



This checklist is intended for our external customers to prepare for an inspection. It is also intended for internal use for our inspectors to improve consistency and overall service delivery.

Please verify the following before calling for the Inspection:

Permits and Plans

- Job address is posted in a visible location.
 - Permit and approved plans are on site and accessible to the inspector
 - Permit information is correct (address, permit number, description of work, etc.).
 - Plans have been reviewed for any special inspection requirements.
- NOTE: If special inspections are required, note on the permit each time the special inspector is on the site. Make sure the inspector is certified to perform the required type of inspection.

General

- All receptacles for polarity and GFCI
- Confirm bubble covers as required for polarity and GFCI per location
- Fixed appliances correctly wired and grounded
- Test AFCI breakers
- Confirm all bedroom outlets are AFCI protected as required per code
- Confirm bonding if applicable of low voltage systems (security, audio, etcetera)
- Check service receptacles and light for under floor, attic heating
- Check 3 way lighting operation overhead lighting switched receptacles
- Check GFCI operation for jetted tubs, and access present for tub motor
- Check closet light fixtures for fully covered bulbs and proper clearance from shelves
- Verify disconnects/breakers lock-outs in place for fixed in place appliances
- Confirm all fixtures over tub/shower appropriate for use
- No receptacles within tub or shower area per code
- Check for proper termination of all unused conductors
- Check receptacle location in kitchen, countertop, island and peninsula

Note: These are general requirements only and do not reflect all conditions. For additional information please contact the Building Development Division at 503-618-2845.