

Minutes
City of Gresham Community Enhancement Advisory Committee
Tuesday, January 16, 2018 6:00 p.m.
Oregon Trail Room

Community Enhancement Advisory Committee Members Present:

Bess Wills
Michael Patrick
Shannon Chisom
Karylinn Echols, City Councilor
Shirley Craddick, Metro Councilor

Staff Members in Attendance:

Bill Eggert
Elizabeth McCann
Joe Walsh
Teresa Hall (Recording Secretary)

Guests

Carol Rulla, President of Coalition of Gresham Neighborhoods
Mike Elston, Co-Vice President of the Coalition of Gresham Neighborhoods

A. Call To Order

Joe Walsh convened the meeting of the Community Enhancement Advisory Committee at 6:00 PM.

Overview of the Metro Community Enhancement Grant Program (See Attachment 1)

Metro's community enhancement grants improve economic opportunities, neighborhood livability and public safety in areas near the region's garbage transfer facilities. The purpose of the Gresham Community Enhancement Advisory Committee is to oversee the Gresham Community Enhancement Program.

Chair Nomination

A motion was made by Shirley Craddick and seconded by Michael Patrick to:

**“Appoint Councilor Echols as the Community Enhancement Advisory Committee
Chair.”**

MOTION CARRIED UNANIMOUSLY

B. Establishing Committee By-Laws (See Attachment 2)

Public Comment

Recommendations for amendments to by-laws were introduced and they will be incorporated in the final draft. The final draft will be adopted at the next meeting after it is reviewed and approved by the City Attorney.

C. Establishing Program Parameters & Procedures (See Attachment 3)

Award Match

Committee is in favor of requiring applicants to show “skin in the game” but seems open to adding a question in the application that gives applicants an opportunity to discuss community support, volunteer support, collaboration, etc. – and giving preference to those requests that demonstrate high levels of buy-in. This, as opposed to the idea of requiring grantees to document volunteer hours or some other cumbersome form of meeting the match requirement.

Award Disbursement

Committee in favor of providing awards up front (not 50/50 or reimbursements).

A motion was made by Councilor Craddick and seconded by Michael Patrick to:

“Not award any funds until the 18/19 Fiscal Year.”

MOTION CARRIED UNANIMOUSLY

Discussion

The committee discussed how the Gresham Transfer Center came to be which was established in 2017 after the longtime waste collection site on Northwest Birdsedale became a solid waste franchise of Metro. It hadn't been established beforehand because it had not been a necessity until 2017. The committee agreed to create a list of criteria to alleviate the volume of applicants being considered. Councilor Echols recommended following the CDBG process as an example for grant scoring, selection, etc.

D. Meeting Adjournment

Councilor Echols adjourned the meeting at 7:56 p.m.

The next regular Gresham Community Enhancement Advisory Committee meeting will be held in March or April of 2018.