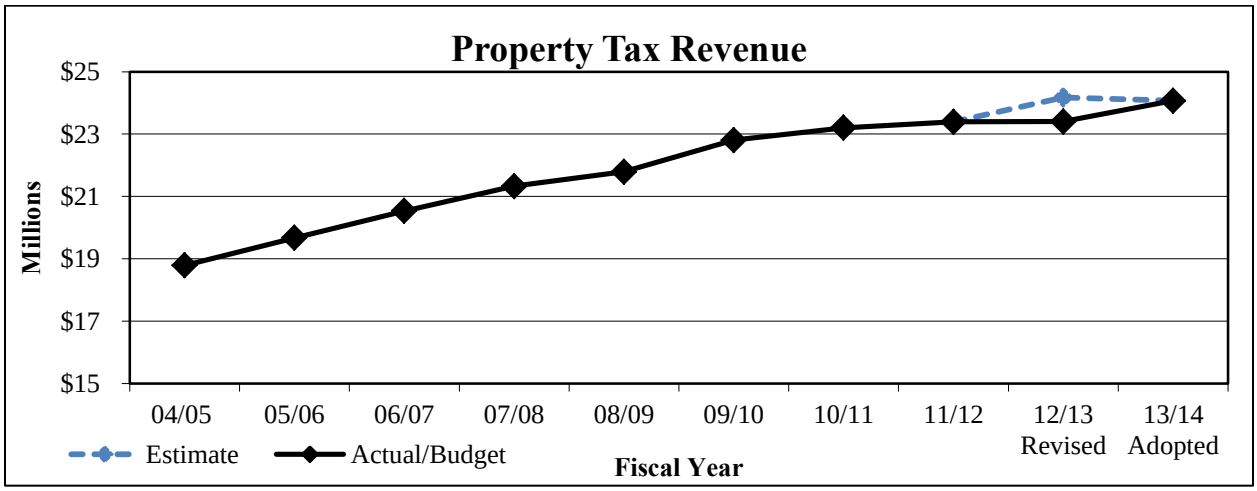
- The property taxes levied are not fully collected due to discounts and delinquencies. The property tax revenues are based on an uncollected amount of 6.0 %, based on current trends.
- Based on legislative limits and current property trends, the property tax revenues assume a 2.2% increase in existing taxable assessed value (TAV). It is anticipated that many residential real market values (RMV) will stabilize or begin to increase again, therefore allowing the taxable assessed value of those properties to rise. This rate also accounts for the fact that Urban Renewal in Gresham has frozen the growth of TAV on approximately one tenth of the tax base in the City.
- For fiscal year 2013/14, the property tax revenue is budgeted at $24,067,000 including amounts received from delinquent accounts. This is a 2.8% increase from the budgeted amount for fiscal year 2012/13.
- In FY 2012/13 there was a one-time payment of property taxes related to the sale of the LSI property. This was due to portions of the property becoming ineligible for an agricultural deferral, and deferred taxes were owed from previous years.

Economic Factors

- The market values in the housing sector are beginning to stabilize. Housing starts for the region are beginning to increase. Practical implications are that the development of residential and commercial properties may not add as much to the taxable assessed value as has been experienced historically, but is likely to add more value than in the last several years.

Major Influences

- Development; economic climate; and assessed value.



HOTEL/MOTEL TAX

Gresham receives a lodging tax of 6% of room rates, calculated on the first thirty days of any stay.

Assumptions

- Over the last year there has been stabilization/recovery in travel as the economy recovers.
- During fiscal year 2012/13 hotel/motel tax revenues have begun to recover and it is anticipated that this trend will continue during fiscal year 2013/14.

Economic Factors

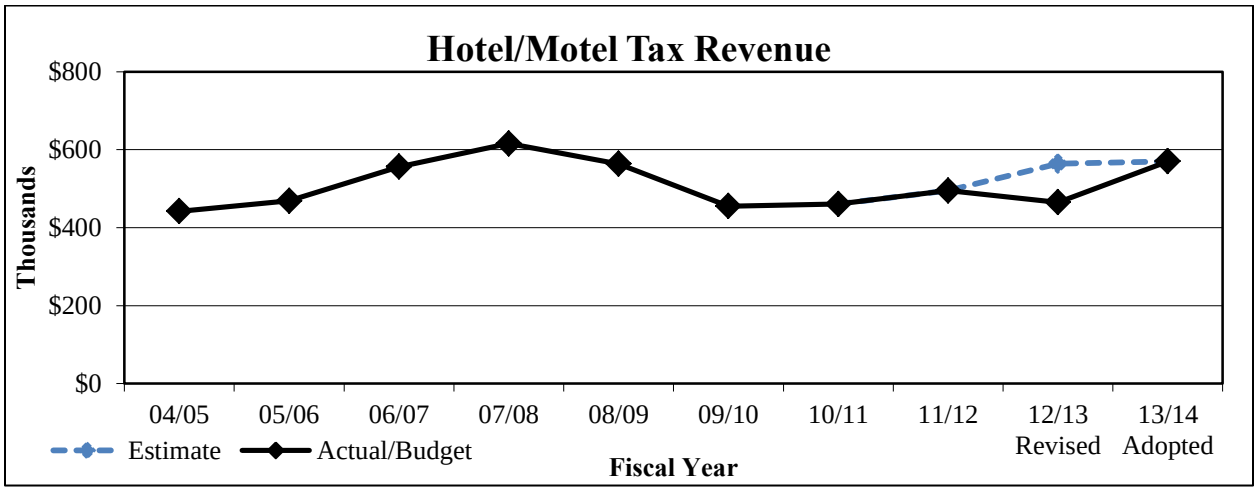
- Tourism is affected by gasoline prices and personal income.
- Business travel improves when the economic environment improves.

Major Influences

- Market saturation and economic climate

Highlights

- For fiscal year 2013/14, collections are expected to be $570,000.



BUSINESS INCOME TAX

Multnomah County Business Income Tax is 1.45% of business net income. That is made up of a 0.6% tax which is shared among all jurisdictions, and 0.85% which belongs solely to Multnomah County. In total, about 11% of the tax is distributed to cities in east Multnomah County based on population and assessed value. Currently Gresham receives approximately 78% of the east county portion.

Assumptions

- Recent forecasts made by the State of Oregon and Multnomah County indicate that the revenue will steadily improve over the next few years.

Economic Factors

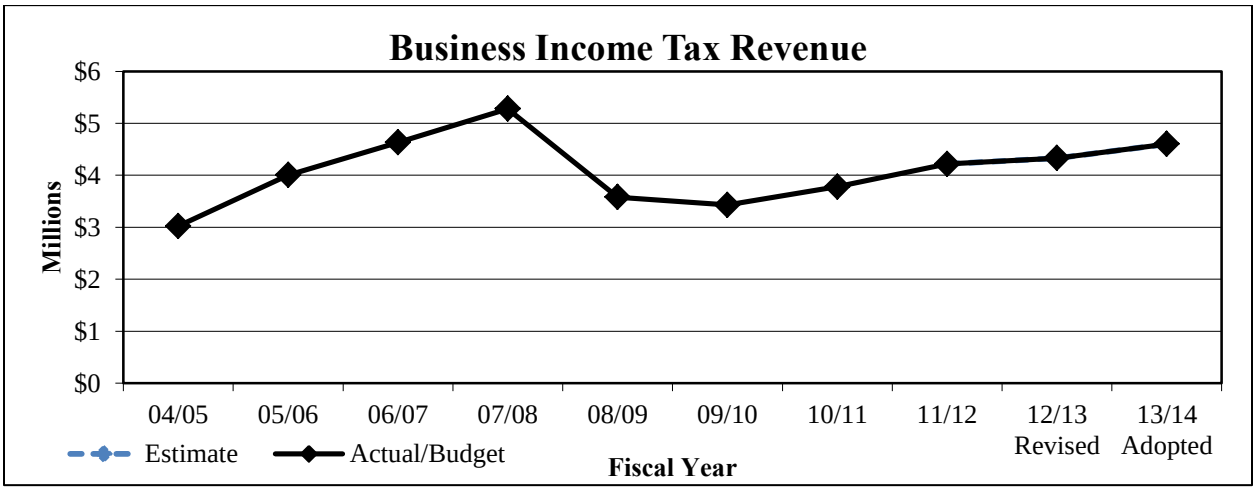
- The volatility of business income tax revenue reflects regional economic fluctuations.
- The tax is determined on the level of federally taxable business income.

Major Influences

- Population and assessed valuation (relative to rest of east county); county policy; and economic climate.

Highlights

- For fiscal year 2012/13, the revenue from the Business Income Tax is forecasted to be equal to the budgeted amount.
- For fiscal year 2013/14 the Business Income Tax revenue is expected to be $4.6 million.



LICENSES & PERMITS

Gresham receives revenue from the following licenses and permits:

- Business License
- Mobile Home
- Liquor License
- Amusement Machines

Assumptions

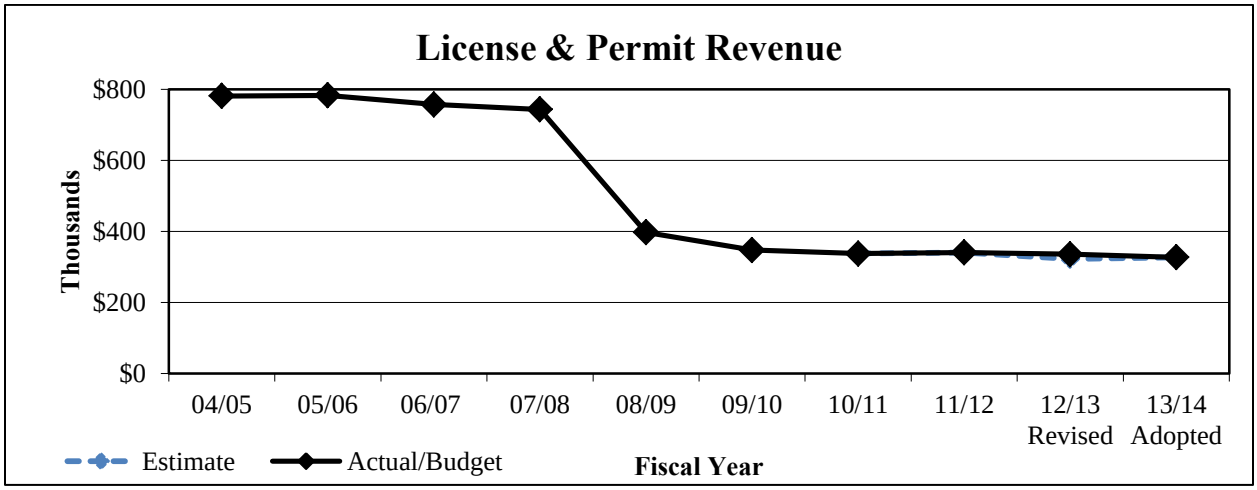
- Licenses & permit revenues are expected to continue in the same pattern as the last several years.

Major Influences

- Internal policy, economic climate, and collection rate.

Highlights

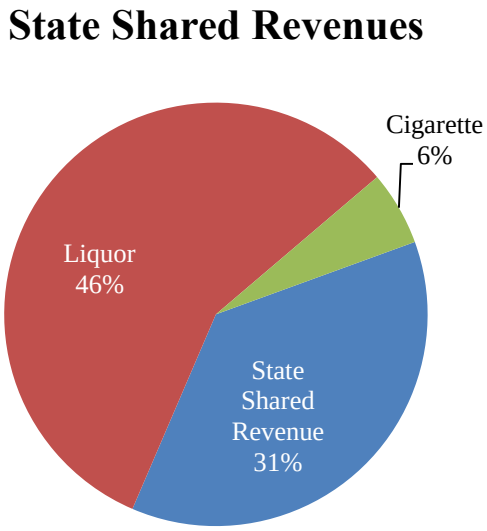
- Beginning in fiscal year 2008/09 rental license revenue previously allocated to the General Fund was reallocated to the Rental Inspection Fund. This is reflected in the drop from fiscal year 2007/08 to fiscal year 2008/09.
- Anticipated revenue from Licenses & Permits in the General Fund is expected to be $327,500 in fiscal year 2013/14.



STATE SHARED REVENUES

Gresham receives the following state shared revenues:

State Shared Revenue - a distribution from the State of Oregon for statewide collections of Liquor Tax. State Shared Revenue is one of two means by which liquor taxes collected by the State are shared with local governments. State Shared Revenue is 14% of liquor tax distributed to cities based on a formula defined in the Oregon Revised Statutes. The formula for state revenue sharing compares the recipient city's consolidated property tax rate, per capita income and population against the statewide average.



Liquor Tax - one of two separate distributions to cities from taxes collected by the state-run Liquor Control Commission. The distributions are 20% of the State's liquor receipts given as revenues to cities on a per capita basis, the "Liquor Tax," and 14% of the State's liquor receipts given to cities on a formula basis (see State Shared Revenue).

Cigarette Tax - cities receive two cents of the state-imposed $1.18 per pack cigarette tax. The cities' first distribution of one cent per package was adopted in 1967; a second cent for cities was added in 1986. The State distribution to localities is on a per capita basis.

911 Tax – during the 2012 Oregon Legislative Session SB 1550 was passed, requiring 911 Tax distributions be paid directly to the service provider starting on January 1, 2013. Gresham contracts with the City of Portland's Bureau of Emergency Communications (BOEC) for 911 and dispatch services. Gresham will now receive a credit on its billings from BOEC in the amount of its 911 Tax distribution, and will no longer receive the revenue directly.

Assumptions

- Forecasts from the State of Oregon and the League of Oregon Cities are evaluated as well as historical trends for these revenues.
- Assumes that the State's financial situation does not change the revenue distribution to local governments.

Economic Factors

- Liquor sales are affected by household income levels.
- A continuing decrease in cigarette tax revenue is expected due to changes in consumer behavior.

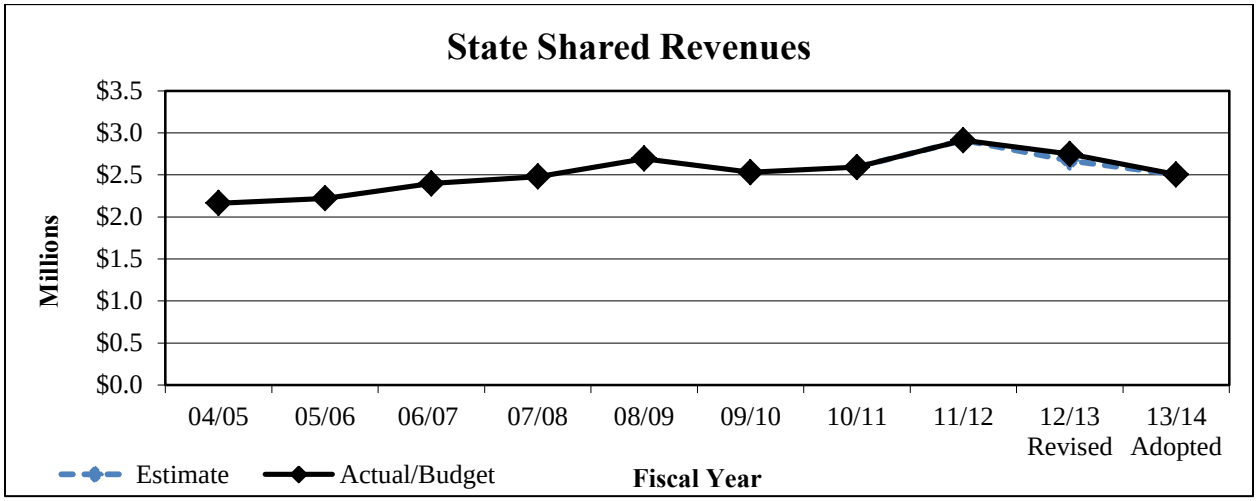
Major Influences

- Liquor and cigarette prices, consolidated property tax rate, per capita income and population (relative to State), telephone service growth, economic climate, and state policy.

REVENUE INFORMATION – GENERAL FUND

Highlights

- In fiscal year 2012/13 the revenues are estimated to be slightly lower due to the change in the 911 Tax distributions. All other revenues are anticipated to be equal to or slightly higher than the budgeted amount.
- In fiscal year 2013/14 state shared revenue and liquor tax are expected to increase slightly to $927,000 and $1,436,000 respectively. Cigarette tax revenue is expected to continue its downward trend to $142,000. There will be no revenue from 911 Taxes. Overall, state shared revenues are expected to decrease approximately 0.6%, or $164,000, from the 2012/13 estimate.



COMMUNITY SERVICE FEE

The Strategic Investment Program Agreement entered into by Multnomah County, the City of Gresham, and Microchip Technology Inc. provided for payment of a Community Service Fee equal to 25% of the property taxes abated, not to exceed $2 million in any tax year.

A similar agreement existed with LSI Logic, until the plant was sold to ON Semiconductor in 2006. ON Semiconductor does not participate in the program and is taxed on its full assessed value.

Assumptions

- $100,000,000 cap on taxable assessed value for Microchip Technology, with 3% growth each year.

Economic Factors

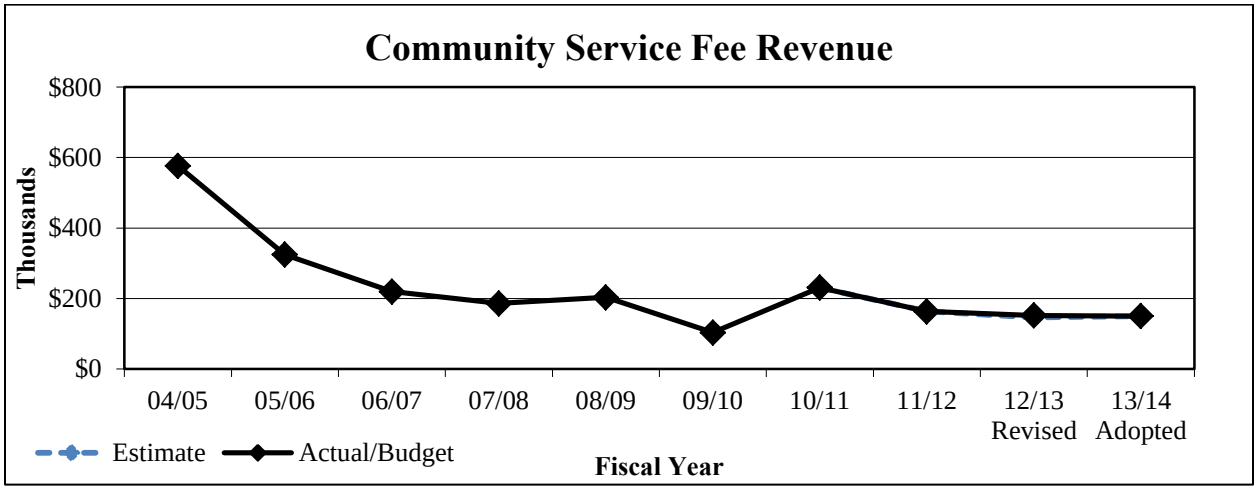
- Property's assessed value fluctuates based on the equipment depreciation and investment.

Major Influences

- Equipment investment schedule; assessed value; and economic climate.

Highlights

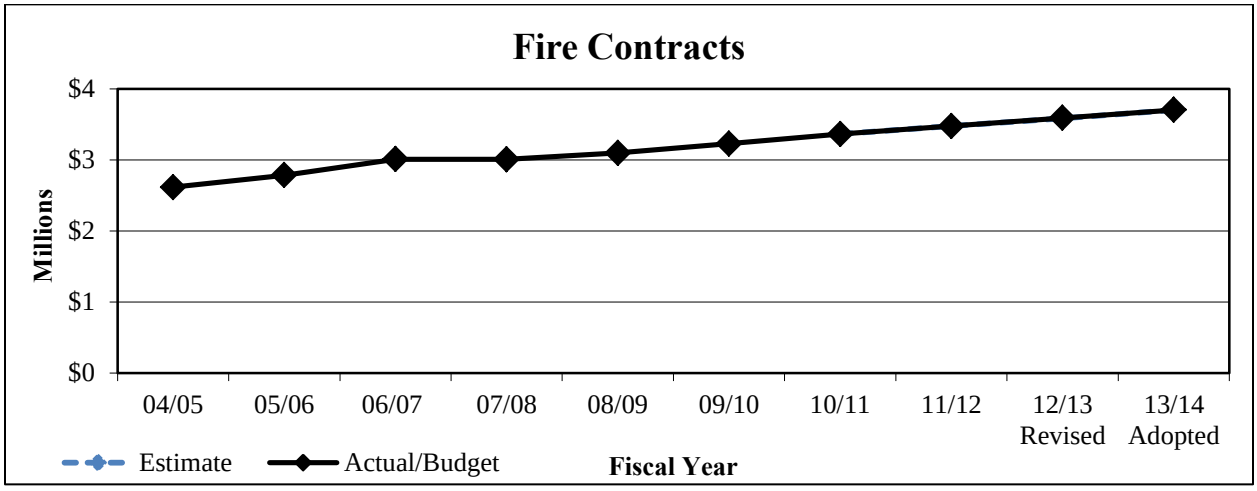
- In fiscal year 2012/13 the community service fee revenue was $6,000 less than the budgeted amount.
- For fiscal year 2013/14, the Community Service Fee is expected to be $150,000 which is $4,000 more than forecast in fiscal year 2012/13.



Note: Community Service Fee revenue associated with Enterprise Zones will be accounted for in the Designated Purpose Fund and used for economic development and job creation activities in the City, in consultation with other taxing jurisdictions and service providers.

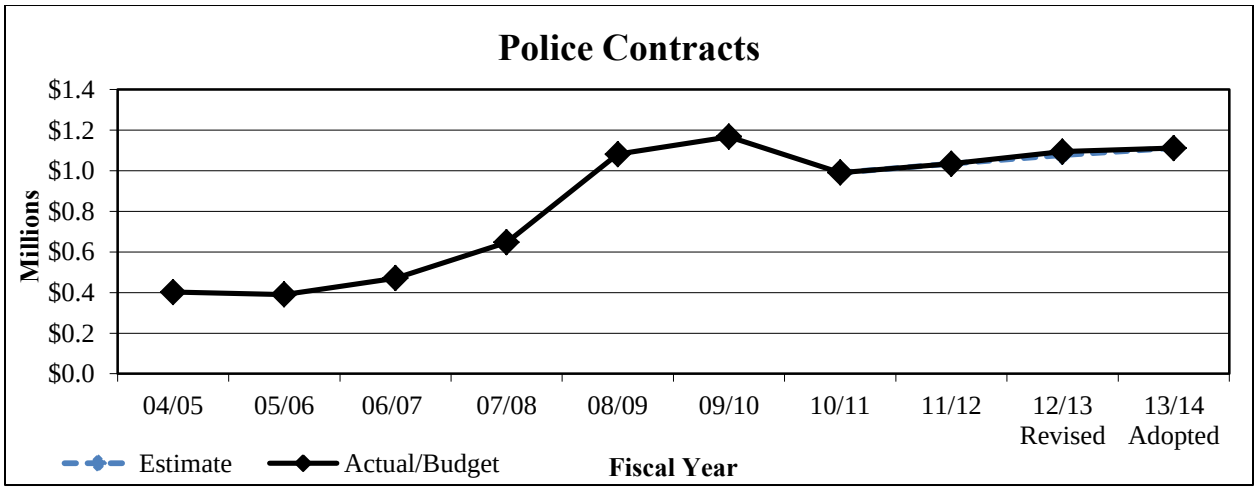
FIRE SERVICE CONTRACTS

- The cities of Wood Village, Troutdale and Fairview each have an intergovernmental agreement with Gresham to receive fire and emergency services.
- Fire District 10 has an intergovernmental agreement to receive fire and emergency services.
- The total of the four contracts is budgeted at approximately $3.7 million for fiscal year 2013/14.



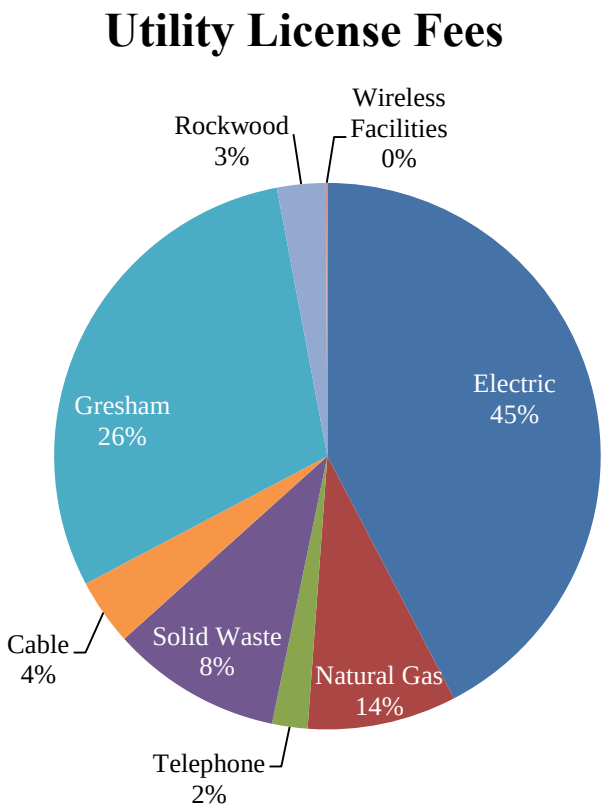
POLICE SERVICE CONTRACTS

- Each of the school districts in Gresham, Gresham-Barlow, Centennial, and Reynolds, has an intergovernmental agreement with Gresham for School Resource Officers.
- Tri-met has an intergovernmental agreement with Gresham to receive transit police services.
- The total of the four contracts is budgeted at approximately $1.1 million for fiscal year 2013/14.
- The fluctuations over the last 5 years are due to changes in the level of services required by each contracting jurisdiction.



UTILITY LICENSE FEES

Gresham currently receives the following utility license fees:



Electric - Portland General Electric (PGE) payments are made annually based on a percentage of the total electric utility revenue received in the prior calendar year from Gresham PGE Customers. The total license fee is 5.0%, divided between the General Fund (3.9%) and the Streetlight Fund (1.1%). In fiscal year 2001/02, the license fee paid to the General Fund increased from 3.5% to 3.9%; the streetlight portion remained at 1.1%. A 2% increase was passed by council in June 2011. This decision was overturned and is now being appealed.

Natural Gas - Northwest Natural (NWNG) payments are made quarterly based on a percentage of the actual revenues. The license fee is 5.0%, with the revenue distribution divided between the General Fund (3.4%) and the Streetlight Fund (1.6%). In fiscal year 2001/02, the license fee paid to the General Fund was increased from 3.0% to 3.4%. A 2% increase was passed by council in June 2011. This decision was overturned and is now being appealed.

Telephone - The telephone license fee is 7.0% of actual telecommunications revenue received from Gresham customers. Telecommunication providers make fee payments quarterly.

Cable – The license is administered by Mt. Hood Cable Regulatory Commission (MHCRC). The cable utility license fee is 5.0%, charged on gross revenue. The revenue Gresham receives is the license fee net of MHCRC administrative costs.

Solid Waste - The solid waste haulers license fee is 5.0%, charged on gross quarterly revenue. Garbage collection and recycling programs are provided by private companies for a defined area within the city limits. The hauler rates are set by Gresham City Council. A separate charge is assessed to the haulers to pay the costs of the Solid Waste and Recycling Program. Those charges are reported in the Dedicated Revenue Fund.

Gresham - A 7% utility license fee is charged to municipally owned utilities within the city limits. It is applied to Gresham's water, wastewater, and stormwater utilities**.** A 2% increase was passed by council in June 2011.

Rockwood – A 5% utility license fee is charged to the Rockwood Water Public Utility District for water utilities.

Wireless Facilities – A utility license fee is charged to Wireless Facilities located in the right-of-way.

Assumptions

- In June 2011, City Council passed a 2% fee increase on electric, natural gas, and municipal utilities. This decision was overturned and is now being appealed. The fiscal year 2013/14 budget assumes a 5% utility license fee for electric and natural gas utilities.
- Telephone utility license fees are expected to continue to decrease from the forecast due to reductions in the number of land line telephones. Cell phones are not charged a license fee.
- Gresham utility license fees are expected to remain relatively flat.
- Solid waste license fees are expected to increase slightly.
- Cable TV license fees are expected remain flat.

Economic Factors

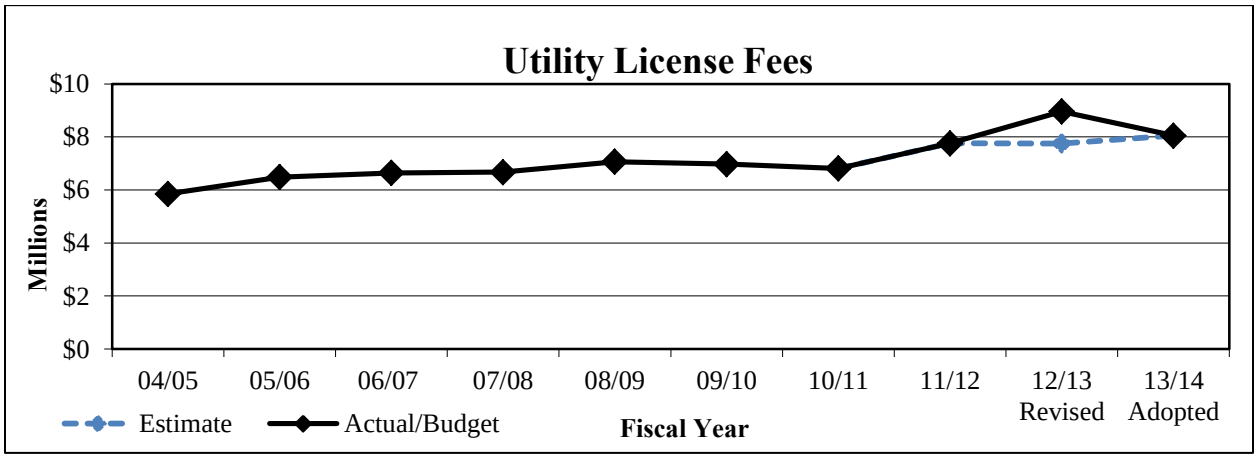
- Increases or decreases in housing and population.
- Weather conditions during the calendar year affect consumption and therefore affect the fee revenue.
- Rate changes impacted by the cost of providing electrical power.

Major Influences

- Wholesale costs, consumer behavior, weather conditions, rate changes, federal and state legislation.

Highlights

- Fiscal year 2012/13 utility license revenue is estimated to be lower than the budgeted amount as a result of the ongoing appeal.
- Utility license fee revenue is budgeted at $8 million in fiscal year 2013/14.



REVENUE INFORMATION – GENERAL FUND

OTHER REVENUE

- Other intergovernmental agreements, including traffic/parking/alarm fines and hazmat response, will be approximately $629,000.
- Other charges for services, including fire inspection, passport and vehicle release fee, generate approximately $196,000.
- Interest and miscellaneous income are estimated at $60,000 and $72,700 respectively.
- Interfund Transfers are budgeted at $205,000. Of this, $30,000 comes from the Grants Fund. $75,000 is transferred from the three utility funds to pay for services provided by the Fire Department. $100,000 is transferred from the Wastewater Fund related to the refinancing of Wastewater debt issuances.
- Internal Service Charges are budgeted at $728,000.
- Loan Proceeds are budgeted at $3.6 million for fire engines and the refinancing of the General Fund's portion of the City Hall debt.

BEGINNING BALANCE

- Beginning fund balance for the General Fund is estimated to be about $5.9 million. It is the unspent remainder carried forward from the prior fiscal year.

REVENUE INFORMATION – POLICE, FIRE AND PARKS FUND

POLICE, FIRE & PARKS FUND REVENUES

On December 4, 2012, the City Council passed a 17-month temporary fee supporting Public Safety and Parks. This fee is charged to residences and businesses through the Utility Billing System. The revenue is split between the Police, Fire, and Parks departments.

CHARGES FOR SERVICES

- Collection of the fee began February 1, 2013. Revenue for fiscal year 2012/13 is anticipated to be $1.2 million.
- Revenue from the Police, Fire & Parks Fee is anticipated to be $3.5 million in fiscal year 2013/14.

BEGINNING BALANCE

- Beginning fund balance for the Police, Fire, and Parks Fund is estimated to be about $1.2 million. It is the unspent remainder carried forward from the prior fiscal year.

RENTAL INSPECTION FUND REVENUES

The Rental Inspection Fund was created in the latter half of fiscal year 2007/08. The fund accounts for the Rental Housing Inspection Program, which carries out mandatory inspections of rental units in Gresham to address concerns about substandard housing.

Licenses and Permits

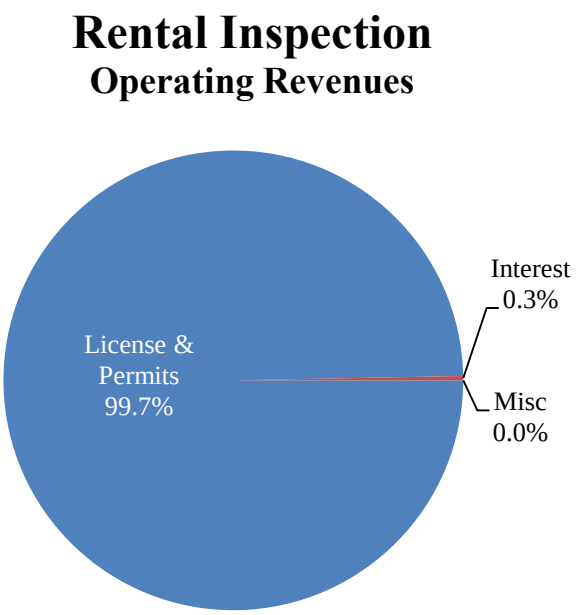
- Revenue from rental licenses is anticipated to be $689,000 for fiscal year 2013/14. The decrease is a result from the revised fee schedule implemented earlier this fiscal year.

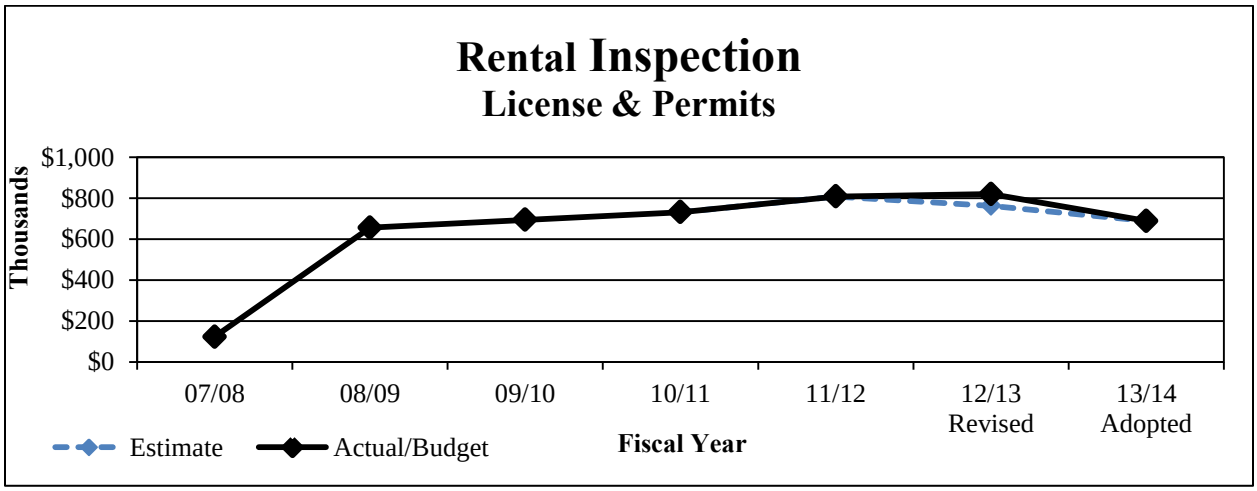
Other Revenue

- Other miscellaneous income is primarily comprised of civil penalty fees and interest budgeted at $2,100 for fiscal year 2013/14.

Beginning Balance

- Beginning balance is estimated at $265,000 carryover from the prior fiscal year. These funds will be used to sustain the program over the next five years.





URBAN DESIGN AND PLANNING FUND REVENUES

In fiscal year 2009/10 the Urban Design & Planning Fund was created and the Private Development Fund was closed. All revenue and expenditure activity from the Private Development Fund, as well as all General Fund planning activity, was moved to the Urban Design & Planning Fund.

Charges for Services

- Development planning fees supply the revenue for this fund, categorized as Charges for Services. These fees are anticipated at $331,000 in fiscal year 2013/14. Revenues for plan reviews and checks are down almost 60% from fiscal year 2007/08 due to the decline in construction activity.

Interfund Transfers

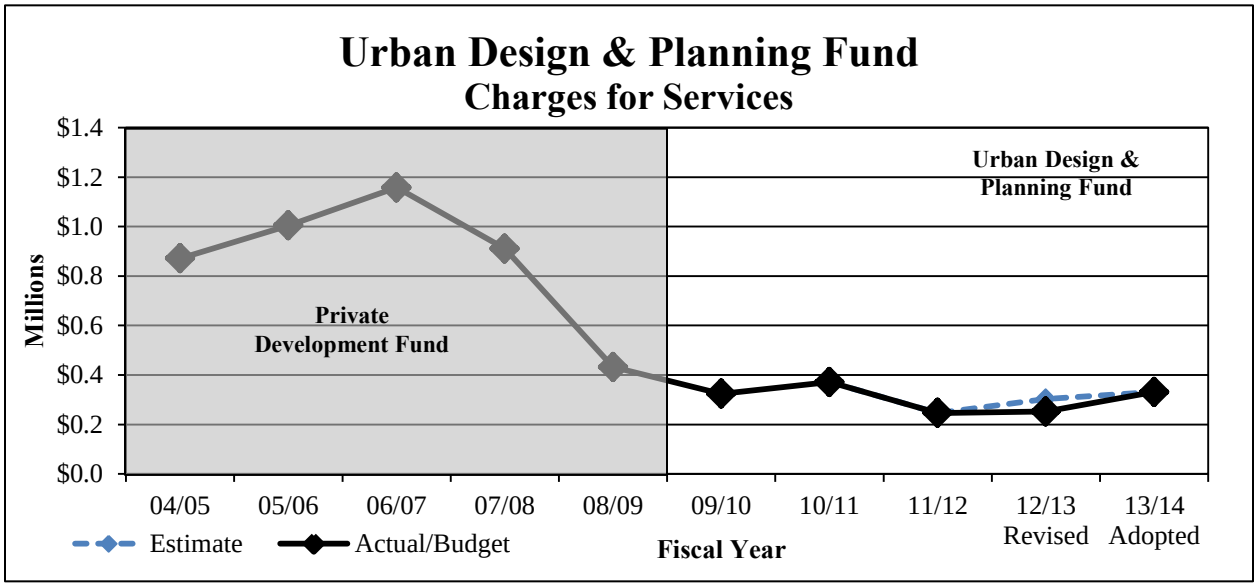
- Interfund transfers are budgeted at $2.1 million for this fund. The General Fund transfers $1.99 million in support of planning activity; and a combined total of $20,000 is received from the Water, Stormwater, and Wastewater Funds in support of the Natural Resources Planner. $52,500 is budgeted as a transfer from the Grants Fund.

Other Revenue

- Other miscellaneous income and interest income is budgeted at $2,600 for fiscal year 2013/14.

Beginning Balance

- Beginning balance is estimated at $316,000 carryover from the prior fiscal year.



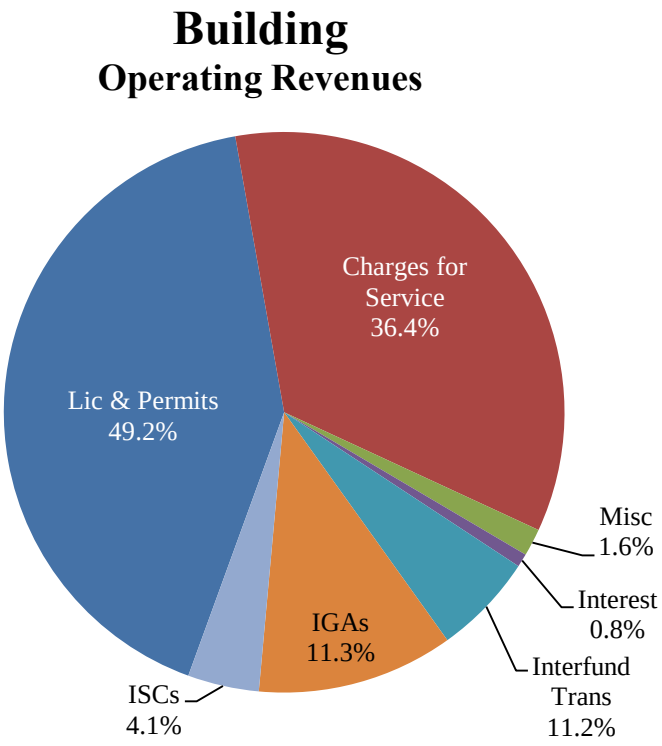
BUILDING FUND REVENUES

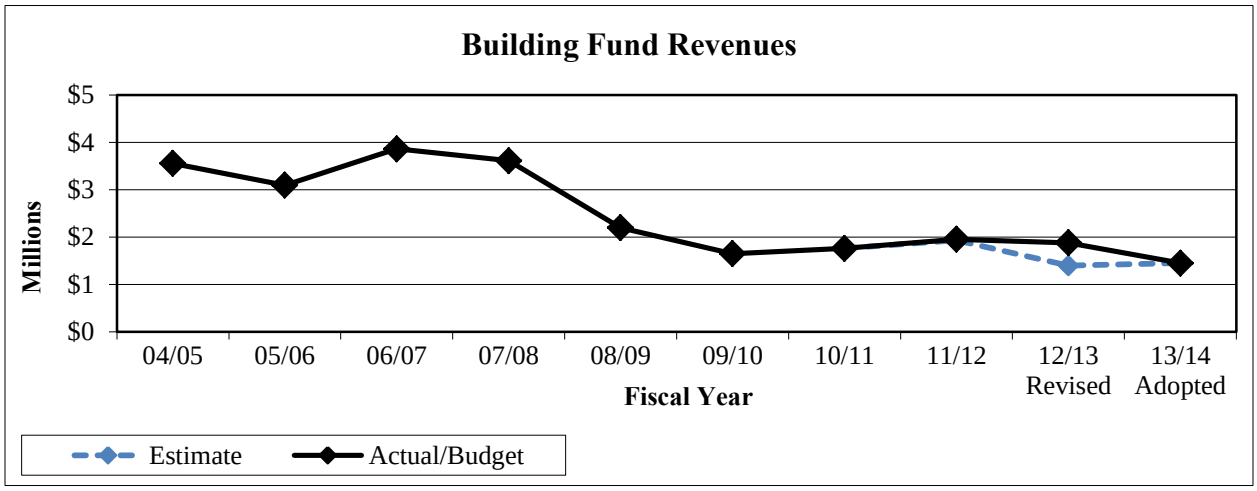
Licenses and Permits

- Permits are issued for building development activities, including construction plan review and building inspection.
- For fiscal year 2013/14, revenue from Licenses and Permits is expected to be about $800 thousand, a decline of 60% compared to fiscal year 2007/08 due to the decline in construction. Permits fees and licenses are not yet showing signs of the economic recovery in Gresham.

Charges for Services

- Building plan review fees and electrical inspection fees are used to pay for services provided.
- For fiscal year 2013/14, revenue in this category is expected to be $660,000.





Other Revenue

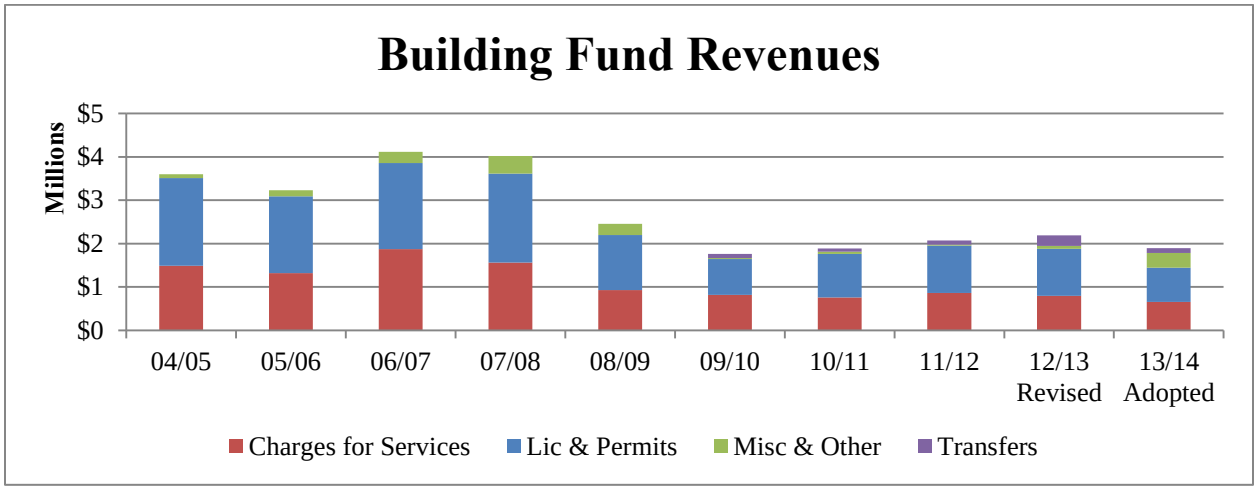
- Other miscellaneous income and interest income is budgeted at $45,000 for fiscal year 2013/14.

Interfund Transfers

- Interfund transfers are $111,000, transferred from the Urban Design & Planning Fund for Permit Center services.

Beginning Balance

- Beginning balance is estimated at $726 thousand carryover from the prior fiscal year.



URBAN RENEWAL SUPPORT FUND REVENUES

The Urban Renewal (UR) Support Fund accounts for services that the City of Gresham provides to the Rockwood/West Gresham Urban Renewal Area, which was authorized by voters in November 2003.

Intergovernmental Revenue

- The UR Support Fund is funded by an intergovernmental agreement between the City of Gresham and the Rockwood/West Gresham Urban Renewal Area. Reimbursements from the Urban Renewal Area are used for operating the agency and are budgeted at approximately $1.5 million for fiscal year 2013/14.

Debt Proceeds

- Proceeds from a line of credit of approximately $6.7 million are budgeted in the UR Support Fund in fiscal year 2013/14. The money will be loaned to the Rockwood/West Gresham Urban Renewal Area.

Beginning Balance

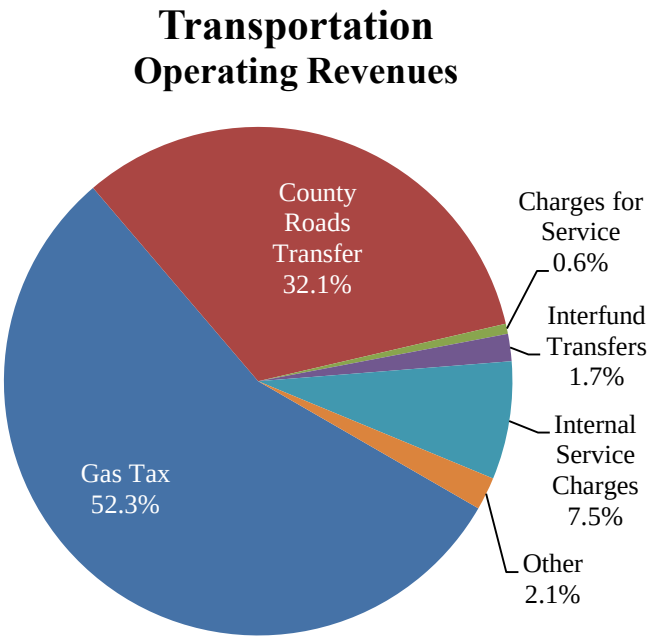
- Beginning balance is estimated at $41,000 carryover from the prior fiscal year.

TRANSPORTATION FUND REVENUES

Gasoline Tax

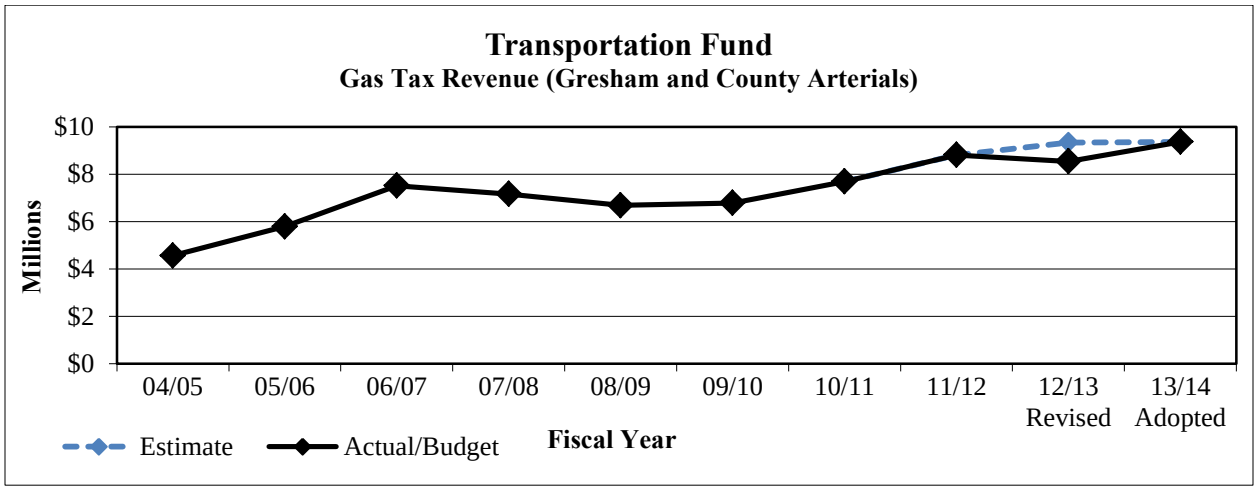
- The principal source of intergovernmental revenue is an apportionment of road related taxes from the State of Oregon. The State passes on to the city a portion of the weight mile, motor fuels (gas), and vehicle registration, and other related fees it collects. These taxes may be used only for road operations and maintenance.

  The Jobs and Transportation Act which was passed during the 2009 Legislative Session accounts for the projected higher motor fuels usage taxes as shown in the graphs below.
- 1% of the gasoline tax received by the City is required to be used for footpaths and bike routes. Starting in FY 2011/12 the tax money is deposited directly to the Footpaths & Bike Routes Fund.
- For fiscal year 2013/14, Gresham's share of the gasoline tax and registration fees is expected to be about $5.9 million.



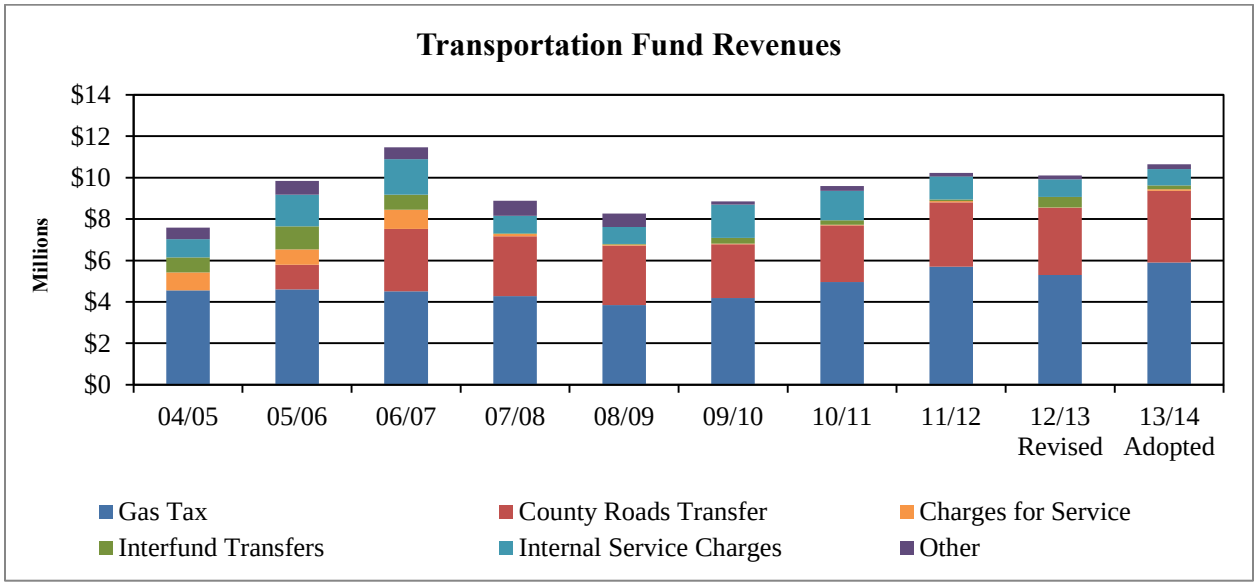
County Arterials Pass-Through

- Gresham anticipates receiving about $3.5 million from Multnomah County to cover arterial street maintenance expenses as part of the County Roads transfer agreement.



Internal Service Charges, Interfund Transfers, Beginning Balance, And Other Revenues

- Internal Service Charges (ISC) for this fund are engineering reimbursements for staff charges and overhead to capital improvement projects. For fiscal year 2013/14, the revenue is estimated at $798,000.
- Interest, Miscellaneous, and Charges for Service are other revenue sources in the Transportation Fund. These revenues are approximately $240,000 in fiscal year 2013/14.
- Interfund transfers into the fund are $185,000 in fiscal year 2013/14. This includes $115,000 in pass-through funding from the System Development Charge Fund for construction debt principal and Interest payments; $48,000 from the Stormwater Fund to pay for additional street sweeping, which facilitates storm water management, and $21,000 from the Streetlight Fund for reimbursements for staffing of streetlight functions.
- Beginning Balance is approximately $9.1 million estimated as carryover from the prior fiscal year. These funds are earmarked for capital construction projects over the next five year capital improvement program period, fiscal years 2013/14 through 2017/18.



STREETLIGHT FUND REVENUES

Utility License Fees

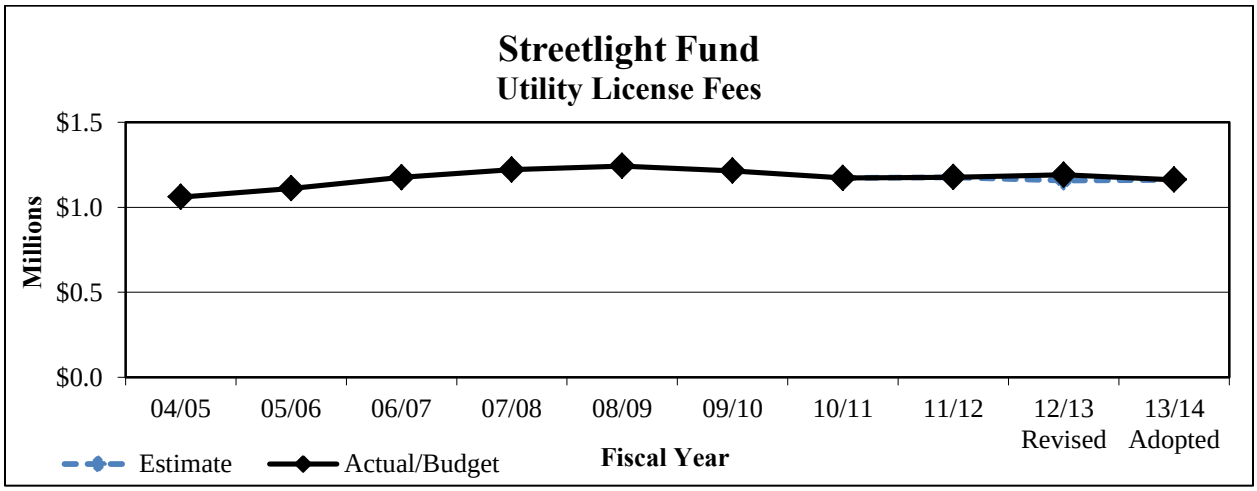
- Portland General Electric (PGE) license fee is assessed on prior year utility revenues; a rate of 1.1% is designated for the Streetlight Fund.
- Northwest Natural license fee is assessed on quarterly utility revenues; a rate of 1.6% is designated for the Streetlight Fund.
- Fiscal year 2012/13 utility license revenue is estimated to be slightly lower than the budgeted total due to changes in consumption of electricity and natural gas and rate changes.
- For fiscal year 2013/14, Gresham's utility license fee revenue for this fund is expected to be $1.16 million. These revenues follow the same trends as in the General Fund.

Other Revenues

- Interest Revenue is budgeted at $20,000 for fiscal year 2013/14.
- Loan Proceeds is expected to be $7.6 million. These funds will be used to pay debt issuance costs and transferred to the Transportation Construction Fund to fund the streetlight replacement and LED Conversion project.

Beginning Balance

- Beginning balance is estimated at $1.3 million carryover from the prior fiscal year.



INFRASTRUCTURE DEVELOPMENT FUND REVENUES

Charges For Services

- Plan checks and site design review fees are anticipated to supply about $230,000 in revenue for fiscal year 2013/14. These development related revenues are down 70% from fiscal year 2007/08.

Interfund Transfers

- Interfund Transfers total $1.3 million. Of this total, $338,500 is from each of the Water, Wastewater, and Stormwater Funds, and $254,000 is from the Transportation Fund.

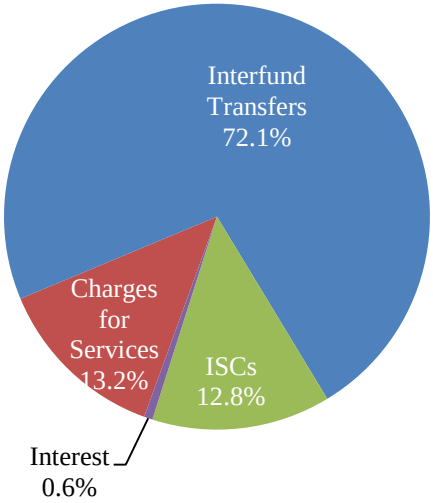
Other Revenue

- Interest income is budgeted at $11,300 for fiscal year 2013/14.
- Internal Service Charges are construction inspections reimbursements, estimated at $237,300 from the Capital Improvement Funds.

Beginning Balance

- Beginning balance is estimated at $1.1 million carryover from the prior fiscal year.

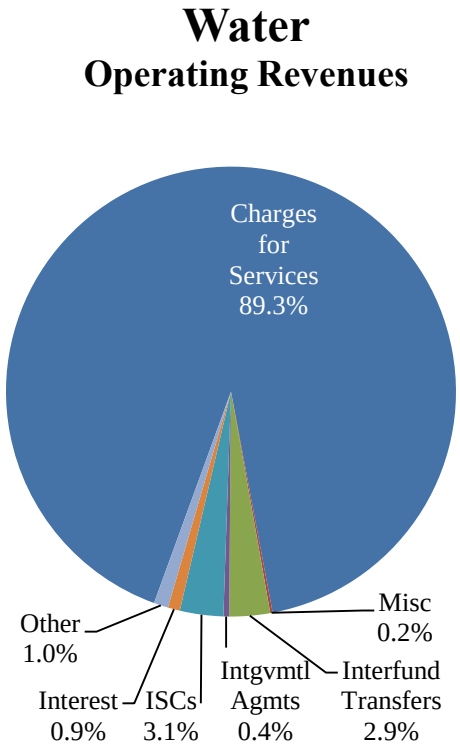
Infrastructure Development Operating Revenues

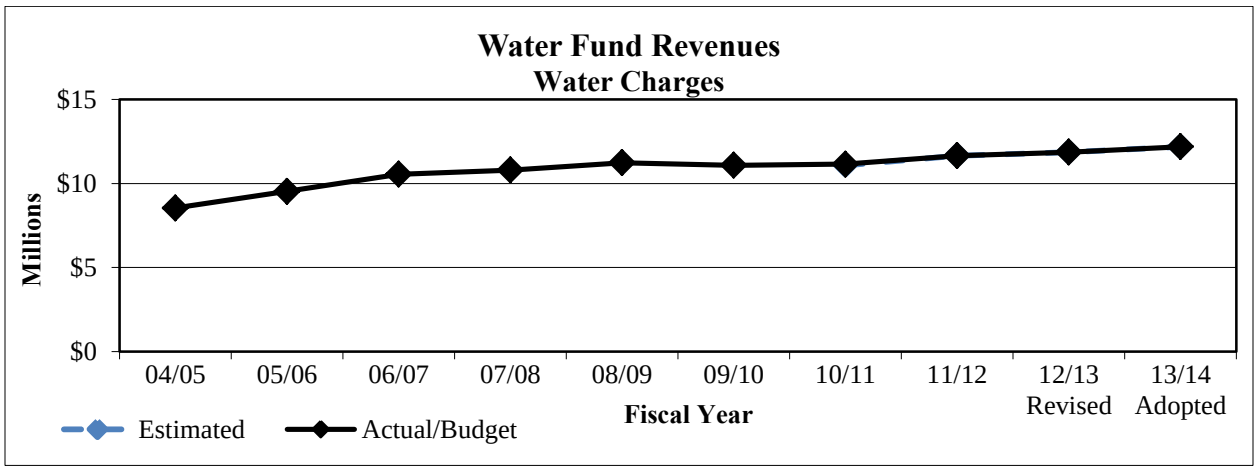


WATER FUND REVENUES

Water Sales

- Revenue received from water utility customers pays for the City's water collection and distribution system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state. Increases did not occur in two out of the past four years. A proposal for fiscal year 2013/14 is still being finalized.
- Water sales for fiscal year 2012/13 are expected to come in as budgeted.
- For fiscal year 2013/14, water sales revenue is expected to be approximately $12.2 million.





Interfund Transfers

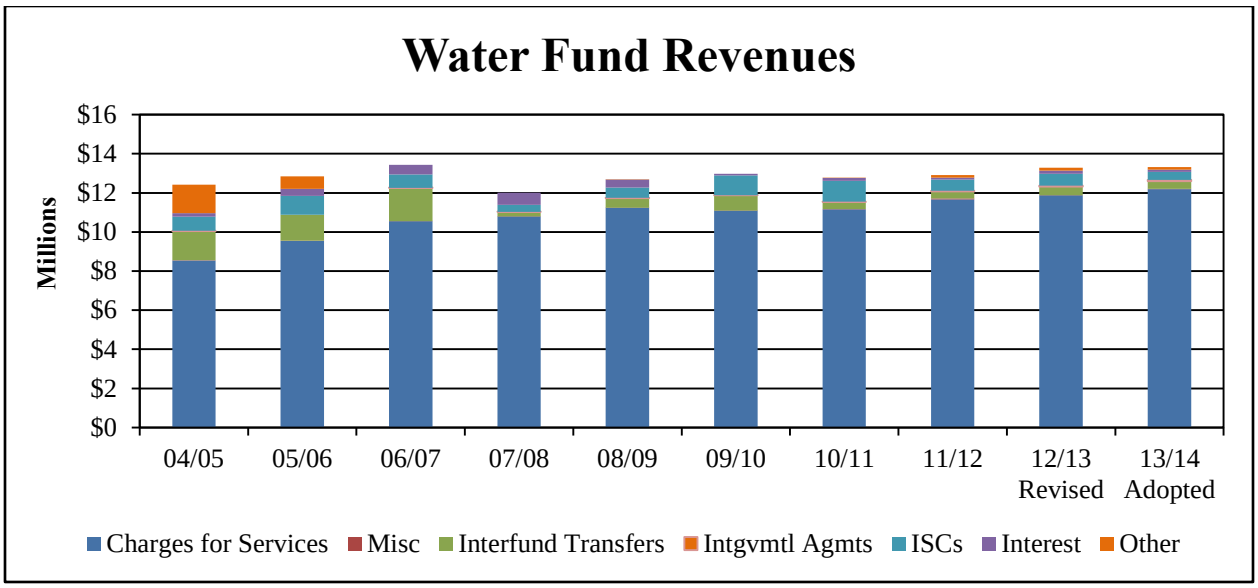
- Interfund transfers, $390,000, are transfers from the System Development Charge Fund for debt payments.

Other Water Fund Revenue

- Internal Service Charges are engineering and inspections reimbursements for staff charges and overhead to capital improvement projects, estimated at $415 thousand. The decrease in revenue from what has been experienced in previous years in due to the completion of large projects.
- Other Charges for Services, estimated at $88,000, are primarily for meter and line installation charges.
- Interest and a repayment of an interfund loan primarily comprise the $276,000 in other income.

Beginning Balance

- Beginning balance is estimated at $12.6 million carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements for system reliability, regulatory compliance, and long-term utility operations.



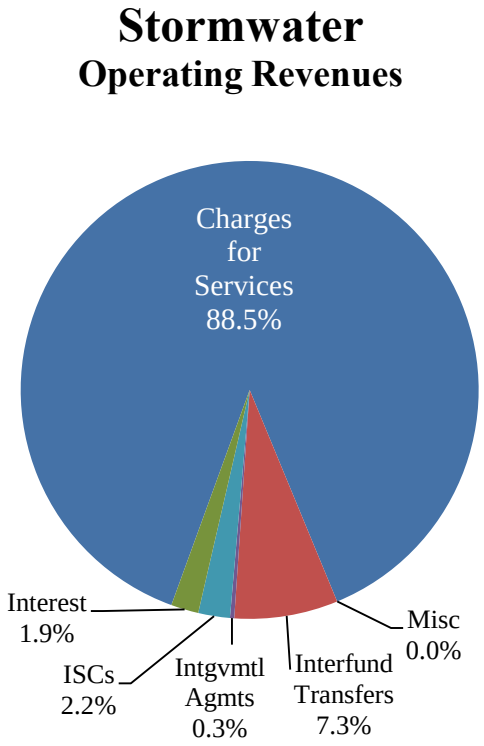
STORMWATER FUND REVENUES

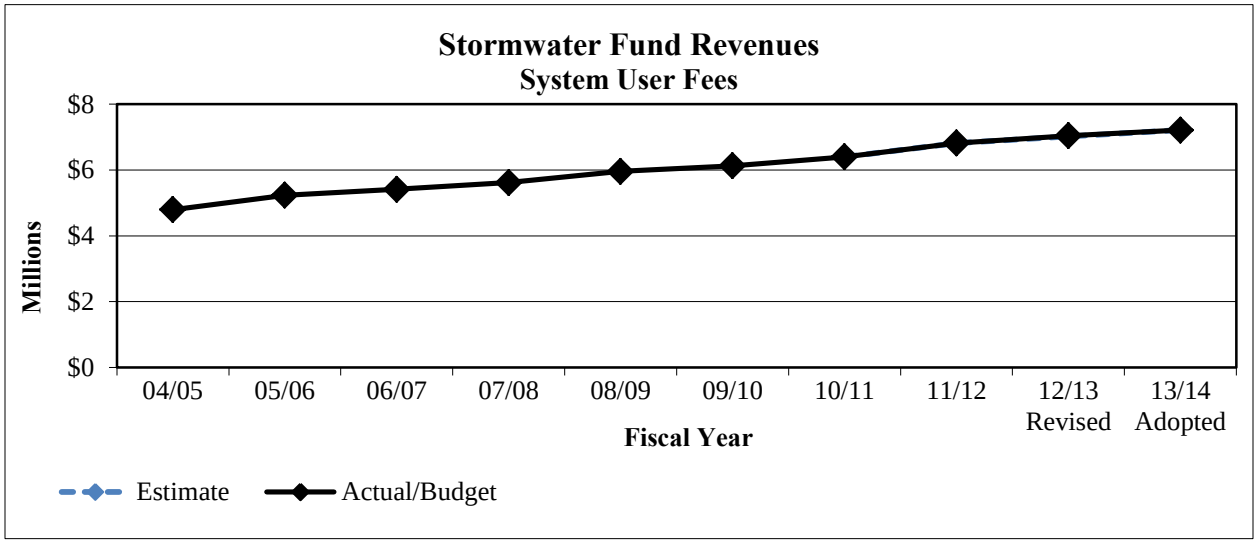
Stormwater System User Fees

- Revenue received from stormwater customers pays for the City's storm drain system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state. Increases did not occur in two out of the past four years. A proposal for fiscal year 2013/14 is still being finalized.
- FY 2012/13 revenue is forecasted to be approximately equal to the budgeted amount.
- For fiscal year 2013/14, revenue is expected to be approximately $7.2 million.

Interfund Transfers

- Transfers from other funds total $598,400 which is comprised of transfers from the Transportation Fund for management of street runoff, and a transfer from the System Development Charge Fund for debt payments.



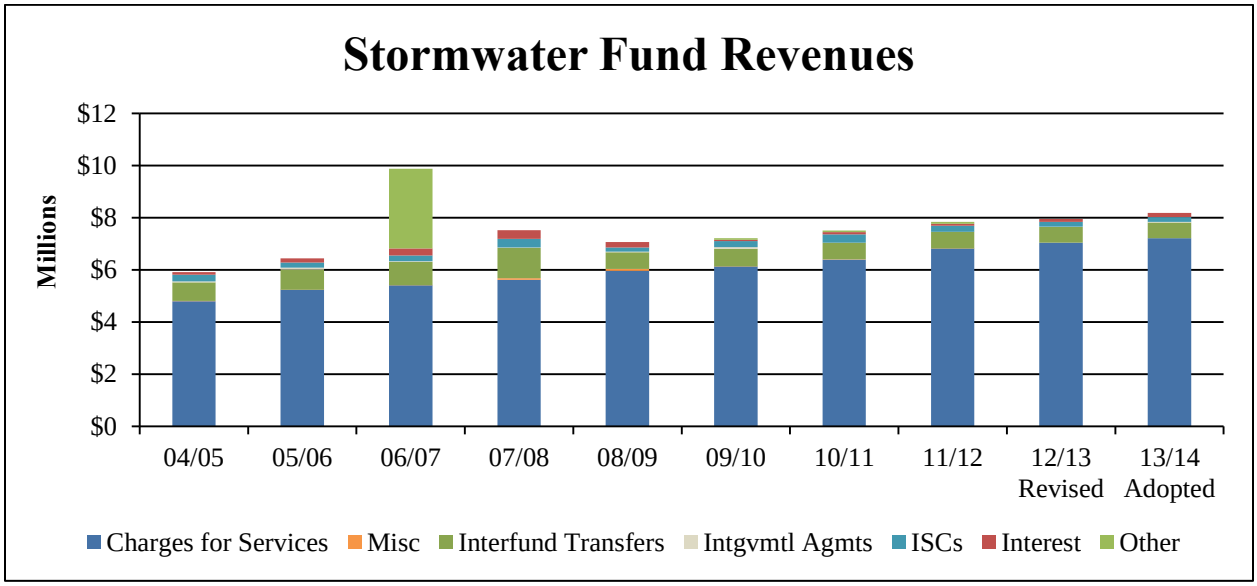


Other Revenue

- Internal Service Charges are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at $183,000.
- Interest, fees, and miscellaneous income comprise the $159,000 in other income.
- Other charges for services are estimated at $20,000 for fiscal year 2013/14.

Beginning Balance

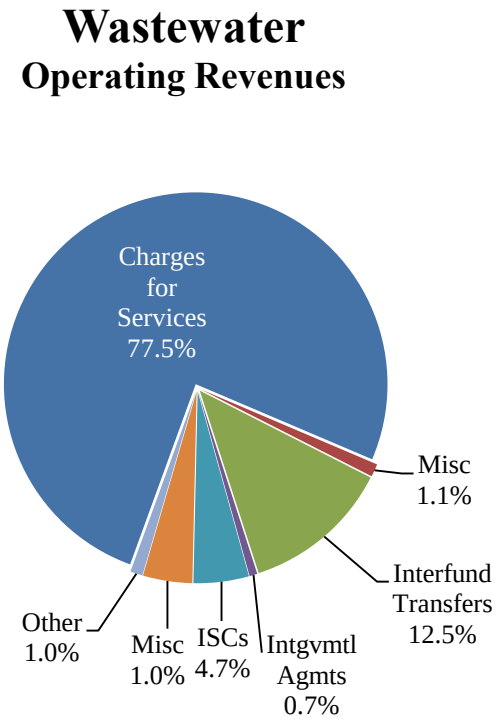
- Beginning balance is estimated at $8.2 million carryover from the prior fiscal year. The beginning balance includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other operational requirements needed for system reliability, regulatory compliance, and long-term utility operations.

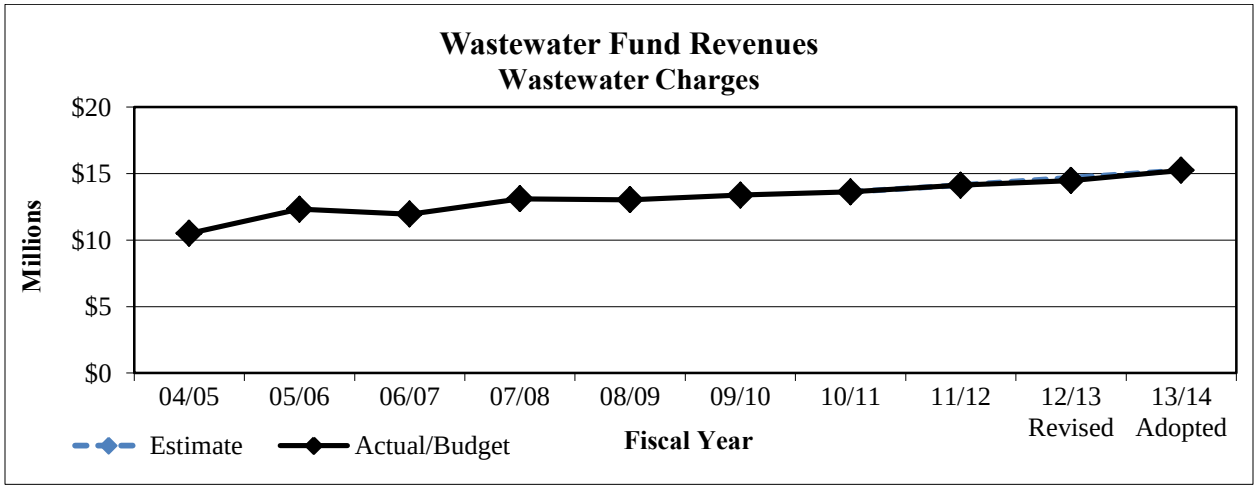


WASTEWATER FUND REVENUES

Wastewater Charges

- Revenue received from wastewater utility customers pays for the City's wastewater collection and treatment system.
- Rates are reviewed within the context of a long-term financial plan for the utility. Smaller annual increases are typically recommended to avoid large jumps such as those being proposed by several other jurisdictions throughout the state. Increases did not occur in two out of the past four years. A proposal for fiscal year 2013/14 is still being finalized.
- Wastewater sales for fiscal year 2012/13 are expected to come in slightly above what was budgeted.
- For fiscal year 2013/14, revenue is expected to be approximately $15.2 million.





Interfund Transfers

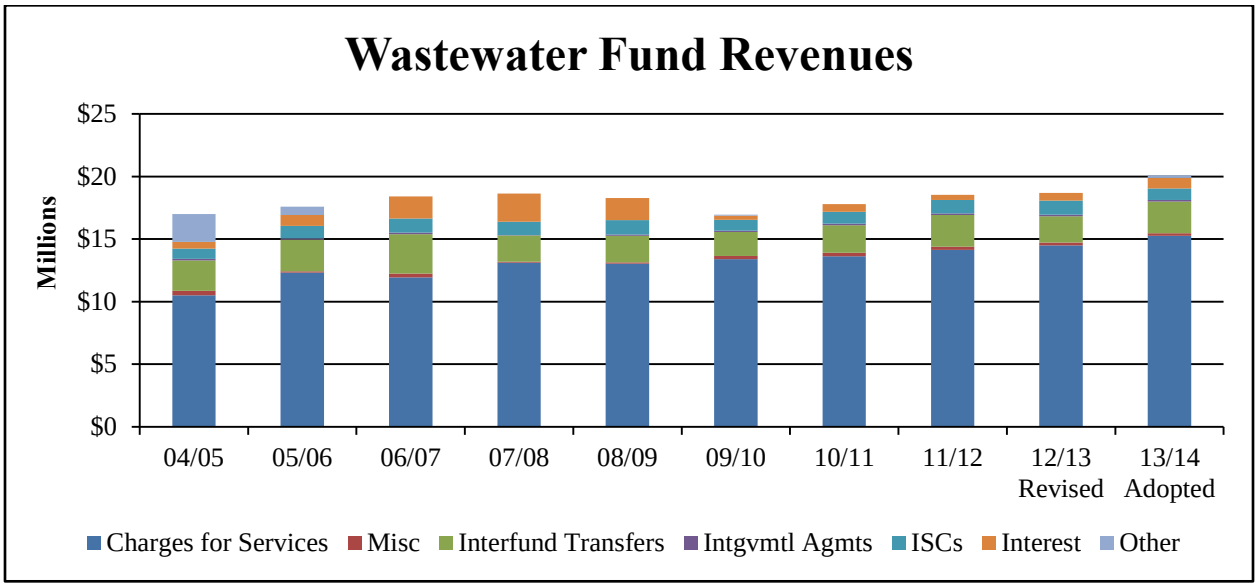
- Interfund Transfers are $2.5 million, transferred from the System Development Charges Fund for debt payments.

Other Revenue

- Internal Service Charges are engineering reimbursements for staff charges and overhead to capital improvement projects, estimated at $0.9 million.
- The Water Fund will pay $203,500 as an installment for a loan from the Wastewater Fund taken out in fiscal year 2008/09.
- Interest, intergovernmental agreements, loan proceeds (to cover debt issuance costs), and miscellaneous income comprise the $1.2 million in other income.

Beginning Balance

- Beginning fund balance is estimated at $39.7 million carryover from the prior fiscal year. The amount includes funds identified for future uses, such as infrastructure repair and replacement, construction of capital projects, and other modifications needed for system reliability, regulatory compliance, and long-term utility operations.



FACILITIES AND FLEET MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $3.4 million to pay for the operation and maintenance of all city-owned buildings and the City Hall central reception area, and to pay for the maintenance and fuel costs of city-owned vehicles.

Intergovernmental Revenue

- Gresham-Barlow School District owns and occupies a portion of the Public Safety and Schools building maintained by the City of Gresham. An intergovernmental agreement for maintenance and utilities is the basis for the budgeted fiscal year 2013/14 payments from Gresham-Barlow School District of $102,100.
- Multnomah County District Court has occupied a city-owned building for many years and paid for rent, building maintenance, and utilities. With the opening of the new Multnomah County Courthouse, they vacated Gresham's facility. Alternative uses for this facility are currently being developed.

Other Revenue

- The Headstart program rents a city-owned building for $3,500 per year.
- Clear Wire leases roof-top space at City Hall for an antenna; $20,600 is anticipated in fiscal year 2013/14.
- The General Fund transfers $97,000 to the Facilities & Fleet Management Fund to pay the lease for an offsite police storage unit. An additional $170,000 is transferred into the fund to pay for maintenance and utilities at five fire stations that are not included in the internal service charge calculation.
- $11,400 in loan proceeds are budgeted to offset proposed debt issuance costs related to the Public Safety Building roof replacement.

Beginning Balance

- Beginning balance is estimated at $17,500.

REVENUE INFORMATION – SUPPORT FUNDS

WORKERS' COMPENSATION FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $1.15 million to pay for the City's self-insured Workers' Compensation Program. Requirements are for operating costs and maintenance of a reserve to pay for on-the-job injury claims.
- The City is self-insured for workers' compensation claims. The City purchases excess insurance for any claim that exceeds $500,000 for Fire and Police workers and $375,000 for all other employees.
- Workers' compensation costs are allocated to operating funds as a unit of personnel costs.

Other Revenue

- Interest earnings and miscellaneous income are expected to be $76,500 in fiscal year 2013/14.

Beginning Balance

- The Workers' Compensation Fund has a beginning balance of $1.7 million in fiscal year 2013/14, consistent with actuarial recommendations.

INFORMATION TECHNOLOGY FUND REVENUES

Internal Service Charges

- Internal service charges collect just under $2.3 million to recover the cost to provide the computing infrastructure used by all city staff, maintain business software applications, provide Internet access and website maintenance, telephone and email access service, help-desk support to staff and elected officials, and the geographic information system (GIS).

Other Revenue

- School district payments for telephone service are estimated at $20,000.
- Four funds, Transportation, Water, Stormwater, and Wastewater, transfer a total of $567,200 to the Information Technology Fund to pay for GIS services.
- Addressing and technology fees are estimated at $30,100. Miscellaneous revenue is estimated at $4,100.

Beginning Balance

- The Information Technology Fund typically does not budget a fund balance.

LIABILITY MANAGEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $1.2 million to recover the cost to provide loss control and liability coverage, and to pay for insurance premiums.

Other Revenue

- Interest earnings are expected to bring in about $6,450 and approximately $9,100 in insurance reimbursements are anticipated in fiscal year 2013/14.

Beginning Balance

- Beginning balance of $205,700 is based on the estimated reserve that is maintained by the fund.

REVENUE INFORMATION – SUPPORT FUNDS

EQUIPMENT REPLACEMENT FUND REVENUES

Internal Service Charges

- Internal service charges collect $2.2 million to reserve for the replacement of City vehicles and other capital equipment. Not all City vehicles and equipment have been covered by this fund in recent years, most notably certain fire apparatus. However, fire apparatus are being added to the replacement schedule as they are replaced.

Interfund Transfers

- Interfund transfers are anticipated to by $3.9 million. This transfer from the General Fund is to transfer the proposed loan proceeds associated with the refinancing of the General Fund's portion of the City Hall debt and the purchase of three fire engines.

Other Revenue

- Interest earnings are expected to bring in about $63,000 in fiscal year 2013/14.
- Auction proceeds from used vehicles and other miscellaneous incomes are expected to bring in $9,000.

Beginning Balance

- The beginning fund balance of $8.1 million is the reserve for future equipment purchases.

LEGAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect approximately $0.9 million to recover the cost to provide legal services to the organization by the City Attorney's Office.

Beginning Balance

- Beginning Fund Balance is estimated at $103,000.

UTILITY FINANCIAL SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect $1.8 million from the three utility funds to recover the cost to provide financial accounting and analysis, billing, collection, customer services, and sewer assessment administration for the utility system.

Other Revenue

- Delinquency penalty fees are other revenue sources that are expected to bring in about $320,000. Loan processing fees and lien checks are expected to bring in $50,000.

Beginning Balance

- The Utility Financial Services Fund typically does not budget a fund balance.

ADMINISTRATIVE SERVICES FUND REVENUES

Internal Service Charges

- Internal service charges collect $5.65 million to recover the cost to provide organization-wide services, such as accounting, budgeting, human resources, communications, city management, and governance.
- This fund recovers operating costs through an allocation based on the size of operating budget.

Interfund Transfers

- For fiscal year 2013/14, the fund will collect about $162,000 in grants transferred from the Grants Fund.
- Transfers from the General, Transportation, Utility Financial Services, Water, Stormwater, and Wastewater Funds, approximately $458,000, will be transferred in to support communications and financial planning services.

Other Revenue

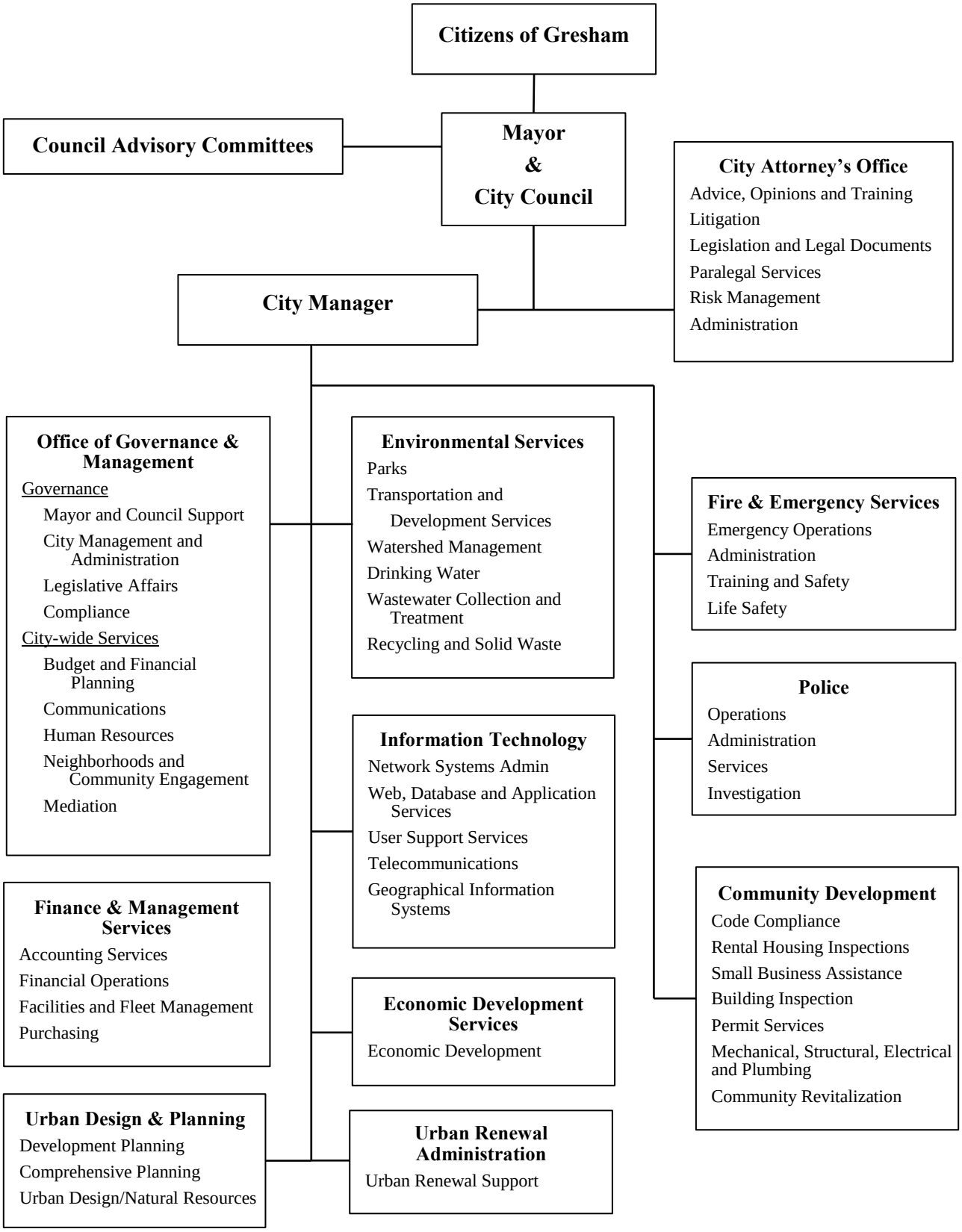
- Other income received in the Administrative Services Fund includes $7,200 for East Metro Mediation.

Beginning Balance

- Beginning fund balance is estimated at $480,000 carryover from the prior fiscal year.

EXPENDITURE INFORMATION

CITY OF GRESHAM



OFFICE OF GOVERNANCE & MANAGEMENT

MISSION STATEMENT

Strategically guide the organization by providing leadership and facilitating community participation in government. Proactively partner with customers, deliver quality service, create innovative solutions and promote mutual respect and diversity.

GENERAL DESCRIPTION

The Office of Governance & Management (OGM) consists of the Mayor and Council, who are elected by the citizens and supported and assisted by the appointed City Manager. The City Manager carries out Council policy by coordinating overall operations of city services and implements public policy and directs the affairs of the City in support of Council goals and objectives. OGM supports the Mayor and Council by assisting elected officials in policy development and external governmental matters, provides citywide coordination of major new development initiatives and directs effective legislative strategies to advance and protect the interests of the City of Gresham. The Office of Governance & Management also provides citywide services in the areas of organizational planning and improvement, organizational compliance, community outreach, recording services, public information, internal communications, human resources, budget preparation, financial planning, mediation services, emergency management and preparedness, and neighborhood and volunteer programs.

For budgeting purposes and for the purposes of this document, OGM is displayed as two separate departments. This is intended to better illustrate the different functions and types of services provided by this department. The two areas are:

- Governance
- City-wide Services

Department Operating Plan for Fiscal Year 2013/14

Governance

The City Council is the legislative branch of the City government. The Mayor, who is elected to a four-year term, serves as the chief official and presides over City Council meetings. There are six councilors, who serve at large and are elected to staggered four-year terms. The Mayor and Council members serve without pay.

The seven-member City Council is the official policy-making body of the City. They represent the interests of citizens and are responsible for the broad direction of city operations. The Council appoints the City Manager, City Attorney, sets goals, adopts ordinances and resolutions, authorizes contracts and adopts the annual budget. The City Council also functions as the Gresham Redevelopment Commission (GRDC) that oversees activities within the Urban Renewal Area (URA).

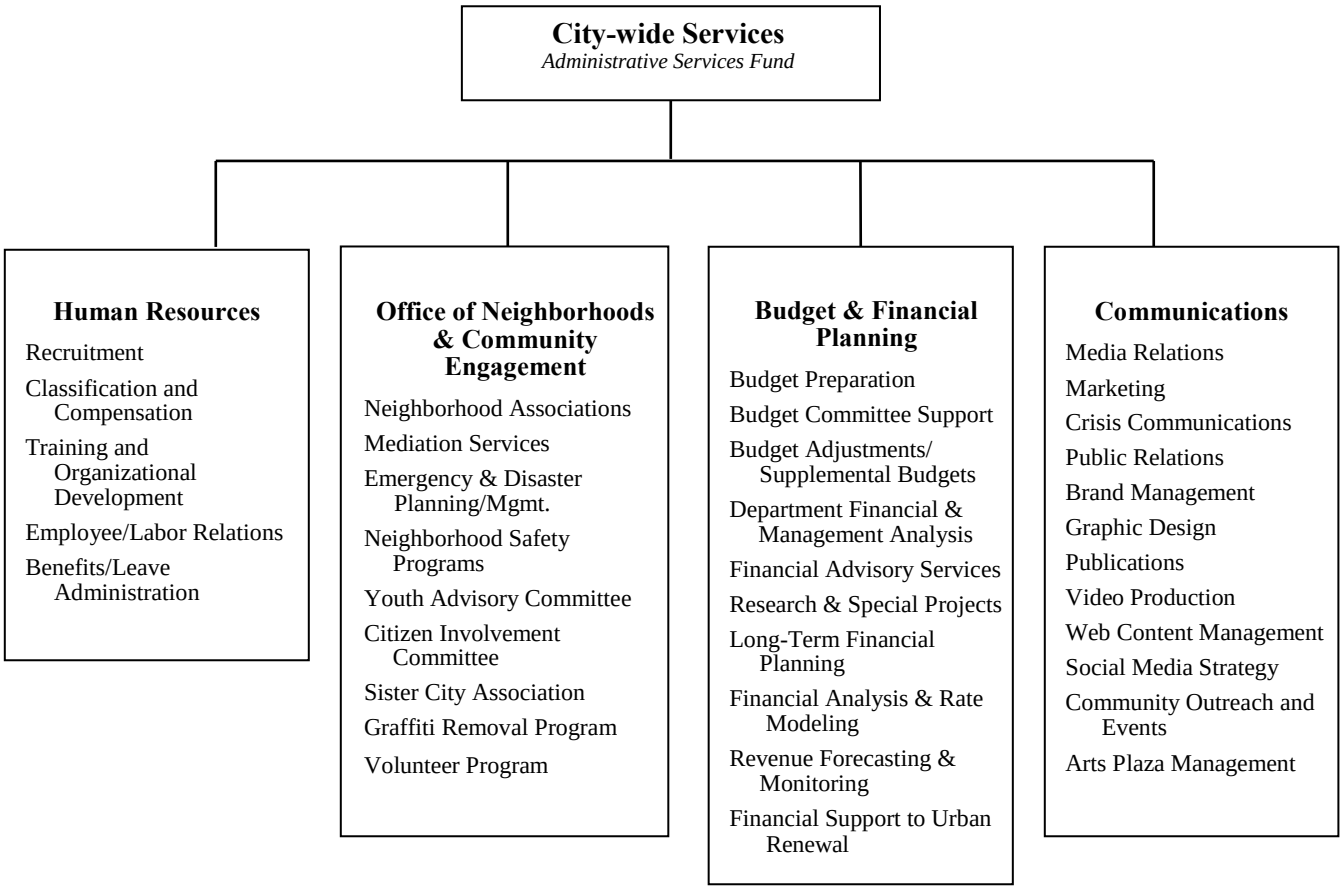
City Management/Administration

The City Manager and staff focus on the implementation of the Council's officially adopted work plan and policy by coordinating and directing efforts of appropriate citywide resources.

Key issues and work plan for fiscal year 2013/14 include:

- Facilitate the Council Work Plan.
- Oversee efficient delivery of City services.
- Report citywide performance measures.
- Advocate for federal, state, and local support of city services, especially transportation, public safety and economic development.
- Oversee multi-year financial planning and decision making.

OFFICE OF GOVERNANCE & MANAGEMENT-CITY-WIDE SERVICES



Department Operating Plan for Fiscal Year 2013/14

Human Resources

Human Resources develops, administers and provides a wide range of programs and services in the areas of recruitment and selection, classification and compensation, benefit and leave administration, employee and labor relations, training and organizational development.

Key issues and work plan for fiscal year 2013/14 include:

- Supervisory and Leadership Training
- Health Care Reform Compliance
- Benefit Plan Strategies
- Recruitment
- Job Family Review
- Gresham Employee Manual Revisions

Office of Neighborhoods and Community Engagement

The Office of Neighborhoods coordinates the City's Neighborhood Association program, volunteer efforts, disaster and emergency management planning/response, community preparedness outreach, neighborhood safety, graffiti removal, mediation and works closely with the Sister City Association, Youth Advisory Committee and Community Involvement Committee. Emergency Management actively solicits State Homeland Security Grant funding to support and enhance the City's emergency preparedness and response capabilities.

Key issues and work plan for fiscal year 2013/14 include:

- Continue to grow and support existing Neighborhood Associations, offer leadership training and re-activate the one remaining inactive association.
- Maintain focus on community preparedness and neighborhood safety outreach by expanding the "Neighborhood Ready" program to include a new Damage Assessment/Neighborhood Size-up component to assist first responders in the event on an emergency or disaster.
- Continue work with the Youth Advisory Committee, supporting their efforts to bring the youth perspective to City Council and City programs.
- Continue effort on the Volunteer Reception Center to receive, track and coordinate volunteer needs/efforts during an emergency.
- Continue Emergency Operations and Continuity of Operations planning, training, and exercising of staff and create monthly skill building opportunities for EOC personnel.
- Build Multi-jurisdictional Incident Management Teams to better leverage personnel and capabilities for an East County response to a disaster.

Mediation

The Mediation program provides services to resolve conflicts involving neighbors, businesses, housing issues, and employee disputes. The program conducts public and employee workshops on conflict management to increase the skills of the citizenry. This program has intergovernmental agreements to serve all of East Multnomah County.

Key issues and work plan for fiscal year 2013/14 include:

- Provide foreclosure mediation locally for Oregon's Foreclosure Avoidance Mediation Program.
- Train and mentor volunteer mediators for a variety of conflict solutions.
- Design and deliver a training series for the citizens of the four cities to learn and practice conflict resolution skills.
- Promote tolerance and understanding for different viewpoints through community conversations.

Budget & Financial Planning

The division incorporates financial planning, analysis, and budget development into one functional area. This allows for a closer partnership between departments to provide city management with a higher level of expertise for complex financial analyses and increased monitoring of resources. The division also prepares the City budget and supplemental budgets in compliance with state laws, with a special emphasis

on informing citizens about the budget process. Additionally, this division is responsible for updating, analyzing, and monitoring financial plans utilized by programs throughout the city. Financial and management analysis is provided to all departments. Analytical and budget support is also provided to the Rockwood/West Gresham Urban Renewal Area.

Key issues and work plan for fiscal year 2013/14 include:

- Continued refinement, monitoring, and reporting of financial plans to ensure sustainability.
- Preparation and monitoring of the annual budget and related functions.
- Analytical support for departments.
- Provide analytical support to relevant Council Work Plan items including the Long-Term Revenue Road Map.
- Provide staff support to the Finance Committee.

Communications

Communications provides comprehensive strategic communications services that includes: media relations, marketing, crisis communications, public relations, brand management, graphic design publications, video production, web content management, social media strategy, community outreach, events and management of the Arts Plaza. Communications manages and coordinates the City's efforts to provide the public with timely information about its goals, initiatives and activities.

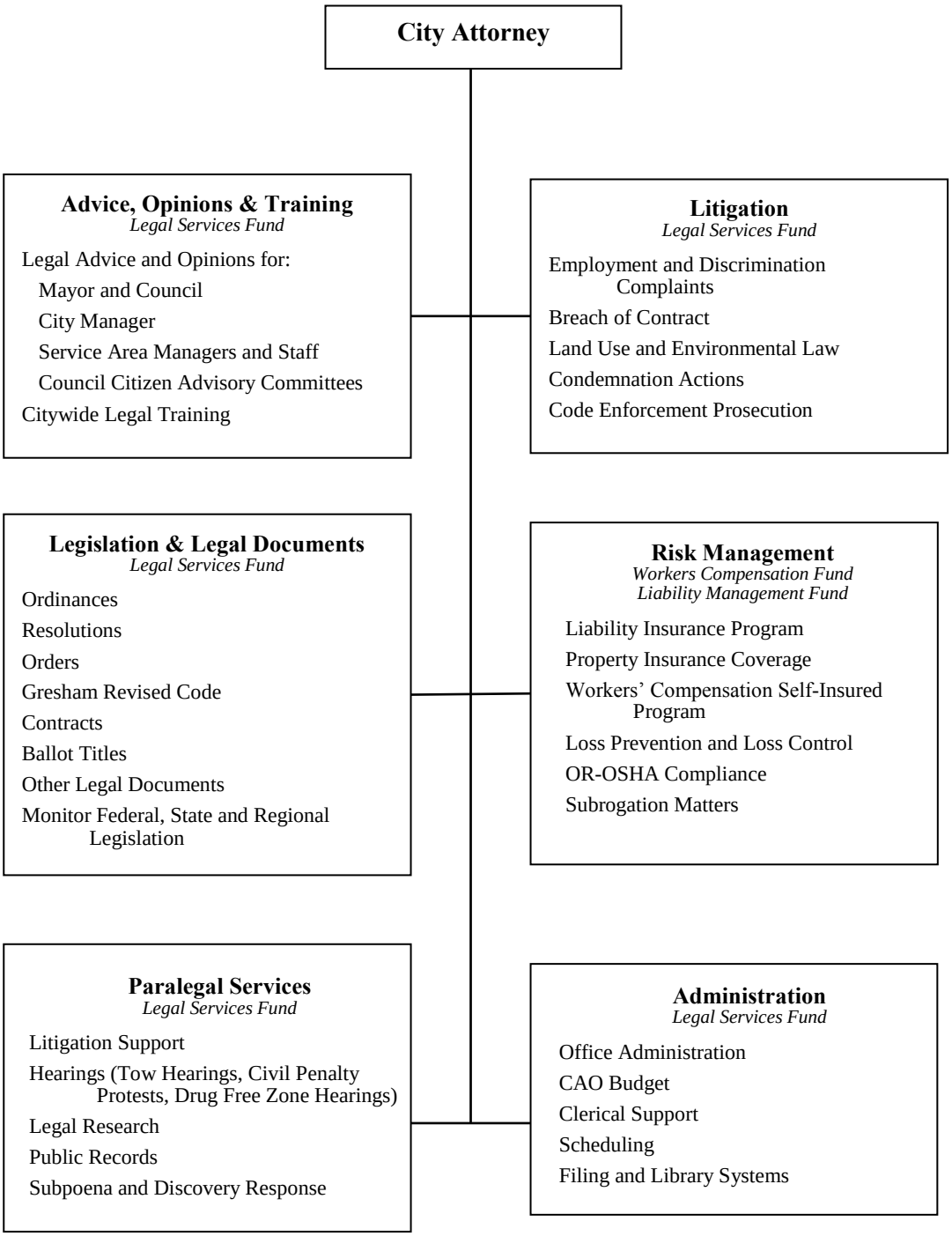
Key issues and work plan for fiscal year 2013/14 include:

- Ensure all audiences have easy and timely access to City information via the platform of their choice.
- Promote a strong, positive image of the City and the overall community to residents, the region/state and employees.
- Support the Council Work Plan.
- Advise and consult departments regarding initiatives, programs and services.
- Position the Arts Plaza as an ideal location to host and attend events.

CITY ATTORNEY'S OFFICE

MISSION STATEMENT

Identify, anticipate, and respond to the legal needs of the City of Gresham by providing high quality, timely, and cost-effective legal and risk management services.



CITY ATTORNEY'S OFFICE

GENERAL DESCRIPTION

The City Attorney's Office (CAO) provides services to Council, City Manager, Service Area Managers and staff, and Council Citizen Advisory Committees. Services include legal advice and opinions; creation, review and approval of all written contracts and legal documents; preparation of ordinances, resolutions and other documents; defense and representation of city officers and employees; initiation of legal actions as directed by Council; citywide legal training; and supervision of outside legal counsel.

Risk Management is responsible for the liability insurance program, self-insured workers' compensation program, property insurance, loss control, OR-OSHA compliance, and citywide safety issues. Risk Management will continue their efforts to make safety and loss control a priority in the day to day operations of the organization. The City Manager and City Attorney are committed to raising staff awareness of risk, safety, and liability issues and implementing operational changes where warranted.

Department Operating Plan for Fiscal Year 2013/14

The goal of CAO for fiscal year 2013/14 continues to be providing high quality, timely, and cost effective legal and risk management services. The office strives to practice preventive law by anticipating potential legal issues and solutions before problems arise. Staff takes pride in being approachable and always available to provide advice and assistance – the door to CAO is always open.

Legal Services

Key issues and work plan for fiscal year 2013/14 include legal support for:

- Council's Work Plan projects including Gresham Competitiveness, Long-Term Revenue Roadmap, various land use planning projects, Catalyst site development, and construction of the Public Safety Facility and Children's Fountain.
- Enforcement efforts throughout the organization.

Risk Management

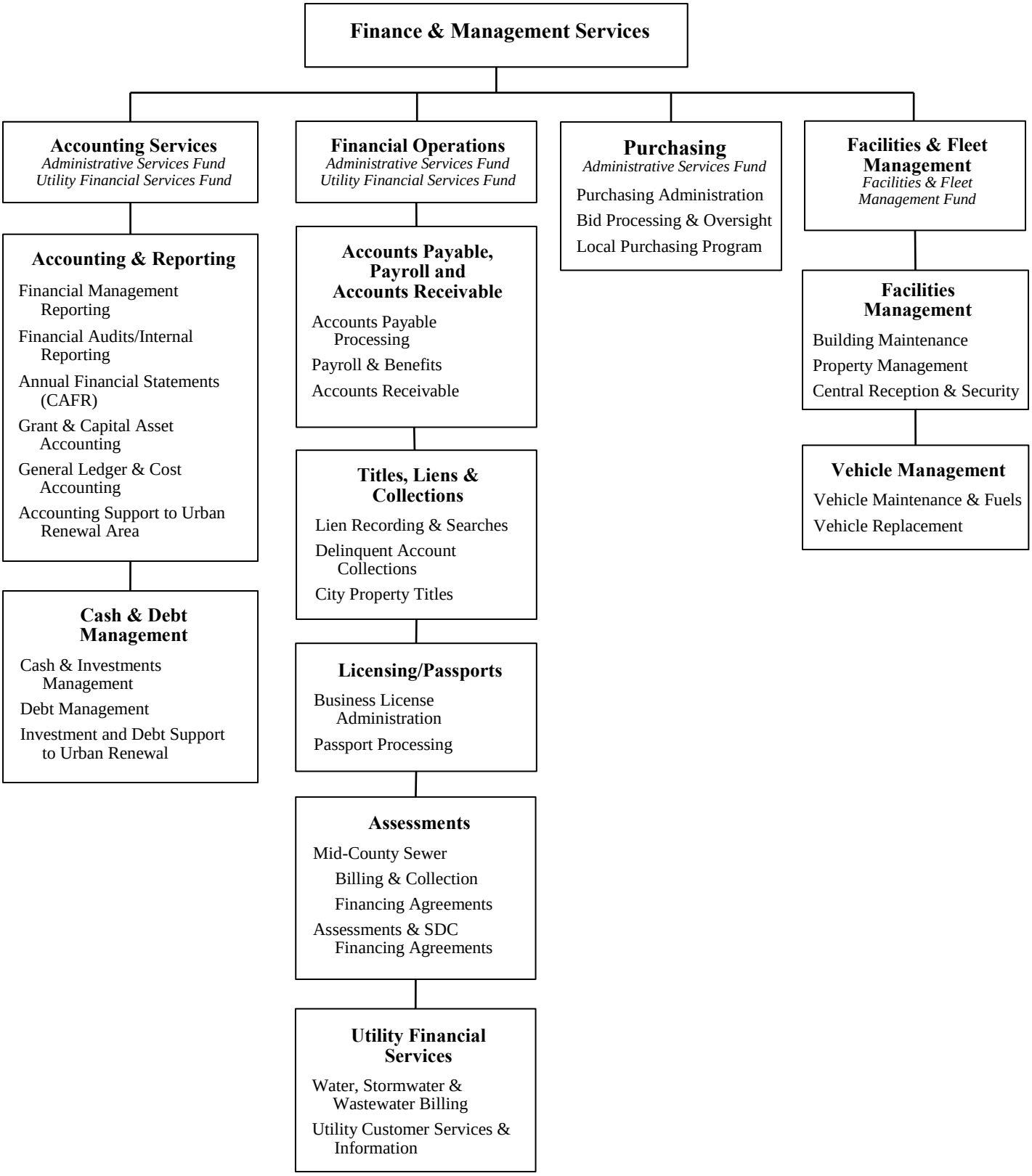
Key issues and work plan for fiscal year 2013/14 include:

- Maintain sufficient financial reserves for liability and workers' compensation claims.
- Evaluate liability self-insurance options.
- Cost-effective property insurance coverage.
- Support risk management efforts throughout the organization.

FINANCE & MANAGEMENT SERVICES

MISSION STATEMENT

Be good stewards of public funds and city assets by providing quality financial and maintenance services.



FINANCE & MANAGEMENT SERVICES

GENERAL DESCRIPTION

Finance & Management Services (FMS) supports the City's financial, facilities, and fleet infrastructures. FMS has the primary responsibility to provide business services to all city departments. Of equal importance, FMS acts in a fiduciary capacity as the steward of public funds.

Department Operating Plan for Fiscal Year 2013/14

The Finance & Management Services Department provides City departments and the Council with financial management that includes the support needed to maintain regulatory compliance and meet federal and state financial reporting requirements. The department also maintains and services City-owned facilities, vehicles, and fire apparatus.

Financial Management and Accounting and Financial Operations

Financial Management and Accounting supports the Council Work Plan by providing financial advisory services as requested; administers the City's and Urban Renewal Area's investment and debt portfolios; manages daily financial operations; publishes interim and annual financial reports; oversees the annual external audit; provides grant and capital asset accounting; develops cost accounting plans; and provides accounting and auditing services to the Rockwood/West Gresham Urban Renewal Area.

Financial Operations ensures the timely payments of all city obligations including payroll, administers bad debt collection; manages title and lien searches; oversees city purchasing and compliance with state municipal purchasing regulations, and manages billing and collections for city utilities, assessments, financing agreements, business licensing, and passports.

Key Issues and work plan for fiscal year 2013/14 include:

- Replacement, integration, and implementation of the City's Utility Billing Software System.
- Propose and execute an omnibus full faith and credit refinancing of six existing/planned debt issuances for the City, in an amount of approximately $20 million.
- Explore ideas for improved relations with utility customers.
- Support the Council Work Plan and the Rockwood-West Gresham Urban Renewal Area by providing accounting, auditing and financial advisory services.
- Support the Finance Committee.
- Support overall city efforts to secure state/federal grant funding.
- Advocate with the Office of Governance & Management for state fiscal reform.
- Address Compliance Officer recommendations as needed.

Facilities & Fleet Management

The Facilities division serves to keep city properties open and operational for use by city staff and the general public. The goal is to provide a manageable level of repair and maintenance, within budgetary constraints, that will keep facilities functional, clean, efficient, and safe while minimizing their deterioration. Facilities staff provides on-call emergency response for after-hour incidents caused by system failures, weather conditions, or equipment malfunctions. The division is responsible for staffing

the front-lobby reception and security, providing directions to the public and answering the City's main phone line.

The adopted Facilities division budget continues the delegation in responsibility for the repair and maintenance support to five of the six fire stations in the Fire Department. The facilities staff will continue to service Station 71 located in the Public Safety Building. The other stations will be maintained and managed by the Fire & Emergency staff.

The Fleet division continues to provide repair and maintenance services to the City's fleet of vehicles and fire apparatus, which also includes funding for fuel and on-call emergency response. As a long term strategy, management will continue to pursue opportunities for the purchase of fuel efficient vehicles (including hybrids and all electric vehicles), and review maintenance procedures to extend the life of existing vehicles. The fiscal year 2013/14 budget reflects the conversion of a limited-term position to a full-time, regular Vehicle Mechanic I.

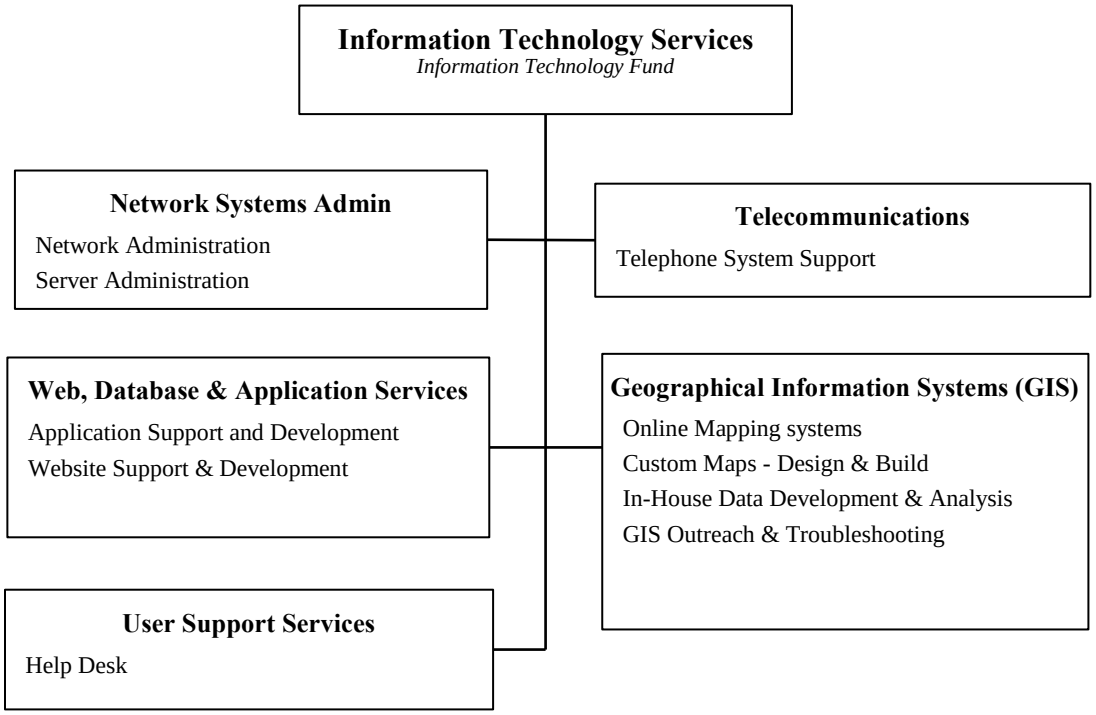
Key Issues and work plan for fiscal year 2013/14 include:

- Pursue the 2013 Council Workplan Goal "Future of City Owned Facilities – 150 Powell Building."
- Pursue the 2013 Council Workplan Goal "Youth Services."
- Assess the organizational structure of Facilities and Fleet Management to properly manage this division's functions.
- Replace the entire roof of the Public Schools and Safety Facility (PSS).
- Continue to explore and evaluate energy and fuel efficient technology for use by city facilities and fleet.
- Service city facilities and fleet for optimal functionality and safety while minimizing deterioration.

INFORMATION TECHNOLOGY SERVICES

MISSION STATEMENT

As the stewards of the City's technology our mission is to provide comprehensive technology services and solutions that empower our partners to serve the citizens of Gresham.



GENERAL DESCRIPTION

The Information Technology department provides services in the areas of desktop computing, network services, core business systems, geographically referenced data (GIS), mapping, electronic communications, computing security, telecommunications, website, and applications/database support. Together these services provide the technology infrastructure to support city operations.

Department Operating Plan for Fiscal Year 2013/14

The IT department works in small cross-division problem solving teams. Project teams are composed of staff members whose skillsets match the project at hand. These agile groups can also include members from other departments as needed.

For fiscal year 2013/14 the IT Department will continue to focus resources on updating the City's technological infrastructure with an emphasis on fault-tolerant core services such as data. As well as

supporting ongoing operational support across all levels and departments in the City, the work plan for fiscal year 2013/14 includes such projects as:

- Replacement of the Utility Billing system.
- Deployment of enhanced service tracking and support software.
- Review and implementation of next phase of end user technologies.
- Increase of technology training for all City departments.
- Replacement and upgrade of security systems.
- Upgrade City Hall network infrastructure.
- Upgrade of core data storage systems.
- Installation of technology at the new Rockwood Public Safety Facility.
- Deployment of pilot for new phone system using Voice Over Internet Protocol (VOIP).
- Extending the functionality and usability of both the CityNET and public websites.
- Design development and expansion of GreshamView mapping system.

POLICE SERVICES

MISSION STATEMENT

Provide police services that involve the community in problem solving aimed at enhancing public safety and the quality of life, and which respect the Constitutional rights of all citizens.

Chief of Police

Operations
General Fund
Police, Fire & Parks Fund
Dedicated Stimulus Fund
Designated Purpose Fund

- District Patrol
- Traffic Enforcement/Accident Investigation
- Canine Support/Apprehension
- Equipment Management
- Regional Partnerships
  - Tri-Met Transit Police
  - EMGET
  - School Resource Officers
  - Vehicular Crimes Investigations
  - Special Weapons and Tactical Team (SWAT) and Crisis Negotiations
  - Metropolitan Explosive Disposal Team
- Volunteers
  - Reserve Officers
  - Cadets
  - CVIP's
- Community Services
  - Rockwood Police Building

Administration
General Fund
Police, Fire & Parks Fund

- Department Management
- Personnel Management
- Public Information
- Policy Development
- Legislative Compliance
- Citizen Complaints & Internal Affairs
- Payroll Processing & Clerical Support
- Chaplain Services
- Honor Guard
- Contracts & Grant Administration
- Budget Development/Administration

Services
General Fund
Police, Fire & Parks Fund

- Records/Communications
  - Public Information & Referral
  - Officer Assist Desk
  - Uniform Crime Reporting
- Regional Partnerships
  - Police Records Management System
- Field Training Officer Program/Curriculum
- Legislative Analysis
- Written Policy and Procedure Development
- Recruitment and Internal Specialty Assignment
- Training Coordination
- Accreditation Program

Investigations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund

- Person Crimes Investigations
  - Homicide, Assault, Robbery, Rape
- Property Crimes Investigations
  - Burglary, Theft, Auto Theft, Forgery
- Special Enforcement Team (SET)
  - Narcotics Investigation
  - Quality of Life Issues
- Forensic Investigations
  - Crime Scene Investigations/Lab Analysis/Computer Forensics
- Regional Partnerships
  - Child Abuse Investigations
  - Major Crime Investigations
- Criminal Intelligence
- Property Evidence Management
- Crime Analysis

POLICE SERVICES

GENERAL DESCRIPTION

Services provided by the department to the community fall into two priorities: enforcement and investigation. Programs that enable the department to address these priorities are as follows:

Administration

Police Administration provides overall management, administration, policy, and direction, and audits the appropriate and effective use of police resources. Although the Command Staff of the department is one of the leanest in the Portland Metropolitan area, they continue to provide excellent oversight and management. Primary activities of Police Administration, which support the line functions of the department, include personnel management; investigation and resolution of citizen complaints and issues regarding the department and its members; establishment of community and regional partnerships; assurance that all legislative requirements are met; disseminate information concerning crimes in the community; volunteer assistance in death notifications/crisis counseling; clerical support to the operational units of the department; coordination of officers' schedules for court and grand jury appearances; and prepare information for payroll. Grant management and administration also falls under this program area.

Operations

The Operations Division is primarily responsible for the initial response to calls for police services. Services provided by full-time officers include routine and directed patrol; traffic enforcement, investigation, and education programs; canine support in high risk situations and area searches; restraint of criminal street gang activities; proactive approach to problems on school grounds and adjoining properties through the use of school resource officers; special emergency response to high risk incidents; reserves; cadets; enforcement of handicapped parking; TriMet transit police; and equipment acquisition, inventory, and repair.

Investigations

The Investigation Division provides support to the Operations Division through follow-up investigation of crimes against persons and property; investigation of neighborhood crimes and suspicious activity; forensic investigations; control over property and evidence; participation in multi-agency investigative teams; and analysis of data to assist in solving crimes and identifying crime trends.

Services

The Services Division supports the entire department in the areas of police records and communications; fiscal services, including department budget development and purchasing; recruitment and internal special duty selections; coordination of department training and maintenance of training records to meet state requirements; assurance that the state's training standards are met; planning, research and analysis; development of written policies and procedures; and other management related support services.

Department Operating Plan for Fiscal Year 2013/14

The FY 2013/14 budget maintains the current level of staffing as the current year budget. The department will be able to continue to provide excellent core service law enforcement to the community while continuing to adjust resources in the most effective manner using the best business practices; continue to improve and refine its policies, practices, and processes; and incorporate evolving technology. By doing so, the department will focus on the highest priorities of the community and department: enforcement and investigation.

Key issues and work plan for fiscal year 2013/14 include:

- Continue participation in the Broken Windows Task Force, which provides a comprehensive, citywide approach to neighborhood livability issues.
- Continue to increase the Citizen Volunteers in Policing Program and expand their responsibilities and programs.
- Continue participation in the Public Safety Enhancement Project finding solutions for quality of life issues.
- Increased enforcement efforts for criminal street gang activity, which has a direct impact on the community. The trend has been toward more aggressive behavior by gang members including homicide, assaults, weapons related crimes, drug related crimes, and vandalism.
- Investigation of criminal activity associated with illegal drug use, which includes robbery, burglary, vehicle theft, and identity theft.
- Addressing of traffic problems, which continue to be a community concern.
- Continue to meet increasing demand for service, including timely response to calls for service, investigation, and successful prosecution of crimes.
- Provide guidance for the Rockwood Public Safety Facility Council Work Plan item and facilitate the move into this new facility.
- Complete work on the 2014 Council Work Plan item focusing on a "Landlord Mentoring Program".
- Fulfill the City's commitment to provide funding during the fourth and final year of the 2009 ARRA Community Oriented Policing (COPS) Grant.

In order to address these issues, the department plans to:

- Continue the Special Enforcement Team to quickly respond to tips from citizens of on-going illegal drug issues and other criminal activity in order to enhance neighborhood livability and the neighborhoods quality of life.
- Use directed enforcement to address areas in the City that have a higher than average number of calls for service and demand a greater number of police resources.
- Pursue funding opportunities to implement new technology to enhance department operations and increase efficiency.
- Continue the work of the Gang Enforcement Team to directly address one of the community's top issues - gang related crime.
- Respond to neighborhood traffic problems and complaints, as well as provide directed enforcement to reduce the problems caused from driving under the influence (DUII) and other driving offenses that endanger citizens and motorists.
- Participation in limited regional partnerships that deal directly with many of the growing issues facing the community including major crimes, gangs, and crimes against children.
- Provide the best training to department employees so they are able to meet the ever-changing demands of law enforcement.
- Continue to recruit and hire the most qualified individuals.

FIRE & EMERGENCY SERVICES

MISSION STATEMENT

The mission of Gresham Fire and Emergency Services is to protect lives, property and the environment.

Fire Chief

Emergency Operations
General Fund
Police, Fire & Parks Fund
Designated Purpose Fund

- Fire Suppression
- Rescue & Extrication
- Basic & Advanced Life Support
- Regional Hazardous Material Emergency Response
- Water Rescue
- Technical Rescue Team
- Wildland Fire Suppression
- Pre-fire Hazard Analysis of Major Buildings
- Apparatus and Equipment Testing and Maintenance
- Hazardous Materials Facility Emergency Planning
- Urban Search & Rescue
- Training Development Delivery
- Coordination of External Training
- Occupational Safety and Health

Administration
General Fund
Police, Fire & Parks Fund

- Project/Program Management
- Contract & Grants Administration
- Mutual Assistance Plan Development
- Public Information & Community Outreach
- Leadership Succession Planning
- Cost Recovery
- Department Budget Development/Administration
- Financial models and reporting
- Records Management & Retention
- Life Safety Supervision
- OR-OSHA Compliance
- Payroll, Receivables & Payables Processing

Training & Safety
General Fund
Police, Fire & Parks Fund

- Provide Internal Training for:
  - Emergency Medical Services (EMS)
  - Fire Suppression
  - Rescue
  - Hazardous Materials
- Operate Department Training Facility
- Apparatus Operator Academy
- EMS Quality Assurance Program
- Paramedic Credentials
- Medical Protocol & New Procedure Coordination & Implementation

Life Safety
General Fund
Police, Fire & Parks Fund

- Fire Investigation
  - Origin & Cause
  - Criminal Prosecution
- New Construction
  - New Development Review
  - Inspections & Plan Review
    - Commercial Construction
    - Sprinkler Systems
    - Fire Alarm Systems
    - Special Systems
- Fire Code Administration
  - Commercial Fire Inspection
  - Special-use Inspection & Permits
  - Fire Code Enforcement
  - Fire Report Tracking
  - Occupancy Management

FIRE & EMERGENCY SERVICES

GENERAL DESCRIPTION

Fire and Emergency Services (FES) provides fire prevention, fire suppression and emergency medical services to the cities of Gresham, Fairview, Wood Village, Troutdale and the area encompassed by Fire District 10. The service area covers sixty square miles, serving approximately 140,000 citizens.

FES operates six fire stations within its service area and also provides staffing for one of the three shifts at Portland Fire Station 31, a joint operation with Portland Fire and Rescue. Each engine company provides Advanced Life Support, and has a trained firefighter/paramedic assigned to the crew.

In addition, FES provides the following specialty rescue and response services:

- Technical Rescue Team (including confined space for industrial users and high-angle rope rescue).
- Water Rescue.
- Regional Hazardous Materials Team to respond to chemical spills and biological incidents at fixed sites, such as manufacturing facilities, and transportation accidents, including interstate and rail.
- Urban Search and Rescue (USAR) for structural collapse as a component of a regional response team.
- CBRNE (Chemical, Biological, Radiological, Nuclear, and Explosive) response including Mass Casualty.

Administration

Fire Administration maintains the department's day-to-day operations by providing overall management, leadership succession planning, mutual assistance plan development, public information, community outreach, contract and grant administration, cost recovery, financial models, and project management.

Primary activities of Fire Administration support the front-line functions of the department and include personnel management; development of policies and procedures; assurance that all legislative requirements are met; information concerning emergency events; administrative support to the divisions of the department; and departmental payroll and accounts payable.

Supervision of the Life Safety Division and maintaining Oregon OSHA compliance are the responsibility of Fire Administration. Fire Administration also interacts with other city departments and provides coordination with other state and local government agencies.

Emergency Operations

The Emergency Operations division is responsible for the initial response to calls for emergency medical or fire suppression services. Approximately 75% of all incidents that FES responds to are calls for emergency medical services (EMS). Because medical emergencies are often time-critical, it is important that EMS arrive as quickly as possible. All firefighters in the department are trained at the minimum level of Emergency Medical Technician (EMT), with many certified as paramedics, to provide patient care in the field. All Gresham engine companies are an Advanced Life Support (ALS) unit, which means that each has a firefighter/paramedic on board. The Emergency Operations division provides fire suppression, emergency medical services, and the following specialized responses: technical rescue

(confined space, high and low angle rope rescue, and structural collapse), water rescue, hazardous materials response, and wildland fire. No significant changes to Emergency Operations are adopted in the coming fiscal year.

Training and Safety

Training coordination and oversight is assigned to a Captain reporting to a Battalion Chief in the Operations division. Training is being provided to maintain response readiness and proficiency at all levels. Emergency medical technician and paramedic training are provided to maintain State certification.

Life Safety

The Life Safety division applies the fire codes to new construction, to ensure appropriate fire suppression access, and that the water supply and safety features such as alarms and sprinkler systems are code compliant. Fire investigation and determining fire causes is conducted for known arson fires, and those involving a significant fire loss, and fire fatalities.

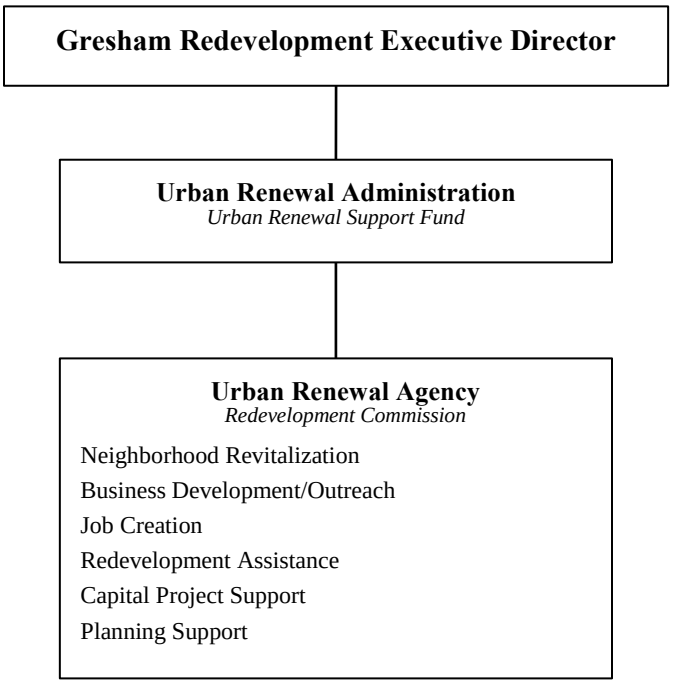
Department Operating Plan for Fiscal Year 2013/14

Though thinly staffed in Administration, Training and Life Safety, Gresham Fire has been able to maintain an adequate level of fire and emergency medical services to the City and neighboring communities. While Fire & Emergency Services will continue to strive to deliver excellent customer service emergency services, the impacts of past staff and program reductions will be continually evaluated to determine operational and administrative efficiencies.

Key issues and work plan for fiscal year 2013/14 include:

- Work with the Office of Governance & Management and the Public Safety Council Citizen Advisory Committee to assess strategies for Long-Term Revenue Roadmap Council Work Plan item.
- Work with the Police Department and the Public Safety Council Citizen Advisory Committee on the Public Safety Enhancement Council Work Plan item.
- Continue exploration and pursuit of grant funding opportunities to meet the increasing demands of emergency service delivery to a growing community.
- Plan for a Fire Training Academy in 2013/14, to replace staff vacancies due to anticipated retirements.

URBAN RENEWAL ADMINISTRATION



Department Operating Plan for Fiscal Year 2013/14

Urban Renewal Support

Urban renewal is a public funding mechanism aimed at partnering with private development to promote job creation and community revitalization. Rockwood/West Gresham is the City's first urban renewal area, established through a citywide vote in November 2003. The URA is approximately 1,200 acres, spanning from Yamhill Street to the south to Marine Drive to the north, centered along the 181st Street corridor. The Rockwood/West Gresham Urban Renewal Plan serves as the guiding document. The City Council, in its role as Gresham Redevelopment Commission, oversees implementation of the Plan. An advisory committee makes policy and project recommendations to the Commission. The Commission contracts with the City of Gresham for services with the Area reimbursing the City for the costs incurred by staff and program administration.

Key issues and work plan for fiscal year 2013/14 include:

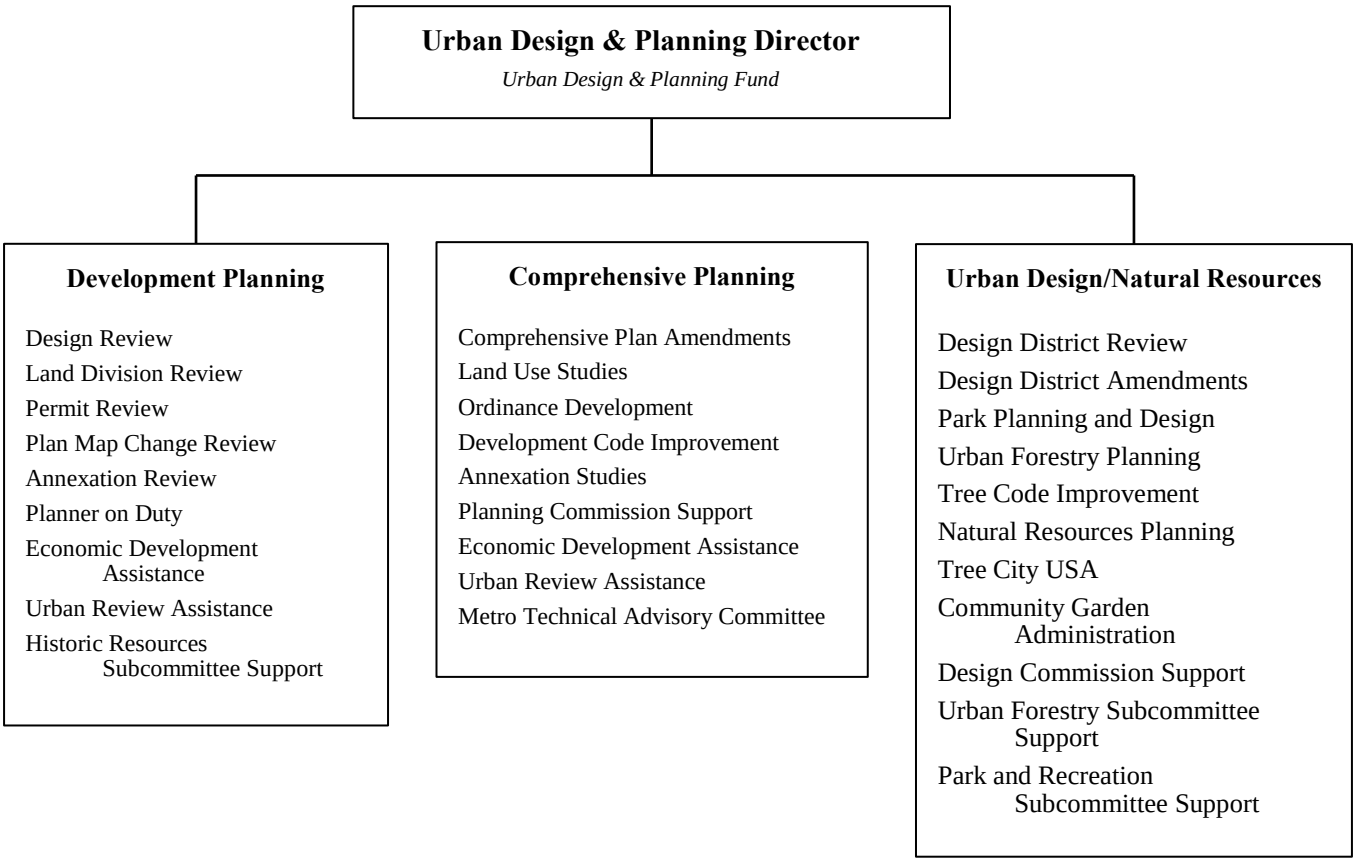
- Catalyst Site and Rockwood Community Office Development: This project will define Development Objectives and the preferred land-planning and development approach for the Commission-owned property at Southeast 187th Avenue and Stark Street.
- Rockwood Public Safety Facility: This project will complete construction of a permanent and welcoming Public Safety Facility in Rockwood at 675 Northeast 181st Avenue to improve public safety and attract new investment in the area.

- Industrial Development Investments: This project will identify strategic investments and funding strategies to accelerate development of key industrial properties within the Rockwood-West Gresham urban renewal boundaries.
- Sandy Boulevard Street Improvements: This project will support new jobs and attract private investment in industrial development. It will support development of several industrial properties including Gresham's only State-certified industrial site. Improvements will include a new signal at N.E. 181st and Sandy as well as sidewalks and bicycle lanes from 181st to N.E. 204th Avenue.
- Support the Central Rockwood Plan: This project will examine existing conditions, barriers to desired development and land-use opportunities, proposing Comprehensive Plan Amendments implementing the City's vision for Rockwood.

URBAN DESIGN & PLANNING SERVICES

MISSION STATEMENT

Your partners in creating a greater Gresham.



GENERAL DESCRIPTION

Urban Design and Planning (UDP) collaborates with residents, elected officials and other community stakeholders to help create and implement a land use planning program that addresses the needs, wants, and visions of the Gresham community. The department provides a wide variety of land use planning-related services including comprehensive planning, development review and urban design and natural resources planning.

Department Operating Plan for Fiscal Year 2013/14

Development Planning

Development Planning is responsible for processing all land development permits within the City. Development Planning works with residents, city officials, regulatory agencies, advisory committees, and

developers to ensure that the City's goals are implemented through the land use regulations designed to guide and direct land development within Gresham.

Major functions include:

- Review and process all land development permit applications in accordance with the Gresham Community Development Code; render land use decisions for applications allowing administrative review and coordinate all agency and public comments.
- Respond to inquiries from residents, applicants and developers regarding land use regulations within the City.
- Make public presentations before hearing bodies on land use applications requiring a public hearing.
- Participate in Development Code amendments projects.
- Assist with business license review, small business assistance, building permit review, sign permit review and code compliance actions.
- Provide staff support for the Historic Resources Subcommittee.
- Support economic development and urban renewal programs with predevelopment assistance.

Key issues and work plan for fiscal year 2013/14 include:

- Continue focus on streamlining the land development application process and providing excellent customer service.
- Continue focus on increasing skills and knowledge needed to implement new Design District regulations.
- Assist Historic Resources Subcommittee in a Historic Resources inventory project.

Comprehensive Planning

Comprehensive Planning is responsible for facilitating land use policy, plans, design standards and changes to the Gresham Community Development Code to guide and direct new development in Gresham. This work is undertaken in collaboration with residents, the Planning Commission, elected officials and other community stakeholders to maintain a high quality of life. Major functions include:

- Work with residents, elected officials and other community stakeholders to update the City's Comprehensive Plan, which provides the legislative foundation for Gresham's land use program and Community Development Code.
- Develop land use studies and plans and new Development Code with provisions that:
    - Foster economic development by retaining existing jobs and attracting new jobs.
    - Encourage high quality buildings and public spaces.

  - Enhance public safety.
  - Protect the natural environment.
- Make public presentations before Council advisory groups, neighborhood associations, community organizations and before hearing bodies on comprehensive plan amendment projects.
- Coordinate with Metro, Multnomah County and other government partners on regional planning and policy.
- Support economic development and urban renewal programs with special projects assistance.
- Provide staff support for the Planning Commission.
- Administer Downtown Storefront Improvement Program funded by Community Development Block Grant funds.

Key issues and work plan for fiscal year 2013/14 include:

- City Council Work Plan projects including: Central Rockwood Plan Development Code Improvement Project-5; Land Use Classification and Renewable Energy; Development Code Improvement Project-6 Food & Beverage Carts and Temporary Uses; Development Code Improvement Project-7: Lighting Code Update; Housing Policy; Sign Code Update; Unscrambling the Street Grid and Gresham Competiveness.

Urban Design / Natural Resources

The Urban Design / Natural Resources program is responsible for facilitating the quality of the built environment and enhancement of the community's natural resources. This work is undertaken in collaboration with residents, elected and appointed officials and other community stakeholders to maintain a high quality of life. Major functions include:

- Implement the City's Design Districts by review of development applications in the Design Districts.
- Develop plans and new Development Code related to urban design issues.
- Park planning and design projects.
- Natural resource and urban forestry planning.
- Administer the Tree City USA Program.
- Administer the Community Gardens program.
- Provide staff support for the Design Commission.
- Provide staff support for the Urban Forestry Subcommittee.
- Provide staff support for the Park and Recreation Advisory Subcommittee.

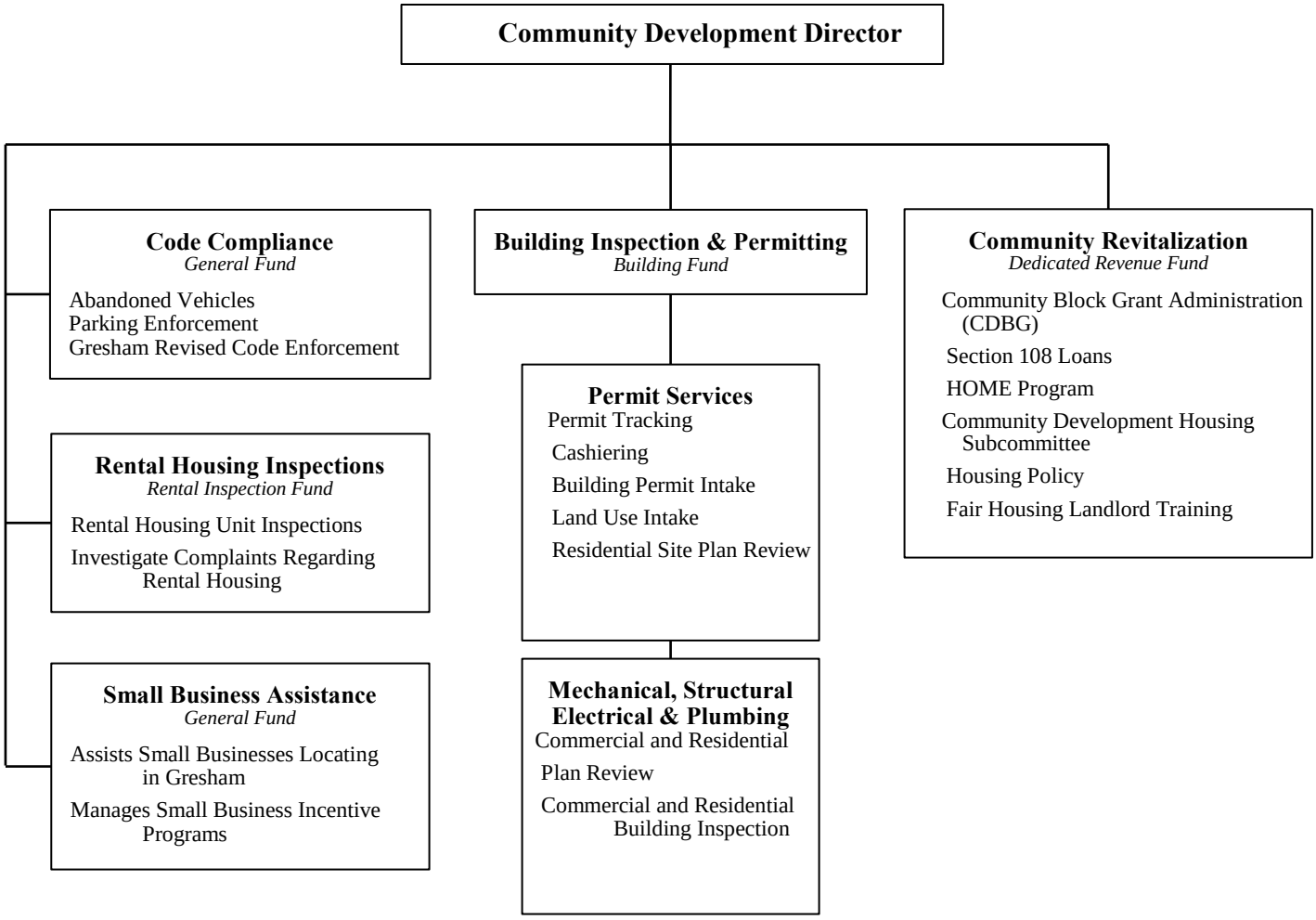
Key issues and work plan for fiscal year 2013/14 include:

- Council work plan projects: Development Code Improvement Project-6 Tree Code Update and assistance with Sign Code Update project.
- Assisting Development Planning with Design District related applications and processes.
- Assisting with the Nadaka Neighborhood Park Council Work Plan project.

COMMUNITY DEVELOPMENT SERVICES

MISSION STATEMENT

Your partners in creating solutions for quality development and a healthy business climate.



GENERAL DESCRIPTION

Community Development is responsible for the orderly growth of Gresham through code compliance, inspection and plan review. The department provides a wide variety of development services including: development plan review through final inspection, issuing building permits and performing building inspections, maintaining compliance with City Code through code enforcement, small business assistance, and performing rental housing inspections.

Department Operating Plan for Fiscal Year 2013/14

Building Development

The Building Development Division includes the City's permit center and building inspections, paid for by permit fees. The division administers the state and city building codes and related ordinances to

safeguard life and property values by regulating building construction. These efforts are key in making Gresham an enjoyable and aesthetically pleasing place in which to work, live, and play. Staff issues construction-related permits and provides plan review and inspection services with regard to building, plumbing, mechanical, and electrical construction in Gresham and the majority of unincorporated east Multnomah County.

The downturn experienced within the construction segment of the economy over the last few years continued in fiscal year 2012/13. As a result of retirements and organizational realignments, the Building Division was reduced to more closely align with the demands of the current work load over the three previous fiscal years. Due to the reduction of these positions, available skill sets in certain disciplines, have been reduced to minimal levels. The fiscal year 2013/14 budget includes funding for temporary services to address any specialized or peak demands that may occur. Additional reductions within the Building Fund division could be needed during fiscal year 2013/14 in order to maintain financial stability.

Key issues and work plan for fiscal year 2013/14:

- Continue to provide consistent, thorough, complete plan review/inspections, in a timely manner.
- Continued expansion of public outreach and education efforts on plan review and inspections.
- Explore mobile technologies that may enhance current service delivery.
- Continued implementation / refinement related to electronic plan review (ePlans) for commercial, residential and industrial projects.

Code Compliance

Code Enforcement is responsible for responding to citizens' concerns about a wide variety of potential City Code violations, which include land use, nuisances, parking, and abandoned vehicles, in order to resolve problems and insure compliance. In addition to inspecting and notifying property owners of non-compliance with City Codes, staff provides information to assist property owners in resolving compliance issues. The staff's participation in the resolution of code violations improves the livability of all of Gresham's neighborhoods.

The Code Compliance division continues to approach its workload on a priority based service view to meet the needs of the City.

Key issue and work plan for fiscal year 2013/14:

- Continued application and review of assessment-based enforcement policies to increase compliance with city codes.

Rental Housing Inspections

The Rental Housing Inspection program was instituted by Council in February 2008 to address substandard rental housing and provide assurance that basic habitability standards are met. This program ensures that all residential rental properties in Gresham are maintained to minimum standards of fire, health, and life safety. The program allows for annual mandatory inspection of rental housing units selected by a random statistical sampling. It also includes a complaint-driven component with the highest possible protections for those reporting violations. Inspections focus primarily on fire safety and egress, structural, electrical, mechanical, and plumbing, health, and sanitation issues, including the presence of interior dampness and mold, insect and rodent infestation, and accumulation of trash.

The Rental Housing Program is working through the implementation of several program components related to the fee adjustment adopted in fiscal year 2012/13. With all components in place, it is anticipated that the service level in fiscal year 2013/14 will be approximately the same as in fiscal year 2012/13.

Key issue and work plan for fiscal year 2013/14:

- Continued implementation of the rental housing program revisions including a reduced fee structure, implementation of revised inspection checklists and the development of an incentive program for well-performing rental properties.

Small Business Assistance

The Small Business Assistance program helps fill vacant storefronts, attracts new small business development, designated City Centers, and creates a vibrant, dynamic business environment. The establishment and expansion of small businesses within these core commercial centers bring new customers and activities that benefit existing businesses.

Key issue and work plan for fiscal year 2013/14:

- Continued outreach to the small business community that results in even more vacant Gresham storefronts being filled with thriving enterprises.

Community Revitalization

The Community Revitalization program coordinates delivery of Federal assistance through Community Development Block Grant (CDBG) and HOME grant funding. The program invests approximately $1.7 million annually in community services, public infrastructure, economic development and affordable housing for Gresham residents.

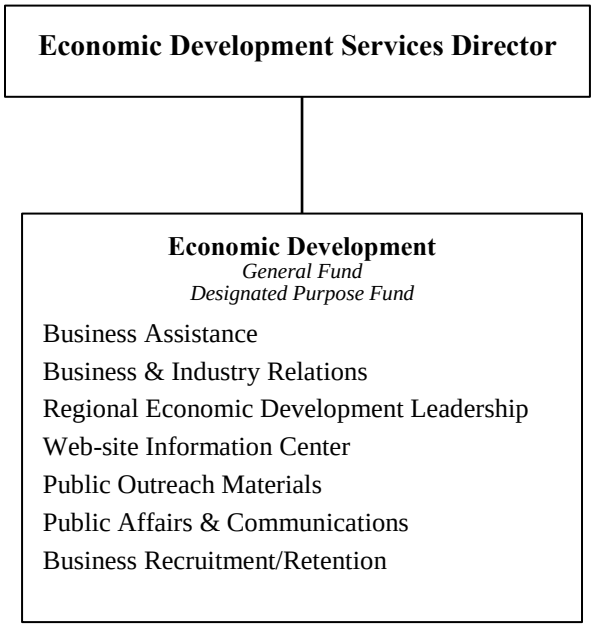
Key issues and work plan for fiscal year 2013/14 include:

- Administer CDBG and HOME grant programs in accordance with Federal regulations.
- Provide staffing support to the Community Development and Housing Subcommittee.
- Administer the Section 108 program and support Section 108 policy development and provide loan program assistance.
- Develop city-wide housing policy to guide future public investments (City Council Work Plan).
- Provide annual Fair Housing training for landlords.

ECONOMIC DEVELOPMENT SERVICES

MISSION STATEMENT

Creating solutions for quality development and a healthy business climate.



GENERAL DESCRIPTION

Economic Development Services (EDS) is responsible for business recruitment and retention and relationships with the local business community, with a focus on traded sector industrial companies.

Department Operating Plan for Fiscal Year 2013/14

Economic Development

The Economic Development team coordinates the efforts for Gresham to generate community wealth, protect property values and foster regional links in order to create a balanced and diverse industry base that provides family wage jobs. The team has four major areas of focus:

- Business Retention and Expansion
- Business Recruitment
- Business Assistance
- Development Assistance

Key issues and work plan for fiscal year 2013/14:

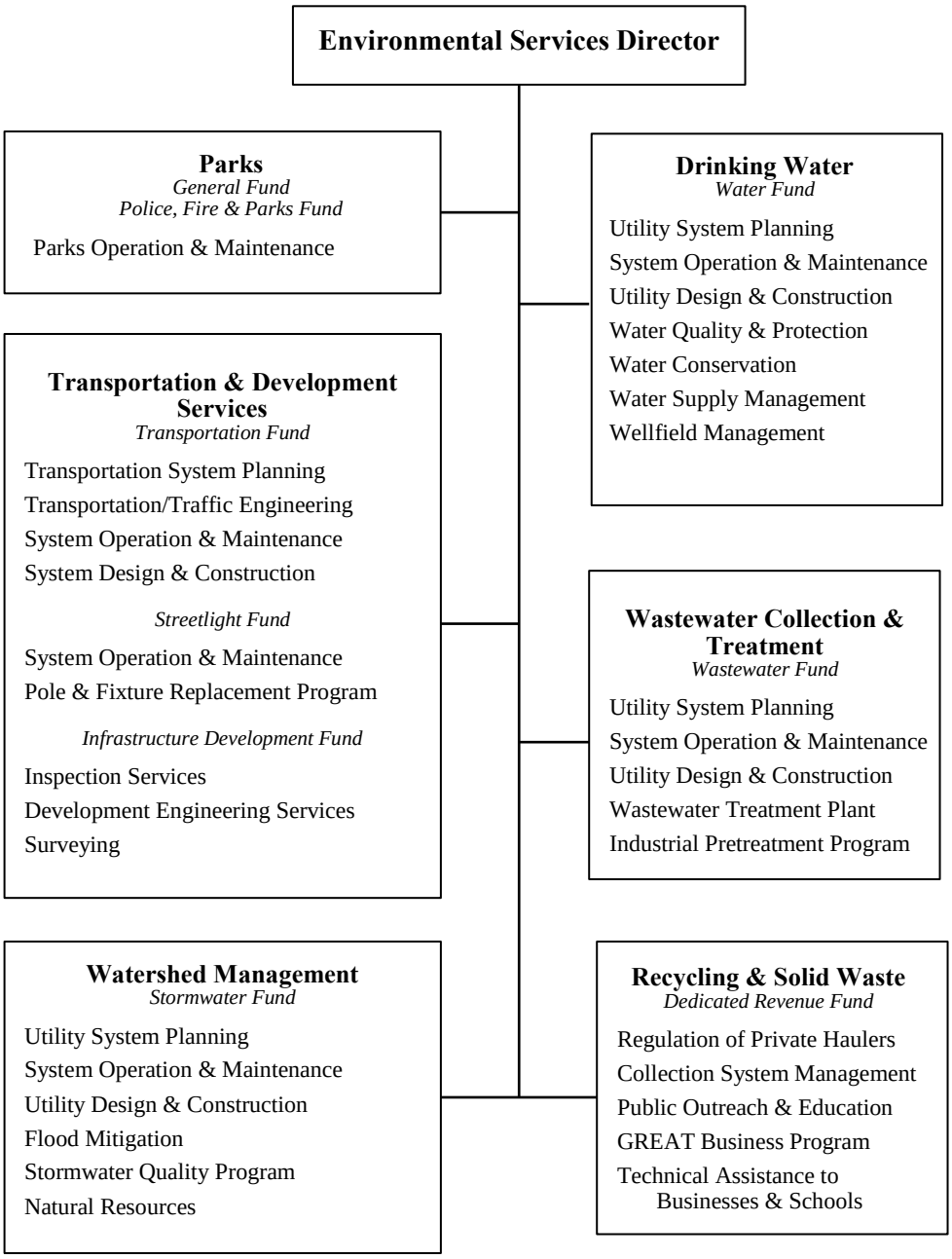
- Ensure Gresham is the most competitive jurisdiction in the region for industrial development by continuing work on the Gresham Competitiveness Council Work Plan project.

- Aggressive marketing of the advantages for both large and small industrial and commercial companies to locate in the City of Gresham.
- Consistent with City Council's Traded Sector Jobs Strategy, aggressively market Gresham industrial sites to clean technology companies, manufacturers and professional service companies.

ENVIRONMENTAL SERVICES

MISSION STATEMENT

Provide and maintain public infrastructure and oversee and implement programs essential for protection of the environment.



GENERAL DESCRIPTION

The Department of Environmental Services (DES) provides services in the areas of parks, transportation, storm and surface water, drinking water, wastewater collection and treatment, and recycling and solid waste. DES operates and maintains existing systems as well as plans, designs, and manages the

construction or implementation of new or upgraded facilities required to meet the needs of our customers. The service areas within DES are supported by shared administration, public works construction inspection, and development review and permitting. Together, these core services provide a better quality of life for our customers and the public.

Department Operating Plan for Fiscal Year 2013/14

Parks Operations

Parks Operation's mission is to maintain livable neighborhoods and healthy, sustainable communities through people, parks, and programs. The program maintains over 314 acres of active parks, 8 miles of trails, and is the community steward for over 800 acres of natural areas. The program also coordinates with community volunteers when available on maintenance related activities.

Operating expenditures for the Parks program are budgeted in the General Fund. Parks-related capital improvement projects are budgeted in the Park CIP Fund with resources from system development charges, grants, loans, and private donations.

The fiscal year 2013/14 adopted budget maintains the current staffing for Parks Operations. The emphasis of the program continues to be on maintaining existing parks facilities and on completing funded capital improvement projects. The Parks Capital Improvement Program includes an item from the Council Work Plan to design and start construction on a Children's Fountain that will be funded through the CDBG Section 108 loan agreement.

Key issues and work plan for fiscal year 2013/14 include:

- Prioritize limited maintenance funds first for safety, code compliance, and then for asset preservation.
- Complete construction of Springwater Trailhead and Main City Park improvements.
- Complete installation of an inter-active children's fountain at the Center for the Arts contingent on HUD funding.
- Continue to build positive relationships with community partners.
- Continue to support the Volunteer Program to maximize parks maintenance resources.

Recycling and Solid Waste

The Recycling and Solid Waste Program manages the City's solid waste collection system, and provides waste reduction and recycling information and assistance to Gresham residents, and to businesses and schools in both Gresham and Wood Village. The program regulates private haulers, sets collection service standards, and provides cost and service data to Council for use in setting garbage hauling rates.

The Recycling and Solid Waste Program is budgeted in the Dedicated Revenue Fund. It is funded by collection rates that are passed through by payments from the haulers, and Metro cost-sharing grants.

Key issues and work plan for fiscal year 2013/14 include:

- Review additional waste prevention initiatives.

- Continued implementation of state and regional mandated education and outreach programs.
- Continued promotion of community event recycling resources within the City.
- Continued expansion of voluntary Commercial Food Waste program.

Transportation

The Transportation Program plans, constructs, operates and maintains Gresham's transportation system, including slightly over 900 lane miles of streets, 126 signals, and over 20,000 signs. Operating expenditures for the program are budgeted in the Transportation Fund, and are primarily funded by gasoline taxes and vehicle registration fees. Transportation-related capital improvement projects, budgeted in the Transportation Construction Fund, are funded through traffic impact fees, grants, and gasoline taxes.

The States Jobs and Transportation Act (JTA), passed in 2009, increased the state's Gas Tax and vehicle registration fees, increasing projected revenues to the Transportation Fund. The increase in resources is tempered by ongoing downward pressure due to gas price increases (decreasing use) and a significant trend toward more fuel efficient vehicles.

This budget was developed using priorities gathered from input from City Council, Neighborhood Associations and Interdepartmental consultation. It has been discussed with the City's Transportation subcommittee for consistency with the city's perceived and identified needs. The capital portion has been through the City of Gresham Planning Commission for approval. The budget is shaped by the following goals:

- Safety
- Economic development
- Effective, efficient system operations
- Equity
- Sustainability
- Community health and viability

Metrics for cost of service have been developed and continue to be developed to insure that the City's Transportation dollars are being spent in the most cost effective manner.

Key issues and work plan for fiscal year 2013/14 include:

- Continued emphasis on core operational maintenance needs related to safety, including signal and sign repairs, striping, sweeping, and medians maintenance. These projects focus on implementation of sustainable practices such as reducing travel times, increasing commute options, and enhancing community appearance.

- Pavement preservation, including overlays, patching, and pothole repair of streets. Preparation work for contracted street surfacing improvements is scheduled to be completed by City and County crews for this fiscal year.
- Continue updating the Gresham Transportation System Plan, including the street classification system, future street planning, bike, pedestrian and other interfaces as well as environmental issues and funding.
- Capital construction projects implementing operational efficiency and safety with a significant portion being funded by grants make up this year's capital design and construction program.

Streetlights

The Streetlight Program operates, maintains, constructs and replaces Gresham's 8,000 streetlight poles and light fixtures. This program is funded through electric and natural gas license fees and is budgeted in the Streetlight Fund.

Key issues and work plan for fiscal year 2013/14 include:

- The transition of streetlights to LED technology. This transition has four primary elements which consist of:
    - Securing loan funding to finance the transition
    - Design and specification elements to insure proper lighting levels and equipment
    - Pole replacement where necessary to replace end of life issues and design spacing
    - Capital contract for the necessary construction.

Infrastructure Development Services

The Infrastructure Development Program includes construction inspection services, which inspect all public and private infrastructure construction within the public right-of-way, and development engineering services that provide for the review and approval of the design and construction of privately constructed public facilities including streets, wastewater, water, and storm drainage systems. Surveying services are also included in this program.

Development-related services are funded primarily through developer fees, with support coming from utility rates and gasoline taxes, and are budgeted in the Infrastructure Development Fund. The lack of customer demand for services due to the economic downturn has led to one vacant full-time Program Tech position being converted in the adopted budget for FY 2013/14 to a Limited Term Employee.

Surveying services are funded primarily through charges to capital projects and through utility rates, and gasoline taxes.

Key issues and work plan for fiscal year 2013/14 include:

- Reviewing and updating codes, public works standards, and business practices to ensure high quality infrastructure, responsive customer service, and development.

- Review development plans with the new e-Plan review software – new engineering efficiency using database controls hardware design solutions that increase productivity, predictability and precision.
- Continue to work on process improvements throughout development services.

Drinking Water

The Drinking Water Program plans for and provides reliable, safe potable water to the community through construction, operation, maintenance, capital improvement, protection, and conservation of the public drinking water system.

The program provides water services to approximately 70,300 Gresham residents and businesses. The distribution and storage system includes eight water reservoirs (seven active) that can store 27.2 million gallons of water, eight pump stations, and over 230 miles of waterlines.

Most of the City's drinking water supply is Bull Run surface water, purchased from the Portland Water Bureau. This supply is supplemented with Cascade groundwater from three wells and a treatment facility that are jointly owned by Gresham and the Rockwood Water People's Utility District.

Operating expenses in the Drinking Water Program are budgeted in the Water Fund and are primarily funded with utility rates. Water-related capital improvement projects are budgeted in the Water Construction Fund and are funded through utility rates and system development charges.

Key issues and work plan for fiscal year 2013/14 include:

- Complete the large meter replacement program in order to optimize the green aspect of the automated "smart" water meter infrastructure.
- Add an Intermediate pump station to allow for resiliency and redundancy of critical pumping facilities.
- Construct prioritized projects from the Capital Maintenance Plan.
    - Rebuild the Hunter's highland pump and motor
    - Replace galvanized waterline in SE Kelly north of SE 2nd
    - Replace waterline in NW 13th to improve fire flow capacity
- Complete seismic retrofit work on the Gabbert reservoir.
- Continue system maintenance activities.
    - Paint hydrants, and GPS valves, meters and service connections
- Continue to utilize leak detection technology to find and repair leaks in the distribution system in order to minimize damage to critical pipe and street infrastructure, and to support conservation efforts to further reduce unaccounted for water loss.

- Continue work on the Cascade Well Field Protection Program, to help ensure the safety of groundwater supplies for east county citizens. Consider a business grant program to install structural improvements for the protection of Gresham's drinking water supplies.
- Evaluate strategies to develop additional wells in order to minimize water supply expenses, and enhance emergency preparedness and resiliency for the provision of drinking water for our community.

Stormwater and Natural Resources

The Watershed Program provides flood protection through continual improvement and maintenance of the City's stormwater system and works to monitor and improve the water quality and habitat of 75 miles of streams and 512 acres of riparian corridors to meet state and federal water quality regulations. Gresham's stormwater system handles 4.3 billion gallons of runoff each year. The stormwater system includes approximately 9,000 catch basins, 225 miles of drainage pipes, 1,100 drywells, 120 rain gardens, and numerous regional and local detention and water quality treatment facilities.

Operating expenditures for the Watershed Program are budgeted in the Stormwater Fund and are primarily funded through stormwater rates. Stormwater-related capital improvement projects are budgeted in the Stormwater Construction Fund and are funded through stormwater utility rates and system development charges.

Key issues and work plan for fiscal year 2013/14 include:

- Development of a Master Plan for retrofitting and operating Underground Injection Control (UIC) drywells to meet new Oregon DEQ permit requirements regarding discharge of stormwater into groundwater. The new permit includes increased regulatory requirements and compliance costs for operating the City's 1,100 drywells.
- Compliance with the City's National Pollution Discharge Elimination System (NPDES) permit for discharge of stormwater to surface waters. The latest permit requires implementing programs to promote pollution prevention with businesses and proper maintenance of private stormwater facilities. The permit also requires additional emphasis on "green infrastructure" for new development and retrofits, and a new focus on improving stream bank stability to reduce sediment levels in the City's creeks.
- Development and implementation of a water quality retrofit program that will focus on opportunities to increase stormwater quality treatment and flow reduction in conjunction with other City CIP projects and on City property.
- Development of updated stormwater design standards, Water Quality Manual, and an easy-to-use sizing tool for stormwater facilities to assist developers in meeting stormwater standards.
- Development of a Natural Resources Report Card to develop simple public messages about the state of health of Gresham's water quality and natural resources; providing information to inform future policy decisions.

- Continued development of a condition assessment program to determine storm pipe rehabilitation and repair needs, including a detailed TV inspection program of high priority pipe areas.

Wastewater Collection and Treatment

The Wastewater Program provides planning, design, operation, maintenance, management, and capital improvement of the city's wastewater collection and treatment facilities. The treatment plant serves over 118,000 customers within the cities of Gresham, Wood Village, Fairview, and portions of Portland. The plant treats approximately 13 million gallons of wastewater daily. The collection portion of the program maintains approximately 308 miles of mains, trunks and interceptors; 128 miles of service laterals; 7 lift stations; and approximately 6,700 sewer manholes within Gresham.

Operating expenses in the Wastewater Program are budgeted in the Wastewater Fund and are primarily funded by utility rates. Wastewater-related capital improvement projects, budgeted in the Wastewater Construction Fund, are funded through utility rates and system development charges. Condition assessments are being maintained by the current staffing levels. Condition assessment is part of good asset management practices and is a determining factor the DEQ uses when evaluating whether or not to assess fines for sanitary sewer overflows.

Key issues and work plan for fiscal year 2013/14 include:

- Continued implementation of comprehensive and sustainable asset management practices for the wastewater collection, conveyance and treatment systems. Wastewater will begin using the Business Risk Exposure scoring tool to help prioritize projects. This asset management scoring tool is based on both the asset condition score and the consequence of failure score.

- Continued compliance with NPDES permit requirements. A permit renewal application was submitted to the DEQ in November 2012 to extend the permit another five years. In addition, continued implementation of Industrial Pretreatment Program changes required by the DEQ from their 2011 program audit.
- Continued proactive work with customers in order to prevent clogged lines and prevent hazardous and illegal sewer system overflows due to Fats, Oils and Grease (FOG), and to ensure compliance with the federal Clean Water Act and City Code.
- Continued repair and replacement of aging infrastructure and catching up on evaluations of pipe condition; including smoke testing, CCTV inspection, and pipe repair projects.
- Continue sustainability projects to achieve energy independence at the wastewater treatment plant. The City has been receiving FOG at the newly constructed receiving station since September, 2012. A second cogeneration unit is being designed to produce electrical power from the methane produced from the FOG. Construction of the unit will begin during FY2013/14.
- Continued prioritization and replacement of sewer lines with the worst asset condition score and highest consequence of failure score. Sewer lines with the worst scores and needing to be replaced were generally built during the 1950's.

GENERAL FUND & POLICE, FIRE & PARKS FUND

GENERAL FUND and POLICE, FIRE & PARKS FUND OVERVIEW

General Fund

The General Fund is the principal operating fund of the City.

Major revenues include property taxes, intergovernmental agreements, utility license fees, state shared revenues, and business income taxes. Other revenues include charges for services and licenses/permits. The *Revenue Information* section of this document presents detailed information about General Fund revenues.

The money received by the General Fund is used for public services such as police and fire protection, emergency response, parks maintenance, economic development, code compliance, and community planning.

Police, Fire & Parks Fund

The Police, Fire & Parks Fund was established during fiscal year 2012/13 to clearly track and account for usage of the Police, Fire and Parks fee that was adopted in December 2012. The new fund also collects revenue from the one-time business license surcharge that was assessed to larger businesses. Ninety-five percent of the revenues are being used to maintain public safety services, while the remaining five percent supports parks maintenance. The revenue has been split between Police and Fire services in an amount proportionate to their respective operating budgets.

The money received by the Police, Fire & Parks Fund is used to maintain critical public safety and parks services for fiscal year 2013/14. The fee is supporting the continued operation of all Gresham's fire stations, emergency response from the Police Department, and the maintenance of Gresham's parks. A small portion of the fee revenue is used for low income assistance.

Combined and Fund Specific Views

The first portion of this section displays combined information for both funds for fiscal year 2013/14.

The second portion shows information only for the General Fund.

The third portion shows only the Police, Fire and Parks Fund information.

COMBINED REPORTS

Combined View by Category
General Fund and Police, Fire & Parks Fund
Adopted FY13/14 Operating Budget

Police	General Fund	Police, Fire & Parks Fund	Combined
Personnel Services	$ 16,585,142	$ 2,574,200	$ 19,159,342
Materials & Services	7,436,619	27,800	7,464,419
Capital Outlay	-	-	-
Department Total	$ 24,021,761	$ 2,602,000	$ 26,623,761

Fire	General Fund	Police, Fire & Parks Fund	Combined
Personnel Services	$ 12,921,734	$ 1,824,300	$ 14,746,034
Materials & Services	4,109,378	19,700	4,129,078
Capital Outlay	-	-	-
Department Total	$ 17,031,112	$ 1,844,000	$ 18,875,112

Community Development	General Fund	Police, Fire & Parks Fund	Combined
Personnel Services	$ 680,158	$ -	$ 680,158
Materials & Services	316,842	-	316,842
Capital Outlay	-	-	-
Department Total	$ 997,000	$ -	$ 977,000

Economic Development	General Fund	Police, Fire & Parks Fund	Combined
Personnel Services	$ 431,528	$ -	$ 431,528
Materials & Services	401,818	-	401,818
Capital Outlay	-	-	-
Department Total	$ 833,346	$ -	$833,346

Environmental Services (Parks)	General Fund	Police, Fire & Parks Fund	Combined
Personnel Services	$ 760,119	$ 231,500	$ 991,619
Materials & Services	1,390,625	2,500	1,393,125
Capital Outlay	50,000	-	50,000
Department Total	$ 2,200,744	$ 234,000	$ 2,434,744

As shown in the above tables, the Police, Fire & Parks Fund represents a significant percentage of the personnel expenditures needed to provide existing public safety and parks services. Proportionately, the new fund supports approximately 34 positions across the three departments.

Combined View by Division
General Fund and Police, Fire & Parks Fund
Adopted FY13/14 Operating Budget

Police	General Fund	Police, Fire & Parks Fund	Combined
Police Administration	$ 891,255	$ 163,755	$ 1,055,010
Police Operations	12,570,119	1,675,105	14,245,224
Police Investigations	3,165,521	460,839	3,626,360
Police Services	2,157,306	302,301	2,459,607
Support Services	5,237,560	-	5,237,560
Department Total	$ 24,021,761	$ 2,602,000	$ 26,623,761

Fire	General Fund	Police, Fire & Parks Fund	Combined
Fire Administration	$ 383,038	$ 69,837	$ 452,875
Emergency Operations	12,636,948	1,664,912	14,301,860
Life Safety	397,265	54,979	452,244
Training & Safety	616,690	54,272	670,962
Support Services	2,997,171	-	2,997,171
Department Total	$ 17,031,112	$ 1,844,000	$ 18,875,112

Community Development	General Fund	Police, Fire & Parks Fund	Combined
Development Serv Admin	$ 168,855	$ -	$ 168,855
Code Compliance	563,870	-	563,870
Support Services	264,275	-	264,275
Department Total	$ 997,000	$ -	$ 997,000

Economic Development	General Fund	Police, Fire & Parks Fund	Combined
Economic Development	$ 680,963	$ -	$ 680,963
Support Services	152,383	-	152,383
Department Total	$ 833,346	$ -	$ 833,346

Environmental Services (Parks)	General Fund	Police, Fire & Parks Fund	Combined
Parks Administration	$ 64,139	$ 19,856	$ 83,995
Parks Maintenance & Ops	1,449,463	214,144	1,663,607
Support Services	687,142	-	687,142
Department Total	$ 2,200,744	$ 234,000	$ 2,434,744

The Police, Fire and Parks Fund is budgeted as one division per department. This display provides a crosswalk with the existing General Fund divisions for illustrative purposes.

GENERAL FUND REPORTS

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
110 General Fund						
Taxes	27,443,420	28,110,089	28,200,100	29,239,000	29,239,000	29,239,000
Licenses and Permits	337,900	341,039	336,000	327,500	327,500	327,500
Intergovernmental Revenue	7,982,089	8,368,062	8,334,200	8,101,000	8,101,000	8,101,000
Charges for Services	243,115	263,689	237,265	196,000	196,000	196,000
Utility License Fees	6,808,352	7,759,590	8,962,000	8,048,100	8,048,100	8,048,100
Interest Income	103,831	72,672	75,000	60,000	60,000	60,000
Miscellaneous Income	152,206	152,820	74,600	72,700	72,700	72,700
Interfund Transfers	696,299	529,294	561,050	205,000	205,000	205,000
Internal Service Charges	612,854	672,797	676,723	727,604	727,604	727,604
Other Resources/ Loan Pro	0	0	0	3,616,400	3,616,400	3,616,400
Beginning Balance	8,681,276	7,730,713	6,129,000	5,866,000	5,866,000	5,866,000
Total General Fund	53,061,342	54,000,765	53,585,938	56,459,304	56,459,304	56,459,304
Requirements						
Police	22,473,936	22,963,006	25,001,360	24,021,761	24,021,761	24,021,761
Fire and Emergency Svcs	15,961,719	16,344,115	16,970,034	17,031,112	17,031,112	17,031,112
Community Development	965,430	920,770	965,028	997,000	997,000	997,000
Economic Development Srvc	642,641	735,526	808,296	833,346	833,346	833,346
Environmental Services	1,977,522	2,095,546	2,355,504	2,200,744	2,200,744	2,200,744
Total	42,021,248	43,058,963	46,100,222	45,083,963	45,083,963	45,083,963
Interfund Transfers	3,309,381	2,948,113	3,024,425	7,369,700	7,369,700	7,369,700
Contingency	0	0	691,000	746,000	746,000	746,000
Debt Service	0	0	0	66,400	66,400	66,400
Unappropriated	7,730,713	7,993,689	3,770,291	3,193,241	3,193,241	3,193,241
Total	11,040,094	10,941,802	7,485,716	11,375,341	11,375,341	11,375,341
Total General Fund	53,061,342	54,000,765	53,585,938	56,459,304	56,459,304	56,459,304

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 21 Police Department						
Requirements by Division						
Administration Div.	540,565	553,280	1,073,181	891,255	891,255	891,255
Support Services Div.	4,223,778	4,447,270	4,669,411	5,237,560	5,237,560	5,237,560
Police Operations Div.	12,380,416	12,505,312	13,392,733	12,570,119	12,570,119	12,570,119
Police Investigations Div.	3,074,002	3,281,642	3,520,503	3,165,521	3,165,521	3,165,521
Police Services Div.	2,255,175	2,175,502	2,345,532	2,157,306	2,157,306	2,157,306
Police Dept. Total	22,473,936	22,963,006	25,001,360	24,021,761	24,021,761	24,021,761

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	16,310,371	16,517,311	17,982,084	16,585,142	16,585,142	16,585,142
Materials & Services	6,143,325	6,415,870	7,019,276	7,436,619	7,436,619	7,436,619
Capital Outlay	20,240	29,825	0	0	0	0
Police Dept. Total	22,473,936	22,963,006	25,001,360	24,021,761	24,021,761	24,021,761

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	9,524,030	9,255,058	9,677,565	8,546,666	8,546,666	8,546,666
10-02 Part-Time Employees	0	38,332	0	0	0	0
10-03 Overtime	996,055	796,553	1,428,800	1,352,861	1,352,861	1,352,861
10-04 Limited Term	1,735	0	0	0	0	0
10-05 Temp/Seasonal	0	0	0	34,371	34,371	34,371
10-10 Shift Differential	15,721	14,275	20,000	17,186	17,186	17,186
10-12 Certificate Pay	464,308	476,283	499,404	450,397	450,397	450,397
10-30 Acting In Capacity	16,776	21,191	16,600	14,264	14,264	14,264
10-36 Field Training Officer	0	0	35,500	30,505	30,505	30,505
10-46 Premium Pay	189,012	167,940	190,640	158,865	158,865	158,865
10-61 Accrued Compensated Absen	0	164,833	135,000	191,800	191,800	191,800
10-69 Comp Cashed Out	0	80,379	0	0	0	0
Total Personnel Services	11,207,637	11,014,844	12,003,509	10,796,915	10,796,915	10,796,915
Employee Benefits						
11-01 FICA	847,763	821,447	910,017	817,989	817,989	817,989
11-02 Tri-Met Payroll Tax	80,604	78,493	83,074	75,891	75,891	75,891
11-09 PERS - Pension Bond Pymt	386,876	388,088	405,922	441,305	441,305	441,305
11-10 PERS-ER	439,785	854,591	955,825	1,068,106	1,068,106	1,068,106
11-11 PERS-EE	666,730	647,039	721,331	648,633	648,633	648,633
11-20 Health Insurance	1,932,370	1,914,810	2,041,249	1,930,945	1,930,945	1,930,945
11-21 Dental Insurance	239,044	238,162	269,512	240,512	240,512	240,512
11-22 Life Insurance	19,002	14,139	15,009	13,281	13,281	13,281
11-27 Workers' Comp	326,218	387,137	431,235	424,091	424,091	424,091
11-30 Long Term Disability	39,265	27,825	28,453	24,838	24,838	24,838
11-31 FSA-Admin Fee	1,128	1,104	1,134	986	986	986
11-35 HRA/VEBA	123,949	129,632	115,814	101,650	101,650	101,650
Total Employee Benefits	5,102,734	5,502,467	5,978,575	5,788,227	5,788,227	5,788,227
Prof and Tech Services						
20-06 Professional Services	111,116	99,343	150,420	194,770	194,770	194,770
20-08 Med and Psych Costs	705	290	2,000	2,000	2,000	2,000
20-10 Public Safety Dispatch	1,553,795	1,786,011	1,920,300	1,611,000	1,611,000	1,611,000
20-15 Outsourced Serv & Labor	0	0	0	21,600	21,600	21,600
20-20 Permits and Licenses	1,470	624	1,760	1,760	1,760	1,760
20-26 Invest Res/Drug Seiz	1,316	3,020	2,000	2,000	2,000	2,000
Total Prof and Tech Services	1,668,402	1,889,288	2,076,480	1,833,130	1,833,130	1,833,130
Property Services						
21-06 Telephone/Cell Phone	107,963	118,630	126,037	132,145	132,145	132,145
21-20 Building R and M	6,320	699	12,500	12,500	12,500	12,500
21-21 Equipment R and M	3,636	3,275	7,800	7,800	7,800	7,800
21-22 Motor Vehicle R and M	9,929	32,100	14,500	14,500	14,500	14,500
21-23 Com Systems R and M	203,915	192,867	217,875	224,050	224,050	224,050
21-30 Towing and Storage	10,826	9,316	10,500	10,500	10,500	10,500
21-40 Equipment Rent/Lease	21,402	19,544	21,550	22,700	22,700	22,700
21-43 Bldg/Office Rent/Lease	19,757	3,028	12,600	12,600	12,600	12,600
Total Property Services	383,748	379,459	423,362	436,795	436,795	436,795

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Police Department						
Other Services						
22-02 Photographic/Art	630	128	700	700	700	700
22-04 Printing	15,780	17,502	19,935	20,435	20,435	20,435
22-06 Records Mgt/Microfilming	7,174	0	30,000	30,000	30,000	30,000
22-08 Advertising	0	413	3,350	3,350	3,350	3,350
22-12 Dues and Memberships	5,717	5,991	4,635	6,785	6,785	6,785
22-14 Training and Education	54,448	29,060	45,210	50,610	50,610	50,610
22-21 Uniform Cleaning	22,458	35,829	40,350	41,695	41,695	41,695
22-24 Meals	18,912	20,421	22,835	29,290	29,290	29,290
22-25 Mileage	3,791	3,702	5,500	5,500	5,500	5,500
22-26 Promo/Public Relations	1,515	2,045	2,300	3,100	3,100	3,100
22-27 Lodging	16,929	12,430	25,095	31,295	31,295	31,295
22-29 Airfare	11,141	3,253	7,650	9,750	9,750	9,750
22-31 Rental Cars	1,635	1,836	2,250	3,450	3,450	3,450
22-59 Police Activities League	2,000	2,000	2,000	2,000	2,000	2,000
Total Other Services	162,130	134,610	211,810	237,960	237,960	237,960
Supplies						
23-01 Office Supplies	15,693	13,110	16,050	16,050	16,050	16,050
23-02 Copier/Printer/Fax Supp	14,830	13,745	19,000	19,000	19,000	19,000
23-11 Tires	825	1,966	6,000	6,000	6,000	6,000
23-13 Veh Repairs/Minor Equip	5,950	8,889	12,500	12,500	12,500	12,500
23-14 Minor Equip and Tools	49,430	68,288	67,200	138,900	138,900	138,900
23-20 Operating/Tech/Scientific	23,186	22,958	24,700	24,700	24,700	24,700
23-21 Amm/Supplies and Related	105,840	72,097	130,325	130,325	130,325	130,325
23-23 Animal Supp/Related Exp	5,480	7,283	6,500	7,000	7,000	7,000
23-24 First Aid and Safety	19,124	11,230	6,675	6,675	6,675	6,675
23-26 Uniforms	114,059	76,158	131,860	131,860	131,860	131,860
23-44 R and M Supplies	3,365	14	500	500	500	500
23-60 Books and Publications	3,761	3,107	11,420	11,420	11,420	11,420
23-61 Post/Pack/Del/Courier	879	346	1,150	1,150	1,150	1,150
23-62 Employee Service Awards	8,196	10,611	6,000	10,500	10,500	10,500
23-63 Comp Sftwre/Minor Hdwre	47,743	30,666	35,490	39,990	39,990	39,990
Total Supplies	418,361	340,468	475,370	556,570	556,570	556,570
Internal Service Charge						
29-04 Property Management	291,530	337,185	365,440	356,816	356,816	356,816
29-05 Civic Center Debt	79,253	96,908	0	0	0	0
29-06 Vehicle Maintenance	262,251	314,754	296,796	386,042	386,042	386,042
29-07 Vehicle Fuels	243,946	287,168	332,998	330,335	330,335	330,335
29-08 Equipment Replacement	391,062	291,610	404,282	536,725	536,725	536,725
29-11 Computer Replacement Chg	61,254	56,419	61,345	80,842	80,842	80,842
29-12 Information Services	601,003	634,825	736,967	805,838	805,838	805,838
29-21 Liability Mgmnt Charge	202,409	196,629	204,676	257,032	257,032	257,032
29-22 Legal	180,198	197,987	169,127	129,044	129,044	129,044
29-24 City Administration	623,851	280,990	315,943	382,101	382,101	382,101
29-25 Financial Services	440,250	318,645	292,099	324,878	324,878	324,878
29-27 General Support Services	133,677	138,554	144,772	150,306	150,306	150,306

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Police Department						
29-29 City-Wide Services	0	520,371	507,809	632,205	632,205	632,205
Total Internal Service Charge	3,510,684	3,672,045	3,832,254	4,372,164	4,372,164	4,372,164
Capital Outlay						
30-08 Equipment	0	29,825	0	0	0	0
30-12 Hardware and Software	20,240	0	0	0	0	0
Total Capital Outlay	20,240	29,825	0	0	0	0
Total Requirements	22,473,936	22,963,006	25,001,360	24,021,761	24,021,761	24,021,761

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Administration Div.	473,882	388,390	427,524	383,038	383,038	383,038
Emergency Operations Div.	11,787,582	12,533,153	12,815,737	12,636,948	12,636,948	12,636,948
Life Safety Division Div.	423,195	395,292	437,811	397,265	397,265	397,265
Support Services Div.	2,827,053	2,584,357	2,771,737	2,997,171	2,997,171	2,997,171
Training & Safety Div.	450,007	442,923	517,225	616,690	616,690	616,690
Fire and Emergency Svcs Dept. Total	15,961,719	16,344,115	16,970,034	17,031,112	17,031,112	17,031,112

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	12,353,841	12,792,717	13,033,090	12,921,734	12,921,734	12,921,734
Materials & Services	3,557,518	3,513,547	3,936,944	4,109,378	4,109,378	4,109,378
Capital Outlay	50,360	37,851	0	0	0	0
Fire and Emergency Svcs Dept. Total	15,961,719	16,344,115	16,970,034	17,031,112	17,031,112	17,031,112

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	7,097,252	7,072,334	7,108,175	6,578,759	6,578,759	6,578,759
10-02 Part-Time Employees	2,650	10,383	22,734	18,580	18,580	18,580
10-03 Overtime	947,184	962,623	1,092,665	1,436,792	1,436,792	1,436,792
10-05 Temp/Seasonal	0	8,216	0	0	0	0
10-12 Certificate Pay	410,443	436,582	457,929	376,156	376,156	376,156
10-16 On Call Pay	8,285	11,392	20,785	11,164	11,164	11,164
10-30 Acting In Capacity	2,852	5,092	4,205	3,814	3,814	3,814
10-32 Working Out of Class Pay	3,022	6,657	4,601	9,392	9,392	9,392
10-36 Field Training Officer	4,040	714	0	0	0	0
10-46 Premium Pay	94,860	100,595	106,840	95,702	95,702	95,702
10-61 Accrued Compensated Absen	0	117,024	70,000	99,700	99,700	99,700
Total Personnel Services	8,570,588	8,731,612	8,887,934	8,630,059	8,630,059	8,630,059
Employee Benefits						
11-01 FICA	637,129	635,984	666,446	643,712	643,712	643,712
11-02 Tri-Met Payroll Tax	59,437	59,709	61,184	60,592	60,592	60,592
11-09 PERS - Pension Bond Pymt	277,679	291,039	310,594	325,506	325,506	325,506
11-10 PERS-ER	354,575	714,307	740,867	881,247	881,247	881,247
11-11 PERS-EE	512,960	515,592	531,279	514,674	514,674	514,674
11-20 Health Insurance	1,349,373	1,333,241	1,339,371	1,337,166	1,337,166	1,337,166
11-21 Dental Insurance	171,585	168,126	178,992	168,282	168,282	168,282
11-22 Life Insurance	9,498	7,457	7,396	6,587	6,587	6,587
11-27 Workers' Comp	340,189	266,328	237,179	237,203	237,203	237,203
11-30 Long Term Disability	28,550	20,573	20,666	19,165	19,165	19,165
11-31 FSA-Admin Fee	1,271	988	966	1,025	1,025	1,025
11-35 HRA/VEBA	41,007	47,761	50,216	96,516	96,516	96,516
Total Employee Benefits	3,783,253	4,061,105	4,145,156	4,291,675	4,291,675	4,291,675
Prof and Tech Services						
20-06 Professional Services	600	640	750	750	750	750
20-08 Med and Psych Costs	4	0	4,400	4,400	4,400	4,400
20-10 Public Safety Dispatch	698,082	802,411	862,743	724,000	724,000	724,000
20-15 Outsourced Serv & Labor	19,777	22,651	23,500	23,850	23,850	23,850
20-20 Permits and Licenses	7,800	595	8,996	8,996	8,996	8,996
20-22 Assessments and Fees	50	50	0	0	0	0
Total Prof and Tech Services	726,313	826,347	900,389	761,996	761,996	761,996
Property Services						
21-04 Utility Services	2,986	2,231	3,900	3,900	3,900	3,900
21-06 Telephone/Cell Phone	67,410	77,896	74,070	90,070	90,070	90,070
21-20 Building R and M	8,895	9,548	14,500	14,500	14,500	14,500
21-21 Equipment R and M	43,239	48,501	65,780	65,780	65,780	65,780
21-22 Motor Vehicle R and M	7,554	22,972	32,350	77,350	77,350	77,350
21-23 Com Systems R and M	125,045	134,104	145,272	145,272	145,272	145,272
21-40 Equipment Rent/Lease	5,918	7,262	8,700	8,700	8,700	8,700
Total Property Services	261,047	302,514	344,572	405,572	405,572	405,572
Other Services						
22-02 Photographic/Art	143	0	200	200	200	200

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
22-04 Printing	2,325	4,532	3,950	3,950	3,950	3,950
22-08 Advertising	0	5,000	0	0	0	0
22-10 Insurance/Fees & Premiums	97	97	120	120	120	120
22-12 Dues and Memberships	2,620	1,162	3,399	3,399	3,399	3,399
22-14 Training and Education	20,653	17,756	29,050	29,950	29,950	29,950
22-16 Community Outreach	444	0	1,700	1,700	1,700	1,700
22-20 City Wide Training	1,100	0	0	0	0	0
22-24 Meals	4,040	4,473	6,050	6,550	6,550	6,550
22-25 Mileage	1,337	1,121	750	750	750	750
22-26 Promo/Public Relations	1,001	647	3,750	3,750	3,750	3,750
22-27 Lodging	5,327	1,704	6,100	6,100	6,100	6,100
22-29 Airfare	1,042	1,734	3,350	3,950	3,950	3,950
22-31 Rental Cars	281	191	300	300	300	300
Total Other Services	40,410	38,417	58,719	60,719	60,719	60,719
Supplies						
23-01 Office Supplies	2,779	2,761	5,000	5,000	5,000	5,000
23-02 Copier/Printer/Fax Supp	2,317	2,191	5,000	5,000	5,000	5,000
23-03 Paper	0	173	0	0	0	0
23-10 Gas, Oil, Lube	80	36	0	0	0	0
23-12 Veh Supplies and Parts	2,844	0	1,000	1,000	1,000	1,000
23-13 Veh Repairs/Minor Equip	0	5,276	7,050	7,050	7,050	7,050
23-14 Minor Equip and Tools	91,072	64,564	95,500	101,500	101,500	101,500
23-20 Operating/Tech/Scientific	18,911	23,398	32,200	37,216	37,216	37,216
23-24 First Aid and Safety	102,083	95,953	105,400	105,400	105,400	105,400
23-26 Uniforms	67,336	105,789	127,000	153,313	153,313	153,313
23-44 R and M Supplies	1,342	412	1,000	1,000	1,000	1,000
23-60 Books and Publications	2,675	3,093	3,450	3,450	3,450	3,450
23-61 Post/Pack/Del/Courier	595	744	1,200	1,200	1,200	1,200
23-62 Employee Service Awards	3,340	2,763	6,000	6,000	6,000	6,000
23-63 Comp Sftwre/Minor Hdwre	25,189	12,126	19,500	19,500	19,500	19,500
Total Supplies	320,563	319,279	409,300	446,629	446,629	446,629
Internal Service Charge						
29-04 Property Management	499,206	170,047	177,111	176,105	176,105	176,105
29-05 Civic Center Debt	45,547	47,208	0	0	0	0
29-06 Vehicle Maintenance	181,008	158,669	198,590	228,291	228,291	228,291
29-07 Vehicle Fuels	91,594	83,200	95,838	98,603	98,603	98,603
29-08 Equipment Replacement	149,854	281,275	355,750	359,489	359,489	359,489
29-11 Computer Replacement Chg	22,970	19,302	25,861	25,127	25,127	25,127
29-12 Information Services	226,572	247,262	305,186	318,828	318,828	318,828
29-21 Liability Mgmnt Charge	129,210	101,700	129,610	162,006	162,006	162,006
29-22 Legal	36,196	32,072	35,195	28,368	28,368	28,368
29-24 City Administration	430,749	197,869	225,769	266,189	266,189	266,189
29-25 Financial Services	303,979	224,384	208,729	226,324	226,324	226,324
29-27 General Support Services	92,300	97,567	103,452	104,710	104,710	104,710
29-29 City-Wide Services	0	366,435	362,873	440,422	440,422	440,422
Total Internal Service Charge	2,209,185	2,026,990	2,223,964	2,434,462	2,434,462	2,434,462

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Fire and Emergency Svcs Department						
Capital Outlay						
30-06 Buildings	0	17,260	0	0	0	0
30-08 Equipment	48,940	20,591	0	0	0	0
30-12 Hardware and Software	1,420	0	0	0	0	0
Total Capital Outlay	50,360	37,851	0	0	0	0
Total Requirements	15,961,719	16,344,115	16,970,034	17,031,112	17,031,112	17,031,112

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Development Srvcs Admin Div.	149,369	135,026	158,264	168,855	168,855	168,855
Support Services Div.	309,471	298,941	274,710	264,275	264,275	264,275
Code Compliance Div.	506,590	486,803	532,054	563,870	563,870	563,870
Community Development Dept. Total	965,430	920,770	965,028	997,000	997,000	997,000

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	654,288	600,250	636,931	680,158	680,158	680,158
Materials & Services	311,142	320,520	328,097	316,842	316,842	316,842
Community Development Dept. Total	965,430	920,770	965,028	997,000	997,000	997,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	316,137	313,747	317,305	329,230	329,230	329,230
10-03 Overtime	371	4,070	7,000	7,000	7,000	7,000
10-04 Limited Term	99,323	53,159	75,768	78,083	78,083	78,083
10-05 Temp/Seasonal	5,294	0	0	0	0	0
10-46 Premium Pay	3,195	2,533	1,106	1,134	1,134	1,134
10-61 Accrued Compensated Absen	0	2,868	0	0	0	0
10-69 Comp Cashed Out	0	553	0	0	0	0
Total Personnel Services	424,320	376,930	401,179	415,447	415,447	415,447
Employee Benefits						
11-01 FICA	32,034	28,121	30,359	31,372	31,372	31,372
11-02 Tri-Met Payroll Tax	2,940	2,592	2,772	2,916	2,916	2,916
11-09 PERS - Pension Bond Pymt	11,995	11,419	13,830	14,749	14,749	14,749
11-10 PERS-ER	13,355	25,411	26,714	39,515	39,515	39,515
11-11 PERS-EE	25,283	22,443	24,070	24,926	24,926	24,926
11-20 Health Insurance	110,424	104,075	105,902	118,286	118,286	118,286
11-21 Dental Insurance	13,445	12,211	13,854	14,470	14,470	14,470
11-22 Life Insurance	905	559	566	569	569	569
11-27 Workers' Comp	10,478	8,923	9,343	9,344	9,344	9,344
11-30 Long Term Disability	1,730	1,079	1,166	1,182	1,182	1,182
11-31 FSA-Admin Fee	32	58	61	61	61	61
11-35 HRA/VEBA	7,347	6,429	7,115	7,321	7,321	7,321
Total Employee Benefits	229,968	223,320	235,752	264,711	264,711	264,711
Prof and Tech Services						
20-06 Professional Services	14,650	26,724	30,000	30,000	30,000	30,000
20-15 Outsourced Serv & Labor	0	116	2,000	2,000	2,000	2,000
Total Prof and Tech Services	14,650	26,840	32,000	32,000	32,000	32,000
Property Services						
21-06 Telephone/Cell Phone	4,010	4,320	5,300	5,700	5,700	5,700
21-21 Equipment R and M	19	363	200	200	200	200
21-23 Com Systems R and M	0	0	3,000	1,500	1,500	1,500
21-30 Towing and Storage	0	488	1,000	1,000	1,000	1,000
21-40 Equipment Rent/Lease	1,461	1,476	3,000	3,000	3,000	3,000
21-44 Voice Mail Rent/Lease	0	170	0	600	600	600
Total Property Services	5,490	6,817	12,500	12,000	12,000	12,000
Other Services						
22-02 Photographic/Art	183	0	1,060	1,060	1,060	1,060
22-04 Printing	1,419	1,118	5,500	5,500	5,500	5,500
22-08 Advertising	0	2,242	7,250	7,250	7,250	7,250
22-12 Dues and Memberships	300	470	400	500	500	500
22-14 Training and Education	0	1,855	3,900	3,900	3,900	3,900
22-24 Meals	73	27	500	500	500	500
22-25 Mileage	62	25	200	200	200	200
22-26 Promo/Public Relations	370	318	4,000	4,100	4,100	4,100
Total Other Services	2,407	6,055	22,810	23,010	23,010	23,010

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Community Development Department						
Supplies						
23-01 Office Supplies	559	583	2,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	57	239	900	900	900	900
23-14 Minor Equip and Tools	319	1,181	500	900	900	900
23-20 Operating/Tech/Scientific	56	105	125	125	125	125
23-26 Uniforms	0	99	800	800	800	800
23-60 Books and Publications	0	0	800	800	800	800
23-61 Post/Pack/Del/Courier	0	0	1,800	1,800	1,800	1,800
23-62 Employee Service Awards	173	0	425	425	425	425
23-63 Comp Sftwre/Minor Hdwre	433	4	1,400	1,400	1,400	1,400
Total Supplies	1,597	2,211	9,250	9,650	9,650	9,650
Internal Service Charge						
29-04 Property Management	14,004	11,286	9,540	15,292	15,292	15,292
29-05 Civic Center Debt	21,329	15,102	0	0	0	0
29-06 Vehicle Maintenance	10,524	10,330	6,982	7,890	7,890	7,890
29-07 Vehicle Fuels	2,843	3,629	4,411	9,101	9,101	9,101
29-08 Equipment Replacement	15,111	14,521	13,231	8,071	8,071	8,071
29-11 Computer Replacement Chg	4,262	3,588	3,699	4,342	4,342	4,342
29-12 Information Services	37,096	28,327	35,922	37,394	37,394	37,394
29-21 Liability Mgmnt Charge	10,295	10,073	8,803	11,537	11,537	11,537
29-22 Legal	136,452	143,763	126,136	95,983	95,983	95,983
29-24 City Administration	18,272	8,479	10,730	12,974	12,974	12,974
29-25 Financial Services	12,895	9,615	9,920	11,030	11,030	11,030
29-27 General Support Services	3,915	4,181	4,917	5,103	5,103	5,103
29-29 City-Wide Services	0	15,703	17,246	21,465	21,465	21,465
Total Internal Service Charge	286,998	278,597	251,537	240,182	240,182	240,182
Total Requirements	965,430	920,770	965,028	997,000	997,000	997,000

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Division						
Support Services Div.	103,745	164,356	149,842	152,383	152,383	152,383
Economic Development Div.	538,896	571,170	658,454	680,963	680,963	680,963
Economic Development Srvc Dept. Total	642,641	735,526	808,296	833,346	833,346	833,346

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Category						
Personnel Services	366,620	366,765	410,008	431,528	431,528	431,528
Materials & Services	276,021	368,761	398,288	401,818	401,818	401,818
Economic Development Srvc Dept. Total	642,641	735,526	808,296	833,346	833,346	833,346

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Economic Development Srvc Department						
Personnel Services						
10-01 Full-Time Employees	239,571	202,748	246,508	245,825	245,825	245,825
10-02 Part-Time Employees	33,048	33,411	37,502	38,238	38,238	38,238
10-03 Overtime	0	0	1,000	0	0	0
10-04 Limited Term	0	28,978	0	0	0	0
10-05 Temp/Seasonal	0	788	0	0	0	0
10-61 Accrued Compensated Absen	0	1,317	0	0	0	0
10-69 Comp Cashed Out	0	165	0	0	0	0
Total Personnel Services	272,619	267,407	285,010	284,063	284,063	284,063
Employee Benefits						
11-01 FICA	20,476	19,112	21,319	21,277	21,277	21,277
11-02 Tri-Met Payroll Tax	1,891	1,841	1,970	1,994	1,994	1,994
11-09 PERS - Pension Bond Pymt	7,918	9,065	10,068	10,478	10,478	10,478
11-10 PERS-ER	7,377	13,727	17,871	26,046	26,046	26,046
11-11 PERS-EE	16,357	14,090	17,101	17,044	17,044	17,044
11-20 Health Insurance	27,129	29,329	41,102	53,065	53,065	53,065
11-21 Dental Insurance	3,002	3,227	5,172	6,958	6,958	6,958
11-22 Life Insurance	555	358	407	411	411	411
11-27 Workers' Comp	4,191	4,118	5,031	5,032	5,032	5,032
11-30 Long Term Disability	1,140	723	824	824	824	824
11-31 FSA-Admin Fee	123	126	126	42	42	42
11-35 HRA/VEBA	3,842	3,642	4,007	4,294	4,294	4,294
Total Employee Benefits	94,001	99,358	124,998	147,465	147,465	147,465
Prof and Tech Services						
20-06 Professional Services	9,788	30,122	105,000	80,000	80,000	80,000
20-15 Outsourced Serv & Labor	5,700	0	0	0	0	0
Total Prof and Tech Services	15,488	30,122	105,000	80,000	80,000	80,000
Property Services						
21-06 Telephone/Cell Phone	2,200	1,331	2,000	2,000	2,000	2,000
21-21 Equipment R and M	0	0	100	100	100	100
21-40 Equipment Rent/Lease	4,633	4,633	5,400	5,400	5,400	5,400
Total Property Services	6,833	5,964	7,500	7,500	7,500	7,500
Other Services						
22-02 Photographic/Art	1,348	339	2,500	2,500	2,500	2,500
22-04 Printing	665	1,562	2,500	2,500	2,500	2,500
22-08 Advertising	1,380	1,791	2,000	2,000	2,000	2,000
22-12 Dues and Memberships	40,195	77,475	39,495	64,495	64,495	64,495
22-14 Training and Education	4,048	1,540	7,000	7,000	7,000	7,000
22-24 Meals	2,942	1,216	3,000	3,000	3,000	3,000
22-25 Mileage	815	539	500	500	500	500
22-26 Promo/Public Relations	12,686	2,700	26,000	27,000	27,000	27,000
22-27 Lodging	3,747	3,392	3,000	3,400	3,400	3,400
22-29 Airfare	6,466	2,247	10,000	10,000	10,000	10,000
22-31 Rental Cars	314	122	0	0	0	0
22-50 Dwntwn Dev Svc Agmnt-GDI	35,000	35,000	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Economic Development Srvc Department						
22-71 Visitor Info Svcs-Chamber	52,000	52,000	52,000	52,000	52,000	52,000
Total Other Services	161,606	179,923	147,995	174,395	174,395	174,395
Supplies						
23-01 Office Supplies	98	168	500	500	500	500
23-02 Copier/Printer/Fax Supp	0	40	500	500	500	500
23-14 Minor Equip and Tools	119	406	100	100	100	100
23-60 Books and Publications	36	123	400	400	400	400
23-61 Post/Pack/Del/Courier	30	759	1,000	1,000	1,000	1,000
23-62 Employee Service Awards	73	83	50	50	50	50
23-63 Comp Sftwre/Minor Hdwre	102	0	500	500	500	500
Total Supplies	458	1,579	3,050	3,050	3,050	3,050
Internal Service Charge						
29-04 Property Management	7,615	14,374	17,030	24,751	24,751	24,751
29-05 Civic Center Debt	11,477	19,688	0	0	0	0
29-11 Computer Replacement Chg	2,042	1,980	2,406	3,277	3,277	3,277
29-12 Information Services	19,014	20,703	22,879	26,523	26,523	26,523
29-21 Liability Mgmnt Charge	4,487	6,156	7,194	9,556	9,556	9,556
29-22 Legal	19,544	45,832	41,101	24,529	24,529	24,529
29-24 City Administration	14,301	9,475	11,061	12,374	12,374	12,374
29-25 Financial Services	10,092	10,745	10,226	10,521	10,521	10,521
29-27 General Support Services	3,064	4,672	5,068	4,868	4,868	4,868
29-29 City-Wide Services	0	17,548	17,778	20,474	20,474	20,474
Total Internal Service Charge	91,636	151,173	134,743	136,873	136,873	136,873
Total Requirements	642,641	735,526	808,296	833,346	833,346	833,346

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	599,686	636,064	686,560	687,142	687,142	687,142
Park Maint and Operations Div.	1,274,730	1,379,733	1,586,802	1,449,463	1,449,463	1,449,463
Park Administration Div.	103,106	79,749	82,142	64,139	64,139	64,139
Environmental Services Dept. Total	1,977,522	2,095,546	2,355,504	2,200,744	2,200,744	2,200,744

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 110 General Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	898,050	883,147	937,806	760,119	760,119	760,119
Materials & Services	1,044,102	1,101,957	1,417,698	1,390,625	1,390,625	1,390,625
Capital Outlay	35,370	110,442	0	50,000	50,000	50,000
Environmental Services Dept. Total	1,977,522	2,095,546	2,355,504	2,200,744	2,200,744	2,200,744

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	488,911	469,420	475,935	371,965	371,965	371,965
10-02 Part-Time Employees	6,459	4,360	8,101	695	695	695
10-03 Overtime	2,992	722	2,500	1,875	1,875	1,875
10-04 Limited Term	32,594	0	0	0	0	0
10-05 Temp/Seasonal	71,789	98,210	112,600	84,456	84,456	84,456
10-14 Crew Leader Pay	0	0	0	75	75	75
10-16 On Call Pay	4,421	5,280	5,000	5,063	5,063	5,063
10-30 Acting In Capacity	2,630	2,133	2,000	1,575	1,575	1,575
10-32 Working Out of Class Pay	0	0	0	75	75	75
10-46 Premium Pay	120	120	120	90	90	90
10-61 Accrued Compensated Absen	0	5,535	0	0	0	0
10-69 Comp Cashed Out	0	80	0	0	0	0
Total Personnel Services	609,916	585,860	606,256	465,869	465,869	465,869
Employee Benefits						
11-01 FICA	45,750	43,557	45,493	35,000	35,000	35,000
11-02 Tri-Met Payroll Tax	4,221	4,019	4,189	3,271	3,271	3,271
11-09 PERS - Pension Bond Pymt	18,905	18,938	21,056	22,289	22,289	22,289
11-10 PERS-ER	20,021	40,645	43,517	46,700	46,700	46,700
11-11 PERS-EE	32,186	30,975	36,375	27,952	27,952	27,952
11-20 Health Insurance	118,253	113,784	117,780	95,729	95,729	95,729
11-21 Dental Insurance	13,602	14,261	15,768	11,517	11,517	11,517
11-22 Life Insurance	1,116	707	725	553	553	553
11-27 Workers' Comp	17,464	19,906	35,936	43,128	43,128	43,128
11-30 Long Term Disability	2,181	1,371	1,404	1,081	1,081	1,081
11-31 FSA-Admin Fee	109	109	109	86	86	86
11-35 HRA/VEBA	14,326	9,015	9,198	6,944	6,944	6,944
Total Employee Benefits	288,134	297,287	331,550	294,250	294,250	294,250
Prof and Tech Services						
20-06 Professional Services	12	17,996	6,000	6,000	6,000	6,000
20-08 Med and Psych Costs	474	310	500	500	500	500
20-15 Outsourced Serv & Labor	205,668	169,863	298,900	294,000	294,000	294,000
20-20 Permits and Licenses	427	1,384	600	600	600	600
20-22 Assessments and Fees	0	1,238	0	0	0	0
Total Prof and Tech Services	206,581	190,791	306,000	301,100	301,100	301,100
Property Services						
21-04 Utility Services	126,360	136,094	192,000	179,500	179,500	179,500
21-06 Telephone/Cell Phone	5,582	6,027	7,200	6,600	6,600	6,600
21-20 Building R and M	7,314	16,998	8,500	9,500	9,500	9,500
21-21 Equipment R and M	16,503	17,727	21,300	21,150	21,150	21,150
21-22 Motor Vehicle R and M	21	50	500	250	250	250
21-23 Com Systems R and M	3,224	3,126	5,500	3,500	3,500	3,500
21-25 Park R and M	59,249	82,901	165,000	170,000	170,000	170,000
21-40 Equipment Rent/Lease	2,881	5,556	7,500	7,500	7,500	7,500
21-51 Traffic Signals	1,727	0	2,000	500	500	500
Total Property Services	222,861	268,479	409,500	398,500	398,500	398,500

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Environmental Services Department						
Other Services						
22-02 Photographic/Art	0	0	300	200	200	200
22-04 Printing	1,482	329	1,500	1,500	1,500	1,500
22-08 Advertising	39	83	500	300	300	300
22-12 Dues and Memberships	1,520	1,160	2,100	2,100	2,100	2,100
22-14 Training and Education	5,088	1,961	5,500	5,500	5,500	5,500
22-16 Community Outreach	0	0	500	250	250	250
22-24 Meals	2,217	854	4,000	2,500	2,500	2,500
22-25 Mileage	0	5	1,000	450	450	450
22-26 Promo/Public Relations	0	0	1,000	1,000	1,000	1,000
22-27 Lodging	0	230	0	0	0	0
Total Other Services	10,346	4,622	16,400	13,800	13,800	13,800
Supplies						
23-01 Office Supplies	2,518	1,469	4,000	4,000	4,000	4,000
23-02 Copier/Printer/Fax Supp	2,411	1,133	1,000	1,000	1,000	1,000
23-03 Paper	34	0	200	100	100	100
23-10 Gas, Oil, Lube	3,751	4,421	4,500	5,000	5,000	5,000
23-11 Tires	115	330	500	500	500	500
23-12 Veh Supplies and Parts	65	302	100	100	100	100
23-13 Veh Repairs/Minor Equip	367	247	3,000	2,000	2,000	2,000
23-14 Minor Equip and Tools	9,308	7,492	13,500	10,750	10,750	10,750
23-20 Operating/Tech/Scientific	7,133	6,164	4,500	6,350	6,350	6,350
23-24 First Aid and Safety	1,994	4,863	3,000	4,000	4,000	4,000
23-25 Other Operating	1,021	180	0	0	0	0
23-26 Uniforms	825	438	1,000	1,000	1,000	1,000
23-41 Signs	964	708	3,000	3,000	3,000	3,000
23-44 R and M Supplies	10,289	12,915	15,000	15,000	15,000	15,000
23-60 Books and Publications	47	115	300	300	300	300
23-61 Post/Pack/Del/Courier	18	3	1,000	900	900	900
23-62 Employee Service Awards	0	0	130	100	100	100
23-63 Comp Sftwre/Minor Hdwre	137	65	1,500	1,400	1,400	1,400
Total Supplies	40,997	40,845	56,230	55,500	55,500	55,500
Internal Service Charge						
29-04 Property Management	166,720	193,137	208,719	200,848	200,848	200,848
29-05 Civic Center Debt	2,839	3,282	0	0	0	0
29-06 Vehicle Maintenance	39,274	28,333	31,537	35,429	35,429	35,429
29-07 Vehicle Fuels	31,654	32,734	31,258	28,574	28,574	28,574
29-08 Equipment Replacement	47,692	81,574	103,267	89,077	89,077	89,077
29-11 Computer Replacement Chg	7,177	3,994	4,649	4,543	4,543	4,543
29-12 Information Services	42,889	38,643	43,143	42,425	42,425	42,425
29-21 Liability Mgmnt Charge	69,664	57,357	54,018	66,783	66,783	66,783
29-22 Legal	41,324	46,822	43,463	31,781	31,781	31,781
29-24 City Administration	59,419	24,859	27,447	31,365	31,365	31,365
29-25 Financial Services	41,932	28,190	25,375	26,668	26,668	26,668
29-27 General Support Services	12,733	12,258	12,577	12,338	12,338	12,338
29-29 City-Wide Services	0	46,037	44,115	51,894	51,894	51,894
Total Internal Service Charge	563,317	597,220	629,568	621,725	621,725	621,725

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
General Fund						
Environmental Services Department						
Capital Outlay						
30-08 Equipment	14,575	12,536	0	50,000	50,000	50,000
30-10 Motor Vehicles	20,795	28,205	0	0	0	0
30-14 Improvements	0	69,701	0	0	0	0
Total Capital Outlay	35,370	110,442	0	50,000	50,000	50,000
Total Requirements	1,977,522	2,095,546	2,355,504	2,200,744	2,200,744	2,200,744

POLICE, FIRE & PARKS FUND REPORTS

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
201 Police, Fire & Parks Fund						
Charges for Services	0	0	1,200,000	3,500,000	3,500,000	3,500,000
Beginning Balance	0	0	0	1,180,000	1,180,000	1,180,000
Total Police, Fire & Parks Fund	0	0	1,200,000	4,680,000	4,680,000	4,680,000
Requirements						
Police	0	0	11,400	2,602,000	2,602,000	2,602,000
Fire and Emergency Svcs	0	0	7,600	1,844,000	1,844,000	1,844,000
Environmental Services	0	0	1,000	234,000	234,000	234,000
Total	0	0	20,000	4,680,000	4,680,000	4,680,000
Unappropriated	0	0	1,180,000	0	0	0
Total	0	0	1,180,000	0	0	0
Total Police, Fire & Parks Fund	0	0	1,200,000	4,680,000	4,680,000	4,680,000

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 21 Police Department						
Requirements by Division						
Police Operations Div.	0	0	11,400	2,602,000	2,602,000	2,602,000
Police Dept. Total	0	0	11,400	2,602,000	2,602,000	2,602,000

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	0	0	0	2,574,200	2,574,200	2,574,200
Materials & Services	0	0	11,400	27,800	27,800	27,800
Police Dept. Total	0	0	11,400	2,602,000	2,602,000	2,602,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Police, Fire & Parks Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	0	0	0	1,430,975	1,430,975	1,430,975
10-03 Overtime	0	0	0	221,539	221,539	221,539
10-05 Temp/Seasonal	0	0	0	5,629	5,629	5,629
10-10 Shift Differential	0	0	0	2,814	2,814	2,814
10-12 Certificate Pay	0	0	0	73,755	73,755	73,755
10-30 Acting In Capacity	0	0	0	2,336	2,336	2,336
10-36 Field Training Officer	0	0	0	4,995	4,995	4,995
10-46 Premium Pay	0	0	0	26,015	26,015	26,015
Total Personnel Services	0	0	0	1,768,058	1,768,058	1,768,058
Employee Benefits						
11-01 FICA	0	0	0	133,950	133,950	133,950
11-02 Tri-Met Payroll Tax	0	0	0	12,428	12,428	12,428
11-10 PERS-ER	0	0	0	174,909	174,909	174,909
11-11 PERS-EE	0	0	0	106,217	106,217	106,217
11-20 Health Insurance	0	0	0	316,204	316,204	316,204
11-21 Dental Insurance	0	0	0	39,385	39,385	39,385
11-22 Life Insurance	0	0	0	2,175	2,175	2,175
11-30 Long Term Disability	0	0	0	4,067	4,067	4,067
11-31 FSA-Admin Fee	0	0	0	161	161	161
11-35 HRA/VEBA	0	0	0	16,646	16,646	16,646
Total Employee Benefits	0	0	0	806,142	806,142	806,142
Other Services						
22-22 Low Income Assistance	0	0	11,400	27,800	27,800	27,800
Total Other Services	0	0	11,400	27,800	27,800	27,800
Total Requirements	0	0	11,400	2,602,000	2,602,000	2,602,000

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Emergency Operations Div.	0	0	7,600	1,844,000	1,844,000	1,844,000
Fire and Emergency Svcs Dept. Total	0	0	7,600	1,844,000	1,844,000	1,844,000

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Personnel Services	0	0	0	1,824,300	1,824,300	1,824,300
Materials & Services	0	0	7,600	19,700	19,700	19,700
Fire and Emergency Svcs Dept. Total	0	0	7,600	1,844,000	1,844,000	1,844,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Police, Fire & Parks Fund						
Fire and Emergency Svcs Department						
Personnel Services						
10-01 Full-Time Employees	0	0	0	985,799	985,799	985,799
10-02 Part-Time Employees	0	0	0	2,743	2,743	2,743
10-03 Overtime	0	0	0	212,083	212,083	212,083
10-12 Certificate Pay	0	0	0	55,524	55,524	55,524
10-16 On Call Pay	0	0	0	1,648	1,648	1,648
10-30 Acting In Capacity	0	0	0	563	563	563
10-32 Working Out of Class Pay	0	0	0	1,386	1,386	1,386
10-46 Premium Pay	0	0	0	14,127	14,127	14,127
Total Personnel Services	0	0	0	1,273,873	1,273,873	1,273,873
Employee Benefits						
11-01 FICA	0	0	0	95,018	95,018	95,018
11-02 Tri-Met Payroll Tax	0	0	0	8,944	8,944	8,944
11-10 PERS-ER	0	0	0	130,080	130,080	130,080
11-11 PERS-EE	0	0	0	75,970	75,970	75,970
11-20 Health Insurance	0	0	0	197,377	197,377	197,377
11-21 Dental Insurance	0	0	0	24,840	24,840	24,840
11-22 Life Insurance	0	0	0	972	972	972
11-30 Long Term Disability	0	0	0	2,829	2,829	2,829
11-31 FSA-Admin Fee	0	0	0	151	151	151
11-35 HRA/VEBA	0	0	0	14,246	14,246	14,246
Total Employee Benefits	0	0	0	550,427	550,427	550,427
Other Services						
22-22 Low Income Assistance	0	0	7,600	19,700	19,700	19,700
Total Other Services	0	0	7,600	19,700	19,700	19,700
Total Requirements	0	0	7,600	1,844,000	1,844,000	1,844,000

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Maintenance & Operations Div.	0	0	1,000	234,000	234,000	234,000
Environmental Services Dept. Total	0	0	1,000	234,000	234,000	234,000

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 201 Police, Fire & Parks Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	0	0	0	231,500	231,500	231,500
Materials & Services	0	0	1,000	2,500	2,500	2,500
Environmental Services Dept. Total	0	0	1,000	234,000	234,000	234,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Police, Fire & Parks Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	0	0	0	123,952	123,952	123,952
10-02 Part-Time Employees	0	0	0	232	232	232
10-03 Overtime	0	0	0	625	625	625
10-05 Temp/Seasonal	0	0	0	28,144	28,144	28,144
10-14 Crew Leader Pay	0	0	0	25	25	25
10-16 On Call Pay	0	0	0	1,687	1,687	1,687
10-30 Acting In Capacity	0	0	0	525	525	525
10-32 Working Out of Class Pay	0	0	0	25	25	25
10-46 Premium Pay	0	0	0	30	30	30
Total Personnel Services	0	0	0	155,245	155,245	155,245
Employee Benefits						
11-01 FICA	0	0	0	11,663	11,663	11,663
11-02 Tri-Met Payroll Tax	0	0	0	1,090	1,090	1,090
11-10 PERS-ER	0	0	0	15,562	15,562	15,562
11-11 PERS-EE	0	0	0	9,314	9,314	9,314
11-20 Health Insurance	0	0	0	31,901	31,901	31,901
11-21 Dental Insurance	0	0	0	3,838	3,838	3,838
11-22 Life Insurance	0	0	0	184	184	184
11-30 Long Term Disability	0	0	0	360	360	360
11-31 FSA-Admin Fee	0	0	0	29	29	29
11-35 HRA/VEBA	0	0	0	2,314	2,314	2,314
Total Employee Benefits	0	0	0	76,255	76,255	76,255
Other Services						
22-22 Low Income Assistance	0	0	1,000	2,500	2,500	2,500
Total Other Services	0	0	1,000	2,500	2,500	2,500
Total Requirements	0	0	1,000	234,000	234,000	234,000

BUSINESS FUNDS

BUSINESS FUNDS OVERVIEW

Business Funds Revenues

Four funds are grouped under the heading of Business Funds: Rental Inspection Fund, Urban Design & Planning Fund, Building Fund, and Urban Renewal Support Fund. These funds account for community and development services, and for services provided to the Urban Renewal Commission. The Rental Inspection Fund's revenue is from Licenses and Permit fees generated by the program. Revenues for the Urban Design & Planning Fund include interfund transfers from the General Fund and other operating funds for planning services and revenues from charges for private development services. Building Fund's primary revenue is from Licenses & Permits and charges for services; and the Urban Renewal Support Fund's primary revenue is from an intergovernmental agreement with the Urban Renewal Commission. All these revenues are described in greater detail in the *Revenue Information* section of this document.

Business Funds Expenditures

The Rental Inspection Fund provides annual mandatory inspection of rental units selected by statistical sampling to address substandard housing concerns. The Urban Design & Planning Fund provides planning and land use services to private developers and general community planning. The Building Fund conducts construction plan review, permit issuance and building inspections. The Urban Renewal Support Fund carries out the Rockwood/West Gresham Urban Renewal Plan, with the City's costs being reimbursed by the Urban Renewal Area.

For fiscal year 2013/14, operating expenditures include:

- Rental Inspection Fund
    - $0.7 million operating budget
    - 8.7% increase compared to last year's budget
- Urban Design & Planning Fund
    - $2.3 million operating budget
    - 4.2% increase compared to last year's budget
- Building Fund
    - $2.4 million operating budget
    - 6.8% increase compared to last year's budget
- Urban Renewal Support Fund
    - $1.5 million operating budget
    - 16.1% decrease over last year's budget

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
225 Rental Inspection Fund						
Licenses and Permits	731,529	808,181	819,900	688,900	688,900	688,900
Interest Income	3,155	2,976	2,700	2,100	2,100	2,100
Miscellaneous Income	5,250	45,335	5,000	0	0	0
Beginning Balance	243,639	211,087	272,700	265,400	265,400	265,400
Total Rental Inspection Fund	983,573	1,067,579	1,100,300	956,400	956,400	956,400

Requirements						
Community Development	722,486	614,010	665,489	723,274	723,274	723,274
Total	722,486	614,010	665,489	723,274	723,274	723,274
Interfund Transfers	50,000	68,700	224,706	0	0	0
Contingency	0	0	33,000	36,000	36,000	36,000
Unappropriated	211,087	384,869	177,105	197,126	197,126	197,126
Total	261,087	453,569	434,811	233,126	233,126	233,126
Total Rental Inspection Fund	983,573	1,067,579	1,100,300	956,400	956,400	956,400

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 225 Rental Inspection Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Support Services Div.	200,886	205,622	164,761	157,689	157,689	157,689
Rental Inspection Program Div.	521,600	408,388	500,728	565,585	565,585	565,585
Community Development Dept. Total	722,486	614,010	665,489	723,274	723,274	723,274

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 225 Rental Inspection Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	518,483	413,549	478,791	544,124	544,124	544,124
Materials & Services	204,003	200,461	186,698	179,150	179,150	179,150
Community Development Dept. Total	722,486	614,010	665,489	723,274	723,274	723,274

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Rental Inspection Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	344,171	250,362	314,615	305,565	305,565	305,565
10-02 Part-Time Employees	6,800	9,940	0	0	0	0
10-03 Overtime	3,823	3,636	4,000	4,000	4,000	4,000
10-04 Limited Term	0	6,171	0	27,281	27,281	27,281
10-46 Premium Pay	1,369	1,432	1,383	2,917	2,917	2,917
10-61 Accrued Compensated Absen	2,200	4,066	0	0	0	0
Total Personnel Services	358,363	275,607	319,998	339,763	339,763	339,763
Employee Benefits						
11-01 FICA	26,867	20,705	24,059	25,474	25,474	25,474
11-02 Tri-Met Payroll Tax	2,468	1,911	2,211	2,385	2,385	2,385
11-09 PERS - Pension Bond Pymt	11,048	11,509	10,951	11,765	11,765	11,765
11-10 PERS-ER	6,091	14,089	16,141	22,615	22,615	22,615
11-11 PERS-EE	20,965	16,545	19,200	20,385	20,385	20,385
11-20 Health Insurance	71,636	54,127	64,391	95,572	95,572	95,572
11-21 Dental Insurance	8,960	6,139	7,981	11,493	11,493	11,493
11-22 Life Insurance	733	349	394	484	484	484
11-27 Workers' Comp	4,240	7,280	7,062	6,924	6,924	6,924
11-30 Long Term Disability	1,468	757	944	965	965	965
11-31 FSA-Admin Fee	21	49	53	57	57	57
11-35 HRA/VEBA	5,623	4,482	5,406	6,242	6,242	6,242
Total Employee Benefits	160,120	137,942	158,793	204,361	204,361	204,361
Prof and Tech Services						
20-06 Professional Services	312	506	10,000	10,000	10,000	10,000
20-15 Outsourced Serv & Labor	0	25	0	0	0	0
20-20 Permits and Licenses	375	0	0	0	0	0
Total Prof and Tech Services	687	531	10,000	10,000	10,000	10,000
Property Services						
21-06 Telephone/Cell Phone	3,803	2,607	3,200	3,200	3,200	3,200
21-21 Equipment R and M	19	0	310	310	310	310
21-23 Com Systems R and M	0	0	1,000	1,000	1,000	1,000
21-30 Towing and Storage	0	0	500	500	500	500
21-40 Equipment Rent/Lease	5,775	5,743	6,500	6,500	6,500	6,500
21-44 Voice Mail Rent/Lease	0	15	0	200	200	200
Total Property Services	9,597	8,365	11,510	11,710	11,710	11,710
Other Services						
22-02 Photographic/Art	0	0	100	100	100	100
22-04 Printing	2,463	1,862	2,000	2,000	2,000	2,000
22-08 Advertising	0	0	200	200	200	200
22-12 Dues and Memberships	220	300	410	410	410	410
22-14 Training and Education	1,874	1,180	1,300	1,300	1,300	1,300
22-24 Meals	43	52	500	500	500	500
22-25 Mileage	41	5	100	100	100	100
22-26 Promo/Public Relations	253	32	1,000	1,000	1,000	1,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Rental Inspection Fund						
Community Development Department						
22-27 Lodging	0	0	500	500	500	500
Total Other Services	4,894	3,431	6,110	6,110	6,110	6,110
Supplies						
23-01 Office Supplies	558	486	1,200	1,200	1,200	1,200
23-02 Copier/Printer/Fax Supp	63	46	1,200	1,200	1,200	1,200
23-14 Minor Equip and Tools	1,794	209	1,500	1,500	1,500	1,500
23-20 Operating/Tech/Scientific	72	0	800	800	800	800
23-26 Uniforms	0	0	800	800	800	800
23-60 Books and Publications	0	0	1,500	1,500	1,500	1,500
23-61 Post/Pack/Del/Courier	666	483	4,000	4,000	4,000	4,000
23-62 Employee Service Awards	36	73	50	50	50	50
23-63 Comp Sftwre/Minor Hdwre	38	4	1,280	1,280	1,280	1,280
Total Supplies	3,227	1,301	12,330	12,330	12,330	12,330
Internal Service Charge						
29-04 Property Management	13,444	16,428	12,612	8,937	8,937	8,937
29-05 Civic Center Debt	20,476	21,984	0	0	0	0
29-06 Vehicle Maintenance	8,419	6,433	6,034	6,990	6,990	6,990
29-07 Vehicle Fuels	1,171	1,464	1,856	2,732	2,732	2,732
29-08 Equipment Replacement	6,860	6,213	5,405	7,938	7,938	7,938
29-11 Computer Replacement Chg	3,573	3,464	3,609	4,233	4,233	4,233
29-12 Information Services	23,218	28,795	26,034	28,994	28,994	28,994
29-19 Code Enforcement Charge	3,264	3,863	4,110	5,106	5,106	5,106
29-20 Economic Development Chg	4,520	4,310	3,810	4,052	4,052	4,052
29-21 Liability Mgmnt Charge	7,854	8,645	9,009	10,086	10,086	10,086
29-22 Legal	58,045	51,578	42,990	23,249	23,249	23,249
29-24 City Administration	18,101	7,514	7,839	9,410	9,410	9,410
29-25 Financial Services	12,774	8,521	7,248	8,001	8,001	8,001
29-27 General Support Services	3,879	3,705	3,592	3,702	3,702	3,702
29-29 City-Wide Services	0	13,916	12,600	15,570	15,570	15,570
Total Internal Service Charge	185,598	186,833	146,748	139,000	139,000	139,000
Total Requirements	722,486	614,010	665,489	723,274	723,274	723,274

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
269 Urban Design & Planning Fund						
Charges for Services	371,391	246,641	252,000	331,000	331,000	331,000
Interest Income	4,932	6,780	1,000	600	600	600
Miscellaneous Income	504	994	1,000	2,000	2,000	2,000
Interfund Transfers	2,221,569	2,058,200	2,134,700	2,064,500	2,064,500	2,064,500
Internal Service Charges	76,580	48,617	0	0	0	0
Beginning Balance	45,763	463,574	432,000	316,000	316,000	316,000
Total Urban Design & Planning Fund	2,720,739	2,824,806	2,820,700	2,714,100	2,714,100	2,714,100

Requirements						
Urban Design & Planning	2,179,565	2,055,091	2,246,320	2,340,897	2,340,897	2,340,897
Total	2,179,565	2,055,091	2,246,320	2,340,897	2,340,897	2,340,897
Interfund Transfers	77,600	91,800	499,125	111,100	111,100	111,100
Contingency	0	0	0	114,000	114,000	114,000
Unappropriated	463,574	677,915	75,255	148,103	148,103	148,103
Total	541,174	769,715	574,380	373,203	373,203	373,203
Total Urban Design & Planning Fund	2,720,739	2,824,806	2,820,700	2,714,100	2,714,100	2,714,100

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 269 Urban Design & Planning Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Urban Design & Planning Div.	1,536,980	1,423,234	1,670,459	1,755,679	1,755,679	1,755,679
Support Services Div.	642,585	631,857	575,861	585,218	585,218	585,218
Urban Design & Planning Dept. Total	2,179,565	2,055,091	2,246,320	2,340,897	2,340,897	2,340,897

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 269 Urban Design & Planning Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Personnel Services	1,502,652	1,409,173	1,479,601	1,578,745	1,578,745	1,578,745
Materials & Services	675,535	645,918	766,719	762,152	762,152	762,152
Capital Outlay	1,378	0	0	0	0	0
Urban Design & Planning Dept. Total	2,179,565	2,055,091	2,246,320	2,340,897	2,340,897	2,340,897

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Urban Design & Planning Fund						
Urban Design & Planning Department						
Personnel Services						
10-01 Full-Time Employees	1,027,245	950,520	973,777	970,287	970,287	970,287
10-02 Part-Time Employees	0	0	0	46,186	46,186	46,186
10-03 Overtime	5,253	797	10,500	10,500	10,500	10,500
10-04 Limited Term	21,483	0	0	0	0	0
10-30 Acting In Capacity	3,085	942	0	0	0	0
10-61 Accrued Compensated Absen	5,700	0	0	0	0	0
Total Personnel Services	1,062,766	952,259	984,277	1,026,973	1,026,973	1,026,973
Employee Benefits						
11-01 FICA	79,409	72,344	73,930	76,093	76,093	76,093
11-02 Tri-Met Payroll Tax	7,293	6,662	6,801	7,103	7,103	7,103
11-09 PERS - Pension Bond Pymt	39,413	38,258	38,877	36,187	36,187	36,187
11-10 PERS-ER	31,760	67,605	68,386	96,571	96,571	96,571
11-11 PERS-EE	62,767	57,687	59,057	60,718	60,718	60,718
11-20 Health Insurance	159,933	160,218	187,754	213,867	213,867	213,867
11-21 Dental Insurance	20,942	20,280	25,177	25,817	25,817	25,817
11-22 Life Insurance	1,702	1,142	1,153	1,163	1,163	1,163
11-27 Workers' Comp	15,900	14,560	15,515	15,029	15,029	15,029
11-30 Long Term Disability	4,315	2,767	2,823	2,903	2,903	2,903
11-31 FSA-Admin Fee	225	185	189	126	126	126
11-35 HRA/VEBA	16,227	15,206	15,662	16,195	16,195	16,195
Total Employee Benefits	439,886	456,914	495,324	551,772	551,772	551,772
Prof and Tech Services						
20-03 Consultant Review	0	10,391	10,000	10,000	10,000	10,000
20-08 Med and Psych Costs	0	0	500	500	500	500
20-15 Outsourced Serv & Labor	37,095	18,895	150,000	132,500	132,500	132,500
20-20 Permits and Licenses	2,932	2,498	0	0	0	0
Total Prof and Tech Services	40,027	31,784	160,500	143,000	143,000	143,000
Property Services						
21-06 Telephone/Cell Phone	1,066	1,069	2,500	2,500	2,500	2,500
21-20 Building R and M	0	0	1,500	1,500	1,500	1,500
21-21 Equipment R and M	77	20	600	600	600	600
21-40 Equipment Rent/Lease	13,035	12,546	15,000	15,000	15,000	15,000
Total Property Services	14,178	13,635	19,600	19,600	19,600	19,600
Other Services						
22-02 Photographic/Art	67	291	1,000	1,000	1,000	1,000
22-04 Printing	3,756	149	5,250	5,250	5,250	5,250
22-08 Advertising	4,204	2,166	7,500	7,500	7,500	7,500
22-12 Dues and Memberships	5,495	6,143	5,500	5,900	5,900	5,900
22-14 Training and Education	4,517	5,176	11,000	11,000	11,000	11,000
22-16 Community Outreach	815	300	5,000	5,000	5,000	5,000
22-24 Meals	2,605	1,264	2,500	2,500	2,500	2,500
22-25 Mileage	433	169	650	650	650	650
22-26 Promo/Public Relations	40	76	2,750	2,750	2,750	2,750
22-27 Lodging	824	487	1,800	1,800	1,800	1,800
22-29 Airfare	0	0	1,500	1,500	1,500	1,500

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Urban Design & Planning Fund						
Urban Design & Planning Department						
22-31 Rental Cars	0	0	1,300	1,300	1,300	1,300
Total Other Services	22,756	16,221	45,750	46,150	46,150	46,150
Supplies						
23-01 Office Supplies	2,309	2,377	6,000	6,000	6,000	6,000
23-02 Copier/Printer/Fax Supp	227	198	1,800	1,800	1,800	1,800
23-03 Paper	0	0	750	750	750	750
23-14 Minor Equip and Tools	1,963	1,462	800	800	800	800
23-20 Operating/Tech/Scientific	23	26	400	400	400	400
23-60 Books and Publications	898	840	1,750	1,750	1,750	1,750
23-61 Post/Pack/Del/Courier	230	0	5,900	5,900	5,900	5,900
23-62 Employee Service Awards	261	207	500	500	500	500
23-63 Comp Sftwre/Minor Hdwre	5,391	129	1,500	1,500	1,500	1,500
Total Supplies	11,302	5,239	19,400	19,400	19,400	19,400
Internal Service Charge						
29-04 Property Management	31,174	38,789	35,230	64,027	64,027	64,027
29-05 Civic Center Debt	46,885	51,476	0	0	0	0
29-11 Computer Replacement Chg	9,698	6,929	9,924	7,920	7,920	7,920
29-12 Information Services	72,592	75,155	73,863	60,758	60,758	60,758
29-19 Code Enforcement Charge	11,253	13,400	14,742	16,320	16,320	16,320
29-20 Economic Development Chg	15,583	14,950	13,665	12,950	12,950	12,950
29-21 Liability Mgmnt Charge	13,379	11,565	11,712	16,100	16,100	16,100
29-22 Legal	266,887	250,022	250,147	238,679	238,679	238,679
29-24 City Administration	62,407	26,067	28,117	30,078	30,078	30,078
29-25 Financial Services	44,041	29,560	25,994	25,573	25,573	25,573
29-27 General Support Services	13,373	12,853	12,884	11,832	11,832	11,832
29-29 City-Wide Services	0	48,273	45,191	49,765	49,765	49,765
Total Internal Service Charge	587,272	579,039	521,469	534,002	534,002	534,002
Capital Outlay						
30-08 Equipment	1,378	0	0	0	0	0
Total Capital Outlay	1,378	0	0	0	0	0
Total Requirements	2,179,565	2,055,091	2,246,320	2,340,897	2,340,897	2,340,897

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
280 Building Fund						
Licenses and Permits	1,000,069	1,090,730	1,079,000	790,000	790,000	790,000
Intergovernmental Revenue	0	0	0	215,000	215,000	215,000
Charges for Services	760,250	861,866	798,000	658,000	658,000	658,000
Interest Income	47,851	24,402	24,200	14,600	14,600	14,600
Miscellaneous Income	4,269	2,370	45,000	30,000	30,000	30,000
Interfund Transfers	77,600	91,800	245,600	111,100	111,100	111,100
Internal Service Charges	0	0	0	78,000	78,000	78,000
Beginning Balance	3,620,621	2,345,574	1,612,000	726,000	726,000	726,000
Total Building Fund	5,510,660	4,416,742	3,803,800	2,622,700	2,622,700	2,622,700

Requirements						
Community Development	2,873,100	2,326,324	2,238,011	2,390,651	2,390,651	2,390,651
Total	2,873,100	2,326,324	2,238,011	2,390,651	2,390,651	2,390,651
Interfund Transfers	291,986	247,846	892,196	0	0	0
Contingency	0	0	112,000	119,000	119,000	119,000
Unappropriated	2,345,574	1,842,572	561,593	113,049	113,049	113,049
Total	2,637,560	2,090,418	1,565,789	232,049	232,049	232,049
Total Building Fund	5,510,660	4,416,742	3,803,800	2,622,700	2,622,700	2,622,700

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 280 Building Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Bldg Dev Admin Div.	600,073	377,273	421,922	467,040	467,040	467,040
Support Services Div.	850,655	785,205	535,844	607,255	607,255	607,255
Bldg Dev Permit Center Div.	413,012	352,521	362,347	415,860	415,860	415,860
Bldg Dev Bldg/Structural Div.	564,186	481,238	543,522	508,547	508,547	508,547
Bldg Dev Mechanical Div.	138,964	142,702	141,013	149,533	149,533	149,533
Bldg Dev Plumbing Div.	110,007	66,357	112,835	114,572	114,572	114,572
Bldg Dev Electrical Div.	196,203	121,028	120,528	127,844	127,844	127,844
Community Development Dept. Total	2,873,100	2,326,324	2,238,011	2,390,651	2,390,651	2,390,651

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 280 Building Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	1,997,466	1,529,686	1,636,408	1,748,261	1,748,261	1,748,261
Materials & Services	854,120	796,638	601,603	642,390	642,390	642,390
Capital Outlay	21,514	0	0	0	0	0
Community Development Dept. Total	2,873,100	2,326,324	2,238,011	2,390,651	2,390,651	2,390,651

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Building Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	1,331,292	978,117	1,040,683	1,057,027	1,057,027	1,057,027
10-02 Part-Time Employees	0	2,417	0	0	0	0
10-03 Overtime	2,403	2,147	9,000	9,000	9,000	9,000
10-04 Limited Term	831	0	0	0	0	0
10-05 Temp/Seasonal	19,461	10,214	50,000	50,000	50,000	50,000
10-12 Certificate Pay	5,824	4,160	6,192	4,160	4,160	4,160
10-16 Call Back Pay	0	215	0	0	0	0
10-30 Acting In Capacity	594	1,932	0	4,388	4,388	4,388
10-32 Working Out of Class Pay	0	71	0	0	0	0
10-46 Premium Pay	3,012	3,012	3,042	3,118	3,118	3,118
10-61 Accrued Compensated Absen	7,100	20,619	0	0	0	0
Total Personnel Services	1,370,517	1,022,904	1,108,917	1,127,693	1,127,693	1,127,693
Employee Benefits						
11-01 FICA	103,824	76,113	83,740	85,005	85,005	85,005
11-02 Tri-Met Payroll Tax	9,534	7,006	7,663	7,916	7,916	7,916
11-09 PERS - Pension Bond Pymt	66,056	58,324	39,511	40,769	40,769	40,769
11-10 PERS-ER	44,985	72,496	75,828	113,345	113,345	113,345
11-11 PERS-EE	81,921	59,828	66,536	67,661	67,661	67,661
11-20 Health Insurance	233,395	168,213	177,561	195,136	195,136	195,136
11-21 Dental Insurance	26,943	19,721	21,893	23,345	23,345	23,345
11-22 Life Insurance	2,416	1,286	1,332	1,353	1,353	1,353
11-27 Workers' Comp	28,620	23,920	32,330	65,096	65,096	65,096
11-30 Long Term Disability	5,606	2,927	3,095	3,064	3,064	3,064
11-31 FSA-Admin Fee	140	97	97	93	93	93
11-35 HRA/VEBA	23,509	16,851	17,905	17,785	17,785	17,785
Total Employee Benefits	626,949	506,782	527,491	620,568	620,568	620,568
Prof and Tech Services						
20-04 Employment Agency Serv	0	0	5,300	5,300	5,300	5,300
20-06 Professional Services	0	0	3,600	3,600	3,600	3,600
20-15 Outsourced Serv & Labor	10,585	29,745	29,600	29,600	29,600	29,600
20-17 Merchant Card Fees	3,074	3,687	5,000	5,400	5,400	5,400
20-20 Permits and Licenses	1,740	70	1,350	1,350	1,350	1,350
Total Prof and Tech Services	15,399	33,502	44,850	45,250	45,250	45,250
Property Services						
21-06 Telephone/Cell Phone	6,258	6,317	7,150	8,050	8,050	8,050
21-20 Building R and M	0	0	1,400	1,400	1,400	1,400
21-21 Equipment R and M	677	0	1,900	1,900	1,900	1,900
21-22 Motor Vehicle R and M	0	0	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	0	0	1,600	1,600	1,600	1,600
21-40 Equipment Rent/Lease	17,200	17,254	17,500	18,500	18,500	18,500
Total Property Services	24,135	23,571	30,550	32,450	32,450	32,450
Other Services						
22-02 Photographic/Art	0	0	300	300	300	300
22-04 Printing	3,337	640	3,300	3,300	3,300	3,300
22-06 Records Mgt/Microfilming	21,957	20,249	9,500	9,500	9,500	9,500

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Building Fund						
Community Development Department						
22-12 Dues and Memberships	1,586	1,279	1,700	2,000	2,000	2,000
22-14 Training and Education	4,957	3,646	12,500	12,500	12,500	12,500
22-20 City Wide Training	125	0	0	0	0	0
22-24 Meals	892	430	1,800	1,800	1,800	1,800
22-25 Mileage	331	366	750	750	750	750
22-26 Promo/Public Relations	1,535	1,524	2,300	2,700	2,700	2,700
22-27 Lodging	837	280	1,500	1,500	1,500	1,500
22-29 Airfare	734	0	1,000	1,000	1,000	1,000
22-52 Committee Expenses	0	0	750	750	750	750
Total Other Services	36,291	28,414	35,400	36,100	36,100	36,100
Supplies						
23-01 Office Supplies	2,224	1,550	4,000	4,000	4,000	4,000
23-02 Copier/Printer/Fax Supp	341	588	1,250	1,250	1,250	1,250
23-03 Paper	90	1,505	1,100	1,100	1,100	1,100
23-12 Veh Supplies and Parts	0	0	500	500	500	500
23-13 Veh Repairs/Minor Equip	51	0	500	500	500	500
23-14 Minor Equip and Tools	519	1,409	1,900	2,300	2,300	2,300
23-20 Operating/Tech/Scientific	0	0	600	600	600	600
23-26 Uniforms	17	0	1,500	1,500	1,500	1,500
23-60 Books and Publications	3,417	2,366	3,900	3,900	3,900	3,900
23-61 Post/Pack/Del/Courier	99	183	450	450	450	450
23-62 Employee Service Awards	706	516	1,100	1,100	1,100	1,100
23-63 Comp Sftwre/Minor Hdwre	14,852	73	10,000	10,000	10,000	10,000
Total Supplies	22,316	8,190	26,800	27,200	27,200	27,200
Internal Service Charge						
29-04 Property Management	66,659	72,287	76,921	98,715	98,715	98,715
29-05 Civic Center Debt	101,525	96,730	0	0	0	0
29-06 Vehicle Maintenance	35,360	27,093	16,981	19,276	19,276	19,276
29-07 Vehicle Fuels	14,787	16,331	16,937	12,405	12,405	12,405
29-08 Equipment Replacement	19,364	16,966	16,572	17,726	17,726	17,726
29-11 Computer Replacement Chg	16,666	20,167	16,750	14,639	14,639	14,639
29-12 Information Services	196,592	164,450	122,368	113,165	113,165	113,165
29-19 Code Enforcement Charge	18,365	20,614	14,438	17,357	17,357	17,357
29-20 Economic Development Chg	25,432	22,998	13,383	13,773	13,773	13,773
29-21 Liability Mgmnt Charge	38,173	38,151	30,253	37,856	37,856	37,856
29-22 Legal	27,502	27,561	29,526	31,781	31,781	31,781
29-24 City Administration	101,852	40,101	27,537	31,989	31,989	31,989
29-25 Financial Services	71,877	45,475	25,459	27,198	27,198	27,198
29-27 General Support Services	21,825	19,773	12,618	12,583	12,583	12,583
29-29 City-Wide Services	0	74,264	44,260	52,927	52,927	52,927
Total Internal Service Charge	755,979	702,961	464,003	501,390	501,390	501,390
Capital Outlay						
30-08 Equipment	5,514	0	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Building Fund						
Community Development Department						
30-12 Hardware and Software	16,000	0	0	0	0	0
Total Capital Outlay	21,514	0	0	0	0	0
Total Requirements	2,873,100	2,326,324	2,238,011	2,390,651	2,390,651	2,390,651

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
290 Urban Renewal Support Fund						
Intergovernmental Revenue	1,704,003	1,211,518	1,958,000	1,481,000	1,481,000	1,481,000
Other Resources/ Loan Pro	1,350,000	2,400,000	7,574,000	6,661,710	6,661,710	6,661,710
Beginning Balance	236,000	740,455	740,500	41,400	41,400	41,400
Total Urban Renewal Support Fund	3,290,003	4,351,973	10,272,500	8,184,110	8,184,110	8,184,110

Requirements						
Office Governance & Mgmt	950,698	0	0	0	0	0
Urban Renewal	0	1,358,294	1,764,242	1,480,978	1,480,978	1,480,978
Total	950,698	1,358,294	1,764,242	1,480,978	1,480,978	1,480,978
Interfund Transfers	248,850	102,319	191,444	0	0	0
Contingency	0	0	264,636	41,422	41,422	41,422
Unappropriated	740,455	491,360	478,178	0	0	0
Other Requirements	1,350,000	2,400,000	7,574,000	6,661,710	6,661,710	6,661,710
Total	2,339,305	2,993,679	8,508,258	6,703,132	6,703,132	6,703,132
Total Urban Renewal Support Fund	3,290,003	4,351,973	10,272,500	8,184,110	8,184,110	8,184,110

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 31 Urban Renewal Department						
Requirements by Division						
UR Admin Div.	0	891,063	1,272,028	1,017,406	1,017,406	1,017,406
Support Services Div.	0	467,231	492,214	463,572	463,572	463,572
Urban Renewal Dept. Total	0	1,358,294	1,764,242	1,480,978	1,480,978	1,480,978

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 31 Urban Renewal Department						
Requirements by Category						
Personnel Services	0	386,968	300,689	248,522	248,522	248,522
Materials & Services	0	971,326	1,463,553	1,232,456	1,232,456	1,232,456
Urban Renewal Dept. Total	0	1,358,294	1,764,242	1,480,978	1,480,978	1,480,978

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Urban Renewal Support Fund						
Urban Renewal Department						
Personnel Services						
10-01 Full-Time Employees	0	191,104	193,963	144,976	144,976	144,976
10-04 Limited Term	0	51,269	0	15,000	15,000	15,000
10-61 Accrued Compensated Absen	0	18,700	0	0	0	0
Total Personnel Services	0	261,073	193,963	159,976	159,976	159,976
Employee Benefits						
11-01 FICA	0	18,175	14,705	12,101	12,101	12,101
11-02 Tri-Met Payroll Tax	0	1,680	1,340	1,123	1,123	1,123
11-09 PERS - Pension Bond Pymt	0	6,892	10,694	7,131	7,131	7,131
11-10 PERS-ER	0	21,426	17,146	17,281	17,281	17,281
11-11 PERS-EE	0	14,542	11,638	8,699	8,699	8,699
11-20 Health Insurance	0	49,316	38,453	32,193	32,193	32,193
11-21 Dental Insurance	0	6,107	5,140	4,194	4,194	4,194
11-22 Life Insurance	0	312	245	164	164	164
11-27 Workers' Comp	0	3,120	3,917	3,000	3,000	3,000
11-30 Long Term Disability	0	697	562	420	420	420
11-31 FSA-Admin Fee	0	63	63	42	42	42
11-35 HRA/VEBA	0	3,565	2,823	2,198	2,198	2,198
Total Employee Benefits	0	125,895	106,726	88,546	88,546	88,546
Prof and Tech Services						
20-06 Professional Services	0	20,997	55,100	29,700	29,700	29,700
20-15 Outsourced Serv & Labor	0	7,342	12,000	27,850	27,850	27,850
20-31 Urban Renewal Grant Prog	0	468,351	865,000	581,120	581,120	581,120
Total Prof and Tech Services	0	496,690	932,100	638,670	638,670	638,670
Property Services						
21-04 Utility Services	0	13,027	14,400	21,000	21,000	21,000
21-06 Telephone/Cell Phone	0	6	1,000	100	100	100
21-20 Building R and M	0	109	9,500	15,000	15,000	15,000
21-21 Equipment R and M	0	0	250	250	250	250
21-40 Equipment Rent/Lease	0	288	3,500	3,500	3,500	3,500
Total Property Services	0	13,430	28,650	39,850	39,850	39,850
Other Services						
22-02 Photographic/Art	0	0	1,000	1,000	1,000	1,000
22-04 Printing	0	1,372	15,350	9,350	9,350	9,350
22-08 Advertising	0	196	1,000	1,000	1,000	1,000
22-12 Dues and Memberships	0	610	800	2,035	2,035	2,035
22-14 Training and Education	0	85	1,800	1,000	1,000	1,000
22-24 Meals	0	353	500	500	500	500
22-25 Mileage	0	68	150	150	150	150
22-26 Promo/Public Relations	0	0	1,000	0	0	0
22-52 Committee Expenses	0	517	1,000	500	500	500
Total Other Services	0	3,201	22,600	15,535	15,535	15,535
Supplies						
23-01 Office Supplies	0	91	700	500	500	500
23-03 Paper	0	11	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Urban Renewal Support Fund						
Urban Renewal Department						
23-14 Minor Equip and Tools	0	64	250	250	250	250
23-20 Operating/Tech/Scientific	0	12	100	100	100	100
23-25 Other Operating	0	0	0	3,000	3,000	3,000
23-44 R and M Supplies	0	400	0	0	0	0
23-60 Books and Publications	0	0	300	360	360	360
23-61 Post/Pack/Del/Courier	0	58	1,000	500	500	500
23-63 Comp Sftwre/Minor Hdwre	0	150	250	250	250	250
Total Supplies	0	786	2,600	4,960	4,960	4,960
Internal Service Charge						
29-04 Property Management	0	8,050	7,471	3,106	3,106	3,106
29-05 Civic Center Debt	0	10,844	0	0	0	0
29-11 Computer Replacement Chg	0	1,361	2,105	1,639	1,639	1,639
29-12 Information Services	0	9,784	16,044	13,221	13,221	13,221
29-16 Internal Prof Svcs	0	0	0	80,000	80,000	80,000
29-19 Code Enforcement Charge	0	81,000	85,900	85,900	85,900	85,900
29-20 Economic Development Chg	0	158,200	167,700	167,701	167,701	167,701
29-21 Liability Mgmnt Charge	0	2,993	3,826	2,295	2,295	2,295
29-22 Legal	0	60,351	55,982	50,765	50,765	50,765
29-24 City Administration	0	7,687	10,789	7,649	7,649	7,649
29-25 Financial Services	0	99,500	105,500	105,500	105,500	105,500
29-27 General Support Services	0	3,669	4,944	3,009	3,009	3,009
29-29 City-Wide Services	0	13,780	17,342	12,656	12,656	12,656
Total Internal Service Charge	0	457,219	477,603	533,441	533,441	533,441
Total Requirements	0	1,358,294	1,764,242	1,480,978	1,480,978	1,480,978

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Urban Renewal Support Div.	543,545	0	0	0	0	0
Support Services Div.	407,153	0	0	0	0	0
Office Governance & Mgmt Dept. Total	950,698	0	0	0	0	0

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 290 Urban Renewal Support Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Personnel Services	263,599	0	0	0	0	0
Materials & Services	687,099	0	0	0	0	0
Office Governance & Mgmt Dept. Total	950,698	0	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Urban Renewal Support Fund						
Office Governance & Mgmt Department						
Personnel Services						
10-01 Full-Time Employees	181,414	0	0	0	0	0
Total Personnel Services	181,414	0	0	0	0	0
Employee Benefits						
11-01 FICA	13,877	0	0	0	0	0
11-02 Tri-Met Payroll Tax	1,272	0	0	0	0	0
11-09 PERS - Pension Bond Pymt	3,144	0	0	0	0	0
11-10 PERS-ER	7,932	0	0	0	0	0
11-11 PERS-EE	11,042	0	0	0	0	0
11-20 Health Insurance	35,567	0	0	0	0	0
11-21 Dental Insurance	4,527	0	0	0	0	0
11-22 Life Insurance	315	0	0	0	0	0
11-27 Workers' Comp	1,060	0	0	0	0	0
11-30 Long Term Disability	729	0	0	0	0	0
11-31 FSA-Admin Fee	42	0	0	0	0	0
11-35 HRA/VEBA	2,678	0	0	0	0	0
Total Employee Benefits	82,185	0	0	0	0	0
Prof and Tech Services						
20-06 Professional Services	68,797	0	0	0	0	0
20-15 Outsourced Serv & Labor	12,899	0	0	0	0	0
20-31 Urban Renewal Grant Prog	175,996	0	0	0	0	0
Total Prof and Tech Services	257,692	0	0	0	0	0
Property Services						
21-04 Utility Services	11,024	0	0	0	0	0
21-06 Telephone/Cell Phone	361	0	0	0	0	0
21-20 Building R and M	2,409	0	0	0	0	0
21-40 Equipment Rent/Lease	2,958	0	0	0	0	0
Total Property Services	16,752	0	0	0	0	0
Other Services						
22-02 Photographic/Art	1,348	0	0	0	0	0
22-04 Printing	1,499	0	0	0	0	0
22-08 Advertising	2,300	0	0	0	0	0
22-12 Dues and Memberships	1,967	0	0	0	0	0
22-14 Training and Education	543	0	0	0	0	0
22-24 Meals	301	0	0	0	0	0
22-25 Mileage	13	0	0	0	0	0
22-52 Committee Expenses	577	0	0	0	0	0
Total Other Services	8,548	0	0	0	0	0
Supplies						
23-01 Office Supplies	161	0	0	0	0	0
23-14 Minor Equip and Tools	224	0	0	0	0	0
23-20 Operating/Tech/Scientific	5	0	0	0	0	0
23-41 Signs	378	0	0	0	0	0
23-60 Books and Publications	41	0	0	0	0	0
23-61 Post/Pack/Del/Courier	172	0	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Urban Renewal Support Fund						
Office Governance & Mgmt Department						
23-63 Comp Sftwre/Minor Hdwre	177	0	0	0	0	0
Total Supplies	1,158	0	0	0	0	0
Internal Service Charge						
29-04 Property Management	5,808	0	0	0	0	0
29-05 Civic Center Debt	9,164	0	0	0	0	0
29-11 Computer Replacement Chg	689	0	0	0	0	0
29-12 Information Services	5,799	0	0	0	0	0
29-19 Code Enforcement Charge	69,300	0	0	0	0	0
29-20 Economic Development Chg	146,500	0	0	0	0	0
29-21 Liability Mgmnt Charge	2,238	0	0	0	0	0
29-22 Legal	59,162	0	0	0	0	0
29-24 City Administration	10,078	0	0	0	0	0
29-25 Financial Services	92,150	0	0	0	0	0
29-27 General Support Services	2,061	0	0	0	0	0
Total Internal Service Charge	402,949	0	0	0	0	0
Total Requirements	950,698	0	0	0	0	0

INFRASTRUCTURE FUNDS

INFRASTRUCTURE FUNDS OVERVIEW

Infrastructure Funds Revenues

Six funds are grouped under the heading of Infrastructure Funds: Transportation Fund, Streetlight Fund, Infrastructure Development Fund, Water Fund, Stormwater Fund, and Wastewater Fund. These funds account for services related to the City's infrastructure.

The Transportation Fund's principal sources of revenue are the gasoline tax and maintenance payments from Multnomah County for roads that were transferred to the City's jurisdiction. The Streetlight Fund's revenues come from a portion of the City's utility license fees which are paid by private electric and natural gas utilities operating within city limits. The Infrastructure Development Fund's principal revenues come from charges for services and interfund transfers. The Water Fund's revenue comes from water utility customers. The Stormwater Fund revenues come from stormwater fees and related revenues. The Wastewater Fund's revenues are from sewer utility customers and other sources.

Infrastructure Funds Expenditures

The Transportation Fund provides services for street repairs and maintenance, transportation planning, and traffic engineering. The Streetlight Fund operates the City's streetlights. The Infrastructure Development Fund's operating costs are for the Development Engineering Program, the Public Works Construction Inspections Program, and the Surveying Program. The Water Fund operates and maintains the city water collection and distribution system. The Stormwater Fund maintains of the storm water drainage system, detention ponds and the restoration of stream banks. The Wastewater Fund manages the City's sanitary sewer collection system and wastewater treatment plant.

For fiscal year 2013/14, operating expenditures include:

- Transportation Fund
  - $8.4 million operating budget
  - 7.4% increase from last year's budget
- Streetlight Fund
  - $1.3 million operating budget
  - 3.1% increase from last year's budget
- Infrastructure Development Fund
  - $1.9 million operating budget
  - 6.7% increase compared to last year's budget
- Water Fund
  - $9.2 million operating budget
  - 6.1% increase from last year's budget
- Stormwater Fund
  - $5.4 million operating budget
  - 7.9% increase from last year's budget
- Wastewater Fund
  - $12.0 million operating budget
  - 4.3% increase from last year's budget

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
210 Transportation Fund						
Intergovernmental Revenue	7,759,453	8,861,264	8,609,000	9,413,000	9,413,000	9,413,000
Charges for Services	23,766	59,360	23,800	68,400	68,400	68,400
Interest Income	155,685	106,989	87,000	152,000	152,000	152,000
Miscellaneous Income	5,584	16,219	30,000	20,000	20,000	20,000
Interfund Transfers	228,634	65,088	495,800	184,500	184,500	184,500
Internal Service Charges	1,417,290	1,123,746	864,000	798,000	798,000	798,000
Beginning Balance	9,035,809	9,153,337	5,821,800	9,071,540	9,071,540	9,071,540
Total Transportation Fund	18,626,221	19,386,003	15,931,400	19,707,440	19,707,440	19,707,440

Requirements						
Environmental Services	7,050,184	7,293,831	7,865,301	8,449,279	8,449,279	8,449,279
Total	7,050,184	7,293,831	7,865,301	8,449,279	8,449,279	8,449,279
Interfund Transfers	2,422,700	3,861,330	4,631,058	4,709,400	4,709,400	4,709,400
Contingency	0	0	1,071,150	1,267,000	1,267,000	1,267,000
Unappropriated	9,153,337	8,230,842	2,363,891	5,281,761	5,281,761	5,281,761
Total	11,576,037	12,092,172	8,066,099	11,258,161	11,258,161	11,258,161
Total Transportation Fund	18,626,221	19,386,003	15,931,400	19,707,440	19,707,440	19,707,440

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 210 Transportation Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	515,934	425,899	459,604	481,209	481,209	481,209
Support Services Div.	1,239,861	1,337,586	1,356,285	1,510,493	1,510,493	1,510,493
Transportation Planning Div.	606,046	377,666	438,003	484,235	484,235	484,235
Transportation Maintenanc Div.	2,060,368	2,478,096	2,640,389	2,849,925	2,849,925	2,849,925
Trans Engineering Div.	861,397	698,992	840,492	904,475	904,475	904,475
Arterials Division Div.	1,766,578	1,975,592	2,130,528	2,218,942	2,218,942	2,218,942
Environmental Services Dept. Total	7,050,184	7,293,831	7,865,301	8,449,279	8,449,279	8,449,279

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 210 Transportation Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	3,887,851	3,639,940	3,891,983	4,142,379	4,142,379	4,142,379
Materials & Services	3,120,185	3,401,288	3,813,318	4,155,900	4,155,900	4,155,900
Capital Outlay	42,148	252,603	160,000	151,000	151,000	151,000
Environmental Services Dept. Total	7,050,184	7,293,831	7,865,301	8,449,279	8,449,279	8,449,279

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Transportation Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	2,140,647	2,041,237	2,143,311	2,213,240	2,213,240	2,213,240
10-02 Part-Time Employees	62,268	55,138	55,554	118,305	118,305	118,305
10-03 Overtime	62,112	47,301	55,500	60,500	60,500	60,500
10-04 Limited Term	147,071	34,592	64,480	0	0	0
10-05 Temp/Seasonal	181,002	174,118	218,500	218,500	218,500	218,500
10-10 Shift Differential	3,414	1,495	0	0	0	0
10-14 Crew Leader Pay	3,241	1,373	4,500	4,500	4,500	4,500
10-16 On Call Pay	28,028	26,244	35,500	41,500	41,500	41,500
10-30 Acting In Capacity	7,642	453	4,500	4,500	4,500	4,500
10-32 Working Out of Class Pay	2,868	0	2,500	2,500	2,500	2,500
10-46 Premium Pay	1,839	1,265	345	345	345	345
10-61 Accrued Compensated Absen	16,693	10,631	0	0	0	0
10-69 Comp Cashed Out	0	2,019	0	0	0	0
Total Personnel Services	2,656,825	2,395,866	2,584,690	2,663,890	2,663,890	2,663,890
Employee Benefits						
11-01 FICA	199,599	182,406	195,246	201,080	201,080	201,080
11-02 Tri-Met Payroll Tax	18,371	16,739	17,861	18,700	18,700	18,700
11-09 PERS - Pension Bond Pymt	80,317	89,354	94,451	95,025	95,025	95,025
11-10 PERS-ER	90,847	157,526	168,021	248,261	248,261	248,261
11-11 PERS-EE	145,406	134,003	155,080	159,833	159,833	159,833
11-20 Health Insurance	475,685	452,832	472,191	554,470	554,470	554,470
11-21 Dental Insurance	58,859	56,155	61,529	67,371	67,371	67,371
11-22 Life Insurance	4,593	3,112	3,218	3,266	3,266	3,266
11-27 Workers' Comp	102,820	110,242	95,716	85,913	85,913	85,913
11-30 Long Term Disability	9,684	6,293	6,692	6,761	6,761	6,761
11-31 FSA-Admin Fee	323	258	254	345	345	345
11-35 HRA/VEBA	44,522	35,154	37,034	37,464	37,464	37,464
Total Employee Benefits	1,231,026	1,244,074	1,307,293	1,478,489	1,478,489	1,478,489
Prof and Tech Services						
20-02 Inspection Fees	0	0	2,500	2,500	2,500	2,500
20-06 Professional Services	22,740	20,329	31,000	31,000	31,000	31,000
20-08 Med and Psych Costs	908	1,208	2,500	2,500	2,500	2,500
20-15 Outsourced Serv & Labor	1,559,479	1,668,152	1,841,200	2,010,145	2,010,145	2,010,145
20-20 Permits and Licenses	389	779	3,250	3,250	3,250	3,250
20-22 Assessments and Fees	104	180	0	0	0	0
Total Prof and Tech Services	1,583,620	1,690,648	1,880,450	2,049,395	2,049,395	2,049,395
Property Services						
21-04 Utility Services	55,237	57,796	80,000	80,000	80,000	80,000
21-06 Telephone/Cell Phone	17,363	20,081	20,200	20,200	20,200	20,200
21-08 Phones and Installations	13	18	0	0	0	0
21-20 Building R and M	443	461	1,200	1,200	1,200	1,200
21-21 Equipment R and M	25,537	38,857	32,500	32,500	32,500	32,500
21-22 Motor Vehicle R and M	10,960	503	14,750	14,750	14,750	14,750
21-23 Com Systems R and M	4,395	4,418	5,000	5,000	5,000	5,000
21-24 Transportation R and M	94,220	182,521	250,000	250,000	250,000	250,000
21-30 Towing and Storage	0	0	150	150	150	150

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Transportation Fund						
Environmental Services Department						
21-40 Equipment Rent/Lease	2,872	13,922	15,000	15,000	15,000	15,000
21-41 Motor Vehicle Rent/Lease	0	0	500	2,000	2,000	2,000
21-43 Bldg/Office Rent/Lease	36,324	36,141	40,000	40,000	40,000	40,000
21-51 Traffic Signals	49,935	38,476	23,000	32,000	32,000	32,000
Total Property Services	297,299	393,194	482,300	492,800	492,800	492,800
Other Services						
22-02 Photographic/Art	99	0	2,000	2,000	2,000	2,000
22-04 Printing	2,693	1,795	4,750	4,750	4,750	4,750
22-08 Advertising	221	104	2,000	2,000	2,000	2,000
22-12 Dues and Memberships	4,658	2,766	5,800	5,800	5,800	5,800
22-14 Training and Education	8,756	9,183	18,900	19,500	19,500	19,500
22-16 Community Outreach	0	25	100	100	100	100
22-24 Meals	2,445	4,021	10,900	10,400	10,400	10,400
22-25 Mileage	431	244	1,800	2,300	2,300	2,300
22-26 Promo/Public Relations	3,829	1,880	2,250	2,250	2,250	2,250
22-27 Lodging	185	1,417	0	0	0	0
Total Other Services	23,317	21,435	48,500	49,100	49,100	49,100
Supplies						
23-01 Office Supplies	4,237	6,451	7,400	7,400	7,400	7,400
23-02 Copier/Printer/Fax Supp	3,944	1,127	3,300	3,300	3,300	3,300
23-03 Paper	499	526	1,900	1,900	1,900	1,900
23-10 Gas, Oil, Lube	4,431	5,808	2,700	7,200	7,200	7,200
23-11 Tires	399	2,375	1,200	1,200	1,200	1,200
23-12 Veh Supplies and Parts	395	788	950	950	950	950
23-13 Veh Repairs/Minor Equip	1,292	1,865	1,500	2,500	2,500	2,500
23-14 Minor Equip and Tools	40,870	27,173	40,000	40,000	40,000	40,000
23-20 Operating/Tech/Scientific	786	4,376	2,750	2,750	2,750	2,750
23-24 First Aid and Safety	9,164	9,040	3,200	8,200	8,200	8,200
23-25 Other Operating	101	442	0	0	0	0
23-26 Uniforms	1,654	2,311	4,950	3,950	3,950	3,950
23-40 Pavement Marking	19,123	41,003	60,000	55,000	55,000	55,000
23-41 Signs	52,103	34,447	70,000	64,000	64,000	64,000
23-44 R and M Supplies	4,083	4,237	11,250	11,250	11,250	11,250
23-60 Books and Publications	980	845	2,400	2,400	2,400	2,400
23-61 Post/Pack/Del/Courier	3,887	3,915	4,850	5,450	5,450	5,450
23-62 Employee Service Awards	340	762	650	650	650	650
23-63 Comp Sftwre/Minor Hdwre	10,937	10,530	16,950	16,950	16,950	16,950
Total Supplies	159,225	158,021	235,950	235,050	235,050	235,050
Internal Service Charge						
29-04 Property Management	136,430	161,068	176,908	186,342	186,342	186,342
29-05 Civic Center Debt	45,461	50,389	0	0	0	0
29-06 Vehicle Maintenance	73,308	59,012	55,579	64,739	64,739	64,739
29-07 Vehicle Fuels	33,434	39,283	43,174	43,654	43,654	43,654
29-08 Equipment Replacement	150,303	162,538	162,834	250,413	250,413	250,413
29-11 Computer Replacement Chg	20,316	16,851	20,039	20,643	20,643	20,643
29-12 Information Services	110,753	129,547	150,930	152,320	152,320	152,320
29-21 Liability Mgmnt Charge	61,477	52,870	66,090	80,211	80,211	80,211

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Transportation Fund						
Environmental Services Department						
29-22 Legal	56,322	54,530	57,399	54,391	54,391	54,391
29-24 City Administration	192,149	91,963	108,562	122,325	122,325	122,325
29-25 Financial Services	135,598	104,286	100,369	104,006	104,006	104,006
29-27 General Support Services	41,173	45,346	49,745	48,119	48,119	48,119
29-29 City-Wide Services	0	170,307	174,489	202,392	202,392	202,392
Total Internal Service Charge	1,056,724	1,137,990	1,166,118	1,329,555	1,329,555	1,329,555
Capital Outlay						
30-08 Equipment	0	15,195	120,000	106,000	106,000	106,000
30-10 Motor Vehicles	42,148	237,408	40,000	45,000	45,000	45,000
Total Capital Outlay	42,148	252,603	160,000	151,000	151,000	151,000
Total Requirements	7,050,184	7,293,831	7,865,301	8,449,279	8,449,279	8,449,279

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
212 Streetlight Fund						
Utility License Fees	1,172,100	1,177,345	1,191,000	1,162,000	1,162,000	1,162,000
Interest Income	20,877	16,073	20,000	20,000	20,000	20,000
Other Resources/ Loan Pro	0	0	0	7,613,300	7,613,300	7,613,300
Beginning Balance	1,551,007	1,687,889	1,608,000	1,336,000	1,336,000	1,336,000
Total Streetlight Fund	2,743,984	2,881,307	2,819,000	10,131,300	10,131,300	10,131,300

Requirements						
Environmental Services	1,056,095	1,048,747	1,280,828	1,320,678	1,320,678	1,320,678
Total	1,056,095	1,048,747	1,280,828	1,320,678	1,320,678	1,320,678
Interfund Transfers	0	14,100	512,487	5,414,900	5,414,900	5,414,900
Contingency	0	0	192,600	198,000	198,000	198,000
Debt Service	0	0	0	113,300	113,300	113,300
Unappropriated	1,687,889	1,818,460	833,085	3,084,422	3,084,422	3,084,422
Total	1,687,889	1,832,560	1,538,172	8,810,622	8,810,622	8,810,622
Total Streetlight Fund	2,743,984	2,881,307	2,819,000	10,131,300	10,131,300	10,131,300

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 212 Streetlight Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	105,211	121,413	97,028	114,878	114,878	114,878
Street Lights Div.	950,884	927,334	1,183,800	1,205,800	1,205,800	1,205,800
Environmental Services Dept. Total	1,056,095	1,048,747	1,280,828	1,320,678	1,320,678	1,320,678

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 212 Streetlight Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	20,239	307	0	0	0	0
Materials & Services	1,035,856	1,048,440	1,280,828	1,320,678	1,320,678	1,320,678
Environmental Services Dept. Total	1,056,095	1,048,747	1,280,828	1,320,678	1,320,678	1,320,678

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Streetlight Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	11,986	0	0	0	0	0
10-16 On Call Pay	43	0	0	0	0	0
10-61 Accrued Compensated Absen	100	0	0	0	0	0
Total Personnel Services	12,129	0	0	0	0	0
Employee Benefits						
11-01 FICA	1,423	0	0	0	0	0
11-02 Tri-Met Payroll Tax	130	0	0	0	0	0
11-09 PERS - Pension Bond Pymt	300	307	0	0	0	0
11-10 PERS-ER	805	0	0	0	0	0
11-11 PERS-EE	1,121	0	0	0	0	0
11-20 Health Insurance	3,510	0	0	0	0	0
11-21 Dental Insurance	465	0	0	0	0	0
11-22 Life Insurance	39	0	0	0	0	0
11-30 Long Term Disability	75	0	0	0	0	0
11-35 HRA/VEBA	242	0	0	0	0	0
Total Employee Benefits	8,110	307	0	0	0	0
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	0	15,000	15,000	15,000	15,000
Total Prof and Tech Services	0	0	15,000	15,000	15,000	15,000
Property Services						
21-04 Utility Services	894,433	905,380	1,100,000	1,122,000	1,122,000	1,122,000
21-50 Street Lights	36,110	21,695	65,000	65,000	65,000	65,000
Total Property Services	930,543	927,075	1,165,000	1,187,000	1,187,000	1,187,000
Other Services						
22-14 Training and Education	0	259	1,400	1,400	1,400	1,400
22-24 Meals	0	0	1,400	1,400	1,400	1,400
Total Other Services	0	259	2,800	2,800	2,800	2,800
Supplies						
23-63 Comp Sftwre/Minor Hdwre	402	0	1,000	1,000	1,000	1,000
Total Supplies	402	0	1,000	1,000	1,000	1,000
Internal Service Charge						
29-04 Property Management	102	125	0	0	0	0
29-05 Civic Center Debt	154	166	0	0	0	0
29-11 Computer Replacement Chg	77	916	0	0	0	0
29-12 Information Services	635	2,833	0	0	0	0
29-19 Code Enforcement Charge	7,508	10,282	9,640	12,071	12,071	12,071
29-20 Economic Development Chg	10,397	11,471	8,937	9,579	9,579	9,579
29-21 Liability Mgmnt Charge	6,095	5,723	5,079	6,505	6,505	6,505
29-24 City Administration	41,637	20,002	18,389	22,247	22,247	22,247
29-25 Financial Services	29,384	22,683	17,001	18,916	18,916	18,916
29-27 General Support Services	8,922	9,863	8,426	8,751	8,751	8,751

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Streetlight Fund						
Environmental Services Department						
29-29 City-Wide Services	0	37,042	29,556	36,809	36,809	36,809
Total Internal Service Charge	104,911	121,106	97,028	114,878	114,878	114,878
Total Requirements	1,056,095	1,048,747	1,280,828	1,320,678	1,320,678	1,320,678

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
240 Infrastructure Dev Fund						
Intergovernmental Revenue	9,776	2,064	0	0	0	0
Charges for Services	226,248	270,238	232,500	229,900	229,900	229,900
Interest Income	31,040	20,000	17,600	11,300	11,300	11,300
Miscellaneous Income	90	339	0	0	0	0
Interfund Transfers	1,957,100	1,129,600	1,197,500	1,269,500	1,269,500	1,269,500
Internal Service Charges	456,649	299,099	212,400	237,300	237,300	237,300
Beginning Balance	1,581,433	1,554,997	1,176,500	1,125,400	1,125,400	1,125,400
Total Infrastructure Dev Fund	4,262,336	3,276,337	2,836,500	2,873,400	2,873,400	2,873,400

Requirements						
Environmental Services	2,707,339	1,791,452	1,823,439	1,944,943	1,944,943	1,944,943
Total	2,707,339	1,791,452	1,823,439	1,944,943	1,944,943	1,944,943
Interfund Transfers	0	0	402,701	0	0	0
Contingency	0	0	273,000	292,000	292,000	292,000
Unappropriated	1,554,997	1,484,885	337,360	636,457	636,457	636,457
Total	1,554,997	1,484,885	1,013,061	928,457	928,457	928,457
Total Infrastructure Dev Fund	4,262,336	3,276,337	2,836,500	2,873,400	2,873,400	2,873,400

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 240 Infrastructure Dev Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	675,913	547,618	413,643	423,922	423,922	423,922
Development Engineering Div.	763,737	555,322	589,423	622,015	622,015	622,015
IDF Inspections Div.	530,652	434,576	545,871	579,517	579,517	579,517
IDF Surveying Div.	243,429	253,936	274,502	319,489	319,489	319,489
Mapping & GIS Services Div.	493,608	0	0	0	0	0
Environmental Services Dept. Total	2,707,339	1,791,452	1,823,439	1,944,943	1,944,943	1,944,943

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 240 Infrastructure Dev Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,018,743	1,271,024	1,383,719	1,463,320	1,463,320	1,463,320
Materials & Services	672,596	520,428	439,720	445,623	445,623	445,623
Capital Outlay	16,000	0	0	36,000	36,000	36,000
Environmental Services Dept. Total	2,707,339	1,791,452	1,823,439	1,944,943	1,944,943	1,944,943

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Infrastructure Dev Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,245,802	749,944	744,883	706,820	706,820	706,820
10-02 Part-Time Employees	100,472	80,398	97,999	99,954	99,954	99,954
10-03 Overtime	21,448	17,313	32,000	37,000	37,000	37,000
10-04 Limited Term	0	3,676	57,824	112,029	112,029	112,029
10-05 Temp/Seasonal	37,292	0	0	0	0	0
10-14 Crew Leader Pay	33	0	0	250	250	250
10-30 Acting In Capacity	1,510	988	2,000	2,000	2,000	2,000
10-32 Working Out of Class Pay	0	4	0	0	0	0
10-46 Premium Pay	751	0	0	0	0	0
10-61 Accrued Compensated Absen	2,000	8,636	0	0	0	0
10-69 Comp Cashed Out	0	645	0	0	0	0
Total Personnel Services	1,409,308	861,604	934,706	958,053	958,053	958,053
Employee Benefits						
11-01 FICA	107,736	64,677	70,376	72,124	72,124	72,124
11-02 Tri-Met Payroll Tax	9,997	5,973	6,459	6,725	6,725	6,725
11-09 PERS - Pension Bond Pymt	56,255	37,788	35,666	34,364	34,364	34,364
11-10 PERS-ER	46,852	69,880	71,088	96,942	96,942	96,942
11-11 PERS-EE	79,984	49,355	53,703	55,056	55,056	55,056
11-20 Health Insurance	225,891	133,374	152,024	178,967	178,967	178,967
11-21 Dental Insurance	25,461	14,622	18,906	21,517	21,517	21,517
11-22 Life Insurance	2,425	1,067	1,219	1,229	1,229	1,229
11-27 Workers' Comp	24,380	15,600	20,732	19,210	19,210	19,210
11-30 Long Term Disability	5,653	2,426	2,611	2,665	2,665	2,665
11-31 FSA-Admin Fee	325	133	126	126	126	126
11-35 HRA/VEBA	24,476	14,525	16,103	16,342	16,342	16,342
Total Employee Benefits	609,435	409,420	449,013	505,267	505,267	505,267
Prof and Tech Services						
20-06 Professional Services	0	1,126	1,000	500	500	500
20-15 Outsourced Serv & Labor	2,820	12,216	35,000	30,000	30,000	30,000
20-20 Permits and Licenses	0	0	250	250	250	250
20-24 Recording and Title Fees	0	0	2,000	500	500	500
Total Prof and Tech Services	2,820	13,342	38,250	31,250	31,250	31,250
Property Services						
21-06 Telephone/Cell Phone	7,953	3,765	9,000	6,500	6,500	6,500
21-21 Equipment R and M	2,438	50	3,500	3,000	3,000	3,000
21-22 Motor Vehicle R and M	77	90	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	0	0	250	250	250	250
Total Property Services	10,468	3,905	13,750	10,750	10,750	10,750
Other Services						
22-02 Photographic/Art	34	0	500	0	0	0
22-04 Printing	147	589	750	750	750	750
22-08 Advertising	183	0	500	500	500	500
22-12 Dues and Memberships	2,664	1,108	2,200	2,700	2,700	2,700
22-14 Training and Education	5,302	2,451	6,500	6,500	6,500	6,500
22-24 Meals	80	55	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Infrastructure Dev Fund						
Environmental Services Department						
22-25 Mileage	33	47	200	200	200	200
22-27 Lodging	78	132	0	0	0	0
Total Other Services	8,521	4,382	10,650	10,650	10,650	10,650
Supplies						
23-01 Office Supplies	1,109	569	2,800	2,800	2,800	2,800
23-02 Copier/Printer/Fax Supp	1,136	1,250	2,200	2,000	2,000	2,000
23-03 Paper	368	0	0	0	0	0
23-12 Veh Supplies and Parts	0	0	350	2,250	2,250	2,250
23-13 Veh Repairs/Minor Equip	0	0	250	250	250	250
23-14 Minor Equip and Tools	2,966	1,449	4,000	5,500	5,500	5,500
23-20 Operating/Tech/Scientific	187	528	1,500	1,250	1,250	1,250
23-24 First Aid and Safety	297	90	450	450	450	450
23-25 Other Operating	0	15	0	0	0	0
23-26 Uniforms	238	100	1,250	1,250	1,250	1,250
23-60 Books and Publications	34	0	1,200	950	950	950
23-61 Post/Pack/Del/Courier	0	0	200	300	300	300
23-62 Employee Service Awards	0	60	125	125	125	125
23-63 Comp Sftwre/Minor Hdwre	49,174	508	5,500	5,500	5,500	5,500
Total Supplies	55,509	4,569	19,825	22,625	22,625	22,625
Internal Service Charge						
29-04 Property Management	50,051	46,344	38,771	48,881	48,881	48,881
29-05 Civic Center Debt	75,614	61,329	0	0	0	0
29-06 Vehicle Maintenance	23,572	18,123	17,930	19,276	19,276	19,276
29-07 Vehicle Fuels	22,290	26,189	28,782	29,103	29,103	29,103
29-08 Equipment Replacement	42,994	30,375	22,498	22,003	22,003	22,003
29-11 Computer Replacement Chg	19,397	13,976	10,982	6,945	6,945	6,945
29-12 Information Services	99,589	93,622	75,122	61,333	61,333	61,333
29-19 Code Enforcement Charge	15,713	14,376	13,070	14,376	14,376	14,376
29-20 Economic Development Chg	21,759	16,039	12,115	11,408	11,408	11,408
29-21 Liability Mgmnt Charge	28,980	24,743	24,814	29,641	29,641	29,641
29-22 Legal	28,008	23,856	13,700	24,103	24,103	24,103
29-24 City Administration	87,142	27,965	24,928	26,494	26,494	26,494
29-25 Financial Services	61,496	31,713	23,046	22,527	22,527	22,527
29-27 General Support Services	18,673	13,790	11,422	10,422	10,422	10,422
29-29 City-Wide Services	0	51,790	40,065	43,836	43,836	43,836
Total Internal Service Charge	595,278	494,230	357,245	370,348	370,348	370,348
Capital Outlay						
30-08 Equipment	0	0	0	36,000	36,000	36,000
30-12 Hardware and Software	16,000	0	0	0	0	0
Total Capital Outlay	16,000	0	0	36,000	36,000	36,000
Total Requirements	2,707,339	1,791,452	1,823,439	1,944,943	1,944,943	1,944,943

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
510 Water Fund						
Intergovernmental Revenue	14,159	39,840	47,700	55,000	55,000	55,000
Charges for Services	11,156,774	11,659,517	11,874,000	12,189,200	12,189,200	12,189,200
Interest Income	141,282	98,930	172,000	116,000	116,000	116,000
Miscellaneous Income	26,472	185,288	164,200	160,200	160,200	160,200
Interfund Transfers	371,398	353,916	430,300	389,800	389,800	389,800
Internal Service Charges	1,061,549	568,618	606,000	415,000	415,000	415,000
Beginning Balance	11,401,983	10,026,419	10,478,000	12,622,600	12,622,600	12,622,600
Total Water Fund	24,173,617	22,932,528	23,772,200	25,947,800	25,947,800	25,947,800

Requirements						
Environmental Services	7,666,521	7,976,473	8,660,030	9,191,994	9,191,994	9,191,994
Total	7,666,521	7,976,473	8,660,030	9,191,994	9,191,994	9,191,994
Interfund Transfers	5,038,397	2,895,026	3,951,458	4,699,400	4,699,400	4,699,400
Contingency	0	0	1,299,000	1,379,000	1,379,000	1,379,000
Debt Service	217,280	213,400	225,000	203,500	203,500	203,500
Unappropriated	10,026,419	11,847,629	9,636,712	10,473,906	10,473,906	10,473,906
Other Requirements	1,225,000	0	0	0	0	0
Total	16,507,096	14,956,055	15,112,170	16,755,806	16,755,806	16,755,806
Total Water Fund	24,173,617	22,932,528	23,772,200	25,947,800	25,947,800	25,947,800

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 510 Water Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	475,891	396,412	428,159	455,566	455,566	455,566
New Water Meter Installs Div.	60,932	29,763	89,500	68,500	68,500	68,500
Support Services Div.	1,668,781	1,699,435	1,753,886	1,867,689	1,867,689	1,867,689
Water Operation and Maint Div.	4,996,146	5,379,486	5,850,152	6,254,969	6,254,969	6,254,969
Water Engineering Div.	464,771	471,377	538,333	545,270	545,270	545,270
Environmental Services Dept. Total	7,666,521	7,976,473	8,660,030	9,191,994	9,191,994	9,191,994

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 510 Water Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,815,288	2,710,401	2,843,025	3,025,110	3,025,110	3,025,110
Materials & Services	4,851,233	5,266,072	5,747,305	6,104,884	6,104,884	6,104,884
Capital Outlay	0	0	69,700	62,000	62,000	62,000
Environmental Services Dept. Total	7,666,521	7,976,473	8,660,030	9,191,994	9,191,994	9,191,994

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Water Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,699,877	1,668,297	1,744,363	1,795,210	1,795,210	1,795,210
10-02 Part-Time Employees	15,144	8,260	10,401	927	927	927
10-03 Overtime	26,066	25,373	35,500	36,000	36,000	36,000
10-04 Limited Term	82,772	0	0	0	0	0
10-05 Temp/Seasonal	32,137	36,618	53,750	58,750	58,750	58,750
10-10 Shift Differential	0	1,678	0	0	0	0
10-12 Certificate Pay	1,500	1,500	1,500	1,500	1,500	1,500
10-14 Crew Leader Pay	719	827	750	800	800	800
10-16 On Call Pay	22,883	22,478	23,400	31,600	31,600	31,600
10-30 Acting In Capacity	4,523	2,739	4,600	4,500	4,500	4,500
10-32 Working Out of Class Pay	4,569	1,968	3,800	3,800	3,800	3,800
10-46 Premium Pay	345	1,398	345	945	945	945
10-61 Accrued Compensated Absen	100	14,475	0	0	0	0
10-69 Comp Cashed Out	0	134	0	0	0	0
Total Personnel Services	1,890,635	1,785,745	1,878,409	1,934,032	1,934,032	1,934,032
Employee Benefits						
11-01 FICA	143,560	133,536	141,423	145,844	145,844	145,844
11-02 Tri-Met Payroll Tax	13,262	12,304	12,980	13,577	13,577	13,577
11-09 PERS - Pension Bond Pymt	57,437	62,344	66,191	69,059	69,059	69,059
11-10 PERS-ER	65,231	138,266	141,514	198,520	198,520	198,520
11-11 PERS-EE	112,162	106,318	112,704	116,041	116,041	116,041
11-20 Health Insurance	403,518	361,366	369,260	424,370	424,370	424,370
11-21 Dental Insurance	47,019	43,477	46,967	49,491	49,491	49,491
11-22 Life Insurance	3,726	2,394	2,487	2,523	2,523	2,523
11-27 Workers' Comp	32,860	30,160	34,783	35,142	35,142	35,142
11-30 Long Term Disability	7,576	4,816	5,087	5,208	5,208	5,208
11-31 FSA-Admin Fee	318	216	212	219	219	219
11-35 HRA/VEBA	37,984	29,459	31,008	31,084	31,084	31,084
Total Employee Benefits	924,653	924,656	964,616	1,091,078	1,091,078	1,091,078
Prof and Tech Services						
20-06 Professional Services	20,738	33,767	59,500	67,000	67,000	67,000
20-08 Med and Psych Costs	1,334	536	1,250	1,250	1,250	1,250
20-15 Outsourced Serv & Labor	57,738	52,737	85,200	96,200	96,200	96,200
20-20 Permits and Licenses	1,101	1,394	7,100	11,015	11,015	11,015
20-22 Assessments and Fees	350	450	500	350	350	350
Total Prof and Tech Services	81,261	88,884	153,550	175,815	175,815	175,815
Property Services						
21-04 Utility Services	97,997	112,708	124,000	122,250	122,250	122,250
21-06 Telephone/Cell Phone	50,502	52,546	51,900	57,250	57,250	57,250
21-08 Phones and Installations	13	0	0	0	0	0
21-20 Building R and M	2,106	258	2,000	2,000	2,000	2,000
21-21 Equipment R and M	5,534	9,169	21,000	15,700	15,700	15,700
21-22 Motor Vehicle R and M	350	1,513	2,500	2,000	2,000	2,000
21-23 Com Systems R and M	4,002	2,948	5,000	3,000	3,000	3,000
21-27 Water Line R and M	204,735	141,031	205,000	190,000	190,000	190,000
21-40 Equipment Rent/Lease	2,776	4,342	11,500	10,000	10,000	10,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Water Fund						
Environmental Services Department						
21-41 Motor Vehicle Rent/Lease	0	0	0	1,500	1,500	1,500
Total Property Services	368,015	324,515	422,900	403,700	403,700	403,700
Other Services						
22-02 Photographic/Art	0	54	600	500	500	500
22-04 Printing	11,643	10,724	21,000	17,800	17,800	17,800
22-08 Advertising	172	104	1,450	750	750	750
22-12 Dues and Memberships	35,089	39,326	39,280	42,550	42,550	42,550
22-14 Training and Education	12,898	18,464	19,100	19,400	19,400	19,400
22-24 Meals	3,277	3,385	6,500	5,800	5,800	5,800
22-25 Mileage	668	501	1,900	1,900	1,900	1,900
22-26 Promo/Public Relations	1,054	4,225	16,550	71,000	71,000	71,000
22-27 Lodging	1,784	1,645	0	0	0	0
22-29 Airfare	876	1,979	0	0	0	0
22-31 Rental Cars	384	0	0	0	0	0
22-34 Contributions/City Match	1,750	1,750	1,750	1,750	1,750	1,750
Total Other Services	69,595	82,157	108,130	161,450	161,450	161,450
Supplies						
23-01 Office Supplies	2,861	6,944	7,200	7,000	7,000	7,000
23-02 Copier/Printer/Fax Supp	4,217	1,970	2,900	2,900	2,900	2,900
23-03 Paper	316	0	750	450	450	450
23-10 Gas, Oil, Lube	3,193	3,583	4,000	4,000	4,000	4,000
23-11 Tires	1,493	526	2,000	2,000	2,000	2,000
23-12 Veh Supplies and Parts	637	173	0	0	0	0
23-13 Veh Repairs/Minor Equip	4,326	5,295	0	4,500	4,500	4,500
23-14 Minor Equip and Tools	28,265	40,639	67,700	87,000	87,000	87,000
23-20 Operating/Tech/Scientific	3,934	661	9,000	9,000	9,000	9,000
23-24 First Aid and Safety	6,837	4,964	6,200	6,200	6,200	6,200
23-25 Other Operating	124	371	0	0	0	0
23-26 Uniforms	1,309	837	3,500	3,400	3,400	3,400
23-41 Signs	32	0	2,500	500	500	500
23-42 Water Purchase from Port	1,923,810	1,998,604	2,239,613	2,386,981	2,386,981	2,386,981
23-44 R and M Supplies	12,967	21,297	4,000	8,000	8,000	8,000
23-45 Water Purchase Other	193,981	224,132	216,500	216,500	216,500	216,500
23-60 Books and Publications	976	1,994	3,100	2,500	2,500	2,500
23-61 Post/Pack/Del/Courier	9,050	7,145	11,800	11,000	11,000	11,000
23-62 Employee Service Awards	315	719	550	500	500	500
23-63 Comp Sftwre/Minor Hdwre	6,726	16,171	8,500	6,000	6,000	6,000
Total Supplies	2,205,369	2,336,025	2,589,813	2,758,431	2,758,431	2,758,431
Internal Service Charge						
29-04 Property Management	124,883	145,939	159,287	162,989	162,989	162,989
29-05 Civic Center Debt	28,017	30,367	0	0	0	0
29-06 Vehicle Maintenance	71,035	57,123	49,951	54,136	54,136	54,136
29-07 Vehicle Fuels	35,243	44,551	54,770	54,166	54,166	54,166
29-08 Equipment Replacement	78,042	87,068	124,632	97,753	97,753	97,753
29-11 Computer Replacement Chg	13,751	11,704	14,500	14,735	14,735	14,735
29-12 Information Services	91,310	120,301	147,702	152,998	152,998	152,998
29-18 Utility Financial Svcs	575,112	510,238	492,507	514,209	514,209	514,209

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Water Fund						
Environmental Services Department						
29-19 Code Enforcement Charge	33,198	43,881	50,352	62,062	62,062	62,062
29-20 Economic Development Chg	45,972	48,957	46,674	49,247	49,247	49,247
29-21 Liability Mgmnt Charge	114,140	97,292	99,594	123,763	123,763	123,763
29-22 Legal	14,291	27,163	29,762	31,568	31,568	31,568
29-24 City Administration	184,112	85,364	96,035	114,378	114,378	114,378
29-25 Financial Services	129,927	96,803	88,787	97,249	97,249	97,249
29-27 General Support Services	39,451	42,093	44,005	44,992	44,992	44,992
29-29 City-Wide Services	0	158,087	154,354	189,243	189,243	189,243
29-60 Utility License Fee	548,509	827,560	820,000	842,000	842,000	842,000
Total Internal Service Charge	2,126,993	2,434,491	2,472,912	2,605,488	2,605,488	2,605,488
Capital Outlay						
30-08 Equipment	0	0	18,500	42,000	42,000	42,000
30-10 Motor Vehicles	0	0	45,000	0	0	0
30-12 Hardware and Software	0	0	6,200	20,000	20,000	20,000
Total Capital Outlay	0	0	69,700	62,000	62,000	62,000
Total Requirements	7,666,521	7,976,473	8,660,030	9,191,994	9,191,994	9,191,994

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
540 Stormwater Fund						
Licenses and Permits	0	6,473	0	0	0	0
Intergovernmental Revenue	0	1,011	20,700	24,500	24,500	24,500
Charges for Services	6,398,924	6,820,344	7,041,000	7,214,000	7,214,000	7,214,000
Interest Income	83,368	75,836	115,000	159,000	159,000	159,000
Miscellaneous Income	63,237	65,223	0	0	0	0
Interfund Transfers	640,030	634,851	600,700	598,400	598,400	598,400
Internal Service Charges	326,564	232,580	176,000	183,000	183,000	183,000
Beginning Balance	5,760,752	7,296,936	7,646,000	8,206,989	8,206,989	8,206,989
Total Stormwater Fund	13,272,875	15,133,254	15,599,400	16,385,889	16,385,889	16,385,889

Requirements						
Environmental Services	4,562,811	4,680,663	5,049,240	5,446,786	5,446,786	5,446,786
Total	4,562,811	4,680,663	5,049,240	5,446,786	5,446,786	5,446,786
Interfund Transfers	1,413,128	2,384,313	3,900,093	3,416,090	3,416,090	3,416,090
Contingency	0	0	757,000	817,000	817,000	817,000
Unappropriated	7,296,936	8,068,278	5,893,067	6,706,013	6,706,013	6,706,013
Total	8,710,064	10,452,591	10,550,160	10,939,103	10,939,103	10,939,103
Total Stormwater Fund	13,272,875	15,133,254	15,599,400	16,385,889	16,385,889	16,385,889

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 540 Stormwater Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	417,056	377,797	441,300	472,636	472,636	472,636
Support Services Div.	1,286,636	1,289,740	1,301,601	1,401,898	1,401,898	1,401,898
Natural Resources Div.	0	0	290,711	346,349	346,349	346,349
Water Quality Div.	1,086,414	1,101,172	931,590	969,894	969,894	969,894
Stormwater Sys Maint-Plan Div.	1,441,582	1,574,020	1,691,878	1,837,535	1,837,535	1,837,535
Stormwater Engineering Div.	331,123	337,934	392,160	418,474	418,474	418,474
Environmental Services Dept. Total	4,562,811	4,680,663	5,049,240	5,446,786	5,446,786	5,446,786

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 540 Stormwater Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,305,654	2,275,186	2,431,900	2,567,054	2,567,054	2,567,054
Materials & Services	2,198,199	2,405,477	2,617,340	2,873,732	2,873,732	2,873,732
Capital Outlay	58,958	0	0	6,000	6,000	6,000
Environmental Services Dept. Total	4,562,811	4,680,663	5,049,240	5,446,786	5,446,786	5,446,786

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Stormwater Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,414,279	1,370,889	1,477,924	1,520,951	1,520,951	1,520,951
10-02 Part-Time Employees	15,705	13,849	10,401	927	927	927
10-03 Overtime	32,212	29,182	25,000	31,000	31,000	31,000
10-04 Limited Term	69,106	64,161	69,056	68,724	68,724	68,724
10-05 Temp/Seasonal	41,389	52,134	33,000	48,000	48,000	48,000
10-12 Certificate Pay	1,500	1,500	1,500	1,500	1,500	1,500
10-14 Crew Leader Pay	159	671	1,500	2,500	2,500	2,500
10-16 On Call Pay	11,618	11,096	13,000	18,200	18,200	18,200
10-30 Acting In Capacity	4,503	2,634	1,500	500	500	500
10-46 Premium Pay	345	345	345	645	645	645
10-61 Accrued Compensated Absen	20,158	11,852	0	0	0	0
10-69 Comp Cashed Out	0	717	0	0	0	0
Total Personnel Services	1,610,974	1,559,030	1,633,226	1,692,947	1,692,947	1,692,947
Employee Benefits						
11-01 FICA	120,564	116,381	122,899	127,473	127,473	127,473
11-02 Tri-Met Payroll Tax	11,119	10,730	11,286	11,883	11,883	11,883
11-09 PERS - Pension Bond Pymt	52,061	51,019	58,532	60,045	60,045	60,045
11-10 PERS-ER	48,321	100,280	107,033	151,751	151,751	151,751
11-11 PERS-EE	92,036	85,191	97,992	101,575	101,575	101,575
11-20 Health Insurance	272,935	267,847	304,213	321,454	321,454	321,454
11-21 Dental Insurance	30,297	29,824	37,939	36,603	36,603	36,603
11-22 Life Insurance	3,019	2,079	2,172	2,234	2,234	2,234
11-27 Workers' Comp	25,440	22,880	24,239	29,216	29,216	29,216
11-30 Long Term Disability	6,305	4,204	4,515	4,611	4,611	4,611
11-31 FSA-Admin Fee	307	229	215	307	307	307
11-35 HRA/VEBA	32,276	25,492	27,639	26,955	26,955	26,955
Total Employee Benefits	694,680	716,156	798,674	874,107	874,107	874,107
Prof and Tech Services						
20-06 Professional Services	75,348	119,930	275,070	300,000	300,000	300,000
20-08 Med and Psych Costs	825	416	1,000	1,000	1,000	1,000
20-15 Outsourced Serv & Labor	237,195	261,864	233,500	303,000	303,000	303,000
20-20 Permits and Licenses	5,066	4,572	5,685	6,140	6,140	6,140
20-24 Recording and Title Fees	0	500	500	500	500	500
20-28 Property Surveying	0	0	1,000	1,000	1,000	1,000
Total Prof and Tech Services	318,434	387,282	516,755	611,640	611,640	611,640
Property Services						
21-04 Utility Services	34,539	37,615	50,000	69,500	69,500	69,500
21-06 Telephone/Cell Phone	20,012	18,970	22,000	24,500	24,500	24,500
21-08 Phones and Installations	13	0	0	0	0	0
21-20 Building R and M	2,029	109	1,500	1,500	1,500	1,500
21-21 Equipment R and M	13,837	19,650	21,300	21,500	21,500	21,500
21-22 Motor Vehicle R and M	82	258	1,000	1,500	1,500	1,500
21-23 Com Systems R and M	4,618	2,965	2,500	2,500	2,500	2,500
21-26 Wastewater R and M	0	12	0	0	0	0
21-28 Storm Drain R and M	22,323	34,416	30,000	30,000	30,000	30,000
21-40 Equipment Rent/Lease	5,253	5,966	9,000	9,000	9,000	9,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Stormwater Fund						
Environmental Services Department						
21-41 Motor Vehicle Rent/Lease	0	0	0	1,500	1,500	1,500
Total Property Services	102,706	119,961	137,300	161,500	161,500	161,500
Other Services						
22-02 Photographic/Art	68	0	250	250	250	250
22-04 Printing	6,523	4,379	8,050	8,900	8,900	8,900
22-08 Advertising	13,208	13,315	16,950	16,200	16,200	16,200
22-12 Dues and Memberships	4,445	2,870	3,850	7,400	7,400	7,400
22-14 Training and Education	16,613	21,682	20,430	21,550	21,550	21,550
22-16 Community Outreach	76,838	15,690	28,500	69,500	69,500	69,500
22-24 Meals	3,379	3,046	3,500	4,000	4,000	4,000
22-25 Mileage	8,458	2,519	3,300	5,550	5,550	5,550
22-26 Promo/Public Relations	7,997	74	500	500	500	500
22-27 Lodging	1,148	2,069	0	0	0	0
22-29 Airfare	0	1,069	0	0	0	0
22-34 Contributions/City Match	12,750	40,310	37,750	25,750	25,750	25,750
Total Other Services	151,427	107,023	123,080	159,600	159,600	159,600
Supplies						
23-01 Office Supplies	3,181	5,102	6,200	6,200	6,200	6,200
23-02 Copier/Printer/Fax Supp	3,450	3,269	1,500	1,500	1,500	1,500
23-03 Paper	251	0	700	700	700	700
23-10 Gas, Oil, Lube	3,909	3,889	3,400	4,800	4,800	4,800
23-11 Tires	514	1,690	500	1,000	1,000	1,000
23-12 Veh Supplies and Parts	1,112	1,664	1,500	1,500	1,500	1,500
23-13 Veh Repairs/Minor Equip	5,832	3,846	3,000	3,000	3,000	3,000
23-14 Minor Equip and Tools	50,793	30,316	46,000	38,000	38,000	38,000
23-20 Operating/Tech/Scientific	5,097	8,534	4,500	4,500	4,500	4,500
23-24 First Aid and Safety	1,884	2,446	2,000	2,000	2,000	2,000
23-25 Other Operating	9,299	19,270	20,000	20,000	20,000	20,000
23-26 Uniforms	2,096	1,383	4,100	4,300	4,300	4,300
23-40 Pavement Marking	0	996	1,000	1,000	1,000	1,000
23-41 Signs	1,676	79	8,900	8,900	8,900	8,900
23-44 R and M Supplies	1,938	1,769	1,500	1,500	1,500	1,500
23-60 Books and Publications	1,112	1,659	1,700	1,800	1,800	1,800
23-61 Post/Pack/Del/Courier	1,811	1,934	3,275	3,525	3,525	3,525
23-62 Employee Service Awards	315	716	730	880	880	880
23-63 Comp Sftwre/Minor Hdwre	4,594	1,973	19,750	17,250	17,250	17,250
Total Supplies	98,864	90,535	130,255	122,355	122,355	122,355
Internal Service Charge						
29-04 Property Management	133,302	156,256	166,266	171,321	171,321	171,321
29-05 Civic Center Debt	40,736	44,024	0	0	0	0
29-06 Vehicle Maintenance	57,081	46,394	40,976	48,532	48,532	48,532
29-07 Vehicle Fuels	30,014	34,634	43,398	47,328	47,328	47,328
29-08 Equipment Replacement	89,916	104,142	122,757	112,985	112,985	112,985
29-11 Computer Replacement Chg	17,442	17,336	15,409	19,091	19,091	19,091
29-12 Information Services	96,713	118,611	123,920	134,234	134,234	134,234
29-18 Utility Financial Svcs	432,353	383,583	370,254	386,568	386,568	386,568
29-19 Code Enforcement Charge	18,049	22,864	27,179	33,208	33,208	33,208

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Stormwater Fund						
Environmental Services Department						
29-20 Economic Development Chg	24,995	25,508	25,194	26,350	26,350	26,350
29-21 Liability Mgmnt Charge	44,594	35,327	39,559	50,513	50,513	50,513
29-22 Legal	31,749	27,948	37,085	43,939	43,939	43,939
29-24 City Administration	100,101	44,478	51,838	61,200	61,200	61,200
29-25 Financial Services	70,641	50,437	47,925	52,035	52,035	52,035
29-27 General Support Services	21,449	21,931	23,753	24,074	24,074	24,074
29-29 City-Wide Services	0	82,368	83,317	101,259	101,259	101,259
29-60 Utility License Fee	317,633	484,835	491,120	506,000	506,000	506,000
Total Internal Service Charge	1,526,768	1,700,676	1,709,950	1,818,637	1,818,637	1,818,637
Capital Outlay						
30-08 Equipment	10,958	0	0	6,000	6,000	6,000
30-10 Motor Vehicles	48,000	0	0	0	0	0
Total Capital Outlay	58,958	0	0	6,000	6,000	6,000
Total Requirements	4,562,811	4,680,663	5,049,240	5,446,786	5,446,786	5,446,786

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
550 Wastewater Fund						
Taxes	27	56	0	0	0	0
Licenses and Permits	7,905	8,502	10,000	10,000	10,000	10,000
Intergovernmental Revenue	140,378	129,646	124,000	133,800	133,800	133,800
Charges for Services	13,626,827	14,130,736	14,485,000	15,249,000	15,249,000	15,249,000
Interest Income	596,714	401,036	633,200	836,000	836,000	836,000
Miscellaneous Income	266,835	246,684	230,000	207,800	207,800	207,800
Interfund Transfers	2,202,480	2,540,889	2,100,000	2,520,000	2,520,000	2,520,000
Internal Service Charges	939,907	1,080,111	1,117,000	938,000	938,000	938,000
Other Resources/ Loan Pro	0	0	0	209,200	209,200	209,200
Beginning Balance	43,382,339	40,121,379	35,590,000	39,742,360	39,742,360	39,742,360
Total Wastewater Fund	61,163,412	58,659,039	54,289,200	59,846,160	59,846,160	59,846,160

Requirements						
Environmental Services	10,211,804	10,782,896	11,502,792	12,001,508	12,001,508	12,001,508
Total	10,211,804	10,782,896	11,502,792	12,001,508	12,001,508	12,001,508
Interfund Transfers	10,830,229	5,326,780	16,084,491	13,621,300	13,621,300	13,621,300
Contingency	0	0	1,725,000	1,800,000	1,800,000	1,800,000
Debt Service	0	138,975	153,200	346,400	346,400	346,400
Unappropriated	40,121,379	42,410,388	24,823,717	32,076,952	32,076,952	32,076,952
Total	50,951,608	47,876,143	42,786,408	47,844,652	47,844,652	47,844,652
Total Wastewater Fund	61,163,412	58,659,039	54,289,200	59,846,160	59,846,160	59,846,160

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 550 Wastewater Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Administration Div.	508,043	394,749	468,114	488,339	488,339	488,339
Support Services Div.	2,632,106	2,767,013	2,695,404	2,878,730	2,878,730	2,878,730
Wastewater Engineering Div.	437,722	467,652	505,931	551,571	551,571	551,571
Wastewater Maint and Plan Div.	2,216,900	2,467,161	2,654,880	2,776,768	2,776,768	2,776,768
Wastewater Treatmnt Plant Div.	4,417,033	4,686,321	5,178,463	5,306,100	5,306,100	5,306,100
Environmental Services Dept. Total	10,211,804	10,782,896	11,502,792	12,001,508	12,001,508	12,001,508

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 550 Wastewater Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	2,782,779	2,780,955	2,958,870	3,213,532	3,213,532	3,213,532
Materials & Services	7,404,012	8,001,941	8,520,222	8,750,976	8,750,976	8,750,976
Capital Outlay	25,013	0	23,700	37,000	37,000	37,000
Environmental Services Dept. Total	10,211,804	10,782,896	11,502,792	12,001,508	12,001,508	12,001,508

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Wastewater Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,686,105	1,642,919	1,812,590	1,852,970	1,852,970	1,852,970
10-02 Part-Time Employees	40,971	26,802	35,434	73,757	73,757	73,757
10-03 Overtime	8,171	4,598	9,000	9,000	9,000	9,000
10-04 Limited Term	79,496	69,631	0	0	0	0
10-05 Temp/Seasonal	27,126	33,617	65,000	65,000	65,000	65,000
10-10 Shift Differential	647	373	0	0	0	0
10-14 Crew Leader Pay	660	765	1,500	1,500	1,500	1,500
10-16 On Call Pay	12,322	13,387	10,000	20,000	20,000	20,000
10-30 Acting In Capacity	3,508	2,493	2,500	2,500	2,500	2,500
10-46 Premium Pay	345	345	345	945	945	945
10-61 Accrued Compensated Absen	26,471	17,292	0	0	0	0
10-69 Comp Cashed Out	0	1,152	0	0	0	0
Total Personnel Services	1,885,822	1,813,374	1,936,369	2,025,672	2,025,672	2,025,672
Employee Benefits						
11-01 FICA	140,477	136,310	146,160	152,937	152,937	152,937
11-02 Tri-Met Payroll Tax	12,935	12,526	13,381	14,220	14,220	14,220
11-09 PERS - Pension Bond Pymt	58,694	60,571	67,892	71,190	71,190	71,190
11-10 PERS-ER	54,044	118,289	126,388	186,787	186,787	186,787
11-11 PERS-EE	103,162	104,575	116,182	121,539	121,539	121,539
11-20 Health Insurance	402,053	418,319	431,052	485,292	485,292	485,292
11-21 Dental Insurance	47,516	51,252	55,263	58,509	58,509	58,509
11-22 Life Insurance	3,904	2,740	2,843	2,985	2,985	2,985
11-27 Workers' Comp	30,740	29,120	27,278	56,675	56,675	56,675
11-30 Long Term Disability	7,561	5,074	5,359	5,586	5,586	5,586
11-31 FSA-Admin Fee	234	212	212	219	219	219
11-35 HRA/VEBA	35,637	28,593	30,491	31,921	31,921	31,921
Total Employee Benefits	896,957	967,581	1,022,501	1,187,860	1,187,860	1,187,860
Prof and Tech Services						
20-06 Professional Services	18,644	26,830	31,000	31,750	31,750	31,750
20-08 Med and Psych Costs	509	463	1,500	500	500	500
20-15 Outsourced Serv & Labor	3,797,268	3,930,770	4,391,288	4,450,111	4,450,111	4,450,111
20-20 Permits and Licenses	55,520	49,890	61,700	56,250	56,250	56,250
20-22 Assessments and Fees	1,994	2,042	3,000	2,250	2,250	2,250
20-24 Recording and Title Fees	300	0	0	0	0	0
Total Prof and Tech Services	3,874,235	4,009,995	4,488,488	4,540,861	4,540,861	4,540,861
Property Services						
21-04 Utility Services	14,645	16,239	15,500	15,500	15,500	15,500
21-06 Telephone/Cell Phone	20,908	31,213	28,500	28,350	28,350	28,350
21-08 Phones and Installations	13	0	0	0	0	0
21-20 Building R and M	4,136	2,280	1,000	1,000	1,000	1,000
21-21 Equipment R and M	19,296	20,518	31,200	24,700	24,700	24,700
21-22 Motor Vehicle R and M	21	1,044	500	500	500	500
21-23 Com Systems R and M	11,641	2,059	3,500	3,500	3,500	3,500
21-26 Wastewater R and M	26,962	16,562	75,000	75,000	75,000	75,000
21-40 Equipment Rent/Lease	2,880	3,461	7,000	7,000	7,000	7,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Wastewater Fund						
Environmental Services Department						
21-41 Motor Vehicle Rent/Lease	0	0	0	1,500	1,500	1,500
Total Property Services	100,502	93,376	162,200	157,050	157,050	157,050
Other Services						
22-02 Photographic/Art	144	220	1,000	500	500	500
22-04 Printing	2,277	1,646	5,200	3,700	3,700	3,700
22-08 Advertising	257	989	1,500	750	750	750
22-12 Dues and Memberships	28,018	11,268	34,500	33,400	33,400	33,400
22-14 Training and Education	12,164	16,927	19,800	20,900	20,900	20,900
22-16 Community Outreach	0	0	100	0	0	0
22-20 City Wide Training	0	75	0	0	0	0
22-24 Meals	3,656	3,319	4,800	4,300	4,300	4,300
22-25 Mileage	481	377	1,150	1,150	1,150	1,150
22-26 Promo/Public Relations	1,668	357	27,650	30,400	30,400	30,400
22-27 Lodging	7,247	2,647	0	0	0	0
22-29 Airfare	703	0	0	0	0	0
22-31 Rental Cars	33	0	0	0	0	0
22-34 Contributions/City Match	1,750	1,750	1,750	1,750	1,750	1,750
Total Other Services	58,398	39,575	97,450	96,850	96,850	96,850
Supplies						
23-01 Office Supplies	3,794	5,239	6,000	4,500	4,500	4,500
23-02 Copier/Printer/Fax Supp	4,435	2,271	3,500	3,250	3,250	3,250
23-03 Paper	314	0	750	400	400	400
23-10 Gas, Oil, Lube	3,748	3,714	3,000	4,000	4,000	4,000
23-11 Tires	0	322	0	0	0	0
23-12 Veh Supplies and Parts	12,236	8,367	8,000	8,000	8,000	8,000
23-13 Veh Repairs/Minor Equip	21,046	31,622	10,000	10,000	10,000	10,000
23-14 Minor Equip and Tools	24,422	27,159	37,550	32,400	32,400	32,400
23-20 Operating/Tech/Scientific	517	366	1,100	850	850	850
23-24 First Aid and Safety	7,413	5,357	9,300	9,200	9,200	9,200
23-25 Other Operating	2,261	1,247	500	500	500	500
23-26 Uniforms	1,324	252	1,600	1,000	1,000	1,000
23-40 Pavement Marking	1,599	201	1,600	1,600	1,600	1,600
23-41 Signs	3,438	0	3,000	3,000	3,000	3,000
23-44 R and M Supplies	28,717	30,314	20,000	20,000	20,000	20,000
23-60 Books and Publications	1,332	731	2,050	1,350	1,350	1,350
23-61 Post/Pack/Del/Courier	1,347	2,640	3,850	2,850	2,850	2,850
23-62 Employee Service Awards	315	451	550	500	500	500
23-63 Comp Sftwre/Minor Hdwre	22,161	63,615	47,500	48,950	48,950	48,950
Total Supplies	140,419	183,868	159,850	152,350	152,350	152,350
Internal Service Charge						
29-04 Property Management	137,343	161,219	171,400	178,665	178,665	178,665
29-05 Civic Center Debt	46,842	50,589	0	0	0	0
29-06 Vehicle Maintenance	65,752	53,274	43,591	49,317	49,317	49,317
29-07 Vehicle Fuels	32,295	37,313	44,870	46,425	46,425	46,425
29-08 Equipment Replacement	214,254	451,875	384,033	318,686	318,686	318,686
29-11 Computer Replacement Chg	25,012	23,018	25,506	27,794	27,794	27,794
29-12 Information Services	133,111	145,264	169,256	172,706	172,706	172,706

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Wastewater Fund						
Environmental Services Department						
29-18 Utility Financial Svcs	1,031,938	915,535	883,718	922,658	922,658	922,658
29-19 Code Enforcement Charge	43,483	54,979	64,777	79,491	79,491	79,491
29-20 Economic Development Chg	60,215	61,339	60,046	63,078	63,078	63,078
29-21 Liability Mgmnt Charge	247,399	208,748	229,372	282,999	282,999	282,999
29-22 Legal	42,020	35,127	30,707	37,967	37,967	37,967
29-24 City Administration	241,153	106,952	123,548	146,500	146,500	146,500
29-25 Financial Services	170,181	121,286	114,223	124,560	124,560	124,560
29-27 General Support Services	51,674	52,737	56,612	57,628	57,628	57,628
29-29 City-Wide Services	0	198,067	198,575	242,391	242,391	242,391
29-60 Utility License Fee	687,786	997,805	1,012,000	1,053,000	1,053,000	1,053,000
Total Internal Service Charge	3,230,458	3,675,127	3,612,234	3,803,865	3,803,865	3,803,865
Capital Outlay						
30-08 Equipment	25,013	0	23,700	37,000	37,000	37,000
Total Capital Outlay	25,013	0	23,700	37,000	37,000	37,000
Total Requirements	10,211,804	10,782,896	11,502,792	12,001,508	12,001,508	12,001,508

CENTRAL SUPPORT FUNDS

CENTRAL SUPPORT FUNDS OVERVIEW

Central Support Funds Revenues

These funds account for services provided by the support departments to other city departments, funded by internal service charges allocated to funds receiving service.

Central Support Funds Expenditures

The money received by the central support funds is used for facilities & fleet management, workers' compensation coverage, information technology, liability management, equipment replacement, legal services, utility financial services, and financial and administrative services.

For fiscal year 2013/14, operating expenditures include:

- Facilities & Fleet Management
  - $3.6 million operating budget.
  - 6.0% increase from last year's budget.

- Workers' Compensation
  - $1.3 million operating budget.
  - 5.5% increase from last year's budget.

- Information Technology
  - $2.8 million operating budget.
  - 2.1% increase over last year's budget.

- Liability Management
  - $1.2 million operating budget.
  - 19.6% increase over last year's budget.

- Equipment Replacement
  - $3.8 million operating budget.
  - 107.8% increase over last year's budget.

- Legal Services
  - $0.9 million operating budget.
  - 8.6% decrease from last year's budget.

- Utility Financial Services
  - $2.0 million operating budget.
  - 2.0% increase from last year's budget.

- Administrative Services
  - $6.7 million operating budget.
  - 9.3% increase over last year's budget.

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
610 Facilities & Fleet Mgmt Fund						
Intergovernmental Revenue	146,619	149,446	95,000	102,100	102,100	102,100
Interest Income	15,501	9,057	0	0	0	0
Miscellaneous Income	37,278	62,691	25,730	26,200	26,200	26,200
Interfund Transfers	88,100	260,740	264,000	267,000	267,000	267,000
Internal Service Charges	4,076,064	3,987,182	3,167,190	3,415,856	3,415,856	3,415,856
Other Resources/ Loan Pro	0	0	0	11,400	11,400	11,400
Beginning Balance	64,980	239,051	210,500	17,500	17,500	17,500
Total Facilities & Fleet Mgmt Fund	4,428,542	4,708,167	3,762,420	3,840,056	3,840,056	3,840,056

Requirements						
Finance and Mgmt Svcs	3,189,246	3,031,579	3,173,456	3,368,486	3,368,486	3,368,486
Fire and Emergency Svcs	0	169,940	180,500	187,500	187,500	187,500
Total	3,189,246	3,201,519	3,353,956	3,555,986	3,555,986	3,555,986
Interfund Transfers	1,000,245	1,239,100	245,000	45,600	45,600	45,600
Contingency	0	0	163,464	174,170	174,170	174,170
Debt Service	0	0	0	55,200	55,200	55,200
Unappropriated	239,051	267,548	0	9,100	9,100	9,100
Total	1,239,296	1,506,648	408,464	284,070	284,070	284,070
Total Facilities & Fleet Mgmt Fund	4,428,542	4,708,167	3,762,420	3,840,056	3,840,056	3,840,056

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Support Services Div.	78,660	65,153	74,182	72,692	72,692	72,692
Vehicle Maintenance Div.	715,778	775,631	707,557	852,975	852,975	852,975
Vehicle Fuels Div.	567,491	643,191	667,000	670,000	670,000	670,000
City Facility Services Div.	1,827,317	1,547,604	1,724,717	1,772,819	1,772,819	1,772,819
Finance and Mgmt Svcs Dept. Total	3,189,246	3,031,579	3,173,456	3,368,486	3,368,486	3,368,486

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,138,536	1,085,011	1,133,295	1,218,145	1,218,145	1,218,145
Materials & Services	2,009,498	1,946,568	2,040,161	2,150,341	2,150,341	2,150,341
Capital Outlay	41,212	0	0	0	0	0
Finance and Mgmt Svcs Dept. Total	3,189,246	3,031,579	3,173,456	3,368,486	3,368,486	3,368,486

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Facilities & Fleet Mgmt Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	642,565	603,398	594,059	651,742	651,742	651,742
10-02 Part-Time Employees	44,130	41,603	47,360	49,710	49,710	49,710
10-03 Overtime	9,089	12,267	20,000	23,000	23,000	23,000
10-04 Limited Term	14,304	12,539	0	0	0	0
10-05 Temp/Seasonal	33,543	9,225	35,000	0	0	0
10-12 Certificate Pay	1,500	1,500	1,500	3,000	3,000	3,000
10-16 On Call Pay	34,539	34,527	35,000	45,000	45,000	45,000
10-30 Acting In Capacity	500	628	2,100	1,000	1,000	1,000
10-32 Working Out of Class Pay	851	316	0	1,000	1,000	1,000
10-46 Premium Pay	1,500	1,920	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	4,848	0	0	0	0	0
Total Personnel Services	787,369	717,923	736,519	775,952	775,952	775,952
Employee Benefits						
11-01 FICA	58,820	56,125	55,826	58,933	58,933	58,933
11-02 Tri-Met Payroll Tax	5,432	5,137	5,090	5,446	5,446	5,446
11-09 PERS - Pension Bond Pymt	24,697	26,033	27,152	27,078	27,078	27,078
11-10 PERS-ER	25,347	46,218	46,001	67,130	67,130	67,130
11-11 PERS-EE	45,100	39,132	44,190	46,557	46,557	46,557
11-20 Health Insurance	134,619	151,144	163,787	184,359	184,359	184,359
11-21 Dental Insurance	16,148	18,391	21,270	21,107	21,107	21,107
11-22 Life Insurance	1,548	1,069	1,031	1,116	1,116	1,116
11-27 Workers' Comp	25,440	11,440	19,259	16,528	16,528	16,528
11-30 Long Term Disability	2,841	1,874	1,860	2,034	2,034	2,034
11-31 FSA-Admin Fee	173	119	101	118	118	118
11-35 HRA/VEBA	11,002	10,406	11,209	11,787	11,787	11,787
Total Employee Benefits	351,167	367,088	396,776	442,193	442,193	442,193
Prof and Tech Services						
20-06 Professional Services	2,534	923	4,500	8,000	8,000	8,000
20-08 Med and Psych Costs	180	0	200	250	250	250
20-15 Outsourced Serv & Labor	507,428	373,620	376,600	359,800	359,800	359,800
20-20 Permits and Licenses	2,918	2,184	3,500	3,500	3,500	3,500
20-22 Assessments and Fees	215	220	1,200	1,200	1,200	1,200
Total Prof and Tech Services	513,275	376,947	386,000	372,750	372,750	372,750
Property Services						
21-04 Utility Services	480,818	410,213	435,000	450,000	450,000	450,000
21-06 Telephone/Cell Phone	10,967	10,966	10,875	11,200	11,200	11,200
21-20 Building R and M	76,079	70,467	90,940	90,940	90,940	90,940
21-21 Equipment R and M	20,241	8,157	26,315	25,215	25,215	25,215
21-22 Motor Vehicle R and M	33,201	72,066	68,000	111,200	111,200	111,200
21-23 Com Systems R and M	2,016	2,086	2,200	2,200	2,200	2,200
21-30 Towing and Storage	1,873	1,545	2,000	2,500	2,500	2,500
21-40 Equipment Rent/Lease	0	0	2,000	2,000	2,000	2,000
21-43 Bldg/Office Rent/Lease	86,796	44,800	93,420	97,000	97,000	97,000
Total Property Services	711,991	620,300	730,750	792,255	792,255	792,255

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Facilities & Fleet Mgmt Fund						
Finance and Mgmt Svcs Department						
Other Services						
22-04 Printing	0	119	150	275	275	275
22-12 Dues and Memberships	183	368	600	225	225	225
22-14 Training and Education	8,037	6,825	7,900	7,900	7,900	7,900
22-24 Meals	574	800	800	800	800	800
22-25 Mileage	124	17	100	100	100	100
22-27 Lodging	886	1,582	700	700	700	700
22-29 Airfare	593	1,439	800	800	800	800
22-31 Rental Cars	44	193	100	100	100	100
Total Other Services	10,441	11,343	11,150	10,900	10,900	10,900
Supplies						
23-01 Office Supplies	732	279	200	200	200	200
23-02 Copier/Printer/Fax Supp	3,014	491	500	500	500	500
23-10 Gas, Oil, Lube	578,710	651,708	683,000	685,000	685,000	685,000
23-11 Tires	33,556	44,185	39,140	50,000	50,000	50,000
23-12 Veh Supplies and Parts	0	0	0	80,000	80,000	80,000
23-13 Veh Repairs/Minor Equip	52,882	102,957	77,000	20,000	20,000	20,000
23-14 Minor Equip and Tools	8,893	14,458	8,500	17,500	17,500	17,500
23-20 Operating/Tech/Scientific	9,607	11,762	5,000	5,000	5,000	5,000
23-25 Other Operating	18,688	20,407	21,850	23,050	23,050	23,050
23-26 Uniforms	2,636	2,909	4,650	4,650	4,650	4,650
23-41 Signs	511	98	100	100	100	100
23-44 R and M Supplies	29,397	51,722	38,200	53,000	53,000	53,000
23-60 Books and Publications	419	53	200	200	200	200
23-61 Post/Pack/Del/Courier	153	82	150	150	150	150
23-62 Employee Service Awards	0	200	0	0	0	0
23-63 Comp Sftwre/Minor Hdwre	6,070	8,987	6,000	6,000	6,000	6,000
Total Supplies	745,268	910,298	884,490	945,350	945,350	945,350
Internal Service Charge						
29-08 Equipment Replacement	20,203	21,791	19,411	18,762	18,762	18,762
29-11 Computer Replacement Chg	8,320	5,889	8,360	10,324	10,324	10,324
Total Internal Service Charge	28,523	27,680	27,771	29,086	29,086	29,086
Capital Outlay						
30-14 Improvements	41,212	0	0	0	0	0
Total Capital Outlay	41,212	0	0	0	0	0
Total Requirements	3,189,246	3,031,579	3,173,456	3,368,486	3,368,486	3,368,486

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Stations Div.	0	169,940	180,500	187,500	187,500	187,500
Fire and Emergency Svcs Dept. Total	0	169,940	180,500	187,500	187,500	187,500

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 610 Facilities & Fleet Mgmt Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Materials & Services	0	169,940	180,500	187,500	187,500	187,500
Fire and Emergency Svcs Dept. Total	0	169,940	180,500	187,500	187,500	187,500

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Facilities & Fleet Mgmt Fund						
Fire and Emergency Svcs Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	50,395	35,000	52,500	52,500	52,500
Total Prof and Tech Services	0	50,395	35,000	52,500	52,500	52,500
Property Services						
21-04 Utility Services	0	75,311	64,000	64,000	64,000	64,000
21-06 Telephone/Cell Phone	0	2,803	3,000	3,000	3,000	3,000
21-20 Building R and M	0	21,507	64,500	54,000	54,000	54,000
21-21 Equipment R and M	0	13,401	9,500	9,500	9,500	9,500
Total Property Services	0	113,022	141,000	130,500	130,500	130,500
Supplies						
23-44 R and M Supplies	0	6,523	4,500	4,500	4,500	4,500
Total Supplies	0	6,523	4,500	4,500	4,500	4,500
Total Requirements	0	169,940	180,500	187,500	187,500	187,500

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
630 Workers' Compensation Fund						
Interest Income	47,045	36,781	52,236	32,000	32,000	32,000
Miscellaneous Income	64,815	52,386	0	44,500	44,500	44,500
Internal Service Charges	1,060,000	1,040,016	1,090,000	1,150,000	1,150,000	1,150,000
Beginning Balance	1,360,769	1,447,315	1,397,972	1,672,000	1,672,000	1,672,000
Total Workers' Compensation Fund	2,532,629	2,576,498	2,540,208	2,898,500	2,898,500	2,898,500

Requirements						
City Attorney Office	1,085,314	969,145	1,275,574	1,345,313	1,345,313	1,345,313
Total	1,085,314	969,145	1,275,574	1,345,313	1,345,313	1,345,313
Contingency	0	0	393,000	358,000	358,000	358,000
Unappropriated	1,447,315	1,607,353	871,634	1,195,187	1,195,187	1,195,187
Total	1,447,315	1,607,353	1,264,634	1,553,187	1,553,187	1,553,187
Total Workers' Compensation Fund	2,532,629	2,576,498	2,540,208	2,898,500	2,898,500	2,898,500

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 630 Workers' Compensation Fund						
Dept: 14 City Attorney Office Department						
Requirements by Division						
Workers' Comp Management Div.	1,085,314	969,145	1,275,574	1,345,313	1,345,313	1,345,313
City Attorney Office Dept. Total	1,085,314	969,145	1,275,574	1,345,313	1,345,313	1,345,313

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 630 Workers' Compensation Fund						
Dept: 14 City Attorney Office Department						
Requirements by Category						
Personnel Services	148,347	173,230	206,944	336,173	336,173	336,173
Materials & Services	936,967	788,586	1,068,630	1,009,140	1,009,140	1,009,140
Capital Outlay	0	7,329	0	0	0	0
City Attorney Office Dept. Total	1,085,314	969,145	1,275,574	1,345,313	1,345,313	1,345,313

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Workers' Compensation Fund						
City Attorney Office Department						
Personnel Services						
10-01 Full-Time Employees	93,773	114,600	168,000	266,778	266,778	266,778
10-12 Certificate Pay	4,417	6,152	0	0	0	0
10-46 Premium Pay	587	783	0	0	0	0
Total Personnel Services	98,777	121,535	168,000	266,778	266,778	266,778
Employee Benefits						
11-01 FICA	7,471	9,205	12,852	20,360	20,360	20,360
11-02 Tri-Met Payroll Tax	687	838	1,161	1,873	1,873	1,873
11-10 PERS-ER	4,112	9,393	14,851	18,189	18,189	18,189
11-11 PERS-EE	5,928	7,290	10,080	16,007	16,007	16,007
11-20 Health Insurance	26,346	20,834	0	10,526	10,526	10,526
11-21 Dental Insurance	3,414	2,421	0	1,174	1,174	1,174
11-22 Life Insurance	199	139	0	104	104	104
11-30 Long Term Disability	391	319	0	194	194	194
11-31 FSA-Admin Fee	11	23	0	0	0	0
11-35 HRA/VEBA	1,011	1,233	0	968	968	968
Total Employee Benefits	49,570	51,695	38,944	69,395	69,395	69,395
Prof and Tech Services						
20-06 Professional Services	34,840	37,746	45,000	45,000	45,000	45,000
20-08 Med and Psych Costs	26,461	24,080	50,000	50,000	50,000	50,000
20-15 Outsourced Serv & Labor	4,995	4,975	15,000	15,000	15,000	15,000
Total Prof and Tech Services	66,296	66,801	110,000	110,000	110,000	110,000
Other Services						
22-10 Insurance/Fees & Premiums	117,360	123,853	150,000	150,000	150,000	150,000
22-14 Training and Education	1,140	3,990	5,000	5,000	5,000	5,000
22-24 Meals	0	0	0	250	250	250
22-26 Promo/Public Relations	324	0	500	500	500	500
22-27 Lodging	0	0	300	350	350	350
Total Other Services	118,824	127,843	155,800	156,100	156,100	156,100
Supplies						
23-24 First Aid and Safety	1,245	5,971	1,500	1,500	1,500	1,500
23-26 Uniforms	19	0	0	0	0	0
Total Supplies	1,264	5,971	1,500	1,500	1,500	1,500
Other Operating Objects						
24-01 Claims Paid	524,873	467,481	801,330	741,540	741,540	741,540
24-03 Claims Outstanding	225,710	120,490	0	0	0	0
Total Other Operating Objects	750,583	587,971	801,330	741,540	741,540	741,540
Capital Outlay						
30-08 Equipment	0	7,329	0	0	0	0
Total Capital Outlay	0	7,329	0	0	0	0
Total Requirements	1,085,314	969,145	1,275,574	1,345,313	1,345,313	1,345,313

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
650 Information Technology Fund						
Intergovernmental Revenue	23,123	31,541	20,376	23,700	23,700	23,700
Charges for Services	30,453	30,253	28,000	30,100	30,100	30,100
Interest Income	5,001	5,211	0	0	0	0
Miscellaneous Income	131	1,322	0	0	0	0
Interfund Transfers	0	411,652	536,400	567,200	567,200	567,200
Internal Service Charges	2,114,686	2,065,254	2,262,154	2,285,259	2,285,259	2,285,259
Beginning Balance	153,034	364,002	200,000	0	0	0
Total Information Technology Fund	2,326,428	2,909,235	3,046,930	2,906,259	2,906,259	2,906,259

Requirements						
Information Tech	1,962,426	2,459,942	2,715,640	2,772,199	2,772,199	2,772,199
Total	1,962,426	2,459,942	2,715,640	2,772,199	2,772,199	2,772,199
Interfund Transfers	0	200,000	200,000	0	0	0
Contingency	0	0	131,290	134,060	134,060	134,060
Unappropriated	364,002	249,293	0	0	0	0
Total	364,002	449,293	331,290	134,060	134,060	134,060
Total Information Technology Fund	2,326,428	2,909,235	3,046,930	2,906,259	2,906,259	2,906,259

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 650 Information Technology Fund						
Dept: 18 Information Tech Department						
Requirements by Division						
Information Tech Services Div.	785,624	883,865	852,788	978,067	978,067	978,067
Information Tech Telecomm Div.	236,503	229,478	345,912	286,616	286,616	286,616
IT Development Div.	818,282	782,458	890,732	849,330	849,330	849,330
Mapping & GIS Services Div.	0	411,653	536,371	567,136	567,136	567,136
Support Services Div.	122,017	152,488	89,837	91,050	91,050	91,050
Information Tech Dept. Total	1,962,426	2,459,942	2,715,640	2,772,199	2,772,199	2,772,199

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 650 Information Technology Fund						
Dept: 18 Information Tech Department						
Requirements by Category						
Personnel Services	1,313,752	1,792,627	1,943,437	1,997,615	1,997,615	1,997,615
Materials & Services	642,816	667,315	757,203	774,584	774,584	774,584
Capital Outlay	5,858	0	15,000	0	0	0
Information Tech Dept. Total	1,962,426	2,459,942	2,715,640	2,772,199	2,772,199	2,772,199

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Information Technology Fund						
Information Tech Department						
Personnel Services						
10-01 Full-Time Employees	886,249	1,150,243	1,259,397	1,288,879	1,288,879	1,288,879
10-03 Overtime	108	23	2,500	2,550	2,550	2,550
10-04 Limited Term	0	38,674	41,600	0	0	0
10-05 Temp/Seasonal	0	375	0	0	0	0
10-10 Shift Differential	0	24	0	0	0	0
10-16 Call Back Pay	23,260	24,529	16,000	25,350	25,350	25,350
10-30 Acting In Capacity	0	173	3,000	3,100	3,100	3,100
10-32 Working Out of Class Pay	802	0	1,000	1,000	1,000	1,000
10-46 Premium Pay	1,500	1,500	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	4,900	24,800	0	0	0	0
Total Personnel Services	916,819	1,240,341	1,324,997	1,322,379	1,322,379	1,322,379
Employee Benefits						
11-01 FICA	69,873	91,303	99,348	99,060	99,060	99,060
11-02 Tri-Met Payroll Tax	6,399	8,442	9,155	9,283	9,283	9,283
11-09 PERS - Pension Bond Pymt	31,002	46,463	44,619	48,713	48,713	48,713
11-10 PERS-ER	21,446	58,520	63,475	99,086	99,086	99,086
11-11 PERS-EE	49,585	70,230	79,499	79,342	79,342	79,342
11-20 Health Insurance	164,876	208,252	244,465	259,577	259,577	259,577
11-21 Dental Insurance	19,995	24,823	32,300	31,048	31,048	31,048
11-22 Life Insurance	1,401	1,412	1,504	1,425	1,425	1,425
11-27 Workers' Comp	12,720	17,680	16,350	20,488	20,488	20,488
11-30 Long Term Disability	3,675	3,452	3,773	3,737	3,737	3,737
11-31 FSA-Admin Fee	84	211	210	210	210	210
11-35 HRA/VEBA	15,877	21,498	23,742	23,267	23,267	23,267
Total Employee Benefits	396,933	552,286	618,440	675,236	675,236	675,236
Prof and Tech Services						
20-04 Employment Agency Serv	0	1,063	0	0	0	0
20-06 Professional Services	65,240	64,214	86,000	28,400	28,400	28,400
20-15 Outsourced Serv & Labor	151,107	148,574	213,850	252,500	252,500	252,500
20-20 Permits and Licenses	43,860	109,398	71,635	107,445	107,445	107,445
20-22 Assessments and Fees	0	0	0	325	325	325
Total Prof and Tech Services	260,207	323,249	371,485	388,670	388,670	388,670
Property Services						
21-02 Language Line	6,566	5,516	8,000	6,000	6,000	6,000
21-06 Telephone/Cell Phone	94,269	87,611	79,000	131,215	131,215	131,215
21-21 Equipment R and M	1,591	1,821	16,000	2,900	2,900	2,900
21-23 Com Systems R and M	24,200	24,414	50,000	30,000	30,000	30,000
Total Property Services	126,626	119,362	153,000	170,115	170,115	170,115
Other Services						
22-04 Printing	243	43	200	100	100	100
22-12 Dues and Memberships	299	200	800	750	750	750
22-14 Training and Education	6,645	1,259	17,000	13,000	13,000	13,000
22-24 Meals	166	102	500	1,000	1,000	1,000
22-25 Mileage	377	6	200	0	0	0
22-26 Promo/Public Relations	50	0	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Information Technology Fund						
Information Tech Department						
22-27 Lodging	965	0	1,000	0	0	0
22-29 Airfare	298	675	0	0	0	0
Total Other Services	9,043	2,285	19,700	14,850	14,850	14,850
Supplies						
23-01 Office Supplies	26	1,661	1,500	2,500	2,500	2,500
23-02 Copier/Printer/Fax Supp	2,598	961	3,000	500	500	500
23-03 Paper	140	0	900	500	500	500
23-14 Minor Equip and Tools	12,243	8,134	25,000	17,500	17,500	17,500
23-25 Other Operating	0	753	0	1,000	1,000	1,000
23-44 R and M Supplies	5	0	500	0	0	0
23-60 Books and Publications	286	234	950	700	700	700
23-61 Post/Pack/Del/Courier	271	123	200	100	100	100
23-63 Comp Sftwre/Minor Hdwre	152,271	121,680	147,100	146,300	146,300	146,300
23-65 Product Evaluation	805	528	5,000	10,000	10,000	10,000
Total Supplies	168,645	134,074	184,150	179,100	179,100	179,100
Internal Service Charge						
29-05 Civic Center Debt	58,388	67,064	0	0	0	0
29-11 Computer Replacement Chg	19,907	21,281	28,868	21,849	21,849	21,849
Total Internal Service Charge	78,295	88,345	28,868	21,849	21,849	21,849
Capital Outlay						
30-08 Equipment	0	0	15,000	0	0	0
30-12 Hardware and Software	5,858	0	0	0	0	0
Total Capital Outlay	5,858	0	15,000	0	0	0
Total Requirements	1,962,426	2,459,942	2,715,640	2,772,199	2,772,199	2,772,199

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
670 Liability Management Fund						
Interest Income	9,164	8,969	8,100	6,450	6,450	6,450
Miscellaneous Income	11,218	18,486	18,700	9,100	9,100	9,100
Internal Service Charges	1,000,000	876,000	944,959	1,171,314	1,171,314	1,171,314
Beginning Balance	275,241	379,317	382,740	205,700	205,700	205,700
Total Liability Management Fund	1,295,623	1,282,772	1,354,499	1,392,564	1,392,564	1,392,564
Requirements						
City Attorney Office	916,306	1,041,471	1,010,375	1,208,564	1,208,564	1,208,564
Total	916,306	1,041,471	1,010,375	1,208,564	1,208,564	1,208,564
Contingency	0	0	344,124	184,000	184,000	184,000
Unappropriated	379,317	241,301	0	0	0	0
Total	379,317	241,301	344,124	184,000	184,000	184,000
Total Liability Management Fund	1,295,623	1,282,772	1,354,499	1,392,564	1,392,564	1,392,564

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 670 Liability Management Fund						
Dept: 14 City Attorney Office Department						
Requirements by Division						
Liability Management Div.	916,306	1,041,471	1,010,375	1,208,564	1,208,564	1,208,564
City Attorney Office Dept. Total	916,306	1,041,471	1,010,375	1,208,564	1,208,564	1,208,564

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 670 Liability Management Fund						
Dept: 14 City Attorney Office Department						
Requirements by Category						
Personnel Services	0	0	0	95,429	95,429	95,429
Materials & Services	916,306	1,041,471	1,010,375	1,113,135	1,113,135	1,113,135
City Attorney Office Dept. Total	916,306	1,041,471	1,010,375	1,208,564	1,208,564	1,208,564

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Liability Management Fund						
City Attorney Office Department						
Personnel Services						
10-01 Full-Time Employees	0	0	0	66,778	66,778	66,778
Total Personnel Services	0	0	0	66,778	66,778	66,778
Employee Benefits						
11-01 FICA	0	0	0	5,060	5,060	5,060
11-02 Tri-Met Payroll Tax	0	0	0	469	469	469
11-10 PERS-ER	0	0	0	6,149	6,149	6,149
11-11 PERS-EE	0	0	0	4,007	4,007	4,007
11-20 Health Insurance	0	0	0	10,526	10,526	10,526
11-21 Dental Insurance	0	0	0	1,174	1,174	1,174
11-22 Life Insurance	0	0	0	104	104	104
11-30 Long Term Disability	0	0	0	194	194	194
11-35 HRA/VEBA	0	0	0	968	968	968
Total Employee Benefits	0	0	0	28,651	28,651	28,651
Prof and Tech Services						
20-15 Outsourced Serv & Labor	4,995	4,976	6,000	6,000	6,000	6,000
Total Prof and Tech Services	4,995	4,976	6,000	6,000	6,000	6,000
Other Services						
22-10 Insurance/Fees & Premiums	520,997	544,850	620,522	689,697	689,697	689,697
22-12 Dues and Memberships	0	385	800	1,000	1,000	1,000
22-14 Training and Education	0	1,495	6,500	6,250	6,250	6,250
22-27 Lodging	0	411	300	350	350	350
Total Other Services	520,997	547,141	628,122	697,297	697,297	697,297
Other Operating Objects						
24-01 Claims Paid	256,938	189,734	350,353	377,838	377,838	377,838
24-02 Provision Future Claims	133,376	299,620	0	0	0	0
24-10 Insur.Claims/Deductible	0	0	25,900	32,000	32,000	32,000
Total Other Operating Objects	390,314	489,354	376,253	409,838	409,838	409,838
Total Requirements	916,306	1,041,471	1,010,375	1,208,564	1,208,564	1,208,564

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
680 Equipment Replacement Fund						
Interest Income	107,540	91,104	134,941	62,783	62,783	62,783
Miscellaneous Income	183,844	195,939	13,600	9,000	9,000	9,000
Interfund Transfers	785,119	200,000	0	3,893,100	3,893,100	3,893,100
Internal Service Charges	1,541,620	1,844,087	2,064,131	2,167,756	2,167,756	2,167,756
Beginning Balance	7,258,718	8,436,527	8,868,221	8,074,285	8,074,285	8,074,285
Total Equipment Replacement Fund	9,876,841	10,767,657	11,080,893	14,206,924	14,206,924	14,206,924

Requirements						
Finance and Mgmt Svcs	1,440,314	1,459,007	1,810,223	3,761,893	3,761,893	3,761,893
Total	1,440,314	1,459,007	1,810,223	3,761,893	3,761,893	3,761,893
Interfund Transfers	0	0	2,046,040	0	0	0
Unappropriated	8,436,527	9,308,650	7,224,630	10,445,031	10,445,031	10,445,031
Total	8,436,527	9,308,650	9,270,670	10,445,031	10,445,031	10,445,031
Total Equipment Replacement Fund	9,876,841	10,767,657	11,080,893	14,206,924	14,206,924	14,206,924

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 680 Equipment Replacement Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Equipment Replacement Div.	1,207,149	1,051,148	977,925	2,525,413	2,525,413	2,525,413
Technology Replacement Div.	199,880	206,663	255,000	255,000	255,000	255,000
Other Equipment Div.	33,285	201,196	577,298	981,480	981,480	981,480
Finance and Mgmt Svcs Dept. Total	1,440,314	1,459,007	1,810,223	3,761,893	3,761,893	3,761,893

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 680 Equipment Replacement Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Materials & Services	94,588	133,499	25,000	25,000	25,000	25,000
Capital Outlay	1,345,726	1,325,508	1,785,223	3,736,893	3,736,893	3,736,893
Finance and Mgmt Svcs Dept. Total	1,440,314	1,459,007	1,810,223	3,761,893	3,761,893	3,761,893

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Equipment Replacement Fund						
Finance and Mgmt Svcs Department						
Supplies						
23-14 Minor Equip and Tools	5,919	19,836	0	0	0	0
23-63 Comp Sftwre/Minor Hdwre	88,669	113,663	25,000	25,000	25,000	25,000
Total Supplies	94,588	133,499	25,000	25,000	25,000	25,000
Capital Outlay						
30-08 Equipment	138,577	261,506	807,298	1,211,480	1,211,480	1,211,480
30-10 Motor Vehicles	1,207,149	1,051,148	977,925	2,525,413	2,525,413	2,525,413
30-12 Hardware and Software	0	12,854	0	0	0	0
Total Capital Outlay	1,345,726	1,325,508	1,785,223	3,736,893	3,736,893	3,736,893
Total Requirements	1,440,314	1,459,007	1,810,223	3,761,893	3,761,893	3,761,893

EQUIPMENT REPLACEMENT SCHEDULE FOR FY 2013/14

			Vehicles	Other Equipment	Computer Equipment	Total
Police Dept.	6	Patrol Cars	$ 223,800			
	3	Vans	88,500			
		Police Equipment (various)		$ 190,381		
						$ 502,681
Fire Dept.	1	Large Pick-up	34,395			
	3	Fire Engines	1,650,000			
		Fire Equipment (various)		83,135		
						1,767,530
Rental Inspection	2	Small Pickup Trucks	35,752			
						35,752
Infrastructure Development	2	Pickup Trucks	46,780			
		Survey Equipment		15,941		
						62,721
Environmental Services Dept.	4	Large Pickup Trucks	129,943			
		Heavy Duty Equipment (various)		121,004		
		Heavy Duty Machinery (various)		291,836		
						542,783
Information Technology		Servers			230,000	
						230,000
All Departments		Computer Replacement			25,000	
						25,000
		Total				3,166,466

Equipment Replacement Carryover from FY 2012/13

Environmental Services Dept.	3	Large Pickup Trucks	90,407			
	2	Vans	51,000			
	1	Semi-truck Cab & Chassis	174,836			
	1	Mower		63,806		
	2	Trailers		68,467		
	1	Drybox Trailer		146,911		
						595,427
		Total				595,427
		Grand Total FY 2013/14	$ 2,525,413	$ 981,480	$ 255,000	$ 3,761,893

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
710 Legal Services Fund						
Charges for Services	4,031	15	0	0	0	0
Interest Income	2,410	1,893	0	0	0	0
Miscellaneous Income	30,338	0	0	0	0	0
Internal Service Charges	1,021,947	1,059,190	1,003,893	898,618	898,618	898,618
Beginning Balance	35,493	84,111	0	103,000	103,000	103,000
Total Legal Services Fund	1,094,219	1,145,209	1,003,893	1,001,618	1,001,618	1,001,618

Requirements						
City Attorney Office	1,010,108	1,021,451	957,802	875,888	875,888	875,888
Total	1,010,108	1,021,451	957,802	875,888	875,888	875,888
Contingency	0	0	46,091	125,730	125,730	125,730
Unappropriated	84,111	123,758	0	0	0	0
Total	84,111	123,758	46,091	125,730	125,730	125,730
Total Legal Services Fund	1,094,219	1,145,209	1,003,893	1,001,618	1,001,618	1,001,618

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 710 Legal Services Fund						
Dept: 14 City Attorney Office Department						
Requirements by Division						
General Legal Services Div.	926,220	936,150	921,814	838,173	838,173	838,173
Support Services Div.	83,888	85,301	35,988	37,715	37,715	37,715
City Attorney Office Dept. Total	1,010,108	1,021,451	957,802	875,888	875,888	875,888

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 710 Legal Services Fund						
Dept: 14 City Attorney Office Department						
Requirements by Category						
Personnel Services	813,561	873,620	885,231	801,880	801,880	801,880
Materials & Services	196,547	147,831	72,571	74,008	74,008	74,008
City Attorney Office Dept. Total	1,010,108	1,021,451	957,802	875,888	875,888	875,888

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Legal Services Fund						
City Attorney Office Department						
Personnel Services						
10-01 Full-Time Employees	561,310	602,324	617,629	540,736	540,736	540,736
10-02 Part-Time Employees	0	42	0	0	0	0
10-04 Limited Term	8,724	0	0	0	0	0
10-61 Accrued Compensated Absen	17,700	9,800	0	0	0	0
Total Personnel Services	587,734	612,166	617,629	540,736	540,736	540,736
Employee Benefits						
11-01 FICA	42,576	45,031	46,181	39,192	39,192	39,192
11-02 Tri-Met Payroll Tax	3,960	4,174	4,268	3,711	3,711	3,711
11-09 PERS - Pension Bond Pymt	20,305	21,391	22,457	22,707	22,707	22,707
11-10 PERS-ER	18,445	42,201	43,065	52,656	52,656	52,656
11-11 PERS-EE	33,620	36,142	37,058	31,724	31,724	31,724
11-20 Health Insurance	78,291	83,235	83,671	82,958	82,958	82,958
11-21 Dental Insurance	8,704	10,045	10,702	9,708	9,708	9,708
11-22 Life Insurance	1,223	946	963	825	825	825
11-27 Workers' Comp	8,480	8,320	8,720	9,000	9,000	9,000
11-30 Long Term Disability	2,335	1,798	1,898	1,533	1,533	1,533
11-31 FSA-Admin Fee	88	46	42	42	42	42
11-35 HRA/VEBA	7,800	8,125	8,577	7,088	7,088	7,088
Total Employee Benefits	225,827	261,454	267,602	261,144	261,144	261,144
Prof and Tech Services						
20-06 Professional Services	109,453	72,624	40,000	40,000	40,000	40,000
20-15 Outsourced Serv & Labor	15,077	3,365	4,000	4,000	4,000	4,000
20-22 Assessments and Fees	411	439	350	350	350	350
Total Prof and Tech Services	124,941	76,428	44,350	44,350	44,350	44,350
Property Services						
21-06 Telephone/Cell Phone	645	645	660	675	675	675
21-21 Equipment R and M	0	0	500	500	500	500
21-23 Com Systems R and M	0	0	250	250	250	250
21-40 Equipment Rent/Lease	3,659	3,653	5,000	5,000	5,000	5,000
Total Property Services	4,304	4,298	6,410	6,425	6,425	6,425
Other Services						
22-02 Photographic/Art	0	0	250	250	250	250
22-04 Printing	151	27	500	500	500	500
22-12 Dues and Memberships	3,205	3,170	4,000	4,000	4,000	4,000
22-14 Training and Education	3,835	3,273	5,000	5,000	5,000	5,000
22-24 Meals	358	461	200	500	500	500
22-25 Mileage	184	155	500	500	500	500
22-27 Lodging	835	186	1,000	1,000	1,000	1,000
Total Other Services	8,568	7,272	11,450	11,750	11,750	11,750
Supplies						
23-01 Office Supplies	644	857	1,000	1,000	1,000	1,000
23-02 Copier/Printer/Fax Supp	438	0	250	250	250	250
23-44 R and M Supplies	29	6	50	50	50	50
23-60 Books and Publications	2,488	3,047	3,500	3,200	3,200	3,200

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Legal Services Fund						
City Attorney Office Department						
23-61 Post/Pack/Del/Courier	32	3	250	250	250	250
23-62 Employee Service Awards	0	75	0	225	225	225
23-63 Comp Sftwre/Minor Hdwre	0	255	500	500	500	500
Total Supplies	3,631	4,243	5,550	5,475	5,475	5,475
Internal Service Charge						
29-05 Civic Center Debt	51,530	52,126	0	0	0	0
29-11 Computer Replacement Chg	3,573	3,464	4,811	6,008	6,008	6,008
Total Internal Service Charge	55,103	55,590	4,811	6,008	6,008	6,008
Total Requirements	1,010,108	1,021,451	957,802	875,888	875,888	875,888

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
730 Utility Financial Svcs Fund						
Charges for Services	77,692	76,181	73,500	50,000	50,000	50,000
Interest Income	13,706	11,868	0	0	0	0
Miscellaneous Income	371,670	327,515	325,000	320,000	320,000	320,000
Internal Service Charges	2,039,403	1,809,356	1,746,479	1,823,435	1,823,435	1,823,435
Beginning Balance	666,023	913,383	1,000,000	0	0	0
Total Utility Financial Svcs Fund	3,168,494	3,138,303	3,144,979	2,193,435	2,193,435	2,193,435

Requirements						
Finance and Mgmt Svcs	2,255,111	1,986,668	1,944,276	1,982,465	1,982,465	1,982,465
Total	2,255,111	1,986,668	1,944,276	1,982,465	1,982,465	1,982,465
Interfund Transfers	0	124,000	1,125,300	132,000	132,000	132,000
Contingency	0	0	75,403	78,970	78,970	78,970
Unappropriated	913,383	1,027,635	0	0	0	0
Total	913,383	1,151,635	1,200,703	210,970	210,970	210,970
Total Utility Financial Svcs Fund	3,168,494	3,138,303	3,144,979	2,193,435	2,193,435	2,193,435

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 730 Utility Financial Svcs Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
Finl Planning & Analysis Div.	159,719	0	0	0	0	0
Cust Svc, Assess & Misc A Div.	71,784	69,682	82,698	85,389	85,389	85,389
City Recvbls-Billing Sys Div.	928,205	951,526	932,374	1,016,489	1,016,489	1,016,489
Titles,Liens and Collect Div.	153,557	162,400	169,475	123,369	123,369	123,369
Utility Accounting Div.	290,318	300,300	323,504	353,977	353,977	353,977
Support Services Div.	651,528	502,760	436,225	403,241	403,241	403,241
Finance and Mgmt Svcs Dept. Total	2,255,111	1,986,668	1,944,276	1,982,465	1,982,465	1,982,465

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 730 Utility Financial Svcs Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,362,867	1,285,682	1,275,349	1,333,514	1,333,514	1,333,514
Materials & Services	892,244	700,986	668,927	648,951	648,951	648,951
Finance and Mgmt Svcs Dept. Total	2,255,111	1,986,668	1,944,276	1,982,465	1,982,465	1,982,465

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Utility Financial Svcs Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	875,365	792,123	773,828	801,372	801,372	801,372
10-02 Part-Time Employees	18,269	32,281	51,161	23,008	23,008	23,008
10-03 Overtime	2,444	5,508	5,900	6,900	6,900	6,900
10-04 Limited Term	671	16,351	0	0	0	0
10-05 Temp/Seasonal	16,273	4,611	0	0	0	0
10-30 Acting In Capacity	432	1,361	600	600	600	600
10-32 Working Out of Class Pay	3,730	0	2,000	13,700	13,700	13,700
10-61 Accrued Compensated Absen	28,845	7,900	0	0	0	0
10-69 Comp Cashed Out	0	374	0	0	0	0
Total Personnel Services	946,029	860,509	833,489	845,580	845,580	845,580
Employee Benefits						
11-01 FICA	69,411	65,389	62,898	64,055	64,055	64,055
11-02 Tri-Met Payroll Tax	6,373	6,048	5,761	5,936	5,936	5,936
11-09 PERS - Pension Bond Pymt	31,256	29,715	32,179	30,643	30,643	30,643
11-10 PERS-ER	28,899	53,688	56,372	73,604	73,604	73,604
11-11 PERS-EE	50,938	46,999	48,656	49,353	49,353	49,353
11-20 Health Insurance	174,847	171,287	181,271	207,965	207,965	207,965
11-21 Dental Insurance	21,153	21,051	23,531	25,603	25,603	25,603
11-22 Life Insurance	1,915	1,302	1,276	1,214	1,214	1,214
11-27 Workers' Comp	12,720	11,440	11,990	12,000	12,000	12,000
11-30 Long Term Disability	3,737	2,484	2,392	2,390	2,390	2,390
11-31 FSA-Admin Fee	253	277	244	256	256	256
11-35 HRA/VEBA	15,336	15,493	15,290	14,915	14,915	14,915
Total Employee Benefits	416,838	425,173	441,860	487,934	487,934	487,934
Prof and Tech Services						
20-04 Employment Agency Serv	19,262	0	0	0	0	0
20-06 Professional Services	40,662	37,716	39,500	43,362	43,362	43,362
20-08 Med and Psych Costs	60	118	0	120	120	120
20-17 Merchant Card Fees	2,614	0	0	0	0	0
20-19 Meter Reads	60,748	38,441	40,000	40,000	40,000	40,000
20-20 Permits and Licenses	0	40	90	50	50	50
20-24 Recording and Title Fees	2,153	1,663	4,000	4,250	4,250	4,250
Total Prof and Tech Services	125,499	77,978	83,590	87,782	87,782	87,782
Property Services						
21-06 Telephone/Cell Phone	1,893	1,388	2,180	2,380	2,380	2,380
21-21 Equipment R and M	5,020	4,322	6,530	5,610	5,610	5,610
21-40 Equipment Rent/Lease	1,742	1,410	3,000	2,500	2,500	2,500
Total Property Services	8,655	7,120	11,710	10,490	10,490	10,490
Other Services						
22-04 Printing	2,409	2,346	1,684	1,504	1,504	1,504
22-08 Advertising	0	0	500	500	500	500
22-12 Dues and Memberships	722	810	1,090	660	660	660
22-14 Training and Education	3,879	4,268	5,350	6,070	6,070	6,070
22-19 Utility Cstmr Assist Prgr	0	53,839	75,000	75,000	75,000	75,000
22-24 Meals	223	596	510	520	520	520

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Utility Financial Svcs Fund						
Finance and Mgmt Svcs Department						
22-25 Mileage	33	97	100	280	280	280
22-26 Promo/Public Relations	55,280	6	0	2,000	2,000	2,000
22-27 Lodging	333	1,039	2,300	2,580	2,580	2,580
22-29 Airfare	0	1,074	210	710	710	710
Total Other Services	62,879	64,075	86,744	89,824	89,824	89,824
Supplies						
23-01 Office Supplies	28	89	0	0	0	0
23-02 Copier/Printer/Fax Supp	1,347	1,445	1,350	1,130	1,130	1,130
23-03 Paper	16,743	19,108	16,600	22,000	22,000	22,000
23-13 Veh Repairs/Minor Equip	96	0	0	0	0	0
23-14 Minor Equip and Tools	3,152	3,232	2,000	2,000	2,000	2,000
23-26 Uniforms	329	0	0	100	100	100
23-60 Books and Publications	309	477	600	700	700	700
23-61 Post/Pack/Del/Courier	65,136	65,445	72,577	72,627	72,627	72,627
23-62 Employee Service Awards	40	0	0	150	150	150
23-63 Comp Sftwre/Minor Hdwre	479	412	1,700	1,550	1,550	1,550
Total Supplies	87,659	90,208	94,827	100,257	100,257	100,257
Internal Service Charge						
29-04 Property Management	44,494	53,116	57,685	66,635	66,635	66,635
29-05 Civic Center Debt	68,382	72,234	0	0	0	0
29-06 Vehicle Maintenance	2,105	1,608	1,508	1,747	1,747	1,747
29-07 Vehicle Fuels	10,732	3,650	3,885	2,982	2,982	2,982
29-08 Equipment Replacement	6,296	6,241	6,021	5,220	5,220	5,220
29-11 Computer Replacement Chg	9,647	10,418	11,066	10,979	10,979	10,979
29-12 Information Services	324,962	169,027	164,178	118,010	118,010	118,010
29-19 Code Enforcement Charge	9,671	12,152	13,873	15,378	15,378	15,378
29-20 Economic Development Chg	13,393	13,558	12,860	12,203	12,203	12,203
29-21 Liability Mgmnt Charge	14,890	13,719	15,408	16,966	16,966	16,966
29-24 City Administration	53,636	23,640	26,459	28,341	28,341	28,341
29-25 Financial Services	37,851	26,807	24,462	24,097	24,097	24,097
29-27 General Support Services	11,493	11,656	12,124	11,148	11,148	11,148
29-29 City-Wide Services	0	43,779	42,527	46,892	46,892	46,892
Total Internal Service Charge	607,552	461,605	392,056	360,598	360,598	360,598
Total Requirements	2,255,111	1,986,668	1,944,276	1,982,465	1,982,465	1,982,465

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
740 Administrative Services Fund						
Intergovernmental Revenue	29,875	20,830	28,515	7,250	7,250	12,671
Charges for Services	39,929	24,189	16,500	0	0	0
Interest Income	15,569	13,015	0	0	0	0
Miscellaneous Income	4,518	13,197	0	0	0	0
Interfund Transfers	195,815	652,291	696,080	620,880	620,880	620,880
Internal Service Charges	4,905,047	5,074,457	5,001,772	5,654,548	5,654,548	5,654,548
Beginning Balance	421,605	895,920	480,000	480,000	480,000	480,000
Total Administrative Services Fund	5,612,358	6,693,899	6,222,867	6,762,678	6,762,678	6,768,099

Requirements						
Office Governance & Mgmt	2,592,124	1,189,815	1,500,484	1,678,827	1,679,529	1,679,529
Office of City Auditor	130,121	122,481	0	0	0	0
Finance and Mgmt Svcs	1,994,193	1,621,659	1,601,979	1,679,883	1,679,883	1,679,883
City-wide Services	0	2,785,899	2,984,726	3,293,218	3,293,218	3,298,639
Total	4,716,438	5,719,854	6,087,189	6,651,928	6,652,630	6,658,051
Interfund Transfers	0	0	0	10,700	10,700	10,700
Contingency	0	0	135,678	100,050	99,348	99,348
Unappropriated	895,920	974,045	0	0	0	0
Total	895,920	974,045	135,678	110,750	110,048	110,048
Total Administrative Services Fund	5,612,358	6,693,899	6,222,867	6,762,678	6,762,678	6,768,099

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Council Support Div.	182,084	202,514	206,619	201,219	201,219	201,219
City Management Div.	1,062,799	706,807	846,235	1,017,042	1,017,042	1,017,042
Human Resources Div.	345,611	0	0	0	0	0
Emerg Mgmt & Volunteers Div.	479,486	0	0	0	0	0
Mediation Services Div.	86,055	0	0	0	0	0
Mayor & Council Div.	67,072	49,004	83,096	83,838	84,540	84,540
Governmental Relations Div.	164,196	160,873	172,384	180,345	180,345	180,345
Compliance Office Div.	0	0	151,448	154,370	154,370	154,370
Support Services Div.	204,821	70,617	40,702	42,013	42,013	42,013
Office Governance & Mgmt Dept. Total	2,592,124	1,189,815	1,500,484	1,678,827	1,679,529	1,679,529

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Personnel Services	1,911,559	898,670	1,113,003	1,281,174	1,281,174	1,281,174
Materials & Services	680,565	291,145	387,481	397,653	398,355	398,355
Office Governance & Mgmt Dept. Total	2,592,124	1,189,815	1,500,484	1,678,827	1,679,529	1,679,529

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
Office Governance & Mgmt Department						
Personnel Services						
10-01 Full-Time Employees	1,282,670	559,156	711,285	745,950	745,950	745,950
10-02 Part-Time Employees	8,722	38,837	46,224	51,750	51,750	51,750
10-03 Overtime	1,772	0	0	0	0	0
10-04 Limited Term	0	0	0	53,400	53,400	53,400
10-05 Temp/Seasonal	9,690	1,523	0	0	0	0
10-12 Certificate Pay	39	0	0	0	0	0
10-32 Working Out of Class Pay	1,338	0	0	0	0	0
10-46 Premium Pay	1,509	0	0	0	0	0
10-61 Accrued Compensated Absen	21,200	10,100	0	0	0	0
Total Personnel Services	1,326,940	609,616	757,509	851,100	851,100	851,100
Employee Benefits						
11-01 FICA	100,068	44,527	56,834	63,622	63,622	63,622
11-02 Tri-Met Payroll Tax	9,199	4,158	5,234	5,975	5,975	5,975
11-09 PERS - Pension Bond Pymt	42,404	22,329	26,630	27,850	27,850	27,850
11-10 PERS-ER	41,546	34,559	42,041	69,261	69,261	69,261
11-11 PERS-EE	76,911	32,849	45,451	51,066	51,066	51,066
11-20 Health Insurance	240,944	116,444	141,122	169,254	169,254	169,254
11-21 Dental Insurance	31,540	15,053	19,444	21,685	21,685	21,685
11-22 Life Insurance	2,668	937	1,200	1,323	1,323	1,323
11-27 Workers' Comp	17,091	8,404	5,481	5,924	5,924	5,924
11-30 Long Term Disability	5,139	1,725	2,256	2,468	2,468	2,468
11-31 FSA-Admin Fee	397	159	126	168	168	168
11-35 HRA/VEBA	16,712	7,910	9,675	11,478	11,478	11,478
Total Employee Benefits	584,619	289,054	355,494	430,074	430,074	430,074
Prof and Tech Services						
20-06 Professional Services	122,746	55,835	110,000	118,000	118,000	118,000
20-08 Med and Psych Costs	12,818	0	0	0	0	0
20-13 Stipend/Reimbursement	8,397	12,676	12,900	14,250	14,250	14,250
20-15 Outsourced Serv & Labor	5,081	850	1,900	1,900	1,900	1,900
20-20 Permits and Licenses	0	0	50	50	50	50
Total Prof and Tech Services	149,042	69,361	124,850	134,200	134,200	134,200
Property Services						
21-06 Telephone/Cell Phone	14,832	3,367	12,125	10,425	10,425	10,425
21-08 Phones and Installations	0	0	400	400	400	400
21-20 Building R and M	5,000	0	0	0	0	0
21-21 Equipment R and M	60	0	300	300	300	300
21-22 Motor Vehicle R and M	72	0	0	0	0	0
21-23 Com Systems R and M	1,344	0	0	0	0	0
21-40 Equipment Rent/Lease	8,241	6,479	15,600	15,600	15,600	15,600
21-43 Bldg/Office Rent/Lease	0	0	100	100	100	100
Total Property Services	29,549	9,846	28,525	26,825	26,825	26,825
Other Services						
22-02 Photographic/Art	2,533	0	600	600	600	600
22-04 Printing	19,243	5,793	6,150	6,550	6,550	6,550
22-06 Records Mgt/Microfilming	5,248	5,002	7,500	7,500	7,500	7,500

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
Office Governance & Mgmt Department						
22-08 Advertising	11,668	73	1,250	1,250	1,250	1,250
22-12 Dues and Memberships	103,153	102,979	108,991	111,191	111,191	111,191
22-14 Training and Education	10,335	5,741	13,850	14,500	14,500	14,500
22-16 Community Outreach	15,217	0	0	0	0	0
22-18 Car Allowance	5,400	6,614	6,000	7,400	7,400	7,400
22-20 City Wide Training	18,019	0	0	0	0	0
22-24 Meals	15,792	10,431	14,000	14,700	14,700	14,700
22-25 Mileage	3,974	1,677	5,765	5,765	5,765	5,765
22-26 Promo/Public Relations	16,427	2,124	3,050	3,050	3,050	3,050
22-27 Lodging	17,641	5,408	15,600	15,600	15,600	15,600
22-28 Recruitment Expenses	8,756	0	0	0	0	0
22-29 Airfare	13,113	4,624	12,000	12,000	12,000	12,000
22-31 Rental Cars	90	0	175	175	175	175
22-34 Contributions/City Match	17,954	12,509	12,509	11,798	12,500	12,500
22-52 Committee Expenses	72	0	0	0	0	0
22-56 Art Committee Donation	5,000	2,500	2,500	2,500	2,500	2,500
Total Other Services	289,635	165,475	209,940	214,579	215,281	215,281
Supplies						
23-01 Office Supplies	3,444	2,142	3,425	1,485	1,485	1,485
23-02 Copier/Printer/Fax Supp	1,929	639	1,700	1,700	1,700	1,700
23-03 Paper	149	256	450	450	450	450
23-14 Minor Equip and Tools	16,987	926	1,200	1,200	1,200	1,200
23-20 Operating/Tech/Scientific	590	577	400	500	500	500
23-25 Other Operating	514	0	0	0	0	0
23-26 Uniforms	103	0	0	0	0	0
23-60 Books and Publications	2,934	1,952	2,200	2,200	2,200	2,200
23-61 Post/Pack/Del/Courier	34,670	87	200	200	200	200
23-62 Employee Service Awards	263	0	0	75	75	75
23-63 Comp Sftwre/Minor Hdwre	3,248	0	6,000	6,000	6,000	6,000
23-64 Employee Recognition Prog	2,182	0	0	0	0	0
Total Supplies	67,013	6,579	15,575	13,810	13,810	13,810
Internal Service Charge						
29-05 Civic Center Debt	121,514	32,038	0	0	0	0
29-08 Equipment Replacement	23,812	1,380	1,374	592	592	592
29-11 Computer Replacement Chg	0	6,466	7,217	7,647	7,647	7,647
Total Internal Service Charge	145,326	39,884	8,591	8,239	8,239	8,239
Total Requirements	2,592,124	1,189,815	1,500,484	1,678,827	1,679,529	1,679,529

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
FMS Administration Div.	78,551	72,527	85,124	88,505	88,505	88,505
General Support Services Div.	292,326	274,082	333,485	327,585	327,585	327,585
Cash-Debt Management Div.	288,434	294,441	211,198	257,504	257,504	257,504
Budget & Financial Plng Div.	351,425	0	0	0	0	0
Accounts Payable-Payroll Div.	394,818	422,591	419,643	393,465	393,465	393,465
Central Sup-Purchasing Div.	111,544	105,513	117,869	123,553	123,553	123,553
Accounting Div.	252,940	228,384	244,592	274,388	274,388	274,388
Support Services Div.	122,597	101,880	66,802	61,160	61,160	61,160
Licensing & Passports Div.	101,558	122,241	123,266	153,723	153,723	153,723
Finance and Mgmt Svcs Dept. Total	1,994,193	1,621,659	1,601,979	1,679,883	1,679,883	1,679,883

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Personnel Services	1,555,734	1,220,084	1,216,083	1,291,685	1,291,685	1,291,685
Materials & Services	438,459	401,575	385,896	388,198	388,198	388,198
Finance and Mgmt Svcs Dept. Total	1,994,193	1,621,659	1,601,979	1,679,883	1,679,883	1,679,883

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
Finance and Mgmt Svcs Department						
Personnel Services						
10-01 Full-Time Employees	884,363	666,032	648,965	645,258	645,258	645,258
10-02 Part-Time Employees	18,573	17,235	22,568	58,117	58,117	58,117
10-03 Overtime	2,578	2,298	6,100	6,150	6,150	6,150
10-04 Limited Term	51,448	39,233	0	0	0	0
10-30 Acting In Capacity	494	1,129	600	350	350	350
10-46 Premium Pay	3,455	0	0	0	0	0
10-61 Accrued Compensated Absen	27,483	9,000	0	0	0	0
10-69 Comp Cashed Out	0	243	0	0	0	0
Total Personnel Services	988,394	735,170	678,233	709,875	709,875	709,875
Employee Benefits						
11-01 FICA	72,085	55,459	50,396	53,475	53,475	53,475
11-02 Tri-Met Payroll Tax	6,681	5,096	4,687	4,983	4,983	4,983
11-09 PERS - Pension Bond Pymt	30,799	24,296	26,652	24,935	24,935	24,935
11-10 PERS-ER	29,745	53,845	50,769	65,562	65,562	65,562
11-11 PERS-EE	56,201	43,345	40,695	42,592	42,592	42,592
11-20 Health Insurance	179,996	137,585	143,422	165,113	165,113	165,113
11-21 Dental Insurance	20,807	16,082	17,722	19,268	19,268	19,268
11-22 Life Insurance	1,998	1,070	956	1,010	1,010	1,010
11-23 Unemployment Insurance	136,383	124,457	160,000	160,000	160,000	160,000
11-27 Workers' Comp	12,419	9,125	28,903	30,217	30,217	30,217
11-30 Long Term Disability	3,980	2,097	1,947	2,039	2,039	2,039
11-31 FSA-Admin Fee	334	280	244	297	297	297
11-35 HRA/VEBA	15,912	12,177	11,457	12,319	12,319	12,319
Total Employee Benefits	567,340	484,914	537,850	581,810	581,810	581,810
Prof and Tech Services						
20-04 Employment Agency Serv	15,540	0	0	0	0	0
20-06 Professional Services	176,078	144,591	154,000	159,220	159,220	159,220
20-12 Bond Sale Cost/Loan Fees	0	11,100	0	12,390	12,390	12,390
20-15 Outsourced Serv & Labor	0	65	0	0	0	0
20-22 Assessments and Fees	5,170	5,791	5,470	5,470	5,470	5,470
Total Prof and Tech Services	196,788	161,547	159,470	177,080	177,080	177,080
Property Services						
21-06 Telephone/Cell Phone	766	329	1,000	1,000	1,000	1,000
21-21 Equipment R and M	1,895	444	2,985	2,985	2,985	2,985
21-40 Equipment Rent/Lease	17,454	16,174	19,600	18,950	18,950	18,950
Total Property Services	20,115	16,947	23,585	22,935	22,935	22,935
Other Services						
22-02 Photographic/Art	0	118	0	0	0	0
22-04 Printing	4,701	1,983	2,693	2,700	2,700	2,700
22-06 Records Mgt/Microfilming	1,363	1,594	1,500	1,500	1,500	1,500
22-08 Advertising	4,574	2,405	3,200	3,200	3,200	3,200
22-12 Dues and Memberships	2,344	2,086	2,625	2,965	2,965	2,965
22-14 Training and Education	6,055	5,621	7,095	8,015	8,015	8,015
22-24 Meals	911	1,003	960	1,564	1,564	1,564
22-25 Mileage	370	499	605	725	725	725

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
Finance and Mgmt Svcs Department						
22-26 Promo/Public Relations	14,247	14,414	14,875	14,875	14,875	14,875
22-27 Lodging	1,162	1,263	4,325	4,195	4,195	4,195
22-29 Airfare	691	596	640	640	640	640
22-32 Fines/Interest/Penalties	0	50	0	0	0	0
Total Other Services	36,418	31,632	38,518	40,379	40,379	40,379
Supplies						
23-01 Office Supplies	3,259	4,015	3,000	4,325	4,325	4,325
23-02 Copier/Printer/Fax Supp	9,931	9,236	20,900	13,200	13,200	13,200
23-03 Paper	21,497	19,138	27,850	23,150	23,150	23,150
23-14 Minor Equip and Tools	619	1,174	1,750	1,700	1,700	1,700
23-20 Operating/Tech/Scientific	4	113	0	150	150	150
23-60 Books and Publications	2,946	3,114	3,070	2,920	2,920	2,920
23-61 Post/Pack/Del/Courier	67,000	85,310	93,421	93,451	93,451	93,451
23-62 Employee Service Awards	392	554	685	800	800	800
23-63 Comp Sftwre/Minor Hdwre	111	336	2,400	2,100	2,100	2,100
Total Supplies	105,759	122,990	153,076	141,796	141,796	141,796
Internal Service Charge						
29-05 Civic Center Debt	63,317	57,051	0	0	0	0
29-08 Equipment Replacement	5,445	0	0	6,008	6,008	6,008
29-11 Computer Replacement Chg	10,617	11,408	11,247	0	0	0
Total Internal Service Charge	79,379	68,459	11,247	6,008	6,008	6,008
Total Requirements	1,994,193	1,621,659	1,601,979	1,679,883	1,679,883	1,679,883

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
Human Resources Div.	0	411,700	442,648	641,923	641,923	641,923
Neighborhoods&Comm Engage Div.	0	543,170	584,069	554,256	554,256	554,256
Mediation Services Div.	0	88,216	92,863	99,205	99,205	99,205
Budget & Financial Plan Div.	0	891,532	1,051,900	1,135,812	1,135,812	1,135,812
Communications Div.	0	650,297	712,053	766,189	766,189	771,610
Support Services Div.	0	200,984	101,193	95,833	95,833	95,833
City-wide Services Dept. Total	0	2,785,899	2,984,726	3,293,218	3,293,218	3,298,639

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Personnel Services	0	2,417,228	2,566,210	2,852,488	2,852,488	2,852,488
Materials & Services	0	368,671	418,516	440,730	440,730	446,151
City-wide Services Dept. Total	0	2,785,899	2,984,726	3,293,218	3,293,218	3,298,639

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
City-wide Services Department						
Personnel Services						
10-01 Full-Time Employees	0	1,604,297	1,683,708	1,839,648	1,839,648	1,839,648
10-02 Part-Time Employees	0	0	0	21,440	21,440	21,440
10-03 Overtime	0	3,300	6,200	7,200	7,200	7,200
10-04 Limited Term	0	9,692	52,704	13,572	13,572	13,572
10-05 Temp/Seasonal	0	1,961	0	0	0	0
10-12 Certificate Pay	0	147	0	0	0	0
10-32 Working Out of Class Pay	0	84	0	0	0	0
10-46 Premium Pay	0	1,504	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	0	39,139	0	0	0	0
Total Personnel Services	0	1,660,124	1,744,112	1,883,360	1,883,360	1,883,360
Employee Benefits						
11-01 FICA	0	121,617	131,652	141,533	141,533	141,533
11-02 Tri-Met Payroll Tax	0	11,169	12,051	13,136	13,136	13,136
11-09 PERS - Pension Bond Pymt	0	63,549	60,765	64,122	64,122	64,122
11-10 PERS-ER	0	111,519	123,248	184,116	184,116	184,116
11-11 PERS-EE	0	94,998	104,646	112,282	112,282	112,282
11-20 Health Insurance	0	266,960	303,716	360,482	360,482	360,482
11-21 Dental Insurance	0	33,877	41,095	45,418	45,418	45,418
11-22 Life Insurance	0	2,446	2,639	2,883	2,883	2,883
11-27 Workers' Comp	0	23,919	12,461	13,640	13,640	13,640
11-30 Long Term Disability	0	4,707	5,168	5,403	5,403	5,403
11-31 FSA-Admin Fee	0	417	420	462	462	462
11-35 HRA/VEBA	0	21,926	24,237	25,651	25,651	25,651
Total Employee Benefits	0	757,104	822,098	969,128	969,128	969,128
Prof and Tech Services						
20-06 Professional Services	0	11,940	60,000	60,000	60,000	60,000
20-08 Med and Psych Costs	0	23,914	20,050	33,810	33,810	33,810
20-15 Outsourced Serv & Labor	0	11,449	6,400	13,400	13,400	13,400
20-20 Permits and Licenses	0	0	200	200	200	200
Total Prof and Tech Services	0	47,303	86,650	107,410	107,410	107,410
Property Services						
21-06 Telephone/Cell Phone	0	9,559	12,200	12,950	12,950	12,950
21-21 Equipment R and M	0	502	500	500	500	500
21-23 Com Systems R and M	0	1,514	4,361	4,361	4,361	4,361
21-40 Equipment Rent/Lease	0	2,166	4,160	9,160	9,160	9,160
Total Property Services	0	13,741	21,221	26,971	26,971	26,971
Other Services						
22-02 Photographic/Art	0	218	3,500	3,500	3,500	3,500
22-04 Printing	0	18,614	43,124	41,474	41,474	41,474
22-08 Advertising	0	6,737	14,600	14,100	14,100	14,100
22-12 Dues and Memberships	0	5,910	6,866	4,734	4,734	4,734
22-14 Training and Education	0	10,558	22,550	23,900	23,900	23,900
22-16 Community Outreach	0	12,460	16,000	16,000	16,000	16,000
22-20 City Wide Training	0	15,154	30,000	30,000	30,000	30,000
22-24 Meals	0	6,495	6,933	7,355	7,355	7,355

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
City-wide Services Department						
22-25 Mileage	0	327	1,875	1,080	1,080	1,080
22-26 Promo/Public Relations	0	16,426	19,490	19,490	19,490	19,490
22-27 Lodging	0	2,586	800	2,100	2,100	2,100
22-28 Recruitment Expenses	0	5,692	0	2,950	2,950	2,950
22-29 Airfare	0	1,201	1,200	1,000	1,000	1,000
22-31 Rental Cars	0	241	0	0	0	0
22-34 Contributions/City Match	0	8,446	12,500	12,500	12,500	12,500
22-51 East Metro Arts and Cultu	0	1	0	0	0	0
22-52 Committee Expenses	0	387	1,500	1,500	1,500	1,500
Total Other Services	0	111,453	180,938	181,683	181,683	181,683
Supplies						
23-01 Office Supplies	0	1,072	4,270	4,270	4,270	4,270
23-02 Copier/Printer/Fax Supp	0	2,784	5,000	5,000	5,000	5,000
23-03 Paper	0	59	1,100	1,100	1,100	1,100
23-10 Gas, Oil, Lube	0	17	0	0	0	0
23-14 Minor Equip and Tools	0	24,730	18,300	17,300	17,300	22,721
23-26 Uniforms	0	0	500	500	500	500
23-41 Signs	0	0	600	700	700	700
23-60 Books and Publications	0	2,386	4,100	4,325	4,325	4,325
23-61 Post/Pack/Del/Courier	0	43,056	59,850	64,300	64,300	64,300
23-62 Employee Service Awards	0	401	320	400	400	400
23-63 Comp Sftwre/Minor Hdwre	0	5,327	4,700	5,700	5,700	5,700
23-64 Employee Recognition Prog	0	2,826	3,000	3,000	3,000	3,000
Total Supplies	0	82,658	101,740	106,595	106,595	112,016
Internal Service Charge						
29-05 Civic Center Debt	0	91,185	0	0	0	0
29-08 Equipment Replacement	0	3,928	3,910	1,684	1,684	1,684
29-11 Computer Replacement Chg	0	18,403	24,057	16,387	16,387	16,387
Total Internal Service Charge	0	113,516	27,967	18,071	18,071	18,071
Total Requirements	0	2,785,899	2,984,726	3,293,218	3,293,218	3,298,639

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 16 Office of City Auditor Department						
Requirements by Division						
City Auditor Division Div.	121,839	114,126	0	0	0	0
Support Services Div.	8,282	8,355	0	0	0	0
Office of City Auditor Dept. Total	130,121	122,481	0	0	0	0

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 740 Administrative Services Fund						
Dept: 16 Office of City Auditor Department						
Requirements by Category						
Personnel Services	121,794	114,479	0	0	0	0
Materials & Services	8,327	8,002	0	0	0	0
Office of City Auditor Dept. Total	130,121	122,481	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Administrative Services Fund						
Office of City Auditor Department						
Personnel Services						
10-01 Full-Time Employees	88,656	79,702	0	0	0	0
Total Personnel Services	88,656	79,702	0	0	0	0
Employee Benefits						
11-01 FICA	7,296	6,482	0	0	0	0
11-02 Tri-Met Payroll Tax	661	586	0	0	0	0
11-09 PERS - Pension Bond Pymt	3,082	3,166	0	0	0	0
11-10 PERS-ER	810	2,683	0	0	0	0
11-11 PERS-EE	5,715	4,825	0	0	0	0
11-20 Health Insurance	11,232	12,691	0	0	0	0
11-21 Dental Insurance	1,253	1,727	0	0	0	0
11-22 Life Insurance	208	114	0	0	0	0
11-27 Workers' Comp	1,230	1,194	0	0	0	0
11-30 Long Term Disability	398	212	0	0	0	0
11-35 HRA/VEBA	1,253	1,097	0	0	0	0
Total Employee Benefits	33,138	34,777	0	0	0	0
Property Services						
21-06 Telephone/Cell Phone	618	499	0	0	0	0
Total Property Services	618	499	0	0	0	0
Other Services						
22-12 Dues and Memberships	1,349	1,319	0	0	0	0
22-14 Training and Education	1,194	1,148	0	0	0	0
22-24 Meals	51	55	0	0	0	0
22-25 Mileage	3	43	0	0	0	0
22-27 Lodging	322	486	0	0	0	0
22-29 Airfare	350	242	0	0	0	0
Total Other Services	3,269	3,293	0	0	0	0
Supplies						
23-02 Copier/Printer/Fax Supp	123	75	0	0	0	0
23-14 Minor Equip and Tools	0	15	0	0	0	0
23-60 Books and Publications	347	125	0	0	0	0
Total Supplies	470	215	0	0	0	0
Internal Service Charge						
29-05 Civic Center Debt	3,460	3,500	0	0	0	0
29-11 Computer Replacement Chg	510	495	0	0	0	0
Total Internal Service Charge	3,970	3,995	0	0	0	0
Total Requirements	130,121	122,481	0	0	0	0

SPECIAL REVENUE & NON-OPERATING FUNDS

SPECIAL REVENUE & NON-OPERATING FUNDS OVERVIEW

Special Revenue Funds & Non-Operating Funds - Revenues and Expenditures

Special revenue funds account for revenues that are legally restricted to expenditures for specific purposes. Non-operating funds account for the proceeds of a specific revenue source but which do not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

Special Revenue Funds

- *System Development Charges Fund* – Accounts for revenue from system development charges earmarked for specific capital expansion projects. System development charges (SDCs) are charged to new land developments for capacity impacts that will be addressed by the Water Construction Fund, Storm Water Construction Fund, Wastewater Construction Fund, Parks CIP Fund and Transportation Construction Fund. Each type of activity has a specific SDC charge. The revenue remains in separate accounts in the System Development Charges Fund until appropriate expenditures are made. SDC funded projects are identified in advance.

- *Grants Fund* – Accounts for federal, state, and local grants designated for a specific purpose, activity, or facility. This fund receives all grants that are then transferred on a reimbursement basis to the operating or capital fund for the grant-related expenditure.

- *Dedicated Stimulus Fund* – The fund is used for grants designated part of the federal stimulus program. The American Recovery & Reinvestment Act of 2009 (ARRA) was created for job preservation and creation, infrastructure investment, energy efficiency, and local fiscal stabilization. In FY 2013/14 this fund included the Community Oriented Policing Services (COPS) grant.

- *Dedicated Revenue Fund* – The fund is used for programs that rely on specially dedicated revenue sources. This fund includes the CDBG and HOME programs and the Solid Waste/Recycling Program.

- *Designated Purpose Fund* – Accounts for monies donated to the City to support specific activities. Also, this fund is where some grant-funded expenditures are budgeted. Resources include transfers from the Grants Fund, intergovernmental revenue, and donations from corporations and individuals.

Debt Service Funds

The debt service funds account for the revenues applied to payment of principal and interest on long-term debt, accounted for in the following debt service funds:

- *General Government Debt Fund* – This fund accounts for debt service payments on obligations of governmental funds. Requirements consist of debt service payments. Beginning in fiscal year 2011/12, this fund includes payments on a line of credit related to transportation capital projects, to be repaid by system development charges. In FY 2013/14 a proposed debt issuance related to Fire Engines, Streetlights, the refinancing of the Special Public Works Loan and the remainder of the General Fund's portion of the City Hall debt are reflected in this budget.

- *City Backed Urban Renewal Debt Service Fund* – This fund was created to account for debt service on interim funding loaned to the Rockwood/West Gresham Urban Renewal Area.

Accounts for debt service on interim financing; the resources are payments from the Rockwood/West Gresham Urban Renewal District. URA issued installment debt for the first time in fiscal year 2010/11. The first debt service payment was due in fiscal year 2011/12. The increase in the payments on the line of credit reflects the continued capital program expenditures.

- *Pension Bond Debt Service Fund* – This fund accounts for debt service on Pension Bonds issued as a means of financing the unfunded actuarial liability with the Oregon Public Employees Retirement System.
- *Water Debt Service Fund* – The fund accounts for reserves and principal and interest payments. Transfers from the Water Fund provide revenue for this fund. Requirements consist of debt service payments.
- *Stormwater Debt Service Fund* – The fund accounts for reserves and the payment of principal and interest. Transfers from the Stormwater Fund provide revenue for this fund. Requirements consist of debt service payments.
- *Wastewater Debt Service Fund* – This fund accounts for reserves and principal and interest payments. Transfers from the Wastewater Fund provide revenue for this fund. Requirements consist of debt service payments. In FY 2013/14 this funds reflects the proposed refinancing of several existing wastewater loans.

Special Revenue and Non-Operating Funds Issues and Changes

Five funds that are now closed are included in this section for historical purposes:

- General Obligation Bond Debt Fund
- Springwater Debt Service Fund
- LID Debt Service Fund
- City Hall Debt Service Fund – Closure reflects the full repayment of the Full Faith and Credit Obligations for City Hall in FY 2012/13
- Downtown Economic Improvement District Fund– Closure reflects the non-renewal of the economic improvement district in December 2011

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
230 System Development Charge Fund						
Charges for Services	2,069,742	1,381,949	1,241,000	1,273,000	1,273,000	1,273,000
Interest Income	224,420	134,001	179,000	270,000	270,000	270,000
Miscellaneous Income	37,375	24,050	0	20,000	20,000	20,000
Other Resources/ Loan Pro	0	0	0	238,000	238,000	238,000
Beginning Balance	17,257,740	14,911,333	10,451,000	9,713,000	9,713,000	9,713,000
Total System Development Charge Fun	19,589,277	16,451,333	11,871,000	11,514,000	11,514,000	11,514,000

Requirements						
Interfund Transfers	4,677,944	3,935,717	4,963,100	9,527,920	9,527,920	9,527,920
Unappropriated	14,911,333	12,515,616	6,907,900	1,986,080	1,986,080	1,986,080
Total	19,589,277	16,451,333	11,871,000	11,514,000	11,514,000	11,514,000
Total System Development Charge Fund	19,589,277	16,451,333	11,871,000	11,514,000	11,514,000	11,514,000

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
250 Grants Fund						
Intergovernmental Revenue	5,426,017	3,675,723	14,365,729	12,137,228	12,137,228	12,145,828
Miscellaneous Income	19,677	9,961	0	0	0	0
Total Grants Fund	5,445,694	3,685,684	14,365,729	12,137,228	12,137,228	12,145,828

Requirements						
Interfund Transfers	5,445,694	3,685,684	14,365,729	12,137,228	12,137,228	12,145,828
Total	5,445,694	3,685,684	14,365,729	12,137,228	12,137,228	12,145,828
Total Grants Fund	5,445,694	3,685,684	14,365,729	12,137,228	12,137,228	12,145,828

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
255 Dedicated Stimulus Fund						
Intergovernmental Revenue	4,191,340	1,293,804	834,875	34,132	34,132	34,132
Interfund Transfers	0	0	201,000	402,000	402,000	402,000
Total Dedicated Stimulus Fund	4,191,340	1,293,804	1,035,875	436,132	436,132	436,132
Requirements						
Police	566,425	633,093	618,885	436,132	436,132	436,132
Urban Design & Planning	77,606	31,916	0	0	0	0
Environmental Services	241,715	570,799	416,990	0	0	0
Total	885,746	1,235,808	1,035,875	436,132	436,132	436,132
Interfund Transfers	3,305,594	57,996	0	0	0	0
Total	3,305,594	57,996	0	0	0	0
Total Dedicated Stimulus Fund	4,191,340	1,293,804	1,035,875	436,132	436,132	436,132

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 21 Police Department						
Requirements by Division						
JAG - Byrne Formula Div.	128,430	118,730	64,124	0	0	0
COPS Hiring Recovery Prog Div.	402,657	514,363	554,761	436,132	436,132	436,132
STOP VAWA Program Div.	35,338	0	0	0	0	0
Police Dept. Total	566,425	633,093	618,885	436,132	436,132	436,132

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	472,597	599,157	618,885	436,132	436,132	436,132
Materials & Services	57,428	33,936	0	0	0	0
Capital Outlay	36,400	0	0	0	0	0
Police Dept. Total	566,425	633,093	618,885	436,132	436,132	436,132

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Stimulus Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	282,044	338,695	361,399	277,260	277,260	277,260
10-03 Overtime	48,059	60,077	50,000	0	0	0
10-12 Certificate Pay	825	3,313	12,062	8,573	8,573	8,573
10-46 Premium Pay	412	12	0	1,810	1,810	1,810
Total Personnel Services	331,340	402,097	423,461	287,643	287,643	287,643
Employee Benefits						
11-01 FICA	25,251	30,471	31,965	21,775	21,775	21,775
11-02 Tri-Met Payroll Tax	0	0	2,564	2,019	2,019	2,019
11-10 PERS-ER	8,546	25,277	27,637	25,169	25,169	25,169
11-11 PERS-EE	13,934	24,142	25,407	17,259	17,259	17,259
11-20 Health Insurance	70,444	90,336	91,173	69,528	69,528	69,528
11-21 Dental Insurance	7,705	10,439	11,230	8,555	8,555	8,555
11-22 Life Insurance	582	531	563	433	433	433
11-30 Long Term Disability	0	0	1,048	804	804	804
11-31 FSA-Admin Fee	36	119	126	71	71	71
11-35 HRA/VEBA	2,766	3,425	3,711	2,876	2,876	2,876
11-88 Comp Earned Acct	11,993	12,320	0	0	0	0
Total Employee Benefits	141,257	197,060	195,424	148,489	148,489	148,489
Other Services						
22-06 Records Mgt/Microfilming	9,580	15,530	0	0	0	0
22-14 Training and Education	2,025	0	0	0	0	0
22-24 Meals	589	0	0	0	0	0
22-25 Mileage	15	0	0	0	0	0
22-27 Lodging	1,942	0	0	0	0	0
22-29 Airfare	1,238	0	0	0	0	0
Total Other Services	15,389	15,530	0	0	0	0
Supplies						
23-13 Veh Repairs/Minor Equip	1,235	0	0	0	0	0
23-14 Minor Equip and Tools	33,509	1,114	0	0	0	0
23-21 Amm/Supplies and Related	2,891	5,032	0	0	0	0
23-26 Uniforms	0	10,596	0	0	0	0
23-63 Comp Sftwre/Minor Hdwre	4,404	1,664	0	0	0	0
Total Supplies	42,039	18,406	0	0	0	0
Capital Outlay						
30-08 Equipment	14,400	0	0	0	0	0
30-12 Hardware and Software	22,000	0	0	0	0	0
Total Capital Outlay	36,400	0	0	0	0	0
Total Requirements	566,425	633,093	618,885	436,132	436,132	436,132

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
CPPW Grant Program Div.	77,606	31,916	0	0	0	0
Urban Design & Planning Dept. Total	77,606	31,916	0	0	0	0

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Personnel Services	36,312	19,112	0	0	0	0
Materials & Services	41,294	12,804	0	0	0	0
Urban Design & Planning Dept. Total	77,606	31,916	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Stimulus Fund						
Urban Design & Planning Department						
Personnel Services						
10-01 Full-Time Employees	23,495	12,600	0	0	0	0
10-03 Overtime	0	94	0	0	0	0
10-04 Limited Term	837	0	0	0	0	0
10-30 Acting In Capacity	360	0	0	0	0	0
Total Personnel Services	24,692	12,694	0	0	0	0
Employee Benefits						
11-01 FICA	1,821	945	0	0	0	0
11-02 Tri-Met Payroll Tax	173	87	0	0	0	0
11-10 PERS-ER	1,024	1,122	0	0	0	0
11-11 PERS-EE	1,466	762	0	0	0	0
11-20 Health Insurance	5,786	2,833	0	0	0	0
11-21 Dental Insurance	766	380	0	0	0	0
11-22 Life Insurance	40	14	0	0	0	0
11-30 Long Term Disability	100	40	0	0	0	0
11-31 FSA-Admin Fee	13	7	0	0	0	0
11-35 HRA/VEBA	431	228	0	0	0	0
Total Employee Benefits	11,620	6,418	0	0	0	0
Prof and Tech Services						
20-15 Outsourced Serv & Labor	17,000	0	0	0	0	0
Total Prof and Tech Services	17,000	0	0	0	0	0
Other Services						
22-04 Printing	486	0	0	0	0	0
22-16 Community Outreach	245	1,544	0	0	0	0
22-24 Meals	0	28	0	0	0	0
22-26 Promo/Public Relations	589	681	0	0	0	0
Total Other Services	1,320	2,253	0	0	0	0
Internal Service Charge						
29-16 Internal Prof Svcs	22,974	10,551	0	0	0	0
Total Internal Service Charge	22,974	10,551	0	0	0	0
Total Requirements	77,606	31,916	0	0	0	0

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Energy Efficiency Conserv Div.	241,715	570,799	416,990	0	0	0
Environmental Services Dept. Total	241,715	570,799	416,990	0	0	0

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 255 Dedicated Stimulus Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	22,991	93,313	15,073	0	0	0
Materials & Services	218,724	15,368	49,917	0	0	0
Capital Outlay	0	462,118	352,000	0	0	0
Environmental Services Dept. Total	241,715	570,799	416,990	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Stimulus Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	1,050	28,895	0	0	0	0
10-03 Overtime	145	0	0	0	0	0
10-04 Limited Term	16,967	47,921	11,639	0	0	0
Total Personnel Services	18,162	76,816	11,639	0	0	0
Employee Benefits						
11-01 FICA	1,379	4,254	890	0	0	0
11-02 Tri-Met Payroll Tax	129	389	80	0	0	0
11-10 PERS-ER	134	1,499	406	0	0	0
11-11 PERS-EE	187	2,576	698	0	0	0
11-20 Health Insurance	2,303	6,021	1,019	0	0	0
11-21 Dental Insurance	301	675	119	0	0	0
11-22 Life Insurance	36	78	13	0	0	0
11-30 Long Term Disability	74	163	34	0	0	0
11-35 HRA/VEBA	286	842	175	0	0	0
Total Employee Benefits	4,829	16,497	3,434	0	0	0
Prof and Tech Services						
20-15 Outsourced Serv & Labor	199,997	511	0	0	0	0
20-22 Assessments and Fees	0	621	0	0	0	0
Total Prof and Tech Services	199,997	1,132	0	0	0	0
Property Services						
21-20 Building R and M	16,587	4,913	0	0	0	0
Total Property Services	16,587	4,913	0	0	0	0
Other Services						
22-02 Photographic/Art	0	0	2,000	0	0	0
22-04 Printing	43	5,627	7,000	0	0	0
22-08 Advertising	312	2,699	5,500	0	0	0
22-14 Training and Education	1,785	554	1,500	0	0	0
22-16 Community Outreach	0	0	26,917	0	0	0
Total Other Services	2,140	8,880	42,917	0	0	0
Supplies						
23-20 Operating/Tech/Scientific	0	0	2,000	0	0	0
23-61 Post/Pack/Del/Courier	0	443	4,000	0	0	0
23-63 Comp Sftwre/Minor Hdwre	0	0	1,000	0	0	0
Total Supplies	0	443	7,000	0	0	0
Capital Outlay						
30-08 Equipment	0	462,118	352,000	0	0	0
Total Capital Outlay	0	462,118	352,000	0	0	0
Total Requirements	241,715	570,799	416,990	0	0	0

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
270 Dedicated Revenue Fund						
Charges for Services	473,778	488,936	529,000	556,000	556,000	556,000
Miscellaneous Income	7,547	1,522	0	0	0	0
Interfund Transfers	2,672,274	1,620,583	3,118,564	2,066,460	2,066,460	2,005,560
Beginning Balance	389,238	452,031	366,128	214,905	214,905	214,905
Total Dedicated Revenue Fund	3,542,837	2,563,072	4,013,692	2,837,365	2,837,365	2,776,465
Requirements						
Urban Design & Planning	2,442,990	1,462,587	2,930,715	0	0	0
Community Development	0	0	0	1,899,711	1,899,711	1,826,111
Environmental Services	647,816	719,097	778,080	783,272	783,272	783,272
Total	3,090,806	2,181,684	3,708,795	2,682,983	2,682,983	2,609,383
Interfund Transfers	0	0	139,251	0	0	0
Contingency	0	0	70,000	78,000	78,000	90,700
Unappropriated	452,031	381,388	95,646	76,382	76,382	76,382
Total	452,031	381,388	304,897	154,382	154,382	167,082
Total Dedicated Revenue Fund	3,542,837	2,563,072	4,013,692	2,837,365	2,837,365	2,776,465

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Support Services Div.	0	0	0	86,325	86,325	86,325
CDBG/HOME Projects Div.	0	0	0	1,682,374	1,682,374	1,608,774
Community Revitalization Div.	0	0	0	131,012	131,012	131,012
Community Development Dept. Total	0	0	0	1,899,711	1,899,711	1,826,111

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Personnel Services	0	0	0	102,491	102,491	102,491
Materials & Services	0	0	0	1,797,220	1,797,220	1,723,620
Community Development Dept. Total	0	0	0	1,899,711	1,899,711	1,826,111

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Revenue Fund						
Community Development Department						
Personnel Services						
10-01 Full-Time Employees	0	0	0	60,164	60,164	60,164
Total Personnel Services	0	0	0	60,164	60,164	60,164
Employee Benefits						
11-01 FICA	0	0	0	4,603	4,603	4,603
11-02 Tri-Met Payroll Tax	0	0	0	422	422	422
11-09 PERS - Pension Bond Pymt	0	0	0	5,619	5,619	5,619
11-10 PERS-ER	0	0	0	3,622	3,622	3,622
11-11 PERS-EE	0	0	0	3,610	3,610	3,610
11-20 Health Insurance	0	0	0	18,174	18,174	18,174
11-21 Dental Insurance	0	0	0	2,612	2,612	2,612
11-22 Life Insurance	0	0	0	78	78	78
11-27 Workers' Comp	0	0	0	2,210	2,210	2,210
11-30 Long Term Disability	0	0	0	174	174	174
11-35 HRA/VEBA	0	0	0	1,203	1,203	1,203
Total Employee Benefits	0	0	0	42,327	42,327	42,327
Prof and Tech Services						
20-06 Professional Services	0	0	0	10,000	10,000	10,000
20-30 CDBG Home Expenditures	0	0	0	1,682,374	1,682,374	1,608,774
Total Prof and Tech Services	0	0	0	1,692,374	1,692,374	1,618,774
Property Services						
21-06 Telephone/Cell Phone	0	0	0	100	100	100
21-40 Equipment Rent/Lease	0	0	0	500	500	500
Total Property Services	0	0	0	600	600	600
Other Services						
22-04 Printing	0	0	0	100	100	100
22-08 Advertising	0	0	0	900	900	900
22-12 Dues and Memberships	0	0	0	2,200	2,200	2,200
22-14 Training and Education	0	0	0	1,000	1,000	1,000
22-24 Meals	0	0	0	500	500	500
22-25 Mileage	0	0	0	150	150	150
22-26 Promo/Public Relations	0	0	0	500	500	500
22-27 Lodging	0	0	0	600	600	600
22-29 Airfare	0	0	0	500	500	500
Total Other Services	0	0	0	6,450	6,450	6,450
Supplies						
23-01 Office Supplies	0	0	0	100	100	100
23-14 Minor Equip and Tools	0	0	0	200	200	200
23-60 Books and Publications	0	0	0	300	300	300
23-61 Post/Pack/Del/Courier	0	0	0	100	100	100
23-63 Comp Sftwre/Minor Hdwre	0	0	0	100	100	100
Total Supplies	0	0	0	800	800	800

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Revenue Fund						
Community Development Department						
Other Operating Objects						
24-11 Interest Expense	0	0	0	10,000	10,000	10,000
Total Other Operating Objects	0	0	0	10,000	10,000	10,000
Internal Service Charge						
29-04 Property Management	0	0	0	8,199	8,199	8,199
29-11 Computer Replacement Chg	0	0	0	1,092	1,092	1,092
29-12 Information Services	0	0	0	9,023	9,023	9,023
29-16 Internal Prof Svcs	0	0	0	8,500	8,500	8,500
29-19 Code Enforcement Charge	0	0	0	2,799	2,799	2,799
29-20 Economic Development Chg	0	0	0	2,221	2,221	2,221
29-21 Liability Mgmnt Charge	0	0	0	2,419	2,419	2,419
29-22 Legal	0	0	0	32,634	32,634	32,634
29-24 City Administration	0	0	0	5,159	5,159	5,159
29-25 Financial Services	0	0	0	4,386	4,386	4,386
29-27 General Support Services	0	0	0	2,029	2,029	2,029
29-29 City-Wide Services	0	0	0	8,535	8,535	8,535
Total Internal Service Charge	0	0	0	86,996	86,996	86,996
Total Requirements	0	0	0	1,899,711	1,899,711	1,826,111

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Support Services Div.	127,526	133,873	142,048	156,698	156,698	156,698
Recycle at Work Program Div.	139,469	143,935	148,724	163,583	163,583	163,583
Dedicated Solid Waste Prg Div.	380,821	441,289	487,308	462,991	462,991	462,991
Environmental Services Dept. Total	647,816	719,097	778,080	783,272	783,272	783,272

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Personnel Services	456,031	511,146	535,639	562,097	562,097	562,097
Materials & Services	191,785	207,951	242,441	221,175	221,175	221,175
Environmental Services Dept. Total	647,816	719,097	778,080	783,272	783,272	783,272

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Revenue Fund						
Environmental Services Department						
Personnel Services						
10-01 Full-Time Employees	198,048	195,841	185,712	203,372	203,372	203,372
10-02 Part-Time Employees	109,850	125,117	136,047	133,561	133,561	133,561
10-03 Overtime	355	292	0	0	0	0
10-04 Limited Term	1,646	16,896	21,613	10,721	10,721	10,721
10-05 Temp/Seasonal	0	3,110	0	0	0	0
10-30 Acting In Capacity	360	447	300	300	300	300
10-32 Working Out of Class Pay	9	0	0	0	0	0
10-46 Premium Pay	1,506	1,500	1,500	1,500	1,500	1,500
10-61 Accrued Compensated Absen	0	5,566	0	0	0	0
Total Personnel Services	311,774	348,769	345,172	349,454	349,454	349,454
Employee Benefits						
11-01 FICA	22,684	25,209	25,337	26,452	26,452	26,452
11-02 Tri-Met Payroll Tax	2,147	2,379	2,385	2,453	2,453	2,453
11-09 PERS - Pension Bond Pymt	9,779	10,132	11,384	12,683	12,683	12,683
11-10 PERS-ER	8,194	20,573	20,961	31,231	31,231	31,231
11-11 PERS-EE	18,451	20,332	20,711	20,967	20,967	20,967
11-20 Health Insurance	63,368	65,459	87,412	95,303	95,303	95,303
11-21 Dental Insurance	6,826	7,055	10,180	11,128	11,128	11,128
11-22 Life Insurance	703	544	549	539	539	539
11-27 Workers' Comp	4,261	4,191	4,473	4,990	4,990	4,990
11-30 Long Term Disability	1,284	968	995	1,008	1,008	1,008
11-31 FSA-Admin Fee	44	47	48	13	13	13
11-35 HRA/VEBA	6,516	5,488	6,032	5,876	5,876	5,876
Total Employee Benefits	144,257	162,377	190,467	212,643	212,643	212,643
Prof and Tech Services						
20-06 Professional Services	14,387	19,621	25,000	25,000	25,000	25,000
20-15 Outsourced Serv & Labor	13,873	1,030	38,000	2,000	2,000	2,000
Total Prof and Tech Services	28,260	20,651	63,000	27,000	27,000	27,000
Property Services						
21-06 Telephone/Cell Phone	1,069	2,147	1,000	1,000	1,000	1,000
21-23 Com Systems R and M	553	0	0	0	0	0
Total Property Services	1,622	2,147	1,000	1,000	1,000	1,000
Other Services						
22-02 Photographic/Art	0	29	150	300	300	300
22-04 Printing	13,435	17,396	18,000	18,000	18,000	18,000
22-08 Advertising	4,455	2,155	3,600	3,200	3,200	3,200
22-12 Dues and Memberships	215	215	950	950	950	950
22-14 Training and Education	3,012	2,873	4,500	6,000	6,000	6,000
22-16 Community Outreach	5,312	3,594	1,250	5,750	5,750	5,750
22-24 Meals	456	926	650	650	650	650
22-25 Mileage	1,683	415	500	250	250	250
22-26 Promo/Public Relations	460	180	0	0	0	0
22-27 Lodging	926	861	0	0	0	0
22-31 Rental Cars	283	0	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Revenue Fund						
Environmental Services Department						
22-34 Contributions/City Match	2,250	2,669	2,600	3,000	3,000	3,000
Total Other Services	32,487	31,313	32,200	38,100	38,100	38,100
Supplies						
23-01 Office Supplies	448	33	300	300	300	300
23-14 Minor Equip and Tools	2,977	20,015	6,500	2,500	2,500	2,500
23-20 Operating/Tech/Scientific	2,773	1,033	2,500	2,500	2,500	2,500
23-25 Other Operating	214	0	0	0	0	0
23-60 Books and Publications	88	193	200	200	200	200
23-61 Post/Pack/Del/Courier	8,588	12,145	9,300	9,300	9,300	9,300
23-63 Comp Sftwre/Minor Hdwre	842	871	1,250	1,250	1,250	1,250
Total Supplies	15,930	34,290	20,050	16,050	16,050	16,050
Internal Service Charge						
29-04 Property Management	10,035	12,305	13,134	17,154	17,154	17,154
29-05 Civic Center Debt	15,160	16,284	0	0	0	0
29-11 Computer Replacement Chg	3,002	3,266	4,541	4,568	4,568	4,568
29-12 Information Services	26,344	33,194	39,009	37,489	37,489	37,489
29-19 Code Enforcement Charge	3,035	3,952	5,256	6,119	6,119	6,119
29-20 Economic Development Chg	4,204	4,409	4,872	4,855	4,855	4,855
29-21 Liability Mgmnt Charge	3,864	3,511	4,262	5,046	5,046	5,046
29-22 Legal	16,105	8,448	15,117	19,837	19,837	19,837
29-24 City Administration	16,249	7,433	10,025	11,276	11,276	11,276
29-25 Financial Services	11,881	8,719	9,268	9,588	9,588	9,588
29-27 General Support Services	3,607	3,791	4,594	4,436	4,436	4,436
29-29 City-Wide Services	0	14,238	16,113	18,657	18,657	18,657
Total Internal Service Charge	113,486	119,550	126,191	139,025	139,025	139,025
Total Requirements	647,816	719,097	778,080	783,272	783,272	783,272

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Support Services Div.	34,738	52,500	71,769	0	0	0
CDBG/HOME Projects Div.	2,208,778	1,146,720	2,584,446	0	0	0
Community Revitalization Div.	199,474	263,367	274,500	0	0	0
Urban Design & Planning Dept. Total	2,442,990	1,462,587	2,930,715	0	0	0

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 270 Dedicated Revenue Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Personnel Services	155,133	220,205	231,526	0	0	0
Materials & Services	2,287,857	1,212,994	2,699,189	0	0	0
Capital Outlay	0	29,388	0	0	0	0
Urban Design & Planning Dept. Total	2,442,990	1,462,587	2,930,715	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Revenue Fund						
Urban Design & Planning Department						
Personnel Services						
10-01 Full-Time Employees	105,514	146,168	152,631	0	0	0
10-03 Overtime	215	51	0	0	0	0
10-05 Temp/Seasonal	0	443	0	0	0	0
Total Personnel Services	105,729	146,662	152,631	0	0	0
Employee Benefits						
11-01 FICA	8,069	11,154	11,512	0	0	0
11-02 Tri-Met Payroll Tax	743	1,025	1,055	0	0	0
11-09 PERS - Pension Bond Pymt	2,390	2,443	5,259	0	0	0
11-10 PERS-ER	4,587	13,032	13,492	0	0	0
11-11 PERS-EE	6,386	8,845	9,158	0	0	0
11-20 Health Insurance	21,158	28,904	28,903	0	0	0
11-21 Dental Insurance	2,409	3,698	3,919	0	0	0
11-22 Life Insurance	163	156	156	0	0	0
11-27 Workers' Comp	1,039	1,009	2,067	0	0	0
11-30 Long Term Disability	442	427	442	0	0	0
11-31 FSA-Admin Fee	0	39	42	0	0	0
11-35 HRA/VEBA	2,018	2,811	2,890	0	0	0
Total Employee Benefits	49,404	73,543	78,895	0	0	0
Prof and Tech Services						
20-06 Professional Services	39,658	11,146	10,000	0	0	0
20-30 CDBG Home Expenditures	2,026,799	1,047,441	1,984,446	0	0	0
20-34 NSP Projects	181,979	69,888	600,000	0	0	0
Total Prof and Tech Services	2,248,436	1,128,475	2,594,446	0	0	0
Property Services						
21-06 Telephone/Cell Phone	167	165	300	0	0	0
21-40 Equipment Rent/Lease	686	667	1,100	0	0	0
Total Property Services	853	832	1,400	0	0	0
Other Services						
22-04 Printing	42	0	100	0	0	0
22-08 Advertising	828	762	900	0	0	0
22-12 Dues and Memberships	2,165	2,645	2,500	0	0	0
22-14 Training and Education	150	0	750	0	0	0
22-24 Meals	453	296	500	0	0	0
22-25 Mileage	0	183	150	0	0	0
22-26 Promo/Public Relations	250	261	500	0	0	0
22-27 Lodging	240	833	600	0	0	0
22-29 Airfare	0	191	300	0	0	0
Total Other Services	4,128	5,171	6,300	0	0	0
Supplies						
23-01 Office Supplies	332	285	400	0	0	0
23-10 Gas, Oil, Lube	0	30	0	0	0	0
23-14 Minor Equip and Tools	16	0	200	0	0	0
23-60 Books and Publications	0	0	300	0	0	0
23-61 Post/Pack/Del/Courier	0	17	100	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Dedicated Revenue Fund						
Urban Design & Planning Department						
23-63 Comp Sftwre/Minor Hdwre	0	0	100	0	0	0
Total Supplies	348	332	1,100	0	0	0
Other Operating Objects						
24-11 Interest Expense	2,783	0	10,000	0	0	0
Total Other Operating Objects	2,783	0	10,000	0	0	0
Internal Service Charge						
29-04 Property Management	1,948	2,586	5,033	0	0	0
29-05 Civic Center Debt	2,930	3,432	0	0	0	0
29-11 Computer Replacement Chg	510	495	1,203	0	0	0
29-12 Information Services	6,494	4,911	9,631	0	0	0
29-16 Internal Prof Svcs	0	29,136	21,500	0	0	0
29-19 Code Enforcement Charge	756	964	2,143	0	0	0
29-20 Economic Development Chg	1,046	1,076	1,987	0	0	0
29-21 Liability Mgmnt Charge	852	798	1,680	0	0	0
29-22 Legal	8,142	26,130	26,456	0	0	0
29-24 City Administration	4,776	2,130	4,088	0	0	0
29-25 Financial Services	2,957	2,127	3,779	0	0	0
29-27 General Support Services	898	925	1,873	0	0	0
29-29 City-Wide Services	0	3,474	6,570	0	0	0
Total Internal Service Charge	31,309	78,184	85,943	0	0	0
Capital Outlay						
30-08 Equipment	0	29,388	0	0	0	0
Total Capital Outlay	0	29,388	0	0	0	0
Total Requirements	2,442,990	1,462,587	2,930,715	0	0	0

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
810 Designated Purpose Fund						
Intergovernmental Revenue	50,688	26,696	20,000	10,000	10,000	10,000
Charges for Services	0	0	16,500	61,500	61,500	61,500
Interest Income	6,087	4,804	0	0	0	0
Miscellaneous Income	86,830	162,046	184,500	206,601	206,601	206,601
Contributions and Donatio	16,210	0	0	0	0	0
Interfund Transfers	903,690	676,020	1,299,581	1,510,458	1,510,458	1,500,458
Beginning Balance	352,272	428,150	505,808	628,348	628,348	628,348
Total Designated Purpose Fund	1,415,777	1,297,716	2,026,389	2,416,907	2,416,907	2,406,907

Requirements						
Office Governance & Mgmt	8,568	6,305	12,775	17,900	17,900	17,900
City-wide Services	0	0	35,500	75,900	75,900	75,900
Police	756,848	664,667	1,371,676	1,501,334	1,501,334	1,501,334
Fire and Emergency Svcs	18,489	54,778	134,450	134,930	134,930	134,930
Urban Design & Planning	63,810	30,000	52,775	20,050	20,050	20,050
Community Development	79,682	31,450	25,000	83,000	83,000	73,000
Economic Development Srvc	0	0	264,000	409,000	409,000	409,000
Environmental Services	29,230	115	75,000	75,079	75,079	75,079
Total	956,627	787,315	1,971,176	2,317,193	2,317,193	2,307,193
Interfund Transfers	31,000	20,080	0	0	0	0
Unappropriated	428,150	490,321	55,213	99,714	99,714	99,714
Total	459,150	510,401	55,213	99,714	99,714	99,714
Total Designated Purpose Fund	1,415,777	1,297,716	2,026,389	2,416,907	2,416,907	2,406,907

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Division						
Gresham Art Committee Div.	8,168	6,305	7,000	7,000	7,000	7,000
Gresham's Centennial Div.	400	0	5,775	5,900	5,900	5,900
Community Events Div.	0	0	0	5,000	5,000	5,000
Office Governance & Mgmt Dept. Total	8,568	6,305	12,775	17,900	17,900	17,900

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 10 Office Governance & Mgmt Department						
Requirements by Category						
Materials & Services	8,568	6,305	12,775	17,900	17,900	17,900
Office Governance & Mgmt Dept. Total	8,568	6,305	12,775	17,900	17,900	17,900

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Office Governance & Mgmt Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	0	0	5,000	5,000	5,000
Total Prof and Tech Services	0	0	0	5,000	5,000	5,000
Other Services						
22-04 Printing	1,949	440	1,500	1,200	1,200	1,200
22-16 Community Outreach	1,334	2,584	1,600	1,000	1,000	1,000
22-24 Meals	2,677	2,119	1,500	1,500	1,500	1,500
22-26 Promo/Public Relations	125	0	800	1,200	1,200	1,200
22-62 Gresham 100	400	0	5,775	5,900	5,900	5,900
Total Other Services	6,485	5,143	11,175	10,800	10,800	10,800
Supplies						
23-01 Office Supplies	83	162	300	300	300	300
23-14 Minor Equip and Tools	0	0	0	800	800	800
23-61 Post/Pack/Del/Courier	2,000	1,000	1,300	1,000	1,000	1,000
Total Supplies	2,083	1,162	1,600	2,100	2,100	2,100
Total Requirements	8,568	6,305	12,775	17,900	17,900	17,900

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 19 City-wide Services Department						
Requirements by Division						
Human Resources Div.	0	0	35,500	75,900	75,900	75,900
City-wide Services Dept. Total	0	0	35,500	75,900	75,900	75,900

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 19 City-wide Services Department						
Requirements by Category						
Materials & Services	0	0	35,500	75,900	75,900	75,900
City-wide Services Dept. Total	0	0	35,500	75,900	75,900	75,900

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
City-wide Services Department						
Prof and Tech Services						
20-06 Professional Services	0	0	16,500	66,500	66,500	66,500
Total Prof and Tech Services	0	0	16,500	66,500	66,500	66,500
Other Services						
22-12 Dues and Memberships	0	0	0	600	600	600
22-14 Training and Education	0	0	19,000	1,100	1,100	1,100
22-24 Meals	0	0	0	200	200	200
22-27 Lodging	0	0	0	1,500	1,500	1,500
22-29 Airfare	0	0	0	1,000	1,000	1,000
Total Other Services	0	0	19,000	4,400	4,400	4,400
Internal Service Charge						
29-16 Internal Prof Svcs	0	0	0	5,000	5,000	5,000
Total Internal Service Charge	0	0	0	5,000	5,000	5,000
Total Requirements	0	0	35,500	75,900	75,900	75,900

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 21 Police Department						
Requirements by Division						
Police Foundation Div.	4,039	0	54,908	54,304	54,304	54,304
K-9 Program Div.	0	8,202	23,927	16,415	16,415	16,415
Police Special Invest Div.	28,201	19,786	59,531	24,643	24,643	24,643
Education Programs Div.	0	0	797	1,000	1,000	1,000
Honor Guard Trust Fund Div.	0	71	970	1,000	1,000	1,000
Bullet Proof Vest Partner Div.	4,475	8,766	10,000	18,584	18,584	18,584
Fed/State Asset Seizure Div.	0	0	81,762	115,534	115,534	115,534
State Homeland Security Div.	89,518	14,205	50,000	100,000	100,000	100,000
2007 J.A.G. Div.	11,092	0	0	0	0	0
JAG Div.	50,720	8,747	211,492	230,542	230,542	230,542
Illicit Drug Grant Div.	19,087	0	0	0	0	0
EMGET Grant Div.	549,716	568,086	588,835	669,604	669,604	669,604
2011 COPS Grant Div.	0	36,804	289,454	269,708	269,708	269,708
Police Dept. Total	756,848	664,667	1,371,676	1,501,334	1,501,334	1,501,334

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 21 Police Department						
Requirements by Category						
Personnel Services	462,711	560,990	892,020	885,617	885,617	885,617
Materials & Services	294,137	103,677	421,356	420,089	420,089	420,089
Capital Outlay	0	0	58,300	195,628	195,628	195,628
Police Dept. Total	756,848	664,667	1,371,676	1,501,334	1,501,334	1,501,334

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Police Department						
Personnel Services						
10-01 Full-Time Employees	212,814	249,245	455,725	478,812	478,812	478,812
10-03 Overtime	22,627	31,035	176,231	128,276	128,276	128,276
10-04 Limited Term	56,931	33,860	0	0	0	0
10-12 Certificate Pay	16,305	15,848	15,000	17,388	17,388	17,388
10-30 Acting In Capacity	0	15	0	0	0	0
10-46 Premium Pay	5,860	4,683	4,299	7,990	7,990	7,990
10-61 Accrued Compensated Absen	0	54,800	0	0	0	0
Total Personnel Services	314,537	389,486	651,255	632,466	632,466	632,466
Employee Benefits						
11-01 FICA	24,034	25,304	37,716	38,336	38,336	38,336
11-02 Tri-Met Payroll Tax	1,990	2,136	3,420	3,540	3,540	3,540
11-10 PERS-ER	13,097	26,134	34,471	47,275	47,275	47,275
11-11 PERS-EE	19,164	19,524	29,701	30,251	30,251	30,251
11-20 Health Insurance	66,533	67,575	112,978	112,192	112,192	112,192
11-21 Dental Insurance	8,320	8,623	15,161	14,380	14,380	14,380
11-22 Life Insurance	601	465	718	747	747	747
11-30 Long Term Disability	1,052	756	1,322	1,388	1,388	1,388
11-31 FSA-Admin Fee	3	2	0	0	0	0
11-35 HRA/VEBA	3,368	3,420	5,278	5,042	5,042	5,042
11-88 Comp Earned Acct	10,012	17,565	0	0	0	0
Total Employee Benefits	148,174	171,504	240,765	253,151	253,151	253,151
Prof and Tech Services						
20-06 Professional Services	167,569	70,411	130,000	120,000	120,000	120,000
20-26 Invest Res/Drug Seiz	1,915	0	12,000	17,000	17,000	17,000
Total Prof and Tech Services	169,484	70,411	142,000	137,000	137,000	137,000
Other Services						
22-14 Training and Education	790	900	18,000	9,471	9,471	9,471
22-21 Uniform Cleaning	0	370	0	0	0	0
22-24 Meals	821	1,047	5,797	1,500	1,500	1,500
22-25 Mileage	290	0	0	0	0	0
22-26 Promo/Public Relations	0	0	8,753	3,753	3,753	3,753
22-27 Lodging	510	4,335	2,100	1,000	1,000	1,000
22-29 Airfare	0	1,084	0	1,000	1,000	1,000
22-31 Rental Cars	0	788	0	0	0	0
22-60 Police Rewards	0	0	0	5,000	5,000	5,000
Total Other Services	2,411	8,524	34,650	21,724	21,724	21,724
Supplies						
23-13 Veh Repairs/Minor Equip	0	6,838	0	0	0	0
23-14 Minor Equip and Tools	104,209	6,282	221,009	225,366	225,366	225,366
23-23 Animal Supp/Related Exp	0	0	12,727	16,415	16,415	16,415
23-26 Uniforms	18,033	8,883	10,970	19,584	19,584	19,584
23-63 Comp Sftwre/Minor Hdwre	0	2,739	0	0	0	0
Total Supplies	122,242	24,742	244,706	261,365	261,365	261,365

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Police Department						
Capital Outlay						
30-08 Equipment	0	0	58,300	195,628	195,628	195,628
Total Capital Outlay	0	0	58,300	195,628	195,628	195,628
Total Requirements	756,848	664,667	1,371,676	1,501,334	1,501,334	1,501,334

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Division						
Fire Dept Donation Fund Div.	18,489	54,778	134,450	134,930	134,930	134,930
Fire and Emergency Svcs Dept. Total	18,489	54,778	134,450	134,930	134,930	134,930

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 22 Fire and Emergency Svcs Department						
Requirements by Category						
Materials & Services	18,489	21,035	79,650	40,210	40,210	40,210
Capital Outlay	0	33,743	54,800	94,720	94,720	94,720
Fire and Emergency Svcs Dept. Total	18,489	54,778	134,450	134,930	134,930	134,930

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Fire and Emergency Svcs Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	11,550	8,606	0	21,600	21,600	21,600
Total Prof and Tech Services	11,550	8,606	0	21,600	21,600	21,600
Property Services						
21-06 Telephone/Cell Phone	0	3,037	0	0	0	0
Total Property Services	0	3,037	0	0	0	0
Other Services						
22-26 Promo/Public Relations	5,622	5,933	350	351	351	351
Total Other Services	5,622	5,933	350	351	351	351
Supplies						
23-14 Minor Equip and Tools	0	2,000	24,000	0	0	0
23-20 Operating/Tech/Scientific	0	0	50,000	12,936	12,936	12,936
23-26 Uniforms	1,317	511	5,300	5,323	5,323	5,323
23-63 Comp Sftwre/Minor Hdwre	0	948	0	0	0	0
Total Supplies	1,317	3,459	79,300	18,259	18,259	18,259
Capital Outlay						
30-06 Buildings	0	33,743	0	0	0	0
30-08 Equipment	0	0	54,800	94,720	94,720	94,720
Total Capital Outlay	0	33,743	54,800	94,720	94,720	94,720
Total Requirements	18,489	54,778	134,450	134,930	134,930	134,930

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Division						
Park Sponsorship/Donation Div.	10,000	30,000	52,775	20,050	20,050	20,050
Brownfield Grant Div.	53,810	0	0	0	0	0
Urban Design & Planning Dept. Total	63,810	30,000	52,775	20,050	20,050	20,050

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 32 Urban Design & Planning Department						
Requirements by Category						
Materials & Services	53,810	30,000	52,775	20,050	20,050	20,050
Capital Outlay	10,000	0	0	0	0	0
Urban Design & Planning Dept. Total	63,810	30,000	52,775	20,050	20,050	20,050

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Urban Design & Planning Department						
Prof and Tech Services						
20-06 Professional Services	53,810	0	0	0	0	0
20-15 Outsourced Serv & Labor	0	30,000	30,000	0	0	0
Total Prof and Tech Services	53,810	30,000	30,000	0	0	0
Other Services						
22-26 Promo/Public Relations	0	0	5,075	150	150	150
Total Other Services	0	0	5,075	150	150	150
Supplies						
23-14 Minor Equip and Tools	0	0	17,700	19,900	19,900	19,900
Total Supplies	0	0	17,700	19,900	19,900	19,900
Capital Outlay						
30-14 Improvements	10,000	0	0	0	0	0
Total Capital Outlay	10,000	0	0	0	0	0
Total Requirements	63,810	30,000	52,775	20,050	20,050	20,050

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 34 Community Development Department						
Requirements by Division						
Code Compliance Div.	0	0	0	83,000	83,000	73,000
Small Busn Incent Program Div.	79,682	31,450	25,000	0	0	0
Community Development Dept. Total	79,682	31,450	25,000	83,000	83,000	73,000

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 34 Community Development Department						
Requirements by Category						
Materials & Services	79,682	31,450	25,000	83,000	83,000	73,000
Community Development Dept. Total	79,682	31,450	25,000	83,000	83,000	73,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Community Development Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	0	0	83,000	83,000	73,000
Total Prof and Tech Services	0	0	0	83,000	83,000	73,000
Other Services						
22-26 Promo/Public Relations	15,316	0	0	0	0	0
22-76 Downtown - SBIP	60,646	19,449	10,000	0	0	0
22-77 Civic Neighborhood - SBIP	568	4,682	10,000	0	0	0
22-78 Rockwood UR - SBIP	3,152	7,319	5,000	0	0	0
Total Other Services	79,682	31,450	25,000	0	0	0
Total Requirements	79,682	31,450	25,000	83,000	83,000	73,000

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Division						
Enterprise Zone CSF Proj Div.	0	0	264,000	409,000	409,000	409,000
Economic Development Srvc Dept. Total	0	0	264,000	409,000	409,000	409,000

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 36 Economic Development Srvc Department						
Requirements by Category						
Materials & Services	0	0	264,000	409,000	409,000	409,000
Economic Development Srvc Dept. Total	0	0	264,000	409,000	409,000	409,000

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Economic Development Srvc Department						
Prof and Tech Services						
20-06 Professional Services	0	0	264,000	409,000	409,000	409,000
Total Prof and Tech Services	0	0	264,000	409,000	409,000	409,000
Total Requirements	0	0	264,000	409,000	409,000	409,000

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 45 Environmental Services Department						
Requirements by Division						
Sports Field Fees Div.	29,230	0	50,000	50,000	50,000	50,000
Urban Tree Program Div.	0	115	25,000	25,079	25,079	25,079
Environmental Services Dept. Total	29,230	115	75,000	75,079	75,079	75,079

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 810 Designated Purpose Fund						
Dept: 45 Environmental Services Department						
Requirements by Category						
Materials & Services	29,230	115	75,000	75,079	75,079	75,079
Environmental Services Dept. Total	29,230	115	75,000	75,079	75,079	75,079

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Designated Purpose Fund						
Environmental Services Department						
Prof and Tech Services						
20-15 Outsourced Serv & Labor	0	115	25,000	25,079	25,079	25,079
Total Prof and Tech Services	0	115	25,000	25,079	25,079	25,079
Property Services						
21-25 Park R and M	29,230	0	0	50,000	50,000	50,000
Total Property Services	29,230	0	0	50,000	50,000	50,000
Supplies						
23-44 R and M Supplies	0	0	50,000	0	0	0
Total Supplies	0	0	50,000	0	0	0
Total Requirements	29,230	115	75,000	75,079	75,079	75,079

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
420 General Government Debt Fund						
Intergovernmental Revenue	14,275	14,395	14,000	12,300	12,300	12,300
Interfund Transfers	399,438	963,345	1,072,200	1,290,300	1,290,300	1,269,800
Other Resources/ Loan Pro	0	0	0	596,800	596,800	596,800
Beginning Balance	0	1	0	0	0	0
Total General Government Debt Fund	413,713	977,741	1,086,200	1,899,400	1,899,400	1,878,900

Requirements						
Debt Service	413,712	977,736	1,086,200	1,897,100	1,897,100	1,876,600
Unappropriated	1	5	0	2,300	2,300	2,300
Total	413,713	977,741	1,086,200	1,899,400	1,899,400	1,878,900
Total General Government Debt Fund	413,713	977,741	1,086,200	1,899,400	1,899,400	1,878,900

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
450 City Backed Urban Renewal Fund						
Intergovernmental Revenue	1,978,930	3,330,080	3,093,900	6,372,500	6,372,500	6,372,500
Interest Income	61,065	202	0	0	0	0
Beginning Balance	9,368,312	25,136	47,615	15,000	15,000	15,000
Total City Backed Urban Renewal Fund	11,408,307	3,355,418	3,141,515	6,387,500	6,387,500	6,387,500

Requirements						
Debt Service	11,383,171	3,330,282	3,093,805	6,372,500	6,372,500	6,372,500
Unappropriated	25,136	25,136	47,710	15,000	15,000	15,000
Total	11,408,307	3,355,418	3,141,515	6,387,500	6,387,500	6,387,500
Total City Backed Urban Renewal Fund	11,408,307	3,355,418	3,141,515	6,387,500	6,387,500	6,387,500

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
490 Pension Bond Debt Service Fund						
Internal Service Charges	1,323,812	1,384,431	1,441,332	1,504,212	1,504,212	1,504,212
Beginning Balance	0	48	0	0	0	0
Total Pension Bond Debt Service Fund	1,323,812	1,384,479	1,441,332	1,504,212	1,504,212	1,504,212

Requirements						
Debt Service	1,323,764	1,384,431	1,441,332	1,504,212	1,504,212	1,504,212
Unappropriated	48	48	0	0	0	0
Total	1,323,812	1,384,479	1,441,332	1,504,212	1,504,212	1,504,212
Total Pension Bond Debt Service Fund	1,323,812	1,384,479	1,441,332	1,504,212	1,504,212	1,504,212

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
511 Water Debt Service Fund						
Interfund Transfers	2,733,372	1,700,000	1,200,000	1,150,000	1,150,000	1,150,000
Beginning Balance	262,992	250,067	274,873	404,500	404,500	404,500
Total Water Debt Service Fund	2,996,364	1,950,067	1,474,873	1,554,500	1,554,500	1,554,500
Requirements						
Debt Service	2,746,297	1,664,329	1,194,267	1,249,450	1,249,450	1,249,450
Unappropriated	250,067	285,738	280,606	305,050	305,050	305,050
Total	2,996,364	1,950,067	1,474,873	1,554,500	1,554,500	1,554,500
Total Water Debt Service Fund	2,996,364	1,950,067	1,474,873	1,554,500	1,554,500	1,554,500

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
541 Stormwater Debt Service Fund						
Interfund Transfers	568,115	550,000	560,000	540,000	540,000	540,000
Beginning Balance	322,646	351,596	360,076	367,000	367,000	367,000
Total Stormwater Debt Service Fund	890,761	901,596	920,076	907,000	907,000	907,000
Requirements						
Debt Service	539,165	541,050	543,000	538,400	538,400	538,400
Unappropriated	351,596	360,546	377,076	368,600	368,600	368,600
Total	890,761	901,596	920,076	907,000	907,000	907,000
Total Stormwater Debt Service Fund	890,761	901,596	920,076	907,000	907,000	907,000

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
555 Wastewater Debt Service Fund						
Interest Income	18,954	11,430	20,000	20,000	20,000	20,000
Miscellaneous Income	85,294	68,579	81,000	55,000	55,000	55,000
Interfund Transfers	2,000,000	2,600,000	2,100,000	2,520,000	2,520,000	2,520,000
Other Resources/ Loan Pro	0	0	0	7,229,000	7,229,000	7,229,000
Beginning Balance	3,422,183	3,092,537	3,153,709	2,681,000	2,681,000	2,681,000
Total Wastewater Debt Service Fund	5,526,431	5,772,546	5,354,709	12,505,000	12,505,000	12,505,000

Requirements						
Debt Service	2,433,894	2,634,828	2,626,643	9,846,200	9,846,200	9,846,200
Unappropriated	3,092,537	3,137,718	2,728,066	2,658,800	2,658,800	2,658,800
Total	5,526,431	5,772,546	5,354,709	12,505,000	12,505,000	12,505,000
Total Wastewater Debt Service Fund	5,526,431	5,772,546	5,354,709	12,505,000	12,505,000	12,505,000

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
410 Gen Obligation Bond Debt Fund						
Taxes	6,669	2,504	0	0	0	0
Interest Income	195	69	0	0	0	0
Beginning Balance	43,739	14,603	3,000	0	0	0
Total Gen Obligation Bond Debt Fund	50,603	17,176	3,000	0	0	0
Requirements						
Interfund Transfers	36,000	15,000	3,000	0	0	0
Unappropriated	14,603	2,176	0	0	0	0
Total	50,603	17,176	3,000	0	0	0
Total Gen Obligation Bond Debt Fund	50,603	17,176	3,000	0	0	0

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
430 Springwater Debt Service Fund						
Interest Income	2	2	0	0	0	0
Beginning Balance	195	197	250	0	0	0
Total Springwater Debt Service Fund	197	199	250	0	0	0

Requirements						
Interfund Transfers	0	0	250	0	0	0
Unappropriated	197	199	0	0	0	0
Total	197	199	250	0	0	0
Total Springwater Debt Service Fund	197	199	250	0	0	0

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
480 Local Improvement Debt Se Fund						
Interest Income	551	255	0	0	0	0
Miscellaneous Income	5,775	1,298	0	0	0	0
Beginning Balance	178,244	24,570	35,000	0	0	0
Total Local Improvement Debt Se Fund	184,570	26,123	35,000	0	0	0

Requirements						
Interfund Transfers	160,000	0	35,000	0	0	0
Unappropriated	24,570	26,123	0	0	0	0
Total	184,570	26,123	35,000	0	0	0
Total Local Improvement Debt Se Fund	184,570	26,123	35,000	0	0	0

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
612 City Hall Debt Service Fund						
Interfund Transfers	956,700	995,000	5,673,500	0	0	0
Beginning Balance	45,498	44,698	48,699	0	0	0
Total City Hall Debt Service Fund	1,002,198	1,039,698	5,722,199	0	0	0
Requirements						
Debt Service	957,500	990,137	5,722,199	0	0	0
Unappropriated	44,698	49,561	0	0	0	0
Total	1,002,198	1,039,698	5,722,199	0	0	0
Total City Hall Debt Service Fund	1,002,198	1,039,698	5,722,199	0	0	0

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
820 Downtown Economic Improve Fund						
Licenses and Permits	41,974	0	0	0	0	0
Miscellaneous Income	0	6	0	0	0	0
Beginning Balance	466	1,809	0	0	0	0
Total Downtown Economic Improve Fu	42,440	1,815	0	0	0	0
Requirements						
Finance and Mgmt Svcs	40,631	1,815	0	0	0	0
Total	40,631	1,815	0	0	0	0
Unappropriated	1,809	0	0	0	0	0
Total	1,809	0	0	0	0	0
Total Downtown Economic Improve Fund	42,440	1,815	0	0	0	0

Department Requirements

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 820 Downtown Economic Improve Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Division						
EID Disbursements Div.	40,631	1,815	0	0	0	0
Finance and Mgmt Svcs Dept. Total	40,631	1,815	0	0	0	0

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Fund: 820 Downtown Economic Improve Fund						
Dept: 17 Finance and Mgmt Svcs Department						
Requirements by Category						
Materials & Services	40,631	1,815	0	0	0	0
Finance and Mgmt Svcs Dept. Total	40,631	1,815	0	0	0	0

Line Item Detail by Department

	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
Downtown Economic Improve Fund						
Finance and Mgmt Svcs Department						
Prof and Tech Services						
20-22 Assessments and Fees	1,614	130	0	0	0	0
Total Prof and Tech Services	1,614	130	0	0	0	0
Other Services						
22-35 GDDA Remittance	39,017	1,685	0	0	0	0
Total Other Services	39,017	1,685	0	0	0	0
Total Requirements	40,631	1,815	0	0	0	0

CAPITAL FUNDS

CAPITAL IMPROVEMENT FUNDS OVERVIEW

Capital Improvement Funds Revenues and Expenditures

Capital project funds account for the resources used to improve the public infrastructure, purchase land or buildings. The City budgets the following capital project funds:

- *Footpaths and Bikeways Fund* – Accounts for projects specific to improving pedestrian and bikeway facilities. One percent of gasoline tax revenue is sent to the Footpaths and Bikeways Fund in compliance with a statewide program dedicated to improving sidewalks, providing bicycle lanes, and increasing pedestrian mobility. Other expenditures are primarily to construct a trail along the MAX light-rail line between Ruby Junction and the Civic Neighborhood.
- *Parks Fund* – Accounts for projects to expand or improve Gresham's public parks funded with revenues from system development charges, grants, loans, and bond measures. Expenditures are for capital improvements to existing park facilities, and include design and construction of the Children's Fountain.
- *Public Facility Improvement Fund* – Accounts for funds for the wetland mitigation activities at the Fujitsu industrial site. The balance of the resources is carried forward for fiscal year 2013/14 to complete the mitigation work, which must then be monitored for several years.
- *General Development Fund* – This fund was established to address the infrastructure needs in the Pleasant Valley and Springwater areas.
- *Transportation Construction Fund* – This fund accounts for transportation related capital projects. Revenues come from gasoline taxes and transfers from the System Development Charges Fund and the Grants Fund. Expenditures are for maintenance and enhancements to the City's streets. Streetlight projects and pole replacements, funded by a transfer of debt proceeds from the Streetlight Fund, are included in the projects for fiscal year 2013/14.
- *City UR Capital Improvement Fund* – This fund accounts for capital expenditures made on behalf of the Gresham Redevelopment Commission (GRDC), under an intergovernmental agreement to carry out the urban renewal plan. The funding is received from the GRDC. Budgeted expenditures include a new public safety facility as well as other improvements within the urban renewal area.
- *Water Construction Fund* – This fund accounts for water-related capital projects. Revenues come from water utility rates,transfers from the System Development Charges Fund and loan proceeds. Expenditures are for maintenance and enhancements to the City's water system, including the replacement of residential and large water meters.
- *Stormwater Construction Fund* – This fund accounts for stormwater related capital projects. Revenues come from stormwater utility rates, transfers from the System Development Charges Fund, and loan proceeds. Expenditures are for maintenance and enhancements to the City's stormwater system.
- *Wastewater Construction Fund* – This fund accounts for wastewater related capital projects. Revenues come from wastewater utility rates and transfers from the System Development Charges Fund. Expenditures are for maintenance and enhancements to the City's wastewater system.
- *City Facility Capital Fund* – This fund accounts for capital expenditures related to City-owned facilities such as City Hall, Public Safety and Schools building, and fire stations.
- *IT System Replacement Fund* – This fund accounts for capital expenditures related to IT systems. Expenditures for fiscal year 2013/14 are for the replacement of the Utility Billing System. Revenue for this project comes from the Water, Stormwater, and Wastewater Fund.

CAPITAL IMPROVEMENT FUNDS OVERVIEW

Capital Improvement Funds Issues and Changes

The City of Gresham adopts the Five Year Capital Improvement Program as a separate document from the budget; however, the two documents are closely linked. The projects scheduled during the first year of the CIP are adopted as part of the City's annual budget.

The Capital Improvement Program is updated on an annual basis. This process includes a Type IV Hearing with the Gresham Planning Commission which was held on March 25, 2013. A Type IV Hearing is scheduled with the Gresham City Council on June 4, 2013, and an enactment reading and final adoption is scheduled for June 18, 2013.

Parks Fund

- Design and construction of the Children's Fountain.
- Improvements at Nadaka Park which is a community driven effort to add park amenities in the Rockwood/Wilkes East neighborhood. Funds are to be leveraged from significant grant resources and community volunteer time to provide additional recreational amenities.

Transportation Construction Fund

- Street surfacing improvements for citywide pavement preservation projects meant to extend the life of the transportation network.
- Construct the Division Street Corridor for a needed bicycle and pedestrian facilities on Division between Wallula and the Gresham/Fairview trail.
- Complete safety and capacity improvements on SE 190th north and south of Pleasant View. The project also will prepare for future growth in the Pleasant Valley area.
- Conversion of the existing street lighting system to LED lights which reduces the city's largest energy use, increases sustainability and saves money.

Footpaths and Bikeways CIP Fund

- Design and initial construction of a multi-use trail along the MAX light rail tracks between Cleveland Station and Ruby Junction.
- Installation of pedestrian enhancements, especially related to crossings and sidewalks.
- Utilization of grant funding to develop additional bicycle lanes and pedestrian facilities.

General Development Fund

- The capital budget includes the authority to provide system development charge credits as needed to support potential development activity in the Pleasant Valley area.

Urban Renewal CIP Fund

- Complete construction of the public safety facility to improve safety in the Rockwood area.
- Determine strategy for the development of a vacant portion of the Commission owned Catalyst site and the future of the Commission owned Rockwood Community Office Building.
- Leverage industrial development through upgrades to Sandy Boulevard and other public improvements in the industrial area.

CAPITAL IMPROVEMENT FUNDS OVERVIEW

Water Construction Fund

- Continued replacement of water pipes that have experienced leaks and breaks over the years to reduce water outages and road damage. Replacement of the pipes will improve customer service and reduce expenses associated with reactive repair work.
- Gabbert reservoir is planned to undergo a seismic upgrade in 2013 to accommodate the existing customers and bring the aging infrastructure within seismic standards.
- Design for a new intermediate pump station will begin in 2013. This will allow for operation flexibility, system redundancy and prepare for future growth.

Stormwater Construction Fund

- Construction of the Underground Injection Control Implementation project which will modify the city's drywells to comply with regulatory requirements.
- Integrate Low Impact Development practices such as rain gardens, stormwater planters, swales, porous pavement, and pavers for water quality and flood control.
- Assessment of riparian corridors to improve water quality and prevent erosion, preventing loss of land and damage to adjacent infrastructure or homes.

Wastewater Construction Fund

- Continued implementation of the pipe rehabilitation/replacement project, which replaces 1950's era pipelines that have reached the end of their useful life.
- Repair and replacement of unit processes and equipment at the Wastewater Treatment Plant in order to ensure continued compliance with permit conditions. These projects also provide energy conservation or production and a potential source of revenue. Fats, Oils, and Grease project (FOG) is one example of this.
- Continue implementation of the collection system replacement projects which will also provide for capacity for growth in Pleasant Valley and Springwater. East Basin Trunk project which is needed to address existing system constraints.

City Facility Capital Fund

- Public School and Safety Building roof replacement.
- Operations Center roof repair.
- Fire District 10 Capital Maintenance Program per signed agreement.

IT System Replacement Fund

- Replacement of the Utility Billing System.

The LID Fund, that is now closed, is included in this section for historical purposes.

- *LID Fund* – This fund accounted for capital expenditures for Local Improvement Districts (LID). LIDs are created by property owners wishing to make infrastructure improvements. The property owners repay the cost of the project. No expenditures are planned for fiscal year 2013/14.

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
211 Footpaths and Bike Routes Fund						
Intergovernmental Revenue	53,639	57,570	53,457	58,940	58,940	58,940
Interest Income	2,364	3,330	5,080	5,840	5,840	5,840
Interfund Transfers	734,352	276,596	2,792,263	3,095,200	3,095,200	3,095,200
Other Resources/ Loan Pro	0	6,000	676,000	767,600	767,600	767,600
Beginning Balance	225,384	435,195	338,700	480,200	480,200	480,200
Total Footpaths and Bike Routes Fund	1,015,739	778,691	3,865,500	4,407,780	4,407,780	4,407,780

Requirements						
Capital Improvement Proje	580,544	271,160	3,645,064	4,107,300	4,107,300	4,107,300
Unappropriated	435,195	507,531	220,436	300,480	300,480	300,480
Total	1,015,739	778,691	3,865,500	4,407,780	4,407,780	4,407,780
Total Footpaths and Bike Routes Fund	1,015,739	778,691	3,865,500	4,407,780	4,407,780	4,407,780

FOOTPATHS & BIKEWAYS CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Footpaths & Bikeways Fund					
605000	Americans W/ Disabilities Curb Ramp	-	12,423	60,000	33,686
608300	MAX Trail	16,971	24,272	1,492,575	3,434,986
610300	Division and 190th Improvements	-	4,968	75,871	15,822
610600	Pedestrian Enhancements	95,990	137,535	464,672	360,550
610700	Bicycle Projects	4,606	42,054	40,837	55,144
610800	Individualized Transportation marketing	76,821	33,620	-	-
610900	Bicycle Wayfinding Signs	10,170	-	-	-
611000	Halsey Street Bike & Ped Improvements	287,667	886	-	-
611100	Pedestrian MidBlock Crossing Enhancements	58,319	5,397	-	-
611200	Sidewalk Infill (Code Enforcement) - CDBG	10,273	1,554	-	-
611300	Missing Sidewalk Links - CDBG	19,727	8,379	-	-
611600	Safe Routes to School - H.B. Lee Elementry School	-	71	211,109	207,107
611700	Max Trail Completion and Enhancement	-	-	1,300,000	-
Subtotal		580,544	271,159	3,645,064	4,107,295
TOTAL		580,544	271,159	3,645,064	4,107,295

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
310 Park Fund						
Intergovernmental Revenue	16,119	0	0	0	0	0
Charges for Services	30	85	0	0	0	0
Interest Income	7,078	7,386	12,000	0	0	0
Miscellaneous Income	0	1,734	0	30,000	30,000	30,000
Contributions and Donatio	1,000	0	0	0	0	0
Interfund Transfers	745,543	433,393	1,364,610	2,043,860	2,043,860	2,143,860
Other Resources/ Loan Pro	0	0	1,500,000	1,735,000	1,735,000	1,635,000
Beginning Balance	842,993	876,164	875,000	918,080	918,080	918,080
Total Park Fund	1,612,763	1,318,762	3,751,610	4,726,940	4,726,940	4,726,940

Requirements						
Capital Improvement Proje	673,974	354,020	2,864,406	3,793,370	3,793,370	3,793,370
Debt Service	62,625	59,270	0	0	0	0
Unappropriated	876,164	905,472	887,204	933,570	933,570	933,570
Total	1,612,763	1,318,762	3,751,610	4,726,940	4,726,940	4,726,940
Total Park Fund	1,612,763	1,318,762	3,751,610	4,726,940	4,726,940	4,726,940

PARKS CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Park Development					
709700	Main City Park Improvements - Phase I	147,874	210,241	1,134,306	216,797
715700	Skateboard Area	12,540	-	-	-
723000	Palmquist Sidewalk Improvements	198,101	-	-	-
723001	Sports Park Landscape Buffering	64,534	-	-	-
723900	Rockwood Central Playground Equip.	-	84,050	96,878	-
Subtotal		423,049	294,291	1,231,184	216,797
Trails & Open Space					
715200	Springwater Trailhead	102,519	12,196	119,642	114,762
716102	Gresham/Fairview Trail 2	148,607	47,533	13,580	-
716104	Gresham/Fairview Trail 4 & 5	-	-	-	670,000
Subtotal		251,126	59,729	133,222	784,762
Other Improvements					
721400	Comprehensive Master Plan	-	-	-	-
723200	Hogan Butte Slide Response	-	-	-	-
724000	Nelson Property Neighborhood Park @ Nadak	-	-	-	1,056,803
724001	NE Pacific Street Imp @ Nadaka	-	-	-	235,000
724100	The Children's Fountain	-	-	1,500,000	1,500,000
Subtotal		-	-	1,500,000	2,791,803
TOTAL		674,175	354,020	2,864,406	3,793,362

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
320 Public Facility Improvemt Fund						
Interest Income	4,510	2,606	2,600	2,600	2,600	2,600
Beginning Balance	325,689	270,140	223,550	228,780	228,780	228,780
Total Public Facility Improvemt Fund	330,199	272,746	226,150	231,380	231,380	231,380

Requirements						
Capital Improvement Proje	60,059	23,114	130,000	130,000	130,000	130,000
Unappropriated	270,140	249,632	96,150	101,380	101,380	101,380
Total	330,199	272,746	226,150	231,380	231,380	231,380
Total Public Facility Improvemt Fund	330,199	272,746	226,150	231,380	231,380	231,380

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
330 General Devel Capital Imp Fund						
Interfund Transfers	0	0	0	5,188,220	5,188,220	5,188,220
Total General Devel Capital Imp Fund	0	0	0	5,188,220	5,188,220	5,188,220

Requirements						
Capital Improvement Proje	0	0	0	5,188,220	5,188,220	5,188,220
Total	0	0	0	5,188,220	5,188,220	5,188,220
Total General Devel Capital Imp Fund	0	0	0	5,188,220	5,188,220	5,188,220

GENERAL DEVELOPMENT CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
PV3002	Wastewater Development Coordination	-	-	-	177,277
PV4002	Water Development Coordination	-	-	-	1,030,000
PV5016	Transportation Development Coordination	-	-	-	1,200,000
PV7009	Parks Development Coordination	-	-	-	2,020,647
PV9031	Stormwater Development Coordination	-	-	-	760,286
Subtotal		-	-	-	5,188,210
TOTAL		-	-	-	5,188,210

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
360 Transportation Constructi Fund						
Intergovernmental Revenue	0	0	0	175,000	175,000	175,000
Charges for Services	14,453	59,830	0	175,000	175,000	175,000
Miscellaneous Income	0	267	0	0	0	0
Interfund Transfers	2,602,929	3,134,382	5,588,756	12,394,360	12,394,360	12,394,360
Other Resources/ Loan Pro	0	199,000	1,769,289	1,376,540	1,376,540	1,376,540
Beginning Balance	1,189,383	1,226,548	1,252,400	1,258,200	1,258,200	1,258,200
Total Transportation Constructi Fund	3,806,765	4,620,027	8,610,445	15,379,100	15,379,100	15,379,100

Requirements						
Capital Improvement Proje	2,580,217	3,361,892	7,315,769	14,059,000	14,059,000	14,059,000
Unappropriated	1,226,548	1,258,135	1,294,676	1,320,100	1,320,100	1,320,100
Total	3,806,765	4,620,027	8,610,445	15,379,100	15,379,100	15,379,100
Total Transportation Constructi Fund	3,806,765	4,620,027	8,610,445	15,379,100	15,379,100	15,379,100

TRANSPORTATION CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Street Maintenance\Enhancement					
502000	Street Surfacing Improvements	1,162,878	2,607,897	1,376,240	2,304,713
503600	Neighborhood Traffic Control	7,423	60,379	68,803	29,410
511700	NE Cleveland (Powell - Stark)	19	27	1,004,973	1,078,936
517100	Stark Street Arterial Blvd Project	182,385	2,781	25,000	-
522700	Kane Road (Division to Powell Valley)	814,928	11,736	4,081	-
522800	Hogan Road (Glisan to Stark)	119,714	10,847	10,829	-
523500	SE 190th (Highland to 23rd)	-	24,052	1,137,854	1,106,207
523700	Hood Street (Division to Powell)	66,915	250,975	1,040,865	331,958
524500	Division Street Corridor "Complete Street" Proje	-	-	1,000,000	1,310,600
525100	NE Hood Ave Extension	-	-	-	700,000
Subtotal		2,354,262	2,968,694	5,668,645	6,861,824
Other Improvements					
510300	Development Coordination Projects	15,756	11,577	137,440	151,458
514100	Civic Neighborhood T.O.D. TIF	-	-	63,239	63,239
519800	Intersection Improvements	108,808	72,900	598,342	1,239,317
519900	TIF Project ROW Coordination TIF	-	92,392	98,119	112,808
520400	Springwater Interchange on Hwy 26	11,059	-	-	-
522600	TIF Study - Update TIF	2,323	16,080	118,603	90,948
523600	Stoneridge Crossing Stabilization	265	-	-	-
523800	Signal Maintenance and Upgrade	87,744	200,250	211,380	388,897
524300	Citywide Streetlight Projects	-	-	70,000	3,150,500
524400	Pole Replacement	-	-	350,000	2,000,000
Subtotal		225,955	393,199	1,647,123	7,197,167
TOTAL		2,580,217	3,361,893	7,315,768	14,058,991

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
390 City UR Capital Improvemt Fund						
Intergovernmental Revenue	3,432,999	2,246,178	5,616,000	6,681,000	6,681,000	6,681,000
Charges for Services	0	0	235,720	0	0	0
Interfund Transfers	0	97,055	3,719,614	51,910	51,910	51,910
Other Resources/ Loan Pro	0	0	175,000	0	0	0
Beginning Balance	6,682	9,750	9,800	9,700	9,700	9,700
Total City UR Capital Improvemt Fund	3,439,681	2,352,983	9,756,134	6,742,610	6,742,610	6,742,610

Requirements						
Capital Improvement Proje	3,429,931	2,343,249	9,745,437	6,732,620	6,732,620	6,732,620
Unappropriated	9,750	9,734	10,697	9,990	9,990	9,990
Total	3,439,681	2,352,983	9,756,134	6,742,610	6,742,610	6,742,610
Total City UR Capital Improvemt Fund	3,439,681	2,352,983	9,756,134	6,742,610	6,742,610	6,742,610

URBAN RENEWAL CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Urban Renewal					
UR1004	Opportunity Fund	-	-	100,000	-
UR1006	Wilkes Street (181st to 192nd)	-	-	344,570	-
UR1014	Burnside Road Boulevard Phase I	528,255	106,068	5,123	-
UR1015	Stark Street Boulevard (190th to 197th)	236,807	104,684	183,930	-
UR1020	188th Avenue at Burnside Road	143,519	117,291	-	-
UR1021	187th/188th Realignment at Stark	668,660	850,008	50,673	-
UR1030	Public Safety Facility	-	1,012,264	3,963,256	4,371,818
UR1034	Light Rail Station Improvements	1,778,953	-	-	-
UR1043	Catalyst Site	71,731	35,265	474,651	1,543,052
UR1044	Industrial Area Investments	1,404	18,548	358,657	705,826
UR1047	Sandy Boulevard Improvements	-	-	4,056,664	-
UR1052	Pedestrian Improvements (CDBG)	-	99,121	207,913	111,910
Subtotal		3,429,329	2,343,249	9,745,437	6,732,606
TOTAL		3,429,329	2,343,249	9,745,437	6,732,606

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
519 Water Construction Fund						
Interest Income	57,369	52,499	60,000	40,000	40,000	40,000
Miscellaneous Income	0	13,088	0	0	0	0
Interfund Transfers	5,093,788	713,113	1,758,511	2,878,100	2,878,100	2,878,100
Other Resources/ Loan Pro	0	946,241	2,972,293	2,999,400	2,999,400	2,999,400
Beginning Balance	5,763,171	5,897,014	5,951,000	5,911,400	5,911,400	5,911,400
Total Water Construction Fund	10,914,328	7,621,955	10,741,804	11,828,900	11,828,900	11,828,900

Requirements						
Capital Improvement Proje	5,017,314	2,254,169	6,629,660	6,460,790	6,460,790	6,460,790
Unappropriated	5,897,014	5,367,786	4,112,144	5,368,110	5,368,110	5,368,110
Total	10,914,328	7,621,955	10,741,804	11,828,900	11,828,900	11,828,900
Total Water Construction Fund	10,914,328	7,621,955	10,741,804	11,828,900	11,828,900	11,828,900

WATER CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Water System Maintenance / Enhancement					
400300	Water System Improvements	125,450	131,961	441,816	406,576
400600	Waterline Oversizing	6,799	101,342	55,764	70,185
407500	Birdsdale Trans Line (NW 1st - 3rd)	3,076	102,912	248,059	-
408700	Water Service & Meter Upgrades	145,332	39,775	832,046	984,567
410600	Water System Master Plan	-	64,804	67,055	-
416200	NW Wallula & Overlook Waterline Project	117,820	555,615	726,905	-
418200	NW Fariss Road	-	-	-	201,480
421500	Gabbert Reservoir Replacement Phase I	-	70,634	733,585	680,585
422000	SW Blaine Waterline (Gresham Butte - Gabber	362,205	1,133	145,510	-
422600	Groundwater Supply System - Well 1	1,495	-	-	-
422800	Salquist Water Line - West	-	293,725	382,933	-
423400	Residential Meter Replacement Program	3,924,059	-	-	-
423600	NE Juniper Court Main Replacement	-	24,046	86,862	-
423700	NW Miller Avenue Main Replacement	282	16,671	61,990	-
425000	Intermediate Service Level Pump Station	-	-	100,000	834,305
425300	Capital Maintenance Plan	38,335	-	-	-
425600	Minor Capital Maintenance Projects	-	15,803	499,279	635,825
425700	Reservoir Security	23,311	46,078	5,611	-
425800	NE 8th - Kane to Hacienda	-	-	-	197,000
425900	NE Hood Ave. - NE 22nd to Highland Elem.	-	13,714	112,000	-
426000	SE 5th - Spruce to Vista	-	-	407,000	376,722
426200	Large Meter Replacement Project Phase 2	-	635,184	937,816	643,462
427300	Test Wells	-	-	-	250,000
427600	NW 7th	-	-	-	200,480
427700	SE 10th - Liberty to Hogan	-	-	-	256,600
428200	SE Kelly s/o 19th	-	-	-	104,000
Subtotal		4,748,164	2,113,397	5,844,231	5,841,787
Other Improvements					
416000	Water System Supply Studies	3,723	80,942	459,650	387,819
420300	Water Facility Security Systems	80,187	59,828	325,779	231,171
422500	SCADA System Upgrades	160,537	-	-	-
422900	Kane Road Transportation Coordination	24,703	-	-	-
Subtotal		269,150	140,770	785,429	618,990
TOTAL		5,017,314	2,254,167	6,629,660	6,460,777

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
549 Stormwater Construction Fund						
Charges for Services	0	0	0	456,000	456,000	456,000
Interest Income	57,084	36,952	89,000	105,000	105,000	105,000
Interfund Transfers	471,201	1,489,126	3,428,100	2,743,890	2,743,890	2,743,890
Other Resources/ Loan Pro	755,214	244,917	1,747,900	3,187,700	3,187,700	3,187,700
Beginning Balance	4,606,373	3,778,272	4,728,600	5,306,300	5,306,300	5,306,300
Total Stormwater Construction Fund	5,889,872	5,549,267	9,993,600	11,798,890	11,798,890	11,798,890

Requirements						
Capital Improvement Proje	2,111,600	1,048,420	6,921,522	8,297,830	8,297,830	8,297,830
Unappropriated	3,778,272	4,500,847	3,072,078	3,501,060	3,501,060	3,501,060
Total	5,889,872	5,549,267	9,993,600	11,798,890	11,798,890	11,798,890
Total Stormwater Construction Fund	5,889,872	5,549,267	9,993,600	11,798,890	11,798,890	11,798,890

STORMWATER CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Stormwater Maintenance\Enhancement					
902400	Minor Drainage Problems	34,736	46,715	269,692	302,584
902800	Low Impact Dev Pratices Retrofit Program	-	28,518	557,007	823,782
905200	Burnside to Civic Drive Storm Drain	27,815	190,016	2,120,379	201,764
906100	Fairview Creek Channel Restoration	8,527	1,203	-	-
906101	Johnson & Kelly Creek Channel Restoration	31,030	28,873	182,237	246,227
908800	Rehab & Repair of Pipe System	227,814	3,629	344,249	764,199
910000	Red Sunset Park Detention	141,103	1,148	-	-
910200	Kelly Creek Water Quality Facility	-	-	100,268	653,227
910300	Columbia Slough Water Quality Facility	29,976	160,181	220,885	105,830
910600	Fairview Creek Improvements - Burnside/Glisan	235	655	28,374	-
913200	SE 7th Riparian Corridor Restoration	5,590	-	-	-
913900	SE Regner to Hogan	10,838	-	-	-
914900	Stone Ridge Crossing	3,987	-	-	-
918000	Kane Road Stormline Improvements	216,180	17,313	83,055	67,078
919600	Fairview Creek Wetland & Stream Enhancement	90,397	59,309	90,156	544,241
Subtotal		828,228	537,560	3,996,302	3,708,932
Other Improvements					
908900	UIC Implementation	890,469	290,608	2,221,465	3,953,014
909000	Fish Passage Improvements	-	-	85,652	85,652
913000	Flood Plain Re-Mapping	151,605	21,648	19,393	12,918
914100	Stormwater Facility Improvements	103,693	94,379	76,597	63,020
914600	Development Coordination	5,010	5,574	70,000	84,290
915100	Riparian & Wetland Improvement Projects	132,595	31,019	120,201	135,456
919800	Pond Management Plan	-	67,632	217,912	35,156
919900	Water Quality Manual & Design Standards	-	-	114,000	219,385
Subtotal		1,283,372	510,860	2,925,220	4,588,891
TOTAL		2,111,600	1,048,420	6,921,522	8,297,823

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
559 Wastewater Construction Fund						
Interest Income	115,206	100,341	98,000	134,300	134,300	134,300
Miscellaneous Income	0	300	0	0	0	0
Interfund Transfers	8,537,776	2,244,625	12,729,400	10,234,000	10,234,000	10,234,000
Other Resources/ Loan Pro	1,225,000	0	0	0	0	0
Beginning Balance	8,062,481	12,364,314	11,844,100	11,418,520	11,418,520	11,418,520
Total Wastewater Construction Fund	17,940,463	14,709,580	24,671,500	21,786,820	21,786,820	21,786,820

Requirements						
Capital Improvement Proje	5,576,149	7,724,471	20,064,282	14,935,280	14,935,280	14,935,280
Unappropriated	12,364,314	6,985,109	4,607,218	6,851,540	6,851,540	6,851,540
Total	17,940,463	14,709,580	24,671,500	21,786,820	21,786,820	21,786,820
Total Wastewater Construction Fund	17,940,463	14,709,580	24,671,500	21,786,820	21,786,820	21,786,820

WASTEWATER CAPITAL PROJECTS

Projects		Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
Wastewater Treatment Plant					
309700	WWTP Maintenance Project	178,310	183,165	1,136,060	788,568
315300	WWTP Process Improvements	2,485,892	971,669	628,224	142,182
316400	WWTP Solids Process Improvements	-	-	-	775,200
316900	WWTP Administration Building Rehab.	74	-	-	-
317100	WWTP Master Plan Update	87,052	2,758	-	-
317400	WWTP Asset Replacement & Refurbishment	862,262	757,297	1,313,249	799,707
317500	WWTP SCADA System Master Plan	26,478	-	-	-
317800	WWTP Outfall Microhydro Project	20,450	54,641	1,068,842	316,948
318100	WWTP Admin Building Rehab Phase II	200,443	1,531,702	885,358	-
318200	WWTP Grease Recycling Facility	100,912	795,895	733,566	-
318300	WWTP SCADA System Improvements	1,231	184,759	641,369	386,345
318500	WWTP FOG Recycling Facility, Phase 2	-	234,569	3,080,512	3,612,171
318600	WWTP Buildings HVAC Upgrades	-	10,471	595,484	535,327
318700	WWTP Small Wind Project	-	26,125	294,803	-
318800	WWTP outfall Condition Assessment	-	115,367	41,383	-
Subtotal		3,963,104	4,868,418	10,418,850	7,356,448
Sewer System Maintenance & Enhancement					
300200	I & I Control Program	381,456	198,096	575,408	670,848
313000	Pipe Rehabilitation/Maint Program	180,278	543,341	-	-
313400	SE Stark Trunk Upgrade	13,554	-	420,895	-
313700	East Basin Trunk Upgrade	114,991	71,544	2,511,965	628,672
314900	Jenne Road - Pleasant Valley Interceptor	275,671	-	-	-
317300	Atherton Pump Station Removal/Replacement	41,750	-	-	-
317600	Collection System Master Plan Upgrade	51,532	276,317	113,035	-
317700	Collection System Asset Refurb/Replacement	132,698	257,656	1,176,223	1,000,082
317900	College Pump Station Replacement	282,069	575,782	128,923	35,072
318000	Linneman Pump Station Force Main Project	131,457	1,541	-	-
318400	1950's Pipe Rehabilitation/Maint. Program	-	-	2,080,350	2,537,533
318900	Linneman Pump Station Parallel Force Main, P	-	659,364	1,545,880	182,110
319000	Rockwood and 185th Street Pump Station Refu	-	-	826,500	980,037
319100	East Basin Trunk Upgrade Phase II				1,544,460
Subtotal		1,605,456	2,583,641	9,379,179	7,578,814
Other Improvements					
317000	Park Facility Improvements	7,589	272,412	266,253	-
Subtotal		7,589	272,412	266,253	-
TOTAL		5,576,149	7,724,471	20,064,282	14,935,262

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
611 City Facility Capital Imp Fund						
Intergovernmental Revenue	0	68,613	0	0	0	0
Miscellaneous Income	34,815	50,729	0	0	0	0
Interfund Transfers	455,428	796,345	368,625	95,600	95,600	95,600
Other Resources/ Loan Pro	0	0	0	750,000	750,000	750,000
Beginning Balance	510,007	298,324	367,200	436,000	436,000	546,000
Total City Facility Capital Imp Fund	1,000,250	1,214,011	735,825	1,281,600	1,281,600	1,391,600

Requirements						
Capital Improvement Proje	701,926	761,441	725,000	1,137,000	1,137,000	1,247,000
Unappropriated	298,324	452,570	10,825	144,600	144,600	144,600
Total	1,000,250	1,214,011	735,825	1,281,600	1,281,600	1,391,600
Total City Facility Capital Imp Fund	1,000,250	1,214,011	735,825	1,281,600	1,281,600	1,391,600

CITY FACILITY CAPITAL PROJECTS

Projects	Actual 2010/11	Actual 2011/12	Budget 2012/13	Adopted Budget 2013/14
City Hall Emergency Generator	-	-	150,000	-
City Hall Energy Management System	-	22,000	-	-
City Hall Electrical Systems	-	8,792	41,000	-
City Hall Comp. HVAC Zone Control Systems	97,302	-	-	-
City Hall HVAC System	-	-	22,000	-
City Hall Carpeting	28,510	49,045	30,000	30,000
City Hall Conference Center Refurbishment	8,725	-	-	10,000
City Hall - IT Server Room	-	-	85,000	-
Civic Center Security Camera System	-	-	10,000	-
Civic Center Parking Lot Maintenance	-	-	-	40,000
PSS Building Roof	-	-	125,000	750,000
PSS Building Variable Frequency Drives	-	-	8,000	10,000
PSS Building HVAC Units	-	-	10,000	10,000
PSS Building Comp. HVAC Zone Control Systems	-	26,324	-	-
PSS Building Common Area Refurbishment	-	-	-	27,000
PSS Building Carpeting	-	-	-	50,000
NW Trailer Metal Roof	-	-	5,000	-
Operations Center HVAC Zone Controls	-	32,635	-	-
Operations Center Bay Door Operators	-	-	20,000	20,000
Operations Center Building Roofs	-	-	55,000	45,000
Station 72 Emergency Generator	38,291	-	-	-
Station 72 Roofing	-	13,292	-	-
Station 72 Siding	-	-	13,000	-
Station 73 HVAC Unit	-	-	5,000	5,000
Station 74 HVAC Unit	5,000	-	-	-
Station 74 Flooring	-	-	12,000	-
Fire District 10 Capital Maintenance	50,000	50,000	50,000	50,000
Main City Park Storage Building Roof	-	-	-	30,000
Seismic Upgrade - FEMA Grant (Sta. 73 & 74)	413,557	77,861	-	-
Seismic Upgrade - SRGP Grant (PSS Building & Sta. 7	60,542	481,491	-	-
Downtown Parking Lots Maintenance	-	-	-	60,000
Gresham Facility Upgrade	-	-	84,000	-
TOTAL	701,927	761,440	725,000	1,137,000

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
651 IT System Replacement Fund						
Interfund Transfers	0	0	1,200,000	300,000	300,000	300,000
Beginning Balance	830	830	0	840,980	840,980	840,980
Total IT System Replacement Fund	830	830	1,200,000	1,140,980	1,140,980	1,140,980
Requirements						
Capital Improvement Proje	0	0	1,200,000	1,140,980	1,140,980	1,140,980
Unappropriated	830	830	0	0	0	0
Total	830	830	1,200,000	1,140,980	1,140,980	1,140,980
Total IT System Replacement Fund	830	830	1,200,000	1,140,980	1,140,980	1,140,980

Resources and Requirements By Fund

Resources	2010/11 Actual	2011/12 Actual	2012/13 Revised Budget	2013/14 City Manager Proposed	2013/14 Budget Committee Approved	2013/14 City Council Adopted
380 Local Improvement Distric Fund						
Interest Income	23	16	0	0	0	0
Beginning Balance	1,612	1,635	0	0	0	0
Total Local Improvement Distric Fund	1,635	1,651	0	0	0	0
Requirements						
Unappropriated	1,635	1,651	0	0	0	0
Total	1,635	1,651	0	0	0	0
Total Local Improvement Distric Fund	1,635	1,651	0	0	0	0

PLANNED USE OF SYSTEM DEVELOPMENT CHARGES FY 2013/14

SDC Funded Projects

Fund		Project Number and Title	Amount
Parks	716104	Gresham Fairview Trail 4 & 5	120,000
			120,000
Stormwater	906101	Johnson & Kelly Creek Channel Restoration	24,591
	910200	Kelly Creek Water Quality Facility	237,808
	914600	Development Coordination	35,000
			297,399
		Total Planned Use of System Development Charges:	$ 417,399

SDC Related Debt Funded Projects

(To be repaid in future years with System Development Charges.)

Fund		Project Number and Title	Amount
Transportation	511700	NE Cleveland (Powell - Stark)	5,000
	519800	Intersection Improvements	50,000
	519900	Project ROW Coordination TIF	34,200
			89,200
Footpaths & Bikeways	608300	Max Trail	106,697
	610600	Pedestrian Enhancements	2,000
			108,697
Water	400600	Waterline Oversizing	25,000
	416000	Water System and Supply Studies	10,000
	425000	Intermediate Service Level Pump Station Install	449,132
	427300	Test Wells	52,500
			536,632
Wastewater	319100	East Basin Trunk Upgrade Phase II	432,509
			432,509
		Total-SDC Related Debt Funded Projects:	$ 1,167,038

Projects Funded With SDC Credits

(Credits issued to private developers when they construct qualifying public infrastructure.)

Fund		Project Number and Title	Amount
General Development	PV3002	Wastewater Development Coordination	177,277
	PV4002	Water Development Coordination	1,030,000
	PV5016	Transportation Development Coordination	1,200,000
	PV7009	Parks Development Coordination	2,020,647
	PV9031	Stormwater Development Coordination	760,286
		Total-Projects Funded with SDC Credits:	$ 5,188,210

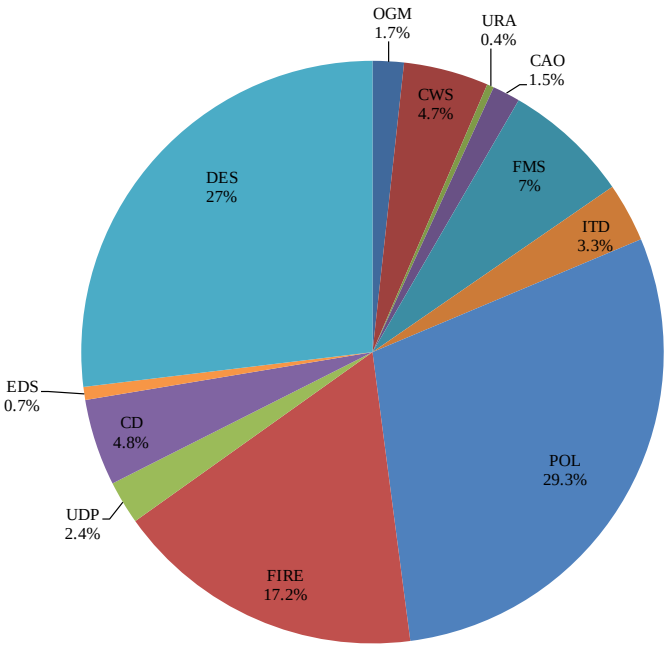
Note: Does not include carryover amounts

ADDITIONAL INFORMATION

Personnel Allocation by Fund and Department
Fiscal Year 2013/14

	OGM	CWS	URA	CAO	FMS	ITD	Police	Fire	UDP	CD	EDS	DES	Adopted FY 2013/14	Revised FY 2012/13
General Fund and Police, Fire and Parks Fund							140.77	89.50		4.95	3.75	8.33	247.30	245.53
Transportation Fund												34.90	34.90	33.92
Rental Inspection Fund										4.85			4.85	4.75
Infrastructure Development Fund												11.50	11.50	12.50
Dedicated Stimulus Fund							4.23						4.23	6.00
Urban Design & Planning Fund									12.50				12.50	12.50
Dedicated Revenue Fund										1.00		5.01	6.01	6.95
Building Development Fund										14.20			14.20	14.30
Urban Renewal Support Fund			2.00										2.00	2.50
Water Fund												27.71	27.71	27.72
Stormwater Fund												23.12	23.12	23.13
Wastewater Fund												29.23	29.23	29.25
Facilities & Fleet Fund					11.90								11.90	10.90
Workers' Compensation Fund				1.00									1.00	-
Information Services Fund						17.00							17.00	17.00
Liability Management Fund				1.00									1.00	-
Legal Services Fund				6.00									6.00	8.00
Utility Financial Services Fund					13.85								13.85	14.10
Administrative Services Fund	9.00	24.50			10.75								44.25	42.50
Designated Purpose Fund							7.00						7.00	7.00
TOTAL	9.00	24.50	2.00	8.00	36.50	17.00	152.00	89.50	12.50	25.00	3.75	139.80	519.55	518.55

Full-Time Employees by Department

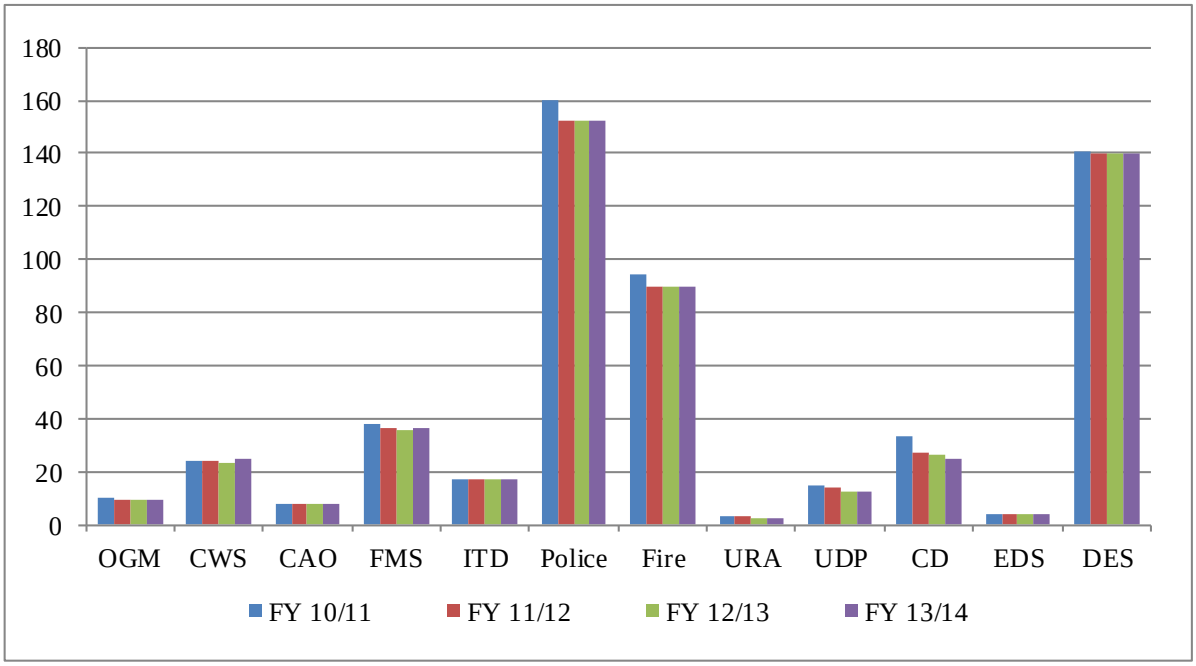


OGM	Office of Governance & Mgmt.
CWS	City-wide Services
URA	Urban Renewal Administration
CAO	City Attorney's Office
FMS	Finance & Management Services
ITD	Information Technology Dept.
POL	Police Services
FIRE	Fire & Emergency Services
UDP	Urban Design & Planning
CD	Community Development
EDS	Economic Development Services
DES	Dept. of Environmental Services

STAFF RESOURCES – Normalized

The fiscal year 2013/14 Adopted Budget includes funds for 519.55 Full-Time Equivalent (FTE) permanent positions. The table and chart below illustrate the staff resource allocation. Historical columns have been adjusted to reflect the current organizational structure.

		Actual FY 10/11	Actual FY 11/12	Revised FY 12/13	Adopted FY 13/14
OGM	Office of Governance & Mgmt.	10.25	9.00	9.00	9.00
CWS	City-wide Services	24.00	24.00	23.00	24.50
CAO	City Attorney's Office	8.00	8.00	8.00	8.00
FMS	Finance & Management Services	38.00	36.00	35.50	36.50
ITD	Information Technology Dept.	17.00	17.00	17.00	17.00
Police	Police Services	160.00	152.00	152.00	152.00
Fire	Fire & Emergency Services	94.50	90.00	89.50	89.50
URA	Urban Renewal Administration	2.75	3.00	2.50	2.00
UDP	Urban Design & Planning	15.00	14.00	12.50	12.50
CD	Community Development	33.00	27.00	26.00	25.00
EDS	Economic Development Services	3.75	3.75	3.75	3.75
DES	Dept. of Environmental Services	140.85	139.80	139.80	139.80
		547.10	523.55	518.55	519.55



Reconciliation of FTE Changes
FY 2012/13 Adopted to FY 2013/14 Adopted Budget

	Additions FTE	Reductions FTE	Total FTE
Total FY 2012/13 FTE - Adopted Budget			**518.55**
(No mid-year adjustments in FY 2012/13)			
FY 2013/14 Adopted Budget			
Citywide Services (Human Resources)			
Personnel Analyst	1.00		
Administrative Assistant II	0.50		
Finance and Management Services			
Vehicle Mechanic I	1.00		
Urban Renewal			
Executive Manager		(0.50)	
Community Revitalization			
Associate City Planner (UDP)		(1.00)	
Community Revitalization Program Coordinator (UDP)		(1.00)	
Administrative Analyst (CD)	1.00		
Total FY 2013/14 FTE - Adopted Budget			**519.55**

TEN-YEAR TRENDS – FTE PER 1,000 POPULATION

The City Charter contains language that allows the City to employ up to 6.5 Full-Time Equivalent (FTE) persons per 1,000 population, using the following method to calculate the employee cap:

(1) Determine the current year's population by averaging the growth rate of the previous three years.

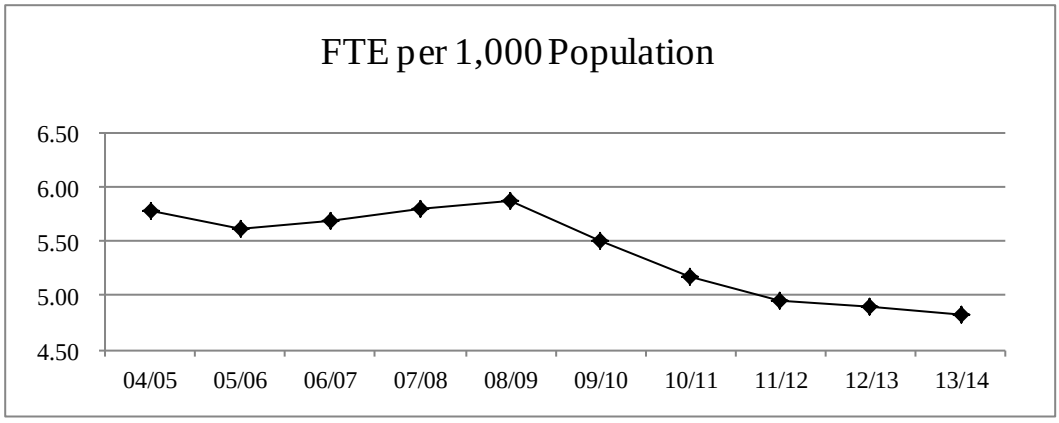
(2) Calculate the FTE cap by dividing the projected population by 1,000 ("per thousand" population). Multiply this number by 6.5 to arrive at the employee cap. The City's total FTE count is adjusted downward to account for those City employees who provide services primarily outside Gresham's boundaries or who are funded through revenue sources not contributed to or subsidized by Gresham citizens. An example is Fire & Emergency Services staff working on the contract for Fire District #10.

(3) The FTE to population ratio is then calculated by dividing the number of allowable FTEs by the per thousand population.

The following table and chart provide a 10-year history of the City's staff resources as compared to Gresham's population:

Fiscal Year	Gresham Population	FTE Count	FTE Per 1,000 Population	FTE Count as Calculated for Cap	FTE Per 1,000 as Calculated for FTE Cap
2004/05	94,250	544.25	5.77	508.20	5.39
2005/06	95,901	539.35	5.62	503.30	5.25
2006/07	97,745	555.85	5.69	518.43	5.30
2007/08	99,250	575.60	5.80	525.93	5.30
2008/09	100,655	590.70	5.87	546.98	5.43
2009/10	101,015	556.20	5.51	501.64	4.97
2010/11	105,595	547.10	5.18	498.81	4.72
2011/12	105,795	523.55	4.95	473.89	4.48
2012/13	105,970	518.55	4.89	468.72	4.42
2013/14	107,703*	519.55	4.82	473.79	4.40

* Projected based on previous three-year average



FULL-TIME POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budgeted Salary
1312	ACCOUNTANT II	$ 4,767	-	$ 6,086	3.50	$ 253,738
1121	ACCOUNTING ASSISTANT II	3,007	-	3,836	1.50	69,045
1122	ACCOUNTING ASSISTANT III	3,688	-	4,705	4.00	225,888
1107	ADMINISTRATIVE ANALYST - GU	4,341	-	5,490	5.35	346,712
1114	ADMINISTRATIVE ASSISTANT I - GU	2,714	-	3,466	1.00	37,333
1113	ADMINISTRATIVE ASSISTANT II - GU	3,328	-	4,249	20.35	1,008,139
11130	ADMINISTRATIVE ASSISTANT II - MSC	3,048	-	3,961	0.50	21,440
11150	ADMINISTRATIVE ASSISTANT III - GU	3,688	-	4,705	3.00	169,416
1115	ADMINISTRATIVE ASSISTANT III - MSC	3,372	-	4,385	2.00	104,374
1105	ADMINISTRATIVE SUPERVISOR	3,932	-	5,115	1.00	61,381
3111	ASSISTANT BUILDING OFFICIAL	6,235	-	8,104	1.00	96,720
1602	ASSISTANT CITY ATTORNEY	6,235	-	8,104	2.00	175,760
3203	ASSOCIATE CITY PLANNER	5,017	-	6,404	5.60	423,445
2118	BATTALION CHIEF	6,906	-	8,976	3.00	359,251
1332	BUDGET ANALYST	4,589	-	5,962	3.00	214,656
3102	BUILDING INSPECTOR II	4,767	-	6,086	4.00	277,431
1124	BUSINESS LICENSE SPECIALIST	3,163	-	4,039	1.00	48,464
1420	BUSINESS SYSTEMS ANALYST	4,525	-	5,781	2.00	128,499
1321	CHIEF COMPLIANCE OFFICER	7,269	-	9,449	1.00	100,090
3103	CHIEF INSPECTOR	5,556	-	7,093	1.00	85,114
1211	CITY ATTORNEY	10,209	-	10,209	1.00	122,512
1000	CITY MANAGER	11,640	-	11,640	1.00	139,693
1132	CITY RECORDER	3,932	-	5,115	1.00	61,381
1404	CITY SURVEYOR	5,276	-	6,741	0.50	40,445
3311	CIVIL ENGINEER I	5,079	-	6,605	1.00	79,248
3312	CIVIL ENGINEER II	5,629	-	7,315	8.00	667,609
2402	CODE COMPLIANCE INSPECTOR	4,341	-	5,490	2.00	129,441
2307	COMMUNITY ENGAGEMENT COORDINATOR	4,828	-	6,276	1.00	73,549
1162	COMMUNITY RELATIONS MANAGER	5,347	-	6,951	1.00	83,408
1125	COUNCIL COORDINATOR	3,736	-	4,858	1.00	58,302
2214	CRIME ANALYST	4,767	-	6,086	1.00	73,029
2212	CRIMINALIST	4,678	-	5,972	1.00	64,958
1334	DEBT MANAGEMENT ANALYST	5,017	-	6,404	1.00	73,538
3330	DEPUTY DIRECTOR - DES	7,269	-	9,449	1.00	112,944
2112	DEPUTY FIRE MARSHAL	4,736	-	7,296	3.00	262,641
2210	DEPUTY POLICE CHIEF	7,652	-	9,945	1.00	121,056
3320	DEVELOPMENT ENGINEERING MANAGER	5,629	-	7,315	1.00	87,776
3332	DEVELOPMENT ENGINEERING SPECIALIST	5,017	-	6,404	2.00	153,670
1281	DIRECTOR OF BUDGET & FINANCIAL PLANNING	7,269	-	9,449	1.00	100,298
3227	DIRECTOR OF COMMUNICATIONS	5,922	-	7,700	1.00	78,853
3115	DIRECTOR OF COMMUNITY DEVELOPMENT	7,269	-	9,449	1.00	113,381
3201	DIRECTOR OF ECONOMIC DEVELOPMENT	7,269	-	9,449	1.00	113,381
1208	DIRECTOR OF ENVIRONMENTAL SERVICES	8,388	-	10,905	1.00	121,805
1291	DIRECTOR OF FINANCE & MANAGEMENT SERVICES	8,388	-	10,905	1.00	106,101
3207	DIRECTOR OF GOVERNMENT RELATIONS	7,269	-	9,449	1.00	107,515
1261	DIRECTOR OF HUMAN RESOURCES	8,053	-	10,467	1.00	107,681
1231	DIRECTOR OF INFORMATION TECHNOLOGY	7,652	-	9,945	1.00	113,027
2305	DIRECTOR OF OFFICE OF NEIGHBORHOODS	6,561	-	8,532	1.00	91,978
1201	DIRECTOR OF URBAN DESIGN & PLANNING	7,652	-	9,945	1.00	106,745
3210	ECONOMIC DEVELOPMENT SPECIALIST	4,525	-	5,781	2.00	132,444
3307	ELECTRICIAN	5,017	-	6,404	2.00	153,670
2303	EMERGENCY MANAGEMENT COORDINATOR	5,347	-	6,951	1.00	69,389
3304	ENGINEERING TECHNICIAN II	4,088	-	5,219	2.00	125,258
3305	ENGINEERING TECHNICIAN III	4,525	-	5,781	4.00	268,282
3306	ENGINEERING TECHNICIAN IV	5,017	-	6,404	5.00	384,175
4113	ENVIRONMENTAL PROGRAM COORDINATOR	5,556	-	7,093	1.00	85,114
4115	ENVIRONMENTAL PROGRAM MANAGER	5,922	-	7,700	1.00	92,393
3340	ENVIRONMENTAL SPECIALIST I	3,503	-	4,470	0.50	26,283

FULL-TIME POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budgeted Salary
3341	ENVIRONMENTAL SPECIALIST II	$ 4,088	-	$ 5,219	4.00	$ 237,791
3342	ENVIRONMENTAL SPECIALIST III	4,767	-	6,086	3.00	219,087
3343	ENVIRONMENTAL SPECIALIST IV	5,017	-	6,404	1.00	76,835
3215	FACILITIES & FLEET MANAGER	6,235	-	8,104	1.00	97,240
4204	FACILITIES MAINTENANCE COORDINATOR	4,525	-	5,781	1.00	69,368
4208	FACILITIES MAINTENANCE TECHNICIAN I	3,163	-	4,039	1.00	45,247
4207	FACILITIES MAINTENANCE TECHNICIAN II	3,688	-	4,705	2.00	105,574
1246	FINANCE MANAGER	6,906	-	8,976	1.00	97,209
1249	FINANCIAL SERVICES MANAGER	6,235	-	8,104	1.00	89,763
2105	FIRE CAPTAIN	5,205	-	7,984	8.00	746,805
1251	FIRE CHIEF	8,388	-	10,905	1.00	124,550
2103	FIRE LIEUTENANT	4,736	-	7,296	19.00	1,665,052
2101	FIREFIGHTER	4,262	-	6,630	53.00	4,188,006
1409	GEOGRAPHIC INFORMATION SYSTEM ANALYST	4,767	-	6,086	2.00	137,791
1411	GEOGRAPHIC INFORMATION SYSTEM TECHNICIAN	4,088	-	5,219	2.00	125,258
1209	GRAPHIC INFORMATION SPECIALIST	4,341	-	5,490	1.00	65,873
2401	HOUSING INSPECTOR	4,341	-	5,490	2.00	125,828
1104	MANAGEMENT ANALYST - GU	5,017	-	6,404	2.00	153,670
11040	MANAGEMENT ANALYST - MSC	4,589	-	5,962	1.00	71,552
3223	MEDIATION SPECIALIST	4,357	-	5,665	1.00	67,974
11998	PARALEGAL	3,932	-	5,115	1.00	61,381
3310	PERMIT TECHNICIAN II	3,882	-	4,959	3.00	177,422
1503	PERSONNEL ANALYST	4,589	-	5,962	1.00	64,584
3213	PLANNING MANAGER	6,561	-	8,532	0.50	46,186
3113	PLANS EXAMINER II	5,277	-	6,741	1.00	80,891
2209	POLICE CAPTAIN	7,269	-	9,449	1.00	115,294
1271	POLICE CHIEF	8,388	-	10,905	1.00	130,853
2207	POLICE LIEUTENANT	6,906	-	8,976	5.00	543,192
2202	POLICE OFFICER	4,462	-	5,972	97.00	6,725,911
1117	POLICE RECORDS MANAGER	4,828	-	6,276	1.00	70,553
1133	POLICE RECORDS SPECIALIST TRAINEE	3,007	-	3,836	1.00	39,021
1111	POLICE RECORDS SPECIALIST I	3,328	-	4,249	12.00	595,970
1112	POLICE RECORDS SPECIALIST II	3,688	-	4,705	4.00	215,669
2205	POLICE SERGEANT	5,750	-	7,345	16.00	1,398,185
2211	POLICE TECHNICIAN	3,661	-	4,644	1.00	46,423
3206	PRINCIPAL CITY PLANNER	5,922	-	7,700	2.00	180,835
1319	PRINCIPAL FINANCIAL ANALYST	6,235	-	8,104	1.00	97,240
1128	PROGRAM ANALYST	4,828	-	6,276	1.00	75,317
1130	PROGRAM MANAGER	5,347	-	6,951	2.00	166,816
1116	PROGRAM TECHNICIAN-GU	3,882	-	4,959	10.75	636,882
11160	PROGRAM TECHNICIAN-MSC	3,551	-	4,617	2.00	110,780
4102	PUBLIC UTILITY WORKER II	3,328	-	4,249	38.00	1,868,712
3123	PUBLIC WORKS CONST INSPECTOR	4,341	-	5,490	2.00	131,746
4104	PUBLIC WORKS DATA SPECIALIST	4,088	-	5,219	2.00	125,258
4124	PUBLIC WORKS FIELD OPERATIONS SUPERVISOR	4,525	-	5,781	4.00	270,253
3325	PUBLIC WORKS MANAGER	6,906	-	8,976	3.00	322,566
4105	PUBLIC WORKS SUPERINTENDENT	5,347	-	6,951	4.00	322,400
1118	PURCHASING AGENT	4,525	-	5,781	1.00	69,368
2405	RENTAL HOUSING INSPECTOR TRAINEE	3,504	-	4,471	1.00	44,668
11999	RISK MANAGEMENT SPECIALIST	3,932	-	5,115	1.00	61,381
1703	RISK MANAGER	5,347	-	6,951	1.00	72,176
1313	SENIOR ACCOUNTANT	5,017	-	6,404	1.00	69,999
1102	SENIOR ADMINISTRATIVE SUPERVISOR	4,589	-	5,962	3.00	204,402
1603	SENIOR ASST CITY ATTORNEY	6,906	-	8,976	1.00	107,702
3205	SENIOR CITY PLANNER	5,847	-	7,465	3.00	268,755
2404	SENIOR CODE COMPLIANCE INSPECTOR	5,017	-	6,404	2.00	149,791
3316	SENIOR ENGINEER	6,235	-	8,104	5.00	486,200
1318	SENIOR FINANCIAL ANALYST	5,079	-	6,605	1.00	84,011
3211	SENIOR LANDSCAPE ARCHITECT	5,847	-	7,465	1.00	89,585
1136	SENIOR MANAGEMENT ANALYST	5,079	-	6,605	2.00	158,496
1806	SENIOR MANAGER - HRD	6,561	-	8,532	1.00	90,441
1803	SENIOR MANAGER - OGM	6,561	-	8,532	3.00	278,969

FULL-TIME POSITIONS AND SALARY SCHEDULE

Class	Position Title	Monthly Salary Range			No. of Positions	Budgeted Salary
1504	SENIOR PERSONNEL ANALYST	$ 5,079	-	$ 6,605	1.00	$ 66,914
2213	SENIOR POLICE TECHNICIAN	4,223	-	5,385	2.00	129,250
1109	SENIOR PROGRAM MANAGER	5,629	-	7,315	1.00	83,033
4122	SENIOR PUBLIC UTILITY WORKER	3,882	-	4,959	11.00	647,994
3122	SENIOR PUBLIC WORKS CONST INSPECTOR	4,767	-	6,086	1.00	72,753
1414	SENIOR SYSTEMS ANALYST	5,847	-	7,465	1.00	89,585
3240	SENIOR URBAN RENEWAL PROJECT COORDINATOR	5,847	-	7,465	1.00	89,585
3314	STRUCTURAL ENGINEER	5,629	-	7,315	1.00	87,776
3308	SUPERVISORY ELECTRICIAN	5,556	-	7,093	1.00	85,114
1407	SYSTEMS ADMINISTRATOR	5,847	-	7,465	2.00	172,168
1412	SYSTEMS ANALYST	5,556	-	7,093	2.00	168,702
1410	TECHNICAL SUPPORT SPECIALIST II	4,341	-	5,490	3.00	197,595
1406	TECHNICAL SUPPORT SPECIALIST III	5,017	-	6,404	1.00	76,835
1309	TITLES,LIENS,COLLECTIONS SPECIALIST	3,882	-	4,959	1.00	59,509
1120	UTILITY CUSTOMER SERVICE REPRESENTATIVE	3,007	-	3,836	2.50	106,624
4302	VEHICLE MECHANIC I	3,328	-	4,249	1.00	41,163
4303	VEHICLE MECHANIC II	4,088	-	5,219	3.00	186,681
4121	WATER DISTRIBUTION TECHNICIAN I	3,882	-	4,959	2.00	117,045
4107	WATER METER REPAIR TECHNICIAN	3,328	-	4,249	1.00	51,002
4125	WATER OPERATIONS SUPERVISOR	4,525	-	5,781	1.00	69,368
4106	WATER QUALITY SPECIALIST	4,088	-	5,219	1.00	62,629
4103	WATER SERVICE FIELD REPRESENTATIVE	3,328	-	4,249	1.00	50,964
4110	WATER SUPERINTENDENT	5,079	-	6,605	1.00	80,829
1405	WEB ADMINISTRATOR	5,556	-	7,093	1.00	85,114
1400	WEB CONTENT COORDINATOR	5,017	-	6,404	1.00	70,463
	Total Full-Time Employees and Salary				519.55	$ 37,425,321

CITY OF GRESHAM

COMPUTATION OF PROPERTY TAXES AND RATES

OPERATING TAX AUTHORITY		2012/13 *ACTUAL*
2012 Assessed Value (AV)		$6,740,276,005 [1]
Permanent Tax Rate		3.6129
Property Tax Authority		24,351,943
Other Adjustments		(57,033) [2]
Total Amount to Be Raised		24,294,910
Less allowance for discounts	2.2%	(534,488)
Less allowance for delinquencies	3.5%	(850,322)
AVAILABLE FOR APPROPRIATION		**22,910,100**

OPERATING TAX AUTHORITY		2013/14 *ESTIMATED*
2012 Assessed Value (AV)		$6,740,276,005 [1]
Estimated AV Increases/Decreases for Existing Properties		148,286,072
Estimated AV of New Construction		22,530,000
Estimated 2013 Assessed Value (AV)		6,911,092,077
Permanent Tax Rate		3.6129
Property Tax Authority		24,969,085
Other Adjustments		(62,702) [2]
Total Amount to Be Raised		24,906,383
Less allowance for discounts	2.3%	(572,847)
Less allowance for delinquencies	3.7%	(921,536)
AVAILABLE FOR APPROPRIATION		**23,412,000**

SUMMARY	
TOTAL TAX AUTHORITY/LEVY	$24,294,910
TOTAL ESTIMATED COLLECTIONS	22,910,100

TAX RATE Per $1,000 Assessed Value (Tax Authority /Assessed Value)	
Operating	$3.6129
Debt Service	- [3]
COMBINED RATE	3.6129

SUMMARY	
TOTAL TAX AUTHORITY/LEVY	$24,906,383
TOTAL ESTIMATED COLLECTIONS	23,412,000

ESTIMATED TAX RATE Per $1,000 Assessed Value (Tax Authority /Assessed Value)	
Operating	$3.6129
Debt Service	- [3]
COMBINED RATE	3.6129

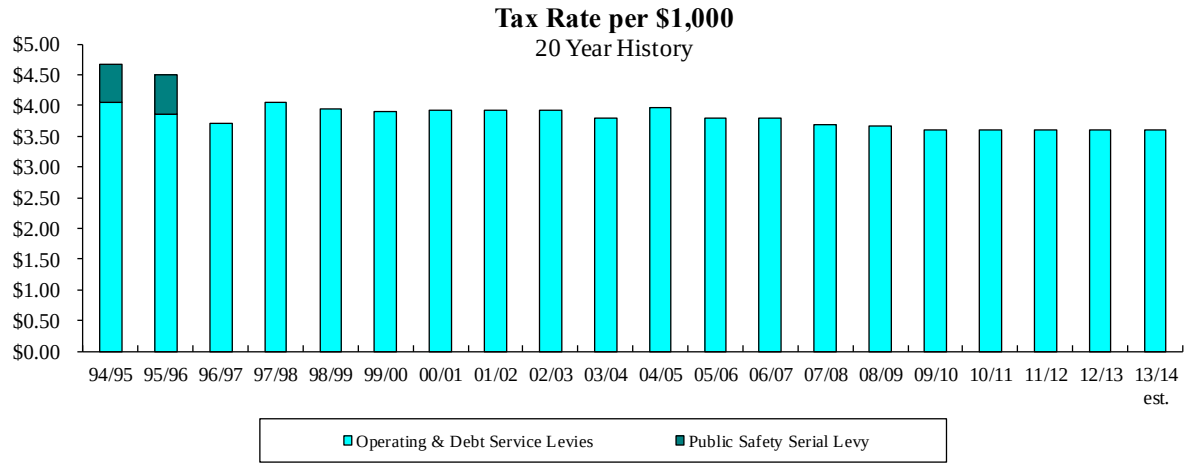
Notes:
1. Net assessed value after adjustments for urban renewal excess value.
2. Other adjustments include gains in personal and industrial property, appeals, penalties and loss due to Measure 5 compression.
3. City has no outstanding Voter Approved General Obligation Debt.

PROPERTY TAX INFORMATION

CITY OF GRESHAM

HISTORICAL PROPERTY TAX DATA

TAX YEAR	POPULATION	ASSESSED VALUATION	OPERATING LEVY	OTHER SERIAL LEVIES	DEBT SERVICE LEVY	TOTAL TAX LEVY	TAX RATE /1,000	TAX PER CAPITA
84/85	36,370	$ 1,175,154,096	$ 5,104,140		$ 160,091	$ 5,264,231	$ 4.48	$ 145
85/86	37,480	1,179,227,069	5,491,743		168,825	5,660,568	4.80	151
86/87	42,715	1,295,270,703	6,263,317		154,963	6,418,280	4.96	150
87/88	55,530	1,593,303,773	8,029,156		166,276	8,195,432	5.14	148
88/89	60,315	1,664,838,084	8,751,372		148,671	8,900,043	5.35	148
89/90	65,470	1,849,283,202	9,580,492		675,820	10,256,312	5.55	157
90/91	69,000	2,127,744,003	10,155,322		472,558	10,627,880	4.99	154
91/92	71,225	2,448,249,941	10,765,137		547,462	11,312,599	4.62	159
92/93	72,210	2,769,862,179	11,411,046		898,142	12,309,188	4.44	170
93/94	73,185	3,059,156,528	12,095,709	$1,940,117	1,072,897	15,108,723	4.94	206
94/95	74,625	3,522,207,524	12,846,476	2,231,134	1,408,361	16,485,971	4.68	221
95/96	77,240	3,912,487,303	13,617,264	2,481,299	1,522,566	17,621,129	4.50	228
96/97	79,350	4,304,022,835	14,434,299		1,529,751	15,964,050	3.71	201
97/98	81,865	3,755,161,262	13,618,316		1,617,449	15,235,765	4.04	186
98/99	83,595	4,525,157,623	16,359,433		1,542,749	17,902,182	3.95	214
99/00	85,435	4,745,900,661	17,250,535		1,405,612	18,656,147	3.91	218
00/01	86,430	4,879,446,151	17,720,689		1,493,564	19,214,253	3.92	222
01/02	91,420	5,404,403,536	19,615,732		1,745,576	21,361,308	3.93	234
02/03	92,620	5,088,837,270	18,441,894		1,569,399	20,011,293	3.92	216
03/04	93,660	5,139,069,147	18,566,480		930,687	19,497,167	3.79	208
04/05	94,250	5,371,218,147	19,446,079		1,853,073	21,299,152	3.96	226
05/06	95,901	5,591,203,681	20,246,673		1,051,148	21,297,821	3.80	222
06/07	97,745	5,808,088,285	21,078,269		1,074,734	22,153,003	3.80	227
07/08	99,250	6,057,853,344	21,885,952		494,850	22,380,802	3.69	225
08/09	100,655	6,292,949,618	22,735,390		344,960	23,080,350	3.66	229
09/10	101,015	6,497,894,798	23,475,818		-	23,475,818	3.61	232
10/11	105,595	6,616,161,967	23,903,532		-	23,903,532	3.61	226
11/12	105,795	6,711,996,004	24,249,770		-	24,249,770	3.61	229
12/13	105,970	6,740,276,005	24,351,943		-	24,351,943	3.61	230
ESTIMATE:								
13/14	107,703	$ 6,911,092,077	$24,969,085		-	$ 24,969,085	$ 3.61	$ 232



INTERFUND TRANSFERS - TO

TO Fund Name	FROM Fund Name	Amount	Reason	Total
General Fund	Grants Fund	$ 20,000	Police - DUII/HVE Grant	
	Grants Fund	10,000	Police - Seatbelt Safety	
	Water Fund	25,000	Confined Space Rescue	
	Stormwater Fund	25,000	Confined Space Rescue	
	Wastewater Fund	25,000	Confined Space Rescue	
	Wastewater Fund	100,000	Debt Service Payment	$ 205,000
Transportation Fund	Streetlight Fund	21,300	Administration of Streetlight Program	
	SDC Fund	115,100	Transportation SDC Line of Credit	
	Stormwater Fund	48,100	Reimb. for Additional Street Sweeping	184,500
Footpaths & Bike Routes Fund	Transportation Fund	259,600	Pedestrian & Bikeway Projects	
	Grants Fund	2,835,600	Grant Funded Projects	3,095,200
Infrastructure Development Fund	Transportation Fund	254,000	Dev. Engineering & Public Works Insps.	
	Water Fund	338,500	Dev. Engineering & Public Works Insps.	
	Stormwater Fund	338,500	Dev. Engineering & Public Works Insps.	
	Wastewater Fund	338,500	Dev. Engineering & Public Works Insps.	1,269,500
Dedicated Stimulus Fund	General Fund	402,000	ARRA COPS Grant Match	402,000
Urban Design & Planning Fund	General Fund	1,992,000	Planning Services	
	Grants Fund	52,500	Metro Tri-Met Grant	
	Water Fund	5,000	Natural Resources Planner	
	Stormwater Fund	10,000	Natural Resources Planner	
	Wastewater Fund	5,000	Natural Resources Planner	2,064,500
Dedicated Revenue Fund	General Fund	10,000	CDBG Program Interest	
	Grants Fund	156,100	CDBG New Admin & Carryover	
	Grants Fund	832,540	CDBG New Projects & Carryover	
	Grants Fund	61,490	HOME New Admin & Carryover	
	Grants Fund	788,930	HOME New Projects & Carryover	
	Grants Fund	81,500	Solid Waste Recycle @ Work / Annual Plan / Earth Day	
	Water Fund	25,000	GREAT Business Program	
	Stormwater Fund	25,000	GREAT Business Program	
	Wastewater Fund	25,000	GREAT Business Program	2,005,560
Building Fund	Urban Design & Planning Fund	111,100	Permit Center Services	111,100
Parks Fund	SDC Fund	269,000	SDC Funded Projects	
	Grants Fund	1,874,860	Grant Funded Projects	2,143,860
General Development Fund	SDC Fund	5,188,220	SDC Credits	5,188,220
Transportation Construction Fund	Transportation Fund	3,462,900	Gas Tax Funded Projects	
	Streetlight Fund	5,150,500	Streetlight Funded Projects	
	SDC Fund	61,900	SDC Funded Projects	
	Grants Fund	3,719,060	Grant Funded Projects	12,394,360
Urban Renewal Fund	Grants Fund	51,910	Grant Funded Projects	51,910
General Government Debt Fund	General Fund	156,300	Center for the Arts Debt Service	
	General Fund	214,600	Debt Service Payment	
	General Fund	115,200	Ladder Truck Debt Service	
	General Fund	178,400	Sports Park Debt Service	
	General Fund	25,400	Springwater Debt Service	
	Transportation Fund	115,100	Line of Credit	
	Streetlight Fund	243,100	Debt Service Payment	
	SDC Fund	134,300	Sports Parks Debt Service	
	SDC Fund	25,400	Springwater Debt Service	
	Grants Fund	62,000	CDBG Section 108 Interest Payment	1,269,800
Water Fund	SDC Fund	49,700	Reimbursment SDC's for Debt	
	SDC Fund	340,100	SDC Funded Debt	389,800
Water Debt Service Fund	Water Fund	1,150,000	Debt Service Payment	1,150,000
Water Construction Fund	SDC Fund	4,800	SDC Funded Projects	
	Water Fund	2,873,300	Rate Funded Projects	2,878,100
Stormwater Fund	Transportation Fund	397,000	Impervious Surface Charge	
	SDC Fund	201,400	SDC Funded Debt	598,400
Stormwater Debt Service Fund	Stormwater Fund	540,000	Debt Service Payment	540,000
Stormwater Construction Fund	SDC Fund	618,000	SDC Funded Projects	
	Stormwater Fund	2,125,890	Rate Funded Projects	2,743,890
Wastewater Fund	SDC Fund	2,520,000	SDC Funded Debt	2,520,000
Wastewater Debt Service Fund	Wastewater Fund	2,520,000	Debt Service Payment	2,520,000

INTERFUND TRANSFERS - TO

TO Fund Name	FROM Fund Name	Amount	Reason	Total
Wastewater Construction Fund	Wastewater Fund	10,234,000	Rate Funded Projects	10,234,000
Facilities & Fleet Mgmt. Fund	General Fund	170,000	Fire Facilities	
	General Fund	97,000	Police Storage Facility Rent	267,000
City Facility CIP Fund	General Fund	50,000	Fire District 10 Maintenance Projects	
	Facilities & Fleet Mgmt. Fund	45,600	City Facility Projects	95,600
Information Technology Fund	Transportation Fund	141,800	GIS and Mapping Services	
	Water Fund	141,800	GIS and Mapping Services	
	Stormwater Fund	141,800	GIS and Mapping Services	
	Wastewater Fund	141,800	GIS and Mapping Services	567,200
IT System Replacement Fund	Water Fund	63,000	New Utility Billing System Project	
	Stormwater Fund	84,000	New Utility Billing System Project	
	Wastewater Fund	153,000	New Utility Billing System Project	300,000
Equipment Replacement Fund	General Fund	1,900,000	Debt Service Loan Proceeds - Refinancing of City Hall Debt	
	General Fund	1,650,000	Debt Service Loan Proceeds Fire Engines	
	General Fund	343,100	ERF Reserve Replenishment per BIT Forecast	3,893,100
Administrative Services Fund	General Fund	12,700	Communications Group	
	Transportation Fund	79,000	Communications Group	
	Grants Fund	107,000	Emergency Management Performance Grant (EMPG)	
	Grants Fund	9,000	Emergency Management UASI Citizen Corp	
	Grants Fund	1,500	Manufactured Dwelling Mediation - Oregon Housing Commission	
	Grants Fund	45,080	Mediation OODCR University of OR Grant	
	Water Fund	77,800	Communications Group	
	Stormwater Fund	77,800	Communications Group	
	Wastewater Fund	79,000	Communications Group	
	Utility Financial Services Fund	132,000	Financial Analysis Support	620,880
Designated Purpose Fund	General Fund	53,000	Code Enforcement Abatements	
	Grants Fund	116,320	Assistance to Firefighter Grant	
	Grants Fund	18,584	Bulletproof Vests	
	Grants Fund	20,000	CDBG Sidewalk Repair for Code Enforcement	
	Grants Fund	669,604	EMGET (OYA)	
	Grants Fund	269,708	FY 2011 COPS Hiring Program (CHP) Grant	
	Grants Fund	230,542	Justice Assistance (JAG)	
	Grants Fund	100,000	Police - State Homeland Security Program (SHSP)	
	Grants Fund	12,000	USDA ATF & OCDETF	
	Administrative Services Fund	10,700	Deferred Compensation Committee	1,500,458
		$ 61,203,938		$ 61,203,938

INTERFUND TRANSFERS - FROM

FROM Fund Name	TO Fund Name	Amount	Reason	Total
General Fund	Dedicated Stimulus Fund	$ 402,000	ARRA COPS Grant Match	
	Urban Design & Planning Fund	1,992,000	Planning Services	
	Dedicated Revenue Fund	10,000	CDBG Program Interest	
	General Government Debt Fund	156,300	Center for the Arts Debt Service	
	General Government Debt Fund	214,600	Debt Service Payment	
	General Government Debt Fund	115,200	Ladder Truck Debt Service	
	General Government Debt Fund	178,400	Sports Park Debt Service	
	General Government Debt Fund	25,400	Springwater Debt Service	
	Facilities & Fleet Mgmt. Fund	170,000	Fire Facilities	
	Facilities & Fleet Mgmt. Fund	97,000	Police Storage Facility Rent	
	City Facility CIP Fund	50,000	Fire District 10 Maintenance Projects	
	Equipment Replacement Fund	1,900,000	Debt Service Loan Proceeds - Refinancing of City Hall Debt	
	Equipment Replacement Fund	1,650,000	Debt Service Loan Proceeds Fire Engines	
	Equipment Replacement Fund	343,100	ERF Reserve Replenishment per BIT Forecast	
	Administrative Services Fund	12,700	Communications Group	
	Designated Purpose Fund	53,000	Code Enforcement Abatements	$ 7,369,700
Transportation Fund	Footpaths & Bike Routes Fund	259,600	Pedestrian & Bikeway Projects	
	Infrastructure Development Fund	254,000	Dev. Engineering & Public Works Insps.	
	Transportation Construction Fund	3,462,900	Gas Tax Funded Projects	
	General Government Debt Fund	115,100	Line of Credit	
	Stormwater Fund	397,000	Impervious Surface Charge	
	Information Technology Fund	141,800	GIS and Mapping Services	
	Administrative Services Fund	79,000	Communications Group	4,709,400
Streetlight Fund	Transportation Fund	21,300	Administration of Streetlight Program	
	Transportation Construction Fund	5,150,500	Streetlight Funded Projects	
	General Government Debt Fund	243,100	Debt Service Payment	5,414,900
SDC Fund	Transportation Fund	115,100	Transportation SDC Line of Credit	
	Parks Fund	269,000	SDC Funded Projects	
	General Development Fund	5,188,220	SDC Credits	
	Transportation Construction Fund	61,900	SDC Funded Projects	
	General Government Debt Fund	134,300	Sports Parks Debt Service	
	General Government Debt Fund	25,400	Springwater Debt Service	
	Water Fund	49,700	Reimbursment SDC's for Debt	
	Water Fund	340,100	SDC Funded Debt	
	Water Construction Fund	4,800	SDC Funded Projects	
	Stormwater Fund	201,400	SDC Funded Debt	
	Stormwater Construction Fund	618,000	SDC Funded Projects	
	Wastewater Fund	2,520,000	SDC Funded Debt	9,527,920
Grants Fund	General Fund	20,000	Police - DUII/HVE Grant	
	General Fund	10,000	Police - Seatbelt Safety	
	Footpaths & Bike Routes Fund	2,835,600	Grant Funded Projects	
	Urban Design & Planning Fund	52,500	Metro Tri-Met Grant	
	Dedicated Revenue Fund	156,100	CDBG New Admin & Carryover	
	Dedicated Revenue Fund	832,540	CDBG New Projects & Carryover	
	Dedicated Revenue Fund	61,490	HOME New Admin & Carryover	
	Dedicated Revenue Fund	788,930	HOME New Projects & Carryover	
	Dedicated Revenue Fund	81,500	Solid Waste Recycle @ Work / Annual Plan / Earth Day	
	Parks Fund	1,874,860	Grant Funded Projects	
	Transportation Construction Fund	3,719,060	Grant Funded Projects	
	Urban Renewal Fund	51,910	Grant Funded Projects	
	General Government Debt Fund	62,000	CDBG Section 108 Interest Payment	
	Administrative Services Fund	107,000	Emergency Management Performance Grant (EMPG)	
	Administrative Services Fund	9,000	Emergency Management UASI Citizen Corp	
	Administrative Services Fund	1,500	Manufactured Dwelling Mediation - Oregon Housing Commission	
	Administrative Services Fund	45,080	Mediation OODCR University of OR Grant	
	Designated Purpose Fund	116,320	Assistance to Firefighter Grant	
	Designated Purpose Fund	18,584	Bulletproof Vests	
	Designated Purpose Fund	20,000	CDBG Sidewalk Repair for Code Enforcement	
	Designated Purpose Fund	669,604	EMGET (OYA)	
	Designated Purpose Fund	269,708	FY 2011 COPS Hiring Program (CHP) Grant	
	Designated Purpose Fund	230,542	Justice Assistance (JAG)	
	Designated Purpose Fund	100,000	Police - State Homeland Security Program (SHSP)	
	Designated Purpose Fund	12,000	USDA ATF & OCDETF	12,145,828
Urban Design & Planning Fund	Building Fund	111,100	Permit Center Services	111,100
Water Fund	General Fund	25,000	Confined Space Rescue	
	Infrastructure Development Fund	338,500	Dev. Engineering & Public Works Insps.	
	Urban Design & Planning Fund	5,000	Natural Resources Planner	
	Dedicated Revenue Fund	25,000	GREAT Business Program	
	Water Debt Service Fund	1,150,000	Debt Service Payment	
	Water Construction Fund	2,873,300	Rate Funded Projects	
	Information Technology Fund	141,800	GIS and Mapping Services	
	IT System Replacement Fund	63,000	New Utility Billing System Project	
	Administrative Services Fund	77,800	Communications Group	4,699,400

INTERFUND TRANSFERS - FROM

FROM Fund Name	TO Fund Name	Amount	Reason	Total
Stormwater Fund	General Fund	25,000	Confined Space Rescue	
	Transportation Fund	48,100	Reimb. for Additional Street Sweeping	
	Infrastructure Development Fund	338,500	Dev. Engineering & Public Works Insps.	
	Urban Design & Planning Fund	10,000	Natural Resources Planner	
	Dedicated Revenue Fund	25,000	GREAT Business Program	
	Stormwater Debt Service Fund	540,000	Debt Service Payment	
	Stormwater Construction Fund	2,125,890	Rate Funded Projects	
	Information Technology Fund	141,800	GIS and Mapping Services	
	IT System Replacement Fund	84,000	New Utility Billing System Project	
	Administrative Services Fund	77,800	Communications Group	3,416,090
Wastewater Fund	General Fund	25,000	Confined Space Rescue	
	General Fund	100,000	Debt Service Payment	
	Infrastructure Development Fund	338,500	Dev. Engineering & Public Works Insps.	
	Urban Design & Planning Fund	5,000	Natural Resources Planner	
	Dedicated Revenue Fund	25,000	GREAT Business Program	
	Wastewater Debt Service Fund	2,520,000	Debt Service Payment	
	Wastewater Construction Fund	10,234,000	Rate Funded Projects	
	Information Technology Fund	141,800	GIS and Mapping Services	
	IT System Replacement Fund	153,000	New Utility Billing System Project	
	Administrative Services Fund	79,000	Communications Group	13,621,300
Facilities & Fleet Mgmt. Fund	City Facility CIP Fund	45,600	City Facility Projects	45,600
Utility Financial Services Fund	Administrative Services Fund	132,000	Financial Analysis Support	132,000
Administrative Services Fund	Designated Purpose Fund	10,700	Deferred Compensation Committee	10,700
		$ 61,203,938		$ 61,203,938

SUMMARY OF DEBT

Debt Administration

The City will seek to maintain and, if possible, improve the current bond rating in order to minimize borrowing costs and preserve access to credit markets. City obligations currently carry the following ratings:

Type	Moody's Investors Service	Standard and Poor's
Full Faith and Credit Obligations	n/a	n/a
Water Revenue Bonds	Aa2	AA
Stormwater Revenue Bonds	Aa2	AA

Debt and Other Obligations Summary

Outstanding Debt as of June 30, 2012		
General Obligation Debt (Property Tax Levy Supported)	$0	
Revenue Bonds	$8,295,000	
Bonds and Notes	$74,066,041	
Interfund Loans	$1,502,500	
Total Bonds, Notes, and Loans		$83,863,541
Other Borrowings (Pre-loan construction financing)		$1,123,000

Net direct debt is debt for which the City has pledged its "full faith and credit" less self-supporting (Internal Service and Enterprise) debt and debt of overlapping jurisdictions.

Net direct debt	$5,022,036

Debt Limitations

The legal debt limit for fiscal year 2013/14 cannot be determined until November 2013 when the tax assessor distributes property tax information. Total general obligation (property-tax supported) debt may not exceed three percent of real market value of all taxable properties in the City. For fiscal year 2011/12, the legal debt limit was $297,703,247. There was no outstanding bonded debt in fiscal year 2011/12.

2011/12 Debt Limitations (property-tax supported)	
Real Market Value 2011/12	$9,923,441,577
Debt Limit (3% of Real Market Value)	$297,703,247
Applicable Bonded Debt 2011/12	$0
Percent of Limit Issued	0%

SUMMARY OF DEBT

	Issue Date	Maturity Date	Principal Issued	Outstanding Principal 6/30/12
State Loans				
Jenne Road Interceptor	12/1/10	08/01/30	$ 3,595,998	$ 3,457,542
Water Meter Replacement Notes	9/08/09	12/01/30	2,361,232	2,262,497
Special Public Works – Springwater	12/23/03	12/1/28	795,000	614,712
South Gresham Interceptor	6/19/07	9/1/26	648,089	525,645
Linneman Pump Station	3/18/09	12/1/28	3,576,911	3,151,558
Wastewater Secondary Clarifier	10/15/09	8/1/29	407,058	375,269
Total State Loans			$ 11,384,288	$10,387,223
Interfund Loans and Other				
Water Interfund Loan (SDC)	8/1/08	8/1/13	$ 1,000,000	$ 400,000
Wastewater Interfund Loan (SDC)	8/1/10	7/31/20	1,225,000	1,102,500
Mid-County Sewer On Site (SOS)	Pre-2002	Varies	423,606	40,615
Total Other			$ 2,648,606	$ 1,543,115
Full Faith and Credit Obligations				
City Hall *	5/15/02	6/1/18	$10,265,000	$ 5,650,000
US Bank Fin. Agmt: (URA Repaid)	6/04/10	6/1/23	18,137,905	15,959,167
Wastewater Treatment Plant Expansion	9/15/09	5/1/21	19,351,000	15,317,000
Line of Credit (URA, COG Utility)	7/15/11	7/14/14	10,000,000	3,030,000
Pension Bonds	5/27/04	6/1/28	19,280,000	18,660,000
US Bank Fin. Agmt. (COG Repaid)	6/04/10	6/1/23	5,332,095	5,022,036
Total Full Faith and Credit Obligations			$82,366,000	$ 63,638,203
Revenue Bonds				
Water Revenue Refunding 2003	9/15/03	11/1/18	$ 8,870,000	$ 4,300,000
Stormwater Revenue Refunding 2006	12/21/06	5/1/21	2,850,000	2,850,000
Stormwater Revenue Refunding 2002	12/1/02	11/1/14	3,520,000	1,145,000
Total Revenue Bonds			$15,240,000	$ 8,295,000
Total of all Obligations				**$83,863,541**

* Full repayment of the Full Faith and Credit Obligations for City Hall occurred in FY 2012/13.

FINANCIAL MANAGEMENT POLICIES

Revised January 4, 2011, Resolution No. 3036

A. GENERAL POLICIES

1. The City organization will carry out the Council's goals and policies through a service delivery system financed through the Operating and Capital Budgets.
2. The relationship between the Operating and Capital Budgets will be explicitly recognized and incorporated into the budget process. Funding for the Operating and Capital Budgets shall be sufficient to provide municipal operating services and maintenance or enhancement of fixed assets needed to support public demand for City services.
3. The City will take positive steps to improve the productivity of its programs and employees, and will seek ways to eliminate duplicative functions within the city government and between the City of Gresham and other public agencies in the community. Specifically, intensive reviews of the efficiency and effectiveness of certain City services will be periodically undertaken. A reporting mechanism highlighting the service efforts and accomplishments of the City's major services will also be developed.
4. Whenever feasible, government activities will be considered enterprises if so doing will increase efficiency of service delivery or recover the cost of providing the service from the benefiting entity by a user fee or charge.
5. New development should pay for the entire cost of the permit process and, if feasible, any other related city service costs.
6. Adequate reserves will be maintained for all known liabilities, including employee leave balances. The amount in the reserves will follow generally accepted accounting principles.
7. The City will reimburse directly for elected or appointed officials' and employees' expenses and will not reimburse expenses indirectly through any vendor working for the City. Proposals for services should not include expenses for elected or appointed officials or for employees.
8. Investment and Portfolio Policies are adopted by the City Council and are contained in a separate document.
9. Development fees, including Land Use, Building, and Engineering, shall not be waived. Fees may be paid by the City with express formal consent of the City Council.
10. Public Safety is one of several important functions provided by the City. Staffing levels are a measurement of the ability to provide adequate public safety services. It is recognized that sworn officers require related support personnel, and the City desires to maintain support staff proportionately. The goal staffing level for the Gresham Police Department is a total FTE ratio of 1.30 sworn officers per thousand and a total FTE ratio of 1.79 per thousand population, to be achieved by fiscal year 2000/01.
11. Transfers from contingency are authorized by City Council for expenditures that were not anticipated in the budget. The Gresham Finance Committee will review contingency transfer requests and provide Council with a recommendation regarding the transfer unless insufficient time is available for the review process due to the urgent nature of the request. In the event that the Finance Committee is not scheduled to meet for a period of more than one month, contingency transfer requests will be presented to Council directly and the Finance Committee will be informed of Council actions.
12. The City’s water utility, wastewater utility, and stormwater utility are enterprise funds that are considered to be closed funds. The revenue sources of utility funds are dedicated to pay for costs

associated with providing the utility's purpose and may not be used in a way that does not qualify as an expense in support of the utility's function.

B. DEBT POLICIES

1. Total general obligation debt will not exceed 3% of the market value of the City.
2. Long-term debt issued to finance capital projects will be structured to match the useful life of the project. Current operations will not be financed with long-term debt.
3. General obligation debt will not be issued for enterprise activity.
4. Bond anticipation debt will be retired within 12 months after project completion. In no event will bond anticipation notes be outstanding more than three years.
5. City direct debt sold by public sale will have demonstrated feasibility prior to sale by receiving a rating from either Moody's or Standard & Poor's, or if unrated, by a comprehensive feasibility report. The City will seek to maintain and improve its current bond rating so its borrowing costs are minimized and its access to credit is preserved.
6. All conduit bonds sold by public sale must be credit enhanced and have demonstrated feasibility prior to sale by receiving a rating of "A" or better from either Moody's or Standard & Poor's. Conduit financing is a mechanism which allows a non-municipal entity to issue tax exempt debt through a municipal corporation such as the City of Gresham. The City is the "conduit" issuer which "passes through" tax-exempt debt that is the obligation of another entity. The security for these transactions is always that of the borrower and not the issuer.
7. All capital leases as reported in the City's annual financial report under Long-Term Debt will be limited as follows:
   a. Annual lease payments recorded in the respective funds will be limited to 10% of the current revenues of the fund supporting the lease payment.
   b. All leases will be limited to the economic life of the equipment or facilities to be purchased, and in no case shall be extended beyond 25 years.
   c. Lease purchases of equipment and facilities will be limited to fit within the City's stated mission, goal or governmental role. Any exceptions must show an economic gain and be approved by City Council.
   d. All annual lease-purchase payments must be included in the originating department's approved budget.

C. REVENUE POLICIES

1. The City Council has determined that Public Safety is critical to the community. For many years, tax base property tax revenues have not been sufficient to fund Police and Fire services. Therefore, the City will continue to use all tax base property taxes and other General Fund revenue sources, as necessary, to fund the total costs of Police and Fire operations. The total costs include overhead, administrative, and support costs.
2. The City will maintain a diversified revenue system to protect it from short-term fluctuations in any one revenue source.

3. Distinction will be made between revenues generated through operating activities (activity generated), and those not related to specific operations (general support). Activity-generated revenues will be linked with the operating activities responsible for their generation.
4. The City will establish internal and external charges for service that reflect the full cost of service delivery and fully support both direct and indirect charges. Distinction is made between those operating programs that serve limited interest and those that provide a general community benefit. The following programs will strive to become/stay self-sufficient: (1) Development, (2) Solid Waste, (3) Transportation, (4) Water, (5) Wastewater, and (6) Stormwater. In addition, the remaining operating programs (Police, Fire and Emergency Services, Parks, and City Council), though not self-supporting, will strive to recover all of a specific service's cost if it benefits limited interests.
5. The City will pursue an aggressive policy of collecting delinquent accounts. Administrative procedures for the collection of these accounts will be maintained. When necessary, collection processes will include termination of service, foreclosure, and any other available legal action.

D. BUDGET POLICIES

1. The City will integrate performance measurement and productivity indicators within the budget.
2. Personal Services budget projections will incorporate market salary adjustments to maintain labor market competitiveness for non-represented employees. Market adjustments are adjustments to the salary ranges and do not necessarily imply increases to employees' actual pay. These adjustments will be either higher or lower based on market survey data as determined by the Portland Area Cross Industry Compensation Survey (PACS) or comparable survey source. Personal Services assumptions will also include all union and other contract obligations, as well as anticipated merit and pay-for-performance salary adjustments.
3. The annual budget for the General Fund will include a beginning fund balance. This resource is the funding for contingency and ending fund balance and will be consistent with Financial Management Policies for General Fund contingency and ending balance as a percent of operating expenditures. When the annual beginning fund balance is not adequate to fund both contingency and ending fund balance, the deficiency may be funded with available on-going resources.

   When the General Fund's beginning fund balance exceeds the amount needed for contingency and ending fund balance, the remainder may be used for

   - one-time items such as capital purchases
   - prioritized ongoing expenditures such as operating expenses
   - added to the ending fund balance and designated as a "rainy day" reserve for use when there is an unexpected loss of revenue. The "rainy day" portion of the ending fund balance will be the portion that exceeds 5% of the operating budget. The "rainy day" target amount should be not less than an additional 6% of the operating expenditure budget, and could be more. The total ending fund balance could potentially be 11% or more of the operating expenditure budget.

   Use of beginning fund balance in funds other than the General Fund is determined on an individual basis related to the purpose of the fund and circumstances that are specific to that fund.
4. Funding sources for each capital project will be identified and all operating costs associated with a capital project will be quantified.

5. Each operating fund will maintain a contingency account sufficient to meet unanticipated requirements during the budget year. A maximum contingency of 15% and minimum amount of 5% will be budgeted. There is a separate policy for General Fund contingency.
6. The City will plan for capital improvements over a multi-year period of time. The Capital Improvements Program (CIP) will directly relate to Council's goals, departmental operation plans, other long-range plans such as the Comprehensive Plan, and the policies of the City.
7. The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
8. The City will plan for vehicle replacement, equipment replacement, and maintenance of City facilities, to ensure that resources are available at the appropriate time. The replacement needs will be identified in appropriate replacement schedules.
9. The City's goal for the General Fund is to provide resources for:

   A. Contingency: The annual budget for the General Fund will include a contingency reserve of not less than 1.5% of operating expenditures, to offset unexpected increases to operating requirements. Contingency may be utilized upon council approval.

      - A higher level of contingency should be reserved annually when uncertainties or economic conditions warrant such actions.

   B. Ending Fund Balance: The annual budget for the General Fund will include an ending fund balance of not less than 5 % of operating expenditures. The ending fund balance is a resource that mitigates cash flow shortages early in the ensuing fiscal year and helps to modify annual fluctuations in revenues and expenditures.

      - A higher level of ending fund balance should be reserved annually when future uncertainties or economic conditions warrant such actions be taken.

   C. Rainy Day Reserve:

      i. The General Fund Rainy Day Reserve balance should be in an amount that is not less than 6% of annual budgeted operating expenditures when economic conditions make this financially achievable. Annually, city management will consider appropriating funds in the proposed budget to meet or increase the minimum reserve balance in anticipation of a prolonged economic downturn.

      ii. When all or a portion of the reserve has been used as a revenue subsidy for severe adverse changes to revenues or economic recessions, planning for the restoration of the reserve will begin in the year following its use and be part of the budget development process. Annually, city management will determine whether to appropriate an amount towards the restoration of the reserve in the proposed budget based on current economic conditions, fiscal forecasts, and city service requirements.

E. ACCOUNTING POLICIES

1. Adequate reserves and/or insurance coverage will be maintained for general and workers' compensation liabilities.
2. The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Local Budget Law.
3. The City will provide full financial disclosure in all bond representations.
4. The City will publish an audited Comprehensive Annual Financial Report (CAFR) each year.

5. The City will maintain an accounting system necessary to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
6. The City will provide bond coverage for the Manager and City employees in an amount and with surety determined by the Risk Manager.

F. SYSTEMS DEVELOPMENT CHARGE POLICIES (SDCs)

1. The City will sustain Systems Development Charges (SDCs) for the cost of demand-created facilities or infrastructure for the following systems:

   WASTEWATER: Wastewater collection, transmission, treatment and disposal systems.

   WATER: Water supply, treatment and distribution systems.

   STORMWATER: Drainage and flood control systems.

   TRANSPORTATION IMPACT: Transportation systems.

   PARKS: Parks and Recreation systems.

2. SDCs shall be a reimbursement fee, an improvement fee, or a combination of the two.

   a. *Reimbursement fees* shall reimburse the current users for the costs they have incurred to provide capacity in the system to serve future users.

   b. *Improvement fees* will be spent on capital improvements that increase capacity after the adoption date of the fee. An increase in system capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities, or provides new facilities.

3. Systems Development Charges shall be proportionate to the cost of facilities or infrastructure created by development.

   a. *Reimbursement fees* shall be set so that future systems users shall contribute no more than an equitable share of the cost of the present facilities they use. Upon complete reimbursement for the capacity of the City's existing infrastructure, this fee will end.

   b. *Improvement fees* shall consider the cost of projected capital improvements needed to increase the capacity of the City's facilities or systems. Upon full receipt of fees required to increase the facility to planned capacity, this fee will end.

   The City uses its facility master plans, such as water or wastewater, to calculate the amount of SDC revenue required. These master plans show capital improvements needed to provide for an adequate infrastructure for growth, typically over a 20-year period. The projects listed in the master plan are regional and would therefore not typically include the facilities in or adjacent to a development.

   Conversely, a reduction in projected required infrastructure would result in Improvement Fee SDC rates declining.

4. The City may choose not to impose the full cost of capital improvements upon those developments that increase the demands on the City's facilities or infrastructure. When the City adopts an SDC that does not fully recover the cost of capital improvements, alternative funding sources shall be identified to fully finance them.

5. The Public Facility Master Plan lists the Improvement Fee-funded capital improvements; the estimated cost and timing for each improvement; and the proportion of the improvement funded with Improvement Fees. Projects are completed as listed in the five-year Capital Improvement Plan.
6. SDCs shall be deposited in a separate fund apart from other City resources. Each type of SDC (see Item 1) shall have its own separate account. Interest earnings shall be credited accordingly.
7. SDC revenues shall first be applied to expenses in the following order:
    a. Debt-service requirements.
    b. The direct cost of complying with State Statutes regarding SDCs.
    c. Infrastructure master plans, facility studies (CIP-related.)
    d. Capital improvement expenses.
8. The City shall provide an annual accounting for SDCs showing the total amount collected, the projects funded, any remaining balance, and growth projection for the balance of the planning period for City Council to adjust SDC amounts accordingly.

G. CITY MANAGER AND CITY ATTORNEY COMPENSATION POLICIES

1. Council desires a market-based approach to both City Manager and City Attorney compensation. Evaluation and compensation policies and procedures should be similar to those for Department Directors and Division Managers.
2. Total compensation including base salary and benefits should be competitive with market rate average of labor market survey agencies. An annual market adjustment mechanism based on "indexing and meeting Council expectations" should allow the City Manager and City Attorney to have a market adjustment similar to that received by other managers within the City.
3. When recruiting, primary focus of compensation should ensure that base salary is competitive with the labor market.

Goals of Compensation Policy:

a. To attract and retain quality employees, the base salary and total compensation will be at least at the market rate average of public agencies that are geographically proximate and of similar size and complexity within the more urbanized regions of the Pacific Northwest. An annual survey of these agencies in addition to participation in a regional public/private survey will be done by August of each year to provide information to the Council as the basis for the evaluations to be performed in September.

b. Salary ranges for each of the respective positions will be established with the mid-point of the salary range being at the market average with a total range spread of 20% to account for job growth and performance expectations. The range will be indexed annually based on public/private sector market survey results.

GLOSSARY

ACCRUED COMPENSATED ABSENCES. Paid leave hours, such as vacation, that have been earned by an employee and are an obligation of the employer. Proprietary funds accrue compensated absences when they are incurred and become a liability. In the governmental funds, compensable absences are paid with current resources and reported as an expenditure, and the unused balance is treated as a liability which is not shown budgetarily until the liability must be paid.

ADOPTED BUDGET. The financial plan adopted by the City Council, which forms the basis for appropriations.

APPROPRIATION. Authorization from the City Council to spend money within a specified dollar limit for an approved purpose.

APPROVED BUDGET. The budget recommended by the Budget Committee for adoption by the City Council

ARRA. American Recovery and Reinvestment Act of 2009.

ASSESSED VALUE (AV). The value given to real and personal property to establish a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

BALANCED BUDGET. Per Oregon Administrative Rule 150-294.352(1)-(B), "The...total resources in a fund equal the total of expenditures and requirements for that fund."

BEGINNING FUND BALANCE. As shown in the budget, an amount representing the balance remaining at the end of the previous fiscal year; the total of resources received less the amount spent.

BOEC. Bureau of Emergency Communications. This City of Portland Bureau provides police, fire and ambulance dispatch services in Portland, Gresham and other cities. Gresham pays a share of the BOEC operating costs, allocated on a population basis.

BUDGET. The City's financial plan for a period of one year. By statute, the budget must be balanced and include a statement of actual revenues and expenditures for each of the last two years. Also required are estimated revenues and expenditures for the current and forthcoming year.

BUDGET COMMITTEE. Gresham's budget reviewing board, consisting of the Mayor, six Council members, and seven citizens appointed by the City Council, which has legal authority to change any portion of the proposed budget and is responsible to pass the City's Approved Budget after a series of public budget deliberation meetings.

BUDGET MESSAGE. A message prepared by the City Manager explaining the annual proposed budget, articulating the strategies and budget allocations to achieve the City's goals, and identifying budget impacts and changes.

BUDGET PROCESS. The process of translating planning and programming decisions into specific financial plans.

CAO. City Attorney's Office, a department within the City of Gresham.

CAPITAL ASSET. Assets having an initial, individual cost in excess of $5,000 and an estimated useful life greater than one year.

CAPITAL FUNDS. The capital funds account for the resources used to improve the public infrastructure, purchase land or buildings, and large technology information systems.

CAPITAL IMPROVEMENT PROJECT. A project requiring the non-recurring expenditure for the acquisition of property; construction, renovation, or replacement of physical assets and related surveys or studies; and fixed equipment to make the project functional such as pumping equipment for a lift station, or fixtures for a new building. Differs from capital outlay which is part of the operating budget.

CAPITAL IMPROVEMENT PROGRAM (CIP). A plan for capital expenditures estimated for each year for a period of several years, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the source of financing for those expenditures.

CAPITAL OUTLAY. Operating expenditures of $5,000 or more and having a useful economic life in excess of one year, used to acquire fixed assets which will benefit both current and future budget years, and are of a tangible nature.

CARRYOVERS. As used in this document, carryover refers to capital project budgets that include an amount which was anticipated to be spent but which has been rescheduled for the next fiscal year. Carryovers generally result from capital projects being completed after the end of the fiscal year.

CDS. Community Development Services, a department within the City of Gresham.

CHARGES FOR SERVICES. Revenues received as compensation for a service provided, or cost recovery for mandated compliance, such as fire inspection fees.

CIP. Capital improvement program.

CITY COUNCIL. The legislative branch of the City composed of seven elected officials each of whom serves a four-year term without compensation.

COLA. Cost of living adjustment. An adjustment to the existing pay ranges related to the effect of inflation or other contractual definition.

COMMUNITY SERVICE FEE. A fee paid as part of the terms outlined in the Strategic Investment Program or Enterprise Zone Program Agreements between the City of Gresham, Multnomah County, and/or participating businesses.

CONTINGENCY. An appropriation within an operating fund to cover unforeseen events which occur during the budget year. City Council must authorize the use of any contingency appropriations, transferred from contingency to an operating budget.

COUNCIL ADVISORY COMMITTEES (CACs). The Council Advisory Committees are composed of citizen volunteers who provide recommendations to the Council regarding capital construction, finance, transportation and other areas.

CPI. Consumer Price Index, a measure of inflation.

CURRENT SERVICE LEVEL. As used in this document, a general description of services offered to the public within the baseline budget, and used in a broad sense to distinguish additions or deletions to operating programs. Not applicable to daily operations which will vary due to availability of resources, increasing demands for service, etc.

CVIP. Citizen Volunteers in Policing Program.

CWS. City-wide Services, a department within the City of Gresham

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEBT SERVICE FUND. A fund to account for payment of principal and interest on City issued debt.

DEFICIT. The excess of the liabilities of a fund over its assets. Municipalities in Oregon may not legally operate at a deficit.

DEPARTMENT. A major administrative division of responsibilities within the City organization. Gresham's 12 departments are: Office of Governance & Management; City Attorney's Office; Finance & Management Services; Information Technology; City-wide Services; Police; Fire & Emergency Services; Urban Renewal Administration; Urban Design & Planning Services; Community Development Services; Economic Development Services; and Environmental Services.

DES. Department of Environmental Services, a department within the City of Gresham.

DIVISION. A group of related activities to accomplish a major service or core business function. A division is typically a unit within a department.

EDS. Economic Development Services, a department within the City of Gresham.

EID. Economic Improvement District.

EMS. Emergency Medical Services.

ENDING FUND BALANCE. As shown in the budget, an amount representing the difference between the resources received by the fund compared to the amount spent in the fund. Becomes the subsequent year's beginning balance.

EXPENDITURE. A term used in a governmental fund to describe an outlay which occurs within a fiscal year.

FES. Fire and Emergency Services Department, a department within the City of Gresham.

FINANCE COMMITTEE. A Council Advisory Committee consisting of the seven citizen members of the state-mandated Budget Committee.

FINANCIAL MANAGEMENT POLICIES. The City's policies with respect to revenue, debt, budget, and organization management as these relate to the City's ongoing ability to provide services, programs, and capital investment.

FISCAL YEAR. A 12-month period to which the annual operating budget applies. At the end of the period, the City determines its financial position and the results of its operations. The fiscal year for local governments in Oregon is July 1 through June 30.

FMS. Finance and Management Services Department, a department within the City of Gresham.

FTE. Full-Time Equivalent. The ratio of a position in comparison to the amount of time a regular, full-time employee normally works in a year. A full-time employee (1.00 FTE) is paid for 2,080 hours a year. Positions budgeted to work less than full time are expressed as a percent of full time. For example, a .5 FTE budgeted position will work 1,040 hours.

FULL FAITH AND CREDIT. A pledge of the general taxing power for the repayment of the debt obligation (typically used in reference to bonds).

FUND. An independent accounting entity whose revenues and expenditures are balanced and segregated to record a specific set of activities.

FUND BALANCE. The excess of the assets of a fund over its liabilities and reserves. In the case of budgetary accounting it represents the excess of the fund's assets and estimated revenues over its liabilities, reserves and appropriations for the budgetary period.

FY. See 'Fiscal Year'.

GENERAL FUND. This fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, utility license fees, state shared revenues, licenses, permits, and charges for services. Primary expenditures are for police and fire protection, community planning, and parks.

GENERAL OBLIGATION (GO) BONDS. Bonds that are to be repaid from taxes and other general revenues. Bonds backed by the full faith and credit of government.

GENERAL UNIT (GU). Members of the Teamsters Union Local 223. Job classifications covered by the General Unit include Accountant, Public Utility Worker, and Administrative Assistant.

GDDA. The Gresham Downtown Development Association.

GIS. Geographical Information System.

GPD. Gresham Police Department, a department within the City of Gresham.

GPOA. Gresham Police Officers Association. The bargaining unit covering job classifications including Police Officer, Police Sergeant, Police Technician, and Criminalist.

GRANT. A cash award given for a specified purpose. Block grants are awarded primarily to general purpose governments and can be used for any locally determined activities that fall within the functional purpose of the grant. Discretionary or categorical grants can be used only for a specific purpose and usually are limited to narrowly defined projects or activities.

GRDC. Gresham Redevelopment Commission, overseeing the Rockwood-West Gresham Urban Renewal Area.

HRA/VEBA. Health Reimbursement Arrangement/ Voluntary Employees' Beneficiary Association.

IAFF. International Association of Firefighter Local 1062. Covers job classifications including Firefighter, Fire Lieutenant, Fire Capitan, and Deputy Fire Marshal.

INFRASTRUCTURE FUNDS. These funds account for services related to the City's infrastructure including Transportation, Water, Stormwater, and Wastewater.

.**INTERFUND TRANSFER.** The movement of money between funds of the same government entity. The transfer will be a resource in the receiving fund and an operating requirement in the transmitting fund.

INTERGOVERNMENTAL REVENUE. Revenue received from another public agency or government.

INTERNAL SERVICE CHARGE. A charge from support funds or the administrative service fund to an operating fund to recover the cost of service or overhead.

INTERNAL SERVICE FUNDS. Also known as Support Service Funds. These funds account for services provided by the support departments to other City departments, to which expenses are allocated.

IT. Information Technology, a department in the city of Gresham

LICENSES & PERMITS. A revenue category that includes business licenses and building permits.

LID. See 'Local Improvement District'.

LINE ITEM. An expenditure description at the most detailed level. Also called Object of Expenditure. Operating expenditures are tracked through the use of line items. Line items itemize expenditures into specifics, such as overtime or printing. Line items usually are further aggregated into spending categories.

LOCAL BUDGET LAW. Oregon Revised Statute (ORS) 294.305 to 294.565. Local Budget Law has several purposes: 1) Establish standard procedures for presenting a local government budget; 2) Outline programs and services provided; 3) Provide a standard method for estimating revenues, expenditures, and proposed tax levies; and 4) Encourage citizen involvement in the preparation of the budget before formal adoption.

LOCAL IMPROVEMENT DISTRICT. A local improvement district (LID) is formed at the request of property owners and is composed of properties benefiting from a specific capital improvement project, such as a sewer line extension. The cost of improvements is paid by the property owners within the LID.

LTE. Limited Term Employee. An employee whose position will expire at a predetermined date.

MANAGEMENT INFORMATION SYSTEM (MIS). A comprehensive financial accounting and management information system that integrates several processes including personnel, payroll, accounts payable, accounts receivable, purchasing, and utility billing under one system.

MATERIALS AND SERVICES A budget category which includes expenditures such as operating supplies, contracted services, and equipment maintenance.

MAXIMUM ASSESSED VALUE. The maximum taxable value limitation placed on real or personal property. It can increase a maximum of 3% each year. The 3% limit may be exceed if there are qualifying improvements made to the property, such as a major addition or new construction.

MSC. See "Non-repesented"

NEIGHBORHOOD ASSOCIATION. A group of people organized and recognized by the Council within a geographical area for the purpose of acting on issues affecting neighborhood and community livability.

NON-OPERATING FUND. A fund used to account for the proceeds of a specific revenue source but which does not appropriate expenditures for operating costs. The debt service funds are non-operating funds.

NON-REPRESENTED. Employees of the city that are not covered by a labor agreement. Also known as 'MSC' (Management, Supervisory, Confidential). Non-Represented job classifications include department directors, supervisory, and other specified positions.

NORMALIZE. The revision of historical expenditures or FTE to reflect the past in terms of present conditions, such as a reorganization of staffing levels.

OGM. Office of Governance & Management, a department within the City of Gresham.

OPERATING BUDGET. Current authorized expenditures and the proposed means of financing them. The operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled.

OPERATING FUND. An operating fund is one that accounts for revenues and expenditures used to provide direct service to citizens. Excluded would be debt service and capital construction funds.

OTHER REQUIREMENTS. A group of fund expenditures that constitute a use of a fund's resources other than operating requirements or capital expenditures. Includes contingency, debt service, transfers out, and ending balance.

PERMANENT RATE. A property tax rate per thousand dollars of assessed value, for local government operations. In Oregon, the permanent rate cannot be increased or decreased by the voters. A Local Option Levy may be passed by voters to augment the permanent rate. Gresham's permanent rate is $3.6129 per thousand dollars of assessed value.

PERS. The Public Employees Retirement System. A State of Oregon defined benefit pension plan to which both employee and employer contribute.

PERSONAL SERVICES. An object of expenditure which includes salaries, overtime pay, part-time pay, and fringe benefits.

PROPERTY TAX. A tax that uses property value as the tool by which the cost burden of local services is allocated. Property taxes are limited by the Oregon Constitution to $10 per thousand dollars of market value for general government operations (cities, counties and special districts) and $5 per thousand for education operations (grade schools, high schools, community colleges). Property taxes are also limited by each local jurisdiction's permanent operating tax rate. Gresham's permanent tax rate is $3.6129 per thousand dollars of assessed valuation. Debt service levies for voter approved General Obligation debt are not limited.

PROPOSED BUDGET. The annual budget for the upcoming fiscal year, as proposed by the City Manager to the Budget Committee for their review and approval.

REAL MARKET VALUE (RMV). The value of real property in terms of what it would be worth on the open market.

REQUIREMENT. The total of all expenditures within a fund, including operating expenditures, transfers to other funds, contingency, and unappropriated fund balance.

RESERVE. A portion of a fund that is restricted for a specific purpose.

RESOURCES. The total amount available for appropriation within a fund. Resources generally include anticipated revenues, interfund transfers, and beginning fund balance.

REVENUE. Income received by the City in support of services to the community. Revenues include taxes, licenses, fees, and other sources, but exclude beginning balance, transfers, and debt proceeds.

REVENUE BONDS. Bonds issued on the basis of ability to repay through revenue earned in an enterprise fund. Revenue bonds require that enterprise funds set rates sufficient to ensure adequate resources to repay on a timely basis the principal and interest on the obligations, typically mandating that the issuer maintain net income at a predetermined multiple of debt service (known as "coverage").

SDC. See 'System Development Charge'.

SELF-INSURED. The retention of a risk of loss arising out of the ownership of property or some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is accompanied by the setting aside of assets to fund related losses.

SPECIAL REVENUE FUNDS. These funds account for revenue derived from specific tax or other earmarked revenue sources which are legally restricted to finance particular functions or activities.

SUPPLEMENTAL BUDGET. A budget prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. It cannot be used to authorize a tax levy nor can it be used to access funds designated as unappropriated.

SUPPORT SERVICE FUNDS. See 'Internal Service Funds'.

SYSTEM DEVELOPMENT CHARGE (SDC). A charge levied on new construction to help pay for additional expenses created by growth. SDCs are for construction and expansion, and may not be used for maintenance of infrastructure.

TAX. Compulsory charge levied by a government to finance services performed for the common benefit.

TAX ABATEMENT. A reduction of taxes or an exemption from taxes granted by a local government on a piece of real property for a specified length of time.

TAX LEVY. Total amount of ad valorem tax certified by the City.

TAX RATE. The amount of tax stated in terms of a unit of tax for each $1,000 of assessed value of taxable property. The General Fund operating tax rate for the

City of Gresham is permanently set at $3.6129 per thousand dollars of assessed valuation.

TAX ROLL. The official list of the Multnomah County Tax Assessor showing the amount of taxes imposed against each taxable property.

TSCC. The Tax Supervising and Conservation Commission, established under ORS 294.610 and limited to counties over 500,000 population. The five-member commission is charged with securing legal compliance and economical expenditure of public funds. A municipal corporation submits its budget to the Commission after it is approved by the Budget Committee; TSCC verifies conformance with local budget law.

UDP. Urban Design & Planning, a department within the City of Gresham.

UNAPPROPRIATED ENDING FUND BALANCE. Also referred to as Fund Balance. An amount set aside in the budget to be used as a cash carryover to the next year's budget to provide needed cash flow until other money is received. Because no appropriation has been adopted, no expenditures may be made from the Unappropriated Ending Fund Balance during the fiscal year in which it is budgeted.

URA. Urban Renewal Area**.** Rockwood-West Gresham is the city's first urban renewal area, established through a citywide vote in 2003. It encompasses approximately 1,200 acres from Marine Drive on the north to Yamhill Street on the south, centered along the 181st Street corridor.

URBAN RENEWAL ADMINISTRATION. A department within the City of Gresham.

UTILITY LICENSE FEES. Utility and license fees are paid to use the public right-of-way to operate a utility within the City limits. Utility and license fees are received into the General Fund and help pay for General Fund operations, such as Police and Fire, Environmental Services (Parks), Planning Services, Community Development Services, and Economic Development Services.

WWTP. Wastewater Treatment Plant.