



File No. CS1 _____

City of Gresham Type I Community Service Communication Facility Co-location

Applicability:

This Type I Community Service Permit is valid only for the co-location of communications antennas at a City of Gresham approved Type II Community Service Communication’s Facility or on an existing utility pole as described in Section 8.0110(F) of the City of Gresham Community Development Code (GCDC) as described below:

Section 8.0110(F) Cellular communication antennas co-located on an existing Community Service approved cell tower or location, provided the required equipment facilities can be contained within the confines of the existing approved site, and, reduced size cellular communication antennas and equipment proposed for location on existing utility poles, provided no on-ground equipment accompanies the antennas and said antennas does not extend out more than two (2) feet from the pole, or, does not extend beyond the easement or public right-of-way where the power pole is located, whichever distance is less. Such antennas and facilities that qualify for Type I review will not be subject to Design Review.

Submittal Requirements:

- Completed Development Permit Application
- Scaled site plan indicating the location of the existing and proposed communications structures, existing and proposed landscaping, lease boundaries and property boundaries (as applicable).
- Copy of original approval (co-location on an existing tower only)
- Written statement indicating how each original approval conditions continues to be met or will be met as shown on the site plan (if applicable).
- Dated photograph(s) of facility that demonstrates compliance with the conditions of approval for existing tower (if applicable). Photo must be no more than 6 months old.
- Deed or other proof of ownership
- Notarized owner’s authorization is required if the applicant is not the property owner
- Required Filing Fee

Project Information (to be completed by applicant):

Description of Proposal (number of antennas, location of any equipment, description of lease area and/or right of way location):

Description of existing tower or pole (height) and antennas (number, location on pole, and extension):

Address of Site (or location if within right of way or easement):

State ID Number (Map and Tax Lot):

Land Use District and Overlay Districts (if applicable):

Name of Applicant or Representative:

Applicant Telephone Number:

Name of Owner:

File number for approved Type II Community Service Cellular Facility (if applicable):

Approved Type I Community Service permits on site (if applicable):

Findings:

1. The proposal complies with Section 8.0110 (F) of the GCDC:

Communication Tower Collocate:

Contained within the confines of the existing approved site (lease area)

Utility Pole Collocate:

Located on an existing utility poles

No on-ground equipment accompanies the antennas

Antennas does not extend out more than two (2) feet from the pole, or, does not extend beyond the easement or public right-of-way where the power pole is located, whichever distance is less.

2. Per the applicant's submittal, the proposal complies with all conditions of prior applicable approvals or a condition of approval is included below to ensure compliance.

3. For collocations on utility poles, the plans show adequate vertical clearance over the sidewalk per Public Works Standards.

4. For collocations on utility poles, the plans show clearance for the sidewalk around the utility pole per ADA.

Decision:

Based on a review of the site plan and drawings, the City of Gresham approves this Type I Community Service for a co-location of antennas with the following conditions:

1. This approval is valid from one year from the effective date of this approval.

2. For all structures not located in the public right-of-way a building permit shall be obtained from the City of Gresham Department of Development Services; Building Division.
 3. Comply with Oregon Fire Code section 608 for battery storage, as it may apply.
 4. For co-locations on utility poles:
 - a. Obtain a right-of-way permit for work within the public right-of-way.
 - b. Prior to building permit approval, the applicant shall provide a plan that demonstrates that on street parking is located within 1,000 feet walking distance from the utility pole. Alternatively, the applicant shall provide a notarized statement from a nearby property owner that the applicant can use at least one parking space on the site for occasional maintenance to the telecommunication facility in the adjacent right-of-way. The statement will also indicate how the site where the parking will be provided can accommodate the additional space and continue to meet the minimum parking requirements for the existing use/uses of the site as required by GCDC Table 9.0851. The parking shall be located no more than 1,000 feet walking distance from the pole and shall be demonstrated with a scaled plan.
 - c. Trees on the adjoining property shall not be harmed without a notarized letter of authorization from the property owner. Tree protection fencing should be installed at the property line and all necessary pruning of the trees should be completed by a certified arborist prior to the commencement of any work.
 - d. A tree removal permit shall be obtained from the City by the property owner if any tree within the front yard setback of the adjoining property is to be removed.
 - e. Prior to building permit issuance, obtain a license agreement from the City (City Attorney's Office) for the location of the antennas and equipment shelter within the public right-of-way.
 - f. The undergrounding of the existing overhead utility lines attached to the utility pole shall constitute a change in the approved use and require additional review and approval by the manager pursuant to CDC 8.0101.
 - g. Obtain an electrical permit for service.
 5. Other:
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Appeal Process:

The applicant or representative may appeal this decision in accordance with Section 11.1100 of the DC. An appeal must be filed within 12 days of this approval. The appeal filing fee is \$250. The notice of appeal shall contain an identification of the decision sought to be reviewed, including the date of the decision; a statement of the interest of the person seeking review, and that he or she was a party to the initial proceedings; and the specific grounds relied upon for review.

Required Signatures:

I affirm that I have read and understand the conditions listed above. I also verify that I am the property owner or an authorized representative of the property owner and authorized to act in this matter.

Property owner or representative signature:

Property owner or representative name (printed):

Development Planning Supervisor/Designee Signature:

Development Planning Supervisor/Designee (printed):

Date of Approval:

Appeal Deadline: 5 pm on

Applicant or representative signature if appeal rights are waived:

If you have questions about the requirements or process, please contact the Planner on Duty at 503-618-2780.