

# PRECIOUS METAL AND GEM AND SECOND HAND DEALER APPLICATION



Business License Section  
 1333 NW Eastman Parkway  
 Gresham OR 97030-3813  
 (503) 618-2370

This application is for business owners that will sell Precious Metal and Gems or Regulated Property as defined in Gresham Revised Code Article 9.15. It should be used in conjunction with the following city forms:

- ✓ Business License Application
- ✓ Personal History Form
- ✓ Oregon State Police Criminal History Report (obtained from the State of Oregon)

## Second Hand Dealer:

Any person engaged in, conducting, managing or carrying on a business that purchases or sells any Regulated Property items or garage sales that offering Regulated Property for sale that exceed three days in duration or 10 days total in a calendar year shall be required to obtain a Second Hand Dealer Permit. *(Gresham Revised Code 9.15.020)*

## Precious Metal & Gem Dealer:

Any person engaged in, conducting, managing or carrying on a business for the purpose of purchasing precious metals or gems from any person not representing a bona fide, licensed business is required to obtain a Precious Metal & Gem Dealer Permit. *(Gresham Revised Code 9.15.020)*

**Principal.** Any person directly engaged or employed in the management or operation of a Precious Metal and Gem or Secondhand Dealer business, including any owners and any shareholders with a 5% or greater interest in the company.

**Purchase.** The transfer of any property regulated by this article for any valuable consideration, including, but not limited to, sales, consignments, memoranda between a Dealer and a private party seller, leases, trade-ins, loans, abandonments, and property taken in a voluntary transaction for the refinement of metal. Any purchase of Regulated Property or Precious Metal and Gems by a Dealer will be presumed to be a purchase on behalf of the Dealer's business. "Purchase" includes consignment of property for sale or trade of property except trade-ins as part of the purchase of a new article of property. Notwithstanding the foregoing, "purchase" does not include: any loans made in compliance with state laws by persons licensed as pawnbrokers by the State of Oregon; or memoranda between a Dealer and another Dealer.

Business Information			
Business Name <i>(entity or person permit will be issued to)</i>			
Business Entity	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Other: _____		
Business Location Address			
Primary Contact (Name)			
Business Mailing Address			
Business Phone		Fax Number	
E-mail			
Website			
Describe the exact nature of business to be operated			
Operating Hours	Weekdays: Open _____ Close _____ Weekends: Open _____ Close _____		

**Owner / Investor/Partner / Manager:**

Complete the following for each owner and principal (as defined above) of the business, including those holding 5% or more ownership interest in the business. If the Applicant is a publicly-traded company and listed on a major stock exchange, only the general manager of the business location applying for a permit and the manager overseeing the Secondhand Dealer or Precious Metal and Gem Dealer operations are required to be listed on the application.

Name						
Title						
Address						
Occupation						
Date of Birth			Phone			
Relationship to Entity	<input type="checkbox"/> Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Partner	<input type="checkbox"/> Manager	% ownership	
Name						
Title						
Address						
Occupation						
Date of Birth			Phone			
Relationship to Entity	<input type="checkbox"/> Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Partner	<input type="checkbox"/> Manager	% ownership	
Name						
Title						
Address						
Occupation						
Date of Birth			Phone			
Relationship to Entity	<input type="checkbox"/> Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Partner	<input type="checkbox"/> Manager	% ownership	
Name						
Title						
Address						
Occupation						
Date of Birth			Phone			
Relationship to Entity	<input type="checkbox"/> Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Partner	<input type="checkbox"/> Manager	% ownership	
Name						
Title						
Address						
Occupation						
Date of Birth			Phone			
Relationship to Entity	<input type="checkbox"/> Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Partner	<input type="checkbox"/> Manager	% ownership	
Name						
Title						
Address						
Occupation						
Date of Birth			Phone			
Relationship to Entity	<input type="checkbox"/> Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Partner	<input type="checkbox"/> Manager	% ownership	

**Have you ever had a Precious Metal & Gem or Second Hand Dealer's permit in this or any other city or state?**

No  Yes ( If yes, state type of permit, date(s), location(s), name of business and description of business )

**The following items are required to be submitted along with this application**

1. A **Personal History Form** for each person named on this application and all employees
2. An Oregon State Police Criminal History report for each person named on this application and all employees
3. A **Business License Application**

Completion of these application forms and submission with the non-refundable fee as provided by code does not imply any commitment on the part of the City of Gresham to grant the requested permit except as required by code.

Issuance of a City of Gresham regulatory permit does not relieve the permittee from the obligation to meet all other applicable federal, state and local laws and regulations.

The undersigned hereby states that the statements made in this application are true and correct to the best of his/her knowledge and belief and that this statement is executed with the knowledge that any false statement, misrepresentation, or failure to reveal information requested may be deemed sufficient cause for refusal to issue, for suspension or for revocation of a regulatory permit.

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Name of Authorized Applicant's Representative / Title

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Signature

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Date